

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

March 21, 2022

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
March 7, 2022; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(A) Pam Lopez-Fettes – Growth Dimensions.  
(B) IDA Public Library – Library Budget.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,241,243.57  
Water & Sewer Fund Expenditures: \$361,537.84

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for February 2022.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for February 2022.
- (C) Monthly Report of Community Development Department/Planning Department for February 2022.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for February 2022.
- (E) Monthly General Fund Report for February 2022.
- (F) Monthly Water/Sewer Fund Report February 2022.
- (G) Monthly CD Investments for February 2022.
- (H) Minutes of Planning and Zoning Commission March 8, 2022.
- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 14, 2022.

(9) Unfinished Business:

- (A) Ord. #567H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Shep).

(10) New Business:

- (A) Ord. #568H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment with the PB, Planned Business District (996 Belvidere Road).
- (B) Ord. #569H – 1<sup>st</sup> Reading: An Ordinance Approving a Replat Titled Plat No. 5 of Oakbrook Woods.
- (C) Ord. #570H – 1<sup>st</sup> Reading: An Ordinance Granting Special Uses to Allow Indoor Sales or Service, Off-Site Parking Lot and Vehicle Repair and Maintenance within the PI, Planned Industrial District (6853 Indy Drive).
- (D) Ord. #571H – 1<sup>st</sup> Reading: An Ordinance Providing for the Temporary Relief From the Full Requirements of Section 98-12(a)(3) of the City of Belvidere Municipal Code for Fiscal Year 2023 (5/1/22-4/30/2023).
- (E) Resolution #2022-10 – A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.
- (F) Resolution #2022-11 – A Resolution Accepting Public Improvements of Little Caesars Subdivision.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 14, 2022.

Motions of Finance and Personnel – Chairman Ric Brereton:

- (A) Motion to consent to and approve the appointment of Alexandra (Sandie) Omiotek to the Belvidere Historic Preservation Commission for a three-year term, ending in May 2025.
- (B) Motion to authorize the Mayor to execute such agreements and expend funds in the Heritage Days account currently \$36,955.37. Further the Mayor is authorized to execute such agreements and expend additional funds which are received as donation or contribution for the Heritage Days Festival and Heritage Days BBQ Showdown. Section 5/8-1-7 is abrogated for these purposes.

Motions of Public Works – Chairman Marsha Freeman:

- (C) Motion to approve the proposal from Strand Associates, in the amount not-to-exceed \$48,750.00 to complete the engineering services required for the drilling of Well #11. This work will be paid from the Water Plant Depreciation Fund.
- (D) Motion to approve the low bid from Pace Analytical Services for the groundwater monitoring at Belvidere Municipal Landfill #1 from July 2022 until August 2023 in the amount of \$12,920.00.
- (E) Motion to approve the low bid from Pace Analytical Services, in the amount of \$76,445.80, for the groundwater monitoring at Belvidere Municipal Landfill #2 for two years, beginning with the April 2022, sampling period.
- (F) Motion to approve the low bid from Globe Construction, in the amount of \$147,410.00, for the City's annual sidewalk program. The unit prices are \$8.10/sf for removal and replacement of 4" sidewalk and \$7.10/sf for removal and replacement of 6" sidewalk. This work will be paid from Line Item #01-5-310-6003 and Line Item #41-5-110-7900.
- (G) Motion to approve the low bid from Minnihan's Tree Service, in the amount of \$48,400.00, for tree work from May 1, 2022 to April 30, 2023 for the City of Belvidere. This work will be paid for from Forestry Funds.
- (H) Motion to approve the low bid from Lawn Maintenance Services, in the amount of \$21,775.00, for the 2022 landscape maintenance program. This work will be paid for from Street Department Line Items #01-5-310-6002, and #01-5-310-6826.
- (I) Motion to approve the low bid from LawnCare by Walter, in the amount of \$420.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040.
- (J) Motion to approve the low bid from LawnCare by Walter, in the amount \$800.00 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002.
- (K) Motion to approve the low bid from LawnCare by Walter, in the amount of \$225.00 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund.

(11) Adjournment:

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: March 7, 2022

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: R. Brereton, M. Fleury, M. Freeman, M. McGee,  
N. Mulhall, T. Porter, S. Prather, D. Snow and C. Stevens.

Absent: W. Frank.

Other staff members in attendance:

Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Al Hyser,  
Community Development Planner Gina DelRose, Director of Buildings Kip Countryman,  
Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and City Clerk  
Sarah Turnipseed.

(2) Pledge of Allegiance:  
Invocation: Mayor Morris.

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
February 21, 2022; as presented.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. McGee to approve the minutes of the regular meeting  
of the Belvidere City Council of February 21, 2022. Aye voice vote carried. Motion  
carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

Budget and Finance Officer Shannon Hansen reported on Memo dated March 7, 2022 to  
City Council regarding FY 23 Budget Review.

(7) Approval of Expenditures: None.



Belvidere City Council  
March 7, 2022

(8) Committee Reports and Minutes of City Officers:

- (A) Minutes of Committee of the Whole- Public Safety, Finance & Personnel of February 28, 2022 as presented.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Prather to approve the minutes of the Committee of the Whole – Public Safety, Finance & Personnel of February 28, 2022. Aye voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord.#567H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police K9 Shep).

Let the record show that Ordinance #567H was placed on file for first reading.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of February 28, 2022.

- (A) Motion to consent and approve the appointment of Dawn Brooks to the Belvidere Historic Preservation Board. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Freeman, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to consent and approve the appointment of Jack Barnes to the Police Pension Fund. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Freeman, McGee, Mulhall, Porter, Prather, Snow, Stevens and Brereton. Nays: None. Motion carried.
- (C) Motion to extend the Intergovernmental Agreement for Annual Painted Pavement Marking Program. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Mulhall, Porter, Prather, Snow, Stevens, Brereton and Fleury. Nays: None. Motion carried.
- (D) Motion to accept a \$15,000.00 donation for the purchase of a new canine. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Brereton, Fleury and Freeman. Nays: None. Motion carried.
- (E) Motion to accept a \$20,000.00 donation from General Mills Public Safety Grant. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens, Brereton, Fleury, Freeman and McGee. Nays: None. Motion carried.

Belvidere City Council  
March 7, 2022

(F) Motion to approve the proposal from Freeport Industrial Roofing in the amount of \$29,470.00 to complete the reroof of Station #1. Roll Call Vote: 9/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Brereton, Fleury, Freeman, McGee and Mulhall. Nays: None. Motion carried.

(G) Motion to approve the low bid from Gordon Johnson Plastering in the amount of \$3,977.00 for plaster repair and maintenance of ceilings and walls at Fire Station 1. This work will be paid from line item 01-5-220-6010 (repair/maintenance-building). Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Prather, Snow, Stevens, Brereton, Fleury, Freeman, McGee, Mulhall and Porter. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 7:19p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Bills Payable Summary  
DATE OF PAYABLES

March 21, 2022

General Fund	\$1,085,492.85
Envision Healthcare (JE)	\$33,049.80
ADP Payroll Fees (JE)	\$2,480.20
Special Funds:	
Farmington Ponds SSA#2	\$42.07
Farmington Ponds SSA#3	\$46.56
Capital	\$84,588.29
MFT	\$35,543.80
TIF	\$0.00
Escrow	\$0.00
Total General & Special Funds:	\$1,241,243.57
Water & Sewer:	\$361,537.84
Total of all Funds	\$1,602,781.41

Police Overtime Paid in February 2022

Start Date	End Date	Effective as of	01-210
02/01/2022	02/28/2022	03/15/2022	
<b>Police Overtime Profile - Effective Date</b>			
Home Department Description	Payroll Name	Pay Date	Overtime Hours Total
POLICE	Ball, Michael H	02/04/2022	6.00
POLICE	Ball, Michael H	02/18/2022	6.00
POLICE	Bedillo, Ethan C	02/04/2022	6.00
POLICE	Bird, David M	02/04/2022	17.00
POLICE	Bird, David M	02/18/2022	9.00
POLICE	Blankenship, Timothy	02/04/2022	1.50
POLICE	Blankenship, Timothy	02/18/2022	10.00
POLICE	Brox, Ke N	02/04/2022	5.50
POLICE	Brox, Ke N	02/18/2022	2.00
POLICE	Danielak, Joseph W	02/18/2022	5.50
POLICE	Garcia, Christopher R	02/04/2022	6.00
POLICE	Garcia, Christopher R	02/18/2022	3.00
POLICE	Kasperovich, Edward A	02/04/2022	2.00
POLICE	King, Paul M	02/04/2022	4.50
POLICE	Kirk, Julie A	02/04/2022	0.00
POLICE	Kozlowski, Robert E	02/04/2022	8.50
POLICE	Kozlowski, Robert E	02/18/2022	12.00
POLICE	Mc Dermott, Joseph M	02/18/2022	2.50
POLICE	Reese, Zachary C	02/18/2022	15.00
POLICE	Schulz, Julie	02/04/2022	.50
POLICE	Smaha, Daniel S	02/18/2022	2.00
POLICE	Winsler, Sunsette	02/04/2022	.50
POLICE	Zapf, Richard M	02/04/2022	0.00
POLICE	Zapf, Richard M	02/18/2022	15.00
<b>Grand Totals</b>			<b>140.00</b>
<b>Total</b>			<b>\$9,145.36</b>

Overtime Earnings Total	ACT Police OT Earnings	ACT Police OT Hours	Overtime Rate Paid
\$404.02	\$0.00	0.00	\$67.34
\$404.02	\$0.00	0.00	\$67.34
\$319.13	\$0.00	0.00	\$53.19
\$1,144.73	\$0.00	0.00	\$67.34
\$606.03	\$0.00	0.00	\$67.34
\$90.18	\$0.00	0.00	\$60.12
\$601.22	\$0.00	0.00	\$60.12
\$306.38	\$0.00	0.00	\$55.71
\$111.41	\$0.00	0.00	\$55.71
\$270.16	\$0.00	0.00	\$49.12
\$294.72	\$396.84	6.00	\$49.12
\$147.36	\$0.00	0.00	\$49.12
\$90.83	\$0.00	0.00	\$45.41
\$270.55	\$0.00	0.00	\$60.12
\$0.00	\$396.84	6.00	\$60.12
\$511.04	\$0.00	0.00	\$60.12
\$721.47	\$0.00	0.00	\$60.12
\$132.97	\$0.00	0.00	\$53.19
\$736.79	\$0.00	0.00	\$49.12
\$30.06	\$0.00	0.00	\$60.12
\$134.67	\$0.00	0.00	\$67.34
\$19.79	\$0.00	0.00	\$39.58
\$0.00	\$66.14	1.00	\$67.34
\$797.83	\$0.00	0.00	\$39.58
<b>Total</b>			<b>\$53.19</b>

Fire Overtime Paid in February 2022						
Start Date	01-2220					
End Date	02/01/2022					
Employment Profile - Effective Date	02/28/2022	Effective as of 03/15/2022				
Home Department Description	Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total	Overtime Rate Paid	
FIRE	Beck, Mark E	02/04/2022	41.75	\$1,742.93	\$41.75	
FIRE	Beck, Mark E	02/18/2022	53.25	\$2,223.02	\$41.75	
FIRE	Burdick, David	02/04/2022	4.00	\$200.39	\$50.10	
FIRE	Burdick, David	02/18/2022	1.50	\$75.14	\$50.10	
FIRE	Cunningham, Chad	02/04/2022	10.50	\$504.09	\$48.01	
FIRE	Drall, Daniel C	02/04/2022	4.50	\$216.04	\$48.01	
FIRE	Eliwanger, Adam A	02/04/2022	9.50	\$351.97	\$37.05	
FIRE	Eliwanger, Adam A	02/18/2022	2.00	\$74.10	\$37.05	
FIRE	Ether, Joseph D	02/04/2022	29.50	\$1,023.32	\$34.69	
FIRE	Ether, Joseph D	02/18/2022	3.00	\$104.07	\$34.69	
FIRE	Fox, Kevin W	02/18/2022	2.50	\$98.66	\$39.46	
FIRE	Gunsteen, Robert J	02/04/2022	4.50	\$136.36	\$30.30	
FIRE	Gunsteen, Robert J	02/18/2022	5.50	\$166.66	\$30.30	
FIRE	Heiser, Bradley D	02/04/2022	5.00	\$184.34	\$36.87	
FIRE	Heiser, Bradley D	02/18/2022	7.00	\$258.07	\$36.87	
FIRE	Hendrickson, Jacob C	02/04/2022	14.00	\$443.96	\$31.71	
FIRE	Hendrickson, Jacob C	02/18/2022	33.00	\$1,046.48	\$31.71	
FIRE	Herman, Ronald D	02/04/2022	4.50	\$165.90	\$36.87	
FIRE	Herman, Ronald D	02/18/2022	2.00	\$73.73	\$36.87	
FIRE	Herman, Ronald D	02/04/2022	20.00	\$997.02	\$49.85	
FIRE	Letourneau, Christopher R	02/18/2022	2.00	\$99.70	\$49.85	
FIRE	Loudenbeck, Matthew F	02/04/2022	4.50	\$186.94	\$41.54	
FIRE	Mead, Stephen C	02/04/2022	16.00	\$555.02	\$34.69	
FIRE	Pavlatos, Gregory R	02/18/2022	3.00	\$117.81	\$39.27	
FIRE	Pihl, Aaron R	02/04/2022	4.50	\$165.90	\$36.87	
FIRE	Schadle, Shawn W	02/04/2022	8.50	\$425.82	\$50.10	
FIRE	Schadle, Shawn W	02/18/2022	2.00	\$100.19	\$50.10	
FIRE	Swanson, Jason	02/04/2022	3.50	\$168.03	\$48.01	
FIRE	Swanson, Jason	02/18/2022	3.00	\$144.03	\$48.01	
FIRE	Tangye, Travis N	02/04/2022	4.50	\$166.72	\$37.05	
FIRE	Tangye, Travis N	02/18/2022	4.50	\$166.72	\$37.05	
FIRE	Thornton, Nicolas J	02/04/2022	.50	\$20.87	\$41.75	
FIRE	Trujillo, Adrian	02/04/2022	4.50	\$154.55	\$34.35	
FIRE	Trujillo, Adrian	02/18/2022	3.50	\$120.21	\$34.35	
FIRE	Vandenbroek, Troy Abraham	02/04/2022	7.00	\$201.44	\$28.78	
FIRE	Vandenbroek, Troy Abraham	02/18/2022	13.00	\$374.10	\$28.78	
FIRE	Vaughan, Jeffrey C	02/04/2022	11.00	\$459.21	\$41.75	
FIRE	Williams, Glenn F	02/04/2022	2.00	\$78.54	\$39.27	
FIRE	Winnie, Todd J	02/04/2022	4.50	\$156.10	\$34.69	
FIRE	Winnie, Todd J	02/18/2022	3.75	\$130.08	\$34.69	
Grand Totals						
Total			363.25	\$14,078.23		

Fire Overtime Report February 2022

Pay Period 01/15/2022 -02/11/2022

Home Department	Description	Payroll Name	Date	Overtime Hours	Timecard Work	Labor Field 1	Timecard Worked	Labor Field 1 Description
FIRE		Beck, Mark E	1/18/2022	4.5	Fire Dept Training		Fire Department	
FIRE		Beck, Mark E	1/18/2022	3.5	Administration		Fire Department	
FIRE		Beck, Mark E	1/20/2022	24	Fire Dept Shift Coverage		Fire Department	
FIRE		Beck, Mark E	1/24/2022	9.75	Fire Dept Shift Coverage		Fire Department	
FIRE		Beck, Mark E	1/30/2022	2	Emergency Response		Fire Department	
FIRE		Beck, Mark E	2/4/2022	13.75	Fire Dept Shift Coverage		Fire Department	
FIRE		Beck, Mark E	2/5/2022	2	Fire Dept Training		Fire Department	
FIRE		Beck, Mark E	2/10/2022	12.5	Fire Dept Training		Fire Department	
FIRE		Beck, Mark E	2/11/2022	23	Fire Dept Shift Coverage		Fire Department	
Totals for Payroll Name Beck, Mark E								
Total				95				
FIRE		Burdick, David	1/19/2022	4	Administration		Fire Department	
FIRE		Burdick, David	1/31/2022	1.5	Administration		Fire Department	
Totals for Payroll Name Burdick, David								
Total				5.5				
FIRE		Cunningham, Chad	1/18/2022	4.5	Fire Dept Training		Fire Department	
FIRE		Cunningham, Chad	1/19/2022	3	Administration		Fire Department	
FIRE		Cunningham, Chad	1/27/2022	3	Maintenance		Fire Department	
Totals for Payroll Name Cunningham, Chad								
Total				10.5				
FIRE		Drall, Daniel C	1/18/2022	4.5	Fire Dept Training		Fire Department	
Totals for Payroll Name Drall, Daniel C								
Total				4.5				
FIRE		Eliwanger, Adam A	1/18/2022	4.5				
FIRE		Eliwanger, Adam A	1/19/2022	2				
FIRE		Eliwanger, Adam A	1/27/2022	2.5				
FIRE		Eliwanger, Adam A	1/27/2022	0.5				

Home Department	Description	Payroll Name	Date	Overtime Hours	Timecard Work	Labor Field 1	Timecard Worked	Labor Field 1	Description
FIRE		Ellwanger, Adam A	1/30/2022	2					
Totals for Payroll Name Ellwanger, Adam A									
				11.5					
Total									
FIRE		Eber, Joseph D	1/16/2022	5.5	Fire Dept Training		Fire Department		
FIRE		Eber, Joseph D	1/17/2022	24	Fire Dept Shift Coverage		Fire Department		
FIRE		Eber, Joseph D	2/9/2022	3	Fire Dept Training		Fire Department		
Totals for Payroll Name Eber, Joseph D									
				32.5					
Total									
FIRE		Fox, Kevin W	2/9/2022	2.5	Administration		Fire Department		
Totals for Payroll Name Fox, Kevin W									
				2.5					
Total									
FIRE		Gunsteen, Robert J	1/18/2022	4.5	Fire Dept Training		Fire Department		
FIRE		Gunsteen, Robert J	2/10/2022	5.5	Fire Dept Training		Fire Department		
Totals for Payroll Name Gunsteen, Robert J									
				10					
Total									
FIRE		Heiser, Bradley D	1/18/2022	4.5	Fire Dept Training		Fire Department		
FIRE		Heiser, Bradley D	1/27/2022	0.5	Emergency Response		Fire Department		
FIRE		Heiser, Bradley D	2/6/2022	5	Maintenance		Fire Department		
FIRE		Heiser, Bradley D	2/8/2022	2	Maintenance		Fire Department		
Totals for Payroll Name Heiser, Bradley D									
				12					
Total									
FIRE		Hendrickson, Jacob C	1/17/2022	7	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	1/20/2022	7	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	1/31/2022	7	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	2/3/2022	7	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	2/7/2022	7	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	2/10/2022	5	Fire Dept Training		Fire Department		
FIRE		Hendrickson, Jacob C	2/10/2022	7	Fire Dept Training		Fire Department		
Totals for Payroll Name Hendrickson, Jacob C									

Home Department Description	Payroll Name	Date	Overtime Hours	Timecard Work Labor Field 1	Timecard Worked Labor Field 1 Description
Total			47		
FIRE	Herman, Ronald D	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Herman, Ronald D	2/9/2022	2	Maintenance	Fire Department
Totals for Payroll Name Herman, Ronald D					
Total			6.5		
FIRE	Letourneau, Christopher R	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Letourneau, Christopher R	1/24/2022	4	Maintenance	Fire Department
FIRE	Letourneau, Christopher R	1/26/2022	7	Maintenance	Fire Department
FIRE	Letourneau, Christopher R	1/27/2022	2	Maintenance	Fire Department
FIRE	Letourneau, Christopher R	1/27/2022	2.5	Emergency Response	Fire Department
FIRE	Letourneau, Christopher R	2/10/2022	2	Maintenance	Fire Department
Totals for Payroll Name Letourneau, Christopher R					
Total			22		
FIRE	Loudenbeck, Matthew F	1/18/2022	4.5	Fire Dept Training	Fire Department
Totals for Payroll Name Loudenbeck, Matthew F					
Total			4.5		
FIRE	Mead, Stephen C	1/15/2022	5.5	Fire Dept Training	Fire Department
FIRE	Mead, Stephen C	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Mead, Stephen C	1/27/2022	2.5	Emergency Response	Fire Department
FIRE	Mead, Stephen C	1/27/2022	3.5	Maintenance	Fire Department
Totals for Payroll Name Mead, Stephen C					
Total			16		
FIRE	Pavlatos, Gregory R	2/9/2022	3	Fire Dept Training	Fire Department
Totals for Payroll Name Pavlatos, Gregory R					
Total			3		
FIRE	Pihl, Aaron R	1/18/2022	4.5	Fire Dept Training	Fire Department
Totals for Payroll Name Pihl, Aaron R					



Home Department Description	Payroll Name	Date	Overtime Hours	Timecard Work Labor Field 1	Timecard Worked Labor Field 1 Description
Total			4.5		
FIRE	Schadle, Shawn W	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Schadle, Shawn W	1/19/2022	4	Administration	Fire Department
FIRE	Schadle, Shawn W	2/3/2022	2	Fire Dept Training	Fire Department
Totals for Payroll Name Schadle, Shawn W			10.5		
Total			10.5		
FIRE	Swanson, Jason	1/19/2022	3.5	Administration	Fire Department
FIRE	Swanson, Jason	2/10/2022	3	Maintenance	Fire Department
Totals for Payroll Name Swanson, Jason			6.5		
Total			6.5		
FIRE	Tangye, Travis N	1/25/2022	2.5	Inspections	Fire Department
FIRE	Tangye, Travis N	1/26/2022	2	Fire Dept Training	Fire Department
FIRE	Tangye, Travis N	2/1/2022	4.5	Inspections	Fire Department
Totals for Payroll Name Tangye, Travis N			9		
Total			9		
FIRE	Thornton, Nicolas J	1/27/2022	0.5	Emergency Response	Fire Department
Totals for Payroll Name Thornton, Nicolas J			0.5		
Total			0.5		
FIRE	Trujillo, Adrian	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Trujillo, Adrian	2/11/2022	2.5	Public Education	Fire Department
FIRE	Trujillo, Adrian	2/11/2022	1	Fire Dept Shift Coverage	Fire Department
Totals for Payroll Name Trujillo, Adrian			8		
Total			8		
FIRE	Vandenbroek, Troy Abraham	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Vandenbroek, Troy Abraham	1/27/2022	2.5	Emergency Response	Fire Department
FIRE	Vandenbroek, Troy Abraham	2/7/2022	13	Fire Dept Training	Fire Department
Totals for Payroll Name Vandenbroek, Troy Abraham			20		

Home Department Description	Payroll Name	Date	Overtime Hours	Timecard Work Labor Field 1	Timecard Worked Labor Field 1 Description
Total			20		
FIRE	Vaughan, Jeffery C	1/15/2022	2	Fire Dept Shift Coverage	Fire Department
FIRE	Vaughan, Jeffery C	1/17/2022	2	Emergency Response	Fire Department
FIRE	Vaughan, Jeffery C	1/18/2022	4.5	Fire Dept Training	Fire Department
FIRE	Vaughan, Jeffery C	1/27/2022	2.5	Emergency Response	Fire Department
Totals for Payroll Name Vaughan, Jeffery C			11		
Total					
FIRE	Williams, Glenn F	1/18/2022	2	Fire Dept Training	Fire Department
Totals for Payroll Name Williams, Glenn F			2		
Total					
FIRE	Winnie, Todd J	1/24/2022	2	Fire Dept Shift Coverage	Fire Department
FIRE	Winnie, Todd J	1/28/2022	2.5	Emergency Response	Fire Department
FIRE	Winnie, Todd J	2/9/2022	3.75	Fire Dept Training	Fire Department
Totals for Payroll Name Winnie, Todd J			8.25		
Total					
Grand Totals					
Total			363.25		

# BELVIDERE

## Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

### February 2022 Monthly Report

Number	Project	Description	Processed
<b>Belvidere Projects</b>			
0	Cases: February	None	
3	Cases: March	996 Belvidere Road, SU	2/1/2022
		Oakbrook Woods Plat 5, RP	2/7/2022
		6853 Indy Drive, SU	2/8/2022
0	Cases: April		
0	Annexation	None	
0	Temporary Uses	None	
1	Site Plans (New/Revised)	1050 Logan Avenue, Crusader Clinic	2/25/2022
0	Final Inspection	None	
1	Downtown Overlay Review	211 N. State Street, wall sign	2/14/2022
0	<b>Prepared Zoning Verification Letters</b>	None	
0	<b>Issued Address Letters</b>	None	
	Belvidere Historic Preservation Commission	The Commission approved a property maintenance grant reimbursement and continued planning for the April 2nd fundraiser. Staff sent out 2022 property maintenance grant application letters.	
	Heritage Days	Staff continued discussing responsibilities for Heritage Days with other community partners.	
	Hometown Christmas	None	
<b>Scanned Plats: E-mail, Print and/or Burn</b>			
0	Recorder's Office		
0	Other Department		
0	General Public		

#### **Planning Department Current Duties**

Close out completed planning case files  
 Respond to all FOIA requests  
 Work with 911, Fire Department and Post Office to verify all addresses in the City  
 Assist Growth Dimensions with requested data  
 Meetings and phone calls with developers regarding potential development  
 Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.  
 Prepare minutes, agendas and packets for various committees, commissions and boards

## **Planning Monthly Report Cont.**

Prepare deposits and purchase orders for bill payments

\*\*\* Staff continues to reach out to the public to fill the vacancies on the Historic Preservation Commission

\*\*\* Staff continues to administer the two façade grants

\*\*\* Staff sent out special use expiration reminder letters

\*\*\* Staff participated in the Chili Cook-off



# City of Belvidere

## Building Department Revenues

**February 2022**



<b>Total Permits Issued</b>	<b>35</b>	
<b>Total Value of Construction</b>		<b>\$294,389.00</b>
<b>Building Fees</b>	<b>35</b>	<b>\$2,920.00</b>
Electric Permit Fees	9	\$445.00
Plumbing Permit Fees	0	\$0.00
HVAC Permit Fees	0	\$0.00
Insulation Permit Fees	0	\$0.00
Plan Review Fees	4	\$315.00
Zoning Review Fees	13	\$250.00
Fire Dept Review Fees	0	\$0.00
Sign Permit Fees	7	\$815.00
Fence Permit Fees	2	\$60.00
SW, DW, & GR Fees	0	\$0.00
Reinspection/Misc	0	\$0.00
<b>Total Permit Income</b>		<b>\$4,805.00</b>
Enterprize Zone Discount	0	\$0.00
<b>Total Permit Fees</b>		<b>\$4,805.00</b>
<b>Break Down of Commercial vs. Residential Income</b>		
Commercial / Industrial Income	11	\$2,065.00
Residential Income	24	\$2,740.00
		<b>Value</b>
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	11	\$72,800.00
Other Residential	24	\$221,589.00

February 2022 Building Permits Report

Permit#	Date	Street # dir	Street Name	Zone	Value	Construction Type	Building Fee	Electric Fee	Plumbg fee	HVAC Fee	NIS Fee	Review Fee	Zoning Fee	FD Revw	Sign Fee	fence Fee	SWADW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0053	2/9/22	627	Whitney Blvd	C8	\$2,000.00	rail & posts porch	\$65.00											\$65.00		\$65.00	\$65.00
2022-0059	2/15/22	211	State St	C8	\$200.00	sign	\$25.00						\$25.00		\$35.00			\$65.00		\$65.00	\$65.00
2022-0056	2/7/22	1800	State St	G8	\$9,000.00	sign	\$25.00						\$25.00		\$60.00			\$110.00		\$110.00	\$110.00
2022-0058	2/14/22	2121	State St	G8	\$20,000.00	porch	\$265.00					\$145.00	\$25.00		\$60.00			\$485.00		\$485.00	\$485.00
2022-0080	2/25/22	1119	State St	G8	\$1,000.00	sign	\$25.00						\$25.00		\$190.00			\$135.00		\$135.00	\$135.00
2022-0032	2/1/22	630	Meadow St	GI	\$3,500.00	signs	\$25.00						\$25.00		\$190.00			\$240.00		\$240.00	\$240.00
2022-0081	2/25/22	800	Pleasant St	GI	\$800.00	signs	\$25.00						\$25.00		\$85.00			\$135.00		\$135.00	\$135.00
2022-0031	2/1/22	3648	Merriem Dr	HI	\$1,300.00	signs	\$25.00						\$25.00		\$85.00			\$135.00		\$135.00	\$135.00
2022-0027	2/1/22	425	Bellco Rd	PB	\$80,000.00	signs	\$25.00						\$25.00		\$1,000.00			\$350.00		\$350.00	\$350.00
2022-0064	2/25/22	1942	Gateway Cir Dr	PB	\$5,000.00	new elect tenant	\$35.00					\$150.00			\$275.00			\$300.00		\$300.00	\$300.00
3-1176	2/17/22	402	Church St	I	\$0.00	substantial	\$100.00								\$170.00			\$170.00		\$170.00	\$170.00
2022-0037	2/1/22	2530	Winfield Ln	SR4	\$9,000.00	sliding	\$170.00								\$75.00			\$245.00		\$245.00	\$245.00
2022-0039	2/1/22	213	Taylor Ridge	SR4	\$25,000.00	solar panels	\$35.00								\$170.00			\$205.00		\$205.00	\$205.00
2022-0052	2/1/22	709	Meritt Dr	SR4	\$8,800.00	lean-to roof	\$170.00								\$170.00			\$340.00		\$340.00	\$340.00
2022-0062	2/21/22	\$555	River Run Pkwy	SR4	\$10,000.00	deck	\$370.00					\$10.00			\$65.00			\$445.00		\$445.00	\$445.00
2022-0076	2/24/22	1694	Wrenwheat Dr	SR4	\$10,000.00	fence	\$25.00								\$30.00			\$55.00		\$55.00	\$55.00
2022-0057	2/25/22	212	Riverside Ln	SR4	\$25,298.00	solar panels	\$25.00								\$75.00			\$100.00		\$100.00	\$100.00
2022-0074	2/25/22	2137	Ridgefield Dr	SR4	\$24,282.00	solar panels	\$25.00								\$80.00			\$105.00		\$105.00	\$105.00
2022-0038	2/1/22	1227	Union Ave	SR6	\$2,489.00	entry door	\$80.00								\$95.00			\$175.00		\$175.00	\$175.00
2022-0040	2/2/22	636	John St	SR6	\$4,000.00	doors	\$95.00								\$125.00			\$220.00		\$220.00	\$220.00
2022-0041	2/2/22	915	Jefferson St	SR6	\$6,000.00	fence	\$25.00								\$80.00			\$105.00		\$105.00	\$105.00
2022-0042	2/3/22	834	St Croix Ln	SR6	\$10,000.00	Memph camp	\$80.00								\$90.00			\$170.00		\$170.00	\$170.00
2022-0047	2/7/22	932	Garfield Ave	SR6	\$3,000.00	Memph camp	\$80.00								\$95.00			\$175.00		\$175.00	\$175.00
2022-0054	2/10/22	312	10th St	SR6	\$10,270.00	solar panels	\$25.00								\$75.00			\$100.00		\$100.00	\$100.00
2022-0055	2/11/22	522	Garnett St	SR6	\$10,118.00	solar panels	\$25.00								\$75.00			\$100.00		\$100.00	\$100.00
2022-0043	2/14/22	615	9th St	SR6	\$5,979.00	windows	\$125.00								\$125.00			\$250.00		\$250.00	\$250.00
2022-0044	2/14/22	805	Julien	SR6	\$5,563.00	windows	\$125.00								\$80.00			\$205.00		\$205.00	\$205.00
2022-0048	2/14/22	1119	Whitney Blvd	SR6	\$2,535.00	windows	\$80.00								\$80.00			\$160.00		\$160.00	\$160.00
2022-0049	2/14/22	1202	Wain	SR6	\$2,330.00	Patio Door	\$60.00								\$95.00			\$155.00		\$155.00	\$155.00
2022-0050	2/14/22	1716	13th Ave	SR6	\$5,730.00	windows	\$65.00								\$65.00			\$130.00		\$130.00	\$130.00
2022-0045	2/14/22	401	Madison	SR6	\$708.00	window	\$65.00								\$155.00			\$220.00		\$220.00	\$220.00
2022-0061	2/17/22	2664	Huntington Dr	SR6	\$7,500.00	lean-to roof	\$155.00								\$155.00			\$310.00		\$310.00	\$310.00
2022-0071	2/22/22	1000	Natick St	SR6	\$8,000.00	porch, bath, elect	\$145.00					\$10.00			\$10.00			\$235.00		\$235.00	\$235.00

February 2022 Building Permits Report

Permit#	Date	Street #	Dir	Street Name	Zone		Value	Construction type	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD New	Sign Fee	Fence Fee	SW&DW Fee	Amount Paid	EZ	Total fee	Total Deposit
					Dist.	SR#																	
2022-0072	2/22/22	2600	E	6th St	SR6	SR6	\$5,700.00	lean-off roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0075	2/23/22	903		Warren Ave	SR6	SR6	\$4,780.00	garage roof	\$80.00											\$80.00		\$80.00	\$80.00
							\$296,389.00		\$2,920.00	\$445.00	\$0.00	\$0.00	\$0.00	\$315.00	\$280.00	\$0.00	\$815.00	\$80.00	\$0.00	\$4,805.00		\$4,805.00	\$4,805.00

Commercial Permits February 2022

Permit	Date	#	Dir	Street Name	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zong	FD Rewv	Sign	Fence	SW&DW	Paid	Discount	Total fee	Total Dep
2022-0053	2/9/22	627		Whitney Blvd	CB	\$2,000.00	rail & posts porch	\$65.00											\$65.00		\$65.00	\$65.00
2022-0059	2/15/22	211	N	State St	CB	\$200.00	sign	\$25.00								\$35.00			\$65.00		\$65.00	\$85.00
2022-0036	2/7/22	1880	N	State St	GB	\$9,000.00	sign	\$75.00								\$60.00			\$110.00		\$110.00	\$110.00
2022-0058	2/14/22	2121	N	State St	GB	\$20,000.00	garage	\$285.00					\$145.00			\$60.00			\$485.00		\$485.00	\$485.00
2022-0080	2/29/22	1119	N	State St	GB	\$1,000.00	signs	\$25.00	\$75.00							\$80.00			\$135.00		\$135.00	\$135.00
2022-0032	2/1/22	630		Meadow St	GI	\$3,500.00	signs	\$25.00								\$85.00			\$240.00		\$240.00	\$240.00
2022-0081	2/15/22	800	E	Pleasant St	GI	\$800.00	sign	\$25.00								\$85.00			\$135.00		\$135.00	\$135.00
2022-0031	2/1/22	3648		Moran Dr	HI	\$1,300.00	signs	\$25.00								\$95.00			\$350.00		\$350.00	\$350.00
2022-0027	2/1/22	425		Babitt Rd	PB	\$38,000.00	sign	\$25.00								\$300.00			\$300.00		\$300.00	\$300.00
3-1176	2/17/22	402		Church St	I	\$0.00	submittal	\$100.00					\$150.00						\$100.00		\$100.00	\$100.00
2022-0064	2/29/22	1942		Gateway Cir Dr	PB	\$5,000.00	new elect tenant	\$25.00	\$50.00										\$25.00		\$25.00	\$25.00
						<b>\$72,800.00</b>		<b>\$630.00</b>	<b>\$125.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$295.00</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$815.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,065.00</b>	<b>\$0.00</b>	<b>\$2,065.00</b>	<b>\$2,065.00</b>



Residential Permits February 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BIDG	Electric	Plumbg	HVAC	NSI	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit	
2022-0037	2/1/22	2530		Winfield Ln	SR4	\$9,000.00	siding	\$170.00									\$170.00	\$170.00	
2022-0039	2/2/22	213		Taylor Ridge	SR4	\$25,000.00	solar panels	\$75.00	\$50.00								\$75.00	\$75.00	
2022-0052	2/9/22	709		Marilli Dr	SR4	\$8,807.00	tear-off reroof	\$170.00									\$170.00	\$170.00	
2022-0062	2/22/22	5565		River Run Pkwy	SR4	\$19,000.00	deck	\$320.00					\$10.00	\$10.00	\$30.00		\$340.00	\$340.00	
2022-0076	2/24/22	1694		Wintertree Dr	SR4	\$10,000.00	fence	\$25.00									\$25.00	\$25.00	
2022-0057	2/25/22	212		Riverview Ln	SR4	\$26,798.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00	
2022-0074	2/25/22	2137		Ridgefield Dr	SR4	\$24,282.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00	
2022-0038	2/1/22	1227		Union Ave	SR6	\$2,489.00	entry door	\$80.00									\$80.00	\$80.00	
2022-0040	2/2/22	636		John St	SR6	\$4,000.00	doors	\$95.00									\$95.00	\$95.00	
2022-0041	2/2/22	915		Jefferson St	SR6	\$6,000.00	doors	\$125.00									\$125.00	\$125.00	
2022-0042	2/3/22	834		St Croix Ln	SR6	\$10,000.00	fence	\$25.00						\$10.00	\$30.00		\$55.00	\$55.00	
2022-0047	2/7/22	932		Garfield Ave	SR6	\$3,000.00	temp ramp	\$80.00									\$80.00	\$80.00	
2022-0054	2/10/22	312	W	10th St	SR6	\$16,270.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00	
2022-0055	2/11/22	522		Gaynor St	SR6	\$10,118.00	solar panels	\$25.00	\$90.00								\$115.00	\$115.00	
2022-0043	2/14/22	615	W	9th St	SR6	\$5,979.00	windows	\$125.00									\$125.00	\$125.00	
2022-0044	2/14/22	805		Julien	SR6	\$5,563.00	windows	\$80.00									\$80.00	\$80.00	
2022-0048	2/14/22	1119		Whitney Blvd	SR6	\$2,535.00	Windows	\$95.00									\$95.00	\$95.00	
2022-0049	2/14/22	1202	S	Main	SR6	\$2,330.00	Patio Door	\$80.00									\$80.00	\$80.00	
2022-0050	2/14/22	1716		13th Ave	SR6	\$3,730.00	Windows	\$95.00									\$95.00	\$95.00	
2022-0045	2/14/22	401	W	Madison	SR6	\$7,508.00	window	\$65.00									\$65.00	\$65.00	
2022-0061	2/17/22	2644		Huntington Dr	SR6	\$7,500.00	tear-off reroof	\$155.00					\$10.00				\$165.00	\$165.00	
2022-0071	2/21/22	1000		Nettie St	SR6	\$8,000.00	porch, bath, electr	\$145.00	\$70.00								\$215.00	\$215.00	
2022-0072	2/22/22	2800	E	6th St	SR6	\$5,700.00	tear-off reroof	\$125.00									\$125.00	\$125.00	
2022-0075	2/23/22	903		Warren Ave	SR6	\$4,780.00	garage roof	\$80.00									\$80.00	\$80.00	
<b>24</b>																			
						<b>\$221,589.00</b>			<b>\$2,290.00</b>	<b>\$320.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.00</b>	<b>\$50.00</b>	<b>\$60.00</b>	<b>\$0.00</b>	<b>\$2,740.00</b>	<b>\$2,740.00</b>

February 2022 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REWW	ZONG	FD Reww	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	REINSPEC T/MISC	CODE ENF	ELECTR CERT	TOTAL DEP
2/1/2022	\$325.00						\$75.00		\$75.00			\$975.00		\$975.00				\$975.00
2/2/2022	\$245.00	\$50.00										\$295.00		\$295.00				\$295.00
2/4/2022	\$25.00						\$10.00			\$30.00		\$65.00		\$65.00			\$50.00	\$115.00
2/7/2022	\$105.00						\$35.00		\$60.00			\$200.00		\$200.00				\$200.00
2/10/2022	\$235.00											\$235.00		\$235.00				\$235.00
2/11/2022	\$25.00	\$50.00										\$75.00		\$75.00		\$100.00		\$175.00
2/15/2022	\$860.00	\$100.00				\$145.00	\$25.00					\$1,130.00		\$1,130.00				\$1,130.00
2/16/2022	\$25.00						\$25.00		\$35.00			\$85.00		\$85.00				\$85.00
2/17/2022	\$100.00											\$100.00		\$100.00				\$100.00
2/17/2022	\$155.00											\$155.00		\$155.00				\$155.00
2/23/2022	\$590.00	\$70.00				\$20.00	\$20.00					\$700.00		\$700.00			\$50.00	\$750.00
2/24/2022	\$80.00						\$10.00			\$30.00		\$80.00		\$80.00				\$80.00
2/25/2022	\$25.00					\$150.00	\$50.00		\$145.00			\$65.00		\$65.00			\$50.00	\$65.00
2/25/2022	\$125.00	\$175.00					\$50.00		\$145.00			\$645.00		\$645.00				\$695.00
	<b>\$2,920.00</b>	<b>\$445.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$315.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$815.00</b>	<b>\$60.00</b>	<b>\$0.00</b>	<b>\$4,805.00</b>	<b>\$0.00</b>	<b>\$4,805.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$150.00</b>	<b>\$5,055.00</b>

# Violation Report - February 2022

02/01/2022 - 02/28/2022

Case Date	Parcel Address	Assigned To	Description	Main Status
<b>Group: Closed</b>				
2/1/2022	1110 JULIEN ST	Cara Whetsel	inoperable vehicle parked over sidewalk	Closed
2/1/2022	1410 BLISS ST	Cara Whetsel	trash cans in front of house. Visible from street	Closed
2/1/2022	907 LOGAN AVE	Cara Whetsel	broken windows	Closed
2/3/2022	1916 BURNETT DR	Cara Whetsel	Vehicle is parked on the side of the house. Off the driveway. Expired registration. It's been there for about 2 months.	Closed
2/4/2022	638 W LOCUST ST	Cara Whetsel	oven doesn't work & kitchen floor unstable	Closed
2/8/2022	627 WHITNEY BLVD	Cara Whetsel	realtor sign in ROW	Closed
2/8/2022	1214 GARFIELD AVE	Cara Whetsel	garbage overflowing in dumpster	Closed
2/10/2022	630 E PLEASANT ST	Cara Whetsel	Semi parked in residential area on the grass	Closed
2/10/2022	634 E PLEASANT ST	Cara Whetsel	camper parked in the yard on grass.	Closed
2/10/2022	319 E LINCOLN AVE	Cara Whetsel	Semi	Closed
2/10/2022	546 GAYNOR ST	Cara Whetsel	garbage on porch & in yard. Trash cans by street.	Closed
2/14/2022	1123 S STATE ST	Cara Whetsel	2 TVs at curb & 2 toilets on the driveway	Closed
2/14/2022	328 W HARRISON ST	Cara Whetsel	garbage between houses	Closed
2/14/2022	310 WARREN AVE	Cara Whetsel	camper in yard & garbage	Closed
2/14/2022	1104 EAST AVE	Cara Whetsel	trash not in containers	Closed
2/14/2022	820 N STATE ST	Cara Whetsel	tenant never cleans up dog feces. Dog feces all over back yard.	Closed
2/16/2022	1406 BLISS ST	Cara Whetsel	Garbage can	Closed
2/23/2022	1408 WHITNEY BLVD	Cara Whetsel	parking trailer & vehicle on the grass	Closed
2/25/2022	328 W HARRISON ST	Cara Whetsel	garbage at curb	Closed
2/28/2022	226 N STATE ST	Cara Whetsel	no heat & no hot water. Manager shut off after a tenant called nicor.	Closed

**Group Total: 20**

**Group: In Progress**

2/1/2022	816 LOGAN AVE	Cara Whetsel	inoperable trailer on property	In Progress
2/14/2022	800 E PLEASANT ST	Cara Whetsel	scrap business & new sign w/o permit. Sign permit was obtained 2-25-22.	In Progress
2/16/2022	117 W 6TH ST	Cara Whetsel	remodeled house w/o permit	In Progress
2/23/2022	1426 S MAIN ST	Cara Whetsel	inop vehicle w/o tires and van parking on grass	In Progress
2/23/2022	1431 S MAIN ST	Cara Whetsel	inoperable vehicles parked in the grass	In Progress
2/23/2022	401 LAUREL CT	Cara Whetsel	couch at curb	In Progress
2/23/2022	527 BUCHANAN ST	Cara Whetsel	huge pile of trash by curb	In Progress
2/23/2022	513 WARREN AVE	Cara Whetsel	mattress by curb	In Progress
2/23/2022	1215 KISHWAUKEE ST	Cara Whetsel	dead tree	In Progress
2/23/2022	114 W HURLBUT AVE	Cara Whetsel	couch by curb	In Progress
2/25/2022	1214 GARFIELD AVE	Cara Whetsel	couch and garbage in front yard	In Progress
2/25/2022	1237 W 6TH ST	Cara Whetsel	couch at curb and dumpster by street	In Progress
2/25/2022	141 BIESTER DR	Cara Whetsel	holes in soffit & fascia where squirrels are getting in. Branch piles in the back yard.	In Progress
2/28/2022	330 W. Harrison	Cara Whetsel	garbage bags in yard, animals getting into it	In Progress
2/28/2022	1105 MAPLE AVE	Cara Whetsel	vehicles on the grass, inop vehicles & vehicle parked on the approach.	In Progress
2/28/2022	221 W JACKSON ST	Cara Whetsel	garage caving in & inoperable vehicle.	In Progress
2/28/2022	812 BLISS ST	Cara Whetsel	inoperable vehicle	In Progress

**Group Total: 17**

**Group: Ticketed**

2/1/2022	520 CHURCH ST	Cara Whetsel	3 mattresses & a bed frame at the curb. Everything was removed except one mattress that was frozen to the ground.	Ticketed
2/10/2022	704 E PLEASANT ST	Cara Whetsel	garbage	Ticketed
2/14/2022	313 WARREN AVE	Cara Whetsel	garbage on porch and in yard, inoperable vehicle and boat parked in grass.	Ticketed

**Group Total: 3**

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**Total Records: 40**

# ADVANCED SEARCH RESULTS

Select View ▾

Selected	Case Date ⌵	Property Address ⌵	Description ⌵	Re-Inspect Date ⌵	Assigned To ⌵	Status ⌵	Uploads ⌵	Edit/View
	06/25/2021	1203 VAN BUREN ST	garbage all over property & tall weeds	02/08/2022	Cara Whetsel	In Court		
	09/22/2021	211 E 2ND ST	garbage, scrap business (junk yard), inop vehicles, Truck w/ D plates, too much outdoor storage.	09/29/2021	Cara Whetsel	In Court		
	01/28/2022	1121 KISHWAUKEE ST	too many dogs, 4	03/03/2022	Cara Whetsel	In Progress		
	09/24/2021	1123 MAPLE AVE	scrap metal business, junk all over yard, too much exterior storage not screened from view. Trailer on grass.	10/04/2021	Cara Whetsel	In Progress		
	11/09/2021	622 S STATE ST	fence in disrepair & parking lot in disrepair	11/24/2021	Cara Whetsel	In Progress		
	11/09/2021	300 S MAIN ST	outdoor storage, tall weeds	12/01/2021	Cara Whetsel	In Progress		
	12/07/2021	1712 S STATE ST	sign w/o permit, outdoor storage in front, junk, storage in 2 semi trailers	01/20/2022	Cara Whetsel	In Progress		
	12/09/2021	617 GARDNER ST	CONDEMNED - inside the house is filled with garbage & debris up to the ceiling. Noxious odor inside and around the outside of the house.	02/19/2022	Cara Whetsel	In Progress		
	07/12/2021	1346 FREMONT ST	installed a pool w/o a permit	07/20/2021	Cara Whetsel	In Progress		

Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	08/02/2021	902 PROSPECT ST	too many businesses at the home, NO home occupation permit, vehicles parked in yard, boat & trailer parked in ROW, garbage & debris in yard.	08/20/2021	Cara Whetsel	In Progress		
	08/05/2021	910 PROSPECT ST	inoperable vehicle & garbage	08/13/2021	Cara Whetsel	In Progress		
	09/09/2021	1422 WHITNEY BLVD	tall weeds, garbage, front porch in disrepair, broken windows. in foreclosure	02/16/2022	Cara Whetsel	In Progress		
	11/27/2019	1007 LOGAN AVE	Property Maintenance - Weeds, Vehicles- inoperable and parking on grass, Trash, Gutters, Trailers and Address	12/27/2019	Craig Wilcox	In Progress		
	07/22/2020	3044 E 6TH ST	House is vacant and in foreclosure; standing water in the basement. CONDEMNED	08/23/2020	Cara Whetsel	In Progress		
	01/06/2021	320 E JACKSON ST	old shed has holes in the roof.	06/04/2021	Cara Whetsel	In Progress		
	03/18/2021	1115 S STATE ST	Roof on front of house in disrepair, broken siding, window & door frames, garbage, & inoperable vehicle. permit obtained	07/03/2021	Cara Whetsel	In Progress		
	03/26/2021	820 WHITNEY BLVD	garbage all over exterior property, inoperable vehicles & vehicles parking on grass. House condemned by the Health Dept.	05/16/2021	Cara Whetsel	In Progress		

Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	05/26/2021	916 WHITNEY BLVD	tall grass, fence in disrepair & old tires.	06/07/2021	Cara Whetsel	In Progress		
	05/27/2021	332 W MARSHALL ST	Front porch in disrepair, broken windows, sagging roof, broken handrail, pile of brush & garbage in the front yard. Also inoperable vehicle and cars parking on grass.	04/01/2022	Cara Whetsel	In Progress		
	02/14/2022	800 E PLEASANT ST	scrap business & new sign w/o permit. Sign permit was obtained 2-25-22.	03/23/2022	Cara Whetsel	In Progress		
	02/16/2022	117 W 6TH ST	remodeled house w/o permit	02/24/2022	Cara Whetsel	In Progress		
	02/28/2022	812 BLISS ST	inoperable vehicle	03/02/2022	Cara Whetsel	In Progress		
	02/23/2022	114 W HURLBUT AVE	couch by curb	03/04/2022	Cara Whetsel	In Progress		
	02/23/2022	1215 KISHWAUKEE ST	dead tree	03/02/2022	Cara Whetsel	In Progress		
	02/23/2022	513 WARREN AVE	mattress by curb	03/04/2022	Cara Whetsel	In Progress		
	02/23/2022	527 BUCHANAN ST	huge pile of trash by curb	03/02/2022	Cara Whetsel	In Progress		
	02/23/2022	401 LAUREL CT	couch at curb	03/04/2022	Cara Whetsel	In Progress		
	02/23/2022	1431 S MAIN ST	inoperable vehicles parked in the grass	03/10/2022	Cara Whetsel	In Progress		
	02/23/2022	1426 S MAIN ST	inop vehicle w/o tires and van parking on grass	03/02/2022	Cara Whetsel	In Progress		



Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	02/25/2022	141 BIESTER DR	holes in soffit & fascia where squirrels are getting in. Branch piles in the back yard.	03/26/2022	Cara Whetsel	In Progress		
	02/25/2022	1237 W 6TH ST	couch at curb and dumpster by street	03/04/2022	Cara Whetsel	In Progress		
	02/25/2022	1214 GARFIELD AVE	couch and garbage in front yard	03/04/2022	Cara Whetsel	In Progress		
	02/28/2022	221 W JACKSON ST	garage caving in & inoperable vehicle.	03/07/2022	Cara Whetsel	In Progress		
	02/28/2022	1105 MAPLE AVE	vehicles on the grass, inop vehicles & vehicle parked on the approach.	03/08/2022	Cara Whetsel	In Progress		
	02/28/2022	330 W. Harrison	garbage bags in yard, animals getting into it	03/08/2022	Cara Whetsel	In Progress		
	02/01/2022	816 LOGAN AVE	inoperable trailer on property	02/08/2022	Cara Whetsel	In Progress		
	02/10/2022	704 E PLEASANT ST	garbage	02/24/2022	Cara Whetsel	Ticketed		
	02/14/2022	313 WARREN AVE	garbage on porch and in yard, inoperable vehicle and boat parked in grass.	03/01/2022	Cara Whetsel	Ticketed		
	01/28/2022	805 N STATE ST	trucks & trailers parked on non-paved surface. Also garbage (piles of tires in front of garage).	02/24/2022	Cara Whetsel	Ticketed		
	02/01/2022	520 CHURCH ST	3 mattresses & a bed frame at the curb. Everything was removed except one mattress that was frozen to the ground.	02/19/2022	Cara Whetsel	Ticketed		

Selected	Case Date ◆	Property Address ◆	Description ◆	Re-Inspect Date ◆	Assigned To ◆	Status ◆	Uploads ◆	Edit/View
	09/23/2021	608 GARDNER ST	tall weeds, broken fence, noxious, stagnant pool. Everything has been fixed except the fence.	02/19/2022	Cara Whetsel	Ticketed		

1

Records 1 to 41 (of 41)

1

4

# ADVANCED SEARCH RESULTS

Select View ▾

Selected	Permit Date	Property Address	Issued Date	Description	Assigned To	Primary Contractor	Status	Uploads	Fee Total
	02/03/2022	834 ST CROIX LN	02/03/2022	FENCE - 4' & 5' aluminum	Cara Whetsel	Cornerstone Fence Inc	Closed		\$65
	02/07/2022	1800 N STATE ST	02/07/2022	SIGN - 1 new wall sign - 46 sq ft	Cara Whetsel	Image Signs	Open		\$110
	02/15/2022	211 N STATE ST	02/15/2022	SIGN - 16 sq ft - wall mounted	Cara Whetsel	Owner	Open		\$85
	02/24/2022	1694 WINTERWHEAT DR	02/24/2022	FENCE - 4' cedar	Cara Whetsel	Creative Fence	Open		\$65
	02/25/2022	1119 N STATE ST	02/25/2022	SIGN - 30 sq ft wall sign	Cara Whetsel	M-K Signs, Inc.	Open		\$135
	02/25/2022	800 E PLEASANT ST	02/25/2022	SIGNS - 2 wall signs	Cara Whetsel	Owner	Open		\$135

1

Records 1 to 6 (of 6)

1

## 126 & 128 N. State

Before



After





**633 Whitney**

Before



After





## 907 Logan

Before

907 Logan  
Belvidere, IL  
1-31-22  
10:13 am



After





# 112 W. Pleasant

Before



After





# 606 Chicago

Before



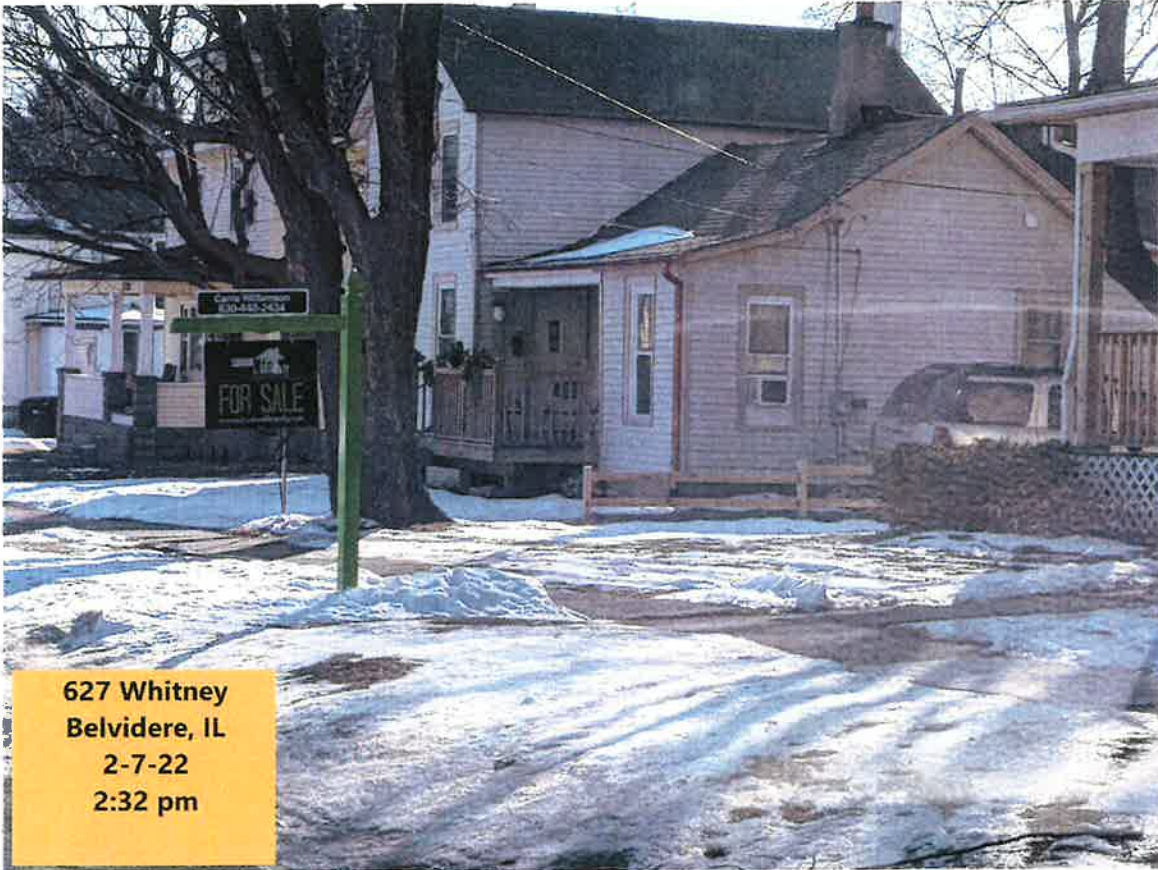
After





# 627 Whitney

Before



After





## 820 N. State

Before



After





# 1104 East Ave.

Before



After





# 1110 Julien

Before



After





# 1123 S. State

Before



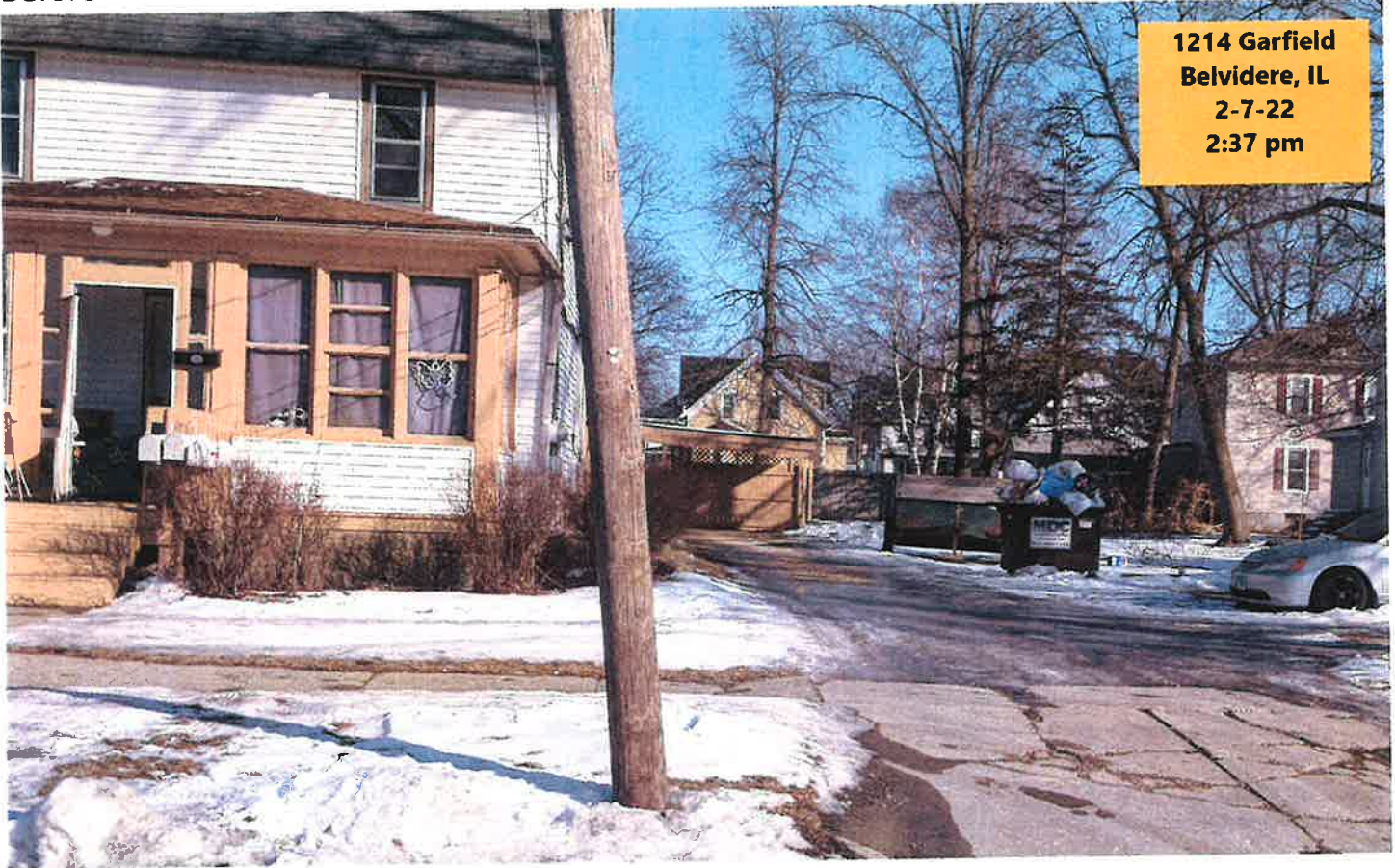
After





# 1214 Garfield

Before



After





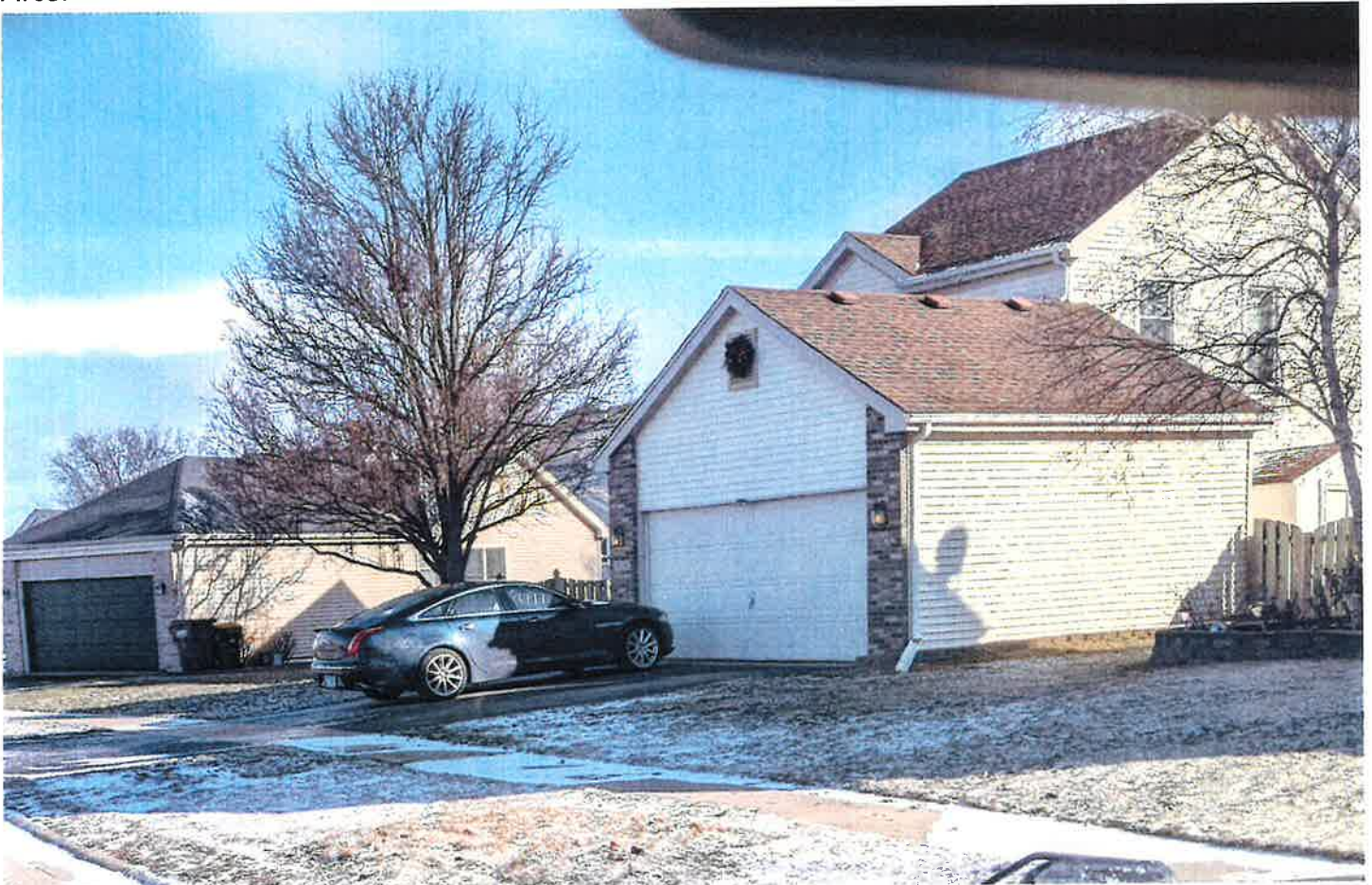
# 1316 Perrsons

Before

**1316 Perrsons  
Belvidere, IL  
1-31-22  
10:09 am**



After





# 1406 Bliss

Before



After





# 1408 Whitney

Before

**1408 Whitney  
Belvidere, IL  
2-16-22  
3:22 pm**



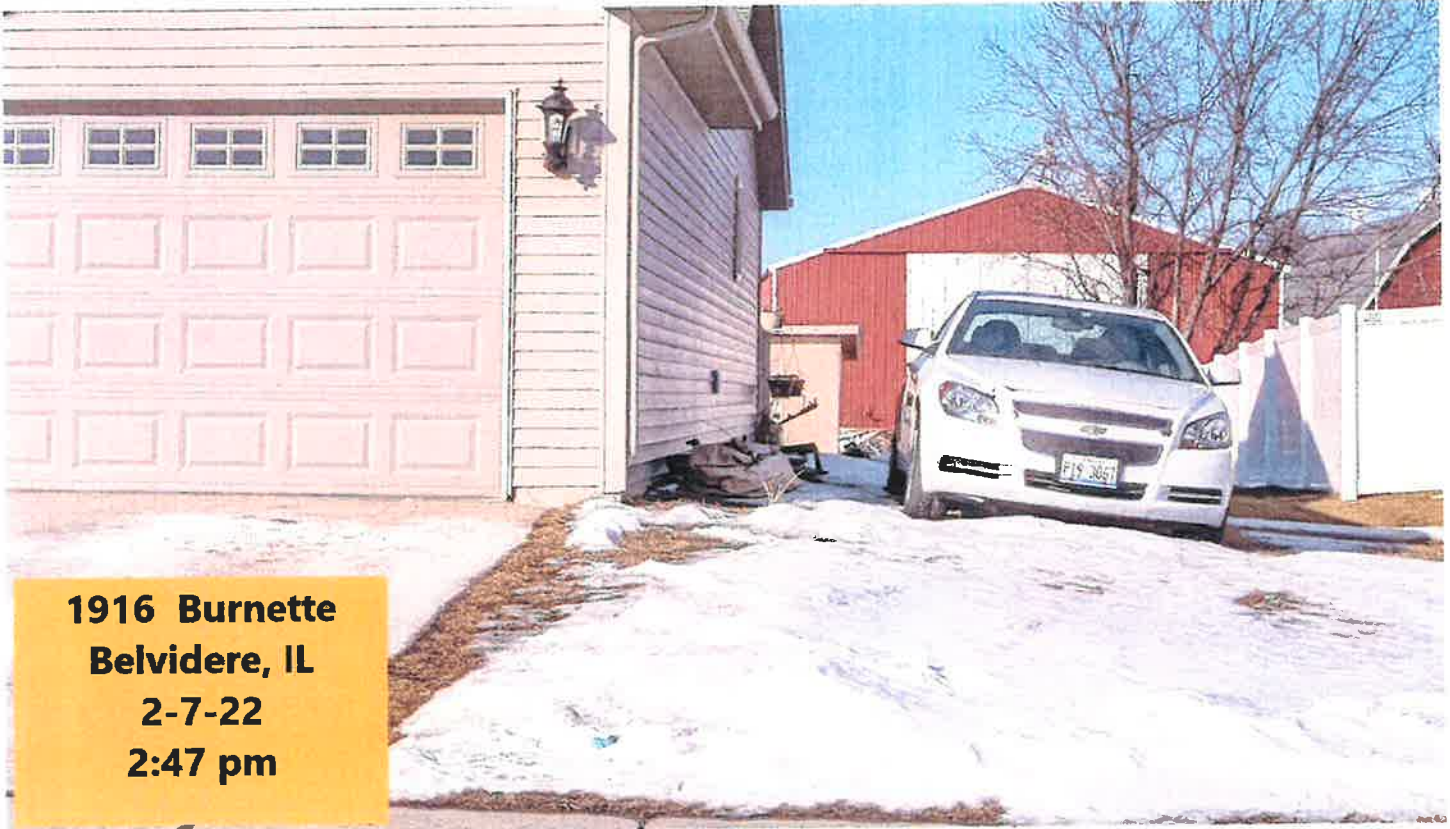
After





# 1916 Burnett

Before



After



**INCOME STATEMENT FOR THE GENERAL FUND**

			Through	February	2022	
	Account #	Actual FY 21	Month of February	YTD Actual for FY 22	Budget FY 22	83% of Budget
<b>General Administration</b>						
RE Property Tax	01-4-110-4010	1,764,843.02	0.00	1,773,426.68	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	832.29	431.42	1,468.59	2,820	52%
Auto Rental Tax	01-4-110-4012	3,241.80	768.52	7,239.87	5,400	134%
Muni Infrastructure Maint	01-4-110-4013	83,559.00	5,935.90	61,502.20	94,200	65%
State Income Tax	01-4-110-4100	2,617,828.63	430,494.23	3,082,495.95	2,837,376	109%
Home Rule Sales Tax	01-4-110-4109	966,063.30	118,121.51	1,139,811.64	1,070,950	106%
Muni Sales Tax	01-4-110-4110	3,315,820.66	387,922.45	3,895,963.41	3,605,177	108%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	1,069,268.04	90,926.93	787,652.27	1,138,532	69%
Local Motor Fuel Tax	01-4-110-4113	433,731.96	33,728.91	380,522.29	504,000	76%
Cannabis Tax	01-4-110-4115	18,013.30	3,519.66	32,308.95	23,794	136%
Replacement Tax	01-4-110-4120	414,048.97	0.00	792,012.01	527,150	150%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	0.00	0.00	(264,297)	0%
Grants	01-4-110-4150	1,441,866.38	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	0.00	0.00	1,710,788.18	0	0%
Business License	01-4-110-4200	8,710.00	215.00	8,450.00	13,865	61%
Liquor License & Fines	01-4-110-4210	176,650.00	0.00	159,900.00	119,650	134%
Amusement Machine	01-4-110-4230	64,329.34	720.00	102,970.00	100,000	103%
Court Fines	01-4-110-4400	129,281.93	7,294.51	110,560.86	218,550	51%
Parking Fines	01-4-110-4410	4,560.00	1,785.00	5,760.00	14,735	39%
Seized Vehicle Fee	01-4-110-4420	28,700.00	4,200.00	34,800.00	50,400	69%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	10,000	0%
Video Gambling	01-4-110-4440	198,709.63	40,351.73	454,463.59	385,800	118%
Franchise Fees	01-4-110-4450	264,362.08	65,633.65	267,828.97	263,547	102%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	20,182.00	2,584.00	20,461.00	20,342	101%
Accident/Fire Reports	01-4-110-4470	2,840.00	400.00	4,078.00	4,350	94%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	52,265.61	0.00	14,991.81	62,718	24%
Fuel Charges (outside vendors)	01-4-110-4550	261,870.48	33,172.84	304,057.17	255,285	119%
Interest Income	01-4-110-4600	95,686.46	1,230.11	15,168.97	24,000	63%
Misc Revenues	01-4-110-4900	33,452.50	10,600.00	42,323.41	13,300	318%
Heritage Days	01-4-110-4901	18,830.20	2,780.00	93,320.62	0	0%
Historic Pres. Fund Raising	01-4-110-4902	600.00	0.00	960.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	0.00	9,840.00	0	0%
Sale of Assets	01-4-110-4950	398,607.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	0.00	0.00	0.00	850,000	0%
<b>Total General Administration Revenues</b>		<b>13,624,457.58</b>	<b>1,242,816.37</b>	<b>15,315,126.44</b>	<b>13,741,029</b>	<b>111%</b>
Salaries - Elected Officials	01-5-110-5000	205,390.44	16,606.80	174,371.40	215,889	81%
Salaries - Regular - FT	01-5-110-5010	243,795.58	21,250.42	190,143.58	249,034	76%
Group Health Insurance	01-5-110-5130	420,790.13	34,671.70	340,187.00	463,929	73%
Health Ins Claims Pd (Dental)	01-5-110-5131	16,236.00	1,170.40	21,594.92	35,000	62%
Group Life Insurance	01-5-110-5132	1,381.05	121.50	1,121.85	1,456	77%
Health Insurance Reimb.	01-4-110-4540	(139,970.00)	(19,068.90)	(137,047.59)	(147,261)	93%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	9,075.32	189.00	5,017.27	13,800	36%
Subscriptions/Ed Materials	01-5-110-5156	969.05	0.00	989.20	1,500	66%
<b>Gen Admin Personnel &amp; Benefit Expenses</b>		<b>757,667.57</b>	<b>54,940.92</b>	<b>596,377.63</b>	<b>833,347</b>	<b>72%</b>
Repairs/Maint - Bldgs	01-5-110-6010	22,577.04	1,810.14	29,323.85	37,160	79%
Repairs/Maint - Equip	01-5-110-6020	5,322.61	423.85	3,476.50	5,500	63%
Legal	01-5-110-6110	6,129.15	448.58	5,340.99	23,400	23%
Other Professional Services	01-5-110-6190	52,965.60	12,439.74	74,927.31	160,161	47%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	20,891.55	467.10	19,397.88	23,480	83%
Codification	01-5-110-6225	4,804.52	0.00	950.00	5,000	19%
Other Communications	01-5-110-6290	2,716.86	127.72	1,190.31	2,520	47%
<b>Gen Admin Contractual Expenses</b>		<b>115,407.33</b>	<b>15,717.13</b>	<b>134,606.84</b>	<b>257,221</b>	<b>52%</b>

General Administration (cont)	Account #	Actual FY 21	Month of February	YTD Actual for FY 22	Budget FY 22	83% of Budget
Office Supplies	01-5-110-7020	73,977.62	5,228.73	78,316.79	110,250	71%
Gas and Oil	01-5-110-7030	239,759.75	60,251.92	330,714.07	269,648	123%
Other Supplies	01-5-110-7800	5,703.14	1,551.25	2,439.85	4,800	51%
Gen Admin Supplies Expenses		319,440.51	67,031.90	411,470.71	384,698	107%
Miscellaneous Expense	01-5-110-7900	88,883.58	2,009.65	57,767.67	83,840	69%
Reimb of Seized Vehicle Fee	01-5-110-7901	300.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	116,318.11	0.00	97,517.80	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	1,846,636.00	0.00	316,825.00	2,193,593	14%
<b>Total General Administration Expenses</b>		<b>3,244,653.10</b>	<b>139,699.60</b>	<b>1,614,565.65</b>	<b>3,752,699</b>	<b>43%</b>
<b>NET GENERAL ADMINISTRATION</b>		<b>10,379,804.48</b>	<b>1,103,116.77</b>	<b>13,700,560.79</b>	<b>9,988,330</b>	<b>137%</b>
<b>General Fund - Audit Department</b>						
RE Taxes - Audit	01-4-130-4010	20,048.00	0.00	20,072.01	20,000	100%
Accounting & Auditing	01-5-130-6100	36,550.00	0.00	52,575.00	43,700	120%
<b>NET - AUDIT DEPARTMENT</b>		<b>(16,502.00)</b>	<b>0.00</b>	<b>(32,502.99)</b>	<b>(23,700)</b>	<b>137%</b>
<b>General Fund - IMRF Department</b>						
RE Taxes - IMRF	01-4-140-4010	65,073.68	0.00	65,176.63	65,000	100%
Replacement Tax	01-4-140-4120	93,615.00	0.00	0.00	90,999	0%
Expense Reimbursement	01-4-140-4940	22,902.11	1,360.28	18,818.43	27,000	70%
Total IMRF Revenues		181,590.79	1,360.28	83,995.06	182,999	46%
IMRF Premium Expense	01-5-140-5120	155,360.86	9,466.90	137,682.25	168,108	82%
<b>NET - IMRF DEPARTMENT</b>		<b>26,229.93</b>	<b>(8,106.62)</b>	<b>(53,687.19)</b>	<b>14,891</b>	<b>-361%</b>
<b>General Fund - Social Security Department</b>						
RE Taxes - FICA/Med	01-4-150-4010	200,225.56	0.00	200,460.45	200,000	100%
Expense Reimbursement	01-4-150-4940	141,794.02	11,053.95	118,178.54	150,007	79%
Library Expense Reimb.	01-4-150-4941	29,872.91	2,389.86	24,093.59	33,983	71%
Total Soc Security Revenues		371,892.49	13,443.81	342,732.58	383,990	89%
FICA Expense	01-5-150-5110	225,776.53	17,372.75	182,985.12	229,617	80%
Medicare Expense	01-5-150-5112	141,856.22	10,451.90	115,253.15	143,128	81%
Total Soc Security Expenses		367,632.75	27,824.65	298,238.27	372,745	80%
<b>NET - SOCIAL SECURITY DEPT</b>		<b>4,259.74</b>	<b>(14,380.84)</b>	<b>44,494.31</b>	<b>11,245</b>	<b>296%</b>
<b>General Fund - Liability Insurance Dept</b>						
RE Taxes - Ins Liability	01-4-160-4010	300,355.82	0.00	300,710.67	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,355.82	0.00	300,710.67	300,000	100%
Insurance Premium	01-5-160-6800	454,790.04	0.00	464,910.22	459,895	101%
<b>NET - LIABILITY INSURANCE DEPT</b>		<b>(154,434.22)</b>	<b>0.00</b>	<b>(164,199.55)</b>	<b>(159,895)</b>	<b>103%</b>

<b>Police Department</b>	<b>Account #</b>	<b>Actual FY 21</b>	<b>Month of February</b>	<b>YTD Actual for FY 22</b>	<b>Budget FY 22</b>	<b>83% of Budget</b>
RE Property Tax	01-4-210-4010	1,202,740.52	0.00	1,204,171.47	1,201,417	100%
Grants	01-4-210-4150	31,730.51	100.00	62,639.80	132,047	47%
Police Court Fines	01-4-210-4400	0.00	3,513.30	34,608.17	48,600	71%
Sex Offender Reg Fee	01-4-210-4480	4,490.00	300.00	2,600.00	3,252	80%
Violent Offender Reg Fee	01-4-210-4490	0.00	0.00	50.00	0	0%
Miscellaneous Revenues	01-4-210-4900	117,900.24	4,806.43	123,687.56	102,100	121%
Expense Reimbursement	01-4-210-4940	25,272.36	1,214.00	1,937.00	0	0%
SRO Reimbursement	01-4-210-4945	86,515.04	10,444.09	70,639.56	97,812	72%
Sale of Assets	01-4-210-4950	12,727.33	0.00	14,000.00	0	0%
COSSAP Reimbursement	01-4-210-4955	0.00	7,839.78	54,878.46	0	0%
<b>Total Police Department Revenues</b>		<b>1,481,376.00</b>	<b>28,217.60</b>	<b>1,569,212.02</b>	<b>1,585,228</b>	<b>99%</b>
Salary - Regular - FT	01-5-210-5010	3,586,222.29	288,906.27	2,989,077.11	3,933,799	76%
Overtime	01-5-210-5040	297,036.04	9,005.18	226,551.36	406,000	56%
Police Pension	01-5-210-5122	1,237,250.52	355,893.15	988,964.83	1,478,417	67%
Health Insurance	01-5-210-5130	877,431.77	91,382.85	711,031.25	931,161	76%
Dental Claims	01-5-210-5131	38,816.95	5,235.80	44,037.75	60,000	73%
Unemployment Compensation	01-5-210-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	80,001.68	300.00	74,584.53	80,573	93%
Training	01-5-210-5152	45,402.84	2,336.95	38,443.78	97,305	40%
<b>Police Dept Personnel &amp; Benefit Expenses</b>		<b>6,162,162.09</b>	<b>753,060.20</b>	<b>5,072,690.61</b>	<b>6,987,255</b>	<b>73%</b>
Repair/Maint-Equipment	01-5-210-6020	22,274.00	7,043.87	16,952.76	30,925	55%
Repair/Maint-Vehicles	01-5-210-6030	78,451.40	6,303.31	62,589.65	97,800	64%
Telephone/Utilities	01-5-210-6200	41,055.92	1,429.10	36,297.49	46,000	79%
Physical Exams	01-5-210-6810	760.00	0.00	0.00	2,135	0%
Community Policing	01-5-210-6816	4,795.31	94.10	2,266.83	13,500	17%
K-9 Program Expenses	01-5-210-6818	7,769.36	160.04	22,894.03	7,194	318%
Sex Offender State Disburse	01-5-210-6835	2,860.00	65.00	1,495.00	3,600	42%
Violent Offender State Disburse	01-5-210-6845	0.00	10.00	50.00	0	0%
<b>Police Department - Contractual Expenses</b>		<b>157,965.99</b>	<b>15,105.42</b>	<b>142,545.76</b>	<b>201,154</b>	<b>71%</b>
Office Supplies	01-5-210-7020	4,977.90	762.30	6,887.84	8,550	81%
Gas & Oil	01-5-210-7030	86,586.27	8,332.22	68,554.31	112,500	61%
Operating Supplies	01-5-210-7040	32,063.10	229.00	17,127.97	45,325	38%
Miscellaneous Expense	01-5-210-7900	17,541.14	1,411.16	20,773.32	31,700	66%
eCitation Expenses	01-5-210-7902	0.00	0.00	10,000.00	0	0%
<b>Police Department - Supplies Expense</b>		<b>141,168.41</b>	<b>10,734.68</b>	<b>123,343.44</b>	<b>198,075</b>	<b>62%</b>
Equipment	01-5-210-8200	51,244.10	5,307.06	145,931.88	76,700	190%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0	0%
<b>Total Police Department Expenses</b>		<b>6,512,540.59</b>	<b>784,207.36</b>	<b>5,484,511.69</b>	<b>7,463,184</b>	<b>73%</b>
<b>NET - POLICE DEPARTMENT</b>		<b>(5,031,165)</b>	<b>(755,990)</b>	<b>(3,915,300)</b>	<b>(5,877,956)</b>	<b>67%</b>
<b>Public Safety Building Department</b>						
Salaries - Regular - FT	01-5-215-5010	647,231.55	50,638.97	535,141.21	708,827	75%
Other (FICA & IMRF)	01-5-215-5079	97,912.33	7,200.86	86,998.46	125,108	70%
Other Contractual Services	01-5-215-6890	334,841.51	27,098.83	224,921.48	325,000	69%
<b>NET - PUBLIC SAFETY BLDG DEPT</b>		<b>(1,079,985.39)</b>	<b>16,339.28</b>	<b>(847,061.15)</b>	<b>(1,158,935)</b>	<b>73%</b>



<b>Fire Department</b>	<b>Account #</b>	<b>Actual FY 21</b>	<b>Month of February</b>	<b>YTD Actual for FY 22</b>	<b>Budget FY 22</b>	<b>83% of Budget</b>
RE Property Tax	01-4-220-4010	1,022,263.58	0.00	1,023,483.31	1,021,132	100%
Grants	01-4-220-4150	18,000.00	500.00	6,647.33	0	0%
Miscellaneous Revenues	01-4-220-4900	30,471.65	206.00	7,153.12	25,000	29%
Expense Reimbursement	01-4-220-4940	0.00	1,326.31	23,620.59	0	0%
Sale of Assets	01-4-220-4950	0.00	0.00	0.00	0	0%
<b>Total Fire Department Revenues</b>		<b>1,070,735.23</b>	<b>2,032.31</b>	<b>1,060,904.35</b>	<b>1,046,132</b>	<b>101%</b>
Salaries - Regular - FT	01-5-220-5010	2,182,621.77	164,185.29	1,791,648.40	2,421,221	74%
Overtime	01-5-220-5040	136,846.08	14,078.23	195,083.22	136,000	143%
Fire Pension	01-5-220-5124	1,036,418.58	301,585.47	838,053.31	1,171,834	72%
Health Insurance	01-5-220-5130	501,143.78	38,882.83	402,299.14	563,337	71%
Dental Insurance	01-5-220-5131	22,802.26	2,213.60	24,383.10	30,000	81%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	29,863.51	0.00	37,187.69	41,500	90%
Training	01-5-220-5152	12,084.22	1,628.37	8,476.56	20,000	42%
<b>Fire Depart Personnel &amp; Benefits Expenses</b>		<b>3,921,780.20</b>	<b>522,573.79</b>	<b>3,297,131.42</b>	<b>4,383,892</b>	<b>75%</b>
Repair/Maint-Bldg	01-5-220-6010	50,548.36	841.68	12,107.62	40,000	30%
Repair/Maint-Equipment	01-5-220-6020	10,528.87	1,075.27	8,023.76	17,000	47%
Repair/Maint-Vehicles	01-5-220-6030	36,015.74	9,226.88	32,450.41	55,000	59%
Telephone/Utilities	01-5-220-6200	12,670.09	754.80	13,672.51	10,540	130%
Physical Exams	01-5-220-6810	758.28	1,068.00	1,796.92	2,500	72%
Fire Prevention	01-5-220-6822	10,882.27	425.00	6,037.69	12,000	50%
Emergency Med Supplies	01-5-220-6824	11,333.70	2,071.72	8,869.37	11,500	77%
<b>Fire Department - Contractual Expenses</b>		<b>132,737.31</b>	<b>15,463.35</b>	<b>82,958.28</b>	<b>148,540</b>	<b>56%</b>
Office Supplies	01-5-220-7020	8,184.19	1,627.77	17,350.67	15,300	113%
Gas & Oil	01-5-220-7030	18,649.42	1,580.65	14,257.90	20,000	71%
Operating Supplies	01-5-220-7040	9,249.97	2,484.85	9,443.54	10,000	94%
Miscellaneous Expense	01-5-220-7900	653.44	0.00	892.34	1,000	89%
<b>Fire Department - Supplies Expenses</b>		<b>36,737.02</b>	<b>5,693.27</b>	<b>41,944.45</b>	<b>46,300</b>	<b>91%</b>
Equipment	01-5-220-8200	25,895.72	553.97	17,872.40	25,000	71%
<b>Total Fire Department Expenses</b>		<b>4,117,150.25</b>	<b>544,284.38</b>	<b>3,439,906.55</b>	<b>4,603,732</b>	<b>75%</b>
<b>NET - FIRE DEPARTMENT</b>		<b>(3,046,415.02)</b>	<b>(542,252.07)</b>	<b>(2,379,002.20)</b>	<b>(3,557,600)</b>	<b>67%</b>
<b>Police &amp; Fire Commission Department</b>						
Physical Exams	01-5-225-6810	5,448.25	0.00	5,684.80	16,500	34%
Other Contractual Services	01-5-225-6890	8,157.17	940.50	13,191.78	10,015	132%
<b>NET - POLICE &amp; FIRE COMMISSION</b>		<b>(13,605.42)</b>	<b>940.50</b>	<b>(18,876.58)</b>	<b>(26,515)</b>	<b>71%</b>

<b>Community Development</b>	<b>Account #</b>	<b>Actual FY 21</b>	<b>Month of February</b>	<b>YTD Actual for FY 22</b>	<b>Budget FY 22</b>	<b>83% of Budget</b>
Building Permits	01-4-230-4300	123,063.26	6,014.50	161,757.96	165,000	98%
Electric Permits	01-4-230-4310	10,819.69	532.50	23,851.26	16,000	149%
Electrician Certification Fees	01-4-230-4315	3,050.00	150.00	800.00	3,000	27%
Plumbing Permits	01-4-230-4320	1,019.08	0.00	75.00	5,000	2%
HVAC Permits	01-4-230-4330	2,426.32	18.50	11,930.03	5,000	239%
Plan Review Fees	01-4-230-4340	8,399.28	1,450.00	9,073.29	25,000	36%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,667.50	0.00	12,220.00	6,000	204%
Insulation Permits	01-4-230-4360	555.00	10.00	3,040.00	800	380%
Fire Review Fees	01-4-230-4365	1,472.00	96.00	2,582.00	2,750	94%
Zoning Review Fee	01-4-230-4370	2,382.50	262.50	3,940.00	3,400	116%
Code Enforcement	01-4-230-4380	5,100.00	100.00	1,900.00	6,500	29%
Forced Mowings Reimb.	01-4-230-4385	0.00	32.50	898.75	0	0%
Other Permits	01-4-230-4390	4,810.00	965.00	4,655.00	5,500	85%
Miscellaneous Revenues	01-4-230-4900	58.95	94.00	124.00	200	62%
Expense Reimbursement	01-4-230-4940	1,025.82	51.31	1,926.22	2,030	95%
Planning Fees	01-4-230-4950	3,762.50	1,175.00	13,800.00	8,600	160%
Planning Misc.	01-4-230-4955	7,340.50	0.00	2,780.00	950	293%
<b>Building Department - Revenues</b>		<b>176,952.40</b>	<b>10,951.81</b>	<b>255,353.51</b>	<b>255,730</b>	<b>100%</b>
Salaries- Regular - FT	01-5-230-5010	238,062.20	21,508.12	212,270.34	271,629	78%
FICA	01-5-230-5079	18,682.88	1,570.41	15,789.00	20,780	76%
IMRF	01-5-230-5120	22,902.11	1,360.28	18,818.43	26,827	70%
Health Ins Expense	01-5-230-5130	64,424.18	4,788.16	53,045.69	71,876	74%
Dental Insurance	01-5-230-5131	3,633.60	0.00	1,160.00	4,000	29%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	3,617.86	321.00	3,742.32	5,000	75%
<b>Building Dept Personnel &amp; Benefits Expense</b>		<b>351,322.83</b>	<b>29,547.97</b>	<b>304,825.78</b>	<b>400,112</b>	<b>76%</b>
Repair/Maint - Equip	01-5-230-6020	5,970.33	307.60	2,519.00	6,100	41%
Repair/Maint - Vehicles	01-5-230-6030	114.64	149.94	441.87	1,000	44%
Other Professional Services	01-5-230-6190	31,195.97	1,625.00	26,750.00	47,000	57%
Telephone	01-5-230-6200	2,350.96	165.97	1,496.18	2,400	62%
Postage	01-5-230-6210	2,322.87	136.95	2,785.25	3,700	75%
Printing & Publishing	01-5-230-6220	2,065.60	0.00	1,744.00	2,743	64%
Other Contractual Services	01-5-230-6890	0.00	0.00	6,150.02	6,150	100%
<b>Building Department - Contractual Expenses</b>		<b>44,020.37</b>	<b>2,385.46</b>	<b>41,886.32</b>	<b>69,093</b>	<b>61%</b>
Office Supplies	01-5-230-7020	4,308.31	594.19	6,523.09	9,000	72%
Gas & Oil	01-5-230-7030	826.41	127.63	1,057.68	1,000	106%
Miscellaneous Expense	01-5-230-7900	1,429.00	47.00	1,424.50	750	190%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
<b>Building Department - Supplies Expenses</b>		<b>6,563.72</b>	<b>768.82</b>	<b>9,005.27</b>	<b>10,750</b>	<b>84%</b>
<b>Total Building Department Expenses</b>		<b>401,906.92</b>	<b>32,702.25</b>	<b>355,717.37</b>	<b>479,955</b>	<b>74%</b>
<b>NET - BUILDING DEPARTMENT</b>		<b>(224,954.52)</b>	<b>(21,750.44)</b>	<b>(100,363.86)</b>	<b>(224,225)</b>	<b>45%</b>
<b>Civil Defense Department</b>						
RE Tax - Civil Defense	01-4-240-4010	7,025.27	0.00	7,023.71	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	8,794.00	0.00	0.00	7,000	0%
<b>NET - CIVIL DEFENSE DEPARTMENT</b>		<b>(1,768.73)</b>	<b>50,638.97</b>	<b>7,023.71</b>	<b>0</b>	<b>100%</b>

<b>Street Department</b>	<b>Account #</b>	<b>Actual FY 21</b>	<b>Month of February</b>	<b>YTD Actual for FY 22</b>	<b>Budget FY 22</b>	<b>83% of Budget</b>
RE Tax - Road & Bridge	01-4-310-4010	319,897.13	0.00	341,378.44	320,000	107%
Grants	01-4-310-4150	35,309.53	0.00	6,179.50	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	1,375.00	675.00	4,365.30	3,000	146%
Expense Reimbursement	01-4-310-4940	31,097.21	500.00	19,424.32	10,000	194%
Expense Reimbursement	01-5-310-4940	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	0	0%
Intergovernmental Revenue	01-4-310-4960	0.00	0.00	45,552.70	0	0%
<b>Street Department - Revenues</b>		<b>387,678.87</b>	<b>1,175.00</b>	<b>371,347.56</b>	<b>333,000</b>	<b>112%</b>
Salaries - Regular - FT	01-5-310-5010	660,525.39	51,939.85	550,404.54	703,850	78%
Overtime	01-5-310-5040	50,096.91	4,703.70	47,161.43	45,000	105%
Health Insurance	01-5-310-5130	189,913.60	17,599.60	152,469.40	204,560	75%
Uniform Allowance	01-5-310-5140	15,911.71	3,930.91	14,183.87	16,000	89%
Training	01-5-310-5152	267.40	50.00	50.00	1,500	3%
<b>Street Dept - Personnel &amp; Benefits Expenses</b>		<b>916,715.01</b>	<b>78,224.06</b>	<b>764,269.24</b>	<b>970,910</b>	<b>79%</b>
Repair/Maint - Storm Drain	01-5-310-6001	27,402.98	179.00	7,468.10	30,000	25%
Repair/Maint - St/Parking Lot	01-5-310-6002	153,329.79	7,386.70	105,892.89	97,500	109%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	65,458.33	(1,325.69)	78,043.50	40,000	195%
Repair/Maint - Building	01-5-310-6010	34,178.02	456.97	4,860.68	10,000	49%
Repair/Maint - Equipment	01-5-310-6020	117,906.20	7,090.72	104,010.34	110,000	95%
Repair/Maint - Traffic Signal	01-5-310-6024	29,222.52	1,240.00	67,667.75	30,000	226%
Telephone/Utilities	01-5-310-6200	10,360.46	752.22	7,176.40	8,000	90%
Leaf Clean-up/Removal	01-5-310-6826	11,476.50	9,000.00	9,615.60	12,000	80%
<b>Street Department - Contractual Expenses</b>		<b>449,334.80</b>	<b>24,779.92</b>	<b>384,735.26</b>	<b>337,500</b>	<b>114%</b>
Office Supplies	01-5-310-7020	3,493.18	546.65	5,026.00	6,000	84%
Gas & Oil	01-5-310-7030	54,960.72	10,062.87	46,203.46	75,000	62%
Operating Supplies	01-5-310-7040	25,081.56	2,032.12	19,498.52	30,000	65%
Miscellaneous Expense	01-5-310-7900	4,416.39	165.00	1,766.96	2,000	88%
<b>Street Department - Supplies Expenses</b>		<b>87,951.85</b>	<b>12,806.64</b>	<b>72,494.94</b>	<b>113,000</b>	<b>64%</b>
<b>Equipment</b>	<b>01-5-310-8200</b>	<b>45,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
<b>Total Street Department Expenses</b>		<b>1,499,101.66</b>	<b>115,810.62</b>	<b>1,221,499.44</b>	<b>1,421,410</b>	<b>86%</b>
<b>NET - STREET DEPARTMENT</b>		<b>(1,111,422.79)</b>	<b>(114,635.62)</b>	<b>(850,151.88)</b>	<b>(1,088,410)</b>	<b>78%</b>
<b>Street Lighting</b>						
RE Tax - Street Lighting	01-4-330-4010	210,229.60	0.00	210,496.48	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	14,679.97	804.16	9,063.99	10,000	91%
Street Lighting - Electricity	01-5-330-6310	258,256.39	21,990.59	211,023.26	230,000	92%
<b>NET - STREET LIGHTING</b>		<b>(62,706.76)</b>	<b>(22,794.75)</b>	<b>(9,590.77)</b>	<b>(30,000)</b>	<b>32%</b>



Landfill Department	Account #	Actual FY 21	Month of February	YTD Actual for FY 22	Budget FY 22	83% of Budget
RE Tax - Refuse/Landfill	01-4-335-4010	50,065.13	0.00	50,145.09	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	53,019.65	37.80	53,201.40	54,000	99%
<b>NET - GARBAGE DEPARTMENT</b>		<b>(2,954.52)</b>	<b>(37.80)</b>	<b>(3,056.31)</b>	<b>(4,000)</b>	<b>76%</b>
<b>Forestry Department</b>						
RE Tax - Forestry	01-4-340-4010	40,056.08	0.00	40,109.08	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,056.08	0.00	40,109.08	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	30,694.15	39.60	47,722.60	40,000	119%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0	0%
Forestry Department Expenses		30,694.15	39.60	47,722.60	40,000	119%
<b>NET - FORESTRY DEPARTMENT</b>		<b>9,361.93</b>	<b>(39.60)</b>	<b>(7,613.52)</b>	<b>0</b>	<b>0%</b>
<b>Engineering Department</b>						
Engineering	01-5-360-6140	24,055.56	0.00	24,104.37	27,000	89%
Subdivision Expense	01-5-360-6824	414.00	0.00	5,350.00	10,000	54%
Office Supplies	01-5-360-7020	5,398.67	141.00	5,674.14	7,200	79%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
<b>NET - ENGINEERING DEPARTMENT</b>		<b>(29,868.23)</b>	<b>(141.00)</b>	<b>(35,128.51)</b>	<b>(44,200)</b>	<b>79%</b>
<b>Health / Social Services</b>						
Council on Aging	01-5-410-6830	23,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	1,628.00	0.00	2,598.75	5,000	52%
<b>NET - HEALTH / SOCIAL SERVICES</b>		<b>(24,628.00)</b>	<b>0.00</b>	<b>(2,598.75)</b>	<b>(28,000)</b>	<b>9%</b>
<b>Economic Development</b>						
Planning Dept Services	01-5-610-6150	38,911.59	0.00	2,120.00	27,500	8%
Economic / Business	01-5-610-6840	84,945.00	0.00	67,648.33	92,290	73%
Tourism	01-5-610-6842	5,000.00	0.00	5,699.00	5,000	114%
Historic Preservation	01-5-610-6844	19,199.64	0.00	2,397.35	5,000	48%
<b>NET - ECONOMIC DEVELOPMENT</b>		<b>(148,056.23)</b>	<b>0.00</b>	<b>(77,864.68)</b>	<b>(129,790)</b>	<b>60%</b>
<b>Buchanan Street Strolls</b>						
Strolls Vendor Fee	01-4-615-4490	1,040.00	0.00	1,195.00	3,000	40%
Strolls Sponsors	01-4-615-4495	6,750.00	0.00	4,775.00	6,000	80%
Strolls Miscellaneous	01-4-615-4900	0.00	0.00	166.00	4,800	3%
<b>STROLLS REVENUE</b>		<b>7,790.00</b>	<b>0.00</b>	<b>6,136.00</b>	<b>(13,800)</b>	<b>-44%</b>
Buchanan Strolls Entertainment	01-5-615-6190	0.00	0.00	10,204.93	12,000	85%
Buchanan Strolls Supplies	01-5-615-7040	0.00	0.00	1,007.95	4,000	25%
Buchanan Strolls Misc.	01-5-615-7900	0.00	0.00	3,186.40	3,500	91%
<b>STROLLS EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>14,399.28</b>	<b>(19,500)</b>	<b>-74%</b>
<b>NET - BUCHANAN STREET STROLLS</b>		<b>7,790.00</b>	<b>0.00</b>	<b>(8,263.28)</b>	<b>5,700</b>	<b>-145%</b>
<b>Utility Tax Dept.</b>						
Utility Tax - Electric	01-4-751-4131	1,290,603.64	104,780.28	924,224.11	1,269,429	73%
Utility Tax - Gas	01-4-751-4132	350,947.60	181,905.67	816,703.34	931,633	88%
Utility Tax - Telephone	01-4-751-4133	208,486.70	11,871.82	123,004.47	190,496	65%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	58,411.36	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	1,317.00	1,317.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		1,791,626.58	297,240.77	1,862,614.92	2,391,558	78%
<b>TOTAL GENERAL FUND REVENUES</b>		<b>19,780,291.20</b>	<b>1,598,554.95</b>	<b>21,497,296.48</b>	<b>20,546,666</b>	<b>105%</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>18,509,684.96</b>	<b>1,764,205.07</b>	<b>14,387,863.64</b>	<b>20,499,568</b>	<b>70%</b>
<b>NET REV OVER (UNDER) EXP</b>		<b>1,270,606.24</b>	<b>(165,650.12)</b>	<b>7,109,432.84</b>	<b>47,099</b>	

**CASH FLOW STATEMENT FOR WATER / SEWER FUND as of February 28, 2022**

**Water / Sewer General Administration**

Line Item	Account #	Actual FY 21	Month of February	Actual FY 22	Budget FY 22	83% of Budget
<b>Beginning Cash &amp; Investments</b>		75,632		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
<b>Ending Cash</b>		75,632	0.00	75,632.00	75,632	

**Water Department**

Line Item	Account #	Actual FY 21	Month of February	Actual FY 22	Budget FY 22	83% of Budget
<b>Beginning Cash &amp; Investments</b>		264,901		273,187.92	539,400	
Water Consumption	61-4-810-4500	1,928,469	112,140.13	1,594,663.13	2,017,931	79%
Dep on Agr - Westhill	61-4-810-4521	2,249	0.00	44,504.00	0	0%
Meters Sold	61-4-810-4530	93,423	59,579.52	103,113.67	90,000	115%
Other Services	61-4-810-4590	3,214	115.50	3,589.00	5,000	72%
W/S Interest	61-4-810-4600	10	0.46	4.07	500	1%
Miscellaneous Revenues	61-4-810-4900	74,687	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	0	0.00	500.00	0	0%
Sale of Assets	61-4-810-4950	0	0.00	17,425.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
<b>Total Water Department Revenues</b>		2,102,051	171,835.61	1,763,798.87	2,113,431	83%
Salaries - Regular - FT	61-5-810-5010	576,999	42,979.90	443,036.00	554,650	80%
Overtime	61-5-810-5040	26,975	3,362.90	32,647.75	35,000	93%
FICA Water	61-5-810-5079	43,389	3,545.24	35,618.34	45,108	79%
IMRF	61-5-810-5120	70,052	3,781.56	47,500.28	64,134	74%
Group Health Insurance	61-5-810-5130	186,439	14,271.70	144,397.00	205,910	70%
Uniform Allowance	61-5-810-5140	7,011	576.09	6,831.19	11,600	59%
Rep& Maint-Infrastructure	61-5-810-6000	77,368	17,095.40	62,695.44	74,000	85%
Rep& Maint - Buildings	61-5-810-6010	14,160	712.85	11,012.88	16,000	69%
Rep& Maint - Equipment	61-5-810-6020	25,700	3,268.32	9,222.17	33,000	28%
Rep& Maint - Vehicles	61-5-810-6030	9,410	2,653.31	10,150.37	20,000	51%
Rep& Maint - Contractual	61-5-810-6040	52,392	7,005.95	65,424.02	80,000	82%
Other Professional Serv	61-5-810-6190	15,105	259.06	2,966.28	15,000	20%
Telephone	61-5-810-6200	10,248	465.86	5,436.20	10,000	54%
Postage	61-5-810-6210	15,680	1,588.49	12,697.19	18,000	71%
Utilities	61-5-810-6300	239,587	13,094.26	166,815.45	250,000	67%
Office Equip Rental/Maint	61-5-810-6410	27,118	651.07	25,142.26	28,000	90%
Liability Insurance	61-5-810-6800	110,891	0.00	113,433.41	111,000	102%
Lab Expense	61-5-810-6812	27,916	2,530.05	12,710.53	36,000	35%
Office Supplies	61-5-810-7020	15,318	585.32	12,517.84	9,000	139%
Gas & Oil	61-5-810-7030	14,249	2,255.88	16,144.00	20,000	81%
Operating Supplies	61-5-810-7040	71,200	15,648.82	60,017.18	67,000	90%
Chemicals	61-5-810-7050	81,159	16,511.04	83,854.36	90,000	93%
Meters	61-5-810-7060	24,409	4,780.20	33,134.12	20,000	166%
Bad Debt Expense	61-5-810-7850	737	118.81	737.93	2,000	37%
Miscellaneous Expense	61-5-810-7900	1,864	7.37	506.66	5,000	10%
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		344,000	24,583.33	245,833.30	295,000	83%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
<b>Total Water Department Expenses</b>		2,089,374	182,332.78	1,660,482.15	2,115,402	78%
<b>NET WATER DEPARTMENT</b>		12,677	(10,497.17)	103,316.72	(1,971)	
Change in Accounts Receivable (YTD)		(4,390)		(4,390.37)		
<b>Ending Cash &amp; Investments</b>		273,188	(10,497.17)	372,114.27	537,429	

**CASH FLOW STATEMENT FOR WATER / SEWER FUND as of February 28, 2022**

**Sewer Department**

Line Item	Account #	Actual FY 21	Month of February	Actual FY 22	Budget FY 22	83% of Budget
<b>Beginning Cash &amp; Investments</b>		649,934		649,934.07	494,995	
Grants	61-4-820-4150	9,852	0.00	0.00	0	0%
Sewer Consumption	61-4-820-4500	2,830,274	129,931.10	2,315,453.94	2,941,181	79%
Dep on Agr - Westhills	61-4-820-4521	1,085	0.00	23,719.00	0.00	0%
Meters Sold	61-4-820-4530	85,106	805.50	25,504.00	93,000	27%
Other Services	61-4-820-4590	51,146	2,861.10	50,459.34	51,000	99%
WWTP Interest	61-4-820-4600	309	11.68	51.18	1,000	5%
Miscellaneous Revenues	61-4-820-4900	72,028	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
<b>Total Sewer Department Revenues</b>		3,049,800	133,609.38	2,415,187.46	3,086,181	78%
Salaries - Regular - FT	61-5-820-5010	619,971	41,004.95	502,986.73	655,560	77%
Overtime	61-5-820-5040	42,230	4,506.87	46,764.18	55,000	85%
FICA WWTP	61-5-820-5079	43,591	3,481.67	40,705.92	54,358	75%
IMRF	61-5-820-5120	70,807	3,713.72	54,895.48	77,285	71%
Group Health Insurance	61-5-820-5130	188,013	15,911.60	174,923.00	255,361	69%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	22,696	1,246.33	12,822.53	20,000	64%
Travel	61-5-820-5151	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	43,329	436.88	20,379.76	20,000	102%
Rep & Maint - Buildings	61-5-820-6010	69,706	7,151.15	44,037.37	100,000	44%
Rep & Maint - Equipment	61-5-820-6020	17,085	6,872.88	52,667.76	0.00	0%
Rep & Maint - Vehicles	61-5-820-6030	17,744	261.99	33,616.01	26,000	129%
Rep & Maint - Contractual	61-5-820-6040	89,383	2,447.95	34,551.73	50,000	69%
Other Professional Serv	61-5-820-6190	64,151	692.80	47,349.02	73,500	64%
NARP Watershed	61-5-820-6195	5,000	0.00	12,116.00	30,000	40%
Telephone	61-5-820-6200	8,554	881.92	7,101.68	11,000	65%
Postage	61-5-820-6210	13,744	1,588.47	12,838.09	17,000	76%
Utilities	61-5-820-6300	209,666	32,175.88	157,593.21	200,000	79%
Office Equip Rental/Maint	61-5-820-6410	8,489	474.40	5,330.46	6,000	89%
Liability Insurance	61-5-820-6800	131,683	0.00	134,702.17	132,000	102%
Lab Expense	61-5-820-6812	52,125	3,271.39	38,388.83	30,000	128%
Sludge Disposal	61-5-820-6814	13,297	1,820.01	9,327.65	10,000	93%
Office Supplies	61-5-820-7020	14,050	585.31	13,267.80	9,000	147%
Gas & Oil	61-5-820-7030	13,624	586.46	15,038.45	25,000	60%
Operating Supplies	61-5-820-7040	12,076	1,168.60	6,991.28	20,000	35%
Chemicals	61-5-820-7050	43,851	0.00	42,254.62	45,000	94%
Meters	61-5-820-7060	23,099	4,780.19	33,134.10	20,000	166%
Bad Debt Expense	61-5-820-7850	887	145.61	904.65	3,000	30%
Miscellaneous Expenses	61-5-820-7900	1,203	0.00	345.00	2,000	17%
Equipment	61-5-820-8200	1,000	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		510,000	21,250.00	212,500.00	255,000	83%
Bond Pmt Set Aside		123,000	10,250.00	102,500.00	123,000	83%
		2,474,054	166,707.03	1,870,033.48	2,325,064	80%
<b>Sewer Department</b>						
<b>Collection System Expenses</b>						
Salaries - Regular - FT	61-5-830-5010	339,596	24,720.36	301,212.90	386,385	78%
Overtime	61-5-830-5040	28,957	7,392.63	38,353.72	30,000	128%
FICA Sewer	61-5-830-5079	28,708	2,456.63	26,065.28	31,853	82%
IMRF	61-5-830-5120	43,080	2,620.41	34,721.37	45,289	77%
Group Health Insurance	61-5-830-5130	119,337	10,790.10	114,696.90	145,600	79%
Uniform Allowance	61-5-830-5140	11,427	447.10	3,324.52	6,600	50%
Rep & Maint - Infrastructure	61-5-830-6000	26,701	870.00	15,958.34	35,000	46%
Rep & Maint - Equipment	61-5-830-6020	13,321	0.00	7,322.45	14,000	52%
Rep & Maint - Vehicles	61-5-830-6030	5,567	193.46	11,611.14	20,000	58%
Office Equip Rent/Maint	61-5-830-6410	17,781	175.16	18,476.74	30,000	62%
Gas & Oil	61-5-830-7030	6,373	1,105.75	6,108.80	9,000	68%
Operating Supplies	61-5-830-7040	24,436	3,269.39	33,688.02	20,000	168%

**Sewer Department**

	Account #	Actual FY 21	Month of February	Actual FY 22	Budget FY 22	83% of Budget
Misc. Expense	61-5-830-7900	597	0.00	658.65	1,500	44%
Equipment	61-5-830-8200	0	0.00	0.00	0	0%
<b>Total Sewer Department Expenses</b>		<b>3,139,935</b>	<b>220,748.02</b>	<b>2,482,232.31</b>	<b>3,100,291</b>	<b>80%</b>
NET SEWER DEPARTMENT		(90,135)	(87,138.64)	(67,044.85)	(14,110)	
Change in Accounts Receivable		(4,403)		(4,402.85)	0.00	
<b>Ending Cash &amp; Investments</b>		<b>555,396</b>		<b>578,486.37</b>	<b>480,885</b>	

**Bond Reserves (necessary per bond ordinances) - was 06-15**

<b>Beginning Cash &amp; Investments</b>		<b>32,842</b>		<b>39,451.00</b>	<b>0</b>	
Additional reserves		0	0.00	0.00	450.00	0%
Interest Income		6,609	13.14	143.07	0	0%
Transfer Out: Bond Payment		0	0.00	0.00	0	0%
<b>Ending Cash &amp; Investments</b>		<b>39,451</b>	<b>13.14</b>	<b>39,594.07</b>	<b>450.00</b>	

**Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10**

<b>Beginning Cash &amp; Investments</b>		<b>2,924,183</b>		<b>2,699,864.84</b>	<b>3,513,182</b>	
<b>Sources</b>						
Interest Income		58,850	117.04	1,273.89	6,100	21%
Connection Fees	61-4-810-4510	17,883	0.00	115,246.00	20,000	576%
Deposits on Agreement	61-4-810-4520	440	0.00	3,190.00	2,500	128%
Connection Fees	61-4-820-4510	44,100	0.00	251,370.00	24,000	1047%
Deposits on Agreement	61-4-820-4520	9,615	0.00	3,395.00	2,500	136%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
<b>TOTAL Sources</b>		<b>130,888</b>	<b>117.04</b>	<b>374,474.89</b>	<b>55,100</b>	<b>680%</b>
<b>Uses</b>						
Construction in Progress - Water (1790)		0	2,650.00	436,248.64	0	0%
Construction in Progress - Sewer (1790)		355,206	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0.00	0.00	0	0%
Recapture Refunds		0	0.00	0.00	0	0%
Land (1710)		0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		<b>355,206</b>	<b>2,650</b>	<b>436,248.64</b>	<b>0</b>	<b>0%</b>
<b>Ending Cash &amp; Investments</b>		<b>2,699,865</b>		<b>2,638,091.09</b>	<b>3,568,282</b>	

Line Item	Account #	Actual FY 21	Month of February	Actual FY 22	Budget FY 22	83% of Budget
<b>Depreciation Funding - was 04-09 and 06-08</b>						
<b>Beginning Cash &amp; Investments</b>		1,291,267		1,634,169.21	1,199,268	
<b>Sources</b>						
Interest Income		47,569	105.96	1,041.02	5,100	20%
Loan Funds		0	0.00	0.00	0	0%
Grant		0	0.00	0.00	0	0%
Misc.		55,895	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		344,000	24,583.33	221,249.97	295,000	75%
Depreciation set aside - Water (for System)		0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		510,000	21,250.00	191,250.00	255,000	75%
Depreciation set aside - Sewer (for Repl)		0	0.00	0.00	0	0%
Loan From Connection Fees		0	0.00	0.00	0	0%
<b>TOTAL Sources</b>		<b>957,464</b>	<b>45,939.29</b>	<b>413,540.99</b>	<b>555,100</b>	<b>74%</b>
<b>Uses</b>						
Construction in Progress - Water (1790)		186,391	5,862.80	401,469.65	60,000	669%
Construction in Progress - Sewer (1790)		368,661	0.00	0.00	0	0%
Equipment & Vehicles (1750 & 1760)		59,510	0.00	0.00	80,000	0%
Buildings		0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payn		0	0.00	0.00	0	0%
Transfer Out- City Hall Roof		0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		<b>614,562</b>	<b>5,863</b>	<b>401,469.65</b>	<b>140,000</b>	<b>287%</b>
<b>Ending Cash &amp; Investments</b>		1,634,169		1,646,240.55	1,614,368.00	

**Bond Payments Accounting - was 06-10 and 06-13**

<b>Beginning Cash &amp; Investments</b>		120,824		128,085.28	125,073	
<b>Sources</b>						
Interest Income		8,013	15.94	173.45	800	22%
Bond Proceeds	61-4-110-4901	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0.00	0.00	0	0%
Bond Pmt Set Aside		123,000	10,250.00	92,250.00	123,000	75%
<b>TOTAL Sources</b>		<b>131,013</b>	<b>10,265.94</b>	<b>92,423.45</b>	<b>123,800</b>	<b>75%</b>
<b>Uses</b>						
Debt Service - Principal	61-5-110-8910	106,233	0.00	161,514.88	107,565	150%
Interest Expense	61-5-110-8920	17,519	0.00	24,112.61	16,547	146%
Fiscal Charges	61-5-110-8930	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		<b>123,752</b>	<b>0.00</b>	<b>185,627.49</b>	<b>124,112</b>	<b>150%</b>
<b>Ending Cash &amp; Investments</b>		128,085		34,881.24	124,761.00	

City of Belvidere's CD INVESTMENTS AS OF :

02/28/22

Fund #	Where	Dated	Maturity	Rate	Amount	Term	Interest Due	Maturity Value
01								
General Fund								
Acct#								
01-1150	Byron Bank	11/3/21	11/3/22	0.30%	23130	365	3,204.92	1,071,512.24
	Blackhawk	11/22/21	11/22/22	0.22%	70007372	365	2,204.84	1,004,406.65
	Byron Bank	11/18/21	11/18/22	0.30%	25320	365	3,347.85	1,119,299.10
	Byron Bank	5/19/21	5/19/22	0.30%	25561	365	3,019.26	1,009,440.03
	Byron Bank	10/2/21	10/2/22	0.30%	25634	365	3,012.00	1,007,012.00
					<b>General Fund Total</b>		<b>5,196,881.15</b>	<b>11,776.88</b>
MFT								
Fund	Byron	9/29/21	3/30/22	0.20%	25627	182	501.50	503,377.97
Acct #								
10-1150								
61								
Water	Byron	6/7/21	5/7/22	0.30%	23736	334	2,511.41	917,346.31
Sewer	Byron	1/27/22	12/30/22	0.30%	23707	337	1,096.29	396,887.36
Acct#	Stillman Bank	8/29/21	8/29/22	0.40%	6225132	365	6,009.28	1,508,328.42
61-1150								
					<b>Water/Sewer Total</b>		<b>2,812,945.11</b>	<b>9,616.97</b>
					<b>Total</b>		<b>8,512,702.73</b>	<b>21,393.86</b>

Midland States Bank	0.00
Blackhawk	1,002,201.81
First National Bank	0.00
Stillman Bank	1,502,319.14
Byron Bank	6,008,181.78
	<b>8,512,702.73</b>

Blackhawk Money Markets (.12%)	7,976,303.36
Midland States Bank Sweep Accts (.15%)	5,236,021.08
IMET (Illinois Metropolitan Investment Fund)	2,447,800.09
IL Funds	3,659,527.07

**CITY OF BELVIDERE  
PLANNING AND ZONING COMMISSION**

**Minutes**

**Tuesday, March 8 2022  
City Council Chambers  
401 Whitney Boulevard  
6:00 pm**

**ROLL CALL**

**Members Present:**

Paul Engelman, Chair  
Daniel Druckrey, Vice-Chair  
Carl Gnewuch  
Art Hyland  
Robert Cantrell  
Vacancy

**Staff Present:**

Gina DelRose, Community Development Planner  
Catherine Crawford, Administrative Assistant  
Mike Drella, City Attorney

**Members Absent:**

Alissa Maher

The meeting was called to order at 6:02 p.m.

**MINUTES:** It was moved and seconded (Cantrell/Druckrey) to approve the minutes of the December 14, 2021 meeting. The motion carried with a 5-0 roll call vote.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**2022-01: Crombie; 996 Belvidere Road (SU):** Application of Ryan Crombie on behalf of the property owner, LHC Properties, LLC, 992 Belvidere Road, Belvidere, IL 61008 for a special use to permit indoor commercial entertainment to operate an arcade including but not limited to video games, arcade games, video gaming and serving of alcohol at 996 Belvidere Road, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 1.3 acres.

The public hearing opened at 6:04 p.m.

Gina DelRose was sworn in. Ms. DelRose stated the case had been published in the Boone County Journal on February 17, 2022 and certified mailings were sent to property owners within 250 feet of the subject property on February 9, 2022. Ms. DelRose summarized the staff report dated February 25, 2022.

The property is part of the Logan Square Subdivision platted in 2003. The two-story building was constructed in 2004. An insurance agency, frozen yogurt store and bar with video gaming are also in the building; the special use request is for the tenant space formerly occupied by Anytime Fitness.

The existing parking lot has 74 spaces for all tenants' use. Peak hours for indoor commercial land uses are often later in the day when businesses such as insurance offices are closed. Differing peak business hours lessen the need for additional parking. The proposed business would operate similarly to an arcade and offer various games to play in addition to pool tables, and golf simulators. Alcohol would be served on the premises which would allow for video gaming in the future if available. Indoor commercial entertainment also allows for other land uses such as roller rinks, bowling alleys theaters and live music.

The Zoning ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns in existence to that date have been "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2020 the City Council voted to increase the limit on the number of gaming establishments from 30 to 40. The applicant is aware that granting the special use does not guarantee them a license.

The addition of the business is not anticipated to negatively impact nearby development. The staff is not aware of any negative impacts that have resulted from similar developments. The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The nearby residential property is developed with multi-family housing. Multi-family land uses are often located adjacent to commercial and industrial developments and act as a buffer to single-family residential neighborhoods. The nearest residences, churches and schools are at a distance that provides adequate buffer to a business that has later hours and entertainment factors. Although the indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

The planning staff recommends approval of case 2022-01 subject to the following conditions:

1. The special use is only for the tenant spaces commonly known as 994, 996 and 998 Belvidere Road.
2. Open alcohol is prohibited outside the premises unless otherwise permitted.



Gina DelRose stated that all the addresses listed in condition number one have been combined to one tenant space known as 996 Belvidere Road.

The Chair invited questions for the staff.

Robert Cantrell asked if the applicant has received all permissions including a liquor license.

Gina DelRose said the liquor license has not been obtained yet.

Carl Gnewuch asked Ms. DelRose to clarify Finding F regarding the existence of nearby churches and schools and business hours.

Gina DelRose stated that Belvidere Road is wider than a typical city street by approximately 15 or more feet. The wide road and heavy traffic serve to create a buffer. Multi-family residences act as a buffer as well. Regarding the later hours, Ms. DelRose said this land use typically operates later at night.

Carl Gnewuch asked if the business would be operating during the day.

Gina DelRose said the Planned Business District allows businesses to operate 24 hours a day and bars and restaurants usually are open later, but can operate during the day. Unless the Commission conditions the applicant to only operate during certain hours, they can operate until the hours allowable for liquor sales.

Seeing no further questions for the staff, the Chair invited the applicant forward.

Ryan Crombie was sworn in. Mr. Crombie briefly explained his business model would include golf simulators and arcade games. Mr. Crombie had no questions for the staff.

Paul Engelman asked the applicant what would be the intended hours of operation.

Ryan Crombie stated the hours will mostly be from the afternoon until approximately 10:00 p.m. Mr. Crombie said the installation of arcade games would be to give visiting children something to do.

Paul Engelman asked if it was correct there would be no food service.

Ryan Crombie said there would be no food services except for simple snack items such as pizza and nachos.

Carl Gnewuch asked if children would need to be accompanied by an adult.

Ryan Crombie stated the model is for more adult activities such as the golf simulators and the arcade games would be to amuse any children visiting with their parents.

There were no other questions from the Commission.

The Chair invited questions from the audience.

Braun Campbell, Senior Pastor of Immanuel Lutheran Church and School, and resident of Logan Square subdivision, asked Mr. Crombie to clarify the planned activities, alcohol service planned, and the hours expected.

Ryan Crombie said the business will be steered toward golf simulators as well as pool tables as well and will most likely host league nights. Mr. Crombie said he wanted to provide something for visiting children to do as well.

Paul Engelman asked if Mr. Crombie was hoping for children at local schools to be customers.

Ryan Crombie said he hopes high school golf team members may be customers eventually.

Paul Engelman said he is concerned children may be unsafe if they were crossing Belvidere Road to use the establishment.

Gina DelRose clarified that the intent is to steer towards an older crowd while providing some activities for children who are there with their parents.

Ryan Crombie verified this was correct.

Carl Gnewuch asked if it's is true that it isn't Mr. Crombie's desire to be an after-school magnet.

Ryan Crombie said this was correct.

Paul Engelman asked how many golf simulators there will be.

Ryan Crombie said they would begin with three golf simulators.

The public hearing closed at 6:17 p.m.

It was moved and seconded (Cantrell/Gnewuch) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded to recommend approval of Case 2022-01 subject to the conditions as presented in the staff report. The motion carried with a 5-0 roll call vote.

Gina DelRose said the case would go before the City Council on March 21, 2022 and for a second reading and final vote on April 4, 2022.

**2022-02: Oakbrook Woods Plat 5 (RP):** Application for replat approval of the one-lot subdivision named Oakbrook Woods Plat 5. The subject property is southeast of West Chrysler Drive and South Appleton Road.

Gina DelRose stated that the subject property came before the Commission to allow a self-storage facility, and later to allow for outdoor storage at the location. This application will be in order for the parcels to be combined into one parcel. The property is zoned Planned Industrial. It has several special uses at this time. One of the conditions of approval for the previous special use was that this replat be completed.

Planning staff recommends the approval of Case 2022-02 subject to the following conditions:

1. Total square-footage and acreage of Lot 139 shall be depicted.
2. Concrete monuments shall be shown as per 765 ILCS 205/1.
3. A drainage overlay needs to be submitted for review and approval prior to final plat approval.
4. The Belvidere Planning Commission Certificate shall be replaced with the City's Planner Certificate.
5. The revised plat shall be presented to the planning department for review and approval before any signatures are obtained.
6. The plat shall be recorded with the County Recorder of Deeds within 90 days of City Council approval, unless a plat-recording extension is granted.
7. The final plat shall be in compliance with all applicable codes, ordinances and agreements unless specifically waived by the City Council.

Paul Engelman asked Ms. DelRose to clarify the previous condition regarding the adjacent residential neighborhood.

Gina DelRose said one of the conditions for the previously approved special use for self-storage facilities required a dense row of landscaping and a solid fence be installed on the east side of the property for security purposes.

Paul Engelman asked what type of fence was required.

Gina DelRose said the plan includes a privacy fence which will be a chainlink fence with plastic slats and a dense row of arborvitae, giving a triple layer of screening.

There was no further discussion held.

It was moved and seconded (Hyland/Cantrell). The motion carried with a 5-0 roll call vote.

**2022-03: MNC Group, LLC, 6853 Indy Drive (SU):** Application of MNC Group LLC, 5022 Newburg Road, Belvidere, IL 61008 on behalf of the property owner, Mike Culic, 6755 Samantha Ln, Rockford, IL for special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(7)(B)(2) Indoor Sales or Service, 150.105 (C)(7)(B)(2) Off-site Parking Lot, 150.105(C)(7)(B)(2) Vehicle Repair and Maintenance and 150.904 Special Use Review and Approval Procedures) in the PI, Planned Industrial District on 8.4 acres.

The public hearing opened at 6:29 p.m.

Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on February 17, 2022 and certified mailings were sent to property owners within 250 feet of the subject property on February 9, 2022. Ms. DelRose summarized the staff report dated March 1, 2022.

The property is part of the Belford Industrial Park which was final platted in 1974. In 2006, a previous property owner annexed the property into the City of Belvidere so that it may connect to needed municipal services. The current business occupying the building is still transitioning from its location at 5022 Newburg Road. The business is relocating to the subject property in order to expand its services and allow for more parking. The property's proximity to Irene Road and the I-90 interchange make it appealing to truck-orientated businesses such as the applicant's business.

The Planned Industrial District allows for low-intensity industrial uses such as indoor storage and warehousing and limited commercial land uses such as office and professional services by right and additional industrial and commercial land uses by special use. Although the proposed pavement expansions appear to meet zoning and subdivision codes, in order to expand the trucking business to be more full-service, the applicant is requesting the following special uses:

1. Indoor sales of Service to permit retail sales of truck parts and accessories.
2. Off-site parking lot to permit semi-trucks and trailers to be parked on-site.
3. Vehicle Repair and Maintenance to permit mechanical work to be conducted on the trucks.

Truck repair and maintenance is not uncommon in industrial parks since that is where the majority of semi-truck and trailer traffic is focused. Having limited retail sales as accessory to the industrial business on hand is appropriate as well. The most noticeable impact will be the semi-truck and trailer parking. The parking is being located to the east of the building, further from neighboring properties. Additional landscaping will provide some screening of the area.

The property is within an older subdivision, the majority of which is still unincorporated Boone County. The subdivision is accessible by Irene Road and located between two major thoroughfares- Newburg road and U.S. Route 20- and is located north of the railroad. All three roads are used by semi-trucks and trailers. Due to the location of the property within the subdivision, trucks entering and exiting the business will not hinder traffic in the same way as the trucks associated with businesses having access directly onto Newburg Road, Irene Road and U.S. Route 20.

Several businesses within the area depend on semi-trucks and trailers and the railroad to transport their products. Having a business that caters to semi-trucks and trailers would be beneficial to the neighboring businesses as well as to the truck drivers who pass through Belvidere.

The planning staff recommends the approval of Case 2022-03 for the three special uses subject to the following conditions:

1. Substantial compliance with the site plan dated 2/8/2022.
2. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.

The Chair invited questions for the staff. The Chair began by asking Ms. DelRose if a water runoff plan has been provided.

Gina DelRose stated a stormwater management plan would be part of the full site plan required by Condition 2.

Paul Engelman asked if there is a possibility there will need to be a stormwater retention pond.

Gina DelRose referred to the site plan in the staff report where the term W.P. is used. This refers to Water Pond; the need for retention will be determined by factors such as the amount of pavement, and the absorption rate of the surrounding area. These factors will be reviewed with the full site plan.

Paul Engelman asked if hazardous materials will be present at the proposed business.

Gina DelRose said no; the pavement requirement will deter absorption of hazardous material into the groundwater and any indoor hazards will be managed by the existing Building Codes.

Robert Cantrell asked if the property is provided with City water and sewer.

Gina DelRose said yes.

Art Hyland asked how many bays will be provided.

Gina DelRose said the applicant will answer the question.

Carl Gnewuch asked if there will be a truck washing area.

Gina DelRose said it would be permitted, but the applicant can address the question.

The applicant was invited to speak.

Mike Culic was sworn in. Mr. Culic said there are currently two repair bays and the new location will have three bays. Mr. Culic said he would like to add a truck washing bay due to the proximity of Americold Storage, which has great need of truck washing due to their handling of foods.

Paul Engelman asked if the applicant plans to run both locations at the same time.

Mike Culic said they are transitioning to mainly work at the new location due to better traffic flow at the new location.

Carl Gnewuch asked if there is a certain type of truck they will be repairing.

Mike Culic said they will work on every type of truck but will mainly be doing light duty repairs rather than major truck repairs.

Paul Engelman asked the number of employees.



Mike Culic said there are three employees besides himself but he is trying to hire more.

Carl Gnewuch asked if they plan to provide truck-washing, what the water runoff plan will be.

Mike Culic said he is aware that companies that provide truck-washing equipment have environmentally-friendly designs in place. Mr. Culic said if they decide to provide a truckwash, it would be located on the north side of the property.

Gina DelRose stated that any truckwash would need to comply with all State and Federal codes.

Carl Gnewuch asked if approving such a facility would include a separate process.

Gina DelRose said that is correct, it would be a separate Building Department permitting process.

Mike Drella stated that the City of Belvidere Water Treatment Plant would review a plan to see what hazards if any may be present with such a truckwash and the applicant would need to provide a treatment plan if any hazards were anticipated.

Carl Gnewuch asked how many other truck repair facilities are in Belvidere.

Mike Culic said he believes there is only one other.

There were no further questions for the applicant.

The public hearing was closed at 6:45 p.m.

It was moved and seconded (Druckrey/Hyland) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Cantrell/Druckrey) to recommend approval of case 2022-03 subject to the conditions presented in the staff report. The motion carried with a 5-0 roll call vote.

Gina DelRose stated the case will go to the City Council on March 21 and for a final vote on April 2, 2022.

**OTHER BUSINESS:** None

**DISCUSSION:** None

**Staff Report**

Gina DelRose stated six cases will come before the Commission in April, 2022. These will include special uses for a Dairy Queen on North State Street and a new Murphy Oil gas station on Gateway Center Drive. There will also be an annexation, rezoning and subdivision for a large industrial subdivision off Irene Road. May, 2022 will also have several cases.

**ADJOURNMENT:**

The meeting adjourned at 6:50 p.m.

**Recorded by:**

**Reviewed by:**

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Cathy Crawford  
Administrative Assistant

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Gina DelRose  
Community Development Planner

Minutes  
Committee of the Whole  
Building, Planning, Zoning and Public Works  
March 14, 2022 6:00 p.m.

Call to Order – Mayor Clinton Morris.

Aldermen Present: R. Brereton, M. Fleury, W. Frank, M. Freeman, M. McGee,  
N. Mulhall, T. Porter, S. Prather,  
D. Snow and C. Stevens.

Alderman Absent:

Other staff members in attendance:

Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,  
Police Chief Shane Woody, Public Works Director Brent Anderson, Budget and Finance  
Officer Shannon Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to move Agenda Items 5(A) and 5(B) after  
2(D). Aye voice vote carried. Motion carried.

1. Building, Planning & Zoning, Unfinished Business: None.

2. Building, Planning & Zoning, New Business:

(A) Building Department - Update.

Director of Buildings Kip Countryman presented an update.

(B) Planning & Zoning Department - Update.

Community Development Planner Gina DelRose presented an update. Discussion took  
place.

(C) Re-appointment of Alexandra (Sandie) Omiotek to the Belvidere Historic  
Preservation Commission.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to consent to and approve the appointment of  
Alexandra (Sandie) Omiotek to the Belvidere Historic Preservation Commission for a  
three-year term, ending in May 2025. Aye voice vote carried. Motion carried.

(D) Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to forward to City Council Resolution #2022-10 A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere. Discussion took place. Aye voice vote carried. Motion carried.

5. Other:

(A) Sidewalk Café Ordinance.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Mulhall to extend Ordinance #533H for the Fiscal Year 2023 (5/1/2022-4/30/2023). Discussion took place. Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Snow to amend motion to include the \$75.00 application fee for Side Cafés. Roll Call Vote: 7/3 in favor: Ayes: Brereton, Fleury, Frank, Porter, Prather, Snow and Stevens. Nays: Freeman, McGee and Mulhall. Motion to amend carried. Aye voice vote on original motion as amended. Nays: Brereton. Motion carried.

(B) Heritage Days and Heritage Days BBQ Showdown 2022.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Prather to authorize the Mayor to execute such agreements and expend funds in the Heritage Days account currently \$36,955.37. Further the Mayor is authorized to execute such agreements and expend additional funds which are received as donation or contribution for the Heritage Days Festival and Heritage Days BBQ Showdown. Section 5/8-1-7 is abrogated for these purposes. Aye voice vote carried. Motion carried.

Police Chief Shane Woody left meeting at 7:00p.m.

2. Building, Planning & Zoning, New Business:

(E) FY 2023 Community Development Budget.

Director of Buildings Kip Countryman presented the FY 2023 – Community Development Budget. Discussion took place.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works - Update.

Public Works Director Brent Anderson presented an update. Discussion took place.

(B) Certificate of Satisfactory Completion – Little Caesars Subdivision.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Snow to forward to City Council a Resolution accepting the public improvements that have been completed for the Little Caesars Subdivision. Discussion took place. Aye voice vote carried. Motion carried.

(C)Well #11 Drilling – Engineering Services Proposal.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Mulhall to approve the proposal from Strand Associates, in the amount not-to-exceed \$48,750.00 to complete the engineering services required for the drilling of Well #11. This work will be paid from the Water Plant Depreciation Fund. Discussion took place. Aye voice vote carried. Motion carried.

(D)Landfill #1 Groundwater Monitoring Bid Tabulation.

Motion by Ald. Prather, 2<sup>nd</sup> by Ald. McGee to approve the low bid from Pace Analytical Services for the groundwater monitoring at Belvidere Municipal Landfill #1 from July 2022 until August 2023 in the amount of \$12,920.00. Discussion took place. Aye voice vote carried. Motion carried.

(E)Landfill #2 Groundwater Monitoring Bid Tabulation.

Motion by Ald. Prather, 2<sup>nd</sup> by Ald. Snow to approve the low bid from Pace Analytical Services, in the amount of \$76,445.80, for the groundwater monitoring at Belvidere Municipal Landfill #2 for two years, beginning with the April 2022, sampling period. Aye voice vote carried. Motion carried.

(F)2022 Sidewalk Replacement Program Bid Tabulation.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Stevens to approve the low bid from Globe Construction, in the amount of \$147,410.00, for the City's annual sidewalk program. The unit prices are \$8.10/sf for removal and replacement of 4" sidewalk and \$7.10/sf for removal and replacement of 6" sidewalk. This work will be paid from Line Item #01-5-310-6003 and Line Item #41-5-110-7900. Discussion took place. Aye voice vote carried. Motion carried.

(G)2022 Tree Program Bid Tabulation.

Motion by Ald. Mulhall, 2<sup>nd</sup> by Ald. Porter to approve the low bid from Minnihan's Tree Service, in the amount of \$48,400.00, for tree work from May 1, 2022 to April 30, 2023 for the City of Belvidere. This work will be paid for from Forestry Funds. Aye voice vote carried. Motion carried.

(H)Landscape Maintenance Bid Tabulation.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Stevens to approve the low bid from Lawn Maintenance Services, in the amount of \$21,775.00, for the 2022 landscape maintenance

program. This work will be paid for from Street Department Line Items #01-5-310-6002, and #01-5-310-6826. Aye voice vote carried. Motion carried.

(I) 2022 Mowing Program Bid Tabulation.

Motion by Ald. Prather, 2<sup>nd</sup> by Ald. McGee to approve the low bid from LawnCare by Walter, in the amount of \$420.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040. Aye voice vote carried. Motion carried.

Motion by Ald. Prather, 2<sup>nd</sup> by Ald. Snow to approve the low bid from LawnCare by Walter, in the amount \$800.00 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002. Aye voice vote carried. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Snow to approve the low bid from LawnCare by Walter, in the amount of \$225.00 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Discussion took place. Aye voice vote carried. Motion carried.

Took a recess at 7:28p.m.  
Gina DelRose left meeting 7:28p.m.  
Kip Countryman left meeting 7:28p.m.  
Reconvened at 7:35p.m.

(J) FY 2023 Public Works Budget.

Public Works Director Brent Anderson presented the FY 2023 – Public Works Budget. Discussion took place.

5. Other:

(A) Sidewalk Café Ordinance.

Agenda Item 5(A) was moved forward on the Agenda.

(B) Heritage Days and Heritage Days BBQ Showdown 2022.

Agenda Item 5(B) was moved forward on the Agenda.

(C) Executive Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or official pursuant to 2(c)(1) of the Open Meeting Act.

No Executive Session was held.



6. Adjournment:

Motion by Ald. Prather, 2<sup>nd</sup> by Ald. Stevens to adjourn meeting at 8:36p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

ORDINANCE #567H

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL  
PROPERTY (POLICE K9 SHEP)

WHEREAS, the City of Belvidere Police Department is in possession of a K9 Officer known as Shep which is described in the attached bill of sale attached hereto and incorporated herein; and

WHEREAS, Shep has incurred significant injuries making his continuance as a K-9 officer for the City of Belvidere infeasible; and

WHEREAS, the Corporate Authorities of the City therefore find that K-9 Shep is no longer necessary or useful to or in the best interest of the City and that transferring K-9 Shep to a third party will relieve the City of Belvidere from the costs of feeding, housing and caring for K-9 Shep.

NOW THEREFORE IT IS ORDAINED by the CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

**SECTION 1:** The foregoing recitals are incorporated herein as if fully set forth.

**SECTION 2:** The Mayor, or his designee, is authorized to sell K-9 Shep pursuant to the bill of sale attached hereto.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** In order to relieve the City of ongoing care costs for K-9 Shep, this Ordinance shall be in full force and effect immediately upon its passage.

Ayes:  
Nays:  
Absent:

APPROVED:

Mayor Clinton Morris

(SEAL)

ATTEST: City Clerk Sarah Turnipseed

Passed:  
Approved:  
Published:

Bill of Sale

STATE OF ILLINOIS        )  
  )ss.  
COUNTY OF BOONE        )

The City of Belvidere (Seller), in consideration of (\$300.00) and other valuable consideration in hand paid, receipt of which is hereby acknowledged, does hereby sell, assign, transfer, and set over to Shawn Ryall (Buyer), the following personal property, to wit:

- (1) Canine Police Dog
- Name- Shep
- Breed-German Shepard
- Sex- Male
- Color- Black/Brown
- Birthdate- Sept. 20, 2018

Seller hereby represents and warrants to Buyer that Seller is the absolute owner of said property and said property is free and clear of all liens, charges, and encumbrances, and that Seller has full right, power, and authority to sell said personal property and to make this Bill of Sale. All warranties of quality, fitness, and merchantability are hereby excluded.

If this Bill of Sale is signed by more than one person, all persons so signing shall be jointly and severally bound hereby.

In witness whereof, Seller has signed and sealed this Bill of Sale at the City of Belvidere, State of Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Buyer

Subscribed and Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

**ORDINANCE NO. 568H**

**AN ORDINANCE GRANTING A SPECIAL USE  
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT  
WITHIN THE PB, PLANNED BUSINESS DISTRICT  
(996 Belvidere Road)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, Ryan Crombie on behalf of the property owner, LHC Properties, LLC, 992 Belvidere Road, Belvidere, IL 61008 is requesting a special use to allow indoor commercial entertainment at 996 Belvidere Road; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on March 8, 2022 concerning the proposed Special Use; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That a Special Use in the PB, Planned Business District to allow for indoor commercial entertainment on the property depicted in Attachment A and legally described as:

Lot Sixty-seven (67) as designated upon the Plat of Logan Square, being a Subdivision of part of the West Half (1/2) of Section 31, Township 44 North, Range 4 East of the Third Principal Meridian, according to the Plat thereof recorded August 18, 2003 as Document No. 2003R13998 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. (PIN: 06-31-151-003)

is hereby approved, subject to the following conditions:

1. The special use is only for the tenant spaces commonly known as 994, 996 and 998 Belvidere Road.
2. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2022.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2022.



\_\_\_\_\_  
Clint Morris, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

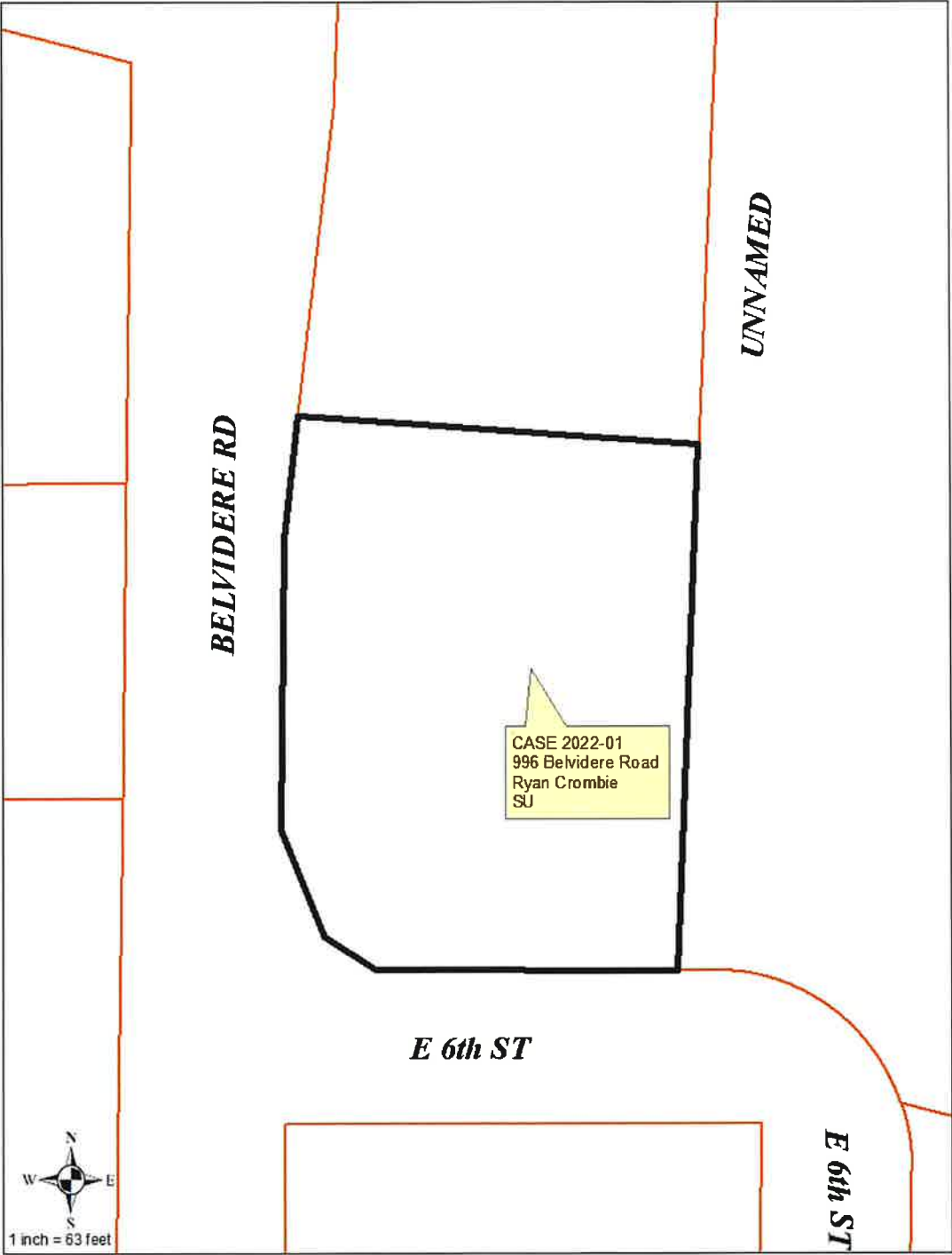
City Council Members Voting Aye: \_\_\_\_\_

City Council Members Voting Nay: \_\_\_\_\_

Date Published:

Sponsor: \_\_\_\_\_

ATTACHMENT A



## MEMO

**DATE:** March 9, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Findings of Fact for Case: 2022-01; Crombie, 996 Belvidere Road

### **REQUEST AND LOCATION:**

The applicant, Ryan Crombie on behalf of the property owner, LHC Properties, LLC, 992 Belvidere Road, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate an arcade including but not limited to video games, arcade games, video gaming and serving of alcohol at 996 Belvidere Road, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 1.3 acres (PIN: 06-31-151-003). The property is developed with a 18,350 square-foot two-story multi-tenant building and parking area.

### **FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment to allow an arcade-style business that would include, but not be limited to, arcade games, pool tables, golf simulators, etc. Alcohol would be served on the premises which would allow for video gaming in the future if available.

The property is located in the Planned Business District where businesses that serve alcohol and have video gaming machines have developed including the subject property and the multi-tenant building to the north.

In addition to indoor commercial entertainment, the subject property, along with nearby properties, has several other commercial uses. These uses have varied peak operating hours, lessening the burden on the parking and vehicle circulation. The addition of the business is not anticipated to negatively impact nearby development.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and most adjacent properties as general business. Food establishments, bars/taverns and arcades are considered appropriate uses in the general business category. The general business district encourages indoor

commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

- C. **Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The planning staff is not aware of any negative issues that similar developments have caused to surrounding properties. The special use will be in compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

Access to the property is from a private road that connects to both Logan Avenue and East Sixth Street. The closest residence is approximately 250 feet away and is also accessed by East Sixth Street; Sixth Street is a controlled intersection and can accommodate the traffic.

- D. **Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

The nearby residential property is developed with multi-family housing. Multi-family land uses are often located adjacent to commercial and industrial developments and act as a buffer to single family residential neighborhoods.

- E. **Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is developed with a multi-tenant building and is served with municipal utilities.

- F. **Findings: The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

**Findings of Fact**

**2022-01; Crombie, 996 Belvidere Road**

The nearest residences, churches, and schools are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. Although indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

**The motion to adopt the Findings of Fact as presented by staff for case 2022-01 for a special use to permit indoor commercial entertainment at 996 Belvidere Road carried with a (5-0) roll call vote.**

---

Paul Engelman, Chairman  
Belvidere Planning and Zoning Commission



## MEMO

**DATE:** March 9, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case: 2022-01; Crombie, 996 Belvidere Road

**REQUEST AND LOCATION:**

The applicant, Ryan Crombie on behalf of the property owner, LHC Properties, LLC, 992 Belvidere Road, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate an arcade including but not limited to video games, arcade games, video gaming and serving of alcohol at 996 Belvidere Road, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 1.3 acres (PIN: 06-31-151-003). The property is developed with a 18,350 square-foot two-story multi-tenant building and parking area.

**RECOMMENDATION:**

The planning and zoning commission recommended the **approval** of case number **2022-01** for a special use for indoor commercial entertainment at 996 Belvidere Road subject to the following conditions:

1. The special use is only for the tenant spaces commonly known as 994, 996 and 998 Belvidere Road.
2. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Motion to approve case 2022-01; Crombie, 996 Belvidere Road subject to the conditions as presented carried with a (5-0) roll call vote.**

---

Paul Engleman, Chairman  
Belvidere Planning and Zoning Commission

**CITY OF BELVIDERE**

*Community Development*



**BUILDING DEPARTMENT**

**PLANNING DEPARTMENT**

**401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789**

---

February 25, 2022

**ADVISORY REPORT**

**CASE NO:** 2022-01

**APPLICANT:** Crombie, 996 Belvidere Road

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**REQUEST AND LOCATION:**

The applicant, Ryan Crombie on behalf of the property owner, LHC Properties, LLC, 992 Belvidere Road, Belvidere, IL 61008 is requesting a special use to permit indoor commercial entertainment to operate an arcade including but not limited to video games, arcade games, video gaming and serving of alcohol at 996 Belvidere Road, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 1.3 acres (PIN: 06-31-151-003). The property is developed with a 18,350 square-foot two-story multi-tenant building and parking area.

**EXISTING LAND USE:**

**Subject property:** Multi-tenant building

**Adjacent property:**

**North and East:** Vacant

**South:** Gas Station and Multi-family Residential

**West:** Immanuel Lutheran Church and School

**CURRENT ZONING:**

**Subject property:** PB, Planned Business District

**Adjacent property:**

**North and East:** PB, Planned Business District

**South:** PB, Planned Business District and SR-4, Single-family Residential-4 District

**West:** SR-3, Single-family Residential-3 District and I, Institutional District

**COMPREHENSIVE PLAN:**

**Subject property:** GB, General Business

**Adjacent property:**

**North, South, and East:** GB, General Business

**West:** I, Institutional

**BACKGROUND:**

The property is part of the Logan Square Subdivision platted in 2003. The two-story building was constructed in 2004. There is an insurance agency, office space, frozen yogurt store and a

bar with video gaming. The special use request is for the tenant space formerly occupied by Anytime Fitness.

The existing parking lot has 74 parking spaces for all the tenants to share. Peak hours for indoor commercial land uses are often later in the day when businesses such as the insurance agency and office space will be closed. Alternating peak business times lessen the need for additional parking.

The proposed business would operate similar to an arcade and offer various games to play in addition to pool tables, golf simulators, etc. Alcohol would be served on the premises which would allow for video gaming in the future if available. Indoor commercial entertainment also allows for other land uses such as: roller rinks, bowling alleys, theaters, live music, etc.

The Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns that were in existence prior to that date have been considered "grandfathered" for the bar use. In 2013, Illinois State Law allowed municipalities to determine that video gaming would be permitted within their jurisdiction. The State limits the number of machines to six per establishment and every establishment must have a liquor license that allows for the pouring of alcohol (except for those that qualify as a truck stop). In 2013, Belvidere voted to allow video gaming and in 2020, the City Council voted to increase the limit on the number of gaming establishments from 30 to 40. The applicant is aware that granting the special use does not guarantee them a license.

**TREND OF DEVELOPMENT:**

The subject property is located along Belvidere Road in a primarily commercial and institutional area with limited multi-family residential. Belvidere Road is a commercial thoroughfare that becomes Bypass 20 to the north.

**COMPREHENSIVE PLAN:**

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. All of the properties adjacent to 976 Belvidere Road are either designated "General Business" or "Institutional" by the Comprehensive Plan.

**FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment to allow an arcade-style business that would include, but not be limited to, arcade games, pool tables, golf simulators, etc. Alcohol would be served on the premises which would allow for video gaming in the future if available.

The property is located in the Planned Business District where businesses that serve alcohol and have video gaming machines have developed including the subject property and the multi-tenant building to the north.

In addition to indoor commercial entertainment, the subject property, along with nearby properties, has several other commercial uses. These uses have varied peak operating hours, lessening the burden on the parking and vehicle circulation. The addition of the business is not anticipated to negatively impact nearby development.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and most adjacent properties as general business. Food establishments, bars/taverns and arcades are considered appropriate uses in the general business category. The general business district encourages indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The planning staff is not aware of any negative issues that similar developments have caused to surrounding properties. The special use will be in compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

Access to the property is from a private road that connects to both Logan Avenue and East Sixth Street. The closest residence is approximately 250 feet away and is also accessed by East Sixth Street; Sixth Street is a controlled intersection and can accommodate the traffic.

- D. Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

The nearby residential property is developed with multi-family housing. Multi-family land uses are often located adjacent to commercial and industrial developments and act as a buffer to single family residential neighborhoods.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is developed with a multi-tenant building and is served with municipal utilities.

- F. **Findings:** The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The nearest residences, churches, and schools are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. Although indoor commercial entertainment was a classification created by the adoption of the City's 2006 Zoning Ordinance, in 2013 the City ruled that the video gaming machines could also locate within the Planned Business District with a special use.

**SUMMARY OF FINDINGS:**

The requested special use is for indoor commercial entertainment to allow an arcade-style business that would include, but not be limited to, arcade games, pool tables, golf simulators, etc. Alcohol would be served on the premises which would allow for video gaming in the future if available.

In addition to indoor commercial entertainment, the subject property, along with nearby properties, has several other commercial uses. These uses have varied peak operating hours, lessening the burden on the parking and vehicle circulation. The addition of the business is not anticipated to negatively impact nearby development.

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**RECOMMENDATION:**

The planning staff recommends the **approval** of case number **2022-01** for a special use at 996 Belvidere Road subject to the following condition:

1. The special use is only for the tenant spaces commonly known as 994, 996 and 998 Belvidere Road.
2. Open alcohol is prohibited outside the premises unless otherwise permitted.

**Submitted by:**

  
\_\_\_\_\_  
Gina DelRose  
Community Development Planner

**Review and Recommendation by the Planning and Zoning Commission.** The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

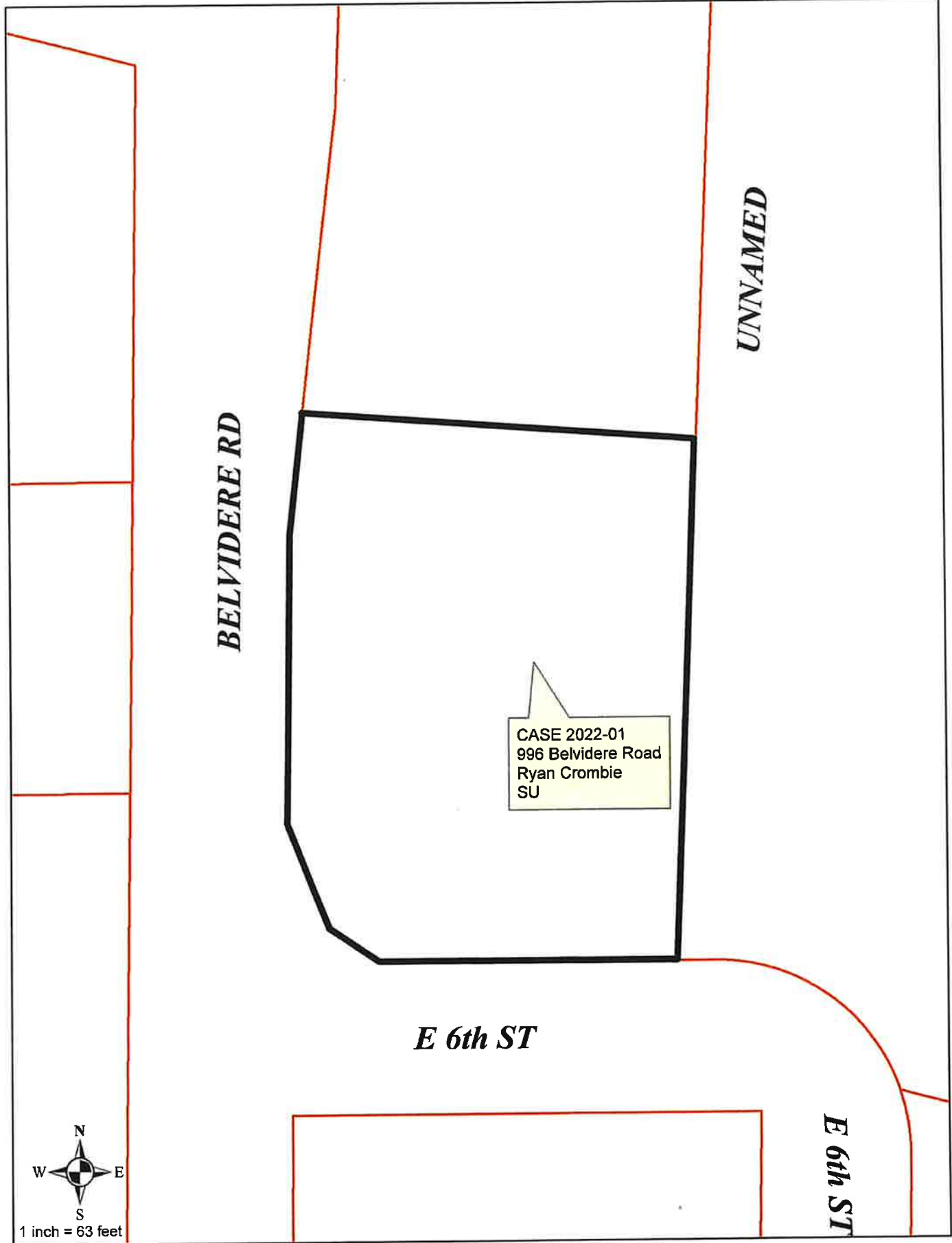
**Review and Action by the City Council.** The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

**ATTACHMENTS**

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, February 1, 2022.
6. Letters Submitted by the Boone County Health Department, Amanda Mehl, February 14, 2022.

**ATTACHMENTS**

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6. Letters Submitted by the Boone County Health Department, Amanda Mehl, February 14, 2022.



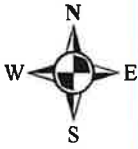
**BELVIDERE RD**

**UNNAMED**

CASE 2022-01  
996 Belvidere Road  
Ryan Crombie  
SU

**E 6th ST**

**E 6th ST**



1 inch = 63 feet

**BELVIDERE RD**

**UNNAMED**

CASE 2022-01  
996 Belvidere Road  
Ryan Crombie  
SU



1 inch = 39 feet





Ryan Crombie of LHC Properties, LLC currently owns the Logan Square building, located at 972 Belvidere Rd., Belvidere, IL 61008.

He would like to open an Amusement business in several suites that are already combined, which is known as 996 Belvidere Rd and includes 994 & 998 Belvidere Rd, Belvidere, IL 61008. The business would include a small bar that serves alcohol and will have amusements such as but not limited to: Golf simulators, arcade games, pool tables, slot machines, etc.

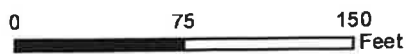
At this time no food would be cooked onsite and would be catered in from other local businesses on an as needed basis.

The business would be open from 8:00 AM – 2:00 AM daily

January 26, 2022

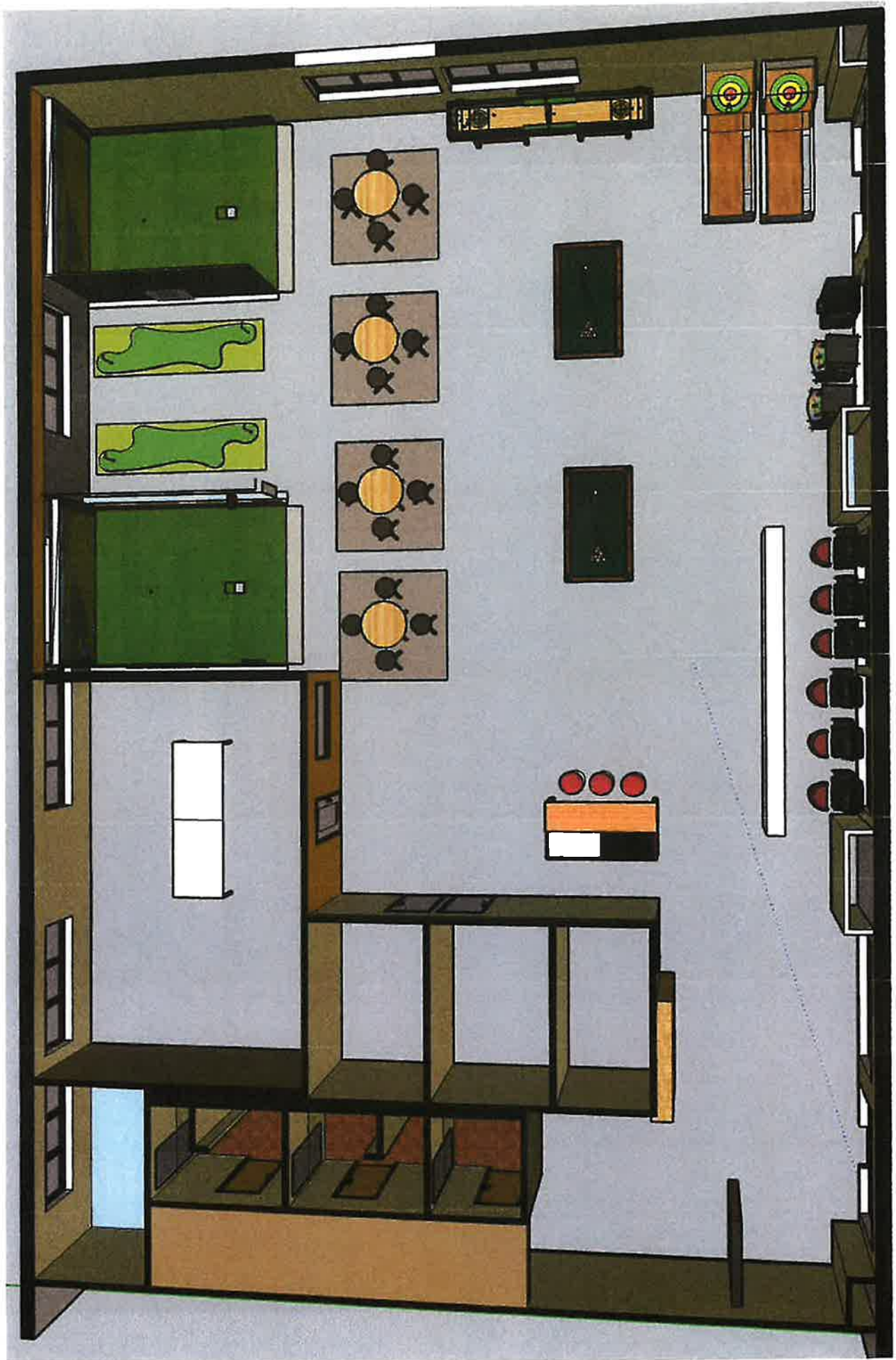


WhoGIS cannot and does not warrant the accuracy of property and boundary lines, dimensions of parcels and site, location of structures or improvements, and topographic or geologic features on the land. Only on-site verification of field surveys by a licensed professional land surveyor can provide such accuracy.



SCALE: 1:943

**WhoGIS**  
Winnebago County Geographic Information System







**Boone County**  
**Soil & Water**  
**Conservation District**

211. N. Appleton Road  
 Belvidere, IL 61008  
 815-544-3465 x3

1 February 2022

**SWCD NRI #: 1678**

Belvidere Planning Department  
 401 Whitney Blvd., Suite 300  
 Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.  
 Other (see attached)

**Location of Site:** 996 Belvidere Rd. Belvidere, IL 61008  
**PIN(S):** 06-31-151-003

Contact	Petitioner	Owner
Ryan Crombie 992 Belvidere Rd. Belvidere, IL	Same as contact	LHC Properties, LLC 992 Belvidere Rd. Belvidere, IL
(815) 200-1752 ryan@jacorp.org		(815) 200-1752

**Request:** Special use permit for amusement business

Sincerely,

Teagan Duffy  
 Boone County Soil & Water  
 Conservation District



**Public Health**  
Prevent. Promote. Protect.

## Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008  
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050  
www.boonehealth.org

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*The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.*

February 14, 2022

City of Belvidere  
Community Development  
Gina DelRose  
401 Whitney Blvd Suite 300  
Belvidere, IL 61008

Email: [gdelrose@ci.belvidere.il.us](mailto:gdelrose@ci.belvidere.il.us)

Re: 2022-01; Crombie, 996 Belvidere Rd

Dear City of Belvidere,

We are in receipt of a copy of a special use request. Specifically, video games, video gaming and serving of alcohol at 996 Belvidere Rd, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C) (4) (B) (2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures) in the PB, Planned Business District on 1.3 acres. PIN: 06-31-151-003.

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the Boone County Health Department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval*. Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.



*Food establishment classifications.* All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *Category I High Risk Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:
  - a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;
  - b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving;
  - c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;
  - d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
  - e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;
  - f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
  - g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.
- (2) *Category I High Risk Multi-Department Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.
- (3) *Category II Medium Risk Facility:* is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

RE: Case: 2022-01, Crombie, 996 Belvidere Rd

Date: February 14, 2022

Page: 3 of 3

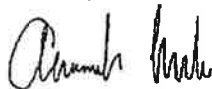
- a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;
- b. if preparing foods for service from raw ingredients uses only minimal assembly; and
- c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.

(4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:

- a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;
- b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or
- c. only beverages (alcoholic and non-alcoholic) are served at the facility.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at [info@boonehealth.org](mailto:info@boonehealth.org).

Sincerely,



Amanda Mehl  
Public Health Administrator  
Boone County Health Department

AT

**ORDINANCE NO. 569H**

**AN ORDINANCE APPROVING  
A REPLAT TITLED  
PLAT NO. 5 OF OAKBROOK WOODS**

**WHEREAS**, the City of Belvidere has adopted a Subdivision Ordinance (Chapter 151 of the Belvidere Municipal Code) in accordance with the provisions of Illinois Compiled Statutes to regulate the division of land and specify the minimum requirements for public improvements on land in the City of Belvidere; and,

**WHEREAS**, the applicant and property owner, MP Self-Storage LLC, 6801 Spring Creek Road, Rockford, IL 61114 (described in the attached subdivision plat (hereof referenced as Attachment A)), has petitioned the City of Belvidere for approval of the replat titled Plat No. 5 of Oakbrook Woods.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** That the attached Replat titled Plat No. 5 of Oakbrook Woods be, and is hereby approved, subject to the following conditions:

1. Total square-footage and acreage of Lot 139 shall be depicted.
2. Concrete monuments shall be shown as per 765 ILCS 205/1.
3. A drainage overlay needs to be submitted for review and approval prior to final plat approval.
4. The Belvidere Planning Commission Certificate shall be replaced with the City's Planner Certificate.
5. The revised plat shall be presented to the planning department for review and approval before any signatures are obtained.
6. The plat shall be recorded with the County Recorder of Deeds within 90 days of City Council approval, unless a plat-recording extension is granted.
7. The final plat shall be in compliance with all applicable codes, ordinances and agreements unless specifically waived by the City Council.

**Section 2.** That the Mayor and City Clerk are hereby authorized and directed to execute the plat upon presentment of a proper guarantee for the construction of the required subdivision improvements and payment of the construction inspection fee in accordance with the Belvidere Subdivision Ordinance.

**Section 3.** That the City Clerk is hereby authorized and directed to cause the final plat to be recorded with the Boone County Recorder of Deeds after the plat is properly executed by all of the officers of the City of Belvidere.

**Section 4.** That this Ordinance shall be in full force and effect from and after its passage as provided by local law and pursuant to Illinois State Statutes. This written and foregoing Ordinance is published by authority of the corporate authorities of the City of Belvidere in pamphlet form on this date.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Clint Morris, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

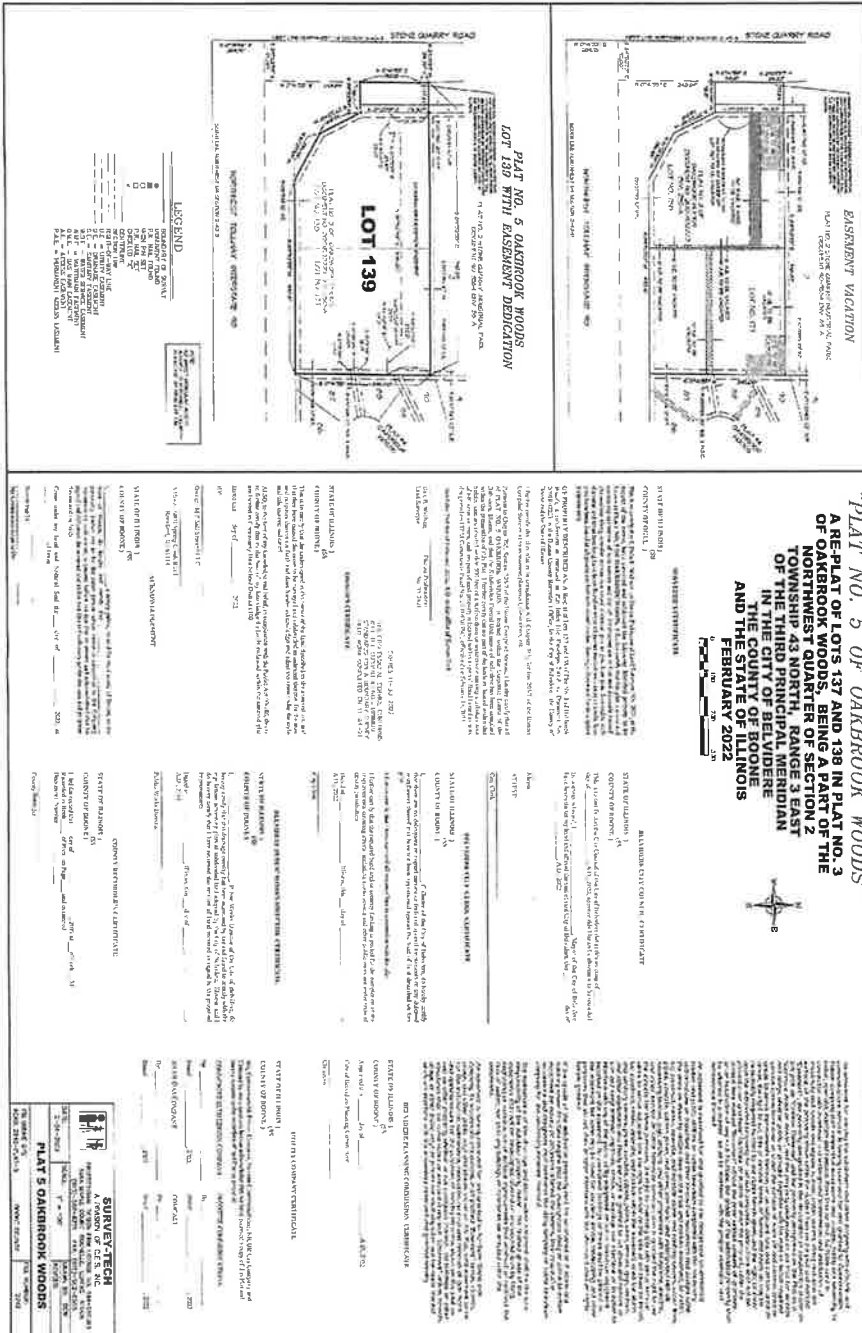
City Council Members Voting Aye:

City Council Members Voting Nay:

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A





**CITY OF BELVIDERE**

*Community Development*



**BUILDING DEPARTMENT**

**PLANNING DEPARTMENT**

**401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789**

---

February 28, 2022

**ADVISORY REPORT**

**CASE:** 2022-02

**APPLICANT:** Oakbrook Woods Plat 5, RP

**REQUEST:**

The applicant is requesting replat approval of the one-lot subdivision named Oakbrook Woods Plat 5, being a replat of Lots 137 and 138 in Plat 3 of Oakbrook Woods Subdivision.

**LOCATION:**

The subject property is southeast of West Chrysler Drive and South Appleton Road. It is approximately six acres in size and is not developed (see attached aerial photo). PINs: 07-02-151-020 and 07-02-151-021.

**BACKGROUND:**

The subject property is currently zoned PI, Planned Industrial District, consists of two undeveloped lots and utilizes an access easement through the property to the north. The single-family residential portion of Oakbrook Woods is located to the east, I-90 to the south, Stellantis to the west and a vacant industrial lot is to the north.

The subject property was part of the Oakbrook Woods Plat 3 Subdivision. The property was rezoned to industrial in 1994 and platted in 2000, the same years as the adjacent residential subdivision. In 2018, the applicant was granted a special use for self-storage buildings per Ordinance 398H. The special use included conditions such as replatting the two lots into one and vacating or reconfiguring the interior easements prior to issuance of building permits.

The applicant is requesting to combine the two lots into one lot so that the self-storage units can be constructed in addition to allowing for limited outdoor storage. Public improvements such as utilities and roadways are not anticipated to be installed.

A request for comments was sent to 17 departments, agencies, or other parties. Comments received were either addressed by the applicant or have been incorporated into the recommended conditions of approval.

**SUMMARY OF FINDINGS:**

The final plat of Oakbrook Woods Plat 5 is in conformance with the City of Belvidere's subdivision and zoning ordinances provided the suggested conditions of approval are met.

**RECOMMENDATION:**

Planning staff recommends the **approval** of case number **2022-02** subject to the following conditions:

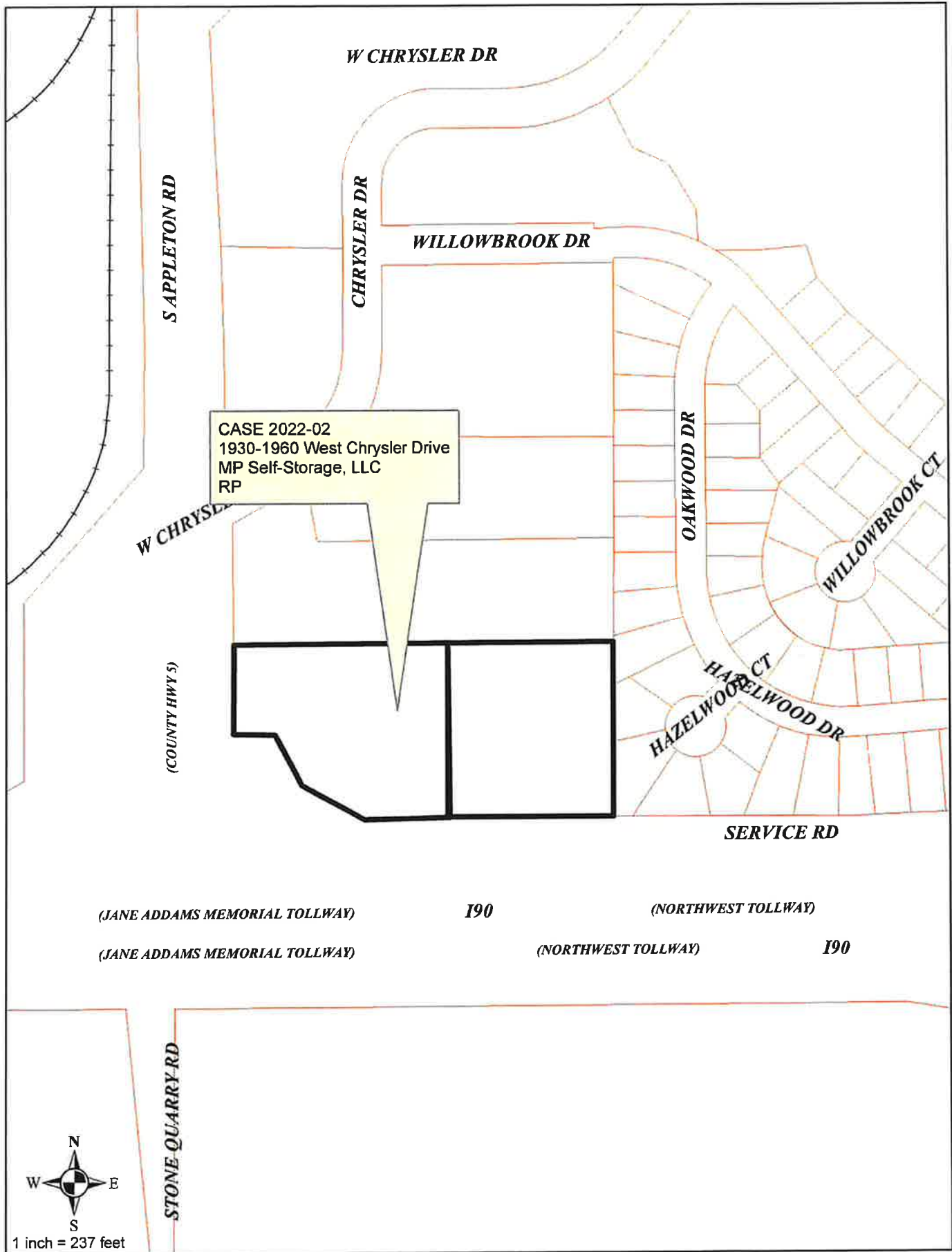
1. Total square-footage and acreage of Lot 139 shall be depicted.
2. Concrete monuments shall be shown as per 765 ILCS 205/1.
3. A drainage overlay needs to be submitted for review and approval prior to final plat approval.
4. The Belvidere Planning Commission Certificate shall be replaced with the City's Planner Certificate.
5. The revised plat shall be presented to the planning department for review and approval before any signatures are obtained.
6. The plat shall be recorded with the County Recorder of Deeds within 90 days of City Council approval, unless a plat-recording extension is granted.
7. The final plat shall be in compliance with all applicable codes, ordinances and agreements unless specifically waived by the City Council.

**Submitted by:**

  
Gina DelRose  
Community Development Planner

**ATTACHMENTS**

1. Location Map by Planning Staff.
2. Aerial Photo with Platting by Planning Staff.
3. Memo from Belvidere Public Works Department, Brent Anderson, February 21, 2022.
4. Plat of Oakbrook Woods 5 by Survey-Tech, a Division of C.E.S. Inc.





CASE 2022-02  
1930-1960 West Chrysler Drive  
MP Self-Storage, LLC  
RP

W CHRYSLER DR

OAKWOOD DR

HAZELWOOD

SERVICE ROADWAY  
(NORTHWEST TOLLWAY)

I-90

I-90

(NORTHWEST TOLLWAY)



1 inch = 126 feet



# Memo

**To:** Gina DelRose, Community Development Planner

**From:** Brent Anderson, Director of Public Works

**Date:** 2/21/2022

**Re:** Review of Final Plat – Oakbrook Woods Plat #5

---

Having reviewed the above Plat, I offer the following comments:

1. Provide evidence of access to the owner of this property from the owner of Lot 2 in Plat 2 of Stone Quarry Industrial Park. Easement shown on the plat only references the Illinois State Toll Highway Commission.
2. A drainage overlay needs to be submitted along with this plat.
3. Show square feet and acreage of Lot #139.
4. Need to show concrete monuments per 765 ILCS 205/1.
5. All other provisions of the subdivision control ordinance will be required unless specifically waived by the City Council.



## MEMO

**DATE:** March 9, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case 2022-02; Oakbrook Woods Plat 5 (RP)

**REQUEST:**

The applicant is requesting replat approval of the one-lot subdivision named Oakbrook Woods Plat 5, being a replat of Lots 137 and 138 in Plat 3 of Oakbrook Woods Subdivision. The subject property is southeast of West Chrysler Drive and South Appleton Road. It is approximately six acres in size and is not developed. PINs: 07-02-151-020 and 07-02-151-021.

**RECOMMENDATION:**

The planning and zoning commission recommended the **approval** of case number **2022-02** subject to the following conditions:

1. Total square-footage and acreage of Lot 139 shall be depicted.
2. Concrete monuments shall be shown as per 765 ILCS 205/1.
3. A drainage overlay needs to be submitted for review and approval prior to final plat approval.
4. The Belvidere Planning Commission Certificate shall be replaced with the City's Planner Certificate.
5. The revised plat shall be presented to the planning department for review and approval before any signatures are obtained.
6. The plat shall be recorded with the County Recorder of Deeds within 90 days of City Council approval, unless a plat-recording extension is granted.
7. The final plat shall be in compliance with all applicable codes, ordinances and agreements unless specifically waived by the City Council.

**Motion to approve case 2022-02; Oakbrook Woods Plat 5 (RP) subject to the conditions as presented carried with a (5-0) roll call vote.**

---

Paul Engelman, Chairman  
Belvidere Planning and Zoning Commission

**ORDINANCE NO. 570H**

**AN ORDINANCE GRANTING SPECIAL USES  
TO ALLOW INDOOR SALES OR SERVICE,  
OFF-SITE PARKING LOT AND  
VEHICLE REPAIR AND MAINTENANCE  
WITHIN THE PI, PLANNED INDUSTRIAL DISTRICT  
(6853 Indy Drive)**

**WHEREAS**, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

**WHEREAS**, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

**WHEREAS**, The applicant, MNC Group, LLC, 5022 Newburg Road, Belvidere, IL 61008 on behalf of the property owner, Mike Culic, 6755 Samantha Lane, Rockford, IL 61107 is requesting three special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive; and

**WHEREAS**, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on March 8, 2022 concerning the proposed Special Uses; and,

**WHEREAS**, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

**WHEREAS**, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein by this reference.

**Section 2.** That Special Uses in the PI, Planned Industrial District for indoor sales or service, off-site parking lot and vehicle repair and maintenance on the property depicted in Attachment A and legally described as:

Lot Seventeen (17) as designated upon the Plat of Belford Industrial park, being a subdivision of part of the East Half (1/2) of Section 32 and the West Half (1/2) of Section 33, Township 44 North Range 3 East of the Third Principal Meridian, the Plat of which subdivision is recorded in Book 12 of Plats on page 30 and 31 as Document Number 74-738 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. PIN: 05-33-100-023

are hereby approved, subject to the following conditions:

1. Substantial compliance with the site plan dated 2/8/2022. (Attachment B)
2. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.

**Section 3.** That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

**Section 4.** That acceptance of any of the benefits of these Special Uses shall be deemed acceptance of all the terms and conditions set forth herein.

**Section 5.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**Section 7.** This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_, 2022.



**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_ day of \_\_\_\_\_,  
2022

\_\_\_\_\_  
Clint Morris, Mayor

**ATTEST:**

\_\_\_\_\_  
Sarah Turnipseed, City Clerk

Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

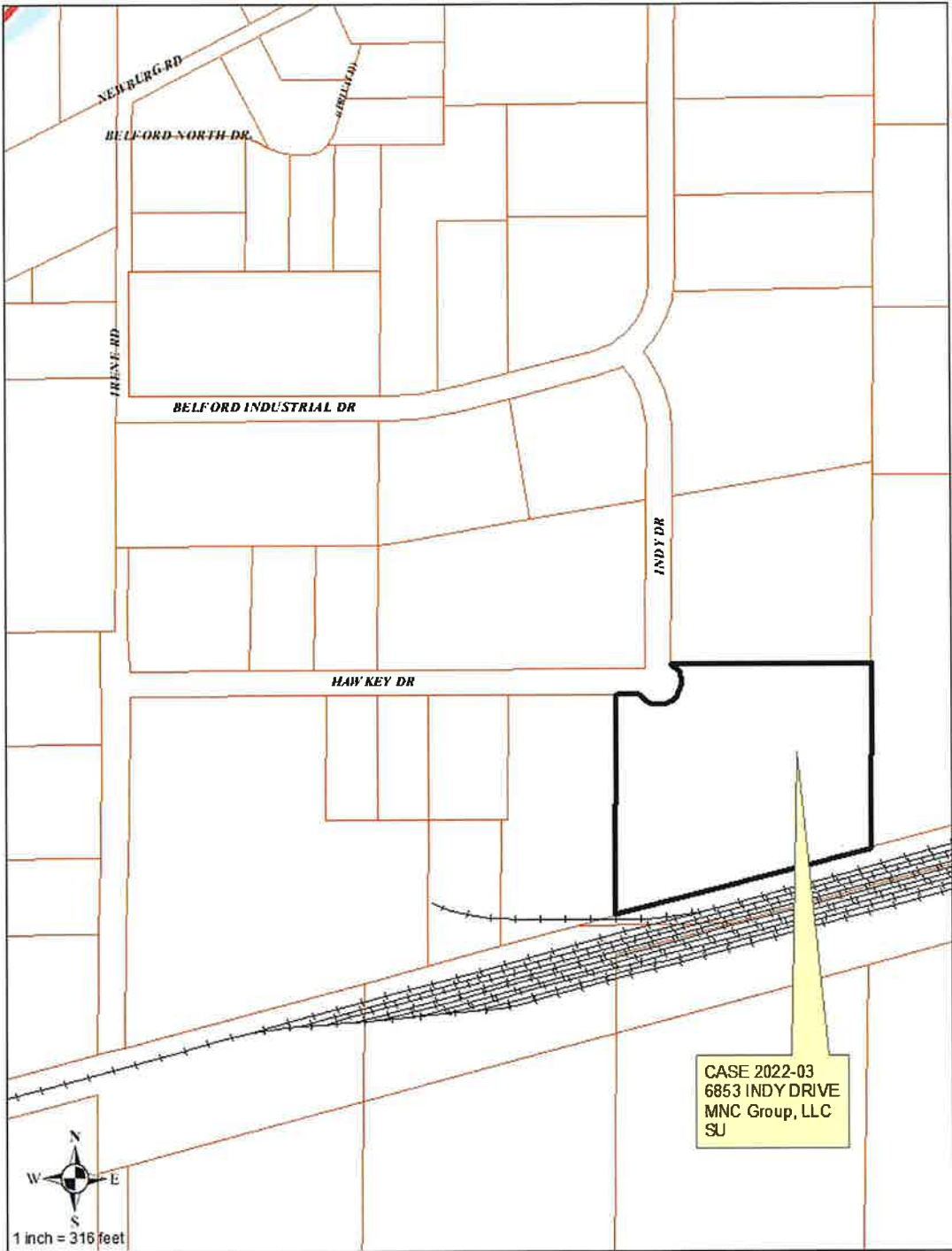
City Council Members Voting Aye: \_\_\_\_

City Council Members Voting Nay: \_\_\_\_

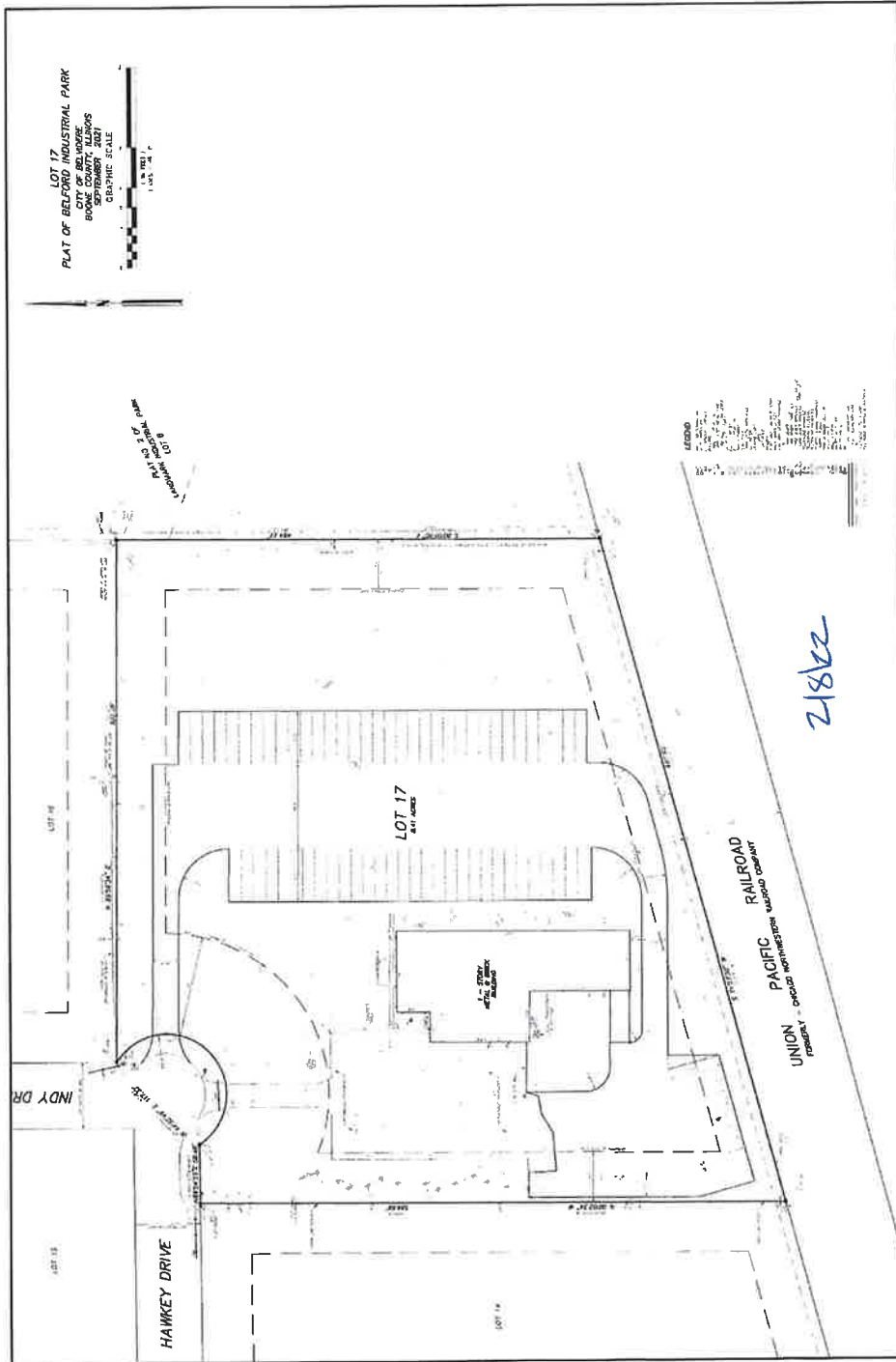
Date Published:

Sponsor: \_\_\_\_\_

ATTACHMENT A



ATTACHMENT B



CITY OF BELVIDERE

*Community Development*



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789

March 1, 2022

**ADVISORY REPORT**

**CASE NO:** 2022-03

**APPLICANT:** MNC Group, LLC, 6853 Indy Drive

**REQUEST AND LOCATION:**

The applicant, MNC Group, LLC, 5022 Newburg Road, Belvidere, IL 61008 on behalf of the property owner, Mike Culic, 6755 Samantha Lane, Rockford, IL 61107 is requesting special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(7)(B)(2) Indoor Sales or Service, 150.105(C)(7)(B)(2) Off-site Parking Lot, (150.105(C)(7)(B)(2) Vehicle Repair and Maintenance and 150.904 Special Use Review and Approval Procedures) in the PI, Planned Industrial District on 8.4 acres. The property is irregular in shape and currently developed with an industrial building and large grassy area. PIN: 05-33-100-023

**EXISTING LAND USE:**

**Subject property:** Truck Services

**North:** Youngberg Industries

**South:** Railroad

**East:** Americold Logistics

**West:** Renaissance Historic Exteriors

**CURRENT ZONING:**

**Subject property:** PI, Planned Industrial District

**North, South and East:** PI, Planned Industrial District

**West:** I-1, Light Industrial District (county)

**COMPREHENSIVE PLAN:**

**Subject property:** Planned Industrial

**All Adjacent Property:** Planned Industrial

**BACKGROUND:**

The property is part of the Belford Industrial Park which was final platted in 1974. In 2006, a previous property owner annexed the property into the City of Belvidere so that it may connect to municipal services that were needed for an anticipated expansion.

The current business occupying the building is still transitioning from its location at 5022 Newburg Road. The business is relocating to the subject property in order to expand its

services and allow for more parking. The property's proximity to Irene Road and the I-90 interchange make it appealing to truck-orientated businesses such as the applicant's.

The Planned Industrial District allows for low-intensity industrial uses such as indoor storage and warehousing and limited commercial land uses such as office and professional services by right and additional industrial and commercial land uses by special use. Although the proposed pavement expansions appear to meet zoning and subdivision codes, in order to expand the trucking business to be more full-service, the applicant is requesting the following special uses:

1. Indoor Sales or Service to permit retail sales of truck parts and accessories
2. Off-site parking lot to permit semi-trucks and trailers to be parked on-site
3. Vehicle repair and maintenance to permit mechanical work to be conducted on the trucks

**TREND OF DEVELOPMENT:**

The subject property is located at the southeast corner of Indy and Hawkey Drives within the Belford Industrial Park. The industrial park mostly consists of older developments within unincorporated Boone County that have petitioned to annex into the city as water and sewer is needed for expansions.

**COMPREHENSIVE PLAN:**

The subject property is designated as "Planned Industrial" on the City of Belvidere Comprehensive Plan, adopted July 19, 1999. The planned industrial category encourages high-quality indoor manufacturing, assembly and storage uses with generous landscaping and signage

**FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special uses will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Truck repair and maintenance is not uncommon in industrial parks since that is where the majority of semi-truck and trailer traffic is focused. Having limited retail sales as accessory to the industrial business on hand is appropriate as well. The most noticeable impact will be the semi-truck and trailer parking. The parking is being located to the east of the building, further from neighboring properties. Additional landscaping will provide some screening of the area.

- B. **Findings: The proposed special uses, both in their general use independent of their location and in their specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property as planned industrial. Indoor assembly and storage are considered appropriate uses in the planned industrial category. The retail sales and truck maintenance aspects of the business will be entirely enclosed within the building and should not be noticeable to others within the subdivision. The



parking lot expansion to accommodate the semi-truck and trailer parking will require additional landscaping to be installed as recommended in the Plan.

- C. **Findings:** The special uses will not in their proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is within an older industrial subdivision, the majority of which is still unincorporated Boone County. The subdivision is accessible by Irene Road and located between two major thoroughfares- Newburg Road and U.S. Route 20. All three roads are used by semi-trucks and trailers. Due to the location of the property within the subdivision, trucks entering and exiting the business will not hinder traffic in the same way as the trucks associated with businesses having access directly onto Newburg Road, Irene Road and U.S. Route 20.

- D. **Findings:** The establishment of the special uses will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is located within an older industrial park located north of the railroad. Several businesses within the area depend on semi-trucks and trailers and the railroad to transport their products. Having a business that caters to semi-trucks and trailers would be beneficial to the neighboring businesses as well as the truck drivers that pass through Belvidere.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is adequately served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The special uses are not anticipated to create any adverse impacts due to their location and proximity to truck routes. The business will be providing a service that other local businesses can utilize.

**SUMMARY OF FINDINGS:**

Truck repair and maintenance is not uncommon in industrial parks since that is where the majority of semi-truck and trailer traffic is focused. Having limited retail sales as accessory to the industrial business on hand is appropriate as well. The most noticeable impact will be the semi-truck and trailer parking. The parking is being located to the east of the building, further from neighboring properties. Additional landscaping will provide some screening of the area.

The property is within an older industrial subdivision, the majority of which is still unincorporated Boone County. The subdivision is accessible by Irene Road and located between two major thoroughfares- Newburg Road and U.S. Route 20 and is located north of the railroad. All three roads are used by semi-trucks and trailers. Due to the location of the property within the subdivision, trucks entering and exiting the business will not hinder traffic in the same way as the trucks associated with businesses having access directly onto Newburg Road, Irene Road and U.S. Route 20.

Several businesses within the area depend on semi-trucks and trailers and the railroad to transport their products. Having a business that caters to semi-trucks and trailers would be beneficial to the neighboring businesses as well as the truck drivers that pass through Belvidere.

**RECOMMENDATION:**

The planning staff recommends the **approval** of case number **2022-03** for three special uses at 6853 Indy Drive subject to the following conditions:

1. Substantial compliance with the site plan dated 2/8/2022.
2. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.

**Submitted by:**



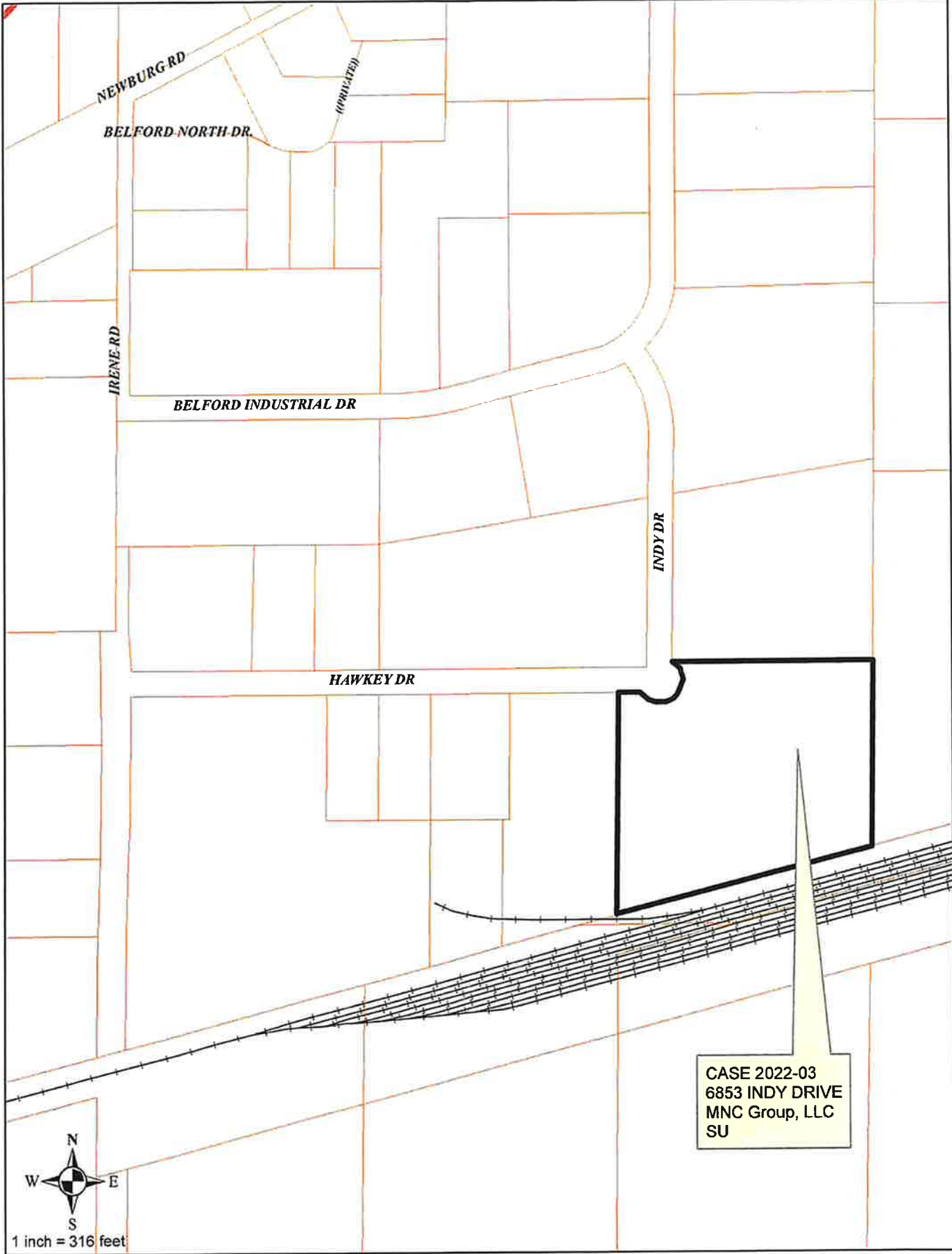
Gina DelRose  
Community Development Planner

**Review and Recommendation by the Planning and Zoning Commission.** The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

**Review and Action by the City Council.** The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

**ATTACHMENTS**

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plans submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, February 9, 2022.
6. Memo submitted by the Belvidere Public Works Department, Brent Anderson, February 16, 2022.



NEWBURG RD

BELFORD NORTH DR

(PRIVATED)

IRENE RD

BELFORD INDUSTRIAL DR

HAWKEY DR

INDY DR

CASE 2022-03  
6853 INDY DRIVE  
MNC Group, LLC  
SU



1 inch = 316 feet





INDY DR

HAWKEY DR

CASE 2022-03  
6853 INDY DRIVE  
MNC Group, LLC  
SU



feet



**To whom it may concern:**

Per application line number 2, this is a written statement with a detail explanation for request.

As an existing business owner at 5022 Newburg Rd. over the years our business has grown and needs more space for operations. One year ago we purchased Indy Dr. location with idea to move most of the operation there and expand.

Building use plans are for sales and service primarily for our business operation. Since building has a great warehouse plans are to add inventory for more parts and service sales.

We are attaching new blueprints with certified elevation survey and other proposed illustrations. We have been working with RK Johnson for our blueprints and proposal.

On west side of property, neighboring Renaissance Historic Exteriors, existing parking lot will remain as is with an addition of parking extending to south west corner for bobtail truck parking along side of property line for off duty drivers. Emission of noise to be very limited.

On further south west corner we are proposing parking for drop trailers with a driveway looping around south side of building to east side of building with proposed 2 rows of semi truck and trailer parking. Driveway to wrap to north side of building exiting to Indy Dr. On east side of building there is additional areas for any retention ponds etc. for city requirements.

North side in building will be for office and parts sales. Center of building is for truck and trailer services. South side in building for warehouse.

Proposing for additional parking on north side of building for office staff and parts store.

Thank you for your consideration of this proposal. Please let us know if there is anything we need to adjust.

MNC Group LLC

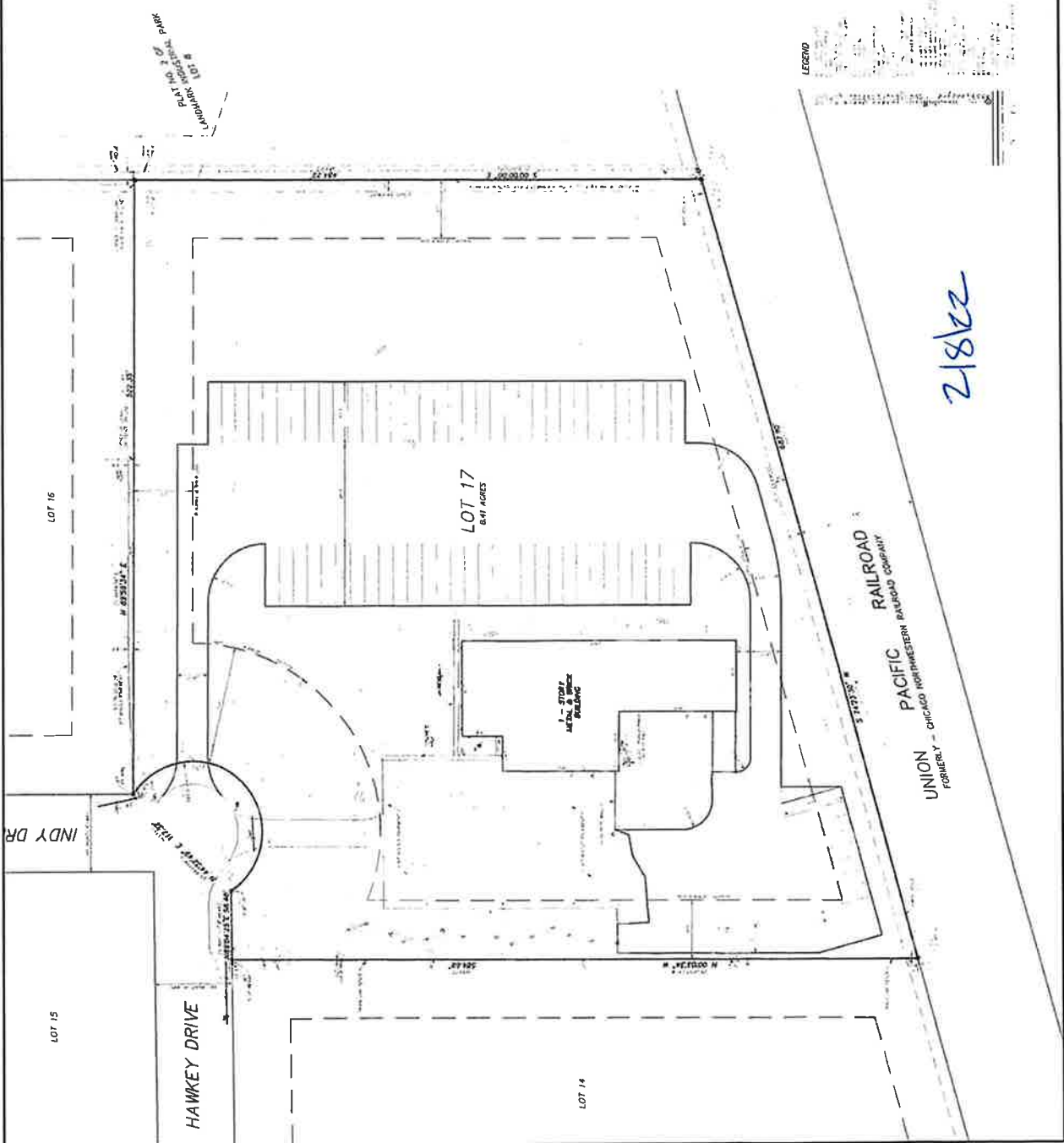
LOT 17  
PLAT OF BELFORD INDUSTRIAL PARK

CITY OF BELLEVILLE  
PLAT NO. 217  
DECEMBER 1, 2021

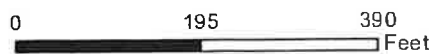
GRAPHIC SCALE



PLAT NO. 217 OF Belford Industrial Park  
PLAT NO. 217 OF Belford Industrial Park



21812



SCALE: 1:2,359



Winnebago County Geographic Information System

WIN GIS cannot and does not warrant the accuracy of property and boundary lines, dimensions of parcels and lots, location of structures or improvements, and other geographic features on the land. Only on-site verification of a field survey by a licensed professional land surveyor can provide such accuracy.



Boone County  
**Soil & Water**  
 Conservation District

211. N. Appleton Road  
 Belvidere, IL 61008  
 815-544-3465 x3

9 February 2022

**SWCD NRI #: 1680**

Belvidere Planning Department  
 401 Whitney Blvd., Suite 300  
 Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

- Our review does not apply in this instance.
- Other (see attached)

**Location of Site:** 6853 Indy Dr. Belvidere, IL 61008  
**PIN(S):** 05-33-100-023

Contact	Petitioner	Owner
Mike Culic 6853 Indy Drive Belvidere, IL 61008	Same as contact	MNC Group LLC 6853 Indy Drive Belvidere, IL 61008
(815) 847-0978 MNCGroupLLC@hotmail.com		

**Request:** Special use for indoor sale and service, off-site parking lot, and vehicle repair and maintenance

**Notes, if any:** Please see attached document for additional soils information. There aren't any soil properties that would restrict the desired use.

Sincerely,

Teagan Duffy  
 Boone County Soil & Water  
 Conservation District



**Boone County  
Soil & Water  
Conservation District**

Report No. 1680

**According to the USDA Natural Resource Conservation Service Soil Survey of Boone County, the site consists of the following:**

**Map unit:** 290A—Warsaw loam, 0 to 2 percent slopes

The Warsaw component makes up 90 percent of the map unit. Slopes are 0 to 2 percent. This component is on outwash plains on uplands. The parent material consists of loamy glaciofluvial deposits over calcareous sandy and gravelly outwash. Depth to a root restrictive layer, strongly contrasting textural stratification, is 24 to 40 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 4 percent. This component is in the R110XY006IL Dry Glacial Drift Upland Prairie ecological site. Nonirrigated land capability classification is 2s. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 25 percent. There are no saline horizons within 30 inches of the soil surface.

**Map unit:** 379A—Dakota loam, 0 to 2 percent slopes

The Dakota component makes up 85 percent of the map unit. Slopes are 0 to 2 percent. This component is on rises on outwash plains. The parent material consists of Loamy and sandy outwash. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. Organic matter content in the surface horizon is about 4 percent. Nonirrigated land capability classification is 2s. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 8 percent.

**Soil Conditions and Degree of Limitations for Proposed Use:**

Soil Map Unit	Soil Name and Slope	Small Commercial Buildings	Shallow Excavations	Hydric Soil	Erosion & Sediment Hazard
290A	Warsaw loam, 0 to 2 percent slopes	Not Limited	Somewhat Limited	NO	Slight
379A	Dakota loam, 0 to 2 percent slopes	Somewhat Limited	Somewhat Limited	NO	Slight



### **Soil Interpretations Explanation:**

These interpretative ratings help engineers, planners, and others to understand how soil properties influence behavior when used for nonagricultural uses such as building site development or construction materials. This report gives ratings for proposed uses in terms of limitations and restrictive features. Ratings come from the soils "natural" state, that is, no unusual modification of the site or soil material is made other than that which is considered normal practice for the rated use. Even though soils may have limitations, an engineer may be able to alter soil features or adjust building plans for a structure to compensate for most degrees of limitations. Most of these practices, however, are costly.

The final decision in selecting a site for a particular use generally involves weighing the costs for site preparation and maintenance. Soil properties influence development of building sites, including the selection of the site, the design of the structure, construction, performance after construction, and maintenance. Soils are rated for the uses expected to be important or potentially important to users of soil survey information. The rating system of slight, moderate, severe, very severe, and restrictive, are given for the types of proposed improvements that are listed or inferred by the petitioner as entered on the report application and/or zoning petition. They are defined as follows:

Slight or Not Limited: This soil has favorable properties for the use. The degree of limitation is minor and can be overcome easily. Good performance and low maintenance can be expected.

Moderate or Somewhat Limited: This soil has moderately favorable properties for the use. Special planning, design, or maintenance can overcome this degree of limitation. During some part of the year, the expected performance is less desirable than for soils rated slight.

Restrictive: This soil has restrictive properties for the use. This rating is given to soils that have rapid or very rapid permeability's. These soils are sandy or have sand and/or gravel within a depth which makes them poor filters of septic effluent.

Severe or Very Limited: This soil has one or more properties that are unfavorable for the rated use. These may include the following: steep slopes, bedrock near the surface, flooding, high shrink-swell potential, a seasonal high water table, or low strength. This degree of limitation generally requires major soil reclamation, special design, or intensive maintenance, which in most situations is difficult and costly.

Very Severe: This soil rating is given to soils that have properties that are difficult or impossible to overcome or modify for the intended use.

### **Land Use Explanations:**

#### Dwellings with Basements

Dwellings with basements are single-family houses of three stories or less with basements. The foundation is assumed to be spread footings of reinforced concrete built on undisturbed soil at a depth of about seven feet. The ratings are based on properties affecting soil strength and settlement under a load and those that affect excavation and construction costs. The properties affecting soil strength and settlement are the presence of a high water table, flooding, the shrink-swell behavior and compressibility of the soil. Compressibility is inferred from unified classification. Properties influencing the ease and amount of excavation are

flooding, high water table, slope, depth to bedrock or cemented pan, and the amount of coarse fragments.

#### Shallow Excavations

Shallow excavations are trenches or holes dug to a maximum depth of 5 or 6 feet for graves, utility lines, open ditches, or other purposes. The ratings are based on the soil properties that influence the ease of digging and the resistance to sloughing. Depth to bedrock or a cemented pan, hardness of bedrock or a cemented pan, the amount of large stones, and dense layers influence the ease of digging, filling, and compacting. Depth to the seasonal high water table, flooding, and ponding may restrict the period when excavations can be made. Slope influences the ease of using machinery. Soil texture, depth to the water table, and linear extensibility (shrink-swell potential) influence the resistance to sloughing. Onsite investigation may be needed to validate these interpretations and to confirm the identity of the soil on a given site.

#### Erosion and Sediment Control

Based on the percent slope and the erodibility of the soil-mapping unit. Length of slope and vegetative cover are equally important in determining erosion losses and should be determined by on-site investigations. Under most conditions, establishment and maintenance of good vegetative cover is required to prevent excessive erosion and sedimentation.

#### Small Commercial Buildings

Limitation ratings are given for undisturbed soil on which small commercial buildings of less than three stories without basements are built. The foundation is assumed to be spread footings of reinforced concrete at a depth of 2 feet or the depth of maximum frost penetration, whichever is deeper. The ratings are based on properties affecting soil strength and settlement under a load and those that affect excavation and construction costs. The properties affecting soil strength and settlement are the presence of a high water table, flooding, the shrink-swell behavior and compressibility of the soil. Compressibility is inferred from unified classification. Properties influencing the ease and amount of excavation are flooding, high water table, slope, depth to bedrock or cemented pan, and the amount of coarse fragments.

#### Hydric soils

Hydric soils are defined by the National Technical Committee for Hydric Soils (NTCHS) as soils that formed under conditions of saturation, flooding, or ponding long enough during the growing season to develop anaerobic conditions in the upper part (Federal Register, 1994). Under natural conditions, these soils are either saturated or inundated long enough during the growing season to support the growth and reproduction of hydrophytic vegetation.

The NTCHS definition identifies general soil properties that are associated with wetness. To determine whether a specific soil is a hydric soil or nonhydric soil, however, more specific information, such as information about the depth and duration of the water table, is needed. Thus, criteria that identify those estimated soil properties unique to hydric soils have been established (Federal Register, 2002). These criteria are used to identify map unit components that normally are associated with wetlands. The criteria used are selected estimated soil properties that are described in "Soil Taxonomy" (Soil Survey Staff, 1999) and "Keys to Soil Taxonomy" (Soil Survey Staff, 2006) and in the "Soil Survey Manual" (Soil Survey Division Staff, 1993). According to the U.S. Corps of Engineers and the Natural Resource Conservation Service (NRCS), the presence of hydric soils is one third of the requirements

needed to meet a jurisdictional wetland. The two other requirements include wetland hydrology and hydrophytic vegetation.

#### Permeability/Groundwater

Groundwater is water that exists in the pore spaces and fractures in rock and sediment beneath the Earth's surface. It originates as rainfall or snow, and then moves through the soil into the groundwater system. The soil types present near the surface, and their permeability, can have a direct correlation to water quality of shallow groundwater systems. Water quality refers to such things as the temperature, the amount of dissolved solids (hardness), and the presence of pollutants.

Most pollution of groundwater is the result of biological activity, much of it human. Among the sources of contamination are: failing or inadequate on-site septic systems, broken sewer lines, waste dumps (both industrial and residential), spills, biological waste products, agricultural pollutants such as fertilizers and pesticides, and salt contamination from excess salt applications in the winter. Groundwater contamination can result from a point source where the contaminant plume emanates from one spot, or from a widespread source where the pollution is introduced over a wide area and diffused throughout the groundwater over a broad region. Nonpoint source contaminants are difficult to identify and address. Groundwater contaminant plumes change over time. They grow in length with groundwater flow. They grow in width by diffusion and dispersion. Large plumes pollute large areas and affect many people.

#### Local Roads and Streets

Local roads and streets have an all-weather surface and carry automobile and light truck traffic all year. They have a subgrade of cut or fill soil material; a base of gravel, crushed rock, or soil material stabilized by lime or cement; and a surface of flexible material (asphalt), rigid material (concrete), or gravel with a binder. The ratings are based on the soil properties that affect the ease of excavation and grading and the traffic-supporting capacity. The properties that affect the ease of excavation and grading are depth to bedrock or a cemented pan, hardness of bedrock or a cemented pan, depth to a water table, ponding, flooding, the amount of large stones, and slope. The properties that affect the traffic-supporting capacity are soil strength (as inferred from the AASHTO group index number), subsidence, linear extensibility (shrink-swell potential), the potential for frost action, depth to a water table, and ponding

# Memo

**To:** Gina DelRose, Community Development Planner  
**From:** Brent Anderson, Director of Public Works  
**Date:** February 16, 2022  
**Re:** Case #2022-03; MNC Group, LLC, 6853 Indy Drive

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Having reviewed the Special Use Request, I would offer the following comments:

1. The owner will be required to provide storm water detention for the increase in storm water runoff created by the proposed improvements. A drainage plan and runoff calculations must be submitted for review and approval prior to issuance of a building permit.
2. A plan for the proposed access from Hawkey Drive shall be submitted for review and approval prior to permitting.

## MEMO

**DATE:** March 9, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case: 2022-03; MNC Group, LLC, 6853 Indy Drive

**REQUEST AND LOCATION:**

The applicant, MNC Group, LLC, 5022 Newburg Road, Belvidere, IL 61008 on behalf of the property owner, Mike Culic, 6755 Samantha Lane, Rockford, IL 61107 is requesting special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(7)(B)(2) Indoor Sales or Service, 150.105(C)(7)(B)(2) Off-site Parking Lot, (150.105(C)(7)(B)(2) Vehicle Repair and Maintenance and 150.904 Special Use Review and Approval Procedures) in the PI, Planned Industrial District on 8.4 acres. The property is irregular in shape and currently developed with an industrial building and large grassy area. PIN: 05-33-100-023

**RECOMMENDATION:**

The planning and zoning commission recommended the **approval** of case number **2022-03** for special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive subject to the following conditions:

1. Substantial compliance with the site plan dated 2/8/2022.
2. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.

**Motion to approve case 2022-03; MNC Group, LLC, 6853 Indy Drive subject to the conditions as presented carried with a (5-0) roll call vote.**

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Paul Engelman, Chairman  
Belvidere Planning and Zoning Commission



## MEMO

**DATE:** March 9, 2022  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Findings of Fact for Case: 2022-03; MNC Group, LLC, 6853 Indy Drive

### **REQUEST AND LOCATION:**

The applicant, MNC Group, LLC, 5022 Newburg Road, Belvidere, IL 61008 on behalf of the property owner, Mike Culic, 6755 Samantha Lane, Rockford, IL 61107 is requesting special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(7)(B)(2) Indoor Sales or Service, 150.105(C)(7)(B)(2) Off-site Parking Lot, (150.105(C)(7)(B)(2) Vehicle Repair and Maintenance and 150.904 Special Use Review and Approval Procedures) in the PI, Planned Industrial District on 8.4 acres. The property is irregular in shape and currently developed with an industrial building and large grassy area. PIN: 05-33-100-023

### **FINDINGS OF FACT:**

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special uses will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

Truck repair and maintenance is not uncommon in industrial parks since that is where the majority of semi-truck and trailer traffic is focused. Having limited retail sales as accessory to the industrial business on hand is appropriate as well. The most noticeable impact will be the semi-truck and trailer parking. The parking is being located to the east of the building, further from neighboring properties. Additional landscaping will provide some screening of the area.

- B. Findings: The proposed special uses, both in their general use independent of their location and in their specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property as planned industrial. Indoor assembly and storage are considered appropriate uses in the planned industrial category. The retail sales and truck maintenance aspects of the business will be entirely enclosed within the building and should not be noticeable to others within the subdivision. The parking lot expansion to accommodate the semi-truck and trailer parking will require additional landscaping to be installed as recommended in the Plan.

- C. Findings: The special uses will not in their proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors,**

parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is within an older industrial subdivision, the majority of which is still unincorporated Boone County. The subdivision is accessible by Irene Road and located between two major thoroughfares- Newburg Road and U.S. Route 20. All three roads are used by semi-trucks and trailers. Due to the location of the property within the subdivision, trucks entering and exiting the business will not hinder traffic in the same way as the trucks associated with businesses having access directly onto Newburg Road, Irene Road and U.S. Route 20.

- D. **Findings:** The establishment of the special uses will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is located within an older industrial park located north of the railroad. Several businesses within the area depend on semi-trucks and trailers and the railroad to transport their products. Having a business that caters to semi-trucks and trailers would be beneficial to the neighboring businesses as well as the truck drivers that pass through Belvidere.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is adequately served with municipal utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant’s proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The special uses are not anticipated to create any adverse impacts due to their location and proximity to truck routes. The business will be providing a service that other local businesses can utilize.

The motion to adopt the Findings of Fact as presented by staff for case 2022-03 for special uses to permit indoor sales or service, off-site parking lot and vehicle repair and maintenance at 6853 Indy Drive carried with a (5-0) roll call vote.

\_\_\_\_\_  
Paul Engelman, Chairman  
Belvidere Planning and Zoning Commission

ORDINANCE #571H  
AN ORDINANCE PROVIDING FOR TEMPORARY RELIEF  
FROM THE FULL REQUIREMENTS OF SECTION 98-12(a)(3)  
OF THE CITY OF BELVIDERE MUNICIPAL CODE  
FOR FISCAL YEAR 2023 (5/1/2022 – 4/30/2023)

WHEREAS, The Corporate Authorities of the City of Belvidere previously enacted Section 98-12(a)(3) of the City of Belvidere Municipal Code to allow Sidewalk Café allowing for Sidewalk Café's within the City of Belvidere and placing certain restrictions upon their operations; and

WHEREAS, on May 3, 2021 the Corporate Authorities of the City of Belvidere enacted Ordinance 533H which provided temporary relief from the full requirements of Section 98-12(a)(3) of the City of Belvidere Municipal Code in reaction to the COVID-19 pandemic and the Governor's Executive Orders in response to the pandemic; and

WHEREAS, the Corporate Authorities of the City of Belvidere desire to assist restaurants and bars in operating within the COVID-19 pandemic and in compliance with the Governor's periodic Executive Orders and the Guidelines and rules previously promulgated by DECO and which could be reinstated; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

**SECTION 1:** The foregoing recitals are incorporated herein by this reference.

**SECTION 2:** The size requirements of Section 98-12(a)(3)(b)(4) as follows: Activities shall provide for a minimum pedestrian width of four (4) feet at all times. No part of the Sidewalk Café shall be closer than three (3) feet of the vehicle right of way (curb). No activities of the Sidewalk Café my block or impede pedestrian traffic along the sidewalk, or ingress and egress to the business it fronts or neighboring businesses.

**SECTION 3:** Section 98-12(a)(3)(h) is modified to provide that the permitted sidewalk café must comply with all restrictions, regulations and laws of the Boone County Health Department, DCEO, Executive Orders of the Governor of the State of Illinois, orders and regulations of either the Belvidere Local Liquor Commissioner or the State of Illinois Liquor Commission and any other lawful law or regulation. The Guidelines and Toolkit published by DCEO, and as they may be amended in the future, are hereby adopted and incorporated in this ordinance as if fully set forth.

**SECTION 4:** Section 98-12(a)(3)(I) is modified to provide that Sidewalk Cafés must cooperate and allow inspection at any reasonable hour by any employee or agent of the City or by any State of Illinois or Boone County agency with regulatory authority.

**SECTION 5:** Section 98-12(a)(3)(n)(1) is modified to provide that the supplied dram shop insurance shall name the City of Belvidere as an additional insured and shall specifically note coverage for the area of the Sidewalk Café.

**SECTION 6:** Section 98-12(a)(3)(n)(4), prohibiting a Sidewalk Café to allow consumption of alcohol where at least 50% of revenue is derived from the sale of food for consumption on premises and requiring alcohol service incidental to the provision of food only, shall not be applicable nor enforced during fiscal year 2022.

**SECTION 7:** Section 98-12(a)(3)(n)(5), allowing the requirement of a beautification project as a condition of receiving permission for sale and consumption of alcohol in a sidewalk café is not applicable or enforceable during fiscal year 2022.

**SECTION 8:** Section 98-12(a)(3)(n)(6) is amended to read as follows: *Any Sidewalk Café with specific permission to serve alcoholic beverages shall enclose the permitted area from the remainder of the public way, and be maintained in accordance with a plan reasonably approved by the City. The boundary shall be no less than 24 inches or more than 36 inches in height. The boundary shall be durable so that it shall not collapse or fall over due to wind or incidental contact with patrons or pedestrians. The boundary may have movable sections to aid in public access to seating as long as the boundary complies with the submitted plan. The boundary shall be maintained in place during operating hours. No boundary may be stabilized by bolting to the sidewalk. Non-permissible enclosure of City property, within the boundaries of the Sidewalk Café, shall include, but is not limited to, parking meters, fire hydrants, and utility or signal control boxes. These types of items can be identified as items which must be accessible to the public or to the City for emergency services. The sidewalk Café serving alcohol shall be located in accordance with Section 98-12(a)(3)(b)(4).*

**SECTION 9:** The remainder of Section 98-12, as well as all other codes and regulations of the City of Belvidere, shall remain in full force and effect.

**SECTION 10:** The modifications to Section 98-12 of the Belvidere Municipal Code set forth in this Ordinance are specifically allowed in response to the COVID-19 Pandemic and are solely intended for a limited duration. The modifications provided herein shall cease upon the expiration of the Sidewalk Café permits issued for Fiscal Year 2023. Thereafter, all permitted Sidewalk Café's shall comply with Section 98-12 in its entirety without regard to this Ordinance.

**SECTION 11:** Violation of any of the laws, regulations rules or orders shall constitute a nuisance and may be enforced as a violation of this Ordinance in accordance with section 98-12(b). Suspension or revocation of sidewalk café permits for a violation of this Ordinance or any other City Code or Ordinance shall be in accordance with Section 98-12(b) and Section 26-43 of the City of Belvidere Municipal Code.

**SECTION 12:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 13:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Voting Aye: .  
Voting Nay: .  
Absent: .

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk Sarah Turnipseed

Passed: .  
Approved: .  
Published: .

J:\Draft Ordinances\COVID19 Sidewalk Cafe Special Rules 2022.doc



**RESOLUTION #2022-10**

**A RESOLUTION DIRECTING THE PLANNING DEPARTMENT  
TO PUBLISH THE ZONING MAP OF THE CITY OF BELVIDERE**

WHEREAS, Illinois statute requires municipalities to publish a zoning map annually; and

WHEREAS, the City of Belvidere has compiled and attached hereto as Exhibit A, a zoning map (dated March 2022 and current with all approved map amendments and annexation) depicting zoning districts as required by state statute, and

WHEREAS, the Official Zoning Map is on file and available for public inspection and purchase at the Belvidere Community Development Department at 401 Whitney Boulevard, Belvidere.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Belvidere that the Planning Department is directed to publish the Official Zoning Map by posting a copy of the map on the office of the Planning Department's web site. The Planning Department is further authorized to make the Official Zoning Map available for purchase.

Approved:

\_\_\_\_\_ Mayor

Attest:

\_\_\_\_\_ City Clerk

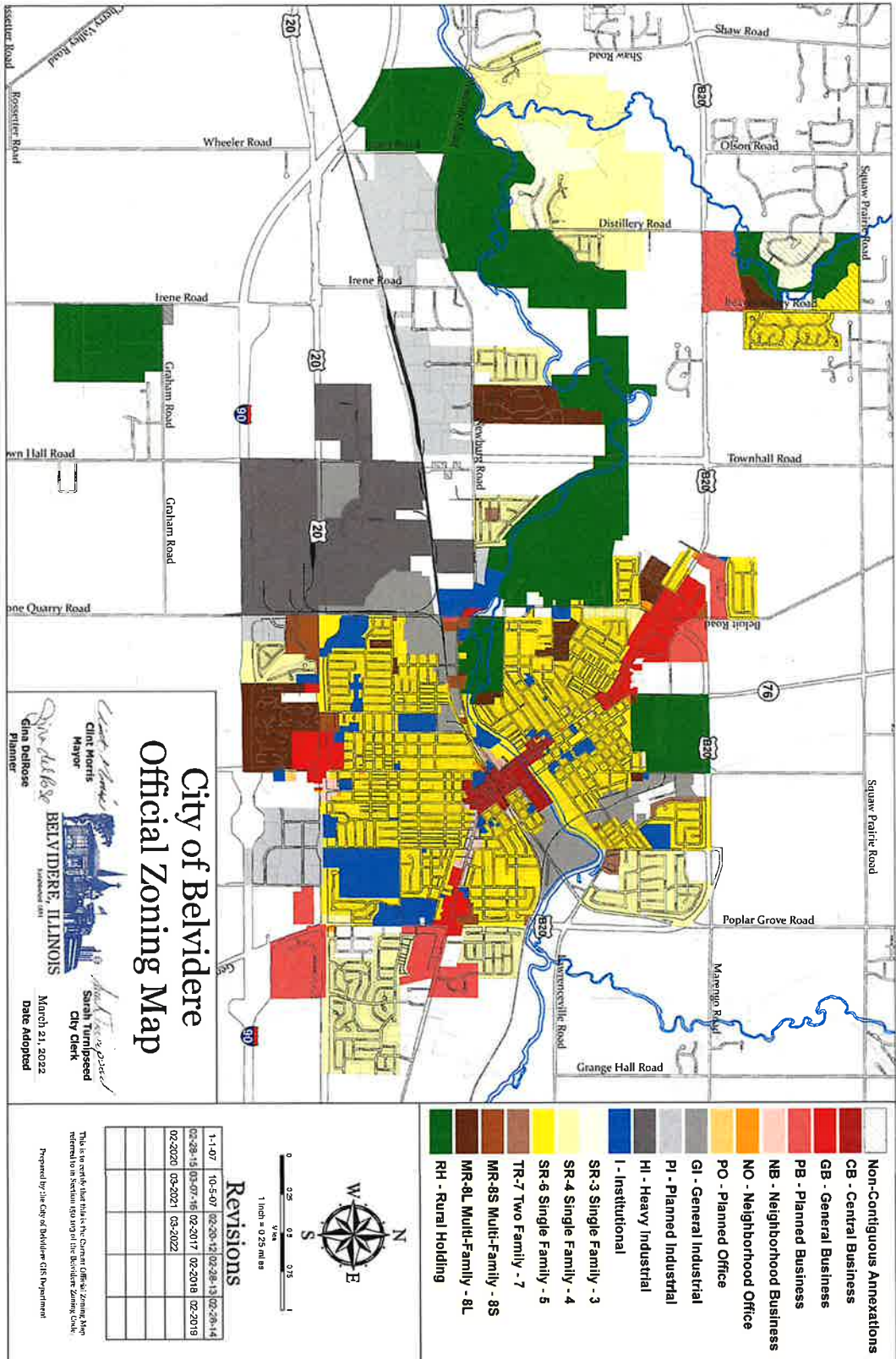
Ayes:

Nays:

Absent:

Approved:

### EXHIBIT A



RESOLUTION #: 2022-11  
A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS OF  
LITTLE CAESARS SUBDIVISION

WHEREAS, the City Council of the City of Belvidere approved the final Plat of Subdivision of Little Caesars Subdivision on February 6, 2017 (hereinafter the Subdivision); and

WHEREAS, the owner/developer of the Subdivision has certified that all public improvements, identified on said Plat to be dedicated to the City of Belvidere, and required to be constructed by owner/developer, are completed according to the City of Belvidere Municipal Code and the directives of the City's Department of Public Works; and

WHEREAS, the owner/developer dedicated certain Public Improvements to the City of Belvidere as identified on the Final Plat of Subdivision.

NOW, IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere, Illinois as follows:

- 1) The foregoing recitals are hereby incorporated by this reference.
- 2) The Public Improvements identified as being dedicated to the City of Belvidere on the Final Plat of Subdivision for the Little Caesars Subdivision are hereby accepted by the City of Belvidere. This acceptance does not relieve Owner or its successors and/or assigns from any obligation relating to any other improvements which are noted on said plat.
- 3) The Clerk is authorized to record this resolution with the Boone County Recorder of Deeds.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

Ayes:

Nays:

Absent:

Date Approved: