

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

April 17, 2017

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
April 3, 2017; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Proclamation in Recognition of Boone County's Telecommunicators
National Public Safety Telecommunications Week of April 9 – 15, 2017.

(B) Proclamation for Workers Memorial Day.

(C) Proclamation for Comcast Cares Day.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,200,412.79
Water & Sewer Fund Expenditures: \$ 506,142.57

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of March 28, 2017
through April 10, 2017.

(B) Belvidere Fire Department Overtime Reports of March 25, 2017 and
March 29, 2017 through April 11, 2017.

(C) Monthly Report of Community Development/Planning Department for
March 2017.

(D) Monthly Building Department Revenue Report for March 2017.

(E) Monthly Treasurer's Report for March 2017.

(F) Monthly General Fund Report for March 2017.

(G) Monthly Water/Sewer Fund Report for March 2017.

(H) Minutes of Planning and Zoning Commission of April 11, 2017.

(I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 10, 2017.

(9) Unfinished Business:

- (A) Ord. #343H – 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Vehicles and Seized Vehicles).
- (B) Ord. #344H – 2nd Reading: An Ordinance Amending Article XI, Seized and Impounded Vehicles of Chapter 110 of the City of Belvidere Municipal Code.

(10) New Business:

- (A) Ord. #345H – 1st Reading: An Ordinance Annexing Certain Territory Generally Located on the East Side of Beloit Road Immediately South of Burnett Drive (Pin 05-23-100-005) to the City of Belvidere, Boone County, Illinois.
- (B) Ord. #346H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the PB, Planned Business District (976 Belvidere Road).
- (C) Ord. #347H – 1st Reading: An Ordinance Granting a Special Use to Allow Outdoor Storage within the PI, Planned Industrial District (2355 Newburg Road).
- (D) Ord. #348H – 1st Reading: An Ordinance Granting a Special Use to Allow a Daycare Center (3+ Children) within the GB, General Business District (435 Southtowne Drive).
- (E) Res. #2058-2017: A Resolution for Maintenance under the Illinois Highway Code.
- (F) Res. #2059-2017: A Resolution Establishing a Class II or Class III Designated Truck Route.
- (G) Res. #2060-2017: A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 10, 2017.

Motions – Chairman Brooks:

- (A) Motion to approve a 30-day plat signing extension for Little Caesars.
- (B) Motion to approve an extension for a Special Use for Video Gaming for Southtown Ventures (due to delays from the State of Illinois).

- (C) Motion to approve the Intergovernmental Agreement between the City of Belvidere and Boone County for Traffic Control Device Repairs and Maintenance.
- (D) Motion to approve the low bid from Randy Baier Construction in the amount of \$37,905 for the city's annual sidewalk program. The unit prices are \$6.30/sf for the removal and replacement of 4" sidewalk, \$6.55/sf for 6" sidewalk and \$45/lf for curb removal and replacement. This work will be paid for from line item 01-5-310-6003.
- (E) Motion to approve the low bid from Trees "R" Us, Inc. in the amount of \$54,600 for tree work from May 1, 2017 to April 30, 2018 for the City's Tree Work Program. This work will be paid from Forestry line item 01-5-340-6850. (The budget for this work is \$80,000).
- (F) Motion to approve the low bid from LawnCare by Walter in the amount of \$480 per mowing for the Water Department Sites. This work will be paid from Water Department line item 61-5-810-6040.
- (G) Motion to approve the low bid from LawnCare by Walter in the amount of \$225 per mowing for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund.
- (H) Motion to approve the low bid from Lawn Maintenance Services in the amount of \$448 per mowing for the Public Work Sites. This work will be paid from Street Department line item 01-5-310-6002.
- (I) Motion to approve the low bid from LawnCare by Walter Inc. in the amount of \$21,018 for Landscape Maintenance Work from May 1, 2017 to April 30, 2018 for the City's Landscape Maintenance Work Program. This work will be paid from the Street Department line items 01-5-310-6002 and 01-5-310-6826.
- (J) Motion to approve the work order amendment from Baxter & Woodman at a cost not-to-exceed \$7,000. This work will be paid for from the Sewer Depreciation Fund.
- (K) Motion to approve the proposal from Smith Ecological Systems in the amount of \$39,747 for furnishing and installing one Medora GridBee GF10000 mixing machine for the WWTP retention pond. This equipment will be paid for from the plant depreciation fund.
- (L) Motion to approve the proposal from Baxter & Woodman in the amount of \$16,200 to complete the design engineering for the addition of a natural gas generator at the Well #8 facility.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: April 3, 2017

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, G. Crawford, W. Frank,
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.
Absent: J. Sanders and C. Morris.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Captain Zumbragel, Police Chief Noble, DC Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

- (3) Public Comment: None.

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of March 20, 2017; as presented.

Motion by Ald. Sanderson, 2nd by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of March 20, 2017. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

- (5) Public Hearing: Annual Budget Ordinance.

Mayor Chamberlain opened the public hearing at 7:02 p.m. and read the Annual Budget Ordinance notice that was published in the Boone County Journal on March 17, 2017. The Mayor asked if there was anyone who wished to address the public hearing, there being none the public hearing closed at 7:05 p.m.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain reported on the Growth Dimensions Annual Dinner to be held on April 27, 2017.
- (B) Police Chief Noble and DC Woody acknowledged Officer Zachary Reese on his completion of his probationary period.
- (C) Proclamation for National Service Recognition Day will be presented by Mayor Chamberlain at a later date.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of March 14, 2017 through March 27, 2017.
- (B) Belvidere Fire Department Overtime Report of March 8, 2017 through March 15, 2017.
- (C) Minutes of City-County Coordinating Committee of March 8, 2017.

Let the record show these reports and minutes were read and placed on file.

(9) Unfinished Business:

- (A) Ord. #342H – 2nd Reading: An Ordinance Granting a Special Use for a Planned Development within the CB, Central Business District (for Iron and Coal at 300 South Main Street and 320 Whitney Blvd).

Motion by Ald. Brooks, 2nd by Ald. Snow to pass Ord. #342H. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

- (B) Ord. #338H – 2nd Reading: Budget Ordinance.

Motion by Ald. Crawford, 2nd Ald. Brooks to pass Ord. #338H.

Motion by Ald. Stevens, 2nd by Ald. Sanderson to hold over Ord. #338H. Roll Call Vote: 2/6 in favor. Ayes: Sanderson and Stevens. Nays: Crawford, Frank, Ratcliffe, Snow, Arevalo and Brooks. Motion lost. Roll Call Vote on original motion to pass Ord. #338H. 6/2 in favor. Ayes: Frank, Ratcliffe, Snow, Arevalo, Brooks and Crawford. Nays: Sanderson and Stevens. Motion carried.

- (C) Ord. #339H – 2nd Reading: An Ordinance Granting a Zoning District Change from SR-6, Single Family Residential-6 District to I, Institutional District (212 and 216 Kishwaukee Street, 215 W. Lincoln Avenue and 220 W. Hurlbut Avenue).

Motion by Ald. Crawford, 2nd by Ald. Brooks to pass Ord. #339H. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.

(D) Ord. #340H – 2nd Reading: An Ordinance Granting a Special Use for a Planned Development within the I, Institutional District (for Anderson Funeral Home and Cremation Services 218 W. Hurlbut and adjacent properties).

Motion by Ald. Crawford, 2nd by Ald. Brooks to pass Ord. #340H. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford, Frank and Ratcliffe. Nays: None. Motion carried.

(E) Ord. #341H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Definitions, Curbing, Maximum Fence Height and Signage).

Motion by Ald. Arevalo, 2nd by Ald. Frank to pass Ord. #341H. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe and Sanderson. Nays: None. Motion carried.

(F) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of March 27, 2017.

Motion by Ald. Snow, 2nd by Ald. Brooks to approve the Minutes of Committee of the Whole – Public Safety and Finance and Personnel of March 27, 2017. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

(10) New Business:

(A) Ord. #343H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Vehicles and Seized Vehicles).

(B) Ord. #344H – 1st Reading: An Ordinance Amending Article XI, Seized and Impounded Vehicles of Chapter 110 of the City of Belvidere Municipal Code.

Let the record show Ordinances #343H and #344H were placed on file for first reading.

(C) Res. #2057-2017: A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Ald. Snow, 2nd by Ald. Arevalo to adopt Res. #2057-2017. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of March 8, 2017.

- (A) Motion to approve TRC invoice #224409 in the amount of \$2,555.31 and TRC invoice #22317 in the amount of \$3,163.07 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (B) Motion to approve Nijman Franzetti invoice #15119 in the amount of \$455 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of March 27, 2017.

- (A) Motion to approve the Independent Contractor Agreement for Electrical Inspection Services with R&R Electric. Roll Call Vote: 8/0 in favor. Ayes: Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Crawford. Nays: None. Motion carried.
- (B) Motion to approve the Good Friday Parade request for April 14, 2017. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (C) Motion to approve the purchase of eleven (11) new double hung wood replacement windows for the training room and rear of Station #1 at a cost not to exceed \$9,566.43. This expenditure would come from line item 01-5-220-6010. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford, Frank and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to authorize the purchase of video equipment at a cost not to exceed \$14,393.50; 50% of the cost to be covered by budgeted Capital Funds and 50% covered by Federal Asset Forfeiture Funds. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe and Sanderson. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to adjourn the meeting at 7:31 p.m.
Aye voice vote carried. Motion carried.

_____ Mayor

Attest:

_____ City Clerk



Proclamation

**IN RECOGNITION OF BOONE COUNTY'S TELECOMMUNICATORS
National Public Safety Telecommunications Week
April 9- 15, 2017**

WHEREAS, emergencies can occur at anytime that require police, fire or emergency medical services; and

WHEREAS, each day in the United States, more than half a million public safety communicators answer desperate calls for help, responding with services that save the lives and property of citizens in need of assistance; and

WHEREAS, these dedicated men and women are more than anonymous voices on the telephone line. They are local professionals who use public safety telecommunications to quickly respond to emergency calls and we rely on their knowledge and professionalism as they make critical decisions, obtain information, and quickly dispatch needed aid; and

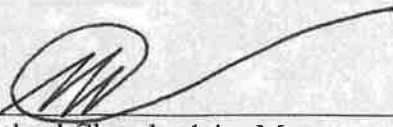
WHEREAS, Boone County's Public Safety dispatchers are a vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, Public Safety telecommunications have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

NOW, THEREFORE, I, Michael Chamberlain, Mayor of the City of Belvidere, Illinois, do hereby urge all area residents to show their appreciation of our local telecommunications and to recognize that our health, safety, and well-being are often dependent on the commitment and steadfast devotion of our public safety telecommunications.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Belvidere, Illinois to be affixed this 17th day of April in the year of our Lord Two Thousand Seventeen.



Michael Chamberlain, Mayor
City of Belvidere



Proclamation

Workers Memorial Day

WHEREAS, Every year more than 10,000 American workers are killed on the job; AND

WHEREAS, Tens of thousands more are permanently disabled; AND

WHEREAS, Millions are injured; AND

WHEREAS, Another 100,000 workers die from cancer, lung disease and other diseases related to toxic chemical exposure at work; AND

WHEREAS, Concerned Americans are determined to prevent these tragedies by:

- Organizing Workers Memorial Day on April 28, a day chosen by the unions of the AFL-CIO as a day to remember these victims of workplace injuries and disease;
- Renewing our efforts to seek stronger safety and health protections, better standards and enforcement, and fair and just compensation;
- Rededicating ourselves to improving safety and health in every American workplace.

NOW, THEREFORE, I, Mike Chamberlain, Mayor of Belvidere, do hereby proclaim April 28th as "**Workers Memorial Day**" in recognition of workers killed, injured and disabled on the job.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Belvidere to be affixed this 17th day of April, 2017.

Mike Chamberlain
Mayor of Belvidere





Proclamation

“COMCAST CARES DAY”

WHEREAS, Comcast remains an active, committed and engaged member of the Belvidere Community and supports the core American value of volunteerism through partnerships, grants, and volunteer activities that empower individuals and organized communities, and;

WHEREAS, Comcast Cares Day is a celebration of service, and has become the nation’s largest single-day corporate volunteer effort that brings employees, families, friends, and community partners together for a common purpose and mission, and;

WHEREAS, Comcast celebrating its 16th National Comcast Cares Day, has reached an important milestone of 4 million volunteer hours and more than 700,000 volunteers since Comcast Cares Day started in 2001, and;

WHEREAS, Comcast Cares Day promotes a spirit of corporate responsibility thanks to the hard work, dedication and service of volunteers who will be cleaning up the Long Prairie Trail on April 22, and;

WHEREAS, The clean-up is a symbol of renewing our connection with nature and engaging the community to enjoy and appreciate this unique public resource

NOW, THEREFORE, I, Mike Chamberlain, serving as Mayor of Belvidere, do hereby proclaim April 22, 2017 as “Comcast Cares Day” in Belvidere, Illinois.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Belvidere to be affixed this 17th day of April, 2017.

Mike Chamberlain
Mayor of Belvidere



Bills Payable Summary
April 17, 2017

General Fund: \$1,008,088.57

Special Funds:

Farmington Ponds SSA#2	\$ 52.82
Farmington Ponds SSA#3	\$ 63.40
Capital	\$ 192,208.00

Water & Sewer: \$ 506,142.57

Total of Funds: \$ 1,706,555.36

BELVIDERE

Community Development Department

Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

March 2017 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
4	Cases: March	Anderson, RZ, Hurlbut and Kishwaukee City, TA, multiple code clean up	01/18/2017 02/09/2017
		Anderson, SU, Hurlbut and Kishwaukee	02/10/2017
		Caldwell, SU, 300 South Main Street	02/14/2017
4	Cases: April	JBLH Properties, SU, 976 Belvidere Road	03/06/2017
		Vander Heyden, SU, 2355 Newburg Road	03/13/2017
		Kelley, SU, 435 Southtowne Drive	03/14/2017
		Pease, SU, Ipsen Road	03/14/2017
1	Annexation	Pease, Ipsen Road	03/14/2017
0	Temporary Uses	None	
0	Site Plans (New/Revised)		
0	Final Inspection		
1	Downtown Overlay Review		
	Belvidere Historic Preservation Commission	Toured Belvidere with the Lakota Group. Notified recipients of 2017 preservation awards. Ordered invitations and awards. Sent out requests for advertisements.	
	Heritage Days	Met with organization team and continued planning efforts	
1	Prepared Zoning Verification Letters	123 South State Street, Fire Station	03/22/2017
0	Issued Address Letters		
Poplar Grove Projects			
0	Cases: February	None	
0	Cases: March	None	
0	Issued Address Letters	None	
	Scanned Plats: E-mail, Print and/or Burn		
0	Recorder's Office		
0	Other Department		
0	General Public		

Planning Department Current Duties

Planning Monthly Report Cont.

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions, boards

Prepare deposits and purchase orders for bill payments

Continue meeting with RMAP regarding planning activities



City of Belvidere

Building Department Revenues

March, 2017



Total Permits Issued	48	
Total Value of Construction		\$3,114,590.00
Building Fees	48	\$14,463.50
Electric Permit Fees	13	\$3,077.50
Plumbing Permit Fees	7	\$622.50
HVAC Permit Fees	5	\$188.00
Insulation Permit Fees	2	\$30.00
Plan Review Fees	2	\$4,964.00
Zoning Review Fees	9	\$137.50
Pool Permit Fees	0	\$0.00
Sign Permit Fees	4	\$140.00
Fence Permit Fees	4	\$60.00
SW, DW, & GR Fees	0	\$0.00
Total Permit Income		\$23,683.00
Enterprise Zone Discount	11	\$15,591.75
Total Permit Fees	48	\$39,274.75
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	18	\$34,549.75
Residential Income	30	\$4,725.00
Value		
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	18	\$2,968,290.00
Other Residential	30	\$146,300.00

City of Belvidere Building Department - Deposit Report March, 2017

Date	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	Ins. Fee	Review Fee	Zoning Rev. Fee	Pool Fee	Sign Fee	Fence Fee	SW & DW Fee	Amount Paid	EZ Discount	Total Fee	Reinspect Fee	Code Enf.	Electric Cert	Total Deposit	
03/01/2017												\$0.00		\$0.00				\$50.00	\$50.00
03/02/2017	\$312.50	\$75.00	\$65.00	\$50.00			\$10.00			\$15.00		\$527.50	\$412.50	\$940.00				\$527.50	\$527.50
03/03/2017	\$8,372.50	\$1,659.00	\$130.00			\$4,495.25	\$25.00		\$35.00			\$14,666.75	\$14,153.75	\$28,820.50				\$14,666.75	\$14,666.75
03/07/2017	\$185.00											\$245.00		\$245.00				\$245.00	\$245.00
03/09/2017												\$0.00		\$0.00				\$100.00	\$100.00
03/09/2017	\$670.00								\$60.00			\$755.00		\$755.00				\$755.00	\$755.00
03/13/2017	\$175.00	\$200.00	\$85.00	\$40.00		\$468.75	\$25.00					\$1,491.25		\$1,491.25				\$1,491.25	\$1,491.25
03/15/2017	\$717.50								\$15.00			\$205.00		\$205.00			\$50.00	\$255.00	\$255.00
03/17/2017	\$180.00						\$10.00					\$1,491.25		\$1,491.25				\$1,491.25	\$1,491.25
03/20/2017	\$728.50	\$1,051.00	\$232.50	\$30.00	\$20.00		\$35.00			\$15.00		\$2,062.00	\$125.00	\$2,187.00				\$2,062.00	\$2,062.00
03/21/2017	\$520.00	\$50.00		\$60.00								\$680.00		\$680.00				\$680.00	\$680.00
03/22/2017	\$140.00											\$140.00		\$140.00				\$140.00	\$140.00
03/23/2017	\$125.00											\$125.00		\$125.00				\$125.00	\$125.00
03/24/2017	\$105.00						\$10.00			\$15.00		\$130.00	\$612.50	\$1,395.00				\$230.00	\$230.00
03/27/2017	\$782.50											\$782.50	\$55.00	\$837.50				\$837.50	\$837.50
03/28/2017	\$462.50						\$12.50		\$30.00			\$505.00		\$560.00				\$505.00	\$505.00
03/29/2017	\$125.00											\$125.00		\$125.00				\$125.00	\$125.00
03/30/2017	\$172.50	\$12.50	\$130.00	\$8.00								\$323.00	\$233.00	\$556.00				\$423.00	\$423.00
03/31/2017	\$690.00	\$30.00					\$10.00			\$15.00		\$745.00		\$745.00				\$745.00	\$745.00
SUM:	\$14,463.50	\$3,077.50	\$622.50	\$188.00	\$30.00	\$4,964.00	\$137.50	\$0.00	\$140.00	\$60.00	\$0.00	\$23,683.00	\$15,591.75	\$39,274.75	\$0.00	\$600.00	\$100.00	\$24,383.00	

* NOTE: Fees do Not Reflect EZ discount, Only Amount Paid.

Total Income \$24,383.00

MONTHLY TREASURER'S REPORT

		Activity for the month of:				March 2017		
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	63,154.52	816,819.65	842,946.88	0.00	37,027.29	42,406.39	79,433.68
Forestry	01	(270,218.13)	0.00	200.00		(270,418.13)		(270,418.13)
Garbage	01	(1,402.48)	0.00	0.00		(1,402.48)		(1,402.48)
I M R F / Soc Sec	01	(156,843.49)	56,058.28	54,197.34		(154,982.55)		(154,982.55)
Community Dev Fund	01	(649,974.55)	27,627.44	30,014.77		(652,361.88)		(652,361.88)
Liability Insurance	01	(1,070,381.92)	0.00	0.00		(1,070,381.92)		(1,070,381.92)
Utility Tax Fund	01	10,273,568.76	70,598.82	0.00		10,344,167.58		10,344,167.58
General Fund	01	8,187,902.71	971,104.19	927,358.99	0.00	8,231,647.91	42,406.39	8,274,054.30
Motor Fuel Tax	10	919,379.40	55,386.72	8,548.67		966,217.45		966,217.45
Kishwaukee TIF	13	32,405.71	0.00	0.00		32,405.71	(42,406.39)	(10,000.68)
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Special Service Area 2	16	7,877.77	0.00	52.82		7,824.95		7,824.95
Special Service Area 3	17	5,097.91	0.00	63.40		5,034.51		5,034.51
Capital Projects - general								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	38,399.43	6.07	11,878.40		26,527.10		26,527.10
Capital Fund (752)	41	464,514.42	34.09	282,208.00		182,340.51		182,340.51
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
Capital Projects	41	559,031.66	40.16	294,086.40	0.00	264,985.42	0.00	264,985.42
W/S General Admin	61	75,607.08	0.00	0.00		75,607.08		75,607.08
Water - operations	61	668,213.23	259,611.36	172,810.75	(5,767.92)	749,245.92		749,245.92
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	43,004.93	39,466.89	0.00		82,471.82		82,471.82
W / S - bond reserves	61	588,523.36	0.53	0.00		588,523.89		588,523.89
Sewer - operations	61	955,654.35	257,762.10	240,560.61	(5,767.92)	967,087.92		967,087.92
W/S Cap Imprv (Depr) 04-09	61	1,779,317.70	37,971.62	0.00		1,817,289.32		1,817,289.32
W/S Connection/Agr Fees 05-10	61	3,953,644.43	4.70	0.00		3,953,649.13		3,953,649.13
Sewer Plant Equip Repl 06-08	61	1,021,564.88	25,245.41	263,277.83		783,532.46		783,532.46
Water / Sewer Fund	61	9,085,529.96	620,062.61	676,649.19	(11,535.84)	9,017,407.54	0.00	9,017,407.54
Escrow	91	1,209,034.55	1,110.59	0.00		1,210,145.14		1,210,145.14
TOTAL		20,011,174.44	1,647,704.27	1,906,759.47	(11,535.84)	19,740,583.40	0.00	19,740,583.40

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	1,378,912.35	300,509.54	6,552,226.02		8,231,647.91	42,406.39	8,274,054.30
Motor Fuel Tax	10	110,158.10	856,059.35			966,217.45		966,217.45
Kishwaukee TIF	13	32,405.71	0.00			32,405.71	(42,406.39)	(10,000.68)
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	7,824.95	0.00			7,824.95		7,824.95
Sp Srv Areas #3-Farmington	17	5,034.51	0.00			5,034.51		5,034.51
Capital Projects	41	20,554.71	244,430.71			264,985.42		264,985.42
Water / Sewer Fund	61	620,749.84	52,971.24	8,343,686.46		9,017,407.54		9,017,407.54
Escrow	91	201,875.24	551,946.66	456,323.24		1,210,145.14		1,210,145.14
TOTAL		2,382,430.18	2,005,917.50	15,352,235.72	0.00	19,740,583.40	0.00	19,740,583.40
Fire Department - 2% Fund	19	7,017.05	60,274.81			67,291.86		67,291.86
Seized Vehicles		5,616.17				5,616.17		5,616.17
Drug Operations		57,202.76				57,202.76		57,202.76
State Asset Forfeiture		54,238.57				54,238.57		54,238.57
Federal Forfeiture		58,819.95				58,819.95		58,819.95
Auction		37,040.12				37,040.12		37,040.12
Metro Narcotics		14,801.37				14,801.37		14,801.37
Metro Narcotics OAF		1,139.00				1,139.00		1,139.00
Belvidere OAF		513.50				513.50		513.50
TOTAL POLICE FUNDS as of Feb 2017		229,371.44				229,371.44		229,371.44

General Administration (cont)	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
Office Supplies	01-5-110-7020	50,098.61	46,927.04	1,493.92	30,938.64	62,900	49%
Other Supplies	01-5-110-7800	6,608.20	6,061.61	280.00	4,621.82	7,350	63%
Gen Admin Supplies Expenses		56,706.81	52,988.65	1,773.92	35,560.46	70,250	51%
Miscellaneous Expense	01-5-110-7900	53,949.56	102,348.35	2,317.50	67,419.73	78,960	85%
Reimb of Seized Vehicle Fee	01-5-110-7901	2,100.00	600.00	300.00	1,207.50	0	0%
Heritage Days	01-5-110-7902	0.00	1,871.84	25.00	54,755.74	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	944,882.36	697,252.05	0.00	536,965.18	537,021	100%
Total General Administration Expenses		1,850,617.26	1,663,720.64	86,455.55	1,471,830.76	1,577,759	93%
NET GENERAL ADMINISTRATION		8,030,265.26	8,526,567.54	706,362.62	7,877,296.31	10,249,371	77%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	19,995.24	20,137.56	0.00	20,057.42	20,000	100%
Accounting & Auditing	01-5-130-6100	29,100.00	33,700.00	0.00	35,100.00	33,000	106%
NET - AUDIT DEPARTMENT		(9,104.76)	(13,562.44)	0.00	(15,042.58)	(13,000)	116%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	74,931.79	72,124.51	0.00	72,109.86	72,000	100%
Replacement Tax	01-4-140-4120	89,393.00	89,393.00	42,535.00	92,535.00	92,535	100%
Interest Income	01-4-140-4600	133.54	92.15	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	19,981.22	19,945.38	1,918.06	24,770.33	20,543	121%
Total IMRF Revenues		184,439.55	181,555.04	44,453.06	189,415.19	185,078	102%
IMRF Premium Expense	01-5-140-5120	205,881.76	334,796.57	29,891.30	195,527.59	214,926	91%
NET - IMRF DEPARTMENT		(21,442.21)	(153,241.53)	14,561.76	(6,112.40)	(29,848)	20%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	219,792.00	225,393.78	0.00	225,346.90	225,000	100%
Expense Reimbursement	01-4-150-4940	122,084.54	120,464.06	9,484.19	118,346.77	132,152	90%
Library Expense Reimb.	01-4-150-4941	27,756.21	27,135.85	2,121.03	26,202.85	30,600	86%
Total Soc Security Revenues		369,632.75	372,993.69	11,605.22	369,896.52	387,752	95%
FICA Expense	01-5-150-5110	191,965.08	191,737.85	15,008.02	186,172.47	209,693	89%
Medicare Expense	01-5-150-5112	120,502.54	122,987.98	9,298.02	117,941.85	137,489	86%
Total Soc Security Expenses		312,467.62	314,725.83	24,306.04	304,114.32	347,182	88%
NET - SOCIAL SECURITY DEPT		57,165.13	58,267.86	(12,700.82)	65,782.20	40,570	62%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	304,694.00	330,547.29	0.00	320,477.21	320,000	100%
Expense Reimbursement	01-4-160-4940	248,508.24	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		553,202.24	330,547.29	0.00	320,477.21	320,000	100%
Insurance Premium	01-5-160-6800	665,729.64	462,848.97	0.00	449,520.12	489,860	92%
NET - LIABILITY INSURANCE DEPT		(112,527.40)	(132,301.68)	0.00	(129,042.91)	(169,860)	76%

Police Department	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
RE Property Tax	01-4-210-4010	967,835.13	1,035,516.67	0.00	1,046,390.82	1,044,856	100%
Grants	01-4-210-4150	63,298.03	41,230.46	5,553.65	80,937.30	49,000	165%
Sex Offender Reg Fee	01-4-210-4480	0.00	0.00	500.00	3,040.00	0	0%
Miscellaneous Revenues	01-4-210-4900	271,467.03	161,351.82	5,419.15	119,051.18	237,959	50%
Expense Reimbursement	01-4-210-4940	13,393.70	6,881.59	1,108.63	11,641.11	0	0%
Sale of Assets	01-4-210-4950	0.00	0.00	0.00	6,233.33	0	0%
Total Police Department Revenues		1,315,993.89	1,244,980.54	12,581.43	1,267,293.74	1,331,815	95%
Salary - Regular - FT	01-5-210-5010	3,182,987.83	3,192,442.03	237,296.54	2,988,821.13	3,431,919	87%
Overtime	01-5-210-5040	351,321.20	359,986.52	22,434.56	377,157.90	429,300	88%
Police Pension	01-5-210-5122	947,865.79	1,015,436.57	0.00	1,026,333.40	1,024,856	100%
Health Insurance	01-5-210-5130	637,214.69	686,280.10	63,564.41	676,783.46	800,348	85%
Dental claims	01-5-210-5131	37,163.99	33,215.84	3,613.98	39,123.78	50,000	78%
Unemployment Compensation	01-5-210-5136	8,781.00	0.00	0.00	7,942.00	0	0%
Uniform Allowance	01-5-210-5140	60,189.03	61,488.37	909.94	62,632.23	64,886	97%
Training	01-5-210-5152	63,138.78	62,528.83	2,488.02	60,420.91	64,555	94%
Police Dept Personnel & Benefit Expenses		5,288,662.31	5,411,378.26	330,307.45	5,239,214.81	5,865,864	89%
Repair/Maint-Equipment	01-5-210-6020	0.00	12,274.31	166.45	8,236.61	7,425	111%
Repair/Maint-Vehicles	01-5-210-6030	96,050.29	93,748.47	4,283.17	56,083.71	107,475	52%
Telephone/Utilities	01-5-210-6200	37,112.73	41,830.55	1,853.70	39,614.48	42,790	93%
Physical Exams	01-5-210-6810	240.00	0.00	0.00	10.00	4,270	0%
Community Policing	01-5-210-6816	7,173.79	7,635.43	260.49	5,111.48	7,950	64%
K 9 Program Expenses	01-5-210-6818	2,979.23	3,451.12	338.43	2,635.85	4,700	56%
Sex Offender State Disburse	01-5-210-6835	0.00	0.00	260.00	1,625.00	0	0%
Police Department - Contractual Expenses		143,556.04	158,939.88	7,162.24	113,317.13	174,610	65%
Office Supplies	01-5-210-7020	9,480.08	9,514.67	470.36	5,902.99	10,550	56%
Gas & Oil	01-5-210-7030	139,668.49	77,836.38	5,680.17	63,012.71	120,000	53%
Operating Supplies	01-5-210-7040	29,838.17	31,777.67	1,884.04	29,911.92	42,285	71%
Miscellaneous Expense	01-5-210-7900	33,563.40	37,199.50	762.81	31,507.70	40,000	79%
Police Department - Supplies Expense		212,550.14	156,328.22	8,797.38	130,335.32	212,835	61%
Equipment	01-5-210-8200	19,499.20	34,753.87	184.41	31,379.36	50,245	62%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		5,664,267.69	5,761,400.23	346,451.48	5,514,246.62	6,303,554	87%
NET - POLICE DEPARTMENT		(4,348,274)	(4,516,420)	(333,870)	(4,246,953)	(4,971,739)	85%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	537,835.39	586,714.82	44,940.40	492,288.65	657,952	75%
Other (FICA & IMRF)	01-5-215-5079	108,750.04	116,092.05	7,788.17	86,160.28	146,263	59%
Other Contractual Services	01-5-215-6890	199,226.37	327,940.30	22,721.83	233,423.11	230,000	101%
NET - PUBLIC SAFETY BLDG DEPT		(845,811.80)	(1,030,747.17)	(75,450.40)	(811,872.04)	(1,034,215)	79%

Fire Department	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
RE Property Tax	01-4-220-4010	742,381.75	739,346.46	0.00	818,109.40	816,892	100%
Grants	01-4-220-4150	153,198.87	63,830.62	0.00	1,000.00	0	0%
Miscellaneous Revenues	01-4-220-4900	33,286.93	42,699.54	1,707.10	33,407.06	25,000	134%
Expense Reimbursement	01-4-220-4940	0.00	0.00	0.00	1,012.98	0	0%
Total Fire Department Revenues		928,867.55	845,876.62	1,707.10	853,529.44	841,892	101%
Salaries - Regular - FT	01-5-220-5010	1,908,887.44	1,951,980.82	145,413.71	1,820,772.44	2,047,477	89%
Overtime	01-5-220-5040	334,288.99	234,518.71	19,528.84	185,384.30	203,250	91%
Fire Pension	01-5-220-5124	722,406.25	719,275.54	0.00	798,051.98	796,892	100%
Health Insurance	01-5-220-5130	348,944.57	391,456.82	31,444.60	384,850.18	458,233	84%
Dental Insurance	01-5-220-5131	16,971.72	26,906.88	3,966.04	20,767.20	35,000	59%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	38,382.54	39,236.31	1,998.45	25,959.15	35,500	73%
Training	01-5-220-5152	30,671.71	23,715.46	1,692.58	20,531.58	30,540	67%
Fire Depart Personnel & Benefits Expenses		3,400,553.22	3,387,090.54	204,044.22	3,256,316.83	3,606,892	90%
Repair/Maint-Bldg	01-5-220-6010	44,535.15	52,026.10	478.01	17,076.54	54,050	32%
Repair/Maint-Vehicles	01-5-220-6030	70,804.05	58,526.58	10,139.35	46,432.75	54,200	86%
Telephone/Utilities	01-5-220-6200	11,634.10	14,002.41	524.52	10,044.19	13,060	77%
Physical Exams	01-5-220-6810	1,210.00	1,622.60	0.00	644.50	2,500	26%
Fire Prevention	01-5-220-6822	4,909.64	7,162.60	99.00	8,201.95	10,000	82%
Fire Department - Contractual Expenses		133,092.94	133,340.29	11,240.88	82,399.93	133,810	62%
Office Supplies	01-5-220-7020	11,083.17	15,179.53	2,525.65	11,133.93	16,830	66%
Gas & Oil	01-5-220-7030	21,643.12	16,206.61	1,455.38	12,943.89	20,000	65%
Operating Supplies	01-5-220-7040	15,764.27	11,539.69	35.82	5,539.24	6,000	92%
Miscellaneous Expense	01-5-220-7900	614.83	996.39	45.00	898.67	1,000	90%
Fire Department - Supplies Expenses		49,105.39	43,922.22	4,061.85	30,515.73	43,830	70%
Equipment	01-5-220-8200	58,553.11	38,869.41	5,120.23	20,304.52	50,530	40%
Total Fire Department Expenses		3,641,304.66	3,603,222.46	224,467.18	3,389,537.01	3,835,062	88%
NET - FIRE DEPARTMENT		(2,712,437.11)	(2,757,345.84)	(222,760.08)	(2,536,007.57)	(2,993,170)	85%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	13,630.07	13,279.71	2,403.20	12,426.70	18,750	66%
Other Contractual Services	01-5-225-6890	31,395.91	16,719.71	2,661.25	8,757.64	8,835	99%
NET - POLICE & FIRE COMMISSION		(45,025.98)	(29,999.42)	(5,064.45)	(21,184.34)	(27,585)	77%

Community Development	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
Building Permits	01-4-230-4300	270,532.75	187,990.50	14,463.50	225,087.00	208,989	108%
Electric Permits	01-4-230-4310	16,031.50	21,574.40	3,077.50	18,162.50	21,325	85%
Electrician Certification Fees	01-4-230-4315	4,450.00	2,550.00	100.00	1,500.00	4,500	33%
Plumbing Permits	01-4-230-4320	53,532.50	9,257.50	622.50	15,470.00	14,200	109%
HVAC Permits	01-4-230-4330	4,451.00	3,627.00	188.00	10,262.25	5,310	193%
Plan Review Fees	01-4-230-4340	42,624.00	40,992.70	4,964.00	75,940.50	34,149	222%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,020.00	722.50	0.00	1,147.50	1,575	73%
Insulation Permits	01-4-230-4360	1,323.50	1,210.00	30.00	3,785.00	2,050	185%
Zoning Review Fee	01-4-230-4370	2,845.00	3,347.50	137.50	2,865.00	3,430	84%
Code Enforcement	01-4-230-4380	4,100.00	11,500.00	600.00	6,200.00	11,400	54%
Other Permits	01-4-230-4390	4,042.50	6,247.50	200.00	4,137.50	5,690	73%
Miscellaneous Revenues	01-4-230-4900	49.55	125.00	0.00	25.00	500	5%
Expense Reimbursement	01-4-230-4940	5,016.00	5,365.54	318.19	1,844.88	0	0%
Planning Fees	01-4-230-4950	0.00	0.00	2,900.00	19,998.75	9,000	222%
Planning Misc.	01-4-230-4955	0.00	0.00	26.25	12,776.34	1,000	1278%
Building Department - Revenues		410,018.30	294,510.14	27,627.44	399,202.22	323,118	124%
Salaries- Regular - FT	01-5-230-5010	155,661.20	161,690.40	16,049.91	197,687.79	216,459	91%
FICA	01-5-230-5079	31,226.03	12,369.32	1,227.82	15,123.10	16,559	91%
IMRF	01-5-230-5120	0.00	19,945.38	1,918.06	24,770.33	27,955	89%
Health Ins Expense	01-5-230-5130	29,760.61	43,258.40	5,003.02	54,049.34	70,269	77%
Dental Insurance	01-5-230-5131	1,852.08	2,516.80	182.08	1,849.12	4,000	46%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	2,123.89	4,444.97	30.00	1,147.00	6,000	19%
Building Dept Personnel & Benefits Expense		220,623.81	244,225.27	24,410.89	294,626.68	341,242	86%
Repair/Maint - Equip	01-5-230-6020	1,938.39	2,148.82	428.42	4,864.54	5,000	97%
Other Professional Services	01-5-230-6190	54,950.00	45,845.84	3,189.56	42,732.76	46,000	93%
Telephone	01-5-230-6200	554.16	2,442.80	161.62	1,700.33	3,000	57%
Postage	01-5-230-6210	613.51	778.04	538.91	5,298.52	1,500	353%
Printing & Publishing	01-5-230-6220	957.30	1,418.31	921.42	1,877.42	1,750	107%
Building Department - Contractual Expenses		59,013.36	52,633.81	5,239.93	56,473.57	57,250	99%
Office Supplies	01-5-230-7020	4,651.01	3,428.80	334.94	6,068.20	5,960	102%
Gas & Oil	01-5-230-7030	1,095.92	781.67	29.01	599.68	2,765	22%
Miscellaneous Expense	01-5-230-7900	669.82	573.70	0.00	747.82	2,000	37%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		6,416.75	4,784.17	363.95	7,415.70	10,725	69%
Total Building Department Expenses		286,053.92	301,643.25	30,014.77	358,515.95	409,217	88%
NET - BUILDING DEPARTMENT		123,964.38	(7,133.11)	(2,387.33)	40,686.27	(86,099)	-47%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,096.10	7,016.79	0.00	7,032.46	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	25,285.36	200	12643%
Miscellaneous Expense	01-5-240-7900	5,140.00	5,316.00	0.00	30,687.50	5,800	529%
NET - CIVIL DEFENSE DEPARTMENT		1,956.10	1,700.79	0.00	1,630.32	1,400	116%

Street Department	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
RE Tax - Road & Bridge	01-4-310-4010	328,267.20	318,291.15	0.00	320,508.22	300,000	107%
Grants	01-4-310-4150	77,500.00	0.00	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	960.00	2,040.00	120.00	2,760.00	1,800	153%
Miscellaneous Revenues	01-4-310-4900	3,890.88	4,457.00	371.25	4,485.29	0	0%
Expense Reimbursement	01-4-310-4940	31,451.50	55,491.03	5,249.76	67,971.36	10,000	0%
Expense Reimbursement	01-5-310-4940	97,869.75	21,482.44	3,971.94	(8,578.53)	10,000	-86%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	7,100.00	-	#DIV/0!
Street Department - Revenues		539,939.33	401,761.62	9,712.95	394,246.34	321,800	123%
Salaries - Regular - FT	01-5-310-5010	542,623.61	560,395.75	44,976.35	538,052.28	588,550	91%
Overtime	01-5-310-5040	38,463.37	34,966.56	913.80	41,893.46	40,000	105%
Health Insurance	01-5-310-5130	185,332.65	200,768.14	18,203.94	199,470.54	217,123	92%
Uniform Allowance	01-5-310-5140	12,775.91	13,395.61	994.68	11,103.89	15,000	74%
Training	01-5-310-5152	488.90	218.80	186.20	610.60	1,500	41%
Street Dept - Personnel & Benefits Expenses		779,684.44	809,744.86	65,274.97	791,130.77	862,173	92%
Repair/Maint - Storm Drain	01-5-310-6001	17,125.59	25,575.95	3,368.83	20,490.40	25,000	82%
Repair/Maint - St/Parking Lot	01-5-310-6002	102,842.68	85,266.60	5,711.91	84,187.73	90,500	93%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	69,111.45	59,126.55	0.00	42,578.56	50,000	85%
Repair/Maint - Building	01-5-310-6010	12,824.46	21,553.74	303.52	18,893.60	15,000	126%
Repair/Maint - Equipment	01-5-310-6020	133,041.23	117,438.34	9,080.34	75,235.44	130,000	58%
Repair/Maint - Traffic Signal	01-5-310-6024	36,832.44	25,204.17	2,092.50	81,592.52	43,000	190%
Telephone/Utilities	01-5-310-6200	5,809.05	5,882.78	530.35	5,975.23	6,000	100%
Leaf Clean-up/Removal	01-5-310-6826	550.80	14,871.55	0.00	10,302.40	15,000	69%
Street Department - Contractual Expenses		378,137.70	354,919.68	21,087.45	339,255.88	374,500	91%
Maintenance Supplies	01-5-310-7010	0.00	0.00	0.00	0.00	0	0%
Office Supplies	01-5-310-7020	3,068.04	3,480.02	116.20	6,392.40	6,600	97%
Gas & Oil	01-5-310-7030	77,964.08	56,987.58	3,866.42	45,736.53	85,000	54%
Operating Supplies	01-5-310-7040	18,417.23	28,232.27	2,324.88	27,937.91	20,000	140%
Miscellaneous Expense	01-5-310-7900	100,776.45	15,946.29	19.39	1,160.69	0	0%
Street Department - Supplies Expenses		200,225.80	104,646.16	6,326.89	81,227.53	111,600	73%
Equipment	01-5-310-8200	0.00	40,200.50	0.00	0.00	0	0%
Total Street Department Expenses		1,358,047.94	1,309,511.20	92,689.31	1,211,614.18	1,348,273	90%
NET - STREET DEPARTMENT		(818,108.61)	(907,749.58)	(82,976.36)	(817,367.84)	(1,026,473)	80%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	209,794.40	210,358.51	0.00	210,318.07	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,782.24	40,372.55	8,529.66	55,427.72	20,000	277%
Street Lighting - electricity	01-5-330-6310	253,788.95	289,863.60	1,363.22	240,305.89	330,000	73%
NET - STREET LIGHTING		(84,776.79)	(119,877.64)	(9,892.88)	(85,415.54)	(140,000)	61%

	Account #	Actual FY 15	Actual FY 16	Month of March	YTD Actual for FY 17	Budget FY 17	92% of budget
Garbage Department							
RE Tax - Refuse/Landfill	01-4-335-4010	61,945.89	65,107.74	0.00	45,081.73	45,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	77,931.87	69,411.65	0.00	47,563.60	51,000	93%
NET - GARBAGE DEPARTMENT		(15,985.98)	(4,303.91)	0.00	(2,481.87)	(6,000)	41%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	39,963.03	40,073.87	0.00	40,081.62	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		39,963.03	40,073.87	0.00	40,081.62	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	88,381.00	135,380.00	200.00	125,820.00	100,000	126%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expensess		88,381.00	135,380.00	200.00	125,820.00	101,000	125%
NET - FORESTRY DEPARTMENT		(48,417.97)	(95,306.13)	(200.00)	(85,738.38)	(61,000)	0%
Engineering Department							
Engineering	01-5-360-6140	11,373.50	19,061.00	0.00	387.50	27,000	1%
Subdivision Expense	01-5-360-6824	3,409.25	3,196.75	864.00	8,735.00	10,000	87%
Office Supplies	01-5-360-7020	4,999.96	5,391.40	1,611.63	6,451.63	8,900	72%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(19,782.71)	(27,649.15)	(2,475.63)	(15,574.13)	(45,900)	34%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	33,000.00	33,000	100%
Demolition / Nuisance	01-5-410-6832	1,075.51	0.00	0.00	0.00	5,000	0%
NET - HEALTH / SOCIAL SERVICES		(24,075.51)	(23,000.00)	0.00	(33,000.00)	(38,000)	87%
Economic Development							
Consulting	01-5-610-6120	0.00	0.00	0.00	0.00	0	0%
Planning Dept Services	01-5-610-6150	89,714.89	87,147.18	0.00	33,260.00	55,500	60%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	73,000.00	73,000	100%
Tourism	01-5-610-6842	3,000.00	2,000.00	0.00	2,000.00	5,000	40%
Historic Preservation	01-5-610-6844	8,029.85	4,492.89	0.00	15,822.76	12,800	124%
NET - ECONOMIC DEVELOPMENT		(173,744.74)	(166,640.07)	0.00	(124,082.76)	(146,300)	85%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,502,788.64	1,450,229.36	0.00	1,204,650.54	1,486,787	81%
Utility Tax - Gas	01-4-751-4132	434,307.18	279,364.59	45,576.40	269,287.03	342,321	79%
Utility Tax - Telephone	01-4-751-4133	334,566.18	341,413.44	25,022.42	276,325.19	349,535	79%
Expense Reimbursement	01-4-751-4940	0.00	7,500.00	0.00	0.00	0	0%
PW Salaries	01-5-751-5010	0.00	0.00	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	450,000.00	0.00	450,000.00	450,000	100%
Bel-Bo Mobile Home Park	01-5-751-8046	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	5,060.00	32,666.25	0.00	644,463.91	700,000	92%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	294,850.55	500,000	59%
		2,266,602.00	1,595,841.14	70,598.82	360,948.30	528,643	68%
TOTAL GENERAL FUND REVENUES		16,805,259.77	16,283,714.98	971,104.19	15,241,307.15	18,039,428	84%
TOTAL GENERAL FUND EXPENSES		15,592,995.29	16,086,615.01	927,358.99	15,824,838.99	18,008,633	88%
NET REV OVER (UNDER) EXP		1,212,264.48	197,099.97	43,745.20	(583,531.84)	30,795	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March 31, 2017

Water / Sewer General Administration

Line Item	Account #	Actual FY 15	Actual FY 16	Month of March	Actual FY 17	Budget FY 17	91.67% used
Beginning Cash & Investments		72,924	75,456		75,607.08	75,456	
Interest Income-sweep acct	61-4-110-4600	0	0	0	0.00	0	
Miscellaneous Revenues	61-4-110-4900	2,532	150	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
Ending Cash		75,456	75,606	0.00	75,607.08	75,456	

Water Department

Line Item	Account #	Actual FY 15	Actual FY 16	Month of March	Actual FY 17	Budget FY 17	91.67% used
Beginning Cash & Investments		989,241	1,080,018		697,161.57	604,959	
Water Consumption	61-4-810-4500	2,257,557	2,213,451	170,068.51	2,001,054.56	2,287,373	87%
Dep on Agr - Westhill	61-4-810-4521	13,558	8,095	0.00	3,785.99	0	0%
Meters Sold	61-4-810-4530	92,723	90,456	89,388.85	173,624.16	91,000	191%
Other Services	61-4-810-4590	8,202	5,967	154.00	5,023.00	10,000	50%
Miscellaneous Revenues	61-4-810-4900	164	0	0.00	6,350.08	0	0%
Expense Reimbursement	61-4-810-4940	11,804	24,361	0.00	6,195.70	0	0%
Sale of Assets	61-4-810-4950	0	0	0.00	1,925.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,384,008	2,342,330	259,611.36	2,197,958.49	2,388,373	92%
Salaries - Regular - FT	61-5-810-5010	518,051	528,948	39,734.37	515,284.21	571,634	90%
Overtime	61-5-810-5040	33,212	26,707	1,218.40	32,893.63	38,000	87%
FICA Water	61-5-810-5079	0	50,382	3,523.72	48,236.59	44,567	108%
IMRF	61-5-810-5120	132,539	77,466	10,743.49	74,505.13	84,952	88%
Group Health Insurance	61-5-810-5130	180,142	192,305	17,807.94	195,307.74	207,334	94%
Uniform Allowance	61-5-810-5140	10,286	7,846	493.41	5,406.90	14,100	38%
Rep& Maint-Infrastructure	61-5-810-6000	69,706	72,790	13,369.25	57,536.19	63,900	90%
Rep& Maint - Buildings	61-5-810-6010	14,626	18,336	400.99	20,307.57	24,500	83%
Rep& Maint - Equipment	61-5-810-6020	28,846	65,019	2,349.98	46,993.54	8,000	587%
Rep& Maint - Vehicles	61-5-810-6030	26,155	21,012	1,961.31	15,799.10	20,000	79%
Rep& Maint - Contractual	61-5-810-6040	68,375	87,322	5,947.10	98,803.90	85,000	116%
Other Professional Serv	61-5-810-6190	1,477	3,399	0.00	2,296.39	11,000	21%
Telephone	61-5-810-6200	6,758	9,548	633.45	6,943.92	9,500	73%
Postage	61-5-810-6210	16,073	15,322	1,365.96	14,109.17	19,000	74%
Utilities	61-5-810-6300	261,938	217,295	22,346.20	270,041.44	300,000	90%
Office Equip Rental/Maint	61-5-810-6410	13,745	36,524	1,049.60	30,111.00	31,000	97%
Liability Insurance	61-5-810-6800	105,070	108,510	0.00	110,327.66	122,000	90%
Lab Expense	61-5-810-6812	26,966	25,494	3,039.65	24,047.26	33,200	72%
Office Supplies	61-5-810-7020	8,629	8,097	613.18	7,884.61	9,400	84%
Gas & Oil	61-5-810-7030	23,099	18,594	1,329.03	12,450.38	23,000	54%
Operating Supplies	61-5-810-7040	51,273	64,854	1,328.61	68,304.02	63,000	108%
Chemicals	61-5-810-7050	89,263	89,978	2,588.00	51,542.92	105,000	49%
Meters	61-5-810-7060	129,909	51,632	3,692.76	38,965.71	25,000	156%
Bad Debt Expense	61-5-810-7850	3,804	2,055	0.00	1,974.12	2,000	99%
Miscellaneous Expense	61-5-810-7900	6,961	12,321	40.68	3,740.70	8,750	43%
Equipment	61-5-810-8200	2,485	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	500,000	0.00	0.00	0	0%
Depreciation Set Aside		288,061	296,703	25,467.00	280,137.00	305,604	92%
Bond Pmt Set Aside		183,175	120,000	11,766.67	129,433.37	141,200	92%
Total Water Department Expenses		2,300,624	2,728,460	172,810.75	2,163,384.17	2,370,642	91%
NET WATER DEPARTMENT		83,384	(386,130)	86,800.61	34,574.32	17,731	
Change in Accounts Receivable (YTD)		7,393	3,276		17,510.03		
Ending Cash & Investments		1,080,018	697,162		749,245.92	622,690	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March 31, 2017

Sewer Department

Line Item	Account #	Actual FY 15	Actual FY 16	Month of March	Actual FY 17	Budget FY 17	91.67% used
Beginning Cash & Investments		531,620	1,055,724		1,284,737.39	1,171,172	
Interest Income							
Sewer Consumption	61-4-820-4500	3,428,139	3,488,838	256,399.65	2,919,168.30	3,269,987	89%
Dep on Agr - Westhills	61-4-820-4521	7,193	4,691	0.00	1,928.84	0	0%
Meters Sold	61-4-820-4530	91,417	85,694	0.00	8,598.37	91,000	9%
Other Services	61-4-820-4590	55,958	54,634	1,179.63	91,854.92	14,200	647%
Miscellaneous Revenues	61-4-820-4900	68,904	2,822	182.82	1,954.51	0	0%
Expense Reimbursement	61-4-820-4940	24,585	17,492	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0	0.00	0.00	500,000	0%
Total Sewer Department Revenues		3,676,196	3,654,171	257,762.10	3,023,504.94	3,875,187	78%
Salaries - Regular - FT	61-5-820-5010	607,992	551,622	41,275.30	522,861.62	585,057	89%
Overtime	61-5-820-5040	52,761	54,776	1,724.51	39,826.99	55,000	72%
FICA WWTP	61-5-820-5079	0	39,892	2,901.81	36,571.95	46,894	78%
IMRF	61-5-820-5120	130,567	84,237	11,561.09	76,369.68	89,461	85%
Group Health Insurance	61-5-820-5130	196,517	193,555	17,213.94	189,063.54	211,439	89%
Dental Claims	61-5-820-5131	114	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	14,850	18,081	1,292.60	14,967.95	15,500	97%
Travel	61-5-820-5151	2,554	170	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	55,535	21,011	2,322.00	42,486.73	16,500	257%
Rep & Maint - Buildings	61-5-820-6010	129,493	46,681	8,551.37	19,549.32	103,000	19%
Rep & Maint - Equipment	61-5-820-6020	6,315	87,630	4,815.06	71,529.10	0	0%
Rep & Maint - Vehicles	61-5-820-6030	26,587	21,955	2,892.20	26,923.63	23,000	117%
Rep & Maint - Contractual	61-5-820-6040	1,152	4,756	3,138.35	27,563.35	0	0%
Other Professional Serv	61-5-820-6190	38,344	58,304	157.17	73,701.40	73,500	100%
Telephone	61-5-820-6200	19,452	10,336	837.78	8,866.10	13,500	66%
Postage	61-5-820-6210	16,072	15,314	1,282.13	13,928.37	15,000	93%
Utilities	61-5-820-6300	249,646	227,659	18,836.81	172,939.71	248,000	70%
Office Equip Rental/Maint	61-5-820-6410	5,464	2,576	554.72	4,026.74	6,800	59%
Liability Insurance	61-5-820-6800	124,771	122,323	0.00	131,014.09	144,110	91%
Lab Expense	61-5-820-6812	49,884	33,099	1,611.19	29,771.74	56,000	53%
Sludge Disposal	61-5-820-6814	9,587	7,531	896.86	8,308.61	9,700	86%
Maintenance Supplies	61-5-820-7010	0	0	996.02	996.02	0	0%
Office Supplies	61-5-820-7020	10,944	12,646	613.18	5,269.35	8,700	61%
Gas & Oil	61-5-820-7030	28,958	15,402	341.95	8,639.11	40,000	22%
Operating Supplies	61-5-820-7040	9,500	20,296	1,958.31	20,206.86	12,000	168%
Chemicals	61-5-820-7050	82,992	26,958	4,166.12	29,956.46	108,000	28%
Meters	61-5-820-7060	12,952	3,951	771.90	12,258.36	25,000	49%
Bad Debt Expense	61-5-820-7850	5,585	2,873	0.00	2,524.70	4,000	63%
Miscellaneous Expenses	61-5-820-7900	18,975	4,125	225.00	2,280.90	5,000	46%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	500,000	0.00	500,000.00	500,000	0%
Depreciation Set Aside		426,954	439,763	37,746.24	415,208.64	452,956	92%
Bond Pmt Set Aside		308,175	245,500	27,699.58	304,695.38	332,395	92%
		2,642,692	2,873,022	196,383.19	2,812,306.40	3,200,512	88%
Sewer Department							
Collection System Expenses							
Salaries - Regular - FT	61-5-830-5010	262,073	274,308	21,033.68	261,407.93	281,331	93%
Overtime	61-5-830-5040	23,235	22,572	2,899.52	22,469.15	30,000	75%
FICA Sewer	61-5-830-5079	0	17,820	1,830.84	18,415.13	23,817	77%
IMRF	61-5-830-5120	62,082	43,222	6,171.44	40,444.97	46,139	88%
Group Health Insurance	61-5-830-5130	83,149	91,181	8,266.74	90,644.34	98,705	92%
Uniform Allowance	61-5-830-5140	3,402	4,681	434.25	3,311.67	6,600	50%
Rep & Maint - Infrastructure	61-5-830-6000	11,725	23,834	390.73	31,671.21	32,000	99%
Rep & Maint - Equipment	61-5-830-6020	335	11,358	151.83	3,670.92	8,000	46%
Rep & Maint - Vehicles	61-5-830-6030	32,430	10,916	1,103.76	27,419.92	13,000	211%
Office Equip Rent/Maint	61-5-830-6410	10,141	31,710	494.85	24,422.65	30,300	81%
Gas & Oil	61-5-830-7030	11,542	8,392	768.33	6,223.91	12,500	50%
Operating Supplies	61-5-830-7040	13,495	14,312	631.45	15,074.71	18,500	81%

Sewer Department

	Account #	Actual FY 15	Actual FY 16	Month of March	Actual FY 17	Budget FY 17	91.67% used
Misc. Expense	61-5-830-7900	699	1,061	0.00	1,181.55	2,900	41%
Equipment	61-5-830-8200	2,485	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,159,485	3,428,391	240,560.61	3,358,664.46	3,804,304	88%
NET SEWER DEPARTMENT		516,711	225,779	17,201.49	(335,159.52)	70,883	
Change in Accounts Receivable		7,393	3,234.00		17,510.05		
Ending Cash & Investments		1,055,724	1,284,737		967,087.92	742,055	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments	583,428	585,160		586,815.10	585,160	
Additional reserves	0	0	0	0	0	0%
Interest Income	1,732	1,655	0.53	1,708.79	0	0%
Ending Cash & Investments	585,160	586,815		588,523.89	585,160	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments	6,292,251	4,005,992		3,719,983.14	4,574,793		
Sources							
Interest Income		15,420	14,737	4.70	15,216.37	20,000	76%
Connection Fees	61-4-810-4510	73,033	9,935	0.00	58,343.04	24,000	243%
Deposits on Agreement	61-4-810-4520	11,935	5,247	0.00	440.00	5,000	9%
Connection Fees	61-4-820-4510	62,371	18,558	0.00	90,785.21	28,800	315%
Deposits on Agreement	61-4-820-4520	21,737	432	0.00	75,231.37	10,000	752%
Connection Fee Set-Aside		0	500,000	0.00	0.00	-	#DIV/0!
TOTAL Sources		184,496	548,909	4.70	240,015.99	87,800	273%
Uses							
Construction in Progress - Water (1790)		109,509	493,889	0.00	6,350.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Building (1730)		2,361,246	341,030	0.00	0.00	0	0%
Land (part of 1710)		0	0	0.00	0.00	0	0%
TOTAL Uses		2,470,755	834,919	0.00	6,350.00	0	#DIV/0!
Ending Cash & Investments		4,005,992	3,719,982		3,953,649.13	4,662,593	

Line Item	Account #	Actual FY 15	Actual FY 16	Month of March	Actual FY 17	Budget FY 17	91.67% used
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments		2,291,953	2,777,210		3,042,621.66	2,093,675	
Sources							
Interest Income		12,465	11,912	3.79	12,299.56	15,000	82%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		20,549	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		79,928	82,326	7,066.33	77,729.63	84,796	92%
Depreciation set aside - Water (for System)		208,133	214,377	18,400.67	202,407.37	220,808	92%
Depreciation set aside - Sewer (for System)		141,437	145,680	12,504.16	137,545.76	150,050	92%
Depreciation set aside - Sewer (for Repl)		285,517	794,083	25,242.08	777,662.88	802,905	97%
TOTAL Sources		748,029	1,248,378	63,217.03	1,207,645.20	1,273,559	95%
Uses							
Construction in Progress - Water (1790)		0	191,172	0.00	314,921.00	100,000	0%
Construction in Progress - Sewer (1790)		173,949	72,235	263,277.83	1,286,917.81	1,200,000	0%
Equipment & Vehicles (1750 & 1760))		88,823	696,093	0.00	47,606.27	330,000	14%
Buildings		0	23,466	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
TOTAL Uses		262,772	982,966	263,277.83	1,649,445.08	1,630,000	101%
Ending Cash & Investments		2,777,210	3,042,621		2,600,821.78	1,737,234.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		236,673	240,873		200,262.92	200,231	
Sources							
Interest Income		2,100	2,007	0.64	2,071.81	2,500	83%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		491,350	365,500	39,466.25	434,128.75	473,595	92%
TOTAL Sources		493,450	367,507	39,466.89	436,200.56	476,095	92%
Uses							
Debt Service - Principal	61-5-110-8910	422,401	349,505	0.00	501,067.51	501,068	100%
Interest Expense	61-5-110-8920	66,849	58,612	0.00	52,924.15	52,924	100%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	525	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		489,250	408,117	0.00	553,991.66	554,517	100%
Ending Cash & Investments		240,873	200,263		82,471.82	121,809.00	

Gross Revenues (excludes set asides)	6,284,079	6,561,134	580,596.36	5,477,559.58	6,368,860
Gross Expenditures (excludes set asides)	7,476,524	6,780,887	573,969.70	6,602,360.98	7,127,308
NET CASH FLOW	(1,192,445)	(219,755)	6,626.66	(1,124,801.40)	(758,448)

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, April 11, 2017

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Andrew Racz, CHM
Robert Cantrell, VCHM
Anthony R. Phelps
Alissa Maher
Arthur Hyland
Vacant

Staff Present:

Gina DelRose, Community Development Planner
Cathy Crawford, Administrative Assistant

Members Absent:

Rich Weigel

Ex- Officio:

Mike Drella, City Attorney

Chairman Andrew Racz called the meeting to order at 6:00 p.m.

Chairman Racz stated that Ken Redeker would no longer be serving on the Commission as he had moved out of the city limits. Mr. Racz said the Commission appreciated Mr. Redeker's service to the community.

MINUTES:

It was moved and seconded (Cantrell/Hyland) to approve the minutes of the February 14, 2017 meeting. The motion carried with a 5-0 roll call vote.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

2017-16; JBLH Properties, LLC: Ryan Crombie on behalf of the owner, JBLH Properties, LLC, 2227 N. Central Avenue, Rockford, IL 61101 is requesting a special use for indoor commercial entertainment to operate a bar/tavern with video gaming at 976 Belvidere Road within the PB, Planned Business District (Belvidere Zoning Ordinance Sections 150.105 (C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures). PIN: 06-31-151-003

The public hearing opened at 6:02 p.m.

Gina DelRose was sworn in. Ms. DelRose summarized the staff report dated April 7, 2017. Ms. DelRose said certified mailings were sent on March 22, 2017 and the case was published in the Boone County Journal on March 24, 2017.

Gina DelRose stated the applicant is seeking to operate a bar with video gaming in an existing 1,650 square foot tenant space within Logan Square formerly occupied by United Realty. Ms. DelRose stated there is a distance requirement between liquor sales and schools and churches. The proposed special use exceeds the minimum buffer from Immanuel Lutheran Church and School. Since there are no significant exterior changes taking place to the building, a full site plan review is not triggered by the application. Ms. DelRose stated that the existing 74 parking spaces for the strip center are adequate for the new use; no new on-site parking spaces are required. The staff feels no adverse effect on the parking situation will occur.

Gina DelRose said the applicants propose to operate a full bar with a maximum of five video gaming machines. Hours of operation will be from 10:00 a.m. to 2:00 a.m. daily, hours which are regulated by the Belvidere Municipal Code Section 10.36 (1). Ms. DelRose stated that there should be no noticeable change to the clientele, traffic, noise or odor due to the proposed special use. Ms. DelRose said the staff recommends approval of case 2017-16 subject to the following condition:

1. Open alcohol is prohibited outside the premises unless a special use permit for outdoor commercial entertainment is obtained.

There were no questions for the staff.

The applicant Ryan Crombie was sworn in. Mr. Crombie said he had no statement to make.

There were no questions for the applicant from the commission or the audience.

The public hearing closed at 6:09 p.m.

No discussion was held.

It was moved and seconded to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was moved and seconded to approve case 2017-16 subject to the condition as presented. The motion carried with a 5-0 roll call vote.

Gina DelRose said the case would go before the city council for a first reading on April 17, 2017 and a second reading on May 1, 2017.

2017-18; Pease: Jack Pease, 5435 Bull Valley Road, McHenry, IL 60050, property owner, is requesting a special use for extraction use and a batch plant to operate a sand and gravel mine with a concrete recycling plant within the RH, Rural Holding District (pending annexation) (Belvidere Zoning Ordinance Sections 150.105 (A)(1)(B)(2) Extraction Use, 150.105 (A)(1)(C)(2) Batch Plant and 150.904 Special Use Review and Approval Procedures) PIN: 05-31-400-012

Chairman Racz said that case 2017-18 would be stricken from the agenda. The case will be heard at the next meeting after republication.

2017-19; Vander Heyden: Brad Vander Heyden, 5533 Roanoke Road, Rockford, IL 61107 on behalf of the owner, Belvidere Development, 210 Riverbend Close, Belvidere, IL 61008 is requesting a special use for outdoor storage to allow piping and other construction materials to be stored at 2355 Newburg Road, Belvidere, IL 61008 within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.105 (C)(7)(C)(2) Outdoor Storage and 150.904 Special Use Review and Approval Procedures). PIN: 05-27-451-010

The public hearing opened at 6:12 p.m.

Gina DelRose was sworn in. Ms. DelRose said the certified mailings were sent on March 22, 2017 and the case was published in the Boone County Journal on March 24, 2017. Ms. DelRose summarized the staff report dated April 7, 2017. The applicant is applying on behalf of the property owner to allow a tenant, Peoria Pump Inc., a distributor of pumps, pipes and geothermal equipment to store oversized piping at 2355 Newburg Road. Certain pipes do not fit into the building but must be in the company's inventory for later use. The company has been storing the pipes outside along the eastern façade of the northern building. Once they were notified of the need for a special use, the applicant began proceedings to secure one. This is not the first special use for outdoor storage for the subject property. In 2010, RA Seaton Contractor Services LLC applied for a special use for outdoor storage along the east side of the building. That application was withdrawn when the company relocated their operations. In 2014, Snaps Auto Repair applied for and was granted a special use of this kind; the special use was conditioned in a similar way to the 2010 application. Many of the conditions were not met by Snaps Auto Repair, however, nullifying the special use.

Peoria Pump Inc. will not be operating the same type of business as in the previous applications for this location, but the conditions regarding screening will be similar. The applicant has agreed to build privacy fencing at a minimum of six (6) feet and a maximum of ten (10) feet in order to completely screen stored materials from view from the adjacent residential properties. The fence is proposed to immediately abut the building, be 10,248 square feet on a mixture of gravel and paved surface. There will be a gate on the south side to allow access.

The tree-lines to the north and west will screen the industrial properties from the adjacent residences. No new landscaping will be necessary along the bufferyards due to the fencing proposed. In addition to the buffering requirement, the outdoor storage cannot impede the use or number of parking stalls on the property. The staff states there are sufficient parking spaces available to accommodate employees and visitors. The planning staff sees no negative effect on the adjacent subdivision. The staff recommends approval of the special use subject to the following two conditions:

1. The outdoor storage area shall be completely enclosed by walls or fencing. Such walls or fencing shall be a minimum of six (6) feet and a maximum of ten (10) feet in height and shall be designed to completely screen all stored materials from view.
2. If security lighting is installed, the illumination levels shall not exceed 0.5 footcandles at the property line.

Robert Cantrell asked if the subject property is adjacent to the telephone company.

Gina DelRose said yes, the company is west of the property mentioned.

Robert Cantrell asked what type of fencing will be installed.

Gina DelRose said the applicant had indicated that a solid fencing material such as PVC or wood would be utilized.

Robert Cantrell verified that chain link would not be used.

Gina DelRose said that was correct; chain link would not be used.

Brad Vander Heyden was sworn in. The applicant had no statement to make.

There were no comments or questions from the audience.

The public hearing was closed at 6:21 p.m.

It was moved and seconded (Hyland/Maher) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

Anthony Phelps asked if the conditions specify that the fencing provided be solid.

Gina DelRose said the zoning ordinance does not specifically spell this out.

It was moved and seconded (Cantrell/Phelps) to amend condition 1 to read as follows:

1. The outdoor storage area shall be completely enclosed by solid walls or fencing. Such walls or fencing shall be a minimum of six (6) feet and a maximum of ten (10) feet in height and shall be designed to completely screen all stored materials from view.

It was moved and seconded (Cantrell/Maher) to approve case 2017-19 subject to the two conditions as amended. The case was approved with a 5-0 roll call vote.

Gina DelRose said the case would go before the city council for a first reading on April 17, 2017 and a second reading on May 1, 2017.

2017-20; Kelley: Dean Kelley (Abbott Land and Investment Corporation), 2250 Southwind Boulevard, Bartlett, IL 60103 on behalf of the property owner, Southtown Ventures, LLC, 1901 Union Avenue, Belvidere, IL 61008 is requesting a special use for a daycare center (3+ children) directly west of 425 Southtowne Drive, Belvidere, IL 61008 within the GB, General Business District (Belvidere Zoning Ordinance Sections 150.105 (C)(5)(B)(2) Daycare Center (3+ Children) and 150.904 Special Use Review and Approval Procedures. PIN: 05-35-482-017.

The public hearing was opened at 6:26 p.m.

Gina DelRose was sworn in. Ms. DelRose said the case was published in the Boone County Journal on March 24, 2017 and certified mailings were sent on March 22, 2017. Ms. DelRose summarized the staff report dated April 7, 2017.

The area within the subject property is currently a grassy vacant area between the Secretary of State's Vehicle Services (SOS) facility and the Sheffield Meadows Assisted Living apartment building. The property is part of the larger parcel owned by Southtown Ventures consisting of the SOS, Pacemaker grocery store, multiple strip centers, and a Mobil gas station. The applicant is working on behalf of Little Minds Learning Center who proposes a daycare facility to be built in that location.

The proposed daycare facility will include a 6,000 square foot building and a 4,500 square foot play area to the rear. Little Minds Learning Center is an established daycare provider with multiple locations throughout a total of seven states. The branches of the facility are built with a consistent design and the proposed facility will match this design. The building will be a mix of masonry and siding and the rear play area will be fully fenced. The proposed daycare center will operate with a maximum of 15 employees and a capacity of approximately 80 children between the hours of 6:00 a.m. and 7:00 p.m. Monday through Friday.

Nine exterior doors will be included in the design: one for each of six classrooms, one at the end of each hallway and a main entrance door. The classroom doors will be metal exit-only doors and the main entrance and hallway doors will be aluminum

storefront-type doors. The main entrance along the south façade will be ADA-accessible with a concrete ramp that matches the grade of the sidewalk. Exterior lighting will follow guidelines within Section 150.707 of the zoning ordinance.

The play area is a requirement of the Illinois Department of Children and Family Services (IDCFS). IDCFS also requires a minimum of 75 square feet of safe play area per child. The proposed play area will have a maximum of 20 children playing at any time, meeting the state requirement. Little Minds Learning Center is proposing a six foot tall privacy fence which will exceed the state requirement of 48 inches in height.

One of the most significant changes to the lot will be the relocation of an existing sidewalk that runs diagonally from the northwest to the southeast of the lot; this sidewalk provides access to Pacemaker grocery store from Sheffield Meadows and surrounding residences. The applicant is proposing to pave a sidewalk along the western and southern edges of the lot to accommodate this foot traffic. The resulting sidewalk will not be significantly longer to travel. The applicant will also relocate the existing park bench to the new sidewalk area. Although the resulting sidewalk will be slightly longer, the pavement will be upgraded.

Gina DelRose said the proposed landscaping plans address all zoning requirements for bufferyard and the greenspace requirement is maintained even with the construction of a new building. Ms. DelRose added that no Illinois State laws require a designated distance between daycare facilities and gun stores, gun ranges or liquor sales. Ms. DelRose stated the staff recommends approval of case 2017-20 subject to the following conditions:

1. The development shall be developed in substantial conformance with the site plan and elevations submitted with the application (March 13, 2017) unless otherwise noted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. All exterior lighting must comply with the standards outlined in Section 150.707.
4. Detention for any increase in storm water runoff from the existing condition to the fully improved conditions will need to be provided.
5. A NPDES NOI will be required.
6. Compliance with all applicable codes and ordinances.

Robert Cantrell asked what type of fencing will be used for the rear play area.

Gina DelRose said it would be solid fencing; the applicant could provide the answer as to what type will be used.

Tony Dal Pra was sworn in. Mr. Dal Pra said he was pleased to welcome Little Minds Learning Center to the Southtowne development. Mr. Dal Pra introduced Dean Kelley, the applicant, and Todd Barnhardt, the owner of Little Minds Learning Centers.

Dean Kelley was sworn in. Mr. Kelley said he is a developer from Bartlett, Illinois. Mr. Kelley said he develops many single tenant projects such as Little Minds. Mr. Kelley said the applicant will comply with all conditions set forth.

There were no questions for the applicant from the commission or audience.

The public hearing was closed at 6:39 p.m.

It was moved and seconded (Maher/Phelps) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was motioned and seconded (Cantrell/Hyland) to approve case 2017-20. The motion carried with a 5-0 roll call vote.

Gina DelRose said the case will go before the city council for a first reading on April 17, 2017 and a second reading on May 1, 2017.

OTHER BUSINESS:

None

DISCUSSION:

Chairman Racz said there are now 23 video gaming licenses approved in the City of Belvidere. Mr. Racz said he feels the lowering of the liquor license fees has not served to bring more restaurants to Belvidere. Mr. Racz said he feels that not limiting the number of video gaming licenses has caused Belvidere to be "inundated" with video gaming. Mr. Racz reminded the commission members that Belvidere means "beautiful view." Mr. Racz said the city was at one time known as the "garden spot of the Midwest." Mr. Racz said the notoriety of the city is different now.

Chairman Racz said in his opinion the presence video gaming and liquor do not make Belvidere a better place to live. Mr. Racz stated he feels the city council needs to re-establish a liquor license fee of \$20,000 as well as a limit to the number of video gaming licenses. Mr. Racz said that, although these changes would not

“turn back the clock”, they would limit the detriments of video gaming and liquor from increasing and affecting the quality of life in Belvidere negatively.

Alissa Maher said she feels the number of video gaming parlors will dwindle down due to a lack of customers.

Staff Report:

Gina DelRose said there will be three cases before the Commission in May; these will include the republished special use for quarry operations and preliminary and final plats for the Dixon Motors property which is being further subdivided. The Little Caesars restaurant has submitted plans with the Building Department.

Gina DelRose said the new Casey's General Store is awaiting finalization of a corporate redesign of their stores to submit plans to the Building Department. Ms. DelRose said there are negotiations regarding Culver's and Jimmy John's restaurants relocating to a development on the south side of the city near the new Speedway truck stop, but that plan has not yet gone forward.

Robert Cantrell asked about the proposed Iron & Coal Restaurant.

Gina DelRose said both the Anderson Funeral Home and Iron & Coal planned development cases were approved by the City Council. Neither party is prepared at this time to submit plans for permitting. Ms. DelRose said interior plans had not been finalized pending city council approval. Ms. DelRose said she expects the architect is drawing up those plans currently.

Andy Racz said the historic preservation plan meetings are currently being held.

Gina DelRose said this is correct; the Lakota Group is holding meetings this week to create a historic preservation plan for Belvidere. The Lakota Group said their meeting today was well attended by the focus groups invited. Ms. DelRose said the Lakota Group will not be creating merely a “feel-good” plan; the final plan will include recommendations and concrete steps for preservation.

Robert Cantrell asked what one must do to get their house landmarked.

Gina DelRose said there are local as well as national landmark registries. Local landmark status requires documents stating the significance of one's home either architecturally or historically. The Historic Preservation Commission reviews these requests and, if appropriate, forwards them to the city council. National Registry requires documentation be sent to the state for designation. The designation of local landmark status means that certain design guidelines for renovations are regulated by the city; this designation also makes a property eligible for certain small grants to help with the upkeep of the home. These grants are possible through fundraising done by the Historic Preservation Commission. National registry status exempts a

property from local design guidelines and makes the homeowner eligible for certain tax credits.

ADJOURNMENT:

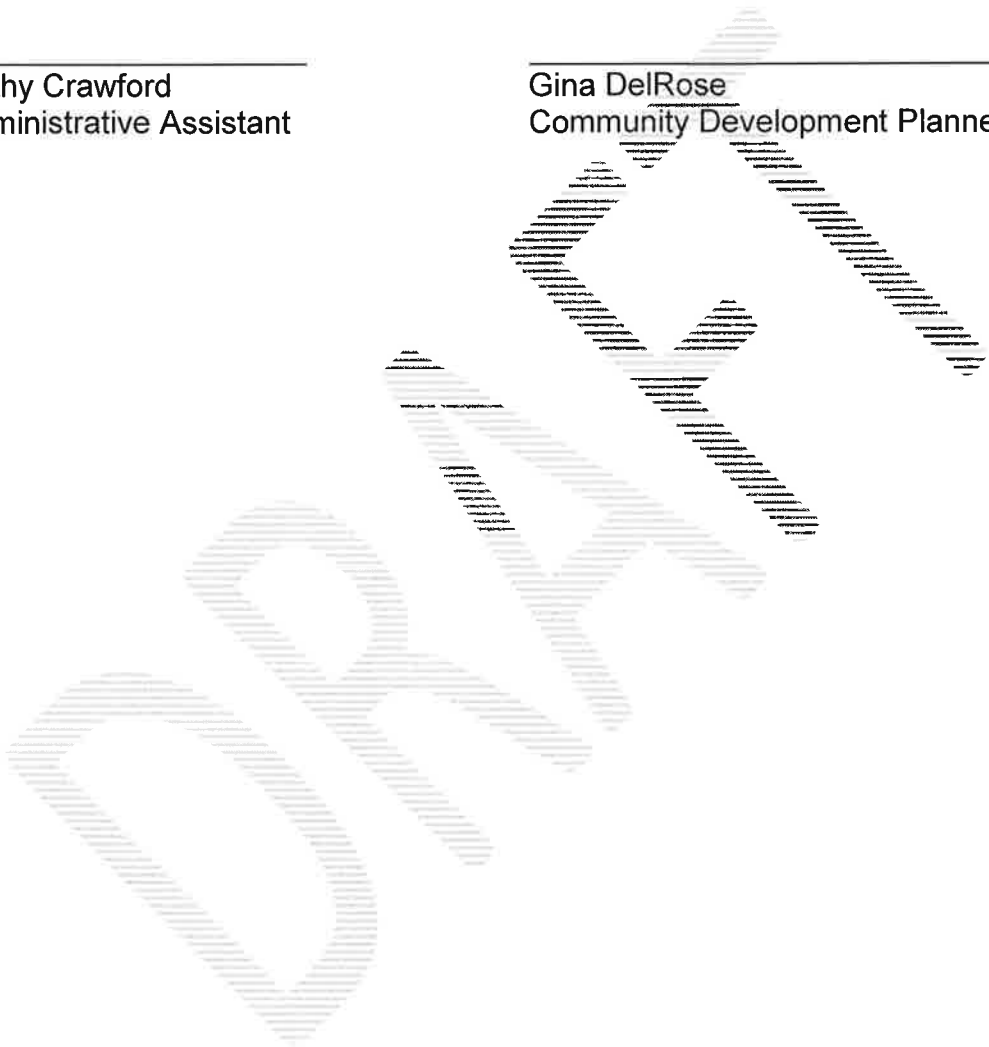
The meeting adjourned at 6:50 p.m.

Recorded by:

Cathy Crawford
Administrative Assistant

Reviewed by:

Gina DelRose
Community Development Planner



Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
April 10, 2017
6:00 p.m.

Call to Order – Mayor Chamberlain.

Roll Call: Present: D. Arevalo, R. Brooks, G. Crawford, J. Sanders,
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.
Absent: W. Frank and C. Morris.

Department Heads and City personnel in attendance:
Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson,
Community Development Planner Gina DelRose, City Attorney Drella and
City Clerk Arco.

Public Comment:

Public Forum:

Reports of Officers, Boards and Special Committees:

Mayor Chamberlain reported a Special Joint Meeting of the City Council, Planning and Zoning Commission and Historic Preservation Commission will take place Wednesday, April 12, 2017 to discuss with the Lakota Group the 10-year Historic Preservation Plan.

Mayor Chamberlain reported Keep Northern Illinois Beautiful – Great American Cleanup will take place on Saturday, April 22, 2017.

Mayor Chamberlain also reported artwork from the Sister Cities sponsored Art Contest will be displayed at Alpine Bank.

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business:

(A) Little Caesars – 1201 North State Street – Plat signing extension.

Motion by Ald. Snow, 2nd by Ald. Arevalo to approve a 30-day plat signing extension for Little Caesars. Aye voice vote carried. Motion carried.

(B) Special Use Extension – Southtown Ventures.

Motion by Ald. Snow, 2nd by Ald. Sanderson to approve an extension for a Special Use for Video Gaming for Southtown Ventures (due to delays from the State of Illinois). Aye voice vote carried. Motion carried.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Intergovernmental Agreement with Boone County for Traffic Control Device Repair & Maintenance.

Motion by Ald. Snow, 2nd by Ald. Crawford to approve the Intergovernmental Agreement between the City of Belvidere and Boone County for Traffic Control Device Repair and Maintenance. Aye voice vote carried. Motion carried.

(B) 2017 Sidewalk Replacement Program.

Motion by Ald. Sanderson, 2nd by Ald. Crawford to approve the low bid from Randy Baier Construction in the amount of \$37,905 for the city's annual sidewalk program. The unit prices are \$6.30/sf for the removal and replacement of 4" sidewalk, \$6.55/sf for 6" sidewalk and \$45/lf for curb removal and replacement. This work will be paid for from line item 01-5-310-6003. Aye voice vote carried. Motion carried.

(C) 2017 Tree Work Program Bid Tabulation.

Motion by Ald. Snow, 2nd by Ald. Arevalo to approve the low bid from Trees "R" Us, Inc in the amount of \$54,600 for tree work from May 1, 2017 to April 30, 2018 for the City's Tree Work Program. This work will be paid from Forestry line item 01-5-340-6850. (The budget for this work is \$80,000). Aye voice vote carried. Motion carried.

(D) 2017 Mowing Program.

Motion by Ald. Brooks, 2nd by Ald. Crawford to approve the low bid from LawnCare by Walter in the amount of \$480 per mowing for the Water Department Sites. This work will be paid from Water Department line item 61-5-810-6040. Aye voice vote carried. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the low bid from LawnCare by Walter in the amount of \$225 per mowing for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Aye voice vote carried. Motion carried.

Motion by Ald. Crawford, 2nd by Ald. Snow to approve the low bid from Lawn Maintenance Services in the amount of \$448 per mowing for the Public Work Sites. This work will be paid from Street Department line item 01-5-310-6002. Aye voice vote carried. Motion carried.

(E) 2017 Landscape Maintenance Work Program Bid Tabulation.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the low bid from LawnCare by Walter Inc. in the amount of \$21,018 for Landscape Maintenance Work from May 1, 2017 to April 30, 2018 for the City's Landscape Maintenance Work Program. This work will be paid from the Street Department line items 01-5-310-6002 and 01-5-310-6826. Aye voice vote carried. Nay vote Ald. Sanderson. Motion carried.

(F) Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code.

Motion by Ald. Sanderson, 2nd by Ald. Crawford to forward to city council the Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code. Aye voice vote carried. Motion carried.

(G) Resolution Establishing a Class II or Class III Designated Truck Route.

Motion by Ald. Arevalo, 2nd by Ald. Snow to forward to city council the Resolution Establishing a Class II or Class III Designated Truck Route. Aye voice vote carried. Motion carried.

(H) Thickening Centrifuge Design Engineering – Work Order Amendment.

Motion by Ald. Crawford, 2nd by Ald. Sanderson to approve the work order amendment from Baxter & Woodman at a cost not-to-exceed \$7,000. This work will be paid for from the Sewer Depreciation Fund. Aye voice vote carried. Motion carried.

(I) Aerator Replacement – WWTP Retention Pond.

Motion by Ald. Sanderson, 2nd by Ald. Brooks to approve the proposal from Smith Ecological Systems in the amount of \$39,747 for furnishing and installing one Medora GridBee GF10000 mixing machine for the WWTP retention pond. This equipment will be paid for from the plant depreciation fund. Aye voice vote carried. Motion carried.

(J) Well #8 Generator – Engineering Services Work Order.

Motion by Ald. Brooks, 2nd by Ald. Crawford to approve the proposal from Baxter & Woodman in the amount of \$16,200 to complete the design engineering for the addition

of a natural gas generator at the Well #8 facility. The cost of this work will be paid for from the Water Depreciation Account. Aye voice vote carried. Motion carried.

(K) Annexation of Well #9.

Motion by Ald. Sanderson, 2nd by Ald. Snow to forward to city council An Ordinance Annexing Certain Territory Generally located on the East Side of Beloit Road Immediately South of Burnett Drive (Pin 05-23-100-005) to the City of Belvidere, Boone County, Illinois. Aye voice vote carried. Motion carried.

5. Other:

(A) Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund.

Motion by Ald. Crawford, 2nd by Ald. Snow to forward to city council A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund. Aye voice vote carried. Nay vote Ald. Stevens. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Arevalo to adjourn meeting at 6:43 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE # 345H
AN ORDINANCE ANNEXING CERTAIN TERRITORY
GENERALLY LOCATED ON THE EAST SIDE OF BELOIT ROAD
IMMEDIATELY SOUTH OF BURNETT DRIVE (PIN 05-23-100-005)
TO THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS

WHEREAS, the City of Belvidere (the City) is the fee simple owner of certain real property located on the East Side of Beloit Road and immediately South of Burnett Drive and commonly known as PIN 05-23-100-005 and which is legally described in the Attached Exhibit B which is incorporated herein by this reference (the Property); and

WHEREAS, the Property is not inhabited and is improved with a well serving the City of Belvidere potable water system; and

WHEREAS, the Property lies in unincorporated Boone County and is immediately contiguous to the City of Belvidere; and

WHEREAS, Beloit Road, adjacent the Property, was previously annexed into the City of Belvidere; and

WHEREAS, the City of Belvidere provided notice to Boone County Fire Protection District #2 as required by statute; and

WHEREAS, section 7-1-9 of the Illinois Municipal Code (65 ILCS 5/7-1-9) permits any municipality to annex territory which is owned by the municipality, contiguous to the municipality and which is uninhabited and unincorporated.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein by this reference.

SECTION 2: The Property described in the attached Exhibit A, which is incorporated herein by this reference, and which is further described in the Plat of Annexation attached as Exhibit B, which is also incorporated herein by this reference, is hereby annexed to the City of Belvidere, Boone County, Illinois.

SECTION 3: The Westerly thirty-three feet (33') of the Property, as depicted on the attached Exhibit B, is hereby dedicated to the City of Belvidere as Right of Way.

SECTION 4: The City Clerk is hereby directed to record, with the Recorder of Deeds for Boone County, Illinois, and file with the Boone County Clerk, a certified copy of this Ordinance, together with the accurate map of the Territory annexed and appended to the Ordinance as Exhibit B.

SECTION 5: That all maps, journals and other records of the City be changed accordingly.

SECTION 6: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

Passed by the City Council of the City of Belvidere, Illinois.

Approved:

Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:

Date Approved:

Date Published:

Prepared By / Return To:
Michael S. Drella
City Attorney
City of Belvidere
401 Whitney Blvd
Belvidere, Illinois 61008

EXHIBIT A

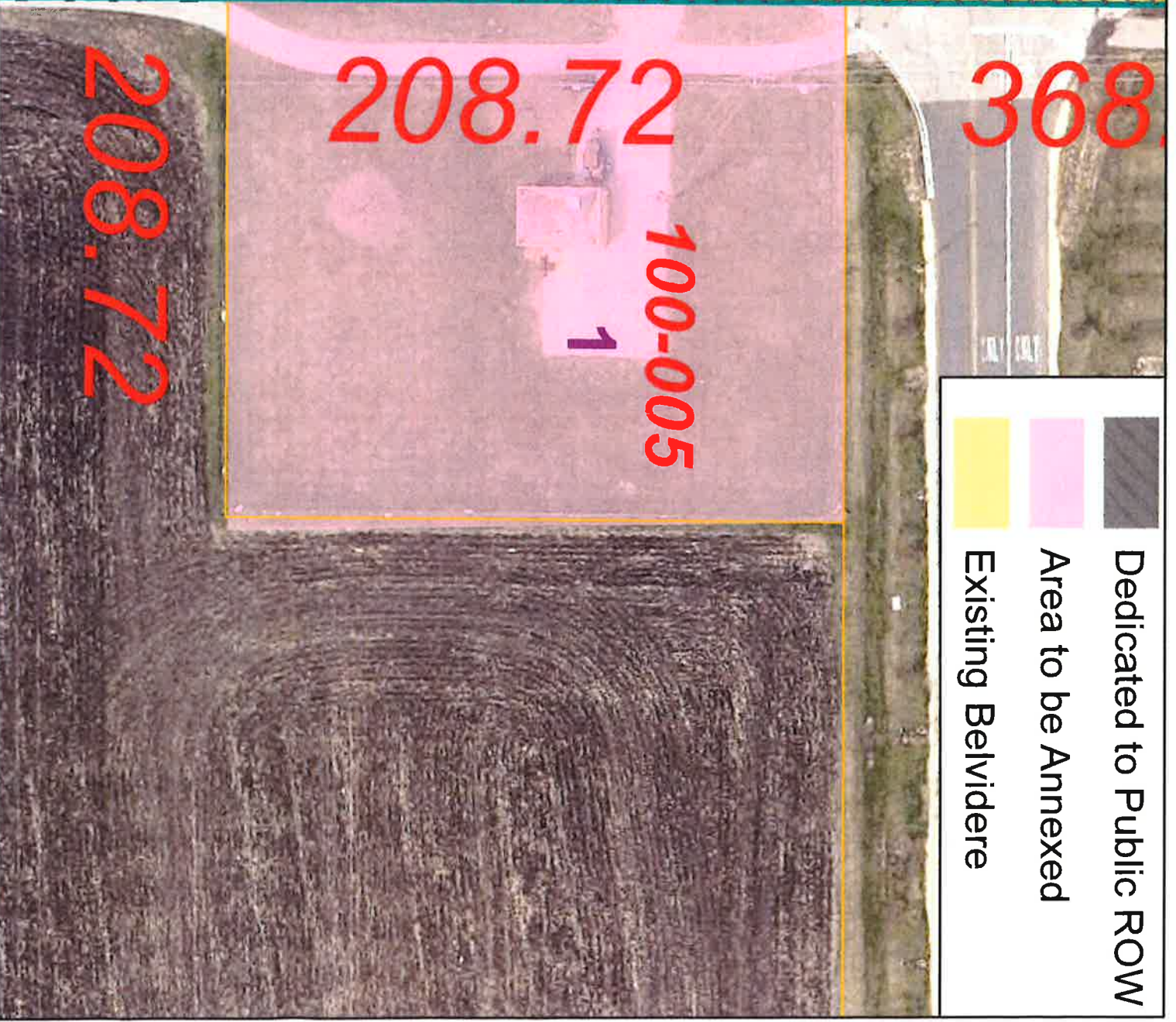
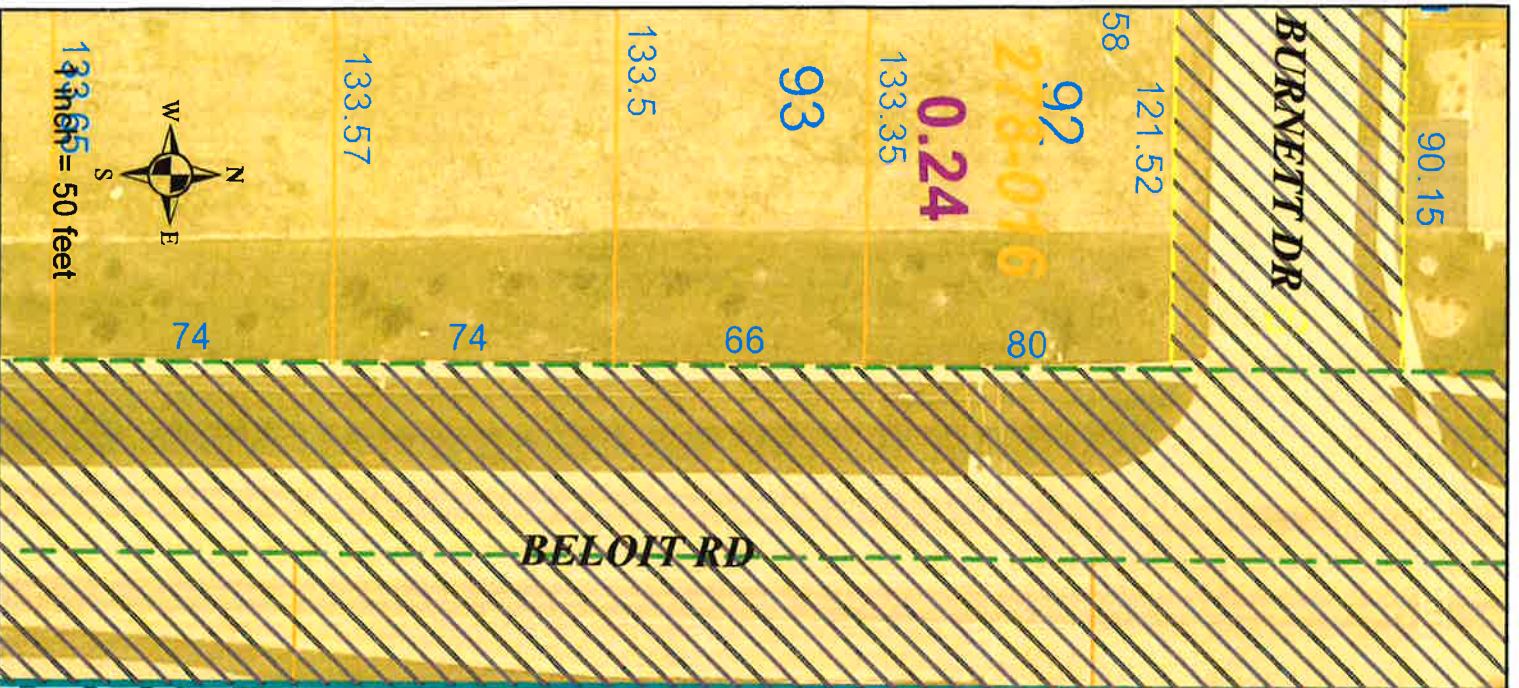
LEGAL DESCRIPTION

That part of the Northwest Quarter of Section 23, Township 44 North, Range 3 East of the Third Principal Meridian in Boone County, Illinois described as follows:

Beginning at a point in the West line of said Northwest Quarter lying 1,236.68 feet (measured on said West line) North of the Southwest corner of said Northwest Quarter; thence North along said West Quarter Section line 208.72 feet; thence East 208.72 feet along the North line of property conveyed to Keene-Belvidere Canning Company as described in Book 97 of Deeds on page 430 in the Boone County Recorder's Office; thence South parallel with the West line of said Northwest Quarter 208.72 feet; thence West 208.72 feet to the point of beginning, in Boone County Illinois.

Commonly known as Well #9 site, Beloit Road PIN: 05-23-100-005

EXHIBIT B
PLAT OF ANNEXATION



ORDINANCE NO. 346H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT
(BAR/TAVERN WITH VIDEO GAMING)
WITHIN THE PB, PLANNED BUSINESS DISTRICT
(976 Belvidere Road)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Ryan Crombie on behalf of the owner, JBLH properties, LLC, 2227 N Central Avenue, Rockford, IL 61101 has petitioned the City for a Special Use to permit indoor commercial entertainment (bar/tavern with video gaming); and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on April 11, 2017 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the PB, Planned Business District for indoor commercial entertainment (bar/tavern with video gaming) on the property depicted in Attachment A and legally described as:

Lot Sixty-seven (67) as designated upon the Plat of Logan Square, being a Subdivision of part of the West Half (1/2) of Section 31, Township 44 North, Range 4 East of the Third Principal Meridian, according to the Plat thereof recorded August 18, 2003 as Document No. 2003R13998 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. (PIN: 06-31-151-003)

is hereby approved, subject to the following condition:

1. Open alcohol is prohibited outside the premises unless a special use permit for outdoor commercial entertainment is obtained.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2017.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2017.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: _____ Nays: _____ Absent: _____

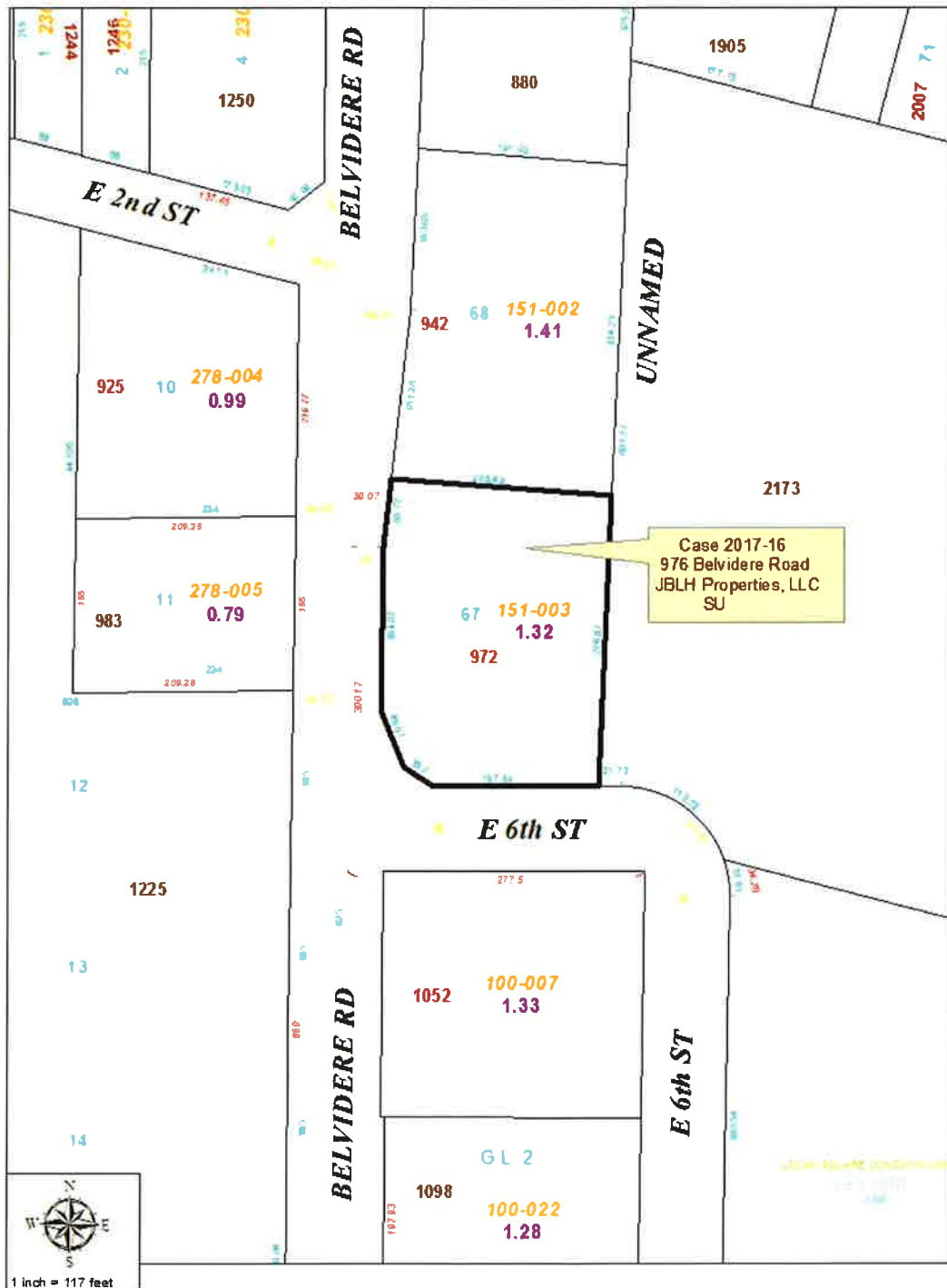
City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published:

Sponsor: _____

ATTACHMENT A



CITY OF BELVIDERE
Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

April 7, 2017

ADVISORY REPORT

CASE NO: 2017-16

APPLICANT: JBLH Properties, 976 Belvidere Road

REQUEST AND LOCATION:

The applicant, Ryan Crombie on behalf of the owner, JBLH Properties, LLC, 2227 N. Central Avenue, Rockford, IL 61101 is requesting a special use for indoor commercial entertainment to operate a bar/tavern with video gaming at 976 Belvidere Road within the PB, Planned Business District (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures). The subject property is approximately 1,650 square feet (PIN: 06-31-151-003).

EXISTING LAND USE:

Subject property: Occupied strip center development (Logan Square Office Building)

Adjacent property:

North and East: Vacant

South: Gas Station and Multi-family Residential

West: Immanuel Lutheran Church and School

CURRENT ZONING:

Subject property: PB, Planned Business District

Adjacent property:

North and East: PB, Planned Business District

South: PB, Planned Business District and SR-4, Single-family Residential-4

West: SR-3, Single-family Residential-3 and I, Institutional

COMPREHENSIVE PLAN:

Subject property: GB, General Business

Adjacent property:

North, South, and East: GB, General Business

West: I, Institutional

BACKGROUND:

A new Zoning Ordinance was updated in 2006 requiring a special use for Indoor Commercial Entertainment. Bars and taverns fall within the Indoor Commercial Entertainment classification. Additionally in 2013, Illinois State Law allowed municipalities to determine if video gaming would be permitted within their jurisdiction; the Belvidere City Council voted to allow video gaming. Five gaming machines are allowed in establishments that serve liquor.

2017-16; JBLH Properties, 976 Belvidere Road

JBLH Properties is seeking a special use permit to operate a bar with video gaming in an existing 1,650 square foot tenant space within the 18,350 square foot 2-story Logan Square Office Building. In total, the commercial building is divided into eight different retail/office spaces. The space that is being utilized for a new bar/tavern with video gaming is the former United Realty space next to D.I.Yogurt and below Anytime Fitness. There is a distance requirement between liquor sales and schools and churches. According to the Illinois State Liquor Code (235 ILCS 5/6-11), 100-foot liquor sales restrictions apply to churches, schools, hospitals, homes of the aged or indigent, and veteran's home or military or naval stations. The business exceeds the 100' minimum buffer requirement from Immanuel Lutheran Church and School.

Due to the fact that there are no significant exterior changes taking place to the building, a full site plan review of the property is not triggered at this time.

Indoor Commercial Entertainment uses are required to have one space per every three patron seats or lockers (whichever is greater); or one space per three persons at the maximum capacity of the establishment; (whichever is greater) (150.204(9)B). The new bar with video gaming is only expected to have 10-14 total people in the building at any one time. The combination of the strip center retail uses sharing the same parking area makes for a very busy parking lot, but the existing 74 parking spaces between the 8 different uses is sufficient. Consequently, the new use in the strip center does not require any new on-site parking spaces and does not have any adverse effect on the parking situation that currently exists.

The proposed operation of JBLH Properties is to operate a full bar with a maximum of five video gaming machines. The proposed hours of operation are from 10:00AM – 2:00AM daily. Those hours of operation are within the regulated hours of a liquor serving establishment detailed in the Belvidere Municipal Code Section 10.36(1).

TREND OF DEVELOPMENT:

The subject property is located along Belvidere Road, a commercial thoroughfare, in an area of established commercial residential uses and future commercial uses.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage. All of the adjacent properties to 976 Belvidere Road are either designated "General Business" or "Institutional" by the Comprehensive Plan.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings:** The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

The requested special use is for indoor commercial entertainment allowing a bar/tavern with video gaming to operate on the property. The property is located in the Planned

Business District along Belvidere Road and Logan Avenue where such land uses are present.

The retail space is located within an existing strip center with several other retail uses surrounding it and is within close proximity of other similar uses. It also has different peak operating hours from many of the adjacent office uses. Overall, the opening of a new bar will not negatively impact these land uses.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as General Business; the current zoning is Planned Business. Furthermore, most of the surrounding land in the Belvidere Road and Logan Avenue commercial corridor is designated as General Business. The area should be a wide range of office, retail, and lodging land uses, with moderate landscaping and signage. A bar is included in the encouraged mix of land uses.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The property is served by two large on-site parking lots surrounding the strip mall. The staff is not aware of any traffic nuisances that will be created by the new use.

- D. Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The planning staff is not aware of any business that chose not to locate or expand in the area due to the other bars or similar businesses. The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. Findings: The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

2017-16; JBLH Properties, 976 Belvidere Road

The subject property is already developed with a multi-tenant strip mall on it and is served with municipal utilities.

- F. **Findings:** The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The nearest residences, churches, and schools are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. In 2013, the City of Belvidere ruled that video gaming machines could locate within the city limits with a special use permit in the General Business District.

SUMMARY OF FINDINGS:

The requested special use is for indoor commercial entertainment allowing a bar/tavern with video gaming to operate on the property. The gaming café will be utilized by customers currently patronizing the commercial development. There should not be a noticeable difference in clientele, traffic, noise or odor due to the special use request. The planning staff is not aware of circumstances created by the gaming café that would impede development and/or improvements to surrounding properties. The gaming café will add to the mix of land uses within the area; the use is not expected to generate a high volume of traffic or be noticed as a nuisance by those in the area. In 2013, the City of Belvidere ruled that video gaming machines could locate within the city limits with a special use permit in the General Business District.

The Comprehensive Plan designates the subject property as General Business; the current zoning is Planned Business. Furthermore, most of the surrounding land in the Belvidere Road and Logan Avenue commercial corridor is designated as General Business. A wide range of office, retail, and lodging land uses, with moderate landscaping and signage is encouraged in this district. A bar is included in the encouraged mix of land uses.

The retail space is located within an existing strip center with several other retail uses surrounding it and is within close proximity of other similar uses. It also has different peak operating hours from many of the adjacent office uses within the strip mall. Overall, the opening of a new bar will not negatively impact these land uses.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2017-16** for a special use at 976 Belvidere Road subject to the following condition:

1. Open alcohol is prohibited outside the premises unless a special use permit for outdoor commercial entertainment is obtained.

Submitted by:

Reviewed by:



Ben Rohr
Land Use Planner

Gina DelRose
Community Development Planner

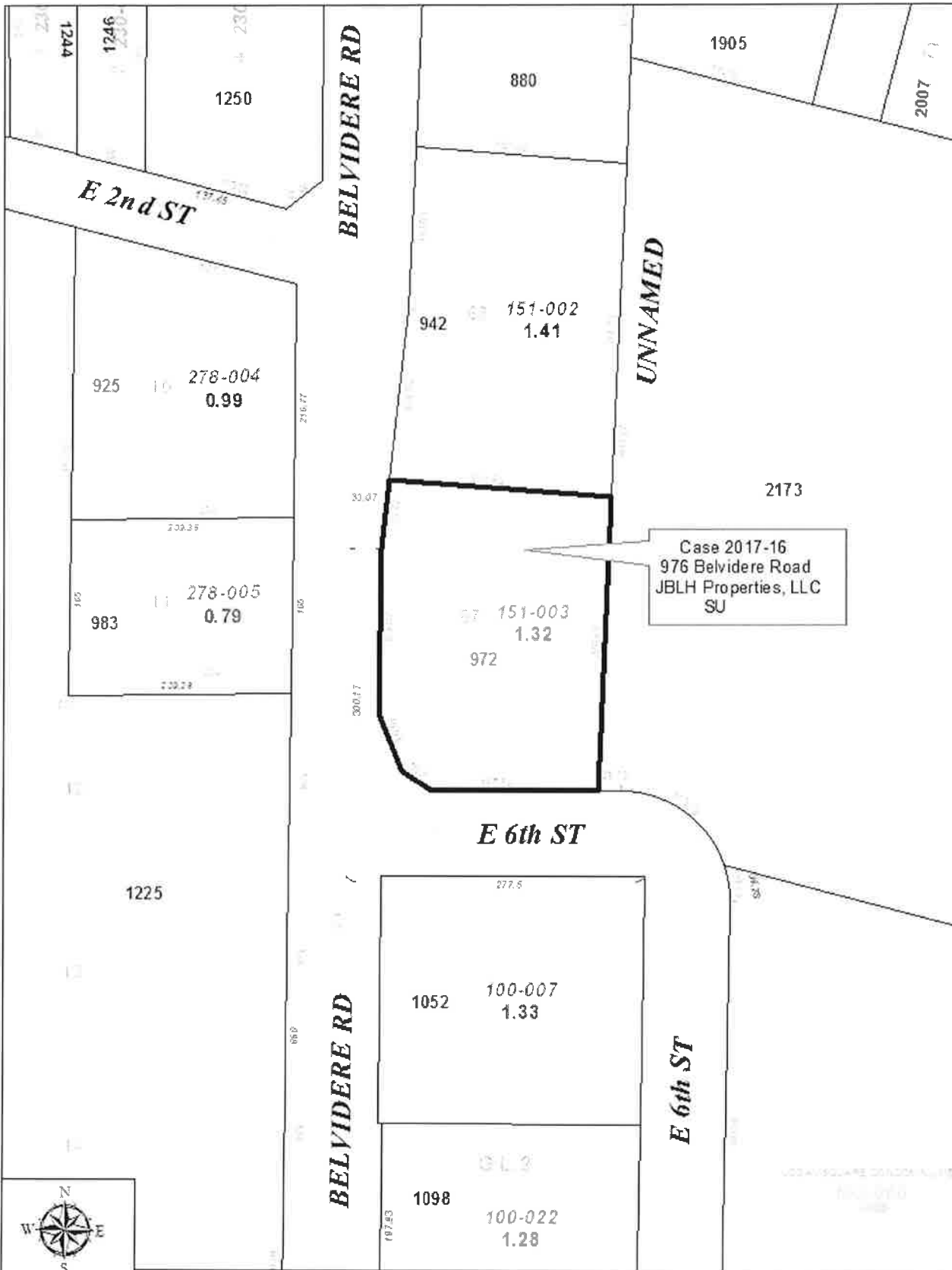
2017-16; JBLH Properties, 976 Belvidere Road

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo with by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, March 14, 2017.
6. E-mail received by the Belvidere Fire Department, Captain Brian Harbison, March 30, 2017.
7. Letters Submitted by the Boone County Health Department, Pat Dashney, March 24, 2017.





Case 2017-16
976 Belvidere Road
JBLH Properties, LLC
SU

67 151-003
1.32

972

N
W E
S
1 inch = 35 feet

Ryan Crombie of JBLH Properties, LLC currently owns the Logan Square Building, located at 972 Belvidere Rd., Belvidere, IL 61008.

He would like to open a Gaming and Bar business in one of the Suites which is known as 976 Belvidere Rd., Belvidere, IL 61108. The business would include a full bar and 5 gaming machines. No food would be cooked onsite at this time due to the location of the suite being on the bottom floor of the 2-story building and the cost to install kitchen equipment would not be practical at this time.

The Business would be open from 10:00 A.M. – 2:00 A.M. Daily.

FLOOR PLAN:

Logan Square

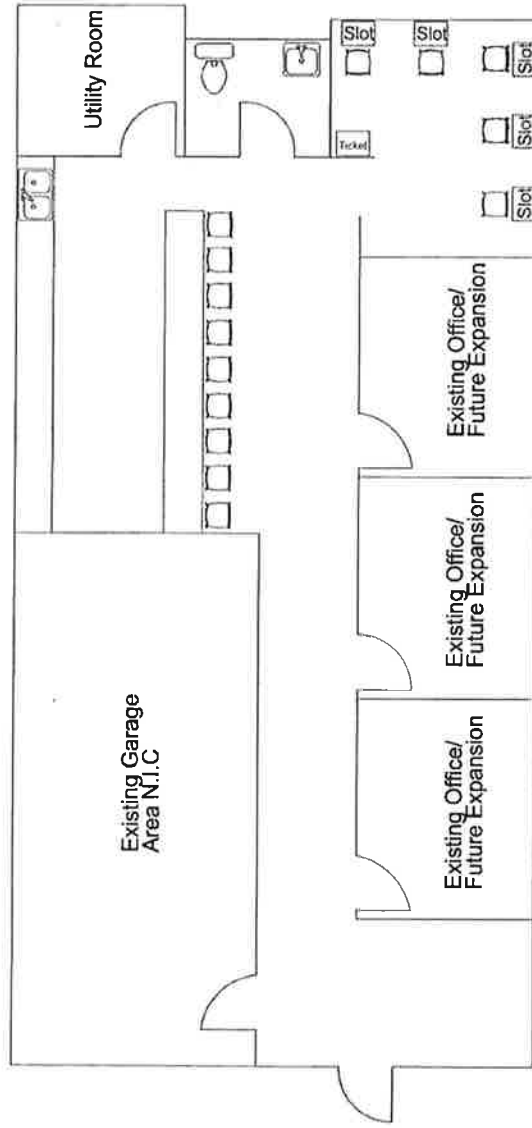
898 Belvidere Rd.
Belvidere, IL 61008

DRAWING TITLE

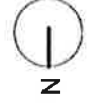
Suite 9
976 Belvidere Rd.

March 6, 2017

S-9



Approx. 1,650 Sq. Ft.





Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

March 14, 2017

Belvidere Planning Department
401 Whitney Blvd.
Belvidere, IL 61008

SWCD NRI #1535

Dear Sir/Madam,

Ryan Crombie has submitted a request for Natural Resource Information Report. This request is for a Special Use permit for indoor commercial entertainment located in Logan Square, Suite 9, 976 Belvidere Road in Belvidere, Illinois. We will submit a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached).

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Becker".

Jennifer Becker
Boone County Soil & Water
Conservation District

Ben Rohr

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Thursday, March 30, 2017 4:50 PM
To: Ben Rohr
Subject: Fwd: Automatic reply: request fo rcomments

Ben
Not sure if this got forwarded to you. So here you go.

Gina
Here you go.

Case #2017-16

1. Provide Fire Sprinkler Plans for review
2. Provide Fire Alarm Plans for review
3. Provide annual fire sprinkler report
4. Provide annual Fire alarm report
5. Submit build-out plans for review

Case #2017-18

1. Visible address at entrance
2. Lock Box required

Case #2017-19

1. Visible address at street and on building.
2. Annual Fire inspection due
3. Provide current use group. Last use group was a S1 Motor Vehicle Garage Repair.
4. Provide a Lock Box (forms available from Fire Dept)

Case #2017-20

1. Hydrants are to be provided per code (Fire Flow)
2. Meet all local and State requirements for Daycare.
3. Visible address at street and on building.



Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

----- Forwarded message -----

From: Gina DelRose <GDelRose@ci.belvidere.il.us>
Date: Thu, Mar 30, 2017 at 4:36 PM
Subject: Automatic reply: request fo rcomments
To: Craig Wilcox <cwilcox@belviderefire.com>

I will be out of the office Friday March 24, 2017 thru Monday, April 3, 2017.

If you are in need of planning and zoning assistance, please call Ben Rohr at 815-547-7177.



Boone County Health Department

Public Health
Prevent. Promote. Protect.

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9780 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to protect and promote health in Boone County.

March 24, 2017

Gina Del Rose
City of Belvidere Community Development
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

FAX 815-547-0780

Re: Case: 2017-16, JBLH Properties, LLC, 976 Belvidere Road
Dear Gina,

We are in receipt of the special use for indoor commercial entertainment to operate a bar/tavern with video gaming request for the above referenced case. Our office has no objections or comments on this request. However, prior to operation of the center a to scale plan (of the layout of the store) and an annual food application must be submitted to the health department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally.* Whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required.* Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval.* Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

RE: Case: 2017-16, JBLH Properties, LLC, 976 Belvidere Road

Date: 3/24/17

Page 2 of 2

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *Class A:* Fixed location food establishments which serve drinks only or food and drinks such as restaurants and taverns or other establishments of which the primary activity is food service.

A1: Food and drink, 0--50 seats.

A2: Food and drink, 51--100 seats.

A3: Food and drink, more than 100 seats.

A4(a): Beverage/prepackage, no prep.

A4(b): Sit down drink, no prep-reheat foods

Thank you,



Pat Dashney
Director of Departmental Operators
skm

MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2017-16, JBLH Properties, Inc.

REQUEST AND LOCATION:

The applicant, Ryan Crombie on behalf of the owner, JBLH Properties, LLC, 2227 N. Central Avenue, Rockford, IL 61101 is requesting a special use for indoor commercial entertainment to operate a bar/tavern with video gaming at 976 Belvidere Road within the PB, Planned Business District (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures). The subject property is approximately 1,650 square feet (PIN: 06-31-151-003).

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The requested special use is for indoor commercial entertainment allowing a bar/tavern with video gaming to operate on the property. The property is located in the Planned Business District along Belvidere Road and Logan Avenue where such land uses are present.

The retail space is located within an existing strip center with several other retail uses surrounding it and is within close proximity of other similar uses. It also has different peak operating hours from many of the adjacent office uses. Overall, the opening of a new bar will not negatively impact these land uses.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan designates the subject property as General Business; the current zoning is Planned Business. Furthermore, most of the surrounding land in the Belvidere Road and Logan Avenue commercial corridor is designated as General Business. The area should be a wide range of office, retail, and lodging land uses, with moderate landscaping and signage. A bar is included in the encouraged mix of land uses.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The property is served by two large on-site parking lots surrounding the strip mall. The staff is not aware of any traffic nuisances that will be created by the new use.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The planning staff is not aware of any business that chose not to locate or expand in the area due to the other bars or similar businesses. The establishment will add to the mix of land uses within the area. There is adequate parking and vehicle access to the property. The planning staff does not anticipate that this special use will deter development when previous businesses have not.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is already developed with a multi-tenant strip mall on it and is served with municipal utilities.

- F. **Findings:** The potential public benefit of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The nearest residences, churches, and schools are at a distance that provides an adequate buffer to a business that has later hours and entertainment factors. In 2013, the City of Belvidere ruled that video gaming machines could locate within the city limits with a special use permit in the General Business District.

The motion to adopt the Findings of Fact as presented by staff for case 2017-16 for a special use permit for indoor commercial entertainment (bar/tavern with video gaming) at 976 Belvidere Road carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2017-16, JBLH Properties, LLC

REQUEST AND LOCATION:

The applicant, Ryan Crombie on behalf of the owner, JBLH Properties, LLC, 2227 N. Central Avenue, Rockford, IL 61101 is requesting a special use for indoor commercial entertainment to operate a bar/tavern with video gaming at 976 Belvidere Road within the PB, Planned Business District (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) Indoor Commercial Entertainment and 150.904 Special Use Review and Approval Procedures). The subject property is approximately 1,650 square feet (PIN: 06-31-151-003).

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2017-16** for a special use to permit indoor commercial entertainment (a bar/tavern with video gaming) at 976 Belvidere Road subject to the following condition:

1. Open alcohol is prohibited outside the premises unless a special use permit for outdoor commercial entertainment is obtained.

Motion to approve case 2017-16; JBLH Properties, LLC, 976 Belvidere Road subject to the one condition carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

ORDINANCE NO. 347H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW OUTDOOR STORAGE
WITHIN THE PI, PLANNED INDUSTRIAL DISTRICT
(2355 Newburg Road)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Brad Vander Heyden, 5533 Roanoke Road, Rockford, IL 61107 on behalf of the owner, Belvidere Development, 210 Riverbend Close, Belvidere, IL 61008 has petitioned the City for a Special Use to permit outdoor storage; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on April 11, 2017 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the PI, Planned Industrial District for outdoor storage on the property depicted in Attachment A and legally described as:

Part of the Southeast Quarter (1/4) of Section 27, Township 44 North, Range 3 East of the Third Principal Meridian, bounded and described as follows, to-wit: Commencing at the Southwest corner of the Southeast Quarter (1/4) of said Section; thence North 90 degrees 00'00" East, along the South line of the Southeast Quarter of said Section, 300.52 feet to the point of beginning for the following described parcel: thence North 02 degrees 28'05" West, 499.81 feet; thence South 70 degrees 46'40" East, 490.58 feet; thence South 00 degrees 04'55" West, 412.29 feet to its intersection with the South line of the Southeast Quarter (1/4) of said Section 27; thence North 90 degrees 00'00" West, along the South line of the Southwest Quarter (1/4) of said Section, 480.68 feet to the point of beginning. Subject to the rights of the public and the State of Illinois in and to those portions thereof taken, used or dedicated for public road purposes; situated in the County of Boone and the State of Illinois.

PIN: 05-27-451-010

is hereby approved, subject to the following condition:

1. The outdoor storage area (Attachment B) shall be completely enclosed by solid walls or fencing. Such walls or fencing shall be a minimum of six (6) feet and a maximum of ten (10) feet in height and shall be designed to completely screen all stored materials from view.
2. If security lighting is installed, the illumination levels shall not exceed 0.5 footcandles at the property line.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2017.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2017.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: ____ Nays: ____ Absent: ____

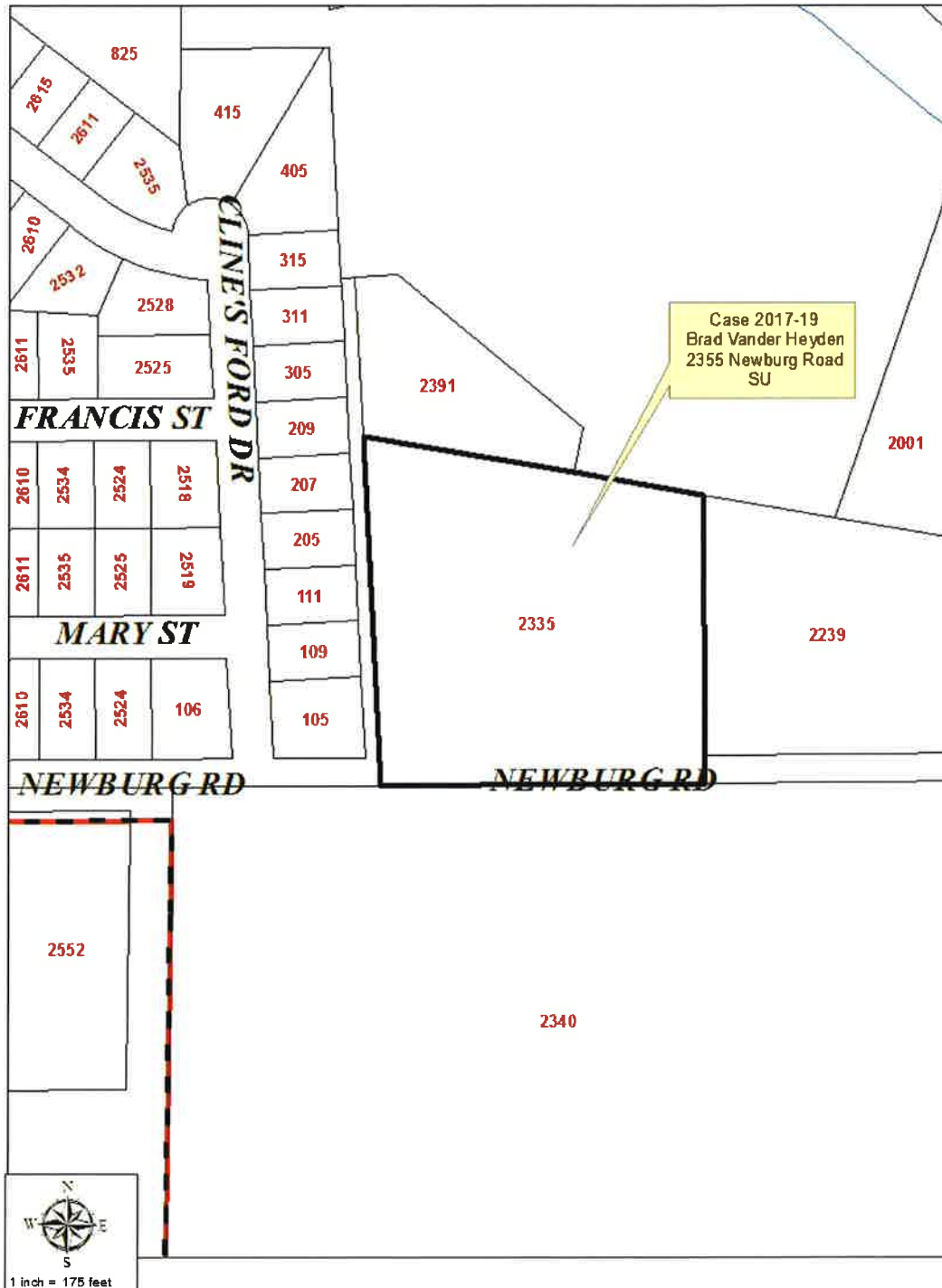
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2017-19, Vander Heyden

REQUEST AND LOCATION:

The applicant Brad Vander Heyden, 5533 Roanoke Road, Rockford, IL 61107 on behalf of the owner, Belvidere Development, 210 Riverbend Close, Belvidere, IL 61008 is requesting a special use for outdoor storage to allow piping and other construction materials to be stored at 2355 Newburg Road, Belvidere, IL 61008 within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.105(C)(7)(C)(2) Outdoor Storage and 150.904 Special Use Review and Approval Procedures). (PIN: 05-27-451-010)

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The building is approximately 185 feet from the residences to the west and 200 feet from the residence to the north. The property has operated vehicle-related and light-industrial businesses since it was developed in 2001. Plat Three of Cline's Ford Subdivision abutting the property was platted in 2002 and developed in the years following. The previous businesses located on the property did not deter the subdivision from developing. This leads the planning staff to believe that the general welfare of the neighborhood was not negatively impacted by the business.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The subject property is located in the Planned Industrial Use category encouraging high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. A construction equipment distribution use with limited outdoor storage would be compatible with the Comprehensive Plan designation.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters**

affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The majority of the business occurs inside the rear building on the property. The excess inventory will be stored east of the building closer to the Frontier Communications building than to the residences to the west. The property is located on Newburg Road, comprised of a mix of residential, commercial and industrial land uses. Newburg Road is a truck route and the requested special use should not create a noticeable difference in traffic. The rear building and storage area has greater setbacks than the zoning ordinance requires, helping to buffer the business from neighboring properties.

- D. Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The Newburg Road corridor is planned for a wide range of uses from residential, industrial, institutional and recreational. Most of the east end of Newburg Road is already developed with such uses under both county and city control; the west end is slowly annexing and developing into the City of Belvidere. Many of the industrial sites along the corridor existed prior to the developing residential subdivisions and have not appeared to be a deterrent to future development in that area of the city. Having a limited area for outdoor storage on the subject property should not act as a deterrent to future development as long as proper conditions of approval are placed to ensure that the overall site is compatible with adjacent properties.

- E. Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The subject property is zoned industrial and has been for quite some time. The special use, if approved will allow the continued use of the property while establishing the proper conditions. The proposed use is appropriate for the Newburg Road corridor.

The motion to adopt the Findings of Fact as presented by staff for case 2017-19 for a special use permit for outdoor storage at 2355 Newburg Road carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2017-19, Vander Heyden

REQUEST AND LOCATION:

The applicant Brad Vander Heyden, 5533 Roanoke Road, Rockford, IL 61107 on behalf of the owner, Belvidere Development, 210 Riverbend Close, Belvidere, IL 61008 is requesting a special use for outdoor storage to allow piping and other construction materials to be stored at 2355 Newburg Road, Belvidere, IL 61008 within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.105(C)(7)(C)(2) Outdoor Storage and 150.904 Special Use Review and Approval Procedures). (PIN: 05-27-451-010)

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2017-19** for a special use to permit outdoor storage at 2355 Newburg Road subject to the following *amended* conditions:

1. The outdoor storage area shall be completely enclosed by *solid* walls or fencing. Such walls or fencing shall be a minimum of six (6) feet and a maximum of ten (10) feet in height and shall be designed to completely screen all stored materials from view.
2. If security lighting is installed, the illumination levels shall not exceed 0.5 footcandles at the property line.

Motion to approve case 2017-19; Vander Heyden, 2355 Newburg Road subject to the conditions as amended carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE
Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD, SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

April 7, 2017

ADVISORY REPORT

CASE NO: 2017-19

APPLICANT: Vander Heyden, 2355 Newburg Road

REQUEST AND LOCATION:

The applicant Brad Vander Heyden, 5533 Roanoke Road, Rockford, IL 61107 on behalf of the owner, Belvidere Development, 210 Riverbend Close, Belvidere, IL 61008 is requesting a special use for outdoor storage to allow piping and other construction materials to be stored at 2355 Newburg Road, Belvidere, IL 61008 within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.105(C)(7)(C)(2) Outdoor Storage and 150.904 Special Use Review and Approval Procedures). (PIN: 05-27-451-010)

EXISTING LAND USE:

Subject property: Two Multi-Tenant Buildings

Adjacent property:

North: Single-family Residence

South: R & D Thiel

East: Frontier Communications

West: Single-family Residences

CURRENT ZONING:

Subject property: PI, Planned Industrial

Adjacent property:

North: RH, Rural Holding

South: HI, Heavy Industrial

East: PI, Planned Industrial

West: SR-4, Single Family Residential-4

COMPREHENSIVE PLAN:

Subject property: PI, Planned Industrial

Adjacent property:

North and West: PR, Passive Recreation

South and East: PI, Planned Industrial

BACKGROUND:

The applicant, Brad Vander Heyden, is applying for a Special Use Permit to allow outdoor storage on 2355 Newburg Road. Peoria Pump Inc., a distributor of pumps, pipes, and geothermal equipment to the Stateline area recently relocated to the northern building of the site. They have a significant number of large pipes and related items that do not effectively fit in

the building, but an inventory of them is necessary to operate. Due to this situation, they have been storing the pipes outside along the eastern façade of the building. Once they were notified of the need for a special use they began the process of pursuing compliance.

This is not the first time a Special Use Permit for outdoor storage has been applied for on this property. A brief history of the applications is provided below:

2010

RA Seaton Contractor Services LLC occupied the northernmost building on the property. The business operated as a trucking service for construction sites and was parking equipment and supplies to the north and east of the building. A Special Use Permit was applied for related to the exterior storage along the east side of the building. However, that Special Use Permit was never granted because the company withdrew their request due to relocation.

2014

Snaps Auto Repair then occupied part of the rear building on the property. The applicants and property owner did not apply for the required special use permit because they believed that an automotive repair business was a permitted land use on the property.

The Planning and Zoning Committee along with the City Council both agreed to grant Snaps Auto Repair the requested Special Use Permit, with many similar conditions as the 2010 proposed case. Again with this case, many of the Special Use conditions were not met by Snap Auto Repair allowing their Special Use Permit to nullify.

2017

Peoria Pump Inc. is not operating the same business as either of the previous cases in 2010 or 2014, however it is very similar. This is now the third time that a Special Use will be applied for specifically related to outdoor storage of some kind along the east side of the building. In both cases, the conditions stated a requirement for landscaping along the bufferyards, and in the 2010 case it stated conditions regarding proper fencing be installed surrounding the outdoor storage.

The applicant has agreed to build privacy fencing to screen the outdoor storage. It will be built at a minimum of six (6) feet and a maximum of ten (10) feet in height designed to completely screen all stored materials from view. The fence is proposed to directly abut the building and be 10,248 square feet (122' X 84') on mostly paved surface and some gravel. It will have a gate on the south side to allow access. This will screen all of the piping materials being stored next to the building from the neighboring residential properties.

The thick tree-line to the north shelters the residential property from the outdoor storage. In addition, there is a tree-line along the western property line that shelters the majority of the residential properties from the industrial buildings on the lot and all of the outdoor storage area. No new landscaping is needed along the bufferyards to screen the outdoor storage because of the height of the new fence.

In addition to buffering, the outdoor storage cannot reduce or inhibit the use or number of parking stalls provided on the property below the code's requirements (Section 150.204(E)(2)(A)(4)). The parking requirements are one space per 10,000 square feet of gross floor area, plus one space for every employee on the largest work shift. Peoria Pump has an average of 4-5 people working at the facility each day. With 11 parking spots along the south side of the building and an additional 9 in the shared paved area between the two buildings

(Fastenal), the current parking levels are sufficient for their operation. Additionally, neither of these parking areas will be affected by the new fenced-in dedicated outdoor storage area.

TREND OF DEVELOPMENT:

The subject property is located along Newburg Road that continues to be developed with a mix of industrial and residential uses.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The building is approximately 185 feet from the residences to the west and 200 feet from the residence to the north. The property has operated vehicle-related and light-industrial businesses since it was developed in 2001. Plat Three of Cline's Ford Subdivision abutting the property was platted in 2002 and developed in the years following. The previous businesses located on the property did not deter the subdivision from developing. This leads the planning staff to believe that the general welfare of the neighborhood was not negatively impacted by the business.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The subject property is located in the Planned Industrial Use category encouraging high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. A construction equipment distribution use with limited outdoor storage would be compatible with the Comprehensive Plan designation.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The majority of the business occurs inside the rear building on the property. The excess inventory will be stored east of the building closer to the Frontier Communications building than to the residences to the west. The property is located on Newburg Road, comprised of a mix of residential, commercial and industrial land uses. Newburg Road is a truck route and the requested special use should not create a noticeable difference in traffic. The rear building and storage area has greater setbacks than the zoning ordinance requires, helping to buffer the business from neighboring properties.

- D. Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The Newburg Road corridor is planned for a wide range of uses from residential, industrial, institutional and recreational. Most of the east end of Newburg Road is already developed with such uses under both county and city control; the west end is slowly annexing and developing into the City of Belvidere. Many of the industrial sites along the corridor existed prior to the developing residential subdivisions and have not appeared to be a deterrent to future development in that area of the city. Having a limited area for outdoor storage on the subject property should not act as a deterrent to future development as long as proper conditions of approval are placed to ensure that the overall site is compatible with adjacent properties.

- E. Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The subject property is zoned industrial and has been for quite some time. The special use, if approved will allow the continued use of the property while establishing the proper conditions. The proposed use is appropriate for the Newburg Road corridor.

SUMMARY OF FINDINGS:

The building is approximately 185 feet from the residence to the west and 200 feet from the residence to the north. The property has operated vehicle-related and light-industrial businesses since it was developed in 2001. Plat Three of Cline's Ford Subdivision abutting the property was platted in 2002 and developed in the years following. The previous businesses located on the property did not deter the subdivision from developing. This leads the planning staff to believe that the general welfare of the neighborhood was not negatively impacted by the business.

The majority of the business occurs inside the rear building on the property. The excess inventory will be stored east of the building closer to the Frontier Communications building than to the residences to the west. The property is located on Newburg Road, comprised of a mix of residential, commercial and industrial land uses. Newburg Road is a truck route and the requested special use should not create a noticeable difference in traffic. The rear building and storage area have greater setbacks than the zoning ordinance requires, helping to buffer the business from neighboring properties.

The subject property is zoned industrial and has been for quite some time. The special use, if approved will allow the continued use of the property while establishing the proper conditions. The proposed use is appropriate for the Newburg Road corridor.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2017-19**; 2355 Newburg Road subject to the following conditions:

1. The outdoor storage area shall be completely enclosed by walls or fencing. Such walls or fencing shall be a minimum of six (6) feet and a maximum of ten (10) feet in height and shall be designed to completely screen all stored materials from view.
2. If security lighting is installed, the illumination levels shall not exceed 0.5 footcandles at the property line.

Submitted by:



Ben Rohr, Land Use Planner

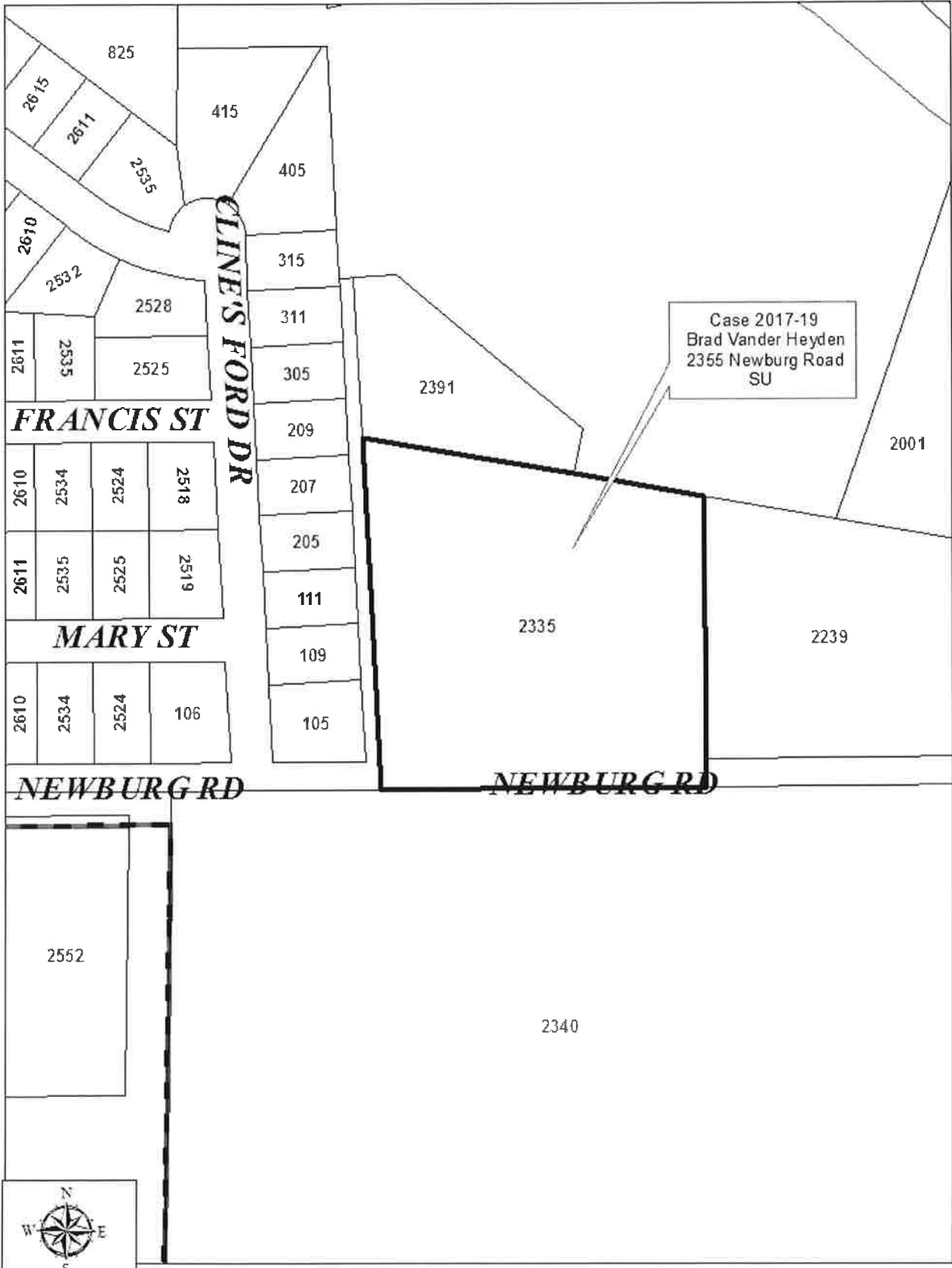
Reviewed by:



Gina DelRose, Community Development Planner

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Proposed Outdoor Storage Fencing Location Map by Planning Staff
4. Narrative submitted by the Applicant.
5. Memo from the City of Belvidere Public Works Department, Brent Anderson, April 3, 2017.
6. Letter from the Boone County Soil and Water Conservation District, Jennifer Becker, March 27, 2016.
7. Letter from the Boone County Health Department, Bill Hatfield, March 24, 2017.
8. Email from the City of Belvidere Fire Department, Craig Wilcox, March 30, 2017.



Case 2017-19
Brad Vander Heyden
2355 Newburg Road
SU

825
2615
2611
2535

415
405

2610
2532
2528
2611
2535
2525

315
311
305

FRANCIS ST
2610
2534
2524
2518
2611
2535
2525
2519

CLINE'S FORD DR

209
207
205
111
109
105

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2001

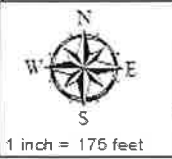
MARY ST
2610
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2524
106

NEWBURG RD

NEWBURG RD

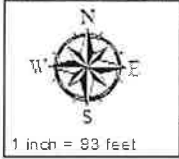
2552

2340





Case 2017-19
Brad Vander Heyden
2355 Newburg Road
SU





Peoria Pump has relocated to 2355 Newburg February 1st 2017. They operated out of a smaller Roscoe location for the last couple of years. Peoria Pump Inc is aprox 70 years old this location covers all business north of Highway 80 to the Mississippi River. This is Peoria Pumps only satellite location and is continuing to grow and would be a nice addition for local employment.

Peoria Pump distributes pumps, piping and geothermal equipment

Peoria Pump needs additional space to store piping outside (PVC & steel)
Will install sight screened fencing (chain link blocked)

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: April 3, 2017
Re: Case #2017-19; 2355 Newburg Road, Peoria Pump

Having reviewed the Special Use Request, I would offer the following comment:

1. The owner will need to provide detention for any increase in storm water runoff from the existing condition to the fully improved condition.



Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

March 27, 2017

SWCD NRI #: 1536

Dear Sir/Madam,

A request for a Natural Resource Information (NRI) Report was submitted for the property parcel listed in this letter. There have been two previous NRI's completed for this parcel: NRI #1327, completed June 15, 2010, and NRI #1449, completed September 12, 2014. We will supply a written reply to you office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 2335/2355 Newburg Rd. Belvidere, IL 61008

PIN(S): 05-27-451-010

Contact:

Brad Vander Heyden
5533 Roanoke Rd.
Rockford, IL 61107
Phone: 815-509-7210

Petitioner:

Brad Vander Heyden
5533 Roanoke Rd.
Rockford, IL 61107
Phone: 815-509-7210

Owner:

Belvidere Development, LLC
210 River Bend Close
Belvidere, IL 61008
Phone: 815-978-5620

Request: Special Use for outdoor storage of piping

Sincerely,

Jennifer Becker
Boone County Soil & Water
Conservation District



Boone County Health Department

Public Health
Prevent. Promote. Protect.

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9780 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to protect and promote health in Boone County.

March 24, 2017

FAX: 815-547-0789

Gina DelRose
Community Development Planer
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Re: Case; 2017-19; Vander Heyden, 2355 Newburg Road

Dear Gina,

We are in receipt of the special use for outdoor storage request for the above referenced case.

Our office has no objections or comments on this request.

Thank you,

Pat Dashney
Director of Departmental Operations
skm

Faxed
3/24

Ben Rohr

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Thursday, March 30, 2017 4:50 PM
To: Ben Rohr
Subject: Fwd: Automatic reply: request fo rcomments

Ben
Not sure if this got forwarded to you. So here you go.

Gina
Here you go.

Case #2017-16

1. Provide Fire Sprinkler Plans for review
2. Provide Fire Alarm Plans for review
3. Provide annual fire sprinkler report
4. Provide annual Fire alarm report
5. Submit build-out plans for review

Case #2017-18

1. Visible address at entrance
2. Lock Box required

Case #2017-19

1. Visible address at street and on building.
2. Annual Fire inspection due
3. Provide current use group. Last use group was a S1 Motor Vehicle Garage Repair.
4. Provide a Lock Box (forms available from Fire Dept)

Case #2017-20

1. Hydrants are to be provided per code (Fire Flow)
2. Meet all local and State requirements for Daycare.
3. Visible address at street and on building.



Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

----- Forwarded message -----

From: Gina DelRose <GDelRose@ci.belvidere.il.us>
Date: Thu, Mar 30, 2017 at 4:36 PM
Subject: Automatic reply: request fo rcomments
To: Craig Wilcox <cwilcox@belviderefire.com>

I will be out of the office Friday March 24, 2017 thru Monday, April 3, 2017.

If you are in need of planning and zoning assistance, please call Ben Rohr at [815-547-7177](tel:815-547-7177).

ORDINANCE NO. 348H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW A DAYCARE CENTER (3+ CHILDREN)
WITHIN THE GB, GENERAL BUSINESS DISTRICT
(435 Southtowne Drive)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Dean Kelly (Abbott Land and Investment Corporation), 2250 Southwind Boulevard, Bartlett, IL 60103 on behalf of the property owner, Southtown Ventures, LLC, 1901 Union Avenue, Belvidere, IL 61008 has petitioned the City for a Special Use to a daycare center (3+ children); and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on April 11, 2017 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the GB, General Business District for a daycare center (3+ children) on the property depicted in Attachment A and legally described as:

A part of the South 25 acres of the east half of the Southeast Quarter of Section 35 Township 44 North, Range 3 East of the Third Principal Meridian described as beginning 631.49 feet north of the southeast corner, west 164.7 feet, north 187.2 feet, west 794 feet, south 357.33 feet, west 366 feet, south 211.05 feet, east 733.42 feet, northeast 226.99 feet, northeast 62.38 feet, northwest 100.57 feet, northeast 173.87 feet, east 200 feet, north 164.55 feet to the point of beginning (except commencing at the southeast corner north 631.49 feet, west 164.7 feet, north 187.2 feet, west 794 feet, south 357.33 feet, south 21 feet); located in Boone County, Illinois;
PIN: 05-35-482-017.

is hereby approved, subject to the following condition:

1. The development shall be developed in substantial conformance with the site plan and elevations submitted (Attachment B) with the application (March 13, 2017) unless otherwise noted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. All exterior lighting must comply with the standards outlined in Section 150.707.
4. Detention for any increase in storm water runoff from the existing condition to the fully improved conditions will need to be provided.
5. A NPDES NOI will be required.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be

invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2017.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2017.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: ____ Nays: ____ Absent: ____

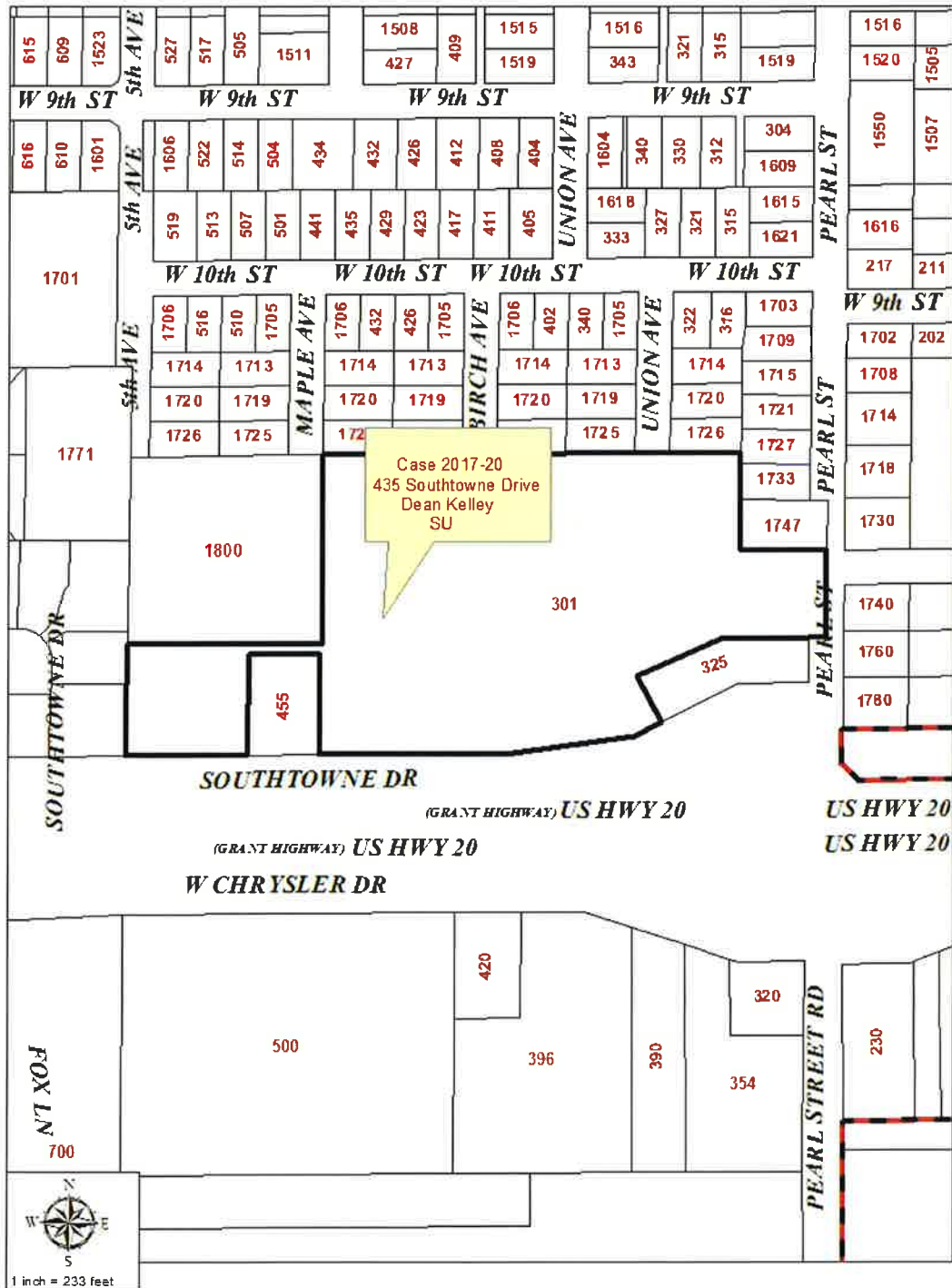
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

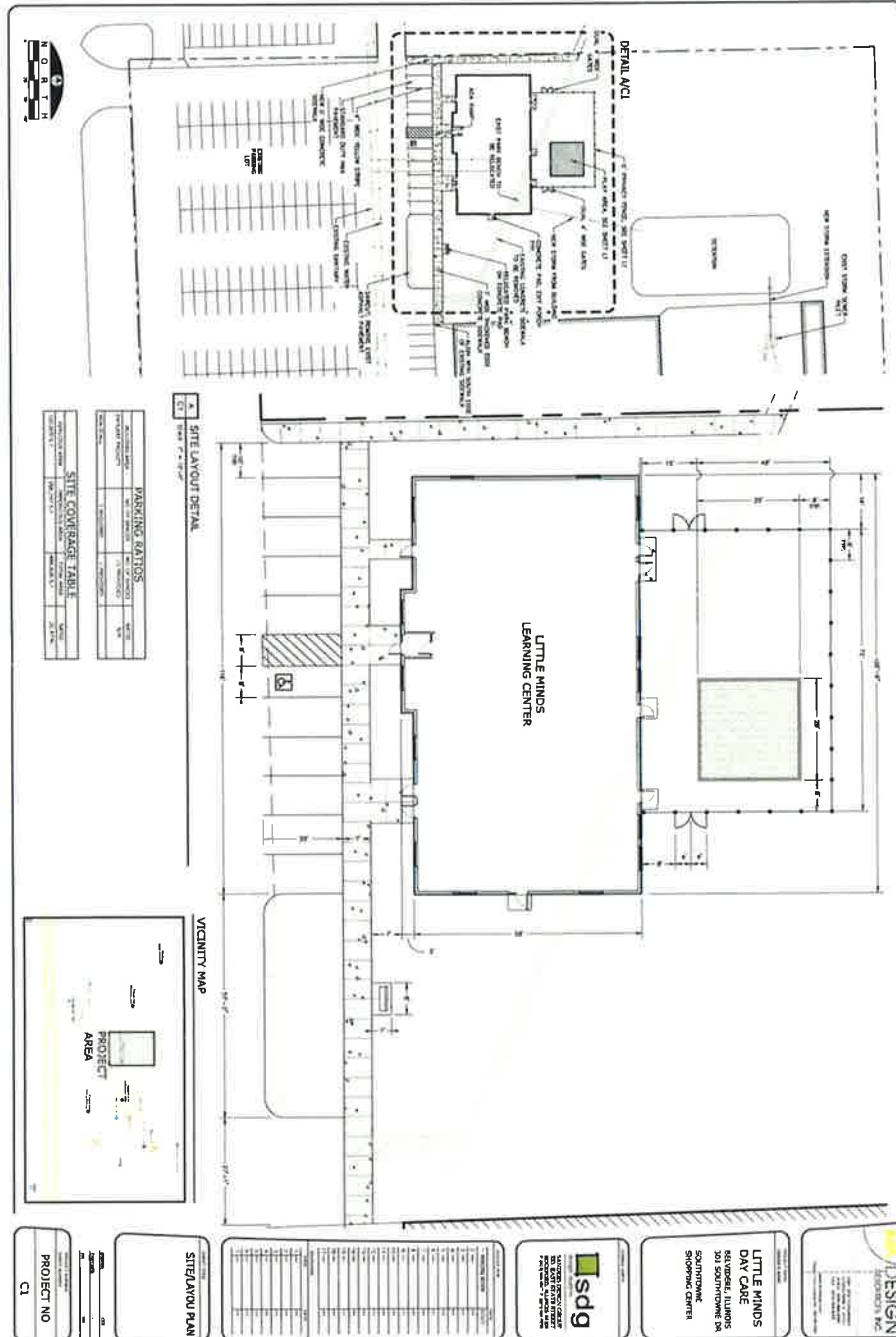
Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B





CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

April 7, 2017

ADVISORY REPORT

CASE NO: 2017-20

APPLICANT: Kelley, 435 Southtowne Drive

REQUEST AND LOCATION:

The applicant, Dean Kelly (Abbott Land and Investment Corporation), 2250 Southwind Boulevard, Bartlett, IL 60103 on behalf of the property owner, Southtown Ventures, LLC, 1901 Union Avenue, Belvidere, IL 61008 is requesting a special use for a daycare center (3+ children) directly west of 425 Southtowne Drive, Belvidere, IL 61008 within the GB, General Business District (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) Daycare Center (3+ Children) and 150.904 Special Use Review and Approval Procedures. (PIN: 05-35-482-017.)

EXISTING LAND USE:

Subject property: Vacant, Southtowne Shopping Center

Adjacent property:

North: Residential

South: Taco Bell and Parking Lot

West: Sheffield Meadows Assisted Living Apartments

East: Secretary of State's Motor Vehicle Services (SOS)

CURRENT ZONING:

Subject property: GB, General Business

Adjacent property:

North: SR-6, Single-Family Residential – 6 District

South and East: GB, General Business District

West: I, Institutional

COMPREHENSIVE PLAN:

Subject property: General Business

Adjacent property:

North: Single-family

South, East, and West: General Business

BACKGROUND:

The area within the subject property is currently a vacant grassy area between the SOS and the Sheffield Meadows Assisted Living Apartment building. The property is part of a large parcel

owned by Southtowne Ventures that consists of the SOS, Pacemaker grocery store, multiple strip malls, and a gas station. The applicant, Dean Kelley, with Abbott Land and Investment Corporation is working on behalf of Little Minds Learning Center (daycare operator) who is proposing to operate a daycare facility in that location. The subject lot will not be subdivided from the existing parcel for the building's construction.

The currently vacant area between the SOS and Apartment building is approximately 1.5 acres in size. The proposed new building and play area for the daycare will be constructed on the southernmost 0.5 acres of the 1.5 acre lot. This will allow the new building to align with the SOS and grocery store setbacks. The building will be 6,000 square feet in size and include a 4,500 square foot play area attached to the rear of it.

Little Minds Learning Center is an established daycare center operator with a great deal of experience. They currently have locations in Illinois and several other states, totaling 7 nationwide. Each of their branches has a consistent look to them aesthetically and functionally. The proposed new building will be no different: it will have a maximum height of 24', the exterior will be a mixture of siding and masonry, and there will be a children's play area behind the building completely surrounded by fencing. Little Minds Learning Center will operate with a maximum of 15 employees on the largest shift and a capacity of approximately 80 children between the hours of 6AM – 7PM Monday through Friday.

The building has 9 total exterior doors: one for each of the 6 classrooms, at the end of each hallway, and the main entrance. The classroom doors will be metal exit-only doors (see image), while the main entrance and hallway doors will be aluminum storefront-type doors made of mainly glass (see image). Additionally, the main entrance along the south facade will be ADA accessible with a concert ramp that matches the grade of the sidewalk. The only exterior lighting being added will be above each entrance and fall within the guidelines of the exterior lighting standards within Section 150.707.

The play area in the rear of the building is proposed to be 4,500 square feet and is a requirement of the Illinois Department of Children and Family Services. Additionally, the state requires a minimum of 75 square feet of safe outdoor area per child be available for the total number of children using the area at any one time. The proposed play area will only have a maximum of 20 children at one time within it, meeting the state requirement. There is also a requirement that the fence enclosing the play area be at least 48" high. Little Minds Learning Center is proposing a 6' tall privacy fence, meeting the requirement.

One of the most significant changes to the lot will be the relocation of the existing sidewalk that runs diagonally through the property from the northwest corner to the southeast corner. It is currently a main pedestrian connection for residents of the Sheffield Meadows Assisted Living Apartments and surrounding residential properties to the Pacemaker Countryside Markets Grocery Store. The applicant and Little Minds Learning Center recognize the importance of this connection and are proposing to pave a sidewalk along the western and southern edges of the lot to accommodate the existing pedestrian traffic. Additionally, they are relocating the park bench that currently sits in the center of the lot, to the new sidewalk, next to Pacemaker in the southeastern corner of the lot. The new sidewalk will be 5' wide along the western side of the new building and be 7' wide in the front (southern façade). This will end up being a slightly longer walk for neighboring residents, but pavement will be significantly upgraded with this relocation, making it easier for all pedestrian use.

Section 150.204(D) (14) requires a 0.5 bufferyard along all property borders abutting residentially zoned property. The proposed landscaping plans for the building address this requirement and all associated landscaping requirements. Additionally, the required lot coverage for green space (20%) is still maintained for the overall parcel at 20.47%, even with the construction of a new building.

The new building will only have 11 new parking spaces created (south of the new building). These parking spaces will be dedicated to daycare related drop-offs and pick-ups exclusively. In Section 150.204(D)(14), a daycare is required to have 1 space per 5 students and one space for each employee on the largest shift. The new building would then be required to have 19 parking spaces. However, the Southtowne Shopping Center has an immense parking lot with over 120 parking spaces within close proximity to the new building. Little Minds Learning Center has agreed to have all employees park in the existing (120+) parking spaces. Due to the expansive parking lot surrounding the new building, and only allowing the new 8 parking spaces to be daycare traffic drop-off and pick-up, staff believes that there will be sufficient parking for the use without building all of the required dedicated parking spaces.

There are no Illinois State Laws requiring a designated distance between daycare facilities and gun stores, gun ranges, or liquor sales.

TREND OF DEVELOPMENT:

The subject property is located on a high visibility commercial corner along US-20 and Pearl Street, between several other established businesses and some residential properties.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance or operation of the requested special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The operation of a daycare center and outdoor play area is not anticipated to endanger the public. Daycare centers typically do not participate in high risk activities or generate traffic all day long. The traffic that is generated during peak morning and afternoon hours will be dispersed within the immense parking area in the Southtowne Shopping Center, along the frontage road, and onto US-20. All are well suited for increased traffic flow and have main intersections controlled by lighted intersections.

With the continued expansion of businesses in the Southtowne Shopping Center and along US-20, the planning staff feels that a daycare center in this location would be accommodating to those working in Belvidere or commuting to neighboring municipalities.

- B. **Findings:** The requested special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

A daycare center of this size is a permitted special use in the current General Business District. In addition, the use aligns with the Comprehensive Plan's objective for a use in the General Business District being indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

- C. **Findings:** The requested special use could in its proposed location and is depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The neighborhood is currently developed with a mix of business and some residences. The property's close proximity to US-20 and within the Southtowne Shopping Center makes it a very suitable location for drop-off and pick-up businesses such as daycare centers.

The daycare center has an adequate amount of outdoor play area for children. The fence will help contain noise and activities while providing a secure area for children.

The pathway currently splitting the lot in half serves a large number of pedestrians and is an important connection between the residential neighbors and Southtowne Shopping Center. It will be relocated from its current location, but only by a small amount. The pathway will continue to allow access between the residential and commercial uses. Overall, the daycare center use will not have an adverse impact on the property or neighborhood.

- D. **Findings:** The establishment of the requested special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The subject property is located within a large shopping center development along a major highway that connects Belvidere to Rockford. A daycare center at this location is readily accessible to those living and working in Belvidere or commuting to neighboring municipalities. Daycare centers are a special use in almost every zoning district in the City of Belvidere because they are intended to spread out all over the city with little negative impact to future development patterns and the surrounding neighborhood.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement

facilities, utilities or services provided by public agencies servicing the subject property.

The subject lot is on a property already served by public utilities. However, new connection fees will be required prior to the issuance of building permits.

- F. **Findings:** The potential public benefits of the proposed special use will outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Daycare centers not only provide a service to those living and working within the City but also to those commuting to other municipalities. The location of the daycare center provides easy access to those traveling along US-20, whether they are leaving or coming to Belvidere.

SUMMARY OF FINDINGS:

The requested special use for the operation of a daycare center and outdoor play area is not anticipated to endanger the public. Daycare centers typically do not participate in high risk activities or generate traffic all day long. The traffic that is generated during peak morning and afternoon hours will be dispersed within the immense parking area in the Southtowne Shopping Center, along the frontage road, and onto US-20. All are well-suited for increased traffic flow and have main intersections controlled by lighted intersections.

With the continued expansion of businesses in the Southtowne Shopping Center and along US-20, the planning staff feels that the location of the daycare center in this location would be accommodating to those working in Belvidere or commuting to neighboring municipalities.

The neighborhood is currently developed with a mix of business and some residences. The property's close proximity to US-20 and within the Southtowne Shopping Center makes it a very suitable location for drop-off and pick-up businesses such as daycare centers.

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Daycare centers not only provide a service to those living and working within the City but also to those commuting to other municipalities. The location of the daycare center provides easy access to those traveling along US-20, whether they are leaving or coming to Belvidere.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2017-20; Kelly** subject to the following conditions:

1. The development shall be developed in substantial conformance with the site plan and elevations submitted with the application (March 13, 2017) unless otherwise noted.

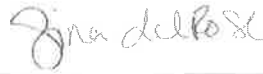
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. All exterior lighting must comply with the standards outlined in Section 150.707.
4. Detention for any increase in storm water runoff from the existing condition to the fully improved conditions will need to be provided.
5. A NPDES NOI will be required.
6. Compliance with all applicable codes and ordinances.

Submitted by:



Ben Rohr, Land Use Planner

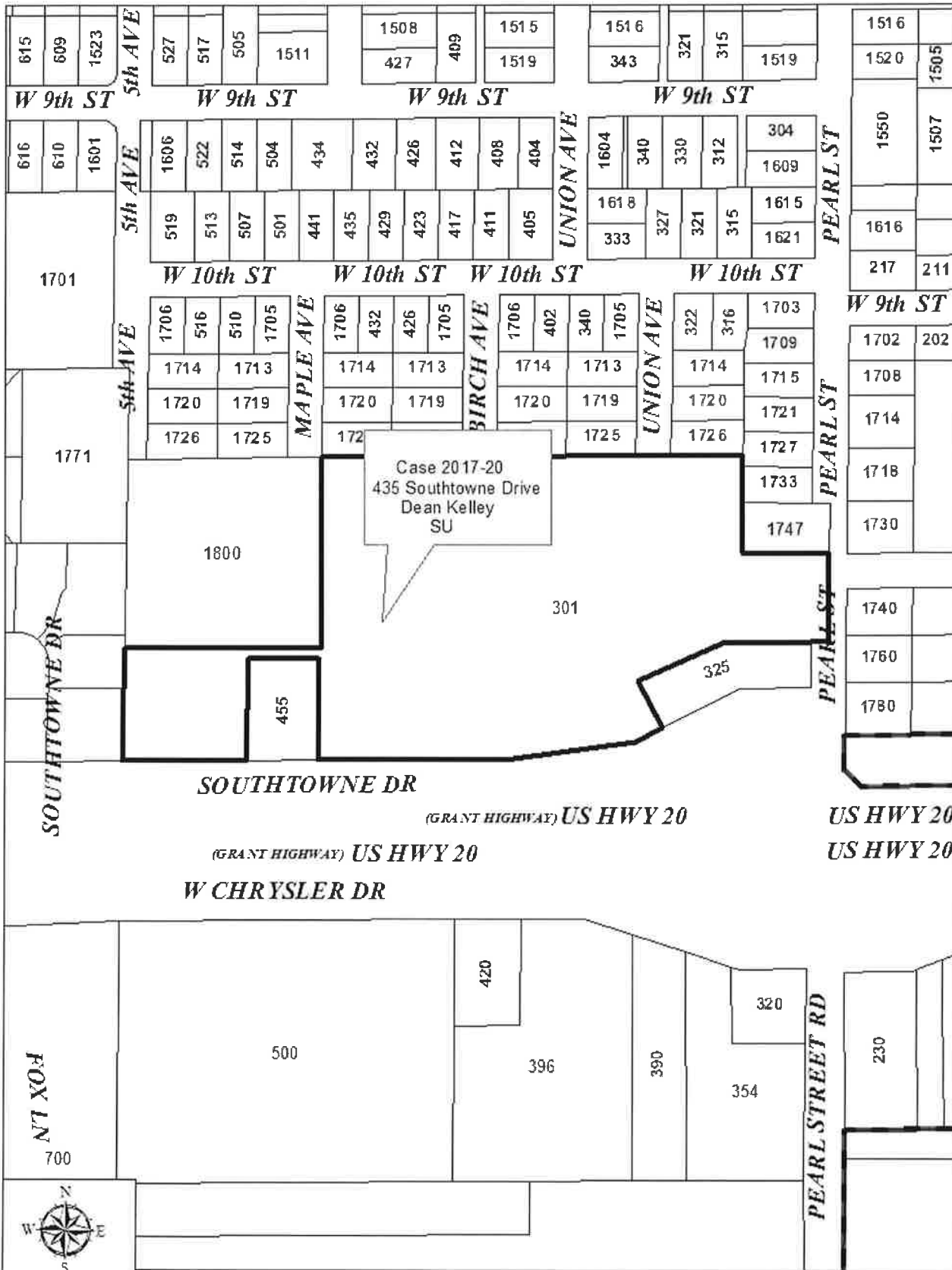
Reviewed by:



Gina DelRose, Community Development Planner

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative submitted by the Applicant.
4. Site Plan submitted by Applicant.
5. Building Elevations submitted by the Applicant, dated March 13, 2017.
6. Memo from the Boone County Health Department, William Hatfield, dated March 24, 2017.
7. E-mail from the Belvidere Fire Department, Craig Wilcox, dated March 30, 2017.
8. Memo from the Belvidere Public Works Department, Brent Anderson, dated April 3, 2017.
9. Letter from the Boone County Soil and Water Conservation District, Jennifer Becker, dated March 14, 2017.



1 inch = 233 feet





Case 2017-20
 435 Southtowne Drive
 Dean Kelley
 SU

1 inch = 233 feet



ABBOTT LAND AND INVESTMENT CORP.
Commercial and Industrial Real Estate

March 14, 2017

SENT VIA HAND DELIVERY

Gina DelRose
Community Development Planner
City of Belvidere
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

RE: 425 Southtowne Drive, Belvidere, Illinois
Little Minds Learning Center

Dear Gina,

I am pleased to submit an Application for Special Use for the Little Minds Learning Center to be located in the Southtowne Shopping Center in Belvidere, Illinois. Enclosed are the following documents as required by your department:

1. Completed Application with appropriate signatures
2. Application fee in the amount of \$700 payable to the City of Belvidere
3. Copy of Application submitted to the Boone County SWCD
4. Site plan, landscaping plan, green space calculation for the Center itself, and overall map of the shopping center that depicts the proposed daycare center (each 11" x 17")
5. Owners of Record – It is our understanding that your office will generate the owners of record within 250' of the subject property and mail those notices to the owners of record at our expense.

We are seeking the approval to construct an approximately 6,000 square foot daycare center that would include a playground area and 8 exclusive parking spaces. The location of the daycare center is shown on the attached site plan and is at the far west end of a vacant parcel that is part of the Southtowne Shopping Center. Little Minds Learning Center will operate the daycare center and they currently operate 7 existing daycare centers in Wisconsin and Illinois. They are experienced operators and will seek to obtain a license for a capacity of approximately 80 children for this facility. With respect to the site plan, it should be noted that the parking spaces in front of the building will be primarily used by parents dropping off and picking up their children. Employees will park in the larger lot directly south of the center that is used by the other occupants of the Southtowne Shopping Center. We have retained an architect and civil engineer to design the building and the site (including stormwater and utilities) to meet the requirements of the City of Belvidere. In addition, it should be noted that the existing sidewalk that currently crosses the vacant land parcel diagonally will be relocated to the west and south perimeters of the property so that the adjoining facility occupants continue to have pedestrian access to the shopping center.

Finally, the remaining land to the east end north of the facility will be used for future use(s) that would be compatible with both the shopping center and the proposed daycare center.


We look forward to presenting this project to the Planning and Zoning Commission on April 11th, and then to the City Council on April 17th.

If you have any questions or need any additional information, please contact me directly at 630-497-9440.

Thank you for your consideration,

Sincerely,

ABBOTT LAND AND INVESTMENT CORPORATION

A handwritten signature in black ink, appearing to read "Dean W. Kelley". The signature is fluid and cursive, with the first name "Dean" being the most prominent.

Dean W. Kelley
President

Enclosures

cc: Mark Atkins
Bob Wagner
Anthony Del Pra, II

DESIGN
RESOURCES INC.

1000 WEST 10TH AVENUE
SUITE 100
DENVER, CO 80202
TEL: 303.733.1100
WWW.DENVERDESIGNRESOURCES.COM

CLIENT NAME
OWNER NAME

**LITTLE MINDS
DAY CARE**
BEVERLY HILTONS
301 SOUTHTOWNE DR
SOUTHTOWNE
SHOPPING CENTER

sdg
ARCHITECTS

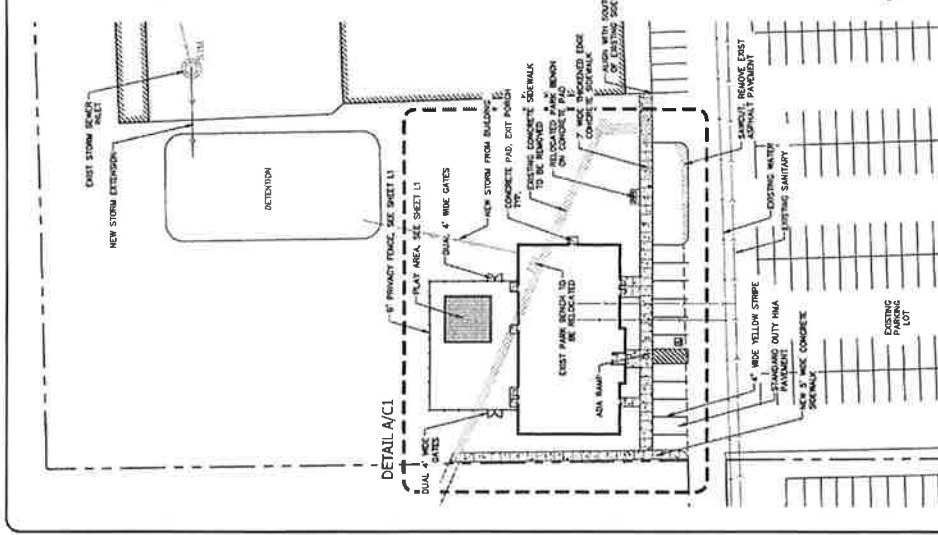
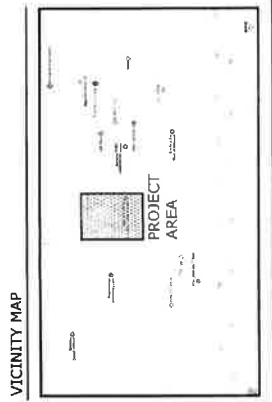
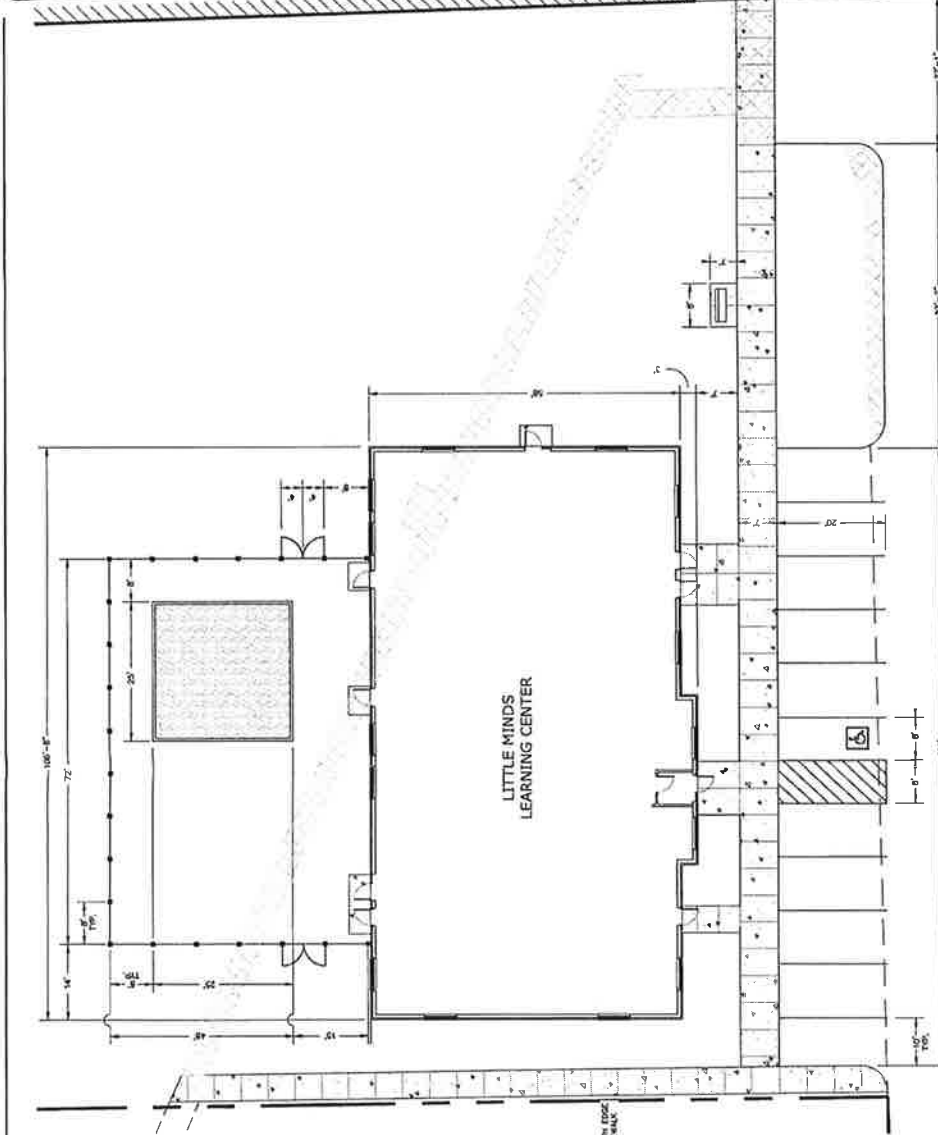
1000 WEST 10TH AVENUE
SUITE 100
DENVER, CO 80202
TEL: 303.733.1100
WWW.SDGARCHITECTS.COM

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	08/14/2018
2	REVISION	08/14/2018
3	REVISION	08/14/2018
4	REVISION	08/14/2018
5	REVISION	08/14/2018
6	REVISION	08/14/2018
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50	REVISION	08/14/2018

SHEET TITLE
SITE/LAYOUT PLAN

DATE	08/14/2018
SCALE	AS SHOWN
BY	SDG
CHECKED BY	SDG

PROJECT NO
C1



A SITE LAYOUT DETAIL
SCALE: 1" = 10'-0"

PARKING RATIOS

BUILDING AREA	NO. OF SPACES	NO. OF SPACES PROVIDED	RATIO
ENTRANCE FACILITY	11	11	N/A
ENTRANCE	1	1	1.000000

SITE COVERAGE TABLE

RECYCLED AREA	INDIVIDUAL AREA	TOTAL AREA	RATIO
10,000 S.F.	388,777 S.F.	468,777 S.F.	20.47%



ARC DESIGN
RESOURCES INC.

157 ZION PARKWAY
LAKE FOREST, ILLINOIS
60045-4001
TEL: 815/330-0000
WWW.ARCDESIGN.COM

LITTLE MINDS
DAY CARE
BELVIDERE, ILLINOIS
301 SOUTHTOWNE DR
SOUTHTOWNE
SHOPPING CENTER

dsdg
DESIGN SERVICES GROUP

330 EAST STATE STREET
NORTH BLOOMINGTON, ILLINOIS 61860-3004
TEL: 815/244-1100

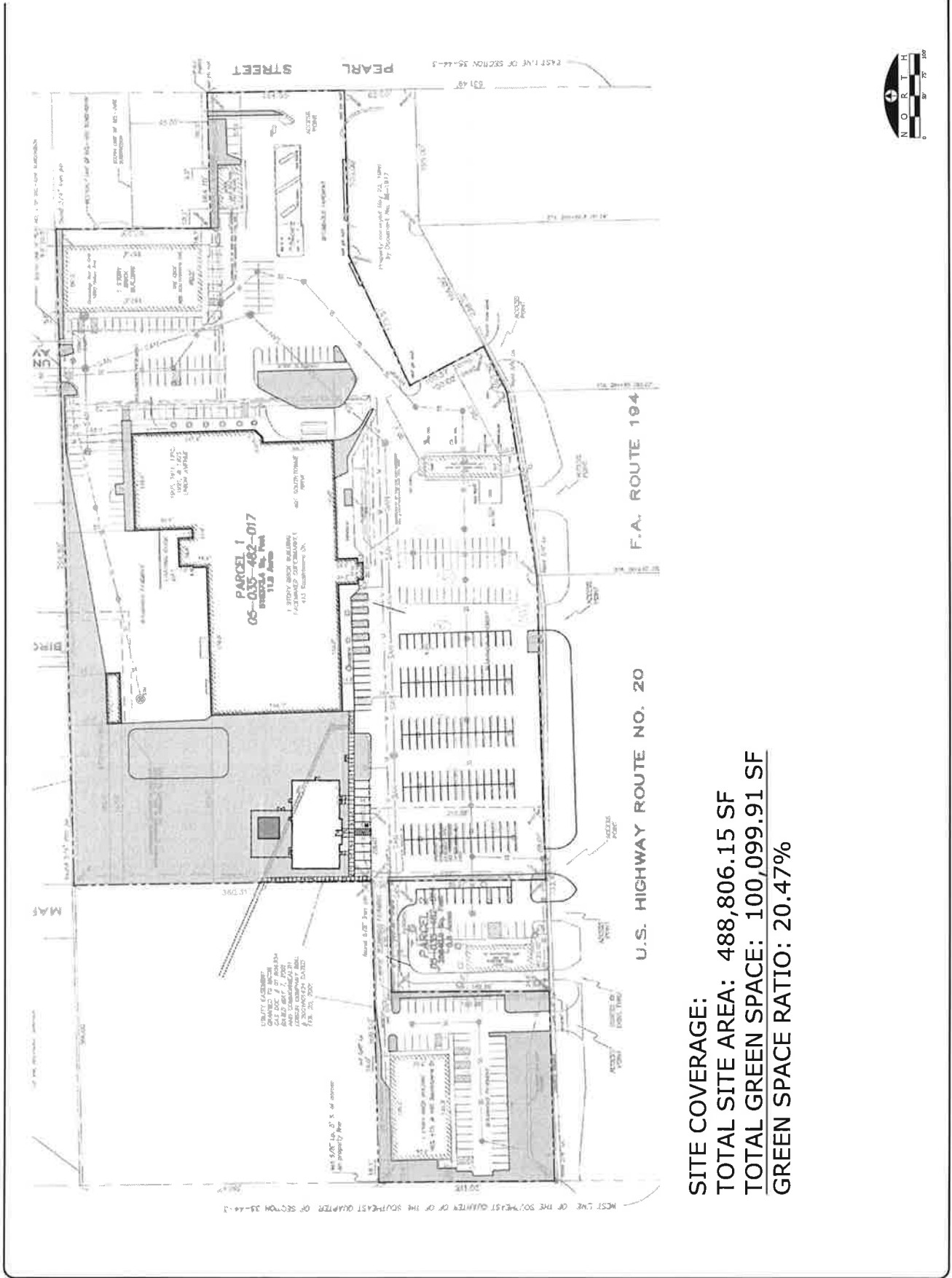
SHEET NO.	DATE
1. INITIAL WORK	11/13/13
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16.	
17.	
18.	
19.	
20.	
TOTAL	20

COVER
AGE
EXHIBIT

DATE	BY

PROJECT NUMBER
PROJECT NAME
PROJECT LOCATION
PROJECT DATE

PROJECT NO
X1



SITE COVERAGE:
TOTAL SITE AREA: 488,806.15 SF
TOTAL GREEN SPACE: 100,099.91 SF
GREEN SPACE RATIO: 20.47%



**LITTLE MINDS
DAY CARE**
BELVIDERE, ILLINOIS
301 SOUTHTOWNE DR
SOUTHTOWNE
SHOPPING CENTER

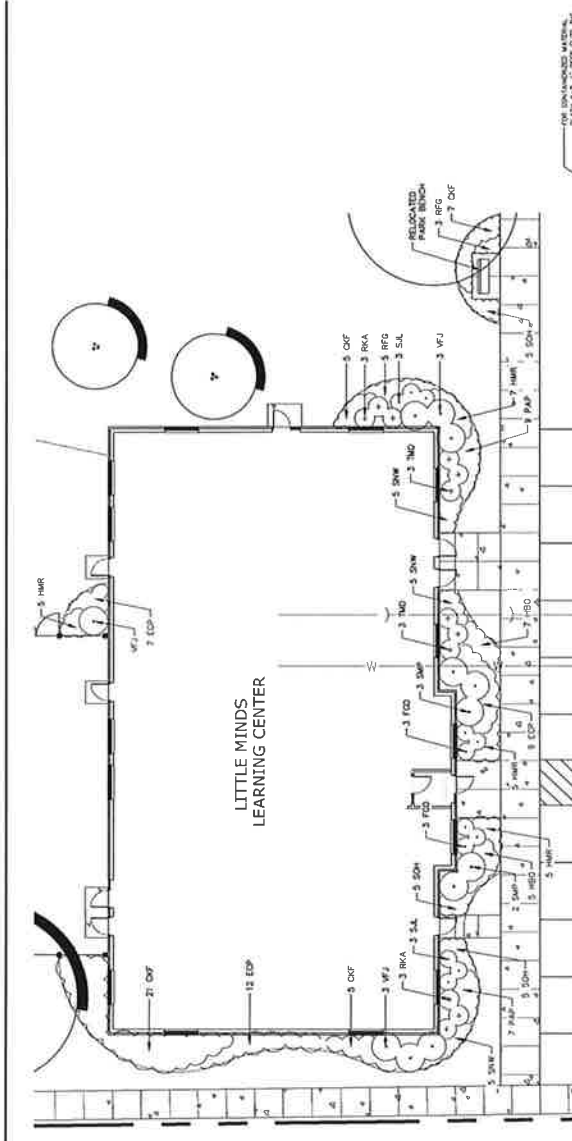


REVISION NO.	DATE	DESCRIPTION
1	08/18/17	ISSUE FOR PERMITS
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SYMBOL	DESCRIPTION
1	1' PERMANENT CONSTRUCTION
2	3" PERMANENT CONSTRUCTION
3	6" PERMANENT CONSTRUCTION
4	12" PERMANENT CONSTRUCTION
5	24" PERMANENT CONSTRUCTION
6	48" PERMANENT CONSTRUCTION
7	96" PERMANENT CONSTRUCTION
8	192" PERMANENT CONSTRUCTION
9	384" PERMANENT CONSTRUCTION
10	768" PERMANENT CONSTRUCTION
11	1536" PERMANENT CONSTRUCTION
12	3072" PERMANENT CONSTRUCTION
13	6144" PERMANENT CONSTRUCTION
14	12288" PERMANENT CONSTRUCTION
15	24576" PERMANENT CONSTRUCTION
16	49152" PERMANENT CONSTRUCTION
17	98304" PERMANENT CONSTRUCTION
18	196608" PERMANENT CONSTRUCTION
19	393216" PERMANENT CONSTRUCTION
20	786432" PERMANENT CONSTRUCTION

PROJECT NUMBER	17-1110
SHEET NUMBER	11
PROJECT NAME	Little Minds Day Care
PROJECT ADDRESS	301 S. Southtowne Dr
PROJECT CITY	Belvidere, IL
PROJECT STATE	Illinois
PROJECT ZIP	62604

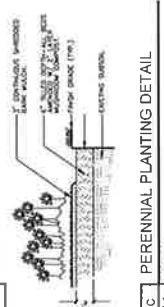
PROJECT NO
L1



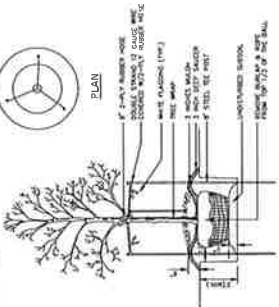
A FOUNDATION LANDSCAPE DETAIL
L1 SCALE: 1" = 10'-0"



B SHRUB PLANTING DETAIL
L1 NO SCALE



C PERENNIAL PLANTING DETAIL
L1 NO SCALE



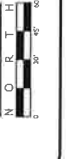
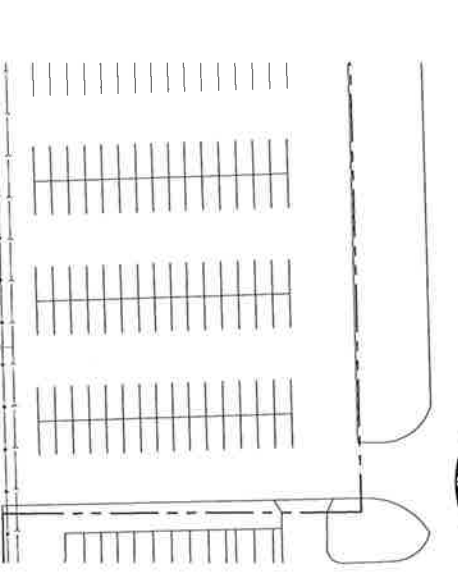
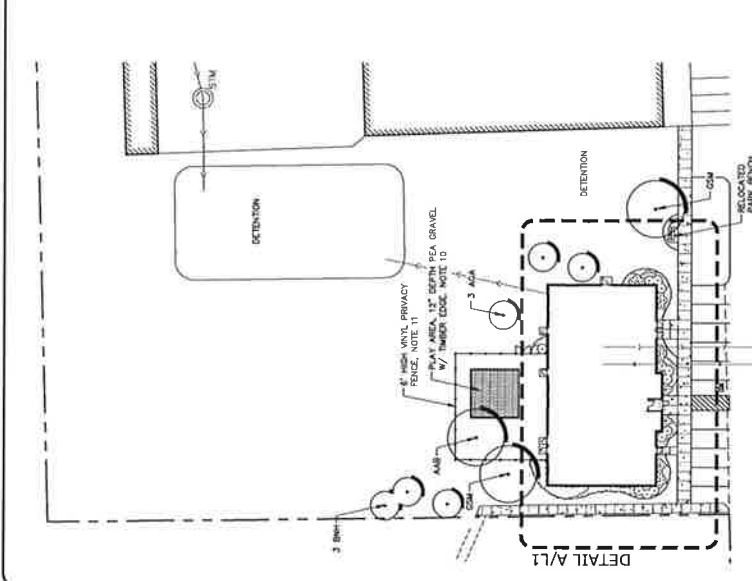
D TREE PLANTING DETAIL
L1 NO SCALE

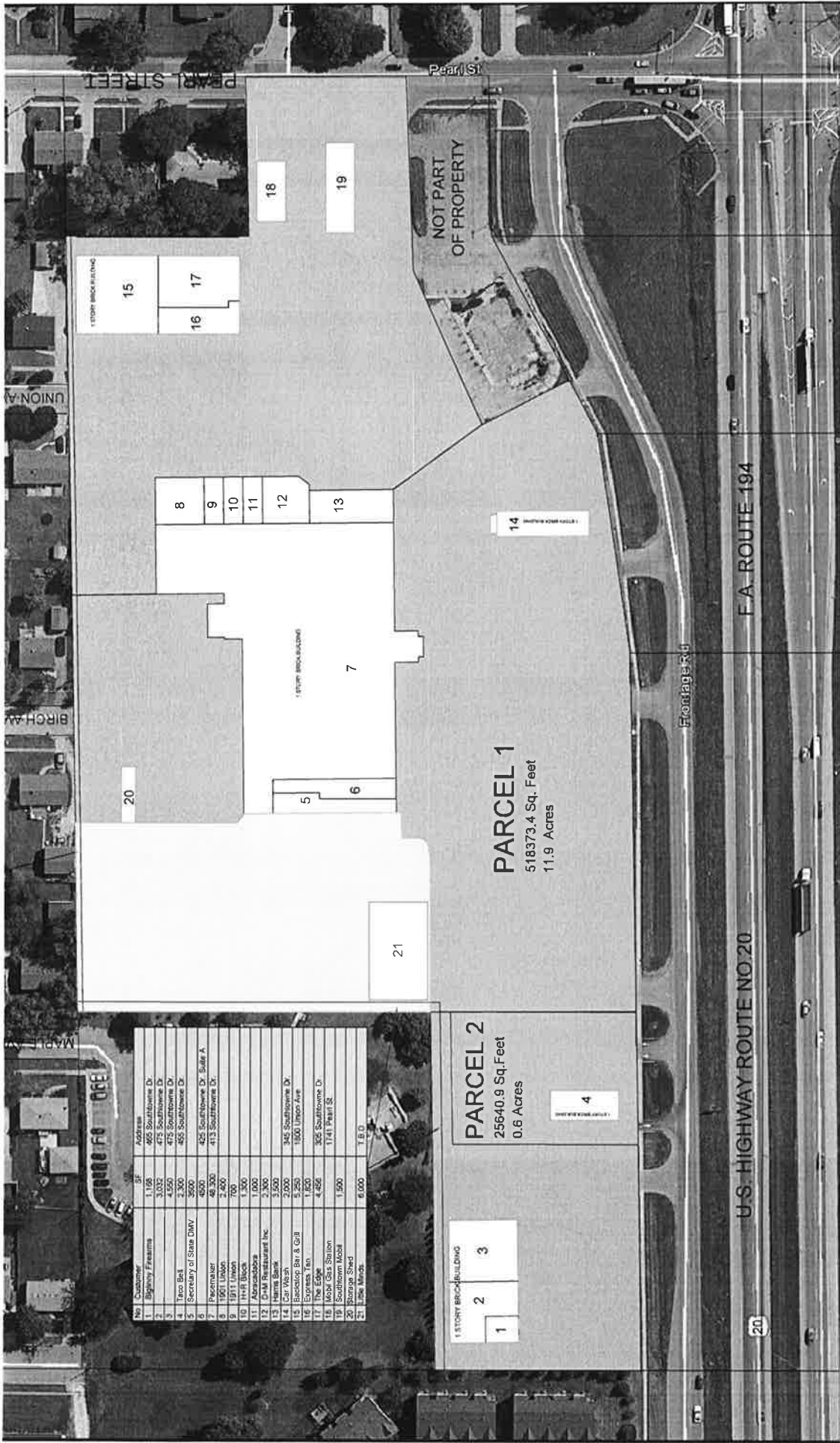
planting list

#	QTY	DESCRIPTION	SIZE	# PLANTS
A01	1	ARBOREAL PINE	3-1/2"	1
A02	1	ARBOREAL PINE	3-1/2"	1
A03	1	ARBOREAL PINE	3-1/2"	1
A04	1	ARBOREAL PINE	3-1/2"	1
A05	1	ARBOREAL PINE	3-1/2"	1
A06	1	ARBOREAL PINE	3-1/2"	1
A07	1	ARBOREAL PINE	3-1/2"	1
A08	1	ARBOREAL PINE	3-1/2"	1
A09	1	ARBOREAL PINE	3-1/2"	1
A10	1	ARBOREAL PINE	3-1/2"	1
A11	1	ARBOREAL PINE	3-1/2"	1
A12	1	ARBOREAL PINE	3-1/2"	1
A13	1	ARBOREAL PINE	3-1/2"	1
A14	1	ARBOREAL PINE	3-1/2"	1
A15	1	ARBOREAL PINE	3-1/2"	1
A16	1	ARBOREAL PINE	3-1/2"	1
A17	1	ARBOREAL PINE	3-1/2"	1
A18	1	ARBOREAL PINE	3-1/2"	1
A19	1	ARBOREAL PINE	3-1/2"	1
A20	1	ARBOREAL PINE	3-1/2"	1

planting notes

- 1. LANDSCAPE CONTRACTOR SHALL VERIFY SITE, ASPECT, EXISTING CONDITIONS AND SURROUNDINGS. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK.
- 2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 3. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 4. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 5. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 6. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 7. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 8. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 9. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 10. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
- 11. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL PLANTING AREAS AND PLANTING MATERIALS PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.





No	Customer	SF	Address
1	Biglity Firearms	1,108	465 Southtowne Dr.
2		3,032	475 Southtowne Dr.
3		4,550	475 Southtowne Dr.
4	Topo Bat	500	425 Southtowne Dr.
5	Secretary of State DMV	500	425 Southtowne Dr.
6		4000	425 Southtowne Dr. Suite A
7	Preemaker	48,300	413 Southtowne Dr.
8	1901 Union	2,400	
9	1911 Union	700	
10	1144 Block	1,300	
11	Adonizobas	1,000	
12	1144 Block	2,800	
13	GM Restaurant Inc	2,800	
14	1144 Block	2,000	
15	Backstop Bar & Grill	5,250	345 Southtowne Dr.
16	Express Tan	1,820	1000 Union Ave
17	The Edge	4,456	305 Southtowne Dr.
18	Mobile Gas Station		1741 Pearl St.
19	Southern Mobil	1,500	
20	Storage Shed		
21	1144 Block	6,000	T.B.O.

PARCEL 1
518373.4 Sq. Feet
11.9 Acres

PARCEL 2
25640.9 Sq. Feet
0.6 Acres

 <p>ABBOTT LAND AND INVESTMENT CORP. 2350 Southold Boulevard • Bartlett, Illinois 60103 Phone 630-497-9440 • Fax 630-497-3477</p>	<p>PREPARED BY</p>	<p>DATE</p>	<p>DESCRIPTION OF REVISION</p>	<p>DATE</p>	<p>BY</p>	<p>SCALE</p>	<p>APPROVED</p>	<p>DATE</p>	<p>DESIGNED</p>	<p>MSD</p>	<p>OWNER</p>	<p>NOTICE</p>	<p>LOCATION</p>	<p>SHEET</p>
	<p>U.S. HIGHWAY ROUTE NO. 20</p>	<p>FRONTAGE RD</p>	<p>F.A. ROUTE 194</p>	<p>PEARL ST</p>	<p>NOT PART OF PROPERTY</p>	<p>18</p>	<p>19</p>	<p>15</p>	<p>16</p>	<p>17</p>	<p>1 </p>	<p>Belvidere, IL</p>	<p>1 </p>	<p>SITE PLAN</p>



Little Minds Learning Center



250



Boone County Health Department

Public Health
Prevent. Promote. Protect.

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9780 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to protect and promote health in Boone County.

March 24, 2017

Gina Del Rose
City of Belvidere Community Development
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

FAX 815-547-0780

Re: Case: 2017-20, Kelley, 435 Southtowne Drive

Dear Gina,

We are in receipt of the special use for a daycare center request for the above referenced case. Our office has no objections or comments on this request. However, prior to operation of the center a to scale plan (of the layout of the store) and an annual food application must be submitted to the health department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally.* Whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required.* Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval.* Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

Excel
3/24

RE: Case: 2017-20, Kelley, 435 Southtowne Drive
Date: Page 2 of 2

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *Class A:* Fixed location food establishments which serve drinks only or food and drinks such as restaurants and taverns or other establishments of which the primary activity is food service.

A1: Food and drink, 0--50 seats.

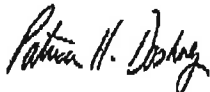
A2: Food and drink, 51--100 seats.

A3: Food and drink, more than 100 seats.

A4(a): Beverage/prepackage, no prep.

A4(b): Sit down drink, no prep-reheat foods

Thank you,



Pat Dashney
Director of Departmental Operators
skm

Ben Rohr

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Thursday, March 30, 2017 4:50 PM
To: Ben Rohr
Subject: Fwd: Automatic reply: request fo rcomments

Ben
Not sure if this got forwarded to you. So here you go.

Gina
Here you go.

Case #2017-16

1. Provide Fire Sprinkler Plans for review
2. Provide Fire Alarm Plans for review
3. Provide annual fire sprinkler report
4. Provide annual Fire alarm report
5. Submit build-out plans for review

Case #2017-18

1. Visible address at entrance
2. Lock Box required

Case #2017-19

1. Visible address at street and on building.
2. Annual Fire inspection due
3. Provide current use group. Last use group was a S1 Motor Vehicle Garage Repair.
4. Provide a Lock Box (forms available from Fire Dept)

Case #2017-20

1. Hydrants are to be provided per code (Fire Flow)
2. Meet all local and State requirements for Daycare.
3. Visible address at street and on building.



Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

----- Forwarded message -----

From: Gina DelRose <GDelRose@ci.belvidere.il.us>
Date: Thu, Mar 30, 2017 at 4:36 PM
Subject: Automatic reply: request fo rcomments
To: Craig Wilcox <cwilcox@belviderefire.com>

I will be out of the office Friday March 24, 2017 thru Monday, April 3, 2017.

If you are In need of planning and zoning assistance, please call Ben Rohr at 815-547-7177.

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: April 4, 2017
Re: Case #2017-20; 435 Southtowne Drive, Day Care

Having reviewed the Special Use Request, I would offer the following comments:

1. Connection fees will need to be paid prior to issuance of a building permit for this development. Connection fees will be based on the size of the domestic water meter.
2. The owner will need to provide detention for any increase in storm water runoff from the existing condition to the fully improved condition.
3. A NPDES NOI will be required for this project.
4. Southtowne Drive right-of-way is owned by the Illinois Department of Transportation. They should be contacted for review comments.



Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

March 14, 2017

Belvidere Planning Department
401 Whitney Blvd.
Belvidere, IL 61008

SWCD NRI #1534

Dear Sir/Madam,

Dean Kelley, with Abbott Land and Investment Corporation, has submitted a request for Natural Resource Information Report. This request is for a Special Use permit for daycare facility located 425 Southtowne Drive in Belvidere, Illinois. We will submit a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached).

Sincerely,

Jennifer Becker

Boone County Soil & Water
Conservation District

MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2017-20, Kelly

REQUEST AND LOCATION:

The applicant, Dean Kelly (Abbott Land and Investment Corporation), 2250 Southwind Boulevard, Bartlett, IL 60103 on behalf of the property owner, Southtown Ventures, LLC, 1901 Union Avenue, Belvidere, IL 61008 is requesting a special use for a daycare center (3+ children) directly west of 425 Southtowne Drive, Belvidere, IL 61008 within the GB, General Business District (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) Daycare Center (3+ Children) and 150.904 Special Use Review and Approval Procedures. (PIN: 05-35-482-017.)

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance or operation of the requested special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The operation of a daycare center and outdoor play area is not anticipated to endanger the public. Daycare centers typically do not participate in high risk activities or generate traffic all day long. The traffic that is generated during peak morning and afternoon hours will be dispersed within the immense parking area in the Southtowne Shopping Center, along the frontage road, and onto US-20. All are well suited for increased traffic flow and have main intersections controlled by lighted intersections.

With the continued expansion of businesses in the Southtowne Shopping Center and along US-20, the planning staff feels that a daycare center in this location would be accommodating to those working in Belvidere or commuting to neighboring municipalities.

- B. Findings: The requested special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

A daycare center of this size is a permitted special use in the current General Business District. In addition, the use aligns with the Comprehensive Plan's objective for a use in the General Business District being indoor commercial, office, institutional, and controlled outdoor display land uses, with moderate landscaping and signage.

- C. **Findings:** The requested special use could in its proposed location and is depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The neighborhood is currently developed with a mix of business and some residences. The property's close proximity to US-20 and within the Southtowne Shopping Center makes it a very suitable location for drop-off and pick-up businesses such as daycare centers.

The daycare center has an adequate amount of outdoor play area for children. The fence will help contain noise and activities while providing a secure area for children.

The pathway currently splitting the lot in half serves a large number of pedestrians and is an important connection between the residential neighbors and Southtowne Shopping Center. It will be relocated from its current location, but only by a small amount. The pathway will continue to allow access between the residential and commercial uses. Overall, the daycare center use will not have an adverse impact on the property or neighborhood.

- D. **Findings:** The establishment of the requested special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The subject property is located within a large shopping center development along a major highway that connects Belvidere to Rockford. A daycare center at this location is readily accessible to those living and working in Belvidere or commuting to neighboring municipalities. Daycare centers are a special use in almost every zoning district in the City of Belvidere because they are intended to spread out all over the city with little negative impact to future development patterns and the surrounding neighborhood.

- E. **Findings:** The proposed special use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject lot is on a property already served by public utilities. However, new connection fees will be required prior to the issuance of building permits.

- F. **Findings:** The potential public benefits of the proposed special use will outweigh any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Daycare centers not only provide a service to those living and working within the City but also to those commuting to other municipalities. The location of the daycare center provides easy access to those traveling along US-20, whether they are leaving or coming to Belvidere.

The motion to adopt the Findings of Fact as presented by staff for case 2017-20 for a special use for a daycare center (3+ children) at 435 Southtowne Drive carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 12, 2017
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2017-20, Kelly

REQUEST AND LOCATION:

The applicant, Dean Kelly (Abbott Land and Investment Corporation), 2250 Southwind Boulevard, Bartlett, IL 60103 on behalf of the property owner, Southtown Ventures, LLC, 1901 Union Avenue, Belvidere, IL 61008 is requesting a special use for a daycare center (3+ children) directly west of 425 Southtowne Drive, Belvidere, IL 61008 within the GB, General Business District (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) Daycare Center (3+ Children) and 150.904 Special Use Review and Approval Procedures. (PIN: 05-35-482-017.)

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2017-20** for a special use to permit a daycare center (3+ children) at 435 Southtowne Drive subject to the following conditions:

1. The development shall be developed in substantial conformance with the site plan and elevations submitted with the application (March 13, 2017) unless otherwise noted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. All exterior lighting must comply with the standards outlined in Section 150.707.
4. Detention for any increase in storm water runoff from the existing condition to the fully improved conditions will need to be provided.
5. A NPDES NOI will be required.
6. Compliance with all applicable codes and ordinances.

Motion to approve case 2017-20; Kelly, 435 Southtowne Drive subject to the conditions as presented carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
2058-2017	Original	17-00000-00-GM

BE IT RESOLVED, by the _____ Council _____ of the _____ City _____ of
Governing Body Type Local Public Agency Type
 _____ Belvidere _____ Illinois that there is hereby appropriated the sum of Eight-hundred Fifty
Name of Local Public Agency
 Thousand _____ Dollars (\$850,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/17 to 12/31/17
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that _____ City _____ of _____ Belvidere _____
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Shauna Arco _____ City _____ Clerk in and for said _____ City _____
Name of Clerk Local Public Agency Type Local Public Agency Type
 of _____ Belvidere _____ in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

_____ Council _____ of _____ Belvidere _____ at a meeting held on 04/17/17
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
 Department of Transportation

 Date



Resolution Establishing a Class II or Class III Designated Truck Route

WHEREAS, the State of Illinois by its General Assembly has enacted the Illinois Vehicle Code; and

WHEREAS, 625 ILCS 5/1-126.1 provides that local authorities may designate Class II or Class III highways within their jurisdiction, and in accordance with 625 ILCS 5/15-111(f), weight limitations shall be designated by appropriate signs placed on such highways; and

WHEREAS, the Local Agency, City of Belvidere, is desirous of providing a truck route for the purpose of accommodating a load limit of 80,000 pounds:

NOW THEREFORE, BE IT RESOLVED, that the portions of Tripp Road beginning at the intersection of Crystal Parkway and extending to Corporate Parkway for 0.25 miles be designated as a:

[X] Class II Truck Route or [] Class III Truck Route.

Ayes:
Nays:
Absent:

Name
Title
Signature

STATE OF ILLINOIS)
) SS
COUNTY OF)

I, Clerk, in and for the Local Agency and State aforesaid, and keeper of the records and files of said office, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Local Agency, at their Adjourned Meeting held on

IN TESTIMONY WHEREOF, I witness my hand and seal of the Local Agency, this day of

(SEAL)

Clerk

80,000 lb. Truck Access Resolution (TARP) ATTACHMENT 4



**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS
IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

Number _____

WHEREAS, the _____
EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 600 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the _____
BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY OF THE BOARD

of the _____ of the County of _____,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its _____ at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the _____ of _____ 20_____.
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

Illinois Municipal Retirement Fund
 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
 Employer Only Phone: 1-800-728-7971
www.imrf.org