

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

January 7, 2019

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of  
December 17, 2018; as presented.

Approval of minutes of the special meeting of the Belvidere City Council of  
December 21, 2018; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of December 4, 2018 through  
December 17, 2018.
- (B) Belvidere Police Department Overtime Report of December 18, 2018 through  
January 1, 2019.
- (C) Belvidere Fire Department Overtime Report of December 5, 2018 through  
December 18, 2018.
- (D) Belvidere Fire Department Overtime Report of December 19, 2018 through  
January 1, 2019.
- (E) Monthly Report Community Development/Planning for December 2018.
- (F) Monthly Revenue Report for Building Department – December 2018.
- (G) Minutes of City-County Coordinating Committee of October 10, 2018.
- (H) Minutes of City-County Coordinating Committee of November 14, 2018.

(9) Unfinished Business:

(A) Ord. #435H – 2<sup>nd</sup> Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Private Residential Coop).

**Tabled – back to Committee of the Whole of January 14, 2019.**

(B) Motion to approve the Comcast Franchise Fee Settlement.

**Tabled December 17, 2018.**

(10) New Business:

Motions of City-County Coordinating Committee - Co-Chairman Snow for meetings of October 10, 2018 and November 14, 2018.

(A) Motion to approve invoice #300111 from TRC in the amount of \$1,566.18 with a 50/50 split between the City and County.

(B) Motion to approve invoice #16115 in the amount of \$700 and invoice #16187 in the amount of \$245 from Nijman Franzetti with a 50/50 split between the City and County.

(C) Motion to approve invoice #71793 in the amount of \$780 from Wilson Electric with a 50/50 split between the City and County.

(D) Motion to approve the iFiber contract presented in the amount of \$8,400 per year with a 50/50 split between the City and County.

(E) Motion to approve invoice #303915 from TRC in the amount of \$4,316.48 with a 50/50 split between the City and County.

(11) Other: Review of Executive Session Minutes pursuant to 2 (c) (21) of the Open Meetings Act.

(12) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: December 17, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, W. Frank, M. Freeman, T. Porter,  
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz and G. Crawford.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,  
City Treasurer Thornton, Public Works Director Brent Anderson, Fire Chief Hyser,  
Police Chief Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
December 3, 2018; as presented.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Porter to approve the minutes of the regular meeting of  
the Belvidere City Council of December 3, 2018. Roll Call Vote: 8/0 in favor.  
Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens.  
Nays: None. Motion carried.

- (5) Public Hearing: Proposed Property Tax Levy Increase for City of Belvidere  
Vacation of a Portion of an Alley – 315 and 319 S. State Street

Mayor Chamberlain opened the public hearing at 7:05 p.m. for the Proposed Property Tax Levy Increase for City of Belvidere, which was published in the Belvidere Republican on December 6, 2018. Mayor Chamberlain asked if there was anyone who wished to address this public hearing, there being none the public hearing closed at 7:06 p.m.

Mayor Chamberlain opened the public hearing at 7:06 p.m. for the Vacation of a Portion of an Alley – 315 and 319 South State Street, which was published in the Boone County Journal on November 30, 2018. Mayor Chamberlain asked if there was anyone who wished to address this public hearing, there being none the public hearing closed at 7:07 p.m.

(6) Special Messages: Mayor Chamberlain reported a successful Hometown Christmas was held on December 7, 2018.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$ 1,445,671.75  
Water & Sewer Fund Expenditures: \$ 574,730.10

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$1,445,671.75. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Ratcliffe to approve the Water & Sewer Fund Expenditures in the amount of \$574,730.10. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Frank. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of November 20, 2018 through December 3, 2018.
- (B) Belvidere Fire Department Overtime Report of November 20, 2018 and November 21, 2018 through December 4, 2018.
- (C) Monthly Report of Community Development Department and Planning Department of November 2018.
- (D) Monthly Report of Building Department Revenues for November 2018.
- (E) Monthly General Fund Report for November 2018.
- (F) Monthly Treasurer's Report for November 2018.
- (G) Monthly Water/Sewer Report for November 2018.

Let the record show these reports were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of December 10, 2018.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Sanderson to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of December 10, 2018. Roll Call Vote: 8/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Frank and Porter. Nays: None. Motion carried.

(9) Unfinished Business:

(A) Ord. #435H – 2<sup>nd</sup> Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Private Residential Coop).  
Tabled back to Committee of the Whole of January 14, 2019.

(B) Ord. #438H – 2<sup>nd</sup> Reading: An Ordinance Levying Taxes for all Corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019.

Discussion took place including audience members. Roll Call Vote: 4/4 in favor. Ayes: Ratcliffe, Snow, Brooks and Frank. Nays: Sanderson, Stevens, Freeman and Porter. Motion lost. City Council took a 5 minute recess and reconvened and a motion was made by Ald. Stevens, 2<sup>nd</sup> by Ald. Sanderson to reconsider Ord. #438H – 2<sup>nd</sup> Reading: An Ordinance Levying Taxes for all Corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

(C) Ord. #439H – 2<sup>nd</sup> Reading: An Ordinance Making a Levy and Providing for a Special Service Area #2 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #439H. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.

(D) Ord. #440H – 2<sup>nd</sup> Reading: An Ordinance Making a Levy and Providing for a Special Service Area #3 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #440H. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.

- (E) Ord. #441H – 2<sup>nd</sup> Reading: An Ordinance Vacating a Remnant Alley Generally Lying North of the Union Pacific Railroad and Directly West of 315 S. State Street and 319 S. State Street in the City of Belvidere, Illinois.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Sanderson to pass Ord. #441H. Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Snow to amend to delete PIN 05-25-353-015 and add that each parcel shall receive the entire width of the alley adjacent to the parcel. Roll Call Vote: 7/1 in favor. Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: Stevens. Motion carried to amend. Roll Call to pass as amended 7/1 in favor. Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: Stevens. Motion carried.

(10) New Business:

- (A) Motion to approve replacing 8 portable radios for the Belvidere Fire Department with Motorola APX 4000's at a cost of \$16, 889.92. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, and Brooks. Nays: None. Motion carried.

- (B) Motion to approve the Comcast Franchise Fee Settlement. Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to table. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Frank. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to adjourn the meeting at 8:24 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

**Special Meeting  
Belvidere City Council  
Minutes**

Date: December 21, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd,  
Belvidere, Illinois at 8:30 a.m.  
Mayor Chamberlain presiding:

(1) Roll Call:

Present: Borowicz, Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and  
Stevens.

Absent: Crawford.

Others in attendance: Public Works Director Brent Anderson, Budget and Finance  
Officer Becky Tobin, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and  
City Clerk Arco.

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain:

(3) Public Comment: None.

(4) Unfinished Business:

(A) Reconsideration of Ord. #438H – 2<sup>nd</sup> Reading: An Ordinance Levying Taxes  
for all Corporate Purposes for the City of Belvidere, Boone County, Illinois  
for Fiscal Year beginning May 1, 2018 and ending April 30, 2019.

This vote will be postponed until after New Business has been voted on.

(5) New Business:

(A) Motion to waive Section 2-88 Referral to Committees of the City of  
Belvidere Municipal Code with respect to Ord. #442H – An Ordinance  
Amending Subsection (h) of Section 2-87, Rule 8 of the City of Belvidere  
Municipal Code.

Motion by Ald. Borowicz, 2<sup>nd</sup> by Ald. Snow to waive Section 2-88 Referral to Committees of the City of Belvidere Municipal Code with respect to Ord. #442H – An Ordinance Amending Subsection (h) of Section 2-87, Rule 8 of the City of Belvidere Municipal Code. Roll Call Vote: 9/0 in favor. Ayes: Borowicz, Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

(B) Ord. #442H – 1<sup>st</sup> Reading: An Ordinance Amending Subsection (h) of Section 2-87, Rule 8, of the City of Belvidere Municipal Code.

Let the record show Ord. #442H was placed on file for first reading.

(C) Motion to waive the 2-week layover requirement of Section 2-87 (g) of the City of Belvidere Municipal Code with respect to Ord. #442H – An Ordinance Amending Subsection (h), Rule 8, of Section 2-87 of the City of Belvidere Municipal Code.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve waiving the 2-week layover of Section 2-87 (g) of the City of Belvidere Municipal Code with respect to Ord. #442H – An Ordinance Amending Subsection (h), Rule 8, of Section 2-87 of the City of Belvidere Municipal Code. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Borowicz. Nays: None. Motion carried.

(D) Ord. #442H – 2<sup>nd</sup> Reading: An Ordinance Amending Subsection (h) of Section 2-87, Rule 8, of the City of Belvidere Municipal Code.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Borowicz to pass Ord. #442H. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz and Brooks. Nays: None. Motion carried.

Unfinished Business:

(A) Reconsideration of Ord. #438H – 2<sup>nd</sup> Reading: An Ordinance Levying Taxes for all Corporate Purposes for the City of Belvidere, Boone County, Illinois for Fiscal Year beginning May 1, 2018 and ending April 30, 2019.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Porter to amend to not increase the levy and levy \$4,983,934 for the city and \$710,939 for the Library for a total of \$5,694,873. Roll Call Vote to amend: 6/3 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Stevens and Borowicz. Nays: Snow, Brooks and Frank. Motion carried. Roll Call Vote to pass as amended: 9/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz, Brooks, Frank and Freeman. Nays: None. Motion carried.



(6) Adjournment:

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Borowicz to adjourn at 8:58 a.m.  
Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

# Belvidere Police Department Payroll Report

Dept: 1790

12/18/2018

For Overtime Incurred between 12/4/18 and 12/17/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Abonce	01014	1.5	\$54.99
Ball	00739	9	\$501.26
Bell	00813	1	\$55.70
Berillo	00941	12	\$545.94
Bird	00793	11	\$612.65
Blankenship	00729	9.5	\$529.10
Danielak	00996	2	\$81.90
Delavan	00848	19	\$1,058.21
Derry	00816	19.25	\$1,072.13
Jones	00772	13	\$724.04
Kaplan	00858	6	\$334.17
King	00868	26	\$1,360.92
Kozlowski	00846	3	\$167.09
Mears	10050	6.5	\$266.18
Moore	00707	2	\$111.39
Parker,B	00686	8	\$445.56
Polnow	00886	5	\$311.93
Smaha	00659	3	\$187.16
Washburn	00784	6	\$374.31
Zapf	00934	9	\$409.46
<b>Totals:</b>		<b>171.75</b>	<b>\$9,204.04</b>



**Shane Woody**  
**Chief of Police**

## Belvidere Police Department Payroll Report

Dept: 1790

1/2/2019

For Overtime Incurred between 12/18/18 and 1/1/19

<b>Last Name:</b>	<b>Employee ID:</b>	<b>Total Hours:</b>	<b>Total Overtime Pay:</b>
Abonce	01014	4.5	\$164.97
Ball	00739	2	\$111.39
Berillo	00941	2	\$90.99
Bird	00793	7.75	\$431.64
Danielak	00996	4	\$163.80
Deiavan	00848	5	\$278.48
Garcia	00988	28	\$1,178.10
Gorsuch	00756	12	\$748.62
Jones	00772	3.5	\$194.93
Kaplan	00858	2	\$111.39
King	00868	7	\$361.20
Kirk	00888	4	\$206.40
Kozlowski	00846	2.25	\$125.31
Mears	10050	8	\$327.60
Parker,B	00686	15	\$835.43
Schwartz	00783	8	\$490.08
Washburn	00784	2	\$124.77
Worley	00992	17	\$696.15
<b>Totals:</b>		<b>134</b>	<b>\$6,641.24</b>

---

**Shane Woody**  
**Chief of Police**

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {12/05/2018} And {12/18/2018}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00866 Beck, Mark E</b>							
12/05/2018	07:00		OT	TRO Officer Training	9.50	9.50	368.31
12/07/2018	16:30		OT	SPD Special Detail	5.00	5.00	193.85
12/08/2018	09:00		OT	TRTR Technical Rescue	2.75	2.75	106.61
12/13/2018	08:30		OT	IN Inspection Bureau	4.50	4.50	174.46
12/16/2018	08:00	18-0002970	OT	GRM General Recall Due to	6.50	6.50	252.00
<b>Staff Member Totals:</b>					<b>28.25</b>	<b>28.25</b>	<b>1095.25</b>
<b>00754 Burdick, David J</b>							
12/07/2018	13:00		OT	TROT Training not	3.00	3.00	139.56
<b>Staff Member Totals:</b>					<b>3.00</b>	<b>3.00</b>	<b>139.56</b>
<b>00787 Cunningham, Chad L</b>							
12/05/2018	08:18		OT	GRM General Recall Due to	2.50	2.50	111.45
<b>Staff Member Totals:</b>					<b>2.50</b>	<b>2.50</b>	<b>111.45</b>
<b>00809 Drall, Dan C</b>							
12/09/2018	07:30		OT	TRD Dive/Water Rescue	3.00	3.00	115.17
<b>Staff Member Totals:</b>					<b>3.00</b>	<b>3.00</b>	<b>115.17</b>
<b>00966 Ellwanger, Adam A</b>							
12/17/2018	14:00		OT	TREP Initial Paramedic	2.00	2.00	64.42
<b>Staff Member Totals:</b>					<b>2.00</b>	<b>2.00</b>	<b>64.42</b>
<b>01029 Erber, Joe D.</b>							
12/16/2018	08:00	18-0002970	OT	GRM General Recall Due to	6.50	6.50	173.68
<b>Staff Member Totals:</b>					<b>6.50</b>	<b>6.50</b>	<b>173.68</b>
<b>00971 Heiser, Bradley Donald</b>							
12/05/2018	17:30		OT	TRTM TEMS Training	3.00	3.00	96.63
12/15/2018	07:00		OT	TRTM TEMS Training	5.00	5.00	161.05
<b>Staff Member Totals:</b>					<b>8.00</b>	<b>8.00</b>	<b>257.68</b>
<b>00981 Herman, Ronald David</b>							
12/05/2018	17:30		OT	TRTM TEMS Training	3.50	3.50	104.09
<b>Staff Member Totals:</b>					<b>3.50</b>	<b>3.50</b>	<b>104.09</b>
<b>00881 Kriebs, James J</b>							
12/08/2018	09:00		OT	TRTR Technical Rescue	2.75	2.75	106.09
12/08/2018	12:15		OT	INR Reimbursable Plan	2.00	2.00	77.16
12/14/2018	09:15		OT	IN Inspection Bureau	2.00	2.00	77.16
12/16/2018	08:00	18-0002970	OT	GRM General Recall Due to	6.50	6.50	250.77
<b>Staff Member Totals:</b>					<b>13.25</b>	<b>13.25</b>	<b>511.18</b>
<b>00993 Mead, Stephen C.</b>							
12/05/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
12/09/2018	07:30		OT	TRD Dive/Water Rescue	2.50	2.50	70.35
12/10/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {12/05/2018} And {12/18/2018}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00993 Mead, Stephen C.</b>							
12/11/2018	07:00		OT	TREP Initial Paramedic	8.00	8.00	225.12
12/13/2018	07:00		OT	TREP Initial Paramedic	8.00	8.00	225.12
12/14/2018	07:00		OT	TREP Initial Paramedic	8.00	8.00	225.12
12/17/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
<b>Staff Member Totals:</b>					<b>47.50</b>	<b>47.50</b>	<b>1336.65</b>
<b>00755 Oates, Joshua A</b>							
12/15/2018	07:00		OT	TRTM TEMS Training	5.00	5.00	191.95
<b>Staff Member Totals:</b>					<b>5.00</b>	<b>5.00</b>	<b>191.95</b>
<b>00958 Pavlatos, Gregory R</b>							
12/15/2018	07:00		OT	TRTM TEMS Training	5.00	5.00	159.45
<b>Staff Member Totals:</b>					<b>5.00</b>	<b>5.00</b>	<b>159.45</b>
<b>00852 Schadle, Shawn W</b>							
12/05/2018	08:18		OT	GRM General Recall Due to	2.50	2.50	116.30
12/08/2018	07:00	18-0002903	OT	ADD Administrative Duties	1.50	1.50	69.78
12/11/2018	08:30		OT	ADD Administrative Duties	7.00	7.00	325.64
12/12/2018	18:00		OT	MEM Mabas Div. 8 Meeting	3.00	3.00	139.56
12/14/2018	10:00		OT	ADD Administrative Duties	2.00	2.00	93.04
12/18/2018	10:00		OT	ADD Administrative Duties	3.00	3.00	139.56
<b>Staff Member Totals:</b>					<b>19.00</b>	<b>19.00</b>	<b>883.88</b>
<b>00781 Swanson, Jason A</b>							
12/05/2018	17:30		OT	TRTM TEMS Training	3.50	3.50	135.69
<b>Staff Member Totals:</b>					<b>3.50</b>	<b>3.50</b>	<b>135.69</b>
<b>00969 Tangye, Travis N</b>							
12/13/2018	08:30		OT	IN Inspection Bureau	5.50	5.50	177.15
12/18/2018	07:45		OT	INR Reimbursable Plan	8.00	8.00	257.68
<b>Staff Member Totals:</b>					<b>13.50</b>	<b>13.50</b>	<b>434.83</b>
<b>00882 Thornton, Nicolas J</b>							
12/12/2018	07:00		OT	SCU Shift Coverage for	9.75	9.75	376.15
<b>Staff Member Totals:</b>					<b>9.75</b>	<b>9.75</b>	<b>376.15</b>
<b>00836 Vaughan, Jeffery C</b>							
12/07/2018	07:00		OT	SCS Shift Coverage for Sick	24.00	24.00	930.48
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>24.00</b>	<b>930.48</b>
<b>00556 Wilcox, Craig A</b>							
12/07/2018	08:30		OT	IN Inspection Bureau	7.00	7.00	312.06
12/16/2018	08:00	18-0002970	OT	GRM General Recall Due to	6.50	6.50	289.77
12/18/2018	07:45		OT	INR Reimbursable Plan	8.00	8.00	356.64
<b>Staff Member Totals:</b>					<b>21.50</b>	<b>21.50</b>	<b>958.47</b>
<b>00956 Williams, Glenn</b>							

**Belvidere Fire Department**

**Overtime Report**

**Date Between {12/05/2018} And {12/18/2018}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00956	Williams, Glenn						
12/11/2018	10:00		OT	TRE EMS Training	1.75	2.00	63.78
<b>Staff Member Totals:</b>					<b>1.75</b>	<b>2.00</b>	<b>63.78</b>
<b>All Staff Member Totals:</b>					<b>220.50</b>	<b>220.75</b>	<b>8,043.83</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {12/19/2018} And {01/01/2019}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00754	Burdick, David J						
12/19/2018	09:00		OT	SPE EMS Drug Exchange or	1.00	2.00	93.04
				<b>Staff Member Totals:</b>	<b>1.00</b>	<b>2.00</b>	<b>93.04</b>
00961	Fox, Kevin W						
12/29/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	776.88
				<b>Staff Member Totals:</b>	<b>24.00</b>	<b>24.00</b>	<b>776.88</b>
00828	Letourneau, Chris R						
12/28/2018	07:00		OT	SCV Shift Coverage for	24.00	8.00	354.88
				<b>Staff Member Totals:</b>	<b>24.00</b>	<b>8.00</b>	<b>354.88</b>
00767	Loudenbeck, Matt F						
12/23/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	925.92
				<b>Staff Member Totals:</b>	<b>24.00</b>	<b>24.00</b>	<b>925.92</b>
00993	Mead, Stephen C.						
12/19/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
12/19/2018	18:30		OT	TRD Dive/Water Rescue	3.25	3.25	91.45
12/20/2018	07:00		OT	TREP Initial Paramedic	8.75	8.75	246.22
				<b>Staff Member Totals:</b>	<b>19.00</b>	<b>19.00</b>	<b>534.66</b>
00631	Scarpetta, Michael A						
12/21/2018	07:00		OT	SCV Shift Coverage for	24.00	24.00	925.92
				<b>Staff Member Totals:</b>	<b>24.00</b>	<b>24.00</b>	<b>925.92</b>
00852	Schadle, Shawn W						
12/20/2018	08:30		OT	MES Staff Meeting	2.00	2.00	93.04
12/21/2018	09:00		OT	ADD Administrative Duties	3.00	3.00	139.56
				<b>Staff Member Totals:</b>	<b>5.00</b>	<b>5.00</b>	<b>232.60</b>
00969	Tangye, Travis N						
12/21/2018	13:00		OT	INR Reimbursable Plan	3.00	3.00	96.63
12/27/2018	09:00		OT	IN Inspection Bureau	2.25	2.25	72.47
				<b>Staff Member Totals:</b>	<b>5.25</b>	<b>5.25</b>	<b>169.10</b>
00556	Wilcox, Craig A						
12/19/2018	18:30		OT	TRD Dive/Water Rescue	3.25	3.25	144.88
12/21/2018	13:00		OT	INR Reimbursable Plan	3.00	3.00	133.74
12/22/2018	07:00		OT	SCV Shift Coverage for	24.00	24.00	1069.92
				<b>Staff Member Totals:</b>	<b>30.25</b>	<b>30.25</b>	<b>1348.54</b>
01002	Winnie, Todd						
12/27/2018	07:00		OT	SCU Shift Coverage for	24.00	24.00	675.36
				<b>Staff Member Totals:</b>	<b>24.00</b>	<b>24.00</b>	<b>675.36</b>
00629	Zumbragel, Mark J						
12/25/2018	07:00		OT	SCV Shift Coverage for	24.00	24.00	1114.08
12/31/2018	07:00		OT	SCV Shift Coverage for	24.00	8.00	371.36

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {12/19/2018} And {01/01/2019}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00629		Zumbragel, Mark J					
Staff Member Totals:					48.00	32.00	1485.44
All Staff Member Totals:					228.50	197.50	7,522.34

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



# BELVIDERE

## Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

### December 2018 Monthly Report

Number	Project	Description	Processed
	<b>Belvidere Projects</b>		
1	Cases: October	Beverly Materials (Plote), SU, 4654 Townhall Rd	09/10/2018
5	Cases: November	Chambers, TA, Backyard Chickens	10/10/2018
0	Cases: December	None	
0	Cases: January	None	
2	Annexation	Plote, 4654 Townhall Road Plote, Irene Rd and US Route 20	
0	Temporary Uses	None	
2	Site Plans (New/Revised)	122 S. State Street, Planet Fitness 1313 N. State Street, McDonald's	12/20/2018 12/31/2018
0	Final Inspection	None	
3	Downtown Overlay Review	403 S. State Street, B Unique, hanging sign 137 S. State Street, Reyes 137 S. State Street, Reyes	12/04/2018 12/18/2018 12/18/2018
4	<b>Prepared Zoning Verification Letters</b>	2061 N. State Street 2115 N. State Street Vacant 1211 W. Locust Street	12/06/2018 12/06/2018 12/06/2018 12/27/2018
1	<b>Issued Address Letters</b>	801 W. Locust Street	12/18/2018
	Belvidere Historic Preservation Commission	The Commission continued planning for the 2019 Sock Hop Renunion Murder Mystery Fundraiser. Staff sent out letters for the 2019 Property Maintenance Grant. The Commission held a successful fundraiser during Hometown Christmas and also received a donation from a local business. The Commission began discussion the 2019 Awards program.	
	Heritage Days	Began planning for 2019	
	Hometown Christmas	Staff assisted with handing out over 900 cups of hot cocoa at the fire station. Staff continued to monitor and update social media. Staff assisted with setting up and finalizing several events.	

## Planning Monthly Report Cont.

### Poplar Grove Projects

0	Cases: December	None
0	Cases: January	None
0	Issued Address Letters	None
0	Prepared Zoning Verification Letters	None

### Scanned Plats: E-mail, Print and/or Burn

0	Recorder's Office	None
0	Other Department	None
0	General Public	None

Census None

### Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions, boards

Prepare deposits and purchase orders for bill payments

Continue meeting with RMAP regarding planning activities

\*\*\*Staff assisted with the City's donated Christmas Tree organized by the Bo. Co. 4-H Federation



# City of Belvidere Building Department Revenues

December 2018



Total Permits Issued	32	
Total Value of Construction		\$798,075.00
Building Fees	32	\$3,257.50
Electric Permit Fees	13	\$629.00
Plumbing Permit Fees	4	\$650.00
HVAC Permit Fees	1	\$26.00
Insulation Permit Fees	2	\$50.00
Plan Review Fees	2	\$120.50
Zoning Review Fees	8	\$170.00
Pool Permit Fees	0	\$0.00
Sign Permit Fees	3	\$265.00
Fence Permit Fees	3	\$45.00
SW, DW, & GR Fees	0	\$0.00
Total Permit Income		\$5,198.00
Enterprize Zone Discount		\$247.50
Total Permit Fees		\$5,445.50
<b>Break Down of Commercial vs. Residential Income</b>		
Commercial / Industrial Income	12	\$2,570.00
Residential Income	20	\$2,628.00
		<b>Value</b>
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	12	\$574,272.00
Other Residential	20	\$223,803.00

December 2018 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REVW	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	CODE ENF	ELECTR CERT	TOTAL DEP
12/06/2018	\$790.00	\$275.00	\$260.00		\$30.00		\$60.00	\$25.00	\$15.00		\$1,455.00		\$1,455.00			\$1,455.00
12/10/2018	50.00										50.00		50.00			50.00
12/10/2018	200.00	50.00									250.00		250.00			250.00
12/11/2018	50.00	25.00	130.00			102.50	50.00	50.00			407.50		407.50			407.50
12/13/2018	125.00	103.00	65.00								293.00		293.00			293.00
12/17/2018	400.00	25.00									425.00		425.00		50.00	475.00
12/18/2018	515.00						25.00				540.00	165.00	705.00			540.00
12/20/2018	125.00										125.00		125.00			125.00
12/26/2019	920.00	151.00	195.00	26.00	20.00	18.00	35.00	190.00	15.00		1570.00		1570.00	100.00		1670.00
12/31/2019	82.50										82.50	82.50	165.00			82.50
	<b>3257.50</b>	<b>629.00</b>	<b>650.00</b>	<b>26.00</b>	<b>50.00</b>	<b>120.50</b>	<b>170.00</b>	<b>265.00</b>	<b>30.00</b>	<b>0.00</b>	<b>5198.00</b>	<b>247.50</b>	<b>5445.50</b>	<b>100.00</b>	<b>50.00</b>	<b>5348.00</b>

December 2018 Building Permits Report

Permit #	Date	Street	Zone	Dist.	W/Hub	Construction Type	Building Fee	Elizarr Fee	Plumbing Fee	HVAC Fee	INS Fee	Reflow Fee	Zoning Fee	Sy/Fee	Job/Fee	Amount Paid	Est. Amount	Total	Total Deposit
4859-111918	12/04/18	2195 N State St	CB			Comm Remodel	\$495.00	\$225.00	\$260.00				\$30.00	\$25.00		\$1,095.00	\$1,095.00	\$1,095.00	\$1,095.00
4698-109618	12/04/18	207 N State St	CB			Windows	\$195.00									\$195.00	\$195.00	\$195.00	\$195.00
4893-120518	12/05/18	403 S State St	CB			wall sign	\$25.00							\$25.00		\$75.00	\$75.00	\$75.00	\$75.00
4857-111618	12/11/18	590 S State St	CB			sign face change	\$25.00							\$25.00		\$100.00	\$100.00	\$100.00	\$100.00
4912-121818	12/18/18	137 S State St	CB			windows w/o permit	\$165.00									\$165.00	\$165.00	\$330.00	\$165.00
4928-122818	12/28/18	137 S State St	CB			windows	\$82.50									\$82.50	\$82.50	\$165.00	\$82.50
4887-120518	12/06/18	209 S State St	CB			renew pmts 3062,3605	\$50.00									\$50.00	\$50.00	\$50.00	\$50.00
4900-121218	12/12/18	925 Logan Ave	CB			water line for car wash	\$35.00		\$65.00							\$90.00	\$90.00	\$90.00	\$90.00
4910-121718	12/16/18	1313 N State St	CB			signs	\$25.00	\$100.00						\$25.00	\$190.00	\$340.00	\$340.00	\$340.00	\$340.00
4884-120418	12/11/18	3575 Morrain Dr	HI			demo slab, wiring	\$25.00	\$25.00	\$130.00				\$102.50	\$25.00		\$307.50	\$307.50	\$307.50	\$307.50
4914-121818	12/18/18	904 Eastwood Ln	MIRB			gar roof	\$80.00									\$80.00	\$80.00	\$80.00	\$80.00
4906-121418	12/18/18	1050 ECS Way	PI			asphalt plant	\$25.00				\$15.00			\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4868-112618	12/04/18	804 Waverly	SR4			solar panels	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4882-120418	12/04/18	2104 Wycliffe St	SR4			Solar Panels	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4884-120518	12/05/18	508 Indian Dancer Tr	SR4			Fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00	\$50.00	\$50.00
4885-120518	12/10/18	504 Commander Pl	SR4			solar array install	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4886-120518	12/10/18	606 Riverbend Rd	SR4			solar array install	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4896-121018	12/10/18	230 N Appleton Rd	SR4			demo gar	\$150.00									\$150.00	\$150.00	\$150.00	\$150.00
4894-121018	12/12/18	2100 Bridgewater	SR4			solar roof panels	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4895-121018	12/12/18	2030 Chamberlain	SR4			solar panel	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4898-121018	12/12/18	1607 Ilax Ave	SR4			solar array sys	\$25.00	\$28.00								\$53.00	\$53.00	\$53.00	\$53.00
4899-121218	12/12/18	2034 Bridgewater	SR4			solar array sys	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4907-121418	12/14/18	2323 Huntington Dr	SR4			tear-off re-roof	\$125.00									\$125.00	\$125.00	\$125.00	\$125.00
4904-121418	12/17/18	2028 Wycliffe St	SR4			solar array sys	\$25.00							\$25.00		\$50.00	\$50.00	\$50.00	\$50.00
4924-122418	12/24/18	2021 Chamberlain	SR4			windows	\$65.00									\$65.00	\$65.00	\$65.00	\$65.00
4908-121418	12/14/18	513 Warren Ave	SR6			windows	\$95.00									\$95.00	\$95.00	\$95.00	\$95.00
4905-122418	12/17/18	1200 Whitney Blvd	SR6			roof & trusses	\$155.00									\$155.00	\$155.00	\$155.00	\$155.00
4913-121818	12/19/18	703 W 6th St	SR6			siding & 2 layer roof	\$245.00									\$245.00	\$245.00	\$245.00	\$245.00
4915-121918	12/19/18	611 Calgary Way	SR6			tear-off re-roof	\$125.00									\$125.00	\$125.00	\$125.00	\$125.00
4922-122118	12/21/18	177 Blester Dr	SR6			Fence	\$25.00							\$10.00	\$15.00	\$50.00	\$50.00	\$50.00	\$50.00
4923-122418	12/24/18	375 Channing	SR6			windows	\$155.00									\$155.00	\$155.00	\$155.00	\$155.00
4921-122118	12/26/18	2009 Sawyer Rd	SR6			basement re-mell	\$650.00	\$51.00	\$195.00	\$26.00	\$26.00	\$26.00	\$18.00			\$960.00	\$960.00	\$960.00	\$960.00
							\$9,257.50	\$629.00	\$650.00	\$26.00	\$50.00	\$50.00	\$120.50	\$170.00	\$85.00	\$5,198.00	\$5,445.50	\$5,445.50	\$5,445.50

Commercial Permits December 2018

Permit	Date	#	Dir	Street Name	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zong	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
4859111918	12/4/18	2195	N	State St	CB	\$45,000.00	Comm Remodel	\$495.00	\$225.00	\$260.00		\$30.00		\$25.00				\$1,035.00		\$1,035.00	\$1,035.00
4698-100818	12/4/18	207	N	State St	CB	\$4,822.00	Windows	\$195.00										\$195.00		\$195.00	\$195.00
4883120518	12/5/18	403	S	State St	CB	\$250.00	wall sign	\$25.00						\$25.00				\$75.00		\$75.00	\$75.00
4857-111618	12/11/18	530	S	State St	CB	\$1,000.00	sign face change	\$25.00						\$25.00				\$100.00		\$100.00	\$100.00
4912-121818	12/18/18	137	S	State St	CB	\$1,200.00	windows w/o permit	\$165.00										\$165.00	\$165.00	\$330.00	\$330.00
4928-122818	12/28/18	137	S	State St	CB	\$3,800.00	windows	\$82.50										\$82.50	\$82.50	\$165.00	\$165.00
4887-120518	12/6/18	209	S	State St	CB	\$900.00	renew pmits 3082,3505	\$50.00										\$50.00		\$50.00	\$50.00
4900-121218	12/12/18	925		Logan Ave	GB	\$46,000.00	water line for car wash	\$25.00		\$65.00								\$90.00		\$90.00	\$90.00
4910-121718	12/26/18	1313	N	State St	GB	\$9,000.00	signs	\$25.00	\$100.00					\$25.00				\$340.00		\$340.00	\$340.00
4881-120418	12/11/18	3575		Monreim Dr	HI	\$160,000.00	demo slab, wiring	\$25.00	\$25.00	\$130.00			\$102.50	\$25.00				\$307.50		\$307.50	\$307.50
4914-121818	12/18/18	304		Eastwood Ln	MRR	\$2,300.00	gar roof	\$80.00										\$80.00		\$80.00	\$80.00
4906-121418	12/18/18	1050		ECS Way	PI	\$300,000.00	asphalt plant	\$25.00						\$25.00		\$15.00		\$50.00		\$50.00	\$50.00
						<b>\$574,277.00</b>		<b>\$1,217.50</b>	<b>\$350.00</b>	<b>\$455.00</b>	<b>\$0.00</b>	<b>\$30.00</b>	<b>\$102.50</b>	<b>\$150.00</b>	<b>\$265.00</b>	<b>\$15.00</b>	<b>\$0.00</b>	<b>\$2,570.00</b>	<b>\$247.50</b>	<b>\$2,817.50</b>	<b>\$2,570.00</b>

Enterprise Zone Discount Report December 2018

Permit #	Date	NO	DIR	STREET	ZONE	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	REVV	Zong	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
4912-121818	12/18/2018	137	S	State St	CB	\$1,200.00	windows	165.00										165.00	165.00	330.00	165.00
4928-122818	12/28/2018	137	S	State St	CB	\$3,800.00	windows	82.50										82.50	82.50	165.00	82.50
						\$5,000.00		\$247.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247.50	\$247.50	\$495.00	\$247.50

Residential Permits December 2018

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
4868-112618	12/04/18	804		Waverly	SR4	\$9,009.00	solar panels	\$25.00	\$25.00								\$50.00	\$50.00
4882-120418	12/04/18	2104		Wycliffe St	SR4	\$6,237.00	Solar Panels	\$25.00	\$25.00								\$50.00	\$50.00
4884-120518	12/05/18	508		Indian Dancer Tr	SR4	\$2,000.00	Fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4885-120518	12/10/18	504		Commander Pl	SR4	\$15,939.00	solar array install	\$25.00	\$25.00								\$50.00	\$50.00
4886-120518	12/10/18	606		Riverbend Rd	SR4	\$28,413.00	solar array install	\$25.00	\$25.00								\$150.00	\$150.00
4894-121018	12/10/18	230	N	Appleton Rd	SR4	\$3,000.00	demo gar	\$150.00									\$50.00	\$50.00
4895-121018	12/12/18	2100		Bridgewater	SR4	\$15,246.00	solar roof panels	\$25.00	\$25.00								\$50.00	\$50.00
4898-121018	12/12/18	2030		Chamberlain	SR4	\$13,167.00	solar panel	\$25.00	\$25.00								\$53.00	\$53.00
4898-121018	12/12/18	1607		Illes Ave	SR4	\$19,404.00	solar array sys	\$25.00	\$28.00								\$50.00	\$50.00
4899-121218	12/12/18	2034		Bridgewater	SR4	\$11,781.00	solar array sys	\$25.00	\$25.00								\$125.00	\$125.00
4907-121418	12/14/18	2323		Huntington Dr	SR4	\$5,100.00	tear-off reroof	\$125.00									\$50.00	\$50.00
4904-121418	12/17/18	2028		Wycliffe St	SR4	\$12,474.00	solar array sys	\$25.00	\$25.00								\$65.00	\$65.00
4924-122418	12/24/18	2021		Chamberlain	SR4	\$1,789.00	windows	\$65.00									\$95.00	\$95.00
4908-121418	12/14/18	513		Warren Ave	SR6	\$3,644.00	windows	\$95.00									\$155.00	\$155.00
4905-121418	12/17/18	1200		Whitney Blvd	SR6	\$8,000.00	roof & trusses	\$155.00									\$245.00	\$245.00
4913-121818	12/18/18	703	W	6th St	SR6	\$13,600.00	siding & 2 layer roof	\$245.00									\$125.00	\$125.00
4915-121918	12/19/18	811		Calgary Way	SR6	\$6,000.00	tear-off reroof	\$25.00									\$50.00	\$50.00
4922-122118	12/21/18	177		Blester Dr	SR6	\$800.00	fence	\$25.00						\$10.00	\$15.00		\$155.00	\$155.00
4923-122418	12/24/18	375		Channing	SR6	\$7,200.00	windows	\$155.00									\$960.00	\$960.00
4921-122118	12/26/18	2009		Sawyer Rd	SR6	\$41,000.00	basement remld	\$650.00	\$51.00	\$195.00	\$26.00	\$20.00	\$18.00	\$20.00	\$30.00	\$0.00	\$2,628.00	\$2,628.00
						<b>\$223,803.00</b>		<b>\$2,040.00</b>	<b>\$279.00</b>	<b>\$195.00</b>	<b>\$26.00</b>	<b>\$20.00</b>	<b>\$18.00</b>	<b>\$20.00</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$2,628.00</b>	<b>\$2,628.00</b>



CITY-COUNTY COORDINATING COMMITTEE  
MINUTES  
October 10, 2018 at 6:00 P.M.  
County Board Room, 1212 Logan Avenue

**CALL TO ORDER**

The meeting of the City-County Coordinating Committee was called to order by Cathy Ward, Co-Chairman at 6:00 P.M.

**ROLL CALL**

County:

Cathy Ward, Co-Chairman  
Carl Larson, Vice Co-Chair  
Jeffrey Carlisle  
Brad Stark

City:

Dan Snow, Co-Chairman  
Wendy Frank, Vice Co-Chair  
Marsha Freeman  
Clayton Stevens

Others:

Lt. Pat Molloy  
Bernard O'Malley  
Linda Anderson  
Grant Anderson  
Sheriff Dave Ernest

Members Absent:

County:

Karl Johnson, Board Chairman  
Sherry Branson

City:

Mayor Chamberlain  
Mike Borowicz

**APPROVAL OF MINUTES**

A motion was made by Brad Stark to approve the minutes of the September 12, 2018 meeting as presented. Motion seconded by Marsha Freeman. Motion passed (8-0).

**APPROVAL OF AGENDA**

A motion was made by Brad Stark to approve the agenda as presented. Motion seconded by Dan Snow. Motion passed (8-0).

**PUBLIC COMMENT**

PUBLIC COMMENT

There was no public comment made.

**E-911 REPORT – PUBLIC SAFETY BUILDING**

911 REPORT

Lt. Molloy reviewed the 911 report with the committee. There was a dispatcher who resigned recently and is actively looking for a replacement and interviews will be conducted. This makes fifteen dispatchers currently. There was discussion held pertaining to the staffing of dispatchers. There is no cost to the PSB budget. Training is paid through the 911 board.

**FY 2019 PROPOSED BUDGET PUBLIC SAFETY BUILDING**

Lt. Molloy discussed the Public Safety budget with the committee. There was an increase in the 501,000 line item for a new air conditioner. There was also IT related software increases that Lt. Molloy explained to the committee. Mr. Terrinoni reviewed the staffing which remains the same in this year's budget. There was a 2% increase in salary through contract negotiations added to the budget. Lt. Molloy discussed other IT related increases to the budget. Mr. Carlisle discussed these software/server purchases. Mr. Stark asked where budget cuts could be made. Lt. Molloy has not had a full cycle of a budget year so it would be difficult for him to answer that question. Sheriff Ernest said the 911 Board covers the cost for several expenses that are not included in the budget. He also stated the phone system will need to be upgraded in the near future at an expense to the City and the County. This cost is approximately \$80,000.00 or a possible yearly lease.

**GIS**

**FY 2019 PROPOSED BUDGET GIS**

Grant Anderson reviewed the GIS budget with the committee. The largest expense to the budget is the equipment maintenance line item and discussed the licensing cost and technical support. Mr. Carlisle discussed benefits and rebates to the software usage purchasing. There is no other company that provides the software the GIS department uses. Mr. Terrinoni said there is also a computer rotation the department will be included in.

### LANDFILL

#### APPROVAL OF INVOICE: TRC

A motion was made by Brad Stark to approve invoice #300111 from TRC in the amount of \$1,566.18 with a 50/50 split between the City and County. Motion seconded by Jeffrey Carlisle. Motion passed (8-0).

#### APPROVAL OF INVOICE - NIJMAN FRANZETTI

A motion was made by Brad Stark to approve invoice #16115 in the amount of \$700.00 and invoice #16187 in the amount of \$245.00 from Nijman Franzetti with a 50/50 split between the City and County. Motion seconded by Jeffrey Carlisle. Motion passed (8-0).

#### APPROVAL OF INVOICE – WILSON ELECTRIC

A motion was made by Dan Snow to approve invoice # 71793 in the amount of \$780.00 from Wilson Electric with a 50/50 split between the City and County. Motion seconded by Carl Larson. Motion passed (8-0).

#### ILLINOIS EPA/LANDFILL COMMUNICATION

Mr. Terrinoni said there has been a proposal made to the IEPA for more groundwater modifications. If this is successful this will lower the cost of the testing. All expenses paid for the landfill are closure related costs. Mr. Terrinoni will get the overall cost to date spent on the landfill closure.

#### FY 2019 PROPOSED BUDGET LANDFILL

Mr. Terrinoni said the landfill budget for FY 2019 is pretty stable with an estimated cost of \$50,000 to the City and the County. There will also be some revenue from TerraNavigator in FY 2019. Groundwater monitor figures could potentially drop dependent on the IEPA results. The largest upcoming expense in the next few years will be the leachate gas collection replacement. Ms. Freeman discussed the groundwater monitoring expense. The potential of additional testing requirements by the IEPA was discussed.

### INFORMATIONAL ITEMS AND OTHER BUSINESS

#### WATER PRESERVATION AND PROTECTION ALLIANCE (WPPA)/BLACKHAWK HILLS WATER SURVEY

There was no discussion held.

#### LAND BANK

Mr. Terrinoni said the Regional Planning agency, R1 received a grant from IDA to do a study to see if our region could do a land bank. A land bank is like a business entity that is formed by local governments. The purpose of the land bank is to take property that is abandoned, secure the property, and then put it on the market. This then becomes a useful piece of property. The land banks that do exist are very successful. In Illinois you can only create a land bank if you have a home rule community acting as the anchor. In this case it would be the City of Belvidere. There is no exposure to local governments through a land bank. The entity secures grant funding to operate. It is also staffed through an individual at R1 Regional Planning Agency. Any revenue stream generated would support the land bank. The director of R1, Michael Dunn, would like to address the committee to discuss the land bank. The meeting on November 14<sup>th</sup> will be at 5:30 p.m. and Mr. Dunn will be a guest speaker. The committee held discussion on the support for the land bank. The land bank would include Belvidere, Rockford, Winnebago County and Boone County. There would be a governing board with a representative from each entity. The intergovernmental agreement is in the process of being written and if approved potentially would begin in January, 2019. The potential revenue generated was discussed. Discussion was held on how the land bank would operate.

#### INVITATION TO OTHER GOVERNMENTS

There was no discussion held.

City-County Coordinating Committee Meeting  
October 10, 2018  
Page Three

CORRESPONDENCE

There was no correspondence discussed.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

ADJOURN THE MEETING

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Jeffrey Carlisle. Motion passed (8-0). Meeting was adjourned at 6:51 p.m.

Recorded by,

Julaine Drake  
Office Manager



14 Gabriel Drive  
Augusta, ME 04330  
207-620-3800

# INVOICE

**PLEASE REMIT TO:**  
TRC Lockbox  
P. O. Box 536282  
Pittsburgh, PA 15253-5904

Kenneth Terrinoni  
Boone County  
County Administrator  
1212 Logan Avenue Suite 102  
Belvidere, IL 61008

September 12, 2018  
Project No: 225096.0004.0000  
Invoice No: 300111  
Project Manager: Curtis Madsen

Project 225096.0004.0000 Boone: 2018 Annual Services

Invoice sent via email only:  
To: [JDrake@Boonecountyil.org](mailto:JDrake@Boonecountyil.org)  
cc: [ktboone@boonecountyil.org](mailto:ktboone@boonecountyil.org)

Professional Services from July 28, 2018 to August 24, 2018

**TRC Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Senior Project Technical II	2.75	178.79	491.67	
Senior Project Administration	1.20	86.09	103.31	
Consult/PM/Tech Mgmt II	5.00	194.24	971.20	
Total	8.95		1,566.18	<b>1,566.18</b>

**Total this Invoice \$1,566.18**

**Nijman Franzetti LLP**

10 South LaSalle Street  
Suite 3600  
Chicago, IL 60603  
E-mail: ke@NijmanFranzetti.com  
(312) 251-5250  
Fax (312) 251-4610

County of Boone  
601 North Main Street  
Suite 302  
Belvidere, IL 61008  
Attn: Tricia Smith

**Invoice**

September 10, 2018

Invoice #16115

In Reference To: Belvidere Landfill #2

For services rendered through: August 31, 2018

Professional Services

	<u>Hours</u>	<u>Amount</u>
08/14/18 JTN Review TRC correspondence re MW213 results and begin review of IEPA report	0.40	140.00
08/15/18 JTN Complete revisions to groundwater monitoring report	1.60	560.00
For professional services rendered	<u>2.00</u>	<u>\$700.00</u>

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Jennifer T. Nijman	2.00	350.00	\$700.00

**RECEIVED**  
9/13/18

Invoice payment is due promptly upon receipt. Please make check payable to Nijman Franzetti LLP and enclose a duplicate copy of this invoice with your check.

Taxpayer ID No. 26-1768725

**Nijman Franzetti LLP**  
10 South LaSalle Street  
Suite 3600  
Chicago, IL 60603  
E-mail: ke@NijmanFranzetti.com  
(312) 251-5250  
Fax (312) 251-4610

County of Boone  
601 North Main Street  
Suite 302  
Belvidere, IL 61008  
Attn: Tricia Smith

**Invoice**

October 8, 2018

Invoice #16187

In Reference To: Belvidere Landfill #2

For services rendered through: September 30, 2018

Professional Services

	<u>Hours</u>	<u>Amount</u>
09/04/18 JTN Review correspondence and memo to IEPA; comment to PAH memo; correspondence re same	0.70	245.00
For professional services rendered	<u>0.70</u>	<u>\$245.00</u>

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Jennifer T. Nijman	0.70	350.00	\$245.00

Invoice payment is due promptly upon receipt. Please make check payable to Nijman Franzetti LLP and enclose a duplicate copy of this invoice with your check.

Taxpayer ID No. 26-1768725

113 South Madison Street  
Rockford, Illinois 61104



815-963-0431  
FAX 815-963-0435

**Customer ID** 2353

KEN TERRINONI  
BOONE COUNTY  
1212 LOGAN AVENUE  
BELVIDERE, IL 61008

**Invoice#** 71793

**Date** 10/04/2018 **Page#** 1

**Job ID** 10000934  
BOONE COUNTY LANDFILL  
9794 FAIRGROUNDS  
BELVIDERE, IL

**Phone** (815)547-4770 **Fax** (815) -

Description	Total
ELECTRICAL SERVICES	\$780.00
ADJUSTED SET POINTS ON LEACHATE PUMPS AND TESTED OPERATION. REVIEWED OPERATIONAL PROCEDURES WITH THE COUNTY EMPLOYESS.	
<b>Net Amount Due</b>	<b>\$780.00</b>

**RECEIVED**

10/9/18

Invoice due within 30 days of its date. Finance charges at 1.5% /mo, which is 18% /annum, will accrue 30 days after this Invoice date.

CITY-COUNTY COORDINATING COMMITTEE  
MINUTES

November 14, 2018 at 5:30 P.M.  
County Board Room, 1212 Logan Avenue

**CALL TO ORDER**

The meeting of the City-County Coordinating Committee was called to order by Dan Snow, Co-Chairman at 5:30 P.M.

**ROLL CALL**

County:

Cathy Ward, Co-Chairman  
Carl Larson, Vice Co-Chair  
Sherry Branson  
Brad Stark

City:

Dan Snow, Co-Chairman  
Wendy Frank, Vice Co-Chair  
Marsha Freeman  
Clayton Stevens

Others:

Ken Terrinoni  
Lt. Pat Molloy  
Mike Dunn Jr.  
Eric Setter

Members Absent:

County:

Karl Johnson, Board Chairman  
Jeffrey Carlisle

City:

Mayor Chamberlain  
Mike Borowicz

**APPROVAL OF MINUTES**

There were no minutes presented.

**APPROVAL OF AGENDA**

A motion was made by Brad Stark to approve the agenda as presented. Motion seconded by Cathy Ward. Motion passed (6-0).

**PUBLIC COMMENT**

PUBLIC COMMENT

There was no public comment made.

**LAND BANK**

Mr. Terrinoni introduced Mike Dunn and Eric Setter from Region 1. Mr. Dunn passed out a document to the committee outlining the Land Bank. Mr. Dunn discussed the Land Bank and stated they are taking their planning capability, asset management on infrastructure, and ability to go after state and federal grants and combining these in an effort to take property that the government wants them to take through an auction process and bring these properties into the Land Banks control. He explained the procedures to obtain clear titles for properties. This is designed to get property ready to go back to private sector. With the Land Bank they are able to use government money to invest in property. The profit through the sale of property would be reinvested in the Land Bank. Phase I of the process was discussed. The four signatory's for the Land Bank are Boone County, Winnebago County, City of Rockford, and the City of Belvidere and explained the leadership process to engage in the Land Bank. There was discussion on the method to acquire property through the Land Bank and explained the judicial abandonment process.

Carl Larson arrived at 6:02 p.m.

Wendy Frank arrived at 6:04 p.m.

Marsha Freeman asked if the Land Bank is dependent on the grant that was received. Mr. Dunn said the grant through IHD (Illinois Housing Development) was received through the Attorney General obtained by a class action lawsuit nationwide pertaining to lending practices. This money was designated to pay for the establishment of the Land Bank and to cover the first phase of acquisitions. As the Land Bank builds every transaction offsets the cost. The Regional Planning Council staff and supplies are being used for the Land Bank at no cost for this initiative. Cathy Ward asked about the amount of properties that would be involved. Mr. Dunn first there would need to be an IGA signed. Then a board would be established to set policies for the Land Bank and they would set parameters to be used to acquire property and the committee held discussion. Mr. Terrinoni said the Intergovernmental Agreement will be reviewed by the State's Attorney and bring this back to committee next month.



**E-911 REPORT – PUBLIC SAFETY BUILDING**

**911 REPORT**

Lt. Molloy said there was a retirement in the dispatcher unit. This brings the staffing level to 13 dispatchers. There is currently a trainee in process. Lt. Molloy will be discussing this with the 911 to get a fresh list of possible candidates to fill the vacancies. In working with the union there will be a cover shift created and explained this to the committee. There was discussion on the amount of calls received annually. Lt. Molloy discussed Ceroni Piping assisting in training for repairs to the boiler system. This was an approximate savings of \$10,000 for the County by having maintenance staff doing the repairs.

**IFIBER CONTRACT**

Mr. Terrinoni discussed the five year renewal agreement for fiber service at the Public Safety Building. This will be a 50/50 split with the City. As a board they are renegotiating the agreement with the NINJA group to include language in the agreement to have the City/County provide voice carrier service. This also needs approval from Illinois Commerce Commission to be a CLAC and this process has started. Mr. Terrinoni discussed the possible issues in moving forward with this process. CLAC approval is needed to provide the NINJA group with the services they are requesting. The previous contract renewal was \$7,200 per year. The renewal is \$8,400 per year. There was an increase in the agreement with iFiber because they are creating a capital plan that Mr. Terrinoni explained to the committee. The committee held discussion on the iFiber service.

A motion was made by Cathy Ward to approve the iFiber contract presented in the amount of \$8,400.00 per year with a 50/50 split between the City and County. Motion seconded by Sherry Branson. Motion passed (8-0).

**GIS**

There was no discussion held.

**LANDFILL**

**APPROVAL OF INVOICE: TRC**

Chairman Snow reviewed the invoice with the committee.

A motion was made by Brad Stark to approve invoice #303915 from TRC in the amount of \$4,316.48 with a 50/50 split between the City and County. Motion seconded by Sherry Branson. Motion passed (8-0).

**ILLINOIS EPA/LANDFILL COMMUNICATION**

There was no discussion held.

**INFORMATIONAL ITEMS AND OTHER BUSINESS**

**WATER PRESERVATION AND PROTECTION ALLIANCE (WPPA)/BLACKHAWK HILLS WATER SURVEY**

Sherry Branson discussed the recent WPPA meeting with the committee. There is consideration to merge this group with the storm water group.

**INVITATION TO OTHER GOVERNMENTS**

Cathy Ward said this committee structure is being reviewed and she suggested waiting to invite a speaker to the next committee meeting.

**CORRESPONDENCE**

Mr. Terrinoni said the latest proposal is being reviewed by the IEPA. There should be a response within the next month on this. The timeframe for the solar panels being installed at the landfill were discussed.

**EXECUTIVE SESSION**

There was no executive session held.

Page Three

**ADJOURNMENT**

**ADJOURN THE MEETING**

A motion was made by Carl Larson to adjourn the meeting. Motion seconded by Brad Stark. The committee and Mr. Terrinoni thanked Ms. Branson for service to this committee and leadership on the WPPA. Motion passed (8-0). Meeting was adjourned at 6:13 p.m.

Recorded by,

Julaine Drake  
Office Manager



iFiber, PO Box 755, Sycamore, IL 60178  
sales@iFiber.org      www.iFiber.org

June 22, 2018

Mr. Ken Terrinoni  
Boone County  
1212 Logan Ave, Suite 102  
Belvidere, IL 61008

Dear Mr. Terrinoni,

iFiber will facilitate a link to your facility that provides a high-speed transport with access to Internet Service Providers and the capability to collaborate with most of the other governments in the area.

The following is a summary of the contracts and yearly costs:

1. iFiber LIT Transport      \$8,400 per year per facility (2) for a fiber optic transport at 1 Gbps

All contracts are for a period of five years.

The pricing includes the use of any PTP LIT Fiber currently linking school district facilities.

The iFiber system supports a variety of vendors providing access to Internet Bandwidth. All IP addresses are provided by the ISP providing your Internet bandwidth.

SPIN# 143035593

If you have any questions or need additional information, please contact Roger Swenson at 815-753-8943.

Sincerely,

*Roger*

Roger Swenson  
Network Solutions Architect  
Division of Information Technology  
Northern Illinois University

Attachment: iFiber MSA



14 Gabriel Drive  
 Augusta, ME 04330  
 207-620-3800

**INVOICE**

**PLEASE REMIT TO:**  
 TRC Lockbox  
 P. O. Box 536282  
 Pittsburgh, PA 15253-5904

Kenneth Terrinoni  
 Boone County  
 County Administrator  
 1212 Logan Avenue Suite 102  
 Belvidere, IL 61008

October 11, 2018  
 Project No: 225096.0004.0000  
 Invoice No: 303915  
 Project Manager Curtis Madsen

Project 225096.0004.0000 Boone: 2018 Annual Services

Invoice sent via email only:  
 To: [JDrake@Boonecountyil.org](mailto:JDrake@Boonecountyil.org)  
 cc: [ktboone@boonecountyil.org](mailto:ktboone@boonecountyil.org)

**Professional Services from August 25, 2018 to September 28, 2018**

**TRC Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Senior Project Technical II	2.50	178.79	446.98
Field/O&M Technician	3.75	75.05	281.44
Staff Technical I	16.00	97.12	1,553.92
Senior Project Administration	4.45	86.09	383.10
Consult/PM/Tech Mgmt II	8.50	194.24	1,651.04
Total	35.20		4,316.48
			<b>4,316.48</b>

**Total this Invoice                    \$4,316.48**