

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

March 20, 2023

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
March 6, 2023; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Growth Dimensions.
- (B) IDA Public Library.
- (C) COSSAP Grant Renewal Application Letter of Support.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,386,778.36
Water & Sewer Fund Expenditures: \$422,512.20

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for February 2023.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for February 2023.
- (C) Monthly Report of Community Development Department/Planning Department for February 2023.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for February 2023.
- (E) Monthly General Fund Report for February 2023.
- (F) Monthly Water/Sewer Fund Report February 2023.
- (G) Monthly CD Investments for February 2023.
- (H) Minutes of Planning and Zoning Commission March 14, 2023.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 13, 2023.

(9) Unfinished Business:

- (A) Ord. #617H – 2nd Reading: An Ordinance Amending Section 14-452 of the City of Belvidere Municipal Code Video Gaming Under Annexation Agreements.

(10) New Business:

- (A) Ord. #618H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment Within the PB, Planned Business District (1946 Gateway Center Drive).
- (B) Ord. #619H – 1st Reading: An Ordinance Amending Chapter 150, Zoning Ordinance, of the Municipal Code (Sections 150.706 Exterior Storage Standards for Residential, Office and Commercial Districts, 150.712 Fencing Standards and 150.1008 Changeable Copy Signs).
- (C) Ord. #620H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment within the CB, Central Business District (132 N. State Street).
- (D) Ord. #621H – 1st Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Automatic Car Wash) and Indoor Commercial Entertainment (Video Gaming) Within the GB, General Business District (1125 North State Street).
- (E) Ord. #622H – 1st Reading: An Ordinance Budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2023 and ending April 30, 2024.
- (F) Ord. #623H – 1st Reading: An Ordinance Amending Article VII of Chapter 26 of the City of Belvidere Municipal Code Relating to Mobile Food Vehicles.
- (G) Ord. #624H – 1st Reading: An Ordinance Amending Section 98-12(a)(3) Sidewalk Cafés of the City of Belvidere Municipal Code.
- (H) Ord. #625H – 1st Reading: An Ordinance Amending Chapter 46, Fire Prevention and Protection of the City of Belvidere Municipal Code to Add a New Article III, Ambulance Services.
- (I) Res. #2023-5 – A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.
- (J) Res. #2023-11 – A Resolution Establishing Ambulance Billing Policies for the City of Belvidere.
- (K) Waive Section 2-88 of the Belvidere Municipal Code with respect to Letter of Support for Project Yukon Enterprise Zone Amendment.
- (L) Motion to approve the Mayor’s March 20, 2023, correspondence in support of an Enterprise Zone Amendment for Project Yukon.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 13, 2023.

Motions of Finance and Personnel – Chairman Ric Brereton:

- (A) Motion to establish a Section 125 FSA plan allowing expenditures for medical benefits, dentals benefits, vision benefits, Health Care Flexible Spending Accounts and dependent care and to authorize the Mayor to execute the Envision New Group Set-up and any other documents in conformance with the March 9, 2023 memo.

Motions of Public Safety – Chairman Clayton Stevens:

- (B) Motion for ongoing authorization for the Fire Chief to sign the Standard Acquired Structure Training Agreement as necessary.

Motion(s) of Building – Chairman Sheryl Prather:

- (C) Motion to waive the anticipated permit fees of \$23,963.75 for the Rock Valley College Advanced Technology Center (ATC) Phase II Projects.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: March 6, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: M. Fleury, M. Freeman, M. McGee, N. Mulhall, T. Porter,
S. Prather, D. Snow and C. Stevens.

Absent: R. Brereton and W. Frank.

Other staff members in attendance:

Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Shawn
Schadle, Community Development Planner Gina DelRose, Budget and Finance Officer
Shannon Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council
of February 20, 2023; as presented.

Motion by Ald. Prather, 2nd by Ald. McGee to approve the minutes of the regular meeting
of the Belvidere City Council of February 20, 2023. Aye voice vote carried. Motion
carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Mayor Morris presented a Proclamation to Board President Dawn Books of
the Ida Public Library recognizing the library's 140th Anniversary
Celebration and declaring March 9, 2023, as Ida Public Library Day.

(B) Mayor Morris recognized and presented a plaque in appreciation to Ed
Gonzalez for 22 years of dedicated service to the Fire & Police Commission.

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(C) Mayor Morris announced the re-appointment of Matthew Branom to the Police Pension Board for a full 3-year term commencing May 1, 2023.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of Minutes of the Committee of the Whole – Public Safety, Finance & Personnel of February 27, 2023; as presented.

Motion by Ald. Fleury, 2nd by Ald. Mulhall to approve the minutes of the Committee of the Whole – Public Safety, Finance & Personnel of February 27, 2023. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #614H – 2nd Reading: An Ordinance Amending Section 82-1 of the Belvidere Municipal Code Relating to Planning Fees.

Motion by Ald. Snow, 2nd by Ald. Porter to pass Ord. #614H. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Freeman, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

(B) Ord. #615H – 2nd Reading: An Ordinance Repealing and Reserving Section 98-21 of the Belvidere Municipal Code Relating to Barbed Wire Fences.

Motion by Ald. Mulhall, 2nd by Ald. Porter to pass Ord. #615H. Roll Call Vote: 8/0 in favor. Ayes: Freeman, McGee, Mulhall, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

(C) Ord. #616H – 2nd Reading: An Ordinance Amending Section 114-354(b)(2) and Appendix A of the Belvidere Municipal Code to Modify Sewer Rates.

Motion by Ald. McGee, 2nd by Ald. Prather to pass Ord. #616H. Discussion took place concerning increasing rates. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Fleury and Freeman. Nays: None. Motion carried.

(10) New Business:

(A) Ord. #617H – 1st Reading: An Ordinance Amending Section 14-452 of the City of Belvidere Municipal Code Video Gaming Under Annexation Agreements.

Let the record show that Ordinance #617H was placed on file for first reading.

(B) Res. #2023-4: A Resolution Establishing a Class II Truck Route.

Motion by Ald. Fleury, 2nd by Ald. Porter to adopt Res. #2023-4. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Fleury and Freeman. Nays: None. Motion carried.

(C) Res. #2023-6: A Resolution Authorizing the Mayor to Execute a Local Agency/Company Agreement for The Development of Project Kelly.

Motion by Ald. Snow, 2nd by Ald. Mulhall to adopt Res. #2023-6. Discussion took place concerning Agreement. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens, Fleury, Freeman and McGee. Nays: None. Motion carried.

(D) Res. #2023-7: A Resolution Authorizing the Mayor to Execute an Inter-Governmental Agreement with IDOT for a Grant Funding Reconfiguration of Irene Road.

Motion by Ald. McGee, 2nd by Ald. Prather to adopt Res. #2023-7. Roll Call Vote: 8/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Fleury, Freeman, McGee and Mulhall. Nays: None. Motion carried.

(E) Res. #2023-8: A Resolution Authorizing Certain Annual Parades for 2023.

Motion by Ald. Snow, 2nd by Ald. Prather to adopt Res. #2023-8. Roll Call Vote: 8/0 in favor. Ayes: Prather, Snow, Stevens, Fleury, Freeman, McGee, Mulhall and Porter. Nays: None. Motion carried.

(F) Res. #2023-9: A Resolution Authorizing the Mayor to Execute and the Clerk to Attest an Agreement with Metro Paramedic Services, Inc. for EMS Response and Transport Services.

Motion by Ald. Stevens, 2nd by Ald. Prather to adopt Res. #2023-9. Discussion took place concerning agreement. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Fleury, Freeman, McGee, Mulhall, Porter and Prather. Nays: None. Motion carried.

(G) Res. #2023-10: A Resolution Authorizing the Mayor the Execute A Billing Service Agreement Between the City of Belvidere and EMS Management & Consultants Inc.

Motion by Ald. Stevens, 2nd by Ald. Prather to adopt Res. #2023-10. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Fleury, Freeman, McGee, Mulhall, Porter, Prather and Snow. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of February 27, 2023.

(A) Motion to approve the proposal from Baxter & Woodman, in an amount not-to-exceed \$170,700.00 for construction engineering for the primary

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clarifiers rehabilitation project. This work will be paid for from ARPA Funds and Sewer Depreciation Funds. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Freeman, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

(B) Motion to approve the low bid from B & K Concrete, in the amount of \$19,150.00, for pouring the chlorine room floor and containment walls. The cost of this work will be split between the Water Depreciation Fund and Sewer Depreciation Fund. Roll Call Vote: 8/0 in favor. Ayes: Freeman, McGee, Mulhall, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

(C) Motion to approve Change Order #4 from N-Trak Group in the amount of \$35,398.54, for the Logan Avenue Rehabilitation Project. This work will be paid for from Line Item #10-5-310-8021. Discussion took place concerning details of change order. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Fleury and Freeman. Nays: None. Motion carried.

(D) Motion to approve the Block Party Request for Ida Public Library at 320 N. State St. for June 10, 2023, from 10:00 a.m. to 2:00 p.m. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens, Fleury, Freeman and McGee. Nays: None. Motion carried.

Budget & Finance Officer Shannon Hansen reminded City Council concerning upcoming budget discussion. Discussion took place concerning updated budget books. City Council requested updated budget books for the Committee of the Whole meeting of March 13th.

(11) Adjournment:

Motion by Ald. Fleury, 2nd by Ald. Prather to adjourn meeting at 7:57p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary

DATE OF PAYABLES

March 20, 2023

General Fund	\$1,199,102.17
Envision Healthcare (JE)	\$45,256.71
ADP Payroll Fees (JE)	\$2,658.90
Special Funds:	0.00
Farmington Ponds SSA#2	\$42.38
Farmington Ponds SSA#3	\$46.54
Capital	\$113,208.45
MFT	\$26,463.21
TIF	\$0.00
Escrow	\$0.00
Total General & Special Funds:	\$1,386,778.36
Water & Sewer:	\$422,512.20
Total of all Funds	\$1,809,290.56

Select Department	Start Date	End Date	Emp#	Print Profile - Effective Date	Effective as of 03/15/2023	Pay Date	Overtime Earnings Total	Overtime Hours Total	ACT Police OT Earnings	ACT Police OT Hours	DBL - DoubleTime earnings	DBL - DoubleTime	Overtime Rate Paid
POLICE	02/01/2023	02/28/2023		Effective as of 03/15/2023									
POLICE				Payroll Name									
POLICE				Ball, David H	02/17/2023	\$961.01	8.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Bliz, David M	02/09/2023	\$210.38	3.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Bliz, David M	02/17/2023	\$666.20	9.50	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Blankenship, Timothy	02/17/2023	\$165.78	3.00	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Danks, Joseph W	02/17/2023	\$202.37	4.00	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Davis, Matthew L	02/17/2023	\$397.60	8.50	\$0.00	0.00	\$0.00	0.00	\$46.78	
POLICE				Delaven, Thomas S	02/09/2023	\$464.44	7.50	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Delaven, Thomas S	02/17/2023	\$959.65	15.50	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Derry, Paul D	02/09/2023	\$350.53	5.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Derry, Paul D	02/17/2023	\$961.77	14.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Garcia, Christopher R	02/09/2023	\$158.52	3.00	\$0.00	0.00	\$0.00	0.00	\$52.77	
POLICE				Garcia, Christopher R	02/17/2023	\$271.09	4.00	\$0.00	0.00	\$0.00	0.00	\$52.77	
POLICE				Kasperowich, Edward A	02/17/2023	\$93.55	2.00	\$0.00	0.00	\$0.00	0.00	\$46.78	
POLICE				King, Paul M	02/09/2023	\$185.78	3.00	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				King, Paul M	02/17/2023	\$1,114.67	18.00	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Kozlowski, Robert E	02/09/2023	\$247.70	4.00	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Kozlowski, Robert E	02/17/2023	\$1,579.11	25.50	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Mears, Adam M	02/09/2023	\$379.45	7.50	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Mears, Adam M	02/17/2023	\$834.79	16.50	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Moore, Todd M	02/17/2023	\$123.85	2.00	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Rackley, Dillon Robert	02/17/2023	\$455.34	9.00	\$0.00	0.00	\$0.00	0.00	\$61.93	
POLICE				Schnitz, Julie	02/17/2023	\$30.96	.50	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Srinaha, Daniel S	02/09/2023	\$210.38	3.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Srinaha, Daniel S	02/17/2023	\$350.63	5.00	\$0.00	0.00	\$0.00	0.00	\$70.13	
POLICE				Smith, Zachary	02/17/2023	\$126.48	2.50	\$0.00	0.00	\$0.00	0.00	\$50.59	
POLICE				Zapl, Richard M	02/17/2023	\$1,150.47	21.00	\$0.00	0.00	\$0.00	0.00	\$54.78	
Grand Totals						\$12,232.60	204.50	\$0.00	0.00	\$0.00	0.00		

Fire Overtime Report - February 2023

Pay Periods 01/14/2023 -2/10/2023

Home Department	Description	Payroll Name	Date	Overtime Hours	Timecard Work	Labor Field 1
FIRE		Beck, Mark E	1/18/2023	6.5	Inspections	
FIRE		Beck, Mark E	1/23/2023	2	Emergency Response	
FIRE		Beck, Mark E	1/25/2023	19	Fire Dept Shift Coverage	
FIRE		Beck, Mark E	1/26/2023	6	Inspections	
FIRE		Beck, Mark E	1/27/2023	2	Inspections	
FIRE		Beck, Mark E	1/30/2023	5.5	Inspections	
FIRE		Beck, Mark E	1/31/2023	2	Administration	
FIRE		Beck, Mark E	2/6/2023	5.5	Inspections	
FIRE		Beck, Mark E	2/8/2023	6	Inspections	
Totals for Payroll Name Beck, Mark E						
Total				54.5		
FIRE		Bullard, Zachary J	1/17/2023	2.75	Public Education	
Totals for Payroll Name Bullard, Zachary J						
Total				2.75		
FIRE		Burdick, David	1/23/2023	2	Administration	
Totals for Payroll Name Burdick, David						
Total				2		
FIRE		Cunningham, Chad	1/17/2023	2.75	Public Education	
Totals for Payroll Name Cunningham, Chad						
Total				2.75		
FIRE		Drall, Daniel C	1/31/2023	2	Fire Dept Training	
FIRE		Drall, Daniel C	2/2/2023	24	Fire Dept Shift Coverage	
FIRE		Drall, Daniel C	2/4/2023	1.17	Emergency Response	
Totals for Payroll Name Drall, Daniel C						
Total				27.17		

FIRE	Elhwanger, Adam A	1/26/2023	24	Fire Dept Shift Coverage
FIRE	Elhwanger, Adam A	2/6/2023	24	Fire Dept Shift Coverage
FIRE	Elhwanger, Adam A	2/9/2023	2	Fire Dept Shift Coverage
Totals for Payroll Name Elhwanger, Adam A				
Total			50	

FIRE	Erber, Joseph D	1/18/2023	3	Fire Dept Training
FIRE	Erber, Joseph D	1/29/2023	6	Fire Dept Training
FIRE	Erber, Joseph D	2/8/2023	3	Fire Dept Training
Totals for Payroll Name Erber, Joseph D				
Total			12	

FIRE	Heiser, Bradley D	2/4/2023	2.75	Emergency Response
Totals for Payroll Name Heiser, Bradley D				
Total			2.75	

FIRE	Hendrickson, Jacob C	1/17/2023	8	Fire Dept Training
FIRE	Hendrickson, Jacob C	1/23/2023	9	Fire Dept Training
FIRE	Hendrickson, Jacob C	1/26/2023	5	Fire Dept Training
FIRE	Hendrickson, Jacob C	1/29/2023	8	Fire Dept Training
FIRE	Hendrickson, Jacob C	2/1/2023	7.5	Fire Dept Training
Totals for Payroll Name Hendrickson, Jacob C				
Total			37.5	

FIRE	Herman, Ronald D	1/28/2023	24	Fire Dept Shift Coverage
FIRE	Herman, Ronald D	2/3/2023	1.17	Emergency Response
Totals for Payroll Name Herman, Ronald D				
Total			25.17	

FIRE	Mead, Stephen C	1/18/2023	3	Fire Dept Training
FIRE	Mead, Stephen C	1/24/2023	5	Fire Dept Shift Coverage

FIRE	Mead, Stephen C	1/28/2023	6	Fire Dept Training
FIRE	Mead, Stephen C	1/31/2023	2	Fire Dept Training
FIRE	Mead, Stephen C	2/2/2023	2	Emergency Response
FIRE	Mead, Stephen C	2/8/2023	3	Fire Dept Training
Totals for Payroll Name Mead, Stephen C				
Total			21	

FIRE	Mitchell, Cory	1/14/2023	12	Fire Dept Training
FIRE	Mitchell, Cory	1/17/2023	0.25	Emergency Response
FIRE	Mitchell, Cory	2/4/2023	9	Fire Dept Training
FIRE	Mitchell, Cory	2/4/2023	2.75	Emergency Response
FIRE	Mitchell, Cory	2/8/2023	11	Fire Dept Training
Totals for Payroll Name Mitchell, Cory				
Total			35	

FIRE	Swanson, Jason	2/4/2023	2.75	Emergency Response
Totals for Payroll Name Swanson, Jason				
Total			2.75	

FIRE	Trujillo, Adrian	2/6/2023	0.5	Emergency Response
Totals for Payroll Name Trujillo, Adrian				
Total			0.5	

FIRE	Vandenbroek, Troy Abraham	2/4/2023	1.17	Emergency Response
Totals for Payroll Name Vandenbroek, Troy Abraham				
Total			1.17	

FIRE	Vaughan, Jeffery C	2/10/2023	2	Inspections
Totals for Payroll Name Vaughan, Jeffery C				
Total			2	

Grand Totals

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

February 2023 Monthly Report

Number	Project	Description	Processed
	Belvidere Projects		
0	Cases: February	None	
4	Cases: March	1946 Gateway Center Drive, SU	1/26/2023
		City of Belvidere, Text Amendment	2/2/2023
		132 N. State Street, SU	2/14/2023
		1125 N. State Street, SU	2/17/2023
0	Annexation	None	
0	Temporary Uses	None	
2	Site Plans (New/Revised)	320 W. Chrysler Drive	2/23/2023
		2020 N. State Street	2/23/2023
0	Final Inspection	None	
0	Downtown Overlay Review		
4	Prepared Zoning Verification Letters	928 Caswell Street	2/10/2023
		416-418 Glenwood Drive	2/21/2023
		331-333 W. Lincoln Avenue	2/24/2023
		1125 Pearl Street	2/24/2023
2	Issued Address Letters	1868, 1866 Crystal Parkway	2/13/2023
		388, 330, 336 W. Chrysler Drive	2/23/2023
	Belvidere Historic Preservation Commission	There was a benefit night at Maggio's Pizzeria on February 7, 2023 and the Commission discussed future fundraisers. The Commission discussed potential newspaper articles and presentations to give.	
	Heritage Days	Staff applied for a grant and spoke with participants for the 2023 festival.	
	Hometown Christmas	None	
	Scanned Plats: E-mail, Print and/or Burn		
1	Recorder's Office		
2	Other Department		
0	General Public		
	Planning Department Current Duties		
	Close out completed planning case files		
	Respond to all FOIA requests		

Planning Monthly Report Cont.

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

*** Staff presented to Environmental Science classes at Belvidere High School

*** Staff participated in the City's booth at the Chamber's Chili Cook-off

City of Belvidere

Building Department Revenues

Feb-23

OF
PERMITS

Code Enforcement Violations

1 \$ 200.00

Electrical Registrations

Total Permits Issued

30

Total Value of Construction

\$ 3,304,500.00

Building Fees	30	\$ 22,078.97
Electric Permit Fees	12	\$ 856.20
Plumbing Permit Fees	4	\$ 863.11
HVAC Permit Fees	1	\$ 257.50
Insulation Permit Fees	1	\$ 10.00
Plan Review Fees	12	\$ 1,451.17
Zoning Review Fees	11	\$ 127.50
Fire Dept Review Fees	3	\$ 581.00
Sign Permit Fees	0	\$ -
Fence Permit Fees	1	\$ 30.00
SW,DW & GR Fees	1	\$ 2,668.50
Reinspection/Misc.	0	\$ -
Total Permit Income	1	\$ 28,923.95
Enterprise Zone Discount	1	\$16,790.73
Total Permit Fees		\$ 45,714.68

BREAK DOWN OF COMMERCIAL vs. RESIDENTIAL INCOME

Commercial/Industrial Income	4	\$ 20,193.88
Residential Income	26	\$ 8,730.07
TOTAL		\$ 28,923.95

VALUE

Multi Family (New Construction)	0	\$ -
Single Family Residence (New Const)	0	\$ -
Commercial/ Industrial	11	\$ 2,770,000.00
Other Residential	26	\$ 534,500.00
TOTAL		\$ 3,304,500.00

February 2023 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMB	HVAC	INSL	REVV	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	REINSPEC T/MISC	FD Revw	CODE ENF	ELECTR CERT	TOTAL DEP
2/1/2023											\$0.00		\$0.00			\$600.00		\$600.00
2/2/2023	\$590.00										\$590.00		\$590.00		\$293.00			\$883.00
2/3/2023	\$314.65	\$50.00	\$80.00			\$10.00	\$20.00		\$30.00		\$504.65		\$504.65					\$504.65
2/6/2023	\$1,128.75	\$25.00									\$1,153.75		\$1,153.75			\$200.00		\$1,353.75
2/7/2023	\$194.50										\$194.50		\$194.50					\$194.50
2/8/2023	\$105.00	\$50.00				\$10.00	\$10.00				\$175.00		\$175.00					\$175.00
2/9/2023	\$920.00										\$920.00		\$920.00					\$920.00
2/10/2023											\$0.00		\$0.00					\$0.00
2/13/2023											\$0.00		\$0.00					\$0.00
2/14/2023	\$685.00	\$100.00				\$21.15	\$20.00				\$826.15		\$826.15					\$826.15
2/15/2023	\$65.00										\$65.00		\$65.00					\$65.00
2/16/2023	\$518.00	\$45.00				\$20.40	\$10.00				\$593.40		\$593.40					\$593.40
2/17/2023	\$65.00										\$65.00		\$65.00					\$65.00
2/20/2023											\$0.00		\$0.00					\$0.00
2/21/2023											\$0.00		\$0.00					\$0.00
2/22/2023	\$1,980.00	\$370.00	205			\$898.50	\$45.00				\$3,498.50		\$3,498.50		\$96.00			\$3,594.50
2/23/2023											\$0.00		\$0.00					\$0.00
2/24/2023	\$65.00										\$65.00		\$65.00					\$65.00
2/27/2023											\$0.00		\$0.00					\$0.00
2/28/2023	\$2,290.57	\$191.20	\$220.00	\$257.50	\$10.00	\$22.00	\$10.00				\$3,001.27		\$3,001.27					\$3,001.27
	\$8,921.47	\$831.20	\$505.00	\$257.50	\$10.00	\$982.05	\$115.00	\$0.00	\$30.00	\$0.00	\$11,652.22	\$0.00	\$11,652.22	\$0.00	\$389.00	\$800.00	\$0.00	\$12,841.22

Total Bldg Dept Deposit \$12,452.22

FEBRUARY 2023 MONTHLY PERMIT REPORT

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REWV	ZONG	SIGN	FENCE	SW/DW	AMT PD	FD REWV	EZ	TOTAL FEE
2023-0038	02/01/23	508		Commander Pl	SR4	\$21,000.00	Window Replacement	\$350.00										\$350.00			\$350.00
2023-0037	02/01/23	811	S	Main St	SR6	\$12,000.00	Window Replacement	\$215.00										\$215.00			\$215.00
2023-0029	02/01/23	1204		Logan Ave	I	\$11,000.00	Fire Alarm System Install	\$25.00										\$25.00			\$25.00
2023-0039	02/02/23	302		Bear Dusk Way	SR4	\$25,000.00	Fence	\$25.00										\$25.00			\$25.00
2023-0043	02/02/23	1865		Daneshield Dr	SR4	\$28,000.00	Solar Panel Install	\$105.00										\$105.00			\$105.00
2023-0041	02/02/23	132	N	State St	CB	\$4,000.00	Ri plumbing Bar Area	\$184.65										\$184.65			\$184.65
2023-0032	02/03/23	507		Trumans Ct	SR4	\$47,000.00	Basement Remode	\$823.75	\$25.00									\$848.75			\$848.75
2023-0044	02/03/23	701	S	Main St	SR6	\$18,000.00	Siding	\$305.00										\$305.00			\$305.00
22-0344	02/03/23	710	S	State St	SR6	\$3,500.00	Code Enforcement	\$87.50										\$87.50			\$87.50
2023-0036	02/06/23	409		Candlewood Ln	SR6	\$4,800.00	Window Replacement	\$107.00										\$107.00			\$107.00
2023-0045	02/06/23	2324		Ridgefield Dr	SR4	\$27,000.00	Patio Door Replacement	\$105.00										\$105.00			\$105.00
2023-0040	02/07/23	1209		Perrsons Pkwy	SR6	\$59,000.00	Solar Panel Install	\$920.00	\$50.00									\$970.00			\$970.00
2023-0047	02/08/23	806		Warren Ave	SR6	\$22,000.00	Tear Off/Re Roof & Siding	\$105.00										\$105.00			\$105.00
2023-0048	02/13/23	1099		Union Ave	SR6	\$33,000.00	Solar Panel Install	\$475.00										\$475.00			\$475.00
2023-0049	02/13/23	210		High Line St	MR8L	\$18,000.00	Tear off/re Roof	\$105.00	\$50.00									\$155.00			\$155.00
2023-0050	02/13/23	2225		National Sewing Machin	SR4	\$1,000.00	Solar Panel Install	\$65.00										\$65.00			\$65.00
2023-0052	02/14/23	320	E	Jackson St	SR6	\$1,000.00	Door Replacement	\$65.00										\$65.00			\$65.00
2023-0053	02/15/23	1913		Lafayette Dr	SR6	\$4,300.00	Demolition of garage	\$135.00										\$135.00			\$135.00
2023-0056	02/15/23	331	W	Lincoln Ave	SR6	\$6,200.00	Basement Egress Cut	\$128.00										\$128.00			\$128.00
2023-0054	02/15/23	503		Roosevelt St	SR6	\$5,000.00	Garage Renovation	\$190.00										\$190.00			\$190.00
2023-0055	02/15/23	907		Union Ave	SR6	\$2,000.00	Tear off/re Roof Garage	\$65.00	\$45.00									\$110.00			\$110.00
2023-0058	02/16/23	603		Gardner St	SR6	\$11,000.00	Window Replacement	\$200.00										\$200.00			\$200.00
2023-0051	02/17/23	717	E	Harrison St	SR6	\$105,000.00	Interior Remodel	\$1,315.00										\$1,315.00			\$1,315.00
2023-0046	02/21/23	105	W	Harrison St	GB	\$12,000.00	use Wrap/Siding & New Gar	\$360.00	\$210.00									\$570.00			\$570.00
2023-0061	02/21/23	426		King St	SR6	\$16,000.00	Solar Panel Install	\$105.00	\$110.00									\$215.00			\$215.00
2023-0064	02/21/23	2692	E	Fairfield Trl	SR4	\$8,700.00	Tear Off/Re Roof	\$65.00	\$50.00									\$115.00			\$115.00
2023-0066	02/23/23	220		Fox Ln	MR8L	\$88,000.00	Fire Renovation	\$1,460.57	\$141.20									\$1,601.77			\$1,601.77
2023-0065	02/27/23	1341		Caswell St	SR6	\$46,000.00	ndow/Patio Door Replacem	\$725.00										\$725.00			\$725.00
2023-0060	02/27/23	2307		Fairfield Trl	SR4	\$14,000.00	Solar Panel Install	\$105.00	\$50.00									\$155.00			\$155.00
2023-0071	02/27/23	1507		Douglas Ct	SR6	\$2,650,000.00	struction of Multi Tenant S	\$13,157.50	\$25.00									\$13,182.50			\$13,182.50
2022-1214	02/28/23	1874		Crystal Pkwy	PI	\$3,304,500.00		\$22,078.97	\$856.20									\$22,935.17			\$22,935.17
		31						\$22,078.97	\$856.20									\$22,935.17			\$22,935.17

TOTAL DEPOSIT JANUARY 2023 \$28,342.95

RESIDENTIAL MONTHLY REPORT FEBRUARY 2023

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVW	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD
2023-0038	02/01/23	508		Commander Pl	SR4	\$21,000.00	Window Replacement	\$350.00											\$350.00
2023-0037	02/01/23	811	S	Main St	SR6	\$12,000.00	Window Replacement	\$215.00						\$10.00			\$30.00		\$215.00
2023-0039	02/02/23	302		Bear Dusk Way	SR4	\$25,000.00	Fence	\$25.00					\$10.00						\$65.00
2023-0043	02/02/23	1865		Danesfield Dr	SR4	\$28,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$175.00
2023-0032	02/03/23	507		Trumans Ct	SR4	\$47,000.00	Basement Remode	\$823.75	\$25.00										\$848.75
2023-0044	02/03/23	701	S	Main St	SR6	\$18,000.00	Siding	\$305.00											\$305.00
2023-0036	02/06/23	409		Candlewood Ln	SR6	\$3,500.00	Window Replacement	\$87.50											\$87.50
2023-0045	02/06/23	2324		Ridgefield Dr	SR4	\$4,800.00	Patio Door Replacement	\$107.00	\$50.00				\$10.00	\$10.00					\$107.00
2023-0040	02/07/23	1209		Persons Pkwy	SR6	\$27,000.00	Solar Panel Install	\$105.00											\$920.00
2023-0047	02/08/23	806		Warren Ave	SR6	\$59,000.00	Tear Off/Re Roof & Siding	\$920.00					\$11.15	\$10.00					\$176.15
2023-0048	02/13/23	1039		Union Ave	SR6	\$22,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$475.00
2023-0049	02/13/23	210		High Line St	MR8L	\$33,000.00	Tear off/Re Roof	\$475.00											\$175.00
2023-0050	02/13/23	2225		National Sewing Machin	SR4	\$18,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$65.00
2023-0052	02/14/23	320	E	Jackson St	SR6	\$1,000.00	Tear Off/Re Roof	\$65.00											\$65.00
2023-0053	02/15/23	1913		Lafayette Dr	SR6	\$4,300.00	Door Replacement	\$65.00											\$135.00
2023-0056	02/15/23	331	W	Lincoln Ave	SR6	\$2,000.00	Demolition of garage	\$135.00											\$138.00
2023-0054	02/15/23	503		Roosevelt St	SR6	\$6,200.00	Basement Egress Cut	\$128.00					\$10.00						\$255.40
2023-0055	02/15/23	907		Union Ave	SR6	\$5,000.00	Garage Renovation	\$190.00	\$45.00				\$10.40	\$10.00					\$65.00
2023-0058	02/16/23	603		Gardner St	SR6	\$2,000.00	Tear off/Re Roof Garage	\$65.00											\$200.00
2023-0051	02/17/23	717	E	Harrison St	SR6	\$11,000.00	Window Replacement	\$200.00					\$11.00	\$10.00					\$491.00
2023-0061	02/21/23	426		King St	SR6	\$12,000.00	Wrap/Siding & New Gar	\$360.00	\$110.00				\$10.00	\$10.00					\$175.00
2023-0064	02/21/23	2692	E	Fairfield Trl	SR4	\$16,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$65.00
2023-0066	02/23/23	220		Fox Ln	MR8L	\$8,700.00	Tear Off/Re Roof	\$65.00					\$12.00						\$2,101.27
2023-0065	02/27/23	1341		Caswell St	SR6	\$88,000.00	Fire Renovation	\$1,460.57	\$141.20	\$220.00	\$257.50	\$10.00							\$725.00
2023-0060	02/27/23	2307		Fairfield Trl	SR4	\$46,000.00	ndow/Patio Door Replacem	\$725.00					\$10.00	\$10.00					\$175.00
2023-0071	02/27/23	1507		Douglas Ct	SR6	\$14,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$0.00
						\$534,500.00		\$7,396.82	\$621.20	\$220.00	\$257.50	\$10.00	\$104.55	\$90.00	\$0.00	\$0.00	\$30.00	\$0.00	\$8,730.07

COMMERCIAL MONTHLY REPORT FEBRUARY 2023

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVV	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD	EZ	TOTAL FEE
2023-0029	02/01/23	1204		Logan Ave	I	\$11,000.00	Fire Alarm System Install	\$25.00							\$293.00				\$318.00		\$318.00
2023-0041	02/02/23	132	N	State St	CB	\$4,000.00	Ri plumbing Bar Area	\$184.65		\$80.00			\$877.50	\$25.00	\$96.00				\$264.65		\$264.65
2023-0046	02/21/23	105	W	Harrison St	GB	\$105,000.00	Interior Remodel	\$1,315.00	\$210.00	\$205.00			\$469.12	\$12.50	\$192.00			\$2,668.50	\$16,882.73		\$16,790.73
2022-1214	02/28/23	1874		Crystal Pkwy	PI	\$2,650,000.00	Instruction of Multi Tenant Si	\$13,157.50	\$25.00	\$558.11											\$0.00
								TOTALS	\$14,682.15	\$235.00	\$643.11	\$0.00	\$1,346.62	\$37.50	\$581.00	\$0.00	\$0.00	\$2,668.50	\$20,193.88	\$16,790.73	\$36,984.61

EZ Discount Report - FEBRUARY 2023

Permit #	Date	NO	R	DI	STREET	NE	ZO	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	REVV	Zong	FD	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee
2022-1214	02/28/23	1874			Crystal Pkw	Pl		\$2,650,000.00	ction of Multi Ten	\$13,157.50	\$25.00	\$358.11			\$469.12	\$12.50	\$192.00	\$0.00		\$2,668.50	\$16,882.73	\$16,790.73	\$33,673.46
								\$2,650,000.00		\$13,157.50	\$25.00				\$469.12	\$12.50	\$192.00	\$0.00		\$2,668.50	\$16,882.73	\$16,790.73	\$33,673.46

SUBMITTAL FEE \$100 2022-1300 PAID 12/20/22 TOWARDS PERMIT #2022-1214 1874 CRYSTAL PKWY

ELECTRICAL REGISTRATION FEBRUARY 2023

Permit #	Date	PERMIT #	FEE	PYMNT	NAME	CO NAME	REG #	EXPIRES
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0 TOTAL \$ -

CODE ENFORCEMENT VIOLATIONS FEBRUARY 2023

Permit #	Date	Street #	Dir	Street Name	Zone	Code	Enforcement Fee	#/Cash	Check	Owner	
22-0344	02/03/23	710	S	State St	SR6		\$200.00	cash		Frank Paulson	
							\$200.00				

Code Violation Report - February 2023

02/01/2023 - 02/28/2023

Case Date	Parcel Address	Assigned To	Description	Main Status
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Group: Closed

2/17/2023	433 W BOONE ST	Cara Whetsel	Garbage bags in front of house	Closed
2/15/2023	143 KISHWAUKEE ST	Cara Whetsel	overflowing dumpster, outdoor storage, rubbish	Closed
2/6/2023	Deer Hills 2	Cara Whetsel	over flowing dumpsters	Closed
2/1/2023	1505 WILLOWBROOK DR	Cara Whetsel	garbage in back yard	Closed
2/1/2023	1400 DAWNGATE DR	Cara Whetsel	home occ w/o permit	Closed

Group Total: 5

Group: In Progress

2/21/2023	512 S STATE ST	Cara Whetsel	Leak in the ceiling. Has been there for 2 years.	In Progress
2/27/2023	218 E 6TH ST	Cara Whetsel	over sized political sign. over 6sqft in residential zoning.	In Progress
2/27/2023	330 W. Harrison	Cara Whetsel	Garbage in front of house & tall weeds.	In Progress
2/14/2023	541 GAYNOR ST	Cara Whetsel	Garbage at curb & bags of garbage and rubbish all over property.	In Progress
2/14/2023	546 GAYNOR ST	Cara Whetsel	garbage cans by curb for weeks	In Progress
2/6/2023	1405 CAROLYN CT	Cara Whetsel	inoperable vehicle	In Progress

2/1/2023	1250 S APPLETON RD	Cara Whetsel	garbage	In Progress
2/1/2023	1230 S APPLETON RD	Cara Whetsel	huge garbage pile in yard	In Progress

Group Total: 8

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Total Records: 13

1405 S. Main

Before



After



1523 Ruby

Before



After


































CODE GRAPHS 




ADVANCED SEARCH RESULTS

Select View 

4 8

Selected	Case Date 	Property Address 	Description 	Assigned To 	Status 	Edit/View
	06/02/2022	1513 WHITNEY BLVD	inops, tall grass, & garbage	Cara Whetsel	In Court	
	08/17/2022	613 W LOCUST ST	parking in grass & tall grass & weeds	Cara Whetsel	In Court	
	08/26/2022	1098 W 5TH ST	no siding on side of home	Cara Whetsel	In Progress	
	09/16/2022	710 S STATE ST	tall grass, rubbish (brush in back yard), broken fence	Cara Whetsel	In Progress	
	10/31/2022	627 E PLEASANT ST	inoperable vehicle parking in grass	Cara Whetsel	In Progress	
	11/15/2022	310 WARREN AVE	garbage & inops parking in yard	Cara Whetsel	In Progress	
	11/03/2022	219 WEBSTER ST	concrete in back yard behind garage & furnace in the front yard.	Cara Whetsel	In Progress	
	11/22/2022	431 FRANKLIN ST	garbage behind garage	Cara Whetsel	In Progress	
	11/29/2022	1701 13TH AVE	garbage in yard	Cara Whetsel	In Progress	
	06/27/2022	407 WEDGEWOOD LN	running a landscaping business w/o permit. lots of equipment & outdoor storage	Cara Whetsel	In Progress	
	07/08/2022	429 W 7TH ST	Pool , Fence & Deck w/o permit, vehicle & trailer in grass, tall weeds	Cara Whetsel	In Progress	
	08/08/2022	120 E MADISON ST	leaking ceiling, toilet issue, grass not cut, torn carpet (fall risk)	Craig Wilcox	In Progress	
	03/18/2022	504 WHITNEY BLVD	roof falling in	Cara Whetsel	In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	04/20/2022	229 FAIRVIEW ST	Illegal business (auto body shop), inoperable vehicles, garbage, too much outdoor storage, Fence w/o permit & building w/o permit	Cara Whetsel	In Progress	
	05/20/2022	820 WHITNEY BLVD	inop, parking in grass.	Cara Whetsel	In Progress	
	05/25/2022	540 GAYNOR ST	tall grass & inoperable vehicles	Cara Whetsel	In Progress	
	02/01/2023	1230 S APPLETON RD	huge garbage pile in yard	Cara Whetsel	In Progress	
	02/01/2023	1250 S APPLETON RD	garbage	Cara Whetsel	In Progress	
	02/06/2023	1405 CAROLYN CT	inoperable vehicle	Cara Whetsel	In Progress	
	02/14/2023	546 GAYNOR ST	garbage cans by curb for weeks	Cara Whetsel	In Progress	
	02/14/2023	541 GAYNOR ST	Garbage at curb & bags of garbage and rubbish all over property.	Cara Whetsel	In Progress	
	02/27/2023	330 W. Harrison	Garbage in front of house & tall weeds.	Cara Whetsel	In Progress	
	02/27/2023	218 E 6TH ST	over sized political sign. over 6sqft in residential zoning.	Cara Whetsel	In Progress	
	02/21/2023	512 S STATE ST	Leak in the ceiling. Has been there for 2 years.	Cara Whetsel	In Progress	
	01/26/2023	2310 OAKBROOK DR	inoperable vehicles on the grass	Cara Whetsel	In Progress	
	01/26/2023	1823 14TH AVE	inop vehicle in the grass	Cara Whetsel	In Progress	
	01/23/2023	1512 W 9TH ST	inop vehicle parking in grass & a vehicle parking over the sidewalk	Cara Whetsel	Ticketed	
	02/28/2022	221 W JACKSON ST	garage caving in, inoperable vehicles & garbage in the back yard	Cara Whetsel	Ticketed	
	05/09/2022	172 BEACON DR	inop vehicles & commercial truck over class B	Cara Whetsel	Ticketed	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	12/20/2022	1116 S STATE ST	inoperable vehicles, garbage, parking on grass, & missing siding on back of house	Cara Whetsel	Ticketed	
	01/12/2023	1328 WILLOWBROOK DR	inoperable vehicle in grass	Cara Whetsel	Ticketed	
	10/19/2022	Van Buren Garage	garage in disrepair & garbage	Cara Whetsel	Ticketed	
	09/15/2022	1523 10TH AVE	tall grass & weeds, boarded up & broken windows, basketball hoop in ROW	Cara Whetsel	Ticketed	

1

Records 1 to 33 (of 33)

1

INCOME STATEMENT FOR THE GENERAL FUND

			Through	February	2023	
	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
General Administration						
RE Property Tax	01-4-110-4010	1,773,426.68	0.00	1,770,704.94	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	1,468.59	0.00	2,160.74	2,076	104%
Auto Rental Tax	01-4-110-4012	8,549.57	558.91	7,062.05	8,000	88%
Muni Infrastructure Maint	01-4-110-4013	73,542.87	5,933.93	58,528.23	74,088	79%
State Income Tax	01-4-110-4100	3,667,723.38	372,881.59	3,517,952.68	3,136,002	112%
Home Rule Sales Tax	01-4-110-4109	1,370,774.02	129,438.97	1,338,868.16	1,362,254	98%
Muni Sales Tax	01-4-110-4110	4,669,641.31	406,203.47	4,279,299.99	4,677,358	91%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	979,340.62	96,005.73	834,378.84	921,967	90%
Local Motor Fuel Tax	01-4-110-4113	452,223.04	22,293.46	327,120.22	462,391	71%
Cannabis Tax	01-4-110-4115	39,935.26	3,205.87	33,139.11	36,386	91%
Replacement Tax	01-4-110-4120	1,288,853.76	0.00	1,365,826.54	892,012	153%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	0.00	(264,297.00)	(264,297)	100%
Grants	01-4-110-4150	15,000.00	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	1,710,788.18	0.00	1,710,788.18	0	0%
Business License	01-4-110-4200	9,095.00	235.00	8,585.00	9,980	86%
Liquor License & Fines	01-4-110-4210	159,900.00	0.00	158,800.00	154,000	103%
Amusement Machine	01-4-110-4230	102,970.00	0.00	106,055.67	102,000	104%
Court Fines	01-4-110-4400	128,809.54	18,220.56	116,237.89	116,000	100%
Parking Fines	01-4-110-4410	7,370.00	1,660.00	3,585.00	5,353	67%
Seized Vehicle Fee	01-4-110-4420	42,000.00	2,450.00	38,150.00	41,208	93%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	119,833.00	0	#DIV/0!
Video Gambling	01-4-110-4440	529,244.41	44,295.63	452,113.68	500,000	90%
Franchise Fees	01-4-110-4450	267,828.97	60,365.80	254,574.63	271,769	94%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	24,129.00	1,540.00	18,572.00	23,835	78%
Accident/Fire Reports	01-4-110-4470	4,983.00	315.00	2,820.00	4,900	58%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0	#DIV/0!
Tipping Fees	01-4-110-4472	14,991.81	13,915.96	21,609.46	19,989	108%
Fuel Charges (outside vendors)	01-4-110-4550	382,437.26	39,355.73	420,946.89	350,000	120%
Interest Income	01-4-110-4600	20,218.07	49,838.11	226,096.36	18,000	1256%
Misc Revenues	01-4-110-4900	64,861.14	11,150.00	158,406.58	133,100	119%
Heritage Days	01-4-110-4901	109,655.62	0.00	76,768.86	0	0%
Historic Pres. Fundraising	01-4-110-4902	1,567.51	113.60	858.60	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	9,840.00	0.00	0.00	0	0%
Sale of Assets	01-4-110-4950	0.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	0.00	0.00	0.00	0	0%
Total General Administration Revenues		17,666,871.61	1,279,977.32	17,165,546.30	14,827,756	116%
Salaries - Elected Officials	01-5-110-5000	218,210.21	16,606.80	174,371.40	215,889	81%
Salaries - Regular - FT	01-5-110-5010	216,713.59	(39,237.86)	171,103.10	234,708	73%
Group Health Insurance	01-5-110-5130	416,981.63	48,101.01	384,401.12	506,331	76%
Health Ins Claims Pd (Dental)	01-5-110-5131	26,941.32	1,180.80	22,733.60	30,000	76%
Group Life Insurance	01-5-110-5132	1,354.05	112.05	1,139.40	1,652	69%
Health Insurance Reimb.	01-4-110-4540	(154,278.12)	(11,405.43)	(133,157.21)	(173,339)	77%
Unemployment Compensation	01-5-110-5136	0.00	0.00	2,506.96	0	0%
Meeting & Conferences	01-5-110-5154	5,392.27	0.00	3,149.60	8,075	39%
Subscriptions/Ed Materials	01-5-110-5156	1,034.20	0.00	715.20	1,500	48%
Gen Admin Personnel & Benefit Expenses		732,349.15	15,357.37	626,963.17	824,816	76%
Repairs/Maint - Bldgs	01-5-110-6010	34,168.15	12,104.40	29,471.56	28,108	105%
Repairs/Maint - Equip	01-5-110-6020	4,363.88	449.52	2,793.51	5,000	56%
Legal	01-5-110-6110	6,464.43	327.72	8,769.98	115,500	8%
Other Professional Services	01-5-110-6190	117,832.88	15,862.11	74,163.59	92,000	81%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	22,569.57	296.87	18,699.22	23,550	79%
Codification	01-5-110-6225	3,235.99	0.00	950.00	6,200	15%
Other Communications	01-5-110-6290	1,603.35	196.78	1,351.18	2,250	60%
Gen Admin Contractual Expenses		190,238.25	29,237.40	136,199.04	272,608	50%

General Administration (cont)	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
Office Supplies	01-5-110-7020	93,552.46	3,932.42	82,797.55	105,350	79%
Gas and Oil	01-5-110-7030	475,736.89	66,481.63	415,068.63	400,000	104%
Other Supplies	01-5-110-7800	2,544.15	295.04	1,141.73	3,100	37%
Gen Admin Supplies Expenses		571,833.50	70,709.09	499,007.91	508,450	98%
Miscellaneous Expense	01-5-110-7900	68,534.46	1,855.45	78,747.59	53,305	148%
Reimb of Seized Vehicle Fee	01-5-110-7901	0.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	100,116.61	0.00	95,525.62	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	372,825.00	0.00	2,218,951.69	3,668,474	60%
Total General Administration Expenses		2,035,896.97	117,159.31	3,655,395.02	5,327,653	69%
NET GENERAL ADMINISTRATION		15,630,974.64	1,162,818.01	13,510,151.28	9,500,103	142%
General Fund - Audit Department						
RE Taxes - Audit	01-4-130-4010	20,072.01	0.00	20,051.20	20,000	100%
Accounting & Auditing	01-5-130-6100	52,575.00	0.00	45,390.00	47,000	97%
NET - AUDIT DEPARTMENT		(32,502.99)	0.00	(25,338.80)	(27,000)	94%
General Fund - IMRF Department						
RE Taxes - IMRF	01-4-140-4010	65,176.63	0.00	65,046.67	65,000	100%
Replacement Tax	01-4-140-4120	90,999.00	0.00	90,999.00	90,999	100%
Expense Reimbursement	01-4-140-4940	22,219.13	835.82	13,575.33	24,796	55%
Total IMRF Revenues		178,394.76	835.82	169,621.00	180,795	94%
IMRF Premium Expense	01-5-140-5120	156,885.00	6,070.95	105,339.64	160,771	66%
NET - IMRF DEPARTMENT		21,509.76	(5,235.13)	64,281.36	20,024	321%
General Fund - Social Security Department						
RE Taxes - FICA/Med	01-4-150-4010	200,460.45	0.00	200,157.81	200,000	100%
Expense Reimbursement	01-4-150-4940	144,206.52	10,915.30	118,821.74	154,110	77%
Library Expense Reimb.	01-4-150-4941	30,834.68	2,784.50	28,964.79	38,011	76%
Total Soc Security Revenues		375,501.65	13,699.80	347,944.34	392,121	89%
FICA Expense	01-5-150-5110	224,845.97	17,541.72	190,885.99	236,273	81%
Medicare Expense	01-5-150-5112	141,180.08	10,827.96	120,507.49	147,420	82%
Total Soc Security Expenses		366,026.05	28,369.68	311,393.48	383,693	81%
NET - SOCIAL SECURITY DEPT		9,475.60	(14,669.88)	36,550.86	8,428	334%
General Fund - Liability Insurance Dept						
RE Taxes - Ins Liability	01-4-160-4010	300,710.67	0.00	300,214.25	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,710.67	0.00	300,214.25	300,000	100%
Insurance Premium	01-5-160-6800	465,305.22	4,479.00	470,305.33	470,600	100%
NET - LIABILITY INSURANCE DEPT		(164,594.55)	(4,479.00)	(170,091.08)	(170,600)	100%

Police Department	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
RE Property Tax	01-4-210-4010	1,204,171.47	0.00	1,202,323.45	1,201,417	100%
Grants	01-4-210-4150	79,481.80	8,499.55	20,562.68	32,784	63%
Police Court Fines	01-4-210-4400	42,174.32	3,792.16	42,925.11	33,677	127%
Sex Offender Reg Fee	01-4-210-4480	2,800.00	200.00	2,200.00	3,100	71%
Violent Offender Reg Fee	01-4-210-4490	50.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-210-4900	127,629.27	150.00	31,396.45	53,250	59%
Expense Reimbursement	01-4-210-4940	13,939.10	500.00	19,247.05	0	0%
SRO Reimbursement	01-4-210-4945	101,971.83	10,274.18	64,598.16	107,574	60%
Sale of Assets	01-4-210-4950	14,000.00	0.00	32,000.00	0	0%
COSSAP Reimbursement	01-4-210-4955	78,397.80	0.00	62,718.24	0	0%
Total Police Department Revenues		1,664,615.59	23,415.89	1,477,971.14	1,431,802	103%
Salary - Regular - FT	01-5-210-5010	3,711,943.58	300,077.28	3,138,192.88	4,112,439	76%
Overtime	01-5-210-5040	255,649.02	12,232.60	253,142.89	350,000	72%
Police Pension	01-5-210-5122	1,143,905.03	0.00	1,419,706.50	1,446,926	98%
Health Insurance	01-5-210-5130	861,825.88	72,508.66	685,810.53	1,094,763	63%
Dental Claims	01-5-210-5131	53,574.60	4,809.20	40,029.60	51,735	77%
Unemployment Compensation	01-5-210-5136	0.00	0.00	1,043.42	0	0%
Uniform Allowance	01-5-210-5140	81,042.98	452.63	79,959.47	85,663	93%
Training	01-5-210-5152	50,939.77	7,362.61	37,412.24	88,780	42%
Police Dept Personnel & Benefit Expenses		6,158,880.86	397,442.98	5,655,297.53	7,230,306	78%
Repair/Maint-Equipment	01-5-210-6020	18,757.12	988.64	14,718.07	30,375	48%
Repair/Maint-Vehicles	01-5-210-6030	97,528.96	7,562.78	42,374.82	99,800	42%
Telephone/Utilities	01-5-210-6200	40,310.12	1,221.05	11,276.80	46,000	25%
Physical Exams	01-5-210-6810	0.00	990.00	8,200.00	11,840	69%
Community Policing	01-5-210-6816	3,223.87	1,189.24	4,493.21	10,000	45%
K-9 Program Expenses	01-5-210-6818	23,207.00	244.98	22,778.21	7,266	313%
Sex Offender State Disburse	01-5-210-6835	1,820.00	260.00	1,430.00	3,600	40%
Violent Offender State Disburse	01-5-210-6845	50.00	0.00	40.00	0	0%
Police Department - Contractual Expenses		184,897.07	12,456.69	105,311.11	208,881	50%
Office Supplies	01-5-210-7020	8,524.03	395.89	3,084.36	8,550	36%
Gas & Oil	01-5-210-7030	82,990.76	8,950.58	91,879.63	126,000	73%
Operating Supplies	01-5-210-7040	23,545.25	7,136.11	20,542.64	52,025	39%
Miscellaneous Expense	01-5-210-7900	22,779.83	77.65	7,840.70	30,800	25%
eCitation Expenses	01-5-210-7902	10,000.00	0.00	558.00	3,000	19%
Police Department - Supplies Expense		147,839.87	16,560.23	123,905.33	220,375	56%
Equipment	01-5-210-8200	154,434.53	4,056.77	29,968.49	66,400	45%
Vehicles	01-5-210-8300	41,062.50	0.00	0.00	0	0%
Total Police Department Expenses		6,687,114.83	430,516.67	5,914,482.46	7,725,962	77%
NET - POLICE DEPARTMENT		(5,022,499)	(407,101)	(4,436,511)	(6,294,160)	70%
Public Safety Building Department						
Salaries - Regular - FT	01-5-215-5010	682,809.99	49,624.78	506,164.40	737,574	69%
Other (FICA & IMRF)	01-5-215-5079	107,996.96	6,292.43	71,212.36	116,610	61%
Other Contractual Services	01-5-215-6890	292,460.20	12,105.44	229,972.11	333,250	69%
NET - PUBLIC SAFETY BLDG DEPT		(1,083,267.15)	31,226.91	(807,348.87)	(1,187,434)	68%

Fire Department	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
RE Property Tax	01-4-220-4010	1,023,483.31	0.00	1,021,902.61	1,021,132	100%
Grants	01-4-220-4150	26,647.33	0.00	3,509.97	0	0%
Miscellaneous Revenues	01-4-220-4900	10,029.60	39,126.48	41,121.04	7,500	548%
Expense Reimbursement	01-4-220-4940	23,620.59	0.00	860.89	0	0%
Sale of Assets	01-4-220-4950	1,500.00	0.00	210,000.00	0	0%
Total Fire Department Revenues		1,085,280.83	39,126.48	1,277,394.51	1,028,632	124%
Salaries - Regular - FT	01-5-220-5010	2,212,018.80	173,630.92	1,881,896.64	2,480,719	76%
Overtime	01-5-220-5040	221,634.70	10,985.17	190,003.73	153,720	124%
Fire Pension	01-5-220-5124	969,350.33	0.00	1,130,011.25	1,236,703	91%
Health Insurance	01-5-220-5130	488,092.37	51,779.06	439,519.74	651,405	67%
Dental Insurance	01-5-220-5131	31,729.90	2,781.60	24,063.84	30,000	80%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	41,809.99	0.00	34,890.43	41,000	85%
Training	01-5-220-5152	13,267.54	857.72	10,022.06	22,600	44%
Fire Depart Personnel & Benefits Expenses		3,977,903.63	240,034.47	3,710,407.69	4,616,147	80%
Repair/Maint-Bldg	01-5-220-6010	30,161.67	350.07	43,245.82	39,000	111%
Repair/Maint-Equipment	01-5-220-6020	13,026.84	852.82	16,581.00	17,000	98%
Repair/Maint-Vehicles	01-5-220-6030	35,074.95	3,077.14	44,614.83	55,000	81%
Telephone/Utilities	01-5-220-6200	15,554.44	1,027.97	9,415.26	10,470	90%
Physical Exams	01-5-220-6810	1,806.92	0.00	499.00	1,000	50%
Fire Prevention	01-5-220-6822	6,630.69	84.00	6,541.28	8,300	79%
Emergency Med Supplies	01-5-220-6824	10,483.92	1,217.92	6,504.87	11,500	57%
Fire Department - Contractual Expenses		112,739.43	6,609.92	127,402.06	142,270	90%
Office Supplies	01-5-220-7020	20,871.95	2,375.78	28,871.52	31,200	93%
Gas & Oil	01-5-220-7030	17,455.88	2,160.74	24,482.64	20,000	122%
Operating Supplies	01-5-220-7040	12,309.26	1,294.79	7,476.95	8,500	88%
Miscellaneous Expense	01-5-220-7900	900.41	0.00	10,464.32	750	1395%
Fire Department - Supplies Expenses		51,537.50	5,831.31	71,295.43	60,450	118%
Equipment	01-5-220-8200	21,074.12	3,006.69	16,964.24	20,000	85%
Total Fire Department Expenses		4,163,254.68	255,482.39	3,926,069.42	4,838,867	81%
NET - FIRE DEPARTMENT		(3,077,973.85)	(216,355.91)	(2,648,674.91)	(3,810,235)	70%
Police & Fire Commission Department						
Physical Exams	01-5-225-6810	5,684.80	2,675.00	6,404.00	5,600	114%
Other Contractual Services	01-5-225-6890	13,916.78	1,417.00	10,036.63	12,250	82%
NET - POLICE & FIRE COMMISSION		(19,601.58)	4,092.00	(16,440.63)	(17,850)	92%

Community Development	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
Building Permits	01-4-230-4300	231,413.27	7,606.47	406,810.51	200,000	203%
Electric Permits	01-4-230-4310	36,134.41	621.20	76,392.52	19,393	394%
Electrician Certification Fees	01-4-230-4315	3,000.00	0.00	650.00	3,000	22%
Plumbing Permits	01-4-230-4320	75.00	300.00	14,504.06	2,500	580%
HVAC Permits	01-4-230-4330	18,865.28	257.50	36,260.82	9,000	403%
Plan Review Fees	01-4-230-4340	23,473.26	104.55	185,034.82	10,000	1850%
Sidewalk/Lot Grading Fees	01-4-230-4350	17,162.00	0.00	28,553.70	12,000	238%
Insulation Permits	01-4-230-4360	4,795.00	10.00	11,927.50	969	1231%
Fire Review Fees	01-4-230-4365	2,968.00	(38,633.48)	0.00	2,750	0%
Zoning Review Fee	01-4-230-4370	5,060.00	90.00	4,417.50	4,000	110%
Code Enforcement	01-4-230-4380	2,100.00	800.00	3,200.00	3,000	107%
Forced Mowings Reimb.	01-4-230-4385	898.75	0.00	232.50	0	0%
Other Permits	01-4-230-4390	5,735.00	30.00	4,870.00	5,500	89%
Miscellaneous Revenues	01-4-230-4900	124.00	0.00	439.00	100	439%
Expense Reimbursement	01-4-230-4940	2,458.32	0.00	2,962.71	2,000	148%
Planning Fees	01-4-230-4950	16,600.00	1,200.00	21,949.25	12,000	183%
Planning Misc.	01-4-230-4955	2,880.00	50.00	1,150.00	2,000	58%
Building Department - Revenues		373,742.29	(27,563.76)	799,354.89	288,212	277%
Salaries- Regular - FT	01-5-230-5010	264,369.08	19,885.76	213,607.72	277,305	77%
FICA	01-5-230-5079	19,624.66	1,456.49	15,633.59	21,214	74%
IMRF	01-5-230-5120	22,219.13	835.82	13,575.33	22,628	60%
Health Ins Expense	01-5-230-5130	62,652.01	3,985.71	49,483.67	93,102	53%
Dental Insurance	01-5-230-5131	1,160.00	352.00	1,599.20	4,000	40%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	3,742.32	145.00	1,230.08	2,000	62%
Building Dept Personnel & Benefits Expense		373,767.20	26,660.78	295,129.59	420,249	70%
Repair/Maint - Equip	01-5-230-6020	2,818.29	321.60	2,577.44	3,300	78%
Repair/Maint - Vehicles	01-5-230-6030	498.35	0.00	1,432.18	3,000	48%
Other Professional Services	01-5-230-6190	30,000.00	3,090.41	30,070.82	97,000	31%
Telephone	01-5-230-6200	2,049.79	121.90	1,423.22	2,400	59%
Postage	01-5-230-6210	3,339.99	116.67	4,516.12	3,700	122%
Printing & Publishing	01-5-230-6220	2,399.00	1,070.00	4,113.80	2,743	150%
Other Contractual Services	01-5-230-6890	6,150.02	0.00	0.00	36,400	0%
Building Department - Contractual Expenses		41,105.42	4,720.58	44,133.58	148,543	30%
Office Supplies	01-5-230-7020	9,932.82	226.35	5,326.49	5,000	107%
Gas & Oil	01-5-230-7030	1,356.19	112.67	1,659.49	2,000	83%
Miscellaneous Expense	01-5-230-7900	1,519.90	0.00	1,137.66	1,500	76%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		12,808.91	339.02	8,123.64	8,500	96%
Total Building Department Expenses		427,681.53	31,720.38	347,386.81	577,292	60%
NET - BUILDING DEPARTMENT		(53,939.24)	(59,284.14)	451,968.08	(289,080)	-156%
Civil Defense Department						
RE Tax - Civil Defense	01-4-240-4010	7,023.71	0.00	7,027.91	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	5,760.00	0.00	0.00	6,800	0%
NET - CIVIL DEFENSE DEPARTMENT		1,263.71	49,624.78	7,027.91	200	100%

Street Department	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
RE Tax - Road & Bridge	01-4-310-4010	341,378.44	0.00	340,586.34	320,000	106%
Grants	01-4-310-4150	6,179.50	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	4,840.30	1,839.10	6,458.14	5,000	129%
Expense Reimbursement	01-4-310-4940	28,090.12	2,936.07	38,145.36	15,000	254%
Expense Reimbursement	01-5-310-4940	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	0	0%
Intergovernmental Revenue	01-4-310-4960	45,552.70	0.00	0.00	0	0%
Street Department - Revenues		426,041.06	4,775.17	385,189.84	340,000	113%
Salaries - Regular - FT	01-5-310-5010	674,697.96	53,931.76	576,216.33	802,629	72%
Overtime	01-5-310-5040	49,394.03	1,049.40	51,822.85	45,000	115%
Health Insurance	01-5-310-5130	184,858.40	18,248.45	191,314.96	215,049	89%
Uniform Allowance	01-5-310-5140	19,063.01	3,475.27	15,900.24	16,700	95%
Training	01-5-310-5152	50.00	0.00	961.58	1,500	64%
Street Dept - Personnel & Benefits Expenses		928,063.40	76,704.88	836,215.96	1,080,878	77%
Repair/Maint - Storm Drain	01-5-310-6001	9,518.22	84.84	18,134.66	30,000	60%
Repair/Maint - St/Parking Lot	01-5-310-6002	111,374.29	420.93	121,096.16	97,500	124%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	75,193.00	(300.00)	95,606.95	40,000	239%
Repair/Maint - Building	01-5-310-6010	5,742.37	672.44	14,256.71	10,000	143%
Repair/Maint - Equipment	01-5-310-6020	140,008.49	5,849.67	130,447.69	110,000	119%
Repair/Maint - Traffic Signal	01-5-310-6024	67,667.75	4,130.00	17,310.66	30,000	58%
Telephone/Utilities	01-5-310-6200	9,475.23	860.46	7,867.05	9,200	86%
Leaf Clean-up/Removal	01-5-310-6826	9,927.60	0.00	648.00	12,000	5%
Street Department - Contractual Expenses		428,906.95	11,718.34	405,367.88	338,700	120%
Office Supplies	01-5-310-7020	5,825.05	770.77	5,730.00	6,000	96%
Gas & Oil	01-5-310-7030	59,717.29	9,366.28	68,232.36	70,000	97%
Operating Supplies	01-5-310-7040	22,540.76	1,235.43	24,900.20	30,000	83%
Miscellaneous Expense	01-5-310-7900	2,011.96	52.85	2,120.29	2,000	106%
Street Department - Supplies Expenses		90,095.06	11,425.33	100,982.85	108,000	94%
Equipment	01-5-310-8200	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,447,065.41	99,848.55	1,342,566.69	1,527,578	88%
NET - STREET DEPARTMENT		(1,021,024.35)	(95,073.38)	(957,376.85)	(1,187,578)	81%
Street Lighting						
RE Tax - Street Lighting	01-4-330-4010	210,496.48	0.00	210,183.38	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	9,644.43	4,307.23	17,489.15	10,000	175%
Street Lighting - Electricity	01-5-330-6310	275,405.34	853.45	173,137.71	230,000	75%
NET - STREET LIGHTING		(74,553.29)	(5,160.68)	19,556.52	(30,000)	-65%

	Account #	Actual FY 22	Month of February	YTD Actual for FY 23	Budget FY 23	83% of Budget
Landfill Department						
RE Tax - Refuse/Landfill	01-4-335-4010	50,145.09	0.00	50,048.18	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	53,201.40	0.00	54,217.00	66,000	82%
NET - GARBAGE DEPARTMENT		(3,056.31)	0.00	(4,168.82)	(16,000)	26%
Forestry Department						
RE Tax - Forestry	01-4-340-4010	40,109.08	0.00	40,062.49	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,109.08	0.00	40,062.49	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	47,722.60	2,928.00	49,671.50	43,000	116%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0	0%
Forestry Department Expenses		47,722.60	2,928.00	49,671.50	43,000	116%
NET - FORESTRY DEPARTMENT		(7,613.52)	(2,928.00)	(9,609.01)	(3,000)	0%
Engineering Department						
Engineering	01-5-360-6140	25,603.12	581.75	5,398.00	27,000	20%
Subdivision Expense	01-5-360-6824	7,167.50	0.00	27,045.00	10,000	270%
Office Supplies	01-5-360-7020	6,149.62	852.15	6,483.42	7,200	90%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
NET - ENGINEERING DEPARTMENT		(38,920.24)	(1,433.90)	(38,926.42)	(44,200)	88%
Health / Social Services						
Council on Aging	01-5-410-6830	0.00	0.00	0.00	-	#DIV/0!
Demolition / Nuisance	01-5-410-6832	2,598.75	0.00	3,228.75	4,500	72%
NET - HEALTH / SOCIAL SERVICES		(2,598.75)	0.00	(3,228.75)	(4,500)	72%
Economic Development						
Planning Dept Services	01-5-610-6150	2,520.00	760.00	1,880.00	2,500	75%
Economic / Business	01-5-610-6840	108,648.33	0.00	80,430.00	109,291	74%
Tourism	01-5-610-6842	5,000.00	0.00	0.00	5,000	0%
Historic Preservation	01-5-610-6844	3,793.85	0.00	4,425.81	4,550	97%
NET - ECONOMIC DEVELOPMENT		(119,962.18)	(760.00)	(86,735.81)	(121,341)	71%
Buchanan Street Strolls						
Strolls Vendor Fee	01-4-615-4490	1,195.00	(30.00)	0.00	0	#DIV/0!
Strolls Sponsors	01-4-615-4495	4,775.00	0.00	0.00	0	#DIV/0!
Strolls Miscellaneous	01-4-615-4900	166.00	0.00	0.00	0	#DIV/0!
STROLLS REVENUE		6,136.00	(30.00)	0.00	0	#DIV/0!
Buchanan Strolls Entertainment	01-5-615-6190	10,204.93	0.00	0.00	0	#DIV/0!
Buchanan Strolls Supplies	01-5-615-7040	1,007.95	0.00	0.00	0	#DIV/0!
Buchanan Strolls Misc.	01-5-615-7900	3,186.40	0.00	0.00	0	#DIV/0!
STROLLS EXPENSES		14,399.28	0.00	0.00	0	#DIV/0!
NET - BUCHANAN STREET STROLLS		(8,263.28)	(30.00)	0.00	0	#DIV/0!
Utility Tax Dept.						
Utility Tax - Electric	01-4-751-4131	1,109,713.62	101,498.81	945,967.61	1,092,591	87%
Utility Tax - Gas	01-4-751-4132	1,133,643.71	193,113.56	1,010,702.45	846,396	119%
Utility Tax - Telephone	01-4-751-4133	147,085.83	11,867.88	117,056.57	148,176	79%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	2,406.00	0.00	0.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		2,388,037.16	306,480.25	2,073,726.63	2,087,163	99%
TOTAL GENERAL FUND REVENUES		24,795,583.99	1,640,716.97	24,324,336.06	21,203,481	115%
TOTAL GENERAL FUND EXPENSES		17,474,693.64	1,056,044.16	17,365,524.69	22,790,541	76%
NET REV OVER (UNDER) EXP		7,320,890.35	584,672.81	6,958,811.37	(1,587,059)	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of February, 2023

Water / Sewer General Administration

Line Item	Account #	Actual FY 22	Month of February	Actual FY 23	Budget FY 23	83% of Budget
Beginning Cash & Investments		75,632		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	200	
Miscellaneous Revenues	61-4-110-4900	0	0.00	1,269.45	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
Ending Cash		75,632	0.00	76,901.45	75,832	

Water Department

Line Item	Account #	Actual FY 22	Month of February	Actual FY 23	Budget FY 23	83% of Budget
Beginning Cash & Investments		264,901		273,187.92	539,400	
Water Consumption	61-4-810-4500	1,878,022	122,115.36	1,657,195.18	1,958,953	85%
Dep on Agr - Westhill	61-4-810-4521	44,504	0.00	53,671.00	20,000	0%
Meters Sold	61-4-810-4530	117,492	65,712.07	139,330.62	93,000	150%
Other Services	61-4-810-4590	4,574	288.50	2,775.50	5,000	56%
W/S Interest	61-4-810-4600	5	18.41	72.96	500	15%
Miscellaneous Revenues	61-4-810-4900	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	3,367	0.00	500.00	0	0%
Sale of Assets	61-4-810-4950	17,425	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
Total Water Department Revenues		2,065,389	188,134.34	1,853,545.26	2,077,453	89%
Salaries - Regular - FT	61-5-810-5010	533,525	44,708.80	454,577.31	516,345	88%
Overtime	61-5-810-5040	55,493	20,211.33	56,586.11	35,000	162%
FICA Water	61-5-810-5079	43,523	3,088.36	35,427.20	42,178	84%
IMRF	61-5-810-5120	55,932	1,982.19	35,113.81	49,658	71%
Group Health Insurance	61-5-810-5130	173,505	14,933.70	179,704.79	195,159	92%
Uniform Allowance	61-5-810-5140	8,433	1,063.05	6,918.95	12,000	58%
Rep& Maint-Infrastructure	61-5-810-6000	82,358	0.00	119,306.89	74,000	161%
Rep& Maint - Buildings	61-5-810-6010	1,247	1,396.93	8,755.85	16,000	55%
Rep& Maint - Equipment	61-5-810-6020	24,997	6,216.71	50,535.68	33,000	153%
Rep& Maint - Vehicles	61-5-810-6030	11,082	1,511.36	8,615.74	20,000	43%
Rep& Maint - Contractual	61-5-810-6040	83,781	18,568.13	76,150.64	80,000	95%
Other Professional Serv	61-5-810-6190	3,225	317.19	4,272.62	15,000	28%
Telephone	61-5-810-6200	6,736	544.11	4,878.07	10,000	49%
Postage	61-5-810-6210	15,401	1,416.03	12,695.69	18,000	71%
Utilities	61-5-810-6300	224,572	17,411.22	108,127.45	250,000	43%
Office Equip Rental/Maint	61-5-810-6410	25,782	956.29	24,156.26	30,000	81%
Liability Insurance	61-5-810-6800	113,433	0.00	114,567.71	115,000	100%
Lab Expense	61-5-810-6812	14,211	2,387.50	13,635.77	36,000	38%
Office Supplies	61-5-810-7020	29,894	218.51	9,683.52	10,000	97%
Gas & Oil	61-5-810-7030	22,024	2,657.10	20,678.99	20,000	103%
Operating Supplies	61-5-810-7040	68,235	11,281.80	64,158.67	67,000	96%
Chemicals	61-5-810-7050	105,370	9,091.90	88,514.54	90,000	98%
Meters	61-5-810-7060	40,432	4,025.00	63,587.60	20,000	318%
Bad Debt Expense	61-5-810-7850	883	98.08	490.28	2,000	25%
Miscellaneous Expense	61-5-810-7900	1,947	237.25	4,116.90	5,000	82%
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		295,000	24,583.33	245,773.30	295,000	83%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
Total Water Department Expenses		2,041,022	188,905.87	1,811,030.34	2,056,340	88%
NET WATER DEPARTMENT		24,367	(771.53)	42,514.92	21,113	
Change in Accounts Receivable (YTD)		(4,390)		(4,390.37)		
Ending Cash & Investments		284,878	(771.53)	311,312.47	560,513	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of February, 2023

Sewer Department

Line Item	Account #	Actual FY 22	Month of February	Actual FY 23	Budget FY 23	83% of Budget
Beginning Cash & Investments		649,934		649,934.07	494,995	
Grants	61-4-820-4150	3,365	0.00	0.00	0	0%
Sewer Consumption	61-4-820-4500	2,710,762	130,668.14	2,194,610.23	2,819,711	78%
Dep on Agr - Westhills	61-4-820-4521	23,719	0.00	25,763.00	0.00	0%
Meters Sold	61-4-820-4530	117,194	6,125.00	59,882.50	93,000	64%
Other Services	61-4-820-4590	55,994	288.50	36,420.54	55,000	66%
WWT Interest	61-4-820-4600	184	1,235.89	6,374.85	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	0	0.00	1,500.00	0	0%
Expense Reimbursement	61-4-820-4940	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
Total Sewer Department Revenues		2,911,217	138,317.53	2,324,551.12	2,967,711	78%
Salaries - Regular - FT	61-5-820-5010	622,378	83,256.60	515,577.39	623,584	83%
Overtime	61-5-820-5040	53,442	3,796.96	50,743.21	55,000	92%
FICA WWTP	61-5-820-5079	49,216	3,842.55	42,261.37	51,912	81%
IMRF	61-5-820-5120	63,973	2,466.23	41,881.47	61,118	69%
Group Health Insurance	61-5-820-5130	207,591	18,751.60	172,266.59	212,847	81%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	17,562	1,524.60	15,034.62	20,600	73%
Travel	61-5-820-5151	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	22,221	1,811.28	21,671.13	25,000	87%
Rep & Maint - Buildings	61-5-820-6010	70,093	514.00	77,559.29	95,000	82%
Rep & Maint - Equipment	61-5-820-6020	184,940	4,562.90	41,414.60	0.00	0%
Rep & Maint - Vehicles	61-5-820-6030	34,543	2,256.15	9,423.14	28,000	34%
Rep & Maint - Contractual	61-5-820-6040	46,642	3,382.06	30,055.98	50,000	60%
Other Professional Serv	61-5-820-6190	59,136	3,434.94	63,375.79	73,500	86%
NARP Watershed	61-5-820-6195	12,216	0.00	34,232.00	35,000	98%
Telephone	61-5-820-6200	8,578	757.65	6,116.77	12,200	50%
Postage	61-5-820-6210	15,565	1,416.03	12,803.53	17,000	75%
Utilities	61-5-820-6300	235,682	20,137.22	133,241.15	200,000	67%
Office Equip Rental/Maint	61-5-820-6410	5,571	956.15	6,508.07	6,000	108%
Liability Insurance	61-5-820-6800	134,702	0.00	136,049.15	132,000	103%
Lab Expense	61-5-820-6812	48,839	3,356.35	42,804.20	35,000	122%
Sludge Disposal	61-5-820-6814	11,396	830.64	7,315.79	15,000	49%
Office Supplies	61-5-820-7020	31,525	666.79	9,648.63	12,000	80%
Gas & Oil	61-5-820-7030	25,064	1,410.63	19,465.21	25,000	78%
Operating Supplies	61-5-820-7040	9,256	4,216.09	26,386.76	15,000	176%
Chemicals	61-5-820-7050	59,962	20,610.00	85,312.15	50,000	171%
Meters	61-5-820-7060	40,432	4,025.00	63,587.58	20,000	318%
Bad Debt Expense	61-5-820-7850	1,087	124.51	633.86	2,000	32%
Miscellaneous Expenses	61-5-820-7900	2,691	240.00	1,511.62	2,000	76%
Equipment	61-5-820-8200	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		255,000	21,250.00	212,500.00	255,000	83%
Bond Pmt Set Aside		123,000	10,250.00	102,500.00	123,000	83%
		2,452,305	219,846.93	1,981,881.05	2,252,761	88%
Sewer Department						
Collection System Expenses						
Salaries - Regular - FT	61-5-830-5010	366,974	27,722.24	300,115.35	329,085	91%
Overtime	61-5-830-5040	48,113	5,321.81	33,211.77	30,000	111%
FICA Sewer	61-5-830-5079	31,843	2,527.90	25,499.58	27,470	93%
IMRF	61-5-830-5120	40,884	1,622.45	25,178.34	32,342	78%
Group Health Insurance	61-5-830-5130	134,460	14,301.10	109,660.20	129,481	85%
Uniform Allowance	61-5-830-5140	4,508	755.45	5,251.69	6,600	80%
Rep & Maint - Infrastructure	61-5-830-6000	21,133	1,085.00	14,874.18	35,000	42%
Rep & Maint - Equipment	61-5-830-6020	8,014	2,027.94	12,296.31	14,000	88%
Rep & Maint - Vehicles	61-5-830-6030	14,773	0.00	7,676.71	20,000	38%
Office Equip Rent/Maint	61-5-830-6410	18,875	0.00	16,316.75	30,000	54%
Gas & Oil	61-5-830-7030	9,231	1,228.48	9,579.66	9,000	106%
Operating Supplies	61-5-830-7040	38,751	1,686.35	50,737.75	20,000	254%

Sewer Department

	Account #	Actual FY 22	Month of February	Actual FY 23	Budget FY 23	83% of Budget
Misc. Expense	61-5-830-7900	1,166	372.00	2,565.19	1,500	171%
Equipment	61-5-830-8200	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,139,935	278,497.65	2,594,844.53	2,937,239	88%
NET SEWER DEPARTMENT		(90,135)	(140,180.12)	(270,293.41)	30,472	
Change in Accounts Receivable		(4,403)		(4,402.85)	0.00	
Ending Cash & Investments		555,396		375,237.81	525,467	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		32,842		39,451.00	0	
Additional reserves		0	0.00	0.00	450.00	0%
Interest Income		183	319.67	1,618.21	0	0%
Transfer Out: Bond Payment		0	0.00	0.00	0	0%
Ending Cash & Investments		39,451	319.67	41,069.21	450.00	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		2,699,864		2,882,401.17	2,882,401	
Sources						
Interest Income		1,631	2,846.60	14,409.87	3,000	480%
Connection Fees	61-4-810-4510	190,752	13,822.00	142,977.00	50,000	286%
Deposits on Agreement	61-4-810-4520	5,280	155.00	3,730.00	3,000	124%
Connection Fees	61-4-820-4510	418,950	17,568.00	304,218.00	65,000	468%
Deposits on Agreement	61-4-820-4520	4,345	125.00	4,065.70	3,000	136%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
TOTAL Sources		620,958	34,516.60	469,400.57	124,000	379%
Uses						
Construction in Progress - Water (1790)		438,421	0.00	9,320.00	0	0%
Construction in Progress - Sewer (1790)		0	0.00	37,314.26	0	0%
Equipment & Vehicles (1750)		0	0.00	0.00	0	0%
Recapture Refunds		0	0.00	0.00	0	0%
Land (1710)		0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0.00	0.00	0	0%
TOTAL Uses		438,421	0	46,634.26	0	0%
Ending Cash & Investments		2,882,401		3,305,167.48	3,006,401	

Line Item	Account #	Actual FY 22	Month of February	Actual FY 23	Budget FY 23	83% of Budget
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Depreciation Funding - was 04-09 and 06-08

Beginning Cash & Investments		1,291,267		1,418,567.33	1,199,268	
Sources						
Interest Income		1,330	2,300.93	11,647.63	5,100	228%
Loan Funds		0	0.00	0.00	0	0%
Grant		0	0.00	0.00	0	0%
Miscellaneous		0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		295,000	24,583.33	245,833.30	295,000	83%
Depreciation set aside - Water (for System)		0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		255,000	21,250.00	212,770.00	255,000	83%
Depreciation set aside - Sewer (for Repl)		0	0.00	0.00	0	0%
Loan From Connection Fees		0	0.00	0.00	0	0%
TOTAL Sources		551,330	48,134.26	470,250.93	555,100	85%
Uses						
Construction in Progress - Water (1790)		424,029	1,576.90	41,919.47	600,000	7%
Construction in Progress - Sewer (1790)		0	0.00	0.00	1,400,000	0%
Equipment & Vehicles (1750 & 1760)		0	0.00	0.00	40,000	0%
Buildings		0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payn		0	0.00	0.00	0	0%
Transfer Out- City Hall Roof		0	0.00	0.00	0	0%
TOTAL Uses		424,029	1,577	41,919.47	2,040,000	2%
Ending Cash & Investments		1,418,567		1,846,898.79	(285,632.00)	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		120,824		58,418.59	125,073	
Sources						
Interest Income		222	387.59	1,962.02	200	981%
Bond Proceeds	61-4-110-4901	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0.00	0.00	0	0%
Bond Pmt Set Aside		123,000	10,250.00	102,500.00	123,000	83%
TOTAL Sources		123,222	10,637.59	104,462.02	123,200	85%
Uses						
Debt Service - Principal	61-5-110-8910	161,515	0.00	54,624.37	108,914	50%
Interest Expense	61-5-110-8920	24,113	0.00	7,251.46	16,547	44%
Fiscal Charges	61-5-110-8930	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0.00	0.00	0	0%
TOTAL Uses		185,627	0.00	61,875.83	125,461	49%
Ending Cash & Investments		58,419		101,004.78	122,812.00	

City of Belvidere's CD INVESTMENTS AS OF :

02/28/23

Fund #	Where	Dated	Maturity	Rate	Amount	Term	Interest Due	Maturity Value	
01									
General Fund									
Acct#									
01-1150	Byron Bank	11/3/22	11/3/23	0.33%	23130	1,071,515.98	365	3,482.43	1,074,998.41
	Blackhawk	11/22/22	11/22/23	0.33%	70007372	1,004,408.47	365	3,264.33	1,007,672.80
	Byron Bank	11/18/22	11/18/23	0.33%	25320	1,119,302.87	365	3,637.73	1,122,940.60
	Byron Bank	5/19/22	5/19/23	0.30%	25954	1,009,443.56	365	3,028.33	1,012,471.89
	Byron Bank	10/2/22	10/2/23	0.30%	25634	1,006,763.24	365	3,020.29	1,009,783.53
ARPA	Byron Bank	9/26/22	8/26/23	0.30%	26344	1,710,788.18	334	4,696.47	1,715,484.65
General Fund Total						<u>6,922,222.30</u>		13,412.82	
MFT									
Fund	Byron	3/30/22	3/30/23	0.30%	25930	501,872.73	365	1,505.62	503,378.35
Acct #									
10-1150									
61									
Water	Byron	5/9/22	5/9/23	0.30%	25952	917,363.96	365	2,752.09	920,116.05
Sewer	Byron	12/30/22	11/30/23	0.43%	23707	396,889.61	335	1,548.14	398,437.75
Acct#	Stillman Bank	8/29/22	8/29/24	0.32%	6300240	1,056,528.41	731	6,665.25	1,063,193.66
61-1150									
Water/Sewer Total						<u>2,370,781.98</u>		10,965.48	
Total						<u>9,794,877.01</u>		24,378.30	

Midland States Bank	0.00
Blackhawk	1,004,408.47
First National Bank	0.00
Stillman Bank	1,056,528.41
Byron Bank	<u>7,733,940.13</u>
	<u>9,794,877.01</u>

Blackhawk Money Markets (2.25%)	7,106,417.66
Midland States Bank Sweep Accts (3.5%)	4,586,644.66
IMET (Illinois Metropolitan Investment Fund)	2,380,566.64
Illinois Funds	8,794,511.10

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, March 14, 2023

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Paul Engelman, Chair

Carl Gnewuch

Alissa Maher

Bob Cantrell

Brad Anderson

Dan Druckrey Vice-Chair

Art Hyland

Staff Present:

Gina DelRose, Community Development Planner

Kimberly Whitt, Administrative Assistant

Mike Drella, City Attorney

Members Absent:

The meeting was called to order at 6:03 p.m.

MINUTES: It was moved and seconded (Cantrell/Druckrey) to approve the minutes of the January 10, 2023 meeting. The motion carried with a 7-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2023-08: Rosati's (SU): Application of Belvidere Pizza Inc., 1946 Gateway Center Drive, Belvidere, IL 61008 on behalf of the property owner, Belvidere Gateway Center LLC, 2777 Finley Road #12, Downers Grove, IL 60515 for a special use to permit indoor commercial entertainment which includes video gaming at 1946 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 2.89 acres. PIN: 08-06-101-011

PUBLIC HEARING FOR CASE 2023-08 OPENED : 6:05 PM

Ms. Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on February 23, 2023 and notifications were sent by certified mail to property owners within 250 feet of the subject property on February 21, 2023. Ms. DelRose summarized the staff report dated March 6, 2023 and stated the

recommendation is for approval of case #2023-08 for a special use to permit indoor commercial entertainment which included video gaming at 1946 Gateway Center Dr., Belvidere, IL 61008. PIN: 08-06-101-011.

There was discussion regarding availability of room. Gina DelRose stated that the applicant would be best to explain.

Applicant was present.

Sam Rosati was sworn in at 6:11 pm. Mr. Rosati explained the majority of their business was delivery and carry out. They would be rearranging the dining area. There will be less seating for indoor dining.

No questions or testimony from the audience for Case #2023-08.

PUBLIC HEARING FOR CASE 2023-08 CLOSED: 6:16 PM

It was moved and seconded (Highland/Druckrey) to approve the findings of fact as presented by staff. The motion carried with a 7-0 roll call vote.

It was moved and seconded (Gnewuch/Cantrell) to recommend approval of Case 2023-08 subject to conditions as presented. The motion carried with a 7-0 roll call vote.

Gina DelRose stated the case would go to City Council on March 20, 2023 and on April 3, 2023 for a second reading and final vote.

2023-09: City of Belvidere (TA): Application of The City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 for a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Sections 150.706 Exterior Storage Standards for Residential, Office and Commercial Districts, 150.712 Fencing Standards, 150.1008 Changeable Copy Signs and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to commercial vehicles, barbed wire fencing and animated signage.

PUBLIC HEARING FOR CASE 2023-09 OPENED : 6:18 PM

Ms. Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on February 23, 2023. Ms. DelRose summarized the staff report dated March 3, 2023 and stated the recommendation is for approval of case #2023-09 for a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended).

There was discussion regarding the danger of the barbed wire. Ms DelRose explained the barbed wire would only be allowed in industrial areas for outdoor storage and truck parking.

PUBLIC HEARING FOR CASE 2023-09 CLOSED : 6:26 PM

It was moved and seconded (Gnewuch/Druckrey) to recommend approval of Case 2023-09. The motion carried with a 7-0 roll call vote.

2023-10: Maggio's Pizzeria (SU): Application of Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 for a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019.

PUBLIC HEARING FOR CASE 2023-10 OPENED : 6:26 PM

Ms. Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on February 23, 2023 and notifications were sent by certified mail to property owners within 250 feet of the subject property on February 21, 2023. Ms. DelRose summarized the staff report dated March 7, 2023 and stated the recommendation is for approval of case #2023-10 special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N State St., Belvidere, IL.

Ms. DelRose explained the applicant currently has a liquor license. Discussion was had regarding business hours. Ms. DelRose explained that liquor sales are allowed up to 2:00 am and gaming is allowed as long as liquor is sold.

There was discussion regarding the number of licenses allowed and granted for indoor commercial entertainment. Ms. DelRose explained there is one license available. All applicants are made aware of this.

No questions from audience or applicant.

Mr. Tyler Bauscher was sworn in 6:37 pm. Mr. Bauscher was asked about the possibility of pre & post parties for the Apollo Theater . Mr. Bauscher explained it would be highly unlikely during the week, but in the future possibly on the weekend. Mr. Bauscher also explained he only intends on have 4 video machines, not 6.

There were no further questions.

PUBLIC HEARING FOR CASE 2023-10 CLOSED: 6:39 PM

It was moved and seconded (Maher/Druckrey) to approve the findings of fact as presented by staff. The motion carried with a 7-0 roll call vote

It was moved and seconded (Maher/Cantrell) to recommend approval of Case 2023-10 subject to conditions as presented. The motion carried with a 7-0 roll call vote.

Gina DelRose stated the case would go to City Council on March 20, 2023 and on April 3, 2023 for a second reading and final vote.

2023-11: Gunsteen (SU): Application of Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, DM Enterprises of 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 for a special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service; 150.105(C)(5)(B)(2) Indoor Commercial Entertainment and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres. PIN: 05-26-127-011.

PUBLIC HEARING FOR CASE 2023-11 OPENED : 6:40 PM

Ms. Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on February 23, 2023 and notifications were sent by certified mail to property owners within 250 feet of the subject property on February 21, 2023. Ms. DelRose summarized the staff report dated March 8, 2023 and stated the recommendation is for approval of case #2023-11 special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N. State Street, Belvidere, IL subject to conditions.

There was discussion regarding what type of restaurant and the reason behind alcohol. Ms. DelRose explained in order to have video gaming you are required to sell liquor. It was also asked if there is no restaurant is video gaming allowed. Ms. DelRose explained the only requirement was a liquor license. Other questions were directed to the applicant.

Mr. Daniel Gunsteen was sworn in at 6:52 pm. Mr. Gunsteen (showing pictures and site plans) explained his intentions for both the car wash and restaurant/bar. Question was raised as to whether or not water is recycled. Mr. Gunsteen explained no, water is not recycled. Mr. Gunsteen explained that one parking stall would be dedicated for a Pet Wash. Question was raised to the possibility that Mr. Gunsteen

would not be granted the video gaming license from the city. Mr. Gunsteen stated that the car wash will be built regardless.

No further questions for staff or applicant

PUBLIC HEARING FOR CASE 2023-11 CLOSED: 7:06 PM

It was moved and seconded (Maher/Cantrell) to recommend approval of Case 2023-11 with an amendment to condition one, referencing the new site plan submitted during testimony. The motion carried with a 7-0 roll call vote.

Gina DelRose stated the case would go to City Council on March 20, 2023 and on April 4, 2023 for a second reading and final vote.

Staff Report: Gina DelRose informed the commission there are currently no cases for the April 11, 2023 meeting. Expect a heavy case load for May 9, 2023

ADJOURNMENT:

Motion to adjourn meeting was moved and seconded (Gnewuch/Maher). The motion carried with a voice call.

The meeting adjourned at 7:10 p.m.

Recorded by:

Reviewed by:

Kimberly Whitt
Administrative Assistant

Gina DelRose
Community Development Planner

City of Belvidere
Committee of the Whole
Building, Planning, Zoning and Public Works
Minutes

Date: March 13, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd., Belvidere Illinois at 6:00p.m.

Call to Order – Mayor Clinton Morris.

Roll Call:

Present: R. Brereton, M. Fleury, W. Frank, M. McGee, N. Mulhall,
T. Porter, S. Prather, D. Snow and C. Stevens.

Absent: M. Freeman.

Other staff members in attendance:

Community Development Planner Gina DelRose, Public Works Director Brent Anderson, Budget and Finance Officer Shannon Hansen, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: Brandy Reames read a comment on behalf of Jen Gerdin with Jack Rose, proponent for allowing service of alcohol at Sidewalk Cafés as an independent item.

John Albertini commented on early voting.

John Wolf opponent of decreasing the budget for Growth Dimension.

Joan Sage opponent of decreasing the budget for Growth Dimensions.

Executive Director Pam Lopez-Fettes of Growth Dimensions opponent of decreasing the budget for Growth Dimensions.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.

2. Building, Planning & Zoning, New Business:

(A) Building Department - Update.

Community Development Planner Gina DelRose presented an update. Discussion took place concerning update.

2. Building, Planning & Zoning, New Business:

(B) Planning & Zoning Department - Update.

Community Development Planner Gina DelRose presented an update.

(C) Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Ald. Prather, 2nd by Ald. Stevens to forward to City Council a Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works – Update.

Public Works Director Brent Anderson presented an update.

5. Other:

(A) Sidewalk Café Ordinance.

Motion by Ald. Snow, 2nd by Ald. Prather to forward to City Council an Ordinance to Amend Section 98-12(a)(3) to permanently modify the City Code to allow for greater use of the Sidewalk Café permits and the sale of alcohol as an independent item at Sidewalk Cafés. Discussion took place concerning the sale of alcohol as an independent item. Aye voice vote carried. Nays: Brereton and Porter. Motion carried.

(B) Mobile Food Vehicles.

Motion by Ald. Stevens, 2nd by Ald. Brereton to forward to City Council an ordinance amending Article VIII of Chapter 26 of the City of Belvidere Municipal Code as set forth in the attachment to the City Attorney's March 8, 2023 memo. Discussion took place on mobile food trucks and fees. Motion by Ald. Snow, 2nd by Ald. Mulhall to amend the proposed new fee for all Mobile Food Trucks from \$500.00 per year to \$100.00 per year.

Further discussion took place concerning fees. Roll Call Vote: 3/6 in favor. Ayes: Mulhall, Prather and Snow. Nays: Fleury, Frank, McGee, Porter, Stevens and Brereton. Motion to Amend Lost. Roll Call Vote on original motion: 6/3 in favor. Ayes: Frank, McGee, Porter, Stevens, Brereton and Fleury. Nays: Mulhall, Prather and Snow. Motion carried.

(C) Section 125 FSA Plan.

Motion by Ald. Snow, 2nd by Ald. Prather to establish a Section 125 FSA plan allowing expenditures for medical benefits, dentals benefits, vision benefits, Health Care Flexible Spending Accounts and dependent care and to authorize the Mayor to execute the Envision New Group Set-up and any other documents in conformance with the March 9, 2023 memo. Discussion took place concerning flex spending plan. Aye voice vote carried. Motion carried.

(D) Belvidere Fire Dept. – Acquired Structure Training.

Motion by Ald. Stevens, 2nd by Ald. Prather for ongoing authorization for the Fire Chief to sign the Standard Acquired Structure Training Agreement as necessary. Discussion took place concerning training. Aye voice vote carried. Motion carried.

(E) Ambulance Service Rates, Billing and Collections.

Discussion took place concerning Ambulance Service Rates. Motion by Ald. Stevens, 2nd by Ald. Snow to forward to City Council an ordinance amending Chapter 46 of the City of Belvidere Municipal Code to insert a new Article III, Emergency Medical Services/Transport as set forth in the attachment to the March 8, 2023 memo. Aye voice vote carried. Motion carried.

Discussion took place concerning Balance Billing. Motion by Ald. Snow, 2nd by Ald. Stevens to not Balance Bill city residents and only Balance Bill non-residents in the City of Belvidere. Aye voice vote carried. Motion carried.

Further discussion took place concerning collection of unpaid balances on ambulance bills.

(F) Rock Valley College – Request to Waive Permit Fees for the Advance Technology Center (ATC) Phase II Project.

Alderman Porter left council chambers during the discussion and roll call vote. Motion by Ald. Mulhall, 2nd by Ald. Snow to waive the anticipated permit fees of \$23,963.75 for the Rock Valley College Advanced Technology Center (ATC) Phase II Projects. Discussion took place concerning waiving permit fees. Motion by Ald. Frank to amend to waive only \$10,000.00 of permit fees. Motion to amend lost due to lack of a second. Roll Call Vote: 5/3 in favor. Ayes: Mulhall, Snow, Stevens, Fleury and Frank. Nays: McGee, Prather and Brereton. Absent Porter. Motion carried.

Recess at 8:14p.m.
Reconvened at 8:22p.m.

(G) FY 2024 Budget Discussion.

Motion by Ald. Snow, 2nd by Ald. Prather to increase Line Item #01-5-610-6840 by \$35,000.00 changing the budgeted amount for Growth Dimensions from \$20,000.00 to \$55,000.00. Discussion took place concerning budgeted amount for Growth Dimensions. Roll Call Vote: 4/5 in favor. Ayes: Mulhall, Prather, Snow and Fleury. Nays: Porter, Stevens, Brereton, Frank and McGee. Motion Lost.

Further discussion took place concerning the FY 2024 Budget. Motion by Ald. Porter, 2nd by Ald. Stevens to increase the Budget & Finance Director Salary by 3% plus \$7,128.00. Roll Call Vote: 4/5 in favor. Ayes: Porter, Stevens, Brereton and McGee. Nays: Prather, Snow, Fleury, Frank and Mulhall. Motion lost. Motion by Ald. Frank, 2nd by Ald. Brereton to increase the Budget & Finance Director Salary by 3% plus \$2,000.00. Roll Call Vote: 5/4 in favor. Ayes: Stevens, Brereton, Frank, McGee and Porter. Nays: Prather, Snow, Fleury and Mulhall. Motion carried.

6. Adjournment:

Motion by Ald. Stevens, 2nd by Ald. Prather to adjourn at 9:17p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE #617H
AN ORDINANCE AMENDING SECTION 14-452 OF THE
CITY OF BELVIDERE MUNICIPAL CODE
VIDEO GAMING UNDER
ANNEXATION AGREEMENTS

NOW, THEREFORE, be it ordained by the City Council of the City of Belvidere, Boone County, Illinois, as follows:

- Section 1: Section 14-452 of the City of Belvidere Municipal Code is amended to add a new subsection (f) as set forth in the attached Exhibit A which is incorporated herein by this reference.
- Section 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.
- Section 3: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Ayes: -

Nays: -

Absent: -

Approved:

Clinton Morris, Mayor

Attest:

Sarah Turnipseed, City Clerk

Passed:
Approved:
Published:

Sec. 14-452. Permits required.

- (a) No licensed location shall operate video gaming terminals without first obtaining a location permit from the city clerk and paying the terminal registration fees provided for in this article. The privilege of operating a licensed location in the city is purely a personal privilege associated with a specific location and a location permit is non-transferable to another location. However, upon the transfer or sale of a licensed location to a new entity, the location permit, that has not been abandoned or surrendered, shall transfer to the new entity upon approval of any new liquor license and payment of the video gaming terminal fees provided for under this article.
- (b) Receipt of a location permit shall not relieve any person from obtaining any other necessary state or local permits, licenses or approvals, including, but not limited to any zoning relief, and a location permit shall not be valid until all such permits, licenses and approvals are received.
- (c) In the event a licensed location ceases operating video gaming terminals for 60 days or more the location permit as well as the video gaming terminal registrations shall be deemed abandoned and forfeited.
- (d) The owner or business operator of a licensed location shall immediately surrender a location permit upon ceasing business operations or upon the removal of all video gaming terminals from the licensed location.
- (e) There shall not be more than 40 licensed locations within the city at any one time nor more than 40 location permits issued by the city clerk.
- (f) In the event an annexation agreement or development agreement, approved by the City Council, contractually guarantees video gaming for a specific location, a location permit shall not be required for that location. All other State and local permits, licenses and permissions shall be obtained including, but not limited to, state gaming licenses, liquor licenses (if applicable), special uses under the City's zoning code, and terminal registrations. Video gaming may continue at such locations without a location permit even upon expiration of an annexation or development agreement. However, any new video gaming location, or one not identified in the annexation agreement or development agreement shall be required to obtain all necessary licenses and permits including a location permit. After expiration of an annexation agreement or development agreement, if video gaming is discontinued as set forth in 14-452(c), video gaming may not be re-initiated without obtaining all necessary licenses and permits, including a location permit. A location legally operating video gaming under this subsection shall not count toward the location permit limit set forth in subsection (E) (14-452(E)) above.

ORDINANCE NO. 618H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT
WITHIN THE PB, PLANNED BUSINESS DISTRICT
(1946 Gateway Center Drive)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Belvidere Pizza Inc., 1946 Gateway Center Drive, Belvidere, IL 61008 on behalf of the property owner, Belvidere Gateway Center LLC, 2777 Finley Road #12, Downers Grove, IL 60515 is requesting a special use to allow indoor commercial entertainment at 1946 Gateway Center Drive; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on March 14, 2023 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the PB, Planned Business District to allow for indoor commercial entertainment on the property depicted in Attachment A and legally described as:

Lots (7&14) as designated upon Plat of Gateway Center, being a part of the Northwest Quarter (1/4) of Section 6, Township 43 North, Range 4 East of the Third Principal Meridian, according to the Plat thereof recoded March 23, 2005 in Plat Index File Envelope No. 316-A as Document No. 2005R03084 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and State of Illinois.

Excepting therefrom Part of Lot Seven (7) as designated upon the Plat of Gateway Center; bounded and described as follows, to-wit: Beginning at the Northwest Corner of said lot; thence South 72 degrees 35 minutes 47 seconds East, along a North line of said lot, 251.76 feet; thence South 44 degrees 11 minutes 17 seconds West, 27.58 feet; thence South 89 degrees 25 minutes 13 seconds West, 195.58 feet to the West line of said lot; thence North 14 degrees 41 minutes 03 seconds West, along the West line of said lot, 100.34 feet to the point of beginning; situated in the County of Boone and the State of Illinois. PIN: 08-06-101-011

is hereby approved, subject to the following conditions:

1. The special use is only for the tenant space commonly known as 1946 Gateway Center Drive.
2. The video gaming area must be enclosed and only accessible through a designated entrance.
3. Open alcohol is prohibited outside the premises unless otherwise permitted.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2023.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2023.

Clint Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published:

Sponsor: _____

ATTACHMENT A



CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 6, 2023

ADVISORY REPORT

CASE NO: 2023-08

APPLICANT: Rosati's, 1946 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Belvidere Pizza Inc., 1946 Gateway Center Drive, Belvidere, IL 61008 on behalf of the property owner, Belvidere Gateway Center LLC, 2777 Finley Road #12, Downers Grove, IL 60515 is requesting a special use to permit indoor commercial entertainment which includes video gaming at 1946 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 2.89 acres. PIN: 08-06-101-011. The property is developed with an approximately 19,500 square-foot multi-tenant building and parking area.

EXISTING LAND USE:

Subject property: Multi-tenant building

Adjacent property:

North: Midland States Bank

South: Multi-tenant building

East: Murphy Oil gas station

West: Vacant/Row Crop Production (County)

CURRENT ZONING:

Subject property: PB, Planned Business District

Adjacent property:

North, South and East: PB, Planned Business District

West: A-1, Agricultural Preservation Area District (County)

COMPREHENSIVE PLAN:

Subject property: PB, Planned Business

All Adjacent property: PB, Planned Business

BACKGROUND:

Gateway Center Subdivision was annexed into the City of Belvidere in 2003. In 2004 the subdivision was final platted and the multi-tenant building was constructed. The building tenants consists of a medical office, hair salon, cell phone store and Rosati's Pizza. Some are the original tenants of the building. The special use request is for the tenant space occupied by Rosati's Pizza.

The existing parking lot has 139 parking spaces for all the tenants to share which is more than what the zoning ordinance requires. Peak hours for indoor commercial land uses are often later in the day when businesses such as the medical office will be closed, which lessens the demand for parking.

The most common type of indoor commercial land uses in Belvidere are bars and video gaming machines. However, the indoor commercial land use also encompasses theaters, bowling alleys, arcades, roller rinks, pool halls and other uses that have late night operating hours. Most of these additional land uses require a larger amount of square-footage to successfully operate, therefore, limit the type of indoor commercial entertainment land uses that can occupy the tenant space. The applicant is requesting the special use so that they may include video gaming machines in their restaurant.

The Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns that were in existence prior to that date have been considered "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2020, the City Council voted to increase the limit on the number of gaming establishments from 30 to 40. Currently 38 of the 40 available licenses have been issued. Although the special use for indoor commercial entertainment allows for various businesses, the applicant is aware that granting the special use does not guarantee them the ability to have video gaming machines.

TREND OF DEVELOPMENT:

The subject property is located within the Gateway Center Subdivision which is anchored by Walmart and developed with a mix of commercial, automobile, financial, medical and food establishments. There has been an increase in development activity within the subdivision recently with special uses being approved for a Taco Bell and an expanded Murphy Oil gas station.

COMPREHENSIVE PLAN:

The subject property is designated as "Planned Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The Planned Business map category encourages high quality indoor commercial, office and institutional land uses, with generous landscaping and limited signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment which includes a variety of land uses such as alcohol consumption and video gaming. Although this special use is the first one within the Gateway Center Subdivision, the property is

2023-08; Rosati's, 1946 Gateway Center Drive

located in the Planned Business District where businesses that serve alcohol and have video gaming machines have developed. The location is within a multi-tenant commercial building that has a parking lot large enough to accommodate a variety of land uses.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and all adjacent properties as planned business. Food establishments, bars/taverns and arcades are considered appropriate uses in the planned business category. The planned business district encourages high quality indoor commercial, office and institutional land uses, with generous landscaping and limited signage.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The planning staff is not aware of any negative issues that similar developments have caused to surrounding properties. The special use will be in compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

Access to the property is from Gateway Center Drive that intersects with Genoa Road via a controlled intersection. Genoa Road, a primary arterial, acts as a buffer to noncommercial land uses.

- D. Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is developed with a multi-tenant building and is served with municipal utilities.

- F. **Findings:** The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The nearest non-residential land uses are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. Although indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

SUMMARY OF FINDINGS:

The requested special use is for indoor commercial entertainment which includes a variety of land uses such as alcohol consumption and video gaming. Although this special use is the first one within the Gateway Center Subdivision, the property is located in the Planned Business District where businesses that serve alcohol and have video gaming machines have developed. The location is within a multi-tenant commercial building that has a parking lot large enough to accommodate a variety of land uses.

The planning staff is not aware of any negative issues that similar developments have caused to surrounding properties. The special use will be in compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

The nearest non-residential land uses are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. Although indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2023-08** for a special use at 1946 Gateway Center Drive subject to the following conditions:

1. The special use is only for the tenant space commonly known as 1946 Gateway Center Drive.
2. The video gaming area must be enclosed and only accessible through a designated entrance.
3. Open alcohol is prohibited outside the premises unless otherwise permitted.

Submitted by:


Gina DelRose
Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

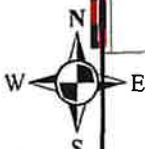
Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, January 18, 2023.
6. Letter submitted by the Boone County Health Department, Amanda Mehl, February 21, 2023.
7. E-mail submitted by the Boone County Fire Department, Mark Beck, March 1, 2023.



2023-08
Rosatis Pizza
1946 Gateway Center Dr



1 inch = 750 feet

US ROUTE 20

(GRANT HIGHWAY)

US ROUTE 20

(GRANT HIGHWAY)

LIBERTY RD

CHRYSLER DR

GENOARD

2056

2002

2023-08
Rosatis Pizza
1946 Gateway Center Dr

CHRYSLER DR

GATEWAY CENTER DR

COUNTY HWY 4

1901

1922
1920
1916
1912
1900

5975

5995

5997

5952



City of Belvidere
401 Whitney Blvd #300
Belvidere, IL 61008

Re: Belvidere Pizza, Inc.
1946 Gateway Center Dr
Belvidere, IL 61008

To Whom It May Concern,

I am the 100% owner of Belvidere Pizza, Inc. (D/b/a Rosati's Belvidere), and I am writing to formally request a Special Use approval to add Video Gaming Terminals to my establishment. D/b/a Rosati's Belvidere is seeking approval to add up to six video gaming terminals exceeding no more than 500 square feet of the leased space. Rosati's Belvidere is seeking this Special Use as a means to combat rising food inflation prices and reduced foot traffic from local economic shifts. There would be no major structural changes to the building, the establishment Rosati's and its staff would comply with all local and state regulations as well as pay any subsequent fees related to the operation of video gaming terminals. Contingent on the Special use approval, Rosati's Belvidere will pursue a local liquor license, state liquor license, and the required Illinois Gaming Board approval to operate video gaming terminals.

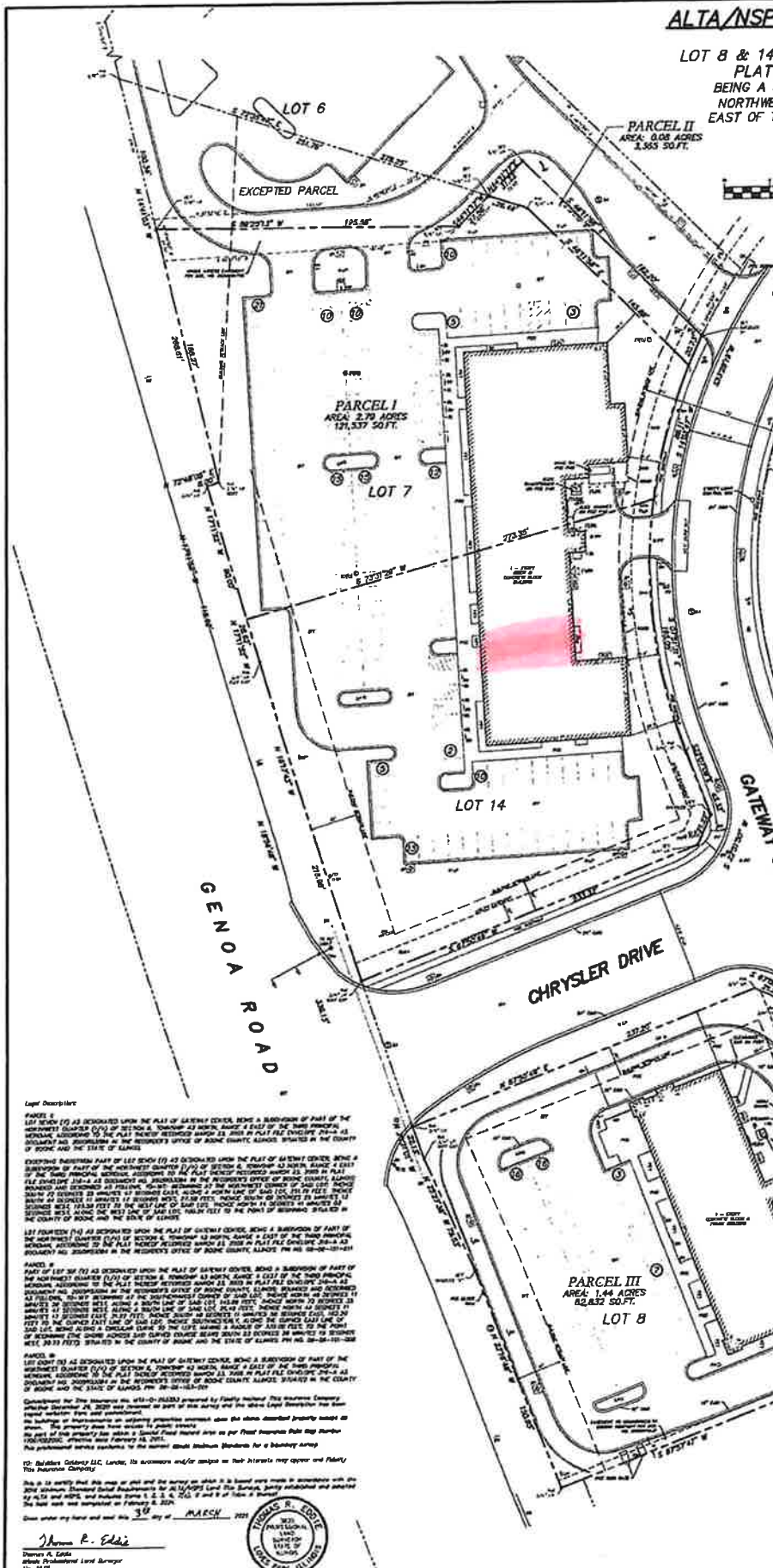
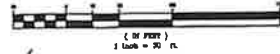
We believe that our business is highly beneficial to the City of Belvidere, and we are committed to operating gaming in a very responsible and compliant manner, keeping with our overall business operations. We contribute very substantial sales tax to the City, support local charities and events, and truly enjoy and appreciate being part of Belvidere's vibrant business community. We greatly appreciate consideration and review of Rosati's Special Use application.

Thank you,

Sam Rosati
President
Belvidere Pizza, Inc.

ALTA/NSPS LAND TITLE SURVEY

OF
LOT 8 & 14 AND PART OF LOTS 6 & 7,
PLAT OF GATEWAY CENTER
BEING A SUBDIVISION OF PART OF THE
NORTHWEST 1/4 OF SECTION 6-43-4
EAST OF THE THIRD PRINCIPAL MERIDIAN
CITY OF BELLEVILLE
BOONE COUNTY, ILLINOIS
FEBRUARY, 2021
GRAPHIC SCALE



- NOTES:
- 1) NO EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS OBSERVED.
- 2) NO PROMISED CHANGES IN STREET RIGHT-OF-WAY LINES OR EVIDENCE OF RECENT STREET OR SIGNAL CONSTRUCTION OR REPAIRS OBSERVED.
- 3) NO FIELD DELINEATION OF HERLANDS OBSERVED.
- 4) NO BUILDINGS OR IMPROVEMENTS ON ADJACENT PROPERTIES OBSERVED FROM THE ABOVE DESCRIBED PROPERTY EXCEPT AS SHOWN. THIS PROPERTY DOES HAVE ACCESS TO PUBLIC STREETS.
- 5) NO PART OF THIS PROPERTY LIES WITHIN A SPECIAL FLOOD HAZARD AREA AS PER FLOOD INSURANCE RATE MAP NUMBER 170200300E DATED FEBRUARY 16, 2011.
- 6) ADDRESS OF SUBJECT PROPERTY IS 1400-1404 GATEWAY CENTER DRIVE AND 1412-1422 GATEWAY CENTER DRIVE, BELLEVILLE, ILLINOIS 62008.
- 7) GROSS LAND AREA OF ALL PARCELS IS 4.31 ACRES OR 187,734 SQUARE FEET.
- 8) SITE CONTAINS 184 STRIPED PARKING SPACES AND 8 HANDICAP SPACES.

LISTED

6438	11/11/2017	11/11/2017	11/11/2017
6439	11/11/2017	11/11/2017	11/11/2017
6440	11/11/2017	11/11/2017	11/11/2017
6441	11/11/2017	11/11/2017	11/11/2017
6442	11/11/2017	11/11/2017	11/11/2017
6443	11/11/2017	11/11/2017	11/11/2017
6444	11/11/2017	11/11/2017	11/11/2017
6445	11/11/2017	11/11/2017	11/11/2017
6446	11/11/2017	11/11/2017	11/11/2017
6447	11/11/2017	11/11/2017	11/11/2017
6448	11/11/2017	11/11/2017	11/11/2017
6449	11/11/2017	11/11/2017	11/11/2017
6450	11/11/2017	11/11/2017	11/11/2017
6451	11/11/2017	11/11/2017	11/11/2017
6452	11/11/2017	11/11/2017	11/11/2017
6453	11/11/2017	11/11/2017	11/11/2017
6454	11/11/2017	11/11/2017	11/11/2017
6455	11/11/2017	11/11/2017	11/11/2017
6456	11/11/2017	11/11/2017	11/11/2017
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6460	11/11/2017	11/11/2017	11/11/2017
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6464	11/11/2017	11/11/2017	11/11/2017
6465	11/11/2017	11/11/2017	11/11/2017
6466	11/11/2017	11/11/2017	11/11/2017
6467	11/11/2017	11/11/2017	11/11/2017
6468	11/11/2017	11/11/2017	11/11/2017
6469	11/11/2017	11/11/2017	11/11/2017
6470	11/11/2017	11/11/2017	11/11/2017
6471	11/11/2017	11/11/2017	11/11/2017
6472	11/11/2017	11/11/2017	11/11/2017
6473	11/11/2017	11/11/2017	11/11/2017
6474	11/11/2017	11/11/2017	11/11/2017
6475	11/11/2017	11/11/2017	11/11/2017
6476	11/11/2017	11/11/2017	11/11/2017
6477	11/11/2017	11/11/2017	11/11/2017
6478	11/11/2017	11/11/2017	11/11/2017
6479	11/11/2017	11/11/2017	11/11/2017
6480	11/11/2017	11/11/2017	11/11/2017
6481	11/11/2017	11/11/2017	11/11/2017
6482	11/11/2017	11/11/2017	11/11/2017
6483	11/11/2017	11/11/2017	11/11/2017
6484	11/11/2017	11/11/2017	11/11/2017
6485	11/11/2017	11/11/2017	11/11/2017
6486	11/11/2017	11/11/2017	11/11/2017
6487	11/11/2017	11/11/2017	11/11/2017
6488	11/11/2017	11/11/2017	11/11/2017
6489	11/11/2017	11/11/2017	11/11/2017
6490	11/11/2017	11/11/2017	11/11/2017
6491	11/11/2017	11/11/2017	11/11/2017
6492	11/11/2017	11/11/2017	11/11/2017
6493	11/11/2017	11/11/2017	11/11/2017
6494	11/11/2017	11/11/2017	11/11/2017
6495	11/11/2017	11/11/2017	11/11/2017
6496	11/11/2017	11/11/2017	11/11/2017
6497	11/11/2017	11/11/2017	11/11/2017
6498	11/11/2017	11/11/2017	11/11/2017
6499	11/11/2017	11/11/2017	11/11/2017
6500	11/11/2017	11/11/2017	11/11/2017

Legal Descriptions
PARCEL I
PART OF LOT 6 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS, BEING THE SUBJECT PROPERTY SHOWN AS PARCEL I ON PLAT FILED PUBLIC RECORDS, BOOK 281, PAGE 141, COUNTY OF BOONE AND THE STATE OF ILLINOIS.

PARCEL II
PART OF LOT 7 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS, BEING THE SUBJECT PROPERTY SHOWN AS PARCEL II ON PLAT FILED PUBLIC RECORDS, BOOK 281, PAGE 141, COUNTY OF BOONE AND THE STATE OF ILLINOIS.

PARCEL III
PART OF LOT 8 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 6-43-4 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS, BEING THE SUBJECT PROPERTY SHOWN AS PARCEL III ON PLAT FILED PUBLIC RECORDS, BOOK 281, PAGE 141, COUNTY OF BOONE AND THE STATE OF ILLINOIS.

CHRYSLER DRIVE
GENOA ROAD
GATEWAY CENTER DRIVE
LOT 14
LOT 8
LOT 7
LOT 6

APPROXIMATE 2008 AERIAL PHOTOGRAPH

RECORDED IN PUBLIC RECORDS, BOOK 281, PAGE 141, COUNTY OF BOONE AND THE STATE OF ILLINOIS.

PREPARED BY:
R.K. JOHNSON & ASSOCIATES, INC.
CONSULTING CIVIL ENGINEERS - LAND SURVEYORS
1515 WINDSOR ROAD, LOVES PARK, ILLINOIS 61111
(618) 631-8099 (618) 631-8393 FAX
www.rkjandassociates.com
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 134-019944
FEBRUARY 4, 2021 JOB NO. 17237
PREPARED FOR: R.K. JOHNSON & ASSOCIATES, INC.
SHEET 1 OF 1





**Boone County
Soil & Water
Conservation District**

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

18 January 2023

SWCD NRI #: 1722

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 1946 Gateway Drive Belvidere, IL 61008
PIN(S): 08-06-101-011

Contact	Petitioner	Owner
Sam Rosati 15109 Macintyre Lane Woodstock, IL 60098 (815) 341-5201 Sam@rosatis.com	Belvidere Pizza, Inc. 1946 Gateway Center Dr. Belvidere, IL 61008	Same as contact

Request: Indoor commercial entertainment

Notes, if any: By considering the current zoning, current land use, Geographical Information Systems maps, and requested special use permit, the Boone County Soil and Water Conservation District has determined that the proposed use will have no significant impact on the natural resources on the property or surrounding area.

Sincerely,

Teagan Duffy
Boone County Soil & Water
Conservation District



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

February 21, 2023

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: Case: 2023-08; Rosati's, 1946 Gateway Center Drive

Dear City of Belvidere,

We are in receipt of a special use request to permit indoor commercial entertainment which includes video gaming at 1946 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and approval Procedures) in the PB, Planned Business District on 2.89 acres. PIN: 08-06-101-011

At this time, the Boone County Health Department has no comment.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,

Amanda Mehl
Public Health Administrator
Boone County Health Department
AT

Gina Delrose

From: Mark Beck <mbeck@belviderefire.com>
Sent: Wednesday, March 1, 2023 1:57 PM
To: Gina Delrose
Subject: Re: case 2023-08

This message originated from an **External Source**. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

need to make sure extinguishers, exit signage and emergency lighting is functioning properly

Mark

On Fri, Feb 17, 2023 at 11:28 AM Gina Delrose <gdelrose@ci.belvidere.il.us> wrote:

Please see attached

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard, 61008

(o) 815-547-7177

(f) 815-547-0789

Mark Beck
Belvidere Fire Department
Fire Station 1: (815) 544-2735

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2023-08; Rosati's, 1946 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Belvidere Pizza Inc., 1946 Gateway Center Drive, Belvidere, IL 61008 on behalf of the property owner, Belvidere Gateway Center LLC, 2777 Finley Road #12, Downers Grove, IL 60515 is requesting a special use to permit indoor commercial entertainment which includes video gaming at 1946 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 2.89 acres. PIN: 08-06-101-011. The property is developed with an approximately 19,500 square-foot multi-tenant building and parking area.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2023-08** for a special use for indoor commercial entertainment at 1946 Gateway Center Drive subject to the following conditions:

1. The special use is only for the tenant space commonly known as 1946 Gateway Center Drive.
2. The video gaming area must be enclosed and only accessible through a designated entrance.
3. Open alcohol is prohibited outside the premises unless otherwise permitted.

Motion to approve case 2023-08; Rosati's, 1946 Gateway Center Drive subject to the condition as presented carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2023-08; Rosati's, 1946 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Belvidere Pizza Inc., 1946 Gateway Center Drive, Belvidere, IL 61008 on behalf of the property owner, Belvidere Gateway Center LLC, 2777 Finley Road #12, Downers Grove, IL 60515 is requesting a special use to permit indoor commercial entertainment which includes video gaming at 1946 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 2.89 acres. PIN: 08-06-101-011. The property is developed with an approximately 19,500 square-foot multi-tenant building and parking area.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment which includes a variety of land uses such as alcohol consumption and video gaming. Although this special use is the first one within the Gateway Center Subdivision, the property is located in the Planned Business District where businesses that serve alcohol and have video gaming machines have developed. The location is within a multi-tenant commercial building that has a parking lot large enough to accommodate a variety of land uses.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and all adjacent properties as planned business. Food establishments, bars/taverns and arcades are considered appropriate uses in the planned business category. The planned business district encourages high quality indoor commercial, office and institutional land uses, with generous landscaping and limited signage.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters**

affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The planning staff is not aware of any negative issues that similar developments have caused to surrounding properties. The special use will be in compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

Access to the property is from Gateway Center Drive that intersects with Genoa Road via a controlled intersection. Genoa Road, a primary arterial, acts as a buffer to noncommercial land uses.

- D. **Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is developed with a multi-tenant building and is served with municipal utilities.

- F. **Findings: The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

The nearest non-residential land uses are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. Although indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

The motion to adopt the Findings of Fact as presented by staff for case 2023-08 for a special use to permit indoor commercial entertainment at 1946 Gateway Center Drive carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

ORDINANCE # 619H

**AN ORDINANCE AMENDING CHAPTER 150,
ZONING ORDINANCE, OF THE MUNICIPAL CODE
(Sections 150.706 Exterior Storage Standards for Residential, Office and Commercial
Districts, 150.712 Fencing Standards and 150.1008 Changeable Copy Signs)**

WHEREAS, the City of Belvidere has adopted Chapter 150 (Zoning Ordinance) of the Belvidere Municipal Code pursuant to the Illinois Compiled Statutes to establish and set forth regulations pertaining to the use and development of land, buildings and structures in the City; and,

WHEREAS, it is necessary and desirable to periodically amend the Zoning Ordinance in response to changes in technology, business and development practices, community standards and to improve administration and enforcement procedures; and,

WHEREAS, after due notice, the Planning and Zoning Commission held a public hearing to consider an amendment of the Zoning Ordinance on March 14, 2023 and has transmitted its recommendation on the matter to the City Council; and,

WHEREAS, the City Council has considered the Planning and Zoning Commission's recommendation.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section 150.706(D) Exterior Storage Standards, be and is hereby amended, to read as follows:

(D) Requirements for Exterior Commercial Vehicle and Equipment Storage in Office and Commercial Districts. No person shall park or store commercial vehicles on a lot in an office or commercial district except within a fully enclosed structure or except as provided herein.

- (1) For the purposes of this Ordinance, a commercial vehicle or equipment shall include vehicles with commercial logos, trailers, and similar equipment, vehicles, and storage units.
- (2) Outside parking of commercial vehicles and equipment are subject to the following provisions:
 - a. The commercial vehicle shall be maintained and be in good condition and safe for effective performance for the function in which it was intended. The exterior of the vehicle shall be intact.
 - b. Commercial vehicles shall be roadworthy. Vehicles that require a license shall be properly licensed.
 - c. The commercial vehicle shall be associated with the primary use of the property
- (3) As set forth in Section 150.704, truck (as defined in Section 150.013) parking and standing are prohibited in all non industrial zoning districts with the exception of vehicles actively engaged in loading and unloading.

Section 2. That Section 150.712(E)(1) Fencing Standards, be and is hereby amended, to read as follows:

(E) Standards

(1) Materials

- A. **Residential Districts.** Acceptable materials for constructing fencing, landscape walls, and decorative posts include wood, stone, brick, wrought iron, chain link, and wire mesh, except that wire mesh fencing is not permitted within required front yard or street yard areas. All finished exteriors of fence shall be colored in a uniform manner with the exception of fluorescent colored paint which is prohibited.
- B. **Nonresidential Districts.** Acceptable materials for constructing fencing, landscape walls, and decorative posts include wood, stone, brick, wrought iron, chain link, and wire mesh. Barbed wire fencing shall only be permitted in the industrial districts when in conjunction with outdoor storage, wholesaling and commercial vehicle/truck parking areas. Any fence within a street yard, including along property lines which intersect a right-of-way, shall be a maximum of 60% opaque.
- C. **Temporary Fencing.** Temporary fencing, including the use of wood or plastic snow fences for the purposes of limiting snow drifting between November 1 and April 1, protection of excavation and construction sites, and the protection of plants during grading and construction is permitted for up to 180 consecutive days and no more than 180 consecutive days per calendar year. Temporary fencing must be setback 6" from the public right-of-way.
- D. **Snow Fences.** Snow fences constructed of wood and wire, and/or plastic shall be permitted only as temporary fences.

Section 3. That Section 150.1008 Changeable Copy Signs, be and is hereby amended, to read as follows:

Changeable copy signs as defined in §150.1003, are permitted in all districts, except for lots in residential use in single-family residential districts (SR-3, SR-4, and SR-6).

The changeable copy portion of a free standing sign, including background materials, shall be not be greater than 50 percent of the total freestanding sign area.

Changeable copy signs with information that changes more than eight times a day shall be treated as animated signs.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2023.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2023.

Clinton Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent ____

City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published: _____

Sponsor: _____

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 3, 2023

ADVISORY REPORT

CASE NO: 2023-09

APPLICANT: City of Belvidere

REQUEST:

The City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 for a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Sections 150.706 Exterior Storage Standards for Residential, Office and Commercial Districts, 150.712 Fencing Standards, 150.1008 Changeable Copy Signs and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to commercial vehicles, barbed wire fencing and animated signage.

The methods used to show changes are:

xxxxxxxxxx = (Standard text) existing text within the zoning code; no changes proposed.

~~xxxxxxxxxx~~ = (Strike through red text) text that is proposed to be deleted from the zoning code.

xxxxxxxxxx = (Highlighted and underlined text) new text that is proposed to be inserted into the zoning code.

Section 150.706 Exterior Storage Standards

§150.706: Exterior Storage Standards for Residential, Office and Commercial Districts

(D) Requirements for Exterior Commercial Vehicle and Equipment Storage in Office and Commercial Districts. No person shall park or store commercial vehicles on a lot in an office or commercial district except within a fully enclosed structure or except as provided herein.

- (1) For the purposes of this Ordinance, a commercial vehicle or equipment shall include vehicles with commercial logos, trailers, and similar equipment, vehicles, and storage units.
- (2) Outside parking of commercial vehicles and equipment are subject to the following provisions:
 - A. The commercial vehicle shall be maintained and be in good condition and safe for effective performance for the function in which it was intended. The exterior of the vehicle shall be intact.
 - B. Commercial vehicles shall be roadworthy. Vehicles that require a license shall be properly licensed.
 - C. The commercial vehicle shall be associated with the primary use of the property
- (3) As set forth in Section 150.704, truck (as defined in Section 150.013) parking and standing are prohibited in all non industrial zoning districts with the exception of vehicles actively engaged in loading and unloading.

Section 150.712 Fencing Standards

§150.712: Fencing Standards

(E) Standards

(1) Materials

- A. **Residential Districts.** Acceptable materials for constructing fencing, landscape walls, and decorative posts include wood, stone, brick, wrought iron, chain link, and wire mesh, except that wire mesh fencing is not permitted within required front yard or street yard areas. All finished exteriors of fence shall be colored in a uniform manner with the exception of fluorescent colored paint which is prohibited.
- B. **Nonresidential Districts.** Acceptable materials for constructing fencing, landscape walls, and decorative posts include wood, stone, brick, wrought iron, chain link, and wire mesh. Barbed wire fencing shall **only be permitted in the industrial districts when in conjunction with outdoor storage, wholesaling and commercial vehicle/truck parking areas not be permitted.** Any fence within a street yard, including along property lines which intersect a right-of-way, shall be a maximum of 60% opaque.
- C. **Temporary Fencing.** Temporary fencing, including the use of wood or plastic snow fences for the purposes of limiting snow drifting between November 1 and April 1, protection of excavation and construction sites, and the protection of plants during grading and construction is permitted for up to 180 consecutive days and no more than 180 consecutive days per calendar year. Temporary fencing must be setback 6" from the public right-of-way.
- D. **Snow Fences.** Snow fences constructed of wood and wire, and/or plastic shall be permitted only as temporary fences.

(2) Location. On all properties, no fence, landscape wall, or decorative post shall be located closer than six inches to the front yard or street yard property line. Fences may be located up to any property line abutting a side or rear yard. No fence, structure or planting shall be maintained in such manner that visibility is obstructed from intersecting streets within 80 feet in each direction from the intersection of the street centerlines.

(3) Maximum Height. Fences shall not exceed 4 feet in height except on corner lots where the height shall not exceed 3 1/2 feet within 30 feet of the intersection of the nearest right-of-way lines and intersection of nearest driveway/curb cut and right-of-way line (except alleyways). An exception is allowed for chain link or wrought iron type fencing which may be 4 feet in height up to any intersection, provided that the chain link is kept free of all vegetation or any other sight restrictions.

- A. Within the side or rear yard of a residentially zoned property the maximum height is seven feet. On through lots, fences located in the yard that abuts a city-dedicated street (not inclusive of Grandview Trail east of Cloverdale Way for a distance of 2,470 feet) and is not considered its principal frontage shall not exceed five feet in height.
- B. Within the side or rear yard of a commercially or institutionally zoned property, the maximum height is seven feet, except that security fences may exceed this height.
- C. Within the side or rear yard of an industrially zoned property, the maximum height is eight feet, except fencing for outdoor storage or wholesaling land uses which may be increased to ten feet in height.
- D. Within the front and corner side yard of an industrially zoned property, chain link may be up to eight feet in height, security fencing may exceed this height.

Section 150.1008 Changeable Copy Signs

§150.1008: Changeable copy signs

Changeable copy signs as defined in §150.1003, are permitted in all districts, except for lots in residential use in single-family residential districts (SR-3, SR-4, and SR-6).

The changeable copy portion of a free standing sign, including background materials, shall be not be greater than 50 percent of the total freestanding sign area.

Changeable copy signs with information that changes more than eight times a day shall be treated as animated signs. ~~Animated signs except for holiday lights as specified in §150.1005 shall be allowed by special use permit.~~

BACKGROUND AND SUMMARY OF FINDINGS:

This amendment is being proposed due to the ongoing discussions regarding food trucks along with the need to strengthen the difference between outdoor storage and the parking of allowable commercial vehicles. By limiting the vehicles to those associated with the primary use on-site, it helps to clarify that the ability to lease parking spaces for vehicles is not permitted (it is considered outdoor storage which is only permitted in the industrial districts) or that food trucks should be removed at the end of the day and not be semi-permanently set up on properties.

There is conflicting language within the municipal code and zoning ordinance regarding barbed wire fencing. Within the Streets, Sidewalks and Other Public Spaces chapter of the Belvidere Municipal Code (Section 98.21), there is reference to barbed wire fencing on private property. This is not the appropriate chapter to contain regulations for private property fencing and the language currently conflicts with the Belvidere Zoning Ordinance fencing standards. Ordinance 615H which would remove such language from Section 98.21 is pending before the Belvidere City Council. Within the fencing standards of the Belvidere Zoning Ordinance, the language for barbed wire fencing is also contradictory. Section 150.712(C)(1)(B) states that barbed wire fencing is not permitted but Section 150.712(C)(3) states that security fencing may exceed fence height restrictions and fencing for outdoor storage and wholesaling may be increased to 10 feet. Barbed wire fencing is a standard type of security fencing and is preferred over electric fencing. In order to limit the use of barbed wire fencing to more appropriate areas of Belvidere staff is proposing that is limited to use within only the industrial districts and in conjunction with outdoor storage, wholesaling and commercial vehicle/truck parking areas.

On April 3, 2017, The Belvidere City Council approved Ordinance 341H allowing for animated signs to be constructed without the need of a special use. When correlating sections of the Zoning Ordinance were amended to reflect this change, Section 150.1008's reference to the need for a special use was missed. This amendment reflects the intent of previously approved Ordinance 341H.

Based upon this information, planning staff recommends approval of case **2023-09**.

Submitted by:



Gina DelRose,
Community Development Planner

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case 2023-09; City of Belvidere

REQUEST:

The City of Belvidere, 401 Whitney Boulevard, Belvidere, IL 61008 for a text amendment to the City of Belvidere Zoning Ordinance (Chapter 150 as amended) pertaining to Sections 150.706 Exterior Storage Standards for Residential, Office and Commercial Districts, 150.712 Fencing Standards, 150.1008 Changeable Copy Signs and Section 150.902 Amendment of Zoning Regulations (Text Amendments). Specifically, the amendments are in regards to commercial vehicles, barbed wire fencing and animated signage.

RECOMMENDATION:

The Planning and Zoning Commission motioned to approve the amendments as presented. Motion carried with a 7-0 roll call vote.

Paul Engelman, Chairman
City of Belvidere Planning and Zoning Commission

ORDINANCE NO. 620H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT
WITHIN THE CB, CENTRAL BUSINESS DISTRICT
(132 N. State Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to allow indoor commercial entertainment at 132 N. State Street; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on March 14, 2023 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the CB, Central Business District to allow for indoor commercial entertainment on the property depicted in Attachment A and legally described as:

Commencing at a point in the Westerly line of State Street in the City of Belvidere, Ninety-one (91) feet and Ten (10) inches Southerly (measured on said Westerly line from the intersection of the Southerly line of Mechanic Street (now Lincoln Avenue) with the Westerly line of said State Street, running thence Southerly along said Westerly line of State Street Twenty (20) feet; thence Westerly and at right angles with State Street, One Hundred (100) feet; thence at right angles Northerly and parallel with State Street Twenty (20) feet; thence at right angles Easterly and parallel with Lincoln Avenue One Hundred (100) feet to the place of beginning, all situated in the City of Belvidere, County of Boone and State of Illinois; expressly excepting, however, all that portion of said above described premises lying West of a certain alley Ten (10) feet wide heretofore dedicated by contract to the City of Belvidere, by J Scott Clark; situated in the County of Boone and State of Illinois. PIN: 05-26-433-019.

is hereby approved, subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Compliance with all other codes and ordinances.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2023.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2023.

Clint Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

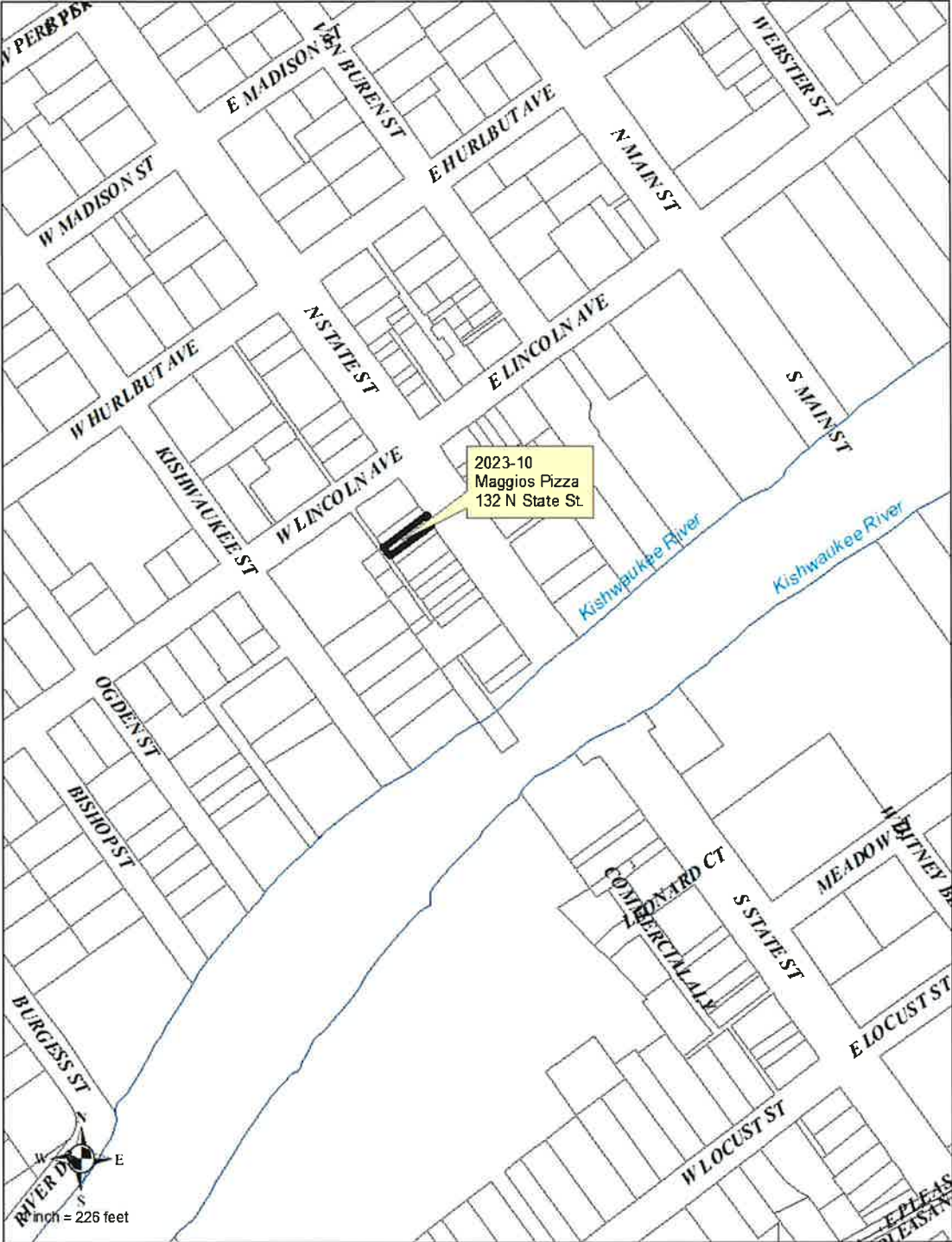
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published:

Sponsor: _____

ATTACHMENT A



MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2023-10; Maggio's Pizzeria, 132 N. State Street

REQUEST AND LOCATION:

The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019. The property is developed with a multi-tenant mixed-used building.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2023-10** for a special use for indoor commercial entertainment at 132 N. State Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Compliance with all other codes and ordinances.

Motion to approve case 2023-10; Maggio's Pizzeria, 132 N. State Street subject to the condition as presented carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2023-10; Maggio's Pizzeria, 132 N. State Street

REQUEST AND LOCATION:

The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019. The property is developed with a multi-tenant mixed-used building.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing alcohol sales and potentially video gaming machines to operate on the property in addition to the current pizzeria. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The property is surrounded by eateries, offices, apartments, retail, an event center (The Apollo) and bars. The addition of a bar and arcade will not negatively impact these land uses. It will allow a local business to expand their offerings in order to increase patronage.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. Bars and arcades are included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along North State Street and Municipal Lot 7. The property has been a pizzeria for decades; staff is not aware of any traffic nuisances created by the subject property or adjacent businesses.

The property is within the Downtown Overlay District which regulates exterior features of buildings such as signage, windows, doors, etc. The regulations of the Downtown Overlay District ensure that changes made to the building will be kept in line with the character of the neighborhood.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it will allow for expanded services to the existing pizzeria. This allows for a wider demographic of people to be served in the downtown area. The neighborhood is a mix of residential, commercial, office and entertainment so the special use should not alter the neighborhood or create an undue burden.

Findings of Fact

2023-10; Maggio's Pizzeria, 132 N. State Street

The motion to adopt the Findings of Fact as presented by staff for case 2023-10 for a special use to permit indoor commercial entertainment at 132 N. State Street carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD, SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 7, 2023

ADVISORY REPORT

CASE NO: 2023-10

APPLICANT: Maggio's Pizzeria, 132 N. State Street

REQUEST AND LOCATION:

The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019. The property is developed with a multi-tenant mixed-used building.

EXISTING LAND USE:

Subject property: Maggio's Pizzeria
North: Last Stop Roofing and Exteriors
South: Mixed-use Building
East: Mixed-use Buildings
West: Detached Garages

CURRENT ZONING:

Subject property: CB, Central Business District
North, South East, West: CB, Central Business District

COMPREHENSIVE PLAN:

Subject property: Central Business
North, South, East, West: Central Business

BACKGROUND:

The property is located in the downtown commercial district. It is part of a mixed-use building that currently houses Maggio's Pizzeria. Due to existing lot sizes, age and layout of the existing buildings as well as the intention to be pedestrian friendly, on-site parking is not required in the Central Business District. Patrons can utilize the on-street parking along North State Street or the nearby municipal parking lots.

The most common type of indoor commercial land uses in Belvidere are bars and video gaming machines. However, the indoor commercial land use also encompasses theaters, bowling alleys, arcades, roller rinks, pool halls and other uses that have late night operating hours. Most

of these additional land uses require a larger amount of square-footage to successfully operate, therefore, limiting the type of indoor commercial entertainment land uses that can occupy the commercial space. The applicant is requesting the special use so that they may include video gaming machines in their restaurant. There have been 3 other indoor commercial entertainment special uses approved within 350 feet of the property, however, only two of the locations are currently operating.

The Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns that were in existence prior to that date have been considered "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2020, the City Council voted to increase the limit on the number of gaming establishments from 30 to 40. Currently 38 of the 40 available licenses have been issued. Although the special use for indoor commercial entertainment allows for various businesses, the applicant is aware that granting the special use does not guarantee them the ability to have video gaming machines.

TREND OF DEVELOPMENT:

The subject property is located downtown in an area of established central business commercial and institutional uses.

COMPREHENSIVE PLAN:

The subject property is designated as "Central Mixed Use" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The Central Mixed-Use map category encourages pedestrian-orientated indoor-commercial, office, institutional and residential uses with street-scaping and low-key signage. All surrounding properties are also designated "Central Mixed-Use" by the Comprehensive Plan

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing alcohol sales and potentially video gaming machines to operate on the property in addition to the current pizzeria. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The property is surrounded by eateries, offices, apartments, retail, an event center (The Apollo) and bars. The addition of a bar and arcade will not negatively impact these land uses. It will allow a local business to expand their offerings in order to increase patronage.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals,**

objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. Bars and arcades are included in the encouraged mix of land uses.

- C. **Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The property is served by on-street parking along North State Street and Municipal Lot 7. The property has been a pizzeria for decades; staff is not aware of any traffic nuisances created by the subject property or adjacent businesses.

The property is within the Downtown Overlay District which regulates exterior features of buildings such as signage, windows, doors, etc. The regulations of the Downtown Overlay District ensure that changes made to the building will be kept in line with the character of the neighborhood.

- D. **Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings: The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into**

consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it will allow for expanded services to the existing pizzeria. This allows for a wider demographic of people to be served in the downtown area. The neighborhood is a mix of residential, commercial, office and entertainment so the special use should not alter the neighborhood or create an undue burden.

SUMMARY OF FINDINGS:

The requested special use is for indoor commercial entertainment allowing alcohol sales and potentially video gaming machines to operate on the property in addition to the current pizzeria. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The property is served by on-street parking along North State Street and Municipal Lot 7 and is surrounded by eateries, offices, apartments, retail, an event center (The Apollo) and bars. The addition of a bar and arcade will not negatively impact these land uses. It will allow a local business to expand their offerings in order to increase patronage.

The property is within the Downtown Overlay District which regulates exterior features of buildings such as signage, windows, doors, etc. The regulations of the Downtown Overlay District ensure that changes made to the building will be kept in line with the character of the neighborhood.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it will allow for expanded services to the existing pizzeria. This allows for a wider demographic of people to be served in the downtown area. The neighborhood is a mix of residential, commercial, office and entertainment so the special use should not alter the neighborhood or create an undue burden.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2023-10** for a special use at 132 N. State Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Compliance with all other codes and ordinances.

Submitted by:


Gina DelRose
Community Development Planner

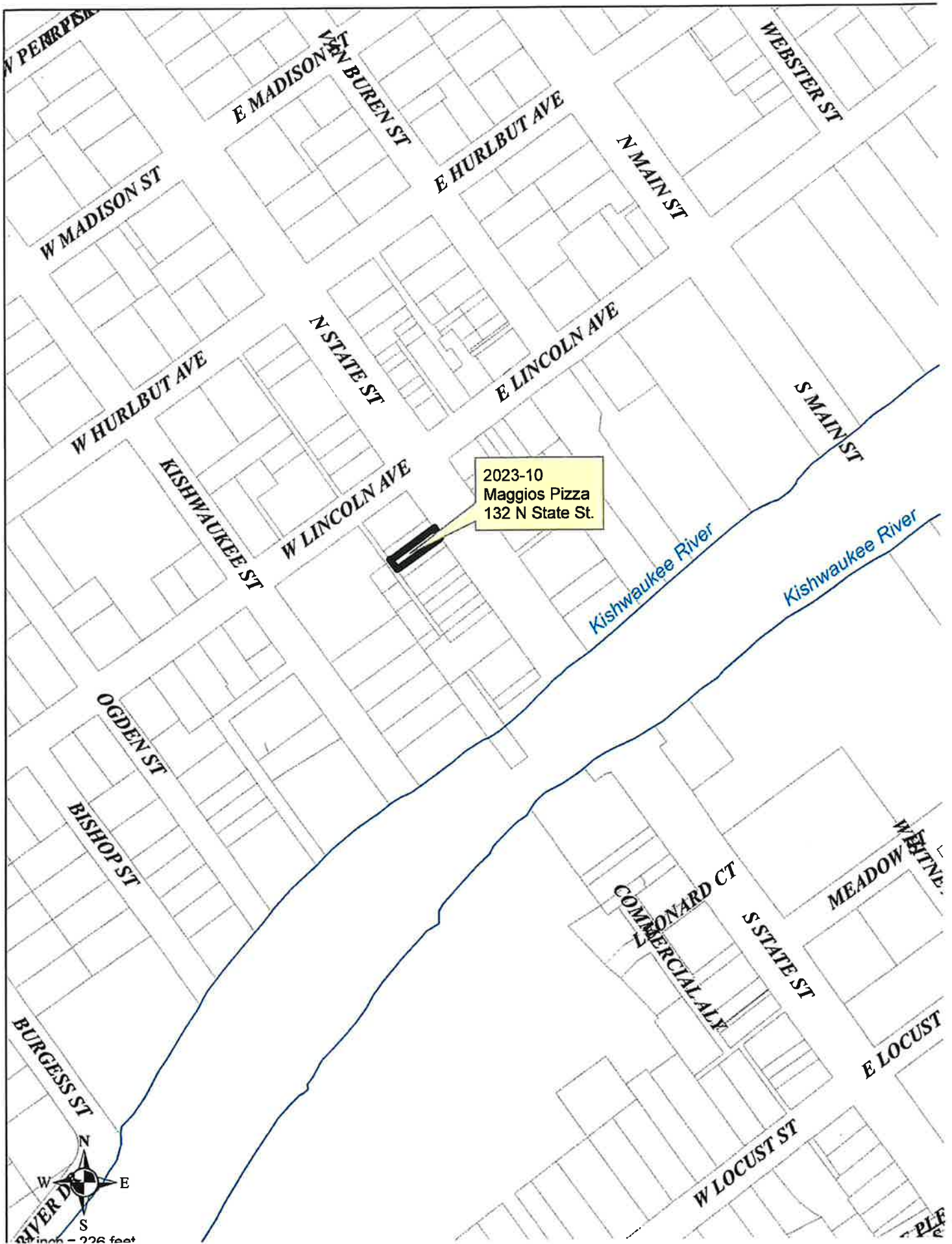
Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

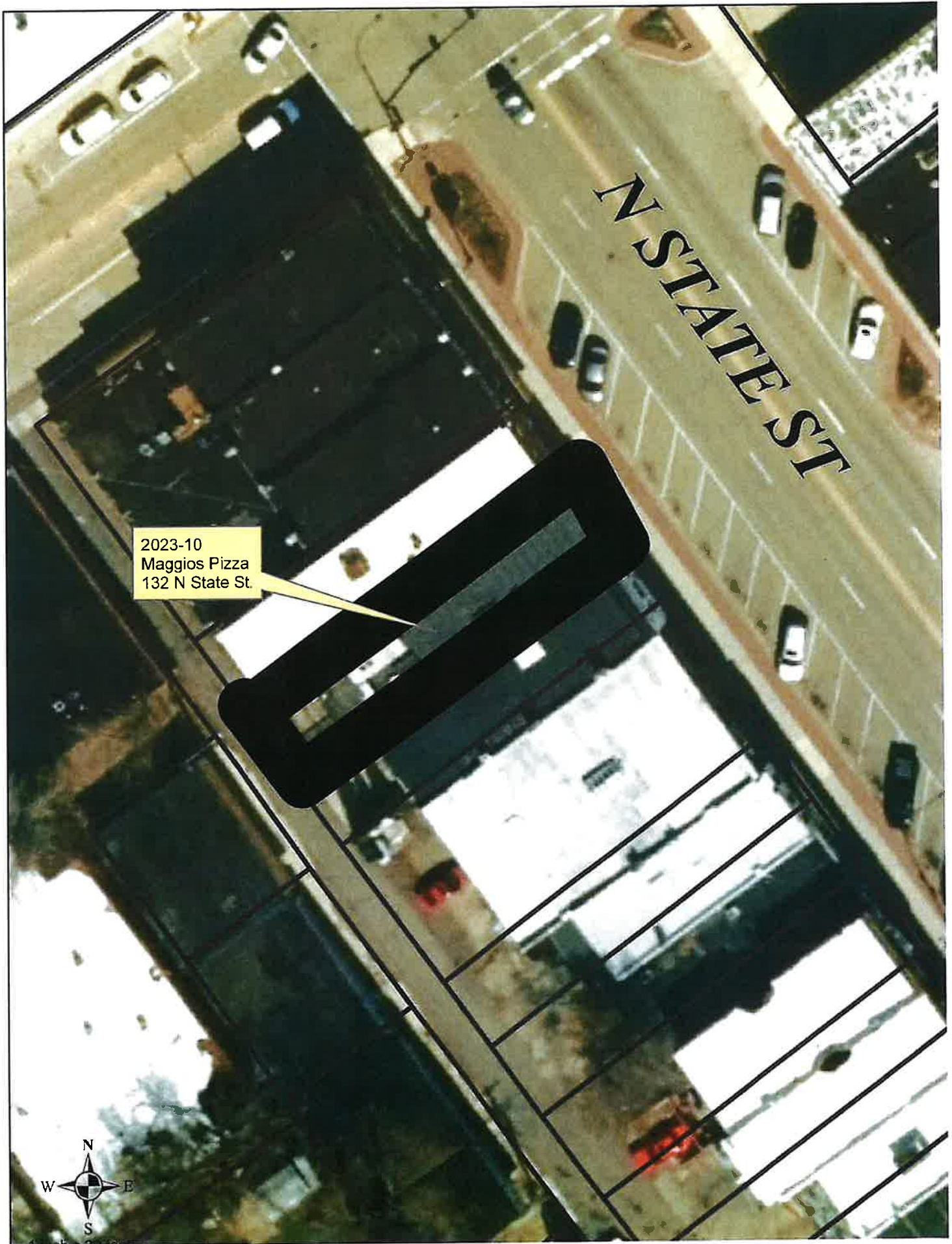
2023-10; Maggio's Pizzeria, 132 N. State Street

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, February 15, 2023.
6. Letter submitted by the Boone County Health Department, Amanda Mehl, February 21, 2023.
7. E-mail from the Belvidere Fire Department, Mark Beck, March 1, 2023.





2023-10
Maggios Pizza
132 N State St.



To whom it may concern at the City of Belvidere Community Development,

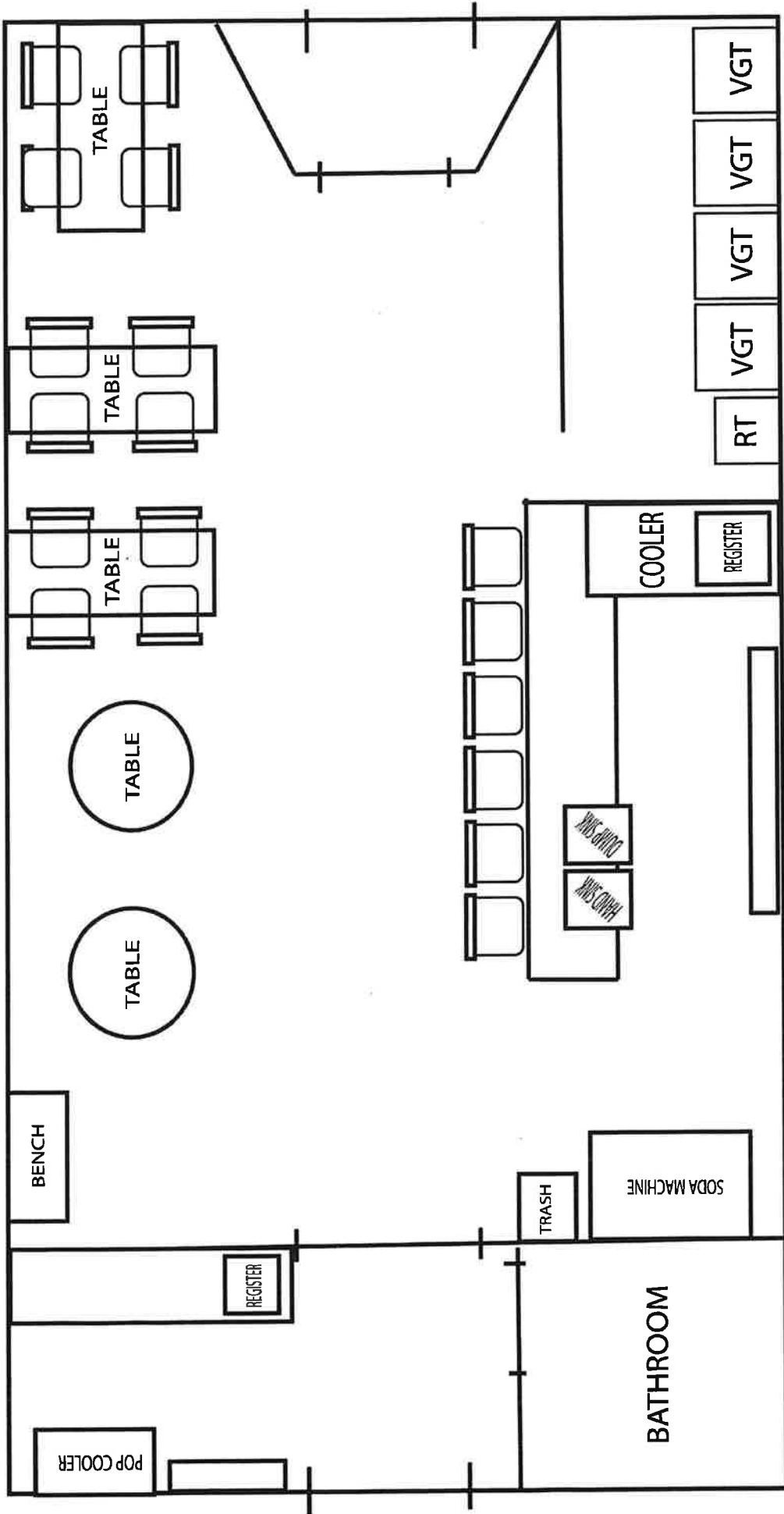
As followed in detail by this letter, Maggio's Pizzeria located at 132 N. State St, Belvidere, IL is requesting a special use permit to add a designated Video Gaming section to the dining area of its restaurant.

Attached with this document is a .png file that contains the floor plans to add four (4) Video Gaming Terminals and one (1) Redemption Terminal. Maggio's Pizzeria's hours and business operations will remain unchanged. Currently Maggio's Pizzeria's hours of operation are as follows; Monday-Thursday 4pm-9pm, Friday & Saturday 3pm-10pm, and Sunday 3pm-9pm.

The designated gaming area as seen in the attached .png file with this document will be located in the South-East corner of the restaurants dining area, to patrons left when entering the restaurant. The gaming area will be partitioned off by a belt stanchion to keep underage patrons outside of the designated space.

The purpose of this request to add a designated Video Gaming section to the restaurant, follows multiple and common requests by patrons for video gaming inside of the restaurant as well as to compliment the Apollo Theatre Pre-Show Parties that are held at Maggio's Pizzeria. Adding video gaming to the restaurant will prove to be an integral part of the businesses income in order to maintain positive cash flow to remain open during the current business hours of operation.

RE: Maggio's Pizzeria
132 N. State St. Belvidere, IL.





**Boone County
Soil & Water
Conservation District**

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

15 February 2023

SWCD NRI #: 1725

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 132 N. State St. Belvidere, IL 61008
PIN(S): 05-26-433-019

Contact	Petitioner	Owner
Tyler Bauscher 132 N. State St. Belvidere, IL 61008	Same	Same
815-275-7137 tybauscher@gmail.com		

Request: Special use for gaming

Notes, if any: By considering the current zoning, current land use, Geographical Information Systems maps, and requested special use permit, the Boone County Soil and Water Conservation District has determined that the proposed use will have no significant impact on the natural resources on the property or surrounding area.

Sincerely,

Teagan Duffy
Boone County Soil & Water
Conservation District



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

February 21, 2023

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: Case: 2023-10; Maggio's Pizzeria, 132 North State Street

Dear City of Belvidere,

We are in receipt of a special use request to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019

At this time, the Boone County Health Department has no comment.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,

Amanda Mehl
Public Health Administrator
Boone County Health Department
AT

Gina Delrose

From: Mark Beck <mbeck@belviderefire.com>
Sent: Wednesday, March 1, 2023 2:09 PM
To: Gina Delrose
Subject: Re: request for comments- maggio's

This message originated from an **External Source**. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Exit signage, Emergency Lighting, fire extinguishers, ensure kitchen is to proper code.

Mark

On Mon, Feb 20, 2023 at 12:37 PM Gina Delrose <gdelrose@ci.belvidere.il.us> wrote:

Please see attached

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard, 61008

(o) 815-547-7177

(f) 815-547-0789

Mark Beck
Belvidere Fire Department
Fire Station 1: (815) 544-2735

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2023-10; Maggio's Pizzeria, 132 N. State Street

REQUEST AND LOCATION:

The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019. The property is developed with a multi-tenant mixed-used building.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2023-10** for a special use for indoor commercial entertainment at 132 N. State Street subject to the following conditions:

1. Open alcohol is prohibited outside the premises unless otherwise permitted.
2. Compliance with all other codes and ordinances.

Motion to approve case 2023-10; Maggio's Pizzeria, 132 N. State Street subject to the condition as presented carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2023-10; Maggio's Pizzeria, 132 N. State Street

REQUEST AND LOCATION:

The applicant, Maggio's Pizzeria, 132 N. State Street, Belvidere, IL on behalf of the property owner, Tyler Bauscher, 8510 Greenport Way, Rockford, IL 61108 is requesting a special use to permit indoor commercial entertainment which allows for a bar/tavern and video gaming at 132 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the CB, Central Business District on 0.05 acres. PIN: 05-26-433-019. The property is developed with a multi-tenant mixed-used building.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing alcohol sales and potentially video gaming machines to operate on the property in addition to the current pizzeria. The property is located in the Central Business District where such land uses are common. Entertainment based businesses are often encouraged in downtown districts.

The property is surrounded by eateries, offices, apartments, retail, an event center (The Apollo) and bars. The addition of a bar and arcade will not negatively impact these land uses. It will allow a local business to expand their offerings in order to increase patronage.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as Central Business; the current zoning is Central Business. The entire downtown area is designated as Central Business. The downtown area should be a mix of retail, services, residential, recreation and entertainment that operate during the day and night and that are compatible uses. Bars and arcades are included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by on-street parking along North State Street and Municipal Lot 7. The property has been a pizzeria for decades; staff is not aware of any traffic nuisances created by the subject property or adjacent businesses.

The property is within the Downtown Overlay District which regulates exterior features of buildings such as signage, windows, doors, etc. The regulations of the Downtown Overlay District ensure that changes made to the building will be kept in line with the character of the neighborhood.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the downtown area due to the other bars and similar establishments. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a mixed-use building that is served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Although the applicant is requesting a special use to operate a business that is similar to others in the downtown area, it will allow for expanded services to the existing pizzeria. This allows for a wider demographic of people to be served in the downtown area. The neighborhood is a mix of residential, commercial, office and entertainment so the special use should not alter the neighborhood or create an undue burden.

Findings of Fact

2023-10; Maggio's Pizzeria, 132 N. State Street

The motion to adopt the Findings of Fact as presented by staff for case 2023-10 for a special use to permit indoor commercial entertainment at 132 N. State Street carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

ORDINANCE NO. 621H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW IN-VEHICLE SALES OR SERVICE
(AUTOMATIC CAR WASH) AND
INDOOR COMMERCIAL ENTERTAINMENT
(VIDEO GAMING)
WITHIN THE GB, GENERAL BUSINESS DISTRICT
(1125 North State Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, DM Enterprises of 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 has petitioned the City for a Special Use to permit in-vehicle sales or service and indoor commercial entertainment to operate an automatic car wash and video gaming at 1125 North State Street; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on March 14, 2023 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the GB, General Business District for in-vehicle sales or service (automatic car wash) and indoor commercial entertainment (video gaming) on the property depicted in Attachment A and legally described as:

Lot Two (2) as designated upon the Plat of Dixon Commercial Subdivision, being a Subdivision of part of Section 26 Township 44 North, Range 3 East of the Third Principal Meridian, according to the Plat thereof recorded June 15, 2017 as Document No. 2017RO3026 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. (PIN: 05-26-127-011)

is hereby approved, subject to the following conditions:

1. Substantial compliance with the site plan dated 3/2023 and the building elevations 2/17/2023. (Attachment B)
2. A full site plan shall be submitted to and approved by the staff (building, public works, fire, planning, etc.) prior to the issuance of building permits.
3. A stormwater drainage plan and calculations will need to be provided to the Public Works Department supporting the decrease in impervious area of the new development from the existing conditions.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2023.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2023.

Clinton Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

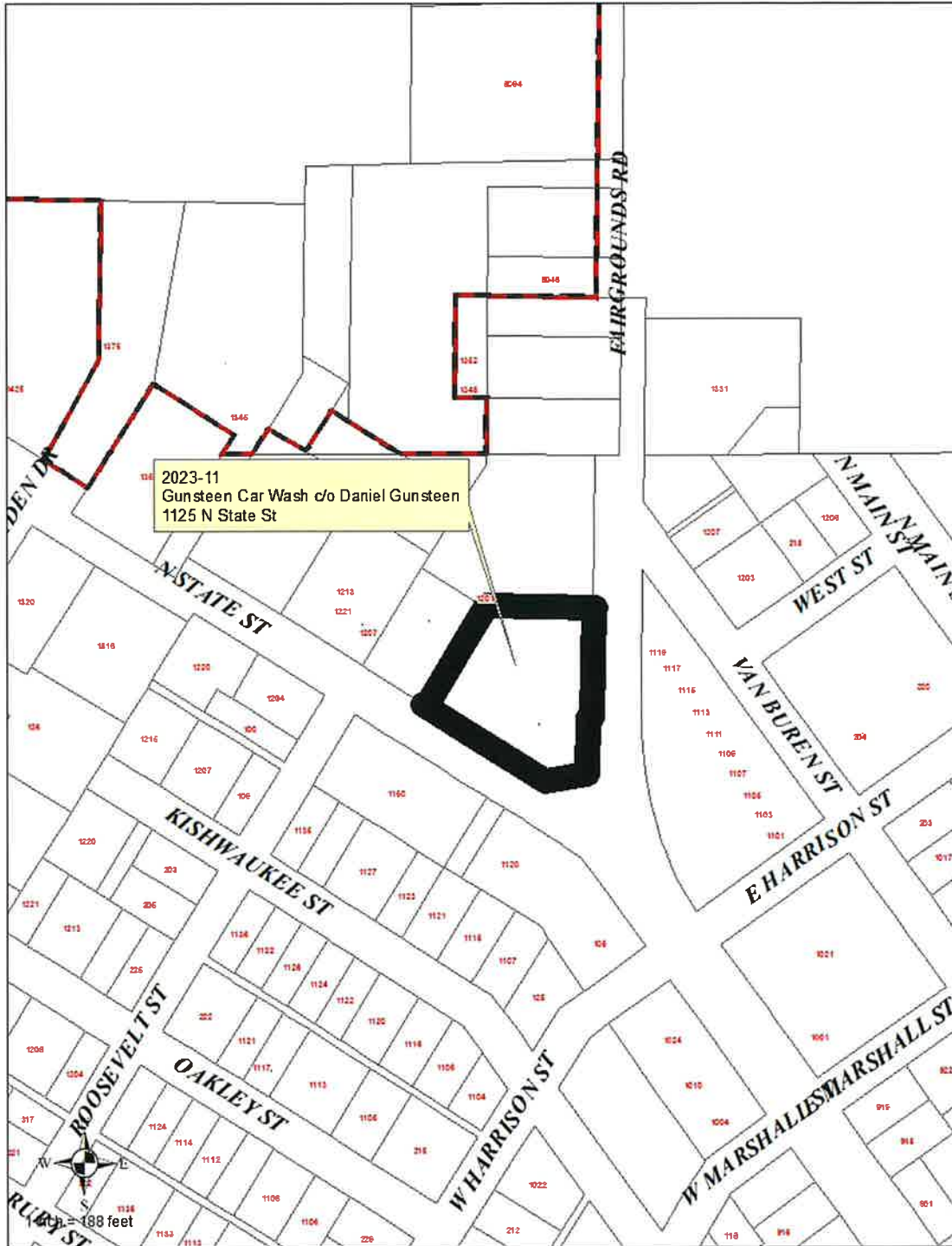
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published: _____

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



3/2023

1 NORTHWEST ELEVATION

2 SOUTHWEST ELEVATION

3 NORTHEAST ELEVATION

4 NORTHWEST ELEVATION

ELEVATION GENERAL NOTES

- ALL UTIL. CONNECTIONS TO BE COMPLETED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- ALL UTIL. CONNECTIONS TO BE COMPLETED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- ALL UTIL. CONNECTIONS TO BE COMPLETED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- ALL UTIL. CONNECTIONS TO BE COMPLETED PRIOR TO COMMENCEMENT OF CONSTRUCTION.

ELEVATION LEGEND

DOOR AND WINDOW SCHEDULE

SKETCH DESIGN NOTES

WT GROUP
DESIGN & PROGRAM MANAGEMENT | LAND SURVEYING

WT Group

EXTREME CLEAN 33 CARWASH EXPRESS
NEW TUNNEL CARWASH
1125 NORTH STATE STREET
BELVIDERE, ILLINOIS 61008

ISSUE

1	PRELIMINARY
2	REVISED
3	REVISED
4	REVISED
5	REVISED
6	REVISED
7	REVISED
8	REVISED
9	REVISED
10	REVISED

DATE: 11/11/2014
BY: [Signature]
APP: [Signature]

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 8, 2023

ADVISORY REPORT

CASE NO: 2023-11

APPLICANT: Gunsteen, 1125 N. State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, DM Enterprises of 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 for a special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service; 150.105(C)(5)(B)(2) Indoor Commercial Entertainment and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres. PIN: 05-26-127-011. The property is irregular in shape and developed with a parking lot.

EXISTING LAND USE ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: Vacant

Adjacent property:

North: Storage for Boone County Government

South: KFC Restaurant and Anticipated Liquor Store

West: Little Caesars Restaurant

East: Multi-tenant Commercial Building

ZONING ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: GB, General Business District

All Adjacent properties: GB, General Business District

COMPREHENSIVE PLAN:

Subject property: General Business

All Adjacent properties: General Business

BACKGROUND:

The Zoning Ordinance requires properties that are zoned General Business to be a minimum of 20,000 square feet and a lot width of 100 feet at the building line. The subject property is part of the Dixon Commercial Subdivision which was platted in 2017, is 53,400 square feet and has a lot width in excess of 100 feet.

The property was previously developed with a two-story stone residence which was moved in order to allow for the construction of a Shell gas station in 1968. In 1980 the gas station was replaced with a restaurant which later became a bar. Eventually all buildings were removed and the property became additional parking for Belvidere Motors which was located to the north. Belvidere Motors opened in 1989 and had replaced a grocery store that was open since 1965.

On February 3, 2020 the Belvidere City Council approved Ordinance 482H granting the applicant a special use for the car wash development. Extensions for the start of the special use were granted in 2021 and 2022. In 2023, the applicant reapplied for the special use to allow a car wash (in-vehicle sales and service) and also requested a special use for indoor commercial entertainment to allow for alcohol sales and video gaming in the end unit of the car wash that was originally anticipated to be automotive related retail sales.

In 2018, there were two special uses approved for automatic car washes on the south end of Belvidere. One is located on Logan Avenue and the other along Grant Highway adjacent to the Speedway gas station. Belvidere has a mix of self-serve, automatic and full-service car washes spread throughout the city limits.

The applicant is proposing to construct an automatic car wash with its primary entrance off of North State Street and a secondary entrance off of Fairgrounds Road. In addition to the car wash, there will be outdoor vacuum stations and a commercial area within the building that could be used for retail, food, video gaming, etc. (see attached narrative and site plan). It is anticipated that approximately 200 cars will utilize the car wash per day. Additional traffic could be generated for the commercial sales portion of the building. There is adequate parking to serve both the car wash patrons and the indoor commercial entertainment patrons.

There have been 3 other indoor commercial entertainment special uses approved within 350 feet of the property, however, only two of the locations are currently operating.

The Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns that were in existence prior to that date have been considered "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2020, the City Council voted to increase the limit on the number of gaming establishments from 30 to 40. Currently 38 of the 40 available licenses have been issued. Although the special use for indoor commercial entertainment allows for various types of businesses, the applicant is aware that granting the special use does not guarantee them the ability to have video gaming machines.

TREND OF DEVELOPMENT:

The property is located at the corner of North State Street and Fairgrounds Road. The most recent redevelopment to occur in the area is the former Family Video store into a grocery delivery service and ultimately a liquor store.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The General Business map category encourages

indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan reduces potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street.

North State Street is comprised of several indoor commercial entertainment land uses and even more restaurants. The property is located at an intersection involving roads that become state routes, lending to its appeal as a site for commercial development for those already traveling past (car wash) and for those traveling to a specific destination (indoor commercial entertainment).

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as General Business. The general business category calls for indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. The proposed car wash and indoor commercial entertainment land uses meet the intent of the Comprehensive Plan.

- C. **Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The proposed car wash is expected to service approximately 200 vehicles a day. Some of those patrons will also frequent the restaurant with bar and video gaming in addition to those traveling to the site just for the restaurant with bar and video gaming.

Not all the vehicles served will be traveling on North State Street and Fairgrounds Road for the sole purpose of patronizing the subject property. Vehicle-orientated businesses often draw from the existing traffic.

According to the Illinois Department of Transportation's 2018 traffic counts there are 9,700 vehicles that travel along the adjacent portion of North State Street daily and 4,900 vehicles that travel along the adjacent portion of Fairgrounds Road (Illinois Route 76) daily.

Although the property has been vacant for some time, it has been gas station, a restaurant and a bar previously. Like many properties along North State Street, it has been redeveloped several times.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The existing Little Caesars and the proposed car wash will block access of the old Belvidere Motors building from North State Street. When that property redevelops, it will have to be orientated towards Fairgrounds Road which provides access to several non-residential properties as well as a connection to US Route 20.

The proposed car wash and restaurant with bar and video gaming also has access from Fairgrounds Road to not only lessen the burden of traffic on North State Street but to take advantage of the cars traveling from north of Belvidere (where commercial businesses are limited) along Fairgrounds Roads.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is part of a platted subdivision in which adjacent lots are developed and served with municipal utilities. Extension of the existing utilities to serve the proposed development is required.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Other than limited noise, staff is not aware of any negative impacts the other car washes have generated and staff is not aware of any negative impacts indoor commercial entertainment land uses have generated. Between the amount of traffic traveling along North State Street and Fairgrounds Road in addition to vehicles idling at the numerous gas stations and drive-through restaurants in the area, staff does not anticipate a significant increase to the existing noise and traffic levels in the area.

SUMMARY OF FINDINGS:

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan reduces potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street.

2023-11; Gunsteen, 1125 N. State Street

North State Street is comprised of several indoor commercial entertainment land uses and even more restaurants. The property is located at an intersection involving roads that become state routes, lending to its appeal as a site for commercial development for those already traveling past (car wash) and for those traveling to a specific destination (indoor commercial entertainment).

The proposed car wash is expected to service approximately 200 vehicles a day. Some of those patrons will also frequent the restaurant with bar and video gaming in addition to those traveling to the site just for the restaurant with bar and video gaming. According to the Illinois Department of Transportation's 2018 traffic counts there are 9,700 vehicles that travel along the adjacent portion of North State Street daily and 4,900 vehicles that travel along the adjacent portion of Fairgrounds Road (Illinois Route 76) daily.

The existing Little Caesars and the proposed car wash will block access of the old Belvidere Motors building from North State Street. When that property redevelops, it will have to be orientated towards Fairgrounds Road which provides access to several non-residential properties as well as a connection to US Route 20. The proposed car wash and restaurant with bar and video gaming also has access from Fairgrounds Road to not only lessen the burden of traffic on North State Street but to take advantage of the cars traveling from north of Belvidere (where commercial businesses are limited) along Fairgrounds Roads.

Although the property has been vacant for some time, it has been gas station, a restaurant and a bar previously. Like many properties along North State Street, it has been redeveloped several times. Other than limited noise, staff is not aware of any negative impacts the other car washes have generated and staff is not aware of any negative impacts indoor commercial entertainment land uses have generated. Between the amount of traffic traveling along North State Street and Fairgrounds Road in addition to vehicles idling at the numerous gas stations and drive-through restaurants in the area, staff does not anticipate a significant increase to the existing noise and traffic levels in the area.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2023-11** subject to the following conditions:

1. Substantial compliance with the site plan dated 10/2020 and the building elevations 2/17/2023.
2. A full site plan shall be submitted to and approved by the staff (building, public works, fire, planning, etc.) prior to the issuance of building permits.
3. A stormwater drainage plan and calculations will need to be provided to the Public Works Department supporting the decrease in impervious area of the new development from the existing conditions.

Submitted by:

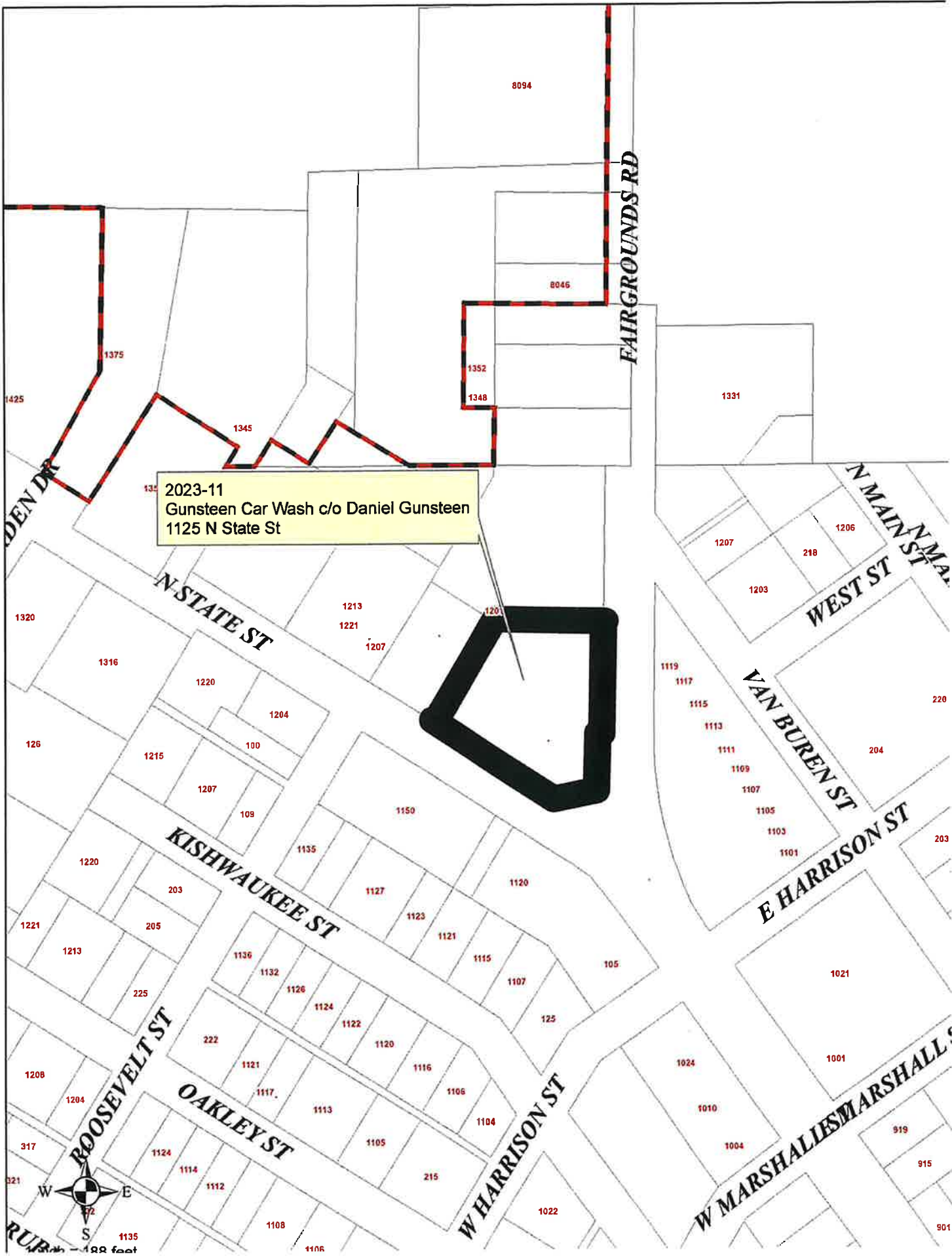

Gina DelRose,
Community Development Planner

PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION

The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed planned development with the standards and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed planned development.

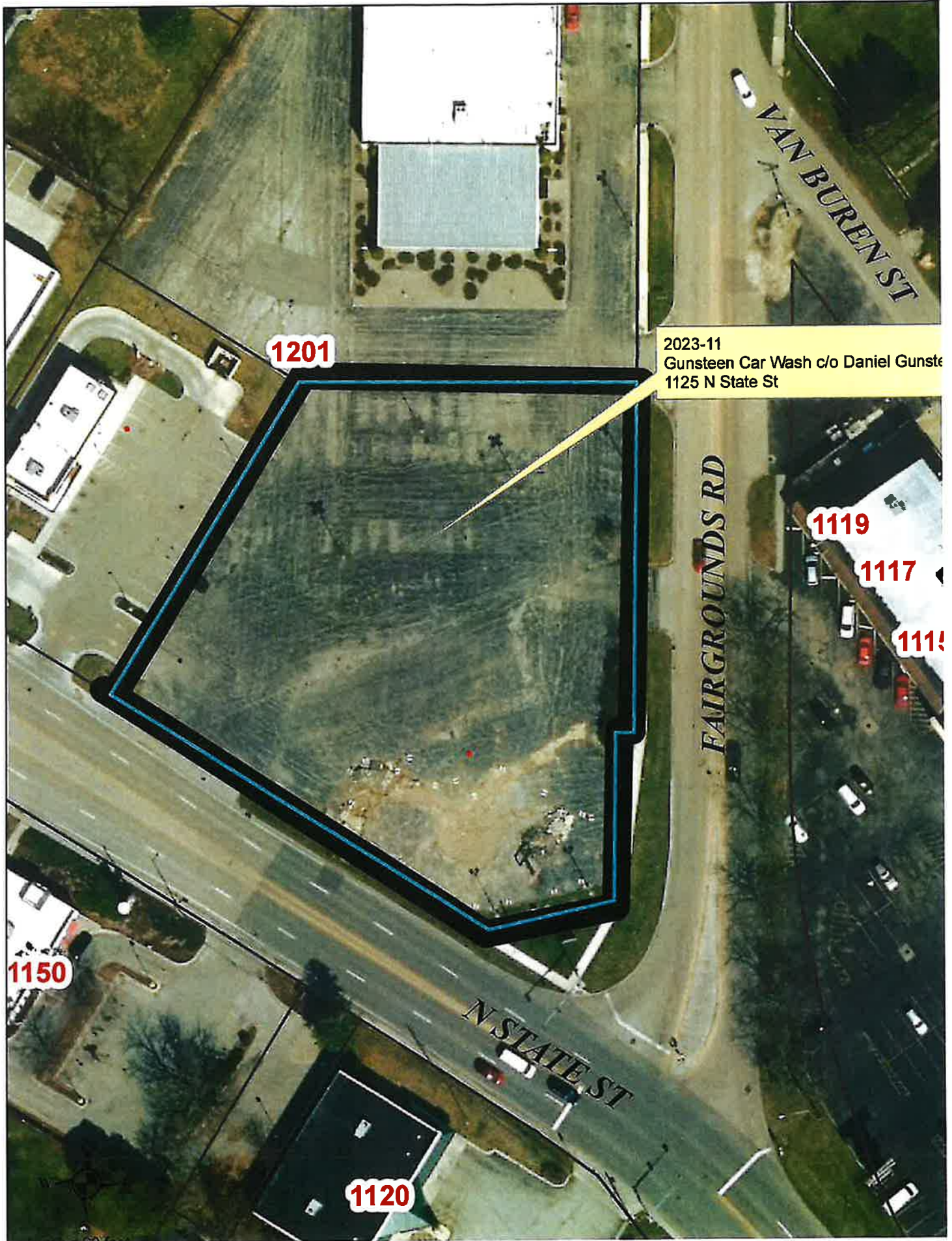
ATTACHMENTS:

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative as Submitted by the Applicant.
4. Site Plan Submitted by the Applicant.
5. Elevations Submitted by the Applicant.
6. Letter submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, December 22, 2019.
7. Letter submitted by the Boone County Health Department, Amanda Mehl, February 21, 2023.
8. Letter submitted by the Belvidere Public Works Department, Brent Anderson, February 22, 2023.
9. E-mail sent by the Belvidere Fire Department, Mark Beck, March 1, 2023.



2023-11
Gunsteen Car Wash c/o Daniel Gunsteen
1125 N State St





1201

2023-11
Gunsteen Car Wash c/o Daniel Gunste
1125 N State St

1119

1117

1115

1150

1120

VAN BUREN ST

FAIRGROUNDS RD

N STATE ST

Exhibit - Zoning Application

To: City of Belvidere – Community Development Dept.
From: Arc Design Resources, Inc./ Extreme Clean Car Wash (Dan Gunsteen)
Date: December 10, 2019
Re: Special Use Narrative

Introduction: The property at the corner of N State Street and Fairgrounds Road has been largely vacant for several years and has become an eyesore on the North State Street business corridor. The entire proposed development lot is an existing and deteriorating asphalt parking lot from a former car auto sales lot that is now vacant. This application is in support of the proposed use on the property into an automated, express drive-through car wash facility. The goal of this supporting documentation is to provide the City with the necessary information for a positive recommendation for council approval. In summary, the development will be a compatible use to other businesses in the commercial corridor, please note the following narrative:

Proposed Use: The enclosed application is for a special use permit and certain minor variances in support of an express car wash within a GB-General Business district. The express wash model is replacing old "self-serve" style carwashes as consumer trends move toward more automated service. The express wash model serves a clientele base that does not necessarily desire the typical service at a "full serve" car wash and also demands a lower price point. The express wash concept is an improvement over typical gas station car washes because they use a more advanced pulley system that allows for a much greater processing rate, reducing the waiting time for customers. Arc Design Resources has been retained by the car wash owner, Mr. Dan Gunsteen of Extreme Clean Car Wash (MKD Enterprises) for this project. Mr. Gunsteen owns several other new facilities of this type, and is interested in expanding their market into this community. The proposed project will create new infill development desired within the City and will be an improvement over the old and broken asphalt parking lot that exists today. Other key features of the proposed project are as follows:

Construction: Mr. Gunsteen is an electrical contractor by trade, he has acted as his own general contractor on his previous sites and has always completed our projects using union labor. In Belvidere, they will use as many local contractors as possible. Typically, his sites have generated 30+ temporary positions in the construction of this site. The construction projects typically last around 90-100 days.

Materials: The building will have a masonry finish on all four sides. The exposed roof will be a standing seam metal roof. The trash enclosure area is made of similar materials.

Employees: The project will retain 3-6 people on staff every day, depending on demand, and the total payroll will employ 15-20 local full and part time employees. The desire is to hire all the staff from a 5-6-mile radius of the facility, in order to be able to call in additional help if needed. One of the workers on staff is solely dedicated to site maintenance and customer assistance.

Hours of Operation: The project intends to be open from 7am to 9pm daily. It is not a 24-hour facility.

Other Site Features: The site will have complimentary (free) vacuum stations. All vacuum equipment is located inside the building so that only the hose ends are exposed to the environment. A vending room is located inside the front of the building. A unique feature of this site is that it will also contain an indoor pet wash station. Patrons can come to the location with their dog or cat and use this facility for a pet wash.

ARC DESIGN

RESOURCES INC.

CIVIL ENGINEERING
LAND SURVEYING
5291 Zenith Parkway
Loves Park, IL 61111
815-484-4300 p
815-484-4303 f

Lighting: On the east side of the building we will not place any wall pack lighting other than an emergency egress door that will be direct down. Since Mr. Gunsteen is an electrical contractor, he will utilize quality LED lighting, which will be full cut off light so they will not impact the apartments and will comply with the City of Belvidere's requirements.

Sound: Sound concerns have been raised on past projects. The buildings have been redesigned to incorporate the vacuum motors, and the facility's indoor equipment. Speed doors are also used at the entry and exit points of the building, which cuts off equipment sound and these doors open after the car is dry. The site will be posted with "no loud music" signs and will be enforced aggressively since there are always 3 to 6 workers on site.

Security: Mr. Gunsteen has instituted elaborate measures to ensure their places are secure and safe even during after-hours to prevent loitering. All sites are set up with 36 cameras that are monitored remotely by the owner on his PC and phone, as well as the security company. The cameras are always recording. They also have a traditional security system in place that is tied to the local police station.

Screening and Landscaping: The building will be set back from the east property line to meet or exceed the zoning requirement. The site will provide landscaping to follow the ordinance for foundation, building area, total paved area and street frontage.

Traffic and Access: Mr. Gunsteen is estimating 200 washes per day as a desirable sales goal. The existing access on N State Street will be maintained and modified to accommodate the business site. The site access on Fairgrounds Road will also be maintained and modified. The existing recently upgraded sidewalk will also remain and provide pedestrian access to the site.

Storm water Impacts: The existing (former) auto dealer property has no detention and is nearly all paved surface. The new development will decrease the amount of paved surface.

Signage: Signage will conform to the code. Building signs will be on the south (facing N State St) and on the East.

Exhibit - Zoning Application

To: City of Belvidere – Community Development Dept.
From: Arc Design Resources, Inc./ Extreme Clean Car Wash (Dan Gunsteen)
Date: FEB 17 TH 2023
Re: Special Use Narrative

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5291 Zenith Parkway
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Signage: Signage will conform to the code. Building signs will be on the south (facing N State St) and on the East.

Extreme clean carwash – Belvidere IL

State St and Fairgrounds Road

We are applying for a Special use to a site that was previously approved for a carwash, I Am the same owner and basically replying for this use. Everything from the original narrative has remained the same (Attached)

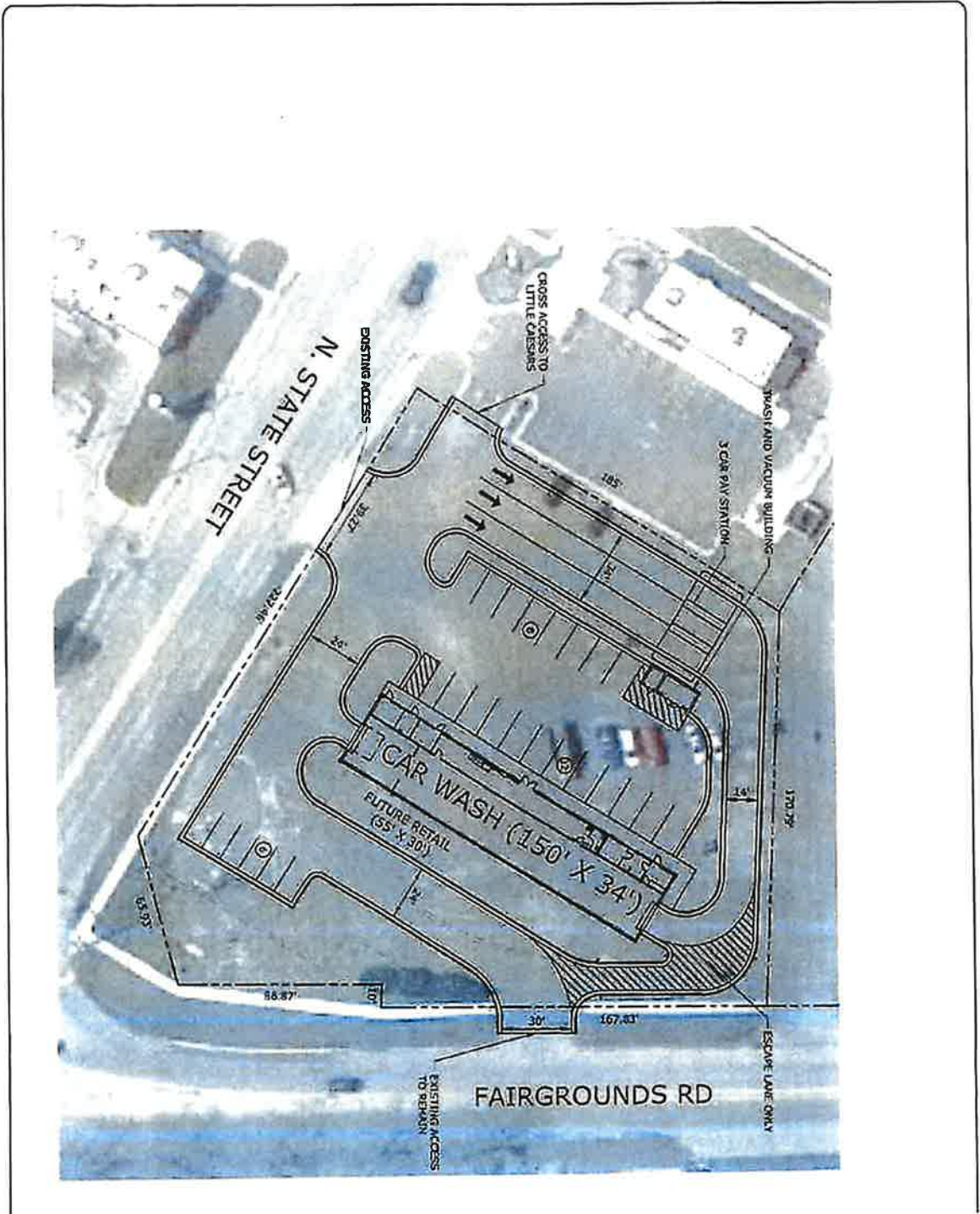
It is our intentions to construct this carwash in the summer of 2023. We have not made any modification to the site or the building based off the previous approval

When we designed this we had it laid the site out to accommodate a 1800-2000 square foot retail building adjacent to the east side of the carwash building. We originally had additional parking in place for this. At this time, we have not determined if we are going to construct this at the same time. We are working to finalize this as a Carwash SUP and be able to add Restaurant and Gaming facility when the retail is built. In the event this retail moves forward we would have some slight elevation changes and minor Curb changes to accommodate this retail use. To make this work we are requesting video gaming land use added to this approval. We will also have adequate parking and trash enclosures to accommodate this.

Thank you

Dan Gunsteen





ARD DESIGN
RESOURCES, INC.

201 ZEMIN PARKWAY
CHICAGO, IL 60607
PHONE: (815) 444-4300
FAX: (815) 444-4300
www.arddesign.com
Chicago, Illinois License No. 184001324

PROJECT NAME
OWNER'S NAME

**EXTREME
CLEAN CAR
WASH**

1125 N. STATE ST.
BELVIDERE, IL 61008



SHEET TITLE

LAYOUT PLAN

PROJECT NUMBER
SHEET NUMBER

19171
EX 1

02/20/20

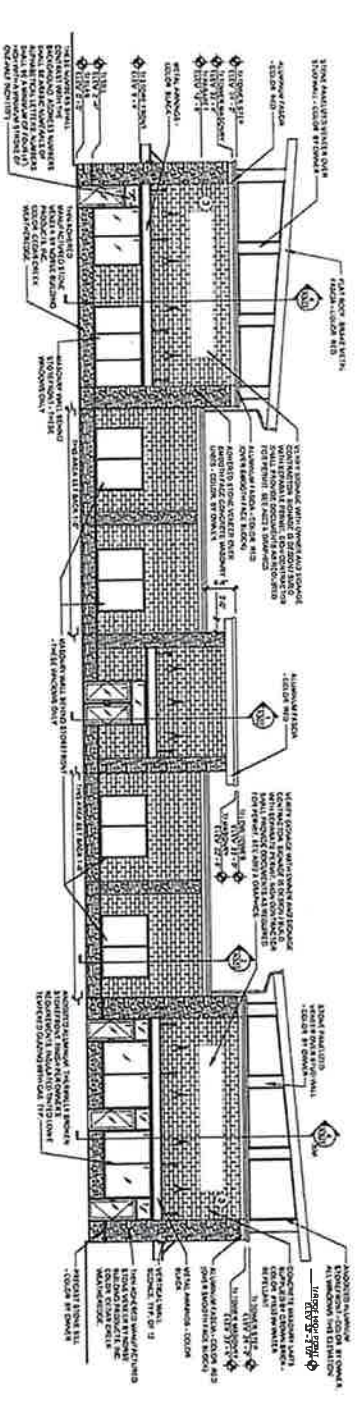


AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING DESIGN & PROGRAM MANAGEMENT \ LAND SURVEYING

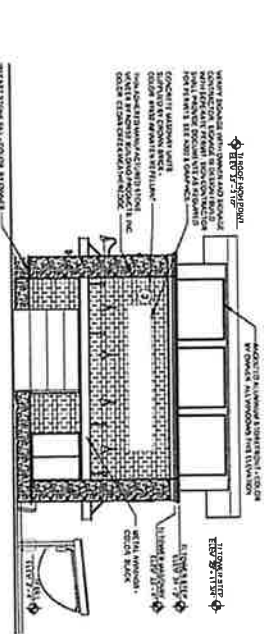
EXTREME CLEAN \$3 CARWASH EXPRESS
NEW TUNNEL CARWASH
 1125 NORTH STATE STREET
 BELVIDERE, ILLINOIS 61008

WT GROUP
 Engineering with Precision. Plans and Passion.
 2019 Project Award (Investment & Support) & BEST
 PROJECT AWARD (2019) BEST
 PROJECT AWARD

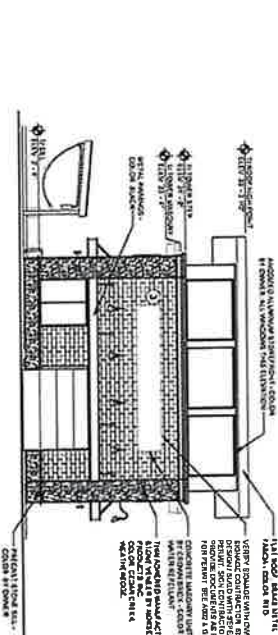
NO.	REVISION	DATE	ISSUE
01	ISSUE	08/14/2019	ISSUE
02	REVISED	08/14/2019	REVISED
03	REVISED	08/14/2019	REVISED
04	REVISED	08/14/2019	REVISED
05	REVISED	08/14/2019	REVISED
06	REVISED	08/14/2019	REVISED
07	REVISED	08/14/2019	REVISED
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09	REVISED	08/14/2019	REVISED
10	REVISED	08/14/2019	REVISED



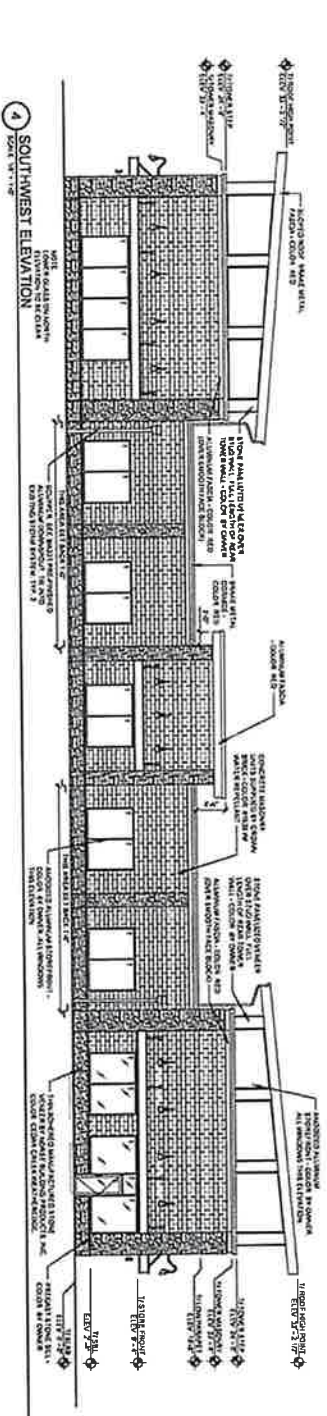
1 NORTHEAST ELEVATION
SCALE: 1/8" = 1'-0"



2 SOUTHEAST ELEVATION
SCALE: 1/8" = 1'-0"



3 NORTHWEST ELEVATION
SCALE: 1/8" = 1'-0"



4 SOUTHWEST ELEVATION
SCALE: 1/8" = 1'-0"

ELEVATION GENERAL NOTES	
A	ALL VERTICAL DIMENSIONS TO BE CORROSION RESISTANT
B	ALL MATERIALS AND FINISHES TO BE CORROSION RESISTANT
C	PROVIDE SCHEDULE 40S STEEL ANGLES AND ALL OTHER MATERIALS THROUGHOUT THE ENTIRE PROJECT

ELEVATION LEGEND	
1	CONCRETE MASONRY
2	ALUMINUM WINDOW
3	GLASS DOOR
4	CONCRETE MASONRY
5	ALUMINUM WINDOW
6	GLASS DOOR

SIGNAGE DESIGN NOTES	
1	PROVIDE SIGNAGE FOR OWNER'S PERMIT REVIEW AND APPROVAL
2	PROVIDE SIGNAGE FOR OWNER'S PERMIT REVIEW AND APPROVAL
3	PROVIDE SIGNAGE FOR OWNER'S PERMIT REVIEW AND APPROVAL
4	PROVIDE SIGNAGE FOR OWNER'S PERMIT REVIEW AND APPROVAL
5	PROVIDE SIGNAGE FOR OWNER'S PERMIT REVIEW AND APPROVAL



211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 x3

22 December 2019

SWCD NRI #: 1633

City of Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

- Our review does not apply in this instance.
- Other (see attached)

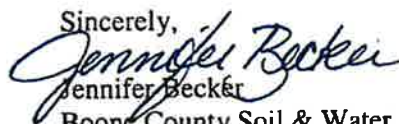
Location of Site: 1125 N. State Street, Dixon Commercial Subdivision
PIN(S): 05-26-127-011

Contact	Petitioner	Owner
Jeff Linkenheld 5291 Zenith Parkway Loves Park, IL 61111	Jeff Linkenheld 5291 Zenith Parkway Loves Park, IL 61111	Daniel Gunsteen 651 S. Sutton Road, Suite 305 Streamwood, IL 60107
815-484-4300 jlinkenheld@arcdesign.com	815-484-4300 jlinkenheld@arcdesign.com	630-688-5843 dhgunsteen@gmail.com

Request: Special Use for carwash

Notes:

It appears the construction of the car wash facility will disturb less than one acre, with approximately 1.19 acres of pavement/impervious surface and approximately 0.03 acres of landscaping/green space. Additionally, it appears more green space will be created compared to the existent vacant lot. If disturbance is greater than one acre in size, a National Pollutant Discharge Elimination System (NPDES) Permit will be needed from the Illinois Environmental Protection Agency (IEPA), which covers discharges of storm water from construction sites. Although, it appears the development project is less than an acre in size, an erosion and sediment control plan shall be created and available for review, prior to development. At time of building permit review, an erosion and sediment control plan, in compliance with section 151.45, Erosion and Sediment Control Requirements of the Belvidere Municipal Code, will be required.

Sincerely,

Jennifer Becker
Boone County Soil & Water
Conservation District

Re: Jeff Linkenheld



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

February 21, 2023

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: Case: 2023-11; Gunsteen, 1125 N State Street

Dear City of Belvidere,

We are in receipt of a copy of a special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service; 150.105(C)(5)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres. PIN: 05-26-127-011.

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the Boone County Health Department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval*. Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

RE: Case: 2023-11; Gunsteen, 1125 N State Street

Date: February 21, 2023

Page: 2 of 3

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *Category I High Risk Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:
 - a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;
 - b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving;
 - c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;
 - d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
 - e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;
 - f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
 - g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.
- (2) *Category I High Risk Multi-Department Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.
- (3) *Category II Medium Risk Facility:* is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

RE: Case: 2023-11; Gunsteen, 1125 N State Street

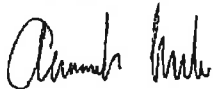
Date: February 21, 2023

Page: 3 of 3

- a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;
 - b. if preparing foods for service from raw ingredients uses only minimal assembly; and
 - c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.
- (4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:
- a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;
 - b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or
 - c. only beverages (alcoholic and non-alcoholic) are served at the facility.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,



Amanda Mehl
Public Health Administrator
Boone County Health Department

AT

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: 2/22/2023
Re: Case #2023-11: Gunsteen Car Wash – 1125 N State St

Having reviewed the above referenced case, I would offer the following:

1. Plans for the site improvements shall be submitted for review and approval prior to construction.
2. Water and Sewer connection fees will include a credit for the 1" metered service that was removed in 2001.
3. A stormwater drainage plan and calculations will need to be provided to support the decrease in impervious area of the new development from the existing conditions.

Gina Delrose

From: Mark Beck <mbeck@belviderefire.com>
Sent: Wednesday, March 1, 2023 2:01 PM
To: Gina Delrose
Subject: Re: 2023-11 request for comments

This message originated from an **External Source**. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Will need to submit plans for building, and site plans to insure proper clearance and access for fire department.

Mark

On Tue, Feb 21, 2023 at 10:37 AM Gina Delrose <gdelrose@ci.belvidere.il.us> wrote:

Please see attached

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard, 61008

(o) 815-547-7177

(f) 815-547-0789

Mark Beck
Belvidere Fire Department
Fire Station 1: (815) 544-2735

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2023-11, Gunsteen, 1125 North State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, DM Enterprises of 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 for a special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service; 150.105(C)(5)(B)(2) Indoor Commercial Entertainment and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres. PIN: 05-26-127-011. The property is irregular in shape and developed with a parking lot.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2023-11** for a special use to permit in-vehicle sales or service (an automatic car wash) and indoor commercial entertainment (video gaming) at 1125 North State Street subject to the following *amended* conditions:

1. Substantial compliance with the site plan dated 3/2023 and the building elevations 2/17/2023.
2. A full site plan shall be submitted to and approved by the staff (building, public works, fire, planning, etc.) prior to the issuance of building permits.
3. A stormwater drainage plan and calculations will need to be provided to the Public Works Department supporting the decrease in impervious area of the new development from the existing conditions.

Motion to approve case 2023-11; Gunsteen, 1125 North State Street subject to the conditions as amended carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: March 15, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2023-11; Gunsteen, 1125 North State Street

REQUEST AND LOCATION:

The applicant, Gunsteen Car Wash c/o Daniel Gunsteen, 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 on behalf of the property owner, DM Enterprises of 651 S. Sutton Road, Ste 305, Streamwood, IL 60107 for a special use to permit in-vehicle sales or service and a special use to permit indoor commercial entertainment. Specifically, a car wash with accessory retail sales with the potential for a restaurant, bar and video gaming at 1125 N. State Street, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service; 150.105(C)(5)(B)(2) Indoor Commercial Entertainment and 150.904 Special use Review and Approval Procedures) in the GB, General Business District on approximately 1.2 acres. PIN: 05-26-127-011. The property is irregular in shape and developed with a parking lot.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Car washes and other vehicle-orientated businesses are commonly found along North State Street. The site plan reduces potential negative impacts by requiring vehicles to drive through a parking area prior to exiting the parking lot, allowing for any water to collect in the parking area instead of onto North State Street.

North State Street is comprised of several indoor commercial entertainment land uses and even more restaurants. The property is located at an intersection involving roads that become state routes, lending to its appeal as a site for commercial development for those already traveling past (car wash) and for those traveling to a specific destination (indoor commercial entertainment).

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as General Business. The general business category calls for indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. The

proposed car wash and indoor commercial entertainment land uses meet the intent of the Comprehensive Plan.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The proposed car wash is expected to service approximately 200 vehicles a day. Some of those patrons will also frequent the restaurant with bar and video gaming in addition to those traveling to the site just for the restaurant with bar and video gaming.

Not all the vehicles served will be traveling on North State Street and Fairgrounds Road for the sole purpose of patronizing the subject property. Vehicle-orientated businesses often draw from the existing traffic.

According to the Illinois Department of Transportation's 2018 traffic counts there are 9,700 vehicles that travel along the adjacent portion of North State Street daily and 4,900 vehicles that travel along the adjacent portion of Fairgrounds Road (Illinois Route 76) daily.

Although the property has been vacant for some time, it has been gas station, a restaurant and a bar previously. Like many properties along North State Street, it has been redeveloped several times.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The existing Little Caesars and the proposed car wash will block access of the old Belvidere Motors building from North State Street. When that property redevelops, it will have to be orientated towards Fairgrounds Road which provides access to several non-residential properties as well as a connection to US Route 20.

The proposed car wash and restaurant with bar and video gaming also has access from Fairgrounds Road to not only lessen the burden of traffic on North State Street but to take advantage of the cars traveling from north of Belvidere (where commercial businesses are limited) along Fairgrounds Roads.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is part of a platted subdivision in which adjacent lots are developed and served with municipal utilities. Extension of the existing utilities to serve the proposed development is required.

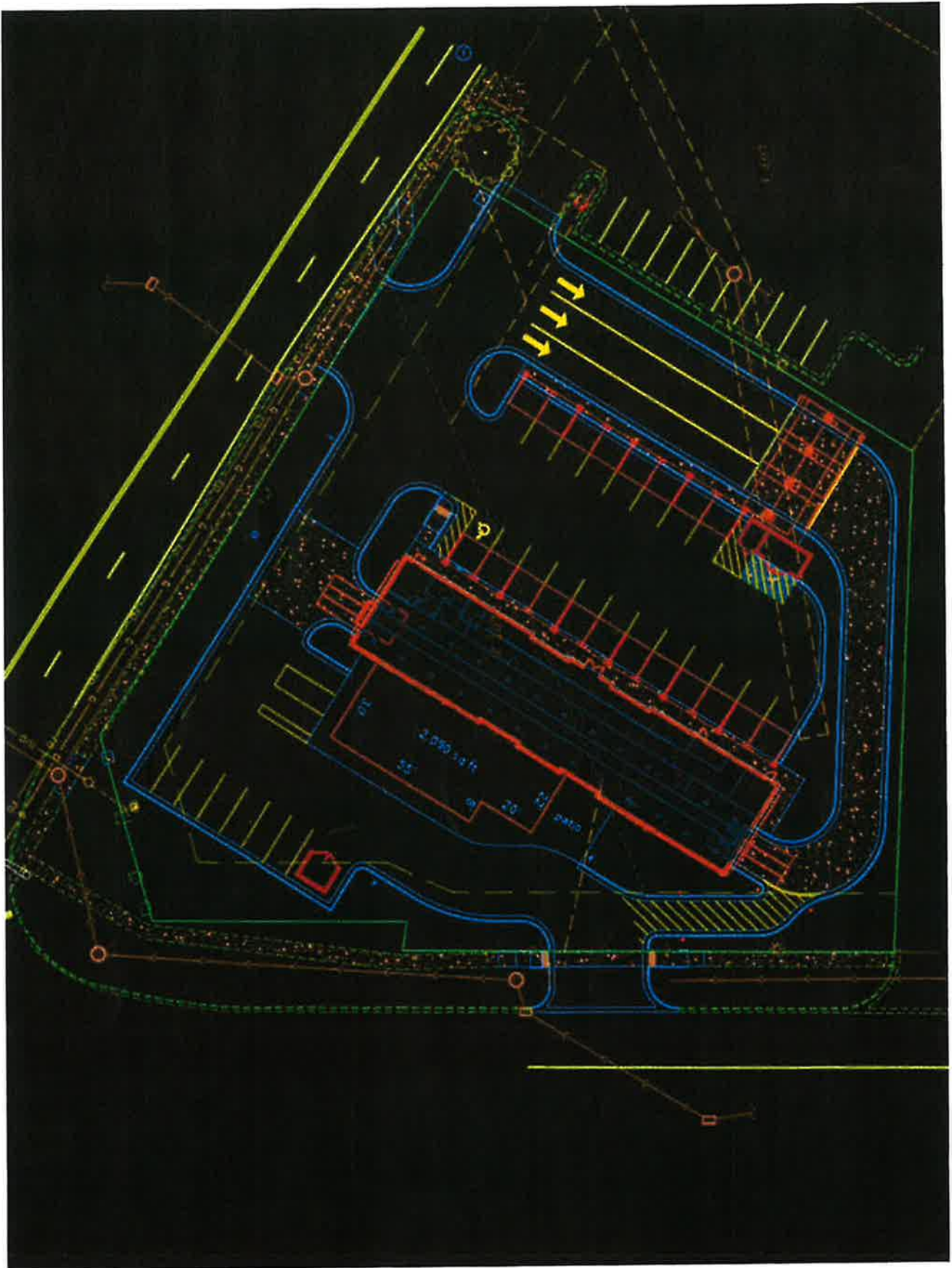
F. Findings: The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Other than limited noise, staff is not aware of any negative impacts the other car washes have generated and staff is not aware of any negative impacts indoor commercial entertainment land uses have generated. Between the amount of traffic traveling along North State Street and Fairgrounds Road in addition to vehicles idling at the numerous gas stations and drive-through restaurants in the area, staff does not anticipate a significant increase to the existing noise and traffic levels in the area.

The motion to adopt the Findings of Fact as presented by staff for case 2023-11 for in-vehicle sales or service (automatic car wash) and indoor commercial entertainment (video gaming) at 1125 North State Street carried with a (7-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

**Site Plan submitted at
Belvidere Planning & Zoning Commission
Meeting on 3/14/2023**



3/2023

BUDGET ORDINANCE
City of Belvidere
Ordinance #622H

An ordinance budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

BE IT ORDAINED by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois, that:

SECTION 1: The amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality be and the same are hereby budgeted for the corporate purposes of the City of Belvidere, Boone County, Illinois as hereinafter specified for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

SECTION 2: The amount budgeted for each object and purpose shall be as set forth in Exhibit A.

SECTION 3: The salaries for appointed officials and certain other employees are established and fixed as set forth in Exhibit B, which is incorporated by this reference.

SECTION 4: If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5: A certified copy of this ordinance shall be filed with the County Clerk within 30 days after adoption.

SECTION 6: This ordinance shall be published in pamphlet form and shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED this 3rd day of April, 2023, pursuant to a roll call vote by the City Council of the City of Belvidere, Boone County, Illinois.

Approved: _____

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Date Approved: _____

Sponsor: _____

GENERAL FUND

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Beginning Cash		9,034,268	13,402,638	12,324,301
General Administration				
RE Property Tax	01-4-110-4010	1,773,427	1,769,385	1,769,385
Hotel / Motel Tax	01-4-110-4011	1,469	2,076	2,200
Auto Rental Tax	01-4-110-4012	8,550	8,000	8,000
Muni Infrastructure Maint	01-4-110-4013	73,543	74,088	70,105
State Income Tax	01-4-110-4100	3,667,723	3,136,002	4,151,926
Home Rule Sales Tax	01-4-110-4109	1,370,774	1,362,254	1,603,027
Muni Sales Tax	01-4-110-4110	4,669,641	4,677,358	5,148,032
Sales Tax to Developer	01-4-110-4111	0	0	0
Local Use Tax	01-4-110-4112	979,341	921,967	970,947
Local Motor Fuel Tax	01-4-110-4113	452,223	462,391	405,000
Cannabis Tax	01-4-110-4115	39,935	36,386	40,076
Replacement Tax	01-4-110-4120	1,288,854	892,012	1,500,000
Repl Tax Dist to Pensions	01-4-110-4121	(264,297)	(264,297)	(264,297)
Grants	01-4-110-4150	15,000	1,709,023	0
Business License	01-4-110-4200	9,095	9,980	9,980
Liquor License & Fines	01-4-110-4210	159,900	154,000	162,100
Amusement Machine	01-4-110-4230	102,970	102,000	113,000
Court Fines	01-4-110-4400	128,810	116,000	120,000
Parking Fines	01-4-110-4410	7,370	5,353	2,000
Seized Vehicle Fee	01-4-110-4420	42,000	41,208	35,000
Engr Fees-Subdivision	01-4-110-4430	0	0	0
Video Gambling	01-4-110-4440	529,244	500,000	500,000
Franchise Fees	01-4-110-4450	267,829	271,769	262,313
Comcast Fees	01-4-110-4455	0	0	0
Death/Birth Certificates	01-4-110-4460	24,129	23,835	21,174
Accident/Fire Reports	01-4-110-4470	4,983	4,900	3,465
Annexation/Plat Fees	01-4-110-4471	0	0	0
Tipping Fees	01-4-110-4472	14,992	19,989	20,000
Fuel Charges (outside vendors)	01-4-110-4550	382,437	350,000	485,000
Interest Income	01-4-110-4600	20,218	18,000	24,000
Misc Revenues	01-4-110-4900	64,861	133,100	130,400
Heritage Days	01-4-110-4901	109,656	0	0
Historic Preservation: Fund Raising	01-4-110-4902	1,568	0	0
Historic Preservation: Grant Reimb.	01-4-110-4903	9,840	0	0
Operating Transfer in (Reserves)	01-4-110-9998	0	0	0
Total General Administration Revenues		15,956,085	16,536,779	17,292,833
Salaries - Elected Officials	01-5-110-5000	218,210	215,889	215,889
Salaries - Regular - FT	01-5-110-5010	216,714	234,708	249,211
Group Health Insurance	01-5-110-5130	416,982	506,331	518,316
Health Ins Claims Paid (Dental)	01-5-110-5131	26,941	30,000	30,000
Group Life Insurance	01-5-110-5132	1,354	1,652	1,377
Unemployment Compensation	01-5-110-5136	0	0	0
Health Insurance Reimbursement	01-4-110-4540	(154,278)	(173,339)	(144,861)
Memberships, Mtgs & Conf.	01-5-110-5154	5,392	8,075	31,655
Subscriptions/Ed Materials	01-5-110-5156	1,034	1,500	0
Gen Admin Personnel & Benefit Expenses		732,349	824,816	824,817
Repairs/Maint - Bldgs	01-5-110-6010	34,168	28,108	29,600
Repairs/Maint - Equip	01-5-110-6020	4,364	5,000	5,000
Legal	01-5-110-6110	6,464	115,500	46,250
Other Professional Services	01-5-110-6190	117,833	92,000	92,000
Back to Business Grant	01-5-110-6191	0	0	0
Telephone	01-5-110-6200	22,570	23,550	21,250
Codification	01-5-110-6225	3,236	6,200	6,200
Other Communications	01-5-110-6290	1,603	2,250	2,250
Gen Admin Contractual Expenses		190,238	272,608	202,550

		FY 22	FY 23	FY 24
General Administration (cont)	Account #	Actual	Budget	Budget Request
Office Supplies	01-5-110-7020	93,552	105,350	122,334
Gas and Oil	01-5-110-7030	475,737	400,000	460,000
Other Supplies	01-5-110-7800	2,544	3,100	3,100
Gen Admin Supplies Expenses		571,833	508,450	585,434
Miscellaneous Expense	01-5-110-7900	68,534	53,305	33,150
Reimb of Seized Vehicle Fee	01-5-110-7901	0	0	0
Heritage Days	01-5-110-7902	100,117	0	0
Comcast Charges	01-5-110-7903	0	0	0
Operating Transfers Out	01-5-110-9999	372,825	3,668,474	1,461,085
Total General Administration Expenses		1,935,779	5,327,653	3,107,036
NET GENERAL ADMINISTRATION		14,020,306	11,209,126	14,185,797
General Fund - Audit Department				
RE Taxes - Audit	01-4-130-4010	20,072	20,000	20,000
Accounting & Auditing	01-5-130-6100	52,575	47,000	50,000
NET - AUDIT DEPARTMENT		(32,503)	(27,000)	(30,000)
General Fund - IMRF Department				
RE Taxes - IMRF	01-4-140-4010	65,177	65,000	65,000
Replacement Tax	01-4-140-4120	90,999	90,999	90,999
Expense Reimbursement	01-4-140-4940	22,219	24,796	17,121
Total IMRF Revenues		178,395	180,795	173,120
IMRF Premium Expense	01-5-140-5120	156,885	160,771	99,630
NET - IMRF DEPARTMENT		21,510	20,024	73,490
General Fund - Social Security Department				
RE Taxes - FICA/Med	01-4-150-4010	200,460	200,000	200,000
Expense Reimbursement	01-4-150-4940	144,207	154,110	158,480
Library Expense Reimbursement	01-4-150-4941	30,835	38,011	42,425
Total Soc Security Revenues		375,502	392,121	400,905
FICA Expense	01-5-150-5110	224,846	236,273	240,393
Medicare Expense	01-5-150-5112	141,180	147,420	151,975
Total Soc Security Expenses		366,026	383,693	392,368
NET - SOCIAL SECURITY DEPT		9,476	8,428	8,537
General Fund - Liability Insurance Dept				
RE Taxes - Ins Liability	01-4-160-4010	300,711	300,000	300,000
Expense Reimbursement	01-4-160-4940	0	0	0
Total Liability Insurance Revenues		300,711	300,000	300,000
Insurance Premium	01-5-160-6800	465,305	470,600	484,430
NET - LIABILITY INSURANCE DEPT		(164,594)	(170,600)	(184,430)

Police Department	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
RE Property Tax	01-4-210-4010	1,204,171	1,201,417	1,321,032
Grants	01-4-210-4150	79,482	32,784	20,750
Police Court Fines	01-4-210-4400	42,174	33,677	35,628
Sex Offender Registration Fee	01-4-210-4480	2,800	3,100	2,500
Miscellaneous Revenues	01-4-210-4900	127,629	53,250	35,000
Expense Reimbursement	01-4-210-4940	13,939	0	0
SRO Reimbursement	01-4-210-4945	101,972	107,574	108,180
Sale of Assets	01-4-210-4950	14,000	0	0
Total Police Department Revenues		1,586,167	1,431,802	1,523,090
Salary - Regular - FT	01-5-210-5010	3,711,944	4,112,439	4,219,697
Overtime	01-5-210-5040	255,649	350,000	365,650
Police Pension	01-5-210-5122	1,478,417	1,446,926	1,572,765
Health Insurance	01-5-210-5130	861,826	1,094,763	1,099,983
Dental Insurance	01-5-210-5131	53,575	51,735	52,000
Unemployment	01-5-210-5136	0	0	0
Uniform Allowance	01-5-210-5140	81,043	85,663	101,342
Training	01-5-210-5152	50,940	88,780	132,780
Police Dept Personnel & Benefit Expenses		6,493,394	7,230,306	7,544,217
Repair/Maint-Equipment	01-5-210-6020	18,757	30,375	31,510
Repair/Maint-Vehicles	01-5-210-6030	97,529	99,800	89,850
Telephone/Utilities	01-5-210-6200	40,310	46,000	51,000
Physical Exams	01-5-210-6810	0	11,840	11,840
Community Policing	01-5-210-6816	3,224	10,000	10,000
K 9 Program Expenses	01-5-210-6818	23,207	7,266	7,698
Sex Offender State Disburse	01-5-210-6835	1,820	3,600	3,600
Police Department - Contractual Expenses		184,847	208,881	205,498
Office Supplies	01-5-210-7020	8,524	8,550	8,550
Gas & Oil	01-5-210-7030	82,991	126,000	127,000
Operating Supplies	01-5-210-7040	23,545	52,025	46,025
Miscellaneous Expense	01-5-210-7900	22,780	30,800	18,700
DigiTicket Supplies	01-5-210-7902	10,000	3,000	3,000
Police Department - Supplies Expense		147,840	220,375	203,275
Equipment	01-5-210-8200	154,435	66,400	45,320
Vehicles	01-5-210-8300	41,063	0	0
Total Police Department Expenses		7,021,579	7,725,962	7,998,310
NET - POLICE DEPARTMENT		(5,435,412)	(6,294,160)	(6,475,220)
Public Safety Building Department				
Salaries - Regular - FT	01-5-215-5010	682,810	737,574	780,867
Other (FICA & IMRF)	01-5-215-5079	107,997	116,610	123,455
Other Contractual Services	01-5-215-6890	292,460	333,250	357,500
NET - PUBLIC SAFETY BLDG DEPT		(1,083,267)	(1,187,434)	(1,261,822)

Fire Department	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
RE Property Tax	01-4-220-4010	1,023,483	1,021,132	1,150,714
Grants	01-4-220-4150	26,647	0	0
Miscellaneous Revenues	01-4-220-4900	10,030	7,500	5,250
Expense Reimbursement	01-4-220-4940	23,621	0	0
Sale of Assets	01-4-220-4950	1,500	0	0
Ambulance Services	01-4-220-4960	0	0	600,000
Total Fire Department Revenues		1,085,281	1,028,632	1,755,964
Salaries - Regular - FT	01-5-220-5010	2,212,019	2,480,719	2,569,796
Overtime	01-5-220-5040	221,635	153,720	218,423
Fire Pension	01-5-220-5124	1,171,834	1,236,703	1,247,022
Health Insurance	01-5-220-5130	488,317	651,405	674,699
Dental Insurance	01-5-220-5131	31,730	30,000	30,000
Unemployment Insurance	01-5-220-5136	0	0	0
Uniform Allowance	01-5-220-5140	41,810	41,000	40,200
Training	01-5-220-5152	13,268	22,600	23,939
Fire Depart Personnel & Benefits Expenses		4,180,613	4,616,147	4,804,079
Repair/Maint-Bldg	01-5-220-6010	30,162	39,000	34,130
Repair/Maint-Equipment	01-5-220-6020	13,027	17,000	17,050
Repair/Maint-Vehicles	01-5-220-6030	35,075	55,000	49,000
Telephone/Utilities	01-5-220-6200	15,554	10,470	11,811
Physical Exams	01-5-220-6810	1,807	1,000	1,000
Fire Prevention	01-5-220-6822	6,631	8,300	7,830
EMS	01-5-220-6824	10,484	11,500	11,740
Ambulance Services	01-5-220-6830	0	0	1,719,733
Fire Department - Contractual Expenses		112,740	142,270	1,852,294
Office Supplies	01-5-220-7020	20,872	31,200	33,850
Gas & Oil	01-5-220-7030	17,456	20,000	35,094
Operating Supplies	01-5-220-7040	12,309	8,500	9,900
Miscellaneous Expense	01-5-220-7900	900	750	0
Fire Department - Supplies Expenses		51,537	60,450	78,844
Equipment	01-5-220-8200	21,074	20,000	32,470
Total Fire Department Expenses		4,365,964	4,838,867	6,767,687
NET - FIRE DEPARTMENT		(3,280,683)	(3,810,235)	(5,011,723)
Police & Fire Commission Department				
Physical Exams	01-5-225-6810	5,685	5,600	37,400
Other Contractual Services	01-5-225-6890	13,917	12,250	12,250
NET - POLICE & FIRE COMMISSION		(19,602)	(17,850)	(49,650)

		FY 22	FY 23	FY 24
Community Development	Account #	Actual	Budget	Budget Request
Building Permits	01-4-230-4300	231,413	200,000	300,000
Electric Permits	01-4-230-4310	36,134	19,393	36,000
Electrician Certification Fees	01-4-230-4315	3,000	3,000	3,000
Plumbing Permits	01-4-230-4320	75	2,500	17,000
HVAC Permits	01-4-230-4330	18,865	9,000	18,000
Plan Review Fees	01-4-230-4340	23,473	10,000	90,000
Sidewalk/Lot Grading Fee	01-4-230-4350	17,162	12,000	20,000
Insulation Permits	01-4-230-4360	4,795	969	9,000
Fire Review Fees	01-4-230-4365	2,968	2,750	2,750
Zoning Review Fee	01-4-230-4370	5,060	4,000	4,000
Code Enforcement	01-4-230-4380	2,100	3,000	3,000
Other Permits	01-4-230-4390	5,735	5,500	4,000
Miscellaneous Revenues	01-4-230-4900	124	100	100
Expense Reimbursement	01-4-230-4940	2,458	2,000	3,000
Planning Fees	01-4-230-4950	16,600	12,000	20,000
Planning Misc.	01-4-230-4955	2,880	2,000	1,000
Community Dev - Revenues		372,842	288,212	530,850
Salaries- Regular - FT	01-5-230-5010	264,369	277,305	285,662
FICA	01-5-230-5079	19,625	21,214	21,853
IMRF	01-5-230-5120	22,219	22,628	17,121
Health Ins Expense	01-5-230-5130	62,652	93,102	81,709
Dental Insurance	01-5-230-5131	1,160	4,000	4,000
Unemployment	01-5-230-5136	0	0	0
Training	01-5-230-5152	3,742	2,000	2,000
Building Dept Personnel & Benefits Expense		373,767	420,249	412,345
Repair/Maint - Equip	01-5-230-6020	2,818	3,300	3,300
Repair/Maint - Vehicles	01-5-230-6030	498	3,000	3,000
Other Professional Services	01-5-230-6190	30,000	97,000	73,335
Telephone	01-5-230-6200	2,050	2,400	1,700
Postage	01-5-230-6210	3,340	3,700	6,000
Printing & Publishing	01-5-230-6220	2,399	2,743	3,000
Other Contractual Services	01-5-230-6890	6,150	36,400	6,150
Building Department - Contractual Expenses		47,255	148,543	96,485
Office Supplies	01-5-230-7020	9,933	5,000	5,000
Gas & Oil	01-5-230-7030	1,356	2,000	2,500
Miscellaneous Expense	01-5-230-7900	1,520	1,500	1,000
Operating Transfer Out	01-5-230-9999	0	0	0
Building Department - Supplies Expenses		12,809	8,500	8,500
Total Building Department Expenses		433,831	577,292	517,330
NET - BUILDING DEPARTMENT		(60,989)	(289,080)	13,520
Civil Defense Department				
RE Tax - Civil Defense	01-4-240-4010	7,024	7,000	7,000
Miscellaneous Revenues	01-4-240-4900	0	0	0
Miscellaneous Expense	01-5-240-7900	5,760	6,800	6,800
NET - CIVIL DEFENSE DEPARTMENT		1,264	200	200

Street Department		FY 22	FY23	FY 24 Budget
	Account #	Actual	Budget	Request
RE Tax - Road & Bridge	01-4-310-4010	341,378	320,000	320,000
Grants	01-4-310-4150	6,180	0	0
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0	0	0
Miscellaneous Revenues	01-4-310-4900	4,840	5,000	5,000
Expense Reimbursement	01-4-310-4940	28,090	15,000	15,000
Expense Reimbursement	01-5-310-4940	0	0	0
Sale of Assets	01-5-310-4950	0	0	0
Street Department - Revenues		380,488	340,000	340,000
Salaries - Regular - FT	01-5-310-5010	674,698	802,629	763,453
Overtime	01-5-310-5040	49,394	45,000	55,000
Health Insurance	01-5-310-5130	184,858	215,049	281,272
Uniform Allowance	01-5-310-5140	19,063	16,700	16,700
Training	01-5-310-5152	50	1,500	1,500
Street Dept - Personnel & Benefits Expenses		928,063	1,080,878	1,117,925
Repair/Maint - Storm Drain	01-5-310-6001	9,518	30,000	30,000
Repair/Maint - St/Parking Lot	01-5-310-6002	111,374	97,500	100,000
Repair/Maint - Sidewalk/Curb	01-5-310-6003	75,193	40,000	40,000
Repair/Maint - Building	01-5-310-6010	5,742	10,000	12,000
Repair/Maint - Equipment	01-5-310-6020	140,008	110,000	140,000
Repair/Maint - Traffic Signal	01-5-310-6024	67,668	30,000	32,500
Telephone/Utilities	01-5-310-6200	9,475	9,200	9,200
Leaf Clean-up/Removal	01-5-310-6826	9,928	12,000	12,000
Street Department - Contractual Expenses		428,906	338,700	375,700
Office Supplies	01-5-310-7020	5,825	6,000	6,000
Gas & Oil	01-5-310-7030	59,717	70,000	80,000
Operating Supplies	01-5-310-7040	22,541	30,000	30,000
Miscellaneous Expense	01-5-310-7900	2,012	2,000	62,000
Street Department - Supplies Expenses		90,095	108,000	178,000
Equipment	01-5-310-8200	0	0	0
Total Street Department Expenses		1,447,064	1,527,578	1,671,625
NET - STREET DEPARTMENT		(1,066,576)	(1,187,578)	(1,331,625)
Street Lighting				
RE Tax - Street Lighting	01-4-330-4010	210,496	210,000	210,000
Expense Reimbursement	01-5-330-4940	0	0	0
Repair/ Maint - Street Light	01-5-330-6022	9,644	10,000	10,000
Street Lighting - Electricity	01-5-330-6310	275,405	230,000	273,490
NET - STREET LIGHTING		(74,553)	(30,000)	(73,490)

		FY 22	FY 23	FY 24
	Account #	Actual	Budget	Budget Request
Landfill				
RE Tax - Refuse/Landfill	01-4-335-4010	50,145	50,000	50,000
Miscellaneous Revenues	01-4-335-4900	0	0	0
Miscellaneous Expenses	01-5-335-7900	53,201	66,000	54,500
NET - GARBAGE DEPARTMENT		(3,056)	(16,000)	(4,500)
Forestry Department				
RE Tax - Forestry	01-4-340-4010	40,109	40,000	40,000
Miscellaneous Revenues	01-4-340-4900	0	0	0
Forestry Department Revenues		40,109	40,000	40,000
Tree Removal or Purchase	01-5-340-6850	47,723	43,000	43,000
Miscellaneous Expense	01-5-340-7900	0	0	0
Forestry Department Expenses		47,723	43,000	43,000
NET - FORESTRY DEPARTMENT		(7,614)	(3,000)	(3,000)
Engineering Department				
Engineering	01-5-360-6140	25,603	27,000	27,000
Subdivision Expense	01-5-360-6824	7,168	10,000	10,000
Office Supplies	01-5-360-7020	6,150	7,200	7,500
Gas & Oil	01-5-360-7030	0	0	0
NET - ENGINEERING DEPARTMENT		(38,921)	(44,200)	(44,500)
Health / Social Services				
Council on Aging	01-5-410-6830	0	0	0
Demolition / Nuisance	01-5-410-6832	2,599	4,500	4,500
NET - HEALTH / SOCIAL SERVICES		(2,599)	(4,500)	(4,500)
Economic Development				
Planning Dept Services	01-5-610-6150	2,520	2,500	3,360
Economic / Business	01-5-610-6840	108,648	109,591	87,462
Tourism	01-5-610-6842	5,000	5,000	0
Historic Preservation	01-5-610-6844	3,794	4,550	4,550
NET - ECONOMIC DEVELOPMENT		(119,962)	(121,641)	(95,372)
Buchanan Street Strolls				
Strolls Vendor Fee	01-4-615-4490	1,195	0	0
Strolls Sponsors	01-4-615-4495	4,775	0	0
Strolls Miscellaneous	01-4-615-4900	166	0	0
Strolls Entertainment	01-5-615-6190	10,205	0	0
Strolls Supplies	01-5-615-7040	1,008	0	0
Strolls Miscellaneous	01-5-615-7900	3,186	0	0
STROLLS NET		(8,263)	0	0
Utility Tax				
Utility Tax - Electric	01-4-751-4131	1,109,714	1,092,591	1,100,000
Utility Tax - Gas	01-4-751-4132	1,133,644	846,396	925,000
Utility Tax - Telephone	01-4-751-4133	147,086	148,176	135,000
Grants	01-4-751-4150	0	0	0
Expense Reimbursement	01-4-751-4940	0	0	0
Utility Tax Revenues		2,390,444	2,087,163	2,160,000
Tripp Rd. Reconstruction	01-5-751-8056	0	0	0
Southside Storm Sewer Study	01-5-751-8058	0	0	0
Bellwood Detention Basin	01-5-751-8060	2,406	0	0
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0	0	0
Utility Tax Expenses		2,406	0	0
NET - UTILITY TAX		2,388,038	2,087,163	2,160,000
TOTAL GENERAL FUND REVENUES		22,953,761	22,912,504	24,803,761
TOTAL GENERAL FUND EXPENSES		17,908,548	22,790,841	22,932,049
NET REV OVER (UNDER) EXP		5,045,214	121,663	1,871,712
Ending Cash		13,402,638	12,324,301	12,996,013

WATER / SEWER FUND		FY 22	FY 23	FY 24
Line Item	Account #	Actual	Budget	Budget Request
Beginning Cash & Investments - Fund		5,637,774	5,981,405	4,666,329
Water / Sewer General Administration				
Beginning Cash & Investments		75,632	75,632	75,632
Miscellaneous Revenues	61-4-110-4900	0	0	0
Ending Cash		75,632	75,632	75,632
=====				
Water Department				
Beginning Cash & Investments		264,901	257,237	258,350
Water Consumption	61-4-810-4500	1,878,022	1,958,953	2,020,285
Dep on Agr - Westhills	61-4-810-4521	44,504	20,000	10,000
Meters Sold	61-4-810-4530	117,492	93,000	97,250
Other Services	61-4-810-4590	4,574	5,000	3,000
Interest	61-4-810-4600	5	500	200
Miscellaneous Revenues	61-4-810-4900	0	0	0
Expense Reimbursement	61-4-810-4940	3,367	0	0
Sale of Assets	61-4-810-4950	17,425	0	0
Operating Transfers-in (Reserves)	61-4-810-9998	0	0	0
Total Water Department Revenues		2,065,389	2,077,453	2,130,735
Salaries - Regular - FT	61-5-810-5010	533,525	516,345	604,665
Overtime	61-5-810-5040	55,493	35,000	35,000
FICA	61-5-810-5079	43,523	42,178	48,916
IMRF	61-5-810-5120	55,932	49,658	38,323
Group Health Insurance	61-5-810-5130	173,505	195,159	192,524
Uniform Allowance	61-5-810-5140	8,433	12,000	12,525
Rep & Maint - Infrastructure	61-5-810-6000	82,358	74,000	74,000
Rep & Maint - Buildings	61-5-810-6010	12,487	16,000	16,000
Rep & Maint - Equipment	61-5-810-6020	24,997	33,000	35,000
Rep & Maint - Vehicles	61-5-810-6030	11,082	20,000	20,000
Rep & Maint - Contractual	61-5-810-6040	83,781	80,000	80,000
Other Professional Services	61-5-810-6190	3,225	15,000	10,000
Telephone	61-5-810-6200	6,736	10,000	10,000
Postage	61-5-810-6210	15,401	18,000	18,000
Utilities	61-5-810-6300	224,572	250,000	200,000
Office Equip Rental/Maint	61-5-810-6410	25,782	30,000	33,000
Liability Insurance	61-5-810-6800	113,433	115,000	118,450
Lab Expense	61-5-810-6812	14,211	36,000	47,000
Office Supplies	61-5-810-7020	29,894	10,000	10,000
Gas & Oil	61-5-810-7030	22,024	20,000	25,000
Operating Supplies	61-5-810-7040	68,235	67,000	67,000
Chemicals	61-5-810-7050	105,370	90,000	120,000
Meters	61-5-810-7060	40,432	20,000	20,000
Bad Debt Expense	61-5-810-7850	883	2,000	2,000
Miscellaneous Expenses	61-5-810-7900	1,947	5,000	4,000
Equipment	61-5-810-8200	0	0	0
Transfer Out	61-5-810-9999	0	0	0
Depreciaton Set Aside		295,000	315,000	285,000
Bond Pmt Set Aside		0	0	0
Total Water Department Expenses		2,052,261	2,076,340	2,126,403
Net Water Department		13,128	1,113	4,332
Change in Accounts Receivable (YTD)				
Ending Cash & Investments		278,029	258,350	262,682

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Sewer Department				
Beginning Cash & Investments		649,936	370,126	400,598
Grants	61-4-820-4150	3,365	0	0
Sewer Consumption	61-4-820-4500	2,710,762	2,819,711	2,489,404
Dep on Agr - Westhills	61-4-820-4521	23,719	0	10,000
Meters Sold	61-4-820-4530	117,194	93,000	97,250
Other Services	61-4-820-4590	55,994	55,000	53,000
Interest	61-4-820-4600	184	0	0
Miscellaneous Revenues	61-4-820-4900	0	0	0
Expense Reimbursement	61-4-820-4940	0	0	0
Operating Transfers-In (Reserves)	61-4-820-9998	0	0	0
Total Sewer Department Revenues		2,911,218	2,967,711	2,649,654
Salaries - Regular - FT	61-5-820-5010	622,378	623,584	686,691
Overtime	61-5-820-5040	53,442	55,000	55,000
FICA	61-5-820-5079	49,216	51,912	56,712
IMRF	61-5-820-5120	63,973	61,118	44,430
Group Health Insurance	61-5-820-5130	207,591	212,847	242,263
Dental Insurance	61-5-820-5131	0	0	0
Uniform Allowance	61-5-820-5140	17,562	20,600	20,600
Travel	61-5-820-5151	0	0	0
Rep & Maint - Lift Stations	61-5-820-6005	22,221	25,000	25,000
Rep & Maint - Buildings	61-5-820-6010	70,093	95,000	90,000
Rep & Maint - Equipment	61-5-820-6020	184,940	0	0
Rep & Maint - Vehicles	61-5-820-6030	34,543	28,000	28,000
Rep & Maint - Contractual	61-5-820-6040	46,642	50,000	50,000
Other Professional Services	61-5-820-6190	59,136	73,500	73,500
NARP Watershed	61-5-820-6195	12,216	35,000	18,000
Telephone	61-5-820-6200	8,578	12,200	12,200
Postage	61-5-820-6210	15,565	17,000	17,000
Utilities	61-5-820-6300	235,682	200,000	200,000
Office Equip Rental / Maint	61-5-820-6410	5,571	6,000	9,000
Liability Insurance	61-5-820-6800	134,702	132,000	140,000
Lab Expense	61-5-820-6812	48,839	35,000	50,000
Sludge Disposal	61-5-820-6814	11,396	15,000	15,000
Office Supplies	61-5-820-7020	31,525	12,000	12,000
Gas & Oil	61-5-820-7030	25,064	25,000	25,000
Operating Supplies	61-5-820-7040	9,256	15,000	20,000
Chemicals	61-5-820-7050	59,962	50,000	58,000
Meters	61-5-820-7060	40,432	20,000	20,000
Bad Debt Expense	61-5-820-7850	1,087	2,000	2,000
Miscellaneous Expense	61-5-820-7900	2,691	2,000	2,000
Equipment	61-5-820-8200	0	0	0
Operating Transfer Out	61-5-820-9999	0	0	0
		2,074,303	1,874,761	1,972,396
Collection System Expenses				
Salaries - Regular - FT	61-5-830-5010	366,974	329,085	375,223
Overtime	61-5-830-5040	48,113	30,000	30,000
FICA	61-5-830-5079	31,843	27,470	31,000
IMRF	61-5-830-5120	40,884	32,342	24,286
Group Health Ins	61-5-830-5130	134,460	129,481	140,629
Uniform Allowance	61-5-830-5140	4,508	6,600	6,600
Rep & Maint - Infrastructure	61-5-830-6000	21,133	35,000	35,000
Rep & Maint - Equipment	61-5-830-6020	8,014	14,000	14,000
Rep & Maint - Vehicles	61-5-830-6030	14,773	20,000	20,000
Office Equip Rent/Maint	61-5-830-6410	18,875	30,000	30,000
Gas & Oil	61-5-830-7030	9,231	9,000	12,000

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Operating Supplies	61-5-830-7040	38,751	20,000	23,000
Misc. Expense	61-5-830-7900	1,166	1,500	1,500
Equipment	61-5-830-8200	0	0	0
Depreciation Set Aside		255,000	255,000	255,000
Bond Pmt Set Aside		123,000	123,000	123,000
Total Sewer Department Expenses		3,191,028	2,937,239	3,093,634
Net Sewer Department		(279,810)	30,472	(443,980)
Change in Accounts Receivable		0	0	0
Ending Cash & Investments		370,126	400,598	(43,382)
=====				
Bond Reserves (necessary per bond ordinances)				
Beginning Cash & Investments		32,843	32,843	32,843
Interest Income		0	0	0
Transfer Out: Bond Payment		0	0	0
Ending Cash & Investments		32,843	32,843	32,843
=====				
Connection Fees / Deposits on Agreement Accounting				
Beginning Cash & Investments		2,924,182	3,545,140	3,669,140
Sources				
Interest Income		1,631	3,000	12,000
Connection Fees	61-4-810-4510	190,752	50,000	50,000
Deposits on Agreement	61-4-810-4520	5,280	3,000	2,000
Connection Fees	61-4-820-4510	418,950	65,000	65,000
Deposits on Agreement	61-4-820-4520	4,345	3,000	2,000
Connection Fee Set-Aside/ Loan Repayment		0	0	0
TOTAL Sources		620,958	124,000	131,000
Uses				
Construction in Progress - Water		0	0	0
Construction in Progress - Sewer		0	0	0
Building	61-1730	0	0	0
Equip & Vehicles - 1750	61-1750	0	0	0
Land		0	0	0
Loan to Depreciation Fund		0	0	0
TOTAL Uses		0	0	0
Ending Cash & Investments		3,545,140	3,669,140	3,800,140

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Depreciation Funding				
Beginning Cash & Investments		1,291,268	1,340,244	(148,156)
Sources				
Interest Income		3,006	1,600	10,200
Loan Funds & Grant Funds		0	0	0
Misc.		0	0	0
Depreciation set aside - Water (for Plant)		295,000	295,000	285,000
Depreciation set aside - Water (for System)		0	0	0
Depreciation set aside - Sewer (for System)		255,000	255,000	255,000
Depreciation set aside - Sewer (for Repl)		0	0	0
Loan From Connection Fees		0	0	0
TOTAL Sources		553,006	551,600	550,200
Uses				
Construction in Progress - Water		424,029	600,000	0
Construction in Progress - Sewer		0	1,400,000	1,400,000
Equipment & Vehicles		80,000	40,000	325,000
Transfer Out- City Hall Roof		0	0	0
Transfer Out- Connection Fees Loan Payment		0	0	0
TOTAL Uses		504,029	2,040,000	1,725,000
Ending Cash & Investments		1,340,245	(148,156)	(1,322,956)
=====				
Bond Payments Accounting				
Beginning Cash & Investments		120,825	61,204	58,943
Sources				
Interest Income		3,006	200	300
Bond Proceeds	61-4-110-4901	0	0	0
Operating Transfer In	61-4-110-9998	0	0	0
Bond Pmt Set Aside		123,000	123,000	123,000
TOTAL Sources		126,006	123,200	123,300
Uses				
Debt Serv - Principal	61-5-110-8910	161,515	108,914	110,279
Debt Serv - Interest	61-5-110-8920	24,113	16,547	13,472
Fiscal Charges	61-5-110-8930	0	0	0
Bond Issuance Cost	61-5-110-9031	0	0	0
TOTAL Uses		185,628	125,461	123,751
Ending Cash & Investments		61,203	58,943	58,492
Gross Revenues (excludes set asides)		5,603,577	5,170,964	4,921,889
Gross Expenditures (excludes set asides)		5,259,946	6,486,040	6,405,788
NET CASH FLOW		343,631	(1,315,076)	(1,483,899)
Change in Accounts Receivable		0	0	0
Ending Cash & Investments - Fund		5,981,405	4,666,329	3,182,430

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Motor Fuel Tax Fund #10				
Cash Balance - beginning		715,346	1,504,134	(420,931)
Revenues				
State Allotment	10-4-310-4140	575,862	582,797	592,172
Transportation Tax	10-4-310-4140	442,508	428,229	484,482
Rebuild Illinois Funds	10-4-310-4150	562,051	0	0
Interest on Investments	10-4-310-4600	2,168	372	0
Misc Revenues	10-4-310-4900	47,689	47,689	47,689
Total Revenues		1,630,278	1,059,087	1,124,343
Expenditures				
Street Maintenance (salt)	10-5-310-6000	132,479	160,000	160,000
Contracted Work	10-5-310-6000	688,657	1,138,000	1,184,000
Miscellaneous Expenditures	10-5-310-7900	0	0	0
Rebuild Illinois Projects (Logan)	10-5-310-8021	20,354	1,686,152	0
Total Expenditures		841,490	2,984,152	1,344,000
Cash Balance - ending		1,504,134	(420,931)	(640,588)

Kishwaukee TIF Fund #13				
Cash Balance - beginning		11,657	26,365	42,365
Revenues				
Property Taxes	13-4-110-4010	18,446	20,000	20,000
Interest Income	13-4-110-4600	0	0	0
Misc Revenue	13-4-110-4900	0	0	0
Total Revenues		18,446	20,000	20,000
Expenditures				
Tax Increment Dist - Int	13-5-110-8920	0	0	0
Tax Increment Dist - Prin	13-5-110-8930	0	0	0
Other Contractual Services	13-5-110-6890	0	0	0
Miscellaneous Expense	13-5-110-7900	3,738	4,000	4,000
Total Expenditures		3,738	4,000	4,000
Cash Balance - ending		26,365	42,365	58,365

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
<u>Kishwaukee II TIF Fund #15</u>				
Cash Balance - beginning		4,915	4,915	4,915
Revenues				
Property Tax	15-4-110-4010	0	0	0
Interest Income	15-4-110-4600	0	0	0
Total Revenues		0	0	0
Expenditures				
Other Contractual Services	15-5-110-6890	0	0	0
Miscellaneous Expense	15-5-110-7900	0	0	0
Total Expenditures		0	0	0
Cash Balance - ending		4,915	4,915	4,915

<u>Sp Serv Areas # 2 (Farmington Fields) Fund #16</u>				
Cash Balance - beginning		8,092	9,693	10,193
Revenues				
Property Tax	16-4-110-4010	20,839	16,500	16,500
Interest Income	16-4-110-4600	0	0	0
Total Revenues		20,839	16,500	16,500
Expenditures				
Maintenance Expense	16-5-110-6090	19,238	16,000	16,000
Misc Expense	16-5-110-7900	0	0	0
Total Expenditures		19,238	16,000	16,000
Cash Balance - ending		9,693	10,193	10,693

* Note: Per Auditors request, SSA #2 and #3 were separated beginning FY 2017.

<u>Sp Serv Areas # 3 (Farmington Fields) Fund #17</u>				
Cash Balance - beginning		(2,180)	(1,032)	(1,032)
Revenues				
Property Tax	17-4-110-4010	8,425	6,700	6,700
Interest Income	17-4-110-4600	0	0	0
Other		0	0	0
Total Revenues		8,425	6,700	6,700
Expenditures				
Maintenance Expense	17-5-110-6090	7,277	6,700	6,700
Misc Expense	17-5-110-7900	0	0	0
Total Expenditures		7,277	6,700	6,700
Cash Balance - ending		(1,032)	(1,032)	(1,032)

CAPITAL PROJECTS FUND #41

Public Benefit Account				
Cash Balance - beginning		876,484	1,570,573	1,015,593
Revenues				
Property Tax	41-4-110-4010	40,109	40,000	40,000
Grants	41-4-110-4150	89,397	0	0
Expense Reimbursement	41-4-110-4940	41,120	0	100
Interest Income	41-4-110-4600	23	20	20
Transfer-In	41-4-110-9998	1,670,000	1,225,000	450,000
Total Revenues		1,840,649	1,265,020	490,120
Expenditures				
Miscellaneous Expenditures	41-5-110-7900	617,409	250,000	0
Infrastructure	41-5-110-8020	193,921	70,000	150,000
Logan Ave. Reconstruction	41-5-110-8021	2,294	0	0
Dawngate Detention Improvements	41-5-110-8022	142,562	0	0
Low Flow Channel 6th to Appleton	41-5-110-8023	26,104	0	300,000
5th Avenue Storm Sewer Bypass	41-5-110-8024	33,754	0	0
Appleton Rd. Widening	41-5-110-8025	0	1,500,000	0
Operating Transfer Out	41-5-110-9999	0	0	0
Total Expenditures		1,016,044	1,820,000	450,000
Cash Balance - ending		1,701,089	1,015,593	1,055,713

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
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Capital Assets Account

Cash Balance - beginning		655,394	417,257	(1,014,519)
Grants	41-4-752-4150	0	0	0
Interest Income	41-4-752-4600	467	474	474
Miscellaneous Revenues	41-4-752-4900	0	0	0
Impact Fee Revenue	41-4-752-4910	0	0	0
Bank Loan Proceeds	41-4-752-4952	0	0	0
Operating Transfers In	41-4-752-9998	372,825	789,782	1,011,085
Capital Asset Revenues		373,292	790,256	1,011,559
Misc. Expense	41-5-752-7900	1,900	0	0
Building and Improvements	41-5-752-8100	58,210	1,449,250	87,430
Equipment	41-5-752-8200	0	191,495	138,530
Vehicles	41-5-752-8300	489,119	517,153	720,998
Bond / Loan Prin Payments	41-5-752-8910	60,000	64,134	60,000
Bond / Loan Int Payments	41-5-752-8920	4,100	0	4,100
Capital Asset Expenditures		611,429	2,222,032	1,011,058
Cash Balance - ending		417,257	(1,014,519)	(1,014,018)

Escrow Fund # 91

Cash Balance - beginning		619,061	522,824	522,824
Other Fees	91-4-110-4490	0	0	0
Interest Income	91-4-110-4600	645	0	6,000
Miscellaneous Revenues	91-4-110-4900	8,000	0	0
Escrow/Land Cash Fees	91-4-110-4971	0	0	0
Total Revenues		8,645	0	6,000
Disbursement of Collected Fees		104,882	0	0
Total Expenditures		104,882	0	0
Cash Balance - ending		522,824	522,824	528,824

Line Item	Account #	FY 22 Actual	FY 23 Budget	FY 24 Budget Request
Police Pension Fund				
Cash Balance - beginning		23,152,690	20,763,532	20,986,619
<u>Revenues</u>				
Property Tax		1,204,171	1,201,417	1,321,032
Replacement Tax		66,868	66,868	66,868
Interest Inc/Mkt Fluctuation		(2,195,221)	632,000	632,000
Contributions		353,005	342,893	342,893
Total Revenues		(571,177)	2,243,178	2,362,793
<u>Expenditures</u>				
Benefit Payments		1,756,045	1,803,118	1,803,118
Contribution Refunds		0	160,048	160,048
Administration		61,936	56,925	59,771
Total Expenditures		1,817,981	2,020,091	2,022,937
Cash Balance - ending		20,763,532	20,986,619	21,326,475

Fire Pension Fund				
Cash Balance - beginning		16,587,657	15,090,391	15,172,188
<u>Revenues</u>				
Property Tax		1,023,483	1,021,132	1,150,714
Replacement Tax		66,868	66,868	66,868
Interest Inc/Market Fluctuation		(1,115,393)	484,518	484,518
Contributions		206,397	217,012	217,012
Total Revenues		181,355	1,789,530	1,919,112
<u>Expenditures</u>				
Benefit Payments		1,628,797	1,661,158	1,661,158
Refund of Contributions		0	0	0
Administration		49,824	46,575	48,904
Total Expenditures		1,678,621	1,707,733	1,710,062
Cash Balance - ending		15,090,391	15,172,188	15,381,239

Ida Public Library Budget Budget May 23-April 24

	May 22 - Apr 23	May 23-April 24
	Budget	Budget
40100 Appropriation	\$744,525.00	773,503.00
41200 Replacement Tax	\$39,000.00	39,000.00
41214 Friends-Book Sales	\$0.00	10,000.00
41215 Friends: Membership Drive	\$3,500.00	3,500.00
41500 Per Capita Grant	\$37,375.00	37,375.00
41505 Game Guild Grant	\$0.00	0.00
41510 Restricted Grants	\$4,800.00	4,800.00
41512 Unrestricted Grants	\$10,100.00	2,000.00
41513 Women's Club Donation	\$100.00	100.00
41514 List Dividends/Interest	\$4,000.00	4,400.00
41515 Sullivan dividends	\$23,500.00	31,000.00
41518 Gardening Grant	\$250.00	250.00
41524 Blackburn Interest	\$1,800.00	1,400.00
44750 Non Resident Fees	\$20,000.00	15,000.00
44770 Fines	\$5,000.00	5,000.00
48000 Interest on Memorial Funds	\$0.00	0.00
48001 Rent	\$18,000.00	18,000.00
49000 Reserve Funds	\$12,710.00	9,489.00
49001 Fax	\$3,000.00	1,500.00
49002 Guest Pass	\$1,000.00	600.00
49003 History Book	\$0.00	0.00
49004 Copy/Print (Print Release)	\$8,000.00	8,000.00
49005 Computer Card	\$50.00	25.00
49006 Replacement Card	\$100.00	10.00
49008 Headphones	\$0.00	15.00
49009 Lost/Damaged Materials	\$500.00	450.00
49010 Replacement Barcode	\$0.00	0.00
49015 Bookmobile	\$11,000.00	0.00
49020 Front Door	\$500.00	0.00
49025 Notary	\$0.00	100.00
49100 Auto Registrations	\$0.00	400.00
GIFT/DONATION	\$500.00	0.00
49501 Ida Merchandise	\$200.00	600.00
90002 Checking Interest	\$250.00	200.00
Total Income	\$949,760.00	966,717.00

Expenses			
41004	Legal	\$2,000.00	3,805.00
41005	Accounting	\$5,000.00	6,000.00
41006	Audit	\$7,000.00	7,000.00
41215	Friends Summer Reading Spending	\$3,500.00	3,500.00
41512	Unrestricted Grant	\$8,960.00	
41520	Aged/Benevolent Home Spending	\$0.00	0.00
41530	Game Guild Grant Spending	\$0.00	0.00
41540	Gardening Grant Spending	\$250.00	250.00
41545	IEEE Science Grant Spending	\$0.00	\$0.00
	PERSONNEL		
50200	Wages	\$496,872.00	554,575.00
51100	FICA/Medicare	\$38,011.00	42,425.00
51200	IMRF	\$53,967.00	22,373.00
51300	Employee Health Insurance	\$62,387.00	47,095.00
51302	Timeclock (ADP)	\$2,600.00	2,600.00
51301	Deductible	\$2,000.00	2,000.00
51519	Staff Meetings/End Year	\$600.00	2,500.00
	PUBLIC RELATIONS		
51569	Outreach	\$500.00	200.00
51570	Hospitality	\$0.00	200.00
51571	Merchandise Expense	\$500.00	500.00
51572	Advertising	\$1,000.00	1,000.00
51561	Bank Fees	\$400.00	400.00
51565	Postage	\$500.00	500.00
51566	Professional Expenses	\$3,000.00	3,000.00
51567	Board Training & Travel	\$0.00	100.00
51575	BOOKMOBILE		
51580	Bookmobile Collection	\$2,000.00	2,000.00
51585	Bookmobile Insurance	\$3,000.00	3,000.00
51590	Bookmobile Operating Expenses	\$12,000.00	12,000.00
	PROPERTIES		
60100	Building Maintenance & Supplies	\$23,000.00	25,000.00

60101	Rental Property Expenses	\$1,500.00	2,000.00
60102	Property Taxes	\$3,850.00	4,000.00
60103	Mortgage	\$32,240.00	32,240.00
61101	Infrastructure and Equipment	\$0.00	0.00
61102	External Building Maintenance	\$5,000.00	10,000.00
	ONLINE & COMPUTER		
62301	Tech-Annual Costs	\$7,000.00	7,000.00
62302	Tech-Hardware	\$7,000.00	5,000.00
62303	Tech-Software	\$4,000.00	2,000.00
62304	Tech - IT Company	\$15,000.00	13,000.00
62305	Service Subscriptions	\$1,500.00	1,500.00
62351	Consortium	\$22,000.00	22,000.00
62352	Databases	\$3,000.00	3,000.00
63000	Utilities	\$17,000.00	20,000.00
64100	Machine Rent	\$400.00	400.00
68000	Insurance	\$20,250.00	23,000.00
70200	Library Supplies	\$19,310.00	18,000.00
73100	List Books	\$0.00	0.00
73125	List Memorial	\$800.00	800.00
	BOOKS		
73101	Young Adult	\$3,500.00	3,500.00
73102	Y Spanish	\$2,000.00	2,000.00
73103	Y Non Fiction	\$3,000.00	3,000.00
73104	Y Easy Reader	\$2,000.00	2,000.00
73105	Y Fiction	\$3,500.00	3,500.00
73106	A Fiction	\$3,500.00	3,000.00
73107	A Non Fiction	\$2,000.00	2,000.00
73108	A Large Print	\$3,500.00	3,500.00
73109	A Spanish	\$1,000.00	1,000.00
73110	A Audio	\$1,000.00	1,000.00
73113	YA Non Fiction	\$1,500.00	1,500.00
73114	Y Picture Books	\$3,000.00	3,000.00
73117	Donation Books	\$100.00	100.00
73200	Periodicals	\$3,000.00	3,000.00
	Audio - Visual		
73301	A-V CD	\$1,000.00	1,000.00
73302	A-V Y DVD	\$1,450.00	1,450.00
73303	A-V A DVD	\$1,000.00	1,000.00

73304	Electronic Materials	\$20,000.00	20,000.00
	PROGRAMMING		
73401	Programming Adult	\$1,300.00	1,300.00
73403	Programming Youth	\$1,300.00	1,300.00
73408	Programming Teen	\$1,000.00	1,300.00
73404	Local History	\$300.00	300.00
73405	Hometown Christmas	\$413.00	454.00
73406	Community Garden	\$200.00	250.00
73407	Trunk or Treat	\$300.00	300.00
90000	Misc	\$0.00	0.00
	Total Expenses	\$949,760.00	966,717.00

EXHIBIT B

Non-Union FY24 Salary Schedule

Except as noted the following reflect **3.0%** increases.

	FY22	FY 23	FY 24
Public Works Director	\$ 108,568.33	\$ 111,825.38	\$ 115,180.14
Assistant Public Works Director	N/A	\$ 80,000.00	\$ 80,000.00
Street/Water/Sewer Supt.	\$ 84,606.60	\$ 87,144.80	\$ 89,759.14
Budget & Finance Officer***	\$ 80,000.00	\$ 82,400.00	\$ 86,872.00
Police Chief*	\$ 115,364.22	\$ 123,236.61	\$ 128,942.45
Deputy Chief**	\$ 108,834.42	\$ 116,261.05	\$ 120,506.96
Deputy Chief**	\$ 108,834.42	\$ 116,261.05	\$ 120,506.96
Police Admin. Assistant	\$ 54,891.07	\$ 56,537.80	\$ 58,233.93
Fire Chief	\$ 108,568.33	\$ 111,825.38	\$ 115,180.14
Deputy City Clerk***	\$ 45,000.00	\$ 46,350.00	\$ 49,740.50
Assistant Clerk ***	\$ 32,619.60	\$ 36,828.86	\$ 39,933.73
Transcriptionist/Admin. Assistant***	\$ 34,137.97	\$ 36,503.49	\$ 39,598.59
Det. Admin. Assistant***	\$ 33,945.60	\$ 36,303.42	\$ 39,392.52
City Attorney	\$ 118,620.34	\$ 122,178.95	\$ 125,844.32
Building Director	\$ 76,560.57	\$ 78,857.38	\$ 81,223.10
Zoning and Code Enforcement	\$ 46,306.90	\$ 47,696.11	\$ 49,126.99
Community Development Admin. Assistant***	\$ 35,756.17	\$ 34,924.38	\$ 37,972.11
Building Inspector PT	\$ 22,616.26	\$ 23,294.74	\$ 23,993.58
Fire Admin. Assistant	\$ 34,135.79	\$ 35,159.86	\$ 36,214.66
Community Development Planner/Event Planner	\$ 58,088.40	\$ 59,831.05	\$ 61,625.98
GIS Specialist PT	\$ 29,901.30	\$ 30,798.34	\$ 31,722.29
	\$ 1,337,356.29	\$ 1,474,218.65	\$ 1,531,570.11

- * The Police Chief's salary shall be 7% over that of the Deputy Chiefs.
- ** The Deputy Chiefs' salaries shall be 5% over the highest paid Sergeant plus full longevity.
- *** Increase for FY24 is 3% plus \$2,000.

ORDINANCE #623H
AN ORDINANCE AMENDING ARTICLE VIII OF
CHAPTER 26 OF THE CITY OF BELVIDERE MUNICIPAL CODE
RELATING TO MOBILE FOOD VEHICLES

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

SECTION 1: Article VIII, Retail Street Sales, of Chapter 26 of the City of Belvidere Municipal Code is amended read as set forth in the Attached Exhibit A which is incorporated herein.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Voting Aye:
Voting Nay:
Absent:

APPROVED:

Mayor

ATTEST:

City Clerk Sarah Turnipseed

(SEAL)

Passed:
Approved:
Published:

ARTICLE VIII. MOBILE FOOD VEHICLES

26-300. Definitions.

Merchant means the owner of a sales vehicle, operator and/or person physically making sales from a sales vehicle.

Retail street sales or *street sales* means the sale of food products and non-alcoholic beverages intended for immediate consumption, from a Mobile food vehicle that is on a public highway. Sales of other goods or merchandize are prohibited under this Article.

Mobile food vehicle means a motorized vehicle or towed vehicle used to prepare or directly serve food. Vehicles utilized by caterers who simply transport food prepared at a certified kitchen for service at an event where sales are not made to individuals shall not be deemed a mobile food vehicle.

Mobile food preparer means any person who prepares or serves food or beverages from a mobile food vehicle.

26-301. License Required.

(a) It shall be unlawful to operate a Mobile Food Vehicle in the City of Belvidere (City) without having first obtained a license from the City for each Mobile Food Vehicle. The annual fee for the license shall be \$500.00 for each sales vehicle and shall be valid from May 1 through the immediately following April 30. The license fee shall not be prorated in the event a license is awarded after May 1 or in the event a license is surrendered or revoked prior to April 30. Application for the license shall be made on forms provided by the City Clerk.

(b) The issuance of Mobile Food Vehicle license to be held by the owner of each Mobile Food Vehicle is a personal privilege and is not transferable in any manner.

(c) Prior to, and as a condition of, issuance of a Mobile Food Vehicle License each applicant shall provide:

- (1) Proof of vehicle insurance as required by the Illinois Vehicle Code;
- (2) Proof of commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence naming the City of Belvidere as an additional insured;
- (3) proof of registration for each Mobile Food Vehicle issued by the State of Illinois or another state of the United states as well as the year make and model of each Mobile Food Vehicle and vehicle identification number (if available);
- (4) evidence that a Mobile Food Vehicle has been properly inspected and approved by the Belvidere Fire Department; and
- (5) evidence of all other required permits and inspections of any other regulatory body, including but not limited to, the Boone County Health Department.

26-302. Retail Street Sales

(a) All Mobile Food Vehicles shall be operated on a public or private highway or street in such a manner so as not to interfere with the flow of traffic. Prior to engaging in sales, the sales vehicle shall be pulled as far to the right as possible, and all sales shall only be made from the right side of such vehicle.

(b) No sales from a Mobile Food Vehicle shall occur on U.S. Route 20 (Grant Highway), U.S. Bus. Route 20, Belvidere Road, Appleton Road, Logan Avenue, or Beloit Road.

(c) The retail street sales license does not authorize the sale of goods from any private or other public property.

(d) No Mobile Food Vehicle shall park stand or operate sales:

- (1) within 20 feet of a crosswalk;
- (2) within 30 feet of a stop light, stop sign, or yield sign; or
- (3) adjacent to a protected bike lane.

(e) Mobile Food Vehicles operating upon a public highway or street shall not be operated at a fixed location and shall move from place to place. They shall only remain stopped upon a public highway or street at one location for a sufficient duration to service customers currently purchasing food or beverages or physically in line to purchase food or beverages, but in no event longer than ten (10) minutes.

26-303. Mobile Food Vehicles Generally.

- (a) All Mobile Food Vehicles shall be road worthy vehicles properly titled and registered under the laws of the State of Illinois or those of another state of the United States.
- (b) Mobile Food Vehicles shall only operate between the lesser of the hours of 9:00 a.m. and 12:00 a.m. or as further limited by the underlying zoning district or special use ordinance when operated on private property. In a residential district, or on highways adjacent to a residential district, Mobile Food Vehicles shall only operate between the hours of 9:00 a.m. and 10:00 p.m.
- (c) No Mobile Food Vehicle shall be equipped with any electronic sound-amplifying device. Permitted advertising devices shall be limited to bells, whistles, horns or other musical or noise-making devices which do not employ any electronic sound-amplifying device. Mobile food vehicles employing musical or noise-making devices shall only sound said devices when traversing the public way and shall be prohibited from sounding said devices while standing or parked.
- (d) Except as otherwise provided in this Article, it shall be unlawful for any person to utilize any sound amplification equipment, external sign (not mounted upon a Mobile Food Vehicle), or external lights (not mounted upon a Mobile Food Vehicle) as a part of its operations or advertisement. Lights permanently attached to a Mobile Food Vehicle necessary for the preparation and serving of food or beverages are permitted but in no case shall such lights illuminate any area more than ten (10) feet from the Mobile Food Vehicle.
- (e) Mobile Food Vehicles shall provide their own source of power and/or fuel. All such power sources shall comply with the noise and sound restrictions for the zoning district they are operating in. The use of an internal combustion generator is prohibited in the residential and commercial zoning districts. If a private property owner consents to utilization of power from private property, all connections shall be established in a safe manner, in compliance with all applicable codes and laws, so as not to create any shock, fire or tripping hazard.
- (f) No food or beverages shall be passed directly from any Mobile Food Truck to another vehicle nor shall any sales occur between a Mobile Food Truck and another vehicle.
- (g) All Mobile Food Vehicles shall comply with the current standards of the International Fire Code (IFC) adopted by the City of Belvidere and the version of the NFPA adopted by that IFC. No Mobile Food Vehicle shall be operated within the City that does not comply with the IFC and NFPA. Prior to issuance of a Mobile Food Vehicle License, or any renewal thereof, each Mobile Food Vehicle shall be inspected by the Belvidere Fire Department for compliance with this section. The City Clerk shall not issue a Mobile Food Vehicle License without evidence that a Mobile Food Vehicle has been properly inspected and approved by the Belvidere Fire Department. Further, upon demand of any member of the Belvidere Fire Department, any Mobile Food Vehicle may be inspected to ensure continued compliance with the IFC and NFPA.
- (h) No Mobile Food Vehicle shall be operated, nor receive a Mobile Food Vehicle License, without first obtaining and maintaining all required permits and inspections of any other regulatory body, including but not limited to, the Boone County Health Department.
- (i) No Mobile Food Vehicle shall be operated within 1,000 feet of any fair, carnival, circus, or other special event sponsored by, licensed by or permitted by the City except with written permission from the special event operator or sponsor.

- (j) Each owner or operator of a Mobile Food Vehicle shall maintain an accurate list of each person working or operating each Mobile Food Vehicle, as well as their current home address, for each day it operates within the City. The owner or operator shall provide that list to any law enforcement officer upon demand.
- (k) A Mobile Food Vehicle shall not block pedestrian or vehicular travel (including bicycles) on any highway, street, sidewalk or private property and shall not block site lines for any turning movements of other vehicles or pedestrians.
- (l) Mobile Food Vehicles are prohibited from selling or dispensing alcohol of any kind, tobacco or alternative nicotine products or any controlled substance under the Controlled Substances Act.
- (m) A Mobile Food Vehicle licensee shall quarterly file with the City Clerk a copy of their St-1 sales tax return and proof of payment of all required sales taxes.

26-304. Mobile Food Vehicle: Off-Street Operations / Storage.

- (a) Mobile Food Vehicles shall not be operated, conduct sales, stored or allowed to remain standing on any commercially zoned property except during operational hours when the Mobile Food Vehicle is actively selling food or beverages or when food is actively being prepared within the Mobile Food Vehicle and the operator of the Mobile Food Vehicle is present. A Mobile Food Vehicle may be stored upon commercially zoned property only within a fully enclosed building. A Mobile Food Vehicle may be parked outside upon commercially zoned property only in compliance with Section 150.706 of the City of Belvidere Zoning Code and only if the Mobile Food Vehicle is owned by, and part of the same commercial enterprise associated, with the property for which a Mobile Food Vehicle Location Permit is issued.
- (b) Mobile Food Vehicles are prohibited from operating, parking, standing or being stored upon any residentially zoned property within the City of Belvidere. A Mobile Food Vehicle shall be permitted to cater a private event upon residentially zoned property. However, no person shall allow a Mobile Food Vehicle to cater a private event more than two times per calendar year for the same property.
- (c) No person shall operate or conduct any sales from any Mobile Food Vehicle upon any property in the City, other than public highways, as permitted in this Article, without complying with all zoning restrictions, including, but not limited to any special use requirements, and other provisions of the City of Belvidere Municipal Code and without obtaining the written consent of the property owner. Any written consent shall be filed with the City Clerk, be maintained within the Mobile Food Vehicle, and shown to any City police officer, firefighter or code enforcement officer upon demand.
- (d) No person shall operate or conduct sales from any Mobile Food Vehicle upon any commercially zoned property in the City, nor shall any property owner or tenant of commercially zoned property permit the operation of or sales from a Mobile Food Vehicle, until such time as the owner of the commercially zoned property first obtains a Mobile Food Vehicle Location Permit as set forth in section 26-305 of this Code. A Mobile Food Vehicle Location Permit shall not be required for the operation of Mobile Food Vehicle upon industrial zoned or residentially zoned (for private events (26-303(b)) property within the meaning of the City of Belvidere Municipal Code.
- (e) Each Mobile Food Vehicle operating or conducting sales upon private property shall provide wind resistant (secured so as not to blow in the wind) refuse containers for its patrons' use. All refuse and refuse containers shall be immediately removed when the Mobile Food Vehicle is non-operational and/or moves from the location.
- (f) With the property owner's consent, a Mobile Food Vehicle operating or conducting sales on private property may provide wind resistant outdoor seating and tables for its patrons. All such seating and tables shall be immediately removed when the Mobile Food Vehicle is non-operational and/or moves from the location. All tables and seating shall be arranged to comply with the requirements of any special use granted relating to the private property.
- (g) Each Mobile Food Vehicle operating or conducting sales upon private property shall only be located upon a hard, impermeable surface (e.g. asphalt or concrete, not grass, soil or gravel).
- (h) Each Mobile Food Vehicle operating or conducting sales (including ancillary trash containers, tables or seating) upon commercial property shall only be located within the area shown on the approved site plan accompanying approval of the Mobile Food Vehicle Location Permit.

26-305 Mobile Food Vehicle Location Permit - Off Street.

- (a) The fee simple owner of any commercially owned property wishing to operate a Mobile Food Vehicle on the property, or allow another person or entity to operate a Mobile Food Vehicle on the property shall first apply for and obtain a Mobile Food Vehicle Location Permit from the City Clerk.
- (b) The application shall be made upon forms provided by the City Clerk. Each application shall include:
- (i) The address of the commercially zoned property
 - (ii) A site plan showing:
 - The location of the commercial property and its boundaries
 - All existing structures, including, but not limited to, buildings storage areas, light poles, etc. on the commercial property
 - All existing parking facilities/spaces on the commercial property and the total number including identification of any handicap parking spaces
 - the proposed location of any Mobile Food Vehicle and any ancillary trash containers, seating, or tables. The location shall include distances from existing structures, lot lines and parking facilities
 - (iii) The name, address, email address and telephone number of the fee simple owner of the commercially zoned property as well as the same information for all tenants of any portion of the commercially zoned property and any person responsible for the day to day operation of the business.
 - (iv) Evidence of a commercial general liability insurance in an amount of not less than \$1,000,000.00 covering the commercial property
 - (v) The name of an entity, if known, who the Owner of the commercial property intends to allow operation of a Mobile Food Vehicle on the property
 - (vi) An acknowledgement that the owner of the commercial property will only operate, or allow to be operated, a Mobile Food Vehicle upon the commercial property in compliance with this Article.
- (c) The fee simple owner of any commercial property who operates or allows another to operate a Mobile Food Vehicle upon the property shall be jointly and severally liable for any violations of this Article and may be held accountable for the actions, failure to act or misconduct of any person operating, conducting sales from or storing a Mobile Food Vehicle upon the property.
- (d) Upon receipt of a complete application for a Mobile Food Vehicle Location Permit, the City Clerk shall forward a copy of the application to the City Planner (or in their absence the Director of Buildings) for review.
- (e) A Mobile Food Vehicle Location Permit shall not be granted if:
- (i) The City Planner (or in their absence the Director of Buildings) determines that the site plan is not acceptable for any of the following reasons:
 - Potential negative impact upon parking or traffic circulation patterns; or
 - The size of the commercial property being insufficient for safe and convenient operation of a Mobile Food Vehicle; or
 - Potential negative impact upon adjacent street or sidewalk traffic including, but not limited to site lines, pedestrian traffic and vehicular traffic; or
 - Potential negative impact upon adjoining properties with particular attention to property that are residential or institutional in nature ; or
 - (ii) The application is not complete for any reason; or

- (iii) The applicant is delinquent in any sum owed the City of Belvidere or Boone County including, but not limited to, any tax (whether property or otherwise) or fine owed; or
- (iv) If the applicant has previously violated any portion of this Article.
- (f) The Mobile Food Location Permit is specific to the site plan approved pursuant to an application. If the fee simple owner of commercial property wishes to alter the site plan and location of a Mobile Food Vehicle, a new application must first be submitted and approved.
- (g) The Mayor may revoke any Mobile Food Vehicle Location Permit upon a finding that the fee simple owner or any person operating a Mobile Food Vehicle upon the commercial property has violated this Article. Revocation shall be in accordance with Article II of Chapter 26 of this Code.

26-306 Selling or Dispensing Food or Beverages Unlawful

- (a) It is unlawful to offer sale, sell or dispense any food or beverage from a Mobile Food Vehicle, or any vehicle or structure that is capable of being moved or transported (not a fixed structure), without first obtaining a Mobile Food Vehicle license.
- (b) It is unlawful to operate a Mobile Food Vehicle in a manner that violates any provision of this Article.
- (c) It is unlawful for any owner or lawful occupant (e.g. a licensee or lessee) of any property within the City to allow a Mobile Food Vehicle to operate upon the property in violation of this Article. Such an owner or occupant who knows, or should have known, that the Mobile Food Vehicle was operating upon the property in violation of this Article, without taking affirmative action to prevent or cease such violation (including but not limited to contacting law enforcement), shall be deemed to have allowed it.
- (c) A violation of this Article shall be a separate and distinct violation from any other provision of the Belvidere Municipal Code, including but not limited to, Chapter 150, the Zoning Code.

26-307. Exceptions.

- (a) A Mobile Food Vehicle operating on property owned by a unit of local government, with approval from that unit of local government is exempt from the provisions of this Article. Notwithstanding the foregoing, such a Mobile Food Vehicle shall comply with all other permitting and licensing requirements, including but not limited to those of the Boone County Health Department as well as complying with section 26-303(h). Unless permitted by the City, the Mobile Food Vehicle shall not sell or dispense any food or beverages from any public highway or street.
- (b) The provision of any food or beverages, not for sale or compensation, in response to any disaster or emergency shall not be deemed a violation of this Article.
- (c) A Mobile Food Vehicle operating during a special event sponsored or approved by the City of Belvidere, and with the approval of the event sponsor or the City is exempt from the provisions of this Article. Notwithstanding the foregoing, such a Mobile Food Vehicle shall comply with all other permitting and licensing requirements, including but not limited to those of the Boone County Health Department as well as complying with section 26-303(h).

26-308. Penalty.

- (a) Any person or entity violating section 26-301(a), 26-304, 26-306(a), or 26-306(c), shall be fined not less than \$1,000.00 plus court costs and not more than \$5,000.00 plus court costs.
- (b) Any person or entity who violates any other provision of this Article shall be fined in accordance with Section 1-9 of the City of Belvidere Municipal Code.
- (c) If a Mobile Food Vehicle is used in violation of this Article the Mobile Food Vehicle License may be revoked in accordance with Article II of this Chapter.
- (d) Any Mobile Food Vehicle operating in violation of 26-306(a) is subject to impoundment by the City of Belvidere Police Department. The impoundment shall be in accordance with the procedures set forth in Article IX of Chapter 110 of the City of Belvidere Municipal Code.

(e) The owner of a Mobile Food Vehicle as well as the operator(s) of a Mobile Food Vehicle shall each be jointly and severally liable for any violation of this Article.

(f) A separate offense shall be deemed committed on each day that a violation of this Article occurs or continues.

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Memo

To: Mayor and City Council
From: Mike Drella
cc:
Date: March 14, 2023
Re: Sidewalk Cafés

At the COW meeting of March 13, 2023, the Committee forwarded to the City Council an ordinance eliminating the requirement that a sidewalk café serving alcohol must serve at least 50% food. As I indicated that night, there would be additional modifications to the existing code to effectuate that change.

Attached is a redlined version of the new code showing all changes in underline and strikeout. Essentially it removes the food sales requirement, incorporates some of the guidelines that were included in the temporary ordinances for safety purposes, requires that the City be named as an additional insured on dram shop insurance, and creates a mechanism by which the permission to sell alcohol may be denied or revoked based upon specific incidents relating to operation or location. This redlined version is attached simply to make it easier for the Council to see the changes from existing code.

The Ordinance, with a clean copy of the amendments, is introduced for first reading. If the Council wishes to make any amendments to the proposed code it should do so as an amendment at second reading. If you have any questions, please feel free to call.

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- (3) *Sidewalk cafés.* A sidewalk café is an outdoor area located on the sidewalk portion of the public right-of-way and which is maintained and operated by an establishment, coffeehouse, teashop or restaurant for purposes of providing seating for patrons for the consumption of food or beverages. Sidewalk cafés shall be permitted in the CB zoning district only after receiving a permit as set forth herein and pursuant to the terms of this section and the issued permit. Sidewalk cafés may also be subject to regulation by other portions of this Code, including, but not limited to the zoning ordinance (chapter 150) and may be prohibited in certain areas where prohibited by other sections of this Code. The following regulations shall apply to sidewalk cafés in the CB zoning district:
- a. Applicants for sidewalk café permits shall submit on the appropriate forms an application to the city clerk. Each application shall state: Name and address of applicant, permit and space desired, period of time, hours of operation, a description or photo of any cart, booth, structure, table, chairs or other equipment and a drawing to scale of their location, and any electrical or other services desired. All applications must be accompanied by proof of issuance of all necessary building, health or other required permits or licenses and the application fee of \$75.00 annually.
 - b. All carts or booths and other structures or equipment shall conform to the following requirements and restrictions:
 1. Meet all applicable city, state and federal regulations.
 2. Benefit the public or enhance the ambiance of the downtown.
 3. Be maintained in a high-quality state of repair.
 4. Size requirements. Activities shall not extend more than half the width of the sidewalk, and must not block or impede pedestrian traffic along the sidewalk, or ingress and egress to the business it fronts, or neighboring businesses. A sidewalk café may not extend beyond the width of the face of the business it fronts. A minimum pedestrian width of four feet shall be maintained at all times. No part of the Sidewalk Café shall be closer than three (3) feet of the vehicle right of way (curb).
 5. The city reserves the right to deny any request for a sidewalk café permit if it reasonably determines that there is insufficient sidewalk space to accommodate the request either due to the actual width of the sidewalk, volume of pedestrian traffic in the area, or the condition of the sidewalk.
 6. All sidewalk cafés shall meet the sidewalk café design guidelines which were adopted contemporaneously with this section in Ordinance Number 983G.
 7. Sidewalk cafés shall be temporary in nature capable of being disassembled and securely stored on the premises of the establishment operating the café within ten minutes.
 - c. Sidewalk cafés shall be manned by a minimum of one responsible individual over the age of 18 at all times. The individual may also be employed within the establishment but shall also maintain vigilant supervision over the sidewalk café.
 - d. Sidewalk cafés must be an extension of the existing business fronting the sidewalk space they are occupying.
 - e. During the course of business, no call out, cry, or by use of any device make any noise to call attention to the sale of any goods, wares, merchandise or service whatsoever, or in any manner obstruct or interfere with the orderly flow of pedestrian traffic. No music or other noisy distractions shall be allowed.
 - f. Sidewalk café operators must provide adequate garbage cans for disposal of any trash, and must maintain the area within and in proximity to any cart, structure or location in a neat, clean and hazard-free condition.

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- g. An establishment operating a sidewalk café shall supply the city with a certificate of insurance, reasonably acceptable to the city, covering the activity of the operator. The certificate of insurance shall name the city as an additional insured and shall be primary to any insurance carried by the city. The operator of a sidewalk café shall indemnify, defend and hold harmless the city from and against any and all loss, cost, damages or expenses to persons or property, including property of the city, arising out of or claimed to have arisen out of such use. Furthermore, all users shall defend, at no cost to the city, any such claims or suits, provided that the city may, in its sole option, join in the defense of such claim or suit without relieving the user from any of its promises or obligations.
- h. Sidewalk cafés must comply with all existing restrictions of the county health department.
- i. Sidewalk café operators shall cooperate with inspection of the premises, goods, or articles at any reasonable hour by the authorized agent, officer or employee of the city or its designate.
- j. Sidewalk cafés must ascertain and at all times comply with all laws, ordinances and regulations, and all state statutes, applicable to such permitted business or premises, including, but not limited to all building, zoning, fire, health and labor regulations.
- k. Sidewalk cafés must post and maintain any and all permits delivered for use in a conspicuous place.
- l. Sidewalk cafés may operate between the hours of 7:00 a.m. and 9:00 p.m. daily. Vendor permits shall be valid for the period of April 1, through November 1 annually.
- m. Sidewalk café operators shall remove any cart, booth, structure, furniture or equipment from the sidewalk area at the close of business for the day. No cart, booth, structure, furniture or equipment shall be permitted to remain on the public sidewalk overnight. All carts, booths, structures, furniture or equipment shall be of a type and maintained so as to enhance the aesthetic and overall appearance of the downtown. The city reserves the right to determine the acceptability of carts, booths, structures, furniture or equipment for use on public sidewalks.
- n. Sidewalk café operators shall not serve alcoholic beverages unless the underlying establishment has appropriate valid liquor licenses issued by the State of Illinois and the city allowing consumption of alcohol on premises and have received specific authority to serve alcoholic beverages as a part of their sidewalk café permit. When applying for a sidewalk café permit the applicant shall specifically state whether they are seeking permission to serve alcoholic beverages. The following regulations and policies, in addition to all other requirements, shall apply to all sidewalk cafés serving alcohol:
1. The applicant shall provide proof of liquor liability (dram shop) insurance with the application for a sidewalk café permit with the request to serve alcohol. The supplied dram shop insurance shall name the City of Belvidere as an additional insured and shall specifically note coverage for the area of the Sidewalk Café.
 2. The sidewalk café permittee has an affirmative duty to prohibit any patron from leaving the sidewalk café premises with any alcoholic liquor, except a package properly sealed, bagged and receipted pursuant to Section 633 of the Illinois Liquor Control Act.
 3. Alcohol served or consumed within a sidewalk café premises shall only be served or consumed in a plastic cup clearly identifying the retail establishment from which the alcohol was purchased.
 4. ~~A sidewalk café may only allow consumption of alcohol if the underlying establishment derives at least 50 percent of its gross profit from the sale of food for consumption on the premises. Further, alcohol may only be served as a companion to the sale of food for consumption in the sidewalk café.~~
 5. Bring your own alcohol (BYOB) is not permitted within a sidewalk café premises.

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6. The city may require, as a condition of allowing a sidewalk café, that the retail establishment engage in a beautification program requiring decorative fencing, decorative railings, decorative plantings, flower boxes etc. as a part of the city's objective of fostering aesthetically pleasing streets and boulevards.
 7. Any sidewalk café with specific permission to serve alcoholic beverages shall enclose the permitted area from the remainder of the public way, and be maintained in accordance with a plan reasonably approved by the city. The boundary shall be no less than 24 inches or more than 36 inches in height. The boundary shall be durable so that it shall not collapse or fall over due to wind or incidental contact with patrons or pedestrians. The boundary may have movable sections to aid in public access to seating as long as the boundary complies with the submitted plan. The boundary shall be maintained in place during operating hours. No boundary may be stabilized by bolting to the sidewalk. The boundary shall be designed to leave at least four feet of clear and unobstructed sidewalk space to allow for pedestrian passage. Clearance between sidewalk café and all public way encumbrances shall also be at least six feet. Non-permissible enclosure of city property, within the boundaries of the sidewalk café, shall include, but is not limited to, parking meters, fire hydrants, and utility or signal control boxes. These types of items can be identified as items which must be accessible to the public or to the city for emergency services.
 8. The City may deny any request for specific authority to serve alcohol as a part of a sidewalk café, if:
 - a) the Mayor, or the Mayor's designee, reasonably determine that service of alcohol at a specific sidewalk café would detrimentally affect neighboring residential property, including, but not limited to, upper-level apartments located above commercial spaces.
 - b) the Mayor, or the Mayor's designee, determines, based upon articulable facts, that prior violations by the licensee of this Section, Chapter 10 of the City of Belvidere Municipal Code, Article II of Chapter 54 of the City of Belvidere Municipal Code, or the State of Illinois Liquor Control Act make it likely that the underlying liquor licensee would allow violations of this Section if alcohol sales were allowed as a part of a side walk café permit.
 9. The Mayor, or the Mayor's designee may summarily revoke specific permission to sell alcohol as a part of a sidewalk café if the Mayor or the Mayor's designee reasonably determines that violations of the provisions set forth in subsection 8(b) above have occurred. The revocation of specific permission to serve alcoholic beverages as a part of a sidewalk café shall not be deemed revocation of a liquor license pursuant to Chapter 10 of the City of Belvidere Municipal Code.
 10. In the event a licensee's underlying liquor license is suspended or revoked, the specific permission to sever alcoholic beverages as a part of a sidewalk café shall be automatically suspended or revoked without further action or notice.
- o. The sidewalk café shall be operated in conformance with the approved plan of operation submitted with the application. Any change in operation or location other than de minimis modifications requires the prior approval of the city.

ORDINANCE #624H
AN ORDINANCE AMENDING SECTION 98-12(a)(3)
SIDEWALK CAFES OF THE CITY OF BELVIDERE
MUNICIPAL CODE

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

SECTION 1: Subsection (a)(3) of Section 98-12 of the City of Belvidere Municipal Code is amended to read as set forth in the attached Exhibit A which is incorporated herein by this reference.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Voting Aye:
Voting Nay:
Absent:

APPROVED:

Mayor

ATTEST:

City Clerk Sarah Turnipseed

(SEAL)

Passed:
Approved:
Published:

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- (3) *Sidewalk cafés.* A sidewalk café is an outdoor area located on the sidewalk portion of the public right-of-way and which is maintained and operated by an establishment, coffeehouse, teashop or restaurant for purposes of providing seating for patrons for the consumption of food or beverages. Sidewalk cafés shall be permitted in the CB zoning district only after receiving a permit as set forth herein and pursuant to the terms of this section and the issued permit. Sidewalk cafés may also subject to regulation by other portions of this Code, including, but not limited to the zoning ordinance (chapter 150) and may be prohibited in certain areas where prohibited by other sections of this Code. The following regulations shall apply to sidewalk cafés in the CB zoning district:
- a. Applicants for sidewalk café permits shall submit on the appropriate forms an application to the city clerk. Each application shall state: Name and address of applicant, permit and space desired, period of time, hours of operation, a description or photo of any cart, booth, structure, table, chairs or other equipment and a drawing to scale of their location, and any electrical or other services desired. All applications must be accompanied by proof of issuance of all necessary building, health or other required permits or licenses and the application fee of \$75.00 annually.
 - b. All carts or booths and other structures or equipment shall conform to the following requirements and restrictions:
 1. Meet all applicable city, state and federal regulations.
 2. Benefit the public or enhance the ambiance of the downtown.
 3. Be maintained in a high-quality state of repair.
 4. Size requirements. Activities shall not extend more than half the width of the sidewalk, and must not block or impede pedestrian traffic along the sidewalk, or ingress and egress to the business it fronts, or neighboring businesses. A sidewalk café may not extend beyond the width of the face of the business it fronts. A minimum pedestrian width of four feet shall be maintained at all times. No part of the Sidewalk Café shall be closer than three (3) feet of the vehicle right of way (curb).
 5. The city reserves the right to deny any request for a sidewalk café permit if it reasonably determines that there is insufficient sidewalk space to accommodate the request either due to the actual width of the sidewalk, volume of pedestrian traffic in the area, or the condition of the sidewalk.
 6. All sidewalk cafés shall meet the sidewalk café design guidelines which were adopted contemporaneously with this section in Ordinance Number 983G.
 7. Sidewalk cafés shall be temporary in nature capable of being disassembled and securely stored on the premises of the establishment operating the café within ten minutes.
 - c. Sidewalk cafés shall be manned by a minimum of one responsible individual over the age of 18 at all times. The individual may also be employed within the establishment but shall also maintain vigilant supervision over the sidewalk café.
 - d. Sidewalk cafés must be an extension of the existing business fronting the sidewalk space they are occupying.
 - e. During the course of business, no call out, cry, or by use of any device make any noise to call attention to the sale of any goods, wares, merchandise or service whatsoever, or in any manner obstruct or interfere with the orderly flow of pedestrian traffic. No music or other noisy distractions shall be allowed.
 - f. Sidewalk café operators must provide adequate garbage cans for disposal of any trash, and must maintain the area within and in proximity to any cart, structure or location in a neat, clean and hazard-free condition.

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- g. An establishment operating a sidewalk café shall supply the city with a certificate of insurance, reasonably acceptable to the city, covering the activity of the operator. The certificate of insurance shall name the city as an additional insured and shall be primary to any insurance carried by the city. The operator of a sidewalk café shall indemnify, defend and hold harmless the city from and against any and all loss, cost, damages or expenses to persons or property, including property of the city, arising out of or claimed to have arisen out of such use. Furthermore, all users shall defend, at no cost to the city, any such claims or suits, provided that the city may, in its sole option, join in the defense of such claim or suit without relieving the user from any of its promises or obligations.
- h. Sidewalk cafés must comply with all existing restrictions of the county health department.
- i. Sidewalk café operators shall cooperate with inspection of the premises, goods, or articles at any reasonable hour by the authorized agent, officer or employee of the city or its designate.
- j. Sidewalk cafés must ascertain and at all times comply with all laws, ordinances and regulations, and all state statutes, applicable to such permitted business or premises, including, but not limited to all building, zoning, fire, health and labor regulations.
- k. Sidewalk cafés must post and maintain any and all permits delivered for use in a conspicuous place.
- l. Sidewalk cafés may operate between the hours of 7:00 a.m. and 9:00 p.m. daily. Vendor permits shall be valid for the period of April 1, through November 1 annually.
- m. Sidewalk café operators shall remove any cart, booth, structure, furniture or equipment from the sidewalk area at the close of business for the day. No cart, booth, structure, furniture or equipment shall be permitted to remain on the public sidewalk overnight. All carts, booths, structures, furniture or equipment shall be of a type and maintained so as to enhance the aesthetic and overall appearance of the downtown. The city reserves the right to determine the acceptability of carts, booths, structures, furniture or equipment for use on public sidewalks.
- n. Sidewalk café operators shall not serve alcoholic beverages unless the underlying establishment has appropriate valid liquor licenses issued by the State of Illinois and the city allowing consumption of alcohol on premises and have received specific authority to serve alcoholic beverages as a part of their sidewalk café permit. When applying for a sidewalk café permit the applicant shall specifically state whether they are seeking permission to serve alcoholic beverages. The following regulations and policies, in addition to all other requirements, shall apply to all sidewalk cafés serving alcohol:
1. The applicant shall provide proof of liquor liability (dram shop) insurance with the application for a sidewalk café permit with the request to serve alcohol. The supplied dram shop insurance shall name the City of Belvidere as an additional insured and shall specifically note coverage for the area of the Sidewalk Café.
 2. The sidewalk café permittee has an affirmative duty to prohibit any patron from leaving the sidewalk café premises with any alcoholic liquor, except a package properly sealed, bagged and receipted pursuant to Section 633 of the Illinois Liquor Control Act.
 3. Alcohol served or consumed within a sidewalk café premises shall only be served or consumed in a plastic cup clearly identifying the retail establishment from which the alcohol was purchased.
 4. Bring your own alcohol (BYOB) is not permitted within a sidewalk café premises.
 5. The city may require, as a condition of allowing a sidewalk café, that the retail establishment engage in a beautification program requiring decorative fencing, decorative railings, decorative plantings, flower boxes etc. as a part of the city's objective of fostering aesthetically pleasing streets and boulevards.

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6. Any sidewalk café with specific permission to serve alcoholic beverages shall enclose the permitted area from the remainder of the public way, and be maintained in accordance with a plan reasonably approved by the city. The boundary shall be no less than 24 inches or more than 36 inches in height. The boundary shall be durable so that it shall not collapse or fall over due to wind or incidental contact with patrons or pedestrians. The boundary may have movable sections to aid in public access to seating as long as the boundary complies with the submitted plan. The boundary shall be maintained in place during operating hours. No boundary may be stabilized by bolting to the sidewalk. The boundary shall be designed to leave at least four feet of clear and unobstructed sidewalk space to allow for pedestrian passage. Clearance between sidewalk café and all public way encumbrances shall also be at least six feet. Non-permissible enclosure of city property, within the boundaries of the sidewalk café, shall include, but is not limited to, parking meters, fire hydrants, and utility or signal control boxes. These types of items can be identified as items which must be accessible to the public or to the city for emergency services.
 7. The City may deny any request for specific authority to serve alcohol as a part of a sidewalk café, if:
 - a) the Mayor, or the Mayor's designee, reasonably determine that service of alcohol at a specific sidewalk café would detrimentally affect neighboring residential property, including, but not limited to, upper-level apartments located above commercial spaces.
 - b) the Mayor, or the Mayor's designee, determines, based upon articulable facts, that prior violations by the licensee of this Section, Chapter 10 of the City of Belvidere Municipal Code, Article II of Chapter 54 of the City of Belvidere Municipal Code, or the State of Illinois Liquor Control Act make it likely that the underlying liquor licensee would allow violations of this Section if alcohol sales were allowed as a part of a side walk café permit.
 8. The Mayor, or the Mayor's designee may summarily revoke specific permission to sell alcohol as a part of a sidewalk café if the Mayor or the Mayor's designee reasonably determines that violations of the provisions set forth in subsection 7(b) above have occurred. The revocation of specific permission to serve alcoholic beverages as a part of a sidewalk café shall not be deemed revocation of a liquor license pursuant to Chapter 10 of the City of Belvidere Municipal Code.
 19. In the event a licensee's underlying liquor license is suspended or revoked, the specific permission to sever alcoholic beverages as a part of a sidewalk café shall be automatically suspended or revoked without further action or notice.
 - o. The sidewalk café shall be operated in conformance with the approved plan of operation submitted with the application. Any change in operation or location other than de minimis modifications requires the prior approval of the city.

ORDINANCE #625H
AN ORDINANCE AMENDING CHAPTER 46, FIRE PREVENTION AND
PROTECTION OF THE CITY OF BELVIDERE MUNICIPAL CODE
TO ADD A NEW ARTICLE III, AMBULANCE SERVICES

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

SECTION 1: Chapter 46, Fire Prevention and Protection of the City of Belvidere Municipal Code is amended to add a new Article III, Ambulance Services as set forth in the attached Exhibit A which is incorporated herein by this reference.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Voting Aye:
Voting Nay:
Absent:

APPROVED:

Mayor

ATTEST:

City Clerk Sarah Turnipseed

(SEAL)

Passed:
Approved:
Published:

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ARTICLE III. AMBULANCE SERVICES

46-60. Ambulance Service Established.

Effective May 1, 2023, the City of Belvidere shall provide ambulance services within the corporate limits of the City of Belvidere and outside of the corporate limits pursuant to agreements or requests for assistance. Ambulance services shall be performed under the auspices and policies of the City of Belvidere Fire Department and pursuant to the policies and procedures of the appropriate agency with Medical Control. The Fire Chief, or the Chief's designee, shall be responsible for, set policy for, and otherwise supervise all ambulance service activities.

46-61. Ambulance Independent Contractors.

The Corporate Authorities may enter into agreements to lease advanced life support and basic life support ambulances for the provision of ambulance services and may enter into agreements with outside agencies or third-party entities to provide paramedic services for the ambulances on an independent contractor basis. The Corporate Authorities may also enter into agreements for the provision of billing services related to the collection of fees for ambulance services.

46-62. Fee schedule for Ambulance Services.

The City shall charge every patient fees for ambulance services as set forth below. The City may adopt policies relating to the collection of fees and the procedure for forgiving debts.

- (a) Basic Life Support (BLS) Rates: \$1,900.00 Transport + \$21.00 per loaded mile
- (b) Basic Life Support Emergency (BLS-Emergency) Rates: \$1,900.00 Transport + \$21.00 per loaded mile
- (c) Advanced Life Support, level 1 (ALS1) Rates: \$2,100.00 Transport + \$21.00 per loaded mile
- (d) Advanced Life Support, level 1 Emergency (ALS1-Emergency) Rates: \$2,100.00 Transport + \$21.00 per loaded mile
- (e) Advanced Life Support, level 2 (ALS2) Rates: \$2,100.00 Transport + \$21.00 per loaded mile
- (f) The charges for ambulance service set forth above shall increase at the rate of 3% commencing May 1, 2024 and each successive May 1 thereafter.

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RESOLUTION #2023-5

**A RESOLUTION DIRECTING THE PLANNING DEPARTMENT
TO PUBLISH THE ZONING MAP OF THE CITY OF BELVIDERE**

WHEREAS, Illinois statute requires municipalities to publish a zoning map annually; and

WHEREAS, the City of Belvidere has compiled and attached hereto as Exhibit A, a zoning map (dated February 2023 and current with all approved map amendments and annexation) depicting zoning districts as required by state statute, and

WHEREAS, the Official Zoning Map is on file and available for public inspection and purchase at the Belvidere Community Development Department at 401 Whitney Boulevard, Belvidere.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Belvidere that the Planning Department is directed to publish the Official Zoning Map by posting a copy of the map on the office of the Planning Department's web site. The Planning Department is further authorized to make the Official Zoning Map available for purchase.

Approved:

_____ Mayor

Attest:

_____ City Clerk

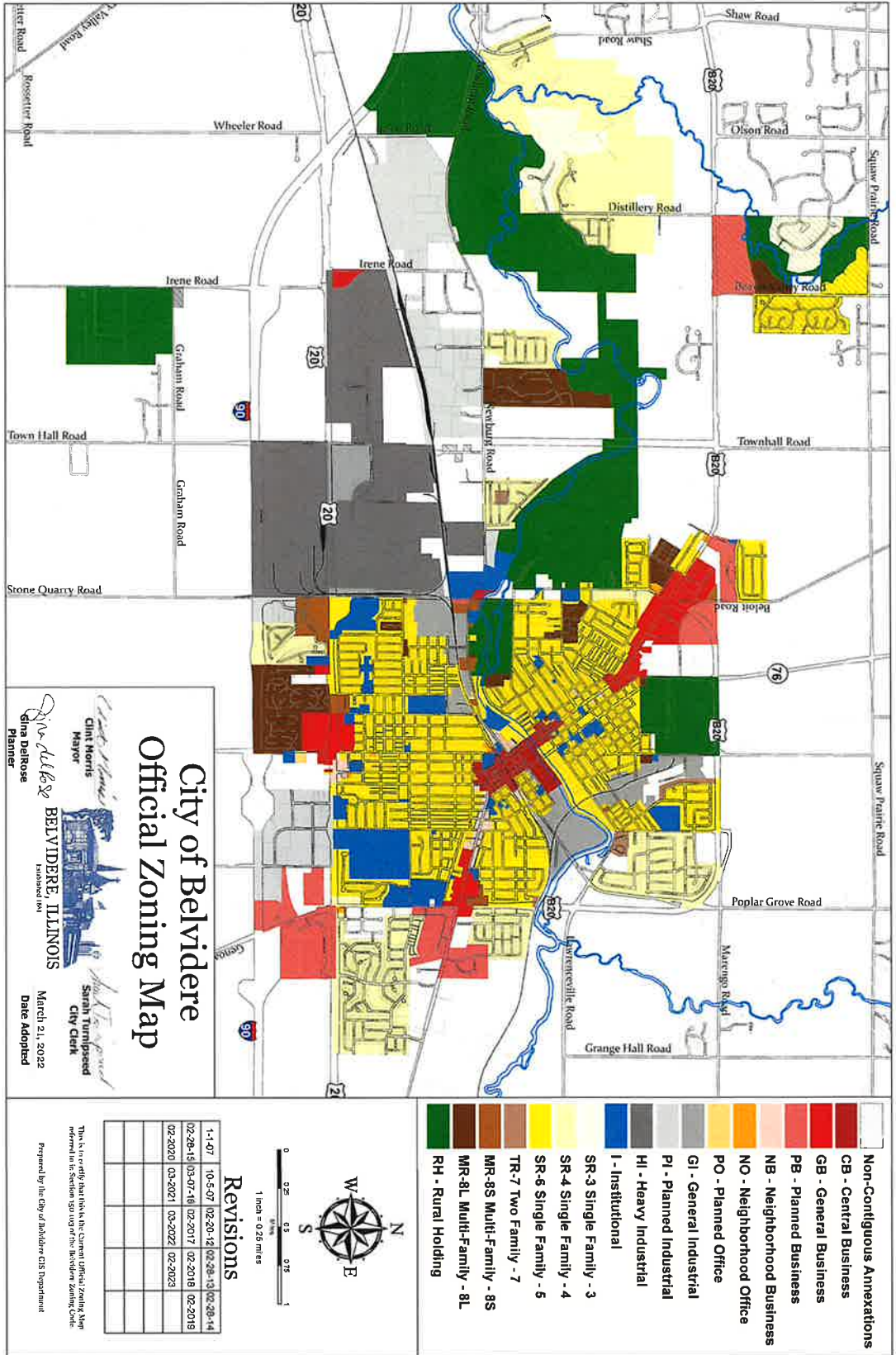
Ayes:

Nays:

Absent:

Approved:

EXHIBIT A



RESOLUTION #2023-11

A RESOLUTION ESTABLISHING
AMBULANCE BILLING POLICIES
FOR THE CITY OF BELVIDERE

IT IS THEREFORE RESOLVED by the Mayor and City Council for the City of Belvidere as follows:

1. The Ambulance Billing Policy attached hereto, and incorporated herein, is adopted and approved by the City of Belvidere City Council.

Adopted by the City Council of the City of Belvidere, Illinois, this ____th day of March, 2023.

Approved: _____
Mayor

Attest: _____
City Clerk

(SEAL)

Ayes:
Nays: .
Absent: .

Date Approved:

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CITY OF BELVIDERE
AMBULANCE BILLING POLICY

The Corporate Authorities of the City of Belvidere (the City) adopt this Ambulance Billing Policy, pursuant to the authority set forth in Section 46-62 of the City of Belvidere Municipal Code (the Code), to provide for the implementation and application of Ambulance Services Fees under that section. This policy shall govern the billing and collection of fees imposed by Section 46-62 of the Code. All references to the Department shall include any entity providing billing services pursuant to section 46-61 of the Code as well as any entity providing collection services for the City for unpaid amounts due under Section 46-62.

- 1) The Department shall first bill any third-party insurance company or Medicare / Medicaid (third-party payors) identified by the Patient or other responsible party for all amounts due pursuant to Section 46-62. The Department shall then bill the Patient (or other responsible party) for any balance not paid by a third-party payor in accordance with relevant law. In the event the Patient is a resident of the City, the Department shall accept payment by the third-party payor plus any co-payment, co-insurance, and deductible as payment in full of obligations under Section 46-62. In the event the patient is not a resident of the City, the Department shall bill the full balance of all amounts owed under Section 46-62 to the Patient or other responsible party (parent or guardian) with a credit for amounts received from third-party payors in accordance with all applicable rules, codes, and laws.
- 2) The Department is authorized to enter payment plans with the patient (or other responsible parties) not to exceed twelve monthly payments. In the event a patient (or other responsible party) fails to make two or more required monthly payments the remaining balance owed shall be forwarded to collections.
- 3) Patients who qualify for financial assistance with the receiving hospital for treatment received immediately following the emergency transport, can provide the corresponding award letter to the department or billing agency. The Department shall apply the same discount to any remaining balances.

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