

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

February 17, 2020

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
February 3, 2020; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(A) 2019 Annual Report – Belvidere Police Department

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,532,125.51
Water & Sewer Fund Expenditures: \$706,985.60

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime for January 2020.

(B) Monthly Report of Belvidere Fire Department Overtime for January 2020.

(C) Monthly Report of Community Development Department/Planning
Department for January 2020.

(D) Monthly General Fund Report for January 2020.

(E) Monthly Water/Sewer Fund Report January 2020.

(F) Monthly Treasurer Report for January 2020.

(G) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of February 10, 2020.

(9) Unfinished Business:

(A) Motion to approve city attorney drafting an ordinance for gas use tax and an
agreement with NICOR to collect tax. Tabled October 7, 2019.

(10) New Business:

- (A) Ordinance #484H – 1st Reading: An Ordinance Amending Article II, Trees and Shrubs of Chapter 118, Vegetation of the City of Belvidere Municipal Code.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 10, 2020.

Motions of Public Works – Chairman Freeman:

- (A) Motion to approve the 2020 MFT Street Maintenance Program as outlined in memo dated January 8, 2020, from Public Works Director Brent Anderson.
- (B) Motion to approve the low bid from Leander Construction, in the amount of \$214,700 for the WWTP Gate Replacement Project. This work will be paid for from Sewer Depreciation Funds.
- (C) Motion to approve work order from Baxter Woodman for the construction services portion of the Sluice Gate Replacement Project in an amount not-to-exceed \$18,900.00, which is 8.8% of the construction cost.

Motions of Finance & Personnel – Chairman Ratcliffe:

- (A) Motion to approve the appointment of Denise Leonard to the Ida Public Library Board of Trustees.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: February 3, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton, G. Crawford, W. Frank, M. Freeman
M. McGee, T. Porter, T. Ratcliffe,
D. Snow and C. Stevens.
Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,
Public Works Director Brent Anderson, Community Development Planner Gina
DelRose, City Treasurer Thornton, Police Chief Woody, City Attorney Drella and City
Clerk Turnipseed.

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
January 21, 2020; as presented.

Motion by Ald. Crawford, 2nd by Ald. Porter to approve the minutes of the regular
meeting of the Belvidere City Council of January 21, 2020. Roll Call Vote: 9/0 in favor.
Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens.
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Recognition of retired City Clerk Shauna Arco.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of January 27, 2020.

Motion by Ald. Ratcliffe, 2nd by Ald. Snow to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of January 27, 2020. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.

(9) Unfinished Business:

(A) Ord. #481H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance, of the Municipal Code (Section 150.013 Definitions, Sections 150.105(C)(4)-150.105(C)(9) Planned Business, General Business, Central Business, Planned Industrial, General Industrial and Heavy Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and Appendix C: Land Use Summary Chart. Specifically, the amendments are in regards to Adult-use Cannabis dispensaries and cultivation centers.

Motion by Ald. McGee, 2nd by Ald. Brereton to pass Ord. #481H.

Motion to amend by Ald. Snow, 2nd by Ald. Porter to require a Special Use Application for every cannabis dispensary and grow in the permitted districts. Roll Call Vote: 6/3 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens and Crawford. Nays: Freeman, McGee and Brereton. Motion to amend carried.

Motion to amend by Ald. Snow, 2nd by Ald. Crawford to eliminate the Central Business District from the ordinances in place for location of a dispensary. Roll Call Vote: 4/5 in favor. Ayes: Porter, Ratcliffe, Snow and Crawford. Nays: Freeman, McGee, Stevens, Brereton and Frank. Motion to amend failed.

Roll Call Vote on the Motion as amended: 8/1 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: Freeman. Motion carried.

(B) Ord. #482H – 2nd Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Automatic Car Wash) Within the GB, General Business District (1125 North State Street).

Motion by Ald. Snow, 2nd by Ald. Porter to pass Ord. #482H. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

(C) Ord. #483H – 2nd Reading: An Ordinance Amending Chapter 106, Taxation, of the Belvidere Municipal Code to Add a New Article XI, Municipal Cannabis Retailers Occupation Tax.

Motion by Ald. McGee, 2nd by Ald. Freeman to pass Ordinance #483H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(D) Motion to approve City Attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax. Tabled October 7, 2019

(10) New Business:

(A) Resolution #2103-2020 – A Resolution Changing the Appointment of IMRF Authorized Agent.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to adopt Resolution #2103-2020. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.

(B) Resolution #2104 -2020 – A Resolution Authorizing the Execution of a Letter of Credit with Midland States Bank Guaranteeing Payment to Philadelphia Insurance Company.

Motion by Ald. Crawford, 2nd by Ald. Frank to adopt Resolution #2104-2020. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

(C) Resolution #2105 -2020 – A Resolution Authorizing Certain Annual Parades for 2020.

Motion by Ald. Porter, 2nd by Ald. McGee to adopt Resolution #2105-2020. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of January 27, 2020.

(A) Motion to approve accepting the \$3,250.00 donation from the Walmart Corporation for the funding of the 3 Mobil Food Pantries. Roll Call Vote: 9 /0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.

(B) Motion to consent and approve the appointment of Daniel Arevalo as Alderman for the Ward 2 of the City of Belvidere to fill the vacancy created by the resignation of Michael Borowicz. Roll Call Vote: 8/1 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Brereton and Crawford. Nays: Stevens. Motion carried.

(C) Swearing in of Daniel Arevalo as Alderman for Ward 2.

Belvidere City Council
February 3, 2020

(11) Adjournment:

Meeting adjourned at 7:29p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary
DATE OF PAYABLES

February 17, 2020

General Fund	\$1,122,852.00
Envision Healthcare (JE)	\$36,478.14
Special Funds:	
Farmington Ponds SSA#2	\$44.13
Farmington Ponds SSA#3	\$50.06
Capital	\$54,526.39
TIF	\$8,078.25
MFT	\$110,096.54
Escrow	\$200,000.00
Total General & Special Funds:	\$1,532,125.51
Water & Sewer:	\$706,985.60
Total of all Funds	\$2,239,111.11

**BELVIDERE POLICE DEPARTMENT PAYROLL REPORT
OVERTIME PAID JANUARY 2020**

Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total
Ball, Michael H	01/10/2020	5.00	\$318.91
Ball, Michael H	01/24/2020	5.00	\$318.91
Berllo, Ethan C	01/24/2020	13.00	\$630.90
Bird, David M	01/10/2020	4.50	\$256.27
Bird, David M	01/24/2020	7.00	\$398.63
Blankenship, Timothy	01/24/2020	3.00	\$170.84
Bogdonas, Michelle A	01/10/2020	4.00	\$227.79
Brox, Kc N	01/10/2020	24.00	\$1,209.13
Danielak, Joseph W	01/10/2020	27.50	\$1,182.93
Danielak, Joseph W	01/24/2020	5.00	\$215.08
Delavan, Thomas S	01/10/2020	27.50	\$1,566.06
Delavan, Thomas S	01/24/2020	5.50	\$313.21
Derry, Paul D	01/10/2020	3.50	\$199.32
Ellingson, David	01/10/2020	8.00	\$455.58
Garcia, Christopher R	01/10/2020	20.00	\$860.31
Garcia, Christopher R	01/24/2020	6.00	\$258.09
Jones, Thomas S	01/10/2020	3.00	\$170.84
Kasperovich, Edward A	01/10/2020	8.00	\$299.90
Kasperovich, Edward A	01/24/2020	1.00	\$37.49
King, Paul M	01/10/2020	3.50	\$199.32
King, Paul M	01/24/2020	10.00	\$569.48
Kirk, Julie A	01/10/2020	32.00	\$1,688.46
Korn, Matthew D	01/10/2020	20.00	\$860.31
Kozlowski, Robert E	01/10/2020	21.50	\$1,224.38
Kozlowski, Robert E	01/24/2020	22.50	\$1,281.33
Lane, Cory T	01/10/2020	4.00	\$186.10
Mears, Adam M	01/10/2020	20.00	\$860.31
Moore, Todd M	01/10/2020	8.00	\$455.58
Parker, Brandon C	01/10/2020	23.00	\$1,309.80
Parker, Brandon C	01/24/2020	6.00	\$341.69
Polnow, Shane M	01/10/2020	20.00	\$1,275.62
Reese, Zachary C	01/24/2020	15.00	\$645.23
Schutz, Julie	01/10/2020	6.50	\$370.16
Schwartz, Michelle	01/10/2020	20.00	\$1,138.96
Smaha, Daniel S	01/10/2020	6.00	\$382.69
Smaha, Daniel S	01/24/2020	2.00	\$127.56
Washburn, Christofer T	01/24/2020	2.00	\$127.56
Worley, Cameron D	01/10/2020	4.00	\$172.06
Zapf, Richard M	01/10/2020	4.00	\$194.12
Zapf, Richard M	01/24/2020	6.00	\$291.19

436.50 \$22,792.10

BELVIDERE FIRE DEPARTMENT PAYROLL REPORT
 OVERTIME PAID JANUARY 2020

Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total
Beck, Mark E	01/10/2020	3.00	\$118.63
Beck, Mark E	01/24/2020	6.50	\$257.03
Burdick, David	01/10/2020	26.00	\$1,233.73
Burdick, David	01/24/2020	5.00	\$237.26
Cunningham, Chad	01/24/2020	5.00	\$227.37
Drall, Daniel C	01/24/2020	5.00	\$197.71
Eilwanger, Adam A	01/24/2020	10.25	\$338.45
Eber, Joseph D	01/10/2020	4.00	\$115.96
Eber, Joseph D	01/24/2020	4.25	\$123.20
Fox, Kevin W	01/24/2020	5.00	\$175.47
Heiser, Bradley D	01/24/2020	8.00	\$262.86
Herman, Ronald D	01/24/2020	5.00	\$164.29
Kriebs, James J	01/24/2020	.50	\$19.67
Letourneau, Christopher R	01/10/2020	4.00	\$181.01
Letourneau, Christopher R	01/24/2020	2.00	\$90.50
Loudenbeck, Matthew F	01/10/2020	24.00	\$944.37
Loudenbeck, Matthew F	01/24/2020	5.00	\$196.74
Mead, Stephen C	01/10/2020	15.00	\$450.56
Mead, Stephen C	01/24/2020	4.75	\$142.68
Oates, Joshua	01/10/2020	3.00	\$117.46
Oates, Joshua	01/24/2020	8.00	\$313.24
Pavlatos, Gregory R	01/10/2020	4.00	\$138.30
Pavlatos, Gregory R	01/24/2020	8.25	\$285.24
Schadle, Shawn W	01/10/2020	4.00	\$189.80
Schadle, Shawn W	01/24/2020	7.00	\$332.16
Swanson, Jason	01/24/2020	7.00	\$318.32
Tangye, Travis N	01/10/2020	2.00	\$66.04
Tangye, Travis N	01/24/2020	7.25	\$239.39
Thornton, Nicolas J	01/10/2020	5.00	\$197.71
Trujillo, Adrian	01/10/2020	4.00	\$109.03
Trujillo, Adrian	01/24/2020	1.00	\$28.70
Vaughan, Jeffrey C	01/24/2020	2.00	\$79.08
Williams, Glenn F	01/24/2020	21.00	\$733.34
Winnie, Todd J	01/24/2020	29.25	\$887.37

255.00 \$9,512.67

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

January 2020 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
2	Cases: January	City of Belvidere, TA, Adult-use Cannabis Gunsteen, SU, 1125 N. State St.	11/26/2019 12/10/2019
0	Cases: February	none	
2	Annexation	Plote, 4654 Townhall Road Plote, Irene Rd and US Route 20	
0	Temporary Uses	None	
1	Site Plans (New/Revised)	2101 Gateway Center Drive, Walmart	1/17/2020
0	Final Inspection	None	
0	Downtown Overlay Review	None	
1	Prepared Zoning Verification Letters	2250 Pearl Street	1/14/2020
0	Issued Address Letters	None	
	Belvidere Historic Preservation Commission	The Commission met to discuss their 2020 murder mystery fundraiser.	
	Heritage Days	None	
	Hometown Christmas	None	
	Buchanan Street Strolls	Staff has been communicating with vendors and musical acts for the 2020 Strolls season.	
Poplar Grove Projects			
0	Cases: January	None	
0	Cases: February	None	
0	Issued Address Letters	None	
0	Prepared Zoning Verification Letters	None	
Scanned Plats: E-mail, Print and/or Burn			
0	Recorder's Office		
0	Other Department	None	
0	General Public	None	
	Census	Staff continued working with Region1 Planning Council regarding the census grant and hosted a Complete Count Committee meeting.	

Planning Monthly Report Cont.

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

*** Worked with façade grant recipients on reimbursements and extensions

INCOME STATEMENT FOR THE GENERAL FUND

				Through	January	2020	
	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
General Administration							
RE Property Tax	01-4-110-4010	1,759,868.97	1,773,398.86	0.00	1,771,339.58	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	2,579.99	3,701.93	119.87	3,064.08	3,440	89%
Auto Rental Tax	01-4-110-4012	6,794.30	7,258.78	700.62	6,529.80	7,020	93%
Muni Infrastructure Maint	01-4-110-4013	131,450.51	115,226.64	8,777.54	77,725.77	119,400	65%
State Income Tax	01-4-110-4100	2,710,100.59	2,484,021.35	234,137.82	2,088,953.26	2,577,688	81%
Home Rule Sales Tax	01-4-110-4109	0.00	75,146.73	95,471.07	850,288.80	1,200,000	71%
Muni Sales Tax	01-4-110-4110	3,427,287.63	3,583,825.71	310,593.69	2,773,940.39	3,634,459	76%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	663,704.70	756,473.16	82,217.46	626,927.86	811,045	77%
Local Motor Fuel Tax	01-4-110-4113	0.00	339,494.03	38,246.62	428,071.38	558,000	77%
Replacement Tax	01-4-110-4120	433,270.17	450,226.41	85,702.95	462,997.92	469,498	99%
Repl Tax Dist to Pensions	01-4-110-4121	(260,246.00)	(268,051.00)	0.00	(75,000.00)	(268,051)	28%
State Grants	01-4-110-4150	0.00	2,270.00	0.00	780.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	15,340.00	13,640.00	345.00	13,250.00	16,595	80%
Liquor License & Fines	01-4-110-4210	157,450.00	169,400.00	10,000.00	119,500.00	117,700	102%
Amusement Machine	01-4-110-4230	9,800.00	65,800.00	2,500.00	72,500.00	73,800	98%
Court Fines	01-4-110-4400	326,213.98	340,756.68	21,003.12	187,023.04	338,850	55%
Parking Fines	01-4-110-4410	12,731.00	21,254.00	4,835.00	12,425.00	20,825	60%
Seized Vehicle Fee	01-4-110-4420	90,450.00	71,300.00	5,400.00	46,051.00	78,000	59%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	345.00	20,000	2%
Video Gambling	01-4-110-4440	279,016.24	345,766.25	30,761.47	292,234.09	336,000	87%
Franchise Fees	01-4-110-4450	279,541.15	333,905.39	0.00	208,163.83	280,434	74%
Comcast Fees	01-4-110-4455	2,160.90	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	18,818.00	19,116.00	1,718.00	14,758.58	19,528	76%
Accident/Fire Reports	01-4-110-4470	6,060.00	6,033.00	265.00	3,137.80	6,478	48%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	83,373.68	70,326.78	3,590.94	44,543.37	81,156	55%
Fuel Charges (outside vendors)	01-4-110-4550	211,852.37	216,537.69	10,537.83	164,954.16	230,246	72%
Interest Income	01-4-110-4600	55,202.89	131,547.84	7,183.47	155,103.43	141,000	110%
Misc Revenues	01-4-110-4900	13,512.51	19,146.17	1,525.00	19,677.47	24,600	80%
Heritage Days	01-4-110-4901	88,700.24	126,730.98	450.00	65,665.14	0	0%
Historic Pres. Fund Raising	01-4-110-4902	8,115.00	4,497.07	0.00	5,651.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	16,288.89	0.00	0.00	0	0%
Operating Transfer in (Reserve)	01-4-110-9998	22,510.55	0.00	0.00	0.00	0	0%
Total General Administration Revenues		10,555,659.37	11,295,039.34	956,082.47	10,440,601.75	12,687,096	82%
Salaries - Elected Officials	01-5-110-5000	213,878.30	214,542.34	0.00	145,988.04	215,212	68%
Salaries - Regular - FT	01-5-110-5010	226,430.75	233,508.86	0.00	179,218.82	241,286	74%
Group Health Insurance	01-5-110-5130	454,004.09	469,143.70	34,030.98	315,454.66	527,147	60%
Health Ins Claims Pd (Dental)	01-5-110-5131	29,787.65	29,265.19	2,556.00	12,154.20	35,000	35%
Group Life Insurance	01-5-110-5132	1,379.70	1,391.85	116.10	1,043.55	1,458	72%
Health Insurance Reimb.	01-4-110-4540	(156,965.81)	(143,896.26)	(13,893.14)	(108,954.95)	(148,333)	73%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	13,284.76	10,976.86	320.37	7,279.24	14,850	49%
Subscriptions/Ed Materials	01-5-110-5156	431.61	697.41	0.00	657.20	650	101%
Gen Admin Personnel & Benefit Expenses		782,231.05	815,629.95	23,130.31	552,840.76	887,270	62%
Repairs/Maint - Bldgs	01-5-110-6010	19,803.99	29,490.02	1,672.38	15,392.37	24,340	63%
Repairs/Maint - Equip	01-5-110-6020	3,925.16	5,021.27	386.04	3,491.47	5,000	70%
Legal	01-5-110-6110	6,082.96	7,389.97	628.50	4,950.53	15,600	32%
Other Professional Services	01-5-110-6190	2,169.40	69,382.71	2,884.98	39,865.09	45,000	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	21,934.88	21,790.61	3,003.78	14,377.75	22,490	64%
Codification	01-5-110-6225	5,231.40	5,941.33	0.00	0.00	2,000	0%
Other Communications	01-5-110-6290	2,805.52	3,101.48	225.35	1,816.54	3,420	53%
Gen Admin Contractual Expenses		61,953.31	142,117.39	8,801.03	79,893.75	117,850	68%

General Administration (cont)	Account #	Actual FY 17	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
Office Supplies	01-5-110-7020	45,067.99	41,698.15	2,880.76	24,206.37	76,700	32%
Gas and Oil	01-5-110-7030	0.00	195,925.85	32,272.62	168,698.24	162,943	104%
Other Supplies	01-5-110-7800	5,281.54	4,934.41	1,082.26	4,461.37	6,800	66%
Gen Admin Supplies Expenses		50,349.53	242,558.41	36,235.64	197,365.98	246,443	80%
Miscellaneous Expense	01-5-110-7900	83,627.17	75,992.49	5,802.55	76,868.56	93,730	82%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	300.00	0.00	300.00	0	0%
Heritage Days	01-5-110-7902	74,996.12	94,303.95	566.00	116,318.11	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	383,828.00	659,243.00	0.00	884,636.00	1,763,646	50%
Total General Administration Expenses		1,437,585.18	2,030,145.19	74,535.53	1,908,223.16	3,108,939	61%
NET GENERAL ADMINISTRATION		9,118,074.19	9,264,894.15	881,546.94	8,532,378.59	9,578,157	89%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	20,040.98	20,071.81	0.00	20,048.00	20,000	100%
Accounting & Auditing	01-5-130-6100	34,920.00	31,000.00	0.00	36,550.00	36,500	100%
NET - AUDIT DEPARTMENT		(14,879.02)	(10,928.19)	0.00	(16,502.00)	(16,500)	100%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	65,142.80	65,160.99	0.00	65,073.68	65,000	100%
Replacement Tax	01-4-140-4120	90,889.00	93,615.00	0.00	50,000.00	90,889	55%
Interest Income	01-4-140-4600	0.00	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	24,892.52	27,163.09	2,086.19	16,210.55	25,505	64%
Total IMRF Revenues		180,924.32	185,939.08	2,086.19	131,284.23	181,394	72%
IMRF Premium Expense	01-5-140-5120	194,160.51	165,964.27	0.00	88,361.55	149,896	59%
NET - IMRF DEPARTMENT		(13,236.19)	19,974.81	2,086.19	42,922.68	31,498	136%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	200,385.68	200,458.46	0.00	200,225.56	200,000	100%
Expense Reimbursement	01-4-150-4940	128,779.38	136,303.35	9,870.71	107,328.44	137,722	78%
Library Expense Reimb.	01-4-150-4941	28,653.10	30,369.12	2,138.62	22,916.52	30,600	75%
Total Soc Security Revenues		357,818.16	367,130.93	12,009.33	330,470.52	368,322	90%
FICA Expense	01-5-150-5110	202,747.55	212,627.84	0.00	135,259.80	226,129	60%
Medicare Expense	01-5-150-5112	128,761.10	132,929.26	0.00	85,893.60	141,874	61%
Total Soc Security Expenses		331,508.65	345,557.10	0.00	221,153.40	368,003	60%
NET - SOCIAL SECURITY DEPT		26,309.51	21,573.83	12,009.33	109,317.12	319	34169%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	290,560.41	300,707.66	0.00	300,355.82	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		290,560.41	300,707.66	0.00	300,355.82	300,000	100%
Insurance Premium	01-5-160-6800	452,758.88	457,401.38	0.00	450,495.04	480,375	94%
NET - LIABILITY INSURANCE DEPT		(162,198.47)	(156,693.72)	0.00	(150,139.22)	(180,375)	83%

Police Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
RE Property Tax	01-4-210-4010	1,107,755.95	1,204,169.39	0.00	1,202,740.52	1,201,417	100%
Grants	01-4-210-4150	26,682.37	23,220.96	5,000.00	21,211.51	27,000	79%
Sex Offender Reg Fee	01-4-210-4480	7,510.00	5,120.00	300.00	3,990.00	5,000	80%
Miscellaneous Revenues	01-4-210-4900	183,034.11	171,816.00	10,287.85	95,493.90	212,247	45%
Expense Reimbursement	01-4-210-4940	4,558.00	10,604.69	1,000.00	23,772.36	0	0%
SRO Reimbursement	01-4-210-4945	0.00	0.00	9,451.98	66,016.48	0	0%
Sale of Assets	01-4-210-4950	11,970.00	0.00	0.00	12,727.33	0	0%
Total Police Department Revenues		1,341,510.43	1,414,931.04	26,039.83	1,425,952.10	1,445,664	99%
Salary - Regular - FT	01-5-210-5010	3,356,981.88	3,482,996.70	(4,808.64)	2,501,986.34	3,667,877	68%
Overtime	01-5-210-5040	315,416.26	257,388.47	0.00	212,764.40	406,100	52%
Police Pension	01-5-210-5122	1,087,714.97	1,184,097.58	0.00	1,182,692.52	1,237,250	96%
Health Insurance	01-5-210-5130	832,854.34	859,401.28	79,361.18	652,690.15	945,642	69%
Dental claims	01-5-210-5131	54,588.08	61,897.10	6,051.27	32,845.54	55,000	60%
Unemployment Compensation	01-5-210-5136	10,393.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	67,481.12	64,457.79	493.00	66,082.33	73,430	90%
Training	01-5-210-5152	58,458.67	48,636.26	2,145.52	32,079.35	81,305	39%
Police Dept Personnel & Benefit Expenses		5,783,888.32	5,958,875.18	83,242.33	4,681,140.63	6,466,604	72%
Repair/Maint-Equipment	01-5-210-6020	9,973.61	19,006.73	1,088.70	13,103.10	27,775	47%
Repair/Maint-Vehicles	01-5-210-6030	77,070.58	73,869.32	6,327.74	64,251.15	103,825	62%
Telephone/Utilities	01-5-210-6200	41,675.83	44,988.32	1,604.05	34,275.94	44,000	78%
Physical Exams	01-5-210-6810	0.00	0.00	0.00	760.00	2,135	36%
Community Policing	01-5-210-6816	7,830.41	6,891.77	233.38	1,341.69	13,500	10%
K 9 Program Expenses	01-5-210-6818	15,594.38	3,706.73	1,954.15	6,377.65	7,050	90%
Sex Offender State Disburse	01-5-210-6835	2,985.00	2,955.00	195.00	2,405.00	2,500	0%
Police Department - Contractual Expenses		155,129.81	151,417.87	11,403.02	122,514.53	200,785	61%
Office Supplies	01-5-210-7020	6,409.54	5,951.77	365.38	3,789.73	12,650	30%
Gas & Oil	01-5-210-7030	99,685.98	91,331.46	7,609.10	62,487.39	112,500	56%
Operating Supplies	01-5-210-7040	24,660.57	27,198.27	312.66	4,831.64	46,665	10%
Miscellaneous Expense	01-5-210-7900	35,482.95	12,406.53	2,058.64	10,902.25	33,300	33%
Police Department - Supplies Expense		166,239.04	136,888.03	10,345.78	82,011.01	205,115	40%
Equipment	01-5-210-8200	39,104.62	45,757.37	861.99	26,902.38	69,700	39%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		6,144,361.79	6,292,938.45	105,853.12	4,912,568.55	6,942,204	71%
NET - POLICE DEPARTMENT		(4,802,851)	(4,878,007)	(79,813)	(3,486,616)	(5,496,540)	63%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	639,282.47	656,405.23	50,240.01	435,939.71	684,286	64%
Other (FICA & IMRF)	01-5-215-5079	110,384.54	106,740.45	7,264.67	63,036.81	120,777	52%
Other Contractual Services	01-5-215-6890	299,759.63	376,337.30	48,725.38	229,743.77	308,232	75%
NET - PUBLIC SAFETY BLDG DEPT		(1,049,426.64)	(1,139,482.98)	(106,230.06)	(728,720.29)	(1,113,295)	65%

Fire Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
RE Property Tax	01-4-220-4010	990,630.02	1,023,473.06	0.00	1,022,263.58	1,021,132	100%
Grants	01-4-220-4150	15,755.74	6,465.97	0.00	18,000.00	0	0%
Miscellaneous Revenues	01-4-220-4900	13,979.92	15,181.83	6,784.74	21,830.33	25,000	87%
Expense Reimbursement	01-4-220-4940	37,771.00	723.41	0.00	0.00	0	0%
Sale of Assets	01-4-220-4950	10,100.00	0.00	0.00	0.00	0	0%
Total Fire Department Revenues		1,068,236.68	1,045,844.27	6,784.74	1,062,093.91	1,046,132	102%
Salaries - Regular - FT	01-5-220-5010	2,068,633.52	2,113,028.04	0.00	1,526,938.10	2,194,419	70%
Overtime	01-5-220-5040	136,531.18	164,132.42	0.00	101,960.50	188,000	54%
Fire Pension	01-5-220-5124	970,589.04	1,003,401.25	0.00	1,002,215.58	1,036,418	97%
Health Insurance	01-5-220-5130	495,623.54	497,102.45	42,949.50	373,318.47	550,039	68%
Dental Insurance	01-5-220-5131	27,129.39	21,475.39	0.00	19,679.86	32,000	61%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	29,482.63	35,179.94	1,412.58	22,066.70	32,400	68%
Training	01-5-220-5152	18,816.26	25,591.17	863.41	8,980.31	20,000	45%
Fire Depart Personnel & Benefits Expenses		3,746,805.56	3,859,910.66	45,225.49	3,055,159.52	4,053,276	75%
Repair/Maint-Bldg	01-5-220-6010	47,639.91	16,496.91	2,434.60	16,701.78	40,000	42%
Repair/Maint-Equipment	01-5-220-6020	7,889.99	14,161.97	860.05	8,512.22	14,200	60%
Repair/Maint-Vehicles	01-5-220-6030	36,582.75	29,835.21	1,573.47	25,526.68	53,500	48%
Telephone/Utilities	01-5-220-6200	19,202.62	9,898.30	944.21	6,950.84	15,240	46%
Physical Exams	01-5-220-6810	709.00	775.00	0.00	0.00	2,500	0%
Fire Prevention	01-5-220-6822	10,251.54	8,658.69	394.50	8,905.25	12,000	74%
Emergency Med Supplies	01-5-220-6824	9,760.71	6,832.05	976.69	6,434.31	11,500	56%
Fire Department - Contractual Expenses		132,036.52	86,658.13	7,183.52	73,031.08	148,940	49%
Office Supplies	01-5-220-7020	11,665.64	11,513.87	378.40	6,612.09	14,100	47%
Gas & Oil	01-5-220-7030	18,927.06	19,560.59	1,987.20	12,438.50	20,000	62%
Operating Supplies	01-5-220-7040	8,606.67	8,167.34	648.83	6,889.43	8,000	86%
Miscellaneous Expense	01-5-220-7900	588.80	556.94	108.87	852.28	1,000	85%
Fire Department - Supplies Expenses		39,788.17	39,798.74	3,123.30	26,792.30	43,100	62%
Equipment	01-5-220-8200	42,800.39	30,052.31	5,429.14	24,652.84	25,000	99%
Total Fire Department Expenses		3,961,430.64	4,016,419.84	60,961.45	3,179,635.74	4,270,316	74%
NET - FIRE DEPARTMENT		(2,893,193.96)	(2,970,575.57)	(54,176.71)	(2,117,541.83)	(3,224,184)	66%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	18,663.60	5,306.86	113.00	4,928.15	16,500	30%
Other Contractual Services	01-5-225-6890	21,302.72	8,242.17	462.50	5,814.17	10,015	58%
NET - POLICE & FIRE COMMISSION		(39,966.32)	(13,549.03)	(575.50)	(10,742.32)	(26,515)	41%

Community Development	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
Building Permits	01-4-230-4300	106,298.00	127,617.70	11,438.93	104,880.38	158,827	66%
Electric Permits	01-4-230-4310	13,270.50	10,156.00	262.50	8,941.13	18,619	48%
Electrician Certification Fees	01-4-230-4315	4,200.00	2,900.00	50.00	1,000.00	3,200	31%
Plumbing Permits	01-4-230-4320	10,390.00	7,132.50	495.00	771.58	10,641	7%
HVAC Permits	01-4-230-4330	4,224.00	3,035.00	30.00	1,793.92	5,500	33%
Plan Review Fees	01-4-230-4340	7,826.25	14,167.00	4,428.21	4,705.71	31,298	15%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,360.00	677.50	0.00	1,207.50	1,156	104%
Insulation Permits	01-4-230-4360	1,237.50	767.50	0.00	390.00	1,639	24%
Zoning Review Fee	01-4-230-4370	2,910.00	2,615.00	35.00	1,952.50	3,384	58%
Code Enforcement	01-4-230-4380	6,400.00	6,500.00	300.00	3,900.00	6,500	60%
Other Permits	01-4-230-4390	4,730.00	4,620.00	15.00	3,730.00	5,488	68%
Miscellaneous Revenues	01-4-230-4900	102.50	305.00	0.00	58.95	200	29%
Expense Reimbursement	01-4-230-4940	1,370.83	3,696.39	129.20	784.32	3,420	23%
Planning Fees	01-4-230-4950	11,871.50	17,425.00	0.00	3,062.50	12,900	24%
Planning Misc.	01-4-230-4955	2,060.00	3,140.00	155.00	1,897.50	700	271%
Building Department - Revenues		178,251.08	204,754.59	17,338.84	139,075.99	263,472	53%
Salaries- Regular - FT	01-5-230-5010	207,201.12	244,444.80	0.00	160,551.07	256,305	63%
FICA	01-5-230-5079	15,850.89	17,964.90	1,568.96	13,635.66	19,607	70%
IMRF	01-5-230-5120	24,892.52	27,163.09	2,086.19	16,210.55	25,505	64%
Health Ins Expense	01-5-230-5130	69,550.97	85,458.67	8,547.71	46,652.52	83,997	56%
Dental Insurance	01-5-230-5131	3,803.88	3,608.00	0.00	2,580.00	5,000	52%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	1,355.87	3,398.57	285.45	2,596.86	5,000	52%
Building Dept Personnel & Benefits Expense		322,655.25	382,038.03	12,488.31	242,226.66	395,414	61%
Repair/Maint - Equip	01-5-230-6020	6,478.55	7,339.11	446.91	3,851.16	6,100	63%
Repair/Maint - Vehicles	01-5-230-6030	0.00	489.59	0.00	114.64	1,000	11%
Other Professional Services	01-5-230-6190	45,939.84	46,519.84	1,625.00	26,320.97	47,000	56%
Telephone	01-5-230-6200	2,048.79	2,660.30	201.58	1,545.36	2,400	64%
Postage	01-5-230-6210	3,373.10	5,158.88	287.10	2,188.52	3,200	68%
Printing & Publishing	01-5-230-6220	3,361.97	3,334.70	100.00	1,705.60	2,875	59%
Building Department - Contractual Expenses		61,202.25	65,502.42	2,660.59	35,726.25	62,575	57%
Office Supplies	01-5-230-7020	6,661.11	6,765.38	119.73	2,557.61	8,500	30%
Gas & Oil	01-5-230-7030	592.92	627.54	29.16	559.89	1,000	56%
Miscellaneous Expense	01-5-230-7900	502.92	199.42	0.00	177.00	750	24%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		7,756.95	7,592.34	148.89	3,294.50	10,250	32%
Total Building Department Expenses		391,614.45	455,132.79	15,297.79	281,247.41	468,239	60%
NET - BUILDING DEPARTMENT		(213,363.37)	(250,378.20)	2,041.05	(142,171.42)	(204,767)	69%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,030.74	7,018.63	0.00	7,025.27	7,000	100%
Miscellaneous Revenues	01-4-240-4900	631.35	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	83,747.22	5,265.00	0.00	694.00	7,000	10%
NET - CIVIL DEFENSE DEPARTMENT		(76,085.13)	1,753.63	0.00	6,331.27	0	#DIV/0!

Street Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
RE Tax - Road & Bridge	01-4-310-4010	320,365.58	324,161.48	0.00	319,897.13	320,000	100%
Grants	01-4-310-4150	60,503.12	51,100.20	0.00	35,309.53	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,220.00	2,524.00	0.00	0.00	2,000	0%
Miscellaneous Revenues	01-4-310-4900	1,822.38	3,046.51	50.00	1,300.00	3,000	0%
Expense Reimbursement	01-4-310-4940	34,421.34	83,599.28	4,907.25	18,612.40	10,000	0%
Expense Reimbursement	01-5-310-4940	(210,670.36)	(39,605.40)	0.00	0.00	-	0%
Sale of Assets	01-4-310-4950	0.00	21,338.70	0.00	0.00	-	0%
Street Department - Revenues		208,662.06	446,164.77	4,957.25	375,119.06	335,000	112%
Salaries - Regular - FT	01-5-310-5010	580,406.51	583,118.92	(1,343.92)	464,126.35	672,391	69%
Overtime	01-5-310-5040	37,416.56	48,528.08	0.00	37,498.91	40,000	94%
Health Insurance	01-5-310-5130	220,842.37	148,531.47	16,929.00	138,535.60	180,060	77%
Uniform Allowance	01-5-310-5140	16,329.15	15,546.66	1,785.20	11,697.21	16,000	73%
Training	01-5-310-5152	293.10	150.00	92.40	92.40	1,500	6%
Street Dept - Personnel & Benefits Expenses		855,287.69	795,875.13	17,462.68	651,950.47	909,951	72%
Repair/Maint - Storm Drain	01-5-310-6001	27,988.96	34,852.73	0.00	18,883.98	30,000	63%
Repair/Maint - St/Parking Lot	01-5-310-6002	119,636.90	103,068.06	3,481.08	132,973.40	95,000	140%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	54,680.98	40,493.85	(137.00)	65,458.33	40,000	164%
Repair/Maint - Building	01-5-310-6010	14,190.21	4,650.21	666.30	33,226.53	9,700	343%
Repair/Maint - Equipment	01-5-310-6020	114,315.41	108,432.84	8,529.21	100,551.97	110,000	91%
Repair/Maint - Traffic Signal	01-5-310-6024	88,578.51	73,972.81	3,349.60	21,048.37	30,000	70%
Telephone/Utilities	01-5-310-6200	7,632.54	7,781.33	935.70	6,853.83	7,000	98%
Leaf Clean-up/Removal	01-5-310-6826	9,296.40	912.00	0.00	615.60	12,000	5%
Street Department - Contractual Expenses		436,319.91	374,163.83	16,824.89	379,612.01	333,700	114%
Office Supplies	01-5-310-7020	4,707.63	2,836.57	613.96	2,633.72	6,000	44%
Gas & Oil	01-5-310-7030	73,272.48	79,669.29	7,180.51	33,704.51	75,000	45%
Operating Supplies	01-5-310-7040	32,087.06	28,398.03	1,464.95	20,224.00	25,000	81%
Miscellaneous Expense	01-5-310-7900	1,165.50	1,818.11	0.00	4,065.90	2,000	0%
Street Department - Supplies Expenses		111,232.67	112,722.00	9,259.42	60,628.23	108,000	56%
Equipment	01-5-310-8200	0.00	0.00	0.00	45,100.00	0	0%
Total Street Department Expenses		1,402,840.27	1,282,760.96	43,546.99	1,137,290.71	1,351,651	84%
NET - STREET DEPARTMENT		(1,194,178.21)	(836,596.19)	(38,589.74)	(762,171.65)	(1,016,651)	75%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	200,385.68	210,494.34	0.00	210,229.60	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	140,835.41	18,840.36	0.00	13,278.77	40,000	33%
Street Lighting - electricity	01-5-330-6310	278,689.77	278,935.37	3,612.26	108,208.81	240,000	45%
NET - STREET LIGHTING		(219,139.50)	(87,281.39)	(3,612.26)	88,742.02	(70,000)	-127%

Landfill Department	Account #	Actual FY 18	Actual FY 19	Month of December	YTD Actual for FY 20	Budget FY 20	75% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	45,101.85	50,124.61	0.00	50,065.13	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	68,103.20	52,605.91	0.00	28,019.65	54,000	52%
NET - GARBAGE DEPARTMENT		(23,001.35)	(2,481.30)	0.00	22,045.48	(4,000)	-551%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	35,081.34	40,118.67	0.00	40,056.08	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		35,081.34	40,118.67	0.00	40,056.08	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	91,591.98	43,869.65	0.00	30,694.15	50,000	61%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	-	0%
Forestry Department Expenses		91,591.98	43,869.65	0.00	30,694.15	50,000	61%
NET - FORESTRY DEPARTMENT		(56,510.64)	(3,750.98)	0.00	9,361.93	(10,000)	0%
Engineering Department							
Engineering	01-5-360-6140	31,641.67	8,652.64	240.00	16,453.76	27,000	61%
Subdivision Expense	01-5-360-6824	1,508.00	2,277.50	0.00	414.00	10,000	4%
Office Supplies	01-5-360-7020	7,013.20	6,181.27	162.88	2,729.99	7,600	36%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(40,162.87)	(17,111.41)	(402.88)	(19,597.75)	(44,600)	44%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	2,105.00	1,630.00	75.00	1,628.00	-	0%
NET - HEALTH / SOCIAL SERVICES		(25,105.00)	(24,630.00)	(75.00)	(1,628.00)	(23,000)	7%
Economic Development							
Planning Dept Services	01-5-610-6150	49,923.81	28,171.00	440.00	32,661.59	57,500	57%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	2,500.00	62,800.00	89,800	70%
Tourism	01-5-610-6842	0.00	6,000.00	0.00	5,000.00	6,000	83%
Historic Preservation	01-5-610-6844	32,976.59	7,782.89	295.59	8,830.39	4,000	221%
NET - ECONOMIC DEVELOPMENT		(155,900.40)	(114,953.89)	(3,235.59)	(109,291.98)	(157,300)	69%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,364,570.77	1,416,157.49	111,117.69	975,449.58	1,438,703	68%
Utility Tax - Gas	01-4-751-4132	328,638.72	364,109.68	38,557.88	219,463.09	327,226	67%
Utility Tax - Telephone	01-4-751-4133	262,901.00	230,453.27	17,555.08	155,451.52	242,024	64%
Grants	01-4-751-4150	0.00	318,185.11	1,717.50	1,717.50	0	0%
Expense Reimbursement	01-4-751-4940	40,938.89	6,768.29	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	0.00	0.00	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	47,257.18	563,641.56	0.00	586.25	0	0%
Southside Stormsewer Study	01-5-751-8058	87,498.97	24,289.75	1,918.00	9,550.47	0	0%
Bellwood Detention Basin	01-5-751-8060	27,478.50	35,002.50	566.75	7,987.25	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	2,290.00	572.50	5,152.50	0	0%
		1,834,814.73	1,712,740.03	164,173.40	1,328,805.22	2,007,953	66%
TOTAL GENERAL FUND REVENUES		16,486,943.83	17,924,013.58	1,194,246.80	15,884,459.15	18,962,033	84%
TOTAL GENERAL FUND EXPENSES		16,486,943.83	17,411,787.39	417,383.42	13,289,677.75	18,931,832	70%
NET REV OVER (UNDER) EXP		0.00	512,226.19	776,863.38	2,594,781.40	30,199	

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
February 10, 2020 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present: D. Arevalo, R. Brereton, G. Crawford,
 W. Frank, M. Freeman, M. McGee
 T. Porter, T. Ratcliffe, D. Snow and
 C. Stevens.

Alderman Absent: None.

Also in attendance:

Director of Buildings Kip Countryman, Fire Captain David Burdick, Community Development Planner Gina DelRose, Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, City Attorney Drella and City Clerk Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business:
 None.

2. Building, Planning & Zoning, New Business:

 (A) Community Development FY21 Budget Presentation by
 Director of Buildings Kip Countryman.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

 (A) Proposed 2020 MFT Street Maintenance Program.

Motion by Ald. Snow, 2nd by Ald. Crawford to approve the 2020 MFT Street Maintenance Program as outlined in memo dated January 8, 2020, from Public Works Director Brent Anderson. Aye voice vote carried. Motion carried.

(B) WWTP Sluice Gate Replacement - Bid Tabulation.

Motion by Ald. Porter, 2nd by Ald. Snow to approve the low bid from Leander Construction, in the amount of \$214,700 for the WWTP Gate Replacement Project. This work will be paid for from Sewer Depreciation Funds. Aye voice vote carried. Motion carried.

(C) WWTP Sluice Gate Replacement - Engineering Services.

Motion Ald. Crawford, 2nd by Ald. Porter to approve work order from Baxter Woodman for the construction services portion of the Sluice Gate Replacement Project in an amount not- to- exceed \$18,900.00, which is 8.8% of the construction cost.

(D) Tree Ordinance Update.

Motion by Ald. Crawford, 2nd by Ald. Arevalo to approve revisions to Article II of Section 118 of the Ordinance Code and refer them to the City Attorney for drafting of the necessary ordinance. Aye voice vote carried. Motion carried

(E) Public Works FY21 Budget Presentation by Director Brent Anderson.

5. Other:

(A) Appointment of Trustee to the Ida Public Library Board of Trustees.

Motion by Ald. Snow, 2nd by Ald. Arevalo to approve the appointment of Denise Leonard to the Ida Public Library Board of Trustees. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Porter to adjourn meeting at 8:01 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE #484H
AN ORDINANCE AMENDING ARTICLE II, TREES AND SHRUBS OF CHAPTER
118, VEGETATION
OF THE CITY OF BELVIDERE MUNICIPAL CODE

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

SECTION 1: Article II, Trees and Shrubs of Chapter 118, Vegetation, of the City of Belvidere Municipal Code is hereby amended to read as set forth in the attached Exhibit A which is incorporated herein by this reference.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent:

APPROVED:

Mayor Michael W. Chamberlain

ATTEST:

City Clerk Sarah Turnipseed

(SEAL)

Passed:

Approved:

Published:

ARTICLE II. – TREE PRESERVATION

Sec. 118-31. - STATEMENT OF PURPOSE

This Section of the Code is structured to preserve, protect and enhance critical infrastructure, the urban forest that is located on public land. The complete urban forest is comprised of trees across all land uses and ownership. Unless otherwise specifically stated in this Article, this Article only applies to that portion of the urban forest located on public property, owned or controlled by the City of Belvidere, but recognizes that trees on private property are part of the collective community resource.

The purpose of this Section is to recognize the services and function that trees provide as a collective asset to the entire community and to state the City's goals with respect to the protection, preservation, care and planting of trees on public lands.

Specific goals of this section are to:

- A. Protect, preserve and enhance the quality of life and general welfare of Belvidere, its residents, and property owners; and conserve and enhance the City's natural, physical and aesthetic environment.
- B. Preserve, protect and enhance the urban forest to ensure that trees are properly planted and maintained within the City so that trees can protect, enhance and preserve the quality of life for people within our community.
- C. Recognize that trees are an integral part of the infrastructure of Belvidere and as such should be preserved, protected and cared for as other critical infrastructure in our community.
 - a. Trees absorb pollution from the air;
 - b. Trees absorb and sequester carbon dioxide;
 - c. Trees absorb and filter pollution from stormwater run-off;
 - d. Trees produce oxygen;
 - e. Trees reduce flooding;
 - f. Trees stabilize soils and reduce erosion;
 - g. Trees cool the surrounding area helping to reduce impacts due to heat islands;
 - h. Trees reduce energy consumption by shielding structures from harsh winds and sun;
 - i. Trees provide a buffer and screen against noise, light and pollution;
 - j. Trees improve property values;

- k. Trees improve commercial district buyer traffic;
 - l. Areas with trees have lower crime rates;
 - m. Areas with trees have higher levels of community interaction;
 - n. Trees provide important habitat for birds and other wildlife; and
 - o. Trees protect and enhance our quality of life.
- D. Trees provide collective benefits that extend beyond property boundaries throughout the entire Community.
- E. Recognize that larger trees provide larger benefits. When a large tree is removed and replaced with a smaller tree the benefits and services are reduced.
- F. Regulate and control the planting of trees in the city in order to eliminate and guard against dangerous conditions that may result in injury to persons using the streets, alleys, sidewalks, or property of the city; and to prevent damage to street, curb, sidewalk or other public property.

118-32. - DEFINITIONS

APPLICANT	An owner of a lot, parcel or tract of land for which an application has been filed for a permit, subdivision, or any activity requiring the issuance of a permit. A contractor is an agent, acting on behalf of the Applicant – the landowner.
ARBORIST	Any individual experienced in the profession of forestry or a related field and is licensed or certified in forestry by an accredited forestry industry body, e.g. International Society of Arboriculture.
BUCKTHORN	An undesirable exotic invasive ornamental shrub introduced to North America. This species inhabits woodlands and savannas where it dominates the landscape prohibiting the development of native trees and plants. There are six species of buckthorn listed in the Illinois Exotic Weed Act, which prohibits the sale, distribution or planting of this species, Rhamnus cathartica, davurica, frangula, argula, utilis, and japonica.
BUILDING ACTIVITY AREA	The portion of a property within which development activity, including grading, excavation, storage of materials, construction access and construction of both main buildings and unattached structures occurs.
CANOPY	The upper portion of a tree sometimes called the crown. This section of the tree usually contains branches and leaves.

CONSERVANCY OR
PRESERVATION AREA
(EASEMENT)

An area under legal restriction within which the following requirements are enforced:

1. all existing vegetation shall be preserved for the purpose of retaining the natural character or special environmental state or control;
2. any area with a special designation providing screening from adjacent uses or a public or private street;
3. no plant material shall be removed from or planted in a Conservancy or Preservation Area without a permit from the City authorizing removal or planting;
4. Conservancy or Preservation Areas may be established as part of the subdivision process or through council action;
5. no undesignated structures, including fencing shall be located in a Conservancy or Preservation Area;
6. other restrictions as defined on the plat; and
7. in all instances the approved language on the plat shall prevail.

CRITICAL ROOT ZONE

An area on the ground extending out from the trunk of the tree in all directions a distance of at least one foot for every inch DBH

CUTTING

1. Felling or removal of a tree, or any procedure that results in the death or substantial destruction of a tree.
2. Cutting does not include normal pruning or trimming of trees consistent with good forestry practices.

DAMAGE

Impact or loss of function to any tree including but not limited to: removal, root compaction, root removal, girdling, soil contamination, topping, pruning more than 20% of the trees, canopy removal, bark removal, poisoning and or/ actions resulting in the decline or death of a tree.

DECIDUOUS TREE

A deciduous tree is one that loses most or all of its leaves for part of the year.

DEVELOPMENT

Any proposed change in the use or character of land, including, but not limited to the replacement of any structure or site improvements, e.g. irrigation installation, driveway replacement, installation of a retaining wall among others. When appropriate to the context, development may refer to the receipt or necessity of any building, tree or site work permit.

DIAMETER AT BREAST HEIGHT	The diameter of the trunk of the tree measured in inches at a point 4.5 feet above ground line. This forestry standard measurement is used for established and mature trees and is referred to as "DBH". All reference to diameter size shall be to the DBH.
ENVIRONMENTAL PROFESSIONAL	A degreed environmental scientist, biologist, botanist, forester, other similarly degreed and/or licensed plant professional with at least five years' experience in planting and maintaining native plants and their associated natural ecosystems.
EVERGREEN TREE	A tree that retains most of its leaves for most of the year.
FOREST MANAGEMENT PLAN	A detailed plan developed and approved by the City under the direction of a certified arborist or forester which protects this valuable infrastructure and outlines strategies for tree planting, selection, care and preservation for the City and complies with recognized national standards.
FORESTER	An individual trained and experienced in the profession of forestry who has a forestry degree from an institution of advanced education.
INFRASTRUCTURE	The basic underlying framework or features that provide collective services, including but not limited to roads, waterlines, storm sewers, bioswales, and trees.
INVASIVE SPECIES	An introduced or exotic species that significantly modifies or disrupts the ecosystem in which it colonizes (e.g. buckthorn).
LANDSCAPE CONTRACTOR	A company or individual contracted to perform landscape services.
LANDSCAPE PLAN	A plan approved by the Governmental Entity defining the location and species of plants and associated hardscape including grading.
LANDSCAPE MANAGEMENT PLAN	A plan approved by the City outlining the strategies for care and management of a specific type of landscape.
LANDSCAPING PROFESSIONAL	A registered landscape architect, horticulturalist or other similarly degreed, experienced and/or licensed plant professional.
NATURAL AMENITY EXCEPTION	A landscape and preservation plan intended as a substitute for the replacement requirements of this Section.

NUISANCE TREES	Nuisance trees are trees that may provide potential impacts to other trees, people or structures. This would include, but not be limited to, diseased, infested, structurally unsound trees or known invasive species.
PARCEL	A single parcel shall mean any lot of record, zoning lot or any grouping of adjacent lots under single ownership, serving a principal structure or use.
PREFERRED TREE LIST	A listing of tree species preferred to be planted by the City.
PROPERTY OWNER	An individual or organization who owns property located within the corporate limits of Belvidere.
REAR YARD	Rear yard as used in this Section, shall have the same meaning as ascribed to in the Zoning Code.
REGULATED ARTICLES	Any insects at any living stage of development, any quarantined materials such as wood products including, but not limited to chips, limbs, lumber, firewood, contaminated soils, or any other product or means of conveyance which may be determined by Federal or State departments of agriculture to pose a risk of spread of any infestation or infection.
SITE	That parcel of land for which a permit for tree removal is sought.
STREET TREE	Any tree located on or within the public right-of-way or easement.
TRANSPLANTING	The removal of any tree for replanting elsewhere.
TREE	Any self-supporting woody plant, together with its root system, trunk and canopy; growing upon the earth usually with one trunk, or a multi-stemmed trunk system, supporting a definitely formed crown.
TREE BANK	A bank account established to receive and hold deposits for trees which were damaged and/or removed. These funds, if not returned to the Applicant, may be used to purchase and care for trees throughout the City.
TREE PERMIT	A written authorization from the City authorizing the applicant to conduct work which may or may not impact a tree.
TREE PRESERVATION PLAN	A document required by a permit which identifies, by common name and/or scientific name, certain species of trees of a specified DBH within a particular area. The plan shall list all existing and proposed trees and shall specifically state how each tree is proposed to be destroyed, relocated, replaced, preserved at its present location, introduced into the site from an off-site source, and whether the tree is to receive remediated actions due to construction impacts, e.g. root pruning. The City may provide that the tree preservation plan excludes those portions of the site which it determines will not be affected by the activity. Any

tree preservation plan required by this Section must be reviewed and approved by the City prior to work beginning.

TREE REMOVAL The cutting down, destruction, removal or relocation of any tree, including damaging by poison or other direct or indirect action.

VIABLE A tree, which in the judgment of the City, is capable of sustaining its own life processes, unaided by man, for a reasonable period of time.

118-33. - PRESERVATION

- A. The City shall have at least one certified arborist on staff, or consult with a certified arborist, to provide direction and oversight of urban forestry practices within the City for the proper care and management of the urban forest.
- B. The City shall set a goal and timeline for the completion of an urban forest inventory.
- C. The City shall set a goal and timeline to develop and implement an urban forest management plan based on an urban forest inventory. This plan shall include clear direction for the protection, preservation and planting of the urban forest and shall be based on the U.S. Forest Service Sustainable Urban Forest Guide. (provide link or in appendix)
- D. The City shall require that any Contractor who may interact or have impact on that portion of the urban forest on public property utilize a certified arborist for all work pertaining to trees, including but not limited to removal, pruning and planting activities.
- E. All tree planting, selection and management shall be in accordance with City requirements.
- F. It is recognized that diverse species of urban trees throughout the City is critical to the health of the forest structure and protects the City from catastrophic loss. All tree planting shall comply with diversity requirements of not more than 5% of any one species, 10% of any one genus or 15% of any one family and shall be conducted in accordance with the most recent edition of American National Standards Institute. (provide link or in appendix)
- G. It is recognized that diverse age structure of trees throughout the City is critical to the health of the forest structure and protects the City from catastrophic loss. Proper care and management of the urban forest is critical for increased longevity of urban trees and shall be in accordance with the most recent edition of American National Standards Institute.

118-34. - PLANTING

- A. The City shall plant and maintain a healthy diverse urban forest to improve the natural resources and quality of life for its residents.

- B. The City shall plant diverse species with the ratio of not more than 15% of any one family, 10% of any one genus or 5% of any one species. Diverse species composition protects from catastrophic loss.
- C. All trees planted by the City or their agent shall be planted consistent with the most current edition of American National Standards Institute.
- D. Trees purchased by the City shall be of a quality consistent with the most current American Standards for Nursery Stock as approved by the most current American National Standards Institute.
- E. It shall be unlawful to plant any tree or shrub in the public right-of-way, or on other publicly owned property or on any Conservation or Preservation Area, without prior approval from the City and, in the instance of the Conservation or Preservation Area, the language on the recorded plat shall prevail.
- F. The spacing of street trees will be in accordance with the three species size classes listed below. No trees may be planted closer together than the following, except in special plantings designed or approved by a landscape architect:

- Small Trees (20' to 35' in height): 30 feet
- Medium Trees (30' to 50' in height): 40 feet
- Large Trees (50' and greater in height): 50 feet

- G. The distance trees may be planted from curbs or curblines and sidewalks will be in accordance with the three species size classes listed above. No trees may be planted closer to any curb or sidewalk than the following:

- Small Trees: 2 feet
- Medium Trees: 3 feet
- Large Trees: 4 feet

- H. No street tree shall be planted closer than 35 feet of any street corner, measured from the point of nearest intersecting curbs or curb-lines. No street tree shall be planted closer than ten feet to any fire hydrant.
- I. No street trees other than those species of small trees may be planted under or within five lateral feet of any underground water line, sewer line, transmission line or other utility.
- J. The City should provide education and outreach to private landowners on the need for species and age diversity, proper selection and planting practices, and how to select species for particular sites.

118-35. - TREE CARE

The City shall have the right to plant, prune, maintain and remove trees, within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of public grounds. The City shall endeavor to conduct these activities in accordance with International Society of Arboriculture practices, where possible. This would include but not be limited to:

- a. Establishing watering program for implementation during periods when natural rain fall is not adequate to meet the needs of newly planted trees. Newly planted trees are any trees planted within five years of the inadequate rainfall.
- b. Have an established pruning program that places all trees on public property on a ten year pruning cycle. Pruning is to be accomplished under the direction of a certified arborist and in compliance with American National Standards Institute. Care should be taken to follow best management practices including but not limited to good sanitation practices to reduce spread of infectious conditions and restriction of pruning based on species needs, e.g. oaks should only be pruned when dormant.
- c. It is recommended that during the pruning cycle, trees to be pruned be identified by species, size and location and be rated for health and hazard potential. A record of this report should be used as a guide for City staff to address problems and provide care as needed.

118-36. - TREE PROTECTION

This Section applies to any work being conducted anywhere in the City which may impact public property trees.

- A. Unless otherwise authorized by this Section, it shall be unlawful for any person to remove, injure or undertake any procedure which will cause death, substantial damage, or create a hazard, to any public property tree without first obtaining a permit from the City. In the case of tree management practices, these practices shall comply with the most recent edition of the American National Standards Institute.
- B. In the event of any site improvement which may impact public property trees, a Tree Preservation Plan is required, must be approved, and implemented prior to the start of any work or delivery of any materials to the Building Activity Area. The approved Tree Preservation Plan shall be available on the site throughout the entire construction period until final approvals for all site work shall be received in writing.
- C. In instances where construction or site work that requires heavy equipment and that may impact trees on public or private property, all appropriate tree protection measures must be taken and identified in the Tree Preservation Plan.
 1. Protective fencing is required for protection of any tree to be preserved in place. Fencing shall be installed at a minimum distance of one-foot, for every inch DBH of the tree, from

the trunk of the tree. In the instances of tree pits, fencing shall be located at the edge of pavement.

2. All protective fencing shall be in place before any construction or material delivery is to take place. All protective fencing shall remain in place until final approval of all site conditions is given in writing.
3. No equipment or materials shall be parked, driven or stored within the protective fencing area or on the root zone of any tree.
4. For projects requiring the use of heavy equipment, such as anything on which a person would ride with the exception of a riding mower, protective tree fencing shall be required. This fencing shall be orange snow type fencing, a minimum of 4 feet in height and held in place by metal posts driven into the ground no more than 10 feet apart. Fencing shall not be removed or relocated unless authorized in writing by the City.
5. No tree shall be impacted within the protective fencing area, including the tree canopy.
6. All measures shall be taken to maintain the health of trees which are transported to the replacement site and shall meet or exceed the requirements of the most current American National Standards Institute.

118-37. - TREE REMOVAL

Tree removals are considered an impact to the entire community. It is clearly documented that larger trees provide larger benefits and as such, efforts should be made to preserve and protect trees where they are growing.

- A. It shall be unlawful to remove or cut down any tree or portion thereof in any street, parkway or other public place without having first secured a permit therefore. Applications for such permits shall be made to the City Clerk and shall be referred by the clerk to the Director of Public Works before permission shall be granted.
- B. An applicant receiving a permit to remove a healthy (as determined by the City) tree shall pay the entire cost of removing said tree in its entirety and shall plant a new tree, for every tree removed, in a location acceptable to the City. Any such replacement tree shall be of an approved species as set forth in this chapter.
 - i. Any tree that overhangs any sidewalk, street or other public place in the City at a height less than eight feet or in such a way as to impede or interfere with traffic or travel on such public place shall be trimmed by the owner of the abutting premises or of the premises on which such tree grows, so that the obstruction shall cease. Any limb of a tree that is dead or is likely to fall on or across any public way or place shall be removed by the owner of the premises on which such tree grows or stands.
 1. Any tree or limb described above that the owner refuses or neglects to trim or remove is hereby declared a nuisance and debris and may be summarily removed by the City.

2. If the City removes from any lot or parcel of land in the City any tree or limb, pursuant to this section, that is determined to be debris or a nuisance, the assessment of the cost of the work done by the City against the owner of the lot or parcel of land involved shall be in addition to any penalties imposed herein or any violation or noncompliance with any provision of this chapter. There shall be no assessment against the property owners for trees removed from the city right-of-way.

- C. It shall be unlawful to injure any tree planted in any public place.
- D. It shall be unlawful to attach any sign, advertisement or notice to any tree in any street, parkway or other public place.
- E. It shall be unlawful to attach any wires or rope to any tree in any public street, parkway or other public place without permission of the city.
- F. Any tree removed from a parcel or transplanted offsite must be replaced according to the regulations outlined in this Section.
- G. All stump removals shall require underground utility locations prior to any action.
- H. If a tree is removed or damaged which is not on the permit it must be replaced as set forth in this Section.
- I. Any species identified on the Invasive Species List shall be removed. Invasive woody plants such as buckthorn do not require a permit and in fact, are encouraged. These invasive plants can quickly colonize an area reducing the health and vitality of non-invasive plants. (A list of invasive woody plants is provided in the Appendix.)

118-38. - TREE REPLACEMENT

- A. It is required that tree replacement species come from the Preferred Species List. (See list attached to this Article.)
- B. Any tree species removed, 6" DBH or 6" group of trees, which is not identified on the invasive species list, but is identified on the Preferred Species List, is required for replacement by this Section. These trees shall be replaced based on the calculation provided on the Preferred Species List with a species identified on that list. All replacements shall be located appropriately as confirmed by a certified arborist and as approved by the City.
- C. When a tree removal is required as a result of any project, tree replacement shall occur within the landscape season. In the event of weather conditions or species specific needs, which prohibit proper replacement of a tree, the City may issue a written notice of an extension of up to 180 days upon written request by the Applicant. If an extension is awarded to the Applicant, the Applicant shall notify the City when replacement is complete. If, after the 30 day or awarded 180-day

extension, the tree is not replaced or the Applicant has not notified the city that installation is complete, all bonds shall be forfeited.

- D. All tree replacement plantings shall require an underground utility location prior to planting.
- E. If the property where a removal has taken place does not have adequate space to plant a replacement tree, then the Applicant shall be required to plant the replacement tree on public property as directed by the city.

118-39. - DISEASED TREES

Infected, Infested Trees Due to a Pest or Pathogen Are Defined as a Nuisance. These trees may be located on public or private property. The provisions of this Section shall apply to both public and private property.

- A. Any tree which is in a state of irreparable or untreatable decline due to heavy infestation or disease is a public nuisance. Infested or infected trees, which are identified by Federal or State Departments of Agriculture to be in quarantine or can potentially infect or infest other trees are defined as a nuisance. This includes, but is not limited to, Ash (*Fraxinus*) trees infested with emerald ash borer which are not being treated or whose treatment is ineffectual, or Elm trees (*Ulmus*) infected with Dutch elm disease.

1. The City shall enforce State and Federal regulations governing quarantine zone boundaries, and regulated articles.

- a. For the purposes of this Section, "Regulated Articles" are hereby defined as any insects at any living state of development, any quarantines materials such as wood products including, but not limited to chips, limbs, lumber, firewood or any other product or means of conveyance which may be determined by Federal or State departments of agriculture to pose a risk of spread of any infestation or infection.
- b. It shall be illegal to move out of established quarantine zone(s) regulated articles unless those articles have met all requirements of the local, Federal and State regulatory agencies.
- c. It shall be illegal for any person or entity to transfer from a quarantine zone into a non-quarantine zone, including the city, any regulated articles.
- d. Any person or entity found to be in violation of any local, State or Federal regulations related to tree infestations or infections may be prosecuted to the full extent of the law.
- e. All contractors working within and near any quarantine zone(s) are required to comply with the quarantine regulations and supply records that may be required for inspection to the City, County, State or Federal agencies upon request.

118-40. - INVASIVE SPECIES CONTROL

A. INVASIVE WOODY PLANTS

Invasive plants cause ecological disruption to natural ecosystems. The type of impact varies based on the species and the traits of that species. The Woody Invasive Species List, attached to this Section identifies species which shall not be planted and which should be removed and controlled to reduce impacts to other vegetation.

1. Typical impacts include:
 - a. Chemical disturbance to the soil limiting development of other species;
 - b. Dense plant growth limiting light to soil surface resulting in exposed soil allowing erosion;
2. Displacement of naturally occurring species resulting in a monoculture of invasive species and aggressive tendencies.
3. Private Property Owner Outreach

The City shall develop and implement an outreach plan to educate property owners of the potential impacts and remediation strategies, including a suggested planting list of alternative species to assist property owners in dealing with the problem.

B. INVASIVE DISEASES AND INSECTS

1. Impacts to Trees

Invasive diseases and insects can create significant stress to trees and in some instances kill trees. Attached to this section, the city has developed a list of Invasive Diseases and Insects that pose significant threats to trees from information identified by State and Federal Departments of Agriculture.

2. Invasive Species Management Plan

The City shall adopt an action strategy to deal with any of these diseases or insects and take action to remove the pest, forestall impacts to the trees through treatments or other means or develop a removal and replacement strategy for remediation of the problem.

3. Private Property Owner Outreach

The City shall adopt an outreach plan to educate property owners of the potential impacts and remediation strategies to help property owners in dealing with pests or pathogens.

118-41. - PENALTY

Whoever violates any provision of this article, for which no penalty is otherwise provided, shall be subject to punishment as provided in Section 1-9. A separate violation shall be deemed committed on each day on which a nuisance continues unabated after ten days from receipt of notice to abate. Nothing in this section shall prevent the City from summarily abating a nuisance or from seeking equitable relief in appropriate cases.

ATTACHMENTS:

Preferred species list

Non-preferred species list

Invasive Woody Species list

CITY OF BELVIDERE PREFERRED TREE PLANTING LIST

Common Name	Botanical Name
Alder, European White	<i>Alnus incana</i>
Alder, seaside	<i>Alnus maritima</i>
Aspen, quaking	<i>Populus tremuloides</i>
Basswood, American	<i>Tilia Americana</i>
Beech, European	<i>Fagus sylvatica</i>
Birch, gray	<i>Betula populifolia</i>
Buckeye, Ohio	<i>Aesculus glabra</i>
Crabapple, Marilee	<i>Malus Jarmin</i>
Crabapple, Spring Snow	<i>Malus Spring Snow</i>
Dogwood, Kousa	<i>Cornus kousa</i>
Elm, Accolade	<i>Ulmus davidiana</i>
Ginkgo	<i>Ginkgo biloba (male only)</i>
Hackberry	<i>Celtis occidentalis</i>
Hawthorn, Thornless Cockspur	<i>Crataegus crus-galli var. inermis</i>
Honey Locust, thornless	<i>Gleditsia triacanthos f. inermis</i>
Hornbeam, European	<i>Carpinus betulus</i>
Ironwood	<i>Ostrya virginiana</i>
Katsura Tree	<i>Cercidiphyllum japonicum</i>
Lilac, Japanese Tree	<i>Syringa reticulata</i>
Linden, little leaf	<i>Tilia cordata</i>
Maple, black	<i>Acer nigrum</i>
Maple, Freemanii	<i>Acer x freemanii</i>
Maple, State Street	<i>Acer x miyabei</i>
Oak, northern red	<i>Quercus rubra</i>
Serviceberry, Robin Hill	<i>Amelanchier grandiflora 'Robin Hill'</i>
Tulip Tree	<i>Liriodendron tulipifera</i>
Tupelo (Black Gum)	<i>Nyssa sylvatica</i>
Yellowwood	<i>Cladrastis kentukea</i>

CITY OF BELVIDERE NON-PREFERRED TREE PLANTING LIST

<u>Common Name</u>	<u>Botanical Name</u>
Ash, black	Fraxinus nigra
Ash, green	Fraxinus pennsylvanica
Ash, white	Fraxinus americana
Birch, Asian white	Betula platyphylla
Birch, European white	Betula pendula
Box Elder	Acer negundo
Butternut	Juglans cinerea
Elm, American	Ulmus Americana
Elm, slippery	Ulmus rubra
Maple, silver	Acer saccharinum
Pine, Austrian	Pinus nigra
Pine, Scots	Pinus sylvestris
Poplar, black	Populus nigra

CITY OF BELVIDERE WOODY PLANT INVASIVE SPECIES LIST

<u>Common Name</u>	<u>Botanical Name</u>
Buckthorn	Rhamnus cathartica
Burning Bush	Euonymus alatus
Honeysuckle	Lonicera
Locust, black	Robinia pseudoacacia
Pear, calleryana	Pyrus calleryana
Tree of Heaven	Ailanthus altissima