

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: January 18, 2022

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: Fleury, Frank, McGee, Porter, Prather, Snow and Stevens.

Absent: Brereton, Freeman and Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Al Hyser, Police Chief Shane Woody,
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,
City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
January 3, 2022; as presented.

Motion by Ald. Prather, 2nd by Ald. Fleury to approve the minutes of the regular meeting
of the Belvidere City Council of January 3, 2022. Aye voice vote carried. Motion
carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Charles Branch with NextSite presented Connecting Opportunities for
Commercial Development. Discussion took place.

(B) Report of Growth Dimensions by Business Enterprise Manager Heather Wick.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,340,516.09
Water & Sewer Fund Expenditures: \$ 587,579.71

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Motion by Ald. Snow, 2nd by Ald. Porter to approve the General & Special Fund Expenditures in the amount of \$1,340,516.09. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Frank, McGee, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

Motion by Ald. Fleury, 2nd by Ald. McGee to approve the Water & Sewer Fund Expenditures in the amount of \$587,579.71. Roll Call Vote: 7/0 in favor. Ayes: Frank, McGee, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for December 2021.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for December 2021.
- (C) Monthly Report of Community Development Department/Planning Department for December 2021.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for December 2021.
- (E) Yearly Report of Building Department Revenues, Residential Building Permits and Case Reports for CY 2021.
- (F) Monthly General Fund Report for December 2021.
- (G) Monthly Water/Sewer Fund Report December 2021.
- (H) Monthly CD Investments for December 2021.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 10, 2022.

Motion by Ald. McGee, 2nd by Ald. Prather to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 10, 2022. Aye voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #564H – 1st Reading: An Ordinance Amending Section 110-225, Prohibited Parking in Municipal Lots, of the City of Belvidere Municipal Code.
- (B) Ord. #565H – 1st Reading: An Ordinance Vacating an Alley Generally Lying South of Starr Street and West of 8th Avenue in the City of Belvidere, Illinois.

Let the record show that Ordinance #564H and Ordinance #565H were placed on file for first reading.

(C) Res.# 2022-1 – A Resolution for Improvement Under the Highway Code for preparation of bridge condition report on Main Street.

Motion by Ald. Prather, 2nd by Ald. Frank to adopt Resolution #2022-1. Roll Call Vote: 7/0 in favor. Ayes: McGee, Porter, Prather, Snow, Stevens, Fleury and Frank. Nays: None. Motion carried.

(D) Res.# 2022-2 – A Resolution for Improvement Under the Highway Code for preparation of bridge condition report on Appleton Road South.

Motion by Ald. Snow, 2nd by Ald. McGee to adopt Resolution #2022-2. Roll Call Vote: 7/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Fleury, Frank and McGee. Nays: None. Motion carried.

(E) Res. #2022-3 – A Resolution for Improvement Under the Highway Code for preparation of bridge condition report on Appleton Road North.

Motion by Ald. McGee, 2nd by Ald. Fleury to adopt Resolution #2022-3. Roll Call Vote: 7/0 in favor. Ayes: Prather, Snow, Stevens, Fleury, Frank, McGee and Porter. Nays: None. Motion carried.

(F) Res.# 2022-4 – A Resolution Accepting Certain Public Improvements for Plat 1 and Plat 2 of Sager Corporate Park.

Motion by Ald. Snow, 2nd Ald. Prather to adopt Resolution #2022-4. Roll Call Vote: 7/0 in favor. Ayes: Snow, Stevens, Fleury, Frank, McGee, Porter and Prather. Nays: None. Motion carried.

(G) Res. #2022-5 – A Resolution Authorizing Execution of a Letter of Credit with Midland States Bank Guaranteeing Payment to Philadelphia Insurance Company.

Motion by Ald. Snow, 2nd by Ald. Frank to adopt #2022-5. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Fleury, Frank, McGee, Porter, Prather and Snow. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of January 10, 2022.

(A) Motion to approve the low bid from Landscape Material & Firewood Sales, Inc. in the amount of \$9,000.00, for grinding of the City's branch pile. This work will be paid for from Line Item #01-5-310-6826. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Frank, McGee, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

- (B) Motion to approve the proposal from Hampton, Lenzini & Renwick, in the amount of \$15,500.00, to complete three bridge condition reports. This work will be paid for from MFT Funds. Roll Call Vote: 7/0 in favor. Ayes: Frank, McGee, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.
- (C) Motion to waive the bidding process for roof repair of Fire Station 1 Apparatus Building. Discussion took place. Roll Call Vote: 8/0 in favor. Ayes: McGee, Porter, Prather, Snow, Stevens, Fleury, Frank and Mayor Morris. Nays: None. Motion carried.
- (D) Motion to approve the proposal from Freeport Industrial Roofing Inc., in the amount of \$31,145.00 for roof repair of Fire Station 1 Apparatus Building. Roll Call Vote: 7/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Fleury, Frank and McGee. Nays: None. Motion carried.
- (E) Motion to accept additional American Rescue Plan Act Funds in the amount of \$1,765.55. Roll Call Vote: 7/0 in favor. Ayes: Prather, Snow, Stevens, Fleury, Frank, McGee and Porter. Nays: None. Motion carried.
- (F) Motion to approve the low bid for independent audit services from Sikich, LLP for a three-year period in an amount not to be exceed \$116,855 (\$111,440 for general audit services and \$5,415 for single audit costs). This work will be paid for from line item 01-5-130-6100. Discussion took place. Roll Call Vote: 7/0 in favor. Ayes: Snow, Stevens, Fleury, Frank, McGee, Porter and Prather. Nays: None. Motion carried.
- (G) Motion to approve a one-year contract with Morgan Building Maintenance, Inc. for cleaning services at City Hall at a rate of \$1004 per month. This work will be paid for from line item. 01-5-110-6010 (Repairs/Maintenance – Buildings). Roll Call Vote: 7/0 in favor. Ayes: Stevens, Fleury, Frank, McGee, Porter, Prather and Snow. Nays: None. Motion carried.
- (H) Motion by Ald. Snow, 2nd by Ald. Porter to adopt Resolution #2022-6 – A Resolution Appointing John Wolf as a Trustee to the Northern Illinois Land Bank Authority. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Frank, McGee, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.
- (11) Other: Review of Executive Session Minutes pursuant to 2(c)(21) of the Open Meetings Act.

Motion by Ald. Snow, 2nd by Ald. Prather to move into executive session at 8:08p.m. to Review Executive Session Minutes pursuant to 2(c)(21) of the Open Meetings Act. Roll Call Vote: 7/0 in favor. Ayes: Frank, McGee, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

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Motion by Ald. Stevens, 2nd by Ald. Snow to move out of Executive Session at 8:12p.m.
Roll Call Vote: 7/0 in favor. Ayes: McGee, Porter, Prather, Snow, Stevens, Fleury and Frank. Nays: None. Motion carried.

(12) Adjournment:

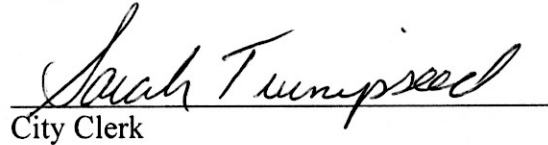
Motion by Ald. Snow, 2nd by Ald. Fleury to adjourn meeting at 8:14 p.m. Aye voice vote carried. Motion carried.



Handwritten signature of the Mayor in cursive script, written over a horizontal line.

Mayor

Attest:



Handwritten signature of the City Clerk in cursive script, written over a horizontal line.

City Clerk