

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

May 21, 2018

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
May 7, 2018; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,044,644.04
Water & Sewer Fund Expenditures: \$1,221,420.77

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of April 24, 2018 through
April 30, 2018.

(B) Belvidere Police Department Overtime Report of May 1, 2018 through
May 7, 2018.

(C) Belvidere Fire Department Overtime Report of April 25, 2018 through
April 30, 2018.

(D) Belvidere Fire Department Overtime Report of May 1, 2018 through
May 8, 2018.

(E) Monthly Treasurer's Report for April 2018.

(F) Monthly General Fund Report for April 2018.

(G) Monthly Water/Sewer Fund Report for April 2018.

(H) Minutes of City-County Coordinating Committee of April 11, 2018.

(I) Minutes of Planning and Zoning Commission of May 8, 2018.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of May 14, 2018.

(9) Unfinished Business:

- (A) Ord. #397H – 2nd Reading: An Ordinance Amending Article I of Chapter 43, Ethics of the City of Belvidere Municipal Code to add a New Section 29, Drug Free Workplace.

(10) New Business:

- (A) Ord. #398H – 1st Reading: An Ordinance Granting a Special Use to Allow a Personal Storage Facility within the PI, Planned Industrial District (1930-1960 West Chrysler Drive).
- (B) Ord. #399H – 1st Reading: An Ordinance Granting a Special Use to Permit a Mural within the CB, Central Business District (319 South State Street).
- (C) Ord. #400H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Public Works Vehicle).
- (D) Res. #2076-2018: A Resolution Authorizing Participation in the Abandoned Residential Property Municipal Relief Program.

Motions forwarded from City-County Coordinating Committee of April 11, 2018.

Motions of Vice-Co-Chairman Frank.

- (A) Motion to approve invoice #275651 in the amount of \$612.21 to TRC with a 50/50 split between the City and County.
- (B) Motion to approve invoice #15802 in the amount of \$3,430 to Nijman Franzetti LLP with a 50/50 split between the City and County.

Motions forwarded from Committee of the Whole - Building, Planning and Zoning and Public Works of May 14, 2018.

Building, Planning and Zoning Motions Vice-Chairman Sanderson:

- (A) Waive the bidding requirement for purchase of a 2015 Ford Edge.
- (B) Motion to approve the purchase of a 2015 Ford Edge from Manley's for the Community Development Department at a cost of \$22,595.

Public Works Motions of Chairman Brooks:

- (C) Motion to approve the proposal from Alta Equipment to purchase a 2018 Volvo L45H End Loader at a cost of \$110,500. This vehicle will be paid for from the Capital Fund.
- (D) Motion to approve purchasing a 2019 Ford F550 Cab & Chassis from Landmark Ford through the Illinois State Bid Program at a cost of \$45,656. This vehicle will be paid for from line item #61-1750.

- (E) Motion to approve the low bid from Monroe Truck Equipment in the amount of \$36,340 for the purchase and installation of the snow removal equipment for the Ford F550 Dump Truck. This equipment will be paid for from line item #61-1750.
- (F) Motion to approve the transfer of the 2001 Chevy Tahoe from the Building Department to the Water Department.
- (G) Motion to approve the low bid from William Charles Construction in the amount of \$375,279.80 for the 2018 MFT Street Overlay Program subject to IDOT approval. This will be paid for from MFT Funds.
- (H) Motion to approve the low bid from Countryman, Inc. in the amount of \$8,390.40 for the 2018 MFT Thermoplastic Pavement Striping Project subject to IDOT approval. This work will be paid for from MFT Funds.
- (I) Motion to recommend waiving the bid deficiencies and approve the low bid from Ceroni Piping, in the amount of \$53,813 for the boiler replacement in the main equipment building at the WWTP. This work will be paid for from Sewer line item #61-5-820-6010.
- (J) Motion to approve the proposal from Strand Associates in the lump-sum amount of \$15,950 to complete detailed inspections of our elevated tanks and ground storage reservoirs. This work will be paid for from the Water Plant Depreciation Fund.
- (K) Motion to approve the work order from Baxter & Woodman in an amount not-to-exceed \$263,000 for the secondary digester rehabilitation/pump room improvements IEPA Loan Program Project. This work will be paid for from Sewer Depreciation Funds.
- (L) Motion to approve the request of St James Catholic Church for their Corpus Christi Procession on June 3, 2018 starting at 1 p.m. beginning at 402 Church Street to Main Street to Buchanan Street to Warren Avenue and ending at 402 Church Street.
- (M) Motion to approve the appointment of Nancy Razon to the Library Board.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: May 7, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by City Clerk Arco.

- (1) Roll Call: Present: M. Borowicz, R. Brooks, G. Crawford, W. Frank,
T. Porter, T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Freeman and M. Sanderson.

Other staff members in attendance:
Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson,
Police Chief Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Election of Mayor Pro Tem:

Motion by Ald. Snow, 2nd by Ald. Crawford to elect Alderman Ratcliffe to chair the meeting of May 7, 2018. Aye voice vote carried. Motion carried.

- (3) Public Comment:

- (A) Andrew Racz of 1716 8th Avenue thanked the city for their involvement with the park at Christi Lane and Highline Drive.
(B) Alderman Snow requested zero tolerance with regards to personal fireworks the two weeks before July 4th and the two weeks following the holiday.

- (4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of April 16, 2018; as presented.

Motion by Ald. Frank, 2nd by Ald. Porter to approve the minutes of the regular meeting of the Belvidere City Council of April 16, 2018. Roll Call Vote: 6/0/2 in favor.
Ayes: Crawford, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None.
Abstain: Borowicz and Brooks. Motion carried.

- (5) Public Hearing: None.
- (6) Special Messages and Proclamations: None.
- (7) Approval of Expenditures: None.
- (8) Committee Reports & Minutes of City Officers:
 - (A) Belvidere Police Department Overtime Report of April 10, 2018 through April 23, 2018.
 - (B) Belvidere Fire Department Overtime Report of April 7, 2018; April 10, 2018 and April 11, 2018 through April 24, 2018.
 - (C) Monthly Building Department Revenue Report for March 2018.
 - (D) Monthly Building Department Revenue Report for April 2018.
 - (E) Monthly Community Development/Planning Department Report for April 2018.
 - (F) Minutes of City-County Coordinating Committee of March 14, 2018.

Let the record show these reports and minutes were placed on file.

- (G) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of April 23, 2018.

Motion by Ald. Crawford, 2nd by Ald. Borowicz to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of April 23, 2018. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Porter, Ratcliffe, Snow, Stevens and Borowicz. Nays: None. Motion carried.

- (9) Unfinished Business: None.

- (10) New Business:

- (A) Ord. #397H – 1st Reading: An Ordinance Amending Article I of Chapter 43, Ethics of the City of Belvidere Municipal Code to add a New Section 29, Drug Free Workplace.

Let the record show Ordinance #397H was placed on file for first reading.

- (B) Res. #2074-2018: Resolution for Improvement under the Highway Code.

Motion by Ald. Crawford, 2nd by Ald. Borowicz to adopt Res. #2074-2018. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Porter, Ratcliffe, Snow, Stevens, Borowicz and Brooks. Nays: None. Motion carried.

- (C) Res. #2075-2018: A Resolution Authorizing the Execution of an Agreement Extending the Agreement for Ambulance Services between the City of Belvidere and OSF Lifeline Ambulance LLC

Motion by Ald. Crawford, 2nd by Ald. Brooks to adopt Res. #2075-2018. Roll Call Vote: 8/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks and Crawford. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of March 14, 2018.

- (A) Motion to approve invoice #272367 in the amount of \$9,509.66 to TRC with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (B) Motion to approve subject to the approval by the State's Attorney, Mayor, County Board Chairman, City Attorney and the County Administrator to proceed with the lease agreement with TerraNavigator. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford, Frank and Porter. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of April 23, 2018.

- (A) Motion to approve the carryover of 3 shifts for Firefighter Mead. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Borowicz, Brooks, Crawford, Frank, Porter and Ratcliffe. Nays: None. Motion carried.
- (B) Motion to approve the low bid from Letourneau Electric in the amount of \$6,577.60 for the electrical repair at 330 E. Menominee Street. This work will be paid for from the Police Department Capital Fund line item. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (C) Motion to accept the \$20,000 check from General Mills Foundation Hometown Grantmaking Program. These monies will be used to purchase playground equipment for the city's property at Christi Lane and Highline Drive. Roll Call Vote: 8/0 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(D) Motion to approve the hiring of Lauterbach & Amen LLP for the GASB 43/45 and the GASB 74/75 Actuarial Valuations for fiscal years ending April 30, 2018 through April 30, 2021. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Porter, Ratcliffe, Snow, Stevens and Borowicz. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Brooks to adjourn the meeting at 7:16 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

Bills Payable Summary
May 21, 2018

General Fund:	\$1,846,414.66
Envision Healthcare (JE)	\$ 45,219.97

Special Funds:

MFT	\$ 68,892.89
Farmington Ponds SSA#2	\$ 57.07
Farmington Ponds SSA#3	\$ 148.21
Capital	\$ 81,911.24
Escrow	\$ 2,000.00

Total General & Special Funds:	\$2,044,644.04
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Water & Sewer:	\$1,221,420.77
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Total of all Funds:	\$3,266,064.81
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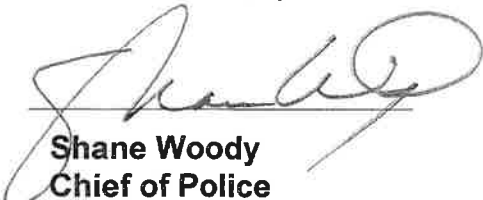
Belvidere Police Department Payroll Report

Dept: 1790

5/8/2018

For Overtime Incurred between 4/24/18 and 4/30/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	5	\$273.00
Bird	00793	2	\$109.20
Blankenship	00729	7	\$382.20
Dammon	00657	4	\$244.62
Delavan	00848	6	\$303.57
Derry	00816	14	\$764.40
Kaplan	00858	5	\$252.98
Kirk	00888	4	\$202.38
Kozlowski	00846	4	\$218.40
Mears	10050	2	\$71.88
Wilgus	00783	0.5	\$27.30
Zapf	00934	2	\$89.22
Totals:		55.5	\$2,939.15



Shane Woody
Chief of Police

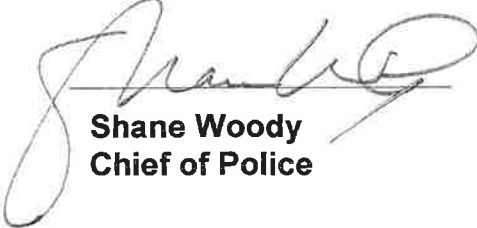
Belvidere Police Department Payroll Report

Dept: 1790

5/8/2018

For Overtime Incurred between 5/1/18 and 5/7/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	5	\$278.48
Bell	00813	2	\$111.39
Berillo	00941	7	\$318.47
Bird	00793	3	\$167.09
Dammon	00657	3	\$187.16
Delavan	00848	6	\$317.79
Kaplan	00858	4	\$206.40
Kirk	00888	4	\$206.40
Korn	00989	9.5	\$389.03
Parker,B	00686	23	\$1,280.99
Polnow	00886	3	\$187.16
Reese	00979	4	\$168.30
Zapf	00934	6	\$272.97
Totals:		79.5	\$4,091.60



Shane Woody
Chief of Police

BELVIDERE FIRE DEPT

Overtime Report

Date Between {04/25/2018} And {04/30/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00754 Burdick, David J							
04/30/2018	07:00		OT	SCSE Shift Coverage for	24.00	8.00	349.68
Staff Member Totals:					24.00	8.00	349.68
00966 Ellwanger, Adam A							
04/25/2018	20:50		OT	GRM General Recall Due to	0.17	2.00	58.32
04/27/2018	07:30		OT	TREP Initial Paramedic	3.00	3.00	87.48
Staff Member Totals:					3.17	5.00	145.80
00640 Harbison, Brian A							
04/27/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	1094.64
Staff Member Totals:					24.00	24.00	1094.64
00958 Pavlatos, Gregory R							
04/29/2018	12:00		OT	SPD Special Detail	4.00	4.00	125.08
Staff Member Totals:					4.00	4.00	125.08
00629 Zumbragel, Mark J							
04/25/2018	20:50		OT	GRM General Recall Due to	0.17	2.00	91.22
Staff Member Totals:					0.17	2.00	91.22
All Staff Member Totals:					55.34	43.00	1,806.42

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

BELVIDERE FIRE DEPT

Overtime Report

Date Between {05/01/2018} And {05/08/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
05/06/2018	07:00		OT	FI Fire Investigations	4.00	4.00	152.04
Staff Member Totals:					4.00	4.00	152.04
00754 Burdick, David J							
05/01/2018	09:00		OT	TRE EMS Training	2.00	2.00	87.42
Staff Member Totals:					2.00	2.00	87.42
00787 Cunningham, Chad L							
05/02/2018	11:30		OT	SPD Special Detail	2.00	2.00	76.02
Staff Member Totals:					2.00	2.00	76.02
00966 Ellwanger, Adam A							
05/04/2018	07:00		OT	TREP Initial Paramedic	5.00	5.00	145.80
Staff Member Totals:					5.00	5.00	145.80
00755 Oates, Joshua A							
05/02/2018	18:00		OT	TRTM TEMS Training	3.00	3.00	112.89
Staff Member Totals:					3.00	3.00	112.89
00958 Pavlatos, Gregory R							
05/02/2018	18:00		OT	TRTM TEMS Training	3.00	3.00	93.81
Staff Member Totals:					3.00	3.00	93.81
00556 Wilcox, Craig A							
05/07/2018	07:00		OT	SCU Shift Coverage for	24.00	24.00	1049.04
Staff Member Totals:					24.00	24.00	1049.04
01002 Winnie, Todd							
05/08/2018	07:00		OT	TRO Officer Training	9.50	9.50	248.90
Staff Member Totals:					9.50	9.50	248.90
All Staff Member Totals:					52.50	52.50	1,965.92

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

MONTHLY TREASURER'S REPORT

Activity for the month of: **April 2018**

FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	10,788,013.46	938,415.42	1,064,807.73		10,661,621.15	29,102.65	10,690,723.80
Forestry	01	(313,988.77)	0.00	14,656.00		(328,644.77)		(328,644.77)
Landfill	01	(24,340.86)	0.00	62.97		(24,403.83)		(24,403.83)
I M R F / Soc Sec	01	(143,563.59)	13,778.24	38,051.11		(167,836.46)		(167,836.46)
Community Dev Fund	01	(858,592.50)	15,492.50	30,329.45		(873,429.45)		(873,429.45)
Liability Insurance	01	(1,232,580.39)	0.00	0.00		(1,232,580.39)		(1,232,580.39)
General Fund	01	8,214,947.35	967,686.16	1,147,907.26	0.00	8,034,726.25	29,102.65	8,063,828.90
Motor Fuel Tax	10	362,190.93	50,492.30	0.00		412,683.23		412,683.23
Kishwaukee TIF	13	19,090.67	0.00	0.00		19,090.67	(55,710.13)	(36,619.46)
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Special Service Area 2	16	7,777.02	0.00	57.07		7,719.95		7,719.95
Special Service Area 3	17	3,718.11	0.00	66.80		3,651.31		3,651.31
Capital Projects - general								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	10,470.18	3.78	0.00		10,473.96		10,473.96
Capital Fund (752)	41	758,126.26	47.99	37.80		758,136.45		758,136.45
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
Capital Projects	41	824,714.25	51.77	37.80	0.00	824,728.22	0.00	824,728.22
W/S General Admin	61	75,633.08	0.00	0.00		75,633.08		75,633.08
Water - operations	61	602,678.62	50,323.82	167,703.65	14,254.22	499,553.01		499,553.01
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	84,919.84	45,975.01	0.00		130,894.85		130,894.85
W / S - bond reserves	61	591,697.93	0.01	0.00		591,697.94		591,697.94
Sewer - operations	61	1,266,477.08	310,444.13	719,292.26	14,254.23	871,883.18		871,883.18
W/S Cap Imprv (Depr) 04-09	61	1,260,887.30	26,231.01	66,600.75		1,220,517.56		1,220,517.56
W/S Connection/Agr Fees 05-10	61	4,038,671.22	7,168.72	1,400,000.00		2,645,839.94		2,645,839.94
Sewer Plant Equip Repl 06-08	61	199,693.00	1,938,878.72	48,699.00		2,089,872.72		2,089,872.72
Water / Sewer Fund	61	8,120,658.07	2,379,021.42	2,402,295.66	28,508.45	8,125,892.28	0.00	8,125,892.28
Escrow	91	526,806.31	69.36	2,000.00		524,875.67		524,875.67
TOTAL		18,084,817.48	3,397,321.01	3,552,364.59	28,508.45	17,958,282.35	26,607.48	17,931,674.87

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	907,990.63	546,596.39	6,580,139.23		8,034,726.25	29,102.65	8,063,828.90
Motor Fuel Tax	10	101,249.07	311,434.16			412,683.23		412,683.23
Kishwaukee TIF	13	19,090.67	0.00			19,090.67	(55,710.13)	(36,619.46)
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	7,719.95	0.00			7,719.95		7,719.95
Sp Srv Areas #3-Farmington	17	3,651.31	0.00			3,651.31		3,651.31
Capital Projects	41	37,541.47	287,186.75	500,000.00		824,728.22		824,728.22
Water / Sewer Fund	61	1,340,033.39	174,724.45	6,611,134.44		8,125,892.28		8,125,892.28
Escrow	91	156,320.52	368,555.15	0.00		524,875.67		524,875.67
TOTAL		2,578,511.78	1,688,496.90	13,691,273.67	0.00	17,958,282.35	(26,607.48)	17,931,674.87
Fire Department - 2% Fund	19	4,363.14	50,347.97			54,711.11		54,711.11
Seized Vehicles		5,616.78				5,616.78		5,616.78
Drug Operations		69,764.60				69,764.60		69,764.60
State Asset Forfeiture		69,338.43				69,338.43		69,338.43
Federal Forfeiture		61,338.49				61,338.49		61,338.49
Auction		59,862.88				59,862.88		59,862.88
Metro Narcotics		9,398.33				9,398.33		9,398.33
Metro Narcotics OAF		969.00				969.00		969.00
Belvidere OAF		553.50				553.50		553.50
TOTAL POLICE FUNDS as of Mar 2018		276,842.01				276,842.01		276,842.01

INCOME STATEMENT FOR THE GENERAL FUND

				Through	April	2018	
Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget	
General Administration							
RE Property Tax	01-4-110-4010	1,835,158.83	1,843,251.00	0.00	1,759,868.97	1,756,524	100%
Hotel / Motel Tax	01-4-110-4011	2,797.94	2,748.68	19.65	2,579.99	3,476	74%
Auto Rental Tax	01-4-110-4012	6,255.78	6,418.98	583.52	6,794.30	6,240	109%
Muni Infrastructure Maint	01-4-110-4013	172,424.44	150,224.37	10,343.54	131,450.51	159,420	82%
State Income Tax	01-4-110-4100	2,731,919.66	2,436,019.36	217,249.23	2,710,100.59	2,584,085	105%
Muni Sales Tax	01-4-110-4110	3,195,462.66	3,310,595.26	268,402.75	3,427,287.63	3,305,624	104%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	588,795.81	625,105.54	48,735.16	663,704.70	619,157	107%
Replacement Tax	01-4-110-4120	507,162.14	534,532.21	93,717.92	433,270.17	456,888	95%
Repl Tax Dist to Pensions	01-4-110-4121	(256,794.00)	(264,958.00)	0.00	(260,246.00)	(260,246)	100%
State Grants	01-4-110-4150	0.00	0.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	18,088.00	15,870.00	920.00	15,340.00	17,640	87%
Liquor License & Fines	01-4-110-4210	115,175.00	104,050.00	0.00	157,450.00	107,700	146%
Amusement Machine	01-4-110-4230	7,600.00	8,400.00	0.00	9,800.00	9,000	109%
Court Fines	01-4-110-4400	382,451.10	269,744.37	32,785.39	326,213.98	304,940	107%
Parking Fines	01-4-110-4410	6,028.00	5,743.12	0.00	12,731.00	5,975	213%
Seized Vehicle Fee	01-4-110-4420	73,830.00	57,900.00	6,000.00	90,450.00	61,200	148%
Engr Fees-Subdivision	01-4-110-4430	0.00	14,005.00	0.00	0.00	20,000	0%
Video Gambling	01-4-110-4440	184,057.62	229,469.55	27,068.52	279,016.24	219,600	127%
Franchise Fees	01-4-110-4450	264,885.46	270,606.66	0.00	279,541.15	269,528	104%
Comcast Fees	01-4-110-4455	4,842.60	19,662.65	0.00	2,160.90	4,481	0%
Death/Birth Certificates	01-4-110-4460	18,225.00	20,255.00	1,874.00	18,818.00	18,358	103%
Accident/Fire Reports	01-4-110-4470	4,850.00	4,258.85	755.00	6,060.00	4,917	123%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	97,755.58	66,634.64	3,976.31	83,373.68	72,000	116%
Fuel Charges (outside vendors)	01-4-110-4550	0.00	0.00	9,545.79	211,852.37	0	0%
Interest Income	01-4-110-4600	20,553.91	39,813.97	2,187.08	55,202.71	45,500	121%
Misc Revenues	01-4-110-4900	25,101.27	26,134.26	807.26	13,512.51	27,400	49%
Heritage Days	01-4-110-4901	47,733.11	53,386.00	19,680.00	88,700.24	0	0%
Historic Pres. Fund Raising	01-4-110-4902	2,223.39	160.00	0.00	8,115.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	9,052.56	0.00	0.00	21,000	0%
Operating Transfer in (Reserve)	01-4-110-9998	133,704.88	1,026,870.07	0.00	0.00	1,173,828	0%
Total General Administration Revenues		10,190,288.18	10,885,954.10	744,651.12	10,533,148.64	11,034,235	95%
Salaries - Elected Officials	01-5-110-5000	207,623.48	207,623.48	16,907.50	213,878.30	213,878	100%
Salaries - Regular - FT	01-5-110-5010	215,618.59	221,324.13	20,807.30	226,430.75	226,472	100%
Group Health Insurance	01-5-110-5130	426,535.23	469,397.37	42,079.83	454,004.09	513,611	88%
Health Ins Claims Pd (Dental)	01-5-110-5131	33,617.08	28,915.36	5,423.20	29,445.40	40,000	74%
Group Life Insurance	01-5-110-5132	1,331.10	1,336.50	113.40	1,379.70	1,409	98%
Health Insurance Reimb.	01-4-110-4540	(155,658.46)	(153,131.82)	(17,051.59)	(157,325.76)	(156,618)	100%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	11,726.84	11,208.73	133.80	12,808.56	15,400	83%
Subscriptions/Ed Materials	01-5-110-5156	618.90	552.90	0.00	431.61	650	66%
Gen Admin Personnel & Benefit Expenses		741,412.76	787,226.65	68,413.44	781,052.65	854,802	91%
Repairs/Maint - Bldgs	01-5-110-6010	19,689.75	34,784.35	935.10	19,077.05	21,680	88%
Repairs/Maint - Equip	01-5-110-6020	2,248.91	3,424.32	428.80	3,501.00	5,000	70%
Legal	01-5-110-6110	5,623.50	7,450.91	263.41	5,629.42	37,200	15%
Other Professional Services	01-5-110-6190	14,667.50	0.00	0.00	2,169.40	2,500	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	20,965.86	20,424.85	2,858.16	21,523.60	21,770	99%
Codification	01-5-110-6225	950.00	8,442.83	4,281.40	5,231.40	2,000	262%
Other Communications	01-5-110-6290	3,101.47	4,037.44	232.16	2,581.40	3,400	76%
Gen Admin Contractual Expenses		67,246.99	78,564.70	8,999.03	59,713.27	93,550	64%

General Administration (cont)	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
Office Supplies	01-5-110-7020	46,927.04	39,061.21	6,955.96	42,217.64	56,800	74%
Other Supplies	01-5-110-7800	6,061.61	5,417.00	385.10	4,768.67	7,350	65%
Gen Admin Supplies Expenses		52,988.65	44,478.21	7,341.06	46,986.31	64,150	73%
Miscellaneous Expense	01-5-110-7900	102,348.35	72,206.98	4,985.50	83,607.17	85,930	97%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	1,207.50	0.00	600.00	0	0%
Heritage Days	01-5-110-7902	1,871.84	56,780.67	2,265.56	74,913.03	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	697,252.05	536,965.18	0.00	383,828.00	383,828	100%
Total General Administration Expenses		1,663,720.64	1,577,429.89	92,004.59	1,430,700.43	1,482,260	97%
NET GENERAL ADMINISTRATION		8,526,567.54	9,308,524.21	652,646.53	9,102,448.21	9,551,975	95%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	20,137.56	20,057.42	0.00	20,040.98	20,000	100%
Accounting & Auditing	01-5-130-6100	33,700.00	35,100.00	0.00	34,920.00	36,500	96%
NET - AUDIT DEPARTMENT		(13,562.44)	(15,042.58)	0.00	(14,879.02)	(16,500)	90%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	72,124.51	72,109.86	0.00	65,142.80	65,000	100%
Replacement Tax	01-4-140-4120	89,393.00	92,535.00	0.00	90,889.00	90,889	100%
Interest Income	01-4-140-4600	92.15	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	19,945.38	26,688.39	1,826.12	24,892.52	25,854	96%
Total IMRF Revenues		181,555.04	191,333.25	1,826.12	180,924.32	181,743	100%
IMRF Premium Expense	01-5-140-5120	334,796.57	210,445.44	12,886.38	194,160.51	200,677	97%
NET - IMRF DEPARTMENT		(153,241.53)	(19,112.19)	(11,060.26)	(13,236.19)	(18,934)	70%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	225,393.78	225,346.90	0.00	200,385.68	200,000	100%
Expense Reimbursement	01-4-150-4940	120,464.06	127,996.70	9,450.26	128,779.38	137,316	94%
Library Expense Reimb.	01-4-150-4941	27,135.85	28,310.72	2,501.86	28,653.10	30,600	94%
Total Soc Security Revenues		372,993.69	381,654.32	11,952.12	357,818.16	367,916	97%
FICA Expense	01-5-150-5110	191,737.85	201,288.27	15,448.39	202,747.55	214,295	95%
Medicare Expense	01-5-150-5112	122,987.98	127,511.29	9,716.34	128,761.10	137,352	94%
Total Soc Security Expenses		314,725.83	328,799.56	25,164.73	331,508.65	351,647	94%
NET - SOCIAL SECURITY DEPT		58,267.86	52,854.76	(13,212.61)	26,309.51	16,269	62%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	330,547.29	320,477.21	0.00	290,560.41	290,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		330,547.29	320,477.21	0.00	290,560.41	290,000	100%
Insurance Premium	01-5-160-6800	462,848.97	449,520.12	0.00	452,758.88	484,810	93%
NET - LIABILITY INSURANCE DEPT		(132,301.68)	(129,042.91)	0.00	(162,198.47)	(194,810)	83%

Police Department	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
RE Property Tax	01-4-210-4010	1,035,516.67	1,046,390.82	0.00	1,107,755.95	1,105,667	100%
Grants	01-4-210-4150	41,230.46	88,764.64	0.00	26,682.37	42,000	64%
Sex Offender Reg Fee	01-4-210-4480	0.00	3,240.00	0.00	7,510.00	7,560	0%
Miscellaneous Revenues	01-4-210-4900	161,351.82	131,676.98	14,886.65	183,034.11	178,675	102%
Expense Reimbursement	01-4-210-4940	6,881.59	11,641.11	3,558.00	4,558.00	0	0%
Sale of Assets	01-4-210-4950	0.00	6,233.33	0.00	11,970.00	0	0%
Total Police Department Revenues		1,244,980.54	1,287,946.88	18,444.65	1,341,510.43	1,333,902	101%
Salary - Regular - FT	01-5-210-5010	3,192,442.03	3,236,497.86	259,986.53	3,356,981.88	3,440,533	98%
Overtime	01-5-210-5040	359,986.52	410,571.39	17,546.52	315,416.26	434,600	73%
Police Pension	01-5-210-5122	1,015,436.57	1,026,333.40	0.00	1,087,714.97	1,085,667	100%
Health Insurance	01-5-210-5130	686,280.10	733,616.37	77,664.33	832,854.34	847,215	98%
Dental claims	01-5-210-5131	33,215.84	40,544.26	3,949.56	54,237.40	50,000	108%
Unemployment Compensation	01-5-210-5136	0.00	11,771.00	0.00	10,393.00	0	0%
Uniform Allowance	01-5-210-5140	61,488.37	64,295.91	569.86	65,919.42	68,009	97%
Training	01-5-210-5152	62,528.83	79,508.65	6,706.66	50,581.34	73,855	68%
Police Dept Personnel & Benefit Expenses		5,411,378.26	5,603,138.84	366,423.46	5,774,098.61	5,999,879	96%
Repair/Maint-Equipment	01-5-210-6020	12,274.31	8,342.61	334.95	9,663.85	14,645	66%
Repair/Maint-Vehicles	01-5-210-6030	93,748.47	64,832.94	7,770.70	70,701.21	99,050	71%
Telephone/Utilities	01-5-210-6200	41,830.55	42,940.62	1,770.78	40,515.10	44,000	92%
Physical Exams	01-5-210-6810	0.00	210.00	0.00	0.00	4,270	0%
Community Policing	01-5-210-6816	7,635.43	7,991.22	49.52	6,947.09	8,200	85%
K 9 Program Expenses	01-5-210-6818	3,451.12	3,301.45	188.97	15,014.02	5,350	281%
Sex Offender State Disburse	01-5-210-6835	0.00	2,080.00	390.00	2,725.00	4,800	0%
Police Department - Contractual Expenses		158,939.88	129,698.84	10,504.92	145,566.27	180,315	81%
Office Supplies	01-5-210-7020	9,514.67	6,472.45	139.75	6,149.42	10,550	58%
Gas & Oil	01-5-210-7030	77,836.38	70,384.40	8,217.57	91,968.17	100,000	92%
Operating Supplies	01-5-210-7040	31,777.67	36,697.71	4,522.31	19,261.53	43,985	44%
Miscellaneous Expense	01-5-210-7900	37,199.50	37,100.96	1,238.49	33,385.62	40,800	82%
Police Department - Supplies Expense		156,328.22	150,655.52	14,118.12	150,764.74	195,335	77%
Equipment	01-5-210-8200	34,753.87	45,298.05	3,238.84	35,639.35	59,255	60%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		5,761,400.23	5,928,791.25	394,285.34	6,106,068.97	6,434,784	95%
NET - POLICE DEPARTMENT		(4,516,420)	(4,640,844)	(375,841)	(4,764,559)	(5,100,882)	93%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	586,714.82	602,190.90	71,665.28	590,032.15	664,104	89%
Other (FICA & IMRF)	01-5-215-5079	116,092.05	105,206.33	12,269.09	101,952.89	138,599	74%
Other Contractual Services	01-5-215-6890	327,940.30	275,223.55	19,538.66	278,714.78	270,732	103%
NET - PUBLIC SAFETY BLDG DEPT		(1,030,747.17)	(982,620.78)	(103,473.03)	(970,699.82)	(1,073,435)	90%

Fire Department	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
RE Property Tax	01-4-220-4010	739,346.46	818,109.40	0.00	990,630.02	988,767	100%
Grants	01-4-220-4150	63,830.62	1,000.00	0.00	15,755.74	5,000	0%
Miscellaneous Revenues	01-4-220-4900	42,699.54	36,031.31	1,301.39	13,979.92	25,000	56%
Expense Reimbursement	01-4-220-4940	0.00	1,012.98	0.00	37,771.00	0	0%
Sale of Assets	01-4-220-4950	0.00	0.00	0.00	10,100.00	0	0%
Total Fire Department Revenues		845,876.62	856,153.69	1,301.39	1,068,236.68	1,018,767	105%
Salaries - Regular - FT	01-5-220-5010	1,951,980.82	1,969,596.22	160,177.04	2,068,633.52	2,095,112	99%
Overtime	01-5-220-5040	234,518.71	200,784.91	11,381.64	136,531.18	203,250	67%
Fire Pension	01-5-220-5124	719,275.54	798,051.98	0.00	970,589.04	968,767	100%
Health Insurance	01-5-220-5130	391,456.82	422,210.56	42,381.05	495,623.54	502,880	99%
Dental Insurance	01-5-220-5131	26,906.88	21,499.64	6,243.23	26,914.20	35,000	77%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	39,236.31	30,429.01	3,816.84	29,076.73	35,500	82%
Training	01-5-220-5152	23,715.46	31,096.97	510.00	18,756.26	27,540	68%
Fire Depart Personnel & Benefits Expenses		3,387,090.54	3,473,669.29	224,509.80	3,746,124.47	3,868,049	97%
Repair/Maint-Bldg	01-5-220-6010	52,026.10	57,115.64	206.49	47,138.26	42,850	110%
Repair/Maint-Equipment	01-5-220-6020	0.00	0.00	2,282.50	7,661.85	14,800	52%
Repair/Maint-Vehicles	01-5-220-6030	58,526.58	57,015.82	597.61	35,833.34	53,500	67%
Telephone/Utilities	01-5-220-6200	14,002.41	11,697.06	674.86	12,225.20	17,740	69%
Physical Exams	01-5-220-6810	1,622.60	654.50	0.00	679.00	2,500	27%
Fire Prevention	01-5-220-6822	7,162.60	8,983.96	1,262.51	10,064.54	10,000	101%
Emergency Med Supplies	01-5-220-6824	0.00	0.00	226.13	9,200.58	0	0%
Fire Department - Contractual Expenses		133,340.29	135,466.98	5,250.10	122,802.77	141,390	87%
Office Supplies	01-5-220-7020	15,179.53	12,685.62	2,807.68	11,583.78	16,600	70%
Gas & Oil	01-5-220-7030	16,206.61	14,367.49	1,430.82	17,660.70	20,000	88%
Operating Supplies	01-5-220-7040	11,539.69	6,830.98	124.98	6,852.98	4,000	171%
Miscellaneous Expense	01-5-220-7900	996.39	1,296.45	80.00	563.88	1,000	56%
Fire Department - Supplies Expenses		43,922.22	35,180.54	4,443.48	36,661.34	41,600	88%
Equipment	01-5-220-8200	38,869.41	53,632.91	1,544.60	42,044.00	37,900	111%
Total Fire Department Expenses		3,603,222.46	3,697,949.72	235,747.98	3,947,632.58	4,088,939	97%
NET - FIRE DEPARTMENT		(2,757,345.84)	(2,841,796.03)	(234,446.59)	(2,879,395.90)	(3,070,172)	94%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	13,279.71	13,100.90	0.00	18,663.60	18,750	100%
Other Contractual Services	01-5-225-6890	16,719.71	9,417.64	8,744.69	16,975.47	8,835	192%
NET - POLICE & FIRE COMMISSION		(29,999.42)	(22,518.54)	(8,744.69)	(35,639.07)	(27,585)	129%

Community Development	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
Building Permits	01-4-230-4300	187,990.50	235,547.00	10,707.50	106,298.00	215,259	49%
Electric Permits	01-4-230-4310	21,574.40	19,798.50	608.00	13,270.50	21,965	60%
Electrician Certification Fees	01-4-230-4315	2,550.00	2,900.00	600.00	4,200.00	3,050	138%
Plumbing Permits	01-4-230-4320	9,257.50	17,392.50	1,235.00	10,390.00	14,626	71%
HVAC Permits	01-4-230-4330	3,627.00	11,156.25	260.00	4,224.00	6,500	65%
Plan Review Fees	01-4-230-4340	40,992.70	76,325.75	249.50	7,826.25	50,000	16%
Sidewalk/Lot Grading Fees	01-4-230-4350	722.50	1,487.50	42.50	1,360.00	1,575	86%
Insulation Permits	01-4-230-4360	1,210.00	4,060.00	105.00	1,237.50	2,112	59%
Zoning Review Fee	01-4-230-4370	3,347.50	3,215.00	290.00	2,910.00	3,535	82%
Code Enforcement	01-4-230-4380	11,500.00	6,300.00	700.00	6,400.00	5,900	108%
Other Permits	01-4-230-4390	6,247.50	4,682.50	507.50	4,730.00	5,861	81%
Miscellaneous Revenues	01-4-230-4900	125.00	25.00	0.00	102.50	500	21%
Expense Reimbursement	01-4-230-4940	5,365.54	2,569.25	0.00	1,370.83	2,700	0%
Planning Fees	01-4-230-4950	0.00	21,498.75	0.00	11,871.50	13,100	91%
Planning Misc.	01-4-230-4955	0.00	12,801.34	187.50	2,060.00	500	412%
Building Department - Revenues		294,510.14	419,759.34	15,492.50	178,251.08	347,183	51%
Salaries- Regular - FT	01-5-230-5010	161,690.40	213,387.45	14,798.40	207,201.12	217,830	95%
FICA	01-5-230-5079	12,369.32	16,324.12	1,132.08	15,850.89	16,664	95%
IMRF	01-5-230-5120	19,945.38	26,688.39	1,826.12	24,892.52	25,854	96%
Health Ins Expense	01-5-230-5130	43,258.40	59,052.36	6,986.53	69,550.97	86,043	81%
Dental Insurance	01-5-230-5131	2,516.80	2,059.20	16.96	3,772.00	4,000	94%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	4,444.97	1,147.00	461.00	1,355.87	6,500	21%
Building Dept Personnel & Benefits Expense		244,225.27	318,658.52	25,221.09	322,623.37	356,891	90%
Repair/Maint - Equip	01-5-230-6020	2,148.82	5,331.66	605.31	6,478.55	6,150	105%
Other Professional Services	01-5-230-6190	45,845.84	45,691.08	2,958.32	45,939.84	46,000	100%
Telephone	01-5-230-6200	2,442.80	2,002.33	164.22	1,884.57	3,000	63%
Postage	01-5-230-6210	778.04	6,279.70	502.15	3,067.58	3,000	102%
Printing & Publishing	01-5-230-6220	1,418.31	2,504.48	812.47	3,176.79	2,800	113%
Building Department - Contractual Expenses		52,633.81	61,809.25	5,042.47	60,547.33	60,950	99%
Office Supplies	01-5-230-7020	3,428.80	6,616.86	32.95	6,653.12	6,950	96%
Gas & Oil	01-5-230-7030	781.67	625.68	32.94	558.82	2,200	25%
Miscellaneous Expense	01-5-230-7900	573.70	1,142.81	0.00	343.92	1,000	34%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		4,784.17	8,385.35	65.89	7,555.86	10,150	74%
Total Building Department Expenses		301,643.25	388,853.12	30,329.45	390,726.56	427,991	91%
NET - BUILDING DEPARTMENT		(7,133.11)	30,906.22	(14,836.95)	(212,475.48)	(80,808)	263%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,016.79	7,032.46	0.00	7,030.74	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	25,285.36	0.00	631.35	0	#DIV/0!
Miscellaneous Expense	01-5-240-7900	5,316.00	30,687.50	5,085.00	83,747.22	7,000	1196%
NET - CIVIL DEFENSE DEPARTMENT		1,700.79	1,630.32	(5,085.00)	(76,085.13)	0	#DIV/0!

Street Department	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
RE Tax - Road & Bridge	01-4-310-4010	318,291.15	320,508.22	0.00	320,365.58	320,000	100%
Grants	01-4-310-4150	0.00	0.00	0.00	60,503.12	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,040.00	2,940.00	120.00	2,220.00	2,000	111%
Miscellaneous Revenues	01-4-310-4900	4,457.00	5,374.04	90.00	1,563.63	3,000	0%
Expense Reimbursement	01-4-310-4940	55,491.03	67,971.36	17,893.33	34,421.34	10,000	0%
Expense Reimbursement	01-5-310-4940	21,482.44	(18,583.89)	(12,981.99)	(201,816.77)	10,000	-2018%
Sale of Assets	01-4-310-4950	0.00	7,100.00	0.00	0.00	-	#DIV/0!
Street Department - Revenues		401,761.62	385,309.73	5,121.34	217,256.90	345,000	63%
Salaries - Regular - FT	01-5-310-5010	560,395.75	583,028.64	45,144.71	580,406.51	609,950	95%
Overtime	01-5-310-5040	34,966.56	42,551.26	2,012.40	37,416.56	40,000	94%
Health Insurance	01-5-310-5130	200,768.14	219,296.47	19,639.13	220,842.37	238,292	93%
Uniform Allowance	01-5-310-5140	13,395.61	13,047.28	1,089.24	15,317.21	15,000	102%
Training	01-5-310-5152	218.80	710.00	150.00	293.10	1,500	20%
Street Dept - Personnel & Benefits Expenses		809,744.86	858,633.65	68,035.48	854,275.75	904,742	94%
Repair/Maint - Storm Drain	01-5-310-6001	25,575.95	24,632.80	1,932.52	27,988.96	25,000	112%
Repair/Maint - St/Parking Lot	01-5-310-6002	85,266.60	87,243.71	5,362.95	117,160.35	95,000	123%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	59,126.55	43,102.36	642.00	55,040.93	50,000	110%
Repair/Maint - Building	01-5-310-6010	21,553.74	19,295.50	632.47	14,119.22	15,000	94%
Repair/Maint - Equipment	01-5-310-6020	117,438.34	82,224.48	9,759.79	105,375.38	130,000	81%
Repair/Maint - Traffic Signal	01-5-310-6024	25,204.17	81,592.52	16,571.00	88,250.51	43,000	205%
Telephone/Utilities	01-5-310-6200	5,882.78	7,166.18	642.93	7,016.43	6,000	117%
Leaf Clean-up/Removal	01-5-310-6826	14,871.55	10,592.30	296.40	9,296.40	15,000	62%
Street Department - Contractual Expenses		354,919.68	355,849.85	35,840.06	424,248.18	379,000	112%
Office Supplies	01-5-310-7020	3,480.02	6,919.17	420.69	4,632.63	6,600	70%
Gas & Oil	01-5-310-7030	56,987.58	49,327.64	4,100.93	69,680.41	85,000	82%
Operating Supplies	01-5-310-7040	28,232.27	29,559.93	1,448.58	31,372.61	21,000	149%
Miscellaneous Expense	01-5-310-7900	15,946.29	1,179.69	0.50	1,165.50	2,000	0%
Street Department - Supplies Expenses		104,646.16	86,986.43	5,970.70	106,851.15	114,600	93%
Equipment	01-5-310-8200	40,200.50	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,309,511.20	1,301,469.93	109,846.24	1,385,375.08	1,398,342	99%
NET - STREET DEPARTMENT		(907,749.58)	(916,160.20)	(104,724.90)	(1,168,118.18)	(1,053,342)	111%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	210,358.51	210,318.07	0.00	200,385.68	200,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,372.55	74,151.47	64,961.62	102,507.75	40,000	256%
Street Lighting - electricity	01-5-330-6310	289,863.60	285,611.12	1,173.04	232,476.91	300,000	77%
NET - STREET LIGHTING		(119,877.64)	(149,444.52)	(66,134.66)	(134,598.98)	(140,000)	96%

Landfill Department	Account #	Actual FY 16	Actual FY 17	Month of April	YTD Actual for FY 18	Budget FY 18	100% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	65,107.74	45,081.73	0.00	45,101.85	45,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	69,411.65	47,563.60	62.97	68,103.20	79,000	86%
NET - GARBAGE DEPARTMENT		(4,303.91)	(2,481.87)	(62.97)	(23,001.35)	(34,000)	68%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	40,073.87	40,081.62	0.00	35,081.34	35,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,073.87	40,081.62	0.00	35,081.34	35,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	135,380.00	127,536.00	14,656.00	91,591.98	80,000	114%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expenses		135,380.00	127,536.00	14,656.00	91,591.98	81,000	113%
NET - FORESTRY DEPARTMENT		(95,306.13)	(87,454.38)	(14,656.00)	(56,510.64)	(46,000)	0%
Engineering Department							
Engineering	01-5-360-6140	19,061.00	387.50	0.00	31,641.67	27,000	117%
Subdivision Expense	01-5-360-6824	3,196.75	8,735.00	0.00	1,508.00	10,000	15%
Office Supplies	01-5-360-7020	5,391.40	7,023.73	694.16	6,865.47	8,900	77%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(27,649.15)	(16,146.23)	(694.16)	(40,015.14)	(45,900)	87%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	33,000.00	0.00	23,000.00	23,000	100%
Demolition / Nuisance	01-5-410-6832	0.00	0.00	0.00	2,105.00	5,000	42%
NET - HEALTH / SOCIAL SERVICES		(23,000.00)	(33,000.00)	0.00	(25,105.00)	(28,000)	90%
Economic Development							
Planning Dept Services	01-5-610-6150	87,147.18	52,650.00	25,392.81	49,443.81	47,000	105%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	73,000.00	73,000	100%
Tourism	01-5-610-6842	2,000.00	5,500.00	0.00	0.00	7,000	0%
Historic Preservation	01-5-610-6844	4,492.89	20,357.87	0.00	32,819.66	12,800	256%
NET - ECONOMIC DEVELOPMENT		(166,640.07)	(151,507.87)	(25,392.81)	(155,263.47)	(139,800)	111%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,450,229.36	1,393,783.95	109,579.02	1,364,570.77	1,475,916	92%
Utility Tax - Gas	01-4-751-4132	279,364.59	308,338.72	38,630.81	328,638.72	312,932	105%
Utility Tax - Telephone	01-4-751-4133	341,413.44	300,448.75	20,687.09	262,901.00	328,570	80%
Expense Reimbursement	01-4-751-4940	7,500.00	0.00	0.00	40,938.89	0	0%
Columbia Ave.	01-5-751-8040	450,000.00	450,000.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	32,666.25	644,463.91	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	294,850.55	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	3,188.79	43,677.68	350,000	12%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	12,061.74	87,498.97	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	0.00	8,547.00	27,478.50	250,000	11%
		1,595,841.14	613,256.96	145,099.39	1,838,394.23	1,517,418	121%
TOTAL GENERAL FUND REVENUES		16,283,714.98	17,079,016.60	967,686.16	16,473,027.94	17,343,164	95%
TOTAL GENERAL FUND EXPENSES		16,086,615.01	17,079,016.60	1,148,305.56	16,237,656.37	17,327,670	94%
NET REV OVER (UNDER) EXP		197,099.97	0.00	(180,619.40)	235,371.57	15,494	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of April 30, 2018

Water / Sewer General Administration

Line Item	Account #	Actual FY 16	Actual FY 17	Month of April	Actual FY 18	Budget FY 18	100.00% used
Beginning Cash & Investments		75,456	75,606		75,607.08	75,606	
Interest Income-sweep acct	61-4-110-4600	0	0	0.00	26.00	0	
Miscellaneous Revenues	61-4-110-4900	150	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
Ending Cash		75,606	75,606	0.00	75,633.08	75,606	

Water Department

Line Item	Account #	Actual FY 16	Actual FY 17	Month of April	Actual FY 18	Budget FY 18	100.00% used
Beginning Cash & Investments		1,080,018	697,162		590,507.63	714,893	
Water Consumption	61-4-810-4500	2,213,451	2,118,914	131,610.87	2,143,711.39	2,363,702	91%
Dep on Agr - Westhill	61-4-810-4521	8,095	3,786	0.00	0.00	0	0%
Meters Sold	61-4-810-4530	90,456	93,879	(82,417.91)	93,455.06	88,702	105%
Other Services	61-4-810-4590	5,967	5,547	709.00	7,812.50	7,500	104%
W/S Interest	61-4-810-4600	0	0	421.86	2,333.44	-	0%
Miscellaneous Revenues	61-4-810-4900	0	6,450	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	24,361	6,196	0.00	39,266.90	0	0%
Sale of Assets	61-4-810-4950	0	1,925	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,342,330	2,236,696	50,323.82	2,286,579.29	2,459,904	93%
Salaries - Regular - FT	61-5-810-5010	528,948	555,858	42,215.94	566,222.33	590,454	96%
Overtime	61-5-810-5040	26,707	34,276	0.00	28,055.48	38,000	74%
FICA Water	61-5-810-5079	50,382	51,932	3,673.62	49,317.28	45,965	107%
IMRF	61-5-810-5120	77,466	79,941	5,136.15	73,541.76	79,222	93%
Group Health Insurance	61-5-810-5130	192,305	214,738	20,691.74	246,826.10	227,735	108%
Uniform Allowance	61-5-810-5140	7,846	6,484	404.40	6,742.88	14,000	48%
Rep& Maint-Infrastructure	61-5-810-6000	72,790	68,065	11,944.59	136,623.13	63,900	214%
Rep& Maint - Buildings	61-5-810-6010	18,336	27,173	0.00	14,404.82	24,500	59%
Rep& Maint - Equipment	61-5-810-6020	65,019	51,773	6,153.46	32,198.33	13,000	248%
Rep& Maint - Vehicles	61-5-810-6030	21,012	18,417	1,277.78	12,078.32	20,000	60%
Rep& Maint - Contractual	61-5-810-6040	87,322	102,795	3,689.10	63,072.14	85,000	74%
Other Professional Serv	61-5-810-6190	3,399	4,118	284.71	2,131.94	12,000	18%
Telephone	61-5-810-6200	9,548	8,259	1,085.71	8,506.93	9,000	95%
Postage	61-5-810-6210	15,322	15,304	1,205.31	17,430.88	19,000	92%
Utilities	61-5-810-6300	217,295	311,597	1,350.26	203,885.55	270,000	76%
Office Equip Rental/Maint	61-5-810-6410	36,524	32,006	468.18	29,265.25	32,750	89%
Liability Insurance	61-5-810-6800	108,510	110,328	0.00	111,448.34	134,200	83%
Lab Expense	61-5-810-6812	25,494	27,337	7,030.10	29,600.24	33,200	89%
Office Supplies	61-5-810-7020	8,097	8,298	951.69	7,866.57	9,000	87%
Gas & Oil	61-5-810-7030	18,594	15,226	1,422.85	15,836.07	23,000	69%
Operating Supplies	61-5-810-7040	64,854	70,770	3,176.97	58,583.60	65,000	90%
Chemicals	61-5-810-7050	89,978	59,764	10,160.26	79,309.55	90,000	88%
Meters	61-5-810-7060	51,632	42,939	1,136.94	40,842.34	20,000	204%
Bad Debt Expense	61-5-810-7850	2,055	2,118	32.10	280.59	2,000	14%
Miscellaneous Expense	61-5-810-7900	12,321	5,168	201.62	3,847.59	9,000	43%
Equipment	61-5-810-8200	0	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	500,000	0	0.00	0.00	0	0%
Depreciation Set Aside		296,703	305,604	26,231.00	314,772.00	314,772	100%
Bond Pmt Set Aside		120,000	141,200	17,779.17	213,350.04	213,350	100%
Total Water Department Expenses		2,728,460	2,371,488	167,703.65	2,366,040.05	2,458,048	96%
NET WATER DEPARTMENT		(386,130)	(134,792)	(117,379.83)	(79,460.76)	1,856	
Change in Accounts Receivable (YTD)		3,276	28,419		(11,493.86)		
Ending Cash & Investments		697,162	590,789		499,553.01	716,749	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of April 30, 2018

Sewer Department

Line Item	Account #	Actual FY 16	Actual FY 17	Month of April	Actual FY 18	Budget FY 18	100.00% used
Beginning Cash & Investments		1,055,724	1,284,737		965,294.53	855,620	
Interest Income							
Sewer Consumption	61-4-820-4500	3,488,838	3,103,395	225,354.47	3,349,266.27	3,275,147	102%
Dep on Agr - Westhills	61-4-820-4521	4,691	2,978	0.00	0.00	0	0%
Meters Sold	61-4-820-4530	85,694	92,544	82,482.91	92,003.91	88,702	104%
Other Services	61-4-820-4590	54,634	92,574	1,119.80	27,738.99	23,000	121%
WWT Interest	61-4-820-4600	0	0	382.52	931.15	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	2,822	2,153	0.00	99.60	0	0%
Expense Reimbursement	61-4-820-4940	17,492	0	1,104.43	123,351.13	0	0%
Operating Transfers-In	61-4-820-9998	0	500,000	0.00	0.00	500,000	0%
Total Sewer Department Revenues		3,654,171	3,793,643	310,444.13	3,593,391.05	3,886,849	92%
Salaries - Regular - FT							
Salaries - Regular - FT	61-5-820-5010	551,622	565,019	42,372.09	573,214.70	601,243	95%
Overtime	61-5-820-5040	54,776	44,286	1,312.71	46,506.29	55,000	85%
FICA WWTP	61-5-820-5079	39,892	39,653	2,897.86	40,034.43	48,091	83%
IMRF	61-5-820-5120	84,237	82,421	5,317.43	76,818.29	82,944	93%
Group Health Insurance	61-5-820-5130	193,555	207,899	18,657.13	234,151.17	232,417	101%
Dental Claims	61-5-820-5131	0	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	18,081	18,158	1,833.95	18,416.11	16,000	115%
Travel	61-5-820-5151	170	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	21,011	50,022	1,420.64	27,443.51	18,000	152%
Rep & Maint - Buildings	61-5-820-6010	46,681	19,652	3,445.80	90,531.08	100,000	91%
Rep & Maint - Equipment	61-5-820-6020	87,630	88,281	5,477.93	53,840.76	0	0%
Rep & Maint - Vehicles	61-5-820-6030	21,955	29,626	373.74	14,564.36	25,000	58%
Rep & Maint - Contractual	61-5-820-6040	4,756	28,275	4,982.33	17,651.18	0	0%
Other Professional Serv	61-5-820-6190	58,304	76,824	1,309.01	103,208.33	73,500	140%
Telephone	61-5-820-6200	10,336	10,153	944.97	8,779.76	11,000	80%
Postage	61-5-820-6210	15,314	15,123	1,205.32	17,291.67	16,500	105%
Utilities	61-5-820-6300	227,659	208,399	6,966.75	181,456.99	230,000	79%
Office Equip Rental/Maint	61-5-820-6410	2,576	4,224	228.55	3,076.71	6,000	51%
Liability Insurance	61-5-820-6800	122,323	131,014	0.00	132,344.90	158,521	83%
Lab Expense	61-5-820-6812	33,099	36,420	1,681.10	21,780.19	50,000	44%
Sludge Disposal	61-5-820-6814	7,531	9,871	443.87	6,575.06	10,000	66%
Office Supplies	61-5-820-7020	12,646	5,682	951.67	7,948.93	8,000	99%
Gas & Oil	61-5-820-7030	15,402	14,368	356.54	18,311.33	35,000	52%
Operating Supplies	61-5-820-7040	20,296	23,637	297.55	19,123.46	15,000	127%
Chemicals	61-5-820-7050	26,958	35,011	4,104.00	23,971.15	75,000	32%
Meters	61-5-820-7060	3,951	12,258	1,136.94	29,441.34	20,000	147%
Bad Debt Expense	61-5-820-7850	2,873	2,665	36.55	341.14	4,000	9%
Miscellaneous Expenses	61-5-820-7900	4,125	4,241	763.04	1,367.79	5,000	27%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	500,000	500,000	500,000.00	500,000.00	500,000	100%
Depreciation Set Aside		439,763	452,955	38,878.67	466,544.04	467,000	100%
Bond Pmt Set Aside		245,500	332,395	28,195.83	338,349.96	338,350	100%
		2,873,022	3,048,534	675,591.97	3,073,084.63	3,201,566	96%
Sewer Department							
Collection System Expenses							
Salaries - Regular - FT	61-5-830-5010	274,308	282,807	21,892.83	284,555.34	287,187	99%
Overtime	61-5-830-5040	22,572	22,941	939.87	23,638.17	30,000	79%
FICA Sewer	61-5-830-5079	17,820	20,088	1,746.70	23,576.78	24,265	97%
IMRF	61-5-830-5120	43,222	43,336	2,817.57	39,176.38	42,482	92%
Group Health Insurance	61-5-830-5130	91,181	99,658	9,052.71	101,803.09	108,409	94%
Uniform Allowance	61-5-830-5140	4,681	4,300	361.95	4,784.38	6,600	72%
Rep & Maint - Infrastructure	61-5-830-6000	23,834	34,372	283.67	37,085.11	40,000	93%
Rep & Maint - Equipment	61-5-830-6020	11,358	4,127	38.67	23,801.08	12,000	198%
Rep & Maint - Vehicles	61-5-830-6030	10,916	29,748	3,916.22	13,273.38	20,000	66%
Office Equip Rent/Maint	61-5-830-6410	31,710	26,120	239.62	26,106.41	30,300	86%
Gas & Oil	61-5-830-7030	8,392	7,607	822.31	8,302.80	10,000	83%
Operating Supplies	61-5-830-7040	14,312	16,402	1,527.23	15,139.80	20,000	76%

Sewer Department

	Account #	Actual FY 16	Actual FY 17	Month of April	Actual FY 18	Budget FY 18	100.00% used
Misc. Expense	61-5-830-7900	1,061	1,182	60.94	340.39	2,750	12%
Equipment	61-5-830-8200	0	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,428,389	3,641,224	719,292.26	3,674,667.74	3,835,559	96%
NET SEWER DEPARTMENT		225,782	152,419	(408,848.13)	(81,276.69)	51,290	
Change in Accounts Receivable		3,234	28,419.08		(12,134.66)		
Ending Cash & Investments		1,284,737	965,575		871,883.18	406,910	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments	585,160	586,815		588,709.33	586,815	
Additional reserves	0	0	0	0	0	0%
Interest Income	1,655	1,894	0.01	2,988.61	0	0%
Ending Cash & Investments	586,815	588,709		591,697.94	586,815	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments	4,005,992	3,719,983		3,981,392.11	3,807,782	
Sources						
Interest Income	14,737	16,868	0.07	26,613.11	20,000	133%
Connection Fees 61-4-810-4510	9,935	66,291	2,495.00	47,382.18	24,000	197%
Deposits on Agreement 61-4-810-4520	5,247	660	55.00	1,045.00	5,000	21%
Connection Fees 61-4-820-4510	18,558	108,609	4,593.65	91,511.06	28,800	318%
Deposits on Agreement 61-4-820-4520	432	75,331	25.00	4,674.00	10,000	47%
Connection Fee Set-Aside	500,000	0	0.00	0.00	0	0%
TOTAL Sources	548,909	267,759	7,168.72	171,225.35	87,800	195%
Uses						
Construction in Progress - Water (1790)	493,889	6,350	0.00	0.00	0	#DIV/0!
Construction in Progress - Sewer (1790)	0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)	0	0	0.00	0.00	0	0%
Recapture Refunds	0	0	0.00	0.00	0	0%
Building (1730)	341,030	0	0.00	0.00	0	0%
Loan to Depreciation Fund	0	0	1,400,000.00	1,506,777.52	2,100,000	0%
TOTAL Uses	834,919	6,350	1,400,000.00	1,506,777.52	2,100,000	72%
Ending Cash & Investments	3,719,983	3,981,392		2,645,839.94	1,795,582	

Line Item	Account #	Actual FY 16	Actual FY 17	Month of April	Actual FY 18	Budget FY 18	100.00% used
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Depreciation Funding - was 04-09 and 06-08

Beginning Cash & Investments		2,777,210	3,042,622		2,204,049.42	2,686,181	
Sources							
Interest Income		11,912	13,634	0.06	21,511.58	15,000	143%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		0	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		82,326	84,796	26,231.00	314,772.00	314,772	100%
Depreciation set aside - Water (for System)		214,377	220,808	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		145,680	150,050	538,878.67	966,544.04	966,544	100%
Depreciation set aside - Sewer (for Repl)		794,083	802,905	0.00	0.00	0	0%
Loan From Connection Fees		0	0	1,400,000.00	1,506,777.52	2,100,000	72%
TOTAL Sources		1,248,378	1,272,193	1,965,109.73	2,809,605.14	3,396,316	83%
Uses							
Construction in Progress - Water (1790)		191,172	524,890	66,600.75	625,918.66	415,000	151%
Construction in Progress - Sewer (1790)		72,235	1,530,519	48,699.00	826,629.44	2,150,000	38%
Equipment & Vehicles (1750 & 1760))		696,093	55,356	0.00	250,716.18	379,000	66%
Buildings		23,466	0	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
TOTAL Uses		982,966	2,110,765	115,299.75	1,703,264.28	2,944,000	58%
Ending Cash & Investments		3,042,622	2,204,049		3,310,390.28	3,138,497.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		240,873	200,263		122,162.91	200,231	
Sources							
Interest Income		2,007	2,297	0.01	3,623.61	2,500	145%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		365,500	473,595	45,975.00	551,700.00	551,700	100%
TOTAL Sources		367,507	475,892	45,975.01	555,323.61	554,200	100%
Uses							
Debt Service - Principal	61-5-110-8910	349,505	501,068	0.00	502,334.80	502,335	100%
Interest Expense	61-5-110-8920	58,612	52,924	0.00	44,256.86	44,257	100%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	-	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		408,117	553,992	0.00	546,591.66	546,592	100%
Ending Cash & Investments		200,263	122,163		130,894.86	207,839.00	

Gross Revenues (excludes set asides)	6,561,134	6,315,923	2,333,046.42	6,079,345.49	5,952,053
Gross Expenditures (excludes set asides)	6,780,887	6,951,665	2,291,210.99	7,964,325.21	7,950,727
NET CASH FLOW	(219,753)	(635,744)	41,835.43	(1,884,979.72)	(1,998,674)

CITY-COUNTY COORDINATING COMMITTEE
MINUTES
April 11, 2018 at 6:00 P.M.
County Board Room, 1212 Logan Avenue

CALL TO ORDER

The meeting of the City-County Coordinating Committee was called to order by Cathy Ward Co-Chairman at 6:00 P.M.

ROLL CALL

County:

Cathy Ward, Co-Chairman
Carl Larson, Vice Co-Chair
Sherry Branson
Jeffrey Carlisle
Brad Stark

City:

Dan Snow, Co-Chairman
Wendy Frank, Vice Co-Chair
Clayton Stevens

Others:

Ken Terrinoni
Lt. Perry Gay

Members Absent:

County:

Chairman Johnson

City:

Mike Borowicz
Marsha Freeman
Mayor Chamberlain

Cathy Ward will contact the library to speak at the next City-County Coordinating Committee meeting.

APPROVAL OF MINUTES

A motion was made by Brad Stark to approve the minutes of the March 14, 2018 meeting as presented. Motion seconded by Sherry Branson. Motion passed (8-0).

APPROVAL OF AGENDA

A motion was made by Dan Snow to approve the agenda as amended. Motion seconded by Carl Larson. Mr. Terrinoni would like to discuss EPA communications under 8.9 pertaining to the TRC scope of work. Motion passed (8-0).

PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment made.

E-911 REPORT – PUBLIC SAFETY BUILDING

911 REPORT

Lt. Gay stated Lt. Molloy was handling the written testing for a new 911 Supervisor. There is a retirement coming up and testing procedures have begun to promote the new Supervisor. Rose Ann White will be retiring. She has been with dispatch for thirty-eight years and her last day is May 1, 2018. There will be a gathering on May 1st at 11:00 a.m. at the Public Safety building. She is an asset to the department and will be missed. There are five people testing and this was discussed. The new dispatcher hiring has been finalized and two people have started. Lt. Gay discussed this with the committee. The dispatch center handles approximately 90,000 calls per year. About 20,000 are emergency calls. The transition in the department is going very well. The NINJA project is still involved in court proceedings. Mr. Terrinoni said the hope is that the Illinois Commerce Commission agrees that ifiber does not have to be a registered CLAC (Community Local Exchange Carrier) and discussed this with the committee. The replacement of the air conditioner is in process.

GIS

There was no report given.

LANDFILL

APPROVAL OF INVOICE: TRC

A motion was made by Clayton Stevens to approve invoice #275651 in the amount of \$612.21 to TRC with a 50/50 split between the City and County. Motion seconded by Brad Stark. Motion passed (8-0).

APPROVAL OF NIJMAN FRANZETTI LLP

Mr. Terrinoni said the work was done pertaining to the lease agreements with TerraNavigator. It was very beneficial as there were many changes made which TerraNavigator agreed with. Mr. Terrinoni discussed this with the committee. This was done to protect the County and the City.

A motion was made by Dan Snow to approve invoice #15802 in the amount of \$3,430.00 to Nijman Franzetti LLP with a 50/50 split between the City and County. Motion seconded by Carl Larson. Discussion was held on the changes that were made to the TerraNavigator lease agreements. Motion passed (8-0).

Mr. Terrinoni stated the line item is over budget but there is reserve dollars in the fund and is not concerned at this time.

ILLINOIS EPA/LANDFILL COMMUNICATION

Mr. Terrinoni discussed a previous project on groundwater testing modifications with the IEPA. The annual savings on these modifications are estimated at approximately \$14,000. There is a second request to the IEPA that was discussed. Some of these requests were approved and some were not and there was also a request for an extension to continue the dialogue. Mr. Terrinoni explained how the extension letters work. Mr. Terrinoni discussed an idea from TRC being presented in the amount of \$10,000. This would be for a report to the IEPA going to Kim Rawe's supervisor who is Terri Meyers. When this was done in the past a lot of things requested at that time were approved. Mr. Meyers has more authority than Ms. Rawe. Mr. Terrinoni said the approval at this point will be a savings of approximately \$2,000 per year. There could be a possibility of an additional \$8,000 per year if Kim Rawe's Supervisor, Terri Meyers, (at product buildout) were to approve the request Mr. Terrinoni is discussing. Discussion was held by the committee. The return on investment would be one year. Mr. Carlisle discussed his thoughts on this matter and doesn't object to moving forward. Mr. Terrinoni would recommend this scope of work based on a business decision as it would lower costs yearly on the landfill. Mr. Carlisle shared some additional thoughts. The committee was in consensus to discuss this at the next meeting.

TERRANAVIGATOR SOLAR PANELS LANDFILL #2

Chairman Ward asked if the solar project would interfere with the tree planting at the landfill. Mr. Carlisle said that it would not and planting was discussed. Mr. Terrinoni said TerraNavigator is anxious to get the lease option agreement signed. The agreement is basically completed and now moving into the lease agreement phase. The lease agreement will be a much longer and complicated document. Much of what has already been agreed on will end up in the lease and therefore Mr. Terrinoni does not foresee any problems in moving forward. His hope is to have a lease agreement ready for approval at the April County Board meeting. Mr. Terrinoni explained what TerraNavigators next steps will be. Mr. Terrinoni said this lease payment would be approximately \$20,000 per year. The real benefit to both the City and the County could be to take additional revenue against our power bills. This could be a lot more economic gain than the lease amount and explained this to the committee. Mr. Terrinoni discussed an intergovernmental agreement with the City. There was discussion on zoning. TerraNavigator is responsible for getting all permits which includes a County Special Use permit and explained this process to the committee. There is an Ordinance that is going through Zoning Board of Appeals currently on solar farm developments which has set back requirements. Mr. Terrinoni said solar development in Illinois is of great demand because of the state laws encouraging and created financial incentives through the Illinois Power Agency. This agency has a three year cycle of awarding credits to solar projects. Each year the value of the credits decreases and explained this to the committee. Setbacks were discussed and Mr. Terrinoni stated that currently there are no conditions and is all on a case by case special use process and discussed this with the committee. Illinois has no guidance on the solar farms. The assessment of taxing solar farms was discussed. The next Zoning, Building and Appeals Committee meeting will be April 24, 2018. The committee held discussion on the ZBA process. Dr. O'Malley has spoken to the

Neighbors to the north of the landfill and they support the project. TerraNavigators next steps were discussed again. The length of time it is taking for solar projects was discussed.

INFORMATIONAL ITEMS AND OTHER BUSINESS

WATER PRESERVATION AND PROTECTION ALLIANCE (WPPA)

Ms. Branson shared an email from Dr. Abrahms with the State Geological Survey Division pertaining an upcoming meeting being held in Freeport to form a Regional Committee. Ms. Branson feels this group is taking over the County's project without being notified. Ms. Branson discussed this with the committee. Ms. Branson also discussed Senator Duckworth's office helping to find grant dollars for the WPPA. The committee is trying to get more studies done, try to find money and working on the SARA Map and discussed the map with the committee.

INVITATION TO OTHER GOVERNMENTS

Cathy Ward will be contact Belvidere Library to speak at the next meeting. The committee held discussion on other potential speakers. Russell Caldwell was suggested and this was discussed. It was mentioned that Tropical Oasis has closed.

CORRESPONDENCE

There was no correspondence discussed.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

ADJOURN THE MEETING

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Jeffrey Carlisle. Motion passed (8-0). Meeting was adjourned at 6:46 p.m.

Recorded by,

Julaine Drake
Office Manager

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

**Tuesday, May 8, 2018
City Council Chambers
401 Whitney Boulevard
6:00 pm**

ROLL CALL

Members Present:

Andrew Racz, CHM
Robert Cantrell, VCHM
Daniel Arevalo
Art Hyland
Alissa Maher

Staff Present:

Gina DelRose, Community Development Planner
Cathy Crawford, Administrative Assistant
Ben Rohr, Land Use Planner
Mike Drella, City Attorney

Members Absent:

Vacancy
Vacancy

Chairman Andrew Racz called the meeting to order at 6:00 p.m.

MINUTES: It was moved and seconded (Arevalo/Hyland) to approve the minutes of March 13, 2018. The motion carried with a 5-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2018-06; ACJA Enterprises, LLC : The applicant and property owner, ACJA Enterprises, LLC (Kevin Bunge), 700 West Locust Street, Belvidere, IL 61008 is requesting a special use for a personal storage facility (a total of seven buildings) at 1930-1960 West Chrysler Drive within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.106 (C)(7)(B)(2) and 150.904 Special use Review and Approval Procedures).

The public hearing opened at 6:03 p.m.

Gina DelRose was sworn in. Ms. DelRose summarized the staff report dated May 1, 2018. The case was published in the Boone County Journal on April 20, 2018 and certified mailings were sent on April 18, 2018. The property consists of 5.56 acres and is part of the Oakbrook Woods Subdivision. The property was rezoned industrial in 1994 and platted in 2000. The applicant proposes to construct seven self-storage buildings with a detention area to the north. Due to the existence of multiple easements on the two properties, the applicant will need to replat the two

lots into one and vacate or reconfigure the interior easements prior to building permits being issued. A tollway frontage road off of West Chrysler Drive provides access to the site. Due to this access to the property, the adjacent residential subdivision and its size, the site is more suitable for a low intensity land use than for a more standard industrial land use.

A dense row of landscaping is required to help buffer the adjacent residential properties from the self-storage buildings. No negative impacts are expected from the presence of the proposed use. Planning staff recommends approval of the special use subject to the following conditions:

1. The outdoor storage area shall be in substantial conformance with the site plan submitted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. Prior to the issuance of a building permit, the two parcels shall be replatted into one lot that eliminates all of the existing easements that are no longer needed and provides an additional easement for the proposed detention facility.
4. Drainage calculations for the proposed detention facility shall be submitted for review and approval.

There were no questions for the staff.

The applicant, Kevin Bunge, was sworn in. Mr. Bunge is the owner of C.E.S. Inc. Mr. Bunge stated he wished to clarify that the frontage road is actually part of his property; the Tollway holds an easement on the property for its use.

Chairman Racz asked if members of the audience had questions for the applicant.

Karen Scherer Noftz said she was present to gain clarification of the project.

Kevin Bunge stated that Ms. Scherer Noftz rents the vacant lot for row crop production.

Alyce Haske asked Mr. Bunge to clarify where the detention area will be in relation to her property and to assure her that the property will be adequately fenced for security.

Ben Rohr indicated the detention area on the site plan.

Kevin Bunge provided further clarification of the landscape buffer, security fencing, and stormwater detention area.

The public hearing was closed at 6:16 p.m.

It was moved and seconded (Maher/Cantrell) to accept the findings of fact as presented in the staff report. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Hyland/Maher) to approve case 2018-06 subject to the four conditions presented. The motion carried with a 5-0 roll call vote.

Gina DelRose stated the case will go before the city council for a first reading on May 21, 2018 and on June 4, 2018 for a vote.

2018-07; Boone County Arts Council: The Boone County Arts Council, PO Box 311, Belvidere, IL 61008 on behalf of the property owner Debbie Carlson, 323 South State Street, Belvidere, IL 61008 is requesting a special use to install a mural depicting local architecture (Pettit Chapel) on the south side of the building at 319 South State Street within the CB, Central Business District (Belvidere Zoning Ordinance Sections 150.1012(A)(1) and 150.904 Special Use Review and Approval Procedures).

The public hearing opened at 6:19 p.m.

Gina DelRose was sworn in. Ms. DelRose summarized the staff report dated May 1, 2018. The case was published in the Boone County Journal on April 20, 2018 and certified mailings were sent to neighboring property owners on April 18, 2018. Ms. DelRose stated the Boone County Arts Council will be organizing the public painting of a new mural and possibly the repainting of an existing mural to be completed during the 2018 Belvidere Heritage Days festival. Ms. DelRose provided a brief history of the Pettit Chapel.

The mural will measure 10 feet by 20 feet and will consist of five panels installed on wood framing to be attached to the subject property. The proposed mural will be placed next to the mural showcasing local architect Jeanne Gang.

Planning staff recommends approval of the special use subject to the following conditions:

1. The mural shall be maintained by the Boone County Arts Council and property owner according to Belvidere's Zoning Ordinance requirements. If the mural shall fall into disrepair, then it shall be removed from the subject property.

2. The mural shall be in substantial conformance with the image provided by the applicant.

There were no questions for the staff.

Jay Allen was sworn in. Mr. Allen stated the Illinois State Tourism Department will be adding the Pettit Chapel to their Frank Lloyd Wright Trail. Mr. Allen stated that small details of the design are still being worked out, but that the mural will be in conformance with the image provided.

There were no questions for the applicant.

The public hearing was closed at 6:23 p.m.

It was moved and seconded (Cantrell/Maher) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Cantrell/Hyland) to approve case 2018-07 subject to the two conditions as presented in the staff report. The motion carried with a roll call vote of 5-0.

OTHER BUSINESS:

Elections

Gina DelRose stated that the commission will be choosing a new chairman, as the bylaws state that a chairman may only serve two consecutive terms.

Andy Racz nominated Alissa Maher as Chair and Daniel Arevalo as Vice Chair. The nomination was seconded by Robert Cantrell.

Alissa Maher was voted Chair and Daniel Arevalo was voted Vice Chair with a 4-1 roll call vote. Ms. Maher voted no.

DISCUSSION: None

Staff Report:

Gina DelRose stated there are currently no cases for the June meeting.

Ben Rohr stated this will be his last meeting as he will be accepting a position at a private planning firm.

Chairman Andy Racz thanked him for his input and wished him luck in his future.

ADJOURNMENT:

The meeting adjourned at 6:30 p.m.

Recorded by:

Cathy Crawford
Administrative Assistant

Reviewed by:

Gina DelRose
Community Development Planner

DRAFT

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
May 14, 2018
6:00 p.m.

Call to Order – City Clerk Arco

Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.
Absent: M. Borowicz and T. Porter.

Department Heads and City personnel in attendance:
Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,
Public Works Director Brent Anderson, City Attorney Drella and City Clerk Arco.

Public Comment:

Public Forum: None.

Reports of Officers, Boards and Special Committees:

Election of Mayor Pro Tem

Motion by Ald. Brooks, 2nd by Ald. Crawford to elect Alderman Snow to chair the meeting of May 14, 2018. Aye voice vote carried. Motion carried.

1. Building, Planning and Zoning, Unfinished Business: None.

2. Building, Planning and Zoning, New Business:

(A) Building Department Vehicle Purchase.

Motion by Ald. Crawford, 2nd by Ald. Sanderson to approve the purchase of a 2015 Ford Edge from Manley's for the Community Development Department at a cost of \$22,595. Aye voice vote carried. Motion carried.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) End Loader Purchase – Street Department

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the proposal from Alta Equipment to purchase a 2018 Volvo L45H End Loader at a cost of \$110,500. This vehicle will be paid for from the Capital Fund. Aye voice vote carried. Motion carried.

(B) Purchase of 1 Ton Dump Truck – Water Department.

Motion by Ald. Sanderson, 2nd by Ald. Ratcliffe to approve purchasing a 2019 Ford F550 Cab & Chassis from Landmark Ford through the Illinois State Bid Program at a cost of \$45,656. This vehicle will be paid for from line item #61-1750. Aye voice vote carried. Motion carried.

Motion by Ald. Brooks, 2nd by Ald. Ratcliffe to approve the low bid from Monroe Truck Equipment in the amount of \$36,340 for the purchase and installation of the snow removal equipment for the Ford F550 Dump Truck. This equipment will be paid for from line item #61-1750. Aye voice vote carried. Motion carried.

(C) Vehicle Transfer from Building Department to Water Department.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the transfer of the 2001 Chevy Tahoe from the Building Department to the Water Department. Aye voice vote carried. Motion carried.

Motion by Ald. Brooks, 2nd by Ald. Frank to authorize the sale of the 2006 Dodge Charger. The proceeds from the sale of the Charger would be credited back to the General Fund. Aye voice vote carried. Motion carried.

(D) MFT Overlay Bid Tabulation.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the low bid from William Charles Construction in the amount of \$375,279.80 for the 2018 MFT Street Overlay Program subject to IDOT approval. This will be paid for from MFT Funds. Aye voice vote carried. Motion carried.

(E) MFT Thermoplastic Pavement Markings Bid Tabulation.

Motion by Ald. Sanderson, 2nd by Ald. Freeman to approve the low bid from Countryman, Inc. in the amount of \$8,390.40 for the 2018 MFT Thermoplastic Pavement Striping Project subject to IDOT approval. This work will be paid for from MFT Funds. Aye voice vote carried. Motion carried.

(F) WWTP Boiler Replacement Bid Tabulation.

Motion by Ald. Frank, 2nd by Ald. Crawford to recommend waiving the bid deficiencies and approve the low bid from Ceroni Piping, in the amount of \$53,813 for the boiler replacement in the main equipment building at the WWTP. This work will be paid for from Sewer line item #61-5-820-6010. Aye voice vote carried. Motion carried.

(G) Water Storage Facility Inspections.

Motion by Ald. Frank, 2nd by Ald. Sanderson to approve the proposal from Strand Associates in the lump-sum amount of \$15,950 to complete detailed inspections of our elevated tanks and ground storage reservoirs. This work will be paid for from the Water Plant Depreciation Fund. Aye voice vote carried. Motion carried.

(H) WWTP Loan Assistance Program – Baxter & Woodman.

Motion by Ald. Sanderson, 2nd by Ald. Ratcliffe to approve the work order from Baxter & Woodman in an amount not-to-exceed \$263,000 for the secondary digester rehabilitation/pump room improvements IEPA Loan Program Project. This work will be paid for from Sewer Depreciation Funds. Aye voice vote carried. Motion carried.

(I) Sale/Vacation of Right-of-Way Buchanan Street Alley.

Motion by Ald. Ratcliffe, 2nd by Ald. Sanderson to approve the vacation and sale of 193.4 square feet of alley property adjacent to 124 Buchanan Street at a cost of \$899.20. Aye voice vote carried. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Stevens to approve the vacation and sale of 685.5 square feet of alley property adjacent to 118-122 Buchanan Street at a cost of \$3,187.50. Aye voice vote carried. Motion carried.

5. Other:

(A) St James Catholic Church – Corpus Christi Procession on June 3, 2018.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the request of St James Catholic Church for their Corpus Christi Procession on June 3, 2018 starting at 1 p.m. beginning at 402 Church Street to Main Street to Buchanan Street to Warren Avenue and ending at 402 Church Street. Aye voice vote carried. Motion carried.

(B) Library Board Appointment of Nancy Razon.

Motion by Ald. Sanderson, 2nd by Ald. Crawford to approve the appointment of Nancy Razon to the Library Board. Aye voice vote carried. Motion carried.

(C) Resolution Authorizing Participation in the Abandoned Residential Property Municipal Relief Program.

Motion by Ald. Ratcliffe, 2nd by Ald. Frank to forward Resolution Authorizing Participation in the Abandoned Residential Property Municipal Relief Program to City Council. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Brooks to adjourn meeting at 6:47 p.m.
Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE NO. 398H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW A PERSONAL STORAGE FACILITY
WITHIN THE PI, PLANNED INDUSTRIAL DISTRICT
(1930-1960 West Chrysler Drive)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant and owner, ACJA Enterprises, LLC (Kevin Bunge), 700 West Locust Street, Belvidere, IL 61008 has petitioned the City for a Special Use to permit a personal storage facility; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on May 8, 2018 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the PI, Planned Industrial District for a personal storage facility on the property depicted in Attachment A and legally described as:

Parcel 1:

Lot One Hundred Thirty-Eight (138) as designated upon the Plat No. 3 of Oakbrook Woods, being a subdivision of part of the Northwest Quarter (1/4) of Section 2, Township 43 North, Range 3 East of the Third Principal Meridian, Belvidere, Illinois, the plat of which subdivision is recorded in Plat Index File Envelope 250-A as Document No. 2001R02223 in the Recorder's Office of Boone County, Illinois; described as follows: Beginning at the Northeast Corner of said Lot One Hundred Thirty-Eight (138); thence South 00 degrees 07 minutes 27 seconds West along the East Line of said Lot, a distance of 344.99 feet to the Southeast Corner of said Lot; thence North 89 degrees 52 minutes 33 seconds West along the South Line of said Lot, a distance of 171.57 feet; thence North 61 degrees 25 minutes 58 seconds West along the South Line of said Lot, a distance of 136.48 feet; thence North 27 degrees 22 minutes 45 seconds West along the Southwesterly Line of said Lot, a distance of 116.89 feet; thence North 89 degrees 52 minutes 34 seconds West along the South Line of said Plat No. 3 of Oakbrook Woods, a distance of 78.11 feet to the Southwest Corner of said Plat No. 3 of Oakbrook Woods; thence North 00 degrees 41 minutes 33 seconds East along the West Line of said Plat No. 3 of Oakbrook Woods, a distance of 152.13 feet; thence North 2 degrees 07 minutes 37 seconds West along the West Line of said Plat No. 3 of Oakbrook Woods, a distance of 24.20 feet to the Northwest Corner of said Plat No. 3 of Oakbrook Woods; thence South 89 degrees 52 minutes 33 seconds East along the North Line of said Plat No. 3 of Oakbrook Woods, a distance of 423.11 feet to the Place of Beginning; subject to Perpetual Roadway Easement to the Illinois State Toll Highway Commission by instrument dated May 27, 1968 and recorded July 8, 1968 as Document No. 12194 in the Recorder's Office of Boone County, Illinois, situated in the Country of Boone and the State of Illinois. PIN: 07-02-151-020

Parcel 2:

Lots One Hundred Thirty-Seven (137) as designated upon the Plat No. 3 of Oakbrook Woods, being a Subdivision of part of the Northwest Quarter (1/4) of Section 2, Township 43 North Range 3 East of the Third Principal Meridian, Belvidere, Illinois, the Plat of which Subdivision is recorded in Plat Index File Envelope 250-A as Document No. 2001R02223 in the Recorder's Office of Boone County, Illinois; situated in the County of Boone and the State of Illinois. PIN: 07-02-151-021

is hereby approved, subject to the following conditions:

1. The outdoor storage area shall be in substantial conformance with the site plan submitted. (Attachment B)
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. Prior to the issuance of a building permit, the two parcels shall be replatted into one lot that eliminates all of the existing easements that are no longer needed and provides an additional easement for the proposed detention facility.
4. Drainage calculations for the proposed detention facility shall be submitted for review and approval.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2018.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2018.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: _____ Nays: _____ Absent: _____

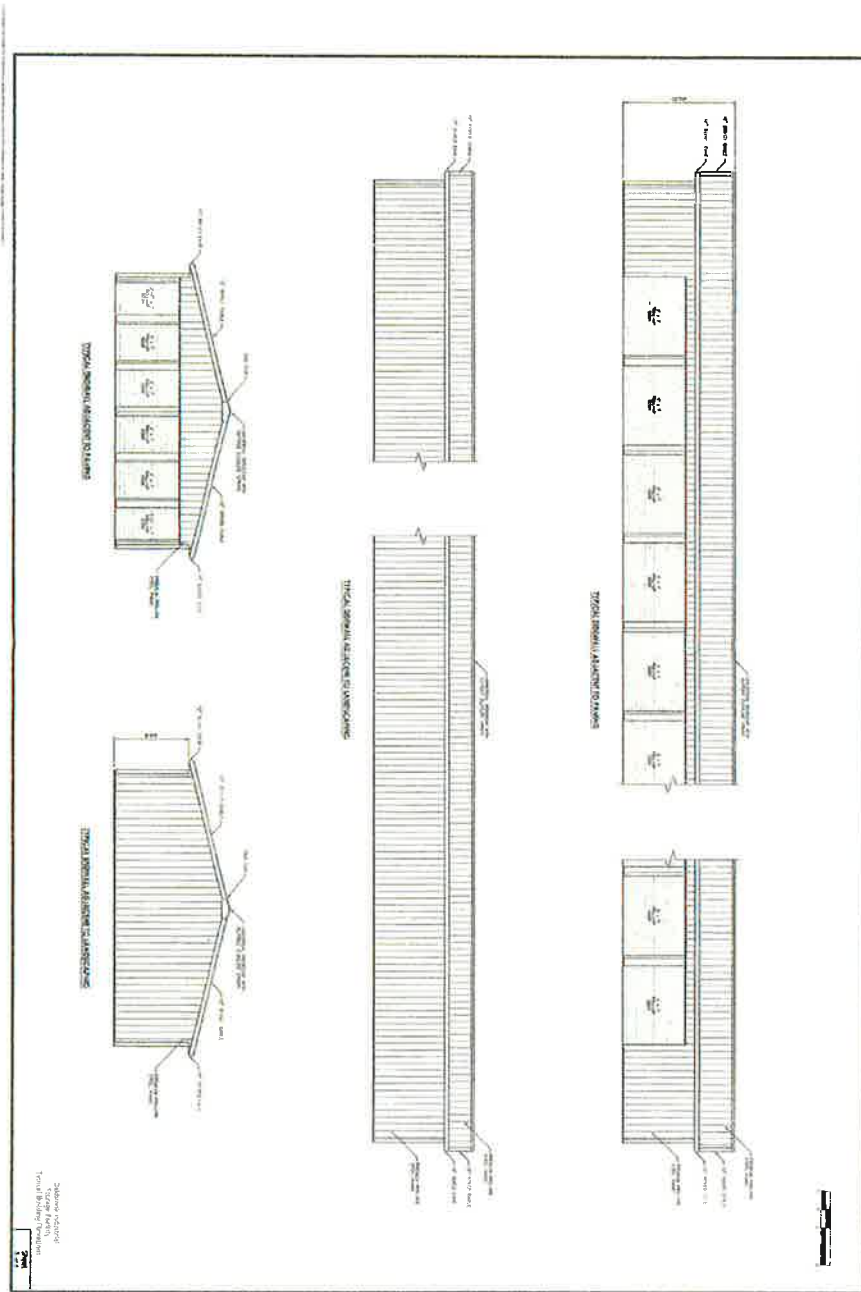
City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published:

Sponsor: _____

ATTACHMENT B



MEMO

DATE: May 10, 2018

TO: Mayor and Members of the City Council

FROM: City of Belvidere Planning and Zoning Commission

SUBJECT: Findings of Fact for Case: 2018-06; ACJA Enterprises, LLC, 1930-1960 W. Chrysler Drive

REQUEST AND LOCATION:

The applicant and property owner, ACJA Enterprises, LLC (Kevin Bunge), 700 West Locust Street, Belvidere, IL 61008 is requesting a special use for a personal storage facility (a total of seven buildings) at 1930-1960 West Chrysler Drive within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.106(C)(7)(B)(2) and 150.904 Special Use Review and Approval Procedures). PINs: 07-02-151-020 and 07-02-151-021.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The self-storage facility is a low intensity land use. Due to the configuration of the access to the subject property, more traditional industrial vehicle traffic could potentially pose more of a problem than the normal traffic generated by self-storage facilities. With proper screening and landscaping to improve the aesthetics and adequate stormwater detention, staff does not anticipate the special use creating any negative impacts.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The subject property is located in the Planned Industrial Use category; this use encourages high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. Self-storage facilities are land uses that

occur entirely indoors and often have limited signage. They generally do not, however, have landscaping throughout the site due to the nature of the land use.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

Due to the proximity of the A Place For Space self-storage facility, the proposed special use will not be out of character for the neighborhood. The special use is not anticipated to create a high volume of traffic on a daily basis. This makes the frontage road access adequate.

A dense row of landscaping is required to help buffer the adjacent residential properties from the self-storage buildings. Self-storage facilities typically do not create a level of noise or odor that would negatively impact the nearby residences. On-site stormwater detention is also required, minimizing potential negative impacts as well.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

There are only three vacant lots left in the Oakbrook Woods Subdivision and nearby properties. The special use will occupy two of the remaining vacant lots. The delay in development of the three properties is most likely due to their access and size and not due to the nearby self-storage facility. A lower intensity land use such as a self-storage facility is a more appropriate use adjacent to a residential development than other potential industrial land uses.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking

into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The subject property is zoned Planned Industrial and has been for quite some time. The special use, if approved, will allow a low intensity land use with minimal potential negative impacts on the nearby properties. The proposed use is appropriate for the property given its access from a frontage road and small acreage.

The motion to adopt the Findings of Fact as presented by staff for case 2018-06 for a special use to permit a personal storage facility at 1930-1960 W. Chrysler Drive carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: May 10, 2018
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2018-06, ACJA Enterprises, 1930-1960 W. Chrysler

REQUEST AND LOCATION:

The applicant and property owner, ACJA Enterprises, LLC (Kevin Bunge), 700 West Locust Street, Belvidere, IL 61008 is requesting a special use for a personal storage facility (a total of seven buildings) at 1930-1960 West Chrysler Drive within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.106(C)(7)(B)(2) and 150.904 Special Use Review and Approval Procedures). PINs: 07-02-151-020 and 07-02-151-021.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2018-06** for a special use to permit a personal storage facility at 1930-1960 West Chrysler Drive subject to the following conditions:

1. The outdoor storage area shall be in substantial conformance with the site plan submitted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. Prior to the issuance of a building permit, the two parcels shall be replatted into one lot that eliminates all of the existing easements that are no longer needed and provides an additional easement for the proposed detention facility.
4. Drainage calculations for the proposed detention facility shall be submitted for review and approval.

Motion to approve case 2018-06; ACJA Enterprises, LLC, 1930-1960 West Chrysler Drive subject to the conditions as presented carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

May 1, 2018

ADVISORY REPORT

CASE NO: 2018-06 **APPLICANT:** ACJA Enterprises, LLC, 1930-1960 W. Chrysler Drive

REQUEST AND LOCATION:

The applicant and property owner, ACJA Enterprises, LLC (Kevin Bunge), 700 West Locust Street, Belvidere, IL 61008 is requesting a special use for a personal storage facility (a total of seven buildings) at 1930-1960 West Chrysler Drive within the PI, Planned Industrial District (Belvidere Zoning Ordinance Sections 150.106(C)(7)(B)(2) and 150.904 Special Use Review and Approval Procedures). PINs: 07-02-151-020 and 07-02-151-021.

EXISTING LAND USE:

Subject property: Vacant/Row Crop Production

Adjacent property:

North: Vacant/ Row Crop Production

South: I-90 and Row Crop Production

East: Single-family Residences

West: Fiat Chrysler

CURRENT ZONING:

Subject property: PI, Planned Industrial

Adjacent property:

North: PI, Planned Industrial

South: Planned Industrial (I-90) and A-1, Agricultural Preservation Area (farm field)

East: SR-4, Single Family Residential- 4

West: HI, Heavy Industrial

COMPREHENSIVE PLAN:

Subject property: PI, Planned Industrial

Adjacent property:

North: PI, Planned Industrial

South: Planned Mixed-Use II

East: SF, Single Family

West: HI, Heavy Industrial

BACKGROUND:

The subject property is 5.56 acres and is part of the Oakbrook Woods Plat 3 Subdivision. The property was rezoned to industrial in 1994 and platted in 2000, the same years as the adjacent residential subdivision. The property is bounded by the Tollway to the south, South Appleton

Road to the west, Oakbrook Woods residential subdivision to the east and a vacant field to the north. There is a self-storage facility within 500 feet of the property.

The applicant is proposing to construct seven self-storage buildings with a detention area to the north. Due to the existence multiple easements on the two properties, the applicant will need to replat the two lots into one and vacate or reconfigure the interior easements prior to building permits being issued.

A tollway frontage road off of West Chrysler Drive provides access to the site. Due to this access to the property, the adjacent residential subdivision and its size, the site is more suitable for a low intensity land use than for a more standard industrial land use.

TREND OF DEVELOPMENT:

The subject property is located along the southern boundary of Belvidere in an area developed with a mix of residential, manufacturing and self-storage buildings.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The self-storage facility is a low intensity land use. Due to the configuration of the access to the subject property, more traditional industrial vehicle traffic could potentially pose more of a problem than the normal traffic generated by self-storage facilities. With proper screening and landscaping to improve the aesthetics and adequate stormwater detention, staff does not anticipate the special use creating any negative impacts.

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The subject property is located in the Planned Industrial Use category; this use encourages high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. Self-storage facilities are land uses that occur entirely indoors and often have limited signage. They generally do not, however, have landscaping throughout the site due to the nature of the land use.

- C. **Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

Due to the proximity of the A Place For Space self-storage facility, the proposed special use will not be out of character for the neighborhood. The special use is not anticipated to create a high volume of traffic on a daily basis. This makes the frontage road access adequate.

A dense row of landscaping is required to help buffer the adjacent residential properties from the self-storage buildings. Self-storage facilities typically do not create a level of noise or odor that would negatively impact the nearby residences. On-site stormwater detention is also required, minimizing potential negative impacts as well.

- D. Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

There are only three vacant lots left in the Oakbrook Woods Subdivision and nearby properties. The special use will occupy two of the remaining vacant lots. The delay in development of the three properties is most likely due to their access and size and not due to the nearby self-storage facility. A lower intensity land use such as a self-storage facility is a more appropriate use adjacent to a residential development than other potential industrial land uses.

- E. Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The subject property is zoned Planned Industrial and has been for quite some time. The special use, if approved, will allow a low intensity land use with minimal potential negative impacts on the nearby properties. The proposed use is appropriate for the property given its access from a frontage road and small acreage.

SUMMARY OF FINDINGS:

The subject property is located in the Planned Industrial Use category encouraging high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. Self-storage facilities are land uses that occur entirely indoors and often have limited signage. They generally do not, however, have landscaping throughout the site due to the nature of the land use.

Due to the proximity of the A Place For Space self-storage facility, the proposed special use will not be out of character for the neighborhood. The special use is not anticipated to create a high volume of traffic on a daily basis; this makes the frontage road access adequate. A dense row of landscaping is required to help buffer the adjacent residential properties from the self-storage buildings. Self-storage facilities typically do not create a level of noise or odor that would

negatively impact the nearby residences. On-site stormwater detention is also required, minimizing potential negative impacts as well.

There are only three vacant lots left in the Oakbrook Woods Subdivision and nearby properties. The special use will occupy two of the remaining vacant lots. The delay in development of the three properties is most likely due to their access and size and not due to the nearby self-storage facility. The special use, if approved, will allow a low intensity land with minimal potential negative impacts on the nearby properties.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2018-06**; 1930-1960 West Chrysler Drive subject to the following conditions:

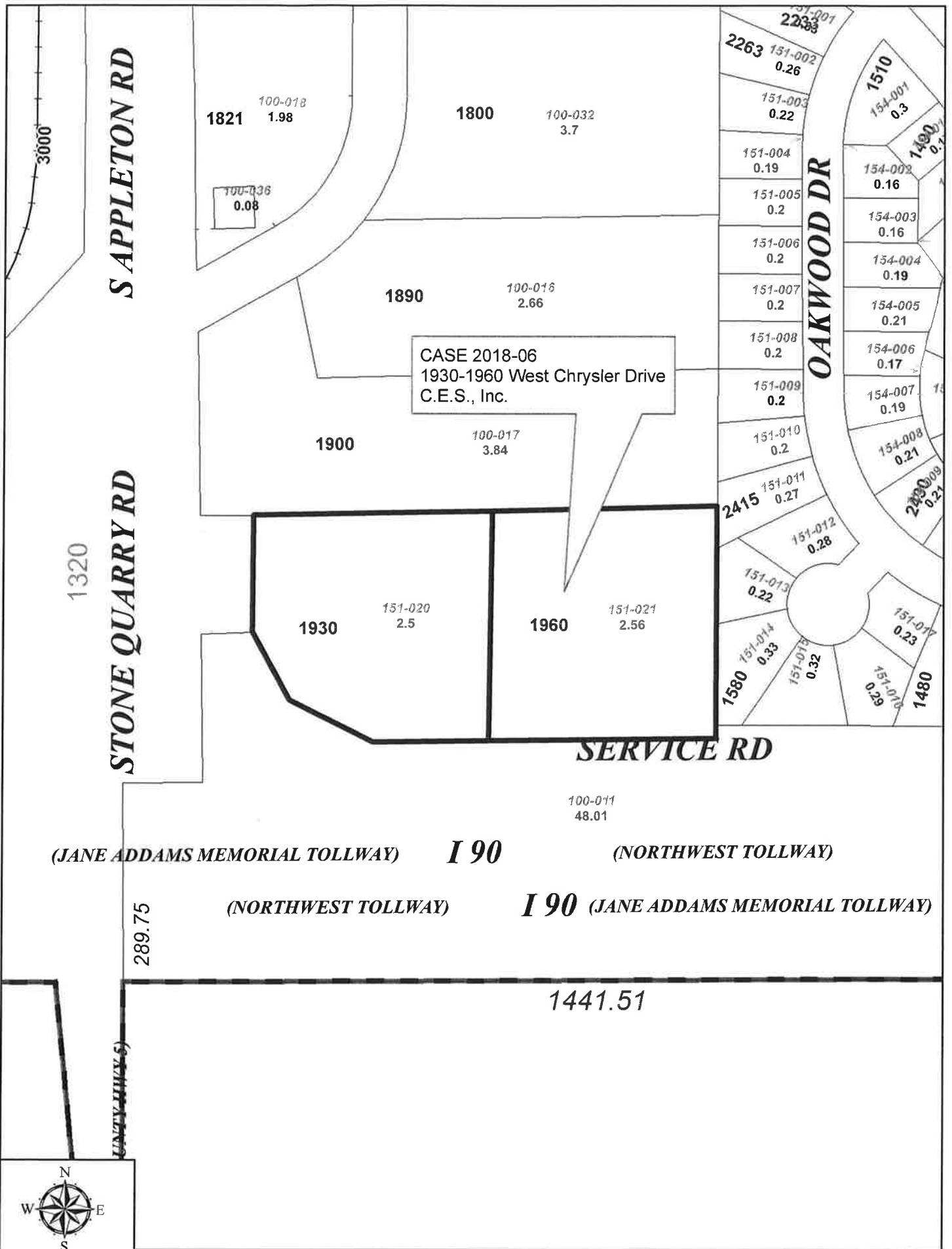
1. The outdoor storage area shall be in substantial conformance with the site plan submitted.
2. A full site plan shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. Prior to the issuance of a building permit, the two parcels shall be replatted into one lot that eliminates all of the existing easements that are no longer needed and provides an additional easement for the proposed detention facility.
4. Drainage calculations for the proposed detention facility shall be submitted for review and approval.

Submitted by:

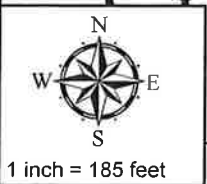

Gina DelRose, Community Development Planner

ATTACHMENTS

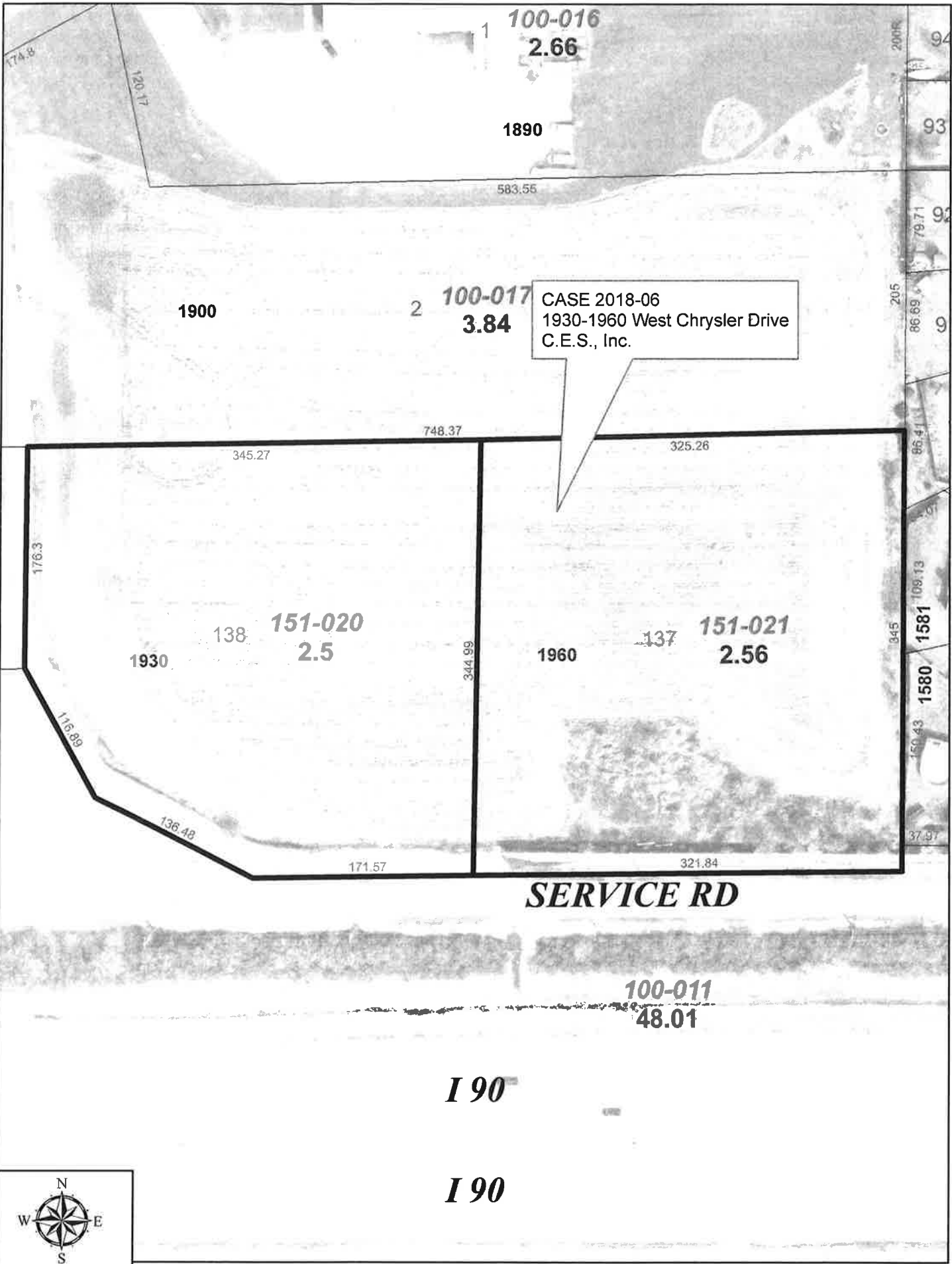
1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative submitted by the Applicant.
4. Building elevation submitted by the Applicant.
5. Site Plan submitted by the Applicant.
6. Letter from the Boone County Soil and Water Conservation District, James Mulcahy, April 6, 2018.
7. Email from the City of Belvidere Fire Department, Craig Wilcox, April 19, 2018.
8. Memo from the City of Belvidere Public Works Department, Brent Anderson, April 23, 2018.
9. Letter from the Boone County Health Department, Amanda Mehl, April 24, 2018.



CASE 2018-06
 1930-1960 West Chrysler Drive
 C.E.S., Inc.



1 inch = 185 feet



100-016
2.66

1890

583.55

1900

2 100-017
3.84

CASE 2018-06
1930-1960 West Chrysler Drive
C.E.S., Inc.

748.37

345.27

325.26

176.3

116.89

1930

138

151-020
2.5

344.99

1960

137

151-021
2.56

136.48

171.57

321.84

SERVICE RD

100-011
48.01

I 90

I 90



1 inch = 99 feet

A.C.J.A. OAKBROOK WOODS SELF STORAGE

SPECIAL USE PERMIT APPLICATION - PROJECT NARRATIVE

The reason for the special use request is that the property owner wants to construct a self-storage facility on land that is zoned "PI" planned industrial within the City of Belvidere.

The proposed project is a self-storage facility comprised of seven non-climate controlled, single story buildings. A detention pond will be constructed along the north property line to collect surface stormwater runoff. No office is intended so sewer and water connections are not required.

The subject property is Lot Numbers 137 and 138 of the Oakbrook Woods Plat No. 3 and is located east of Stone Quarry Road and north of the ISTHA maintenance access drive which is directly north of the Northwest Tollway Interstate 90. The subject property is currently subdivided into two lots; an application to vacate the lot division and non essential easements will be filed. The project area is 5.06-acres in size.

The northern adjacent property is also zoned "PI" Planned Industrial. The eastern adjacent properties, which are part of Oakbrook Woods Subdivision, are zoned "SR-4" Single Family Residential – 4. The subject property is currently undeveloped.

The proposed buildings will be between 6000 and 21,200 sq.-ft. The building materials will include vinyl siding in neutral colors. The total number of individual storage units will be approximately 310.

The proposed detention pond will be constructed along the north property line and connect to the existing storm sewer in the northeast corner of the property. The existing storm sewer was designed and constructed specifically to accept the detention-reduced stormwater from this property.

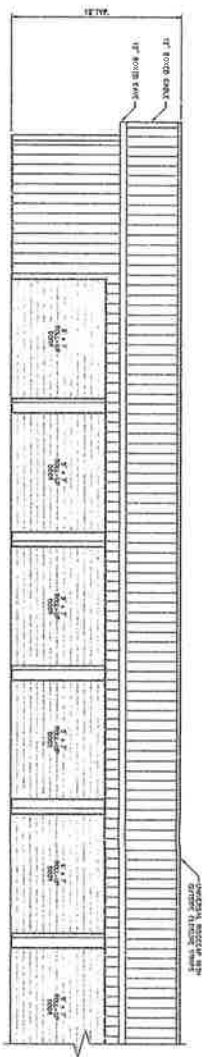
Consideration has been made in the layout and design of the proposed buildings to provide appropriate screening from the proposed development for the existing single-family homes in the Oakbrook Woods Subdivision. All proposed individual storage unit access points are on the interior of the facility to provide for solid exterior building walls. A 20 ft. bufferyard of 0.8 opacity (meeting sec. 150.209 E. 3. A. 2. and 150.607) will be installed along the east property line bordering the "SR-4" zoned properties. There is an existing densely landscaped berm along the Northwest Tollway Interstate 90 just to the south of the ISTHA maintenance access drive. For this reason, no on-site landscaping is planned along the south property line. Please refer to the Landscaping Plan.

The site does not include any parking stalls since there will not be an employee on-site (meeting sec. 150.201 E. 3. B.) and each storage unit self parks in front of the unit.

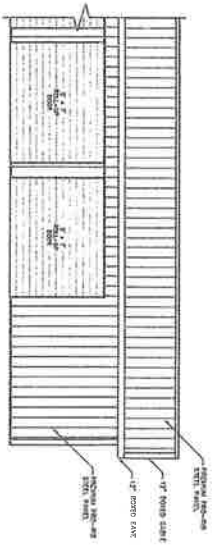
Consideration was given to the security of the facility. While no employee will be on-site, the layout of the individual buildings provides for a clear line of sight from the access drive for law enforcement individuals. A proposed 6 ft. chain link with a motorized gate will enclose the facility. The use of a security camera may be implemented. Lighting mounted on the exterior walls of the buildings (where unit accesses exist) will be included in the project (refer to the photometric plan).

Access to the property will be from the ISTHA maintenance access drive and within the Perpetual Roadway Easement, Construction and Maintenance (Document No. 12194 City of Belvidere, Boone County, Illinois.) The access drive and all areas between the buildings will be paved. The land underlying the access easement is part of this parcel – the easement is to provide access is the ISTHA facility.

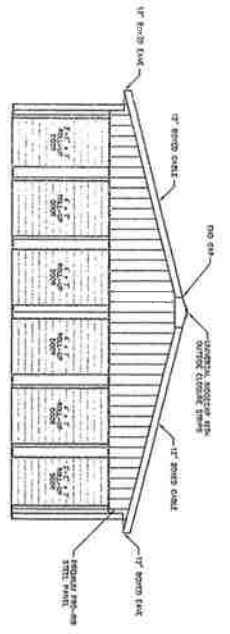
One freestanding sign (meeting sec. 150.1007) is proposed to be located near the property access point. The signage will be 5' X 4' in size on a pedestal approximately 12' high.



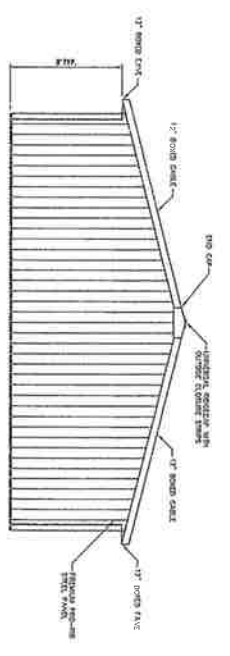
TYPICAL SIDEWALL ADJACENT TO PAVING



TYPICAL SIDEWALL ADJACENT TO LANDSCAPING



TYPICAL ENDWALL ADJACENT TO PAVING



TYPICAL ENDWALL ADJACENT TO LANDSCAPING

DATE: 11/15/2011 10:58:11 AM



**Boone County
Soil & Water
Conservation District**

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

6 April 2018

SWCD NRI #: 1571

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter for a front setback variance. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

**Location of Site: Lot Numbers 137 and 138 of Oakbrook Woods, Plat No. 3
PIN(S): 07-02-151-020, 07-02-151-021**

Contact	Petitioner	Owner
ACJA Enterprises, LLC (Kevin Bunge) 700 W. Locust St. Belvidere, IL 61008	Same	Same
815-547-8435 kevin.bunge@civilideas.com		

Request: Special use request to construct self-storage facility.

Sincerely,

James Mulcahy
Boone County Soil & Water
Conservation District

Gina DelRose

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Thursday, April 19, 2018 9:40 AM
To: Gina DelRose
Cc: Al Hyser
Subject: Re: request for comments

Morning Gina

The following are our responses to proposed projects.

Case #2018-6;

Provide the following:

1. Plans showing approved aerial fire apparatus access road(s) with Turning radius of 55' for aerial fire apparatus and support imposed loads of 75,000 pounds.
2. Plans showing Fire extinguisher layout.
3. Plans showing private underground water mains with proper spacing and unobstructed accessibility of hydrants.
4. Plans showing proper fire apparatus access road gates.
5. Plans showing approved location of lock box.
6. Plans showing approved address location and size.

Case #2018-7;

No concerns at this time.

Respectfully

Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

On Wed, Apr 18, 2018 at 10:44 AM, Gina DelRose <GDelRose@ci.belvidere.il.us> wrote:

Craig-

Please see attached

Gina DelRose

Community Development Planner

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: April 23, 2018
Re: Case #2018-06, Chrysler Drive Self Storage

Having reviewed the Special Use Request, I would offer the following comments:

1. The applicant indicates that no water or sewer facilities will be required for this development.
2. In order to combine the two existing lots, eliminate all of the existing various easements that are no longer needed and provide additional easement for the proposed detention facility, a replat of the property is recommended.
3. The owner will need to provide drainage calculations for review and approval for the proposed detention facility.



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

April 24, 2018

FAX: 815-547-0789

Gina DelRose
Community Development Planer
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Re: Case; 2018-06; ACJA Enterprises, LLC, 1930-1960 W. Chrysler Drive

Dear Gina,

We are in receipt of the application for a personal storage facility at 1930-1960 W. Chrysler Drive.

The Boone County Health Department has no comments.

Thank you,

Amanda Mehl
Administrator
skm

ORDINANCE NO. 399H

**AN ORDINANCE GRANTING A SPECIAL USE
TO PERMIT A MURAL
WITHIN THE CB, CENTRAL BUSINESS DISTRICT
(319 South State Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, The Boone County Arts Council, PO Box 311, Belvidere, IL 61008 on behalf of the property owner Debbie Carlson, 323 South State Street, Belvidere, has petitioned the City for a Special Use to permit a mural; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on May 8, 2018 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the CB, Central Business District for a mural on the property depicted in Attachment A and legally described as:

Lot Five (5) in Grover Lane's Re-Subdivision as platted and recorded in the Recorder's Office of Boone County, Illinois in Book 1 of Plats on Page 49, situated in the County of Boone and State of Illinois. PIN: 05-25-353-011

is hereby approved, subject to the following condition:

1. The mural shall be maintained by the Boone County Arts Council and property owner according to Belvidere's Zoning Ordinance requirements. If the mural shall fall into disrepair, then it shall be removed from the subject property.
2. The mural shall be in substantial conformance with the image provided by the applicant. (Attachment B)

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2018.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2018.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: _____ Nays: _____ Absent: _____

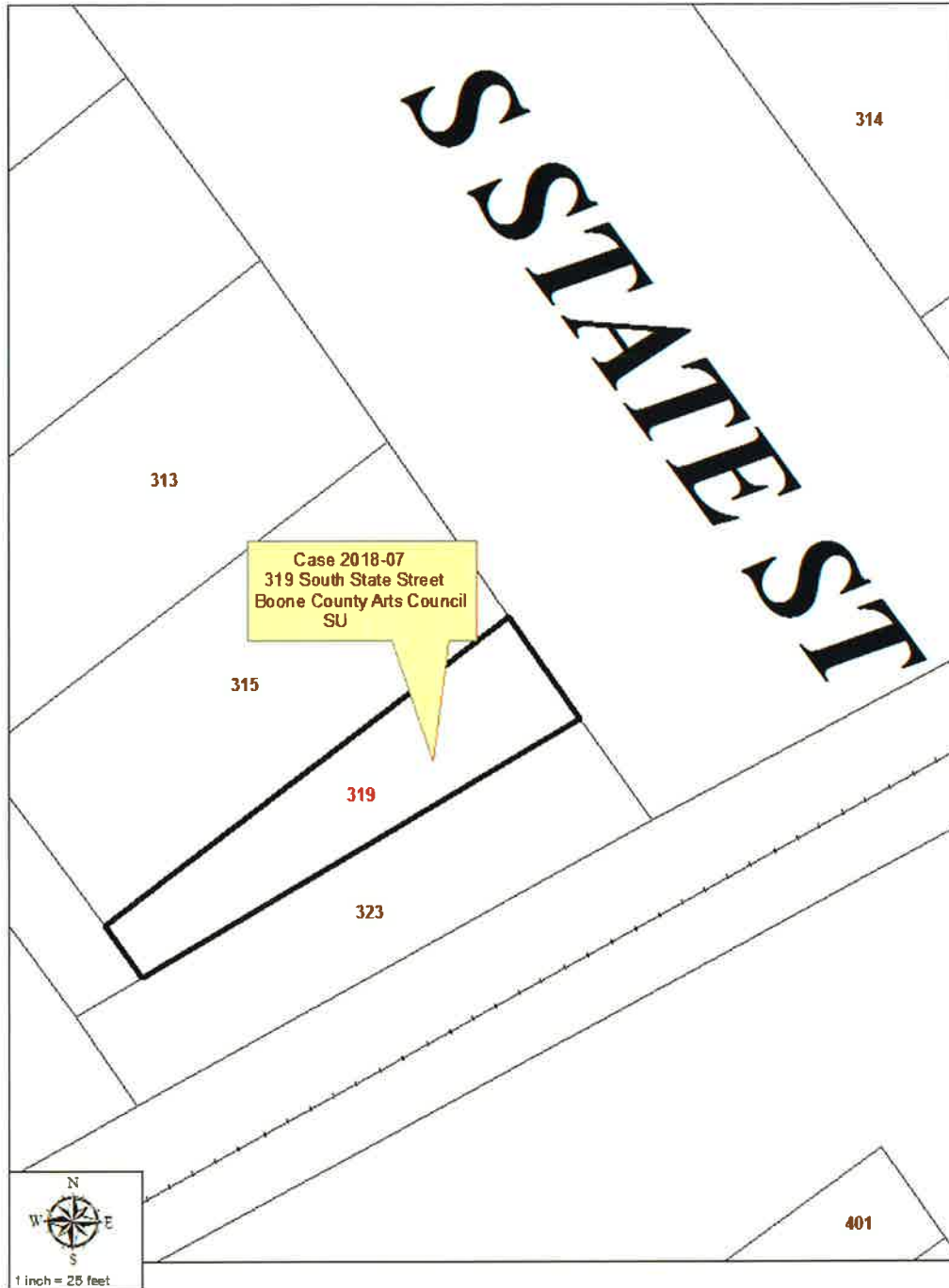
City Council Members Voting Aye: _____

City Council Members Voting Nay: _____

Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



MEMO

DATE: May 10, 2018
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2018-07; Boone County Arts Council (Mural)

REQUEST AND LOCATION:

The Boone County Arts Council, PO Box 311, Belvidere, IL 61008 on behalf of the property owner Debbie Carlson, 323 South State Street, Belvidere, IL 61008 is requesting a special use to install a mural depicting local architecture (Pettit Chapel) on the south side of the building at 319 South State Street within the CB, Central Business District (Belvidere Zoning Ordinance Sections 150.1012(A)(1) and 150.904 Special Use Review and Approval Procedures). The subject property is 1,770 square feet, irregularly shaped and developed with a mixed-use building. PIN: 05-25-353-011.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The subject property is located on South State Street between the railroad tracks and the Kishwaukee River in Downtown Belvidere. There are numerous murals located throughout the city's downtown area; the addition of a mural to the building will not be out of character. The mural is anticipated complement the existing architecture themed mural on the building. The mural honors the Pettit Chapel and contributes to Belvidere as the "City of Murals".

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as Central Mixed Use. The building's actual use as mixed-use falls under this land use category; the mural is not changing the use in any way. The mural will not permanently alter the building or surrounding area, but will allow for another downtown building to be 'showcased' in Belvidere's mural collection.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters**

affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in downtown Belvidere. The location is surrounded by institutional uses, residential, commercial and mixed-use buildings along with several murals nearby. The City of Belvidere's Comprehensive Plan designates this property as central business, which calls for pedestrian-orientated indoor land uses with streetscaping and low-key signage. Public art can be pedestrian-orientated and part of the streetscape. The requested special use for a mural does not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. Findings: The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.**

The mural does not alter the commercial, institutional or residential land uses permitted Downtown. The mural not only helps to tie the property with the rest of the downtown area, but it depicts a structure designed to memorialize a significant structure in the community.

Staff believes that the mural painted on wood and attached to the east façade will be easier to remove, replace or maintain.

- E. Findings: The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The subject property is served with proper facilities and utilities.

- F. Findings: The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

The mural will be showcased during the 2018 Belvidere Heritage Days festival and depicts a local structure of architectural significance. The mural is being installed in such a way as to be removable if deterioration becomes an issue. In addition to the requirements of this Special Use, compliance with the City of Belvidere's Zoning Ordinance is required.

The motion to adopt the Findings of Fact as presented by staff for case 2018-07 for a special use permit for a mural at 319 South State Street carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: May 10, 2018
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2018-07; Boone County Arts Council (Mural)

REQUEST AND LOCATION:

The Boone County Arts Council, PO Box 311, Belvidere, IL 61008 on behalf of the property owner Debbie Carlson, 323 South State Street, Belvidere, IL 61008 is requesting a special use to install a mural depicting local architecture (Pettit Chapel) on the south side of the building at 319 South State Street within the CB, Central Business District (Belvidere Zoning Ordinance Sections 150.1012(A)(1) and 150.904 Special Use Review and Approval Procedures). The subject property is 1,770 square feet, irregularly shaped and developed with a mixed-use building. PIN: 05-25-353-011.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2018-07** for a special use to allow a mural at 319 South State Street subject to the following conditions:

1. The mural shall be maintained by the Boone County Arts Council and property owner according to Belvidere's Zoning Ordinance requirements. If the mural shall fall into disrepair, then it shall be removed from the subject property.
2. The mural shall be in substantial conformance with the image provided by the applicant.

Motion to approve case 2018-07; Boone County Arts Council, 319 South State Street subject to the conditions as presented by staff carried with a (5-0) roll call vote.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

May 1, 2018

ADVISORY REPORT

CASE NO: 2018-07

APPLICANT: Boone County Arts Council

REQUEST AND LOCATION:

The Boone County Arts Council, PO Box 311, Belvidere, IL 61008 on behalf of the property owner Debbie Carlson, 323 South State Street, Belvidere, IL 61008 is requesting a special use to install a mural depicting local architecture (Pettit Chapel) on the south side of the building at 319 South State Street within the CB, Central Business District (Belvidere Zoning Ordinance Sections 150.1012(A)(1) and 150.904 Special Use Review and Approval Procedures). The subject property is 1,770 square feet, irregularly shaped and developed with a mixed-use building. PIN: 05-25-353-011.

EXISTING LAND USE:

Subject property: Mixed-use building

North: Stylehouse Furniture

South: Berkshire Hathaway Home Service

East: Hub Plaza

West: Parking Lot

CURRENT ZONING:

Subject property: CB, Central Business District

All Adjacent Property: CB, Central Business District

COMPREHENSIVE PLAN:

Subject property: Central Business

All Adjacent Property: Central Business

BACKGROUND:

During the 2018 Belvidere Heritage Days festival, the Boone County Arts Council will be organizing the public painting of one new mural and possibly the repainting of an existing mural that has faded. The new mural showcases the Pettit Chapel by famed architect Frank Lloyd Wright. Residents will be able to watch professionals paint the mural and talk to organizers about them and their importance to the community.

The Pettit Chapel is located in Belvidere Cemetery. It is an earlier example of Frank Lloyd Wright's prairie style architecture and one of only two structures that Wright designed for cemeteries. The Chapel was constructed in 1907 after Emma Pettit commissioned Wright to

design a memorial to her late husband, Dr. William H. Pettit. Although Dr. Pettit was best known as having the largest private medical practice in Northern Iowa and was admired throughout the state, he is a native of Belvidere. The Chapel was used for funerals up until the 1920s when funeral parlors gained in popularity. In 1977, the Belvidere Junior Women's Club raised enough funds to save the deteriorated Chapel and restore it. The Chapel was landmarked and became part of the National Registry of Historic Places in 1978 and was rededicated in 1981. In 2003, through state tourism funds and a trust set up by the cemetery, the Chapel underwent its second restoration.

The mural is 10 feet by 20 feet and consists of five panels installed on painted wood framing that will be attached to the building. Murals painted on panels versus painted on buildings have proven to be easier to maintain and they can also be relocated should something happen to their original location. The mural will be located on the south side of the building, along with famed Belvidere architect Jeanne Gang. It will not block any existing windows but does appear to block a previous opening; this opening was bricked-in long ago and is no longer used for ingress/egress purposes. The building itself has recently had numerous façade improvements completed, including repainting trim and installing windows

TREND OF DEVELOPMENT:

The subject property is located downtown in an area of established central business commercial and institutional uses.

COMPREHENSIVE PLAN:

The subject property is designated as "Central Mixed Use" by the City of Belvidere Comprehensive Plan. The Central Mixed Use category encourages pedestrian-orientated indoor commercial, office, institutional and residential uses with streetscaping and low-key signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The subject property is located on South State Street between the railroad tracks and the Kishwaukee River in Downtown Belvidere. There are numerous murals located throughout the city's downtown area; the addition of a mural to the building will not be out of character. The mural is anticipated complement the existing architecture themed mural on the building. The mural honors the Pettit Chapel and contributes to Belvidere as the "City of Murals".

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the surrounding areas as Central Mixed Use. The building's actual use as mixed-use falls under this land use category; the mural is not changing the use in any way. The mural will not permanently alter the building or

surrounding area, but will allow for another downtown building to be 'showcased' in Belvidere's mural collection.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in downtown Belvidere. The location is surrounded by institutional uses, residential, commercial and mixed-use buildings along with several murals nearby. The City of Belvidere's Comprehensive Plan designates this property as central business, which calls for pedestrian-orientated indoor land uses with streetscaping and low-key signage. Public art can be pedestrian-orientated and part of the streetscape. The requested special use for a mural does not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The mural does not alter the commercial, institutional or residential land uses permitted Downtown. The mural not only helps to tie the property with the rest of the downtown area, but it depicts a structure designed to memorialize a significant structure in the community.

Staff believes that the mural painted on wood and attached to the east façade will be easier to remove, replace or maintain.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper facilities and utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The mural will be showcased during the 2018 Belvidere Heritage Days festival and depicts a local structure of architectural significance. The mural is being installed in such a way as to be removable if deterioration becomes an issue. In addition to the requirements of this Special Use, compliance with the City of Belvidere's Zoning Ordinance is required.

SUMMARY OF FINDINGS:

The subject property is located on South State Street between the railroad tracks and the Kishwaukee River in Downtown Belvidere. There are numerous murals located throughout the city's downtown area; the addition of a mural to the building will not be out of character. The mural is anticipated complement the existing architecture themed mural on the building. The mural honors the Pettit Chapel and contributes to Belvidere as the "City of Murals".

The requested special use for a mural does not lessen the property's level of compliance with the Comprehensive Plan and does not alter the commercial, institutional or residential land uses permitted Downtown. The mural not only helps to tie the property with the rest of the downtown area, but it depicts a structure designed to memorialize a significant structure in the community.

The mural will be showcased during the 2018 Belvidere Heritage Days festival and depicts a local structure of architectural significance. The mural is being installed in such a way as to be removable if deterioration becomes an issue. In addition to the requirements of this Special Use, compliance with the City of Belvidere's Zoning Ordinance is required.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2018-07**; Boone County Arts Council (Mural) special use subject to the following conditions:

1. The mural shall be maintained by the Boone County Arts Council and property owner according to Belvidere's Zoning Ordinance requirements. If the mural shall fall into disrepair, then it shall be removed from the subject property.
2. The mural shall be in substantial conformance with the image provided by the applicant.

Submitted by:


Gina DelRose
Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial photo by Planning Staff.
3. Depiction and Placement of the Mural.
4. Letter submitted by James Mulcahy, Boone County Soil and Water District, April, 19, 2018.
5. E-mail submitted by Craig Wilcox, Belvidere Fire Department, April 19, 2018.
6. Letter submitted by Amanda Mehl, Boone County Health Department, April 24, 2018.

SOUTH STATE ST

314

313

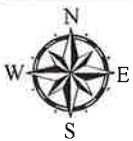
Case 2018-07
319 South State Street
Boone County Arts Council
SU

315

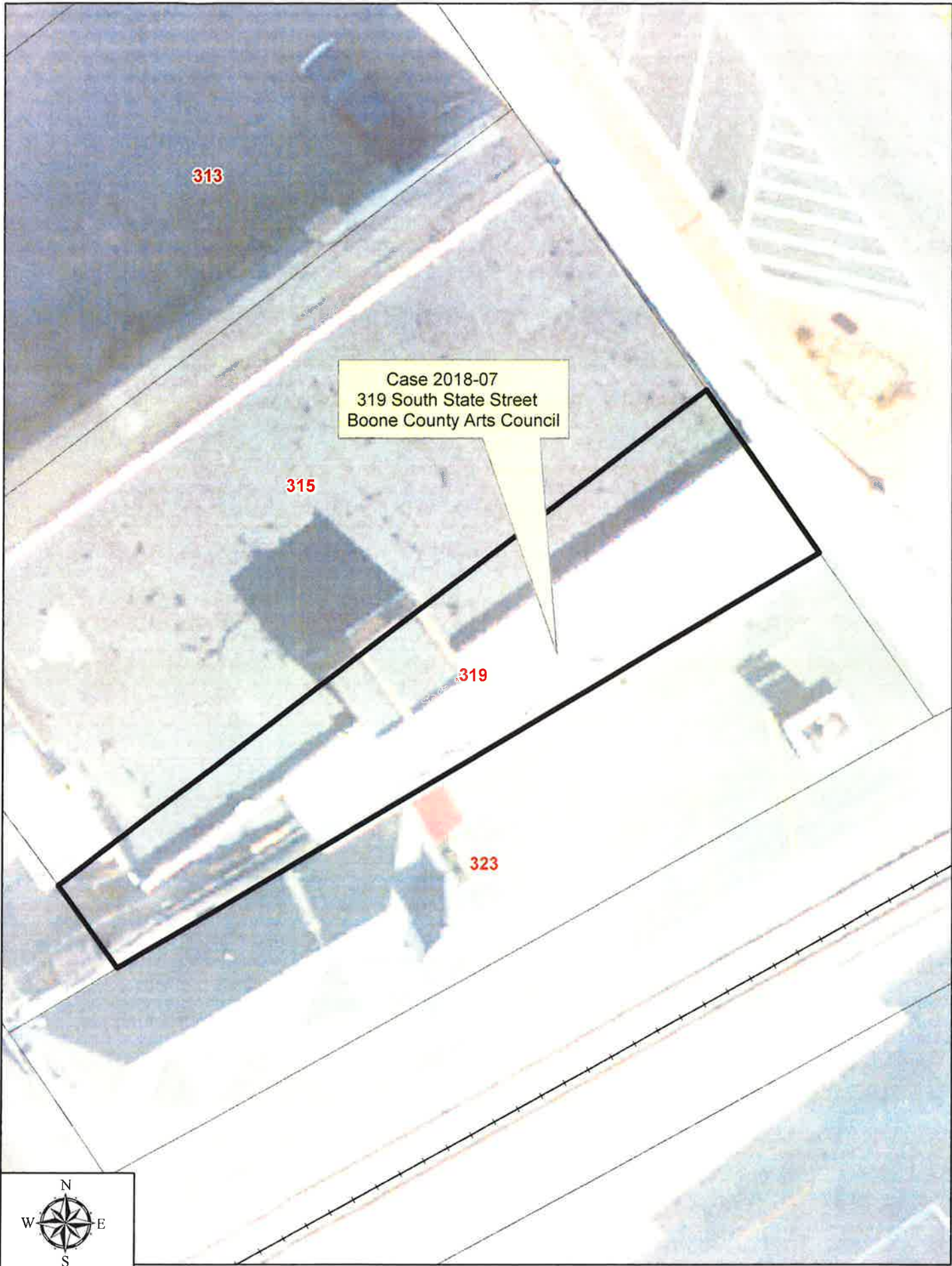
319

323

401



1 inch = 25 feet



313

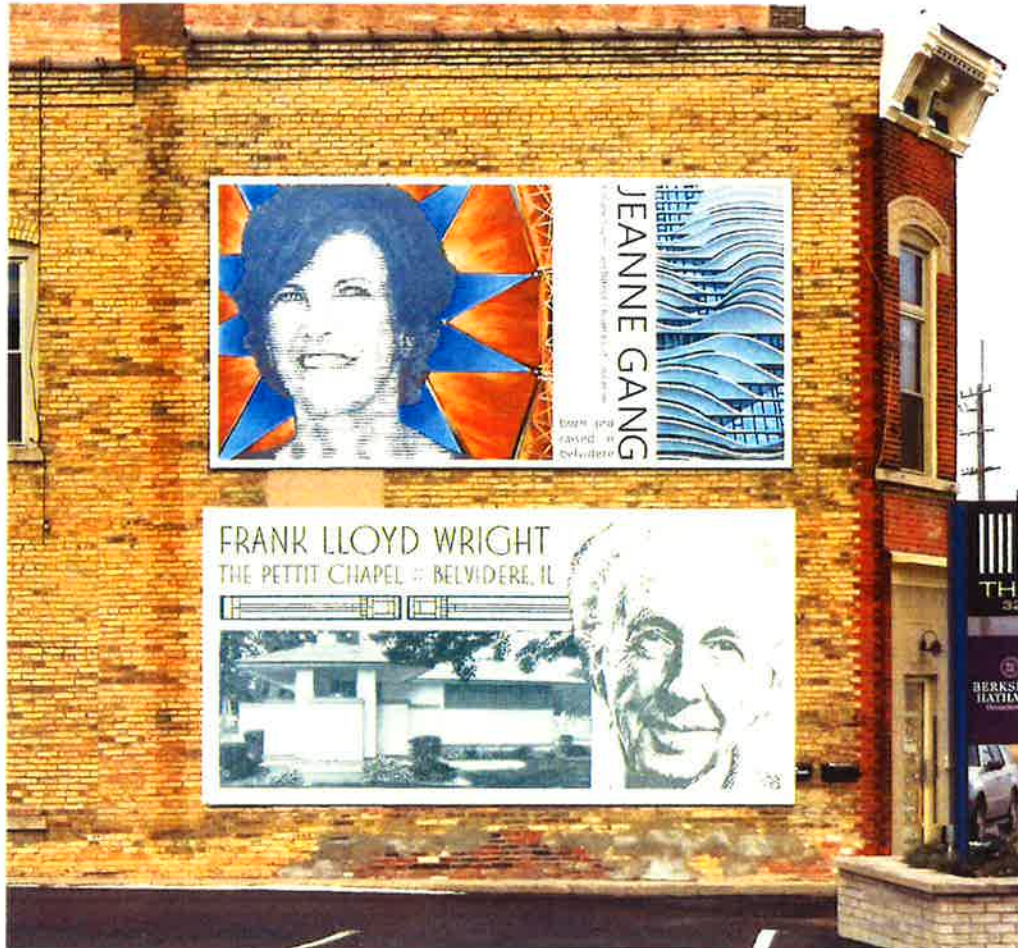
Case 2018-07
319 South State Street
Boone County Arts Council

315

319

323

1 inch = 15 feet



The Boone County Arts Council is adding a new mural in 2018 - the Pettit Chapel mural. Located in Belvidere Cemetery, it is one of the few chapels ever designed by architect Frank Lloyd Wright. The first concept by artist Anat Ronen is shown above - intentionally placed with Belvidere's famed architect, Jeanne Gang.

The painting of the mural will occur during this year's Belvidere Heritage Days Festival where we will once more sponsor the 'Paint on State' event - June 22-24.



Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

19 April 2018

Belvidere Planning Department
401 Whitney Blvd
Belvidere, IL 61008

Dear Sir/Madam:

This office received an inquiry from Boone County Arts Council Mural Committee Chairman Jay Allen regarding painting a second mural on the same building covered by our NRI #1554 dated 28 August 2017. This office has no additional comments nor will we issue a second NRI letter regarding this activity.

Sincerely:

A handwritten signature in black ink, appearing to read 'J. Mulcahy', written over a horizontal line.

James Mulcahy

Gina DelRose

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Thursday, April 19, 2018 9:40 AM
To: Gina DelRose
Cc: Al Hyser
Subject: Re: request for comments

Morning Gina

The following are our responses to proposed projects.

Case #2018-6;

Provide the following:

1. Plans showing approved aerial fire apparatus access road(s) with Turning radius of 55' for aerial fire apparatus and support imposed loads of 75,000 pounds.
2. Plans showing Fire extinguisher layout.
3. Plans showing private underground water mains with proper spacing and unobstructed accessibility of hydrants.
4. Plans showing proper fire apparatus access road gates.
5. Plans showing approved location of lock box.
6. Plans showing approved address location and size.

Case #2018-7;

No concerns at this time.

Respectfully

Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

On Wed, Apr 18, 2018 at 10:44 AM, Gina DelRose <GDelRose@ci.belvidere.il.us> wrote:

Craig-

Please see attached

Gina DelRose

Community Development Planner



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

April 24, 2018

FAX: 815-547-0789

Gina DelRose
Community Development Planer
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Re: Case; 2018-07; Boone County Arts Council, 319 South State St.

Dear Gina,

We are in receipt of the application for special use permit to install a mural at 319 S. State St.

The Boone County Health Department has no comments.

Thank you,

Amanda Mehl
Administrator
skm

ORDINANCE #400H

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PERSONAL PROPERTY
(PUBLIC WORKS VEHICLE)

WHEREAS, the City of Belvidere Department of Public Works is in possession of a used motor vehicle, described in Exhibit A that is no longer needed or useful; and

WHEREAS, the Vehicle constitutes surplus personal property within the meaning of 65 ILCS 5/11-76-4; and

WHEREAS, the Corporate Authorities of the City find that the previously referenced Vehicle is no longer necessary or useful to or in the best interest of the City.

IT IS THEREFORE ORDAINED by the MAYOR and CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: The Mayor, or his designee, is authorized and directed to sell the Vehicle identified in Exhibit A by any means authorized by State Statute, including but not limited to an internet auction site.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Ayes:
Nays:
Absent:

EXHIBIT A

PUBLIC WORKS SURPLUS VEHICLE

- 1) 2006 Dodge Charger Vin: 2B3KA43GX6H459905

RESOLUTION #2076-2018:

A RESOLUTION AUTHORIZING
PARTICIPATION IN THE ABANDONED RESIDENTIAL
PROPERTY MUNICIPAL RELIEF PROGRAM

WHEREAS, the City Council of the City of Belvidere, an Illinois unit of local government met on _____, 2018 and adopted the following Resolutions all of which are in accordance with the laws of the State of Illinois; and

WHEREAS, the Illinois Housing Development Authority (the "Authority") has issued to the City of Belvidere that certain Conditional Commitment Letter (together with any amendments thereto, the "Commitment"), pursuant to which the Authority has agreed to issue a grant from the Abandoned Residential Property Municipal Relief Program (the "Program") to the City of Belvidere in an amount not to exceed Forty Thousand and 00/100 Dollars (\$40,000.00) (the "Grant") and the City of Belvidere will use the Grant funds solely and exclusively for eligible activities in connection with Program and for no other purpose; and

WHEREAS, the City Council/Village Board/Board of Directors deems it to be in the best interest of the City of Belvidere to accept the Grant;

THEREFORE, BE IT RESOLVED, the City Council/Village Board of Directors of City of Belvidere hereby authorizes the acceptance of the Grant; and

IT IS FURTHER RESOLVED that the City of Belvidere is authorized to accept the Commitment and enter into a Program Funding Agreement for the Program (the "Agreement") with the Authority wherein the City of Belvidere agrees to perform Program services in return for the Grant; and

IT IS FURTHER RESOLVED that the City of Belvidere hereby accepts the Grant, agrees to deliver and/or execute the Commitment and the Agreement and any and all other instruments, certifications and agreements as may be necessary or desirable for the City of Belvidere to perform all of its obligations and duties under the Program (including any amendments, other agreements or supplements); and

IT IS FURTHER RESOLVED that the Mayor is authorized to execute, and the Clerk to attest, the Commitment, the Agreement and all other documents and instruments relating to the Grant to be delivered to the Authority in connection with the closing of the Grant and take such further action on behalf of the City of Belvidere as they deem necessary to effectuate the foregoing Resolutions; and

IT IS FURTHER RESOLVED that the City of Belvidere hereby ratifies, authorizes, confirms and approves any prior action of the City of Belvidere taken in furtherance of the foregoing Resolutions and any and all documents and instruments previously executed on behalf of the City of Belvidere in connection with the Grant.

**OFFICER'S CERTIFICATE AND
CERTIFICATE OF INCUMBENCY**

This Officer's Certificate and Certificate of Incumbency (this "Certificate") is being furnished to the Illinois Housing Development Authority (the "Authority") in connection with the grant being made by the Authority to the City of Belvidere, an Illinois unit of local government (the City) in connection with the Abandoned Residential Property Municipal Relief Program:

The undersigned hereby certifies that:

- (a) The undersigned has full power and authority to execute and deliver this Certificate on behalf of the City;
- (b) Attached hereto as **Exhibit A** is a true, correct and complete copy of the Resolutions duly adopted by the City on _____, 2018 and such Resolutions have not been amended, rescinded or revoked and remain in full force and effect on the date hereof; and
- (c) The following persons have been duly elected to the positions in the City set opposite their respective names and continue to serve in such positions on the date hereof, and that the signatures opposite their respective names are their genuine signatures:

<u>Name</u>	<u>Position</u>	<u>Signature</u>
<u>Michael W. Chamberlain</u>	Mayor	_____
_____		_____
_____		_____
<u>Shauna Arco</u>	City Clerk	_____

IN WITNESS WHEREOF, the undersigned has executed this Certificate on this ____ day of _____, 2018.

 an Illinois unit of local government

By: _____

Name: _____

Its: _____

NOTE: You only need to provide specimen signature of officers who will execute documents on behalf of the City or Village