

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

May 1, 2017

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of  
April 17, 2017; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Recognition of Aldermen and City Treasurer.

(B) Oaths of Office for Newly Elected Officials.

(C) Police Recognitions for Lifesaving and Valor Awards.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of April 11, 2017  
through April 24, 2017.

(B) Belvidere Fire Department Overtime Reports of April 12, 2017 and  
through April 25, 2017.

(C) Minutes of Committee of the Whole – Public Safety and Finance and  
Personnel of April 24, 2017.

(9) Unfinished Business:

(A) Ord. #345H – 2<sup>nd</sup> Reading: An Ordinance Annexing Certain Territory  
Generally Located on the East Side of Beloit Road Immediately South of  
Burnett Drive (Pin 05-23-100-005) to the City of Belvidere, Boone County,  
Illinois.

- (B) Ord. #346H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the PB, Planned Business District (976 Belvidere Road).
- (C) Ord. #347H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Storage within the PI, Planned Industrial District (2355 Newburg Road).
- (D) Ord. #348H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow a Daycare Center (3+ Children) within the GB, General Business District (435 Southtowne Drive).

(10) New Business:

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of April 24, 2017.

Motions of Public Safety – Chairman Crawford.

- (A) Motion to approve the purchase of three (3) Thermal Image Cameras (TICs) in the amount of \$17,382 with a split between the City and the 2% Fund for a cost to the city of \$8,691. This expenditure will be from line item 01-5-220-8200.
- (B) Motion to approve the purchase from Air One Equipment Inc. for Hurst E-Draulic Tools at a cost not to exceed \$17,485. This item is budgeted from line item 01-5-220-8200.

Motions of Public Works – Chairman Brooks.

- (C) Motion to approve the proposal from Steiner Power Systems for a 40kW Generator in the amount of \$17,450 for the Fremont Street Sanitary Sewer Lift Station. This equipment will be paid for from the Sewer Depreciation Fund.
- (D) Motion to approve entering into an agreement with Lakeland Biologists for the 2017 Farmington Ponds Maintenance Program at an estimated cost of \$15,000 based on their proposal dated April 7, 2017. This work will be paid for from the Farmington Ponds Special Service Area.

(11) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: April 17, 2017

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

(1) Roll Call: Present: D. Arevalo, R. Brooks, G. Crawford, W. Frank,  
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: J. Sanders and C. Morris.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,  
Treasurer Ric Brereton, Public Works Director Brent Anderson, Community  
Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Noble,  
City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
April 3, 2017; as presented.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to approve the minutes of the regular  
meeting of the Belvidere City Council of April 3, 2017. Roll Call Vote: 8/0 in favor.  
Ayes: Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow and Stevens.  
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain presented a Proclamation in Recognition of Boone County's Telecommunicators - National Public Safety Telecommunications Week of April 9 – 15, 2017.
- (B) Mayor Chamberlain presented a Proclamation for Workers Memorial Day to Ron Welte.
- (C) Mayor Chamberlain read a Proclamation for Comcast Cares Day.
- (D) Mayor Chamberlain reported on upcoming events – 50<sup>th</sup> Anniversary of the 1967 Belvidere Tornado, Belvidere Township will host a Shred Day on April 22, 2017 and Keep Illinois Beautiful and Long Prairie Trail cleanup will also take place on April 22, 2017.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,200,412.79  
Water & Sewer Fund Expenditures: \$ 506,142.57

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$1,200,412.79. Roll Call Vote: 8/0 in favor.  
Ayes: Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens and Arevalo.  
Nays: None. Motion carried.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Snow to approve the Water & Sewer Fund Expenditures in the amount of \$506,142.57. Roll Call Vote: 8/0 in favor.  
Ayes: Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks.  
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of March 28, 2017 through April 10, 2017.
- (B) Belvidere Fire Department Overtime Report of March 25, 2017 and March 29, 2017 through April 11, 2017.
- (C) Monthly Report of Community Development/Planning Department for March 2017.
- (D) Monthly Building Department Revenue Report for March 2017.
- (E) Monthly Treasurer's Report for March 2017.
- (F) Monthly General Fund Report for March 2017.
- (G) Monthly Water/Sewer Fund Report for March 2017.
- (H) Minutes of Planning and Zoning Commission of April 11, 2017.

Let the record show these reports and minutes were read and placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 10, 2017.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to approve the Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 10, 2017. (the mowing bids as approved from committee were \$380 per mowing for the Water Department Sites). Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #343H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Vehicles and Seized Vehicles).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to pass Ord. #343H. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.

- (B) Ord. #344H – 2<sup>nd</sup> Reading: An Ordinance Amending Article XI, Seized and Impounded Vehicles of Chapter 110 of the City of Belvidere Municipal Code.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Brooks to pass Ord. #344H. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford, Frank and Ratcliffe. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #345H – 1<sup>st</sup> Reading: An Ordinance Annexing Certain Territory Generally located on the East Side of Beloit Road Immediately South of Burnett Drive (Pin 05-23-100-005) to the City of Belvidere, Boone County, Illinois.
- (B) Ord. #346H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with a Video Gaming) within the PB, Planned Business District (976 Belvidere Road).
- (C) Ord. #347H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Storage within the PI, Planned Industrial District (2355 Newburg Road).
- (D) Ord. #348H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow a Daycare Center (3+ Children) within the GB, General Business District (435 Southtowne Drive).

Let the record show Ordinances #345H, #346H, #347H and #348H were placed on file for first reading.

- (E) Res. #2058-2017: A Resolution for Maintenance under the Illinois Highway Code.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to adopt Res. #2058-2017. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe and Sanderson. Nays: None. Motion carried.

- (F) Res. #2059-2017: A Resolution Establishing a Class II or Class III Designated Truck Route.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to adopt Res. #2059-2017. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

- (C) Res. #2060-2017: A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Arevalo to adopt Res. #2060-2017. Roll Call Vote: 7/1 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson and Snow. Nays: Stevens. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 10, 2017.

- (A) Motion to approve a 30-day plat signing extension for Little Caesars. Roll Call Vote: 7/0 in favor. Ayes: Brooks, Frank, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Alderman Crawford was absent from voting. Motion carried.
- (B) Motion to approve an extension for a Special Use for Video Gaming for Southtown Ventures (due to delays from the State of Illinois). Roll Call Vote: 7/0 in favor. Ayes: Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Alderman Crawford was absent from voting. Motion carried.
- (C) Motion to approve the Intergovernmental Agreement between the City of Belvidere and Boone County for Traffic Control Device Repairs and Maintenance. Roll Call Vote: 7/0 in favor. Ayes: Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Alderman Crawford was absent from voting. Motion carried.

- (D) Motion to approve the low bid from Randy Baier Construction in the amount of \$37,905 for the city's annual sidewalk program. The unit prices are \$6.30/sf for the removal and replacement of 4" sidewalk, \$6.55/sf for 6" sidewalk and \$45/lf for curb removal and replacement. This work will be paid for from line item 01-5-310-6003. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (E) Motion to approve the low bid from Trees "R" Us, Inc. in the amount of \$54,600 for tree work from May 1, 2017 to April 30, 2018 for the City's Tree Work Program. This work will be paid from Forestry line item 01-5-340-6850. (The budget for this work is \$80,000). Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford, Frank and Ratcliffe. Nays: None. Motion carried.
- (F) Motion to approve the low bid from LawnCare by Walter in the amount of \$380 per mowing for the Water Department Sites. This work will be paid from Water Department line item 61-5-810-6040. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (G) Motion to approve the low bid from LawnCare by Walter in the amount of \$225 per mowing for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.
- (H) Motion to approve the low bid from Lawn Maintenance Services in the amount of \$448 per mowing for the Public Work Sites. This work will be paid from Street Department line item 01-5-310-6002. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.
- (I) Motion to approve the low bid from LawnCare by Walter Inc. in the amount of \$21,018 for Landscape Maintenance Work from May 1, 2017 to April 30, 2018 for the City's Landscape Maintenance Work Program. This work will be paid from the Street Department line items 01-5-310-6002 and 01-5-310-6826. Roll Call Vote: 7/1 in favor. Ayes: Brooks, Crawford, Frank, Ratcliffe, Snow, Stevens and Arevalo. Nays: Sanderson. Motion carried.

(J) Motion to approve the work order amendment from Baxter & Woodman at a cost not-to-exceed \$7,000. This work will be paid for from the Sewer Depreciation Fund. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

(K) Motion to approve the proposal from Smith Ecological Systems in the amount of \$39,747 for furnishing and installing one Medora GridBee GF10000 mixing machine for the WWTP retention pond. This equipment will be paid for from the plant depreciation fund. Roll Call Vote: 8/0 in favor. Ayes: Frank, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Crawford. Nays: None. Motion carried.

(L) Motion to approve the proposal from Baxter & Woodman in the amount of \$16,200 to complete the design engineering for the addition of a natural gas generator at the Well #8 facility. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Crawford to adjourn the meeting at 7:47 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest:

\_\_\_\_\_ City Clerk



Minutes  
Committee of the Whole  
Public Safety and Finance and Personnel  
April 24, 2017 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present: D. Arevalo, R. Brooks, G. Crawford,  
W. Frank, T. Ratcliffe,  
M. Sanderson, D. Snow and C. Stevens.

Aldermen Absent: J. Sanders and C. Morris.

Also in attendance: Public Works Director Brent Anderson,  
Treasurer Ric Brereton, Fire Chief Hyser, Lt Shawn Schadle,  
City Attorney Drella and City Clerk Arco.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:  
Mayor Chamberlain - Mayor Pro Tem - discussion only.

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

(A) Thermo Imaging Camera Purchase Request.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Arevalo to approve the purchase of three (3) Thermal Image Cameras (TICs) in the amount of \$17,382 with a split between the City and the 2% Fund for a cost to the city of \$8691. This expenditure will be from line item 01-5-220-8200. Aye voice vote carried. Motion carried.

(B) Extrication Equipment Purchase Request.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Snow to approve the purchase from Air One Equipment Inc. for Hurst E-Draulic Tools at a cost not to exceed \$17,485. This item is budgeted from line item 01-5-220-8200. Aye voice vote carried. Motion carried.

3. Finance and Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business: None.

5. Other:

(A) Fremont Lift Station - New Standby Generator.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Ratcliffe to approve the proposal from Steiner Power Systems for a 40kW Generator in the amount of \$17,450 for the Fremont Street Sanitary Sewer Lift Station. This equipment will be paid for from the Sewer Depreciation Fund. Aye voice vote carried. Motion carried.

(B) Farmington Ponds 2017 Maintenance Agreement.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to approve entering into an agreement with Lakeland Biologists for the 2017 Farmington Ponds Maintenance Program at an estimated cost of \$15,000 based on their proposal dated April 7, 2017. This work will be paid for from the Farmington Ponds Special Service Area. Aye voice vote carried. Motion carried.

(C) Business Registration - keep on agenda.

6. Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adjourn meeting at 6:24 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk