

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

April 18, 2022

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
April 4, 2022; as presented.

(5) Public Hearing: Annual Budget for 2022-2023 fiscal year.

(6) Special Messages and Proclamations:

(A) Pam Lopez-Fettes – Growth Dimensions.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,281,504.97
Water & Sewer Fund Expenditures: \$885,774.27

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for March
2022.

(B) Monthly Report of Belvidere Fire Department Overtime Pay for March 2022.

(C) Monthly Report of Community Development Department/Planning
Department for March 2022.

(D) Monthly Report of Building Department Revenues, Residential Building
Permits, Commercial Permits and Case Reports for March 2022.

(E) Monthly General Fund Report for March 2022.

(F) Monthly Water/Sewer Fund Report March 2022.

(G) Monthly CD Investments for March 2022.

(H) Minutes of Planning and Zoning Commission April 12, 2022.

(I) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of April 11, 2022.

(9) Unfinished Business:

- (A) Ord.#572H – 2nd Reading: An Ordinance Budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

(10) New Business:

- (A) Ord. #573H – 1st Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Drive-Through) within the GB, General Business District (1554 North State Street*).
- (B) Ord. #574H – 1st Reading: An Ordinance Granting a Special Use to Allow a Planned Development within the PB, Planned Business District (2005 Gateway Center Drive).
- (C) Ord. #575H – 1st Reading: An Ordinance Authorizing the Execution of an Annexation Agreement Between the City of Belvidere and Scannell Properties #554 LLC, MCJ Limited Liability Company, Anderson Trust No. 96 dated September 25, 1996, Mildred S. Cummins Declaration of Trust dated April 6, 1985, Wayne A. Shattuck Family Trust, and Shattuck Family Trust Agreement dated December 13, 2007.
- (D) Ord. #576H – 1st Reading: An Ordinance Annexing Certain Territory Lying North of US Route 20, East of Irene Road and South of the Union Pacific Rail Road to the City of Belvidere, Boone County, Illinois.
- (E) Ord. #577H – 1st Reading: An Ordinance Approving a Preliminary Plat Titled Kelly Farms Subdivision.
- (F) Ord. #578H – 1st Reading: An Ordinance Approving a Final Plat Titled Kelly Farms Subdivision.
- (G) Ord. #579H – 1st Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to HI, Heavy Industrial District (NE Irene Road and Grant Highway).
- (H) Ord. #580H – 1st Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to GB, General Business District (NE Irene Road and Grant Highway).

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 11, 2022.

Motions of Planning and Zoning – Chairman Tom Porter:

- (A) Motion to approve the request for a temporary use permit to hold the “Welcome to Spring 2022 Festival” on May 28th, 29th and 30th, 2022 in the parking lots of Fiesta Market and R.P. Lumber.

Motions of Public Works – Chairman Marsha Freeman:

- (B) Motion to approve the proposal from CES, Inc. to complete the redesign of the of the Newburg #1 Lift Station in an amount not-to-exceed \$7,400.00. This work will be paid from Line Item #61-5-820-6190.
- (C) Motion to approve the 2022 Outdoor Warning Siren System Annual Preventive Maintenance Agreement with Braniff Communications in the amount of \$5,760.00.
- (D) Motion to approve the use of approximately \$600,000.00 of ARPA funds in FY 23 for the Southwest Tower Rehabilitation project and the use of approximately \$700,000.00 of ARPA funds in FY 23 for engineering fees and initial construction costs for the Primary Clarifier Upgrades.

Motions of Public Safety – Chairman Clayton Stevens:

- (E) Motion to accept a \$3,000.00 grant from Wal-Mart for the purchase of 2 new canine kennels and exercise equipment for the Belvidere Police Department.
- (F) Motion to approve the proposal from TNT Painting in the amount of \$9,400.00 for painting Fire Station #1.
- (G) Motion to approve the proposal from Barcol Door Company in the amount of \$4,373.00 for training room door at Station #1.
- (H) Motion to approve the proposal from I. Spinello in the amount of \$5,447.50 for door locks at Station #1.
- (I) Motion to approve the proposal from Rock River Service for 15 Motorola APX4000 radios not-to-exceed \$40,431.30 with monies coming from FY 22 Capital Funds in the amount of \$13,344.10 with the remainder coming from ARPA Funds.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: April 4, 2022

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: R. Brereton, M. Fleury, W. Frank, M. McGee,
N. Mulhall, T. Porter, S. Prather, D. Snow and C. Stevens.

Absent: M. Freeman.

Other staff members in attendance:

Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Al Hyser,
Community Development Planner Gina DelRose, Director of Buildings Kip Countryman,
Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and City Clerk
Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

- 1) Mayor Clinton Morris reported on Scannell Properties/General Mills Proposed Development Project.
- 2) John Wolf spoke as a proponent for funding Growth Dimensions.
- 3) Michael St. John with Associated Bank and Board Member of Growth Dimensions spoke as a proponent for funding Growth Dimensions.
- 4) Bob Opperman with Midland States Bank and Board Member of Growth Dimensions spoke as a proponent for funding Growth Dimensions.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
March 21, 2022; as presented.

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Motion by Ald. Fleury, 2nd by Ald. Mulhall to approve the minutes of the regular meeting of the Belvidere City Council of March 21, 2022. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Child Abuse Prevention Month Proclamation.

Mayor Morris presented Child Abuse Prevention Month Proclamation to Charlotte Meier, Executive Director of Boone County CASA.

(B) Pam Lopez Fettes – Growth Dimensions.

Kristina Govern, Plant Manager of General Mills and Board Member of Growth Dimensions spoke as proponent for Growth Dimensions and their impact on businesses. Pam Lopez Fettes, Executive Director of Growth Dimension reported on Growth Dimensions and the importance of the partnership with the City of Belvidere.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole- Public Safety, Finance & Personnel of March 28, 2022 as presented.

Motion by Ald. Snow, 2nd by Ald. Prather to approve the minutes of the Committee of the Whole – Public Safety, Finance & Personnel of March 28, 2022. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #568H – 2nd Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment with the PB, Planned Business District (996 Belvidere Road).

Motion by Ald. Snow, 2nd by Ald. Mulhall to pass Ordinance #568H. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, McGee, Mulhall, Porter, Prather, Snow, Stevens and Brereton. Nays: None. Motion carried.

(B) Ord. #569H – 2nd Reading: An Ordinance Approving a Replat Titled Plat No. 5 of Oakbrook Woods.

Motion by Ald. Mulhall, 2nd by Ald. McGee to pass Ordinance #569H. Roll Call Vote: 9/0 in favor. Ayes: Frank, McGee, Mulhall, Porter, Prather, Snow, Stevens, Brereton and Fleury. Nays: None. Motion carried.

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(C) Ord. #570H – 2nd Reading: An Ordinance Granting Special Uses to Allow Indoor Sales or Service, Off-Site Parking Lot and Vehicle Repair and Maintenance within the PI, Planned Industrial District (6853 Indy Drive).

Motion by Ald. Snow, 2nd by Ald. Mulhall to pass Ordinance #570H. Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Brereton, Fleury and Frank. Nays: None. Motion carried.

(D) Ord. #571H – 2nd Reading: An Ordinance Providing for the Temporary Relief From the Full Requirements of Section 98-12(a)(3) of the City of Belvidere Municipal Code for Fiscal Year 2023 (5/1/2022-4/30/2023).

Motion by Ald. Prather, 2nd by Ald. McGee to pass Ordinance #571H. Discussion took place. Motion by Ald. Porter, 2nd by Ald. Brereton to amend Temporary Relief for only 6 months of Fiscal Year 2023. Further discussion took place. Motion to amend withdrawn. Roll Call Vote on Original Motion: 7/2 in favor. Ayes: Mulhall, Prather, Snow, Stevens, Fleury, Frank and McGee. Nays: Porter and Brereton. Motion carried.

(10) New Business:

(A) Ord.#572H – 1st Reading: An Ordinance Budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

Let the record show that Ordinance #572H was placed on file for first reading.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of March 28, 2022.

(A) Motion to adopt the Disposition of Phone Policy as presented March 28, 2022. Roll Call Vote: 9/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Brereton, Fleury, Frank, McGee and Mulhall. Nays: None. Motion carried.

(11) Other:

(A) Executive Session to discuss Collective Bargaining Matters pursuant to Section 2(c)(2) of the Open Meeting Act.

Motion by Ald. Snow, 2nd by Ald. Prather to move into executive session at 8:10p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee pursuant to (2)(c)(1) and Collective Bargaining Matters pursuant to (2)(c)(2) of the Open Meetings Act. Roll Call Vote: 9/0 in favor. Ayes: Prather, Snow, Stevens, Brereton, Fleury, Frank, McGee, Mulhall and Porter. Nays: None. Motion carried.

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April 4, 2022

Motion by Ald. Prather, 2nd by Ald. Snow to move out of executive session at 8:45p.m.
Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Fleury, Frank, McGee,
Mulhall, Porter and Prather. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Prather, 2nd by Ald. Porter to adjourn meeting at 8:46p.m. Aye voice vote
carried. Motion carried.

Mayor

Attest:

City Clerk

CITY OF BELVIDERE, ILLINOIS
NOTICE OF PUBLIC HEARING
ANNUAL BUDGET ORDINANCE

Notice is hereby given that the corporate authority of the City of Belvidere, Illinois will hold a Public Hearing at 7:00 p.m. on Monday, April 18, 2022 on Ordinance 572H, the proposed annual Budget Ordinance for the 2022-2023 fiscal year. The Public Hearing shall take place in the City Council Chambers, 401 Whitney Boulevard, Belvidere, Illinois.

Copies of the proposed annual Budget Ordinance are accessible for examination by the public during business hours at the office of the Belvidere City Clerk, 401 Whitney Boulevard, Belvidere, Illinois.

City of Belvidere, Illinois

Sarah Turnipseed, City Clerk

Published in the Boone County Journal on April 7, 2022

Bills Payable Summary
DATE OF PAYABLES

April 18, 2022

General Fund	\$1,228,160.09
Envision Healthcare (JE)	\$42,380.64
ADP Payroll Fees (JE)	\$1,613.70
Special Funds:	
Farmington Ponds SSA#2	\$42.07
Farmington Ponds SSA#3	\$46.56
Capital	\$2,425.00
MFT	\$6,836.91
TIF	\$0.00
Escrow	\$0.00
Total General & Special Funds:	\$1,281,504.97
Water & Sewer:	\$885,774.27
Total of all Funds	\$2,167,279.24

Police Overtime Paid in March 2022

Start Date	End Date	Effective as of	01-210									
03/01/2022	03/31/2022	04/11/2022										
Home Department	Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total	ACT Police OT Earnings	ACT Police OT Hours	Overtime Rate Paid					
POLICE	Blankenship, Timothy	03/04/2022	12.25	\$824.88	\$0.00	0.00	\$67.34					
POLICE	Bird, David M	03/18/2022	5.00	\$300.61	\$0.00	0.00	\$60.12					
POLICE	Brox, Kc N	03/04/2022	5.00	\$27.85	\$0.00	0.00	\$55.71					
POLICE	Danielak, Joseph W	03/04/2022	15.50	\$761.35	\$0.00	0.00	\$49.12					
POLICE	Danielak, Joseph W	03/18/2022	8.00	\$392.96	\$0.00	0.00	\$60.12					
POLICE	Delevan, Thomas S	03/18/2022	5.50	\$330.67	\$0.00	0.00	\$60.12					
POLICE	Ellingson, David	03/18/2022	2.00	\$120.24	\$0.00	0.00	\$49.12					
POLICE	Garcia, Christopher R	03/04/2022	12.50	\$613.99	\$0.00	0.00	\$45.41					
POLICE	Kasperovich, Edward A	03/04/2022	1.50	\$68.12	\$0.00	0.00	\$60.12					
POLICE	King, Paul M	03/04/2022	6.00	\$360.73	\$0.00	0.00	\$60.12					
POLICE	King, Paul M	03/18/2022	13.50	\$811.65	\$0.00	0.00	\$60.12					
POLICE	Kirk, Julie A	03/04/2022	6.50	\$390.79	\$0.00	0.00	\$60.12					
POLICE	Kozlowski, Robert E	03/04/2022	8.00	\$480.98	\$0.00	0.00	\$60.12					
POLICE	Kozlowski, Robert E	03/18/2022	2.00	\$120.24	\$0.00	0.00	\$60.12					
POLICE	Mc Dermott, Joseph M	03/04/2022	3.50	\$186.16	\$0.00	0.00	\$53.19					
POLICE	Schulz, Julie	03/18/2022	5.00	\$30.06	\$0.00	0.00	\$60.12					
POLICE	Smaha, Daniel S	03/18/2022	2.00	\$134.67	\$0.00	0.00	\$67.34					
POLICE	Weiland, Mark R	03/04/2022	3.25	\$159.64	\$0.00	0.00	\$49.12					
POLICE	Wfnslar, Sunsete	03/04/2022	2.00	\$79.16	\$0.00	0.00	\$39.58					
POLICE	Zapl, Richard M	03/04/2022	2.00	\$106.38	\$0.00	0.00	\$53.19					
POLICE	Zapl, Richard M	03/18/2022	20.00	\$1,063.78	\$0.00	0.00	\$53.19					
Grand Totals			132.00	\$7,364.91	\$0.00	0.00						

Fire Overtime Paid in March 2022

Start Date	End Date	Employment Profile - Effective Date	Home Department Description	Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total	Overtime Rate Paid
01-220	03/01/2022	Effective as of 04/11/2022						
	03/31/2022							
FIRE	FIRE			Beck, Mark E	03/04/2022	9.00	\$375.72	\$41.75
FIRE	FIRE			Beck, Mark E	03/18/2022	3.00	\$125.24	\$41.75
FIRE	FIRE			Bullard, Zachary J	03/04/2022	3.00	\$86.76	\$28.92
FIRE	FIRE			Bullard, Zachary J	03/18/2022	6.15	\$177.86	\$28.92
FIRE	FIRE			Burdick, David	03/04/2022	2.00	\$100.19	\$50.10
FIRE	FIRE			Drall, Daniel C	03/04/2022	29.50	\$1,416.27	\$48.01
FIRE	FIRE			Drall, Daniel C	03/18/2022	2.00	\$96.02	\$48.01
FIRE	FIRE			Eilwanger, Adam A	03/04/2022	2.00	\$74.10	\$37.05
FIRE	FIRE			Eiber, Joseph D	03/04/2022	5.00	\$173.44	\$34.69
FIRE	FIRE			Eiber, Joseph D	03/18/2022	21.00	\$728.47	\$34.69
FIRE	FIRE			Gunsteen, Robert J	03/04/2022	24.00	\$727.25	\$30.30
FIRE	FIRE			Gunsteen, Robert J	03/18/2022	2.50	\$75.76	\$30.30
FIRE	FIRE			Heiser, Bradley D	03/04/2022	11.50	\$423.98	\$36.87
FIRE	FIRE			Hendrickson, Jacob C	03/04/2022	21.00	\$665.94	\$31.71
FIRE	FIRE			Hendrickson, Jacob C	03/18/2022	3.50	\$531.17	\$31.71
FIRE	FIRE			Herman, Ronald D	03/04/2022	16.75	\$129.04	\$36.87
FIRE	FIRE			Letourneau, Christopher R	03/04/2022	3.00	\$149.55	\$49.85
FIRE	FIRE			Mead, Stephen C	03/04/2022	8.00	\$277.51	\$34.69
FIRE	FIRE			Mead, Stephen C	03/18/2022	4.00	\$138.76	\$34.69
FIRE	FIRE			Pavlatos, Gregory R	03/04/2022	9.00	\$353.42	\$39.27
FIRE	FIRE			Pavlatos, Gregory R	03/18/2022	3.00	\$117.81	\$39.27
FIRE	FIRE			Pihl, Aaron R	03/04/2022	24.00	\$884.82	\$36.87
FIRE	FIRE			Schadle, Shawn W	03/04/2022	2.00	\$100.19	\$50.10
FIRE	FIRE			Schadle, Shawn W	03/18/2022	3.00	\$150.29	\$50.10
FIRE	FIRE			Tangye, Travis N	03/18/2022	4.00	\$148.20	\$37.05
FIRE	FIRE			Thornton, Nicolas J	03/18/2022	1.00	\$41.75	\$41.75
FIRE	FIRE			Trujillo, Adrian	03/04/2022	2.00	\$68.69	\$34.35
FIRE	FIRE			Vandenbroek, Troy Abraham	03/18/2022	29.50	\$848.92	\$28.78
FIRE	FIRE			Vaughan, Jeffrey C	03/04/2022	9.50	\$396.59	\$41.75
FIRE	FIRE			Winnie, Todd J	03/04/2022	18.50	\$641.74	\$34.69
FIRE	FIRE			Winnie, Todd J	03/18/2022	26.00	\$901.91	\$34.69
Grand Totals						308.40	\$11,127.36	
Total								

Fire Overtime Report - March 2022

Pay Periods 2/12/2022 - 3/11/2022

Home Department	Description	Payroll Name	Date	Overtime Hours	Pay Rate	Timecard Work	Labor Field 1
FIRE		Beck, Mark E	2/16/2022	2.5	\$0.00	Fire Dept Training	
FIRE		Beck, Mark E	2/17/2022	2	\$0.00	Fire Dept Training	
FIRE		Beck, Mark E	2/22/2022	4.5	\$0.00	Public Education	
FIRE		Beck, Mark E	3/10/2022	3	\$0.00	Fire Dept Training	
Totals for Payroll Name Beck, Mark E				12			
Total							
FIRE		Bullard, Zachary J	2/12/2022	3	\$0.00	Fire Dept Training	
FIRE		Bullard, Zachary J	2/28/2022	2	\$0.00	Fire Dept Training	
FIRE		Bullard, Zachary J	3/5/2022	2	\$0.00	Fire Dept Shift Coverage	
FIRE		Bullard, Zachary J	3/11/2022	2.15	\$0.00	Fire Dept Shift Coverage	
Totals for Payroll Name Bullard, Zachary J				9.15			
Total							
FIRE		Burdick, David	2/21/2022	2	\$0.00	Administration	
Totals for Payroll Name Burdick, David				2			
Total							
FIRE		Drall, Daniel C	2/22/2022	3	\$0.00	Fire Dept Training	
FIRE		Drall, Daniel C	2/23/2022	2.5	\$0.00	Fire Dept Training	
FIRE		Drall, Daniel C	2/25/2022	24	\$0.00	Fire Dept Shift Coverage	
FIRE		Drall, Daniel C	2/28/2022	2	\$0.00	Fire Dept Training	
Totals for Payroll Name Drall, Daniel C				31.5			
Total							
FIRE		Eilwanger, Adam A	2/18/2022	2	\$0.00	Emergency Response	
Totals for Payroll Name Eilwanger, Adam A				2			
Total							
FIRE		Eber, Joseph D	2/19/2022	5	\$0.00	Fire Dept Training	
FIRE		Eber, Joseph D	2/27/2022	16	\$0.00	Fire Dept Training	

FIRE	Erber, Joseph D	2/28/2022	2	\$0.00	Fire Dept Training
FIRE	Erber, Joseph D	3/2/2022	3	\$0.00	Fire Dept Training
Totals for Payroll Name Erber, Joseph D					
Total			26		

FIRE	Gunsteen, Robert J	2/25/2022	24	\$0.00	Fire Dept Shift Coverage
FIRE	Gunsteen, Robert J	3/10/2022	2.5	\$0.00	Emergency Response
Totals for Payroll Name Gunsteen, Robert J					
Total			26.5		

FIRE	Heiser, Bradley D	2/14/2022	2	\$0.00	Maintenance
FIRE	Heiser, Bradley D	2/17/2022	9.5	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Heiser, Bradley D					
Total			11.5		

FIRE	Hendrickson, Jacob C	2/15/2022	7	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	2/21/2022	7	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	2/24/2022	7	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	2/28/2022	6.75	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	3/8/2022	10	\$0.00	Fire Dept Training
Totals for Payroll Name Hendrickson, Jacob C					
Total			37.75		

FIRE	Herman, Ronald D	2/15/2022	3.5	\$0.00	Fire Dept Training
Totals for Payroll Name Herman, Ronald D					
Total			3.5		

FIRE	Letourneau, Christopher R	2/13/2022	1	\$0.00	Maintenance
FIRE	Letourneau, Christopher R	2/23/2022	2	\$0.00	Administration
Totals for Payroll Name Letourneau, Christopher R					
Total			3		

FIRE	Mead, Stephen C	2/13/2022	3	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	2/19/2022	5	\$0.00	Fire Dept Training

FIRE	Mead, Stephen C	2/28/2022	2	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	3/4/2022	2	\$0.00	Emergency Response
Totals for Payroll Name Mead, Stephen C					
Total			12		
FIRE	Pavlatos, Gregory R	2/19/2022	5	\$0.00	Fire Dept Training
FIRE	Pavlatos, Gregory R	2/22/2022	4	\$0.00	Public Education
FIRE	Pavlatos, Gregory R	3/2/2022	3	\$0.00	Fire Dept Training
Totals for Payroll Name Pavlatos, Gregory R					
Total			12		
FIRE	Pihl, Aaron R	2/13/2022	24	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Pihl, Aaron R					
Total			24		
FIRE	Schadle, Shawn W	2/17/2022	2	\$0.00	Administration
FIRE	Schadle, Shawn W	3/10/2022	3	\$0.00	Fire Dept Training
Totals for Payroll Name Schadle, Shawn W					
Total			5		
FIRE	Tangye, Travis N	3/3/2022	4	\$0.00	Inspections
Totals for Payroll Name Tangye, Travis N					
Total			4		
FIRE	Thornton, Nicolas J	3/7/2022	1	\$0.00	Emergency Response
Totals for Payroll Name Thornton, Nicolas J					
Total			1		
FIRE	Trujillo, Adrian	2/23/2022	2	\$0.00	Fire Dept Training
Totals for Payroll Name Trujillo, Adrian					
Total			2		
FIRE	Vandenbroek, Troy Abraham	2/26/2022	24	\$0.00	Fire Dept Training
FIRE	Vandenbroek, Troy Abraham	3/9/2022	5.5	\$0.00	Fire Dept Training

Totals for Payroll Name Vandenbroek, Troy Abraham
 Total

29.5

FIRE
 Totals for Payroll Name Vaughan, Jeffery C
 Total

Vaughan, Jeffery C
 2/19/2022
 9.5 \$0.00 Fire Dept Training
 9.5

FIRE	Winnie, Todd J	2/12/2022	3	\$0.00	Fire Dept Training
FIRE	Winnie, Todd J	2/12/2022	2.5	\$0.00	Fire Dept Training
FIRE	Winnie, Todd J	2/18/2022	2	\$0.00	Emergency Response
FIRE	Winnie, Todd J	2/22/2022	11	\$0.00	Fire Dept Training
FIRE	Winnie, Todd J	2/28/2022	2	\$0.00	Fire Dept Training
FIRE	Winnie, Todd J	3/2/2022	24	\$0.00	Fire Dept Shift Coverage

Totals for Payroll Name Winnie, Todd J
 Total

44.5

Grand Totals
 Total

308.4

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

March 2022 Monthly Report

Number	Project	Description	Processed
	Belvidere Projects		
3	Cases: March	996 Belvidere Road, SU	2/1/2022
		Oakbrook Woods Plat 5, RP	2/7/2022
		6853 Indy Drive, SU	2/8/2022
6	Cases: April	1554 North State Street, SU	3/2/2022
		2005 Gateway Center Drive, SU	3/7/2022
		Kelly Farms, PP	3/8/2022
		Kelly Farms, FP	3/8/2022
		Kelly Farms Industrial, RZ	3/8/2022
		Kelly Farms Commercial, RZ	3/8/2022
0	Cases: May	None	
1	Annexation	Kelly Farms, NE Irene Rd & Grant Highway	3/8/2022
1	Temporary Uses	400 W. Chrysler Drive	3/25/2022
5	Site Plans (New/Revised)	1050 Logan Avenue	3/14/2022
		2101 Gateway Center Drive	3/15/2022
		1746 South State Street	3/29/2022
		115 W. Locust Street	3/31/2022
		1050 Logan Avenue	3/31/2022
1	Final Inspection	Anderson Funeral Home	3/3/2022
3	Downtown Overlay Review	518 South State Street, canopy sign	3/2/2022
		120 North State Street, wall sign	3/21/2022
		121 South State Street, wall sign	3/31/2022
3	Prepared Zoning Verification Letters	207-209 E. 4th Street	3/21/2022
		1229-1235 Logan Avenue	3/21/2022
		1237 Logan Avenue	3/21/2022
1	Issued Address Letters	326 W. Perry Street	3/9/2022
	Belvidere Historic Preservation Commission	The Commission continued planning for the April 2nd fundraiser. The Commission discussed community outreach efforts.	
	Heritage Days	A kick-off planning meeting was held. Staff began ordering supplies and confirming events.	
	Hometown Christmas	None	

Planning Monthly Report Cont.

Scanned Plats: E-mail, Print and/or Burn

- 7 Recorder's Office
- 2 Other Department
- 0 General Public

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

*** Staff continues to reach out to the public to fill the vacancies on the Historic

Preservation Commission

*** Staff continues to administer the two façade grants



City of Belvidere

Building Department Revenues

March 2022



Total Permits Issued	84	
Total Value of Construction		\$2,855,281.00
<small># of Permits</small>		
Building Fees	84	\$22,515.00
Electric Permit Fees	24	\$3,588.99
Plumbing Permit Fees	0	\$0.00
HVAC Permit Fees	15	\$2,169.35
Insulation Permit Fees	15	\$575.00
Plan Review Fees	19	\$3,044.54
Zoning Review Fees	33	\$390.00
Fire Dept Review Fees	0	\$0.00
Sign Permit Fees	2	\$120.00
Fence Permit Fees	7	\$210.00
SW, DW, & GR Fees	17	\$1,355.00
Reinspection/Misc	0	\$0.00
Total Permit Income		\$33,967.88
Enterprize Zone Discount	0	\$0.00
Total Permit Fees		\$33,967.88
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	14	\$10,167.00
Residential Income	70	\$23,800.88
		Value
Multi Family	0	\$0.00
Single Family Residence	11	\$1,660,000.00
Commercial / Industrial	14	\$808,993.00
Other Residential	59	\$386,288.00

March 2022 Building Permits Report

Permit#	Date	Street # dir	Street Name	Zone Dist.	Value	Construction type	Building Fee	Electric Fee	Pumping Fee	HVAC Fee	INS Fee	Review Fee	Zoning fee	FD New	Sign Fee	fence Fee	SWALLOW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0109	3/9/22	214	N State St	CB	\$600.00	hand sink	\$45.00						\$25.00					\$25.00		\$75.00	\$75.00
2022-0086	3/14/22	518	S State St	CB	\$1,000.00	signs	\$25.00						\$25.00		\$60.00			\$25.00		\$110.00	\$110.00
2022-0112	3/15/22	315	S State St	CB	\$20,999.00	mod int roof replace	\$350.00						\$350.00					\$350.00		\$350.00	\$350.00
2022-0139	3/18/22	121	S State St	CB	\$2,800.00	TPO roof	\$381.00						\$381.00					\$381.00		\$381.00	\$381.00
2022-0136	3/21/22	130	N State St	CB	\$1,000.00	sign	\$25.00						\$25.00		\$60.00			\$25.00		\$75.00	\$75.00
2022-0144	3/22/22	216	S State St	CB	\$1,000.00	grassy ramp abv dr	\$35.00						\$35.00					\$35.00		\$35.00	\$35.00
2021-0916	3/28/22	115	W Lincoln	CB	\$200,000.00	building ext	\$1,975.00						\$2,025.00					\$2,025.00		\$2,025.00	\$2,025.00
2022-0033	3/21/22	225	High Line St	MRBL	\$21,000.00	windows	\$112.00						\$112.00					\$112.00		\$112.00	\$112.00
2022-0066	3/14/22	275	High Line St	MRBL	\$23,000.00	windows	\$112.00						\$112.00					\$112.00		\$112.00	\$112.00
2022-0140	3/22/22	308	Greenview Rd	MRBL	\$3,300.00	tear-off reroof	\$95.00						\$95.00					\$95.00		\$95.00	\$95.00
2022-0179	3/30/22	407	Spruce Dr	MRBL	\$3,000.00	deck	\$80.00						\$80.00					\$80.00		\$80.00	\$80.00
2022-0182	3/31/22	2315	SUNNIE DR	MRBL	\$4,200.00	tear-off reroof	\$110.00						\$110.00					\$110.00		\$110.00	\$110.00
2022-0118	3/15/22	1030	W Chryslr Dr	PI	\$282,500.00	mass grading	\$75.00						\$75.00					\$75.00		\$75.00	\$75.00
2021-1192	3/18/22	6755	Imon Dr	PI	\$240,000.00	flat roof	\$2,545.00						\$2,545.00					\$2,545.00		\$2,545.00	\$2,545.00
2022-0077	3/9/22	615	ROYAL AVE	SR4	\$1,500.00	repl walk/curb/app	\$35.00						\$35.00					\$35.00		\$35.00	\$35.00
2022-0089	3/11/22	4136	Waters Edge Dr	SR4	\$200,000.00	SFH	\$791.00						\$791.00					\$791.00		\$791.00	\$791.00
2022-0086	3/14/22	2144	Burnett Dr	SR4	\$6,090.00	windows	\$125.00						\$125.00					\$125.00		\$125.00	\$125.00
2022-0103	3/14/22	1410	Bliss St	SR4	\$5,680.00	windows	\$125.00						\$125.00					\$125.00		\$125.00	\$125.00
2022-0116	3/15/22	4122	Waters Edge Dr	SR4	\$16,000.00	3 reason room	\$275.00						\$275.00					\$275.00		\$275.00	\$275.00
2022-0127	3/17/22	823	Vernon Ln	SR4	\$6,300.00	entry door	\$140.00						\$140.00					\$140.00		\$140.00	\$140.00
2022-0128	3/17/22	422	Patchers Ct	SR4	\$9,566.00	windows	\$185.00						\$185.00					\$185.00		\$185.00	\$185.00
2022-0133	3/18/22	1730	Cloverdale Way	SR4	\$5,000.00	patio	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0134	3/18/22	2507	Winfield Ln	SR4	\$5,000.00	patio	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0137	3/22/22	2886	E 6th St	SR4	\$5,000.00	fence	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0147	3/23/22	2121	Bridgeview Dr	SR4	\$20,210.00	solar panels	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0131	3/24/22	2421	Ridgefield Dr	SR4	\$5,000.00	fence	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0148	3/24/22	423	Heathstone Ln	SR4	\$8,400.00	solar panels	\$25.00						\$25.00					\$25.00		\$25.00	\$25.00
2022-0139	3/25/22	1742	Partridge Dr	SR4	\$130,000.00	SFH	\$711.50						\$711.50					\$711.50		\$711.50	\$711.50
2022-0142	3/25/22	1690	Partridge Dr	SR4	\$160,000.00	SFH	\$846.50						\$846.50					\$846.50		\$846.50	\$846.50
2022-0143	3/25/22	1678	Partridge Dr	SR4	\$140,000.00	SFH	\$750.50						\$750.50					\$750.50		\$750.50	\$750.50
2022-0151	3/25/22	1671	Partridge Dr	SR4	\$170,000.00	SFH	\$793.00						\$793.00					\$793.00		\$793.00	\$793.00
2022-0152	3/25/22	1581	Partridge Dr	SR4	\$160,000.00	SFH	\$846.50						\$846.50					\$846.50		\$846.50	\$846.50
2022-0153	3/25/22	1631	Partridge Dr	SR4	\$140,000.00	SFH	\$750.50						\$750.50					\$750.50		\$750.50	\$750.50

March 2022 Building Permits Report

Permit#	Date	Street #	dir	Street Name	Zone	Value	Construction type	Building Fee	Electric Fee	Plumb Fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD Reww	Sign Fee	Fence Fee	SWABDW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0154	3/25/22	1373		Parkside Dr	SR4	\$150,000.00	SRH	\$793.00	\$266.36		\$180.80	\$45.00	\$29.32	\$10.00				\$88.00	\$1,409.48		\$1,409.48	\$1,409.48
2022-0155	3/25/22	1710		Parkside Dr	SR4	\$150,000.00	SRH	\$793.00	\$266.36		\$180.80	\$45.00	\$29.32	\$10.00				\$88.00	\$1,409.48		\$1,409.48	\$1,409.48
2022-0156	3/25/22	1668		Parkside Dr	SR4	\$130,000.00	SRH	\$711.50	\$266.36		\$172.65	\$45.00	\$26.06	\$10.00				\$88.00	\$1,316.57		\$1,316.57	\$1,316.57
2022-0157	3/25/22	1655		Parkside Dr	SR4	\$130,000.00	SRH	\$711.50	\$266.36		\$172.65	\$45.00	\$26.06	\$10.00				\$88.00	\$1,316.57		\$1,316.57	\$1,316.57
2022-0181	3/31/22	1596		Winterhaven Dr	SR4	\$20,235.00	SR4	\$31.00	\$50.00										\$75.00		\$75.00	\$75.00
2021-1248	3/1/22	1014		Crawwell St	SR6	\$8,190.00	SR6	\$155.00										\$30.00	\$155.00		\$155.00	\$155.00
2022-0083	3/1/22	215		Scots Army Tr	SR6	\$10,500.00	SR6	\$200.00											\$200.00		\$200.00	\$200.00
2022-0085	3/2/22	333	W	10th St	SR6	\$3,135.00	SR6	\$90.00											\$90.00		\$90.00	\$90.00
2022-0078	3/2/22	1041		Pawm St	SR6	\$5,355.00	SR6	\$125.00											\$125.00		\$125.00	\$125.00
2022-0085	3/2/22	402		Van Buren	SR6	\$2,200.00	SR6	\$138.00											\$138.00		\$138.00	\$138.00
2022-0087	3/3/22	807		Johnson Ct	SR6	\$7,500.00	SR6	\$155.00											\$155.00		\$155.00	\$155.00
2022-0084	3/4/22	1168	W	Jackson St	SR6	\$8,600.00	SR6	\$140.00											\$140.00		\$140.00	\$140.00
2022-0088	3/4/22	807		Johnson Ct	SR6	\$7,800.00	SR6	\$155.00											\$155.00		\$155.00	\$155.00
2022-0094	3/8/22	816		Kishwaukee	SR6	\$5,700.00	SR6	\$125.00											\$125.00		\$125.00	\$125.00
2022-0095	3/8/22	286		Riverview Ln	SR6	\$8,000.00	SR6	\$125.00						\$10.00					\$135.00		\$135.00	\$135.00
2022-0100	3/10/22	1503		Fremont St	SR6	\$1,000.00	SR6	\$185.00											\$185.00		\$185.00	\$185.00
2022-0102	3/10/22	2601	E	6th St	SR6	\$5,400.00	SR6	\$125.00											\$125.00		\$125.00	\$125.00
2022-0104	3/10/22	286		Riverview Ln	SR6	\$10,118.00	SR6	\$25.00	\$50.00										\$75.00		\$75.00	\$75.00
2022-0092	3/11/22	308	E	Pleasant St	SR6	\$2,200.00	SR6	\$130.00											\$130.00		\$130.00	\$130.00
2022-0109	3/14/22	1516		14TH	SR6	\$4,500.00	SR6	\$110.00											\$110.00		\$110.00	\$110.00
2022-0111	3/14/22	715		Calgary Way	SR6	\$5,000.00	SR6	\$95.00											\$95.00		\$95.00	\$95.00
2022-0113	3/14/22	1225		8th	SR6	\$6,253.00	SR6	\$25.00						\$10.00				\$30.00		\$30.00	\$30.00	
2022-0117	3/15/22	522		Rebecca Rd	SR6	\$2,000.00	SR6	\$85.00											\$85.00		\$85.00	\$85.00
2022-0122	3/15/22	309	W	Harrison St	SR6	\$3,300.00	SR6	\$155.00											\$155.00		\$155.00	\$155.00
2022-0121	3/16/22	629	W	Hubert Ave	SR6	\$8,300.00	SR6	\$201.50											\$201.50		\$201.50	\$201.50
2022-0124	3/16/22	977		Natalie Way	SR6	\$6,500.00	SR6	\$132.50	\$40.00			\$10.00	\$10.00						\$275.00		\$275.00	\$275.00
2022-0125	3/17/22	313		Bennett St	SR6	\$12,000.00	SR6	\$275.00											\$275.00		\$275.00	\$275.00
2022-0132	3/18/22	405		Candlewood Ln	SR6	\$9,500.00	SR6	\$155.00											\$155.00		\$155.00	\$155.00
2022-0135	3/18/22	1239		Everest Ave	SR6	\$1,500.00	SR6	\$35.00											\$35.00		\$35.00	\$35.00
2022-0138	3/21/22	908		Nevin Ct	SR6	\$4,000.00	SR6	\$95.00											\$95.00		\$95.00	\$95.00
2022-0141	3/23/22	1521		Fremont St	SR6	\$8,165.00	SR6	\$75.00	\$90.00										\$165.00		\$165.00	\$165.00
2022-0107	3/23/22	1004	W	5th St	SR6	\$19,343.00	SR6	\$405.00	\$80.00			\$83.00	\$10.00						\$572.00		\$572.00	\$572.00
2022-0146	3/23/22	1510	S	Main St	SR6	\$5,700.00	SR6	\$115.00											\$115.00		\$115.00	\$115.00

March 2022 Building Permits Report

Permit#	Date	Street # dir	Street Name	Zone	Value	Construction Type	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD Revw	Sign Fee	Fence Fee	SW80DW Fee	Amount Paid	EZ	Total Fee	Total Deposit	
2022-0106	3/24/22	324-328	W Perry St	SR6	\$138,000.00	Kitchen and bath relocate	\$305.00	\$50.00		\$80.00		\$20.00						\$435.00		\$435.00	\$455.00	
2022-0130	3/24/22	3015	W 12th St	SR6	\$8,750.00	tear-off/renov	\$170.00						\$10.00			\$30.00		\$170.00		\$170.00	\$170.00	
2022-0149	3/24/22	412	Wedgewood Ln	SR6	\$1,000.00	fence	\$25.00											\$65.00		\$65.00	\$65.00	
2022-0150	3/24/22	615	Royal Ave	SR6	\$9,600.00	siding	\$185.00											\$185.00		\$185.00	\$185.00	
2022-0158	3/24/22	1015	N Main St	SR6	\$570.00	renovr dw	\$25.00						\$10.00					\$65.00		\$65.00	\$95.00	
2022-0159	3/24/22	633	Whitney Blvd	SR6	\$0.00	plumbing	\$25.00											\$25.00		\$25.00	\$25.00	
2022-0160	3/25/22	406	E Jackson St	SR6	\$4,000.00	fence	\$35.00						\$10.00			\$30.00		\$65.00		\$65.00	\$65.00	
2022-0164	3/25/22	1532	S State St	SR6	\$350.00	Znd meter	\$35.00											\$35.00		\$35.00	\$35.00	
2022-0165	3/28/22	617	Union Ave	SR6	\$440.00	demo gpr add new	\$351.00	\$50.00				\$10.00		\$10.00				\$551.00		\$551.00	\$551.00	
2022-0166	3/28/22	809	East Ave	SR6	\$4,200.00	tear-off/renov	\$110.00											\$110.00		\$110.00	\$110.00	
2022-0168	3/28/22	1382	Fiddstone Dr	SR6	\$1,250.00	roof repair	\$65.00											\$65.00		\$65.00	\$65.00	
2022-0169	3/29/22	1219	W 5th St	SR6	\$7,500.00	tear-off/renov	\$155.00											\$155.00		\$155.00	\$155.00	
2022-0175	3/30/22	535	Allen St	SR6	\$470.00	pool	\$65.00	\$30.00										\$95.00		\$95.00	\$110.00	
2022-0176	3/30/22	335	E Marconi St	SR6	\$7,118.00	tear-off/renov	\$110.00											\$110.00		\$110.00	\$110.00	
2022-0178	3/30/22	3044	E 6th St	SR6	\$8,100.00	tear-off/renov	\$155.00											\$155.00		\$155.00	\$155.00	
2022-0180	3/30/22	425	W Jackson St	SR6	\$9,380.00	soil permits	\$25.00	\$50.00										\$75.00		\$75.00	\$75.00	
2022-0163	3/31/22	232	Lyme Ln	SR6	\$11,000.00	basement remodel	\$203.00	\$174.00		\$30.00	\$20.00	\$17.00						\$384.00		\$384.00	\$384.00	
2022-0119	3/15/22	915	Jefferson St	SR6	\$3,500.00	fence	\$25.00											\$25.00		\$25.00	\$25.00	
							\$2,855,281.00	\$22,515.00	\$3,588.99	\$0.00	\$2,169.35	\$575.00	\$3,044.54	\$390.00	\$0.00	\$120.00	\$210.00	\$1,355.00	\$33,967.88	\$0.00	\$33,967.88	\$33,967.88

Commercial Permits March 2022

EZ

Permit	Date	#	Dir	Street Name	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zoning	FD Reww	Sign	Fence	SW&DW	Paid	Discount	Total Fee	Total Dep
2022-0099	3/9/22	214	N	State st	CB	\$500.00	hand sink	\$24.00						\$24.00		\$60.00			\$25.00		\$25.00	\$25.00
2022-0086	3/14/22	518	\$	State St	CB	\$1,000.00	signs	\$24.00						\$24.00		\$60.00			\$110.00		\$110.00	\$110.00
2022-0112	3/15/22	315	\$	State St	CB	\$20,993.00	mod bit roof replace	\$350.00						\$350.00					\$350.00		\$350.00	\$350.00
2022-0129	3/18/22	121	\$	State St	CB	\$23,800.00	TPO roof	\$383.00						\$383.00					\$383.00		\$383.00	\$383.00
2022-0136	3/21/22	120	N	State St	CB	\$1,000.00	sign	\$24.00						\$24.00		\$60.00			\$110.00		\$110.00	\$110.00
2022-0144	3/22/22	216	\$	State st	CB	\$1,000.00	grease trap abv gr	\$24.00						\$24.00					\$24.00		\$24.00	\$24.00
2021-0316	3/28/22	115	W	Lincoln	CB	\$200,000.00	building ext	\$2,974.00					\$2,974.00	\$14.00					\$5,625.00		\$5,625.00	\$5,625.00
2022-0063	3/21/22	225		High Line St	MARL	\$24,000.00	windows	\$312.00						\$312.00					\$312.00		\$312.00	\$312.00
2022-0066	3/14/22	275		High Line St	MARL	\$24,000.00	windows	\$312.00						\$312.00					\$312.00		\$312.00	\$312.00
2022-0140	3/22/22	308		Greenview Rd	MARL	\$1,300.00	lean-off roof	\$96.00						\$96.00					\$96.00		\$96.00	\$96.00
2022-0179	3/30/22	407		Spencer Dr	MARL	\$3,000.00	deck	\$80.00						\$80.00					\$80.00		\$80.00	\$80.00
2022-0182	3/31/22	2335		Spencer Dr	MARL	\$4,200.00	lean-off roof	\$110.00						\$110.00					\$110.00		\$110.00	\$110.00
2022-0118	3/15/22	1930	W	Chryler Dr	PI	\$262,500.00	mass grading	\$24.00					\$24.00	\$25.00					\$75.00		\$75.00	\$75.00
2021-1192	3/18/22	6785		Imron Dr	PI	\$240,000.00	flat roof	\$2,545.00						\$2,545.00					\$2,545.00		\$2,545.00	\$2,545.00
14						\$808,993.00		\$7,287.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,650.00	\$110.00	\$0.00	\$120.00	\$0.00	\$0.00	\$10,167.00	\$0.00	\$10,167.00	\$10,167.00

Residential Permits March 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BIDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0159	3/24/22	633		Whitney Blvd	SR6	\$0.00	plumbing	\$25.00									\$25.00	\$25.00
2022-0160	3/25/22	406	E	Jackson St	SR6	\$4,000.00	fence	\$25.00						\$10.00	\$30.00		\$65.00	\$65.00
2022-0164	3/25/22	1532	S	State St	SR6	\$350.00	2nd meter	\$25.00									\$25.00	\$25.00
2022-0165	3/28/22	617		Union Ave	SR6	\$440.00	demo gar add new	\$361.00	\$50.00				\$10.00	\$10.00		\$120.00	\$551.00	\$551.00
2022-0166	3/28/22	809		East Ave	SR6	\$4,200.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2022-0168	3/28/22	1382		Fieldstone Dr	SR6	\$1,750.00	roof repair	\$65.00									\$65.00	\$65.00
2022-0169	3/29/22	1219	W	5th St	SR6	\$7,500.00	tear-off reroof	\$155.00	\$30.00								\$155.00	\$155.00
2022-0175	3/30/22	525		Allen St	SR6	\$470.00	pool	\$65.00									\$105.00	\$105.00
2022-0176	3/30/22	335	E	Macomb St	SR6	\$7,118.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2022-0178	3/30/22	3044	E	6th St	SR6	\$8,100.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2022-0180	3/30/22	425	W	Jackson St	SR6	\$9,300.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0163	3/31/22	232		Lynne Ln	SR6	\$11,000.00	basement remodel	\$203.00	\$114.00		\$30.00	\$20.00	\$17.00				\$384.00	\$384.00
2022-0119	3/15/22	915		Jefferson St	SR6	\$3,500.00	fence	\$25.00									\$65.00	\$65.00
						\$2,046,288.00		\$15,228.00	\$3,588.99	\$0.00	\$2,169.35	\$575.00	\$394.54	\$280.00	\$210.00	\$1,355.00	\$23,800.88	\$23,800.88

Single Family Home Report March 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0089	3/11/2022	4136		Waters Edge Dr	SR4	\$200,000.00	SFH	\$791.00	\$266.39		\$180.60	\$45.00	\$29.24	\$10.00		\$85.00	1407.23	1407.23
2022-0139	3/25/2022	1742		Parkside Dr	SR4	\$130,000.00	SFH	\$711.50	\$266.36		\$172.65	\$45.00	\$26.06	\$10.00		\$85.00	1316.57	1316.57
2022-0142	3/25/2022	1690		Parkside Dr	SR4	\$160,000.00	SFH	\$846.50	\$266.36		\$186.15	\$50.00	\$31.46	\$10.00		\$85.00	1475.47	1475.47
2022-0143	3/25/2022	1678		Parkside Dr	SR4	\$140,000.00	SFH	\$750.50	\$266.36		\$176.55	\$45.00	\$27.62	\$10.00		\$85.00	1361.03	1361.03
2022-0151	3/25/2022	1671		Parkside Dr	SR4	\$170,000.00	SFH	\$793.00	\$266.36		\$180.80	\$45.00	\$29.32	\$10.00		\$85.00	1409.48	1409.48
2022-0152	3/25/2022	1581		Parkside Dr	SR4	\$160,000.00	SFH	\$846.50	\$266.36		\$186.15	\$50.00	\$31.46	\$10.00		\$85.00	1475.47	1475.47
2022-0153	3/25/2022	1631		Parkside Dr	SR4	\$140,000.00	SFH	\$750.50	\$266.36		\$176.55	\$45.00	\$27.62	\$10.00		\$85.00	1361.03	1361.03
2022-0154	3/25/2022	1573		Parkside Dr	SR4	\$150,000.00	SFH	\$793.00	\$266.36		\$180.80	\$45.00	\$29.32	\$10.00		\$85.00	1409.48	1409.48
2022-0155	3/25/2022	1710		Parkside Dr	SR4	\$150,000.00	SFH	\$793.00	\$266.36		\$180.80	\$45.00	\$29.32	\$10.00		\$85.00	1409.48	1409.48
2022-0156	3/25/2022	1668		Parkside Dr	SR4	\$130,000.00	SFH	\$711.50	\$266.36		\$172.65	\$45.00	\$26.06	\$10.00		\$85.00	1316.57	1316.57
2022-0157	3/25/2022	1655		Parkside Dr	SR4	\$130,000.00	SFH	\$711.50	\$266.36		\$172.65	\$45.00	\$26.06	\$10.00		\$85.00	1316.57	1316.57
11						\$1,660,000.00		\$8,498.50	\$2,929.99	\$0.00	\$1,966.35	\$505.00	\$313.54	\$110.00	\$0.00	\$935.00	\$15,258.38	\$15,258.38

March 2022 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REWW	ZONG	FD Reww	SIGN	FENCE	SWARDW	AMT PAID	EZ DISC	TOTAL FEE	REINSPEC T/MISC	CODE ENF	ELECTR CERT	TOTAL DEP
3/1/2022	\$355.00											\$355.00		\$355.00				\$355.00
3/2/2022	\$665.00											\$665.00		\$665.00				\$665.00
3/3/2022	\$155.00											\$155.00		\$155.00		\$100.00		\$255.00
3/4/2022	\$295.00											\$295.00		\$295.00			\$50.00	\$345.00
3/8/2022	\$250.00											\$260.00		\$260.00				\$260.00
3/10/2022	\$50.00											\$120.00		\$120.00				\$120.00
3/11/2022	\$335.00	\$50.00										\$385.00		\$385.00				\$385.00
3/11/2022	\$921.00	\$266.39		\$180.60	\$45.00	\$29.24	\$10.00					\$1,537.23		\$1,537.23				\$1,537.23
3/14/2022	\$832.00						\$35.00		\$60.00			\$987.00		\$987.00				\$987.00
3/15/2022	\$785.00	\$25.00			\$30.00	\$35.00	\$55.00			\$60.00		\$990.00		\$990.00				\$990.00
3/16/2022	\$287.50	\$40.00			\$10.00	\$10.00						\$357.50		\$357.50			\$50.00	\$407.50
3/17/2022	\$600.00											\$600.00		\$600.00				\$600.00
3/18/2022	\$3,158.00						\$30.00			\$30.00	\$120.00	\$3,338.00		\$3,338.00				\$3,338.00
3/21/2022	\$120.00						\$25.00		\$60.00			\$205.00		\$205.00				\$205.00
3/22/2022	\$170.00	\$50.00					\$10.00			\$30.00		\$260.00		\$260.00		\$100.00		\$360.00
3/23/2022	\$555.00	\$100.00		\$83.00	\$10.00	\$14.00	\$10.00				\$772.00			\$772.00				\$772.00
3/24/2022	\$785.00	\$100.00		\$80.00		\$20.00	\$30.00			\$60.00	\$60.00	\$1,135.00		\$1,135.00			\$50.00	\$1,185.00
3/25/2022	\$7,757.50	\$2,663.60		\$1,785.75	\$460.00	\$284.30	\$110.00			\$30.00	\$850.00	\$13,941.15		\$13,941.15			\$50.00	\$13,991.15
3/28/2022	\$3,511.00	\$50.00				\$2,635.00	\$35.00				\$120.00	\$6,351.00		\$6,351.00			\$50.00	\$6,401.00
3/30/2022	\$435.00	\$80.00					\$20.00					\$155.00		\$155.00				\$155.00
3/30/2022	\$338.00	\$164.00		\$30.00	\$20.00	\$17.00	\$20.00					\$569.00		\$569.00				\$569.00
	\$22,515.00	\$3,588.99	\$0.00	\$2,169.35	\$575.00	\$3,044.54	\$390.00	\$0.00	\$120.00	\$210.00	\$1,355.00	\$33,967.88	\$0.00	\$33,967.88	\$0.00	\$200.00	\$250.00	\$34,417.88

VIOLATION REPORT - March 2022

03/01/2022 - 03/31/2022

Case Date	Parcel Address	Assigned To	Description	Main Status
Group: Closed				
3/17/2022	1220 CASWELL ST	Cara Whetsel	trash at front curb	Closed
3/21/2022	1237 W 6TH ST	Cara Whetsel	dumpster at the curb for days	Closed
3/21/2022	626 W Locust	Cara Whetsel	dumpster overflowing	Closed
3/21/2022	1606 W 9TH ST	Cara Whetsel	vehicle parked over the sidewalk	Closed
3/23/2022	1010 CASWELL ST	Cara Whetsel	garbage	Closed
3/25/2022	322 W 7TH ST	Cara Whetsel	inoperable vehicle	Closed
3/28/2022	1604 UNION AVE	Cara Whetsel	long grass & weeds	Closed
3/29/2022	608 UNION AVE	Cara Whetsel	parking on grass	Closed
3/30/2022	515 REBECCA RD	Cara Whetsel	inop vehicle on the street	Closed
3/30/2022	1501 DOUGLAS CT	Cara Whetsel	trees in vision triangle & fence too tall in front yard.	Closed
3/31/2022	610 MCKINLEY AVE	Cara Whetsel	inop vehicle in street	Closed
3/31/2022	321 W 7TH ST	Cara Whetsel	vehicle parked in the grass	Closed
3/31/2022	1430 Nettie	Cara Whetsel	garbage over flowing around dumpster. Couch, mattress, & lots of other debris as well	Closed
				Group Total: 13

Group: In Progress

3/18/2022	504 WHITNEY BLVD	Cara Whetsel	roof falling in	In Progress
3/18/2022	1428 DAWNGATE DR	Cara Whetsel	trash and many buckets in backyard	In Progress
3/25/2022	1413 RUBY ST	Cara Whetsel	garbage & outdoor storage	In Progress
3/28/2022	1123 MAPLE AVE	Cara Whetsel	garbage & too much outdoor storage	In Progress
3/29/2022	229 FAIRVIEW ST	Cara Whetsel	Fence w/o permit, illegal business, garage attached to other detached garage	In Progress
3/30/2022	509 BUCHANAN ST	Cara Whetsel	inop vehicle & 2 trailers parking on grass	In Progress
3/30/2022	746 5TH AVE	Cara Whetsel	garbage and scrap all over property	In Progress
3/30/2022	820 LOGAN AVE	Cara Whetsel	vehicles parking on grass	In Progress
3/30/2022	613 W LOCUST ST	Cara Whetsel	van parked on grass	In Progress

Group Total: 9

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Total Records: 22

617 Gardner

Before



After



214 W. Menomonie

Before



After



321 W. 7th St.

Before



321 W. 7th St.
Belvidere, IL
3-28-22
11:22 am

After



401 Laurel

Before

**401 Laurel Ct.
Belvidere, IL
2-23-22
9:06 am**



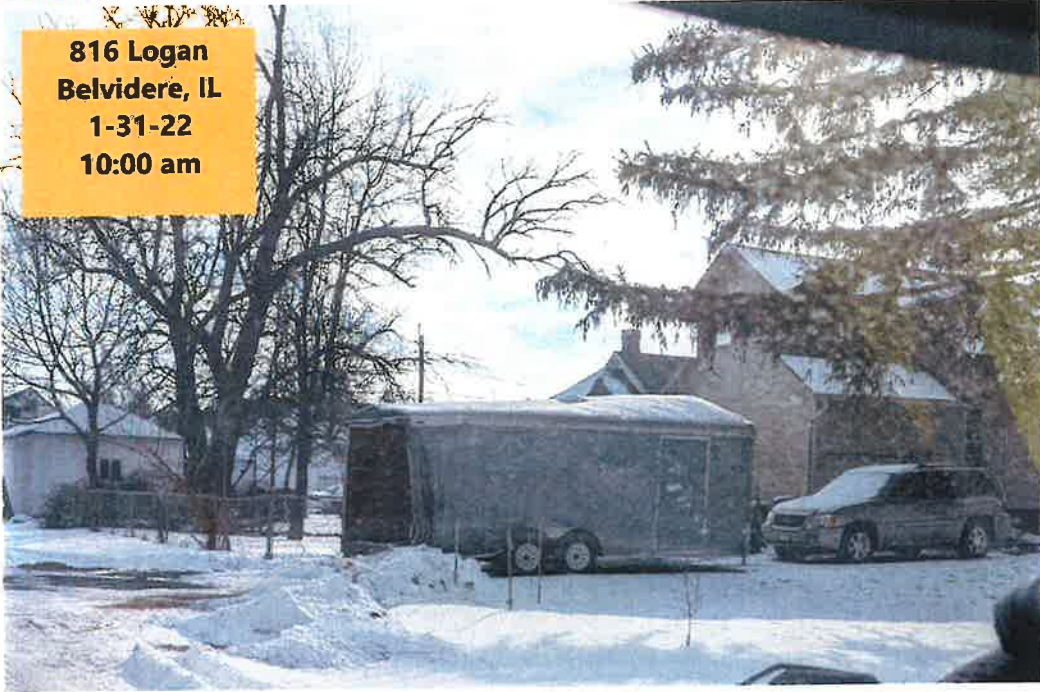
After



816 Logan

Before

816 Logan
Belvidere, IL
1-31-22
10:00 am



After



1010 Caswell

Before



After



1105 Maple

Before



After



1214 Garfield

Before



After



1220 Caswell

Before

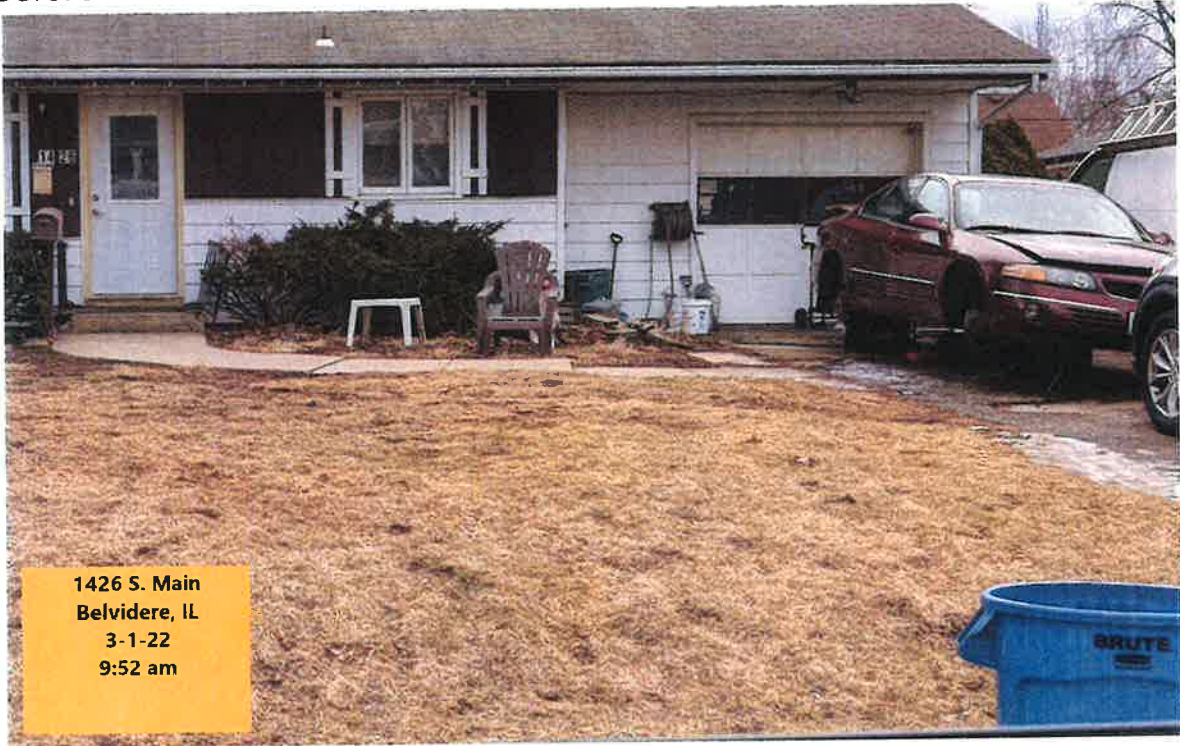


After



1426 S. Main

Before



After



1430 Nettie

Before



After



1431 S. Main

Before



After



ADVANCED SEARCH RESULTS *Current Cases*

Select View ▾

Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	06/25/2021	1203 VAN BUREN ST	garbage all over property & tall weeds	02/08/2022	Cara Whetsel	In Court		
	09/22/2021	211 E 2ND ST	garbage, scrap business (junk yard), inop vehicles, Truck w/ D plates, too much outdoor storage.	09/29/2021	Cara Whetsel	In Court		
	11/09/2021	622 S STATE ST	fence in disrepair & parking lot in disrepair	11/24/2021	Cara Whetsel	In Progress		
	11/09/2021	300 S MAIN ST	outdoor storage, tall weeds	12/01/2021	Cara Whetsel	In Progress		
	12/07/2021	1712 S STATE ST	sign w/o permit, outdoor storage in front, junk, storage in 2 semi trailers	01/20/2022	Cara Whetsel	In Progress		
	07/12/2021	1346 FREMONT ST	installed a pool w/o a permit	07/20/2021	Cara Whetsel	In Progress		
	08/02/2021	902 PROSPECT ST	too many businesses at the home, NO home occupation permit, vehicles parked in yard, boat & trailer parked in ROW, garbage & debris in yard.	08/20/2021	Cara Whetsel	In Progress		
	08/05/2021	910 PROSPECT ST	inoperable vehicle & garbage	08/13/2021	Cara Whetsel	In Progress		
	09/09/2021	1422 WHITNEY BLVD	tall weeds, garbage, front porch in disrepair, broken windows. in foreclosure	02/16/2022	Cara Whetsel	In Progress		
	01/06/2021	320 E JACKSON ST	old shed has holes in the roof.	06/04/2021	Cara Whetsel	In Progress		

Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	03/18/2021	1115 S STATE ST	Roof on front of house in disrepair, broken siding, window & door frames, garbage, & inoperable vehicle. permit obtained	07/03/2021	Cara Whetsel	In Progress		
	03/26/2021	820 WHITNEY BLVD	garbage all over exterior property, inoperable vehicles & vehicles parking on grass. House condemned by the Health Dept.	05/16/2021	Cara Whetsel	In Progress		
	05/26/2021	916 WHITNEY BLVD	tall grass, fence in disrepair & old tires.	06/07/2021	Cara Whetsel	In Progress		
	05/27/2021	332 W MARSHALL ST	Front porch in disrepair, broken windows, sagging roof, broken handrail, pile of brush & garbage in the front yard. Also inoperable vehicle and cars parking on grass.	04/01/2022	Cara Whetsel	In Progress		
	02/16/2022	117 W 6TH ST	remodeled house w/o permit	02/24/2022	Cara Whetsel	In Progress		
	02/28/2022	812 BLISS ST	inoperable vehicle	03/02/2022	Cara Whetsel	In Progress		
	02/25/2022	141 BIESTER DR	holes in soffit & fascia where squirrels are getting in. Branch piles in the back yard.	03/26/2022	Cara Whetsel	In Progress		
	02/28/2022	221 W JACKSON ST	garage caving in, inoperable vehicles & garbage on the porch	04/02/2022	Cara Whetsel	In Progress		
	03/18/2022	1428 DAWNGATE DR	trash and many buckets in backyard	03/25/2022	Cara Whetsel	In Progress		
	03/18/2022	504 WHITNEY BLVD	roof falling in	05/03/2022	Cara Whetsel	In Progress		
	03/25/2022	1413 RUBY ST	garbage & outdoor storage	04/01/2022	Cara Whetsel	In Progress		

Selected	Case Date	Property Address	Description	Re-Inspect Date	Assigned To	Status	Uploads	Edit/View
	03/28/2022	1123 MAPLE AVE	garbage & too much outdoor storage	04/04/2022	Cara Whetsel	In Progress		
	03/30/2022	613 W LOCUST ST	van parked on grass	04/06/2022	Cara Whetsel	In Progress		
	03/30/2022	820 LOGAN AVE	vehicles parking on grass	04/06/2022	Cara Whetsel	In Progress		
	03/30/2022	746 5TH AVE	garbage and scrap all over property	04/06/2022	Cara Whetsel	In Progress		
	03/30/2022	509 BUCHANAN ST	inop vehicle & 2 trailers parking on grass	04/06/2022	Cara Whetsel	In Progress		
	04/01/2022	824 GROVER ST	4 cars on DW, 1 under a tarp for years.	04/08/2022	Cara Whetsel	In Progress		
	03/29/2022	229 FAIRVIEW ST	Fence w/o permit, illegal business, garage attached to other detached garage	04/08/2022	Cara Whetsel	In Progress		
	04/01/2022	1712 FOX FIELD DR	trailer on street over class B	04/08/2022	Cara Whetsel	In Progress		
	01/28/2022	805 N STATE ST	trucks & trailers parked on non-paved surface. Also garbage (piles of tires in front of garage).	02/24/2022	Cara Whetsel	Ticketed		
	09/23/2021	608 GARDNER ST	tall weeds, broken fence, noxious, stagnant pool. Everything has been fixed except the fence.	02/19/2022	Cara Whetsel	Ticketed		

1

Records 1 to 31 (of 31)

1

4

ADVANCED SEARCH RESULTS

March 2022
Fence, Pool & Sign Permits

Select View ▾

Selected	Permit Date	Property Address	Issued Date	Description	Assigned To	Primary Contractor	Status	Uploads	Fee Total
	03/14/2022	2101 GATEWAY CENTER DR		7 New Signs	Cara Whetsel		Ready to Issue		\$705.00
	03/14/2022	518 S STATE ST	03/14/2022	Awning w/ 18 sq ft signage	Cara Whetsel	Berg Industries, INC	Open		\$110.00
	03/23/2022	412 WEDGEWOOD LN	03/24/2022	FENCE - 4' wood	Cara Whetsel	Owner	Open		\$65.00
	03/28/2022	406 BRYNWOOD LN	04/06/2022	FENCE - 4' wood	Cara Whetsel	Varo Fence Co.	Open		\$65.00
	03/15/2022	915 JEFFERSON ST	03/15/2022	FENCE - 6 ft and 4 ft at front	Cara Whetsel	Owner	Open		\$65.00
	03/18/2022	1229 EVERETT AVE	03/18/2022	FENCE - 6' wood	Cara Whetsel	Owner	Open		\$65.00
	03/31/2022	214 LYNNE LN		FENCE - 6' wood	Cara Whetsel	Los Brothers Borges	Ready to Issue		\$65.00
	03/24/2022	406 E JACKSON ST	03/25/2022	FENCE 4 & 6' - vinyl	Cara Whetsel	Creative Fence	Open		\$65.00
	03/22/2022	2886 E 6TH ST	03/22/2022	FENCE 6' shadow box	Cara Whetsel	Tri Star Enterprise	Open		\$65.00
	03/17/2022	2421 RIDGEFIELD DR	03/24/2022	FENCE -6' wood	Cara Whetsel	Akino Fence Contractor	Open		\$65.00
	03/15/2022	522 REBECCA RD	03/15/2022	Fence, 6ft.	Cara Whetsel	Owner	Open		\$65.00
	03/09/2022	2005 Gateway Center		new SIGNS	Cara Whetsel	Modern Signs Inc.	Ready to Issue		\$288.75
	03/29/2022	718 BUCHANAN ST		POOL - above ground 12' x 22' x 48"	Cara Whetsel	Owner	Ready to Issue		\$105.00

Selected	Permit Date	Property Address	Issued Date	Description	Assigned To	Primary Contractor	Status	Uploads	Fee Total
	03/31/2022	3033 POPPIE DR	04/01/2022	POOL - above ground, 24' round, 54" tall	Cara Whetsel	Marks Backyard Oasis	Open		\$165.00
	03/29/2022	525 ALLEN ST	03/30/2022	POOL above ground 48" x 15'	Cara Whetsel	Owner	Open		\$105.00
	03/21/2022	120 N STATE ST	03/21/2022	SIGN 4x10	Cara Whetsel	Owner	Open		\$110.00

Records 1 to 16 (of 16)



INCOME STATEMENT FOR THE GENERAL FUND

			Through	March	2022	
	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
General Administration						
RE Property Tax	01-4-110-4010	1,764,843.02	0.00	1,773,426.68	1,769,385	100%
Hotel / Motel Tax	01-4-110-4011	832.29	0.00	1,468.59	2,820	52%
Auto Rental Tax	01-4-110-4012	3,241.80	670.10	7,909.97	5,400	146%
Muni Infrastructure Maint	01-4-110-4013	83,559.00	5,833.56	67,335.76	94,200	71%
State Income Tax	01-4-110-4100	2,617,828.63	186,594.44	3,269,090.39	2,837,376	115%
Home Rule Sales Tax	01-4-110-4109	966,063.30	127,542.49	1,267,354.13	1,070,950	118%
Muni Sales Tax	01-4-110-4110	3,315,820.66	420,099.39	4,316,062.80	3,605,177	120%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	1,069,268.04	115,254.44	902,906.71	1,138,532	79%
Local Motor Fuel Tax	01-4-110-4113	433,731.96	39,658.46	420,180.75	504,000	83%
Cannabis Tax	01-4-110-4115	18,013.30	3,724.24	36,033.19	23,794	151%
Replacement Tax	01-4-110-4120	414,048.97	227,678.56	1,019,690.57	527,150	193%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	(90,999.00)	(90,999.00)	(264,297)	34%
Grants	01-4-110-4150	1,441,866.38	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	0.00	0.00	1,710,788.18	0	0%
Business License	01-4-110-4200	8,710.00	470.00	8,920.00	13,865	64%
Liquor License & Fines	01-4-110-4210	176,650.00	0.00	159,900.00	119,650	134%
Amusement Machine	01-4-110-4230	64,329.34	0.00	102,970.00	100,000	103%
Court Fines	01-4-110-4400	129,281.93	6,178.45	116,739.31	218,550	53%
Parking Fines	01-4-110-4410	4,560.00	950.00	6,710.00	14,735	46%
Seized Vehicle Fee	01-4-110-4420	28,700.00	4,500.00	39,300.00	50,400	78%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	10,000	0%
Video Gambling	01-4-110-4440	198,709.63	35,626.06	490,089.65	385,800	127%
Franchise Fees	01-4-110-4450	264,362.08	0.00	267,828.97	263,547	102%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	20,182.00	2,486.00	22,947.00	20,342	113%
Accident/Fire Reports	01-4-110-4470	2,840.00	315.00	4,393.00	4,350	101%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	52,265.61	0.00	14,991.81	62,718	24%
Fuel Charges (outside vendors)	01-4-110-4550	261,870.48	36,694.87	340,752.04	255,285	133%
Interest Income	01-4-110-4600	95,686.46	1,221.09	16,390.06	24,000	68%
Misc Revenues	01-4-110-4900	33,452.50	12,287.73	54,611.14	13,300	411%
Heritage Days	01-4-110-4901	18,830.20	10,050.00	103,370.62	0	0%
Historic Pres. Fund Raising	01-4-110-4902	600.00	0.00	960.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	0.00	9,840.00	0	0%
Sale of Assets	01-4-110-4950	398,607.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	0.00	0.00	0.00	850,000	0%
Total General Administration Revenues		13,624,457.58	1,146,835.88	16,461,962.32	13,741,029	120%
Salaries - Elected Officials	01-5-110-5000	205,390.44	27,232.01	201,603.41	215,889	93%
Salaries - Regular - FT	01-5-110-5010	243,795.58	5,319.58	195,463.16	249,034	78%
Group Health Insurance	01-5-110-5130	420,790.13	38,980.82	379,167.82	463,929	82%
Health Ins Claims Pd (Dental)	01-5-110-5131	16,236.00	1,275.20	22,870.12	35,000	65%
Group Life Insurance	01-5-110-5132	1,381.05	116.10	1,237.95	1,456	85%
Health Insurance Reimb.	01-4-110-4540	(139,970.00)	(4,893.02)	(141,940.61)	(147,261)	96%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	9,075.32	300.00	5,317.27	13,800	39%
Subscriptions/Ed Materials	01-5-110-5156	969.05	0.00	989.20	1,500	66%
Gen Admin Personnel & Benefit Expenses		757,667.57	68,330.69	664,708.32	833,347	80%
Repairs/Maint - Bldgs	01-5-110-6010	22,577.04	1,327.21	30,651.06	37,160	82%
Repairs/Maint - Equip	01-5-110-6020	5,322.61	459.28	3,935.78	5,500	72%
Legal	01-5-110-6110	6,129.15	139.00	5,479.99	23,400	23%
Other Professional Services	01-5-110-6190	52,965.60	17,093.75	92,021.06	160,161	57%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	20,891.55	405.93	19,803.81	23,480	84%
Codification	01-5-110-6225	4,804.52	0.00	950.00	5,000	19%
Other Communications	01-5-110-6290	2,716.86	137.72	1,328.03	2,520	53%
Gen Admin Contractual Expenses		115,407.33	19,562.89	154,169.73	257,221	60%

General Administration (cont)	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
Office Supplies	01-5-110-7020	73,977.62	3,444.49	81,761.28	110,250	74%
Gas and Oil	01-5-110-7030	239,759.75	70,154.03	400,868.10	269,648	149%
Other Supplies	01-5-110-7800	5,703.14	13.97	2,453.82	4,800	51%
Gen Admin Supplies Expenses		319,440.51	73,612.49	485,083.20	384,698	126%
Miscellaneous Expense	01-5-110-7900	88,883.58	2,303.52	60,071.19	83,840	72%
Reimb of Seized Vehicle Fee	01-5-110-7901	300.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	116,318.11	198.91	97,716.71	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	1,846,636.00	0.00	316,825.00	2,193,593	14%
Total General Administration Expenses		3,244,653.10	164,008.50	1,778,574.15	3,752,699	47%
NET GENERAL ADMINISTRATION		10,379,804.48	982,827.38	14,683,388.17	9,988,330	147%
General Fund - Audit Department						
RE Taxes - Audit	01-4-130-4010	20,048.00	0.00	20,072.01	20,000	100%
Accounting & Auditing	01-5-130-6100	36,550.00	0.00	52,575.00	43,700	120%
NET - AUDIT DEPARTMENT		(16,502.00)	0.00	(32,502.99)	(23,700)	137%
General Fund - IMRF Department						
RE Taxes - IMRF	01-4-140-4010	65,073.68	0.00	65,176.63	65,000	100%
Replacement Tax	01-4-140-4120	93,615.00	90,999.00	90,999.00	90,999	100%
Expense Reimbursement	01-4-140-4940	22,902.11	2,040.42	20,858.85	27,000	77%
Total IMRF Revenues		181,590.79	93,039.42	177,034.48	182,999	97%
IMRF Premium Expense	01-5-140-5120	155,360.86	9,708.44	147,390.69	168,108	88%
NET - IMRF DEPARTMENT		26,229.93	83,330.98	29,643.79	14,891	199%
General Fund - Social Security Department						
RE Taxes - FICA/Med	01-4-150-4010	200,225.56	0.00	200,460.45	200,000	100%
Expense Reimbursement	01-4-150-4940	141,794.02	15,355.81	133,534.35	150,007	89%
Library Expense Reimb.	01-4-150-4941	29,872.91	3,962.98	28,056.57	33,983	83%
Total Soc Security Revenues		371,892.49	19,318.79	362,051.37	383,990	94%
FICA Expense	01-5-150-5110	225,776.53	24,993.50	207,978.62	229,617	91%
Medicare Expense	01-5-150-5112	141,856.22	15,370.82	130,623.97	143,128	91%
Total Soc Security Expenses		367,632.75	40,364.32	338,602.59	372,745	91%
NET - SOCIAL SECURITY DEPT		4,259.74	(21,045.53)	23,448.78	11,245	109%
General Fund - Liability Insurance Dept						
RE Taxes - Ins Liability	01-4-160-4010	300,355.82	0.00	300,710.67	300,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,355.82	0.00	300,710.67	300,000	100%
Insurance Premium	01-5-160-6800	454,790.04	395.00	465,305.22	459,895	101%
NET - LIABILITY INSURANCE DEPT		(154,434.22)	(395.00)	(164,594.55)	(159,895)	103%

Police Department	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
RE Property Tax	01-4-210-4010	1,202,740.52	0.00	1,204,171.47	1,201,417	100%
Grants	01-4-210-4150	31,730.51	15,663.12	78,302.92	132,047	59%
Police Court Fines	01-4-210-4400	0.00	2,893.23	37,501.40	48,600	77%
Sex Offender Reg Fee	01-4-210-4480	4,490.00	0.00	2,600.00	3,252	80%
Violent Offender Reg Fee	01-4-210-4490	0.00	0.00	50.00	0	0%
Miscellaneous Revenues	01-4-210-4900	117,900.24	2,665.75	126,353.31	102,100	124%
Expense Reimbursement	01-4-210-4940	25,272.36	2,219.65	4,156.65	0	0%
SRO Reimbursement	01-4-210-4945	86,515.04	10,444.09	81,083.65	97,812	83%
Sale of Assets	01-4-210-4950	12,727.33	0.00	14,000.00	0	0%
COSSAP Reimbursement	01-4-210-4955	0.00	15,679.56	70,558.02	0	0%
Total Police Department Revenues		1,481,376.00	49,565.40	1,618,777.42	1,585,228	102%
Salary - Regular - FT	01-5-210-5010	3,586,222.29	432,738.37	3,421,815.48	3,933,799	87%
Overtime	01-5-210-5040	297,036.04	15,798.43	242,349.79	406,000	60%
Police Pension	01-5-210-5122	1,237,250.52	0.00	988,964.83	1,478,417	67%
Health Insurance	01-5-210-5130	877,431.77	76,813.22	787,844.47	931,161	85%
Dental Claims	01-5-210-5131	38,816.95	6,033.90	50,071.65	60,000	83%
Unemployment Compensation	01-5-210-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	80,001.68	252.65	74,837.18	80,573	93%
Training	01-5-210-5152	45,402.84	1,123.15	39,566.93	97,305	41%
Police Dept Personnel & Benefit Expenses		6,162,162.09	532,759.72	5,605,450.33	6,987,255	80%
Repair/Maint-Equipment	01-5-210-6020	22,274.00	731.28	17,684.04	30,925	57%
Repair/Maint-Vehicles	01-5-210-6030	78,451.40	5,159.46	67,749.11	97,800	69%
Telephone/Utilities	01-5-210-6200	41,055.92	1,429.01	37,726.50	46,000	82%
Physical Exams	01-5-210-6810	760.00	0.00	0.00	2,135	0%
Community Policing	01-5-210-6816	4,795.31	58.04	2,324.87	13,500	17%
K-9 Program Expenses	01-5-210-6818	7,769.36	71.71	22,965.74	7,194	319%
Sex Offender State Disburse	01-5-210-6835	2,860.00	195.00	1,690.00	3,600	47%
Violent Offender State Disburse	01-5-210-6845	0.00	0.00	50.00	0	0%
Police Department - Contractual Expenses		157,965.99	7,644.50	150,190.26	201,154	75%
Office Supplies	01-5-210-7020	4,977.90	369.53	7,257.37	8,550	85%
Gas & Oil	01-5-210-7030	86,586.27	5,519.39	74,073.70	112,500	66%
Operating Supplies	01-5-210-7040	32,063.10	3,784.65	20,912.62	45,325	46%
Miscellaneous Expense	01-5-210-7900	17,541.14	209.48	20,982.80	31,700	66%
eCitation Expenses	01-5-210-7902	0.00	0.00	10,000.00		
Police Department - Supplies Expense		141,168.41	9,883.05	133,226.49	198,075	67%
Equipment	01-5-210-8200	51,244.10	4,076.77	150,008.65	76,700	196%
Vehicles	01-5-210-8300	0.00	41,062.50	41,062.50	0	
Total Police Department Expenses		6,512,540.59	595,426.54	6,079,938.23	7,463,184	81%
NET - POLICE DEPARTMENT		(5,031,165)	(545,861)	(4,461,161)	(5,877,956)	76%
Public Safety Building Department						
Salaries - Regular - FT	01-5-215-5010	647,231.55	53,048.73	588,189.94	708,827	83%
Other (FICA & IMRF)	01-5-215-5079	97,912.33	7,543.53	94,541.99	125,108	76%
Other Contractual Services	01-5-215-6890	334,841.51	28,300.29	253,221.77	325,000	78%
NET - PUBLIC SAFETY BLDG DEPT		(1,079,985.39)	17,204.91	(935,953.70)	(1,158,935)	81%

Fire Department	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
RE Property Tax	01-4-220-4010	1,022,263.58	0.00	1,023,483.31	1,021,132	100%
Grants	01-4-220-4150	18,000.00	20,000.00	26,647.33	0	0%
Miscellaneous Revenues	01-4-220-4900	30,471.65	2,876.48	10,029.60	25,000	40%
Expense Reimbursement	01-4-220-4940	0.00	0.00	23,620.59	0	0%
Sale of Assets	01-4-220-4950	0.00	1,500.00	1,500.00	0	0%
Total Fire Department Revenues		1,070,735.23	24,376.48	1,085,280.83	1,046,132	104%
Salaries - Regular - FT	01-5-220-5010	2,182,621.77	254,274.67	2,045,923.07	2,421,221	84%
Overtime	01-5-220-5040	136,846.08	15,723.76	210,806.98	136,000	155%
Fire Pension	01-5-220-5124	1,036,418.58	0.00	838,053.31	1,171,834	72%
Health Insurance	01-5-220-5130	501,143.78	40,387.74	442,686.88	563,337	79%
Dental Insurance	01-5-220-5131	22,802.26	3,164.00	27,547.10	30,000	92%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	29,863.51	1,142.69	38,330.38	41,500	92%
Training	01-5-220-5152	12,084.22	1,059.44	9,536.00	20,000	48%
Fire Depart Personnel & Benefits Expenses		3,921,780.20	315,752.30	3,612,883.72	4,383,892	82%
Repair/Maint-Bldg	01-5-220-6010	50,548.36	6,017.94	18,125.56	40,000	45%
Repair/Maint-Equipment	01-5-220-6020	10,528.87	1,194.01	9,217.77	17,000	54%
Repair/Maint-Vehicles	01-5-220-6030	36,015.74	1,575.48	34,025.89	55,000	62%
Telephone/Utilities	01-5-220-6200	12,670.09	807.05	14,479.56	10,540	137%
Physical Exams	01-5-220-6810	758.28	0.00	1,796.92	2,500	72%
Fire Prevention	01-5-220-6822	10,882.27	0.00	6,037.69	12,000	50%
Emergency Med Supplies	01-5-220-6824	11,333.70	735.60	9,604.97	11,500	84%
Fire Department - Contractual Expenses		132,737.31	10,330.08	93,288.36	148,540	63%
Office Supplies	01-5-220-7020	8,184.19	1,011.92	18,362.59	15,300	120%
Gas & Oil	01-5-220-7030	18,649.42	1,372.18	15,630.08	20,000	78%
Operating Supplies	01-5-220-7040	9,249.97	1,233.51	10,677.05	10,000	107%
Miscellaneous Expense	01-5-220-7900	653.44	(15.91)	876.43	1,000	88%
Fire Department - Supplies Expenses		36,737.02	3,601.70	45,546.15	46,300	98%
Equipment	01-5-220-8200	25,895.72	3,032.07	20,904.47	25,000	84%
Total Fire Department Expenses		4,117,150.25	332,716.15	3,772,622.70	4,603,732	82%
NET - FIRE DEPARTMENT		(3,046,415.02)	(308,339.67)	(2,687,341.87)	(3,557,600)	76%
Police & Fire Commission Department						
Physical Exams	01-5-225-6810	5,448.25	0.00	5,684.80	16,500	34%
Other Contractual Services	01-5-225-6890	8,157.17	132.50	13,324.28	10,015	133%
NET - POLICE & FIRE COMMISSION		(13,605.42)	132.50	(19,009.08)	(26,515)	72%

Community Development	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
Building Permits	01-4-230-4300	123,063.26	22,177.00	183,934.96	165,000	111%
Electric Permits	01-4-230-4310	10,819.69	3,424.99	27,276.25	16,000	170%
Electrician Certification Fees	01-4-230-4315	3,050.00	250.00	1,050.00	3,000	35%
Plumbing Permits	01-4-230-4320	1,019.08	0.00	75.00	5,000	2%
HVAC Permits	01-4-230-4330	2,426.32	2,139.35	14,069.38	5,000	281%
Plan Review Fees	01-4-230-4340	8,399.28	3,027.54	12,100.83	25,000	48%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,667.50	1,355.00	13,575.00	6,000	226%
Insulation Permits	01-4-230-4360	555.00	555.00	3,595.00	800	449%
Fire Review Fees	01-4-230-4365	1,472.00	0.00	2,582.00	2,750	94%
Zoning Review Fee	01-4-230-4370	2,382.50	390.00	4,330.00	3,400	127%
Code Enforcement	01-4-230-4380	5,100.00	200.00	2,100.00	6,500	32%
Forced Mowings Reimb.	01-4-230-4385	0.00	0.00	898.75	0	0%
Other Permits	01-4-230-4390	4,810.00	330.00	4,985.00	5,500	91%
Miscellaneous Revenues	01-4-230-4900	58.95	0.00	124.00	200	62%
Expense Reimbursement	01-4-230-4940	1,025.82	29.32	1,955.54	2,030	96%
Planning Fees	01-4-230-4950	3,762.50	1,400.00	15,200.00	8,600	177%
Planning Misc.	01-4-230-4955	7,340.50	25.00	2,805.00	950	295%
Building Department - Revenues		176,952.40	35,303.20	290,656.71	255,730	114%
Salaries- Regular - FT	01-5-230-5010	238,062.20	31,650.63	243,920.97	271,629	90%
FICA	01-5-230-5079	18,682.88	2,308.85	18,097.85	20,780	87%
IMRF	01-5-230-5120	22,902.11	2,040.42	20,858.85	26,827	78%
Health Ins Expense	01-5-230-5130	64,424.18	4,788.16	57,833.85	71,876	80%
Dental Insurance	01-5-230-5131	3,633.60	0.00	1,160.00	4,000	29%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	3,617.86	0.00	3,742.32	5,000	75%
Building Dept Personnel & Benefits Expense		351,322.83	40,788.06	345,613.84	400,112	86%
Repair/Maint - Equip	01-5-230-6020	5,970.33	46.91	2,565.91	6,100	42%
Repair/Maint - Vehicles	01-5-230-6030	114.64	0.00	441.87	1,000	44%
Other Professional Services	01-5-230-6190	31,195.97	1,625.00	28,375.00	47,000	60%
Telephone	01-5-230-6200	2,350.96	165.97	1,662.15	2,400	69%
Postage	01-5-230-6210	2,322.87	554.74	3,339.99	3,700	90%
Printing & Publishing	01-5-230-6220	2,065.60	140.00	1,884.00	2,743	69%
Other Contractual Services	01-5-230-6890	0.00	0.00	6,150.02	6,150	100%
Building Department - Contractual Expenses		44,020.37	2,532.62	44,418.94	69,093	64%
Office Supplies	01-5-230-7020	4,308.31	297.44	6,820.53	9,000	76%
Gas & Oil	01-5-230-7030	826.41	128.07	1,185.75	1,000	119%
Miscellaneous Expense	01-5-230-7900	1,429.00	12.30	1,436.80	750	192%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		6,563.72	437.81	9,443.08	10,750	88%
Total Building Department Expenses		401,906.92	43,758.49	399,475.86	479,955	83%
NET - BUILDING DEPARTMENT		(224,954.52)	(8,455.29)	(108,819.15)	(224,225)	49%
Civil Defense Department						
RE Tax - Civil Defense	01-4-240-4010	7,025.27	0.00	7,023.71	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	8,794.00	0.00	0.00	7,000	0%
NET - CIVIL DEFENSE DEPARTMENT		(1,768.73)	53,048.73	7,023.71	0	100%

Street Department	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
RE Tax - Road & Bridge	01-4-310-4010	319,897.13	0.00	341,378.44	320,000	107%
Grants	01-4-310-4150	35,309.53	0.00	6,179.50	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	1,375.00	350.00	4,715.30	3,000	157%
Expense Reimbursement	01-4-310-4940	31,097.21	5,529.84	24,954.16	10,000	250%
Expense Reimbursement	01-5-310-4940	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	0	0%
Intergovernmental Revenue	01-4-310-4960	0.00	0.00	45,552.70	0	0%
Street Department - Revenues		387,678.87	5,879.84	377,227.40	333,000	113%
Salaries - Regular - FT	01-5-310-5010	660,525.39	76,615.73	627,020.27	703,850	89%
Overtime	01-5-310-5040	50,096.91	2,232.60	49,394.03	45,000	110%
Health Insurance	01-5-310-5130	189,913.60	16,619.00	169,088.40	204,560	83%
Uniform Allowance	01-5-310-5140	15,911.71	2,126.43	16,310.30	16,000	102%
Training	01-5-310-5152	267.40	0.00	50.00	1,500	3%
Street Dept - Personnel & Benefits Expenses		916,715.01	97,593.76	861,863.00	970,910	89%
Repair/Maint - Storm Drain	01-5-310-6001	27,402.98	735.00	8,203.10	30,000	27%
Repair/Maint - St/Parking Lot	01-5-310-6002	153,329.79	0.00	105,892.89	97,500	109%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	65,458.33	(482.80)	77,560.70	40,000	194%
Repair/Maint - Building	01-5-310-6010	34,178.02	430.99	5,291.67	10,000	53%
Repair/Maint - Equipment	01-5-310-6020	117,906.20	13,279.50	117,289.84	110,000	107%
Repair/Maint - Traffic Signal	01-5-310-6024	29,222.52	0.00	67,667.75	30,000	226%
Telephone/Utilities	01-5-310-6200	10,360.46	828.13	8,004.53	8,000	100%
Leaf Clean-up/Removal	01-5-310-6826	11,476.50	0.00	9,615.60	12,000	80%
Street Department - Contractual Expenses		449,334.80	14,790.82	399,526.08	337,500	118%
Office Supplies	01-5-310-7020	3,493.18	89.99	5,115.99	6,000	85%
Gas & Oil	01-5-310-7030	54,960.72	7,736.74	53,940.20	75,000	72%
Operating Supplies	01-5-310-7040	25,081.56	799.43	20,297.95	30,000	68%
Miscellaneous Expense	01-5-310-7900	4,416.39	95.00	1,861.96	2,000	93%
Street Department - Supplies Expenses		87,951.85	8,721.16	81,216.10	113,000	72%
Equipment	01-5-310-8200	45,100.00	0.00	0.00	0	0%
Total Street Department Expenses		1,499,101.66	121,105.74	1,342,605.18	1,421,410	94%
NET - STREET DEPARTMENT		(1,111,422.79)	(115,225.90)	(965,377.78)	(1,088,410)	89%
Street Lighting						
RE Tax - Street Lighting	01-4-330-4010	210,229.60	0.00	210,496.48	210,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	14,679.97	555.48	9,619.47	10,000	96%
Street Lighting - Electricity	01-5-330-6310	258,256.39	21,752.10	232,775.36	230,000	101%
NET - STREET LIGHTING		(62,706.76)	(22,307.58)	(31,898.35)	(30,000)	106%

Landfill Department	Account #	Actual FY 21	Month of March	YTD Actual for FY 22	Budget FY 22	92% of Budget
RE Tax - Refuse/Landfill	01-4-335-4010	50,065.13	0.00	50,145.09	50,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	53,019.65	0.00	53,201.40	54,000	99%
NET - GARBAGE DEPARTMENT		(2,954.52)	0.00	(3,056.31)	(4,000)	76%
Forestry Department						
RE Tax - Forestry	01-4-340-4010	40,056.08	0.00	40,109.08	40,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,056.08	0.00	40,109.08	40,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	30,694.15	0.00	47,722.60	40,000	119%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0	0%
Forestry Department Expenses		30,694.15	0.00	47,722.60	40,000	119%
NET - FORESTRY DEPARTMENT		9,361.93	0.00	(7,613.52)	0	0%
Engineering Department						
Engineering	01-5-360-6140	24,055.56	601.25	24,705.62	27,000	92%
Subdivision Expense	01-5-360-6824	414.00	0.00	5,350.00	10,000	54%
Office Supplies	01-5-360-7020	5,398.67	141.00	5,815.14	7,200	81%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
NET - ENGINEERING DEPARTMENT		(29,868.23)	(742.25)	(35,870.76)	(44,200)	81%
Health / Social Services						
Council on Aging	01-5-410-6830	23,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	1,628.00	0.00	2,598.75	5,000	52%
NET - HEALTH / SOCIAL SERVICES		(24,628.00)	0.00	(2,598.75)	(28,000)	9%
Economic Development						
Planning Dept Services	01-5-610-6150	38,911.59	0.00	2,120.00	27,500	8%
Economic / Business	01-5-610-6840	84,945.00	0.00	67,648.33	92,290	73%
Tourism	01-5-610-6842	5,000.00	(699.00)	5,000.00	5,000	100%
Historic Preservation	01-5-610-6844	19,199.64	1,131.00	3,528.35	5,000	71%
NET - ECONOMIC DEVELOPMENT		(148,056.23)	(432.00)	(78,296.68)	(129,790)	60%
Buchanan Street Strolls						
Strolls Vendor Fee	01-4-615-4490	1,040.00	0.00	1,195.00	3,000	40%
Strolls Sponsors	01-4-615-4495	6,750.00	0.00	4,775.00	6,000	80%
Strolls Miscellaneous	01-4-615-4900	0.00	0.00	166.00	4,800	3%
STROLLS REVENUE		7,790.00	0.00	6,136.00	(13,800)	-44%
Buchanan Strolls Entertainment	01-5-615-6190	0.00	0.00	10,204.93	12,000	85%
Buchanan Strolls Supplies	01-5-615-7040	0.00	0.00	1,007.95	4,000	25%
Buchanan Strolls Misc.	01-5-615-7900	0.00	0.00	3,186.40	3,500	91%
STROLLS EXPENSES		0.00	0.00	14,399.28	(19,500)	-74%
NET - BUCHANAN STREET STROLLS		7,790.00	0.00	(8,263.28)	5,700	-145%
Utility Tax Dept.						
Utility Tax - Electric	01-4-751-4131	1,290,603.64	98,424.24	1,022,648.35	1,269,429	81%
Utility Tax - Gas	01-4-751-4132	350,947.60	181,542.82	998,246.16	931,633	107%
Utility Tax - Telephone	01-4-751-4133	208,486.70	11,667.13	134,671.60	190,496	71%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	58,411.36	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	1,089.00	2,406.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		1,791,626.58	290,545.19	2,153,160.11	2,391,558	90%
TOTAL GENERAL FUND REVENUES		19,780,291.20	1,665,953.20	23,163,249.68	20,546,666	113%
TOTAL GENERAL FUND EXPENSES		18,509,684.96	1,421,079.06	15,808,942.70	20,499,568	77%
NET REV OVER (UNDER) EXP		1,270,606.24	244,874.14	7,354,306.98	47,099	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March 31, 2022

Water / Sewer General Administration

Line Item	Account #	Actual FY 21	Month of March	Actual FY 22	Budget FY 22	92% of Budget
Beginning Cash & Investments		75,632		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
Ending Cash		75,632	0.00	75,632.00	75,632	

Water Department

Line Item	Account #	Actual FY 21	Month of March	Actual FY 22	Budget FY 22	92% of Budget
Beginning Cash & Investments		264,901		273,187.92	539,400	
Water Consumption	61-4-810-4500	1,928,469	170,089.83	1,764,752.96	2,017,931	87%
Dep on Agr - Westhill	61-4-810-4521	2,249	0.00	44,504.00	0	0%
Meters Sold	61-4-810-4530	93,423	98,964.10	202,077.77	90,000	225%
Other Services	61-4-810-4590	3,214	290.00	3,879.00	5,000	78%
W/S Interest	61-4-810-4600	10	0.42	4.49	500	1%
Miscellaneous Revenues	61-4-810-4900	74,687	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	0	2,867.17	3,367.17	0	0%
Sale of Assets	61-4-810-4950	0	0.00	17,425.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
Total Water Department Revenues		2,102,051	272,211.52	2,036,010.39	2,113,431	96%
Salaries - Regular - FT	61-5-810-5010	576,999	70,359.77	513,395.77	554,650	93%
Overtime	61-5-810-5040	26,975	2,106.00	34,753.75	35,000	99%
FICA Water	61-5-810-5079	43,389	4,778.65	40,396.99	45,108	90%
IMRF	61-5-810-5120	70,052	3,456.45	50,956.73	64,134	79%
Group Health Insurance	61-5-810-5130	186,439	14,554.00	158,951.00	205,910	77%
Uniform Allowance	61-5-810-5140	7,011	502.78	7,333.97	11,600	63%
Rep& Maint-Infrastructure	61-5-810-6000	77,368	14,418.09	77,113.53	74,000	104%
Rep& Maint - Buildings	61-5-810-6010	14,160	596.88	11,609.76	16,000	73%
Rep& Maint - Equipment	61-5-810-6020	25,700	1,603.62	10,825.79	33,000	33%
Rep& Maint - Vehicles	61-5-810-6030	9,410	63.27	10,213.64	20,000	51%
Rep& Maint - Contractual	61-5-810-6040	52,392	9,972.70	75,396.72	80,000	94%
Other Professional Serv	61-5-810-6190	15,105	0.00	2,966.28	15,000	20%
Telephone	61-5-810-6200	10,248	463.22	5,899.42	10,000	59%
Postage	61-5-810-6210	15,680	1,499.34	14,196.53	18,000	79%
Utilities	61-5-810-6300	239,587	20,715.57	187,531.02	250,000	75%
Office Equip Rental/Maint	61-5-810-6410	27,118	176.79	25,319.05	28,000	90%
Liability Insurance	61-5-810-6800	110,891	0.00	113,433.41	111,000	102%
Lab Expense	61-5-810-6812	27,916	749.16	13,459.69	36,000	37%
Office Supplies	61-5-810-7020	15,318	296.38	12,814.22	9,000	142%
Gas & Oil	61-5-810-7030	14,249	1,760.44	17,904.44	20,000	90%
Operating Supplies	61-5-810-7040	71,200	527.23	60,544.41	67,000	90%
Chemicals	61-5-810-7050	81,159	88.25	83,942.61	90,000	93%
Meters	61-5-810-7060	24,409	5,976.00	39,110.12	20,000	196%
Bad Debt Expense	61-5-810-7850	737	0.00	737.93	2,000	37%
Miscellaneous Expense	61-5-810-7900	1,864	703.18	1,209.84	5,000	24%
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		344,000	24,583.33	270,416.63	295,000	92%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
Total Water Department Expenses		2,089,374	179,951.10	1,840,433.25	2,115,402	87%
NET WATER DEPARTMENT		12,677	92,260.42	195,577.14	(1,971)	
Change in Accounts Receivable (YTD)		(4,390)		(4,390.37)		
Ending Cash & Investments		273,188	92,260.42	464,374.69	537,429	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of March 31, 2022

Sewer Department

Line Item	Account #	Actual FY 21	Month of March	Actual FY 22	Budget FY 22	92% of Budget
Beginning Cash & Investments		649,934		649,934.07	494,995	
Grants	61-4-820-4150	9,852	3,365.44	3,365.44	0	0%
Sewer Consumption	61-4-820-4500	2,830,274	271,669.29	2,587,123.23	2,941,181	88%
Dep on Agr - Westhills	61-4-820-4521	1,085	0.00	23,719.00	0.00	0%
Meters Sold	61-4-820-4530	85,106	7,126.00	32,630.00	93,000	35%
Other Services	61-4-820-4590	51,146	2,791.20	53,250.54	51,000	104%
WWT Interest	61-4-820-4600	309	18.86	70.04	1,000	7%
Miscellaneous Revenues	61-4-820-4900	72,028	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
Total Sewer Department Revenues		3,049,800	284,970.79	2,700,158.25	3,086,181	87%
Salaries - Regular - FT	61-5-820-5010	619,971	76,334.94	579,321.67	655,560	88%
Overtime	61-5-820-5040	42,230	3,934.79	50,698.97	55,000	92%
FICA WWTP	61-5-820-5079	43,591	5,006.30	45,712.22	54,358	84%
IMRF	61-5-820-5120	70,807	3,667.03	58,562.51	77,285	76%
Group Health Insurance	61-5-820-5130	188,013	16,253.60	191,176.60	255,361	75%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	22,696	1,808.00	14,630.53	20,000	73%
Travel	61-5-820-5151	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	43,329	275.49	20,655.25	20,000	103%
Rep & Maint - Buildings	61-5-820-6010	69,706	16,587.79	60,625.16	100,000	61%
Rep & Maint - Equipment	61-5-820-6020	17,085	291.10	52,958.86	0.00	0%
Rep & Maint - Vehicles	61-5-820-6030	17,744	711.27	34,327.28	26,000	132%
Rep & Maint - Contractual	61-5-820-6040	89,383	0.00	34,551.73	50,000	69%
Other Professional Serv	61-5-820-6190	64,151	2,393.75	49,742.77	73,500	68%
NARP Watershed	61-5-820-6195	5,000	0.00	12,116.00	30,000	40%
Telephone	61-5-820-6200	8,554	636.43	7,738.11	11,000	70%
Postage	61-5-820-6210	13,744	1,499.32	14,337.41	17,000	84%
Utilities	61-5-820-6300	209,666	27,065.56	184,658.77	200,000	92%
Office Equip Rental/Maint	61-5-820-6410	8,489	1.50	5,331.96	6,000	89%
Liability Insurance	61-5-820-6800	131,683	0.00	134,702.17	132,000	102%
Lab Expense	61-5-820-6812	52,125	2,570.94	40,959.77	30,000	137%
Sludge Disposal	61-5-820-6814	13,297	740.05	10,067.70	10,000	101%
Office Supplies	61-5-820-7020	14,050	692.52	13,960.32	9,000	155%
Gas & Oil	61-5-820-7030	13,624	391.72	15,430.17	25,000	62%
Operating Supplies	61-5-820-7040	12,076	223.13	7,214.41	20,000	36%
Chemicals	61-5-820-7050	43,851	5,030.29	47,284.91	45,000	105%
Meters	61-5-820-7060	23,099	5,975.99	39,110.09	20,000	196%
Bad Debt Expense	61-5-820-7850	887	0.00	904.65	3,000	30%
Miscellaneous Expenses	61-5-820-7900	1,203	700.00	1,045.00	2,000	52%
Equipment	61-5-820-8200	1,000	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		510,000	21,250.00	233,750.00	255,000	92%
Bond Pmt Set Aside		123,000	10,250.00	112,750.00	123,000	92%
		2,474,054	204,291.51	2,074,324.99	2,325,064	89%
Sewer Department						
Collection System Expenses						
Salaries - Regular - FT	61-5-830-5010	339,596	37,870.45	339,083.35	386,385	88%
Overtime	61-5-830-5040	28,957	4,769.99	43,123.71	30,000	144%
FICA Sewer	61-5-830-5079	28,708	3,262.01	29,327.29	31,853	92%
IMRF	61-5-830-5120	43,080	2,301.37	37,022.74	45,289	82%
Group Health Insurance	61-5-830-5130	119,337	9,032.40	123,729.30	145,600	85%
Uniform Allowance	61-5-830-5140	11,427	237.51	3,562.03	6,600	54%
Rep & Maint - Infrastructure	61-5-830-6000	26,701	2,000.00	17,958.34	35,000	51%
Rep & Maint - Equipment	61-5-830-6020	13,321	0.00	7,322.45	14,000	52%
Rep & Maint - Vehicles	61-5-830-6030	5,567	340.55	11,951.69	20,000	60%
Office Equip Rent/Maint	61-5-830-6410	17,781	175.16	18,651.90	30,000	62%
Gas & Oil	61-5-830-7030	6,373	887.81	6,996.61	9,000	78%
Operating Supplies	61-5-830-7040	24,436	1,091.74	34,779.76	20,000	174%

Sewer Department

	Account #	Actual FY 21	Month of March	Actual FY 22	Budget FY 22	92% of Budget
Misc. Expense	61-5-830-7900	597	66.00	724.65	1,500	48%
Equipment	61-5-830-8200	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,139,935	266,326.50	2,748,558.81	3,100,291	89%
NET SEWER DEPARTMENT		(90,135)	18,644.29	(48,400.56)	(14,110)	
Change in Accounts Receivable		(4,403)		(4,402.85)	0.00	
Ending Cash & Investments		555,396		597,130.66	480,885	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		32,842		39,451.00	0	
Additional reserves		0	0.00	0.00	450.00	0%
Interest Income		6,609	11.49	154.56	0	0%
Transfer Out: Bond Payment		0	0.00	0.00	0	0%
Ending Cash & Investments		39,451	11.49	39,605.56	450.00	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		2,924,183		2,699,864.84	3,513,182	
Sources						
Interest Income		58,850	102.34	1,376.23	6,100	23%
Connection Fees	61-4-810-4510	17,883	21,857.00	137,103.00	20,000	686%
Deposits on Agreement	61-4-810-4520	440	605.00	3,795.00	2,500	152%
Connection Fees	61-4-820-4510	44,100	48,510.00	299,880.00	24,000	1250%
Deposits on Agreement	61-4-820-4520	9,615	275.00	3,670.00	2,500	147%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
TOTAL Sources		130,888	71,349.34	445,824.23	55,100	809%
Uses						
Construction in Progress - Water (1790)		0	1,635.00	437,883.64	0	0%
Construction in Progress - Sewer (1790)		355,206	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0.00	0.00	0	0%
Recapture Refunds		0	0.00	0.00	0	0%
Land (1710)		0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0.00	0.00	0	0%
TOTAL Uses		355,206	1,635	437,883.64	0	0%
Ending Cash & Investments		2,699,865		2,707,805.43	3,568,282	

Line Item	Account #	Actual FY 21	Month of March	Actual FY 22	Budget FY 22	92% of Budget
Depreciation Funding - was 04-09 and 06-08						
Beginning Cash & Investments		1,291,267		1,634,169.21	1,199,268	
Sources						
Interest Income		47,569	82.73	1,123.75	5,100	22%
Loan Funds		0	0.00	0.00	0	0%
Grant		0	0.00	0.00	0	0%
Misc.		55,895	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		344,000	24,583.33	221,249.97	295,000	75%
Depreciation set aside - Water (for System)		0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		510,000	21,250.00	191,250.00	255,000	75%
Depreciation set aside - Sewer (for Repl)		0	0.00	0.00	0	0%
Loan From Connection Fees		0	0.00	0.00	0	0%
TOTAL Sources		957,464	45,916.06	413,623.72	555,100	75%
Uses						
Construction in Progress - Water (1790)		186,391	19,938.78	421,408.43	60,000	702%
Construction in Progress - Sewer (1790)		368,661	0.00	0.00	0	0%
Equipment & Vehicles (1750 & 1760)		59,510	0.00	0.00	80,000	0%
Buildings		0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payn		0	0.00	0.00	0	0%
Transfer Out- City Hall Roof		0	0.00	0.00	0	0%
TOTAL Uses		614,562	19,939	421,408.43	140,000	301%
Ending Cash & Investments		1,634,169		1,626,384.50	1,614,368.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		120,824		128,085.28	125,073	
Sources						
Interest Income		8,013	13.93	187.38	800	23%
Bond Proceeds	61-4-110-4901	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0.00	0.00	0	0%
Bond Pmt Set Aside		123,000	10,250.00	92,250.00	123,000	75%
TOTAL Sources		131,013	10,263.93	92,437.38	123,800	75%
Uses						
Debt Service - Principal	61-5-110-8910	106,233	0.00	161,514.88	107,565	150%
Interest Expense	61-5-110-8920	17,519	0.00	24,112.61	16,547	146%
Fiscal Charges	61-5-110-8930	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0.00	0.00	0	0%
TOTAL Uses		123,752	0.00	185,627.49	124,112	150%
Ending Cash & Investments		128,085		34,895.17	124,761.00	

City of Belvidere's CD INVESTMENTS AS OF :

03/31/22

Fund #	Where	Dated	Maturity	Rate	Amount	Term	Interest Due	Maturity Value
01								
General								
Fund								
Acct#								
01-1150	Byron Bank	11/3/21	11/3/22	0.30%	23130	365	3,204.92	1,071,512.24
	Blackhawk	11/22/21	11/22/22	0.22%	70007372	365	2,204.84	1,004,406.65
	Byron Bank	11/18/21	11/18/22	0.30%	25320	365	3,347.85	1,119,299.10
	Byron Bank	5/19/21	5/19/22	0.30%	25561	365	3,019.26	1,009,440.03
	Byron Bank	10/2/21	10/2/22	0.30%	25634	365	3,012.00	1,007,012.00
General Fund Total					5,196,881.15		11,776.88	
MFT								
Fund	Byron	3/30/22	3/30/23	0.30%	25930	365	1,505.62	503,378.35
Acct #								
10-1150								
61								
Water	Byron	6/7/21	5/7/22	0.30%	23736	334	2,511.41	917,346.31
Sewer	Byron	1/27/22	12/30/22	0.30%	23707	337	1,096.29	396,887.36
Acct#	Stillman Bank	8/29/21	8/29/22	0.40%	6225132	365	6,009.28	1,508,328.42
61-1150								
Water/Sewer Total					2,812,945.11		9,616.97	
Total					8,511,698.99		21,393.86	

Midland States Bank	0.00
Blackhawk	1,002,201.81
First National Bank	0.00
Stillman Bank	1,502,319.14
Byron Bank	6,007,178.04
	<u>8,511,698.99</u>

Blackhawk Money Markets (.12%)	8,457,179.73
Midland States Bank Sweep Accts (.15%)	4,566,483.87
IMET (Illinois Metropolitan Investment Fund)	2,417,652.71
IL Funds	12,725,210.07

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, April 12, 2022

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Paul Engelman, Chair
Daniel Druckrey, Vice-Chair
Alissa Maher
Art Hyland
Robert Cantrell
Vacancy

Staff Present:

Gina DelRose, Community Development Planner
Catherine Crawford, Administrative Assistant
Mike Drella, City Attorney

Members Absent:

Carl Gnewuch

The meeting was called to order at 6:04 p.m.

MINUTES: It was moved and seconded (Cantrell/Maher) to approve the minutes of the March 8, 2022 meeting. The motion carried with a 5-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

2022-04: Patel, 1554 North State Street* (SU): Application of Nileshkumar Patel, 1678 Eden Place, Rockford, IL 61107 on behalf of the property owner, Edward Winter TR, 1409 Walts Way, Belvidere, IL 61008 for a special use to permit in-vehicles sales or service at 1554 North State Street* (and the two adjacent parcels) to allow a drive-through lane on the west side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-Vehicle Sales or Service and 150.904 Special Use Review and Approval Procedures. The subject property is approximately 2 acres in size and is developed with an automotive repair building and a large paved area (formerly a car wash).

The public hearing opened at 6:05 p.m.

Gina DelRose was sworn in. Ms. DelRose stated the case was published on March 24, 2022 and certified mailings were sent to surrounding property owners within 250

feet of the subject property on March 15, 2022. Ms. DelRose summarized the staff report dated March 29, 2022.

Gina DelRose stated the subject property has a history of vehicle-related businesses and in 2011 and 2018 special uses were granted to bring an existing mechanic business into compliance and for a car sales lot, respectively. A long-standing car wash structure was demolished for the 2018 special use; the remaining building will be demolished in order to allow a new restaurant to be constructed with the requested drive-through window.

Drive-through sales are expected to comprise a large number of the sales for the new establishment. There is likely to be a double drive-through lane to the west of the building (rear elevation) which will exceed minimum queueing requirements found within the zoning ordinance. There will be two curb cuts along North State Street; an entrance-only and exit-only. These controlled points of access will assist with vehicle circulation and the flow of drive-through traffic.

The restaurant and drive-through lane will occupy the front half of the property. The remaining greenspace may be used for outdoor seating or eventually subdivided and redeveloped as residential with access from Maryland Court.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane; it will need to be constructed so as to prevent water run-off onto the neighboring properties and residences will be shielded from the headlights by a bufferyard comprised of landscaping and/or fencing.

The planning staff recommends approval of case 2022-04 subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. The owner shall provide storm water detention for the proposed development for any increase in the amount of impervious area over the existing condition.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes a revised lot layout, landscaping and photometrics plan.
4. Upon redevelopment of the property, the new address shall be 1610 North State Street.
5. Compliance with all other applicable codes and ordinances.

The Chair invited questions from the commission for staff.

Chair Paul Engelman asked what structures remain on the site at this time.

Gina DelRose stated a mechanic shop remains which is expected to be vacated by May 1, 2022 at which time the structure will be demolished.

Paul Engelman asked if any environmental studies will be required due to the nature of the business.

Gina DelRose stated the demolition will require a permit at which time it will be determined if any dangerous substances remain; if that were the case, the issue would be addressed.

There were no other questions for the staff from either the applicant or other interested parties.

The Chair invited the applicant to step forward. Nileshkumar Patel was sworn in and stated he had no further testimony to provide.

The Chair invited questions for the applicant.

Paul Engelman asked if the business is a franchise and asked for a timeline on the project.

Nileshkumar Patel stated that as soon as the case is approved by City Council, he will be ready to begin the project.

There were no further questions for the applicant.

The public hearing was closed at 6:15 p.m.

It was moved and seconded to accept the findings of fact as presented in the staff report dated March 29, 2022. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Maher/Cantrell) to recommend approval of case 2022-04 subject to the five conditions as presented. The motion carried with a 5-0 roll call vote.

2022-05: Murphy USA, 2005 Gateway Center Drive (SU): Application of Jim Coyle, 21 S. Evergreen Avenue, #200, Arlington Heights, IL 60005 on behalf of the property owner, Murphy Oil USA Inc, AD Valorem Tax Dept PO Box 7300, El Dorado, AR 71731 for a special use to permit a planned development in the PB, Planned Business District at 2005 Gateway Center Drive, Belvidere, IL 61008. The planned development will allow for the following departures: Sections

150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet and 150.904 Special Use Review and Approval Procedures. The planned development is being requested in order to rebuild and enlarge the existing gas station. The property is irregular in shape and is 1.27 acres in size.

The public hearing opened at 6: 17 p.m.

Gina DelRose was sworn in and presented a summary of the staff report dated March 30, 2022. Ms. DelRose stated the case was published in the Boone County Journal on March 24, 2022 and certified mailings were sent to property owners within 250-feet of the subject property on March 15, 2022.

Gina DelRose stated the gas station was originally part of the Walmart property but in 2007 it was replatted, creating a 1.27 -acre standalone property. The applicant is proposing to demolish the existing gas station and construct a 1,400 square foot station. The rebuild as proposed requires a special use for a planned development that encompasses 5 deviations from the zoning ordinance. The first deviation is for the gas station land use itself; the second is to reduce the minimum paved surface setback from five feet to zero feet for the side and year yards; the third is to allow the mechanicals not to be screened from view, as the developed property will not allow for landscaped screening at the building walls. The last two deviations are created due to the redevelopment of the property. The applicant is requesting that the freestanding sign be 95.7 square feet instead of the allowable 83 square feet. This would not only allow for the southern property line to be considered in the square-footage calculations but also the curve of the property line. The applicant is also requesting lighting levels up to 3.5 foot-candles to the north and east. Although these illumination levels exceed what the zoning ordinance requires, it will impact only Walmart's parking lot which is already illuminated.

Gina DelRose stated the request for a larger gas station is not an unreasonable one for the location, adjacent to the Walmart parking lot and north of the I-90 Interchange. Due to the large parking area surrounding the property and being located within the Gateway Center development instead of along Genoa Road or Grant Highway (US Route 20) increased signage and illumination levels, reduced pavement setbacks and visible mechanicals will not have the same negative impacts they may have on other properties.

Vehicle circulation patterns and access points will not be changed; the largest change will be to the size of the gas station from 350 square feet to a proposed

1,400 square feet. This will allow the gas station to be similar to other newer gas stations which offer a variety of goods and services to their patrons.

The planned development is not changing the existing land use of the property; the deviations will serve to both bring the existing conditions into compliance and allow for additional signage and lighting levels. The planning staff recommends approval of case 2022-05 subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 3/8/22 unless otherwise noted.
2. The Planned Development shall be developed in substantial conformance with the photometrics plan dated February 2022 unless otherwise noted.
3. The Planned Development shall be developed in substantial conformance with the sign plan dated October 27, 2021.
4. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.
5. The planned development is granting only the following flexible standards: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet.

The Chair invited questions from the commissioners for the staff.

Robert Cantrell asked if the existing gas tanks will be replaced.

Gina DelRose said this would be a question for the applicant.

Paul Engelman asked if the increased signage will be consistent with other signage in the area.

Gina DelRose stated that lots in the area can have larger signage. If the sign was placed along the western lot line it would be larger but the applicant wanted more visibility for those driving into the parking lot so they prefer the southern lot line.

Paul Engelman asked for clarification of the lack of screening for the mechanicals.

Gina DelRose said that typically mechanicals are screened by landscaping or parapet walls, but the amount of pavement surrounding a gas station prevents this to accommodate vehicle circulation.

There were no further questions for the staff. The applicant was invited forward.

Applicant Jim Coyle was sworn in.

Daniel Druckrey asked if the applicant plans to add onto underground gas tanks.

Jim Coyle said the plan includes removal of the existing gas tanks and the placement of two 25,000-gallon gas tanks. Mr. Coyle stated that Murphy hires third-party consultants to verify the safety of such a removal and placement on-site.

Paul Engelman asked if the existing structure will be demolished.

Jim Coyle stated that this was correct; all pavement, building, tanks and lighting will be removed and replaced, including a pre-manufactured building would be constructed in its place.

Robert Cantrell asked how long the project is expected to take.

Jim Coyle stated that following approval, the project take 30 days to go to bid; Murphy typically expects a 14 to 16 week turnaround from demolition to opening the doors.

There were no further questions for the applicant.

Mike Drella asked if Mr. Coyle had anything further to add.

Jim Coyle stated the project presented will maintain three access points, will be adjacent to Walmart and the total impervious surface will remain the same or slightly smaller than what exists currently.

Paul Engelman asked what impact there will be on traffic circulation.

Gina DelRose stated the traffic circulation will remain the same and the access points as well.

The public hearing was closed at 6:30 p.m.

There was no further discussion.

It was moved and seconded (Cantrell/Druckrey) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Maker/Hyland) to recommend approval of case 2022-05 subject to the five conditions as presented by staff. The motion carried with a 5-0 roll call vote.

Gina DelRose said the case will move forward to the City Council for a first reading on April 18, 2022 and for a second reading and final vote on May 2, 2022.

2022-07: Kelly Farms Subdivision (PP): The applicant is requesting preliminary plat approval of the 3-lot Kelly Farms Subdivision. The subject property is northeast of Irene Road and Grant Highway and is bounded by the railroad to the north and Townhall Industrial Park to the east.

Gina DelRose summarized the staff report dated April 4, 2022. The case is for a preliminary plat approval for the 3-lot Kelly Farms Subdivision. The location is northeast of Irene Road and Grant Highway and is bounded by the railroad to the north, Townhall Industrial Park to the east. It is approximately 175-acres in size and is currently in row-crop production with farmsteads.

In addition to the preliminary plat request, the applicant has also applied for annexation, rezoning (to General Business District and Heavy Industrial District) and a final plat for Kelly Farms Subdivision. The subdivision will allow for the realignment of Irene Road and extension of the Morreim Drive cul-de-sac.

The realignment of Irene Road will be beneficial for semi-truck traffic. The current configuration which includes two 90-degree turns has led to negative traffic incidences in the past. However, due to the realignment of Irene Road, a small 8-acre parcel is being created in the southwest corner of the property. Due to the size of the parcel, the applicant is requesting commercial zoning. While the large parcels east of Irene Road will be zoned industrial. The south 52-acre parcel may be subdivided in the future. The Morreim Drive cul-de-sac is being extended so that there is a secondary means of access to the industrial parcels, especially for police and fire departments.

A traffic impact study was conducted based on the proposed subdivision plat and anticipated land uses.

The Boone County Conservation District provided suggestions for Best Management Practices for groundwater recharge, landscaping and environmental impacts the development of the subdivision could create. Staff strongly encourages future development to adhere to these Best Management Practices.

A request for comments was sent to 17 departments, agencies, or other parties. Comments received were either addressed by the applicant or have been incorporated into the recommended conditions of approval.

Provided that the suggested conditions of approval are met, the preliminary plat of Kelly farms Subdivision is in conformance with the City of Belvidere's Subdivision Code and Zoning Ordinance.

The planning staff recommends the approval of the preliminary plat for Kelly Farms Subdivision subject to the following conditions:

1. The phrase "hereby dedicated" shall be removed from Irene Road and Morreim Drive.
2. The word "proposed" shall be added to Irene Road and Morreim Drive.
3. The annexation line and text shall be removed from the plat and legend.
4. The second page (certificate blocks and easement language) is not required for a preliminary plat.
5. The perimeter boundaries of the subdivision shall be depicted by a thicker line than the interior lot lines.
6. The western boundary line of the subdivision plat shall be extended to mirror the western annexation boundary line, not Irene Road.
7. Per Section 151.23.a.4 of the Belvidere Subdivision Ordinance, the names of adjacent land owners shall be included on the plat.
8. Per Section 151.25.b.7 of the Belvidere Subdivision Ordinance, the name, address and phone number of the surveyor, property owner and engineer shall be reflected on the plat.
9. Per Section 151.25.b.10 of the Belvidere Subdivision Code, a subsurface drainage study shall be completed and submitted for review.
10. Per Section 151.25.b.15 and 151.25.b.16 of the Belvidere Subdivision Code, explanations of easements and endorsements of the property owner and Planning Commission shall be included on the plat.
11. All public improvements shall be completed in accordance with approved construction plans for the development. An engineer's estimate of cost for the public improvements to be completed as a part of this project shall be submitted along with the construction plans for the development.
12. A Performance Bond or Letter-of-Credit is required for all public improvements on forms provided by the City and must be submitted prior to

the recording of the Final Plat or prior to the approval and release of the construction plans for the development by the Director of Public Works.

13. A construction inspection fee in the amount of three percent of the approved engineer's estimate of costs for the public improvements must be paid to the City Clerk prior to approval and release of the construction plans for the development by the Director of Public Works.
14. Prior to approval of the Final Plat for this subdivision, the developer shall pay all normal, customary and standard permit, inspection, tap-on, connection, recapture, basin and other fees that are required but the City at the time of Final Plat submittal.
15. Ownership and maintenance responsibility of the detention areas must be included in the final plats.
16. The plat shall be in compliance with all applicable codes, ordinances, and agreements

Gina DelRose provided an explanation of the 16 conditions presented.

Mike Drella stated this case and the next will not require public hearings but the final two cases on the agenda will require public hearings. Mr. Drella suggested the applicants present their testimony for the final two cases on the agenda (rezoning requests for parcels comprising Kelly Farms Subdivision) at this time. Mr. Drella stated he would ask the applicants to swear that their testimony was true and accurate to the best of their knowledge at the time of the following public hearings. The applicants agreed.

The applicants were invited forward; Nancy Haggerty, Adam Artz, Dan Harrington and Chris Carlino gave a presentation on the proposed development.

Nancy Haggerty, attorney representative for the applicant, introduced Mr. Artz, Mr. Harrington and Mr. Carlino. Ms. Haggerty stated the City of Belvidere has made a large investment in the area of this development and the proposed project will make use of those investments in terms of infrastructure, jobs and taxes. Ms. Haggerty stated that all of the entrances into the proposed developments will come from the new configuration of Irene Road; all of the traffic will be located on the west side of the development, except for a new truck turnaround for Morreim Drive which will give fire and police vehicles a second access to the property. Ms. Haggerty stated a new distribution center for General Mills will be built on the parcel known as Lot 1, to the north. It will cover most of that parcel and will be a logical expansion of the city's Industrial parks. The land is being divided into three parts; Lots 1 and 2 are for industrial use and the remaining 8-acre parcel will be rezoned General Business and can accommodate gas station or restaurant uses and will be accessed from the

realigned Irene Road. The curvature of Irene Road will make a safer configuration. The development of the north industrial parcel includes a separate lane for truck stacking; this design will not interfere with employee traffic and prevent truck backup onto Irene Road. The expansion of Irene Road will be accomplished with the help of grants and investments including the Enterprise Zone.

Adam Artz, engineer for the applicant, stated a traffic impact analysis was completed and the redesign of Irene Road will not only make it safer for the proposed development but for other properties to the north as well. Mr. Artz stated that 80% of the expected additional traffic will be into the proposed facility and the remaining 20% of new traffic will be between the main General Mills plant and the proposed distribution center. In the future there may be potential intersection improvements made to Newburg Road to the north due additional development. Mr. Artz stated the project will also be a catalyst to extend water and sewer connections further west and south. Mr. Artz stated an added benefit will be looping the system to the north. Regarding stormwater management, the project will utilize the best industry practices for groundwater recharge.

Nancy Haggerty stated that the proposed distribution center will store both raw materials and product made at the main General Mills plant.

Robert Cantrell asked how the product will be moved to and from the distribution center.

Adam Artz stated the product will be carried by semi tractor-trailers.

Nancy Haggerty indicated an image of the proposed facility and stated it is being requested that the zoning be designated Heavy Industrial. Once Lot Two is available, Chris Carlino and Dan Harrington will market the property to other potential industrial users. The parcels are currently in row crop production; they will remain farmland until a user is ready to begin building.

Chris Carlino, representative for the applicant, described the types of users to whom Scannell will be marketing the remaining parcels. Mr. Carlino repeated that Lot 3 will be marketed for retail or restaurant applications.

Alissa Maher asked for clarification that the original configuration of Irene Road will remain.

Mike Drella stated the old configuration of Irene Road will be vacated by the City as a public Right of Way.

Nancy Haggerty stated the old configuration would remain for use as a private access road to any business which might locate on Lot 3.

Robert Cantrell remarked that he was glad to see internal truck stacking as part of the plan.

Adam Artz said it will be more accessible and more secure.

Robert Cantrell asked if they will make use of the railroad tracks in the north boundary.

Adam Artz stated they will not do so immediately; consultants will look into that possibility.

Mike Drella stated that the applicant appeared before the City Council and gave a presentation on the project. Provided the Planning and Zoning Commission recommend approval, the applications for annexation, preliminary and final plats, and the two applications for rezoning will go before the full City Council on April 18 for a first reading and a second reading and final vote on May 2, 2022.

Gina DelRose stated that once the plats are approved and recorded, public improvements can begin. Except for a certain amount of downtime for the application of grant monies, the project should begin soon.

Chris Carlino stated the target date for completion is the fourth quarter of 2023.

Paul Engelman asked if they are waiting for sewer and water connection.

Mike Drella stated that sewer and water is already stubbed in at the eastern side of the property at Morreim Drive. One of the first things they are likely to do will be to extend the water and sewer throughout the rest of the development. The City will coordinate the road improvements with the water and sewer improvements and will extend water and sewer along the reconfigured Irene Road, both south and north, in order to eventually connect the entire Irene Road Interchange area to City water and sewer.

Paul Engelman asked if the existing Irene Road will remain open during construction.

Nancy Haggerty stated Irene Road will remain open.

Mike Drella said the Commission may ask questions pertaining to the rezoning after the preliminary and final plat cases are heard and voted on, at which time the speakers will be sworn in. Interested parties will have a chance to ask questions at that time.

It was moved and seconded (Druckrey/Cantrell) to recommend approval of case 2022-07 subject to the 16 conditions as read into the record. The motion carried with a 5-0 roll call vote.

2022-08: Kelly Farms Subdivision (FP): The applicant is requesting final plat approval of the 3-lot Kelly Farms Subdivision. The subject property is northeast of Irene Road and Grant Highway and is bounded by the railroad to the north and Townhall Industrial Park to the east.

In addition to the final plat request, the applicant has also applied for annexation and rezoning to both the General Business District and the Heavy Industrial District. The subdivision will allow for the realignment of Irene Road and extension of the Morreim Drive cul-de-sac.

The realignment of Irene Road will be beneficial for semi-truck traffic. The current configuration which includes two 90-degree turns has led to negative traffic incidences in the past. Due to the realignment of Irene Road, however, a small 8-acre parcel is being created in the southwest corner of the property. Due to the size of the parcel, the applicant is requesting commercial zoning while the large parcels east of Irene Road will be zoned industrial. The south 52-acre parcel may be subdivided in the future. The Morreim Drive cul-de-sac is being extended so that there is a secondary means of access to the industrial parcels.

A traffic impact study was conducted based on the proposed subdivision plat and anticipated land uses.

The Boone County Conservation District provided suggestions for Best Management Practices for groundwater recharge, landscaping and environmental impacts the development of the subdivision could create. Staff strongly encourages future development to adhere to these Best Management Practices.

A request for comments was sent to 17 departments, agencies, or other parties. Comments received were either addressed by the applicant or have been incorporated into the recommended conditions of approval. Provided that the suggested conditions of approval are met, the Preliminary Plat of Kelly Farms Subdivision is in conformance with the City of Belvidere's Subdivision Code and Zoning Ordinances.

The planning staff recommends the approval of the preliminary plat for Kelly Farms Subdivision subject to the following conditions:

1. The perimeter boundary line shall be listed in the legend.
2. The western boundary line of the subdivision plat shall be extended to mirror the western annexation boundary line, not Irene Road.

3. The distance between the west boundary line and the right-of-way line shall be noted on the plat.
4. The overall bearing and distance along the eastern boundary shall be noted on the plat.
5. A utility easement shall be placed along the western border of the subdivision that is wide enough to encompass the existing Nicor Gas line and any other utilities currently located along Irene Road.
6. Lot 2 shall have a utility easement.
7. Existing Lot Boundary Lines shall be removed.
8. A drainage overlay needs to be submitted for review and approval prior to final plat approval.
9. A request to waive sidewalk requirements shall be made to the City Council.
10. The Surveyor's Certificate Block, Owner's Certificate Block and Notary's Certificate Block shall be revised to mirror the language found in Appendix A of the Belvidere Subdivision Code.
11. The Public Works Department Certificate Block shall state "Plat" not "Plates".
12. The Illinois Department of Transportation Certificate Block shall state "Approved" not "Approves".
13. The Planning Commission Certificate Block shall be removed.
14. All public improvements shall be completed in accordance with approved construction plans for the development. An engineer's estimate of cost for the public improvements to be completed as a part of this project shall be submitted along with the construction plans for the development.
15. A Performance Bond or Letter-of-Credit is required for all public improvements on forms provided by the City and must be submitted prior to the recording of the Final Plat or prior to the approval and release of the construction plans for the development by the Director of Public Works.
16. A construction inspection fee in the amount of three percent of the approved engineer's estimate of costs for the public improvements must be paid to the City Clerk prior to approval and release of the construction plans for the development by the Director of Public Works.

17. Unless other arrangements are approved by the City Council, the developer shall pay all normal, customary and standard permit, inspection, tap-on, connection, recapture, basin and other fees that are required but the City at the time of Final Plat submittal.
18. Ownership and maintenance responsibility of the detention areas must be included in the final plat.
19. The revised plat shall be presented to the planning department for review and approval before any signatures are obtained.
20. The plat shall be recorded with the County Recorder of Deeds within 90 days of City Council approval, unless a plat-recording extension is granted.
21. The final plat shall be in compliance with all applicable codes, ordinances and agreements.

Gina DelRose stated that none of the conditions proposed alter the lot line or parcel configuration.

Mike Drella asked if there is anything of substantive difference between the preliminary plat and the final plat.

Gina DelRose stated there are differences specific to the technical requirements, but nothing is significantly different.

There were no questions for the staff.

It was moved and seconded to recommend approval of case 2022-08 subject to the 21 conditions presented. The motion carried with a 5-0 roll call vote.

2022-09: Kelly Farms Industrial, NE Irene Road/Grant Highway (MA): Application of Scannell Properties #554 LLC, 8801 River Crossing Boulevard, Indianapolis, IN 46240 for a map amendment (rezoning) northeast of Irene Road and US Route 20, commonly known as 2424 US Route 20, Belvidere, IL 61008; 2444 US Route 20, Belvidere, IL 61008 and 2612 US Route 20, Belvidere, IL 61008 from RH, Rural Holding District (pending annexation) to HI, Heavy Industrial District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. The subject property is approximately 163 acres and is in row crop production.

The public hearing was opened at 7:10 p.m.

Gina DelRose was sworn in and summarized the staff report dated April 6, 2022. Ms. DelRose stated the case was published in the Boone County Journal on March

17, 2022 and certified mailings were sent to property owners within 250-feet of the subject properties on March 15, 2022.

The applicant is in the process of purchasing the property and has petitioned for annexation into the City of Belvidere. According to the City of Belvidere Zoning Ordinance, all property annexed into the City defaults to RH, Rural Holding District until properly rezoned by ordinance. In conjunction with the petition of annexation for the subject property, the applicant has petitioned for a rezoning of approximately 163 acres to heavy industrial, approximately 8 acres to general business, a preliminary plat of subdivision for the entire property and a final plat of subdivision for the entire property. Upon subdivision and development of the property, Irene Road will be realigned to better accommodate truck traffic and there will be two large lots within the heavy industrial zone and one lot within the general business zone.

Townhall Industrial Park which abuts the east side of the property was annexed into the City in 1998 and began development shortly afterwards. Morreim Drive will be extended westward into the subject property to provide a secondary means of access to the heavy industrial lots.

The Boone County Soil and Water Conservation District's NRI Report 1686 provided a unfavorable opinion of the change of zoning for the subject property due to a high land evaluation score. This is not uncommon due to the high quality of Boone County farmland. The Boone County Soil and Water Conservation District notes that if there is future development, attention should be paid to soil compaction and erosion, groundwater and habitat providing native landscaping.

Gina DelRose said there is something called a LESA score, which has two parts, land evaluation and a site assessment. The Boone County Soil and Water Conservation District only looks at the land evaluation portion. The presence of high-quality soil for farming will often cause the District to forward a negative opinion on development of such land. Much of Boone County is prime farmland and it is not unusual to receive such a report from that body.

Gina DelRose stated the proposed rezoning for the subject site is not more intense than the other developed uses or anticipated uses in the general area. The development of the subject property includes the realignment of Irene Road which will benefit neighboring properties as well. The Heavy Industrial District requirements will regulate lot coverage, landscaping and aesthetics of new construction.

The planning staff recommends approval of case 2022-09, pending annexation, from RH, Rural Holding District to HI, Heavy Industrial District.

There were no questions for the staff from the commissioners, applicant or interested parties.

Nancy Haggerty, Adam Artz and Chris Carlino were sworn in and testified that the previous testimony given for case 2022-07 was true and accurate to the best of their knowledge.

Chris Carlino thanked Gina DelRose for her hard work on the project and staff reports.

The public hearing was closed at 7:17 p.m.

It was moved and seconded (Cantrell/Druckrey) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Maher/Hyland) to recommend approval of case 2022-09. The motion carried with a 5-0 roll call vote.

2022-10: Kelly Farms Commercial, NE Irene Road/Grant Highway (MA):
Application of Scannell Properties #554 LLC, 8801 River Crossing Boulevard, Indianapolis, IN 46240 for a map amendment (rezoning) northeast of Irene Road and US Route 20, Belvidere, IL 61008 from RH, Rural Holding District (pending annexation) to GB, General Business District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. The subject property is approximately 8 acres and is in row crop production (Part of PIN: 05-32-400-005).

The public hearing opened at 7:22 p.m.

Gina DelRose was sworn in and summarized the staff report dated April 6, 2022. Ms. DelRose said the case was published in the Boone County Journal on March 17, 2022 and certified mailings were sent to property owners within 250 feet of the subject property on March 15, 2022.

Ms. DelRose stated the applicant is in the process of purchasing the property and has petitioned for annexation into the City of Belvidere. According to the City of Belvidere Zoning Ordinance, all property annexed into the City is zoned RH, Rural Holding District until properly rezoned by ordinance. In conjunction with the petition of annexation for the subject property, the applicant has petitioned for a rezoning of approximately 163 acres to heavy industrial, approximately 8 acres to general business, a preliminary plat of subdivision for the entire property and a final plat of subdivision for the entire property. Upon subdivision and development of the property, Irene Road will be realigned to better accommodate truck traffic. This realignment will create an approximately 8-acre lot west of the new Irene Road. Industrial users oftentimes want lots larger than 10 acres, therefore, the applicant is requesting to rezone the property to commercial versus the larger acreage east of Irene Road that is being petitioned to industrial zoning.

Townhall Industrial Park which abuts the east side of the property was annexed into the City in 1998 and began development shortly afterwards. Morreim Drive will be extended westward into the subject property to provide a secondary means of access to the heavy industrial lots.

The Boone County Soil and Water Conservation District's NRI Report 1686 provided a unfavorable opinion of the change of zoning for the subject property due to a high land evaluation score. This is not uncommon due to the high quality of Boone County farmland. The Boone County Soil and Water Conservation District notes that if there is future development, attention should be paid to soil compaction and erosion, groundwater and habitat providing native landscaping.

The planning staff believes that the proposed rezoning for the subject site is not more intense than the other developed uses or anticipated uses in the general area. The realignment of Irene Road will be of benefit to surrounding properties. The General Business District requirements will regulate lot coverage, landscaping and aesthetics of new construction. The planning staff recommends approval of case 2022-10, pending annexation, from RH, Rural Holding District to GB, General Business District.

There were no questions for the staff.

Audience member Jim Hursh asked for clarification of the publication dates for the preceding case.

The applicants were sworn in and stated the testimony they gave previously was true and accurate to the best of their knowledge.

There were no further questions for the applicants.

No discussion was held.

The public hearing closed at 7:26 p.m.

It was moved and seconded (Druckrey/Hyland) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Maher/Hyland) to recommend approval of case 2022-10. The motion carried with a 5-0 roll call vote.

OTHER BUSINESS: None

DISCUSSION: None

Staff Report

Gina DelRose stated the commission would have two cases in May, 2022; both would be special uses.

ADJOURNMENT:

The meeting adjourned at 7:30 p.m.

Recorded by:

Reviewed by:

Cathy Crawford
Administrative Assistant

Gina DelRose
Community Development Planner

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
April 11, 2022 6:00 p.m.

Call to Order – Mayor Clinton Morris.

Aldermen Present: R. Brereton, M. Fleury, W. Frank, M. Freeman, M. McGee,
N. Mulhall, T. Porter, S. Prather,
D. Snow and C. Stevens.

Alderman Absent: None.

Other staff members in attendance:

Director of Buildings Kip Countryman, Community Development Planner Gina DelRose, Police Chief Shane Woody, Public Works Director Brent Anderson, Budget and Finance Officer Shannon Hansen, Fire Captain Shawn Schadle, Firefighter Adam Ellwanger, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: None.

Public Forum: Scannell Properties/General Mills Presentation.

Presentation of the Scannell Properties/General Mills proposed development by Tom Hogan - Director, Global Real Estate & Facilities General Mills; Chris Carlino – Senior Development Associate, Scannell Properties; Nancy Haggerty – Partner, Michael Best & Friedrich LLP and Adam Artz – Principal, Pinnacle Engineering Group. Discussion took place.

Motion by Ald. Prather, 2nd by Ald. Porter to forward to city council approval of an annexation agreement and annexation of the land generally North of US Route 20 and East of Irene Road for the General Mills/Scannell Project. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Abstain: Brereton. Motion carried.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.

2. Building, Planning & Zoning, New Business:

(A) Building Department - Update.

Director of Buildings Kip Countryman presented an update. Discussion took place.

(B) Planning & Zoning Department - Update.

Community Development Planner Gina DelRose presented an update.

(C) Welcome to Spring 2022 Festival.

Motion by Ald. Fleury, 2nd by Mulhall to approve the request for a temporary use permit to hold the “Welcome to Spring 2022 Festival” on May 28th, 29th and 30th, 2022 in the parking lots of Fiesta Market and R.P. Lumber. Discussion took place. Eddy Batres from audience spoke on behalf of the Welcome to Spring 2022 Festival. Aye voice vote carried. Motion carried.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works - Update.

Public Works Director Brent Anderson presented an update.

(B) 2022 MFT Street Maintenance Program.

For information only.

(C) Newburg #1 Lift Station Upgrade – WWTP.

Motion by Ald. Snow, 2nd by Ald. Prather to approve the proposal from CES, Inc. to complete the redesign of the of the Newburg #1 Lift Station in an amount not-to-exceed \$7,400.00. This work will be paid from Line Item #61-5-820-6190. Discussion took place. Aye voice vote carried. Motion carried.

(D) Storm Water Utility Update.

Public Works Director Brent Anderson presented an update on the Storm Water Utility. Discussion took place.

(E) Tornado Sirens 2022 Maintenance Agreement – Braniff Communications.

Motion by Ald. Snow, 2nd by Ald. Mulhall to approve the 2022 Outdoor Warning Siren System Annual Preventive Maintenance Agreement with Braniff Communications in the amount of \$5,760.00. Discussion took place. Aye voice vote carried. Motion carried.

(F) Allocation of ARPA Funds.

Discussion took place. Motion by Ald. Prather, 2nd by Ald. Snow to approve the use of approximately \$600,000.00 of ARPA funds in FY 23 for the Southwest Tower Rehabilitation project and the use of approximately \$700,000.00 of ARPA funds in FY

23 for engineering fees and initial construction costs for the Primary Clarifier Upgrades. Aye voice vote carried. Motion carried.

5. Other:

(A) Police Department – Acceptance of \$3,000.00 grant from Wal-Mart for the purchase of 2 new canine kennels and exercise equipment.

Motion by Ald. Snow, 2nd by Ald. Fleury to accept a \$3,000.00 grant from Wal-Mart for the purchase of 2 new canine kennels and exercise equipment for the Belvidere Police Department. Discussion took place. Aye voice vote carried. Motion carried.

(B) Fire Department – Painting at Station #1.

Motion by Ald. Fleury, 2nd by Ald. Porter to approve the proposal from TNT Painting in the amount of \$9,400.00 for painting Fire Station #1. Discussion took place. Aye voice vote carried. Motion carried.

(C) Fire Department – Door Replace Station #1.

Motion by Ald. Porter, 2nd by Ald. Mulhall to approve the proposal from Barcol Door Company in the amount of \$4,373.00 for training room door at Station #1. Discussion took place. Aye voice vote carried. Motion carried.

(D) Fire Department – Door Locks Station #1.

Motion by Ald. Mulhall, 2nd by Ald. Snow to approve the proposal from I. Spinello in the amount of \$5,447.50 for door locks at Station #1. Discussion took place. Aye voice vote carried. Motion carried.

(E) Fire Department – Purchase of Portable Radios.

Motion by Ald. Fleury, 2nd by Ald. Porter to approve the proposal from Rock River Service for five Motorola APX4000 radios in the amount of \$13,344.10 to be paid from Capital Funds. Discussion took place. Motion by Ald. Snow, 2nd by Ald. Stevens to amend motion to purchase a total of 15 radios not-to-exceed \$40,431.30 with additional 10 radios to be paid out of ARPA Funds. Further discussion took place. Roll Call Vote on Amended Motion: 7/3 in favor. Ayes: Fleury, Frank, Mulhall, Porter, Prather, Snow and Stevens. Nays: Freeman, McGee and Brereton. Motion to amend carried. Roll Call Vote on Original Motion as Amended: 6/4 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens and Fleury. Nays: Frank, Freeman, McGee and Brereton. Motion carried.

Recess at 8:11p.m.

Reconvened at 8:18p.m.

(F) FY23 Budget and Discussion.

Motion by Ald. Brereton, 2nd by Ald. Frank to discuss the FY 23 Budget. Aye voice vote carried. Motion carried. Discussion took place including Pam Lopez Fettes, Executive Director of Growth Dimensions.

(G) Executive Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or official pursuant to 2(c)(1) and Collective Bargaining Matters pursuant to Section 2(c)(2) of the Open Meeting Act.

Executive session was not held.

6. Adjournment:

Motion by Ald. Prather, 2nd by Ald. Stevens to adjourn meeting at 9:37p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

BUDGET ORDINANCE

City of Belvidere

Ordinance #572H

An ordinance budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2022, and ending April 30, 2023.

BE IT ORDAINED by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois, that

SECTION 1: The amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality be and the same are hereby budgeted for the corporate purposes of the City of Belvidere, Boone County, Illinois as hereinafter specified for the fiscal year beginning May 1, 2022, and ending April 30, 2023.

SECTION 2: The amount budgeted for each object and purpose shall be as set forth in Exhibit A.

SECTION 3: The salaries for appointed officials and certain other employees are established and fixed as set forth in Exhibit B, which is incorporated by this reference.

SECTION 4: If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5: A certified copy of this ordinance shall be filed with the County Clerk within 30 days after adoption.

SECTION 6: This ordinance shall be published in pamphlet form and shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED this 18th day of April, 2022, pursuant to a roll call vote by the City Council of the City of Belvidere, Boone County, Illinois.

Approved: _____

ATTEST: _____
City Clerk

AYES: _____

NAYES: _____

Date Approved: _____

Sponsor: _____

GENERAL FUND

EXHIBIT A

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Beginning Cash		9,034,268	11,752,515	10,578,956
General Administration				
RE Property Tax	01-4-110-4010	1,764,843	1,769,385	1,769,385
Hotel / Motel Tax	01-4-110-4011	977	2,820	2,076
Auto Rental Tax	01-4-110-4012	3,755	5,400	8,000
Muni Infrastructure Maint	01-4-110-4013	85,308	94,200	74,088
State Income Tax	01-4-110-4100	2,932,995	2,837,376	3,136,002
Home Rule Sales Tax	01-4-110-4109	1,091,262	1,070,950	1,362,254
Muni Sales Tax	01-4-110-4110	3,852,961	3,605,177	4,677,358
Sales Tax to Developer	01-4-110-4111	0	0	0
Local Use Tax	01-4-110-4112	1,173,674	1,138,532	921,967
Local Motor Fuel Tax	01-4-110-4113	473,581	504,000	462,391
Cannabis Tax	01-4-110-4115	20,912	23,794	36,386
Replacement Tax	01-4-110-4120	559,962	527,150	892,012
Repl Tax Dist to Pensions	01-4-110-4121	(130,561)	(264,297)	(264,297)
Grants	01-4-110-4150	1,456,866	0	1,709,023
Business License	01-4-110-4200	8,810	13,865	9,980
Liquor License & Fines	01-4-110-4210	189,150	119,650	154,000
Amusement Machine	01-4-110-4230	64,329	100,000	102,000
Court Fines	01-4-110-4400	166,611	218,550	116,000
Parking Fines	01-4-110-4410	4,670	14,735	5,353
Seized Vehicle Fee	01-4-110-4420	31,400	50,400	41,208
Engr Fees-Subdivision	01-4-110-4430	0	10,000	0
Video Gambling	01-4-110-4440	271,827	385,800	500,000
Franchise Fees	01-4-110-4450	265,707	263,547	271,769
Comcast Fees	01-4-110-4455	0	0	0
Death/Birth Certificates	01-4-110-4460	21,692	20,342	23,835
Accident/Fire Reports	01-4-110-4470	3,470	4,350	4,900
Annexation/Plat Fees	01-4-110-4471	0	20,000	0
Tipping Fees	01-4-110-4472	47,992	62,718	19,989
Fuel Charges (outside vendors)	01-4-110-4550	287,512	255,285	350,000
Interest Income	01-4-110-4600	69,395	24,000	18,000
Misc Revenues	01-4-110-4900	37,021	13,300	133,100
Heritage Days	01-4-110-4901	21,392	0	0
Historic Preservation: Fund Raising	01-4-110-4902	600	0	0
Historic Preservation: Grant Reimb.	01-4-110-4903	0	0	0
Operating Transfer in (Reserves)	01-4-110-9998	0	850,000	0
Total General Administration Revenues		14,778,113	13,741,029	16,536,779
Salaries - Elected Officials	01-5-110-5000	215,342	215,889	215,889
Salaries - Regular - FT	01-5-110-5010	244,784	261,348	234,708
Group Health Insurance	01-5-110-5130	383,955	463,929	506,331
Health Ins Claims Paid (Dental)	01-5-110-5131	30,615	35,000	30,000
Group Life Insurance	01-5-110-5132	1,372	1,458	1,652
Unemployment Compensation	01-5-110-5136	0	0	0
Health Insurance Reimbursement	01-4-110-4540	(143,717)	(147,261)	(173,339)
Meeting & Conferences	01-5-110-5154	3,867	13,800	8,075
Subscriptions/Ed Materials	01-5-110-5156	1,017	1,500	1,500
Gen Admin Personnel & Benefit Expenses		737,235	845,663	824,817
Repairs/Maint - Bldgs	01-5-110-6010	25,321	37,160	28,108
Repairs/Maint - Equip	01-5-110-6020	3,880	5,500	5,000
Legal	01-5-110-6110	8,725	23,400	115,500
Other Professional Services	01-5-110-6190	170,602	160,161	92,000
Back to Business Grant	01-5-110-6191	365,000	0	0
Telephone	01-5-110-6200	41,535	23,480	23,550
Codification	01-5-110-6225	5,274	5,000	6,200
Other Communications	01-5-110-6290	2,205	2,520	2,250
Gen Admin Contractual Expenses		622,542	257,221	272,608

		FY 21	FY 22	FY 23
General Administration (cont)	Account #	Actual	Budget	Budget Request
Office Supplies	01-5-110-7020	120,635	110,250	105,350
Gas and Oil	01-5-110-7030	343,127	269,648	400,000
Other Supplies	01-5-110-7800	1,782	4,800	3,100
Gen Admin Supplies Expenses		465,544	384,698	508,450
Miscellaneous Expense	01-5-110-7900	111,743	83,840	53,305
Reimb of Seized Vehicle Fee	01-5-110-7901	300	0	0
Heritage Days	01-5-110-7902	4,225	0	0
Comcast Charges	01-5-110-7903	0	0	0
Operating Transfers Out	01-5-110-9999	695,784	2,193,593	3,668,474
Total General Administration Expenses		2,632,848	3,765,015	5,327,654
NET GENERAL ADMINISTRATION		12,145,265	9,976,014	11,209,125
General Fund - Audit Department				
RE Taxes - Audit	01-4-130-4010	19,975	20,000	20,000
Accounting & Auditing	01-5-130-6100	43,701	43,700	47,000
NET - AUDIT DEPARTMENT		(23,726)	(23,700)	(27,000)
General Fund - IMRF Department				
RE Taxes - IMRF	01-4-140-4010	64,831	65,000	65,000
Replacement Tax	01-4-140-4120	90,999	90,999	90,999
Expense Reimbursement	01-4-140-4940	0	27,090	24,796
Total IMRF Revenues		155,830	183,089	180,795
IMRF Premium Expense	01-5-140-5120	137,929	168,108	160,771
NET - IMRF DEPARTMENT		17,901	14,981	20,024
General Fund - Social Security Department				
RE Taxes - FICA/Med	01-4-150-4010	199,510	200,000	200,000
Expense Reimbursement	01-4-150-4940	0	150,007	154,110
Library Expense Reimbursement	01-4-150-4941	0	33,048	38,011
Total Soc Security Revenues		199,510	383,055	392,121
FICA Expense	01-5-150-5110	56,370	229,617	236,273
Medicare Expense	01-5-150-5112	137,467	143,128	147,420
Total Soc Security Expenses		193,837	372,745	383,693
NET - SOCIAL SECURITY DEPT		5,673	10,310	8,428
General Fund - Liability Insurance Dept				
RE Taxes - Ins Liability	01-4-160-4010	299,250	300,000	300,000
Expense Reimbursement	01-4-160-4940	0	0	0
Total Liability Insurance Revenues		299,250	300,000	300,000
Insurance Premium	01-5-160-6800	454,839	459,895	470,600
NET - LIABILITY INSURANCE DEPT		(155,589)	(159,895)	(170,600)

		FY 21	FY 22	FY 23 Budget
Police Department	Account #	Actual	Budget	Request
RE Property Tax	01-4-210-4010	1,198,343	1,201,417	1,201,417
Grants	01-4-210-4150	78,323	132,047	32,784
Police Court Fines	01-4-210-4400	14,766	48,600	33,677
Sex Offender Registration Fee	01-4-210-4480	3,320	3,525	3,100
Miscellaneous Revenues	01-4-210-4900	57,621	102,100	53,250
Expense Reimbursement	01-4-210-4940	35,520	0	0
SRO Reimbursement	01-4-210-4945	7,975	97,812	107,574
Sale of Assets	01-4-210-4950	0	0	0
Total Police Department Revenues		1,395,868	1,585,501	1,431,802
Salary - Regular - FT	01-5-210-5010	3,635,227	3,937,064	4,112,439
Overtime	01-5-210-5040	192,064	406,000	350,000
Police Pension	01-5-210-5122	1,393,328	1,478,417	1,446,926
Health Insurance	01-5-210-5130	873,694	931,161	1,094,763
Dental Insurance	01-5-210-5131	50,553	60,000	51,735
Unemployment	01-5-210-5136	0	0	0
Uniform Allowance	01-5-210-5140	71,876	80,573	85,663
Training	01-5-210-5152	28,138	97,305	88,780
Police Dept Personnel & Benefit Expenses		6,244,880	6,990,520	7,230,306
Repair/Maint-Equipment	01-5-210-6020	20,244	30,925	30,375
Repair/Maint-Vehicles	01-5-210-6030	49,642	97,800	99,800
Telephone/Utilities	01-5-210-6200	41,760	46,000	46,000
Physical Exams	01-5-210-6810	1,998	2,135	11,840
Community Policing	01-5-210-6816	4,584	13,500	10,000
K 9 Program Expenses	01-5-210-6818	9,409	7,194	7,266
Sex Offender State Disburse	01-5-210-6835	2,150	3,600	3,600
Police Department - Contractual Expenses		129,787	201,154	208,881
Office Supplies	01-5-210-7020	7,637	8,550	8,550
Gas & Oil	01-5-210-7030	68,280	112,500	126,000
Operating Supplies	01-5-210-7040	7,565	45,325	52,025
Miscellaneous Expense	01-5-210-7900	7,233	31,700	30,800
DigiTicket Supplies	01-5-210-7902	0	0	3,000
Police Department - Supplies Expense		90,715	198,075	220,375
Equipment	01-5-210-8200	17,269	76,700	66,400
Vehicles	01-5-210-8300	0	0	0
Total Police Department Expenses		6,482,651	7,466,449	7,725,962
NET - POLICE DEPARTMENT		(5,086,783)	(5,880,948)	(6,294,160)
Public Safety Building Department				
Salaries - Regular - FT	01-5-215-5010	678,528	708,827	737,574
Other (FICA & IMRF)	01-5-215-5079	113,070	125,108	116,610
Other Contractual Services	01-5-215-6890	312,870	325,000	333,250
NET - PUBLIC SAFETY BLDG DEPT		(1,104,468)	(1,158,935)	(1,187,434)

Fire Department	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
RE Property Tax	01-4-220-4010	1,018,530	1,021,132	1,021,132
Grants	01-4-220-4150	500	0	0
Miscellaneous Revenues	01-4-220-4900	11,869	25,000	7,500
Expense Reimbursement	01-4-220-4940	0	0	0
Sale of Assets	01-4-220-4950	0	0	0
Total Fire Department Revenues		1,030,899	1,046,132	1,028,632
Salaries - Regular - FT	01-5-220-5010	2,230,005	2,422,620	2,480,719
Overtime	01-5-220-5040	164,604	136,000	153,720
Fire Pension	01-5-220-5124	1,154,950	1,171,834	1,236,703
Health Insurance	01-5-220-5130	491,100	563,337	651,405
Dental Insurance	01-5-220-5131	26,394	30,000	30,000
Unemployment Insurance	01-5-220-5136	0	0	0
Uniform Allowance	01-5-220-5140	32,903	41,500	41,000
Training	01-5-220-5152	12,141	20,000	22,600
Fire Depart Personnel & Benefits Expenses		4,112,097	4,385,291	4,616,147
Repair/Maint-Bldg	01-5-220-6010	44,631	40,000	39,000
Repair/Maint-Equipment	01-5-220-6020	9,561	17,000	17,000
Repair/Maint-Vehicles	01-5-220-6030	51,622	55,000	55,000
Telephone/Utilities	01-5-220-6200	10,208	10,540	10,470
Physical Exams	01-5-220-6810	376	2,500	1,000
Fire Prevention	01-5-220-6822	3,060	12,000	8,300
EMS	01-5-220-6824	10,446	11,500	11,500
Fire Department - Contractual Expenses		129,904	148,540	142,270
Office Supplies	01-5-220-7020	16,142	15,300	31,200
Gas & Oil	01-5-220-7030	13,002	20,000	20,000
Operating Supplies	01-5-220-7040	8,516	10,000	8,500
Miscellaneous Expense	01-5-220-7900	572	1,000	750
Fire Department - Supplies Expenses		38,232	46,300	60,450
Equipment	01-5-220-8200	36,539	25,000	20,000
Total Fire Department Expenses		4,316,772	4,605,131	4,838,867
NET - FIRE DEPARTMENT		(3,285,873)	(3,558,999)	(3,810,235)
Police & Fire Commission Department				
Physical Exams	01-5-225-6810	3,694	16,500	5,600
Other Contractual Services	01-5-225-6890	33,364	10,015	12,250
NET - POLICE & FIRE COMMISSION		(37,058)	(26,515)	(17,850)

		FY 21	FY 22	FY 23
Community Development	Account #	Actual	Budget	Budget Request
Building Permits	01-4-230-4300	154,432	165,000	200,000
Electric Permits	01-4-230-4310	10,608	16,000	19,393
Electrician Certification Fees	01-4-230-4315	3,100	3,000	3,000
Plumbing Permits	01-4-230-4320	695	5,000	2,500
HVAC Permits	01-4-230-4330	6,124	5,000	9,000
Plan Review Fees	01-4-230-4340	10,469	25,000	10,000
Sidewalk/Lot Grading Fee	01-4-230-4350	7,425	6,000	12,000
Insulation Permits	01-4-230-4360	815	800	969
Fire Review Fees	01-4-230-4365	1,472	2,750	2,750
Zoning Review Fee	01-4-230-4370	3,868	3,400	4,000
Code Enforcement	01-4-230-4380	2,075	6,500	3,000
Other Permits	01-4-230-4390	4,873	5,500	5,500
Miscellaneous Revenues	01-4-230-4900	0	200	100
Expense Reimbursement	01-4-230-4940	1,795	2,030	2,000
Planning Fees	01-4-230-4950	8,425	8,600	12,000
Planning Misc.	01-4-230-4955	13,947	950	2,000
Community Dev - Revenues		230,123	255,730	288,212
Salaries- Regular - FT	01-5-230-5010	285,534	274,269	277,305
FICA	01-5-230-5079	18,853	20,982	21,214
IMRF	01-5-230-5120	25,082	27,090	22,628
Health Ins Expense	01-5-230-5130	62,287	71,876	93,102
Dental Insurance	01-5-230-5131	4,406	4,000	4,000
Unemployment	01-5-230-5136	0	0	0
Training	01-5-230-5152	2,848	5,000	2,000
Building Dept Personnel & Benefits Expense		399,010	403,217	420,249
Repair/Maint - Equip	01-5-230-6020	3,338	6,100	3,300
Repair/Maint - Vehicles	01-5-230-6030	28	1,000	3,000
Other Professional Services	01-5-230-6190	30,546	47,000	97,000
Telephone	01-5-230-6200	2,239	2,400	2,400
Postage	01-5-230-6210	3,841	3,700	3,700
Printing & Publishing	01-5-230-6220	2,788	2,743	2,743
Other Contractual Services	01-5-230-6890	6,150	6,150	36,400
Building Department - Contractual Expenses		48,930	69,093	148,543
Office Supplies	01-5-230-7020	3,498	9,000	5,000
Gas & Oil	01-5-230-7030	938	1,000	2,000
Miscellaneous Expense	01-5-230-7900	11,158	750	1,500
Operating Transfer Out	01-5-230-9999	0	0	0
Building Department - Supplies Expenses		15,594	10,750	8,500
Total Building Department Expenses		463,534	483,060	577,292
NET - BUILDING DEPARTMENT		(233,411)	(227,330)	(289,080)
Civil Defense Department				
RE Tax - Civil Defense	01-4-240-4010	7,015	7,000	7,000
Miscellaneous Revenues	01-4-240-4900	0	0	0
Miscellaneous Expense	01-5-240-7900	5,950	7,000	6,800
NET - CIVIL DEFENSE DEPARTMENT		1,065	0	200

Street Department		FY 21	FY22	FY 23 Budget Request
	Account #	Actual	Budget	
RE Tax - Road & Bridge	01-4-310-4010	328,939	320,000	320,000
Grants	01-4-310-4150	235,001	0	0
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0	0	0
Miscellaneous Revenues	01-4-310-4900	44,649	3,000	5,000
Expense Reimbursement	01-4-310-4940	55,283	10,000	15,000
Expense Reimbursement	01-5-310-4940	0	0	0
Sale of Assets	01-5-310-4950	0	0	0
Street Department - Revenues		663,872	333,000	340,000
Salaries - Regular - FT	01-5-310-5010	648,996	703,850	802,629
Overtime	01-5-310-5040	47,442	45,000	45,000
Health Insurance	01-5-310-5130	194,326	204,560	215,049
Uniform Allowance	01-5-310-5140	15,804	16,000	16,700
Training	01-5-310-5152	175	1,500	1,500
Street Dept - Personnel & Benefits Expenses		906,743	970,910	1,080,878
Repair/Maint - Storm Drain	01-5-310-6001	36,247	30,000	30,000
Repair/Maint - St/Parking Lot	01-5-310-6002	164,958	97,500	97,500
Repair/Maint - Sidewalk/Curb	01-5-310-6003	42,188	40,000	40,000
Repair/Maint - Building	01-5-310-6010	9,000	10,000	10,000
Repair/Maint - Equipment	01-5-310-6020	99,266	110,000	110,000
Repair/Maint - Traffic Signal	01-5-310-6024	112,285	30,000	30,000
Telephone/Utilities	01-5-310-6200	10,841	8,000	9,200
Leaf Clean-up/Removal	01-5-310-6826	1,142	12,000	12,000
Street Department - Contractual Expenses		475,927	337,500	338,700
Office Supplies	01-5-310-7020	7,329	6,000	6,000
Gas & Oil	01-5-310-7030	58,891	75,000	70,000
Operating Supplies	01-5-310-7040	20,580	30,000	30,000
Miscellaneous Expense	01-5-310-7900	244,885	2,000	2,000
Street Department - Supplies Expenses		331,685	113,000	108,000
Equipment	01-5-310-8200	17,235	0	0
Total Street Department Expenses		1,731,590	1,421,410	1,527,578
NET - STREET DEPARTMENT		(1,067,718)	(1,088,410)	(1,187,578)
Street Lighting				
RE Tax - Street Lighting	01-4-330-4010	209,463	210,000	210,000
Expense Reimbursement	01-4-330-4940	11,182	0	0
Repair/ Maint - Street Light	01-5-330-6022	30,000	10,000	10,000
Street Lighting - Electricity	01-5-330-6310	237,520	230,000	230,000
NET - STREET LIGHTING		(46,875)	(30,000)	(30,000)

		FY 21	FY 22	FY 23
Landfill	Account #	Actual	Budget	Budget Request
RE Tax - Refuse/Landfill	01-4-335-4010	49,902	50,000	50,000
Miscellaneous Revenues	01-4-335-4900	0	0	0
Miscellaneous Expenses	01-5-335-7900	53,841	54,000	66,000
NET - GARBAGE DEPARTMENT		(3,939)	(4,000)	(16,000)
Forestry Department				
RE Tax - Forestry	01-4-340-4010	39,915	40,000	40,000
Miscellaneous Revenues	01-4-340-4900	0	0	0
Forestry Department Revenues		39,915	40,000	40,000
Tree Removal or Purchase	01-5-340-6850	96,546	40,000	43,000
Miscellaneous Expense	01-5-340-7900	0	0	0
Forestry Department Expenses		96,546	40,000	43,000
NET - FORESTRY DEPARTMENT		(56,631)	0	(3,000)
Engineering Department				
Engineering	01-5-360-6140	10,774	27,000	27,000
Subdivision Expense	01-5-360-6824	8,638	10,000	10,000
Office Supplies	01-5-360-7020	8,322	7,200	7,200
Gas & Oil	01-5-360-7030	0	0	0
NET - ENGINEERING DEPARTMENT		(27,734)	(44,200)	(44,200)
Health / Social Services				
Council on Aging	01-5-410-6830	0	23,000	0
Demolition / Nuisance	01-5-410-6832	40,873	5,000	4,500
NET - HEALTH / SOCIAL SERVICES		(40,873)	(28,000)	(4,500)
Economic Development				
Planning Dept Services	01-5-610-6150	1,680	27,500	2,500
Economic / Business	01-5-610-6840	67,652	92,290	109,591
Tourism	01-5-610-6842	5,000	5,000	5,000
Historic Preservation	01-5-610-6844	9,115	5,000	4,550
NET - ECONOMIC DEVELOPMENT		(83,447)	(129,790)	(121,641)
Buchanan Street Strolls				
Strolls Vendor Fee	01-4-615-4490	1,714	3,000	0
Strolls Sponsors	01-4-615-4495	2,000	6,000	0
Strolls Miscellaneous	01-4-615-4900	0	4,800	0
Strolls Entertainment	01-5-615-6190	12,379	12,000	0
Strolls Supplies	01-5-615-7040	2,253	4,000	0
Strolls Miscellaneous	01-5-615-7900	5,074	3,500	0
STROLLS NET		(15,992)	(5,700)	0
Utility Tax				
Utility Tax - Electric	01-4-751-4131	1,212,235	1,269,429	1,092,591
Utility Tax - Gas	01-4-751-4132	1,101,104	931,633	846,396
Utility Tax - Telephone	01-4-751-4133	170,616	190,496	148,176
Grants	01-4-751-4150	0	0	0
Expense Reimbursement	01-4-751-4940	6,851	0	0
Utility Tax Revenues		2,490,806	2,391,558	2,087,163
Tripp Rd. Reconstruction	01-5-751-8056	0	0	0
Southside Storm Sewer Study	01-5-751-8058	0	0	0
Bellwood Detention Basin	01-5-751-8060	6,445	0	0
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0	0	0
Utility Tax Expenses		6,445	0	0
NET - UTILITY TAX		2,484,361	2,391,558	2,087,163
TOTAL GENERAL FUND REVENUES		21,581,723	20,559,894	22,912,503
TOTAL GENERAL FUND EXPENSES		18,186,633	20,533,453	22,790,841
NET REV OVER (UNDER) EXP		3,395,091	26,441	121,662
Ending Cash		11,752,515	10,578,956	9,500,618

WATER / SEWER FUND

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Beginning Cash & Investments - Fund		5,637,774	5,569,502	6,056,309
Water / Sewer General Administration				
Beginning Cash & Investments		75,632	75,632	75,632
Miscellaneous Revenues	61-4-110-4900	0	0	0
Ending Cash		75,632	75,632	75,632
=====				
Water Department				
Beginning Cash & Investments		264,901	337,932	338,961
Water Consumption	61-4-810-4500	1,943,511	2,017,931	1,958,953
Dep on Agr - Westhills	61-4-810-4521	2,249	0	20,000
Meters Sold	61-4-810-4530	93,423	93,000	93,000
Other Services	61-4-810-4590	3,214	5,000	5,000
Interest	61-4-810-4600	10	500	500
Miscellaneous Revenues	61-4-810-4900	58,555	0	0
Expense Reimbursement	61-4-810-4940	0	0	0
Sale of Assets	61-4-810-4950	0	0	0
Operating Transfers-in (Reserves)	61-4-810-9998	144,055	0	0
Total Water Department Revenues		2,245,017	2,116,431	2,077,453
Salaries - Regular - FT	61-5-810-5010	570,130	554,650	516,345
Overtime	61-5-810-5040	26,975	35,000	35,000
FICA	61-5-810-5079	43,389	45,108	42,178
IMRF	61-5-810-5120	124,720	64,134	49,658
Group Health Insurance	61-5-810-5130	184,932	205,910	195,159
Uniform Allowance	61-5-810-5140	7,011	11,600	12,000
Rep & Maint - Infrastructure	61-5-810-6000	77,368	74,000	74,000
Rep & Maint - Buildings	61-5-810-6010	14,160	16,000	16,000
Rep & Maint - Equipment	61-5-810-6020	25,700	33,000	33,000
Rep & Maint - Vehicles	61-5-810-6030	9,410	20,000	20,000
Rep & Maint - Contractual	61-5-810-6040	52,392	80,000	80,000
Other Professional Services	61-5-810-6190	51,415	15,000	15,000
Telephone	61-5-810-6200	10,248	10,000	10,000
Postage	61-5-810-6210	15,680	18,000	18,000
Utilities	61-5-810-6300	239,587	250,000	250,000
Office Equip Rental/Maint	61-5-810-6410	27,118	28,000	30,000
Liability Insurance	61-5-810-6800	110,891	111,000	115,000
Lab Expense	61-5-810-6812	27,916	36,000	36,000
Office Supplies	61-5-810-7020	15,318	9,000	10,000
Gas & Oil	61-5-810-7030	14,249	20,000	20,000
Operating Supplies	61-5-810-7040	71,200	67,000	67,000
Chemicals	61-5-810-7050	81,159	90,000	90,000
Meters	61-5-810-7060	24,409	20,000	20,000
Bad Debt Expense	61-5-810-7850	737	2,000	2,000
Miscellaneous Expenses	61-5-810-7900	1,872	5,000	5,000
Equipment	61-5-810-8200	0	0	0
Transfer Out	61-5-810-9999	0	0	0
Depreciaton Set Aside		344,000	295,000	315,000
Bond Pmt Set Aside		0	0	0
Total Water Department Expenses		2,171,986	2,115,402	2,076,340
Net Water Department		73,031	1,029	1,113
Change in Accounts Receivable (YTD)				
Ending Cash & Investments		337,932	338,961	340,074

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Sewer Department				
Beginning Cash & Investments		649,936	438,683	454,573
Grants	61-4-820-4150	9,852	0	0
Sewer Consumption	61-4-820-4500	2,851,934	2,941,181	2,819,711
Dep on Agr - Westhills	61-4-820-4521	1,085	0	0
Meters Sold	61-4-820-4530	85,106	93,000	93,000
Other Services	61-4-820-4590	51,146	51,000	55,000
Interest	61-4-820-4600	312	1,000	0
Miscellaneous Revenues	61-4-820-4900	0	0	0
Expense Reimbursement	61-4-820-4940	0	0	0
Operating Transfers-In (Reserves)	61-4-820-9998	0	0	0
Total Sewer Department Revenues		2,999,435	3,086,181	2,967,711
Salaries - Regular - FT	61-5-820-5010	614,094	655,560	623,584
Overtime	61-5-820-5040	42,230	55,000	55,000
FICA	61-5-820-5079	43,591	54,358	51,912
IMRF	61-5-820-5120	130,007	77,285	61,118
Group Health Insurance	61-5-820-5130	186,505	225,361	212,847
Dental Insurance	61-5-820-5131	0	0	0
Uniform Allowance	61-5-820-5140	22,696	20,000	20,600
Travel	61-5-820-5151	0	0	0
Rep & Maint - Lift Stations	61-5-820-6005	43,329	20,000	25,000
Rep & Maint - Buildings	61-5-820-6010	73,406	100,000	95,000
Rep & Maint - Equipment	61-5-820-6020	17,085	0	0
Rep & Maint - Vehicles	61-5-820-6030	17,744	26,000	28,000
Rep & Maint - Contractual	61-5-820-6040	89,383	50,000	50,000
Other Professional Services	61-5-820-6190	64,151	73,500	73,500
NARP Watershed	61-5-820-6195	5,000	30,000	35,000
Telephone	61-5-820-6200	8,554	11,000	12,200
Postage	61-5-820-6210	13,744	17,000	17,000
Utilities	61-5-820-6300	209,666	200,000	200,000
Office Equip Rental / Maint	61-5-820-6410	8,489	6,000	6,000
Liability Insurance	61-5-820-6800	131,683	132,000	132,000
Lab Expense	61-5-820-6812	52,125	30,000	35,000
Sludge Disposal	61-5-820-6814	13,297	10,000	15,000
Office Supplies	61-5-820-7020	14,050	9,000	12,000
Gas & Oil	61-5-820-7030	13,624	25,000	25,000
Operating Supplies	61-5-820-7040	12,073	20,000	15,000
Chemicals	61-5-820-7050	43,851	45,000	50,000
Meters	61-5-820-7060	23,099	20,000	20,000
Bad Debt Expense	61-5-820-7850	887	3,000	2,000
Miscellaneous Expense	61-5-820-7900	1,203	2,000	2,000
Equipment	61-5-820-8200	1,000	0	0
Operating Transfer Out	61-5-820-9999	0	0	0
		1,896,567	1,917,064	1,874,761
Collection System Expenses				
Salaries - Regular - FT	61-5-830-5010	336,916	386,385	329,085
Overtime	61-5-830-5040	28,957	30,000	30,000
FICA	61-5-830-5079	28,708	31,853	27,740
IMRF	61-5-830-5120	62,506	45,289	32,342
Group Health Ins	61-5-830-5130	117,831	145,600	129,481
Uniform Allowance	61-5-830-5140	11,427	6,600	6,600
Rep & Maint - Infrastructure	61-5-830-6000	26,701	35,000	35,000
Rep & Maint - Equipment	61-5-830-6020	13,321	14,000	14,000
Rep & Maint - Vehicles	61-5-830-6030	5,567	20,000	20,000
Office Equip Rent/Maint	61-5-830-6410	17,781	30,000	30,000
Gas & Oil	61-5-830-7030	6,373	9,000	9,000

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Operating Supplies	61-5-830-7040	24,436	20,000	20,000
Misc. Expense	61-5-830-7900	597	1,500	1,500
Equipment	61-5-830-8200	0	0	0
Depreciation Set Aside		510,000	255,000	255,000
Bond Pmt Set Aside		123,000	123,000	123,000
Total Sewer Department Expenses		3,210,688	3,070,291	2,937,509
Net Sewer Department		(211,253)	15,890	30,202
Change in Accounts Receivable		0	0	0
Ending Cash & Investments		438,683	454,573	484,775
=====				
Bond Reserves (necessary per bond ordinances)				
Beginning Cash & Investments		32,843	32,843	32,843
Interest Income		0	0	0
Transfer Out: Bond Payment		0	0	0
Ending Cash & Investments		32,843	32,843	32,843
=====				
Connection Fees / Deposits on Agreement Accounting				
Beginning Cash & Investments		2,924,184	3,055,072	3,110,172
Sources				
Interest Income		58,850	6,100	3,000
Connection Fees	61-4-810-4510	17,883	20,000	50,000
Deposits on Agreement	61-4-810-4520	440	2,500	3,000
Connection Fees	61-4-820-4510	44,100	24,000	65,000
Deposits on Agreement	61-4-820-4520	9,615	2,500	3,000
Connection Fee Set-Aside/ Loan Repayment		0	0	0
TOTAL Sources		130,888	55,100	124,000
Uses				
Construction in Progress - Water		0	0	0
Construction in Progress - Sewer		355,206	0	0
Building	61-1730	0	0	0
Equip & Vehicles - 1750	61-1750	0	0	0
Land		0	0	0
Loan to Depreciation Fund		0	0	0
TOTAL Uses		355,206	0	0
Ending Cash & Investments		2,699,866	3,110,172	3,234,172

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Depreciation Funding				
Beginning Cash & Investments		1,291,268	1,634,169	2,049,269
Sources				
Interest Income		47,569	5,100	1,600
Loan Funds & Grant Funds		0	0	0
Misc.		55,895	0	0
Depreciation set aside - Water (for Plant)		344,000	295,000	295,000
Depreciation set aside - Water (for System)		0	0	0
Depreciation set aside - Sewer (for System)		510,000	255,000	255,000
Depreciation set aside - Sewer (for Repl)		0	0	0
Loan From Connection Fees		0	0	0
TOTAL Sources		957,464	555,100	551,600
Uses				
Construction in Progress - Water		186,391	60,000	600,000
Construction in Progress - Sewer		368,661	0	1,400,000
Equipment & Vehicles		59,510	80,000	40,000
Transfer Out- City Hall Roof		0	0	0
Transfer Out- Connection Fees Loan Payment		0	0	0
TOTAL Uses		614,562	140,000	2,040,000
Ending Cash & Investments		1,634,170	2,049,269	560,869
=====				
Bond Payments Accounting				
Beginning Cash & Investments		120,825	128,087	127,775
Sources				
Interest Income		8,013	800	200
Bond Proceeds	61-4-110-4901	0	0	0
Operating Transfer In	61-4-110-9998	0	0	0
Bond Prnt Set Aside		123,000	123,000	123,000
TOTAL Sources		131,013	123,800	123,200
Uses				
Debt Serv - Principal	61-5-110-8910	106,233	107,565	108,914
Debt Serv - Interest	61-5-110-8920	17,519	16,547	16,547
Fiscal Charges	61-5-110-8930	0	0	0
Bond Issuance Cost	61-5-110-9031	0	0	0
TOTAL Uses		123,752	124,112	125,461
Ending Cash & Investments		128,086	127,775	125,514
Gross Revenues (excludes set asides)		5,430,922	5,263,612	5,170,964
Gross Expenditures (excludes set asides)		5,499,194	4,776,805	6,486,310
NET CASH FLOW		(68,272)	486,807	(1,315,346)
Change in Accounts Receivable		0	0	0
Ending Cash & Investments - Fund		5,569,502	6,056,309	4,740,963

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Motor Fuel Tax Fund #10				
Cash Balance - beginning		698,036	1,712,919	643,215
Revenues				
State Allotment	10-4-310-4140	529,324	580,000	582,797
Transportation Tax	10-4-310-4140	378,321	406,000	428,229
Rebuild Illinois Funds	10-4-310-4150	843,076	843,076	0
Interest on Investments	10-4-310-4600	2,428	372	372
Misc Revenues	10-4-310-4900	68,978	47,000	47,689
Total Revenues		1,822,127	1,876,448	1,059,087
Expenditures				
Street Maintenance (salt)	10-5-310-6000	107,705	160,000	160,000
Contracted Work	10-5-310-6000	652,029	1,100,000	1,138,000
Miscellaneous Expenditures	10-5-310-7900	0	0	0
Rebuild Illinois Projects (Logan)	10-5-310-8021	47,510	1,686,152	1,686,152
Total Expenditures		807,244	2,946,152	2,984,152
Cash Balance - ending		1,712,919	643,215	(1,281,850)

Kishwaukee TIF Fund #13				
Cash Balance - beginning		11,657	23,215	34,965
Revenues				
Property Taxes	13-4-110-4010	18,584	20,000	20,000
Interest Income	13-4-110-4600	0	0	0
Misc Revenue	13-4-110-4900	0	0	0
Total Revenues		18,584	20,000	20,000
Expenditures				
Tax Increment Dist - Int	13-5-110-8920	4,065	6,250	0
Tax Increment Dist - Prin	13-5-110-8930	0	0	0
Other Contractual Services	13-5-110-6890	0	0	0
Miscellaneous Expense	13-5-110-7900	2,961	2,000	4,000
Total Expenditures		7,026	8,250	4,000
Cash Balance - ending		23,215	34,965	50,965

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Kishwaukee II TIF Fund #15				
Cash Balance - beginning		4,915	4,915	4,915
Revenues				
Property Tax	15-4-110-4010	0	0	0
Interest Income	15-4-110-4600	0	0	0
Total Revenues		0	0	0
Expenditures				
Other Contractual Services	15-5-110-6890	0	0	0
Miscellaneous Expense	15-5-110-7900	0	0	0
Total Expenditures		0	0	0
Cash Balance - ending		4,915	4,915	4,915

Sp Serv Areas # 2 (Farmington Fields) Fund #16				
Cash Balance - beginning		8,092	16,221	17,221
Revenues				
Property Tax	16-4-110-4010	19,099	16,500	16,500
Interest Income	16-4-110-4600	0	0	0
Total Revenues		19,099	16,500	16,500
Expenditures				
Maintenance Expense	16-5-110-6090	10,970	15,500	16,000
Misc Expense	16-5-110-7900	0	0	0
Total Expenditures		10,970	15,500	16,000
Cash Balance - ending		16,221	17,221	17,721

* Note: Per Auditors request, SSA #2 and #3 were separated beginning FY 2017.

Sp Serv Areas # 3 (Farmington Fields) Fund #17				
Cash Balance - beginning		(2,180)	(934)	(934)
Revenues				
Property Tax	17-4-110-4010	7,812	6,700	6,700
Interest Income	17-4-110-4600	0	0	0
Other		0	0	0
Total Revenues		7,812	6,700	6,700
Expenditures				
Maintenance Expense	17-5-110-6090	6,566	6,700	6,700
Misc Expense	17-5-110-7900	0	0	0
Total Expenditures		6,566	6,700	6,700
Cash Balance - ending		(934)	(934)	(934)

CAPITAL PROJECTS FUND #41

Public Benefit Account				
Cash Balance - beginning		876,484	(2,838)	(112,763)
Revenues				
Property Tax	41-4-110-4010	39,915	40,000	40,000
Grants	41-4-110-4150	171,783	0	0
Expense Reimbursement	41-4-110-4940	136,204	0	0
Interest Income	41-4-110-4600	17	75	20
Transfer-In	41-4-110-9998	0	1,670,000	1,225,000
Total Revenues		347,919	1,710,075	1,265,020
Expenditures				
Miscellaneous Expenditures	41-5-110-7900	331,727	250,000	250,000
Infrastructure	41-5-110-8020	190,558	70,000	70,000
Logan Ave. Reconstruction	41-5-110-8021	6,963	0	0
Dawngate Detention Improvements	41-5-110-8022	361,128	0	0
Low Flow Channel 6th to Appleton	41-5-110-8023	1,525	0	0
5th Avenue Storm Sewer Bypass	41-5-110-8024	27,354	0	0
Appleton Rd. Widening	41-5-110-8025	0	1,500,000	1,500,000
Operating Transfer Out	41-5-110-9999	0	0	0
Total Expenditures		919,255	1,820,000	1,820,000
Cash Balance - ending		305,148	(112,763)	(667,743)

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
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Capital Assets Account				
Cash Balance - beginning		655,394	731,142	732,342
Grants	41-4-752-4150	25,000	0	0
Interest Income	41-4-752-4600	7,394	1,200	474
Miscellaneous Revenues	41-4-752-4900	0	0	0
Impact Fee Revenue	41-4-752-4910	18,021	0	0
Bank Loan Proceeds	41-4-752-4952	0	0	0
Operating Transfers In	41-4-752-9998	551,729	523,593	789,782
Capital Asset Revenues		577,144	524,793	790,256
Misc. Expense	41-5-752-7900	0	0	0
Building and Improvements	41-5-752-8100	2,714	25,000	1,449,250
Equipment	41-5-752-8200	165,493	38,131	191,495
Vehicles	41-5-752-8300	268,213	396,328	517,153
Bond / Loan Prin Payments	41-5-752-8910	60,000	64,134	64,134
Bond / Loan Int Payments	41-5-752-8920	4,976	0	0
Capital Asset Expenditures		501,396	523,593	2,222,032
Cash Balance - ending		731,142	732,342	(699,434)

Escrow Fund # 91				
Cash Balance - beginning		619,061	515,812	515,812
Other Fees	91-4-110-4490	0	0	0
Interest Income	91-4-110-4600	1,633	0	0
Miscellaneous Revenues	91-4-110-4900	0	0	0
Escrow/Land Cash Fees	91-4-110-4971	0	50,000	0
Total Revenues		1,633	50,000	0
Disbursement of Collected Fees		104,882	50,000	0
Total Expenditures		104,882	50,000	0
Cash Balance - ending		515,812	515,812	515,812

Line Item	Account #	FY 21 Actual	FY 22 Budget	FY 23 Budget Request
Police Pension Fund				
Cash Balance - beginning		23,152,690	29,749,995	30,154,162
Revenues				
Property Tax		1,393,328	1,021,417	1,201,417
Replacement Tax		66,868	66,868	66,868
Interest Inc/Mkt Fluctuation		6,459,221	632,000	632,000
Contributions		355,843	365,645	342,893
Total Revenues		8,275,260	2,085,930	2,243,178
Expenditures				
Benefit Payments		1,611,398	1,626,763	1,803,118
Contribution Refunds		0	0	160,048
Administration		66,557	55,000	56,925
Total Expenditures		1,677,955	1,681,763	2,020,091
Cash Balance - ending		29,749,995	30,154,162	30,377,250

Fire Pension Fund				
Cash Balance - beginning		16,587,657	20,860,967	21,068,760
Revenues				
Property Tax		1,154,950	1,021,132	1,021,132
Replacement Tax		66,868	66,868	66,868
Interest Inc/Market Fluctuation		4,379,328	484,518	484,518
Contributions		213,678	218,677	217,012
Total Revenues		5,814,824	1,791,195	1,789,530
Expenditures				
Benefit Payments		1,500,638	1,538,402	1,661,158
Refund of Contributions		0	0	0
Administration		40,876	45,000	46,575
Total Expenditures		1,541,514	1,583,402	1,707,733
Cash Balance - ending		20,860,967	21,068,760	21,150,557

		May 2022-April 2023
		Budget
40100	APPROPRIATION	\$744,525.00
41200	REPLACEMENT TAX	\$39,000.00
41214	FRIENDS	\$0.00
41215	FRIENDS SUMMER	\$3,500.00
41505	Games Grant-R	\$0.00
41510	Restricted Grants	\$4,800.00
41511	Unrestricted Grants	\$0.00
41500	PER CAPITA-R	\$37,375.00
41513	Women's Club Donation-R	\$100.00
41514	LIST DIVIDENDS/INTEREST	\$4,000.00
41518	Gardening Grant	\$250.00
41524	Blackburn Interest	\$1,800.00
44750	NON RESIDENT FEES	\$20,000.00
44770	FINES	\$5,000.00
48001	RENT-Church	\$10,800.00
49000	OTHER	\$0.00
49001	FAX	\$3,000.00
49002	GUEST PASS	\$1,000.00
49003	HISTORY BOOK	\$0.00
49004	COPY/PRINT (Print Release)	\$8,000.00
49005	COMPUTER CARD	\$50.00
49006	REPLACEMENT CARD	\$100.00
49007	FLASH DRIVE	\$0.00
49008	HEADPHONES	\$0.00
49009	LOST/DAMAGED MATERIALS	\$500.00
49010	REPLACEMENT BARCODE	\$0.00
49015	BOOKMOBILE	\$11,000.00
49020	DOOR DONATION-R	\$500.00
49500	GIFT/DONATION-(500 R)	\$500.00
49501	IDA MERCHANDISE	\$200.00
49600	MEETING ROOM	\$0.00
49601	PROCTORING	\$0.00
90002	Checking Interest	\$250.00
	Other	\$0.00
	BUDGET CARRYOVER	\$0.00
	Total Income	\$896,250.00
Expenses		
41004	Legal	\$2,000.00
41005	ACCOUNTING	\$5,000.00
41006	AUDIT	\$7,000.00

41215	Friends Summer Spending	\$3,500.00
41518	Gardening Grant	\$250.00
41551	Per Capita: Collection	\$0.00
41552	Per Capita: Personnel	\$0.00
41553	Per Capita: Outsourcing	\$0.00
41554	Per Capita: Maintenance	\$0.00
50100	DIRECTOR	\$55,500.00
50115	ASSISTANT DIRECTOR	\$43,000.00
50200	STAFF	\$398,372.00
51100	FICA/MEDICARE	\$38,011.00
51200	IMRF	\$53,967.00
51300	EMPLOYEE INSURANCE	\$62,387.00
51301	DEDUCTIBLE	\$2,000.00
51302	Timeclock (ADP)	\$2,600.00
51519	STAFF MEETINGS	\$600.00
51520	STAFF EDUCATION	\$0.00
51561	BANK FEES (ccard fees)	\$400.00
51564	PRINTING	\$0.00
51565	POSTAGE	\$500.00
51566	PROFESSIONAL EXPENSES	\$3,000.00
51567	BOARD TRAINING	\$0.00
51569	OUTREACH	\$500.00
51570	HOSPITALITY	\$0.00
51571	MERCHANDISE EXPENSES	\$500.00
51572	ADVERTISING	\$1,000.00
51580	BOOKMOBILE COLLECTION	\$1,000.00
51585	BOOKMOBILE INSURANCE	\$3,000.00
51590	BOOKMOBILE OPERATION	\$8,000.00
60100	BUILDING MAINTENCE/SUPPLIES	\$23,000.00
60101	RENTAL PROP EXPENSES	\$1,500.00
60102	PROPERTY TAXES	\$3,850.00
61102	External Building Maintenance	\$5,000.00
	COMPUTER	
62301	TECH-ANNUAL COSTS	\$7,000.00
62302	TECH- HARDWARE	\$7,000.00
62303	TECH- SOFTWARE	\$4,000.00
62304	TECH- CMJ	\$15,000.00
62305	SERVICE SUBSCRIPTIONS	\$1,500.00
62351	CONSORTIUM	\$22,000.00
62352	DATABASES	\$3,000.00
63000	UTILITIES	\$17,000.00
64100	MACHINE RENT	\$400.00

68000	INSURANCE	\$20,250.00
70200	LIBRARY SUPPLIES	\$12,000.00
	BOOKS	
73100	BOOKS List Fund	\$0.00
73125	List Memorial	\$800.00
73101	Y YA	\$3,500.00
73102	Y SPANISH	\$2,000.00
73103	Y NON FIC	\$3,000.00
73104	Y EASY READER	\$2,000.00
73105	Y FIC	\$3,500.00
73106	A FIC	\$3,500.00
73107	A NON FIC	\$2,000.00
73108	A LP	\$3,500.00
73109	A SPANISH	\$1,000.00
73110	AUDIO ADULT	\$1,000.00
73113	Y YA NF	\$1,500.00
73114	Y PICTURE BOOKS	\$3,000.00
73117	Books-donation- Womens/Newcomer	\$100.00
73200	PERIODICALS	\$3,000.00
	A-V	
73301	A-V CD	\$1,000.00
73302	A-V Y DVD	\$1,450.00
73303	A-V A DVD	\$1,000.00
73304	ELECTRONIC Materials	\$20,000.00
	PROGRAMMING	
73401	PROGRAMMING ADULT	\$1,300.00
73403	PROGRAMMING YOUTH	\$1,300.00
73404	LOCAL HISTORY	\$300.00
73405	HOMETOWN CHRISTMAS	\$413.00
73406	COMMUNITY GARDEN	\$200.00
73407	Trunk or Treat	\$300.00
73408	PROGRAMMING TEEN	\$1,000.00
	Total Expenses	\$896,250.00
		\$0.00
	Net Revenue	
	Sullivan Account	
	Income	
	W. Hurbut rent	\$7,200.00
41515	Sullivan Dividends	\$24,000.00

	Total Income	\$31,200.00
	Expense	
60103	Mortgage	<u>\$32,240.00</u>
	Total Expense	\$32,240.00

EXHIBIT B
Non-Union FY23 Salary Schedule

Except as noted the following reflect 3.0% increases.

		FY 21	FY 22	FY 23
Public Works Director	Anderson, Brent	\$ 106,439.54	\$ 108,568.33	\$ 111,825.38
Street/Water/Sewer Supl.	Anderson, Danny	\$ 82,947.65	\$ 84,606.60	\$ 87,144.80
Budget & Finance Officer	Hansen	\$ 83,934.30	\$ 80,000.00	\$ 82,400.00
Police Chief *	Woody	\$ 113,102.18	\$ 115,364.22	\$ 120,288.43
Dep Chief **	Gardner	\$ 106,700.41	\$ 108,834.42	\$ 114,560.41
Dep Chief **	Wallace	\$ 106,700.41	\$ 108,834.42	\$ 114,560.41
Police Admin.	Daniels	\$ 53,814.77	\$ 54,891.07	\$ 56,537.80
Fire Chief	Hyser	\$ 106,439.54	\$ 108,568.33	\$ 111,825.38
Deputy City Clerk	Bluege	\$ 53,875.67	\$ 45,000.00	\$ 46,350.00
Assistant Clerk ***	Meyers	\$ 31,980.00	\$ 32,619.60	\$ 34,924.38
Transcriptionist/Admin. Assistant ***	Taromina	\$ 33,468.60	\$ 34,137.97	\$ 36,503.49
Det. Admin. Assistant ***	Casas	\$ 33,280.00	\$ 33,945.60	\$ 36,303.42
City Attorney	Drella	\$ 116,294.45	\$ 118,620.34	\$ 122,178.95
Building Director	Countryman	\$ 75,059.38	\$ 76,560.57	\$ 78,857.38
Zoning and Code Enforcement	Whetsel	\$ 45,398.92	\$ 46,306.90	\$ 47,696.11
Community Development Admin. Assistant	Crawford	\$ 35,055.07	\$ 35,756.17	\$ 36,828.86
Building Inspector PT	Wilcox	\$ 22,172.80	\$ 22,616.26	\$ 23,294.74
Fire Admin. Assistant	Gilman	\$ 33,466.46	\$ 34,135.79	\$ 35,159.86
Community Development Planner/Event Planner	DelRose	\$ 56,949.41	\$ 58,088.40	\$ 59,831.05
GIS Specialist PT	Anderson, Grant	\$ 29,315.00	\$ 29,901.30	\$ 30,798.34
		\$ 1,326,394.56	\$ 1,337,356.28	\$ 1,387,869.19
			Total Increase \$ 10,961.72	Total Increase \$ 50,512.91

- * The Police Chief's salary shall be 5% over that of the Deputy Chiefs.
- ** The Deputy Chiefs' salaries shall be 5% over the highest paid Sergeant.
- *** Increase for FY23 is 4% plus a \$1,000 stipend.

Note: The Police Chief and Deputy Chiefs' salaries reflected above shall be adjusted upon approval of the Sergeants collective bargaining agreement.

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 29, 2022

ADVISORY REPORT

CASE NO: 2022-04

APPLICANT: Patel, 1554, North State Street*

REQUEST AND LOCATION:

The applicant, Nileshkumar Patel, 1678 Eden Place, Rockford, IL 61107 on behalf of the property owner, Edward Winter TR, 1409 Walts Way, Belvidere, IL 61008 is requesting a special use to permit in-vehicles sales or service at 1554 North State Street* (and the two adjacent parcels) to allow a drive-through lane on the west side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-Vehicle Sales or Service and 150.904 Special Use Review and Approval Procedures. The subject property is approximately 2 acres in size and is developed with an automotive repair building and a large paved area (formerly a car wash). PINs: 05-23-351-0071 05-23-351-013 and 05-23-351-008

EXISTING LAND USE:

Subject property: Automotive Mechanic and former Car Wash

North: America's Best Value Hotel and Kunes Auto Group

South: Vacant

East: Taco Bell

West: Automotive (associated with Kunes Auto Group)

CURRENT ZONING:

Subject property: GB, General Business District

North, West and East: GB, General Business District

South: SR-6, Single Family Residential-6 District

COMPREHENSIVE PLAN:

Subject property: General Business

North and East: General Business

South: Single Family Residential

West: Institutional

BACKGROUND:

The property has a history of auto-related businesses. In 2011, a special use was approved to bring an existing automotive mechanic business into compliance and in 2018, a special use was approved to permit car sales. Shortly after the 2018 special use was approved, the long-standing car wash was demolished to make room for the car sales lot that ultimately never operated. The remaining building will be demolished in order to allow a new restaurant to be constructed with a drive-through window.

Like most restaurants in Belvidere, especially during Covid-19 restrictions, drive-through services comprise a large portion of sales. The new restaurant will have a double drive-through lane to the west of the building (rear elevation) which will exceed minimum queuing requirements found within the zoning ordinance. There will be two curb cuts along North State Street, an entrance-only and exit-only; these controlled points of access will assist with vehicle circulation and the flow of drive-through traffic.

The restaurant and drive-through lane will occupy the front half of the property. The remaining greenspace may be used for outdoor seating or eventually subdivided and redeveloped as residential with access from Maryland Court.

TREND OF DEVELOPMENT:

The subject property is located near the intersection of North State Street and Cadillac Court, within the North State Street Commercial Corridor. Several nearby businesses have either recently gone through extensive renovations or are in the midst of such renovations. North State Street consists of a mix of automobile-related businesses, retail, office and professional services.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional and controlled outdoor display land uses with moderate landscaping and signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The neighborhood is accustomed to vehicle-orientated businesses. The development of a new restaurant with drive-through lanes will bring the property into compliance in terms of stormwater management, bufferyards, pavement, etc. which will benefit nearby properties. The planning staff does not foresee any negative impacts.

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the majority of adjacent properties as general. Food establishments are considered appropriate uses in the general business categories; drive-through lanes are appropriate accessory uses with an approved special use permit. Adding the drive-through lane will make the restaurant more competitive with nearby establishments. A site plan shall be submitted and approved prior to the redevelopment of the property.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in the North State Street commercial district. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is surrounded by established businesses and residences, land uses which are not reflected to change according to the Comprehensive Plan. The surrounding properties are accustomed to having vehicle related businesses at the location and restaurants nearby. Drive-through lanes are common accessory uses to such businesses. The planning staff is not aware of any negative impacts a properly laid out drive-through lane has created and does not anticipate the proposed drive-through lane being any different.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and residences will be shielded from the headlights by a bufferyard comprised of landscaping and/or fencing. The property has a history of property

maintenance violations and locating successful business onto the property will be beneficial to the neighborhood and community.

SUMMARY OF FINDINGS:

The neighborhood is accustomed to vehicle-orientated businesses. The development of a new restaurant with drive-through lanes will bring the property into compliance in terms of stormwater management, bufferyards, pavement, etc. which will benefit nearby properties

The property is surrounded by established businesses and residences, land uses which are not reflected to change according to the Comprehensive Plan. The surrounding properties are accustomed to having vehicle-related businesses at the location and restaurants nearby. Drive-through lanes are common accessory uses to such businesses. The planning staff is not aware of any negative impacts a properly laid out drive-through lane has created and does not anticipate the proposed drive-through lane being any different.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and residences will be shielded from the headlights by a bufferyard comprised of landscaping and/or fencing. The property has a history of property maintenance violations and locating successful business onto the property will be beneficial to the neighborhood and community.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2022-04** for a special use for in-vehicle sales and service at 1554 North State Street* subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. The owner shall provide storm water detention for the proposed development for any increase in the amount of impervious area over the existing condition.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes a revised lot layout, landscaping and a photometrics plan.
4. Upon redevelopment of the property, the new address shall be 1610 North State Street.
5. Compliance with all applicable codes and ordinances.

Submitted by:

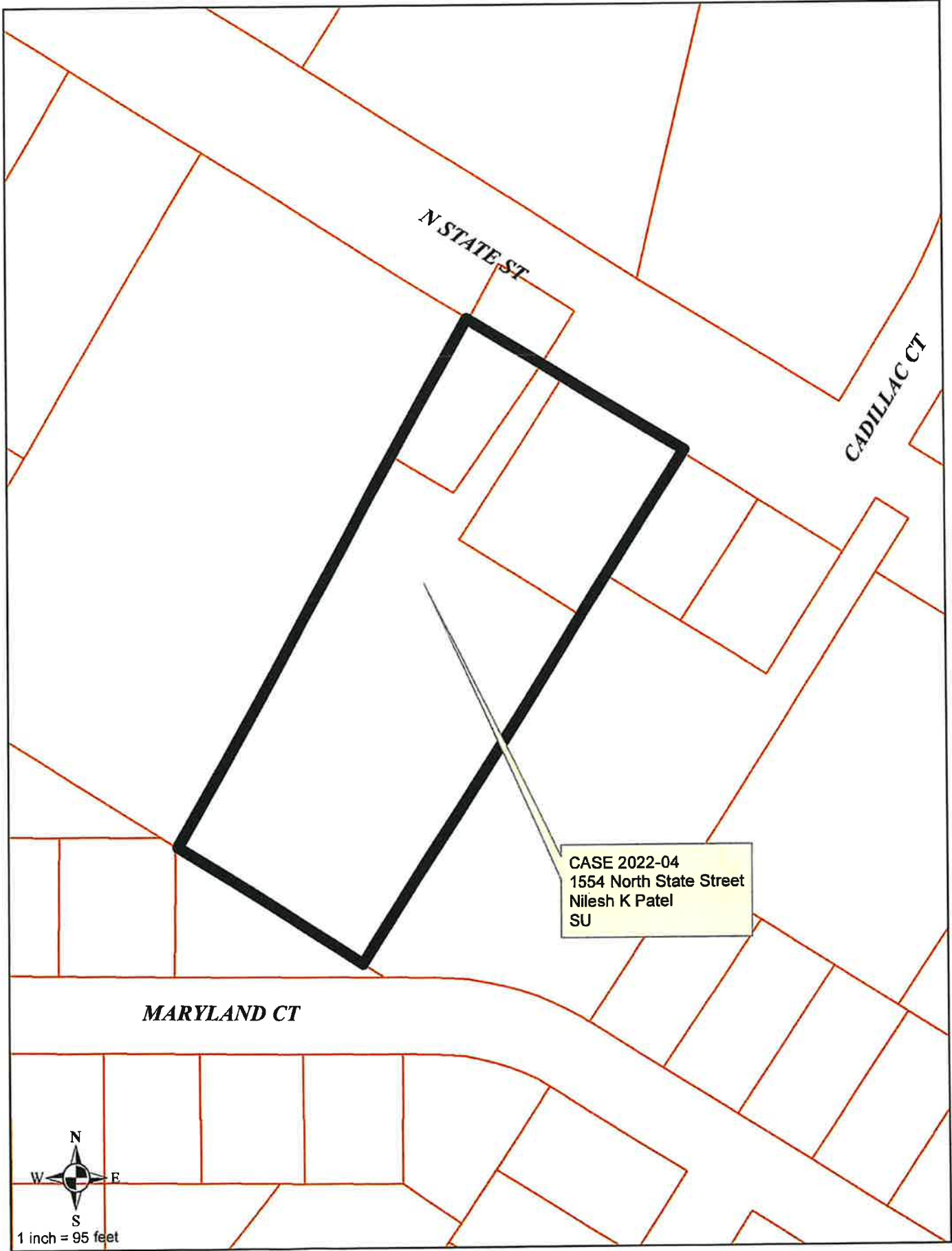

Gina DeRose, Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial photo by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plans submitted by Applicant.
5. Elevations submitted by Applicant
6. Letter submitted by Teagan Duffy, Boone County Soil and Water District dated March 3, 2022.
7. E-mail sent by Travis Tangye, Belvidere Fire Department, dated March 17, 2022.
8. Memo submitted by Brent Anderson, Belvidere Public Works Department dated March 23, 2022.
9. Letter submitted by Amanda Mehl, Boone County Health Department dated March 23, 2022.

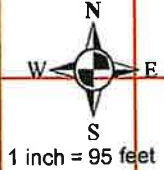


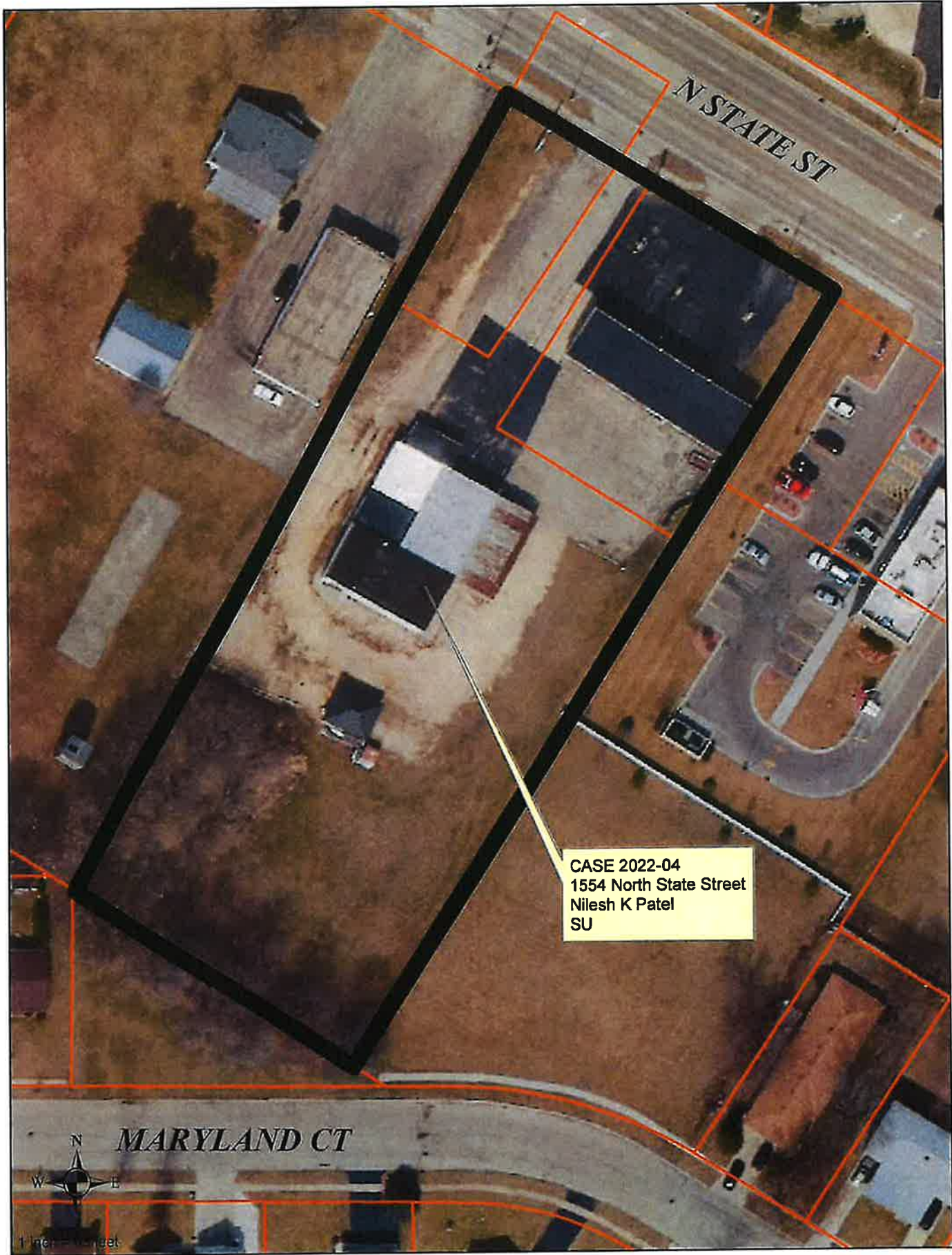
N STATE ST

CADILLAC CT

MARYLAND CT

CASE 2022-04
1554 North State Street
Niles K Patel
SU





N STATE ST

CASE 2022-04
1554 North State Street
Nilesh K Patel
SU

MARYLAND CT

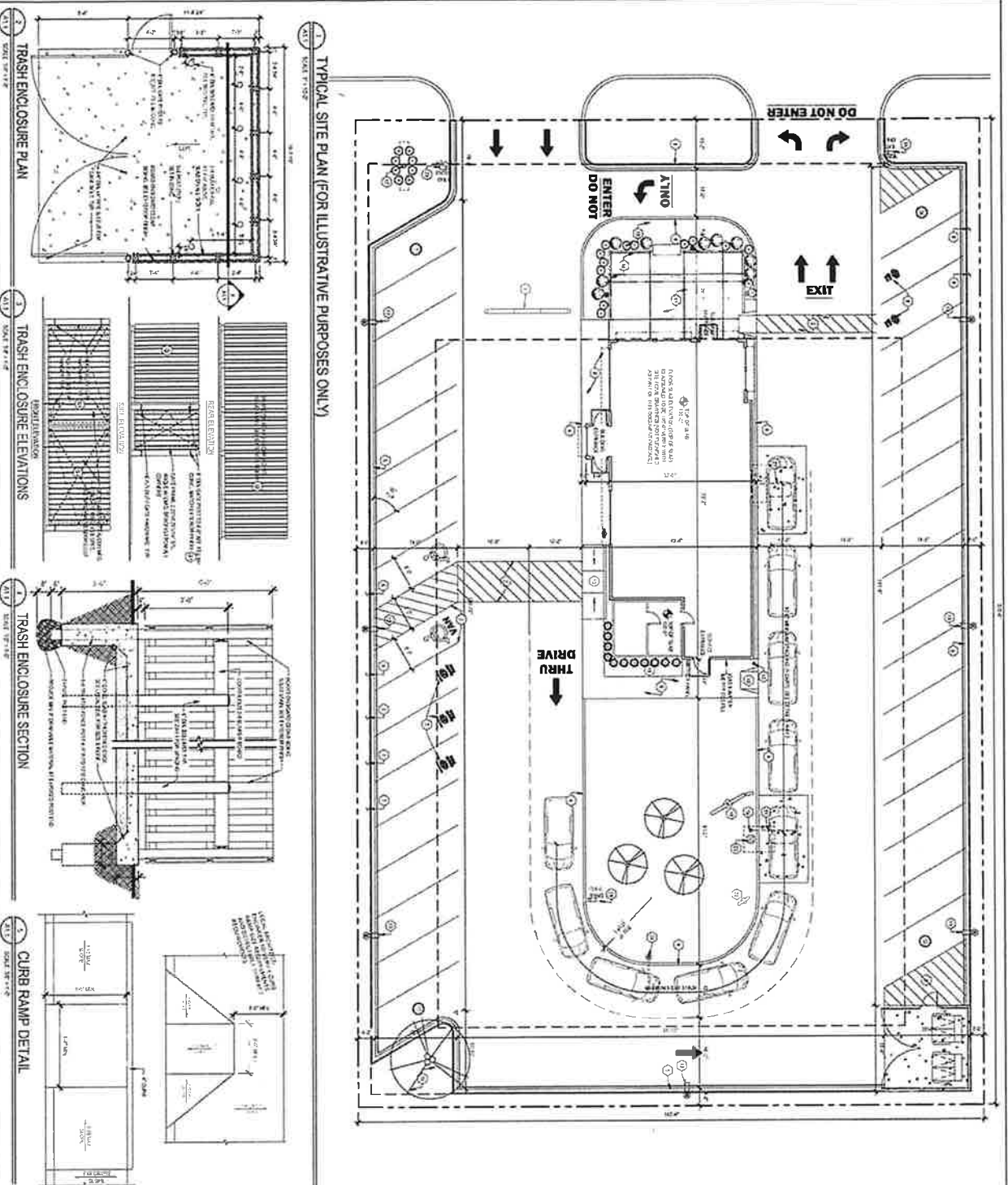


1 inch = 100 feet

To Who It may concern

I intend on bulding a New Dairy Queen
on the subject property. There will be a
~~double~~ ~~drive~~ thru window and
vehicle traffic will be one-way
to help traffic circulation from
can conflict with the drive thru



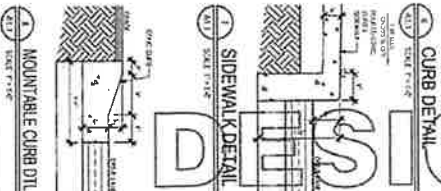


- NOTES:**
1. GENERAL NOTES TO THE DRAWING SET.
 2. ALL DIMENSIONS ARE UNLESS OTHERWISE SPECIFIED.
 3. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
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 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.
 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND OTHER AGENCIES.

DESIGN



MAIN STREET
TOWN SQUARE
ANY TOWN, USA.

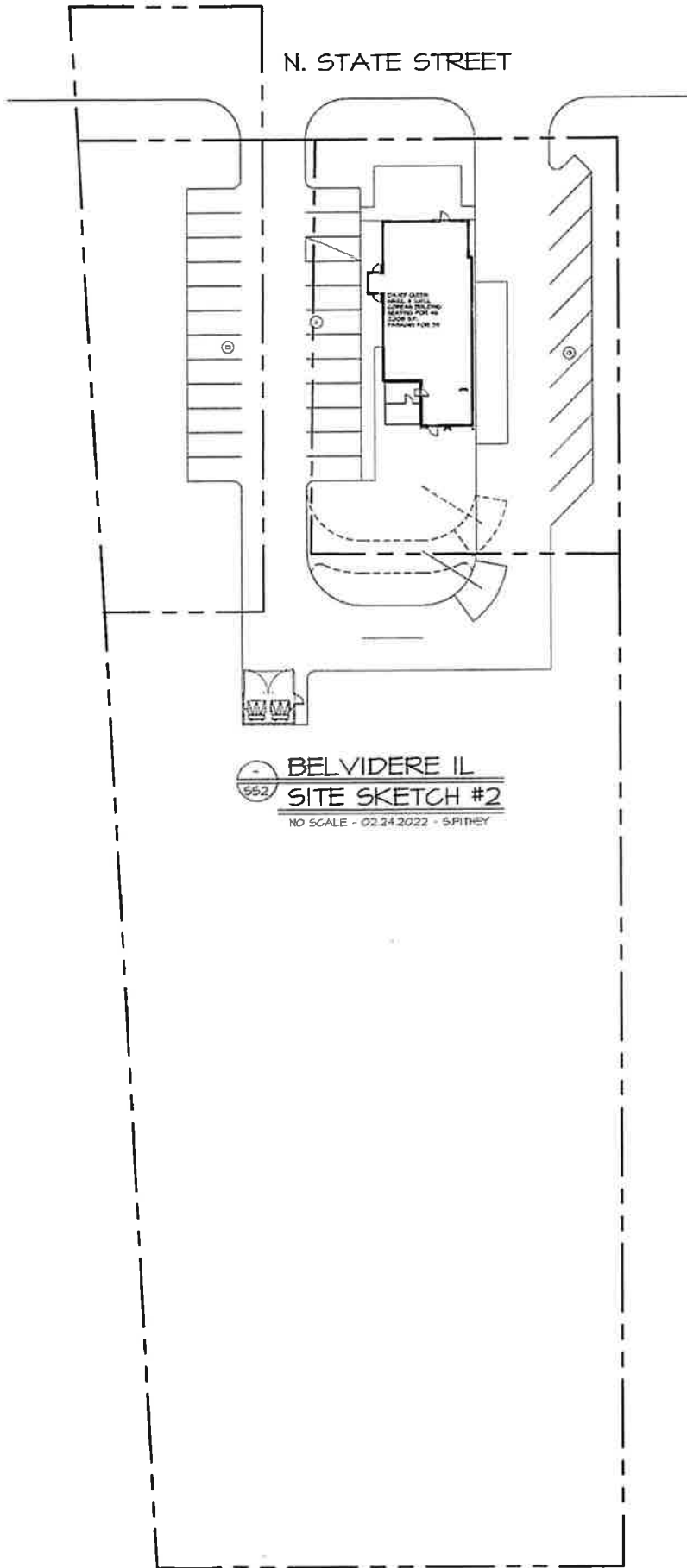


SITE PLAN & DETAILS

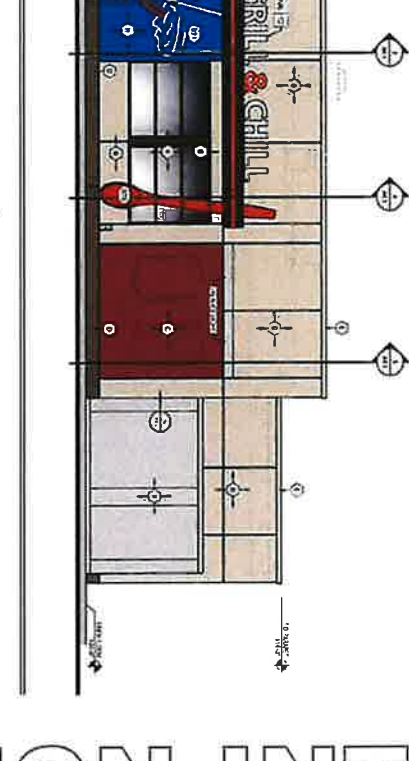
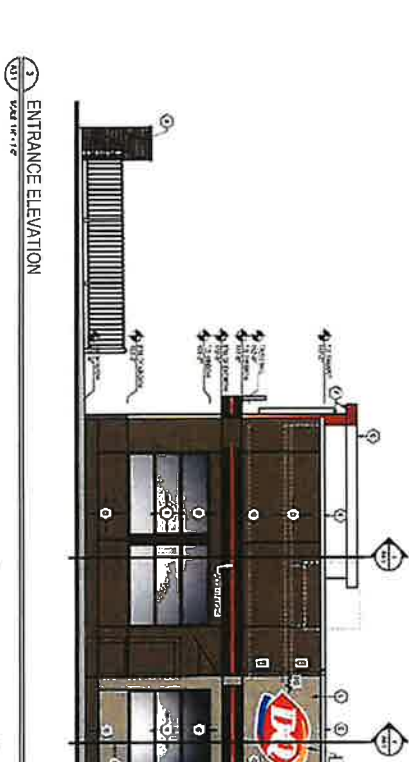
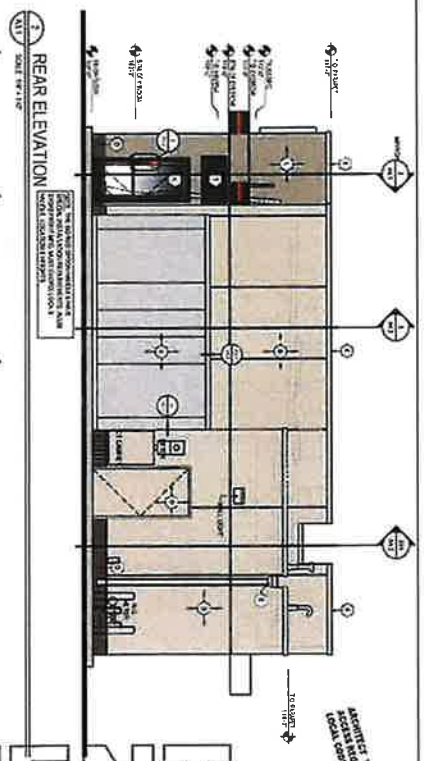
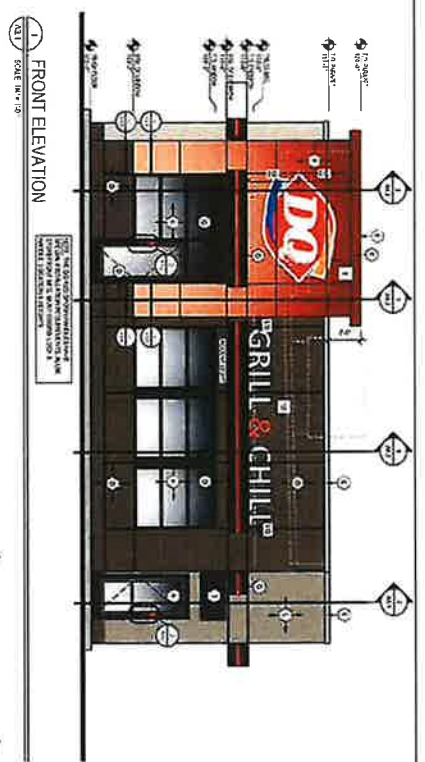
SCALE: 1/8" = 1'-0"

A1.1

N. STATE STREET



652 BELVIDERE IL
SITE SKETCH #2
NO SCALE - 02.24.2022 - S.PITNEY



DESIGN INTENT

ADAPTIVE TO EXISTING LOCAL CODES

MAIN STREET
TOWN SQUARE
ANY TOWN, USA.



GRILL & CHILL
A FRESH TAKE ON THE ORIGINAL
MILKSHAKES, MILKSHAKES, MILKSHAKES

DESIGN INTENT
FOR THE MAIN STREET TOWN SQUARE
DRIVE-THRU RESTAURANT

PROJECT TYPE
DRIVE-THRU RESTAURANT

CLIENT
DQ GRILL & CHILL

ARCHITECT
MCM

DATE
2023

SCALE
1/8\"/>

PROJECT NO.
A3.1

EXTERIOR
ELEVATIONS



A PART OF SIGN (OPTIONAL)
PROFILE 48 1/2" RECTANGULAR X 65.5"



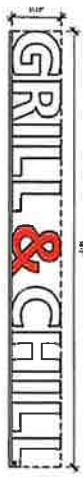
B PART OF SIGN (OPTIONAL)
PROFILE 33 1/2" RECTANGULAR X 67.5"



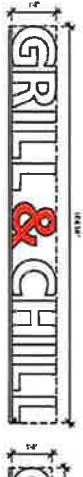
C ONE OF SIGN (OPTIONAL)
PROFILE 18.5" RECTANGULAR X 73.5"



D PART OF SIGN (OPTIONAL)
PROFILE 43.5" RECTANGULAR X 133.5"



101 1 1/2" H CHANNEL LETTERS
INTERNALLY ILLUMINATED
RECTANGULAR/AREA 20.5' X 11.5'



102 1 1/2" H CHANNEL LETTERS
INTERNALLY ILLUMINATED
RECTANGULAR/AREA 20.5' X 11.5'



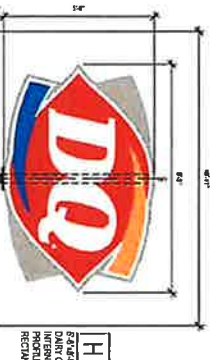
103 1 1/2" H CHANNEL LETTERS
INTERNALLY ILLUMINATED
RECTANGULAR/AREA 19.8' X 11.5'



104 1 1/2" H CHANNEL LETTERS
INTERNALLY ILLUMINATED
RECTANGULAR/AREA 18.2' X 12.2'



H 33" PROFILE, INTERNAL
DUALY QUEN LOGO DUALY SIGNED
INTERNALLY ILLUMINATED
RECTANGULAR - 42.7' X 5'



H 32" DOUBLE SIDED SIGN BOX
INTERNALLY ILLUMINATED
AREA 13' X 5'



H 31" DOUBLE SIDED SIGN BOX
INTERNALLY ILLUMINATED
AREA 11.9' X 5'



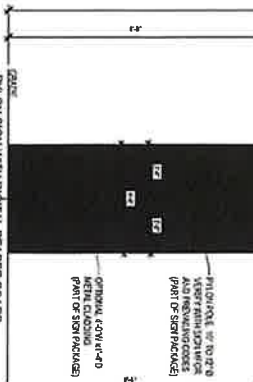
H 33" INTERNAL LED SIGN BOX
INTERNALLY ILLUMINATED
AREA 8' X 5'



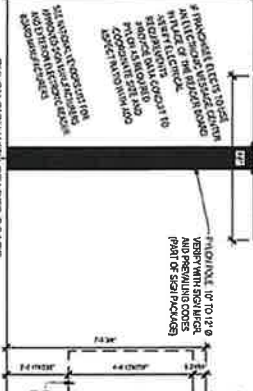
H 82" 3/4" X 3/4" RECTANGULAR (AREA)
INTERNALLY ILLUMINATED
RECTANGULAR - 26.5' X 4'



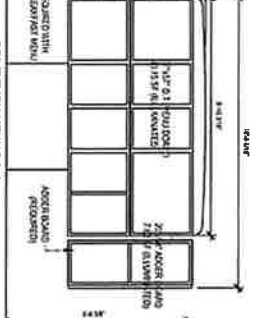
H 30" DOUBLE SIDED SIGN BOX
INTERNALLY ILLUMINATED
AREA 22.5' X 5'



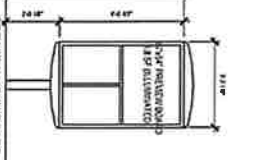
PLYON SIGN WITH DIGITAL READER BOARD



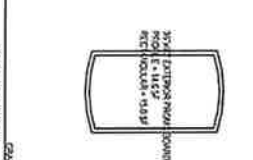
PLYON SIGN WITH READER BOARD



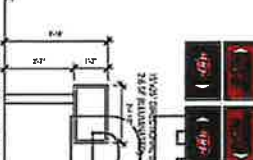
DRIVE THRU MENU BOARD



PRE-VIEW MENU BOARD (OPTIONAL)



WALL MOUNTED EXTERIOR PROMO BOARD



DIRECTIONAL SIGN (OPTIONAL)

MAIN STREET TOWN SQUARE ANY TOWN, USA.



AMERICAN ONLY QUESA
MILWAUKEE, WISCONSIN

GRILL & CHILL
AMERICAN ONLY QUESA
MILWAUKEE, WISCONSIN

GRILL & CHILL
AMERICAN ONLY QUESA
MILWAUKEE, WISCONSIN

GRILL & CHILL SIGNAGE MATRIX

ITEM NO.	DESCRIPTION	STATUS
101	1 1/2" H CHANNEL LETTERS INTERNALLY ILLUMINATED RECTANGULAR/AREA 20.5' X 11.5'	APPROVED
102	1 1/2" H CHANNEL LETTERS INTERNALLY ILLUMINATED RECTANGULAR/AREA 20.5' X 11.5'	APPROVED
103	1 1/2" H CHANNEL LETTERS INTERNALLY ILLUMINATED RECTANGULAR/AREA 19.8' X 11.5'	APPROVED
104	1 1/2" H CHANNEL LETTERS INTERNALLY ILLUMINATED RECTANGULAR/AREA 18.2' X 12.2'	APPROVED
H	33" PROFILE, INTERNAL DUALY QUEN LOGO DUALY SIGNED INTERNALLY ILLUMINATED RECTANGULAR - 42.7' X 5'	APPROVED
H	32" DOUBLE SIDED SIGN BOX INTERNALLY ILLUMINATED AREA 13' X 5'	APPROVED
H	31" DOUBLE SIDED SIGN BOX INTERNALLY ILLUMINATED AREA 11.9' X 5'	APPROVED
H	30" DOUBLE SIDED SIGN BOX INTERNALLY ILLUMINATED AREA 22.5' X 5'	APPROVED
82	3/4" X 3/4" RECTANGULAR (AREA) INTERNALLY ILLUMINATED RECTANGULAR - 26.5' X 4'	APPROVED



Boone County
Soil & Water
Conservation District

211. N. Appleton Road
 Belvidere, IL 61008
 815-544-3465 x3

3 March 2022

SWCD NRI #: 1682

Belvidere Planning Department
 401 Whitney Blvd., Suite 300
 Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 1554 N. State St. Belvidere IL 61008
PIN(S): 05-23-351-007 05-23-351-013 05-23-351-008

Contact	Petitioner	Owner
Nileshkumar Patel 1678 Eden Pl. Rockford, IL 61107	Same as Contact	Same as Contact
217-390-7962 dqbelvidere@gmail.com		

Request: Special Use

Sincerely,

Teagan Duffy
 Boone County Soil & Water
 Conservation District

Gina Delrose

From: Travis Tangye <ttangye@belviderefire.com>
Sent: Thursday, March 17, 2022 10:28 AM
To: Gina Delrose
Subject: Re: dairy queen request for comments

This message originated from an **External Source**. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Gina,

In reference to proposed Dairy Queen, 1554 North State:

The only thing I see at this time that jumps out is we would like to request an address change. We have Taco Bell at 1580 further "south" on State Street. Hopefully an address between 1580 and 1640. Let me know if your records differ.

Respectfully,

Travis Tangye
Firefighter
Inspection Coordinator
Belvidere Fire Department



On Fri, Mar 11, 2022 at 12:52 PM Gina Delrose <gdelrose@ci.belvidere.il.us> wrote:

Please see attached

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard, 61008

(o) 815-547-7177

(f) 815-547-0789

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: 3/23/2022
Re: Case #2022-04: DairyQueen, 1554 North State Street

Having reviewed the above referenced case, I would offer the following:

1. The owner will be required to provide storm water detention for the proposed development for any increase in the amount of impervious area over the existing condition.



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

March 23, 2022

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: 2022-04; Patel, 1554 North State St*

Dear City of Belvidere,

We are in receipt of a copy of a special use request to permit in- vehicle sales. Specifically, a drive-through lane at 1554 North State Street (and the two adjacent parcels), Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-Vehicle Sales or Service and 150.904 Special Use Review and Approval Procedures) in the GB, General Business District on approximately 2 acres. PINs: 05-23-351-007; 05-23-351-013; 05-23-351-008.

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the Boone County Health Department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval*. Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

RE: 2022-04; Patel, 1554 North State St*

Date: March 23, 2022

Page: 2 of 3

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

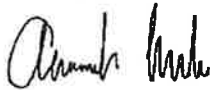
- (1) *Category I High Risk Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:
 - a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;
 - b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving;
 - c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;
 - d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
 - e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;
 - f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
 - g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.
- (2) *Category I High Risk Multi-Department Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.
- (3) *Category II Medium Risk Facility:* is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

RE: 2022-04; Patel, 1554 North State St*
Date: March 23, 2022
Page: 3 of 3

- a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;
 - b. if preparing foods for service from raw ingredients uses only minimal assembly; and
 - c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.
- (4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:
- a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;
 - b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or
 - c. only beverages (alcoholic and non-alcoholic) are served at the facility.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,



Amanda Mehl
Public Health Administrator
Boone County Health Department

AT

MEMO

DATE: April 13, 2022
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2022-04; Patel, 1554 North State Street*

REQUEST AND LOCATION:

The applicant, Nileshkumar Patel, 1678 Eden Place, Rockford, IL 61107 on behalf of the property owner, Edward Winter TR, 1409 Walts Way, Belvidere, IL 61008 is requesting a special use to permit in-vehicles sales or service at 1554 North State Street* (and the two adjacent parcels) to allow a drive-through lane on the west side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-Vehicle Sales or Service and 150.904 Special Use Review and Approval Procedures. The subject property is approximately 2 acres in size and is developed with an automotive repair building and a large paved area (formerly a car wash). PINs: 05-23-351-007/05-23-351-013 and 05-23-351-008

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2022-04** for special uses to permit in-vehicle sales or service (drive-through) at 1554 North State Street* subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. The owner shall provide storm water detention for the proposed development for any increase in the amount of impervious area over the existing condition.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes a revised lot layout, landscaping and a photometrics plan.
4. Upon redevelopment of the property, the new address shall be 1610 North State Street.
5. Compliance with all applicable codes and ordinances.

Motion to approve case 2022-04; Patel, 1554 North State Street* subject to the conditions as presented carried with a (5-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 13, 2022
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2022-04; Patel, 1554 North State Street*

REQUEST AND LOCATION:

The applicant, Nileshkumar Patel, 1678 Eden Place, Rockford, IL 61107 on behalf of the property owner, Edward Winter TR, 1409 Walts Way, Belvidere, IL 61008 is requesting a special use to permit in-vehicles sales or service at 1554 North State Street* (and the two adjacent parcels) to allow a drive-through lane on the west side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-Vehicle Sales or Service and 150.904 Special Use Review and Approval Procedures. The subject property is approximately 2 acres in size and is developed with an automotive repair building and a large paved area (formerly a car wash). PINs: 05-23-351-0071 05-23-351-013 and 05-23-351-008

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The neighborhood is accustomed to vehicle-orientated businesses. The development of a new restaurant with drive-through lanes will bring the property into compliance in terms of stormwater management, bufferyards, pavement, etc. which will benefit nearby properties. The planning staff does not foresee any negative impacts.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the majority of adjacent properties as general. Food establishments are considered appropriate uses in the general business categories; drive-through lanes are appropriate accessory uses with an approved special use permit. Adding the drive-through lane will make the restaurant more competitive with nearby establishments. A site plan shall be submitted and approved prior to the redevelopment of the property.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters**

affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in the North State Street commercial district. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is surrounded by established businesses and residences, land uses which are not reflected to change according to the Comprehensive Plan. The surrounding properties are accustomed to having vehicle related businesses at the location and restaurants nearby. Drive-through lanes are common accessory uses to such businesses. The planning staff is not aware of any negative impacts a properly laid out drive-through lane has created and does not anticipate the proposed drive-through lane being any different.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and residences will be shielded from the headlights by a bufferyard comprised of landscaping and/or fencing. The property has a history of property maintenance violations and locating successful business onto the property will be beneficial to the neighborhood and community.

The motion to adopt the Findings of Fact as presented by staff for case 2022-04 for special uses to permit in-vehicle sales or service (drive-through) at 1554 North State Street* carried with a (5-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

ORDINANCE NO. 573H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW IN-VEHICLE SALES OR SERVICE
(DRIVE-THROUGH)
WITHIN THE GB, GENERAL BUSINESS DISTRICT
(1554 North State Street*)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Nileshkumar Patel, 1678 Eden Place, Rockford, IL 61107 on behalf of the property owner, Edward Winter TR, 1409 Walts Way, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service (a drive-through lane) 1554 North State Street*; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on April 12, 2022 concerning the proposed Special Uses; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That Special Use in the GB, General Business District for in-vehicle sales or service (drive-through) on the property depicted in Attachment A and legally described as:

PARCEL I

That part of the Southwest Quarter of Section 23, Township 44 North Range 3, East of the Third Principal Meridian, described as follows: Commencing at the intersection of the West line of said Southwest Quarter with the center line of U.S. Route 320; thence South 58 degrees 00 minutes East, along said center line a distance of 990.0 feet for the place of beginning; thence continuing South 58 degrees 00 minutes East, along said center line, a distance of 71.47 feet; thence South 32 degrees 52 minutes West, a distance of 173.86 feet; thence North 58 degrees 00 minutes West, parallel with the center line of U.S. Route 20 a distance of 59.70 feet to a point that bears South 29 degrees 00 minutes West a distance of 174.07 feet from the place of beginning; thence North 29 degrees 00 minutes East, a distance of 174.07 feet to the place of beginning, being situated in Belvidere Township Boone County, Illinois. PIN:05-23-351-013

PARCEL II

That part of the Southwest Quarter of Section 23, Township 44 North , Range 3 East of the Third Principal Meridian described as follows: Commencing at the intersection of the West line of said Southwest Quarter with the center line of U.S. Route 20; thence South 58 degrees 00 minutes East along said center line, a distance of 1061.47 feet for the place of beginning; thence South 32 degrees 52 minutes West, a distance of 173.86 feet; thence North 58 degrees 00 minutes West, parallel with the center line of U.S. Route 20, a distance of 59.70 feet to a point that bears South 29 degrees 00 minutes West, a distance of 174.07 feet from said center line; thence South 29 degrees 00 minutes West a distance of 353.60 feet; thence South 57 degrees 50 minutes East, a distance of 171.88 feet to a point on a line that is 181.0 feet Northwesterly of and parallel with the Northwesterly line and said Northwesterly line extended Northeasterly of Appleton Meadows, being a Subdivision of part of said Section 23; thence North 32 degrees 29 minutes East, along said parallel line a distance of 324.4 feet; thence North 58 degrees 00 minutes West parallel with the center line of U.S. Route 20, a distance of 114.0 feet; thence North 32 degrees 52 minutes East, a distance of 203.06 feet to the center line of U.S. Route 20; thence North 58 degrees 00 minutes West, along said center line a distance of 20.0 feet to the place of beginning, being situated in Belvidere Township Boone County, Illinois. PIN: 05-23-351-007

PARCEL III

That part of the Southwest Quarter of Section 23, Township 44 North, Range 3, East of the Third Principal Meridian, described as follows: Commencing at the intersection of the West line of said Southwest

Quarter with the center line of U.S. Route 20; thence South 58 degrees 00 minutes East, along said center line, a distance of 1081.47 feet for the place of beginning; thence continuing South 58 degrees 00 minutes East, along said center line, a distance of 112.66 feet to a point on a line that is 181.0 feet Northwesterly of (measured along said center line) and parallel with the Northwesterly line, extended Northeasterly, of Appleton Meadows, being a subdivision of part of said Section 23; thence South 32 degrees 29 minutes West along said parallel line, a distance of 203.04 feet; thence North 58 degrees 00 minutes West, parallel with the center line of U.S. Route 20, a distance of 114.0 feet; thence North 32 degrees 52 minutes East, a distance of 203.06 feet to the place of beginning. Being situated in Belvidere Township, Boone County, Illinois. PIN:05-23-351-008

is hereby approved, subject to the following conditions:

1. Substantial compliance with the submitted site plan. (Attachment B)
2. The owner shall provide storm water detention for the proposed development for any increase in the amount of impervious area over the existing condition.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes a revised lot layout, landscaping and a photometrics plan.
4. Upon redevelopment of the property, the new address shall be 1610 North State Street.
5. Compliance with all applicable codes and ordinances.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of these Special Uses shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be

invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2022.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2022.

Clint Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

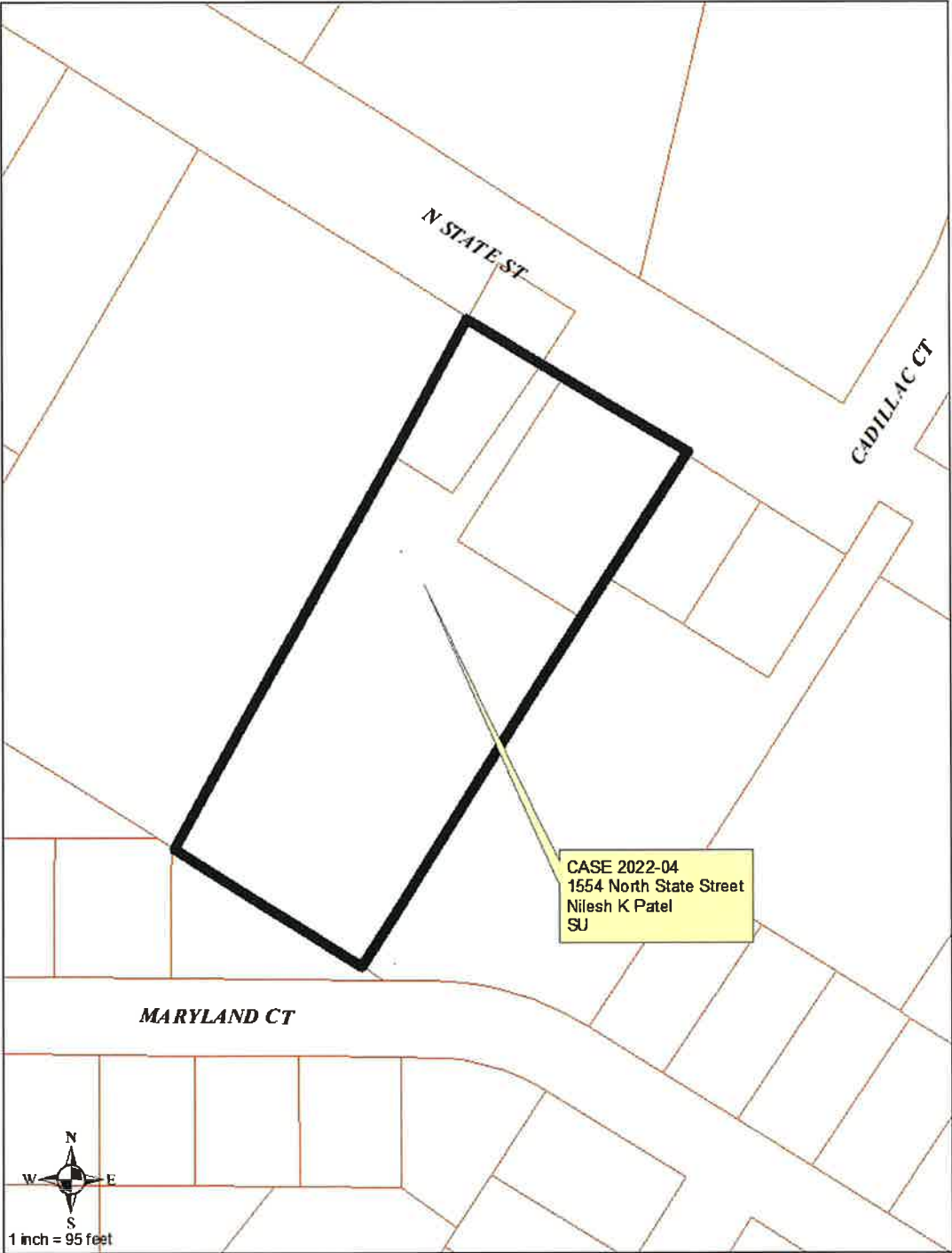
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

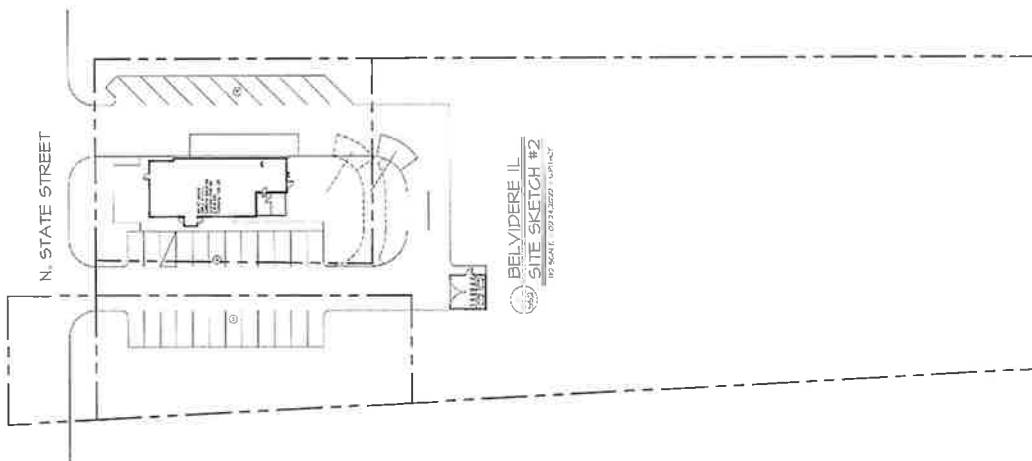
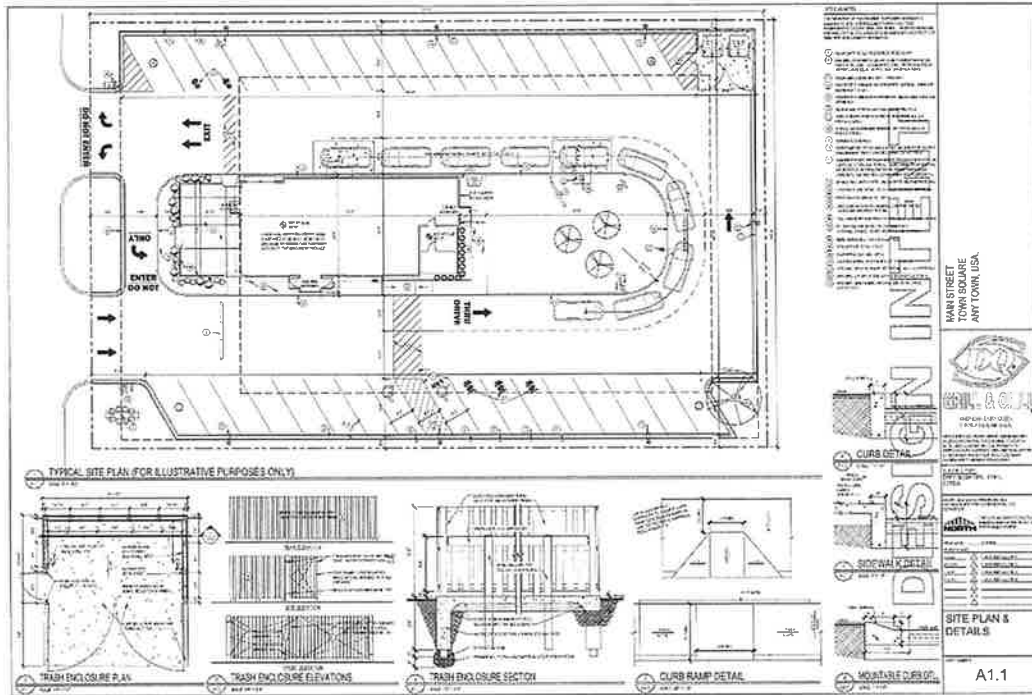
Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

March 30, 2022

ADVISORY REPORT

CASE NO: 2022-05

APPLICANT: Murphy USA, 2005 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Jim Coyle, 21 S. Evergreen Avenue, #200, Arlington Heights, IL 60005 on behalf of the property owner, Murphy Oil USA Inc, AD Valorem Tax Dept PO Box 7300, El Dorado, AR 71731 is requesting a special use to permit a planned development in the PB, Planned Business District at 2005 Gateway Center Drive, Belvidere, IL 61008. The planned development will allow for the following departures: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet and 150.904 Special Use Review and Approval Procedures. The planned development is being requested in order to rebuild and enlarge the existing gas station. The property is irregular in shape and is 1.27 acres in size. PIN: 08-06-102-002.

EXISTING LAND USE ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: Murphy USA Gas Station

Adjacent property:

North: Vacant

South and East: Walmart

West: Multi-tenant Commercial Building

CURRENT ZONING ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: PB, Planned Business District

All Adjacent property: PB, Planned Business District

COMPREHENSIVE PLAN ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: PB, Planned Business

All Adjacent property: PB, Planned Business

BACKGROUND:

The property is part of the Gateway Center development which was annexed into the City of Belvidere in 2003. In 2004, the approximately 350 square-foot gas station was constructed.

2022-05, Murphy USA, 2005 Gateway Center Drive

The gas station was originally part of the Walmart property but in 2007 it was replatted, creating a 1.27-acre standalone property.

The applicant is proposing to tear down the gas station and construct a new 1,400 square-foot gas station. The rebuild as proposed requires a special use for a planned development that encompasses 5 deviations of the Belvidere Zoning Ordinance. One deviation is for the gas station land use itself. Two deviations are to bring existing nonconformities into compliance. Since the gas station was originally developed to be part of Walmart's parking lot, the eastern paved area extends all the way to the lot lines. The applicant desires for the paved area to remain as is. Also, since the paved area encircles the building, the applicant is requesting that the mechanicals not be screened from view. Screening is typically done by landscaping, however, due to the nature of the development, landscaping is being pushed to the perimeter of the property instead of the building itself.

The last two deviations are being created due to the redevelopment of the property. The applicant is requesting that the freestanding sign be 95.7 square feet instead of the allowable 83 square feet. This would not only allow for the southern property line to be considered in the square-footage calculations but also the curve of the property line. The applicant is also requesting for lighting levels to be up to 3.5 foot-candles to the north and east. Although these illumination levels exceed what the zoning ordinance requires, it will impact Walmart's parking lot which is already illuminated.

TREND OF DEVELOPMENT:

The subject property is located at the western edge of Walmart's parking lot within the Gateway Center commercial subdivision. Although no new development has occurred within the Gateway Center development or along Genoa Road, recently there has been renewed interest in the area.

COMPREHENSIVE PLAN:

The subject property is designated as "Planned Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The Planned Business map category encourages high quality indoor commercial, office and institutional land uses, with generous landscaping and limited signage.

FLEXIBLE DEVELOPMENT STANDARDS:

According to Section 150.907 (B) (1) A. of the City of Belvidere Zoning Ordinance, new and alternative standards may be approved for a development by the city. The applicant is requesting the following standards specific to this project.

Zoning Ordinance:

- **Article I, Section 150.105(C)(4) Planned Business (B)(2) In-Vehicle Sales or Service and Indoor Commercial Entertainment**

The applicant would like to reconstruct a gas station that would service primarily passenger vehicles.

- **Article I, Section 150.105(C)(4) Planned Business (G)(2)(C) Minimum Setbacks**

Minimum Paved Surface Setbacks: 5 feet from side or rear; 10 feet from street; (driveways established prior to adoption date of this ordinance are exempted)

The applicant would like to maintain the current zero-foot pavement setback on the east side of the property that abuts the Walmart parking lot.

- **Article I, Section 150.707 Exterior Lighting Standards (E)(3)(A) Intensity of Illumination**

In no instance shall the amount of illumination attributable to exterior lighting, as measured at the property line, exceed 0.50 footcandles above ambient lighting conditions on a cloudless night.

The applicant is requesting to have lighting levels as bright as 3.5 footcandles along portions of the north and east property lines. The brightest levels would abut Walmart's parking lot.

- **Article I, Section 150.710 Building Design and Exterior Construction Material Standards (F) Mechanical Equipment**

All mechanical equipment, including roof mounted, shall be integrated into the design of the structure to the extent possible, enclosed or screened as part of the overall architectural design.

Due to the nature of the development and orientation of the building and vehicle circulation patterns, the applicant is requesting that screening not be required.

- **Article I, Table 150.1007(A)(1) Freestanding Signs**

The applicant is requesting to allow for a sign on the south side of the property that is 95.7 square feet instead of the permitted 83 square feet. The reason for the request is corporate standards for signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use (Planned Development) Permit are as follows:

A. Findings: The establishment, maintenance, or operation of the Planned Development will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

The request for a gas station is not unreasonable for the location. The property is located adjacent to the Walmart parking lot, north of the I-90 Interchange. Due to the large parking area surrounding the property and being located within the Gateway Center development instead of along Genoa Road or Grant Highway, increased signage and illumination levels, reduced pavement setbacks and visible mechanicals will not have the same negative impacts they may have on other properties.

- B. **Findings:** The requested Planned Development, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

The Comprehensive Plan adopted in 1999 shows the property as planned business. The planned development follows the Comprehensive Plan in terms of providing an indoor commercial land use with moderate landscaping and signage. The building will be significantly larger than what is currently there, helping to reduce the visual emphasis on vehicles instead of a masonry building.

- C. **Findings:** The Planned Development will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

Traffic circulation patterns and access points are not changing. The biggest change to occur with the redevelopment of the gas station will be the increase in the building size from approximately 350 square feet to 1,400 square feet. This will allow for the gas station to be more in line with typical gas stations that offer a variety of goods to their patrons.

- D. **Findings:** The establishment of the Planned Development will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land uses intensities, and land use impacts as related to the environs of the subject property.

The planned development is not changing the existing land use of the property. The deviations within the planned development are to either bring existing conditions into compliance or to allow for additional signage and lighting. The additional signage and lighting will be abutting Walmart's parking lot and not interfering with the future development of the vacant outlots found along Gateway Center Drive.

- E. **Findings:** The proposed Planned Development is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The property is served with adequate utilities and public infrastructure.

- F. **Findings:** The potential public benefits of the proposed Planned Development outweighs the potential adverse impacts of the proposed Planned Development after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

2022-05, Murphy USA, 2005 Gateway Center Drive

The land use itself is not uncommon within the City of Belvidere and appropriate for the location, near the I-90 Interchange. Although there will be increased signage and lighting, they will be located in a large parking lot and not visible from Genoa Road or Grant Highway.

SUMMARY OF FINDINGS:

The request for a gas station is not unreasonable for the location. The property is located adjacent to the Walmart parking lot, north of the I-90 Interchange. Due to the large parking area surrounding the property and being located within the Gateway Center development instead of along Genoa Road or Grant Highway, increased signage and illumination levels, reduced pavement setbacks and visible mechanicals will not have the same negative impacts they may have on other properties.

Traffic circulation patterns and access points are not changing. The biggest change to occur with the redevelopment of the gas station will be the increase in the building size from approximately 350 square feet to 1,400 square feet. This will allow for the gas station to be more in line with typical gas stations that offer a variety of goods to their patrons.

The planned development is not changing the existing land use of the property. The deviations within the planned development are to either bring existing conditions into compliance or allow for additional signage and lighting. The additional signage and lighting will be abutting Walmart's parking lot and not interfering with the future development of the vacant outlots found along Gateway Center Drive.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2022-05** subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 3/8/22 unless otherwise noted.
2. The Planned Development shall be developed in substantial conformance with the photometrics plan dated February 2022 unless otherwise noted.
3. The Planned Development shall be developed in substantial conformance with the sign plan dated October 27, 2021.
4. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.
5. The planned development is granting only the following flexible standards: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet.

Submitted by:



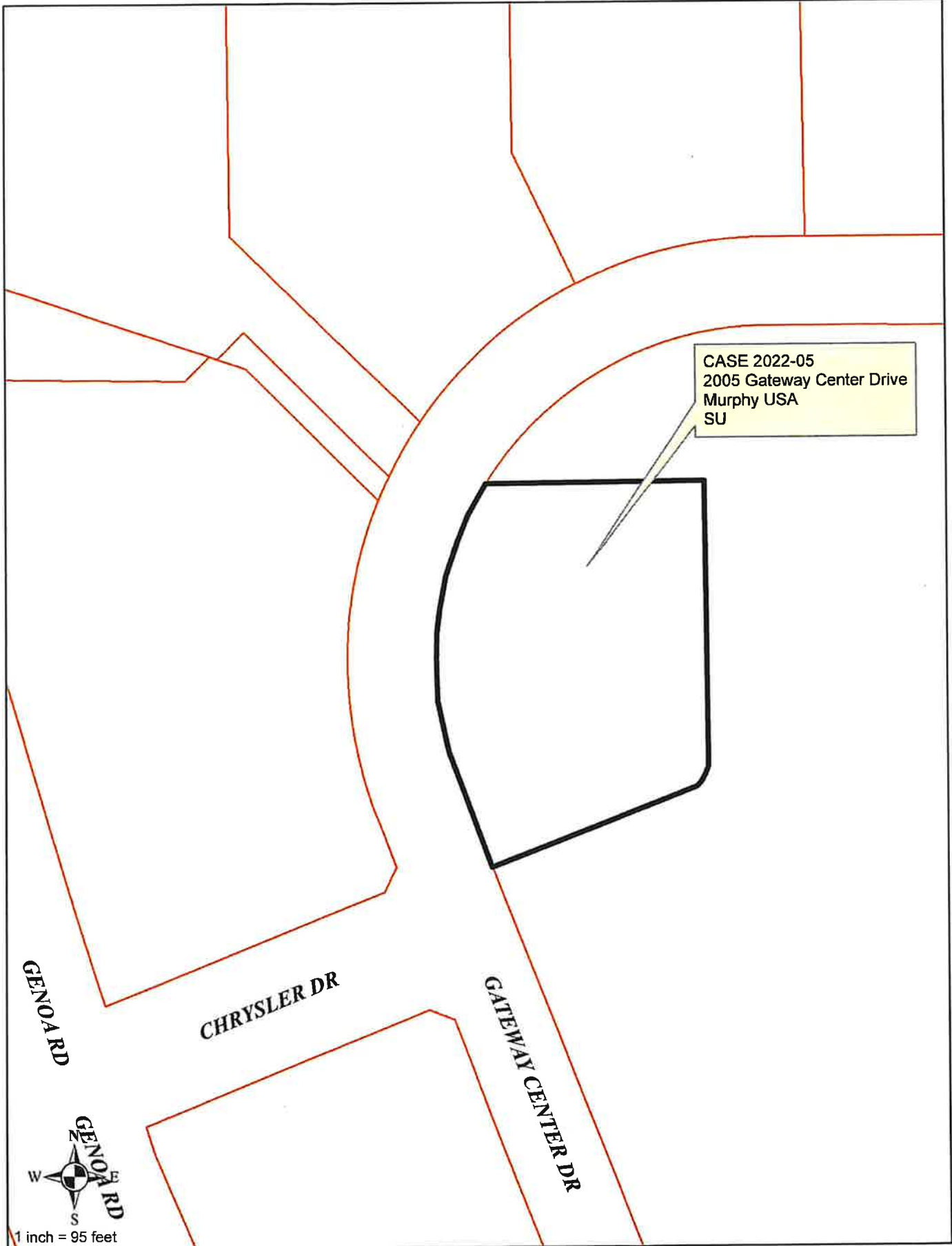
Gina DeRose
Community Development Planner

PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION

The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed planned development with the standards and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed planned development.

ATTACHMENTS:

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative as Submitted by the Applicant.
4. Site Plans Submitted by the Applicant.
5. Photometrics Plan Submitted by the Applicant.
6. Sign Plan Submitted by the Applicant.
7. Letter submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, March 11, 2022.
8. Letter submitted by Amanda Mehl, Boone County Health Department, March 23, 2022.



CASE 2022-05
2005 Gateway Center Drive
Murphy USA
SU

GENOARD

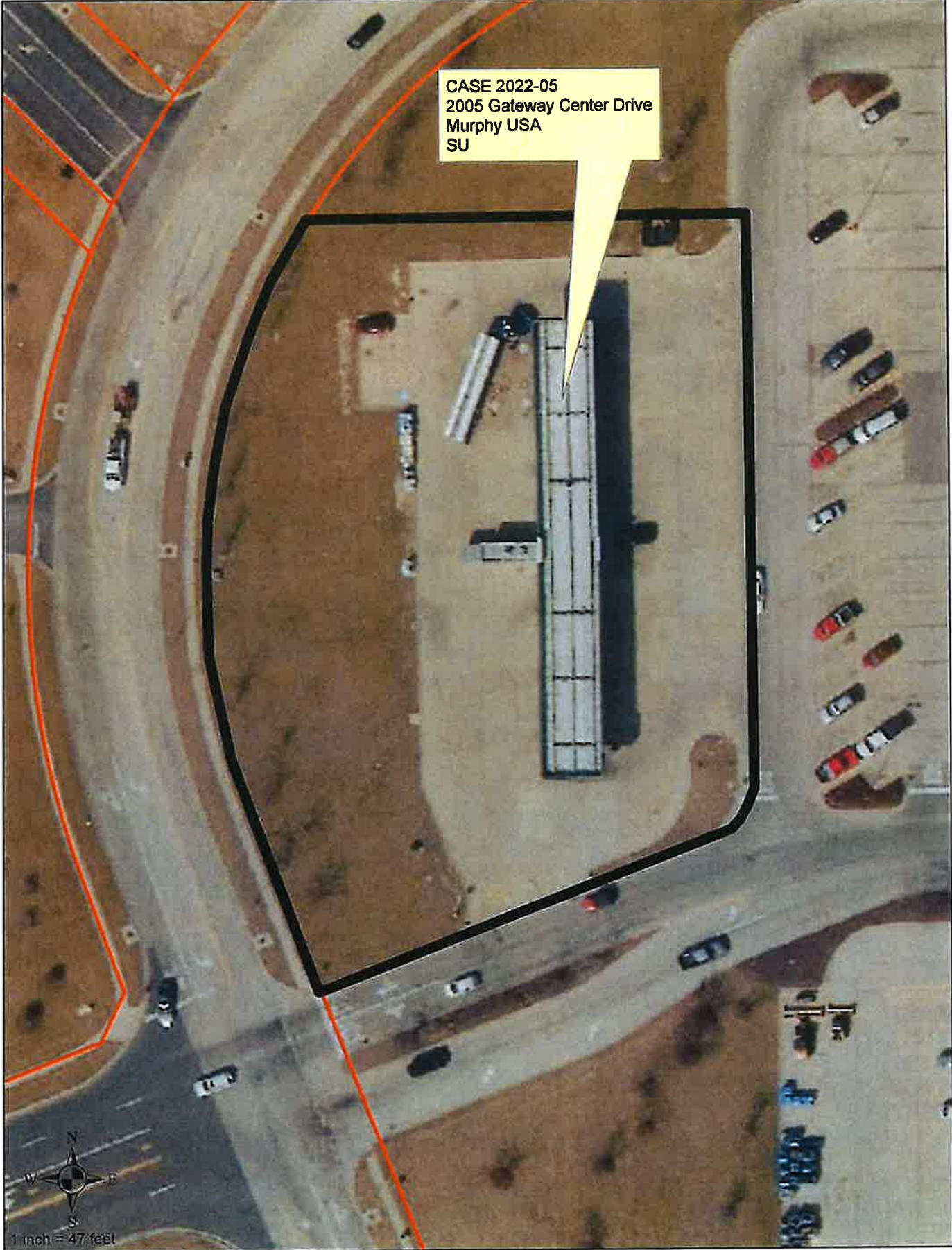
CHRYSLER DR

GATEWAY CENTER DR



1 inch = 95 feet

CASE 2022-05
2005 Gateway Center Drive
Murphy USA
SU





21 South Evergreen Avenue
Suite 200
Arlington Heights, IL 60005
847.788.9200
www.greenbergfarrow.com
We Are Global

March 8, 2022

To City of Belvidere
Gina DelRose
401 Whitney Boulevard
Belvidere IL 61008
815-547-7177

Project Murphy – Belvidere, IL
Project # 20210833.0
Re Special Use Application: Written Statement Detailing Request

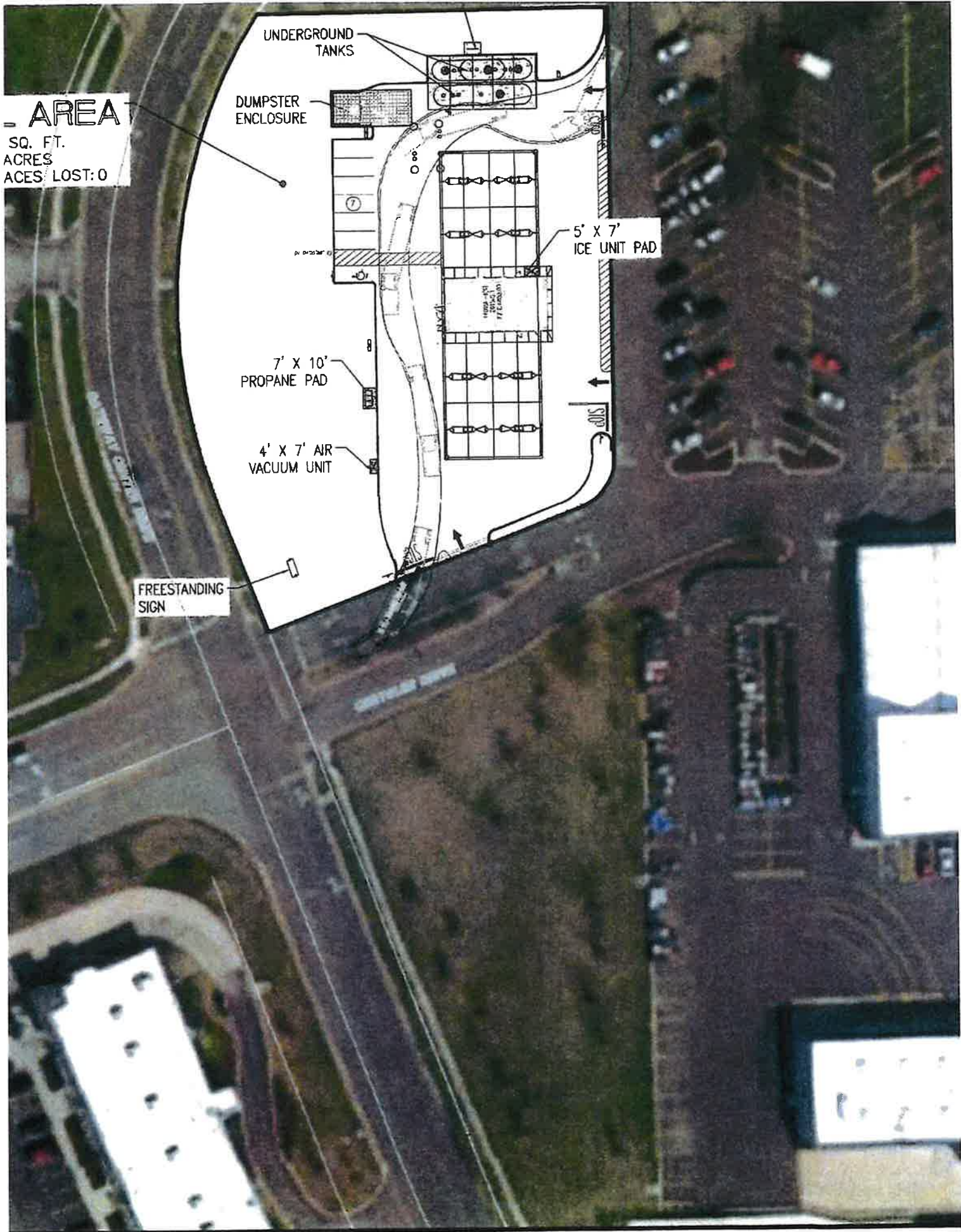
Gina,

We are submitting an Application for Special Use for the proposed demolition and reconstruction of the existing Murphy Gas Station located at 2005 Gateway Center Dr, Belvidere, IL 61008. Murphy is seeking to increase the capacity at their existing gas station with additional pumps, and to bring a larger convenience store to the site to better serve their customers. We are requesting a special use for Planned Development, including a deviation for gas station use, a deviation from the required pavement setback, a deviation from mechanical screening requirements, a deviation from the maximum allowable pylon sign square footage and a deviation from the maximum allowable footcandles at the property line. Since there is an existing gas station on the site, we are looking to maintain that use. We are also looking to maintain the pavement setbacks of the existing gas station. The new Murphy building is prefabricated and screening the mechanical units would require changes to the prototypical design. We would also like to clarify the maximum allowable pylon sign square footage as 95.7 square feet. Lastly, we would like to exceed the maximum allowable footcandles at the property line, as the gas station is abutting a parking lot so neighbors will not be disturbed.

Should you have any questions, please don't hesitate to contact me. We look forward to sharing the project at the Belvidere Planning & Zoning Commission hearing.

Thank you,

Jon Cairns
224-389-6615
jcairns@greenbergfarrow.com



UNDERGROUND TANKS

DUMPSTER ENCLOSURE

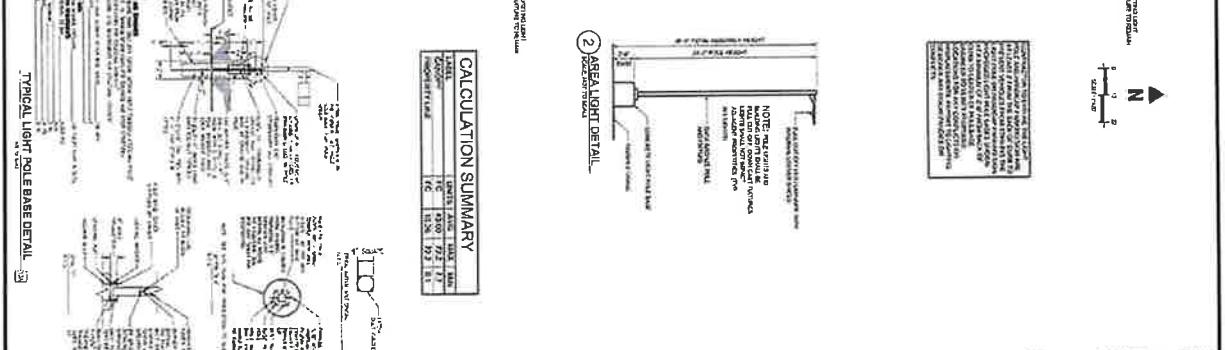
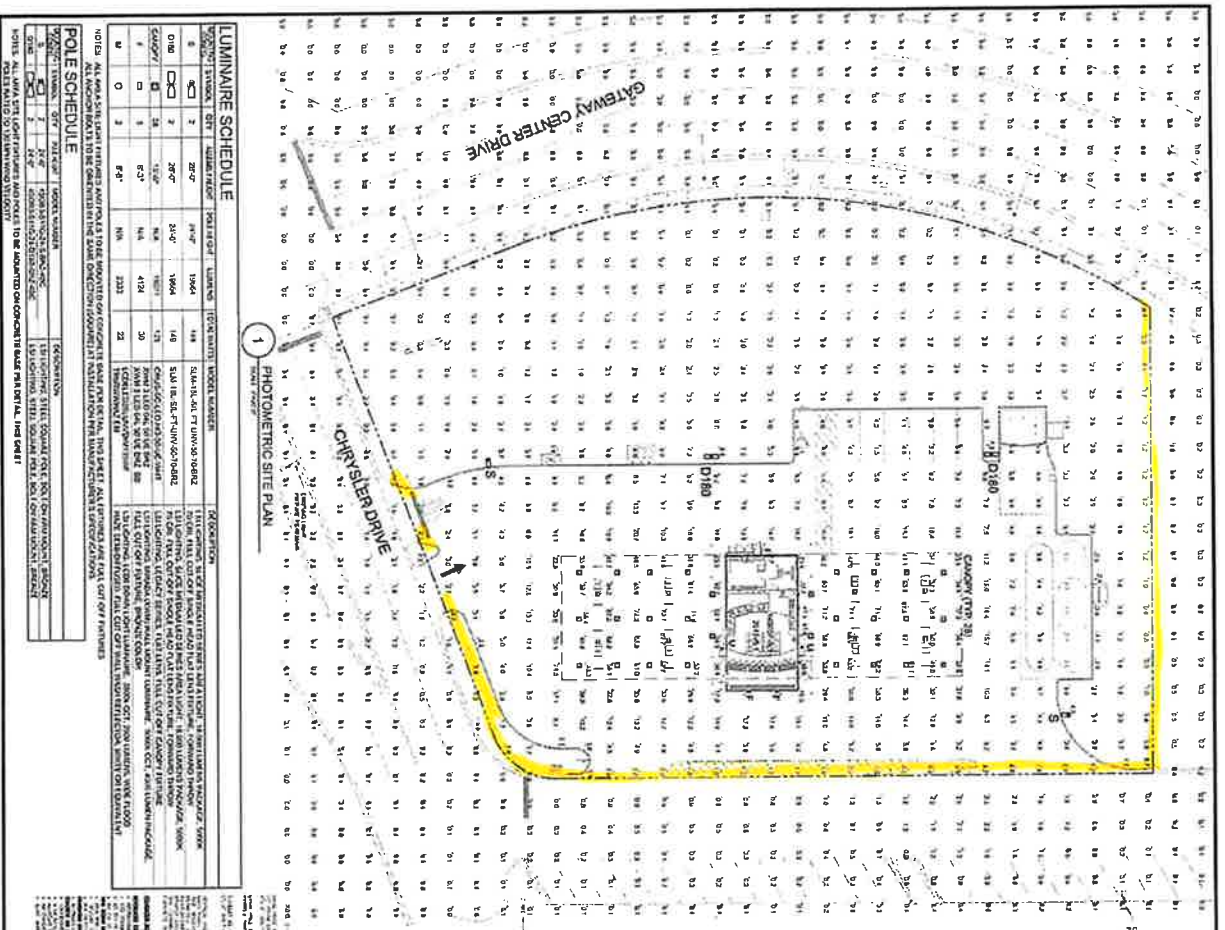
5' X 7' ICE UNIT PAD

7' X 10' PROPANE PAD

4' X 7' AIR VACUUM UNIT

FREESTANDING SIGN

AREA
SQ. FT.
ACRES
ACES LOST: 0



NOTES:

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNAL CODE (NFPA 72).
2. THE DESIGNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
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10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.

MANUFACTURER SPECIFICATION SHEET FOR CANOPY FIXTURES

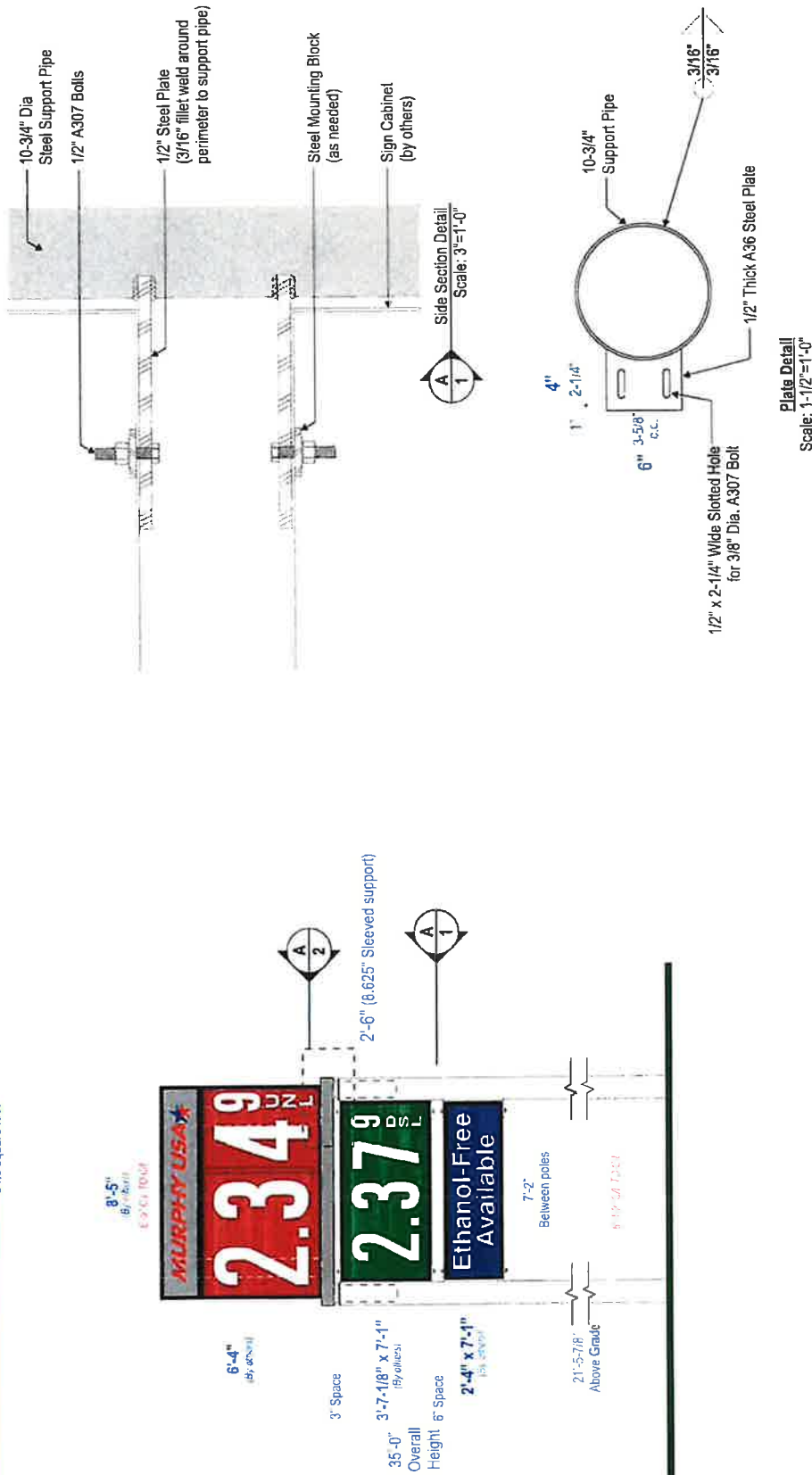
MANUFACTURER SPECIFICATION SHEET FOR SITE FIXTURES

Scottsdale Legacy (CRUS)
LED Canopy Luminaire
IP68

Site Medium (SLM)
Outdoor LED Flood Light
IP68
100W

CABINET MOUNTING DETAIL

Scale: 3/8"=1'-0"
94.8 square feet



CLIENT	MURPHY USA
ORDER NUMBER	1157570
PROJECT NUMBER	92972
SITE NUMBER	10664
PROJECT MANAGER	Kevin Home
ELECTRONIC FILE NAME	MURPHY'S USA2021\110664_Belvidere
PAGE NO.	7
ADDRESS	2006 GATEWAY CENTER DR BELVIDERE, IL 61008-9301

Rev #	Rev #	Date/Arst	Description
Original	34187	04/20/15	KW
Rev 1	35240	09/23/15	KW Revised height
Rev 2	35682	10/27/15	KW Added engineering

Stratus™
stratusunlimited.com
833A Type Road
Belvidere, IL 61008
388.503.1589



Boone County
Soil & Water
Conservation District

211. N. Appleton Road
 Belvidere, IL 61008
 815-544-3465 x3

11 March 2022

SWCD NRI #: 1684

Belvidere Planning Department
 401 Whitney Blvd., Suite 300
 Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 2005 Gateway Center Dr., Belvidere, IL 61008
PIN(S): 08-06-102-002

Contact	Petitioner	Owner
Jim Coyle 21 S Evergreen Ave, Suite 200 Arlington Heights, IL, 60005	Same as Contact	Murphy Oil USA Inc. Ad Valorem Tax Dept. PO Box 7300 El Dorado, AR, 71731-7300
630-327-1417 jcoyle@greenbergfarrow.com		

Request: Special Use for planned development: gas station

Sincerely,

Teagan Duffy
 Boone County Soil & Water
 Conservation District



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

March 23, 2022

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: 2022-05; Murphy Oil, 2005 Gateway Center Drive

Dear City of Belvidere,

We are in receipt of a copy of a special use request to permit a planned development in the PB, Planned Business District at 2005 Gateway Center Drive, Belvidere, IL 61008. The planned development will allow for the following departures: Sections 150.105(C)(4)(2) allowing in-vehicle sales or service (gas station); 150.105 (C) (4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot – candles instead of 0.50 foot – candles at the property line; 150.710(F) allowing for mechanical units to be exposed: Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet and 150.904 Special Use Review and Approval Procedures. The planned development is being requested in order to rebuild and enlarge the existing gas station. PIN: 08-06-102-002

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the Boone County Health Department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

(a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.

(b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.

- (c) *Plans, inspection and approval.* Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

RE: 2022-05; Murphy Oil, 2005 Gateway Center Drive

Date: March 23, 2022

Page: 2 of 3

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

- (1) *Category I High Risk Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:
- a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;
 - b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving;
 - c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;
 - d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;
 - e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;
 - f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
 - g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.
- (2) *Category I High Risk Multi-Department Facility:* is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.

(3) *Category II Medium Risk Facility*: is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

RE: 2022-05; Murphy Oil, 2005 Gateway Center Drive
Date: March 23, 2022
Page: 3 of 3

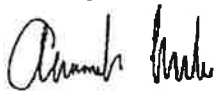
- a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;
- b. if preparing foods for service from raw ingredients uses only minimal assembly; and
- c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.

(4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:

- a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;
- b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or
- c. only beverages (alcoholic and non-alcoholic) are served at the facility.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,



Amanda Mehl
Public Health Administrator
Boone County Health Department

AT

MEMO

DATE: April 13, 2022
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2022-05; Murphy USA, 2005 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Jim Coyle, 21 S. Evergreen Avenue, #200, Arlington Heights, IL 60005 on behalf of the property owner, Murphy Oil USA Inc, AD Valorem Tax Dept PO Box 7300, El Dorado, AR 71731 is requesting a special use to permit a planned development in the PB, Planned Business District at 2005 Gateway Center Drive, Belvidere, IL 61008. The planned development will allow for the following departures: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet and 150.904 Special Use Review and Approval Procedures. The planned development is being requested in order to rebuild and enlarge the existing gas station. The property is irregular in shape and is 1.27 acres in size. PIN: 08-06-102-002.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2022-05** for a special use to permit a planned development at 2005 Gateway Center Drive subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 3/8/22 unless otherwise noted.
2. The Planned Development shall be developed in substantial conformance with the photometrics plan dated February 2022 unless otherwise noted.
3. The Planned Development shall be developed in substantial conformance with the sign plan dated October 27, 2021.
4. A full final site plan shall be submitted to staff (building, public works, fire, planning, etc.) for review and subject to final approval prior to the issuance of building permits.
5. The planned development is granting only the following flexible standards: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet.

Recommendation

2022-05; Murphy USA, 2005 Gateway Center Drive

Motion to approve case 2022-05; Murphy UAS, 2005 Gateway Center Drive subject to the conditions as presented carried with a (5-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: April 13, 2022
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2022-05; Murphy USA, 2005 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Jim Coyle, 21 S. Evergreen Avenue, #200, Arlington Heights, IL 60005 on behalf of the property owner, Murphy Oil USA Inc, AD Valorem Tax Dept PO Box 7300, El Dorado, AR 71731 is requesting a special use to permit a planned development in the PB, Planned Business District at 2005 Gateway Center Drive, Belvidere, IL 61008. The planned development will allow for the following departures: Sections 150.105(C)(4)(B)(2) allowing in-vehicle sales or service (gas station); 150.105(C)(4)(G)(2)(C) decreasing the minimum paved surface setback from five feet to zero feet for the side and rear yards; 150.707(E)(3)(A) allowing for lighting levels to be up to 3.5 foot-candles instead of 0.50 foot-candles at the property line; 150.710(F) allowing for mechanical units to be exposed; Table 150.1007(C)1 allowing for a freestanding sign to be 95.7 square feet instead of 83 square feet and 150.904 Special Use Review and Approval Procedures. The planned development is being requested in order to rebuild and enlarge the existing gas station. The property is irregular in shape and is 1.27 acres in size. PIN: 08-06-102-002.

FLEXIBLE DEVELOPMENT STANDARDS:

According to Section 150.907 (B) (1) A. of the City of Belvidere Zoning Ordinance, new and alternative standards may be approved for a development by the city. The applicant is requesting the following standards specific to this project.

Zoning Ordinance:

- **Article I, Section 150.105(C)(4) Planned Business (B)(2) In-Vehicle Sales or Service and Indoor Commercial Entertainment**

The applicant would like to reconstruct a gas station that would service primarily passenger vehicles.

- **Article I, Section 150.105(C)(4) Planned Business (G)(2)(C) Minimum Setbacks**

Minimum Paved Surface Setbacks: 5 feet from side or rear; 10 feet from street; (driveways established prior to adoption date of this ordinance are exempted)

The applicant would like to maintain the current zero-foot pavement setback on the east side of the property that abuts the Walmart parking lot.

- **Article I, Section 150.707 Exterior Lighting Standards (E)(3)(A) Intensity of Illumination**

In no instance shall the amount of illumination attributable to exterior lighting, as measured at the property line, exceed 0.50 footcandles above ambient lighting conditions on a cloudless night.

The applicant is requesting to have lighting levels as bright as 3.5 footcandles along portions of the north and east property lines. The brightest levels would abut Walmart's parking lot.

- **Article I, Section 150.710 Building Design and Exterior Construction Material Standards (F) Mechanical Equipment**

All mechanical equipment, including roof mounted, shall be integrated into the design of the structure to the extent possible, enclosed or screened as part of the overall architectural design.

Due to the nature of the development and orientation of the building and vehicle circulation patterns, the applicant is requesting that screening not be required.

- **Article I, Table 150.1007(A)(1) Freestanding Signs**

The applicant is requesting to allow for a sign on the south side of the property that is 95.7 square feet instead of the permitted 83 square feet. The reason for the request is corporate standards for signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use (Planned Development) Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the Planned Development will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The request for a gas station is not unreasonable for the location. The property is located adjacent to the Walmart parking lot, north of the I-90 Interchange. Due to the large parking area surrounding the property and being located within the Gateway Center development instead of along Genoa Road or Grant Highway, increased signage and illumination levels, reduced pavement setbacks and visible

mechanicals will not have the same negative impacts they may have on other properties.

- B. Findings: The requested Planned Development, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan adopted in 1999 shows the property as planned business. The planned development follows the Comprehensive Plan in terms of providing an indoor commercial land use with moderate landscaping and signage. The building will be significantly larger than what is currently there, helping to reduce the visual emphasis on vehicles instead of a masonry building.

- C. Findings: The Planned Development will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

Traffic circulation patterns and access points are not changing. The biggest change to occur with the redevelopment of the gas station will be the increase in the building size from approximately 350 square feet to 1,400 square feet. This will allow for the gas station to be more in line with typical gas stations that offer a variety of goods to their patrons.

- D. Findings: The establishment of the Planned Development will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land uses intensities, and land use impacts as related to the environs of the subject property.**

The planned development is not changing the existing land use of the property. The deviations within the planned development are to either bring existing conditions into compliance or to allow for additional signage and lighting. The additional signage and lighting will be abutting Walmart's parking lot and not interfering with the future development of the vacant outlots found along Gateway Center Drive.

- E. Findings: The proposed Planned Development is located in an area that will be adequately served by, and will not impose an undue burden on, any of the**

improvement facilities, utilities or services provided by public agencies servicing the subject property.

The property is served with adequate utilities and public infrastructure.

- F. Findings: The potential public benefits of the proposed Planned Development outweighs the potential adverse impacts of the proposed Planned Development after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

The land use itself is not uncommon within the City of Belvidere and appropriate for the location, near the I-90 Interchange. Although there will be increased signage and lighting, they will be located in a large parking lot and not visible from Genoa Road or Grant Highway.

The motion to adopt the Findings of Fact as presented by staff for case 2022-05 for a special use to permit a planned development at 2005 Gateway Center Drive carried with a (5-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission