

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

March 7, 2022

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.

(1) Roll Call:

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of February 21, 2022; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole – Public Safety, Finance & Personnel of February 28, 2022 as presented.

(9) Unfinished Business: None.

(10) New Business:

(A) Ord.#567H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Shep).

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of February 28, 2022.

Motions of Finance and Personnel – Chairman Ric Brereton:

(A) Motion to consent and approve the appointment of Dawn Brooks to the Belvidere Historic Preservation Board.

(B) Motion to consent and approve the appointment of Jack Barnes to the Police Pension Fund.

Motions of Public Works – Chairman March Freeman:

(C) Motion to extend the Intergovernmental Agreement for Annual Painted Pavement Marking Program.

Motions of Public Safety – Chairman Clayton Stevens:

(D) Motion to accept a \$15,000.00 donation for the purchase of a new canine.

(E) Motion to accept a \$20,000.00 donation from General Mills Public Safety Grant.

(F) Motion to approve the proposal from Freeport Industrial Roofing in the amount of \$29,470.00 to complete the reroof of Station #1.

(G) Motion to approve the low bid from Gordon Johnson Plastering in the amount of \$3,977.00 for plaster repair and maintenance of ceilings and walls at Fire Station 1. This work will be paid from line item 01-5-220-6010(repair /maintenance-building).

(11) Adjournment:

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: February 21, 2022

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: Brereton, Fleury, Freeman, McGee, Mulhall, Porter and Snow.

Absent: Frank, Prather and Stevens.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Al Hyser, Police Chief Shane Woody,  
Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and City Clerk  
Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
February 7, 2022; as presented.

Motion by Ald. Mulhall, 2<sup>nd</sup> by Ald. Porter to approve the minutes of the regular meeting  
of the Belvidere City Council of February 7, 2022. Aye voice vote carried. Motion  
carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,093,062.38  
Water & Sewer Fund Expenditures: \$ 618,347.09

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Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the General & Special Fund Expenditures in the amount of \$2,093,062.38. Discussion took place. Roll Call Vote: 7/0 in favor. Ayes: Brereton, Fleury, Freeman, McGee, Mulhall, Porter and Snow. Nays: None. Motion carried.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$618,347.09. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Freeman, McGee, Mulhall, Porter, Snow and Brereton. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for January 2022.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for January 2022.
- (C) Monthly Report of Community Development Department/Planning Department for January 2022.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for January 2022.
- (E) Monthly General Fund Report for January 2022.
- (F) Monthly Water/Sewer Fund Report January 2022.
- (G) Monthly CD Investments for January 2022.

Let the record show these reports were placed on file.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 14, 2022.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of February 14, 2022. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord.#566H – 2<sup>nd</sup> Reading: An Ordinance Amending Chapter 43, Ethics, of the City of Belvidere Municipal Code to Add a New Article IV, WhistleBlower Protection.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve Ordinance #566H. Roll Call Vote: 7/0 in favor. Ayes: Freeman, McGee, Mulhall, Porter, Snow, Brereton and Fleury. Nays: None. Motion carried.

(10) New Business:

- (A) Resolution #2022-8 - A Resolution Authorizing the Execution of An Intergovernmental Agreement for Membership in the Winnebago-Boone Integrity Task Force.

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Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Mulhall to adopt Resolution #2022-8. Discussion took place. Roll Call Vote: 7/0 in favor. Ayes: McGee, Mulhall, Porter, Snow, Brereton, Fleury and Freeman. Nays: None. Motion carried.

(B) Resolution #2022-9 - A Resolution Authorizing Certain Annual Parades for 2022.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Mulhall to adopt Resolution #2022-9. Roll Call Vote: 7/0 in favor. Ayes: Mulhall, Porter, Snow, Brereton, Fleury, Freeman and McGee. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 14, 2022.

(A) Motion to approve entering into an agreement with Lakeland Biologists for the 2022 Farmington Ponds Maintenance Program at an estimated cost of \$16,000.00. This work will be paid for from the Farmington Ponds Special Service Areas. The maintenance budget for the Farmington Ponds is \$22,200.00. Discussion took place. Roll Call Vote: 7/0 in favor. Ayes: Porter, Snow, Brereton, Fleury, Freeman, McGee and Mulhall. Nays: None. Motion carried.

(B) Motion to authorize the acquisition of easements across 801 5<sup>th</sup> Ave. and 700 W. Locust Street pursuant to the attached Easement Agreements and for the Mayor and Clerk to execute and attest all documents necessary. Discussion took place. Roll Call Vote: 7/0 in favor. Ayes: Snow, Brereton, Fleury, Freeman, McGee, Mulhall and Porter. Nays: None. Motion carried.

(C) Motion to authorize the acquisition of 2.995 acres for the purchase price of \$149,077.00 pursuant to the Vacant Real Estate Contract prepared by the City Attorney and to authorize the Mayor to execute and Clerk to attest all documents required. Roll Call Vote: 7/0 in favor. Ayes: Brereton, Fleury, Freeman, McGee, Mulhall, Porter and Snow. Nays: None. Motion carried.

(D) Motion to authorize the acquisition of 717 West Locust Street for the price of \$55,000.00 pursuant to the Vacant Real Estate Contract prepared by the City Attorney and to authorize the Mayor to execute and Clerk to attest all documents required. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Freeman, McGee, Mulhall, Porter, Snow and Brereton. Nays: None. Motion carried.

(E) Motion to approve the proposal from Terracon to complete Phase I ESAs for the property located at 717 West Locust Street and the property located at 801 5<sup>th</sup> Avenue for the total cost of \$3,900.00. This work will be paid for from Line Item #41-5-110-8024. Roll Call Vote: 7/0 in favor. Ayes: Freeman, McGee, Mulhall, Porter, Snow, Brereton and Fleury. Nays: None. Motion carried.

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(F) Motion to approve the Special Use Extension at 1125 N. State Street. Roll Call  
Vote: 7/0 in favor. Ayes: McGee, Mulhall, Porter, Snow, Brereton, Fleury and  
Freeman. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to adjourn meeting at 7:30 p.m. Aye voice vote  
carried. Motion carried.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

ORDINANCE #567H

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL  
PROPERTY (POLICE K9 SHEP)

WHEREAS, the City of Belvidere Police Department is in possession of a K9 Officer known as Shep which is described in the attached bill of sale attached hereto and incorporated herein; and

WHEREAS, Shep has incurred significant injuries making his continuance as a K-9 officer for the City of Belvidere infeasible; and

WHEREAS, the Corporate Authorities of the City therefore find that K-9 Shep is no longer necessary or useful to or in the best interest of the City and that transferring K-9 Shep to a third party will relieve the City of Belvidere from the costs of feeding, housing and caring for K-9 Shep.

NOW THEREFORE IT IS ORDAINED by the CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

**SECTION 1:** The foregoing recitals are incorporated herein as if fully set forth.

**SECTION 2:** The Mayor, or his designee, is authorized to sell K-9 Shep pursuant to the bill of sale attached hereto.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** In order to relieve the City of ongoing care costs for K-9 Shep, this Ordinance shall be in full force and effect immediately upon its passage.

Ayes:  
Nays:  
Absent:

APPROVED:

Mayor Clinton Morris

(SEAL)

ATTEST: City Clerk Sarah Turnipseed

Passed:  
Approved:  
Published:



Bill of Sale

STATE OF ILLINOIS        )  
  )ss.  
COUNTY OF BOONE        )

The City of Belvidere (Seller), in consideration of (\$300.00) and other valuable consideration in hand paid, receipt of which is hereby acknowledged, does hereby sell, assign, transfer, and set over to Shawn Ryall (Buyer), the following personal property, to wit:

- (1) Canine Police Dog
- Name- Shep
- Breed-German Shepard
- Sex- Male
- Color- Black/Brown
- Birthdate- Sept. 20, 2018

Seller hereby represents and warrants to Buyer that Seller is the absolute owner of said property and said property is free and clear of all liens, charges, and encumbrances, and that Seller has full right, power, and authority to sell said personal property and to make this Bill of Sale. All warranties of quality, fitness, and merchantability are hereby excluded.

If this Bill of Sale is signed by more than one person, all persons so signing shall be jointly and severally bound hereby.

In witness whereof, Seller has signed and sealed this Bill of Sale at the City of Belvidere, State of Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Buyer

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

Minutes  
Committee of the Whole  
Public Safety and Finance and Personnel  
February 28, 2022  
6:00 p.m.

Call to Order – Mayor Clinton Morris:

Aldermen Present: R. Brereton, M. Fleury, W. Frank, M. Freeman, M. McGee, N. Mulhall, T. Porter, S. Prather, D. Snow and C. Stevens.

Alderman Absent: None.

Other staff members in attendance:

Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Al Hyser, Fire Captain Shawn Schadle, Budget and Finance Director Shannon Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards, and Special Committees:

1. Other:

(A) Appointment of Dawn Brooks to the Belvidere Historic Preservation.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Snow to consent and approve the appointment of Dawn Brooks to the Belvidere Historic Preservation Board. Aye voice vote carried. Motion carried.

(B) Appointment of Jack Barnes to the Police Pension Fund.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Prather to consent and approve the appointment of Jack Barnes to the Police Pension Fund. Discussion took place. Aye voice vote carried. Motion carried.

(C) Public Works – Extension of Intergovernmental Agreement for Annual Painted Pavement Marking Program.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Stevens to extend the Intergovernmental Agreement for Annual Painted Pavement Marking Program. Aye voice vote carried. Motion carried.

(D) Public Works – PFAS Evaluation Report for Wells #3 and #4.

Discussion took place.

2. Public Safety, Unfinished Business: None.
3. Public Safety, New Business:

(A) Police Department – Update.

Police Chief Shane Woody presented an update. Discussion took place.

(B) Police Department – Request to approve the contract sale of Belvidere Police K-9 Shep.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the contract sale of Belvidere K-9 Shep. Discussion took place. Aye voice vote carried. Motion carried.

(C) Police Department – Request to accept a \$15,000.00 donation for the purchase of a new police canine.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Porter to accept a \$15,000.00 donation for the purchase of a new canine. Discussion took place. Aye voice vote carried. Motion carried.

(D) Fire Department – Update.

Fire Chief Al Hyser presented an update. Discussion took place.

(E) Fire Department – Request to accept a \$20,000.00 donation from General Mills Public Safety Grant.

Discussion took place. Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to accept a \$20,000.00 donation from General Mills Public Safety Grant. Aye voice vote carried. Motion carried.

(F) Fire Department – Roofing Administration Side Station #1.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Stevens to approve the proposal from Freeport Industrial Roofing in the amount of \$29,470.00 to complete the reroof of Station #1. Discussion took place. Aye voice vote carried. Motion carried.

(G) Fire Department – Plastering and Maintenance repair of Station #1.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Prather to approve the low bid from Gordon Johnson Plastering in the amount of \$3,977.00 for plaster repair and maintenance of ceilings and walls at Fire Station 1. This work will be paid from line item 01-5-220-6010(repair /maintenance-building). Discussion took place. Aye voice vote carried. Motion carried.

4. Finance & Personnel, Unfinished Business: None.

5. Finance & Personnel, New Business:

(A) Finance Department – Update.

Budget and Finance Officer Shannon Hansen presented an update.

(B) FY 2023 – Fire Budget.

Fire Chief Al Hyser and Fire Captain Shawn Schadle Presented the FY 2023 – Fire Budget. Discussion took place.

(C) FY 2023 – Police Budget.

Police Chief Shane Woody presented the FY 2023 – Police Budget. Discussion took place.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Porter to move into executive session at 8:23p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee pursuant to (2)(c)(1) of the Open Meetings Act. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to move out of executive session at 9:01p.m. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Mulhall, Prather, Porter, Snow, Stevens and Brereton. Nays: None. Motion carried.

6. Adjournment:

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Prather to adjourn meeting at 9:01p.m. Aye voice carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk