



(10) New Business:

- (A) Ord. #387H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar and Grill with Video Gaming) within the CB, Central Business District (124 Buchanan Street).
- (B) Ord. #388H – 1<sup>st</sup> Reading: An Ordinance Amending Section 110-198 of the City of Belvidere Municipal Code (Buchanan Street Parking).
- (C) Ord. #389H – 1<sup>st</sup> Reading: An Ordinance Creating a Stop Sign at Garfield and W. 6<sup>th</sup> Street.
- (D) Ord. #390H – 1<sup>st</sup> Reading: An Ordinance Amending Section 110-191 of the City of Belvidere Municipal Code (Time Limits).
- (E) Ord. #391H – 1<sup>st</sup> Reading: An Ordinance Authorizing Institution of Eminent Domain Proceedings with Respect to 141 Appleton Road.

Motions forwarded from City-County Coordinating Committee of January 10, 2018.  
Co-Chairman Snow:

- (A) Motion to approve the purchase for (GIS) licensing in the amount of \$17,686.30 with the cost share to the city to be determined. (Determination of cost is \$3181.80).
- (B) Motion to approve invoice #885541 in the amount of \$8,266.04 to PDC with a 50/50 split between the City and County.
- (C) Motion to continue to negotiate with Terranavigator for development of a solar farm on Landfill #2. (This motion was amended at County Board Contingent on a like vote of the Belvidere City Council – Motion to approve negotiations with development companies for development of a solar farm on Landfill #2.)

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 12, 2018.  
Chairman Brooks:

- (A) Motion to approve the CES Inc. work authorization in the amount of \$36,500 for the Wycliffe Lift Station Improvements. This expense will be paid for from the Sewer Depreciation Fund.
- (B) Motion to approve the 2018 MFT Street Maintenance Program.

(11) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: February 5, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,  
T. Porter, T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Police Chief Noble, DC Woody, Fire Chief Hyser, Lt Schadle and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of January 16, 2018; as presented.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Sanderson to approve the minutes of the regular meeting of the Belvidere City Council of January 16, 2018. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Belvidere Police Department 2017 Annual Report presented by Chief Noble and reported by DC Woody.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of January 2, 2018 through January 15, 2018.
- (B) Belvidere Police Department Overtime Report of January 16, 2018 through January 29, 2018.
- (C) Belvidere Fire Department Overtime Report of January 3, 2018 through January 16, 2018.
- (D) Belvidere Fire Department Overtime Report of January 17, 2018 through January 30, 2018.
- (E) Community Development/Planning Department Monthly Report for January 2018.

Let the record show these reports were placed on file.

- (F) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of January 22, 2018.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Ratcliffe to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of January 22, 2018. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #386H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Display (Car Sale Lot) within the GB, General Business District (1554-1570 North State Street).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Snow to pass Ord. #386H. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.

(10) New Business:

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of January 22, 2018.

- (A) Motion to approve the expense of \$8,773.25 from Capital Funds for the purchase and installation of mobile radio, antenna and gang charger on new engine and installing gang charger on Engine 102. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (B) Motion to approve the appointment of DC Woody to Police Chief effective March 1, 2018. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (C) Motion to approve the appointment of Clayton Stevens to City-County Coordinating Committee. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.
- (D) Motion to approve the appointment of Thomas Ratcliffe to serve on Police Pension Board. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.

(11) Other:

- (A) Well #7 Chemical Treatment.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to approve the proposal from Great Lakes Water Resources to complete the chemical treatment of Well #7 at a cost of \$18,435. This work will be paid for from the Water Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Crawford to adjourn the meeting at 8:06 p.m. Aye voice vote carried. Motion carried.

Bills Payable Summary  
February 19, 2018

General Fund: \$1,206,477.92

Special Funds:

Farmington Ponds SSA#2	\$ 61.17
Farmington Ponds SSA#3	\$ 71.74
Capital	\$ 31,551.55
MFT	\$ 48,760.90
Escrow	\$ 2,000.00

Water & Sewer: \$ 953,621.40

Total of Funds: \$ 2,242,544.68

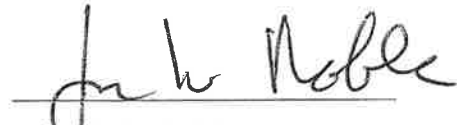
# Belvidere Police Department Payroll Report

Dept: 1790

2/8/2018

For Overtime Incurred between 1/30/18 and 2/08/18

<b>Last Name:</b>	<b>Employee ID:</b>	<b>Total Hours:</b>	<b>Total Overtime Pay:</b>
Ball	00739	7	\$382.20
Bell	00813	13	\$709.80
Bird	00793	4.25	\$232.05
Blankenship	00729	4	\$218.40
Danielak	00996	2.5	\$89.85
Davenport	00935	15	\$669.15
Kozlowski	00846	12	\$607.14
Parker,B	00686	15	\$819.00
Reese	00979	2.5	\$100.39
Smaha	00659	1	\$61.16
Worley	00992	3	\$120.47
<b>Totals:</b>		<b>79.25</b>	<b>\$4,009.60</b>

  
**Jan W. Noble**  
**Chief of Police**

**BELVIDERE FIRE DEPT**

**Overtime Report**

Date Between {01/31/2018} And {02/13/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00866 Beck, Mark E</b>							
02/01/2018	12:30		OT	CPRI C.P.R. Instruction	5.00	5.00	190.05
02/05/2018	20:50	18-0001317	OT	GRM General Recall Due to	1.00	2.00	76.02
02/13/2018	12:00		OT	CPRI C.P.R. Instruction	5.00	5.00	190.05
<b>Staff Member Totals:</b>					<b>11.00</b>	<b>12.00</b>	<b>456.12</b>
<b>00809 Drall, Dan C</b>							
01/31/2018	18:00		OT	TRD Dive/Water Rescue	1.50	2.00	75.26
02/03/2018	10:30		OT	TRD Dive/Water Rescue	2.00	2.00	75.26
02/06/2018	10:00		OT	TRE EMS Training	2.00	2.00	75.26
02/07/2018	10:00		OT	TRE EMS Training	2.00	2.00	75.26
<b>Staff Member Totals:</b>					<b>7.50</b>	<b>8.00</b>	<b>301.04</b>
<b>00966 Ellwanger, Adam A</b>							
02/02/2018	07:30		OT	TREP Initial Paramedic	8.00	0.00	0.00
02/08/2018	08:00		OT	TREP Initial Paramedic	9.50	9.50	277.02
02/09/2018	00:00	18-0000357	OT	GRI General Recall for	1.50	2.00	58.32
<b>Staff Member Totals:</b>					<b>19.00</b>	<b>11.50</b>	<b>335.34</b>
<b>00971 Heiser, Bradley Donald</b>							
02/03/2018	08:00		OT	TROT Training not	6.50	6.50	189.54
02/05/2018	20:50	18-0001317	OT	GRM General Recall Due to	1.00	2.00	58.32
<b>Staff Member Totals:</b>					<b>7.50</b>	<b>8.50</b>	<b>247.86</b>
<b>00767 Loudenbeck, Matt F</b>							
02/08/2018	08:45		OT	MST Station Maintenance	7.00	7.00	264.74
02/09/2018	08:30		OT	SPD Special Detail	3.00	3.00	113.46
<b>Staff Member Totals:</b>					<b>10.00</b>	<b>10.00</b>	<b>378.20</b>
<b>00993 Mead, Stephen C.</b>							
01/31/2018	18:00		OT	TRD Dive/Water Rescue	1.50	2.00	52.40
02/03/2018	10:30		OT	TRD Dive/Water Rescue	2.00	2.00	52.40
02/09/2018	07:00		OT	SCMI Shift Coverage Misc.	24.00	24.00	628.80
<b>Staff Member Totals:</b>					<b>27.50</b>	<b>28.00</b>	<b>733.60</b>
<b>00958 Pavlatos, Gregory R</b>							
02/05/2018	20:50	18-0001317	OT	GRM General Recall Due to	1.00	2.00	62.54
<b>Staff Member Totals:</b>					<b>1.00</b>	<b>2.00</b>	<b>62.54</b>
<b>00970 Pihl, Aaron R</b>							
02/04/2018	07:00		OT	SCV Shift Coverage for	24.00	24.00	699.84
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>24.00</b>	<b>699.84</b>
<b>00852 Schadle, Shawn W</b>							
02/05/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	1049.04
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>24.00</b>	<b>1049.04</b>
<b>00781 Swanson, Jason A</b>							



BELVIDERE FIRE DEPT

Overtime Report

Date Between {01/31/2018} And {02/13/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00781	Swanson, Jason A						
01/31/2018	18:00		OT	TRD Dive/Water Rescue	1.50	2.00	75.64
<b>Staff Member Totals:</b>					<b>1.50</b>	<b>2.00</b>	<b>75.64</b>
00969	Tangye, Travis N						
02/09/2018	07:30		OT	IN Inspection Bureau	2.25	2.25	65.61
<b>Staff Member Totals:</b>					<b>2.25</b>	<b>2.25</b>	<b>65.61</b>
01002	Winnie, Todd						
02/03/2018	10:30		OT	TRD Dive/Water Rescue	1.50	2.00	52.40
<b>Staff Member Totals:</b>					<b>1.50</b>	<b>2.00</b>	<b>52.40</b>
00629	Zumbragel, Mark J						
02/04/2018	07:00		OT	SCM Shift Coverage for	24.00	24.00	1094.64
02/07/2018	07:00		OT	MEM Mabas Div. 8 Meeting	8.00	8.00	364.88
<b>Staff Member Totals:</b>					<b>32.00</b>	<b>32.00</b>	<b>1459.52</b>
<b>All Staff Member Totals:</b>					<b>168.75</b>	<b>166.25</b>	<b>5,916.75</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



# City of Belvidere Building Department Revenues

January 2018

Total Permits Issued	21	
Total Value of Construction		\$281,843.00
Building Fees	21	\$2,195.00
Electric Permit Fees	6	\$216.00
Plumbing Permit Fees	3	\$292.50
HVAC Permit Fees	3	\$120.00
Insulation Permit Fees	1	\$20.00
Plan Review Fees	0	\$0.00
Zoning Review Fees	2	\$50.00
Pool Permit Fees	0	\$0.00
Sign Permit Fees	2	\$190.00
Fence Permit Fees	0	\$0.00
SW, DW, & GR Fees	0	\$0.00
Total Permit Income		\$3,083.50
Enterprise Zone Discount	4	\$302.50
Total Permit Fees	21	\$3,386.00
<b>Break Down of Commercial vs. Residential Income</b>		
Commercial / Industrial Income	9	\$1,023.50
Residential Income	12	\$2,060.00
<b>Value</b>		
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	9	\$203,200.00
Other Residential	12	\$78,643.00

# Building Permits January 2018

Permit #	Date	Number	Dir	Street	Pin	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zoning	Sign	Fence	SUIDW	Paid	EZ Discount	Total Fee	Total Deposit
3557-010318	01/03/18	1420	S	Main St.	05-36-329-004	SR6	\$9,251.00	Windows	\$185.00										\$185.00		\$185.00	\$185.00
3558-010318	01/03/18	514	W	Lincoln	05-26-452-009	SR6	\$3,527.00	Windows	\$95.00										\$95.00		\$95.00	\$95.00
3559-010318	01/03/18	635		Bellwood	05-36-379-025	SR6	\$6,849.00	Windows	\$140.00										\$140.00		\$140.00	\$140.00
3564-011118	01/11/18	413	E	Hurlbut	05-25-159-003	SR6	\$2,000.00	encl porch repair	\$65.00	\$50.00	\$60.00								\$175.00		\$175.00	\$175.00
3568-011918	01/22/18	904	N	State St.	05-26-209-008	SR6	\$9,000.00	tear-off re-roof	\$170.00										\$170.00		\$170.00	\$170.00
3575-012318	01/23/18	1608		Wilhorse Dr	05-36-476-024	SR6	\$1,926.00	Windows	\$65.00										\$65.00		\$65.00	\$65.00
3576-012318	01/23/18	401	W	Madison	05-26-403-026	SR6	\$7,670.00	Windows	\$155.00										\$155.00		\$155.00	\$155.00
3577-012418	01/24/18	546		Warren	05-25-385-019	SR6	\$2,000.00	upst. Bath	\$65.00	\$20.00	\$130.00								\$215.00		\$215.00	\$215.00
3578-012418	01/24/18	909		Jullien	05-25-453-002	SR6	\$7,000.00	renov.	\$140.00	\$35.00	\$130.00								\$305.00		\$305.00	\$305.00
3560-010318	01/03/18	2100		Chamberlain	06-30-378-009	SR4	\$13,815.00	Windows	\$245.00										\$245.00		\$245.00	\$245.00
3579-012518	01/25/18	217		Taylor Ridge	05-25-226-009	SR4	\$8,647.00	Windows	\$170.00										\$170.00		\$170.00	\$170.00
3585-012918	01/29/18	2640		Henry Ct	06-31-402-008	SR4	\$6,958.00	Windows	\$140.00										\$140.00		\$140.00	\$140.00
3567-011718	01/22/18	1663		Belvidere Rd	05-36-477-029	PB	\$15,000.00	signs	\$25.00						\$25.00	\$130.00			\$125.00		\$125.00	\$125.00
3589-011918	01/22/18	953		Logan	05-36-206-010	NB	\$5,700.00	tear-off re-roof	\$125.00										\$125.00		\$125.00	\$125.00
3574-012218	01/22/18	600		Logan	05-36-127-001	NB	\$150,000.00	renewal fee	\$50.00										\$50.00		\$50.00	\$50.00
3551-122817	12/28/17	2010	N	State St	05-22-476-007	GB	\$9,000.00	roof top unit	\$12.50			\$30.00							\$42.50	\$42.50	\$85.00	\$42.50
3550-122717	12/27/2017	633		Whitney Blvd	05-36-104-018	CB	\$10,000.00	porch	\$185.00	\$51.00			\$20.00						\$256.00		\$256.00	\$256.00
3563-011018	01/10/18	120		Buchanan	05-25-358-020	CB	\$1,000.00	electric upgr	\$12.50	\$35.00									\$47.50	\$47.50	\$95.00	\$47.50
3565-011618	01/16/18	106	S	State St.	05-26-435-001	CB	\$2,000.00	sign	\$25.00										\$110.00		\$110.00	\$110.00
3566-011618	01/16/18	124		Buchanan, Str	05-25-358-022	CB	\$8,000.00	remodel	\$112.50	\$35.00	\$30.00								\$167.50	\$167.50	\$335.00	\$167.50
3573-012218	01/22/18	122		Buchanan	05-25-358-021	CB	\$2,500.00	plumbing	\$12.50		\$32.50								\$45.00	\$45.00	\$90.00	\$45.00
							\$283,843.00		\$2,195.00	\$216.00	\$292.50	\$120.00	\$20.00	\$0.00	\$50.00	\$190.00	\$0.00	\$0.00	\$3,083.50	\$502.50	\$3,386.00	\$3,083.50

# Residential Permits January 2018

Permit #	Date	Address	Inctk	Street Name	PIN	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
3557-010318	01/03/18	1420	S	Main St.	05-36-329-004	SR6	\$9,251.00	windows	\$185.00									\$185.00	\$185.00
3558-010318	01/03/18	514	W	Lincoln	05-26-452-009	SR6	\$3,527.00	windows	\$95.00									\$95.00	\$95.00
3559-010318	01/03/18	635		Bellwood	05-36-379-025	SR6	\$6,849.00	windows	\$140.00									\$140.00	\$140.00
3564-011118	01/11/18	413	E	Hurlbut	05-25-159-003	SR6	\$2,000.00	encl porch repair	\$65.00	\$50.00		\$60.00						\$175.00	\$175.00
3568-011918	01/22/18	904	N.	State St.	05-26-209-008	SR6	\$9,000.00	tear-off reroof	\$170.00									\$170.00	\$170.00
3575-012318	01/23/18	1608		Willdrose Dr	05-36-476-024	SR6	\$1,925.00	windows	\$65.00									\$65.00	\$65.00
3576-012318	01/23/18	401	W	Madison	05-26-403-026	SR6	\$7,670.00	windows	\$155.00									\$155.00	\$155.00
3577-012418	01/24/18	546		Warren	05-25-385-019	SR6	\$2,000.00	upst. Bath	\$65.00	\$20.00	\$130.00							\$215.00	\$215.00
3578-012418	01/24/18	809		Jullen	05-25-453-002	SR6	\$7,000.00	renov.	\$140.00	\$35.00	\$130.00							\$305.00	\$305.00
3560-010318	01/03/18	2100		Chamberlain	06-30-378-009	SR4	\$13,815.00	windows	\$245.00									\$245.00	\$245.00
3579-012518	01/25/18	217		Taylor Ridge	05-25-226-009	SR4	\$8,647.00	windows	\$170.00									\$170.00	\$170.00
3585-012918	01/29/18	2640		Henry Ct.	06-31-002-008	SR4	\$6,565.00	windows	\$140.00									\$140.00	\$140.00
							\$78,643.00		\$1,635.00	\$105.00	\$260.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,060.00	\$2,060.00

# Commercial Permits January 2018

Permit #	Date	#	Dir	Street Name	PIN	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zoning	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
3567-011718	01/22/18	1663		Belvidere Rd	05-36-477-029	PB	\$15,000.00	slips	\$25.00						\$25.00	\$130.00			\$180.00		\$180.00	\$180.00
3569-011918	01/22/18	953		Logan	05-36-206-010	NB	\$5,700.00	tear-off reroof	\$125.00										\$125.00		\$125.00	\$125.00
3574-012218	01/22/18	600		Logan	05-36-127-001	NB	\$150,000.00	renewal fee	\$50.00										\$50.00		\$50.00	\$50.00
3551-122817	12/28/17	2010	N	State St	05-22-476-007	GB	\$9,000.00	rooftop unit	\$12.50		\$30.00								\$42.50		\$42.50	\$42.50
3563-011018	01/10/18	120		Whitney Blvd	05-36-104-018	CB	\$10,000.00	porch	\$185.00	\$51.00			\$20.00						\$256.00		\$256.00	\$256.00
3565-011618	01/16/18	106	S	Buchanan	05-25-358-020	CB	\$1,000.00	electric upgr	\$25.00	\$35.00									\$47.50		\$47.50	\$47.50
3566-011618	01/16/18	124		State St	05-26-495-001	CB	\$2,000.00	sign	\$25.00						\$25.00	\$80.00			\$110.00		\$110.00	\$110.00
3573-012218	01/22/18	122		Buchanan Str	05-28-358-022	CB	\$8,000.00	remodel	\$112.50	\$25.00	\$32.50	\$30.00							\$167.50		\$335.00	\$167.50
				Buchanan	05-25-358-031	CB	\$2,500.00	plumbg	\$12.50		\$32.50	\$60.00	\$20.00		\$50.00	\$190.00	\$0.00	\$0.00	\$45.00	\$102.50	\$90.00	\$45.00
							\$208,200.00		\$560.00	\$111.00	\$32.50	\$60.00	\$20.00	\$0.00	\$50.00	\$190.00	\$0.00	\$0.00	\$1,023.50	\$302.50	\$1,326.00	\$1,023.50

# Enterprise Zone Discount Report January 2018

Permit #	Date	Number	Street Name	PIN	ZONE	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zoning	Sign	Fence	SW&OW	Paid	EZ Discount	Total Fee	Total Dep
3851-122817	12/28/17	2010	State St	05-22-476-007	GB	\$9,000.00	rooftop unit	\$12.50			\$30.00							\$42.50	\$42.50	\$85.00	\$42.50
3563-011018	01/10/18	120	Buchanan	05-25-358-020	CB	\$1,000.00	electric wgr	\$12.50	\$35.00									\$47.50	\$47.50	\$95.00	\$47.50
3566-011618	01/16/18	124	Buchanan Str	05-25-358-022	CB	\$8,000.00	remodel	\$12.50	\$25.00		\$30.00							\$167.50	\$167.50	\$335.00	\$167.50
3573-012218	01/22/18	122	Buchanan	05-25-358-021	CB	\$2,500.00	plumbing	\$12.50		\$32.50								\$45.00	\$45.00	\$90.00	\$45.00
								\$150.00	\$60.00	\$32.50	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$302.50	\$302.50	\$605.00	\$302.50

# Building Department Deposit Report January 2018

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REVW	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	CODE ENF	ELECTR CERT	TOTAL DEP
01/02/2018	\$197.50	\$51.00		\$30.00	\$20.00						\$298.50	\$42.50	\$341.00	\$200.00		\$498.50
01/04/2018	\$665.00										\$665.00		\$665.00	\$500.00		\$665.00
01/04/2018														\$100.00		\$500.00
01/09/2018	\$12.50	\$35.00									\$47.50	\$47.50	\$95.00			\$47.50
01/11/2018	\$65.00	\$50.00		\$60.00			\$25.00	\$60.00			\$175.00		\$175.00			\$175.00
01/16/2018	\$25.00										\$110.00		\$110.00			\$110.00
01/19/2018	\$112.50	\$25.00		\$30.00			\$25.00	\$130.00			\$167.50	\$167.50	\$335.00			\$167.50
01/22/2018	\$382.50		\$32.50								\$570.00	\$45.00	\$615.00	\$800.00		\$1,370.00
01/23/2018	\$220.00										\$220.00		\$220.00			\$220.00
01/24/2018	\$205.00	\$55.00	\$260.00								\$520.00		\$520.00			\$520.00
01/25/2018	\$170.00										\$170.00		\$170.00			\$170.00
01/29/2018	\$140.00										\$140.00		\$140.00			\$140.00
	<b>\$2,195.00</b>	<b>\$216.00</b>	<b>\$292.50</b>	<b>\$120.00</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$190.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,083.50</b>	<b>\$302.50</b>	<b>\$3,386.00</b>	<b>\$1,600.00</b>		<b>\$4,683.50</b>

**INCOME STATEMENT FOR THE GENERAL FUND**

				Through	January	2018	
	Account #	Actual FY 16	Actual FY 17	Month of January	YTD Actual for FY 18	Budget FY 18	75% of budget
<b>General Administration</b>							
RE Property Tax	01-4-110-4010	1,835,158.83	1,843,251.00	0.00	1,759,868.97	1,756,524	100%
Hotel / Motel Tax	01-4-110-4011	2,797.94	2,748.68	418.67	2,285.16	3,476	66%
Auto Rental Tax	01-4-110-4012	6,255.78	6,418.98	544.15	5,193.29	6,240	83%
Muni Infrastructure Maint	01-4-110-4013	172,424.44	150,224.37	10,219.15	100,440.25	159,420	63%
State Income Tax	01-4-110-4100	2,731,919.66	2,436,019.36	194,423.83	2,069,943.64	2,584,085	80%
Muni Sales Tax	01-4-110-4110	3,195,462.66	3,310,595.26	296,632.49	2,545,668.09	3,305,624	77%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	588,795.81	625,105.54	55,879.84	468,366.40	619,157	76%
Replacement Tax	01-4-110-4120	507,162.14	534,532.21	51,392.42	293,961.89	456,888	64%
Repl Tax Dist to Pensions	01-4-110-4121	(256,794.00)	(264,958.00)	0.00	(75,000.00)	(260,246)	29%
State Grants	01-4-110-4150	0.00	0.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	18,088.00	15,870.00	400.00	13,590.00	17,640	77%
Liquor License & Fines	01-4-110-4210	115,175.00	104,050.00	0.00	124,450.00	107,700	116%
Amusement Machine	01-4-110-4230	7,600.00	8,400.00	0.00	9,800.00	9,000	109%
Court Fines	01-4-110-4400	382,451.10	269,744.37	23,958.25	231,688.73	304,940	76%
Parking Fines	01-4-110-4410	6,028.00	5,743.12	1,597.00	2,971.00	5,975	50%
Seized Vehicle Fee	01-4-110-4420	73,830.00	57,900.00	5,700.00	63,450.00	61,200	104%
Engr Fees-Subdivision	01-4-110-4430	0.00	14,005.00	0.00	0.00	20,000	0%
Video Gambling	01-4-110-4440	184,057.62	229,469.55	22,284.47	199,845.43	219,600	91%
Franchise Fees	01-4-110-4450	264,885.46	270,606.66	0.00	211,326.43	269,528	78%
Comcast Fees	01-4-110-4455	4,842.60	19,662.65	0.00	2,160.90	4,481	0%
Death/Birth Certificates	01-4-110-4460	18,225.00	20,255.00	1,912.00	13,712.00	18,358	75%
Accident/Fire Reports	01-4-110-4470	4,850.00	4,258.85	1,065.00	4,645.00	4,917	94%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	97,755.58	66,634.64	5,097.04	75,165.23	72,000	104%
Fuel Charges (outside vendors)	01-4-110-4550	0.00	0.00	1,871.95	149,979.71	0	0%
Interest Income	01-4-110-4600	20,553.91	39,813.97	20,077.86	47,398.88	45,500	104%
Misc Revenues	01-4-110-4900	25,101.27	26,134.26	950.00	9,973.05	27,400	36%
Heritage Days	01-4-110-4901	47,733.11	53,386.00	1,100.00	65,375.24	0	0%
Historic Pres. Fund Raising	01-4-110-4902	2,223.39	160.00	4,115.00	7,715.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	9,052.56	0.00	0.00	21,000	0%
Operating Transfer in (Reserve)	01-4-110-9998	133,704.88	1,026,870.07	0.00	0.00	1,173,828	0%
<b>Total General Administration Revenues</b>		<b>10,190,288.18</b>	<b>10,885,954.10</b>	<b>699,639.12</b>	<b>8,403,974.29</b>	<b>11,034,235</b>	<b>76%</b>
Salaries - Elected Officials	01-5-110-5000	207,623.48	207,623.48	16,907.50	163,155.80	213,878	76%
Salaries - Regular - FT	01-5-110-5010	215,618.59	221,324.13	20,807.30	164,008.85	226,472	72%
Group Health Insurance	01-5-110-5130	426,535.23	469,397.37	39,911.27	327,580.43	513,611	64%
Health Ins Claims Pd (Dental)	01-5-110-5131	33,617.08	28,915.36	2,577.40	17,321.80	40,000	43%
Group Life Insurance	01-5-110-5132	1,331.10	1,336.50	116.10	1,034.10	1,409	73%
Health Insurance Reimb.	01-4-110-4540	(155,658.46)	(153,131.82)	(23,537.57)	(116,725.38)	(156,618)	75%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	11,726.84	11,208.73	1,900.00	11,413.83	15,400	74%
Subscriptions/Ed Materials	01-5-110-5156	618.90	552.90	0.00	391.61	650	60%
<b>Gen Admin Personnel &amp; Benefit Expenses</b>		<b>741,412.76</b>	<b>787,226.65</b>	<b>58,682.00</b>	<b>568,181.04</b>	<b>854,802</b>	<b>66%</b>
Repairs/Maint - Bldgs	01-5-110-6010	19,689.75	34,784.35	479.69	13,270.67	21,680	61%
Repairs/Maint - Equip	01-5-110-6020	2,248.91	3,424.32	270.64	2,372.38	5,000	47%
Legal	01-5-110-6110	5,623.50	7,450.91	288.34	4,349.87	37,200	12%
Other Professional Services	01-5-110-6190	14,667.50	0.00	0.00	2,169.40	2,500	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	20,965.86	20,424.85	2,853.81	16,548.27	21,770	76%
Codification	01-5-110-6225	950.00	8,442.83	0.00	0.00	2,000	0%
Other Communications	01-5-110-6290	3,101.47	4,037.44	293.81	1,903.34	3,400	56%
<b>Gen Admin Contractual Expenses</b>		<b>67,246.99</b>	<b>78,564.70</b>	<b>4,186.29</b>	<b>40,613.93</b>	<b>93,550</b>	<b>43%</b>



General Administration (cont)	Account #	Actual FY 16	Actual FY 17	Month of January	YTD Actual for FY 18	Budget FY 18	75% of budget
Office Supplies	01-5-110-7020	46,927.04	39,061.21	3,863.76	28,007.41	56,800	49%
Other Supplies	01-5-110-7800	6,061.61	5,417.00	249.13	3,250.13	7,350	44%
Gen Admin Supplies Expenses		52,988.65	44,478.21	4,112.89	31,257.54	64,150	49%
Miscellaneous Expense	01-5-110-7900	102,348.35	72,206.98	7,785.01	75,550.29	85,930	88%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	1,207.50	0.00	600.00	0	0%
Heritage Days	01-5-110-7902	1,871.84	56,780.67	325.00	71,331.47	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	697,252.05	536,965.18	0.00	383,828.00	383,828	100%
<b>Total General Administration Expenses</b>		<b>1,663,720.64</b>	<b>1,577,429.89</b>	<b>75,091.19</b>	<b>1,171,362.27</b>	<b>1,482,260</b>	<b>79%</b>
<b>NET GENERAL ADMINISTRATION</b>		<b>8,526,567.54</b>	<b>9,308,524.21</b>	<b>624,547.93</b>	<b>7,232,612.02</b>	<b>9,551,975</b>	<b>76%</b>
<b>General Fund - Audit Department</b>							
RE Taxes - Audit	01-4-130-4010	20,137.56	20,057.42	0.00	20,040.98	20,000	100%
Accounting & Auditing	01-5-130-6100	33,700.00	35,100.00	0.00	34,920.00	36,500	96%
<b>NET - AUDIT DEPARTMENT</b>		<b>(13,562.44)</b>	<b>(15,042.58)</b>	<b>0.00</b>	<b>(14,879.02)</b>	<b>(16,500)</b>	<b>90%</b>
<b>General Fund - IMRF Department</b>							
RE Taxes - IMRF	01-4-140-4010	72,124.51	72,109.86	0.00	65,142.80	65,000	100%
Replacement Tax	01-4-140-4120	89,393.00	92,535.00	0.00	50,000.00	90,889	55%
Interest Income	01-4-140-4600	92.15	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	19,945.38	26,688.39	1,826.12	19,414.16	25,854	75%
Total IMRF Revenues		181,555.04	191,333.25	1,826.12	134,556.96	181,743	74%
IMRF Premium Expense	01-5-140-5120	334,796.57	210,445.44	14,276.02	152,303.99	200,677	76%
<b>NET - IMRF DEPARTMENT</b>		<b>(153,241.53)</b>	<b>(19,112.19)</b>	<b>(12,449.90)</b>	<b>(17,747.03)</b>	<b>(18,934)</b>	<b>94%</b>
<b>General Fund - Social Security Department</b>							
RE Taxes - FICA/Med	01-4-150-4010	225,393.78	225,346.90	0.00	200,385.68	200,000	100%
Expense Reimbursement	01-4-150-4940	120,464.06	127,996.70	9,930.26	99,603.24	137,316	73%
Library Expense Reimb.	01-4-150-4941	27,135.85	28,310.72	2,303.94	21,969.28	30,600	72%
Total Soc Security Revenues		372,993.69	381,654.32	12,234.20	321,958.20	367,916	88%
FICA Expense	01-5-150-5110	191,737.85	201,288.27	15,721.33	156,039.40	214,295	73%
Medicare Expense	01-5-150-5112	122,987.98	127,511.29	10,125.56	99,657.56	137,352	73%
Total Soc Security Expenses		314,725.83	328,799.56	25,846.89	255,696.96	351,647	73%
<b>NET - SOCIAL SECURITY DEPT</b>		<b>58,267.86</b>	<b>52,854.76</b>	<b>(13,612.69)</b>	<b>66,261.24</b>	<b>16,269</b>	<b>307%</b>
<b>General Fund - Liability Insurance Dept</b>							
RE Taxes - Ins Liability	01-4-160-4010	330,547.29	320,477.21	0.00	290,560.41	290,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		330,547.29	320,477.21	0.00	290,560.41	290,000	100%
Insurance Premium	01-5-160-6800	462,848.97	449,520.12	0.00	452,758.88	484,810	93%
<b>NET - LIABILITY INSURANCE DEPT</b>		<b>(132,301.68)</b>	<b>(129,042.91)</b>	<b>0.00</b>	<b>(162,198.47)</b>	<b>(194,810)</b>	<b>83%</b>

Police Department	Account #	Actual FY 16	Actual FY 17	Month of January	YTD Actual for FY 18	Budget FY 18	75% of budget
RE Property Tax	01-4-210-4010	1,035,516.67	1,046,390.82	0.00	1,107,755.95	1,105,667	100%
Grants	01-4-210-4150	41,230.46	88,764.64	0.00	19,474.12	42,000	46%
Sex Offender Reg Fee	01-4-210-4480	0.00	3,240.00	360.00	6,390.00	7,560	0%
Miscellaneous Revenues	01-4-210-4900	161,351.82	131,676.98	5,653.07	128,086.21	178,675	72%
Expense Reimbursement	01-4-210-4940	6,881.59	11,641.11	0.00	1,000.00	0	0%
Sale of Assets	01-4-210-4950	0.00	6,233.33	11,970.00	11,970.00	0	0%
<b>Total Police Department Revenues</b>		<b>1,244,980.54</b>	<b>1,287,946.88</b>	<b>17,983.07</b>	<b>1,274,676.28</b>	<b>1,333,902</b>	<b>96%</b>
Salary - Regular - FT	01-5-210-5010	3,192,442.03	3,236,497.86	259,816.18	2,578,815.21	3,440,533	75%
Overtime	01-5-210-5040	359,986.52	410,571.39	46,710.96	265,215.83	434,600	61%
Police Pension	01-5-210-5122	1,015,436.57	1,026,333.40	0.00	1,087,714.97	1,085,667	100%
Health Insurance	01-5-210-5130	686,280.10	733,616.37	73,384.59	594,169.14	847,215	70%
Dental claims	01-5-210-5131	33,215.84	40,544.26	6,485.56	41,204.61	50,000	82%
Unemployment Compensation	01-5-210-5136	0.00	11,771.00	0.00	10,393.00	0	0%
Uniform Allowance	01-5-210-5140	61,488.37	64,295.91	480.33	64,082.45	68,009	94%
Training	01-5-210-5152	62,528.83	79,508.65	3,261.00	37,043.54	73,855	50%
<b>Police Dept Personnel &amp; Benefit Expenses</b>		<b>5,411,378.26</b>	<b>5,603,138.84</b>	<b>390,138.62</b>	<b>4,678,638.75</b>	<b>5,999,879</b>	<b>78%</b>
Repair/Maint-Equipment	01-5-210-6020	12,274.31	8,342.61	390.58	8,105.48	14,645	55%
Repair/Maint-Vehicles	01-5-210-6030	93,748.47	64,832.94	1,323.95	51,430.89	99,050	52%
Telephone/Utilities	01-5-210-6200	41,830.55	42,940.62	1,773.68	35,353.93	44,000	80%
Physical Exams	01-5-210-6810	0.00	210.00	0.00	0.00	4,270	0%
Community Policing	01-5-210-6816	7,635.43	7,991.22	1,873.00	4,093.18	8,200	50%
K 9 Program Expenses	01-5-210-6818	3,451.12	3,301.45	215.48	10,415.06	5,350	195%
Sex Offender State Disburse	01-5-210-6835	0.00	2,080.00	255.00	2,010.00	4,800	0%
<b>Police Department - Contractual Expenses</b>		<b>158,939.88</b>	<b>129,698.84</b>	<b>5,831.69</b>	<b>111,408.54</b>	<b>180,315</b>	<b>62%</b>
Office Supplies	01-5-210-7020	9,514.67	6,472.45	206.01	4,274.37	10,550	41%
Gas & Oil	01-5-210-7030	77,836.38	70,384.40	7,417.10	68,093.74	100,000	68%
Operating Supplies	01-5-210-7040	31,777.67	36,697.71	3,888.32	10,295.73	43,985	23%
Miscellaneous Expense	01-5-210-7900	37,199.50	37,100.96	721.56	28,119.58	40,800	69%
<b>Police Department - Supplies Expense</b>		<b>156,328.22</b>	<b>150,655.52</b>	<b>12,232.99</b>	<b>110,783.42</b>	<b>195,335</b>	<b>57%</b>
Equipment	01-5-210-8200	34,753.87	45,298.05	672.31	26,396.06	59,255	45%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
<b>Total Police Department Expenses</b>		<b>5,761,400.23</b>	<b>5,928,791.25</b>	<b>408,875.61</b>	<b>4,927,226.77</b>	<b>6,434,784</b>	<b>77%</b>
<b>NET - POLICE DEPARTMENT</b>		<b>(4,516,420)</b>	<b>(4,640,844)</b>	<b>(390,893)</b>	<b>(3,652,550)</b>	<b>(5,100,882)</b>	<b>72%</b>
<b>Public Safety Building Department</b>							
Salaries - Regular - FT	01-5-215-5010	586,714.82	602,190.90	0.00	374,175.48	664,104	56%
Other (FICA & IMRF)	01-5-215-5079	116,092.05	105,206.33	0.00	64,844.58	138,599	47%
Other Contractual Services	01-5-215-6890	327,940.30	275,223.55	0.00	167,600.51	270,732	62%
<b>NET - PUBLIC SAFETY BLDG DEPT</b>		<b>(1,030,747.17)</b>	<b>(982,620.78)</b>	<b>0.00</b>	<b>(606,620.57)</b>	<b>(1,073,435)</b>	<b>57%</b>

<b>Fire Department</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of January</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>75% of budget</b>
RE Property Tax	01-4-220-4010	739,346.46	818,109.40	0.00	990,630.02	988,767	100%
Grants	01-4-220-4150	63,830.62	1,000.00	0.00	13,255.74	5,000	0%
Miscellaneous Revenues	01-4-220-4900	42,699.54	36,031.31	774.59	11,369.53	25,000	45%
Expense Reimbursement	01-4-220-4940	0.00	1,012.98	1,383.48	37,271.00	0	0%
Sale of Assets	01-4-220-4950	0.00	0.00	0.00	10,100.00	0	0%
<b>Total Fire Department Revenues</b>		<b>845,876.62</b>	<b>856,153.69</b>	<b>2,158.07</b>	<b>1,062,626.29</b>	<b>1,018,767</b>	<b>104%</b>
Salaries - Regular - FT	01-5-220-5010	1,951,980.82	1,969,596.22	159,128.00	1,592,018.93	2,095,112	76%
Overtime	01-5-220-5040	234,518.71	200,784.91	7,471.03	102,808.69	203,250	51%
Fire Pension	01-5-220-5124	719,275.54	798,051.98	0.00	970,589.04	968,767	100%
Health Insurance	01-5-220-5130	391,456.82	422,210.56	40,702.14	352,894.81	502,880	70%
Dental Insurance	01-5-220-5131	26,906.88	21,499.64	2,010.84	17,035.48	35,000	49%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	39,236.31	30,429.01	439.20	22,690.25	35,500	64%
Training	01-5-220-5152	23,715.46	31,096.97	7,305.49	15,645.69	27,540	57%
<b>Fire Depart Personnel &amp; Benefits Expenses</b>		<b>3,387,090.54</b>	<b>3,473,669.29</b>	<b>217,056.70</b>	<b>3,073,682.89</b>	<b>3,868,049</b>	<b>79%</b>
Repair/Maint-Bldg	01-5-220-6010	52,026.10	57,115.64	3,948.11	42,643.69	42,850	100%
Repair/Maint-Equipment	01-5-220-6020	0.00	0.00	30.00	4,685.22	14,800	32%
Repair/Maint-Vehicles	01-5-220-6030	58,526.58	57,015.82	1,313.93	31,453.55	53,500	59%
Telephone/Utilities	01-5-220-6200	14,002.41	11,697.06	1,236.13	9,749.31	17,740	55%
Physical Exams	01-5-220-6810	1,622.60	654.50	0.00	98.00	2,500	4%
Fire Prevention	01-5-220-6822	7,162.60	8,983.96	218.00	7,367.08	10,000	74%
Emergency Med Supplies	01-5-220-6824	0.00	0.00	772.59	6,768.33	0	0%
<b>Fire Department - Contractual Expenses</b>		<b>133,340.29</b>	<b>135,466.98</b>	<b>7,518.76</b>	<b>102,765.18</b>	<b>141,390</b>	<b>73%</b>
Office Supplies	01-5-220-7020	15,179.53	12,685.62	390.81	7,642.46	16,600	46%
Gas & Oil	01-5-220-7030	16,206.61	14,367.49	1,803.25	13,039.53	20,000	65%
Operating Supplies	01-5-220-7040	11,539.69	6,830.98	184.90	5,338.58	4,000	133%
Miscellaneous Expense	01-5-220-7900	996.39	1,296.45	0.00	483.88	1,000	48%
<b>Fire Department - Supplies Expenses</b>		<b>43,922.22</b>	<b>35,180.54</b>	<b>2,378.96</b>	<b>26,504.45</b>	<b>41,600</b>	<b>64%</b>
Equipment	01-5-220-8200	38,869.41	53,632.91	4,695.23	37,440.46	37,900	99%
<b>Total Fire Department Expenses</b>		<b>3,603,222.46</b>	<b>3,697,949.72</b>	<b>231,649.65</b>	<b>3,240,392.98</b>	<b>4,088,939</b>	<b>79%</b>
<b>NET - FIRE DEPARTMENT</b>		<b>(2,757,345.84)</b>	<b>(2,841,796.03)</b>	<b>(229,491.58)</b>	<b>(2,177,766.69)</b>	<b>(3,070,172)</b>	<b>71%</b>
<b>Police &amp; Fire Commission Department</b>							
Physical Exams	01-5-225-6810	13,279.71	13,100.90	0.00	2,117.20	18,750	11%
Other Contractual Services	01-5-225-6890	16,719.71	9,417.64	873.75	9,383.78	8,835	106%
<b>NET - POLICE &amp; FIRE COMMISSION</b>		<b>(29,999.42)</b>	<b>(22,518.54)</b>	<b>(873.75)</b>	<b>(11,500.98)</b>	<b>(27,585)</b>	<b>42%</b>

<b>Community Development</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of January</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>75% of budget</b>
Building Permits	01-4-230-4300	187,990.50	235,547.00	2,195.00	87,195.50	215,259	41%
Electric Permits	01-4-230-4310	21,574.40	19,798.50	216.00	11,623.00	21,965	53%
Electrician Certification Fees	01-4-230-4315	2,550.00	2,900.00	0.00	1,750.00	3,050	57%
Plumbing Permits	01-4-230-4320	9,257.50	17,392.50	292.50	7,852.50	14,626	54%
HVAC Permits	01-4-230-4330	3,627.00	11,156.25	120.00	3,363.00	6,500	52%
Plan Review Fees	01-4-230-4340	40,992.70	76,325.75	0.00	7,327.00	50,000	15%
Sidewalk/Lot Grading Fees	01-4-230-4350	722.50	1,487.50	0.00	1,147.50	1,575	73%
Insulation Permits	01-4-230-4360	1,210.00	4,060.00	20.00	972.50	2,112	46%
Zoning Review Fee	01-4-230-4370	3,347.50	3,215.00	50.00	2,412.50	3,535	68%
Code Enforcement	01-4-230-4380	11,500.00	6,300.00	1,600.00	5,100.00	5,900	86%
Other Permits	01-4-230-4390	6,247.50	4,682.50	190.00	3,772.50	5,861	64%
Miscellaneous Revenues	01-4-230-4900	125.00	25.00	25.00	102.50	500	21%
Expense Reimbursement	01-4-230-4940	5,365.54	2,569.25	124.64	1,044.00	2,700	0%
Planning Fees	01-4-230-4950	0.00	21,498.75	700.00	9,371.50	13,100	72%
Planning Misc.	01-4-230-4955	0.00	12,801.34	127.50	1,420.00	500	284%
<b>Building Department - Revenues</b>		<b>294,510.14</b>	<b>419,759.34</b>	<b>5,660.64</b>	<b>144,454.00</b>	<b>347,183</b>	<b>42%</b>
Salaries- Regular - FT	01-5-230-5010	161,690.40	213,387.45	14,798.40	162,805.89	217,830	75%
FICA	01-5-230-5079	12,369.32	16,324.12	1,132.08	12,454.65	16,664	75%
IMRF	01-5-230-5120	19,945.38	26,688.39	1,826.12	19,414.16	25,854	75%
Health Ins Expense	01-5-230-5130	43,258.40	59,052.36	5,368.41	51,597.53	86,043	60%
Dental Insurance	01-5-230-5131	2,516.80	2,059.20	240.48	3,746.56	4,000	94%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	4,444.97	1,147.00	252.00	520.87	6,500	8%
<b>Building Dept Personnel &amp; Benefits Expense</b>		<b>244,225.27</b>	<b>318,658.52</b>	<b>23,617.49</b>	<b>250,539.66</b>	<b>356,891</b>	<b>70%</b>
Repair/Maint - Equip	01-5-230-6020	2,148.82	5,331.66	364.44	5,097.82	6,150	83%
Other Professional Services	01-5-230-6190	45,845.84	45,691.08	2,958.32	26,624.88	46,000	58%
Telephone	01-5-230-6200	2,442.80	2,002.33	164.36	1,391.63	3,000	46%
Postage	01-5-230-6210	778.04	6,279.70	0.00	2,049.69	3,000	68%
Printing & Publishing	01-5-230-6220	1,418.31	2,504.48	459.84	2,103.32	2,800	75%
<b>Building Department - Contractual Expenses</b>		<b>52,633.81</b>	<b>61,809.25</b>	<b>3,946.96</b>	<b>37,267.34</b>	<b>60,950</b>	<b>61%</b>
Office Supplies	01-5-230-7020	3,428.80	6,616.86	267.76	5,206.47	6,950	75%
Gas & Oil	01-5-230-7030	781.67	625.68	30.64	491.95	2,200	22%
Miscellaneous Expense	01-5-230-7900	573.70	1,142.81	0.00	343.92	1,000	34%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
<b>Building Department - Supplies Expenses</b>		<b>4,784.17</b>	<b>8,385.35</b>	<b>298.40</b>	<b>6,042.34</b>	<b>10,150</b>	<b>60%</b>
<b>Total Building Department Expenses</b>		<b>301,643.25</b>	<b>388,853.12</b>	<b>27,862.85</b>	<b>293,849.34</b>	<b>427,991</b>	<b>69%</b>
<b>NET - BUILDING DEPARTMENT</b>		<b>(7,133.11)</b>	<b>30,906.22</b>	<b>(22,202.21)</b>	<b>(149,395.34)</b>	<b>(80,808)</b>	<b>185%</b>
<b>Civil Defense Department</b>							
RE Tax - Civil Defense	01-4-240-4010	7,016.79	7,032.46	0.00	7,030.74	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	25,285.36	0.00	631.35	0	#DIV/0!
Miscellaneous Expense	01-5-240-7900	5,316.00	30,687.50	31,411.40	78,662.22	7,000	1124%
<b>NET - CIVIL DEFENSE DEPARTMENT</b>		<b>1,700.79</b>	<b>1,630.32</b>	<b>(31,411.40)</b>	<b>(71,000.13)</b>	<b>0</b>	<b>#DIV/0!</b>

Street Department	Account #	Actual FY 16	Actual FY 17	Month of January	YTD Actual for FY 18	Budget FY 18	75% of budget
RE Tax - Road & Bridge	01-4-310-4010	318,291.15	320,508.22	0.00	320,365.58	320,000	100%
Grants	01-4-310-4150	0.00	0.00	0.00	60,503.12	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,040.00	2,940.00	0.00	2,040.00	2,000	102%
Miscellaneous Revenues	01-4-310-4900	4,457.00	5,374.04	0.00	1,130.47	3,000	0%
Expense Reimbursement	01-4-310-4940	55,491.03	67,971.36	2,446.66	7,892.17	10,000	0%
Expense Reimbursement	01-5-310-4940	21,482.44	(18,583.89)	(31,199.95)	(146,163.96)	10,000	-1462%
Sale of Assets	01-4-310-4950	0.00	7,100.00	0.00	0.00	-	#DIV/0!
<b>Street Department - Revenues</b>		<b>401,761.62</b>	<b>385,309.73</b>	<b>(28,753.29)</b>	<b>245,767.38</b>	<b>345,000</b>	<b>71%</b>
Salaries - Regular - FT	01-5-310-5010	560,395.75	583,028.64	43,879.58	446,820.37	609,950	73%
Overtime	01-5-310-5040	34,966.56	42,551.26	3,993.08	23,723.42	40,000	59%
Health Insurance	01-5-310-5130	200,768.14	219,296.47	19,639.13	164,380.46	238,292	69%
Uniform Allowance	01-5-310-5140	13,395.61	13,047.28	1,338.88	10,960.59	15,000	73%
Training	01-5-310-5152	218.80	710.00	0.00	50.00	1,500	3%
<b>Street Dept - Personnel &amp; Benefits Expenses</b>		<b>809,744.86</b>	<b>858,633.65</b>	<b>68,850.67</b>	<b>645,934.84</b>	<b>904,742</b>	<b>71%</b>
Repair/Maint - Storm Drain	01-5-310-6001	25,575.95	24,632.80	0.00	25,076.76	25,000	100%
Repair/Maint - St/Parking Lot	01-5-310-6002	85,266.60	87,243.71	1,686.38	105,919.69	95,000	111%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	59,126.55	43,102.36	(2,129.25)	55,133.93	50,000	110%
Repair/Maint - Building	01-5-310-6010	21,553.74	19,295.50	4,196.57	8,345.52	15,000	56%
Repair/Maint - Equipment	01-5-310-6020	117,438.34	82,224.48	8,558.63	74,517.13	130,000	57%
Repair/Maint - Traffic Signal	01-5-310-6024	25,204.17	81,592.52	17,264.71	38,499.91	43,000	90%
Telephone/Utilities	01-5-310-6200	5,882.78	7,166.18	597.51	4,956.37	6,000	83%
Leaf Clean-up/Removal	01-5-310-6826	14,871.55	10,592.30	0.00	0.00	15,000	0%
<b>Street Department - Contractual Expenses</b>		<b>354,919.68</b>	<b>355,849.85</b>	<b>30,174.55</b>	<b>312,449.31</b>	<b>379,000</b>	<b>82%</b>
Office Supplies	01-5-310-7020	3,480.02	6,919.17	724.79	3,769.36	6,600	57%
Gas & Oil	01-5-310-7030	56,987.58	49,327.64	7,585.49	42,028.67	85,000	49%
Operating Supplies	01-5-310-7040	28,232.27	29,559.93	1,127.24	21,449.72	21,000	102%
Miscellaneous Expense	01-5-310-7900	15,946.29	1,179.69	0.00	858.40	2,000	0%
<b>Street Department - Supplies Expenses</b>		<b>104,646.16</b>	<b>86,986.43</b>	<b>9,437.52</b>	<b>68,106.15</b>	<b>114,600</b>	<b>59%</b>
<b>Equipment</b>	<b>01-5-310-8200</b>	<b>40,200.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
<b>Total Street Department Expenses</b>		<b>1,309,511.20</b>	<b>1,301,469.93</b>	<b>108,462.74</b>	<b>1,026,490.30</b>	<b>1,398,342</b>	<b>73%</b>
<b>NET - STREET DEPARTMENT</b>		<b>(907,749.58)</b>	<b>(916,160.20)</b>	<b>(137,216.03)</b>	<b>(780,722.92)</b>	<b>(1,053,342)</b>	<b>74%</b>
<b>Street Lighting</b>							
RE Tax - Street Lighting	01-4-330-4010	210,358.51	210,318.07	0.00	200,385.68	200,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,372.55	74,151.47	757.29	24,646.23	40,000	62%
Street Lighting - electricity	01-5-330-6310	289,863.60	285,611.12	328.08	181,331.97	300,000	60%
<b>NET - STREET LIGHTING</b>		<b>(119,877.64)</b>	<b>(149,444.52)</b>	<b>(1,085.37)</b>	<b>(5,592.52)</b>	<b>(140,000)</b>	<b>4%</b>

Landfill Department	Account #	Actual FY 16	Actual FY 17	Month of January	YTD Actual for FY 18	Budget FY 18	75% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	65,107.74	45,081.73	0.00	45,101.85	45,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	69,411.65	47,563.60	35,493.65	68,040.23	79,000	86%
<b>NET - GARBAGE DEPARTMENT</b>		<b>(4,303.91)</b>	<b>(2,481.87)</b>	<b>(35,493.65)</b>	<b>(22,938.38)</b>	<b>(34,000)</b>	<b>67%</b>
<b>Forestry Department</b>							
RE Tax - Forestry	01-4-340-4010	40,073.87	40,081.62	0.00	35,081.34	35,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,073.87	40,081.62	0.00	35,081.34	35,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	135,380.00	127,536.00	0.00	76,935.98	80,000	96%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expenses		135,380.00	127,536.00	0.00	76,935.98	81,000	95%
<b>NET - FORESTRY DEPARTMENT</b>		<b>(95,306.13)</b>	<b>(87,454.38)</b>	<b>0.00</b>	<b>(41,854.64)</b>	<b>(46,000)</b>	<b>0%</b>
<b>Engineering Department</b>							
Engineering	01-5-360-6140	19,061.00	387.50	0.00	31,641.67	27,000	117%
Subdivision Expense	01-5-360-6824	3,196.75	8,735.00	0.00	1,508.00	10,000	15%
Office Supplies	01-5-360-7020	5,391.40	7,023.73	78.88	4,083.48	8,900	46%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
<b>NET - ENGINEERING DEPARTMENT</b>		<b>(27,649.15)</b>	<b>(16,146.23)</b>	<b>(78.88)</b>	<b>(37,233.15)</b>	<b>(45,900)</b>	<b>81%</b>
<b>Health / Social Services</b>							
Council on Aging	01-5-410-6830	23,000.00	33,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	0.00	0.00	0.00	2,105.00	5,000	42%
<b>NET - HEALTH / SOCIAL SERVICES</b>		<b>(23,000.00)</b>	<b>(33,000.00)</b>	<b>0.00</b>	<b>(2,105.00)</b>	<b>(28,000)</b>	<b>8%</b>
<b>Economic Development</b>							
Planning Dept Services	01-5-610-6150	87,147.18	52,650.00	6,890.00	24,051.00	47,000	51%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	55,000.00	73,000	75%
Tourism	01-5-610-6842	2,000.00	5,500.00	0.00	0.00	7,000	0%
Historic Preservation	01-5-610-6844	4,492.89	20,357.87	3,688.50	28,332.64	12,800	221%
<b>NET - ECONOMIC DEVELOPMENT</b>		<b>(166,640.07)</b>	<b>(151,507.87)</b>	<b>(10,578.50)</b>	<b>(107,383.64)</b>	<b>(139,800)</b>	<b>77%</b>
<b>Ag Tech Initiatives Dept</b>							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
<b>NET - AG TECH INITIATIVES DEPT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
<b>Utility Tax Dept.</b>							
Utility Tax - Electric	01-4-751-4131	1,450,229.36	1,393,783.95	122,447.26	1,008,018.78	1,475,916	68%
Utility Tax - Gas	01-4-751-4132	279,364.59	308,338.72	36,195.83	191,302.37	312,932	61%
Utility Tax - Telephone	01-4-751-4133	341,413.44	300,448.75	20,438.28	200,880.48	328,570	61%
Expense Reimbursement	01-4-751-4940	7,500.00	0.00	13,625.68	19,345.68	0	0%
Columbia Ave.	01-5-751-8040	450,000.00	450,000.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	32,666.25	644,463.91	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	294,850.55	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	11,969.97	18,895.68	350,000	5%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	21,934.06	49,856.36	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	0.00	3,628.50	15,314.00	250,000	6%
		1,595,841.14	613,256.96	155,174.52	1,335,481.27	1,517,418	88%
<b>TOTAL GENERAL FUND REVENUES</b>		<b>16,283,714.98</b>	<b>17,079,016.60</b>	<b>903,454.98</b>	<b>13,606,393.06</b>	<b>17,343,164</b>	<b>78%</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>16,086,615.01</b>	<b>17,079,016.60</b>	<b>1,009,119.03</b>	<b>12,833,527.50</b>	<b>17,327,670</b>	<b>74%</b>
<b>NET REV OVER (UNDER) EXP</b>		<b>197,099.97</b>	<b>0.00</b>	<b>(105,664.05)</b>	<b>772,865.56</b>	<b>15,494</b>	

**CASH FLOW STATEMENT FOR WATER / SEWER FUND as of January 31, 2018**

**Water / Sewer General Administration**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of January	Actual FY 18	Budget FY 18	75.00% used
<b>Beginning Cash &amp; Investments</b>		75,456	75,606		75,607.08	75,606	
Interest Income-sweep acct	61-4-110-4600	0	0	0	0.00	0	
Miscellaneous Revenues	61-4-110-4900	150	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
<b>Ending Cash</b>		75,606	75,606	0.00	75,607.08	75,606	

**Water Department**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of January	Actual FY 18	Budget FY 18	75.00% used
<b>Beginning Cash &amp; Investments</b>		1,080,018	697,162		590,507.63	714,893	
Water Consumption	61-4-810-4500	2,213,451	2,118,914	194,425.34	1,679,840.32	2,363,702	71%
Dep on Agr - Westhill	61-4-810-4521	8,095	3,786	0.00	0.00	0	0%
Meters Sold	61-4-810-4530	90,456	93,879	757.65	26,037.90	88,702	29%
Other Services	61-4-810-4590	5,967	5,547	587.50	5,456.50	7,500	73%
W/S Interest	61-4-810-4600	0	0	271.79	1,433.87	-	0%
Miscellaneous Revenues	61-4-810-4900	0	6,450	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	24,361	6,196	0.00	21,576.90	0	0%
Sale of Assets	61-4-810-4950	0	1,925	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
<b>Total Water Department Revenues</b>		2,342,330	2,236,696	196,042.28	1,734,345.49	2,459,904	71%
Salaries - Regular - FT	61-5-810-5010	528,948	555,858	39,136.47	440,762.19	590,454	75%
Overtime	61-5-810-5040	26,707	34,276	4,605.64	23,879.49	38,000	63%
FICA Water	61-5-810-5079	50,382	51,932	3,791.13	38,127.87	45,965	83%
IMRF	61-5-810-5120	77,466	79,941	5,397.75	57,617.99	79,222	73%
Group Health Insurance	61-5-810-5130	192,305	214,738	15,780.78	182,295.40	227,735	80%
Uniform Allowance	61-5-810-5140	7,846	6,484	319.69	4,903.32	14,000	35%
Rep& Maint-Infrastructure	61-5-810-6000	72,790	68,065	6,283.78	106,607.84	63,900	167%
Rep& Maint - Buildings	61-5-810-6010	18,336	27,173	0.00	10,490.87	24,500	43%
Rep& Maint - Equipment	61-5-810-6020	65,019	51,773	8,028.66	24,500.61	13,000	188%
Rep& Maint - Vehicles	61-5-810-6030	21,012	18,417	1,848.20	9,817.49	20,000	49%
Rep& Maint - Contractual	61-5-810-6040	87,322	102,795	14,439.00	52,050.24	85,000	61%
Other Professional Serv	61-5-810-6190	3,399	4,118	0.00	1,562.52	12,000	13%
Telephone	61-5-810-6200	9,548	8,259	693.58	5,804.79	9,000	64%
Postage	61-5-810-6210	15,322	15,304	504.98	13,844.96	19,000	73%
Utilities	61-5-810-6300	217,295	311,597	679.13	132,300.77	270,000	49%
Office Equip Rental/Maint	61-5-810-6410	36,524	32,006	698.45	23,556.06	32,750	72%
Liability Insurance	61-5-810-6800	108,510	110,328	0.00	111,448.34	134,200	83%
Lab Expense	61-5-810-6812	25,494	27,337	1,951.11	20,242.80	33,200	61%
Office Supplies	61-5-810-7020	8,097	8,298	425.23	5,423.25	9,000	60%
Gas & Oil	61-5-810-7030	18,594	15,226	0.00	9,103.51	23,000	40%
Operating Supplies	61-5-810-7040	64,854	70,770	2,183.15	42,869.50	65,000	66%
Chemicals	61-5-810-7050	89,978	59,764	5,394.48	62,082.28	90,000	69%
Meters	61-5-810-7060	51,632	42,939	1,665.00	35,756.40	20,000	179%
Bad Debt Expense	61-5-810-7850	2,055	2,118	0.00	248.49	2,000	12%
Miscellaneous Expense	61-5-810-7900	12,321	5,168	32.18	2,161.73	9,000	24%
Equipment	61-5-810-8200	0	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	500,000	0	0.00	0.00	0	0%
Depreciation Set Aside		296,703	305,604	26,231.00	236,079.00	314,772	75%
Bond Pmt Set Aside		120,000	141,200	17,779.17	160,012.53	213,350	75%
<b>Total Water Department Expenses</b>		2,728,460	2,371,488	157,868.56	1,813,550.24	2,458,048	74%
<b>NET WATER DEPARTMENT</b>		(386,130)	(134,792)	38,173.72	(79,204.75)	1,856	
Change in Accounts Receivable (YTD)		3,276	28,419		(27,373.03)		
<b>Ending Cash &amp; Investments</b>		697,162	590,789		483,929.85	716,749	

**CASH FLOW STATEMENT FOR WATER / SEWER FUND as of January 31, 2018**

**Sewer Department**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of January	Actual FY 18	Budget FY 18	75.00% used
<b>Beginning Cash &amp; Investments</b>		1,055,724	1,284,737		965,294.53	855,620	
Interest Income							
Sewer Consumption	61-4-820-4500	3,488,838	3,103,395	314,051.56	2,616,443.39	3,275,147	80%
Dep on Agr - Westhills	61-4-820-4521	4,691	2,978	0.00	0.00	0	0%
Meters Sold	61-4-820-4530	85,694	92,544	719.00	8,329.50	88,702	9%
Other Services	61-4-820-4590	54,634	92,574	587.50	23,684.83	23,000	103%
WWT Interest	61-4-820-4600	0	0	46.91	370.14	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	2,822	2,153	0.00	99.60	0	0%
Expense Reimbursement	61-4-820-4940	17,492	0	98,754.00	122,246.70	0	0%
Operating Transfers-In	61-4-820-9998	0	500,000	0.00	0.00	500,000	0%
<b>Total Sewer Department Revenues</b>		3,654,171	3,793,643	414,158.97	2,771,174.16	3,886,849	71%
Salaries - Regular - FT	61-5-820-5010	551,622	565,019	41,594.22	447,424.18	601,243	74%
Overtime	61-5-820-5040	54,776	44,286	3,899.03	34,495.91	55,000	63%
FICA WWTP	61-5-820-5079	39,892	39,653	3,035.45	30,764.66	48,091	64%
IMRF	61-5-820-5120	84,237	82,421	5,613.88	59,886.89	82,944	72%
Group Health Insurance	61-5-820-5130	193,555	207,899	21,112.61	178,179.78	232,417	77%
Dental Claims	61-5-820-5131	0	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	18,081	18,158	1,384.19	13,142.74	16,000	82%
Travel	61-5-820-5151	170	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	21,011	50,022	0.00	20,662.07	18,000	115%
Rep & Maint - Buildings	61-5-820-6010	46,681	19,652	6,963.60	51,957.92	100,000	52%
Rep & Maint - Equipment	61-5-820-6020	87,630	88,281	752.68	42,097.73	0	0%
Rep & Maint - Vehicles	61-5-820-6030	21,955	29,626	89.29	13,822.56	25,000	55%
Rep & Maint - Contractual	61-5-820-6040	4,756	28,275	0.00	11,495.43	0	0%
Other Professional Serv	61-5-820-6190	58,304	76,824	6,949.25	90,385.80	73,500	123%
Telephone	61-5-820-6200	10,336	10,153	554.85	6,178.49	11,000	56%
Postage	61-5-820-6210	15,314	15,123	435.56	13,705.74	16,500	83%
Utilities	61-5-820-6300	227,659	208,399	1,378.53	118,192.08	230,000	51%
Office Equip Rental/Maint	61-5-820-6410	2,576	4,224	77.25	2,391.06	6,000	40%
Liability Insurance	61-5-820-6800	122,323	131,014	0.00	132,344.90	158,521	83%
Lab Expense	61-5-820-6812	33,099	36,420	1,172.90	16,388.87	50,000	33%
Sludge Disposal	61-5-820-6814	7,531	9,871	177.17	4,366.32	10,000	44%
Office Supplies	61-5-820-7020	12,646	5,682	425.23	5,459.47	8,000	68%
Gas & Oil	61-5-820-7030	15,402	14,368	0.00	10,664.02	35,000	30%
Operating Supplies	61-5-820-7040	20,296	23,637	473.69	16,422.83	15,000	109%
Chemicals	61-5-820-7050	26,958	35,011	0.00	17,590.50	75,000	23%
Meters	61-5-820-7060	3,951	12,258	1,665.00	24,355.40	20,000	122%
Bad Debt Expense	61-5-820-7850	2,873	2,665	0.00	304.59	4,000	8%
Miscellaneous Expenses	61-5-820-7900	4,125	4,241	0.00	501.65	5,000	10%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	500,000	500,000	0.00	0.00	500,000	0%
Depreciation Set Aside		439,763	452,955	38,878.67	349,908.03	467,000	75%
Bond Pmt Set Aside		245,500	332,395	28,195.83	253,762.47	338,350	75%
		2,873,022	3,048,534	164,828.88	1,966,852.09	3,201,566	61%
<b>Sewer Department Collection System Expenses</b>							
Salaries - Regular - FT	61-5-830-5010	274,308	282,807	21,892.81	218,876.88	287,187	76%
Overtime	61-5-830-5040	22,572	22,941	3,879.84	19,764.75	30,000	66%
FICA Sewer	61-5-830-5079	17,820	20,088	1,971.60	18,256.06	24,265	75%
IMRF	61-5-830-5120	43,222	43,336	3,180.35	30,593.64	42,482	72%
Group Health Insurance	61-5-830-5130	91,181	99,658	9,052.71	74,644.96	108,409	69%
Uniform Allowance	61-5-830-5140	4,681	4,300	215.54	2,828.56	6,600	43%
Rep & Maint - Infrastructure	61-5-830-6000	23,834	34,372	12,278.22	29,967.35	40,000	75%
Rep & Maint - Equipment	61-5-830-6020	11,358	4,127	19,352.64	23,642.09	12,000	197%
Rep & Maint - Vehicles	61-5-830-6030	10,916	29,748	194.92	4,204.80	20,000	21%
Office Equip Rent/Maint	61-5-830-6410	31,710	26,120	621.19	21,082.90	30,300	70%
Gas & Oil	61-5-830-7030	8,392	7,607	0.00	4,645.97	10,000	46%
Operating Supplies	61-5-830-7040	14,312	16,402	680.65	10,194.06	20,000	51%



**Sewer Department**

	Account #	Actual FY 16	Actual FY 17	Month of January	Actual FY 18	Budget FY 18	75.00% used
Misc. Expense	61-5-830-7900	1,061	1,182	0.00	279.45	2,750	10%
Equipment	61-5-830-8200	0	0	0.00	0.00	0	0%
<b>Total Sewer Department Expenses</b>		<b>3,428,389</b>	<b>3,641,224</b>	<b>238,149.35</b>	<b>2,425,833.56</b>	<b>3,835,559</b>	<b>63%</b>
<b>NET SEWER DEPARTMENT</b>		<b>225,782</b>	<b>152,419</b>	<b>176,009.62</b>	<b>345,340.60</b>	<b>51,290</b>	
Change in Accounts Receivable		3,234	28,419.08		(28,013.85)		
<b>Ending Cash &amp; Investments</b>		<b>1,284,737</b>	<b>965,575</b>		<b>1,282,621.28</b>	<b>406,910</b>	

**Bond Reserves (necessary per bond ordinances) - was 06-15**

<b>Beginning Cash &amp; Investments</b>	585,160	586,815		588,709.33	586,815	
Additional reserves	0	0	0	0	0	0%
Interest Income	1,655	1,894	0.00	2,719.48	0	0%
<b>Ending Cash &amp; Investments</b>	<b>586,815</b>	<b>588,709</b>		<b>591,428.81</b>	<b>586,815</b>	

**Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10**

<b>Beginning Cash &amp; Investments</b>	4,005,992	3,719,983		3,981,392.11	3,807,782		
<b>Sources</b>							
Interest Income		14,737	16,868	2,396.45	26,612.96	20,000	133%
Connection Fees	61-4-810-4510	9,935	66,291	5,683.00	40,913.18	24,000	170%
Deposits on Agreement	61-4-810-4520	5,247	660	55.00	880.00	5,000	18%
Connection Fees	61-4-820-4510	18,558	108,609	9,895.00	77,913.76	28,800	271%
Deposits on Agreement	61-4-820-4520	432	75,331	25.00	3,871.00	10,000	39%
Connection Fee Set-Aside		500,000	0	0.00	0.00	0	0%
<b>TOTAL Sources</b>		<b>548,909</b>	<b>267,759</b>	<b>18,054.45</b>	<b>150,190.90</b>	<b>87,800</b>	<b>171%</b>
<b>Uses</b>							
Construction in Progress - Water (1790)		493,889	6,350	0.00	0.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Building (1730)		341,030	0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0	0.00	106,777.52	2,100,000	0%
<b>TOTAL Uses</b>		<b>834,919</b>	<b>6,350</b>	<b>0.00</b>	<b>106,777.52</b>	<b>2,100,000</b>	<b>5%</b>
<b>Ending Cash &amp; Investments</b>		<b>3,719,983</b>	<b>3,981,392</b>		<b>4,024,805.49</b>	<b>1,795,582</b>	

Line Item	Account #	Actual FY 16	Actual FY 17	Month of January	Actual FY 18	Budget FY 18	75.00% used
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**Depreciation Funding - was 04-09 and 06-08**

<b>Beginning Cash &amp; Investments</b>		2,777,210	3,042,622		2,204,049.42	2,686,181	
<b>Sources</b>							
Interest Income		11,912	13,634	1,937.06	21,511.48	15,000	143%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		0	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		82,326	84,796	26,231.00	236,079.00	314,772	75%
Depreciation set aside - Water (for System)		214,377	220,808	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		145,680	150,050	38,878.67	349,908.03	966,544	36%
Depreciation set aside - Sewer (for Repl)		794,083	802,905	0.00	0.00	0	0%
Loan From Connection Fees		0	0	0.00	106,777.52	2,100,000	5%
<b>TOTAL Sources</b>		<b>1,248,378</b>	<b>1,272,193</b>	<b>67,046.73</b>	<b>714,276.03</b>	<b>3,396,316</b>	<b>21%</b>
<b>Uses</b>							
Construction in Progress - Water (1790)		191,172	524,890	222,344.00	557,915.41	415,000	134%
Construction in Progress - Sewer (1790)		72,235	1,530,519	22,626.00	527,599.40	2,150,000	25%
Equipment & Vehicles (1750 & 1760))		696,093	55,356	0.00	250,716.18	379,000	66%
Buildings		23,466	0	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		<b>982,966</b>	<b>2,110,765</b>	<b>244,970.00</b>	<b>1,336,230.99</b>	<b>2,944,000</b>	<b>45%</b>
<b>Ending Cash &amp; Investments</b>		<b>3,042,622</b>	<b>2,204,049</b>		<b>1,582,094.46</b>	<b>3,138,497.00</b>	

**Bond Payments Accounting - was 06-10 and 06-13**

<b>Beginning Cash &amp; Investments</b>		240,873	200,263		122,162.91	200,231	
<b>Sources</b>							
Interest Income		2,007	2,297	326.30	3,623.58	2,500	145%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		365,500	473,595	45,975.00	413,775.00	551,700	75%
<b>TOTAL Sources</b>		<b>367,507</b>	<b>475,892</b>	<b>46,301.30</b>	<b>417,398.58</b>	<b>554,200</b>	<b>75%</b>
<b>Uses</b>							
Debt Service - Principal	61-5-110-8910	349,505	501,068	0.00	102,334.80	502,335	20%
Interest Expense	61-5-110-8920	58,612	52,924	0.00	32,836.86	44,257	74%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	-	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		<b>408,117</b>	<b>553,992</b>	<b>0.00</b>	<b>135,171.66</b>	<b>546,592</b>	<b>25%</b>
<b>Ending Cash &amp; Investments</b>		<b>200,263</b>	<b>122,163</b>		<b>404,389.83</b>	<b>207,839.00</b>	

Gross Revenues (excludes set asides)	6,561,134	6,315,923	695,628.73	4,683,565.09	5,952,053
Gross Expenditures (excludes set asides)	6,780,887	6,951,665	529,903.24	4,817,801.94	7,950,727
<b>NET CASH FLOW</b>	<b>(219,753)</b>	<b>(635,744)</b>	<b>165,725.49</b>	<b>(134,236.85)</b>	<b>(1,998,674)</b>

**MONTHLY TREASURER'S REPORT**

**Activity for the month of: January 2018**

FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	11,107,382.44	903,454.98	1,009,119.03		11,001,718.39	29,102.65	11,030,821.04
Forestry	01	(313,988.77)	0.00	0.00		(313,988.77)		(313,988.77)
Landfill	01	11,152.79	0.00	0.00		11,152.79		11,152.79
I M R F / Soc Sec	01	(106,332.98)	0.00	0.00		(106,332.98)		(106,332.98)
Community Dev Fund	01	(788,147.10)	0.00	0.00		(788,147.10)		(788,147.10)
Liability Insurance	01	(1,232,580.39)	0.00	0.00		(1,232,580.39)		(1,232,580.39)
<b>General Fund</b>	<b>01</b>	<b>8,677,485.99</b>	<b>903,454.98</b>	<b>1,009,119.03</b>	<b>0.00</b>	<b>8,571,821.94</b>	<b>29,102.65</b>	<b>8,600,924.59</b>
Motor Fuel Tax	10	293,139.85	56,771.09	37,433.56		312,477.38		312,477.38
Kishwaukee TIF	13	56,849.95	0.00	37,759.28		19,090.67	(55,710.13)	(36,619.46)
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Special Service Area 2	16	7,947.60	0.00	52.34		7,895.26		7,895.26
Special Service Area 3	17	3,898.62	0.00	41.97		3,856.65		3,856.65
<b>Capital Projects - general</b>								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	58,677.84	3.54	12,107.50		46,573.88		46,573.88
Capital Fund (752)	41	787,309.71	24.38	3,584.77		783,749.32		783,749.32
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
<b>Capital Projects</b>	<b>41</b>	<b>902,105.36</b>	<b>27.92</b>	<b>15,692.27</b>	<b>0.00</b>	<b>886,441.01</b>	<b>0.00</b>	<b>886,441.01</b>
W/S General Admin	61	75,607.08	0.00	0.00		75,607.08		75,607.08
Water - operations	61	433,180.70	196,042.28	157,868.56	12,575.43	483,929.85		483,929.85
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	358,088.53	46,301.30	0.00		404,389.83		404,389.83
W / S - bond reserves	61	591,428.81	269.12	0.00		591,697.93		591,697.93
Sewer - operations	61	1,094,036.22	414,158.97	238,149.35	12,575.44	1,282,621.28		1,282,621.28
W/S Cap Imprv (Depr) 04-09	61	1,405,708.16	26,463.64	222,344.00		1,209,827.80		1,209,827.80
W/S Connection/Agr Fees 05-10	61	4,006,751.04	18,054.45	0.00		4,024,805.49		4,024,805.49
Sewer Plant Equip Repl 06-08	61	354,309.57	40,583.09	22,626.00		372,266.66		372,266.66
<b>Water / Sewer Fund</b>	<b>61</b>	<b>8,319,110.11</b>	<b>741,872.85</b>	<b>640,987.91</b>	<b>25,150.87</b>	<b>8,445,145.92</b>	<b>0.00</b>	<b>8,445,145.92</b>
Escrow	91	559,056.40	2,039.08	0.00		561,095.48		561,095.48
<b>TOTAL</b>		<b>18,824,508.65</b>	<b>1,704,165.92</b>	<b>1,741,086.36</b>	<b>25,150.87</b>	<b>18,812,739.08</b>	<b>26,607.48</b>	<b>18,786,131.60</b>

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	1,836,808.43	159,661.06	6,575,352.45		8,571,821.94	29,102.65	8,600,924.59
Motor Fuel Tax	10	10,205.44	302,271.94			312,477.38		312,477.38
Kishwaukee TIF	13	19,090.67	0.00			19,090.67	(55,710.13)	(36,619.46)
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	7,895.26	0.00			7,895.26		7,895.26
Sp Srv Areas #3-Farmington	17	3,856.65	0.00			3,856.65		3,856.65
Capital Projects	41	99,348.65	287,092.36	500,000.00		886,441.01		886,441.01
Water / Sewer Fund	61	1,747,527.03	86,484.45	6,611,134.44		8,445,145.92		8,445,145.92
Escrow	91	192,661.48	368,434.00	0.00		561,095.48		561,095.48
<b>TOTAL</b>		<b>3,922,308.38</b>	<b>1,203,943.81</b>	<b>13,686,486.89</b>	<b>0.00</b>	<b>18,812,739.08</b>	<b>(26,607.48)</b>	<b>18,786,131.60</b>
Fire Department - 2% Fund	19	2,675.65	60,346.69			63,022.34		63,022.34
Seized Vehicles		5,616.64				5,616.64		5,616.64
Drug Operations		54,449.12				54,449.12		54,449.12
State Asset Forfeiture		67,011.01				67,011.01		67,011.01
Federal Forfeiture		62,381.96				62,381.96		62,381.96
Auction		82,944.37				82,944.37		82,944.37
Metro Narcotics		10,898.07				10,898.07		10,898.07
Metro Narcotics OAF		1,014.00				1,014.00		1,014.00
Belvidere OAF		553.50				553.50		553.50
<b>TOTAL POLICE FUNDS as of Dec 2017</b>		<b>284,868.67</b>				<b>284,868.67</b>		<b>284,868.67</b>

CITY-COUNTY COORDINATING COMMITTEE

MINUTES

January 10, 2018 at 6:00 P.M.

County Board Room, 1212 Logan Avenue

**CALL TO ORDER**

The meeting of the City-County Coordinating Committee was called to order by Dan Snow, Co-Chairman at 6:00 P.M.

Co-Chairman Dan Snow discussed the possible appointment of Clayton Stevens to replace Tom Porter on City-County Coordinating Committee.

**ROLL CALL**

County:

Cathy Ward, Co-Chairman  
Carl Larson, Vice Co-Chair  
Sherry Branson  
Jeffrey Carlisle  
Brad Stark

City:

Dan Snow, Co-Chairman  
Wendy Frank, Vice Co-Chair  
Marsha Freeman  
Clayton Stevens

Others:

Ken Terrinoni  
Bernard O'Malley  
Terri Snow  
Greg Holms, Chief Capron  
Lt. Perry Gay  
Sheriff Ernest

Chairman Karl Johnson, Ex-Officio

Members Absent:

County:

City:

Tom Porter  
Mike Borowicz  
Mayor Chamberlain

**APPROVAL OF MINUTES**

A motion was made by Sherry Branson to approve the minutes of the December 13, 2017 meeting as presented. Motion seconded by Cathy Ward. There was a discussion on the revision and stands corrected. Motion passed (9-0).

**APPROVAL OF AGENDA**

Mr. Terrinoni requested to add 8.11 Scope of Work TRC. Cathy Ward requested to add 6.2 adding Sheriff Ernest as a speaker. A motion was made by Jeffrey Carlisle to approve the agenda as amended. Motion seconded by Marsha Freeman. Motion passed (9-0).

**PUBLIC COMMENT**

PUBLIC COMMENT

There was no public comment made.

**FIRE DISTRICTS**

Chief Greg Holms from Fire District 1 addressed the committee. He gave the history of the fire department in Capron. There are eighteen members on the department. It takes 240 hours through the State of Illinois to become a certified Firefighter. He has five members currently enrolled in taking classes. This will help the departments rating which effective's businesses and residents taxes. Chief Holms said it is extremely difficult to keep volunteers and explained this to the committee. A question and answer period was held. Chief Holms explained their annual budget. Capron Rescue Squad was discussed. The committee thanked Chief Holms for speaking to the committee.

**E-911 REPORT – PUBLIC SAFETY BUILDING**

**911 REPORT**

Lt. Gay said Chief Holms does much with 911. He trains all 911 personnel in the MABAS structure. Lt. Gay reviewed the 911 report with the committee. There were a total of 85,164 calls for service that came through the center and dispatchers created tickets for. There were 17,594 actual 911 calls that were answered. There were 12,680 actual 911 single events. This was average for the year. Lt. Gay explained the calls answered to the actual events. The NINJA project meeting was discussed that included ifiber representatives. Mr. Terrinoni spoke on this topic. Lt. Gay discussed the hiring process in the department. Question and answer period was held.

SHERIFF ERNEST

Sheriff Ernest addressed the committee stating there will be many of changes in region with Chief Noble retiring. The Sheriff's office has Chief Deputy Pollock is also retiring. This will create several changes within the department and reviewed these with the committee. Lt. Pat Molloy will be taking over the IT, Public Safety, 911, records and will attend the City-County Coordinating Committee meetings in the future. Sheriff Ernest continued to review the changes being made. There was discussion on deputies in the high schools. Cathy Ward asked about talks of combining City and County departments. Sheriff Ernest responded. There was discussion on calls for service. The County has 37 officers and the City has 44 officers. Discussion was held. Sheriff Ernest talked about how well the entire region works together and is sharing resources. Discussion continued.

Mr. Holms spoke again regarding how well Boone County and the City work so well together for the public. He spoke on how well technology has come and complimented the dispatchers performance.

GIS

SOFTWARE UPGRADES

Mr. Terrinoni said these are annual licenses and Grant Anderson is requesting this purchase. This purchase totals \$17,686.30 and is all budgeted. This is not a 50/50 split and will provide this information.

A motion was made by Sherry Branson to approve the purchase for licensing in the amount of \$17,686.30 with the cost share to the City to be determined. Motion seconded Marsha Freeman. Motion passed (9-0).

LANDFILL

APPROVAL OF INVOICE: PDC

Mr. Terrinoni reviewed the invoice with the committee.

A motion was made by Cathy Ward to approve invoice #885541 in the amount of \$8,266.04 to PDC with a 50/50 split between the City and County. Motion seconded by Carl Larson. Motion passed (9-0).

ILLINOIS EPA/LANDFILL COMMUNICATION

Mr. Terrinoni said the next wave of nightmare scenarios in groundwater is residue from Teflon and materials in microwave popcorn bags and referred to an article on point. At this time Illinois has not required testing for this.

TERRANAVIGATOR SOLAR PANELS LANDFILL #2

Mr. Terrinoni discussed a summary memo regarding the solar panel proposal and reviewed this summary. This project will not have to go to bid. TRC has been consulted and has expertise in this field. TRC provided a presentation on solar. TRC provides consulting to entities on how manage, negotiate and do solar projects and reviewed some recommended steps. Mr. Terrinoni said it is up to the committee to select a company they would like to move forward on this project with. Mr. Terrinoni did speak to the County's Environmental Attorney and they have heard of Terranavigator and they have very high regard for the company and are considered at the fore front of solar especially in the State of California. Mr. Terrinoni feels by all appearance has a good company that has approached the County to do this project. He expressed his thoughts on looking for other companies which would be very time consuming. If the committee is comfortable using Terranavigator he would like to start moving forward and spoke about the time element involved with the company and explained this to the committee. Mr. Terrinoni reviewed what Terranavigator would need to agree to on behalf of the project. There are some unknown unknowns and discussed this. Mr. Terrinoni said the lease negotiation is very involved. There are currently no negatives he is aware of and the environmental attorney is checking on all this. Conversation was held. Cathy Ward shared thoughts on this matter. Chairman Johnson felt it would be irresponsible to not continue negotiations to see where this project could go and shared his thoughts on the matter.

A motion was made by Cathy Ward to continue to negotiate with Terranavigator. Motion seconded by Clayton Stevens. Discussion was held. Mr. Terrinoni is in the process of communicating with the IEPA regarding this proposal. Mr. Terrinoni is also going to hold a conference call with the Mayor and County officials to discuss this

project. Mr. Terrinoni would also like to get a draft option agreement from Terranavigator. Mr. Carlisle discussed having a policy. Mr. Terrinoni responded. Chairman Johnson stated any farm that would like to put solar on their property would have to go through a special use process even though there is no policy/code for solar regulations. Motion passed (9-0).

#### SCOPE OF WORK TRC

Mr. Terrinoni felt that once the County gets into the details with Terranavigator there will be certain moments in drafting of the option agreement that there should be real expertise assisting with this. TRC wrote a proposal but can't be voted on tonight as there was no agenda item published. However, what he can envision this is a little faster tracked process and get at least part of these dollars approved so if there are technical questions when drafting the option agreement we can get them addressed. He is not sure what the City would need to move forward with this procedurally but feels it will be necessary. Chairman Snow thought perhaps address this with the Mayor requesting it go to City Council to approve this as a budgetary item. Brent Anderson could also bring this forward to the City Council. The committee was in agreement to move this item forward to the City Council and the County Board.

#### INFORMATIONAL ITEMS AND OTHER BUSINESS

##### WATER PRESERVATION AND PROTECTION ALLIANCE (WPPA)

Sherry Branson discussed a presentation by Brent Anderson to the City. There will be two upcoming meetings. The ordinance group who are continuing to look at language for best practices and also the governance group will be meeting.

Dan Snow discussed the meeting minute's correction regarding the resolution approved for the SARA map.

##### INVITATION TO OTHER GOVERNMENTS

Cathy Ward has another fire district that will attend next month's meeting. It was also discussed to have the library attend a future meeting.

##### CORRESPONDENCE

There was no correspondence discussed.

##### EXECUTIVE SESSION

There was no executive session held.

#### ADJOURNMENT

##### ADJOURN THE MEETING

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Jeffrey Carlisle. Motion passed (9-0). Meeting was adjourned at 7:17 p.m.

Recorded by,

Julaine Drake  
Office Manager

**CITY OF BELVIDERE  
PLANNING AND ZONING COMMISSION  
Minutes  
Tuesday, February 13, 2018  
City Council Chambers  
401 Whitney Boulevard  
6:00 pm**

**ROLL CALL**

**Members Present:**

Andrew Racz, CHM  
Robert Cantrell, VCHM  
Rich Weigel  
Alissa Maher  
Art Hyland  
Daniel Arevalo

**Staff Present:**

Gina DelRose, Community Development Planner  
Cathy Crawford, Administrative Assistant  
Mike Drella, City Attorney

**Members Absent:**

Anthony R. Phelps

Chairman Andrew Racz called the meeting to order at 6:00 p.m.

**MINUTES:** It was moved and seconded (Hyland/Cantrell) to approve the minutes of January 9, 2018. The motion carried with a 6-0 roll call vote.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**2018-02; Gerdin (SU):** Jennifer Gerdin, 10841 Fruit Farm Road, Garden Prairie, IL 61038 is requesting a special use for indoor commercial entertainment to operate a bar and grill with video gaming at 124 Buchanan Street within the CB, Central Business District pursuant to Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures of the Belvidere Zoning Ordinance. PIN: 05-25-358-022.

The public hearing was opened at 6:01 p.m.

Gina DelRose was sworn in. Ms. DelRose summarized the staff report dated February 7, 2018. Certified mailings were sent on January 19, 2018 and the case was published in the Belvidere Daily Republican on January 28, 2018. Ms. DelRose stated the applicants wished to open a bar and grill at the subject property. The location was operated as a bar for many years previously, but due to the time that elapsed since it was last open; it lost its grandfathered status and requires a special use to operate as a bar. The special use is to allow a new bar with five gaming machines and food service. The new business will pay homage to historical

Belvidere and feature memorabilia and specials in that theme. It is not anticipated that the proposed business will create a negative impact on the neighborhood nor is it expected to deter development in the Downtown area. The planning staff recommends approval of the special use subject to one condition as follows:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.

There were no questions for the staff.

The applicant was sworn in. Jennifer Gerdin stated that it was their intent to restore the building to its original state. Renovations had already begun when they acquired the business. They wish to create a casual atmosphere with food provided.

Rich Weigel asked if there will be a full grill.

Jennifer Gerdin stated they plan to serve a light breakfast, lunch and light dinner.

Chairman Andy Racz asked if anyone else wished to comment or question the applicant.

Ed Marx was sworn in. Mr. Marx stated he was the previous owner of the building. Mr. Marx said he acquired the building during the recent economic downturn; he attempted to restore the building as much as he could to preserve its historical significance. Mr. Marx said it was fortunate that the applicants felt the same way about the preservation.

Robert Cantrell asked if Mr. Marx did renovations to the property.

Ed Marx said he preserved architectural elements of the building, repaired the roof, and upgraded the electrical service.

Robert Cantrell commended Mr. Marx for his work.

Gina DelRose asked the applicant what the business will be named.

Jennifer Gerdin said the name will be Jack Rose, a reference to a once-popular cocktail.

The public hearing was closed at 6:09 p.m.

It was moved and seconded (Weigel/Cantrell) to accept the findings of fact as presented. The motion carried with a 6-0 roll call vote.



It was moved and seconded (Maher/Hyland) to recommend approval of case 2018-02 subject to the one condition. The motion carried with a 6-0 roll call vote.

Gina DelRose stated the case would move to the City Council for a first reading on February 19, 2018 and for a second reading and vote on March 5, 2018.

**OTHER BUSINESS: None**

**DISCUSSION: None**

**Staff Report:**

Gina DelRose stated she has gotten several calls regarding possible cases recently. Ms. DelRose said one case will be presented in March; it is a special use for a car wash.

**ADJOURNMENT:**

The meeting adjourned at 6:12 p.m.

**Recorded by:**

\_\_\_\_\_  
Cathy Crawford  
Administrative Assistant

**Reviewed by:**

\_\_\_\_\_  
Gina DelRose  
Community Development Planner

**Minutes**  
**Committee of the Whole**  
**Building, Planning, Zoning and Public Works**  
February 12, 2018  
6:00 p.m.

Call to Order – Mayor Chamberlain.

Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,  
T. Porter, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz and T. Ratcliffe.

Alderman Ratcliffe arrived at 6:11 p.m.

Department Heads and City personnel in attendance:  
Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,  
Treasurer Cory Thornton, Public Works Director Brent Anderson, Community  
Development Planner Gina DelRose, Fire Chief Hyser, City Attorney Drella and  
City Clerk Arco.

Public Comment:

- (A) Mayor Chamberlain thanked the Public Works Department for their hard work with the recent snow storms.
- (B) Mayor Chamberlain reported an e-mail he received from a resident that was happy about neighbors helping neighbors during the recent snow storms.
- (C) Robert Larson of 515 Calgary Way spoke regarding Baxter & Woodman's Wycliffe Report.
- (D) Pastor Diana Camacho of the Grove Church spoke on classes that will be offered to learn English and Spanish.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business:
  - (A) Community Development FY19 Budget Review – presented by Building Director Lesa Morelock.
3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Buchanan Street Parking – 15- minute parking restriction signs.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to approve the request to remove two 15-minute parking only signs on Buchanan Street. This will be forwarded to City Council by ordinance. Aye voice vote carried. Motion carried.

(B) Alley – between S. State and Whitney and E. 8<sup>th</sup> Street and E. 9<sup>th</sup> Street.

Motion by Ald. Freeman, 2<sup>nd</sup> by Ald. Sanderson to table. Aye voice vote carried. Motion carried.

(C) Intersection Review – Garfield Avenue and W. 6<sup>th</sup> Street.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Porter to approve replacing yield signs on Garfield Avenue with stop signs. This will be forwarded to City Council by ordinance. Aye voice vote carried. Motion carried.

(D) Trailer Parking – Section 110-191.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Frank to approve prohibiting trailer parking on city streets unless they are properly connected to a towing vehicle. This will be forwarded to City Council by ordinance. Aye voice vote carried. Motion carried.

(E) An Ordinance Authorizing Institution of Eminent Domain Proceedings with Respect to 141 Appleton Road.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to forward Ordinance Authorizing Institution of Eminent Domain Proceeding with Respect to 141 Appleton Road to City Council. Aye voice vote carried. Motion carried.

(F) Sump Pump Inspection Results and I and I Update – presented by Public Works Director Brent Anderson.

(G) Wycliffe Area Basement Backup Investigation – presented by Public Works Director Brent Anderson.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to approve the CES Inc. work authorization in the amount of \$36,500 for the Wycliffe Lift Station Improvements. This expense will be paid for from the Sewer Depreciation Fund. Aye voice vote carried. Motion carried.

(H) Southside Stormwater Study – update by Public Works Director Brent Anderson.

(I) 2018 MFT Street Maintenance Program.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Crawford to approve the 2018 MFT Street Maintenance Program. Aye voice vote carried. Motion carried.

(J) Public Works FY19 Budget Review – presented by Public Works Director Brent Anderson.

5. Adjournment:

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Crawford to adjourn meeting at 8:39 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_ City Clerk

**ORDINANCE NO. 387H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
(BAR AND GRILL WITH VIDEO GAMING)  
WITHIN THE CB, CENTRAL BUSINESS DISTRICT  
(124 Buchanan Street)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant and owner, Jennifer Gerdin, 10841 Fruit Farm Road, Garden Prairie, IL 61038 has petitioned the City for a Special Use to permit indoor commercial entertainment (bar and grill with video gaming); and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on February 13, 2018 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the CB, Central Business District for indoor commercial entertainment (bar and grill with video gaming) on the property depicted in Attachment A and legally described as:

A part of Block Eight (8) of Aaron Whitney's Addition to Belvidere, as platted and recorded in the Recorder's Office of Boone County, Illinois, bounded and described as follows: Beginning at the intersection of the Northerly line of Buchanan Street and the Westerly line of Whitney Street in said Addition; thence along the Westerly line of Whitney Street Northerly about Fifty (50) feet to an alley; thence at right angles to Whitney Street Westerly along the line of said alley Twenty (20); thence at right angles with Buchanan Street and parallel with Whitney Street to Buchanan Street; thence Easterly along the Northerly line of Buchanan Street Twenty (20) feet to the place of beginning. PIN:05-25-358-022

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2018.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael W. Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Shauna Arco, City Clerk

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

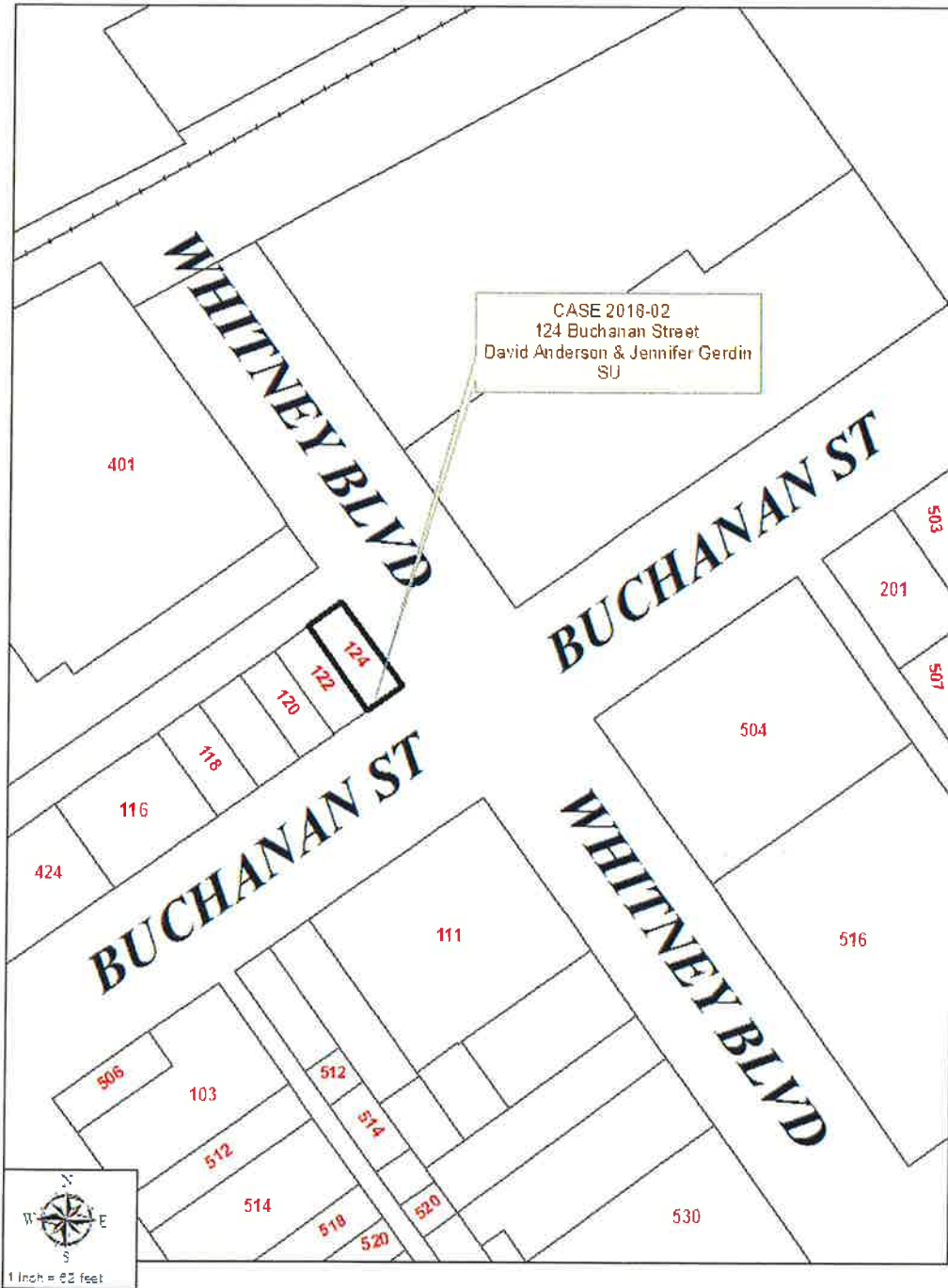
City Council Members Voting Aye: \_\_\_\_\_

City Council Members Voting Nay: \_\_\_\_\_

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A





**CITY OF BELVIDERE**  
*Community Development*



**BUILDING DEPARTMENT**

**PLANNING DEPARTMENT**

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401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789

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February 7, 2018

**ADVISORY REPORT**

**CASE NO:** 2018-02

**APPLICANT:** Gerdin, 124 Buchanan Street

**REQUEST AND LOCATION:**

The applicant and owner, Jennifer Gerdin, 10841 Fruit Farm Road, Garden Prairie, IL 61038 is requesting a special use for indoor commercial entertainment to operate a bar and grill with video gaming at 124 Buchanan Street within the CB, Central Business District pursuant to Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures of the Belvidere Zoning Ordinance. The subject property is approximately 1,019 square feet (PIN: 05-25-358-022) and developed with a mixed-use building.

**EXISTING LAND USE:**

**Subject property:** Mixed-Use building (formerly operated as Draugh One Tavern)

**North:** Municipal Parking Lot and City Hall

**South:** Buchanan Street Pub

**East:** Vacant City Lot

**West:** Restaurant (under construction)

**CURRENT ZONING:**

**Subject property:** CB, Central Business District

**North, South East, West:** CB, Central Business District

**COMPREHENSIVE PLAN:**

**Subject property:** Central Business

**North, South, East, West:** Central Business

**BACKGROUND:**

The property is located in the downtown commercial district, east of South State Street. The property has housed numerous bars and grills and although the ground floor commercial space has been vacant for years, the upstairs residential apartment has been occupied.

The special use is to allow a new bar with five video gaming machines to operate on the subject property. Food will also be served. The business is anticipated to pay homage to the City's history by having an early 1900s theme and showcasing local memorabilia.

There is no on-site parking but Buchanan Street and Whitney Boulevard provide limited on-street parking for patrons in addition to three municipal parking lots within 300 feet of the subject property. Due to existing lot sizes, age and layout of the existing buildings and the intention to be pedestrian friendly, on-site parking is not required in the Central Business District.

**TREND OF DEVELOPMENT:**

The subject property is located downtown in an area of established central business commercial and institutional uses. There have been several new businesses to open on Buchanan Street in the past year.

**COMPREHENSIVE PLAN:**

The subject property is designated as "Central Mixed Use" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The Central Mixed-Use map category encourages pedestrian-orientated indoor-commercial, office, institutional and residential uses with street-scaping and low-key signage. All surrounding properties are also designated "Central Mixed-Use" by the Comprehensive Plan

**FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing a bar and grill with video gaming to operate on the property. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The building is located nearby municipal parking lots and a mix of bars, eateries and offices. The opening of a new bar will not negatively impact these land uses. Operating businesses, instead of vacant store fronts is beneficial to all adjacent properties.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. A bar is included in the encouraged mix of land uses.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or**

as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along Buchanan Street and Whitney Boulevard in addition to three nearby municipal parking lots. On-site parking is not required in the Central Business District; most patrons of businesses on Buchanan Street utilize the municipal parking lots in the area. The property formerly housed the tavern Draugh One which did not create any traffic nuisances that staff is aware of.

Although the property is in a historic building, Buchanan Street is not within the Downtown Overlay District. The additional regulations of the overlay district regarding signage, doorways, windows, etc. do not apply to this property.

- D. **Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings: The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, he intends to create a different atmosphere to set his business apart from the others. This could allow a wider demographic of people to be served in the downtown area. The property has housed similar uses in the past. The neighborhood is a mix of residential, commercial and entertainment so the special use should not alter the neighborhood or create an undue burden.

#### **SUMMARY OF FINDINGS:**

The requested special use is for indoor commercial entertainment allowing a bar and grill with video gaming to operate on the property. Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, he intends to create a different atmosphere to set his business apart from the others. This could allow a wider

demographic of people to be served in the downtown area. The property has housed similar uses in the past.

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. A bar is included in the encouraged mix of land uses.

The building is located nearby municipal parking lots and a mix of bars, eateries and offices. The opening of a new bar will not negatively impact these land uses. Operating businesses, instead of vacant store fronts is beneficial to all adjacent properties. The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

**RECOMMENDATION:**

The planning staff recommends the **approval** of case number **2018-02** for a special use at 124 Buchanan Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Submitted by:**

  
Gina DelRose  
Community Development Planner

**Review and Recommendation by the Planning and Zoning Commission.** The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

**Review and Action by the City Council.** The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

**ATTACHMENTS**

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, January 9, 2018.

CASE 2018-02  
124 Buchanan Street  
David Anderson & Jennifer Gerdin  
SU

**WHITNEY BLVD**

**BUCHANAN ST**

**BUCHANAN ST**

**WHITNEY BLVD**

401

503

201

507

124

122

120

504

118

116

424

111

516

506

103

512

514

512

514

518

520

520

530



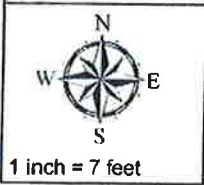
1 inch = 62 feet

CASE 2018-02  
124 Buchanan Street  
David Anderson & Jennifer Gerdin  
SU

124

122

120

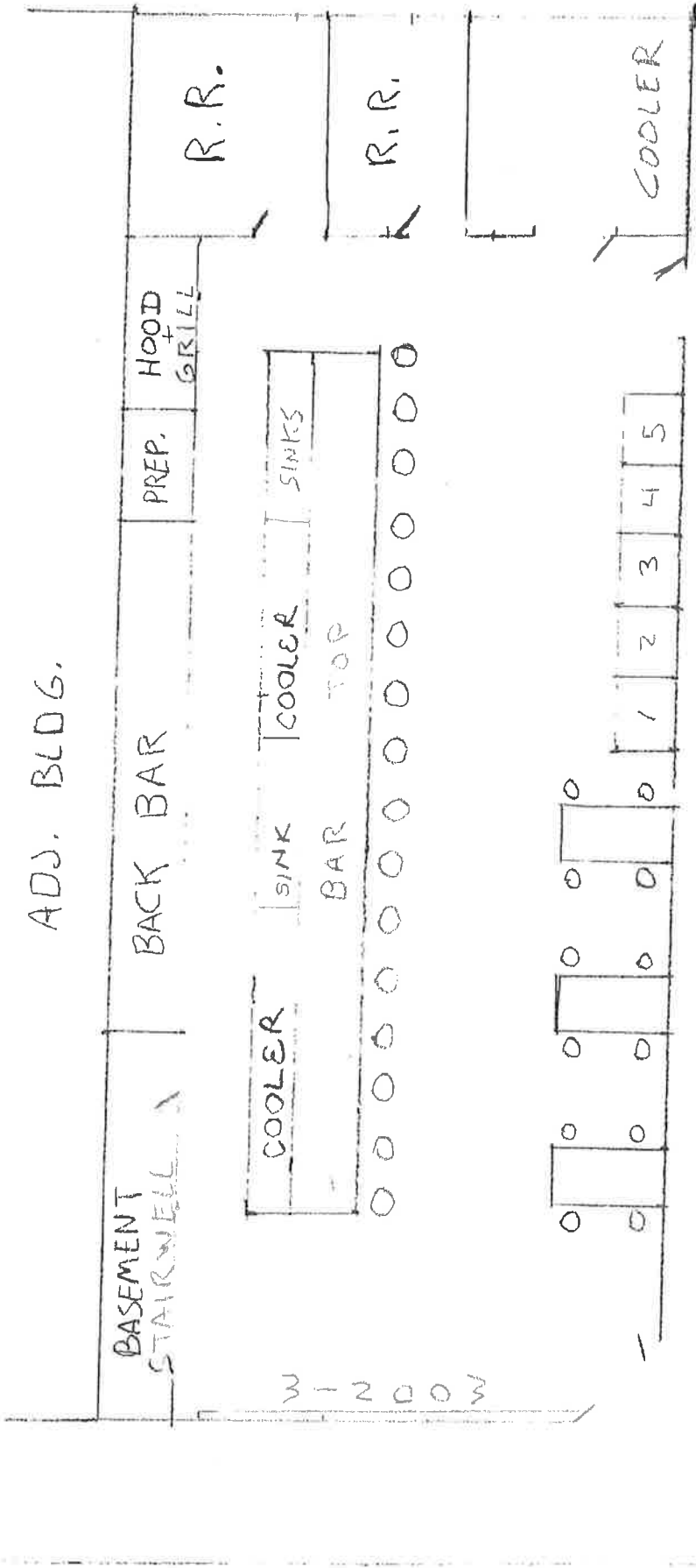


The projected purpose of 124 Buchanan St is an upscale eating establishment serving alcohol and provide access to gaming machines. The atmosphere will be structured around the décor of the early 1900's with memorabilia of past Boone county and Belvidere establishments being displayed. We will offer a select menu not to include typical bar food and will provide a relaxing place to have a cup of coffee and sandwich for breakfast and lunch as well as an after work meeting place to socialize and have a light meal.



ADJ. BLDG.

A U L E V



BUHARAZ ST

WHITNEY BLVD.

60 SCALE

124 BUCHANAN ST.  
 BELVIDERE, IL.



Boone County  
**Soil & Water**  
Conservation District

211 N. Appleton Road  
Belvidere, IL 61008  
815-544-2677 ext. 3

January 9, 2018

**SWCD NRI #: 1564**

Belvidere Planning Department  
401 Whitney Blvd., Suite 300  
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter for We will supply a written reply to you office as indicated below:

X . Our review does not apply in this instance.  
 Other (see attached)

**Location of Site: 124 Buchanan Street Belvidere, IL**  
**PIN(S): 05-25-358-021**

Contact	Petitioner	Owner
Jennifer Gerdin 10841 Fruit Farm Road Garden Prairie, IL 61038 815-388-5648 jgerdin@aol.com	Same	Ed Marx 303 E. Lincoln Ave. Belvidere, IL 61008

**Request: Special Use for Indoor Commercial Entertainment**

Sincerely,



Jennifer Becker

Boone County Soil & Water  
Conservation District

Re: Jennifer Gerdin

## MEMO

**DATE:** February 14, 2018  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Findings of Fact for Case: 2018-02; Gerdin, 124 Buchanan Street

### **REQUEST AND LOCATION:**

The applicant and owner, Jennifer Gerdin, 10841 Fruit Farm Road, Garden Prairie, IL 61038 is requesting a special use for indoor commercial entertainment to operate a bar and grill with video gaming at 124 Buchanan Street within the CB, Central Business District pursuant to Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures of the Belvidere Zoning Ordinance. The subject property is approximately 1,019 square feet (PIN: 05-25-358-022) and developed with a mixed-use building.

### **FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing a bar and grill with video gaming to operate on the property. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The building is located nearby municipal parking lots and a mix of bars, eateries and offices. The opening of a new bar will not negatively impact these land uses. Operating businesses, instead of vacant store fronts is beneficial to all adjacent properties.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. A bar is included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along Buchanan Street and Whitney Boulevard in addition to three nearby municipal parking lots. On-site parking is not required in the Central Business District; most patrons of businesses on Buchanan Street utilize the municipal parking lots in the area. The property formerly housed the tavern Draugh One which did not create any traffic nuisances that staff is aware of.

Although the property is in a historic building, Buchanan Street is not within the Downtown Overlay District. The additional regulations of the overlay district regarding signage, doorways, windows, etc. do not apply to this property.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, he intends to create a different atmosphere to set his business apart from the others. This could allow a wider demographic of people to be served in the downtown area. The property has housed similar uses in the past. The neighborhood is a mix of residential, commercial and entertainment so the special use should not alter the neighborhood or create an undue burden.

**The motion to adopt the Findings of Fact as presented by staff for case 2018-02 for a special use to permit indoor commercial entertainment (bar and grill with video gaming) at 124 Buchanan Street carried with a (6-0) roll call vote.**

---

Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

## MEMO

**DATE:** February 14, 2018  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case: 2018-02, Gerdin, 124 Buchanan Street

### **REQUEST AND LOCATION:**

The applicant and owner, Jennifer Gerdin, 10841 Fruit Farm Road, Garden Prairie, IL 61038 is requesting a special use for indoor commercial entertainment to operate a bar and grill with video gaming at 124 Buchanan Street within the CB, Central Business District pursuant to Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures of the Belvidere Zoning Ordinance. The subject property is approximately 1,019 square feet (PIN: 05-25-358-022) and developed with a mixed-use building.

### **RECOMMENDATION:**

The planning and zoning commission recommended the **approval** of case number **2018-02** for a special use to permit indoor commercial entertainment (a bar and grill with video gaming) at 124 Buchanan Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Motion to approve case 2018-02; Gerdin, 124 Buchanan Street subject to the condition as presented carried with a (6-0) roll call vote.**

---

Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

ORDINANCE #388H

AN ORDINANCE AMENDING SECTION 110-198  
OF THE CITY OF BELVIDERE MUNICIPAL CODE  
(BUCHANAN STREET PARKING)

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

**SECTION 1:** Section 110-198(a)(35) is amended to delete the parking restriction as follows:

<u>Location</u>	<u>Condition</u>
35. 2 Spaces in front of 107 Buchanan Street As determined by The Dept. of Public Works	15 Minute Parking Only from 6:00 a.m. to 6:00 p.m.

**SECTION 2:** Sec. 110-198(a)(35) is reserved.

**SECTION 3:** All parking and other maps, journals and other records of the City shall be modified accordingly. The Director of Public Works shall acquire and install all necessary signage in accordance with State law and the Uniform Traffic Control Manual.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent:

ORDINANCE #389H

AN ORDINANCE CREATING A STOP SIGN AT GARFIELD  
AND WEST 6<sup>th</sup> STREET

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Belvidere as follows:

**SECTION 1:** Section 110-91 of the City of Belvidere Municipal Code is amended to add an additional stop street as follows:

<u>Street</u>	<u>Intersection</u>	<u>Direction</u>
Garfield Ave.	West 6 <sup>th</sup> St.	Both

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Sponsor:

Ayes:

Nays:

APPROVED:

\_\_\_\_\_  
Mayor Michael W. Chamberlain

ATTEST:

\_\_\_\_\_  
City Clerk Shauna Arco

(SEAL)

Passed:

Approved:

Published:



ORDINANCE #390H

AN ORDINANCE AMENDING SECTION 110-191  
OF THE CITY OF BELVIDERE MUNICIPAL CODE  
TIME LIMITS

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

**SECTION 1:** Section 110-191 is amended to read as follows:

Sec. 110-191. – General Street Parking.

It shall be unlawful for any vehicle or trailer, as defined in the Illinois Vehicle Code, or any snowmobile or boat to be parked on any street in the city for a period of longer than 24 consecutive hours. A trailer shall not be parked on any street unless it is safely and properly connected to an operable and legally parked towing vehicle.

**SECTION 2:** All parking and other maps, journals and other records of the City shall be modified accordingly. The Director of Public Works shall acquire and install all necessary signage in accordance with State law and the Uniform Traffic Control Manual.

**SECTION 3:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent:

ORDINANCE #391H

AN ORDINANCE AUTHORIZING  
INSTITUTION OF EMINENT DOMAIN  
PROCEEDINGS WITH RESPECT TO 141 APPLETON ROAD

WHEREAS, on December 4, 2017, the City of Belvidere (the City) adopted Ordinance 378H , An Ordinance Authorizing Acquisition of an Easement for Sanitary Sewer Purposes; and

WHEREAS, acquisition of a perpetual easement over real property, commonly known as the Waterfall Bar and Grill, and legally described in the attached Exhibit A (the Property) which is incorporated herein by this reference, is necessary for the construction and maintenance of a sanitary sewer; and

WHEREAS, the Corporate Authorities previously directed the Mayor and City Staff to negotiate for the purchase of the perpetual easement; and

WHEREAS, the City has attempted to negotiate the purchase of the perpetual easement but the owners of the Property have failed to reply.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

- 1) The foregoing recitals are incorporated herein as if fully set forth.
- 2) It is necessary and desirable that a perpetual easement over the Property be acquired by the City of Belvidere for the purpose of constructing and maintain a sanitary sewer from the Van Epps Lift Station to the City's Waste Water Treatment Plant. The Corporate Authorities specifically find that (1) the easement area is not improved with any structure and not currently used by the owners; (2) portions of the remainder of the property are improved with a commercial enterprise that will not be effected by the perpetual easement or storm sewer; (3) It is necessary for the protection of the general health and welfare of the City, and for future development, to construct the sanitary sewer from the Van Epps Lift Station to the City's Waste Water Treatment Plant.
- 3) The Mayor, his staff and the City Attorney are authorized and directed to take such steps, either by negotiation or prosecution of eminent domain proceedings, to acquire the easement over the Property and to continue to negotiate for the acquisition of the Property even after the commencement of an eminent domain action. Further, the Mayor, his staff and the City Attorney are authorized and directed to obtain Minutes of Condemnation/title to retain such experts and witnesses as necessary and incur such costs as customary in the acquisition of property or prosecution of eminent domain proceedings.