

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

March 4, 2019

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
February 18, 2019; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of February 12, 2019 through
February 25, 2019.

(B) Belvidere Fire Department Overtime Report of February 13, 2019 through
February 26, 2019.

(C) Minutes of Committee of the Whole – Public Safety and Finance and
Personnel of February 25, 2019.

(9) Unfinished Business:

(A) Ord. #443H – 2nd Reading: An Ordinance Amending Section 114-404 (b) of
the Belvidere Municipal Code to Modify Sewer Rates.

Tabled February 4, 2019

(10) New Business:

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of February 25, 2019.

Motions of Building, Planning and Zoning -Chairman Snow:

- (A) Motion to approve a one year extension for the Special Use for CCSIP Properties Inc. Iron and Coal.
- (B) Motion to approve a one year extension for the Special Use for CCSIP Properties Inc. Car Wash.
- (C) Motion to approve a one year extension for the Special Use for Anderson Funeral & Cremation Services.

Motion of Public Safety – Chairman Crawford:

- (D) Motion to accept the \$500 donation from Firehouse Magazine for the Belvidere Fire Department.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: February 18, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank,
T. Porter, T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Borowicz, M. Freeman and M. Sanderson.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, City Treasurer Cory Thornton,
Public Works Director Brent Anderson, Fire Chief Hyser, Police Chief Woody,
City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of February 4, 2019; as presented.

Motion by Ald. Ratcliffe, 2nd by Ald. Porter to approve the minutes of the regular meeting of the Belvidere City Council of February 4, 2019. Roll Call Vote: 7/0 in favor. Ayes: Brooks, Crawford, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Abstain: Borowicz. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages: Mayor Chamberlain reported on his Washington DC trip.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,366,402.52
Water & Sewer Fund Expenditures: \$ 962,956.03

Motion by Ald. Brooks, 2nd by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$1,366,402.52. Roll Call Vote: 7/0 in favor.
Ayes: Crawford, Frank, Porter, Ratcliffe, Snow, Stevens and Brooks. Nays: None.
Motion carried.

Motion by Ald. Brooks, 2nd by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$962,956.03. Roll Call Vote: 7/0 in favor.
Ayes: Frank, Porter, Ratcliffe, Snow, Stevens, Brooks and Crawford. Nays: None.
Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of January 29, 2019 through February 11, 2019.
- (B) Belvidere Fire Department Overtime Report of January 28, 2019 and January 30, 2019 through February 12, 2019.
- (C) Monthly Report of Building Department Revenues for January 2019.
- (D) Monthly Report of Community Development/Planning Department for January 2019.
- (E) Monthly Treasurer's Report for January 2019.
- (F) Monthly General Fund Report for January 2019.
- (G) Monthly Water/Sewer Fund Report for January 2019.
- (H) Minutes of City-County Coordinating Committee of January 9, 2019.

Let the record show these reports and minutes were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 11, 2019.

Motion by Ald. Brooks, 2nd by Ald. Ratcliffe to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 11, 2019.
Roll Call Vote: 7/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #443H – 2nd Reading: An Ordinance Amending Section 114-404 (b) of the Belvidere Municipal Code to Modify Sewer Rates.

Tabled February 4, 2019.

- (B) Ord. #444H – 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Vehicles and Seized Vehicles).

Motion by Ald. Crawford, 2nd by Ald. Porter to pass Ord. #444H. Roll Call Vote: 7/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brooks, Crawford, Frank and Porter.
Nays: None. Motion carried.

- (C) Ord. #445H – 2nd Reading: An Ordinance Amending Section 10-36, Hours of Operation of the City of Belvidere Municipal Code.

Motion by Ald. Snow, 2nd by Ald. Crawford to pass Ord. #445H. Roll Call Vote: 7/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Porter and Ratcliffe.
Nays: None. Motion carried.

(10) New Business:

Motion forwarded from City-County Coordinating Committee of January 9, 2019.

- (A) Motion to approve invoice #16362 from Nijman Franzetti in the amount of \$105 with a 50/50 split between the City and County. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Porter, Ratcliffe and Snow.
Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 11, 2019.

- (A) Motion to approve the work order from Baxter & Woodman at a cost not-to-exceed \$3,120 for the south side storm water hydraulic model update. This work will be paid for from the engineering line item #01-5-360-6140. Roll Call Vote: 7/0 in favor. Ayes: Brooks, Crawford, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to approve the purchase of a 2015 Case 60” snow blower attachment from Miller-Bradford & Risberg in the amount of \$5,400. This equipment will be paid for from the following line items: Street #01-5-310-6020 in the amount of \$1,800; Water #61-5-810-6030 in the amount of \$1,800 and Sewer #61-5-830-6030 in the amount of \$1,800. Roll Call Vote: 7/0 in favor. Ayes: Crawford, Frank, Porter, Ratcliffe, Snow, Stevens and Brooks.
Nays: None. Motion carried.

(C) Motion to approve the low bid from Engel Electric in the amount of \$7,979 for the installation of a new underground electric service for Well #7. This work will be paid for from line item #61-5-810-6010. Roll Call Vote: 7/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.

(11) Adjournment:

Mayor Chamberlain thanked the Fire Department, Police Department and Public Works Department for their work during the recent winter storms.

Motion by Ald. Crawford, 2nd by Ald. Brooks to adjourn the meeting at 7:17 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

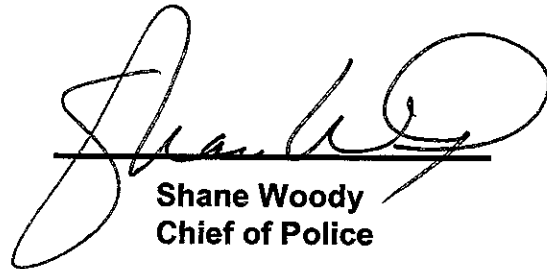
Belvidere Police Department Payroll Report

Dept: 1790

2/26/2019

For Overtime Incurred between 2/12/19 and 2/25/19

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Abonce	01014	0.5	\$18.33
Ball	00739	3	\$167.09
Bell	00813	11	\$612.65
Berillo	00941	13.5	\$637.83
Bird	00793	3	\$167.09
Delavan	00848	5.5	\$306.32
Derry	00816	4	\$222.78
Kaplan	00858	5.5	\$306.32
King	00868	6	\$309.60
Kozlowski	00846	7.5	\$417.71
Moore	00707	2	\$111.39
Parker,B	00686	11	\$612.65
Zapf	00934	3	\$136.49
Totals:		75.5	\$4,026.23



Shane Woody
Chief of Police

Belvidere Fire Department
Overtime Report
Date Between {02/13/2019} And {02/26/2019}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
02/14/2019	07:30		OT	IN Inspection Bureau	2.00	2.00	77.54
02/22/2019	08:30		OT	IN Inspection Bureau	2.00	2.00	77.54
02/26/2019	07:00		OT	IN Inspection Bureau	5.50	5.50	213.23
02/26/2019	12:30		OT	MV Vehicle Maintenance	1.50	1.50	58.15
Staff Member Totals:					11.00	11.00	426.47
00754 Burdick, David J							
02/19/2019	09:30		OT	SPE EMS Drug Exchange or	1.00	2.00	93.04
Staff Member Totals:					1.00	2.00	93.04
00787 Cunningham, Chad L							
02/13/2019	09:45		OT	SPD Special Detail	3.00	3.00	133.74
Staff Member Totals:					3.00	3.00	133.74
00809 Drall, Dan C							
02/16/2019	08:30		OT	SPD Special Detail	3.00	3.00	115.17
Staff Member Totals:					3.00	3.00	115.17
01029 Erber, Joe D.							
02/19/2019	07:00	19-0000473	OT	CRO Shift Carry Over	0.75	0.75	20.04
02/25/2019	12:15		OT	GRM General Recall Due to	2.50	2.50	66.80
Staff Member Totals:					3.25	3.25	86.84
00971 Heiser, B. Donald							
02/13/2019	18:00		OT	TRTM TEMS Training	3.00	3.00	96.63
Staff Member Totals:					3.00	3.00	96.63
00881 Kriebs, James J							
02/25/2019	12:15		OT	GRM General Recall Due to	2.50	2.50	96.45
Staff Member Totals:					2.50	2.50	96.45
00828 Letourneau, Chris R							
02/14/2019	07:00		OT	SCV Shift Coverage for	24.00	24.00	1064.64
Staff Member Totals:					24.00	24.00	1064.64
00993 Mead, Stephen C.							
02/14/2019	08:00		OT	TREP Initial Paramedic	8.00	0.00	0.00
02/18/2019	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
02/20/2019	07:00		OT	CRO Shift Carry Over	1.00	1.00	28.14
02/20/2019	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
02/21/2019	08:30		OT	TREP Initial Paramedic	6.50	6.50	182.91
02/23/2019	07:45		OT	TREP Initial Paramedic	8.00	8.00	225.12
02/26/2019	07:00		OT	TREP Initial Paramedic	8.00	8.00	225.12
Staff Member Totals:					45.50	37.50	1055.25
00958 Pavlatos, Gregory R							
02/13/2019	18:00		OT	TRTM TEMS Training	3.00	3.00	95.67

Belvidere Fire Department
Overtime Report
Date Between {02/13/2019} And {02/26/2019}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00958	Pavlatos, Gregory R						
Staff Member Totals:					3.00	3.00	95.67
00852	Schadle, Shawn W						
02/25/2019	12:15		OT	GRM General Recall Due to	2.50	2.50	116.30
Staff Member Totals:					2.50	2.50	116.30
00969	Tangye, Travis N						
02/13/2019	12:30		OT	IN Inspection Bureau	4.00	4.00	128.84
02/16/2019	08:30		OT	SPD Special Detail	3.25	3.25	104.68
02/19/2019	07:00		OT	IN Inspection Bureau	5.00	5.00	161.05
02/20/2019	11:00		OT	INR Reimbursable Plan	2.50	2.50	80.52
Staff Member Totals:					14.75	14.75	475.09
00556	Wilcox, Craig A						
02/13/2019	17:30		OT	SCE Shift Coverage for	1.50	1.50	66.87
02/13/2019	19:00		OT	MEM Mabas Div. 8 Meeting	2.50	2.50	111.45
02/19/2019	13:00		OT	INR Reimbursable Plan	4.00	4.00	178.32
02/22/2019	08:30		OT	IN Inspection Bureau	2.00	2.00	89.16
Staff Member Totals:					10.00	10.00	445.80
00629	Zumbragel, Mark J						
02/17/2019	07:00		OT	SCMI Shift Coverage Misc.	24.00	16.00	744.32
02/26/2019	07:00		OT	SCU Shift Coverage for	9.00	9.00	418.68
Staff Member Totals:					33.00	25.00	1163.00
All Staff Member Totals:					159.50	144.50	5,464.09

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
February 25, 2019 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present: G. Crawford, W. Frank, M. Freeman,
 T. Porter, T. Ratcliffe,
 M. Sanderson and D. Snow.

Alderman Absent: M. Borowicz, R. Brooks and
 C. Stevens.

Alderman Stevens arrived at 6:09 p.m.

Also in attendance:

Budget and Finance Director Becky Tobin, Public Works
Director Brent Anderson, Community Development Planner
Gina DelRose, Fire Chief Hyser, Police Chief Woody,
DC Wallace, City Attorney Drella and City Clerk Arco.

Public Comment:

Public Forum: None.

Reports of Officers, Boards and Special Committees:
Community Development:

(A) Special Use Extension - Iron and Coal.

Motion by Ald. Sanderson, 2nd by Ald. Frank to approve a one
year extension for the Special Use for CCSIP Properties
Inc. Iron and Coal. Aye voice vote carried. Motion
carried.

(B) Special Use Extension - Car Wash near Speedway
Store and Gas Station.

Motion by Ald. Sanderson, 2nd by Ald. Ratcliffe to approve a
one year extension for the Special Use for CCSIP Properties
Inc. Car Wash. Aye voice vote carried. Motion carried.

- (C) Special Use Extension - Anderson Funeral & Cremation Services LLC.

Motion by Ald. Crawford, 2nd by Ald. Snow to approve a one year extension for the Special Use for Anderson Funeral & Cremation Services. Aye voice vote carried. Motion carried.

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

- (A) VIP Check Presentation by DC Wallace and Officer Blankenship. VIP volunteer hours total \$58,286.25.
- (B) Police Department Annual Report presented by Police Chief Woody.
- (C) Acceptance of \$500 from Firehouse Magazine.

Motion by Ald. Snow, 2nd by Ald. Porter to accept the \$500 donation from Firehouse Magazine for the Belvidere Fire Department. Aye voice vote carried. Motion carried.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business:

- (A) Budget Review - General Administration, Capital and Salaries presented by Budget and Finance Director Becky Tobin.

5. Adjournment:

Motion by Ald. Sanderson, 2nd by Ald. Ratcliffe to adjourn at 7:59 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk