

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI used	Request Status	Ward Number
5/16/2019	604 JULIEN ST	Cara Whetsel	Tall grass & weeds. Sent letter 5-16-19 gave 10 days to comply.	5/21/2019	Yes	Request Completed	3
5/16/2019	528 JULIEN ST	Cara Whetsel	Tall grass & weeds. Sent letter 5-16-19 gave 10 days to comply.	5/29/2019	Yes	Request Completed	3
5/16/2019	2994 COUNTRYSIDE DR	Cara Whetsel	There is an inoperable vehicle parked in the grass on the side of the house. Sent letter 5-16-19 gave 7 days to comply. *5-28-19 the car has been removed from the grass onto the driveway. COMPLIANCE CW	5/28/2019	Yes	Request Completed	3
5/16/2019	390 W CHRYSLER DR	Cara Whetsel	There are numerous large potholes in front of the family dollar store. Sent letter to owner of property 5-15-19. Gave 14 days to comply.	6/18/2019	Yes	Request Completed	1
5/20/2019	1209 W 10TH ST	Cara Whetsel	Tall grass & weeds. Sent letter to owner 5-23-19 gave 10 days to comply. * 6-4-19 COMPLIANCE CW	6/4/2019	Yes	Request Completed	1
5/20/2019	463 WHEATLAND DR	Cara Whetsel	Grass has already been cut. NO violation at this time. Case closed. CW	5/30/2019	Yes	Full Release	2
5/20/2019	721 E 2ND ST	Cara Whetsel	This address is actually 727 E. 2nd. Will reopen a new case under the correct address. CW	5/21/2019	Yes	Full Release	5
5/23/2019	410 W MEMOMONIE ST	Cara Whetsel	Tenant (Kelli Probst) called with concerns about the wiring in her house. Her parents are the owners and she states they will not do anything to fix it. *5-23-19 Called Kelli to ask permission for Gale to inspect the wiring in the house. She said her parents are now working on the issue. CASE CLOSED.	5/23/2019	Yes	Request Completed	2
5/23/2019	407 W MADISON ST	Cara Whetsel	property is abandoned. sent to PW to mow. Recheck in 7 days	6/18/2019	Yes	Request Completed	2
5/23/2019	1031 GARFIELD AVE	Cara Whetsel	vacant/ abandoned property. tall grass, sent to PW. recheck in 7 days	6/18/2019	Yes	Request Completed	5
5/23/2019	407 ALLEN ST	Cara Whetsel	tall grass. vacant / abandoned property. sent to PW. will recheck in 7 days	6/18/2019	Yes	Request Completed	5
5/23/2019	514 E HURLBUT AVE	Cara Whetsel	inop, garbage, tall grass. Sent letter 5-21-19. Gave 10 days to comply. * 6-4-19 COMPLIANCE CW.	6/4/2019	Yes	Request Completed	4
5/23/2019	727 E 2ND ST	Cara Whetsel	Tall grass, inoperable/unlicensed campers, too many RVs. Sent letter 4-21-19 gave 10 days to comply. * The owner is almost done, she just has to get stickers on the one camper that is still there. The items on the porch are just for storage which is not a violation. Sent another letter explaining what she has to do to comply. Gave 7 days to do so.	7/1/2019	Yes	Request Completed	5
5/23/2019	910 PROSPECT ST	Cara Whetsel	Inoperable vehicles, parking on the grass, garbage. Sent letter 5-21-19 gave 7 days to comply. * 6-4-19 The grass has been cut but now there are 3 inoperable vehicles on the property, one in the grass, and garbage in front of the house. Sent 3 tickets, gave 7 days to pay and comply. * 6-10-19 spoke with owner. She will have all the vehicles removed from the property and garbage picked up. Will void tickets if done by 6-20-19 * Owner has gotten the grass cut and the trash picked up. Next she will work on getting the inop cars off the property. Gave till monday the 24th. * 6-25-19 NOTHING more has been done. Sent new tickets gave 7 days to comply.	7/31/2019	Yes	Request Completed	5
5/23/2019	724 E 5TH ST	Cara Whetsel	There is an inoperable truck parked in the ROW in the grass. Sent letter 5-21-19 gave 7 days to comply. * 5-31-19 Owner's dad came in to ask for a little more time. I gave him one week. Recheck 6-7-19.	6/20/2019	Yes	Request Completed	5
5/23/2019	627 WILLOW ST	Cara Whetsel	There is a vehicle parked in the ROW in the grass. Sent letter 5-21-19 gave 7 days to comply.	5/30/2019	Yes	Request Completed	3
5/23/2019	717 LOGAN AVE	Cara Whetsel	Tall grass next to 7-11. Sent letter 5-21-19 gave 10 days to comply. * 5-31-19 COMPLIANCE - CW	5/31/2019	Yes	Request Completed	3
5/23/2019	724 E 4TH ST	Cara Whetsel	tall grass. sent letter 5-21-19 gave 10 days to comply. * 6-4-19 COMPLIANCE CW	6/4/2019	Yes	Request Completed	5

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5/23/2019	817 E 5TH ST	Cara Whetsel	Tall grass. Sent letter 5-21-19. gave 10 days to comply. *5-28-19 Sent to old owner... New owner Mike Thomas. He cut the grass on 5-23-19. COMPLIANCE	5/28/2019	Yes	Request Completed	5
5/23/2019	922 CASWELL ST	Cara Whetsel	Tall grass. sent letter 5-21-19 gave 10 days to comply. * 6-4-19 COMPLIANCE cw	6/4/2019	Yes	Request Completed	5
5/23/2019	921 EAST AVE	Cara Whetsel	Tall grass & garbage in backyard (alley). Sent letter, gave 10 days to comply. * 6-4-19 NOTHING has been done. Very call grass and an old tv in the alley. Sent 2 tickets gave 7 days to pay and comply. * 6-21-19 This house seems to be vacant. Sent to PW 6-21-19 to cut the grass. recheck in 7 days * 7-1-19 the grass is still not cut. sent to PW again 7-3-19.	7/22/2019	Yes	Request Completed	5
5/23/2019	929 EAST AVE	Cara Whetsel	tall grass and garbage in the front (furniture) and backyard (alley). Sent letter 5-21-19 gave 10 days to comply. * 6-4-19 compliance	6/4/2019	Yes	Request Completed	5
5/23/2019	608 GARDNER ST	Cara Whetsel	tall grass and garbage in front yard (couch). Sent letter 9-21-19 gave 10 days to comply.	6/18/2019	Yes	Request Completed	4
5/23/2019	534 E HURLBUT AVE	Cara Whetsel	tall grass. Sent letter 5-21-19 gave 10 days to comply. * 5-23-19 COMPLIANCE	5/28/2019	Yes	Request Completed	4
5/23/2019	530 E HURLBUT AVE	Cara Whetsel	Tall grass & weeds. sent letter 5-21-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	4
5/23/2019	522 E MADISON ST	Cara Whetsel	tall grass. Sent letter 5-21-19 gave 10 days to comply. * 6-12-19 sent to PW * 6-25-19 Sent to PW again	7/3/2019	Yes	Request Completed	4
5/23/2019	1421 WHITTNEY BLVD	Cara Whetsel	Tall grass. Sent letter 5-21-19 gave 10 days to comply. * 5-28-19 compliance	5/28/2019	Yes	Request Completed	5
5/23/2019	1121 KISHWAUKEE ST	Cara Whetsel	Parking in the ROW in the grass. Sent letter 5-21-19 gave 7 days to comply.	6/18/2019	Yes	Request Completed	2
5/23/2019	428 CASWELL ST	Cara Whetsel	tall grass, garbage, garage in disrepair, garage door in disrepair, foundation in disrepair, stairway in disrepair. Sent letter 5-28-19 gave 10 days to cut grass & obtain permits for the repairs on the garage and foundation. *6-21-19 sent to PW to cut grass.	7/10/2019	Yes	Request Completed	3
5/27/2019	1933 Burnett Dr.	Denise Delaney			No	Assigned	
5/28/2019	533 W PERRY ST	Cara Whetsel	tall grass & weeds. Sent letter 5-28-19. Gave 10 days to comply. * 6-20-19 found new address for new owner. Sent letter 6-21-19 Gave 10 days to comply.	7/10/2019	Yes	Request Completed	2
5/28/2019	725 JOHN ST	Cara Whetsel	van parking on grass. Sent letter 5-28-19 gave 7 days to comply.	6/18/2019	Yes	Request Completed	2
5/28/2019	642 JOHN ST	Cara Whetsel	There is a large pile of tree limbs & brush in the front yard. Sent letter 5-28-19 gave 7 days to remove.	6/18/2019	Yes	Request Completed	2
5/28/2019	1605 N STATE ST	Cara Whetsel	There is a pile of garbage in the pool area. The garbage consists of old toilets & building materials. Sent letter 5-28-19 gave 7 days to comply.	6/18/2019	Yes	Request Completed	4
5/28/2019	223 REBECCA RD	Cara Whetsel	There is an inoperable vehicle again and one parked in the grass. Sent tickets 5-24-19 gave 7 days to comply. * 5-30-19 Rick (owner) came in and asked for more time. I gave him one more week. * 6-7-19 Rick Avila (owner) paid fines. He states tenants will have all in order by monday 6-10-17.	6/20/2019	Yes	Request Completed	2
5/28/2019	4100 HUBBARD TRL	Cara Whetsel	tall grass & weeds. Sent letter 5-23-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	2
5/28/2019	1303 UNION AVE	Cara Whetsel	Tall grass & weeds. Sent letter 5-23-19 gave 10 days to comply. * 6-4-19 COMPLIANCE CW.	6/4/2019	Yes	Request Completed	5

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5/28/2019	621 S MAIN ST	Cara Whetsel	Tall grass & weeds. Sent letter 5-23-19 gave 10 days to comply. * 5-28-19 COMPLIANCE CW	5/28/2019	Yes	Request Completed	3
5/28/2019	615 S MAIN ST	Cara Whetsel	Tall grass & weeds. Sent letter 5-23-19 gave 10 days to comply. * 6-4-19 COMPLIANCE	6/4/2019	Yes	Request Completed	3
5/29/2019	1574 E FAIRFIELD TRL	Cara Whetsel	Tall grass behind the house. The grass has been cut in the front. Sent letter 5-28-19 gave 10 days to comply.	6/24/2019	Yes	Request Completed	3
5/29/2019	238 W HARRISON ST	Cara Whetsel	Tall grass & weeds. Looks like it has not been cut yet this year. Sent letter 5-28-19 gave 10 days to comply.	6/25/2019	Yes	Request Completed	2
5/29/2019	207 E 6TH ST	Cara Whetsel	Tall grass & weeds. Sent letter 5-28-19 gave 10 days to comply.	6/7/2019	Yes	Request Completed	5
5/29/2019	406 BRYNWOOD LN	Cara Whetsel	This property did have really long grass. That has been cut and now there is a large pile of grass clippings on the driveway. Sent letter 5-28-19 gave 7 days to comply.	6/20/2019	Yes	Request Completed	2
5/29/2019	921 L1ST LN	Cara Whetsel	TV in the front yard. Sent letter 5-28-19. gave 7 days to comply.	6/24/2019	Yes	Request Completed	4
5/30/2019		Cara Whetsel	opened under case address 904 N. State	6/4/2019	Yes	Full Release	
5/31/2019	1403 WHITNEY BLVD	Cara Whetsel	Tall grass & weeds. Also a lot of vegetation growing on the fence creating a sight issue. Sent letter 6-5-19 gave 7 days to comply.	6/20/2019	Yes	Request Completed	5
6/3/2019	2109 TOBYNE DR	Cara Whetsel	Garbage in the back and tall grass all over. Called manager Richardo 6-3--19. He stated the grass was cut friday afternoon and the garbage was taken care of at the same time. CW	6/3/2019	Yes	Request Completed	4
6/3/2019	546 WARREN AVE	Cara Whetsel	Tall grass. sent letter 6-3-19 gave 10 days to comply.	6/20/2019	Yes	Request Completed	3
6/3/2019	569 WARREN AVE	Cara Whetsel	There is an old couch in the backyard, a stagnant pool & a fridge on the deck. sent letter 6-3-19 gave 7 days to comply.	6/20/2019	Yes	Request Completed	3
6/3/2019	904 N STATE ST	Cara Whetsel	There is garbage & rubbish between the fence and garage. also tall grass & weeds. Sent letter 6-3-19 gave 10 days to comply.	6/20/2019	Yes	Request Completed	2
6/3/2019	116 W 2ND ST	Cara Whetsel	The detached garage is about to fall over. The owner (jesse gonzaless) had gotten a permit but has not done anything in a year and now the permit is expired. Sent letter 6-3-19 gave 10 days to complete the job and have the proper inspections done. * 6-18-19 garage is down! I gave Jessie one week to pick up all the debris. Recheck 6-24-19	6/25/2019	Yes	Request Completed	5
6/3/2019	407 WEDGEWOOD LN	Cara Whetsel	running a landscaping business from the home without a home occupation permit. also parking trailers all over the intersection. Sent letter 5-30-19 gave 7 days to obtain a permit. * owner called and i let him know he could not have any outdoor storage at his home. I gave him an extra week to remove all outdoor storage including the trucks and trailers. *6-17-19 Owner called to schedule an appointment for his Home occupation inspection. The inspection is scheduled for 6-21-19 at 4:30pm. * 6-21-19 the owner never showed up for me to inspect the home. There is still a large pile of mulch in the front yard. There are also trucks and trailers parked in front. obtained pictures while i was there. Will send tickets. * 6-26-19 i emailed the owner to schedule another inspection for the home occupation permit. He emailed back and let me know there is no longer a business there. The trucks and trailer are gone and the pile of mulch is for the flower beds on the property. NOT for the landscaping business. Case closed.	6/26/2019	Yes	Request Completed	2

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6/3/2019	905 W 12TH ST	Cara Whetsel	there is a vehicle parked on the grass again. Sent ticket 5-29-19. Gave 7 days to comply. * 6-25-19 there is a car parked on the grass again. Sent NOTICE to APPEAR. Court date set for 7-26-19	1/8/2020	Yes	Request Completed	1
6/3/2019	310 WARREN AVE	Cara Whetsel	they seem to be running a scrap business from this property. They are parking on the grass and there is garbage and old appliances all over the yard. Sent 3 tickets to owner, Randy Firzel. Gave 7 days to comply. * 6-21-19 nothing has been done except add to the pile of scrap metal. Sent NOTICE to APPEAR. Court date set for 7-26-19.	7/31/2019	Yes	Request Completed	3
6/3/2019	916 S STATE ST	Cara Whetsel	old couch in the front yard. Sent letter 5-30-19 gave 7 days to comply. * 5-31-19 the couch has been removed from the property.	6/3/2019	Yes	Request Completed	5
6/3/2019	716 E 4TH ST	Cara Whetsel	there is a truck over a class B parked on the grass in front of the house. Sent letter 5-30-19 gave 7 days to comply. * 6-20-19 the truck is still there and now there is another mop vehicle and another vehicle parked in the grass. Sent 3 tickets 6-20-19 gave 7 days to comply. *7-2-19 NOTHING has been done. Sent NOTICE to APPEAR. Court date set for 7-26-19.	7/31/2019	Yes	Request Completed	5
6/3/2019	522 JULIEN ST	Cara Whetsel	Tall grass. Sent letter 5-30-19 gave 10 days to comply.	6/18/2019	Yes	Request Completed	3
6/3/2019	304 warren		tall grass & weeds. Sent letter 5-30-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	
6/3/2019	919 W LINCOLN AVE	Cara Whetsel	Very tall grass and weeds. Looks like a wheat field in front of the house. sent letter 5-30-19 gave 10 days to comply.	6/20/2019	Yes	Request Completed	2
6/3/2019	523 LOGAN AVE	Cara Whetsel	there is tall grass on the property. Sent letter 5-30-19 gave 10 days to comply.	6/18/2019	Yes	Request Completed	3
6/3/2019	1009 UNION AVE	Cara Whetsel	Tall grass & weeds. Sent letter 5-30-19 gave 10 days to comply.	6/24/2019	Yes	Request Completed	5
6/3/2019	1721 11TH AVE	Cara Whetsel	tall grass & weeds. Sent letter 5-30-19 gave 10 days to comply. * 5-31-19 grass cut, Compliance i	6/3/2019	Yes	Request Completed	1
6/3/2019	1120 ALLEN ST	Cara Whetsel	the RV is parked on gravel on the side of the road in front of the Morgan building. Some one seems to be living in it as well. Sent letter 5-30-19 gave 7 days to comply.	6/20/2019	Yes	Request Completed	1
6/4/2019	854 BRADLEY LN	Jan Noble			No	Assigned	4
6/4/2019	528 RIVER DR	Cara Whetsel	* They HAVE mowed only the areas visible from street, 2 sides still unmowed. * the backyard grass is very tall. Sent letter to owner gave 10 days to comply. * 7-1-19 all grass has been cut.	7/3/2019	Yes	Request Completed	4
6/4/2019	2112 WYCLIFFE ST	Cara Whetsel	same address open in a different case. Closing this one.	6/20/2019	Yes	Full Release	3
6/4/2019	4193 FALLEN OAK DR	Cara Whetsel	open in another case. This is a duplicate case file.	6/18/2019	Yes	Request Completed	2
6/4/2019	303 WARREN AVE	Cara Whetsel	The city mowed the grass and took away the debris	6/18/2019	Yes	Request Completed	3
6/4/2019	456 RIVERVIEW LN	Cara Whetsel	There is no horse trailer. it's a camper in the driveway which is permitted.	6/18/2019	Yes	Request Completed	2
6/6/2019	541 GAVNOR ST	Cara Whetsel	this address & complaint is open in a different case number. CW	6/25/2019	Yes	Full Release	4
6/7/2019	2141 WYNNWOOD DR	Cara Whetsel	A person can dig on the property without having a permit. It is up to the property owner to get a JULIE locate done. NO violation at this time. CW>	6/17/2019	Yes	Full Release	2
6/7/2019	633 W 8TH ST	Cara Whetsel	tall grass & weeds. Sent letter. Gave 10 days to comply.	7/3/2019	Yes	Request Completed	1

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6/7/2019	621 W 8TH ST	Cara Whetsel	Tall grass	6/20/2019	Yes	Request Completed	1
6/7/2019	1019 FREMONT ST	Cara Whetsel	tall grass.	6/20/2019	Yes	Request Completed	5
6/7/2019	541 GAYNOR ST	Cara Whetsel	There is tall grass and trash on the property. gave 10 days to comply. * 7-3-19 all garbage has been removed.	7/3/2019	Yes	Request Completed	4
6/7/2019	1701 13TH AVE	Cara Whetsel	tall grass & weeds & garbage in the front yard. Sent letter 6-5-19 gave 10 days to comply.	6/25/2019	Yes	Request Completed	1
6/7/2019	221 E HARRISON ST	Cara Whetsel	old couch in the front yard. Been there for 2 weeks. sent letter. gave 7 days to comply.	6/20/2019	Yes	Request Completed	4
6/7/2019	921 WHITTNEY BLVD	Cara Whetsel	Tall weeds in the backyard by the garage. Sent letter 6-5-19 gave 10 days to comply. * 6-17-19 noticed the garage is in disrepair. reopening case in a different file. Grass only case closed.	6/18/2019	Yes	Full Release	5
6/7/2019	1034 UNION AVE	Kip Countryman			No	Assigned	5
6/7/2019	803 garfield	Cara Whetsel	Tall grass and weeds on property. Sent letter 6-5-19 gave 10 days to comply. * 6-20-19 found new address and new owner. sent letter 6-21-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	
6/7/2019	2112 WYCLIFFE ST	Cara Whetsel	Tall grass on ALL empty lots on wycliff. Called Mitch @ Frdh Corp. 815-262-1479. He stated he will have the grass cut immediately. CW.	6/20/2019	Yes	Request Completed	3
6/7/2019	627 CLARKSEN DR	Cara Whetsel	tall grass. Looks like they tried to mow but ended up just pushing down the weeds. they stood back up from the rain so the grass and weeds are still way over 8 inches. Called Frank @ dickerson Neiman. 815-381-6804. Left him a message about Re- cutting the grass on all the lots. Gave 10 days to comply.	6/20/2019	Yes	Request Completed	2
6/7/2019	706 EAST AVE	Cara Whetsel	Brush in front yard and tall grass on the rest of the property. Sent a message to Mike Thomas (owner). Gave 7 days to comply.	6/24/2019	Yes	In Progress	3
6/7/2019	608 UNION AVE	Cara Whetsel	Very tall grass. Called Mike Thomas (owner). He stated he will have the grass cut this weekend.	6/17/2019	Yes	Request Completed	5
6/10/2019	4110 HEARTHSTONE LN	Cara Whetsel	Grass was cut when we went out. Case closed.	6/18/2019	Yes	In Progress	2
6/10/2019	4172 HEARTHSTONE LN	Cara Whetsel	The grass has been cut. NO violation at this time.	6/18/2019	Yes	Request Completed	2
6/10/2019	1006 WASHINGTON ST	Cara Whetsel	there are inop vehicles in the driveway and old vehicle parts in the yard. Also may be running auto repair from property. Sent letter 6-12-19 gave 7 days to comply. * 6-20-19 one inoperable vehicle has been removed. There are still others. NONE of the garbage or exterior storage has been cleaned up. Sent 3 tickets 6-20-19 gave 7 days to comply. *7-8-19 NOTHING has been picked up or removed. I sent more ticket as now there are a lot of tall weeds in the garden area. Gave 10 days to comply. * 7-23-19 NOTHING has been done. Sent notice to appear. Court date set for 8--30-19.	1/8/2020	Yes	Request Completed	5
6/10/2019	1425 EAST AVE	Cara Whetsel	tall grass on this side of the duplex. Sent letter 6-17-19 gave 10 days to comply.	6/20/2019	Yes	Request Completed	5
6/10/2019	113 KISHWAUKEE ST	Cara Whetsel	tall grass in the backyard. Sent letter 6-17-19. Gave 10 days to comply.	7/1/2019	Yes	Request Completed	4
6/18/2019	1220 KISHWAUKEE ST	Cara Whetsel	lean-to by the house is in disrepair. roof, soffit & fascia is falling off the building. also mold at the bottom of the building. Sent letter 6-18-19 gave 30 days to comply.	7/31/2019	Yes	Request Completed	2

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6/18/2019	921 WHITNEY BLVD	Cara Whetsel	Garage roof, soffit & fascia is falling and rotting off the building, also tall weeds, leaning fence, and garbage. Sent letter 6-18-19 gave 30 days to comply. * Talked to the owner, Amy Noble 847-757-2954. She states that she works 18+ hours per day so she is having someone fix everything on the property. Gave until 7-22-19. * 7-23-19 really nothing is done, the fence was fixed with a rope and tie-downs in the ground. Still garbage and rubbish all over. Still tall weeds and the garage roof has not been touched. Gave One more week to comply. * 7-31-19 NOTHING has been done. Sent 4 tickets. Gave 7 days to pay and comply. * 8-12-19 STILL nothing done. Sent NOTICE to APPEAR for court. Court date set for 9-20-19.		No	In Court	5
6/18/2019	1000 NETTIE ST	Cara Whetsel	stairway on front porch in disrepair. Sent ticket to new owner address. Gave 14 days to obtain the permit. * 7-9-19 Sent to Dreila to do the court "Long Form", Will watch to see when the court date is set.		No	In Court	3
6/18/2019	407 ALLEN ST	Cara Whetsel	There is a falling front porch and stairway on this property. Sent 3 tickets to new address of homeowner. Gave 14 days to obtain a permit. * Sent to Dreila to do the court "long form". Will watch for when the court date is set.		No	In Court	5
6/18/2019	903 WEBSTER ST	Cara Whetsel	While doing a fence final on the property i noticed they have a pool that does not have a permit. Sent letter 6-17-19 gave 7 days to obtain a permit.	7/3/2019	Yes	Request Completed	4
6/18/2019	1509 CONLIN CT	Cara Whetsel	The owner has built a small shed but it does not have siding and its not painted. Sent letter to 6-17-19 gave 30 days to comply.	7/31/2019	Yes	Request Completed	4
6/18/2019	605 E HURLBUT AVE	Cara Whetsel	tall grass and weeds. sent letter 6-12-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	4
6/18/2019	1257 RUSSELL RD	Cara Whetsel	Very tall grass & weeds. Sent letter to owner, which is the county, gave 10 days to comply. * sent to PW to cut the retention area.	7/23/2019	Yes	Request Completed	4
6/18/2019	4193 FALLEN OAK DR	Cara Whetsel	Tall grass & weeds. sent letter to owner of all empty lots. Gave 10 days to comply. * 7-3-19 NOTHING has been done. Sent to PW to mow empty lots & water retention area. * 7-9-19 i found out the owner is in the hospital. He will have the lawn guy cut all the lots right away. Will be done by Monday 7-15-19.	7/23/2019	Yes	Request Completed	2
6/18/2019	1180 RUSSELL RD	Cara Whetsel	tall grass & weeds on all empty lots. Sent letter. gave 10 days to comply. * Tom Howlett called to let me know he will have the lots mowed asap.	7/31/2019	Yes	Request Completed	4
6/18/2019	307 WARREN AVE	Cara Whetsel	tall grass. Sent letter 6-17-19 gave 10 days to comply. * 7-3-19 Grass has not been cut. Sent to PW 7-3-19 recheck in 7 days	7/22/2019	Yes	Request Completed	3
6/18/2019	627 WILLOW ST	Cara Whetsel	vehicle parked in the grass on the side of the road. Sent ticket as this is the second time i have gotten a complaint on this. Sent ticket 6-14-19 gave 7 days to comply.	6/25/2019	Yes	Request Completed	3
6/18/2019	303 ANDREWS DR	Cara Whetsel	Tall weeds in the parking lot. Sent ticket as this is not the first time. Gave 10 days to comply. * 6-25-19 NOTHING has been done. Called the realtor on the sign, John Higgins 630-885-7400. He will call the owner to let him know to take care of the property. Will give him monday to cut the grass. Recheck 7/1/19. * 7-1-19 all weeds have been cut in the parking lot. Case closed. cw.	7/2/2019	Yes	Request Completed	3
6/18/2019	617 UNION AVE	Cara Whetsel	inop vehicles parked in the grass. Sent letter 6-12-19 gave 7 days to comply. * 6-17-19 owner called to let me know all the vehicles have been removed. * 6-20-19 inspected the property, only one vehicle has been removed. There are still 2 more vehicles on the grass and a trailer too. Sent ticket 6-20-19. Gave 7 days to pay and comply.	7/9/2019	Yes	Request Completed	5
6/18/2019	1920 SAWYER RD	Cara Whetsel	There is a bag of trash in the street by the property. The trash cans are over loaded with garbage and there are no lids on them. Sent letter 6-12-19 Gave 7 days to comply. * trash is gone and cans have been put away. case closed.	7/2/2019	Yes	Request Completed	4
6/18/2019	905 WHITNEY BLVD	Cara Whetsel	tall grass & weeds. sent letter 6-12-19 gave 10 days to comply.	6/25/2019	Yes	Request Completed	5
6/18/2019	710 E LINCOLN AVE	Cara Whetsel	mattress in the front yard. Sent letter 6-12-19 Gave 7 days to comply.	6/25/2019	Yes	Request Completed	4

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI osed	Request Status	Ward Number
6/18/2019	936 NETTIE ST	Cara Whetsel	garbage in front of and behind the garage. Also old microwave and other debris in the front yard. Sent letter 6-12-19 gave 7 days to comply.	6/25/2019	Yes	Request Completed	3
6/18/2019	610 MCKINLEY AVE	Cara Whetsel	4 chickens seen in the front yard. 6-11-19 Sent email to mike steinbis (owner). Gave 7 days to have the tenant remove the chickens.	6/20/2019	Yes	Request Completed	4
6/19/2019	1710 CLOVERDALE WAY	Cara Whetsel	Home occupation without permit. Sent letter 6-18-19 Gave 7 days to obtain a permit. *6-24-19 Owner called to let me know he is going to stop using his house for his business. CW	6/25/2019	Yes	Request Completed	3
6/19/2019	1116 W 12TH ST	Cara Whetsel	The driveway is being lengthened but too close to the lot line, it looks to be on the lot line. Sent letter to obtain permit and explained that the DW shall be at least 3 feet from the lot line. Gave 7 days to obtain a permit.	8/12/2019	Yes	Full Release	1
6/20/2019	511 E JACKSON ST	Cara Whetsel	tall grass & weeds on this vacant property. Sent letter 6-24-19 gave 10 days to comply. * 7-5-19 Sent to PW to mow. * 7-10-19 sent to PW again to mow.	7/15/2019	Yes	Request Completed	4
6/24/2019	1817 7TH AVE	Cara Whetsel	There is garbage all over and tall grass. Sent letter 6-21-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	1
6/24/2019	1013 UNION AVE	Cara Whetsel	Tall grass & weeds. Sent letter 6-21-19 gave 10 days to comply.	7/3/2019	Yes	Request Completed	5
6/24/2019	817 LOGAN AVE	Cara Whetsel	Inoperable vehicle parked on the grass. Sent letter 6-21-19 gave 7 days to comply. * 6-24-19 Owner of the vehicle drove the vehicle to city hall to show it is running. The area he parks is an old gravel driveway. He will cut the grass shorter so i can see the gravel. Case closed.	6/24/2019	Yes	Request Completed	3
6/24/2019	514 FRANKLIN ST	Cara Whetsel	they have installed a fence on the property without a permit. Sent letter 6-21-19 gave 7 days to obtain a permit.	7/1/2019	Yes	Request Completed	2
6/24/2019	511 MCKINLEY AVE	Cara Whetsel	There is a huge pile of mattresses, furniture and other debris in the front yard. Sent letter 6-21-19 gave 7 days to comply.	6/24/2019	Yes	Request Completed	4
6/24/2019	419 N APPLETON RD	Cara Whetsel	6-19-19 got a call from animal control that there are too many dogs at this residence. * 6-20-19 Stopped at this residence at 10:30 am. Property owners were home. Spoke with Christina Orozco. she states she has 4 dogs and no puppies at this time. However animal control found a post online from her stating that they have numerous puppies now. She would not let us come in to inspect the home for more dogs. * Sent letter 6-24-19 gave 30 days to remove all dogs over the age of 6 months, except the permitted 3, from the home. Will wait on a call back from Christina to schedule an inspection time for the property.	7/31/2019	Yes	Request Completed	2
6/24/2019	912 CASWELL ST	Cara Whetsel	6-19-19 Obtained a phone call from a frantic woman that said her neighbor has 5 dogs and 1 pig in her home. 6-20-19 went with animal control to inspect the property. No one was home but 3 dogs showed up at the door and more were barking in back. Animal control left a door hanger. 6-21-19 Owner called and let me know that she does have 5 dogs and 1 pig. 6-24-19 Sent letter, gave 30 days to comply. * 7-22-19 Talked to the owners attorney. Him and i discussed a time frame for them to find a home for the pig and 2 dogs. I gave them 30 more days to rehome the animals. Recheck end of August.	8/2/2019	Yes	Request Completed	5
6/24/2019	724 N MAIN ST	Cara Whetsel	6-24-19 inspected the property, there are NO cars parked on or near the property. Case closed.	6/24/2019	Yes	Request Completed	4
6/24/2019	105 W HARRISON ST	Cara Whetsel	There are tall weeds behind the pine trees and too many temp signs on the property. Called Family Video and asked them to remove the signs and cut the weeds. Gave 7 days to comply.	7/10/2019	Yes	Request Completed	2
6/25/2019	526 RIVER DR	Cara Whetsel	The front has been cut. Didnt see the back. will recheck monday. * the back grass has been cut. COMPLIANCE	7/3/2019	Yes	Request Completed	4

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/ osed	Request Status	Ward Number
6/26/2019	1125 DALBIGNE ST	Cara Whetsel	There are tall grass and weeds along the fence-line and underbrush a long the side of the house. Sent letter 6-26-19 gave 10 days to comply.	7/10/2019	Yes	Request Completed	2
6/26/2019	625 E MADISON ST	Cara Whetsel	there is an old chair in the front yard. Sent letter 6-26-19 gave 7 days to comply.	7/10/2019	Yes	Request Completed	4
6/26/2019	1019 W 6TH ST	Cara Whetsel	Tall grass in the culvert area. Sent letter 6-24-19 gave 10 days to comply. * 7-9-19 sent to PW for mowing.	7/15/2019	Yes	Request Completed	1
6/26/2019	504 JULIEN ST	Cara Whetsel	There is an inoperable vehicle parked in the grass. Sent letter 6-26-19 gave 7 days to comply. * 7-1-19 Owner sold the truck but waiting on the title. Will give till the 15th of July. CW. * Owner asked for one more week to get the car licensed. Recheck in one week.	8/2/2019	Yes	Request Completed	3
7/3/2019	328 W HARRISON ST	Cara Whetsel	There are tall weeds and underbrush along the house and in the front yard by the street. There is garbage strewn all over the yard. Sent letter 7-3-19 gave 10 days to comply. * 7-16-19 most everything has been done. HOWEVER there is a pile of garbage in the front yard behind the bushes on W. Harrison side and only part of the grass has been cut. Sent ticket 7-17-19 gave 7 days to comply. * 7-25-19 all has been done now, except the trash can that was put out for the garbage truck was not taken. There is still a garbage can full of garbage at the curb. Called Mike Grismer and let him know that needs to be removed. CW.	8/2/2019	Yes	Request Completed	2
7/3/2019	141 BLEISTER DR	Cara Whetsel	Tall grass & weeds. Sent letter 7-2-19 gave 10 days to comply. * 7-16-19 NOTHING has been done. Sent 2 tickets for the grass and garbage. Gave 7 days to comply.	7/31/2019	Yes	Request Completed	3
7/8/2019	504 WHITNEY BLVD	Cara Whetsel	There is a dumpster behind the old Napa building that is overflowing. The weeds are very tall too. Sent letter to owner 7-2-19 gave 10 days to comply.	7/22/2019	Yes	Request Completed	3
7/8/2019	1319 JULIEN ST	Cara Whetsel	Tall grass & weeds on property. Sent letter 7-2-19 gave 10 days to comply. * 7-9-19 letter came back un-deliverable. I sent another letter to the "Property Owner". Gave 10 days to comply.	7/31/2019	Yes	Request Completed	3
7/9/2019	1035 MAPLE AVE	Cara Whetsel	There is a large pile of trash in the front yard. Sent letter 7-10-19 gave 7 days to comply. * 7-24-19 NOTHING has been done. The house is for sale so i called the listing agent 7-24-19, they have not yet called me back. will check in a few days. *7-31-19 some of the trash is gone. Less than half remains. sent a ticket to the owner. Will call listing agent too to find out what is going on with this property. Recheck 7 days * Tickets came back in the mail. the house is vacant and the owners did not leave a forwarding address. Will try to call the number on the realtor sign again.	8/15/2019	Yes	Request Completed	5
7/9/2019	1801 and 1803 KRISTINE DR	Cara Whetsel	Tall weeds in and around the soybeans. Called Mitch with Frdh Corp. his guy will have the weeds cut, spray the soybeans for weeds, and trim the trees back by monday July 15th 2019. * 7-17-19 COMPLIANCE	7/22/2019	Yes	Request Completed	3
7/9/2019	525 WHITMAN ST	Cara Whetsel	There is a pile of old broken lawnmowers in the back yard. Sent letter 7-8-19 gave 7 days to comply. * 7-17-19 all of the broken lawnmowers are gone. COMPLIANCE	7/17/2019	Yes	Request Completed	2
7/9/2019	821 E MEMOMONIE ST	Cara Whetsel	Tall grass on the property. Sent letter to Billy Toft (owner) 7-8-19. Gave 10 days to comply.	7/23/2019	Yes	Request Completed	4
7/9/2019	1400 BIG THUNDER BLVD	Cara Whetsel	Tall grass & weeds at the old Shoopko building. Sent letter 7-8-19 gave 10 days to comply. * 7-19-19 NOTHING has been done. Sent to PW to cut the grass & weeds. * grass cut 7-24-19. * 7-25-19 new Management company - Ryan Swanson 630-954-7377 (patrick is no longer with the company).	7/31/2019	Yes	Request Completed	4
7/9/2019	421 E 8TH ST	Cara Whetsel	Tall grass & weeds. Contacted Mike steinbis (owner) @1:13pm on 7-8-19. He stated that he would get the grass cut by monday 7-15-19	7/23/2019	Yes	Request Completed	5

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI used	Request Status	Ward Number
7/10/2019	801 INDIAN DANCER TRL	Cara Whetsel	2 garbage cans were placed on the curb for trash pickup. There are 2 small rugs placed next to the trash cans. Sent letter 7-10-19 just in case the rugs were not picked up by the garbage men.	7/23/2019	Yes	Request Completed	4
7/10/2019	223 HANCOCK ST	Cara Whetsel	old pool laying in the front yard. other debris and long grass too. Sent letter 7-15-19 gave 10 days to comply.	7/31/2019	Yes	Request Completed	4
7/10/2019	651 JULIEN ST	Cara Whetsel	There is some exterior storage in the backyard that can be seen from the street and the neighbors house. also some garbage and rubbish beside the house in the front/side yard. Sent letter gave 7 days to comply. * 7-31-19 nothing has been done. Sent 2 tickets for garbage and out door storage. Gave 7 days to pay and comply. * 8-12-19 NOTHING is done and now they have long grass. Sent new tickets to include tall grass. Recheck in 7 days.	1/8/2020	Yes	Request Completed	3
7/11/2019	562 WARREN AVE	Cara Whetsel	garbage, placement of cans, underbrush & weeds. Sent letter 7-15-19 gave 10 days to comply. * 7-23-19 Vacant & in foreclosure. Sent to PW to cut grass 7-24-19 Will re check in 7 days	1/8/2020	Yes	Request Completed	3
7/11/2019	220 WEBSTER ST	Cara Whetsel	garbage in the front yard, over flowing trash cans. sent letter 7-15-19 gave 7 days to comply. * 7-31-19 almost all of the garbage is gone. There are still 3 bags full of trash in front of the garage and some building materials on the side of the garage. Sent 1 ticket to owner. gave 7 days to pay and comply.	1/8/2020	Yes	Request Completed	4
7/12/2019	1200 COLUMBIA AVE	Cara Whetsel	The entire property is over grown with grass, Weeds, & underbrush. Also trash all over with out door storage in the front yard. There is an old trailer parked in the grass too. Sent letter 7-12-19 gave 14 days to comply. * owners are an elderly couple who have asked for more time. Gave 2 more weeks.		No	In Progress	1
7/12/2019	1027 ASPEN CT	Cara Whetsel	there are 2 inoperable vehicles parked in the grass on a vacant lot. Sent letter 7-11-19 gave 7 days to comply. * There is a new owner who also owns 1013 aspen. 7-25-19 Sent a new letter to the new owner. Gave 7 days to comply. *8-12-19 Owner came in to let me know the vehicle is running and has been removed from the grass. He will get plates for it today or put it in the garage. * 8-12-19 Inspected property - COMPLIANCE	8/12/2019	Yes	Request Completed	1
7/12/2019	1013 ASPEN CT	Cara Whetsel	There is a semi parked on a residential property. Sent letter 7-11-19 gave 7 days to remove.	7/23/2019	Yes	Request Completed	1
7/12/2019	902 S STATE ST	Cara Whetsel	Old couch and dresser in the front yard. Sent letter 7-11-19 gave 7 days to comply.	7/23/2019	Yes	Request Completed	5
7/12/2019	1210 W 12TH ST	Cara Whetsel	inoperable vehicle parked in the grass. sent letter 7-11-19 gave 7 days to comply. * 7-23-19 NOTHING has been done. Sent tickets gave 7 days to pay and comply. *7-29-19 Owner called to ask for a little more time. Gave till the weekend. 8/5/19 COMPLIANCE	8/5/2019	Yes	Request Completed	1
7/12/2019	705 W 12TH ST	Cara Whetsel	inoperable vehicle parked in the grass in the front yard. Sent letter 7-11-19 gave 7 days to comply.	7/23/2019	Yes	Request Completed	1
7/12/2019	1108 W 12TH ST	Cara Whetsel	Tall grass & weeds. Sent letter 7-11-19. Gave 10 days to comply.	8/2/2019	Yes	Request Completed	1
7/12/2019	1122 W 12TH ST	Cara Whetsel	tenants widened the driveway with gravel. its too close to the lot line and they are parking on it. Sent letter 7-10-19 gave 30 days to remove the gravel and obtain a permit if they want to install a driveway in compliance with the code.	8/2/2019	Yes	Request Completed	1
7/12/2019	406 BRNWOOD LN	Cara Whetsel		7/15/2019	Yes	Request Completed	2
7/13/2019	2415 Oakwood Dr	Cara Whetsel		7/15/2019	Yes	Full Release	1

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI osed	Request Status	Ward Number
7/13/2019	2415 Oakwood Dr	Cara Whetsel	wrong address	7/15/2019	Yes	Full Release	1
7/16/2019	1004 E 5TH ST	Cara Whetsel	pool up with out a permit. sent letter 7-15-19 gave 7 days to comply. * 8-5-19 pool down and gone. CW.	8/5/2019	Yes	Request Completed	5
7/16/2019	2604 E FAIRFIELD TRL	Cara Whetsel	tall grass around the inoperable vehicle parked in the grass. Sent letter 7-15-19. Gave 10 days to comply.	8/2/2019	Yes	Request Completed	3
7/16/2019	1930 W CHRYSLER DR	Cara Whetsel	tall weeds... most at 4 to 5 feet tall covering the field. Sent letter 7-15-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1
7/16/2019	1960 W CHRYSLER DR	Cara Whetsel	tall weeds covering the entire field. Sent letter 7-15-19 gave 10 days to comply. * 8-5-19 all 3 fields of weeds have been cut down. CW>	8/5/2019	Yes	Request Completed	1
7/16/2019	1900 W CHRYSLER DR	Cara Whetsel	Very very tall weeds. about 4 to 5 feet tall all over the field. Sent letter 7-15-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1
7/17/2019	1422 WHITNEY BLVD	Cara Whetsel	There is a lot of garbage and rubbish in the carport on the property. Also weeds and underbrush around the garage and fence line. Sent letter 7-22-19 gave 10 days to comply. * 8-6-19 not much has been done. Some garbage is gone but not much. Also the weeds have not been cut. Sent 2 tickets gave 7 days to comply. * 8-12-19 Owner called to ask for a little more time. She has almost everything done but a couple of big garbage items like mattresses. I gave her 2 weeks to pay and comply.		No	Ticketed	5
7/18/2019	1428 DAWNGATE DR	Cara Whetsel	There is garbage and rubbish all over the property. Seems to be a scrap business too. Sent letter 7-22-19 gave 7 days to clean it up. * owner called to let me know he has cleaned up the driveway and will have the back yard cleaned up next week. Gave one extra week. * nothing has been done except to push everything into the back yard. The back yard is a complete disaster with rubbish all over. Sent 2 tickets 8-5-19 gave 7 days to pay and comply. * 8-22-19 owner called to say he needed more time. I gave him until Sept 3rd to pay and comply.	9/19/2019	Yes	Request Completed	5
7/18/2019	520 CHURCH ST	Cara Whetsel	There are a few chickens in small cages on the property. Sent letter 7-17-19 gave 7 days to remove chickens and coops from the property.	8/2/2019	Yes	Request Completed	3
7/22/2019	1741 PEARL ST	Cara Whetsel	there are 2 feather signs with one being in the ROW. Neither sign has a permit. Sent letter 7-22-19 gave 7 days to remove.	8/2/2019	Yes	Request Completed	1
7/22/2019	129 W MADISON ST	Cara Whetsel	Inops and parking in grass. RV does not have current tags on the plates. Sent letter 7-22-19 gave 7 days to comply. * NOTHING has been done. Sent a second letter to include some new violations that were not on the first letter. Will recheck in 7 days.	1/8/2020	Yes	Request Completed	2
7/22/2019	1404 DAWNGATE DR	Cara Whetsel	There is a bit of garbage and old building materials in the driveway. Sent letter 7-22-19 gave 7 days to comply. * 7-29-19 Owner called (Sara 815-295-0778). She stated that they are trying to sell the house and have already picked up the old furniture in the driveway. Case closed.	7/29/2019	Yes	Request Completed	5
7/22/2019	815 WHITNEY BLVD	Cara Whetsel	There is an old couch and other rubbish in the front yard for at least 2 weeks. Sent letter 7-22-19 gave 7 days to comply. * Couch is gone. COMPLIANCE	8/8/2019	Yes	Request Completed	5
7/22/2019	884 BELVIDERE RD	Cara Whetsel	There are signs in the ROW again. 7-22-19 Sent letter to owner and tenant to remove the signs. Gave 7 days to do so. * 8-16-19 NOTHING has been done. In fact there are MORE signs now. Sent ticket to owner of the property. Gave 7 days to comply	1/8/2020	Yes	Request Completed	3
7/22/2019	1237 w 6th	Cara Whetsel	there is a vehicle parked on the grass AGAIN and quite a bit of garbage all around the dumpster enclosure. Sent tickets as this is a repeat offender. Gave 7 days to comply.	8/2/2019	Yes	Request Completed	1
7/22/2019	1005 JULIEN ST	Cara Whetsel	Sent Mike Busch a text right away about the broken window on the first floor. he stated he would get to it asap. Redneck Monday 7-22-19 * 7-31-19 almost every thing has been done. all windows that were broken are boarded up. some weeds in the driveway of the sub-station are about 3 feet tall & one side of the gate is still open. Called Mike Busch and told him to get it done.	8/2/2019	Yes	Request Completed	3
7/22/2019	1016 E 5TH ST	Cara Whetsel	There is an inoperable vehicle in the driveway and a pool without a fence or permit. Sent letter 7-15-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	5

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI osed	Request Status	Ward Number
7/22/2019	1014 E 5TH ST	Cara Whetsel	There is an inoperable vehicle parked in the driveway. Sent letter 7-15-19. gave 7 days to comply. * 8-5-19 inop gone	8/5/2019	Yes	Request Completed	5
7/24/2019	Wycliffe St	Mark Pollock	NOT a Building Dept matter since the vehicles are parked on the street. Case Closed. CW	7/24/2019	Yes	Full Release	3
7/24/2019	1401 S MAIN ST	Cara Whetsel	There is an inop vehicle parked in the grass behind the fence in the back yard. Sent letter 7-26-19 gave 7 days to comply. * owner called to ask for more time. Will recheck 8-10-19	9/19/2019	Yes	Request Completed	5
7/25/2019	1310 JULIEN ST	Cara Whetsel	When i checked on the property there were no tires, no blacktopping brushes, nothing except some wood in the front yard. Sent letter gave 7 days to comply. * 8-16-19 Wood is gone. COMPLIANCE	8/16/2019	Yes	Request Completed	3
7/29/2019	1016 FREMONT ST	Cara Whetsel	There is an inoperable vehicle parked in the grass next to the driveway. Also a lot of rubbish and garbage in the driveway and the yard. Tall grass and weeds as well. Sent letter 7-26-19 gave 10 days to comply. * nothing has been done. Sent 4 tickets gave 7 days to comply. * Owner called to ask for more time. Gave one more week.	1/8/2020	Yes	Request Completed	5
7/29/2019	1527 GARFIELD AVE	Cara Whetsel	Tall grass & weeds and garbage were reported. However when we inspected the property there is a deck or some accessory structure in disrepair also has no permit. Sent letter 7-25-19 gave 10 days to comply. * 8-6-19 This property seems to be vacant. Sent to PW to cut grass. * 8-12-19 Found out this property is in foreclosure. Sent violation notice to the bank which is OneMain Financial. Gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
7/29/2019	1104 8TH AVE	Cara Whetsel	There is a pool on this property with no permit and no fence. Sent letter 7-26-19. Gave 7 days to comply.	8/5/2019	Yes	Request Completed	1
7/29/2019	1105 n state	Cara Whetsel	There are too many signs and there are some in the ROW as well. Sent letter 7-25-19 gave 7 days to comply.	8/2/2019	Yes	Request Completed	4
7/29/2019	1119 N STATE ST	Cara Whetsel	too many signs and they are also in the ROW. Sent letter 7-25-19 gave 7 days to comply.	8/2/2019	Yes	In Progress	4
7/29/2019	1423 10TH AVE	Cara Whetsel	There is a pile of garbage on the south side of the house. Also tall grass & weeds. Sent email to Rob Kozlowski 7-23-19 Gave 7 days to comply. * 8-5-19 Weeds have been cut and garbage pile is gone. CW>	8/5/2019	Yes	Request Completed	1
7/29/2019	1003 COLUMBIA AVE	Cara Whetsel	there are 2 semis parked on the property. Sent letter 7-25-19 gave 7 days to comply. * Owner called she needs more time to find a place to park the semis. Gave one more week. * 8-8-19 talking to Kip & drella this may be a legal nonconforming use. Not going to push the violation. I will leave it be unless we get a complaint.	8/8/2019	Yes	Full Release	1
7/29/2019	608 GARDNER ST	Cara Whetsel	There are tall weeds around the fence line and stagnant water in the in ground pool. Sent letter 7-25-19 gave 7 days to comply. * Letter came back "un-deliverable as addressed" Sent letter 8-2-19 to "Homeowner" gave 7 days to comply. * 8-14-19 I FINALLY found the name of the new property owners. Dennis & Wanda Schaeferwolf. Sent letter 8-14-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	4
7/29/2019	1523 9TH AVE	Cara Whetsel	There is an inoperable truck parked on the grass with garbage all over the front yard. Sent letter 7-24-19 gave 7 days to comply. * 8-5-19 nothing has been done. Sent 3 tickets. Gave 7 days to pay and comply. * 8-12-19 Owner came in and asked for more time. they said they did not understand the letter or the tickets. Gave them 2 extra weeks to pay and comply.	1/8/2020	Yes	Request Completed	1
7/29/2019	803 INDIAN DANCER TRL	Cara Whetsel	garbage on the side of the house sort of covered by a tarp. Sent letter 7-24-19 gave 7 days to comply.	8/12/2019	Yes	Request Completed	4
7/29/2019	1116 W 12TH ST	Cara Whetsel	There is a trailer parked in the grass piled high with garbage. Sent letter 7-24-19 gave 7 days to comply. * 8-12-19 nothing has been done. Sent 2 tickets. Gave 7 days to pay and comply.	1/8/2020	Yes	Request Completed	1
7/29/2019	715 W 12TH ST	Cara Whetsel	there is an inoperable truck parked on the grass by the garage. Sent letter 7-24-19 gave 7 days to comply. * 8-5-19 COMPLIANCE	8/5/2019	Yes	Request Completed	1

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/Cl osed	Request Status	Ward Number
7/29/2019	710 W 12TH ST	Cara Whetsel	Inoperable vehicle parked in the grass by the garage. Sent letter 7-24-19 gave 7 days to comply. *8-5-19 inop in the grass is gone.	8/5/2019	Yes	Request Completed	1
7/29/2019	613 MCKINLEY AVE	Cara Whetsel	This property is in violation a lot. There is garbage again... and an inoperable vehicle parked on the grass... again. Sent 3 tickets (not a letter as this is a constant violation here). Gave 7 days to comply. * 7-31-19 inspected the property, the garbage is mostly gone and the inop is gone as well. Owner came in to ask for more time to pay for the tickets... gave one month to pay. Inoperable vehicles parked in the grass. Sent tickets as this is not the first offense. Gave 7 days to pay and comply. * 7-31-19 Tickets were returned, sent 2 tickets to actual owners. * 8-5-19 all inops on the grass have been removed from the property. CW>	7/31/2019	Yes	Request Completed	4
7/29/2019	900 W 9TH ST	Cara Whetsel	Inoperable vehicles parked in the grass. Sent tickets as this is not the first offense. Gave 7 days to pay and comply. * 7-31-19 Tickets were returned, sent 2 tickets to actual owners. * 8-5-19 all inops on the grass have been removed from the property. CW>	8/5/2019	Yes	Request Completed	1
8/1/2019	2109 TOBYNE DR	Cara Whetsel	There is trash all over the property, especially around the dumpster. Also very bad pot holes in the driveway. Called the manager Rick Herrera (he is the owners Son); talked to him about the trash and driveway, he stated that the trash will be picked up before Wednesday of next week and the pot holes he will get to soon. I sent a letter to the owner and Rick 8-2-19, gave 7 days for the trash and 30 days for the pot holes to be fixed.	1/8/2020	Yes	Request Completed	4
8/2/2019	122 E 2ND ST	Cara Whetsel	Tall grass in the back yard. There is also some taller grass in the front yard but its mostly mowed already. 8-1-19 Called Mike Steinbis (owner). He will have it cut by Monday 8-5-19	8/15/2019	Yes	Request Completed	3
8/2/2019	821 FREMONT ST	Cara Whetsel	the grass and weeds are very tall on this property. Not sure if it is vacant or not. Sent letter 8-2-19 gave 10 days to comply. * 8-19-19 there are a few paths from the mower but most of the grass is still too tall. Sent ticket 8-19-19 gave 7 days to comply.		No	Ticketed	5
8/2/2019	3040 POPPIE DR	Cara Whetsel	There is a new fence on the property which does not have a permit. Sent letter 8-2-19 gave 7 days to obtain a permit for the fence. The fence is also leaning on the neighbors fence. they will have to move it.	8/16/2019	Yes	Request Completed	3
8/2/2019	2173 LOGAN AVE	Cara Whetsel	The weeds along the edge of the property are very tall. Sent letter to owner 8-2-19 gave 10 days to comply. * 8-16-19 NOTHING has been done. Still a lot of weeds on the edge of the property. Sent ticket 8-16-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	3
8/2/2019	619 W LOCUST ST	Cara Whetsel	Tall grass. Sent letter 8-2-19 gave 10 days to comply. * 8-16-19 the grass is so long that it is laying down. But the grass by the road is standing and is quite tall. Sent ticket 8-16-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	1
8/2/2019	922 W 12TH ST	Cara Whetsel	There is a large pile of old furniture in the front yard. Owner is Bill Toft. Sent letter 8-2-19 gave 7 days to comply.	8/8/2019	Yes	Request Completed	1
8/2/2019	405 W JACKSON ST	Cara Whetsel	Got a call from Dan Snow on 7-26-19 about the garbage. I called John Ahrens immediately and asked him to have the tenants clean it up. John said he would make sure it was cleaned up by monday 7-26-19. * 7-31-19 Dan Snow emailed me to let me know the couch was still in the front yard and there are a lot of boxes on the back porch. Inspected on 8-1-19 sent letter same day to John Ahrens and both tenants (upstairs and downstairs). Gave 7 days to comply. * 8-14-19 ALL aarbaae gone. COMPLIANCE	8/14/2019	Yes	Request Completed	2
8/2/2019	511 HELEN ST	Cara Whetsel	There is an inoperable vehicle in the driveway off Gray st. This exact van was there a few years ago and was inoperable then too. Sent ticket as this is a repeat offender. Gave 7 days to pay and comply. * The van had its tires inflated and was backed up to the garage. Still could see the plates and they are still 08-17. Sent letter explaining that the tags shall be current. Will recheck in 7 days.	1/8/2020	Yes	Request Completed	3
8/5/2019	1126 KISHWAUKEE ST	Cara Whetsel	there were NO ducks at this address. There were ducks at 919 Kishwaukee. The case is now open under 919 Kishwaukee.	8/15/2019	Yes	Request Completed	2
8/6/2019	1202 S STATE ST	Cara Whetsel	There is part of a fence that is falling. Sent letter to owner 8/8/19 gave 14 days to comply.		No	In Progress	5
8/8/2019	1122 KISHWAUKEE ST	Cara Whetsel	There are white farm ducks on the property. Sent letter 8-8-19 gave 7 days to comply. * 8-16-19 the ducks are still on the property. sent ticket 8-16-19 gave 7 days to pay and comply.	1/8/2020	Yes	Request Completed	2

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI osed	Request Status	Ward Number
8/8/2019	817 N STATE ST	Cara Whetsel	There is a pile of soda crates and some other garbage behind the building. Also a lot of peeling paint in the back on the building. Sent letter 8-8-19 gave 7 days to comply. *8-16-19 re-inspected the property. NOTHING has been done. In fact its worse. However i did find that there is a new owner. Sent letter to the new owner 8-19-19. gave 7 days to comply. *8-22-19 the "new owner" was not correct. Found a different new owner on the state website for an LLC. The new, new owner is Vignesh LLC. Sent letter 8-22-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	4
8/8/2019	3108 COUNTRYSIDE DR	Cara Whetsel	There is an inoperable vehicle in the driveway. Officer Wilgus gave me the info. Sent letter 8-8-19 gave 7 days to comply. * 8-13-19 Monica (owner) came in to ask for more time. I gave her an extra week.	1/8/2020	Yes	Request Completed	3
8/8/2019	600 S STATE ST	Cara Whetsel	There are 2 signs in the ROW. They are large FOR Sale signs. Called the sign contractor and let him know the signs have to be moved. Bryan stated that he will have them moved by Friday 8-9-19. * 8-16-19 signs have been moved COMPLIANCE	8/16/2019	Yes	Request Completed	3
8/8/2019	530 S STATE ST	Cara Whetsel	There are 2 signs in the ROW. They are large FOR Sale signs. 8-7-19 Called the sign contractor and let him know the signs have to be moved. Bryan stated that he will have them moved by Friday 8-9-19. * signs have been moved. COMPLIANCE	8/16/2019	Yes	Request Completed	3
8/8/2019	520 E PLEASANT ST	Cara Whetsel	There is an inoperable vehicle parked on the grass with garbage all over, including pallets, and tall weeds around the vehicle and the yard. Sent letter 8-6-19 gave 10 days to comply.	8/14/2019	Yes	Request Completed	3
8/12/2019	1222 S STATE ST	Cara Whetsel	There is an inop vehicle in the driveway without a license plate and an suv parked in the grass. Mike Steinbis owns the property. I emailed him on 8-12-19 at 11:43 am. Will give 7 days to comply. Wendy Frank is the complainant.	1/8/2020	Yes	Request Completed	5
8/12/2019	919 KISHWAUKEE ST	Cara Whetsel	There are 2 ducks in the yard on this property. They are white farm ducks not wild ducks. Sent letter 8-5-19. Gave 7 days to comply.	8/16/2019	Yes	Request Completed	2
8/12/2019	223 W MARSHALL ST	Cara Whetsel	large pile of brush in the front yard. Sent letter 8-5-19 gave 7 days to remove.	8/16/2019	Yes	Request Completed	2
8/12/2019	334 W MARSHALL ST	Cara Whetsel	There is a large pile of brush in the front yard. Sent letter 8-5-19 gave 7 days to comply.	8/16/2019	Yes	Request Completed	2
8/12/2019	333 W MARSHALL ST	Cara Whetsel	There is a pile of brush in the front yard. Sent letter 8-5-19 gave 7 days to comply.	8/16/2019	Yes	Request Completed	2
8/12/2019	310 W MARSHALL ST	Cara Whetsel	There is a large pile of brush in the front yard. Sent letter 8-5-19 gave 7 days to comply.	8/16/2019	Yes	Request Completed	2
8/12/2019	302 W MARSHALL ST	Cara Whetsel	Pile of brush in the front yard. Sent letter 8-5-19, gave 7 days to comply. * Owner (Daniel 779-220-1568) asked to have until WED 8-14-19 to have the brush picked up. Recheck thursday 8-15-19.	8/16/2019	Yes	Request Completed	2
8/13/2019	116 BUCHANAN ST	Cara Whetsel	There is a lot of trash and grease on the ground leaking out of the grease bin onto the ground and under the garbage enclosure. Also the garbage is overflowing in the dumpster. Lids unable to shut properly. I called Jerry Hernandez twice (its his building) to clean it up or have the tenants clean it up. * 8-12-19 they still have not cleaned it up. I sent 3 tickets to the owner (Jenaro & Salinas Hernandez). gave 7 days to pay and comply.	1/8/2020	Yes	Request Completed	3
8/13/2019	1516 JAMES CT	Cara Whetsel	There is very tall grass up next to the house. Sent letter 8-14-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	2
8/14/2019	3575 MORREIM DR	Denise Delaney		8/22/2019	Yes	Request Completed	1
8/14/2019	731 JOHN ST	Cara Whetsel	I went to check this fence as the neighbor called and said it was too tall with lattice on top of the already 6 foot fence. There was NO lattice at all anywhere on the fence. The fence height for a backyard was 5 to 6 ft tall. Because the complainant lives on a hill, the fence did not even cover the windows of their house. NO violation at this time. CW	8/14/2019	Yes	Request Completed	2

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI used	Request Status	Ward Number
8/15/2019	122 W MEMONOME ST	Cara Whetsel	There is a very large pile of brush from a tree that was taken down. The pile is as tall and long as a mobile home! Sent letter 8-14-19 gave 7 days to remove.	1/8/2020	Yes	Request Completed	2
8/15/2019	709 CASWELL ST	Cara Whetsel	There are 2 or 3 inoperable cars parked in the grass on the side of the house. Also garbage around the inoperable vehicles. Sent letter 8-14-15 gave 7 days to comply.	1/8/2020	Yes	Request Completed	5
8/15/2019	313 WARREN AVE	Cara Whetsel	inoperable vehicle parked in the grass. Sent the neighbor a letter last week but she says its not hers truck and its parked on the lot line of this address. Sent letter 8-14-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	3
8/15/2019	111 E 2ND ST	Cara Whetsel	tall grass on the property. Sent letter 8-14-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
8/15/2019	406 BRYNWOOD LN	Cara Whetsel	Tall grass & weeds especially in the ROW. Sent ticket as this is a property that is almost always has tall grass & weeds. Gave 7 days to pay and comply.	9/19/2019	Yes	Request Completed	2
8/15/2019	2998 HIDDENGREEN DR	Cara Whetsel	There is very tall grass and weeds on the hill on the vacant lots. Sent John Kanabe an email 8-14-19. He stated that he will have it taken care of. Gave 10 days to comply.	1/8/2020	Yes	Request Completed	3
8/15/2019	709 WHITTNEY BLVD	Cara Whetsel	There is tall grass in the backyard. Complainant says it has not been cut all summer. Sent letter 8-14-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
8/15/2019	715 WHITTNEY BLVD	Cara Whetsel	there is a silver VW parked in the grass. Sent letter 8-14-15 gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
8/15/2019	122 E 2ND ST	Cara Whetsel	tall grass in the front yard. Very tall grass in the back. Sent email to Mike Steinbis. He said he will get it mowed. gave 10 days to comply.	1/8/2020	Yes	Request Completed	3
8/19/2019	1517 11TH AVE	Cara Whetsel	There IS a permit for the addition from 2017. The final inspection was done 6-29-18. There is NOT a permit for the pool and NO permit for the new roof. Also there is rubbish and garbage in both the front the backyards as well as tall grass & weeds. Sent letter 8-22-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	1
8/20/2019	807 EAST AVE	Cara Whetsel	there is an inoperable vehicle in the backyard off the alley. around the inop is very tall weeds and underbrush. Also wet cardboard next to the inop and the trash cans are by the curb(not their trash day per complainant). Sent letter 8-22-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
8/20/2019	809 EAST AVE	Cara Whetsel	there is ONE inop vehicle parked on the grass on the side of the house. Sent letter 8-22-19 gave 7 days to comply.		No	In Progress	5
8/21/2019	309 W LOCUST ST	Cara Whetsel	tall grass in the ROW and weeds on the property. Sent letter 8-21-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1
8/21/2019	305 W LOCUST ST	Cara Whetsel	Tall grass in ROW. Sent letter 8-21-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1
8/21/2019	1122 W 12TH ST	Cara Whetsel	There was a complaint about this person parking vehicles in the backyard and running a repair shop from the house. There are many vehicles in the backyard (3or4) they are all parked in the grass. Sent letter 8-19-19 gave 14 days do remove the vehicles and discontinue the auto repair business at the house.	1/8/2020	Yes	Request Completed	1
8/21/2019	1106 KISHWAUKEE ST	Cara Whetsel	There is an old inoperable vehicle parked in some very tall (3 ft) weeds in the alley. Sent letter 8-19-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	2
8/21/2019	922 W 12TH ST	Cara Whetsel	There is an old hot tub with weeds growing out of it and grass and weeds on the property. Sent letter 9-19-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1
8/21/2019	303 W MARSHALL ST	Cara Whetsel	there is a large pile of brush on this property. sent letter 8-19-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	2
8/21/2019	716 W 12TH ST	Cara Whetsel	tall grass in the front yard and very tall weeds in the back. Sent letter 8-19-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	1

Create Date	Request Address	Assigned Staff	Observations	Close Date	Completed/CI osed	Request Status	Ward Number
8/21/2019	2234 GATEWAY CENTER DR	Cara Whetsel	there are a lot of over grown weeds and trash on the property. Trees and other debris in the gated area where the dumpsters are. Only they are not in the dumpsters and the gates are wide open. Sent letter 8-19-19 gave 10 days to comply.		No	In Progress	3
8/21/2019	2061 N STATE ST	Cara Whetsel		1/8/2020	Yes	Request Completed	4
8/21/2019	2061 N STATE ST	Cara Whetsel	tall grass and weeds on the vacant property. Sent letter 8-19-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	4
8/21/2019	2115 N STATE ST	Cara Whetsel	Tall grass & weeds on the vacant property. Sent letter 8-19-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	4
8/21/2019	922 CASWELL ST	Cara Whetsel		1/8/2020	Yes	Request Completed	5
8/21/2019	1822 9TH AVE	Cara Whetsel		1/8/2020	Yes	Request Completed	1
8/22/2019	405 W JACKSON ST	Cara Whetsel	there is a pop-up camper with no top on it and its parked in the grass. Sent letter 8-22-19 gave 7 days to comply.	1/8/2020	Yes	Request Completed	2
8/22/2019	309 E LOCUST ST	Cara Whetsel	tall grass on the empty property (house was demoed after a fire). Sent letter 8-22-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	3
8/22/2019	1123 MAPLE AVE	Cara Whetsel	the complainant called to let me know the owner of this property is running his scrap business again. Not only scrap being cut up but also stored on the property.	1/8/2020	Yes	Request Completed	5
8/22/2019	304 W JACKSON ST	Cara Whetsel	There is a large pile of lawn mowers in the backyard along with a pile of rubbish in the front and backyards. Also an inoperable vehicle parked on the lawn. Sent letter 8-22-19 gave 7 days to comply.	9/19/2019	Yes	Request Completed	2
8/22/2019	710 S STATE ST	Cara Whetsel	lots of underbrush surrounding the house. Also tall grass & weeds. Sent letter 8-22-19 gave 10 days to comply.	1/8/2020	Yes	Request Completed	5
9/10/2019		Cara Whetsel			No	In Progress	
10/4/2019	2701 CLINES FORD DR	Cara Whetsel		1/8/2020	Yes	Full Release	2
10/22/2019	1900 WYCLIFFE ST	Cara Whetsel			No	In Progress	3
12/10/2019		Cara Whetsel			No	Assigned	
1/5/2020		Cara Whetsel			No	Assigned	

399 Total Cases 1/1/19 - 8/30/19

INCOME STATEMENT FOR THE GENERAL FUND

				Through	December	2019	
	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
General Administration							
RE Property Tax	01-4-110-4010	1,759,868.97	1,773,398.86	0.00	1,771,339.58	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	2,579.99	3,701.93	1,231.11	2,944.21	3,440	86%
Auto Rental Tax	01-4-110-4012	6,794.30	7,258.78	545.14	5,829.18	7,020	83%
Muni Infrastructure Maint	01-4-110-4013	131,450.51	115,226.64	8,638.94	68,948.23	119,400	58%
State Income Tax	01-4-110-4100	2,710,100.59	2,484,021.35	167,511.11	1,854,815.44	2,577,688	72%
Home Rule Sales Tax	01-4-110-4109	0.00	75,146.73	90,500.63	754,817.73	1,200,000	63%
Muni Sales Tax	01-4-110-4110	3,427,287.63	3,583,825.71	297,672.13	2,463,346.70	3,634,459	68%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	663,704.70	756,473.16	74,882.70	544,710.40	811,045	67%
Local Motor Fuel Tax	01-4-110-4113	0.00	339,494.03	41,511.97	389,824.76	558,000	70%
Replacement Tax	01-4-110-4120	433,270.17	450,226.41	22,481.37	377,294.97	469,498	80%
Repl Tax Dist to Pensions	01-4-110-4121	(260,246.00)	(268,051.00)	0.00	(75,000.00)	(268,051)	28%
State Grants	01-4-110-4150	0.00	2,270.00	0.00	780.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	15,340.00	13,640.00	515.00	12,905.00	16,595	78%
Liquor License & Fines	01-4-110-4210	157,450.00	169,400.00	10,000.00	109,500.00	117,700	93%
Amusement Machine	01-4-110-4230	9,800.00	65,800.00	1,000.00	70,000.00	73,800	95%
Court Fines	01-4-110-4400	326,213.98	340,756.68	16,370.56	166,019.92	338,850	49%
Parking Fines	01-4-110-4410	12,731.00	21,254.00	1,510.00	7,590.00	20,825	36%
Seized Vehicle Fee	01-4-110-4420	90,450.00	71,300.00	3,300.00	40,651.00	78,000	52%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	345.00	20,000	2%
Video Gambling	01-4-110-4440	279,016.24	345,766.25	33,624.13	261,472.62	336,000	78%
Franchise Fees	01-4-110-4450	279,541.15	333,905.39	0.00	208,163.83	280,434	74%
Comcast Fees	01-4-110-4455	2,160.90	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	18,818.00	19,116.00	1,812.00	13,040.58	19,528	67%
Accident/Fire Reports	01-4-110-4470	6,060.00	6,033.00	150.00	2,872.80	6,478	44%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	83,373.68	70,326.78	5,386.92	40,952.43	81,156	50%
Fuel Charges (outside vendors)	01-4-110-4550	211,852.37	216,537.69	15,502.95	154,416.33	230,246	67%
Interest Income	01-4-110-4600	55,202.89	131,547.84	8,468.34	147,919.96	141,000	105%
Misc Revenues	01-4-110-4900	13,512.51	19,146.17	1,596.66	18,152.47	24,600	74%
Heritage Days	01-4-110-4901	88,700.24	126,730.98	50.00	65,215.14	0	0%
Historic Pres. Fund Raising	01-4-110-4902	8,115.00	4,497.07	395.00	5,651.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	16,288.89	0.00	0.00	0	0%
Operating Transfer in (Reserve)	01-4-110-9998	22,510.55	0.00	0.00	0.00	0	0%
Total General Administration Revenues		10,555,659.37	11,295,039.34	804,656.66	9,484,519.28	12,687,096	75%
Salaries - Elected Officials	01-5-110-5000	213,878.30	214,542.34	16,418.20	145,988.04	215,212	68%
Salaries - Regular - FT	01-5-110-5010	226,430.75	233,508.86	22,182.25	179,218.82	241,286	74%
Group Health Insurance	01-5-110-5130	454,004.09	469,143.70	35,196.67	281,423.68	527,147	53%
Health Ins Claims Pd (Dental)	01-5-110-5131	29,787.65	29,265.19	2,856.00	9,598.20	35,000	27%
Group Life Insurance	01-5-110-5132	1,379.70	1,391.85	116.10	927.45	1,458	64%
Health Insurance Reimb.	01-4-110-4540	(156,965.81)	(143,896.26)	(16,370.07)	(95,061.81)	(148,333)	64%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	13,284.76	10,976.86	25.00	6,958.87	14,850	47%
Subscriptions/Ed Materials	01-5-110-5156	431.61	697.41	110.16	657.20	650	101%
Gen Admin Personnel & Benefit Expenses		782,231.05	815,629.95	60,534.31	529,710.45	887,270	60%
Repairs/Maint - Bldgs	01-5-110-6010	19,803.99	29,490.02	2,515.11	13,719.99	24,340	56%
Repairs/Maint - Equip	01-5-110-6020	3,925.16	5,021.27	447.40	3,105.43	5,000	62%
Legal	01-5-110-6110	6,082.96	7,389.97	733.75	4,322.03	15,600	28%
Other Professional Services	01-5-110-6190	2,169.40	69,382.71	4,245.77	36,980.11	45,000	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	21,934.88	21,790.61	980.40	11,373.97	22,490	51%
Codification	01-5-110-6225	5,231.40	5,941.33	0.00	0.00	2,000	0%
Other Communications	01-5-110-6290	2,805.52	3,101.48	226.40	1,591.19	3,420	47%
Gen Admin Contractual Expenses		61,953.31	142,117.39	9,148.83	71,092.72	117,850	60%

General Administration (cont)	Account #	Actual FY 17	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
Office Supplies	01-5-110-7020	45,067.99	41,698.15	1,523.63	21,325.61	76,700	28%
Gas and Oil	01-5-110-7030	0.00	195,925.85	5,383.03	136,425.62	162,943	84%
Other Supplies	01-5-110-7800	5,281.54	4,934.41	412.09	3,379.11	6,800	50%
Gen Admin Supplies Expenses		50,349.53	242,558.41	7,318.75	161,130.34	246,443	65%
Miscellaneous Expense	01-5-110-7900	83,627.17	75,992.49	1,573.72	71,066.01	93,730	76%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	300.00	0.00	300.00	0	0%
Heritage Days	01-5-110-7902	74,996.12	94,303.95	2,525.00	115,752.11	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	383,828.00	659,243.00	0.00	884,636.00	1,763,646	50%
Total General Administration Expenses		1,437,585.18	2,030,145.19	81,100.61	1,833,687.63	3,108,939	59%
NET GENERAL ADMINISTRATION		9,118,074.19	9,264,894.15	723,556.05	7,650,831.65	9,578,157	80%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	20,040.98	20,071.81	0.00	20,048.00	20,000	100%
Accounting & Auditing	01-5-130-6100	34,920.00	31,000.00	0.00	36,550.00	36,500	100%
NET - AUDIT DEPARTMENT		(14,879.02)	(10,928.19)	0.00	(16,502.00)	(16,500)	100%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	65,142.80	65,160.99	0.00	65,073.68	65,000	100%
Replacement Tax	01-4-140-4120	90,889.00	93,615.00	0.00	50,000.00	90,889	55%
Interest Income	01-4-140-4600	0.00	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	24,892.52	27,163.09	1,760.30	14,124.36	25,505	55%
Total IMRF Revenues		180,924.32	185,939.08	1,760.30	129,198.04	181,394	71%
IMRF Premium Expense	01-5-140-5120	194,160.51	165,964.27	17,116.57	88,361.55	149,896	59%
NET - IMRF DEPARTMENT		(13,236.19)	19,974.81	(15,356.27)	40,836.49	31,498	130%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	200,385.68	200,458.46	0.00	200,225.56	200,000	100%
Expense Reimbursement	01-4-150-4940	128,779.38	136,303.35	11,680.39	97,457.73	137,722	71%
Library Expense Reimb.	01-4-150-4941	28,653.10	30,369.12	2,146.04	20,777.90	30,600	68%
Total Soc Security Revenues		357,818.16	367,130.93	13,826.43	318,461.19	368,322	86%
FICA Expense	01-5-150-5110	202,747.55	212,627.84	0.00	135,259.80	226,129	60%
Medicare Expense	01-5-150-5112	128,761.10	132,929.26	0.00	85,893.60	141,874	61%
Total Soc Security Expenses		331,508.65	345,557.10	0.00	221,153.40	368,003	60%
NET - SOCIAL SECURITY DEPT		26,309.51	21,573.83	13,826.43	97,307.79	319	30404%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	290,560.41	300,707.66	0.00	300,355.82	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		290,560.41	300,707.66	0.00	300,355.82	300,000	100%
Insurance Premium	01-5-160-6800	452,758.88	457,401.38	0.00	450,495.04	480,375	94%
NET - LIABILITY INSURANCE DEPT		(162,198.47)	(156,693.72)	0.00	(150,139.22)	(180,375)	83%

Police Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
RE Property Tax	01-4-210-4010	1,107,755.95	1,204,169.39	0.00	1,202,740.52	1,201,417	100%
Grants	01-4-210-4150	26,682.37	23,220.96	2,700.00	16,211.51	27,000	60%
Sex Offender Reg Fee	01-4-210-4480	7,510.00	5,120.00	310.00	3,690.00	5,000	74%
Miscellaneous Revenues	01-4-210-4900	183,034.11	171,816.00	13,320.95	85,206.05	212,247	40%
Expense Reimbursement	01-4-210-4940	4,558.00	10,604.69	4,462.20	22,772.36	0	0%
SRO Reimbursement	01-4-210-4945	0.00	0.00	9,451.98	56,564.50	0	0%
Sale of Assets	01-4-210-4950	11,970.00	0.00	0.00	12,727.33	0	0%
Total Police Department Revenues		1,341,510.43	1,414,931.04	30,245.13	1,399,912.27	1,445,664	97%
Salary - Regular - FT	01-5-210-5010	3,356,981.88	3,482,996.70	273,348.98	2,506,794.98	3,667,877	68%
Overtime	01-5-210-5040	315,416.26	257,388.47	21,858.45	212,764.40	406,100	52%
Police Pension	01-5-210-5122	1,087,714.97	1,184,097.58	560,424.76	1,182,692.52	1,237,250	96%
Health Insurance	01-5-210-5130	832,854.34	859,401.28	68,677.84	573,328.97	945,642	61%
Dental claims	01-5-210-5131	54,588.08	61,897.10	1,564.67	26,794.27	55,000	49%
Unemployment Compensation	01-5-210-5136	10,393.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	67,481.12	64,457.79	79.50	65,589.33	73,430	89%
Training	01-5-210-5152	58,458.67	48,636.26	3,382.80	29,933.83	81,305	37%
Police Dept Personnel & Benefit Expenses		5,783,888.32	5,958,875.18	929,337.00	4,597,898.30	6,466,604	71%
Repair/Maint-Equipment	01-5-210-6020	9,973.61	19,006.73	599.79	12,014.40	27,775	43%
Repair/Maint-Vehicles	01-5-210-6030	77,070.58	73,869.32	6,831.25	57,923.41	103,825	56%
Telephone/Utilities	01-5-210-6200	41,675.83	44,988.32	1,608.89	32,671.89	44,000	74%
Physical Exams	01-5-210-6810	0.00	0.00	760.00	760.00	2,135	36%
Community Policing	01-5-210-6816	7,830.41	6,891.77	240.66	1,108.31	13,500	8%
K 9 Program Expenses	01-5-210-6818	15,594.38	3,706.73	1,188.46	4,423.50	7,050	63%
Sex Offender State Disburse	01-5-210-6835	2,985.00	2,955.00	455.00	2,210.00	2,500	0%
Police Department - Contractual Expenses		155,129.81	151,417.87	11,684.05	111,111.51	200,785	55%
Office Supplies	01-5-210-7020	6,409.54	5,951.77	470.30	3,424.35	12,650	27%
Gas & Oil	01-5-210-7030	99,685.98	91,331.46	6,239.11	54,878.29	112,500	49%
Operating Supplies	01-5-210-7040	24,660.57	27,198.27	1,201.55	4,518.98	46,665	10%
Miscellaneous Expense	01-5-210-7900	35,482.95	12,406.53	722.89	8,843.61	33,300	27%
Police Department - Supplies Expense		166,239.04	136,888.03	8,633.85	71,665.23	205,115	35%
Equipment	01-5-210-8200	39,104.62	45,757.37	8,150.32	26,040.39	69,700	37%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		6,144,361.79	6,292,938.45	957,805.22	4,806,715.43	6,942,204	69%
NET - POLICE DEPARTMENT		(4,802,851)	(4,878,007)	(927,560)	(3,406,803)	(5,496,540)	62%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	639,282.47	656,405.23	67,337.87	385,699.70	684,286	56%
Other (FICA & IMRF)	01-5-215-5079	110,384.54	106,740.45	9,737.00	55,772.14	120,777	46%
Other Contractual Services	01-5-215-6890	299,759.63	376,337.30	32,918.69	181,018.39	308,232	59%
NET - PUBLIC SAFETY BLDG DEPT		(1,049,426.64)	(1,139,482.98)	(109,993.56)	(622,490.23)	(1,113,295)	56%

Fire Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
RE Property Tax	01-4-220-4010	990,630.02	1,023,473.06	0.00	1,022,263.58	1,021,132	100%
Grants	01-4-220-4150	15,755.74	6,465.97	0.00	18,000.00	0	0%
Miscellaneous Revenues	01-4-220-4900	13,979.92	15,181.83	420.00	15,045.59	25,000	60%
Expense Reimbursement	01-4-220-4940	37,771.00	723.41	0.00	0.00	0	0%
Sale of Assets	01-4-220-4950	10,100.00	0.00	0.00	0.00	0	0%
Total Fire Department Revenues		1,068,236.68	1,045,844.27	420.00	1,055,309.17	1,046,132	101%
Salaries - Regular - FT	01-5-220-5010	2,068,633.52	2,113,028.04	164,214.24	1,526,938.10	2,194,419	70%
Overtime	01-5-220-5040	136,531.18	164,132.42	9,456.08	101,960.50	188,000	54%
Fire Pension	01-5-220-5124	970,589.04	1,003,401.25	474,904.84	1,002,215.58	1,036,418	97%
Health Insurance	01-5-220-5130	495,623.54	497,102.45	42,692.22	330,368.97	550,039	60%
Dental Insurance	01-5-220-5131	27,129.39	21,475.39	2,006.40	19,679.86	32,000	61%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	29,482.63	35,179.94	648.85	20,654.12	32,400	64%
Training	01-5-220-5152	18,816.26	25,591.17	333.97	8,116.90	20,000	41%
Fire Depart Personnel & Benefits Expenses		3,746,805.56	3,859,910.66	694,256.60	3,009,934.03	4,053,276	74%
Repair/Maint-Bldg	01-5-220-6010	47,639.91	16,496.91	2,719.23	14,267.18	40,000	36%
Repair/Maint-Equipment	01-5-220-6020	7,889.99	14,161.97	1,752.77	7,652.17	14,200	54%
Repair/Maint-Vehicles	01-5-220-6030	36,582.75	29,835.21	944.64	23,953.21	53,500	45%
Telephone/Utilities	01-5-220-6200	19,202.62	9,898.30	748.08	6,006.63	15,240	39%
Physical Exams	01-5-220-6810	709.00	775.00	0.00	0.00	2,500	0%
Fire Prevention	01-5-220-6822	10,251.54	8,658.69	735.65	8,510.75	12,000	71%
Emergency Med Supplies	01-5-220-6824	9,760.71	6,832.05	267.60	5,457.62	11,500	47%
Fire Department - Contractual Expenses		132,036.52	86,658.13	7,167.97	65,847.56	148,940	44%
Office Supplies	01-5-220-7020	11,665.64	11,513.87	197.03	6,233.69	14,100	44%
Gas & Oil	01-5-220-7030	18,927.06	19,560.59	1,619.10	10,451.30	20,000	52%
Operating Supplies	01-5-220-7040	8,606.67	8,167.34	136.25	6,240.60	8,000	78%
Miscellaneous Expense	01-5-220-7900	588.80	556.94	0.00	743.41	1,000	74%
Fire Department - Supplies Expenses		39,788.17	39,798.74	1,952.38	23,669.00	43,100	55%
Equipment	01-5-220-8200	42,800.39	30,052.31	8,890.49	19,223.70	25,000	77%
Total Fire Department Expenses		3,961,430.64	4,016,419.84	712,267.44	3,118,674.29	4,270,316	73%
NET - FIRE DEPARTMENT		(2,893,193.96)	(2,970,575.57)	(711,847.44)	(2,063,365.12)	(3,224,184)	64%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	18,663.60	5,306.86	0.00	4,815.15	16,500	29%
Other Contractual Services	01-5-225-6890	21,302.72	8,242.17	0.00	5,351.67	10,015	53%
NET - POLICE & FIRE COMMISSION		(39,966.32)	(13,549.03)	0.00	(10,166.82)	(26,515)	38%

Community Development	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
Building Permits	01-4-230-4300	106,298.00	127,617.70	3,275.00	93,441.45	158,827	59%
Electric Permits	01-4-230-4310	13,270.50	10,156.00	445.00	8,678.63	18,619	47%
Electrician Certification Fees	01-4-230-4315	4,200.00	2,900.00	0.00	950.00	3,200	30%
Plumbing Permits	01-4-230-4320	10,390.00	7,132.50	0.00	276.58	10,641	3%
HVAC Permits	01-4-230-4330	4,224.00	3,035.00	60.00	1,763.92	5,500	32%
Plan Review Fees	01-4-230-4340	7,826.25	14,167.00	10.00	277.50	31,298	1%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,360.00	677.50	0.00	1,207.50	1,156	104%
Insulation Permits	01-4-230-4360	1,237.50	767.50	0.00	390.00	1,639	24%
Zoning Review Fee	01-4-230-4370	2,910.00	2,615.00	85.00	1,917.50	3,384	57%
Code Enforcement	01-4-230-4380	6,400.00	6,500.00	0.00	3,600.00	6,500	55%
Other Permits	01-4-230-4390	4,730.00	4,620.00	255.00	3,715.00	5,488	68%
Miscellaneous Revenues	01-4-230-4900	102.50	305.00	0.00	58.95	200	29%
Expense Reimbursement	01-4-230-4940	1,370.83	3,696.39	231.20	655.12	3,420	19%
Planning Fees	01-4-230-4950	11,871.50	17,425.00	700.00	3,062.50	12,900	24%
Planning Misc.	01-4-230-4955	2,060.00	3,140.00	70.00	1,742.50	700	249%
Building Department - Revenues		178,251.08	204,754.59	5,131.20	121,737.15	263,472	46%
Salaries- Regular - FT	01-5-230-5010	207,201.12	244,444.80	20,099.28	160,551.07	256,305	63%
FICA	01-5-230-5079	15,850.89	17,964.90	1,537.60	12,066.70	19,607	62%
IMRF	01-5-230-5120	24,892.52	27,163.09	1,760.30	14,124.36	25,505	55%
Health Ins Expense	01-5-230-5130	69,550.97	85,458.67	5,087.49	38,104.81	83,997	45%
Dental Insurance	01-5-230-5131	3,803.88	3,608.00	307.20	2,580.00	5,000	52%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	1,355.87	3,398.57	618.70	2,311.41	5,000	46%
Building Dept Personnel & Benefits Expense		322,655.25	382,038.03	29,410.57	229,738.35	395,414	58%
Repair/Maint - Equip	01-5-230-6020	6,478.55	7,339.11	157.23	3,404.25	6,100	56%
Repair/Maint - Vehicles	01-5-230-6030	0.00	489.59	0.00	114.64	1,000	11%
Other Professional Services	01-5-230-6190	45,939.84	46,519.84	1,625.00	24,695.97	47,000	53%
Telephone	01-5-230-6200	2,048.79	2,660.30	202.28	1,343.78	2,400	56%
Postage	01-5-230-6210	3,373.10	5,158.88	468.20	1,901.42	3,200	59%
Printing & Publishing	01-5-230-6220	3,361.97	3,334.70	648.60	1,605.60	2,875	56%
Building Department - Contractual Expenses		61,202.25	65,502.42	3,101.31	33,065.66	62,575	53%
Office Supplies	01-5-230-7020	6,661.11	6,765.38	836.46	2,437.88	8,500	29%
Gas & Oil	01-5-230-7030	592.92	627.54	61.88	530.73	1,000	53%
Miscellaneous Expense	01-5-230-7900	502.92	199.42	0.00	177.00	750	24%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		7,756.95	7,592.34	898.34	3,145.61	10,250	31%
Total Building Department Expenses		391,614.45	455,132.79	33,410.22	265,949.62	468,239	57%
NET - BUILDING DEPARTMENT		(213,363.37)	(250,378.20)	(28,279.02)	(144,212.47)	(204,767)	70%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,030.74	7,018.63	0.00	7,025.27	7,000	100%
Miscellaneous Revenues	01-4-240-4900	631.35	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	83,747.22	5,265.00	0.00	694.00	7,000	10%
NET - CIVIL DEFENSE DEPARTMENT		(76,085.13)	1,753.63	0.00	6,331.27	0	#DIV/0!

Street Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
RE Tax - Road & Bridge	01-4-310-4010	320,365.58	324,161.48	0.00	319,897.13	320,000	100%
Grants	01-4-310-4150	60,503.12	51,100.20	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,220.00	2,524.00	0.00	0.00	2,000	0%
Miscellaneous Revenues	01-4-310-4900	1,822.38	3,046.51	0.00	1,250.00	3,000	0%
Expense Reimbursement	01-4-310-4940	34,421.34	83,599.28	35,309.53	49,014.68	10,000	0%
Expense Reimbursement	01-5-310-4940	(210,670.36)	(39,605.40)	0.00	0.00	-	0%
Sale of Assets	01-4-310-4950	0.00	21,338.70	0.00	0.00	-	0%
Street Department - Revenues		208,662.06	446,164.77	35,309.53	370,161.81	335,000	110%
Salaries - Regular - FT	01-5-310-5010	580,406.51	583,118.92	60,751.96	465,470.27	672,391	69%
Overtime	01-5-310-5040	37,416.56	48,528.08	12,182.78	37,498.91	40,000	94%
Health Insurance	01-5-310-5130	220,842.37	148,531.47	16,929.00	121,606.60	180,060	68%
Uniform Allowance	01-5-310-5140	16,329.15	15,546.66	1,474.91	9,912.01	16,000	62%
Training	01-5-310-5152	293.10	150.00	0.00	0.00	1,500	0%
Street Dept - Personnel & Benefits Expenses		855,287.69	795,875.13	91,338.65	634,487.79	909,951	70%
Repair/Maint - Storm Drain	01-5-310-6001	27,988.96	34,852.73	29.10	18,883.98	30,000	63%
Repair/Maint - St/Parking Lot	01-5-310-6002	119,636.90	103,068.06	8,907.42	129,492.32	95,000	136%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	54,680.98	40,493.85	11,647.60	65,595.33	40,000	164%
Repair/Maint - Building	01-5-310-6010	14,190.21	4,650.21	5,803.06	32,560.23	9,700	336%
Repair/Maint - Equipment	01-5-310-6020	114,315.41	108,432.84	9,806.09	92,022.76	110,000	84%
Repair/Maint - Traffic Signal	01-5-310-6024	88,578.51	73,972.81	4,661.54	17,698.77	30,000	59%
Telephone/Utilities	01-5-310-6200	7,632.54	7,781.33	867.81	5,918.13	7,000	85%
Leaf Clean-up/Removal	01-5-310-6826	9,296.40	912.00	0.00	615.60	12,000	5%
Street Department - Contractual Expenses		436,319.91	374,163.83	41,722.62	362,787.12	333,700	109%
Office Supplies	01-5-310-7020	4,707.63	2,836.57	77.25	2,019.76	6,000	34%
Gas & Oil	01-5-310-7030	73,272.48	79,669.29	6,324.87	26,524.10	75,000	35%
Operating Supplies	01-5-310-7040	32,087.06	28,398.03	2,006.04	18,759.05	25,000	75%
Miscellaneous Expense	01-5-310-7900	1,165.50	1,818.11	0.00	4,065.90	2,000	0%
Street Department - Supplies Expenses		111,232.67	112,722.00	8,408.16	51,368.81	108,000	48%
Equipment	01-5-310-8200	0.00	0.00	0.00	45,100.00	0	0%
Total Street Department Expenses		1,402,840.27	1,282,760.96	141,469.43	1,093,743.72	1,351,651	81%
NET - STREET DEPARTMENT		(1,194,178.21)	(836,596.19)	(106,159.90)	(723,581.91)	(1,016,651)	71%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	200,385.68	210,494.34	0.00	210,229.60	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	140,835.41	18,840.36	5,003.61	13,278.77	40,000	33%
Street Lighting - electricity	01-5-330-6310	278,689.77	278,935.37	218.64	104,596.55	240,000	44%
NET - STREET LIGHTING		(219,139.50)	(87,281.39)	(5,222.25)	92,354.28	(70,000)	-132%

	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	67% of budget
Landfill Department							
RE Tax - Refuse/Landfill	01-4-335-4010	45,101.85	50,124.61	0.00	50,065.13	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	68,103.20	52,605.91	0.00	28,019.65	54,000	52%
NET - GARBAGE DEPARTMENT		(23,001.35)	(2,481.30)	0.00	22,045.48	(4,000)	-551%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	35,081.34	40,118.67	0.00	40,056.08	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		35,081.34	40,118.67	0.00	40,056.08	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	91,591.98	43,869.65	6,792.00	30,694.15	50,000	61%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	-	0%
Forestry Department Expenses		91,591.98	43,869.65	6,792.00	30,694.15	50,000	61%
NET - FORESTRY DEPARTMENT		(56,510.64)	(3,750.98)	(6,792.00)	9,361.93	(10,000)	0%
Engineering Department							
Engineering	01-5-360-6140	31,641.67	8,652.64	671.25	16,213.76	27,000	60%
Subdivision Expense	01-5-360-6824	1,508.00	2,277.50	204.00	414.00	10,000	4%
Office Supplies	01-5-360-7020	7,013.20	6,181.27	368.26	2,567.11	7,600	34%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(40,162.87)	(17,111.41)	(1,243.51)	(19,194.87)	(44,600)	43%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	2,105.00	1,630.00	403.00	1,553.00	-	0%
NET - HEALTH / SOCIAL SERVICES		(25,105.00)	(24,630.00)	(403.00)	(1,553.00)	(23,000)	7%
Economic Development							
Planning Dept Services	01-5-610-6150	49,923.81	28,171.00	9,113.44	32,221.59	57,500	56%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	60,300.00	89,800	67%
Tourism	01-5-610-6842	0.00	6,000.00	0.00	5,000.00	6,000	83%
Historic Preservation	01-5-610-6844	32,976.59	7,782.89	1,717.30	8,534.80	4,000	213%
NET - ECONOMIC DEVELOPMENT		(155,900.40)	(114,953.89)	(10,830.74)	(106,056.39)	(157,300)	67%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,364,570.77	1,416,157.49	101,100.46	864,331.89	1,438,703	60%
Utility Tax - Gas	01-4-751-4132	328,638.72	364,109.68	31,214.15	180,905.21	327,226	55%
Utility Tax - Telephone	01-4-751-4133	262,901.00	230,453.27	17,277.88	137,896.44	242,024	57%
Grants	01-4-751-4150	0.00	318,185.11	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	40,938.89	6,768.29	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	0.00	0.00	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	47,257.18	563,641.56	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	87,498.97	24,289.75	1,175.59	7,632.47	0	0%
Bellwood Detention Basin	01-5-751-8060	27,478.50	35,002.50	0.00	7,420.50	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	2,290.00	916.00	5,166.25	0	0%
		1,834,814.73	1,712,740.03	147,500.90	1,162,914.32	2,007,953	58%
TOTAL GENERAL FUND REVENUES		16,486,943.83	17,924,013.58	1,040,941.74	14,690,212.35	18,962,033	77%
TOTAL GENERAL FUND EXPENSES		16,486,943.83	17,411,787.39	2,079,746.14	12,872,294.33	18,931,832	68%
NET REV OVER (UNDER) EXP		0.00	512,226.19	(1,038,804.40)	1,817,918.02	30,199	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of December 31, 2019

Water / Sewer General Administration

Line Item	Account #	Actual FY 18	Actual FY 19	Month of December	Actual FY 20	Budget FY 20	66.67% used
Beginning Cash & Investments		75,606	75,606		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	26	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	0	473,115	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	473,115	0.00	0.00	0	
Ending Cash		75,606	75,632	0.00	75,632.00	75,632	

Water Department

Line Item	Account #	Actual FY 18	Actual FY 19	Month of December	Actual FY 20	Budget FY 20	66.67% used
Beginning Cash & Investments		590,508	430,423		546,350.00	440,595	
Water Consumption	61-4-810-4500	2,143,711	2,077,265	126,523.73	1,347,618.78	2,119,105	64%
Dep on Agr - Westhill	61-4-810-4521	0	2,111	0.00	17,605.00	0	0%
Meters Sold	61-4-810-4530	93,455	91,771	0.00	22,681.40	93,650	24%
Other Services	61-4-810-4590	7,813	5,559	532.00	4,008.00	7,500	53%
W/S Interest	61-4-810-4600	2,333	706	3.64	30.69	2,000	0%
Miscellaneous Revenues	61-4-810-4900	0	106	0.00	294.20	0	0%
Expense Reimbursement	61-4-810-4940	39,267	22,730	500.00	876.20	0	0%
Sale of Assets	61-4-810-4950	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,286,579	2,200,248	127,559.37	1,393,114.27	2,222,255	63%
Salaries - Regular - FT	61-5-810-5010	566,222	585,951	45,042.29	414,344.57	600,762	69%
Overtime	61-5-810-5040	28,055	39,362	14,911.46	38,881.32	35,000	111%
FICA Water	61-5-810-5079	49,317	52,123	4,763.13	37,827.92	48,636	78%
IMRF	61-5-810-5120	73,542	69,635	12,930.96	42,655.53	63,258	67%
Group Health Insurance	61-5-810-5130	246,826	176,383	16,073.50	127,846.70	208,390	61%
Uniform Allowance	61-5-810-5140	7,257	7,191	370.34	4,914.13	12,600	39%
Rep& Maint-Infrastructure	61-5-810-6000	136,623	130,980	4,140.30	96,661.40	72,000	134%
Rep& Maint - Buildings	61-5-810-6010	14,405	18,624	2,762.09	11,356.46	16,000	71%
Rep& Maint - Equipment	61-5-810-6020	32,237	54,621	5,178.01	30,289.35	33,000	92%
Rep& Maint - Vehicles	61-5-810-6030	12,583	38,809	595.94	6,421.11	20,000	32%
Rep& Maint - Contractual	61-5-810-6040	66,355	94,348	1,792.60	57,689.53	85,000	68%
Other Professional Serv	61-5-810-6190	2,132	15,504	0.00	3,728.67	12,000	31%
Telephone	61-5-810-6200	9,220	9,759	841.46	5,836.29	9,000	65%
Postage	61-5-810-6210	17,831	13,872	2,110.11	10,025.61	20,000	50%
Utilities	61-5-810-6300	255,296	256,770	18,568.54	127,239.33	260,000	49%
Office Equip Rental/Maint	61-5-810-6410	29,265	18,281	3,706.16	28,453.05	28,000	102%
Liability Insurance	61-5-810-6800	111,448	111,448	0.00	110,891.09	122,560	90%
Lab Expense	61-5-810-6812	30,984	42,859	790.31	14,366.72	36,000	40%
Office Supplies	61-5-810-7020	8,530	11,083	1,506.30	5,789.37	9,000	64%
Gas & Oil	61-5-810-7030	17,057	17,674	1,236.51	9,955.73	20,000	50%
Operating Supplies	61-5-810-7040	60,663	71,095	2,247.53	51,050.27	65,000	79%
Chemicals	61-5-810-7050	85,026	91,798	8,764.46	57,910.77	90,000	64%
Meters	61-5-810-7060	41,995	37,679	3,395.60	33,275.31	20,000	166%
Bad Debt Expense	61-5-810-7850	281	628	27.22	284.82	2,000	14%
Miscellaneous Expense	61-5-810-7900	4,077	3,893	7.98	1,411.87	7,000	20%
Equipment	61-5-810-8200	0	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0	0.00	0.00	0	0%
Depreciation Set Aside		314,772	324,215	27,833.33	222,666.64	334,000	67%
Bond Pmt Set Aside		213,350	10,000	0.00	0.00	0	0%
Total Water Department Expenses		2,435,350	2,304,587	179,596.13	1,551,773.56	2,229,206	70%
NET WATER DEPARTMENT		(148,770)	(104,339)	(52,036.76)	(158,659.29)	(6,951)	
Change in Accounts Receivable (YTD)		(11,494)	220,265		(81,800.99)		
Ending Cash & Investments		430,244	546,350	(52,036.76)	305,889.72	433,644	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of December 31, 2019

Sewer Department

Line Item	Account #	Actual FY 18	Actual FY 19	Month of December	Actual FY 20	Budget FY 20	66.67% used
Beginning Cash & Investments		965,295	797,981		812,379.00	229,675	
Grants	61-4-820-4150	0	0	0.00	5,990.00	0	0%
Sewer Consumption	61-4-820-4500	3,349,266	3,294,575	213,746.51	2,154,639.44	3,287,944	66%
Dep on Agr - Westhills	61-4-820-4521	0	1,018	0.00	35,466.05	0	0%
Meters Sold	61-4-820-4530	92,004	87,540	0.00	4,559.00	93,650	5%
Other Services	61-4-820-4590	27,739	32,054	8,013.70	37,940.33	25,000	152%
WWT Interest	61-4-820-4600	931	4,651	227.11	958.91	1,350	71%
Miscellaneous Revenues	61-4-820-4900	100	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	123,351	500	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	500,000	500,000	0.00	0.00	500,000	0%
Total Sewer Department Revenues		4,093,391	3,920,337	221,987.32	2,239,553.73	3,907,944	57%
Salaries - Regular - FT	61-5-820-5010	575,315	588,653	36,030.41	408,866.97	634,759	64%
Overtime	61-5-820-5040	46,506	54,196	7,509.03	40,205.18	55,000	73%
FICA WWTP	61-5-820-5079	40,034	41,270	3,514.07	29,689.52	52,767	56%
IMRF	61-5-820-5120	76,818	71,163	11,516.08	41,949.56	68,631	61%
Group Health Insurance	61-5-820-5130	234,151	170,310	15,351.30	122,518.50	179,480	68%
Dental Claims	61-5-820-5131	0	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	20,427	24,464	2,036.02	16,592.85	19,000	87%
Travel	61-5-820-5151	0	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	29,795	9,436	0.00	2,474.78	20,000	12%
Rep & Maint - Buildings	61-5-820-6010	91,703	139,929	508.03	70,113.92	123,000	57%
Rep & Maint - Equipment	61-5-820-6020	54,797	68,194	15,755.53	61,323.55	0	0%
Rep & Maint - Vehicles	61-5-820-6030	29,372	22,635	0.00	5,159.50	26,000	20%
Rep & Maint - Contractual	61-5-820-6040	18,343	21,309	3,060.00	10,555.49	100,000	11%
Other Professional Serv	61-5-820-6190	103,291	113,726	928.50	67,437.62	73,500	92%
Telephone	61-5-820-6200	9,369	8,858	946.06	5,463.48	11,000	50%
Postage	61-5-820-6210	17,692	13,543	2,110.10	10,025.58	18,000	56%
Utilities	61-5-820-6300	212,511	234,644	17,354.39	117,395.17	230,000	51%
Office Equip Rental/Maint	61-5-820-6410	3,077	3,455	492.71	2,202.49	6,000	37%
Liability Insurance	61-5-820-6800	132,345	132,345	0.00	131,683.17	145,580	90%
Lab Expense	61-5-820-6812	27,530	51,658	1,851.52	19,719.18	40,000	49%
Sludge Disposal	61-5-820-6814	7,240	9,200	516.78	4,722.20	10,000	47%
Office Supplies	61-5-820-7020	8,613	8,648	1,766.27	6,115.26	8,000	76%
Gas & Oil	61-5-820-7030	18,551	11,108	269.85	8,084.14	30,000	27%
Operating Supplies	61-5-820-7040	20,120	18,595	1,603.06	14,543.40	20,000	73%
Chemicals	61-5-820-7050	24,826	35,484	4,753.20	34,045.09	45,000	76%
Meters	61-5-820-7060	30,521	34,243	3,395.60	28,525.97	20,000	143%
Bad Debt Expense	61-5-820-7850	341	746	35.98	376.59	4,000	9%
Miscellaneous Expenses	61-5-820-7900	2,430	3,435	0.00	2,508.44	5,000	50%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	500,000	500,000	0.00	0.00	500,000	0%
Depreciation Set Aside		466,544	481,000	41,666.66	333,333.28	500,000	67%
Bond Pmt Set Aside		338,350	180,000	12,083.33	96,666.64	145,000	67%
		3,140,615	3,052,250	185,054.48	1,692,297.52	3,089,717	55%
Sewer Department							
Collection System Expenses							
Salaries - Regular - FT	61-5-830-5010	284,555	295,079	21,122.97	205,861.04	308,462	67%
Overtime	61-5-830-5040	23,638	30,999	1,396.00	25,914.00	30,000	86%
FICA Sewer	61-5-830-5079	23,577	24,945	1,865.59	17,873.59	25,892	69%
IMRF	61-5-830-5120	39,176	37,494	5,985.22	22,499.80	33,677	67%
Group Health Insurance	61-5-830-5130	101,803	84,285	8,360.20	63,504.20	95,980	66%
Uniform Allowance	61-5-830-5140	5,200	4,830	273.66	3,568.68	6,600	54%
Rep & Maint - Infrastructure	61-5-830-6000	37,085	26,495	914.95	30,558.71	40,000	76%
Rep & Maint - Equipment	61-5-830-6020	23,840	7,759	1,136.14	8,932.10	12,000	74%
Rep & Maint - Vehicles	61-5-830-6030	17,076	18,461	79.78	6,879.90	20,000	34%
Office Equip Rent/Maint	61-5-830-6410	26,106	14,893	1,656.60	24,693.60	30,000	82%
Gas & Oil	61-5-830-7030	9,109	8,341	430.50	4,452.82	10,000	45%
Operating Supplies	61-5-830-7040	16,220	19,903	1,361.45	14,699.42	20,000	73%

Sewer Department

	Account #	Actual FY 18	Actual FY 19	Month of December	Actual FY 20	Budget FY 20	66.67% used
Misc. Expense	61-5-830-7900	569	470	0.00	459.20	3,000	15%
Equipment	61-5-830-8200	0	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,748,570	3,626,204	229,637.54	2,122,194.58	3,725,328	57%
NET SEWER DEPARTMENT		344,821	294,133	(7,650.22)	117,359.15	182,616	
Change in Accounts Receivable		(12,134.66)	220,265.37		(81,800.98)	0	
Ending Cash & Investments		797,981	812,379		847,937.17	412,291	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments	588,709	591,698		246,599.00	241,698	
Additional reserves	0	0	0	0	0	0%
Interest Income	2,989	4,902	80.36	5,091.29	0	0%
Transfer Out: Bond Payment	0	(350,000)	0.00	0.00	220,000	0%
Ending Cash & Investments	591,698	246,599		251,690.29	21,698	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments	3,981,393	2,645,840		3,232,469.00	3,251,340		
Sources							
Interest Income		26,613	43,648	715.63	45,336.98	45,000	101%
Connection Fees	61-4-810-4510	47,382	15,134	188,670.00	206,275.00	20,000	1031%
Deposits on Agreement	61-4-810-4520	1,045	768	0.00	2,502.00	2,500	100%
Connection Fees	61-4-820-4510	91,511	27,437	142,330.00	177,796.05	24,000	741%
Deposits on Agreement	61-4-820-4520	4,674	1,642	0.00	2,348.00	5,000	47%
Connection Fee Set-Aside		0	500,000	0.00	0.00	500,000	0%
TOTAL Sources		171,225	588,629	331,715.63	434,258.03	596,500	73%
Uses							
Construction in Progress - Water (1790)		0	0	0.00	0.00	0	0%
Construction in Progress - Sewer (1790)		0	0	392,039.63	456,229.69	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Land (1710)		0	2,000	0.00	0.00	0	0%
Loan to Depreciation Fund		1,506,778	0	0.00	0.00	0	0%
TOTAL Uses		1,506,778	2,000	392,039.63	456,229.69	0	0%
Ending Cash & Investments		2,645,840	3,232,469		3,210,497.34	3,847,840	

Line Item	Account #	Actual FY 18	Actual FY 18	Month of December	Actual FY 20	Budget FY 20	66.67% used
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments		2,204,050	2,565,727		1,324,272.00	2,505,445	
Sources							
Interest Income		21,512	35,282	578.46	36,646.31	37,500	98%
Loan Funds		0	0	0.00	0.00	4,699,000	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		0	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		314,772	324,215	27,833.33	222,666.64	334,000	67%
Depreciation set aside - Water (for System)		0	0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		966,544	981,000	41,666.67	333,333.36	1,000,000	33%
Depreciation set aside - Sewer (for Repl)		0	0	0.00	0.00	0	0%
Loan From Connection Fees		1,506,778	0	0.00	0.00	0	0%
TOTAL Sources		2,809,605	1,340,497	70,078.46	592,646.31	6,070,500	10%
Uses							
Construction in Progress - Water (1790)		800,150	416,014	1,036.57	16,355.91	0	0%
Construction in Progress - Sewer (1790)		1,397,060	1,089,005	4,785.11	306,716.50	4,699,000	7%
Equipment & Vehicles (1750 & 1760))		250,716	103,817	0.00	32,480.00	505,000	6%
Buildings		0	0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payr		0	500,000	0.00	0.00	500,000	0%
Transfer Out- City Hall Roof		0	473,115	0.00	0.00	0	0%
TOTAL Uses		2,447,927	2,581,952	5,821.68	355,552.41	5,704,000	6%
Ending Cash & Investments		2,565,727	1,324,272		1,561,365.90	2,871,945.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		122,163	130,895		138,246.00	136,804	
Sources							
Interest Income		3,624	5,943	97.43	6,172.97	6,000	103%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	0	0%
Bond Pmt Set Aside		551,700	540,000	12,083.33	96,666.64	365,000	26%
TOTAL Sources		555,324	545,943	12,180.76	102,839.61	371,000	28%
Uses							
Debt Service - Principal	61-5-110-8910	502,335	503,618	0.00	104,917.26	364,917	29%
Interest Expense	61-5-110-8920	44,257	34,974	0.00	21,954.40	25,074	88%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		546,592	538,592	0.00	126,871.66	389,991	33%
Ending Cash & Investments		130,895	138,246		114,213.95	117,813.00	

Gross Revenues (excludes set asides)	6,579,320	7,228,481	751,518.57	4,114,836.60	5,770,199
Gross Expenditures (excludes set asides)	8,852,202	7,558,120	725,511.66	3,959,955.34	10,069,525
NET CASH FLOW	(2,272,882)	(329,640)	26,006.91	154,881.26	(4,299,326)

MONTHLY TREASURER'S REPORT

		Activity for the month of:				December 2019			
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance	
General	01	14,245,448.14	1,020,223.81	2,022,427.35	(514,513.46)	12,728,731.14	877.43	12,729,608.57	
Forestry	01	(316,241.82)	0.00	6,792.00		(323,033.82)		(323,033.82)	
Landfill	01	(4,383.65)	0.00	0.00		(4,383.65)		(4,383.65)	
I M R F / Soc Sec	01	13,386.30	15,586.73	17,116.57		11,856.46		11,856.46	
Community Dev Fund	01	(1,239,565.31)	5,131.20	33,410.22		(1,267,844.33)		(1,267,844.33)	
Liability Insurance	01	(1,539,413.33)	0.00	0.00		(1,539,413.33)		(1,539,413.33)	
General Fund	01	11,159,230.33	1,040,941.74	2,079,746.14	(514,513.46)	9,605,912.47	877.43	9,606,789.90	
Motor Fuel Tax	10	318,823.81	102,997.94	43,812.02		378,009.73		378,009.73	
Kishwaukee TIF	13	34,734.89	0.00	15,000.00		19,734.89	(877.43)	18,857.46	
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77	
Special Service Area 2	16	14,089.03	0.00	50.02		14,039.01		14,039.01	
Special Service Area 3	17	(174.98)	0.00	57.52		(232.50)		(232.50)	
Capital Projects - general									
Public Improvement	41	32,340.43	4.30	12,241.68		20,103.05		20,103.05	
Capital Fund (752)	41	685,620.07	318.99	0.00		685,939.06		685,939.06	
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81	
Capital Projects	41	774,078.31	323.29	12,241.68	0.00	762,159.92	0.00	762,159.92	
W/S General Admin	61	75,633.08	0.00	0.00		75,633.08		75,633.08	
Water - operations	61	311,476.17	127,559.37	179,596.13	30,874.31	290,313.72		290,313.72	
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00	
W / S - bond payments	61	102,032.85	12,180.76	0.00		114,213.61		114,213.61	
W / S - bond reserves	61	251,609.93	80.36	0.00		251,690.29		251,690.29	
Sewer - operations	61	790,340.01	221,987.32	229,637.54	30,874.31	813,564.10		813,564.10	
W/S Cap Imprv (Depr) 04-09	61	807,924.01	27,902.80	1,036.57		834,790.24		834,790.24	
W/S Connection/Agr Fees 05-10	61	3,270,821.34	331,715.63	392,039.63		3,210,497.34		3,210,497.34	
Sewer Plant Equip Repl 06-08	61	689,185.53	42,175.66	4,785.11		726,576.08		726,576.08	
Water / Sewer Fund	61	6,299,022.92	763,601.90	807,094.98	61,748.62	6,317,278.46	0.00	6,317,278.46	
Escrow	91	519,077.39	109,854.49	0.00		628,931.88		628,931.88	
TOTAL		19,123,796.47	2,017,719.36	2,958,002.36	(452,764.84)	17,730,748.63	0.00	17,730,748.63	

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	1,010,732.95	2,853,709.56	5,741,469.96		9,605,912.47	15,266.76	9,621,179.23
Motor Fuel Tax	10	32,394.69	345,615.04			378,009.73		378,009.73
Kishwaukee TIF	13	19,734.89	0.00			19,734.89	(69,546.02)	(49,811.13)
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	14,039.01	0.00			14,039.01		14,039.01
Sp Srv Areas #3-Farmington	17	(232.50)	0.00			(232.50)		(232.50)
Capital Projects	41	79,561.71	277,541.23	405,056.98		762,159.92		762,159.92
Water / Sewer Fund	61	862,526.62	320,240.92	5,134,510.92		6,317,278.46		6,317,278.46
Escrow	91	273,874.65	355,057.23	0.00		628,931.88		628,931.88
TOTAL		2,297,546.79	4,152,163.98	11,281,037.86	0.00	17,730,748.63	(54,279.26)	17,676,469.37
Fire Department - 2% Fund	19	5,358.92	47,506.91			52,865.83		52,865.83
Seized Vehicles		0.00				0.00		0.00
Drug Operations		56,196.04				56,196.04		56,196.04
State Asset Forfeiture		86,033.55				86,033.55		86,033.55
Federal Forfeiture		155,594.15				155,594.15		155,594.15
Auction		51,128.94				51,128.94		51,128.94
Metro Narcotics		11,896.63				11,896.63		11,896.63
Metro Narcotics OAF		565.00				565.00		565.00
Belvidere OAF		508.50				508.50		508.50
TOTAL POLICE FUNDS as of Nov 2019		361,922.81				361,922.81		361,922.81

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, January 14, 2020

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Daniel Arevalo CHM
Alissa Maher, VCHM
Art Hyland
Robert Cantrell
Andrew Racz
Paul Engelman

Staff Present:

Gina DelRose, Community Development Planner
Cathy Crawford, Administrative Assistant
Michael Drella, City Attorney

Members Absent:

Carl Gnewuch

Chairman Daniel Arevalo called the meeting to order at 6:02 p.m.

MINUTES: It was moved and seconded (Racz/Hyland) to approve the minutes of December 10, 2019. The motion carried with a 6-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2020-02: Gunsteen, 1125 North State Street: Application of Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Suite 305, Streamwood, IL 60107 on behalf of the property owner, Robert L. Dixon Trust-2001, 1348 Fairgrounds Road, Belvidere, IL 61008 for a special use to permit in-vehicle sales and service. Specifically, a car wash with accessory retail sales at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service and 150.904 Special Use Review and Approval Procedures) in the GB, General Business District (PIN: 05-26-127-011).

The public hearing was opened at 6:04 p.m.

Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on December 27, 2019 and certified mailings were sent to surrounding property owners on December 26, 2019. Ms. DelRose summarized the staff report dated January 9, 2020. Ms. DelRose stated the subject property was previously developed with a two-story house which was moved to Ruby Street in

1968 to allow for the building of a gas station. Following the gas station, a restaurant located there in 1980 and was later a bar. All buildings were removed and the property became additional parking for Belvidere Motors which was located to the north from 1989; this car dealership replaced a grocery store that had been located there since 1965.

The applicant is proposing to construct an automatic car wash with its primary entrance off of North State Street and a secondary entrance off of Fairgrounds Road. In addition to the car wash, there will be outdoor vacuum stations and a retail area within the building. The applicant is proposing hours of operation from 7:00 am to 9:00 p.m. Limited hours of operation will be enforced through the conditions of approval in an effort to help minimize the potential negative impacts from noise. It is anticipated that approximately 200 cars will utilize the car wash per day. Additional traffic could be generated for the retail sales portion of the building.

Ms. DelRose stated that Belvidere has a mix of self-serve, automatic and full-service car washes spread throughout the city limits. Ms. DelRose stated the staff recommends approval of the special use subject to the following conditions:

1. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
2. The access from North State Street shall be reduced to a width of 35 feet with 5-foot flares on each side.
3. The hours of operation shall be limited to 6:00 a.m. to 10:00 p.m.

There were no questions for the staff from commission members.

Chair Arevalo invited questions from the public.

Daniel Simpson, the owner and operator of Personal Pride Car Wash on Logan Avenue questioned the expected traffic the car wash can expect per day. Mr. Simpson stated he felt the number of cars serviced at the subject location would greatly exceed the number anticipated in the staff report. Mr. Simpson asked if a traffic study had been done.

Gina DelRose stated she consulted with the Director of Public Works. According to the Illinois Department of Transportation, in 2018 the traffic count on North State Street was 9,700 cars per day and on Fairgrounds Road the count was 4,900 cars per day. Ms. DelRose stated that the Public Works director provided her with data indicating that North State Street is designed to handle 1,700 cars per hour per lane. Ms. DelRose said the expected car wash traffic is far less than that capacity.

Daniel Simpson questioned the amount of noise that might be generated by the dryers and vacuums at the proposed facility.

Gina DelRose said the hours of operation have been limited from the allowed 24 hours per day to reduce the impact of increased noise from the facility.

Janie Schneider questioned the potential for noise and excessive traffic. Ms. Schneider also questioned where the entrances would be placed.

Gina DelRose clarified that there will be entrances on both State Street and off Fairgrounds Road. Ms. DelRose said the applicant will present a large site plan to clarify the placement of the entrances.

Chair Arevalo invited the applicant to present statements or evidence.

Jeff Linkenheld of Arc Design Resources, Inc. introduced himself and stated he is the design professional involved in the proposed project. Mr. Linkenheld was sworn in and presented a site plan for viewing by the commission. Mr. Linkenheld clarified that the accessory retail sales mentioned in the staff report would be a future project and would not be part of the initial project. Mr. Linkenheld said the proposed facility is fully automated and his client has facilities of the same kind operating on East State Street in Rockford and in Loves Park. Mr. Linkenheld pointed out the proposed entrances on the site plan. Mr. Linkenheld stated the site will be improved with additional landscaping.

The applicant Daniel Gunsteen was sworn in. Mr. Gunsteen described the traffic patterns at his East State Street facility and stated the expected car wash traffic will be far less than the approximately 500 transactions done by the McDonalds Restaurant on North State Street. Mr. Gunsteen described the appearance of the proposed car wash and stated that all car wash functions would be completed within the proposed brick building. Mr. Gunsteen said the vacuum stations will be covered with a canopy and that refuse will be placed at the rear of the property.

Alissa Maher asked Mr. Gunsteen to describe the traffic at his East State Street facility.

Daniel Gunsteen said the traffic in Rockford depends on the day and the time of the year; salty winter weather produces more car wash traffic. He stated traffic is more heavy during grand opening events when car washes are offered for free, during salty winter weather, and during the summer when the car wash closing time is extended to 9:00 p.m.

Paul Engelman asked Mr. Gunsteen if the proposed car wash is a franchise.

Daniel Gunsteen said no; he is the owner and operator of the facilities and the one being proposed. Mr. Gunsteen said the proposed facility expects to hire twelve to fifteen full and part-time employees.

Daniel Arevalo asked if the number of employees is the same at Mr. Gunsteen's other locations.

Daniel Gunsteen said yes; he added that there will always be a supervisor on-site during operating hours.

Seeing no further questions for the applicant, the public hearing was closed at 6:25 p.m.

It was moved and seconded (Racz/Maher) to accept the findings of fact as presented in the staff report. The motion carried with a 6-0 roll call vote.

It was moved and seconded to recommend approval of case 2020-02 subject to the conditions as presented by staff. The motion carried with a 6-0 roll call vote.

Gina DelRose said the case would go before the City Council for a first reading on January 21, 2020 and a second reading and final vote on February 3, 2020.

2020-01: City of Belvidere (TA): Application of the City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 for a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Section 150.013 Definitions, Sections 150.105(C)(4)- 150.105 (C)(9) Planned Business, General Business, Central Business, Planned Industrial, General Industrial and Heavy Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and Appendix C: Land Use Summary Chart and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to Adult-use Cannabis dispensaries and cultivation centers.

Gina DelRose stated the case was published in the Boone County Journal on December 27, 2019.

Gina DelRose stated the proposed text amendment is the result of the change in state law allowing the use of cannabis for recreational purposes; the City Council directed Ms. DelRose to propose a text amendment to allow cannabis dispensaries in the Planned Business, General Business and Central Business Districts. The City Council also wanted the regulations for potential cannabis dispensaries to be the same as that for liquor licenses.

Gina DelRose stated the Illinois Municipal League (IML) created a draft ordinance that is being used by many municipalities for their own codes. Seven definitions of cannabis-related uses and terms are also added to the proposed amendment.

These definitions match that in the new Cannabis Regulations and Tax Act, with the caveat that if those state definitions change in the future, so will the definitions in Belvidere's Zoning Ordinance. Ms. DelRose presented the proposed definition amendments.

Gina DelRose stated the cannabis-related uses in the business districts would include dispensaries, infusers, and transporting (with the exception of the Central Business District which would be limited in its parking capabilities for larger vehicles).

In reference to the Industrial Districts, Ms. DelRose stated the proposed text amendment allows for cannabis-related businesses to locate by right in the Planned Industrial, General Industrial and Heavy Industrial Districts, with the exception of dispensaries which would only be allowed by special use in the Planned Industrial District which allows for some retail uses. Cannabis growers are allowed in the Industrial Districts because, while the plant is a crop, it is grown indoors and has a heavy need for water use. A large industrial building for cultivation would not be compatible with the Agricultural District.

City Attorney Mike Drella questioned whether there may be outdoor growers of cannabis locally.

Gina DelRose said such outdoor growing would create security issues, increased pest control needs, and the need to grow cannabis year-round which our climate does not support.

Minimum requirements being proposed were presented by Gina DelRose as well as proposed setbacks. Dispensaries must be 75% of the floor area of a retail business so dispensaries will not be allowed to locate in existing businesses. Cannabis lounges would be prohibited. Ms. DelRose presented other cannabis-related issues including taxing and licensing. Due to the limited number of licenses allowed by the state, the likelihood of smaller communities like Belvidere being allowed a license is low. Ms. DelRose explained that if specific language related to the zoning of cannabis is not added to the Zoning Ordinance, by state law dispensaries would be outright permitted. The proposed language allows Belvidere to regulate its uses.

City Attorney Mike Drella gave a background on the Cannabis Regulations and Tax Act. The Act has been amended already and Home Rule authority was pre-empted by the Act. By default, it is allowed. The City Council is attempting to place reasonable zoning restrictions in conformance with the statute. Mr. Drella repeated that it is unlikely a business in Belvidere will get a license for dispensing cannabis in 2020. Mr. Drella explained that the state police have input in the locating of cannabis dispensaries and eventually a cap of 500 licenses will be placed statewide. Mr. Drella listed the prohibitions on cannabis and stated that dispensaries are highly

regulated. Each function in the cannabis industry must be separated from every other and the process is taxed at every level of production and sales.

Andy Racz asked for clarification of the codes used in the Table of Permitted Uses referenced in the proposed text amendment.

Alissa Maher asked for clarification of the prohibition against on-site use, stating that Chicago discussed allowing on-site use.

Mike Drella said a municipality would have to specifically allow a cannabis lounge for on-site consumption. Mr. Drella said that on-site use is problematic because there is no liability insurance similar to bars having "dram-shop" insurance that covers cannabis use.

Discussion was held regarding the language of the Cannabis Regulations and Tax Act.

Paul Engelman asked what the language of the proposed text amendment is based on.

Gina DelRose said she helped craft the text amendment for another municipality which was based on the IML template; the proposed language draws from that source and the direction she received from the City Council.

Mike Drella reiterated that many municipalities are basing their ordinances on the IML draft ordinance. Illinois state law states that a special use should only be denied for very strict reasons. If control of the allowable cannabis-related uses is built into the Zoning Ordinance, it gives the City greater control of it through proper zoning.

Daniel Arevalo asked how expired cannabis is going to be disposed of.

Mike Drella stated there are laws in place that regulate its safe disposal.

It was moved and seconded (Cantrell/Hyland) to recommend approval of case 2020-01 as presented by the staff. The motion carried with a 6-0 roll call vote.

OTHER BUSINESS: None

DISCUSSION: None

Staff Report:

Gina DelRose stated there will be no meeting in February, 2020. The Ida Public Library will be welcoming a new director soon. The Buchanan Street Strolls will be extended to include more event dates in 2020. The 2020 Census is starting soon.

ADJOURNMENT:

The meeting adjourned at 7:07 p.m.

Recorded by:

Cathy Crawford
Administrative Assistant

Reviewed by:

Gina DelRose
Community Development Planner

DRAFT

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
January 13, 2020 6:00 p.m.

Call to Order – Mayor Mike Chamberlain:

Aldermen Present: R. Brereton, G. Crawford, W. Frank,
M. Freeman, M. McGee, T. Porter,
T. Ratcliffe, D. Snow and C. Stevens.

Alderman Absent: None.

Also in attendance:

City Treasurer Thornton, Community Development Planner Gina DelRose, Captain Schadle, Police Chief Woody, City Attorney Drella, Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson and City Clerk Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business:

(A)Ord. #480H – An Ordinance Granting a Special Use to Amend a Planned Development within the PI, Planned Industrial District (1050 ECS Way).

Motion by Ald. Snow, 2nd Ald. Porter to return to City Council for 2nd Reading. Aye voice carried. Motion carried.

2. Building, Planning & Zoning, New Business: None.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A)Proposed 2020 MFT Street Maintenance Program.
(For Information Only)

5. Other:

(A) PSB Email Consolidation.

Motion by Ald. Snow, 2nd by Ald. Frank to approve the migration of the City Hall email system to the PSB email system with the city paying 25% of the cost of a message archiver, spam filter and other necessary hardware as well as 100% of user licenses. Aye voice vote carried. Motion carried.

(B) Cannabis & Cannabis Tax.

Motion by Ald. Crawford, 2nd Snow to prohibit the sale of cannabis in the City of Belvidere. Roll Call Vote: 4/5 in favor. Ayes: Crawford, Porter, Ratcliffe and Snow. Nays: Brereton, Frank, Freeman, McGee and Stevens. Motion failed.

Motion by Ald. Brereton, 2nd by Ald. McGee to forward the Municipal Cannabis Retailer's Occupation Tax, as introduced, to full City Council in ordinance form. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to adjourn meeting at 6:23 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE # 481H

**AN ORDINANCE AMENDING CHAPTER 150,
ZONING ORDINANCE, OF THE MUNICIPAL CODE
(Section 150.013 Definitions, Sections 150.105(C)(4)-150.105(C)(9) Planned Business,
General Business, Central Business, Planned Industrial, General Industrial and Heavy
Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and
Appendix C: Land Use Summary Chart. Specifically, the amendments are in regards
to Adult-use Cannabis dispensaries and cultivation centers.)**

WHEREAS, the City of Belvidere has adopted Chapter 150 (Zoning Ordinance) of the Belvidere Municipal Code pursuant to the Illinois Compiled Statutes to establish and set forth regulations pertaining to the use and development of land, buildings and structures in the City; and,

WHEREAS, it is necessary and desirable to periodically amend the Zoning Ordinance in response to changes in technology, business and development practices, community standards and to improve administration and enforcement procedures; and,

WHEREAS, after due notice, the Planning and Zoning Commission held a public hearing to consider an amendment of the Zoning Ordinance on January 14, 2020 and has transmitted its recommendation on the matter to the City Council; and,

WHEREAS, the City Council has considered the Planning and Zoning Commission's recommendation.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section 150.013 Definitions, be and is hereby amended, to read as follows:

Adjacent:

Adult-use Cannabis Business Establishment: A cultivation center, craft grower, processing organization, dispensing organization, or transporting organization, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis craft grower: A facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, dry, cure, and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization. A craft grower may contain up to 5,000 square feet of canopy space on its premises for plants in the flowering state. The Department of Agriculture may authorize an increase or decrease of flowering stage cultivation space in increments of 3,000 square feet by rule based on market need, craft grower capacity, and the licensee's history of compliance or noncompliance, with a maximum space of 14,000 square feet for cultivating plants in the flowering stage, which must be cultivated in all stages of growth in an enclosed and secure area. A craft grower may share premises with a processing organization or a dispensing organization, or both, provided each licensee stores currency and cannabis or cannabis-infused products in a separate secured vault to which the other licensee does not have access or all licensees sharing a vault share more than 50% of the same ownership, per the Cannabis Regulation and

Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis cultivation center: A facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, process, transport (unless otherwise limited by the Act), and perform other necessary activities to provide cannabis and cannabis-infused products to cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis dispensing organization: A facility operated by an organization or business that is licensed by the Department of Financial and Professional Regulation to acquire cannabis from a cultivation center, craft grower, processing organization, or another dispensary for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia, or related supplies under the Act to purchasers or to qualified registered medical cannabis patients and caregivers. As used in the Act, dispensary organization shall include a registered medical cannabis organization as defined in the Compassionate Use of Medical Cannabis Pilot Program Act or its successor Act that has obtained an Early Approval Adult, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis infuser organization or infuser: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis processing organization or processor: A facility operated by an organization or business that is licensed by the Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis transporting organization or transporter: An organization or business that is licensed by the Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Agricultural district(s):

Section 2. That Section 150.105(C)(4) Planned Business (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Active Outdoor Public Recreation
Public Services and Utilities

2. Permitted as Special Use

Clear Cutting
Outdoor Display
In-Vehicle Sales or Service
Indoor Commercial Entertainment
Outdoor Commercial Entertainment

Office	Commercial Animal Boarding
Personal or Professional Services	Commercial Indoor Lodging
Indoor Sales or Service	Bed and Breakfast Establishments
Indoor Maintenance Service	Day care center (3+ children)
Small Wireless Facility	Vehicle Repair and Maintenance
Adult-use Cannabis Dispensing Organization	Artisan Studio/Production Shop
Adult-use Cannabis Transporting Organization or Transporter	Large-scale Development
Adult-use Cannabis infuser organization or infuser	Shooting Range

Section 3. That Section 150.105(C)(5) General Business (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Active Outdoor Public Recreation
Public Services and Utilities
Office
Personal or Professional Services
Indoor Sales or Service
Indoor Maintenance Service
Off-Site Parking Lot
Small Wireless Facility
Adult-use Cannabis Dispensing Organization
Adult-use Cannabis Transporting Organization or Transporter
Adult-use Cannabis infuser organization or infuser

2. Permitted as Special Use

Artisan Studio/Production Shop
Boarding House
Clear Cutting
Commercial Animal Boarding
Outdoor Display
Personal Storage Facility
Large-scale Development
In-Vehicle Sales or Service
Indoor Commercial Entertainment
Outdoor Commercial Entertainment
Commercial Indoor Lodging
Bed and Breakfast Establishments
Day care center (3+ children)
Vehicle Repair and Maintenance
Shooting Range

Section 4. That Section 150.105(C)(6) Central Business (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Active Outdoor Public Recreation
Public Services and Utilities

2. Permitted as Special Use

Clear Cutting
Indoor Institutional (major)
Outdoor Institutional
Institutional Residential
In-Vehicle Sales or Service

Office	Indoor Commercial Entertainment
Personal or Professional Services	Outdoor Commercial Entertainment
Indoor Sales or Service	Commercial Indoor Lodging
Indoor Maintenance Service	Bed and Breakfast Establishments
Off-Site Parking Lot	Day care center (3+ children)
Residential units above the first floor	Boarding House
Artisan Studio/Production Shop	Apartment (3 or 4 unit building)
Indoor Institutional (minor)	
Small Wireless Facility	
Adult-use Cannabis Dispensing Organization	
Adult-use Cannabis infuser organization or infuser	

Section 5. That Section 150.105(C)(7) Planned Industrial (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B.List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Active Outdoor Public Recreation
Public Services and Utilities
Office
Personal or Professional Services
Indoor Maintenance Service
Indoor Storage or Wholesaling
Light Industrial
Small Wireless Facility
Adult-use Cannabis Craft Grower
Adult-use Cannabis Cultivation Center
Adult-use Cannabis infuser organization or infuser
Adult-use cannabis processing organization or processor
Adult-use cannabis transporting organization or transporter

2. Permitted as Special Use

Clear Cutting
Indoor Commercial Entertainment
Indoor Sales or Service
Day care center (3+ children)
Artisan Studio/Production Shop
Personal Storage Facility
Airport/Heliport
Distribution Center
Communication Tower
Campground
Off-Site Parking Lot
Vehicle Repair and Maintenance
In-vehicle Sales or Service
Non-building mounted solar installations for export of energy for use by a Public Utility
Adult-use Cannabis Dispensing Organization

Section 6. That Section 150.105(C)(8) General Industrial (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B.List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation

2. Permitted as Special Use

Clear Cutting

Selective Cutting
Passive Outdoor Public Recreation
Public Services and Utilities
Office
Indoor Maintenance Service
Indoor Storage or Wholesaling
Off-Site Parking Lot
Vehicle Repair and Maintenance
Personal Storage Facility
Light Industrial
Small Wireless Facility

Adult-use Cannabis Craft Grower
Adult-use Cannabis Cultivation Center
Adult-use Cannabis infuser organization or infuser
Adult-use cannabis processing organization or processor
Adult-use cannabis transporting organization or transporter

Day care center (3+ children)
Artisan Studio/Production Shop
Outdoor Storage or Wholesaling
Airport/Heliport
Freight Terminal
Communication Tower
Campground
Distribution Center
Heavy Industrial
Shooting Range
Non-building mounted solar installations for export of energy for use by a Public Utility

Section 7. That Section 150.105(C)(9) Heavy Industrial (B) List of Allowable Principal Land Uses, be and is hereby amended, to read as follows:

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Public Services and Utilities
Office
Indoor Maintenance Service
Indoor Storage or Wholesaling
Outdoor Storage or Wholesaling
Off-Site Parking Lot
Distribution Center
Light Industrial
Heavy Industrial
Vehicle Repair and Maintenance
Small Wireless Facility
Adult-use Cannabis Craft Grower
Adult-use Cannabis Cultivation Center
Adult-use Cannabis infuser organization or infuser

2. Permitted as Special Use

Agricultural Services
Clear Cutting
Outdoor Maintenance Service
Sexually Oriented Land Use
Junkyard or Salvage Yard
Waste Disposal Facility
Composting Operation
Airport/Heliport
Freight Terminal
Communication Tower
Extraction Use
Shooting Range
Non-building mounted solar installations for export of energy for use by a Public Utility

Adult-use cannabis processing organization or processor

Adult-use cannabis transporting organization or transporter

Section 8. That Section 150.204 (D) Commercial Land Uses (21) Adult-use Cannabis, be and is hereby amended, to read as follows:

A. Purpose: It is the intent of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis. Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

B. Minimum Requirements:

1. **Adult-Use Cannabis Craft Grower:** In those zoning districts in which an Adult-Use Cannabis Craft Grower may be located, the proposed facility must comply with the following:
 - Facility may not be located within 100 feet (building wall to building wall) of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
2. **Adult-Use Cannabis Cultivation Center:** In those zoning districts in which an Adult-Use Cannabis Cultivation Center may be located, the proposed facility must comply with the following:
 - Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
3. **Adult-Use Cannabis Dispensing Organization:** In those zoning districts in which an Adult-Use Cannabis Dispensing Organization may be located, the proposed facility must comply with the following:
 - (a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
 - (b) At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act.
 - (c) Facility shall not host on-site consumption of cannabis.
4. **Adult-Use Cannabis Infuser Organization:** In those zoning districts in which an Adult-Use Cannabis Infuser Organization may be located, the proposed facility must comply with the following:
 - (a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
 - (b) At least 75% of the floor area of any tenant space occupied by an infusing organization shall be devoted to the activities of the infusing organization as authorized by the Act.

5. Adult-Use Cannabis Processing Organization: In those zoning districts in which an Adult-Use Cannabis Processing Organization may be located, the proposed facility must comply with the following:
 - (a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
 - (b) At least 75% of the floor area of any tenant space occupied by a processing organization shall be devoted to the activities of the processing organization as authorized by the Act.

6. Adult-Use Cannabis Transporting Organization: In those zoning districts in which an Adult-Use Transporting Organization may be located, the proposed facility must comply with the following:
 - (a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.
 - (b) The transporting organization shall be the sole use of the tenant space in which it is located.

7. Facilities may not conduct any sales or distribution of cannabis other than as authorized by the Act.

C. Additional Requirements: Petitioner shall install building enhancements, such as security cameras, lighting or other improvements, as set forth in the Act, to ensure the safety of employees and customers of the adult-use cannabis business establishments, as well as its environs.

Section 9. That Appendix C: Land Use Summary Chart, be and is hereby amended, to read as follows:

APPENDIX C: LAND USE SUMMARY CHART

Rural Holding (RH)	Single-Family Residential (SR-3)	Single-Family Residential (SR-4)	Single-Family Residential (SR-6)	Two-Family Residential (TR-7)	Multi-Family (MR-8S)	Multi-Family (MR-8L)	Neighborhood Office (NO)	Planned Office (PO)	Neighborhood Business (NB)	Planned Business (PB)	General Business (GB)	Central Business (CB)	Planned Mixed Use 1 (PM 1)	Planned Mixed Use 2 (PM 2)	Planned Mixed Use 4 (PM 4)	Corporate Center (CC)	Technology Center (TC)	Planned Industrial (PI)	General Industrial (GI)	Heavy Industrial (HI)	Institutional (I)	Type of Land Use
							P	P	P	P	P	P	P	P	P	P	P	P	P	P		Commercial Uses (150.204(D))
							P	P	P	P	P	P	P	P	P	A	P	P	P	P		(1) Office
							P	P	P	P	P	P	P	P	P			P				(2) Personal or Professional

Rural Holding (RH)	Single-Family Residential (SR-3)	Single-Family Residential (SR-4)	Single-Family Residential (SR-6)	Two-Family Residential (TR-7)	Multi-Family (MR-8S)	Multi-Family (MR-8L)	Neighborhood Office (NO)	Planned Office (PO)	Neighborhood Business (NB)	Planned Business (PB)	General Business (GB)	Central Business (CB)	Planned Mixed Use 1 (PM 1)	Planned Mixed Use 2 (PM 2)	Planned Mixed Use 4 (PM 4)	Corporate Center (CC)	Technology Center (TC)	Planned Industrial (PI)	General Industrial (GI)	Heavy Industrial (HI)	Institutional (I)	Type of Land Use
																						Service
							S	S	P	P	P	P	P	P	P	A		S				(3) Indoor Sales or Service
										S	S		S	S	S	S	S					(4) Large-Scale Development
										S	S											(5) Outdoor Display
									P	P	P	P	P	P	P	A		P	P	P		(6) Indoor Maintenance Service
																				S		(7) Outdoor Maintenance Service
									S	S	S	S	S	S	S	A		S				(8) In-Vehicle Sales or Service
							S	S	S	S	S	S	S	S	S	A		S				(9) Indoor Commercial Entertainment
S										S	S	S	S	S		A						(10) Outdoor Commercial Entertainment
S										S	S		S		S							(11) Commercial Animal Boarding
								S		S	S	S	P	P	S	A						(12) Commercial Indoor Lodging
S	S	S	S	S	S	S	S		S	S	S	S										(13) Bed and Breakfast Establishments
				S	S	S	S	S	S	S	S	S	P	P	P	A	P	S	S	S		(14) Day Care Center (3+ children)
S					S	S	S		S		S	S						S	S			(15) Campground
					S	S	S		S		S	S										(16) Boarding House
																				S		(17) Sexually-Oriented Land Use
										S	S		S					P	P	P		(18) Vehicle Repair and Maintenance
							S	S	S	S	S	P	S	S	S	A	S		S	S		(19) Artisan Studio
										S	S								S	S		(20) Shooting Range
										P	P	P	S									(21) Adult-use Cannabis Dispensing Organization
																		P	P	P		Adult-use Cannabis Craft Grower
																		P	P	P		Adult-use Cannabis Cultivation Center
										P	P	P						P	P	P		Adult-use Cannabis infuser organization or infuser

Rural Holding (RH)	Single-Family Residential (SR-3)	Single-Family Residential (SR-4)	Single-Family Residential (SR-6)	Two-Family Residential (TR-7)	Multi-Family (MR-8S)	Multi-Family (MR-8L)	Neighborhood Office (NO)	Planned Office (PO)	Neighborhood Business (NB)	Planned Business (PB)	General Business (GB)	Central Business (CB)	Planned Mixed Use 1 (PM 1)	Planned Mixed Use 2 (PM 2)	Planned Mixed Use 4 (PM 4)	Corporate Center (CC)	Technology Center (TC)	Planned Industrial (PI)	General Industrial (GI)	Heavy Industrial (HI)	Institutional (I)	
										P	P							P	P	P		Type of Land Use
																						Adult-use cannabis processing organization or processor
																						Adult-use cannabis transporting organization or transporter
													P	P	P	A	P					(22) On-site Parking Garage (above & below ground)

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2020.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2020.

 Michael W. Chamberlain, Mayor

ATTEST:

 Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent ____

City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published:

Sponsor: _____

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0780

April 2, 2019

ADVISORY REPORT

CASE NO: 2020-01

APPLICANT: City of Belvidere

REQUEST:

The City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 is requesting a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Section 150.013 Definitions, Sections 150.105(C)(4)-150.105(C)(9) Planned Business, General Business, Central Business, Planned Industrial, General Industrial and Heavy Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and Appendix C: Land Use Summary Chart and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to Adult-use Cannabis dispensaries and cultivation centers.

The methods used to show changes are:

xxxxxxxxxxx = (Standard text) existing text within the zoning code; no changes proposed.

xxxxxxxxxxx = (Strike through text) text that is proposed to be deleted from the zoning code.

xxxxxxxxxxx = (Highlighted and underlined text) new text that is proposed to be inserted into the zoning code.

Section 150.013: Definitions

Adjacent:

Adult-use Cannabis Business Establishment: A cultivation center, craft grower, processing organization, dispensing organization, or transporting organization, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis craft grower: A facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, dry, cure, and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization. A craft grower may contain up to 5,000 square feet of canopy space on its premises for plants in the flowering state. The Department of Agriculture may authorize an increase or decrease of flowering stage cultivation space in increments of 3,000 square feet by rule based on market need, craft grower capacity, and the licensee's history of compliance or noncompliance, with a maximum space of 14,000 square feet for cultivating plants in the flowering stage, which must be cultivated in all stages of growth in an enclosed and secure area. A craft grower may share premises with a processing organization or a dispensing organization, or both, provided each licensee stores currency and cannabis or cannabis-infused products in a separate secured vault to which the other licensee does not have access or all licensees sharing a vault share more than 50% of the same ownership, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis cultivation center: A facility operated by an organization or business that is licensed by the Department of Agriculture to cultivate, process, transport (unless otherwise limited by the Act), and perform other necessary activities to provide cannabis and cannabis-infused products to cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis dispensing organization: A facility operated by an organization or business that is licensed by the Department of Financial and Professional Regulation to acquire cannabis from a cultivation center, craft grower, processing organization, or another dispensary for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia, or related supplies under the Act to purchasers or to qualified registered medical cannabis patients and caregivers. As used in the Act, dispensary organization shall include a registered medical cannabis organization as defined in the Compassionate Use of Medical Cannabis Pilot Program Act or its successor Act that has obtained an Early Approval Adult, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis infuser organization or infuser: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis processing organization or processor: A facility operated by an organization or business that is licensed by the Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Adult-use cannabis transporting organization or transporter: An organization or business that is licensed by the Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Agricultural district(s):

Sections 150.105(C)(4) Planned Business (PB) District to 150.105(C)(9) Heavy Industrial (HI) District

(4) Planned Business (PB) District

A. **Description and Purpose.** This district is intended to permit large and small-scale commercial development that is compatible with the desired overall community character of the area in general. Significant areas of landscaping are required in this district to ensure that this effect is achieved. A wide range of office, retail, and lodging land uses are permitted within this district. In order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street.

Rationale: This district is intended to provide the principal zoning district for commercial development that occurs after the adoption of this Chapter. The standards of this district are designed to provide a clear distinction from the General Business and Central Business Districts

in terms of permitted intensity of development, treatment of outdoor sales, and required green space areas. The desired suburban community character of the development is attained through the Landscape Surface Area Ratio (LSR) requirements. Together, these requirements ensure that the desired community character is maintained as long as the Planned Business District designation is retained, regardless of how much development occurs within that area.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

- Cultivation
- Selective Cutting
- Passive Outdoor Public Recreation
- Active Outdoor Public Recreation
- Public Services and Utilities
- Office
- Personal or Professional Services
- Indoor Sales or Service
- Indoor Maintenance Service
- Small Wireless Facility

Adult-use Cannabis Dispensing Organization

Adult-use Cannabis Transporting Organization or Transporter

Adult-use Cannabis infuser organization or infuser

2. Permitted as Special Use

- Clear Cutting
- Outdoor Display
- In-Vehicle Sales or Service
- Indoor Commercial Entertainment
- Outdoor Commercial Entertainment
- Commercial Animal Boarding
- Commercial Indoor Lodging
- Bed and Breakfast Establishments
- Day care center (3+ children)
- Vehicle Repair and Maintenance
- Artisan Studio/Production Shop

Large-scale Development

Shooting Range

(5) General Business (GB) District

- C. **Description and Purpose.** This district is intended to permit both large and small-scale commercial development at intensities that provide significant incentives for infill development and the continued economic viability of existing development. To accomplish this effect, minimum required Green Space Ratios (GSRs) are substantially lower than those required in the Planned Business District. A wide range of office, retail, and lodging land uses are permitted within this district. In order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street.

Rationale: This district is intended to provide an alternative designation for commercial activity to the Planned Business District. Performance standards for the General Business District are designed to ensure the long-term economic health of strip commercial development areas, existing as of the effective date of this Chapter, by limiting the attraction of the Planned Business District to those uses which can afford the relatively higher development costs and rents associated with development in that district.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

- Cultivation
- Selective Cutting
- Passive Outdoor Public Recreation
- Active Outdoor Public Recreation
- Public Services and Utilities

2. Permitted as Special Use

- Artisan Studio/Production Shop
- Boarding House
- Clear Cutting
- Commercial Animal Boarding
- Outdoor Display

Office	Personal Storage Facility
Personal or Professional Services	Large-scale Development
Indoor Sales or Service	In-Vehicle Sales or Service
Indoor Maintenance Service	Indoor Commercial Entertainment
Off-Site Parking Lot	Outdoor Commercial Entertainment
Small Wireless Facility	Commercial Indoor Lodging
<u>Adult-use Cannabis Dispensing Organization</u>	Bed and Breakfast Establishments
<u>Adult-use Cannabis Transporting Organization or Transporter</u>	Day care center (3+ children)
<u>Adult-use Cannabis infuser organization or infuser</u>	Vehicle Repair and Maintenance
	Shooting Range

(6) Central Business (CB) District

A. Description and Purpose. This district is intended to permit both large and small-scale "downtown" commercial development at an intensity that provides significant incentives for infill development, redevelopment, and the continued economic viability of existing development. To accomplish this effect, minimum Landscape Surface Ratios (LSRs) permitted in this district are much lower than those allowed in the Planned Business and General Business Districts. A wide range of office, retail, and lodging land uses are permitted within this district. In order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street. No requirements for on site landscaping or parking are required in this district. This district is strictly limited to the central city locations.

Rationale: This district is intended to provide an alternative, primarily infill development, designation for commercial activity to the Planned Business (PB) and General Business (GB) Districts are designed to assist in maintaining the long-term viability of the central city.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

- Cultivation
- Selective Cutting
- Passive Outdoor Public Recreation
- Active Outdoor Public Recreation
- Public Services and Utilities
- Office
- Personal or Professional Services
- Indoor Sales or Service
- Indoor Maintenance Service
- Off-Site Parking Lot
- Residential units above the first floor
- Artisan Studio/Production Shop
- Indoor Institutional (minor)
- Small Wireless Facility

Adult-use Cannabis Dispensing

2. Permitted as Special Use

- Clear Cutting
- Indoor Institutional (major)
- Outdoor Institutional
- Institutional Residential
- In-Vehicle Sales or Service
- Indoor Commercial Entertainment
- Outdoor Commercial Entertainment
- Commercial Indoor Lodging
- Bed and Breakfast Establishments
- Day care center (3+ children)
- Boarding House
- Apartment (3 or 4 unit building)

Organization

Adult-use Cannabis infuser organization or infuser

(7) Planned Industrial (PI) District

A. Description and Purpose. This district is intended to permit both large and small scale industrial and office development at an intensity that is consistent with the overall desired suburban community character of the community. Beyond a relatively high minimum Green Space Ratio (GSR), the primary distinguishing feature of this district is that it is geared to indoor industrial activities not typically associated with high levels of noise, soot, odors and other potential nuisances for adjoining properties. In order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street.

Rationale: This district is intended to provide a location for suburban intensity light industrial land uses such as assembly operations, storage and warehousing facilities, offices, and light manufacturing which are protected from potential nuisances associated with certain development permitted within the General Industrial (GI) District. In addition, land uses shall comply with the minimum performance standards presented in Article 7.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

- Cultivation
- Selective Cutting
- Passive Outdoor Public Recreation
- Active Outdoor Public Recreation
- Public Services and Utilities
- Office
- Personal or Professional Services
- Indoor Maintenance Service
- Indoor Storage or Wholesaling
- Light Industrial
- Small Wireless Facility

Adult-use Cannabis Craft Grower

Adult-use Cannabis Cultivation Center

Adult-use Cannabis infuser organization or infuser

Adult-use cannabis processing organization or processor

Adult-use cannabis transporting organization or transporter

2. Permitted as Special Use

- Clear Cutting
- Indoor Commercial Entertainment
- Indoor Sales or Service
- Day care center (3+ children)
- Artisan Studio/Production Shop
- Personal Storage Facility
- Airport/Heliport
- Distribution Center
- Communication Tower
- Campground
- Off-Site Parking Lot
- Vehicle Repair and Maintenance
- In-vehicle Sales or Service
- Non-building mounted solar installations for export of energy for use by a Public Utility

Adult-use Cannabis Dispensing Organization

(8) General Industrial (GI) District

A. **Description and Purpose.** This district is intended to permit both large and small scale industrial and office development at an intensity that is consistent with existing transition and urban intensity development. Beyond a relatively high minimum Green Space Ratio (GSR), the primary distinguishing feature of this district is that it is geared to indoor industrial activities not typically associated with high levels of noise, soot, odors and other potential nuisances for adjoining properties. To ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street.

Rationale: This district is intended to provide a location for urban intensity light industrial land uses such as assembly operations, storage and warehousing facilities, offices, and light manufacturing which are protected from potential nuisances associated with certain development permitted within the Heavy Industrial (HI) District. In addition, uses shall comply with the minimum performance standards presented in Article 7.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

- Cultivation
- Selective Cutting
- Passive Outdoor Public Recreation
- Public Services and Utilities
- Office
- Indoor Maintenance Service
- Indoor Storage or Wholesaling
- Off-Site Parking Lot
- Vehicle Repair and Maintenance
- Personal Storage Facility
- Light Industrial
- Small Wireless Facility

2. Permitted as Special Use

- Clear Cutting
- Day care center (3+ children)
- Artisan Studio/Production Shop
- Outdoor Storage or Wholesaling
- Airport/Heliport
- Freight Terminal
- Communication Tower
- Campground
- Distribution Center
- Heavy Industrial
- Shooting Range
- Non-building mounted solar installations for export of energy for use by a Public Utility

- Adult-use Cannabis Craft Grower
- Adult-use Cannabis Cultivation Center
- Adult-use Cannabis infuser organization or infuser
- Adult-use cannabis processing organization or processor
- Adult-use cannabis transporting organization or transporter

(9) Heavy Industrial (HI) District

A. **Description and Purpose.** This district is intended to permit both large and small scale industrial and office development at an intensity that provides ample incentive for infill development and redevelopment of industrial areas existing as of the effective date of this Chapter. This district is designed to permit a very wide variety of industrial uses which may occur both indoors and outdoors, including certain land uses which are permitted in no other

zoning district because of their potential to create nuisances for adjoining properties. In order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street.

Rationale: This district is intended to provide a location for both light and heavy industrial uses in a zoning district in which the potential for nuisance complaints from nearby properties is minimized. It must be emphasized that this is not a district where virtually any land use is permitted, as all uses shall comply with the minimum performance standards presented in Article 7. In addition, certain land uses such as extraction, junkyards and salvage operations, and freight terminals are permitted within this district only upon the granting of a Special Use permit.

B. List of Allowable Principal Land Uses (per Article 2)

1. Permitted by Right

Cultivation
Selective Cutting
Passive Outdoor Public Recreation
Public Services and Utilities
Office
Indoor Maintenance Service
Indoor Storage or Wholesaling
Outdoor Storage or Wholesaling
Off-Site Parking Lot
Distribution Center
Light Industrial
Heavy Industrial
Vehicle Repair and Maintenance
Small Wireless Facility

2. Permitted as Special Use

Agricultural Services
Clear Cutting
Outdoor Maintenance Service
Sexually Oriented Land Use
Junkyard or Salvage Yard
Waste Disposal Facility
Composting Operation
Airport/Heliport
Freight Terminal
Communication Tower
Extraction Use
Shooting Range
Non-building mounted solar installations for export of energy for use by a Public Utility

Adult-use Cannabis Craft Grower

Adult-use Cannabis Cultivation Center

Adult-use Cannabis infuser organization or infuser

Adult-use cannabis processing organization or processor

Adult-use cannabis transporting organization or transporter

Section 150.204(D) Commercial Land Uses (21) Adult-use Cannabis

A. Purpose: It is the intent of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis. Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

B. Minimum Requirements:

1. Adult-Use Cannabis Craft Grower: In those zoning districts in which an Adult-Use Cannabis Craft Grower may be located, the proposed facility must comply with the following:

Facility may not be located within 100 feet (building wall to building wall) of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

2. Adult-Use Cannabis Cultivation Center: In those zoning districts in which an Adult-Use Cannabis Cultivation Center may be located, the proposed facility must comply with the following:

Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

3. Adult-Use Cannabis Dispensing Organization: In those zoning districts in which an Adult-Use Cannabis Dispensing Organization may be located, the proposed facility must comply with the following:

(a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

(b) At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act.

(c) Facility shall not host on-site consumption of cannabis.

4. Adult-Use Cannabis Infuser Organization: In those zoning districts in which an Adult-Use Cannabis Infuser Organization may be located, the proposed facility must comply with the following:

(a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

(b) At least 75% of the floor area of any tenant space occupied by an infusing organization shall be devoted to the activities of the infusing organization as authorized by the Act.

5. Adult-Use Cannabis Processing Organization: In those zoning districts in which an Adult-Use Cannabis Processing Organization may be located, the proposed facility must comply with the following:

(a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

(b) At least 75% of the floor area of any tenant space occupied by a processing organization shall be devoted to the activities of the processing organization as authorized by the Act.

6. Adult-Use Cannabis Transporting Organization: In those zoning districts in which an Adult-Use Cannabis Transporting Organization may be located, the proposed facility must comply with the following:

(a) Facility may not be located within 100 feet of a church, school other than an institution of higher learning, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval station.

(b) The transporting organization shall be the sole use of the tenant space in which it is located.

7. Facilities may not conduct any sales or distribution of cannabis other than as authorized by the Act.

C. Additional Requirements: Petitioner shall install building enhancements, such as security cameras, lighting or other improvements, as set forth in the Act, to ensure the safety of employees and customers of the adult-use cannabis business establishments, as well as its environs.

Tables of Land Uses (Commercial)

Rural Holding (RH)	Single-Family Residential (SR-3)	Single-Family Residential (SR-4)	Single-Family Residential (SR-6)	Two-Family Residential (TR-7)	Multi-Family (MR-8S)	Multi-Family (MR-8L)	Neighborhood Office (NO)	Planned Office (PO)	Neighborhood Business (NB)	Planned Business (PB)	General Business (GB)	Central Business (CB)	Planned Mixed Use 1 (PM 1)	Planned Mixed Use 2 (PM 2)	Planned Mixed Use 4 (PM 4)	Corporate Center (CC)	Technology Center (TC)	Planned Industrial (PI)	General Industrial (GI)	Heavy Industrial (HI)	Institutional (I)	Type of Land Use
																						Commercial Uses (150.204(D))
							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	(1) Office
							P	P	P	P	P	P	P	P	P	A		P				(2) Personal or Professional Service
							S	S	P	P	P	P	P	P	P	A		S				(3) Indoor Sales or Service
										S	S		S	S	S	S	S					(4) Large-Scale Development
										S	S											(5) Outdoor Display
									P	P	P	P	P	P	P	A		P	P	P		(6) Indoor Maintenance Service
																				S		(7) Outdoor Maintenance Service
								S	S	S	S	S	S	S	S	A		S				(8) In-Vehicle Sales or Service
							S	S	S	S	S	S	S	S	S	A		S				(9) Indoor Commercial Entertainment
S										S	S	S	S	S		A						(10) Outdoor Commercial Entertainment
S										S	S		S		S							(11) Commercial Animal Boarding
								S		S	S	S	P	P	S	A						(12) Commercial Indoor Lodging
S	S	S	S	S	S	S	S	S	S	S	S	S										(13) Bed and Breakfast Establishments
				S	S	S	S	S	S	S	S	S	P	P	P	A	P	S	S		S	(14) Day Care Center (3+ children)
S					S	S	S	S		S	S							S	S			(15) Campground
				S	S	S		S			S	S										(16) Boarding House
																				S		(17) Sexually-Oriented Land Use
									S	S		S					P	P	P			(18) Vehicle Repair and Maintenance

Rural Holding (RH)	Single-Family Residential (SR-3)	Single-Family Residential (SR-4)	Single-Family Residential (SR-6)	Two-Family Residential (TR-7)	Multi-Family (MR-8S)	Multi-Family (MR-8L)	Neighborhood Office (NO)	Planned Office (PO)	Neighborhood Business (NB)	Planned Business (PB)	General Business (GB)	Central Business (CB)	Planned Mixed Use 1 (PM 1)	Planned Mixed Use 2 (PM 2)	Planned Mixed Use 4 (PM 4)	Corporate Center (CC)	Technology Center (TC)	Planned Industrial (PI)	General Industrial (GI)	Heavy Industrial (HI)	Institutional (I)	Type of Land Use
							S	S	S	S	S	P	S	S	S	A	S		S	S	S	(19) Artisan Studio
										S	S								S	S		(20) Shooting Range
										P	P	P	S									(21) Adult-use Cannabis Dispensing Organization
																		P	P	P		Adult-use Cannabis Craft Grower
																		P	P	P		Adult-use Cannabis Cultivation Center
										P	P	P						P	P	P		Adult-use Cannabis infuser organization or infuser
																		P	P	P		Adult-use cannabis processing organization or processor
										P	P							P	P	P		Adult-use cannabis transporting organization or transporter
													P	P	P	A	P					(242) On-site Parking Garage (above & below ground)

BACKGROUND AND SUMMARY OF FINDINGS:

On June 25, 2019 Public Act 101-0027 (Cannabis Regulations and Tax Act) was signed into law. This act took effect on January 1, 2020 and allows for the private consumption and possession of cannabis by persons over the age of 21 in the State of Illinois. The Act allows for municipalities to create regulations for adult-use cannabis establishments that are consistent with the Act. However, a municipality cannot prohibit the private consumption of cannabis.

A Municipal Cannabis Retailer’s Occupation Tax of 3% may be imposed on adult-use cannabis products. A separate ordinance will be presented to the City Council regarding the taxation of cannabis products.

A limited number of cannabis-related licenses are available. During the first round of licenses only 75 dispensaries, 40 processors and 40 craft growers will be permitted in the entire state. A second round of licenses will permit an additional 110 dispensaries, 60 processors and 60 craft growers in the state. The likelihood of smaller communities getting an adult-use cannabis

establishment is low. However, in order to be prepared, the City should have regulations in place. If the City of Belvidere does not adopt an ordinance either regulating or prohibiting adult-use cannabis, then it will fall under the same regulations as other retail sales (indoor sales or service) and cultivation.

Staff utilized the model ordinance provided by the Illinois Municipal League as a template. Consistency in definitions and language throughout the state can make enforcement and interpretation easier. Per the direction of the City Council, a major change from the draft ordinance are the requirements for adult-use cannabis establishments. Instead of requiring a special use, large setbacks and stand-alone buildings, staff is proposing that such businesses have the same setbacks as required for liquor licenses. Like retail liquor sales, a special use would not be required.

Dispensaries, infusers and transporters are allowed in the same districts that retail sales are allowed (Planned Business, General Business, Central Business and Planned Industrial). Retail sales are a special use in the Planned Industrial, therefore, dispensaries will require a special use in this district. Transporters are not permitted in the Central Business District due to the types of vehicles that may be needed for transporting.

Craft growers, cultivation centers and processors are permitted in the Planned Industrial, General Industrial and Heavy Industrial Districts. Even though some of the uses are considered agricultural in nature, due to the size of the buildings and infrastructure needed, they are more suitable in the industrial districts.

Based upon this information, planning staff recommends approval of case **2020-01**.

Submitted by:



Gina DelRose,
Community Development Planner

MEMO

DATE: January 15, 2020
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case 2020-01; City of Belvidere

REQUEST:

The City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 is requesting a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Section 150.013 Definitions, Sections 150.105(C)(4)-150.105(C)(9) Planned Business, General Business, Central Business, Planned Industrial, General Industrial and Heavy Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and Appendix C: Land Use Summary Chart and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to Adult-use Cannabis dispensaries and cultivation centers.

RECOMMENDATION:

The Planning and Zoning Commission motioned to approve case number 2020-01 as presented by staff. Motion carried with a 6-0 roll call vote.

Daniel Arevalo, Chairman
City of Belvidere Planning and Zoning Commission

ORDINANCE NO. 482H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW IN-VEHICLE SALES OR SERVICE
(AUTOMATIC CAR WASH)
WITHIN THE GB, GENERAL BUSINESS DISTRICT
(1125 North State Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, Robert L. Dixon Trust- 2001, 1348 Fairgrounds Road, Belvidere, IL 61008 has petitioned the City for a Special Use to permit in-vehicle sales or service to operate an automatic car wash at 1125 North State Street; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on January 14, 2020 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the GB, General Business District for in-vehicle sales or service (automatic car wash) on the property depicted in Attachment A and legally described as:

Lot Two (2) as designated upon the Plat of Dixon Commercial Subdivision, being a Subdivision of part of Section 26 Township 44 North, Range 3 East of the Third Principal Meridian, according to the Plat thereof recorded June 15, 2017 as Document No. 2017RO3026 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. (PIN: 05-26-127-011)

is hereby approved, subject to the following conditions:

1. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
2. The access from North State Street shall be reduced to a width of 35 feet with 5-foot flares on each side.
3. The hours of operation shall be limited to 6am-10pm.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2020.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2020.

Michael W. Chamberlain, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

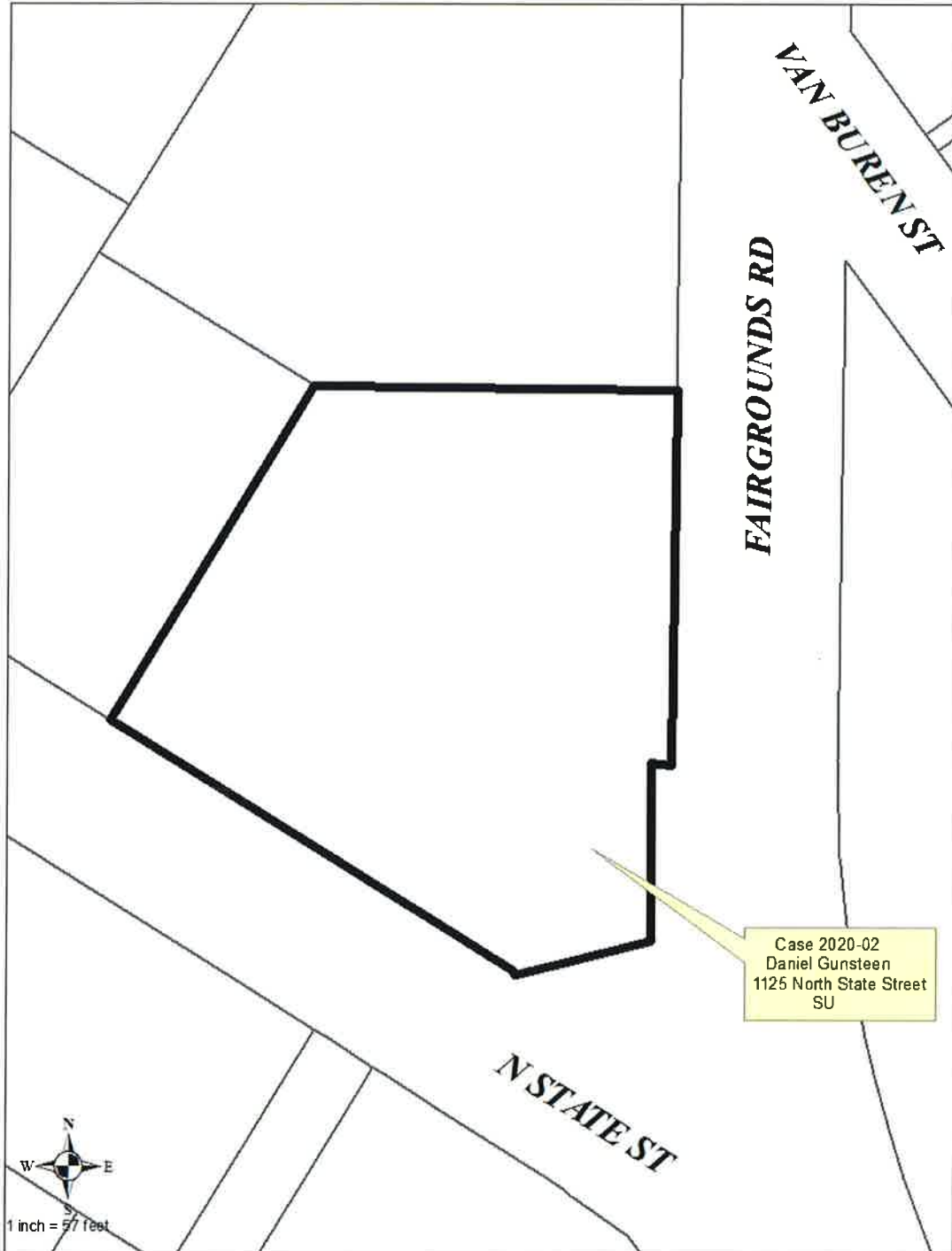
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published:

Sponsor: _____

ATTACHMENT A



CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

January 9, 2020

ADVISORY REPORT

CASE NO: 2020-02

APPLICANT: Gunsteen, 1125 N. State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, Robert L. Dixon Trust- 2001, 1348 Fairgrounds Road, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash with accessory retail sales at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres (PIN: 05-26-127-011). The property is irregular in shape and developed with a parking lot.

EXISTING LAND USE ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: Vacant

Adjacent property:

North: Storage for Boone County Government

South: KFC Restaurant and Family Video

West: Little Caesars Restaurant

East: Multi-tenant Commercial Building

ZONING ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: GB, General Business District

All Adjacent properties: GB, General Business District

COMPREHENSIVE PLAN:

Subject property: General Business

All Adjacent properties: General Business

BACKGROUND:

The Zoning Ordinance requires properties that are zoned General Business to be a minimum of 20,000 square feet and a lot width of 100 feet at the building line. The subject property is part of the Dixon Commercial Subdivision which was platted in 2017, is 53,400 square feet and has a lot width in excess of 100 feet.

The property was previously developed with a two-story stone residence which was moved in order to allow for the construction of a Shell gas station in 1968. In 1980 the gas station was replaced with a restaurant which later became a bar. Eventually all buildings were removed and the property became additional parking for Belvidere Motors which was located to the north. Belvidere Motors opened in 1989 and had replaced a grocery store that was open since 1965.

The applicant is proposing to construct an automatic car wash with its primary entrance off of North State Street and a secondary entrance off of Fairgrounds Road. In addition to the car wash, there will be outdoor vacuum stations and a retail area within the building (see attached narrative and site plan). Although the General Business Zoning District allows for businesses to operate 24 hours, the applicant is proposing hours of operation from 7am to 9pm. Limited hours of operation will be enforced through the conditions of approval in an effort to help minimize the potential negative impacts from noise. It is anticipated that approximately 200 cars will utilize the car wash per day. Additional traffic could be generated for the retail sales portion of the building.

In 2018, there were two special uses approved for automatic car washes on the south end of Belvidere. One is located on Logan Avenue and the other will be constructed along Grant Highway adjacent to the Speedway gas station. Belvidere has a mix of self-serve, automatic and full-service car washes spread throughout the city limits.

TREND OF DEVELOPMENT:

The property is located at the corner of North State Street and Fairgrounds Road. There have been several redevelopments (AutoZone, Family Video, McDonald's, KFC, Little Caesars) in the immediate vicinity in recent years.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan and conditions of approval reduce potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street and limiting the hours of operation, therefore reducing noise and illumination late at night.

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as General Business. The general business category calls for indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. The proposed car wash meets the intent of the Comprehensive Plan.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The proposed car wash is expected to service approximately 200 vehicles a day. Not all the vehicles served will be traveling on North State Street and Fairgrounds Road for the sole purpose of patronizing the subject property. Vehicle-orientated businesses often draw from the existing traffic.

Although the property has been vacant for some time, it has been gas station, a restaurant and a bar previously. Like many properties along North State Street, it has been redeveloped several times. As society becomes more vehicle dependent, vehicle-orientated land uses will increase

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The development of the Little Caesars and the proposed car wash will block access of the old Belvidere Motors building from North State Street. When that property redevelops, it will have to be orientated towards Fairgrounds Road which provides access to several non-residential properties as well as a connection to US Route 20.

The proposed car wash also has access from Fairgrounds Road to not only lessen the burden of traffic on North State Street but to take advantage of the cars traveling from north of Belvidere (where commercial businesses are limited) along Fairgrounds Roads.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is part of a platted subdivision in which adjacent lots are developed and served with municipal utilities. Extension of the existing utilities to serve the proposed development is required.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into

consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Other than noise, staff is not aware of any negative impacts the other car washes have generated. Conditions of approval placed on the special use will minimize potential negative impacts.

SUMMARY OF FINDINGS:

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan and conditions of approval reduce potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street and limiting the hours of operation, therefore reducing noise and illumination late at night. The proposed car wash is expected to service approximately 200 vehicles a day. Not all the vehicles served will be traveling on North State Street and Fairgrounds Road for the sole purpose of patronizing the subject property. Vehicle-orientated businesses often draw from the existing traffic.

The Comprehensive Plan shows the property and the surrounding areas as General Business. The general business category calls for indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. The proposed car wash meets the intent of the Comprehensive Plan. As society becomes more vehicle dependent, vehicle-orientated land uses will increase

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RECOMMENDATION:

Planning staff recommends the **approval** of case number **2020-02** subject to the following conditions:

1. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
2. The access from North State Street shall be reduced to a width of 35 feet with 5-foot flares on each side.
3. The hours of operation shall be limited to 6am-10pm.

Submitted by:



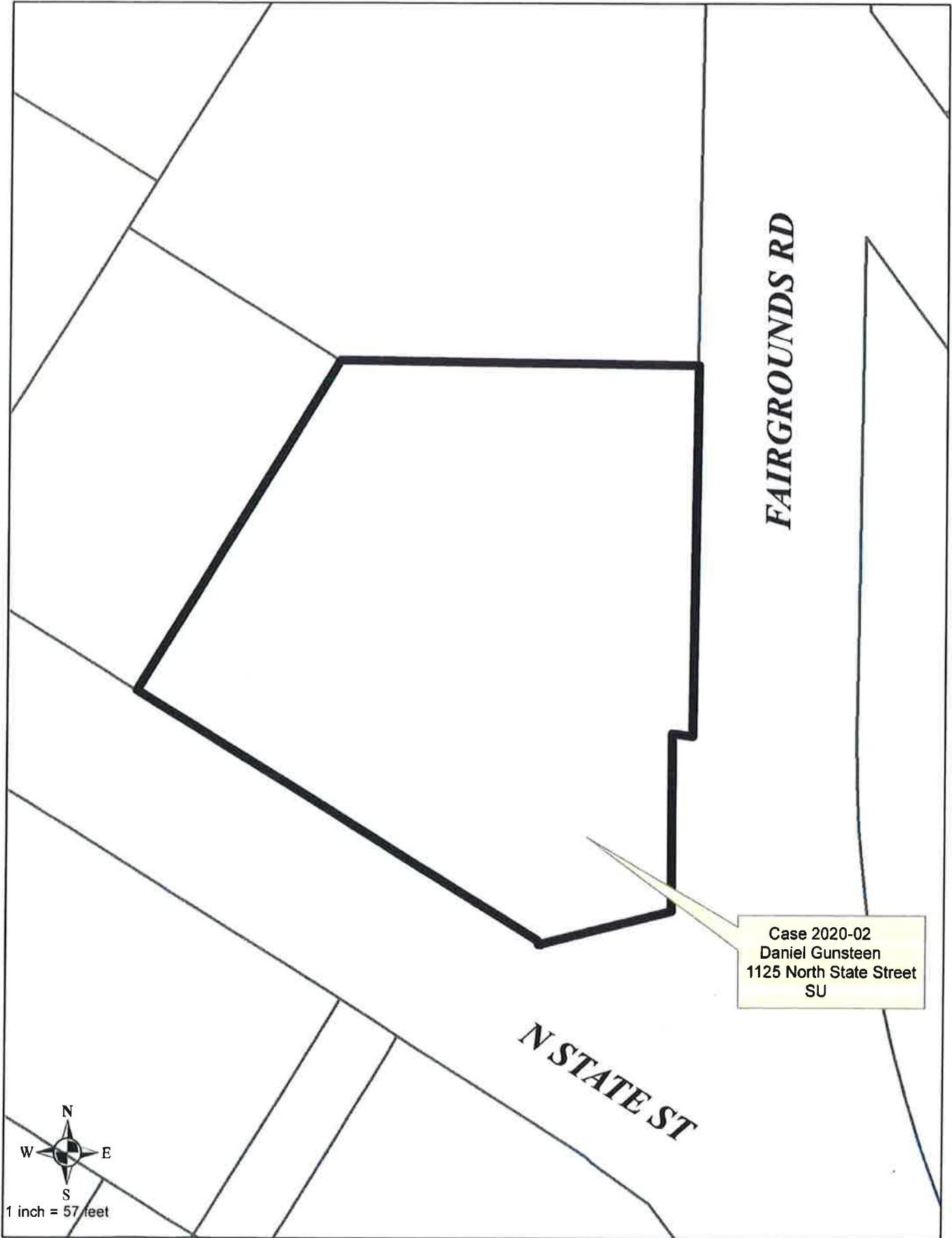
Gina DelRose,
Community Development Planner

PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION

The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed planned development with the standards and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed planned development.

ATTACHMENTS:

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative as Submitted by the Applicant.
4. Site Plan Submitted by the Applicant.
5. Elevations Submitted by the Applicant.
6. Letter submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, December 22, 2019.
7. Letter submitted by the Boone County Health Department, Amanda Mehl, January 2, 2020.



FAIRGROUNDS RD

N STATE ST

Case 2020-02
Daniel Gunsteen
1125 North State Street
SU



1 inch = 57 feet

FAIRGROUNDS RD

Case 2020-02
Daniel Gunsteen
1125 North State Street
SU

N STATE ST



1 inch = 46 feet

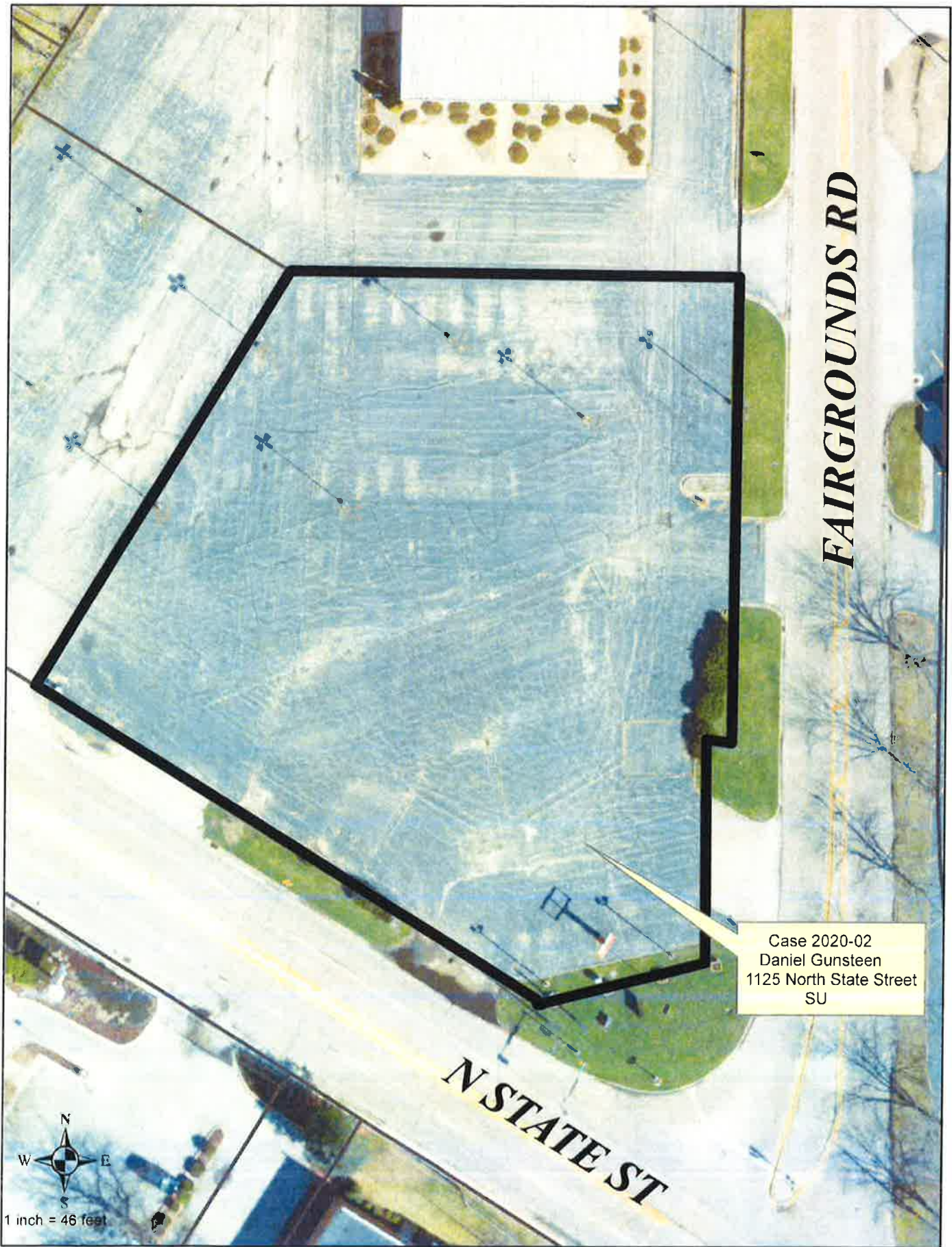


Exhibit - Zoning Application

To: City of Belvidere – Community Development Dept.

From: Arc Design Resources, Inc./ Extreme Clean Car Wash (Dan Gunsteen)

Date: December 10, 2019

Re: Special Use Narrative

Introduction: The property at the corner of N State Street and Fairgrounds Road has been largely vacant for several years and has become an eyesore on the North State Street business corridor. The entire proposed development lot is an existing and deteriorating asphalt parking lot from a former car auto sales lot that is now vacant. This application is in support of the proposed use on the property into an automated, express drive-through car wash facility. The goal of this supporting documentation is to provide the City with the necessary information for a positive recommendation for council approval. In summary, the development will be a compatible use to other businesses in the commercial corridor, please note the following narrative:

Proposed Use: The enclosed application is for a special use permit and certain minor variances in support of an express car wash within a GB-General Business district. The express wash model is replacing old "self-serve" style carwashes as consumer trends move toward more automated service. The express wash model serves a clientele base that does not necessarily desire the typical service at a "full serve" car wash and also demands a lower price point. The express wash concept is an improvement over typical gas station car washes because they use a more advanced pulley system that allows for a much greater processing rate, reducing the waiting time for customers. Arc Design Resources has been retained by the car wash owner, Mr. Dan Gunsteen of Extreme Clean Car Wash (MKD Enterprises) for this project. Mr. Gunsteen owns several other new facilities of this type, and is interested in expanding their market into this community. The proposed project will create new infill development desired within the City and will be an improvement over the old and broken asphalt parking lot that exists today. Other key features of the proposed project are as follows:

Construction: Mr. Gunsteen is an electrical contractor by trade, he has acted as his own general contractor on his previous sites and has always completed our projects using union labor. In Belvidere, they will use as many local contractors as possible. Typically, his sites have generated 30+ temporary positions in the construction of this site. The construction projects typically last around 90-100 days.

Materials: The building will have a masonry finish on all four sides. The exposed roof will be a standing seam metal roof. The trash enclosure area is made of similar materials.

Employees: The project will retain 3-6 people on staff every day, depending on demand, and the total payroll will employ 15-20 local full and part time employees. The desire is to hire all the staff from a 5-6-mile radius of the facility, in order to be able to call in additional help if needed. One of the workers on staff is solely dedicated to site maintenance and customer assistance.

Hours of Operation: The project intends to be open from 7am to 9pm daily. It is not a 24-hour facility.

Other Site Features: The site will have complimentary (free) vacuum stations. All vacuum equipment is located inside the building so that only the hose ends are exposed to the environment. A vending room is located inside the front of the building. A unique feature of this site is that it will also contain an indoor pet wash station. Patrons can come to the location with their dog or cat and use this facility for a pet wash.

Lighting: On the east side of the building we will not place any wall pack lighting other than an emergency egress door that will be direct down. Since Mr. Gunsteen is an electrical contractor, he will utilize quality LED lighting, which will be full cut off light so they will not impact the apartments and will comply with the City of Belvidere's requirements.

Sound: Sound concerns have been raised on past projects. The buildings have been redesigned to incorporate the vacuum motors, and the facility's indoor equipment. Speed doors are also used at the entry and exit points of the building, which cuts off equipment sound and these doors open after the car is dry. The site will be posted with "no loud music" signs and will be enforced aggressively since there are always 3 to 6 workers on site.

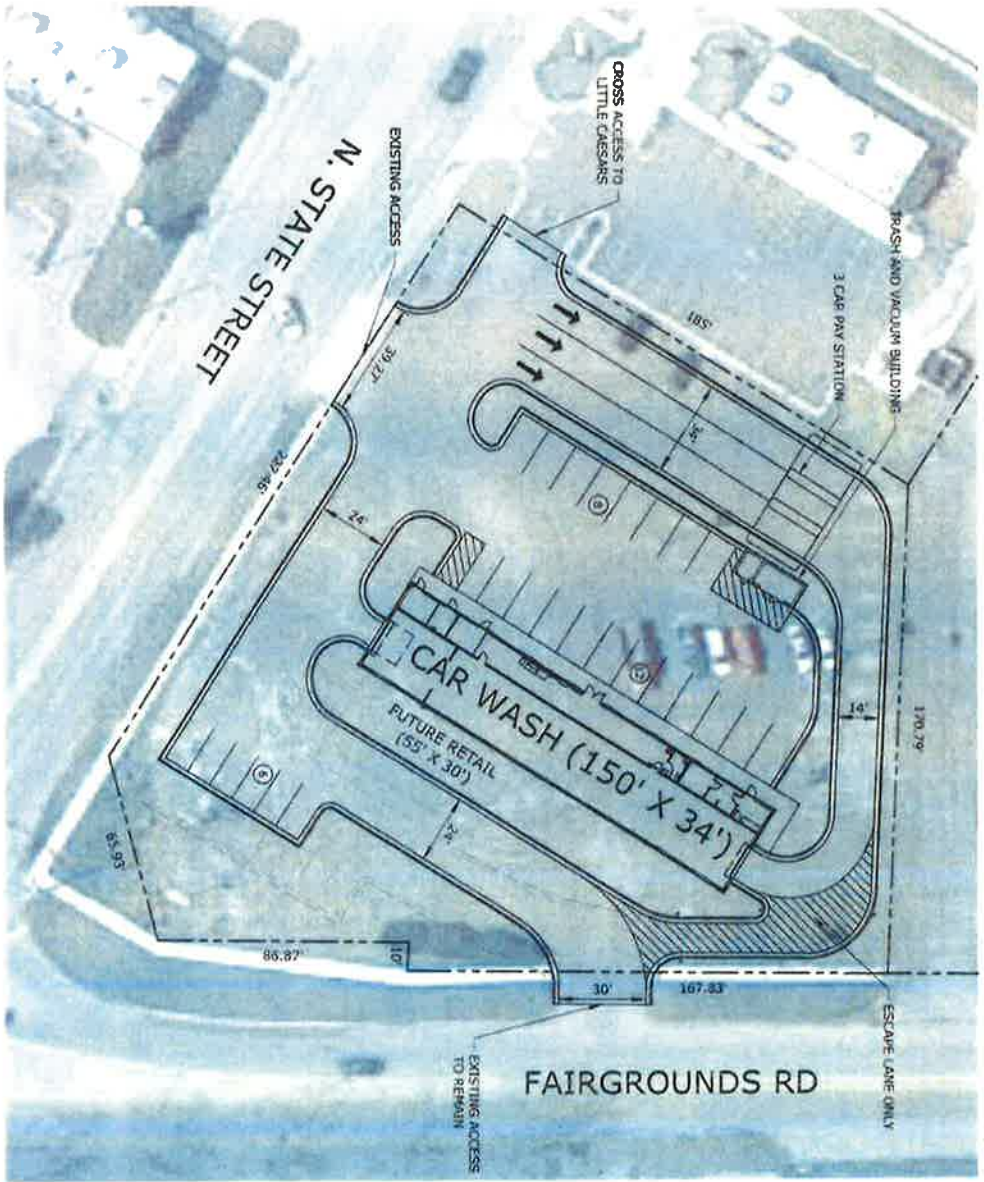
Security: Mr. Gunsteen has instituted elaborate measures to ensure their places are secure and safe even during after-hours to prevent loitering. All sites are set up with 36 cameras that are monitored remotely by the owner on his PC and phone, as well as the security company. The cameras are always recording. They also have a traditional security system in place that is tied to the local police station.

Screening and Landscaping: The building will be set back from the east property line to meet or exceed the zoning requirement. The site will provide landscaping to follow the ordinance for foundation, building area, total paved area and street frontage.

Traffic and Access: Mr. Gunsteen is estimating 200 washes per day as a desirable sales goal. The existing access on N State Street will be maintained and modified to accommodate the business site. The site access on Fairgrounds Road will also be maintained and modified. The existing recently upgraded sidewalk will also remain and provide pedestrian access to the site.

Storm water Impacts: The existing (former) auto dealer property has no detention and is nearly all paved surface. The new development will decrease the amount of paved surface.

Signage: Signage will conform to the code. Building signs will be on the south (facing N State St) and on the East.



ARC DESIGN
RESOURCES INC.

894 JEFFERSONWAY
LOUIS PARK, IL 61111
VOICE (815) 244-4800
FAX (815) 484-4800
www.arcdesign.com

Design Team: Lawrence Jay, Michael...

PROJECT NAME
OWNER'S NAME

**EXTREME
CLEAN CAR
WASH**

1125 N. STATE ST
BELVIDERE, IL 61008



SHEET TITLE

LAYOUT PLAN

PROJECT NUMBER:
SHEET NUMBER

19171

EX 1

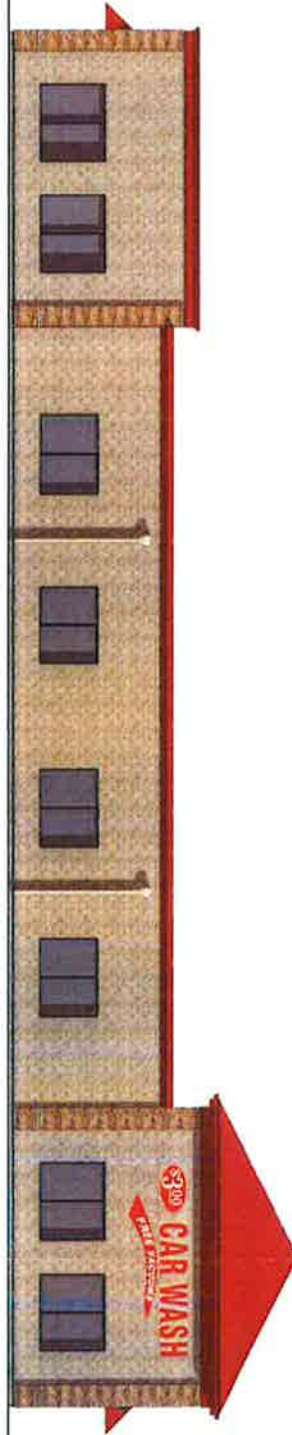
WEST ELEVATION



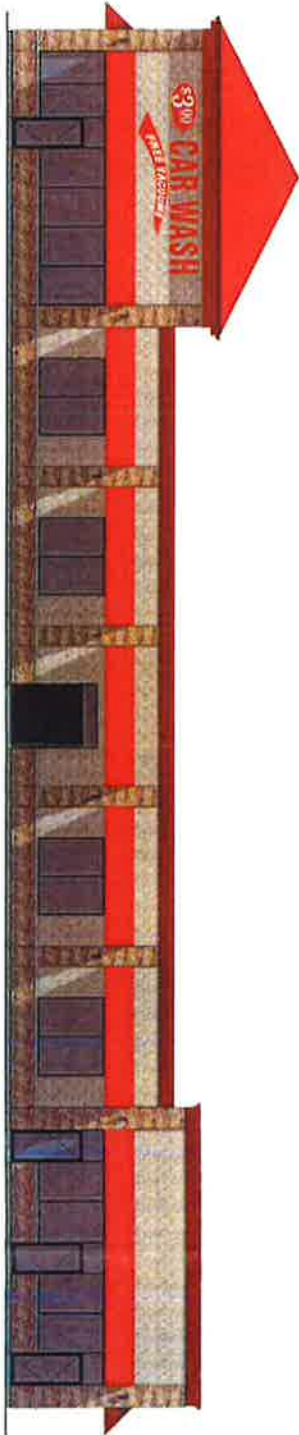
EAST ELEVATION



SOUTH ELEVATION



NORTH ELEVATION



TYPICAL EXAMPLE OF BUILDING CONSTRUCTION

<p>DATE: 2/23/17 DRAWN BY: JG CHECKED BY: JG PROJECT NO: A202</p>	<p>COLOR ELEVATIONS</p>	<p>DAN GUNSTEEN</p>	<p>EXTREME CLEAN \$3.00 EXPRESS CARWASH</p>	 <p>CORPORATE DESIGN + DEVELOPMENT GROUP, LLC 10000 W. 10TH AVENUE, SUITE 100 DENVER, CO 80202 TEL: 303.751.1000 WWW.CDDGROUP.COM</p>	<p>NO. 100 REVISIONS: ISSUE FOR ZONING DATE: 2-8-17 BY: HE</p>
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211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 x3

22 December 2019

SWCD NRI #: 1633

City of Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

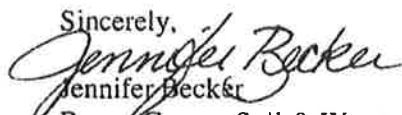
Location of Site: 1125 N. State Street, Dixon Commercial Subdivision
PIN(S): 05-26-127-011

Contact	Petitioner	Owner
Jeff Linkenheld 5291 Zenith Parkway Loves Park, IL 61111 815-484-4300 jlinkenheld@arcdesign.com	Jeff Linkenheld 5291 Zenith Parkway Loves Park, IL 61111 815-484-4300 jlinkenheld@arcdesign.com	Daniel Gunsteen 651 S. Sutton Road, Suite 305 Streamwood, IL 60107 630-688-5843 dhgunsteen@gmail.com

Request: Special Use for carwash

Notes:

It appears the construction of the car wash facility will disturb less than one acre, with approximately 1.19 acres of pavement/impervious surface and approximately 0.03 acres of landscaping/green space. Additionally, it appears more green space will be created compared to the existent vacant lot. If disturbance is greater than one acre in size, a National Pollutant Discharge Elimination System (NPDES) Permit will be needed from the Illinois Environmental Protection Agency (IEPA), which covers discharges of storm water from construction sites. Although, it appears the development project is less than an acre in size, an erosion and sediment control plan shall be created and available for review, prior to development. At time of building permit review, an erosion and sediment control plan, in compliance with section 151.45, Erosion and Sediment Control Requirements of the Belvidere Municipal Code, will be required.

Sincerely,

Jennifer Becker
Boone County Soil & Water
Conservation District

Re: Jeff Linkenheld



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

January 2, 2020

Gina Del Rose
City of Belvidere Community Development
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

FAX 815-547-0789

Re: Case: 2020-01; Gunsteen, 1125 N. State St.

Dear Gina,

We are in receipt of the special use to permit in-vehicle sales or service. Specifically, a car wash with accessory retail sales. Our office has no objections on this request. In the application, it noted a vending room located in the building. If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the health department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval*. Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

RE: Case: 2020-01; Gunsteen; 1125 N. State St.
Date: January 2, 2020
Page: 2 of 3

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *High Risk Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:
 - a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;
 - b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving;
 - c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;
 - d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
 - e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;
 - f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
 - g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.
- (2) *High Risk Multi-Department Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.

RE: Case: 2020-01; Gunsteen, 1125 N. State St.
Date: January 2, 2020
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(3) *Medium Risk Facility*: is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:


- a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;
- b. if preparing foods for service from raw ingredients uses only minimal assembly; and
- c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.

(4) *Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:

- a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;
- b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or
- c. only beverages (alcoholic and non-alcoholic) are served at the facility.

Please let us know if you have any questions or concerns at (815) 544-2951 ext. 2 or info@boonehealth.org

Thank you,



Amanda Mehl
Public Health Administrator

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MEMO

DATE: January 15, 2020
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2020-02; Gunsteen, 1125 North State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, Robert L. Dixon Trust- 2001, 1348 Fairgrounds Road, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash with accessory retail sales at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres (PIN: 05-26-127-011). The property is irregular in shape and developed with a parking lot.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan and conditions of approval reduce potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street and limiting the hours of operation, therefore reducing noise and illumination late at night.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as General Business. The general business category calls for indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. The proposed car wash meets the intent of the Comprehensive Plan.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the**

provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The proposed car wash is expected to service approximately 200 vehicles a day. Not all the vehicles served will be traveling on North State Street and Fairgrounds Road for the sole purpose of patronizing the subject property. Vehicle-orientated businesses often draw from the existing traffic.

Although the property has been vacant for some time, it has been gas station, a restaurant and a bar previously. Like many properties along North State Street, it has been redeveloped several times. As society becomes more vehicle dependent, vehicle-orientated land uses will increase

- D. Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The development of the Little Caesars and the proposed car wash will block access of the old Belvidere Motors building from North State Street. When that property redevelops, it will have to be orientated towards Fairgrounds Road which provides access to several non-residential properties as well as a connection to US Route 20.

The proposed car wash also has access from Fairgrounds Road to not only lessen the burden of traffic on North State Street but to take advantage of the cars traveling from north of Belvidere (where commercial businesses are limited) along Fairgrounds Roads.

- E. Findings: The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is part of a platted subdivision in which adjacent lots are developed and served with municipal utilities. Extension of the existing utilities to serve the proposed development is required.

- F. Findings: The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

Other than noise, staff is not aware of any negative impacts the other car washes have generated. Conditions of approval placed on the special use will minimize potential negative impacts.

The motion to adopt the Findings of Fact as presented by staff for case 2020-02 for in-vehicle sales or service (automatic car wash) at 1125 North State Street carried with a (6-0) roll call vote.

David Arevalo, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: January 15, 2020
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2020-02, Gunsteen, 1125 North State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, Robert L. Dixon Trust- 2001, 1348 Fairgrounds Road, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash with accessory retail sales at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres (PIN: 05-26-127-011). The property is irregular in shape and developed with a parking lot.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2020-02** for a special use to permit in-vehicle sales or service (an automatic car wash) at 1125 North State Street subject to the following conditions:

1. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
2. The access from North State Street shall be reduced to a width of 35 feet with 5-foot flares on each side.
3. The hours of operation shall be limited to 6am-10pm.

Motion to approve case 2020-02; Gunsteen, 1125 North State Street subject to the conditions as presented carried with a (6-0) roll call vote.

Daniel Arevalo, Chairman
Belvidere Planning and Zoning Commission

Ordinance #483H

**AN ORDINANCE AMENDING
CHAPTER 106, TAXATION, OF THE BELVIDERE MUNICIPAL CODE
TO ADD A NEW ARTICLE XI,
MUNICIPAL CANNABIS RETAILERS OCCUPATION TAX**

BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: Chapter 106, Taxation of the City of Belvidere Municipal Code is amended to add a new Article XI, Municipal Cannabis Retailers Occupation Tax as set forth in the attached Exhibit A which is incorporated herein by this reference. The Clerk is directed to file this Ordinance with the Illinois Department of Revenue and any other relevant State agencies.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be effective upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes: .

Nays:

Absent:

Passed:

Approved:

Mayor Michael Chamberlain

ATTEST: _____
City Clerk Shauna Arco

(SEAL)

EXHIBIT A

ARTICLE XI. – MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX

Sec. 106-400. – Tax Imposed; Rate.

- (a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the City of Belvidere (the City) at the rate of 3% of the gross receipts from these sales made in the course of business.
- (b) The imposition of this tax is in accordance with the provisions of sections 8-11-23, of the Illinois Municipal Code (65 ILCS 5/8-11-23).

Sec. 106-401. – Collection of tax by retailers.

- (a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (Department). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State of Illinois. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.
- (b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this Article.

Sec. 106-402. – Severability.

If any provision of this Article (or its enabling ordinance), or the application of any provision of this Article (or its enabling ordinance), is held unconstitutional or otherwise invalid, such occurrence shall not affect the other provisions of this Article, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Article.