



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Clayton Stevens	Vice Chairman Public Works
Alderman Tom Porter	Chairman Building, Planning & Zoning
Alderman Daniel Snow	Co-Chairman City-County
Alderman Michael Borowicz	Vice-Chairman Finance and Personnel
Alderman Wendy Frank	Vice Co-Chairman City-County
Alderman Thomas Ratcliffe	Chairman Finance and Personnel
Alderman George Crawford	Chairman Public Safety
Alderman Mike McGee	Vice Chairman Building, Planning & Zoning
Alderman Marsha Freeman	Chairman Public Works
Alderman Ric Brereton	Vice Chairman Public Safety

AGENDA

June 10, 2019

6:00 p.m.

City Council Chambers, 401 Whitney Blvd. Belvidere, Illinois

Call to Order: Mayor Chamberlain:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.

2. Building, Planning & Zoning, New Business:

(A) Special Use Permit – Renewal Request 1930-1960 W. Chrysler Drive

3. Public Works, Unfinished Business:

4. Public Works, New Business:

- (A) 6th Street Low Flow Channel – Wetlands Delineation.
- (B) Logan Avenue – Right-of-Way Plats.
- (C) Logan Avenue – Phase 1 Design Engineering.
- (D) Request for Stop Signs at Garfield and 5th (East/West).
- (E) Request for 2-hour Parking Signs in front of Dos Compadres Restaurant.
- (F) Municipal Lots.

5. Other:

- (A) National Association of Realtors – Placemaking Grant - \$2500.00
- (B) Department of Natural Resources Department – Historic Preservation.
- (C) Ord. #459H – An Ordinance Revising Ordinance #392H, the 2018-2019 Budget Ordinance for the City of Belvidere, Illinois.
- (D) Block Party Request – Thomas Jones – 2734 Mary Street.

6. Adjournment:

Gina DelRose

From: Jean Bunge <Jean.Bunge@civilideas.com>
Sent: Thursday, May 23, 2019 12:39 PM
To: Gina DelRose
Cc: Jean Bunge; Kevin Bunge
Subject: Special Use Permit - Renewal Request 1930-1960 W. Chrysler Dr

Hi Gina,

We are requesting a 1 year extension of the Special Use Permit for a personal storage facility at 1930-1960 Chrysler Dr in Belvidere, IL.

The storage facility hasn't been built yet due to adverse market conditions.

Please let me know if you have any questions and when this extension can be granted.
Thanks and have a great day!

Jean Bunge
Administrative Assistant



Civil Engineering & Surveying

700 West Locust Street
Belvidere, IL 61008
Office: 815-547-8435
Fax: 815-544-0421
E-mail: jean.bunge@civilideas.com
Web: www.civilideas.com

This electronic data is provided for the recipients use only. By accepting this data, the receiver acknowledges that they are using the data at their own risk. Files can change and electronic updates will not automatically be sent out. Signed and sealed paper copies, which are a part of our contract documents, always govern over any electronic data. C.E.S. Inc., assumes no liability over the electronic data as it can be altered or used for purposes not originally intended without our knowledge.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 6/5/2019
Re: 6th Street Low Flow Channel – Wetlands Delineation

CES has determined that a wetlands delineation will be required for the 6th Street Low Flow Channel Project based on the potential impacts within the project area. Attached to this memo is a proposal from CES to complete the wetlands delineation and the environmental permitting if needed. The work will be done by Cardno, a national firm specializing in wetlands work.

I would recommend approval of the proposal from CES to complete the wetlands delineation and, if required, the environmental permitting in an amount not-to-exceed \$9,400.00. This work will be paid for from capital funds.



April 24, 2019

Ms Sheri Kosmos, PE
Senior Engineer
C.E.S. Inc.
700 W. Locust St.
Belvidere, IL 61008

Cardno

6605 Steger Road
Unit A
Monee, IL 60449
USA
Phone +1.708.534.3450
Fax 708.534.3480

www.cardno.com

**RE: Cardno Proposal for Wetland Delineation
Belvidere Channel Improvements Project**

Dear Ms. Kosmos,

Cardno understands C.E.S. Inc. is working with the City of Belvidere on a locally funded channel improvement project (project) within a channelized stream located east and west of S. Appleton Rd. in the City of Belvidere, Boone County, Illinois. The existing channel serves as an outfall to the municipal storm sewer and has an approximate depth of four to five feet below the top of bank. Proposed improvements will be limited to within the channel limits (top of banks).

The attached exhibit, provided by C.E.S. Inc., shows the approximate centerline of the existing ditch (in red) along with the proposed concrete section. Improvements for the channel involve lining the bottom with concrete and grading back to the existing within the banks. Cardno understands that C.E.S. Inc. is requesting a wetland delineation within the limits of the channel improvement project.

Scope of Services

Per the scope provided by C.E.S. Inc. on 4/19/2019, Cardno will complete a wetland determination and delineation within the limits of the channel improvement project. The limits of the determination and delineation include the channel and approximately 15 feet beyond the top of banks on both sides of the channel as shown on the attached exhibit. The wetland determination and delineation will also include the portion of the channel west of S. Appleton Road from the RR tracks (north and west) to S. Appleton Road (east) and access drive (south) as shown on the attached exhibit in green.

The presence and extent of wetland areas will be determined by qualified wetland professionals using on-site wetland determination procedures in accordance with the 1987 Corps of Engineers Wetland Delineation Manual and applicable Regional Supplement. Cardno can complete field work within one-week following receipt of an executed contract and notification that safe access has been secured.

The wetland delineation includes documentation of paired upland and wetland sample points and associated wetland boundaries identified based on the presence of hydric soil, wetland hydrology, and hydric vegetation and their primary and secondary indicators. Cardno will conduct Floristic Quality Analysis (FQA) within each wetland community identified. Based upon current knowledge of site characteristics and hydric soil indicators, Cardno assumes that an FSA review will not be needed. Cardno will use Global Positioning System (GPS) technology to collect wetland boundaries and sample point locations. This data will be provided to the client, and used in the delineation report and for estimating purposes, but does not constitute a certified professional survey.

In accordance with the Rock Island District of the US Army Corps of Engineers (USACE) Nationwide Permits (NWP) in the State of Illinois General Condition 3, Cardno will evaluate potential impacts to threatened and endangered species through the Illinois Ecological Compliance Assessment Tool (EcoCAT).



Cardno will prepare a wetland determination and delineation report with figures delineating the extents of any observed wetland boundaries within the study area, as well as the following maps (most recent) as they pertain to the project:

- United States Geological Survey (USGS) quadrangle map;
- National wetland inventory map;
- Federal Emergency Management Agency (FEMA) floodplain map;
- County soil survey; and
- Hydrologic atlas.

United States Army Corps of Engineers (USACE) data sheets and color photographs will be provided for each data point and included as an appendix.

Additional Scope Item: Design Plan Review and Environmental Permitting

Following the wetland determination and delineation, Cardno will review the proposed channel improvement design plans with C.E.S via a web meeting to determine the need for environmental permits to complete the proposed project, and assist C.E.S. in developing a permit strategy and avoidance measures. Cardno assumes that avoidance and minimization measures will be used to keep the project in compliance with USACE NWP 13 and Illinois State Permit 3 or 9, and all associated Regional and General Conditions. We assume design drawings and calculations for proposed stream and/or wetland impacts will be provided to Cardno by the client, or that design data (CADD or GIS) will be provided in a timely and easily convertible manner, and that the client will provide supporting information for Cardno to use in permit narratives such as background, history, and purpose and need.

Cardno will compile and submit a draft USACE NWP and Illinois State Permit to the client within two weeks following the initial review meeting and assumes a Joint Permit Application Form will be used. Cardno assumes either Illinois State Permit 3 or State Permit 9 will be sufficient for project development. Multiple State Permits, or Individual Permits to the USACE or the Illinois EPA are not included in our scope or cost estimate.

Schedule

Cardno can complete field work within one-week following receipt of an executed contract and notification that safe access has been secured. Delays due to inclement weather or field (growing season) conditions that would not be acceptable to the agencies are outside of the fault of Cardno. Cardno can provide GIS data and a representative map within two days of field work and a draft report for client review within one week of field work. We assume one round of comments by the client and will finalize deliverables in a timely manner following client review.

Cost

Scope Item	Estimated Time and Material NTE Fee
Wetland Delineation and Determination	\$3,650.00
Additional Scope Item: Design Plan Review and Environmental Permitting	\$5,750.00

Assumptions:

- Cardno's proposal is valid for 30 days from the date of this letter
- Permit submittal fees are the responsibility of C.E.S or their client and have not been estimated in our proposed cost.
- Permits other than those discussed in Cardno's scope of services, such as stormwater or NPDES permits, are not included in our current scope or cost estimate. These can be provided for an additional fee on a time and materials basis if requested.



- Client will arrange safe access to the property prior to Cardno's site visit, including within the railroad rights-of-way (ROW) adjacent to and across the northwest corner. If site work is delayed or Cardno personnel must return to the property, additional charges may accrue.
- Cardno assumes up to 10 data points will be collected within the study area as defined on the attached exhibit, and field work will take no more than one day including travel.
- Cardno's cost does not include species specific habitat assessments, mitigation planning or implementation, or historic or cultural resource assessments. These can be completed as extra services on a time and materials basis.
- Cardno assumes all meetings will be via conference call or online. In-person client or agency meetings are not included in the scope or cost above but can be provided for an additional fee.
- Cardno assumes either Illinois State Permit 3 or State Permit 9 will be sufficient for project development. Multiple State Permits, or Individual Permits to the USACE or the Illinois EPA are not included in our scope or cost estimate.
- Cardno assumes that avoidance and minimization measures will be used to keep the project in compliance with USACE NWP 13 and Illinois State Permit 3 or 9, and all associated Regional and General Conditions.
- The Client shall be responsible for the survey of marked wetland boundary locations and transfer of staked and/or flagged locations to a scaled site plan.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Melland".

Kathleen Melland
Senior Staff Ecologist
for Cardno
Direct Line: +1 608 620 0748
Email:
Kathleen.Melland@cardno.com

A handwritten signature in blue ink that reads "Angie Richter".

Angie Richter
Business Unit Leader, Restoration Services West
for Cardno
Phone: +1 708 534 3450
Email: Angie.Richter@cardno.com

Enc: Exhibit 1

cc: Anngelia Richter

\\cardno.corp\Global\US\Shared\CJFNProjects\Projects\19\194\194170100_CES_BD_6thStreetChannel\Contracts\Preproject\20190422_Cardno_prp_BD 6th St Channel Improvements.docx

BELVIDERE PUBLIC WORKS

401 Whitney Boulevard

Belvidere, IL 61008

Phone 815-544-9256

Fax: 815-544-4255

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: June 4, 2019
Re: Logan Avenue – Right-of-Way Plats

Arc Design Resources has completed the right-of-way survey of Logan Avenue from Main Street to Business 20 as well as the topographic survey for that same area. The survey shows that a portion of the Logan Avenue right-of-way between Helen Street and Prospect Street is less than 66' in width. In order to construct the proposed improvements and accommodate the ComEd power lines, a purchase of additional right-of-way from properties along the south side of Logan Avenue will be required.

Attached to this memo is a proposal from ARC Design Resources to provide up to thirteen right-of-way plats at a cost of \$850.00 per plat.

I would recommend approval of the proposal from Arc Design Resources, in an amount not-to-exceed \$11,050.00, to complete up to 13 right-of-way plats for Logan Avenue. This work will be paid for from the proceeds of the local motor fuel tax.

May 22, 2019

Mr. Brent Anderson
City of Belvidere Public Works
401 Whitney Boulevard
Belvidere, IL 61008

**Re: Logan Avenue
Right of Way acquisition**

Dear Mr. Anderson,

Thank you for thinking of Arc Design Resources for your ongoing civil engineering and transportation design needs within the community. As a resident of Boone County, it is great to see some new growth in the City of Belvidere once again. You are aware that Logan Avenue, between Helen Street and Prospect Street has a right of way width that is something less than 66 feet. In order to install the proposed improvements and accommodate sidewalks and Com Ed power lines, a purchase of properties along the south side of the road is needed. In addition, with the contemplated IDOT grant application for ITEP funding, radii for intersecting side streets will need to meet certain minimum criteria. We have identified through our prior work that several intersections have existing or proposed encroachments on adjoining properties.

Also, it is important for the City to work independently and without State or Federal involvement to secure the right of way needed to make the full 66' of right way between Helen Street and Prospect Street and any corner clips where roadways intersect. We propose to do this work at the direction of your office and the City attorney outside of the roadway design scope. After review, we intend to work on a "per parcel" basis, with a scope of work including:

- We will obtain the current deeds for each parcel from the recorder's office.
- We will prepare a right of way plat with legal description for each parcel.
- We will forward this information to the City attorney for his right of way negotiation.
- We will set pins defining the new right of way upon completion of the acquisition.

There are 9 defined parcels on the south side of Logan Avenue and we estimate an additional 4 corner clips required.

In addition, if formal temporary easements are required, we can follow the same format as defined above. Alternatively, you might be able to obtain a simple "letter of approval" and avoid a formal temporary construction easement. We recommend you try that approach first and we can assist with a formal easement if required.

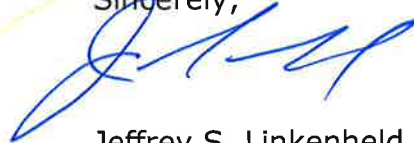
Proposed Fee Structure

For the work scope above, we propose the following
\$850.00 each parcel RIGHT OF WAY PLAT (for 13 parcels, \$11,050 total)
\$500.00 each parcel EASEMENT PLAT (might be more than 13 if construction work encroaches on other properties.)

Schedule: work will be initiated upon City Council approval of this proposal and your direction to proceed.

If this proposal is acceptable to you, please acknowledge by returning an executed copy of the enclosed standard agreement for engineering services. This proposal is valid for 30 days. Please call if you have in questions regarding the above information.

Sincerely,



Jeffrey S. Linkenheld, P.E.
Project Manager

BELVIDERE PUBLIC WORKS

401 Whitney Boulevard

Belvidere, IL 61008

Phone 815-544-9256

Fax: 815-544-4255

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: June 4, 2019
Re: Logan Avenue - Phase 1 Design Engineering

IDOT has announced the next round of ITEP (Intermodal Transportation Enhancement Program) grant applications beginning in October. ITEP Funding provides 80% federal aid to sidewalks, driveways and streetscape enhancements. It is estimated that the Logan Avenue Rehabilitation Project could qualify for a grant in excess of \$300,000.

The ITEP application requires a portion of the design engineering services to be completed. In addition, ComEd is requiring preliminary design plans to continue their utility pole relocation efforts.

Attached to this memo is a proposal from Arc Design Resources for Design Engineering Services for the Logan Avenue Rehabilitation Project, in the amount of \$95,000. Their proposal is based on the current estimated construction cost for this project of \$1,900,000, and is broken down into two phases. Phase 1 is not-to-exceed \$45,000 and Phase 2 is not-to-exceed \$50,000.

I would recommend approval of the proposal from Arc Design Resources, in an amount not-to-exceed \$45,000.00, to complete the Phase 1 Design Engineering for the Logan Avenue Rehabilitation Project. This work will be paid for from the proceeds of the local motor fuel tax.

May 22, 2019

Mr. Brent Anderson
City of Belvidere Public Works
401 Whitney Boulevard
Belvidere, IL 61008

**Re: Logan Avenue
Design Services**

Dear Mr. Anderson,

Thank you for thinking of Arc Design Resources for your ongoing civil engineering and transportation design needs within the community. As a resident of Boone County, it is great to see some new growth in the City of Belvidere once again. Based on our past work on Logan Avenue and recent meeting with you, we have defined a scope of services that needs to progress into the design phase for two reasons. First, Com Ed requires design documents to do any further work on their utility relocation. Second, IDOT will be considering grant applications for ITEP (Intermodal Transportation Enhancement Program) beginning in October. ITEP funding provides 80% Federal aid to sidewalks, driveways, and streetscape enhancements. In order to secure funding, certain design information needs to be in place. In order to be considered, we must start the application process for a Phase 1 – Preliminary Design Report and the associated design work needed. The completion of a Phase 1 design will enhance the City's position when the grant funding application period opens. We think the eligible funds for ITEP on Logan Avenue are around \$400,000 with the potential for a Federal grant of over \$300,000 to be added to the project.

We are excited to assist you with this work, yet we also understand the need to not get too far in front for design fees. To that end, please see a breakdown of anticipated fees needed prior to the grant application, and then afterward.

Design Scope to make ITEP application

- Submit Environmental Survey Request (ESR) to IDOT for environmental survey review (4-6 month process – needs to be filed as soon as possible)
- Set profile / cross section template for Logan Avenue design based on the final recommendations for a narrow 4-lane roadway with partial reconstruction and enhanced overlay.
- Set proper radii for all cross streets, conforming to IDOT policy.
- Detailed ADA design for all intersections, sidewalk corridors, and driveway crossings. This work is needed in order to be considered for the ITEP funding. IDOT will not approve a Phase 1 design report without the ADA grades being "locked in".
- Preliminary plan set reflective of the above design information
- Summary design report reflective of the above design information
- Submittal to IDOT for review and comment, address comments
- Submittal of ITEP grant application

Design Scope for Remainder of Plans

- The remainder of work would be "deferred" until we have resolved if ITEP funding is available. We will call the remainder of scope the Construction Plans and Specifications and this work includes:
- Final design of remainder of overlay scope including water main design, storm sewer design, sanitary design, and traffic signal work.
- Preparation of full plans and specifications for bidding purposes
- Preparation of IEPA permit for water main work
- Develop schedule of quantities showing "participating" ITEP items and non-participating City-funded items.
- Submittal to IDOT for review. Address IDOT comments for approval.
- Assist with bidding. Based on our discussions with IDOT, the high percentage of City funded work could mean that we can do a local bid process and award.

Supplemental Topographic Survey

You mentioned that we need to include the south side of Logan Avenue between Main Street and Whitney Boulevard in the project, since that block was not done as part of your State to Main sidewalk upgrade work. We will collect the necessary data to add that block to our scope. This work is included in our fee.

Right of Way Survey

It is important for the City to work independently and without State or Federal involvement to secure the right of way needed, either to make the full 66' of right way between Helen Street and Prospect Street or any corner clips where roadways intersect. We have prepared a separate proposal for this work outside of the IDOT related scope.

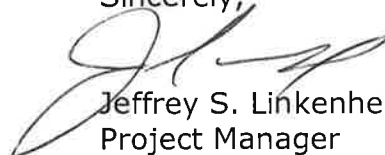
Proposed Fee Structure

Our typical roadway design costs for IDOT type projects vary from 5% to 7%. We are proposing to perform this work on an hourly basis not to exceed 5% of anticipated construction costs. Our budget for the construction project \$1,900,000. This puts our fee cap at \$95,000. We feel that the right of way work, added topo, and Phase 1 Design Report will be less than half of this cost, with the remainder coming in final design. Therefore, we propose an initial phase 1 cap of \$45,000. This will give the City some cost control until such time that we know the results of our ITEP grant application. I have prepared an IDOT Engineering Services Agreement reflecting this information.

Schedule: Work will be initiated upon City Council approval of this proposal.

If this proposal is acceptable to you, please acknowledge by returning an executed copy of the enclosed standard agreement for engineering services. This proposal is valid for 30 days. Please call if you have in questions regarding the above information.

Sincerely,



Jeffrey S. Linkenheld, P.E.
Project Manager

Municipality Belvidere	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary/Construction Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Arc Design Resources, Inc.
Township Belvidere				Address 5291 Zenith Parkway
County Boone				City Loves Park
Section				State Illinois

THIS AGREEMENT is made and entered into this 22nd day of May, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer** Deputy Director Division of Highways, Regional Engineer, Department of Transportation
- Resident Construction Supervisor** Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
- Contractor** Company or Companies to which the construction contract was awarded

Section Description

Name Logan Avenue Route _____ Length _____ miles Structure No. _____

Termini Whitney Boulevard to Belvidere Road

Description
 Partial reconstruction of existing four lane streets to mill and replace 3" of HMA surface along with narrowing to 11' lanes with new curb and gutter and new 5' wide sidewalks to enhance multi-modal use of the right of way and improve the aesthetics of the corridor. Project also includes a segment of water main replacement and reconstruction of sanitary and storm manholes along with new inlets.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e. Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f. Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

NOTE Four copies to be submitted to the Regional Engineer

- g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. Furnish or cause to be furnished:
 - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. Furnish or cause to be furnished
 - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA and the DEPARTMENT.

NOTE: When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.

2. That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plans, plats and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.
3. To attend conferences at any reasonable time when requested to do so by the LA or representatives of the DEPARTMENT.
4. In the event plans, surveys or construction staking are found to be in error during the construction of the PROJECT and revisions of the plans or survey or construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.
8. To submit, upon request by the LA or the DEPARTMENT a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
 - a A sum of money equal to not to exceed 5.0% percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k of THE ENGINEER AGREES at the hourly rates stipulated below for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Grade Classification of Employee	Hourly Rate
Principal Engineer	\$175.00
Resident Construction Supervisor	95.00
Chief of Party	85.00
Instrument Man	\$70.00
Rodmen	
Inspectors	
Project Engineer	\$90.00
Technician/draftsman	\$75.00
Prof. Land Surveyor	\$140.00
Sr. Project Engineer	\$105.00

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until 1/1/2020. In event the services of the ENGINEER extend beyond 1/1/2020, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
- a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.
 - c. Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraphs 1j and 1k.
 - d. Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.

By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus 5% percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

City of Belvidere _____ of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____
Clerk

By _____

(Seal)

Title:

Executed by the ENGINEER:

Arc Design Resources

5291 Zenith Parkway

Loves Park IL 61111

ATTEST:

By *Ryan C. Swann*

[Signature]

Title: *Partner*

Title: *Partner*

<p>Approved</p> <p>_____</p> <p style="text-align: center;">Date</p> <p style="text-align: center;">Department of Transportation</p>
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Sec. 110-224. - Municipal lots.

Numbered parking lots. Public parking lots owned by the city shall be numbered in accordance with this section, and signs shall be posted thereon identifying each such lot. However, the failure to post or lack of visibility of such signs shall not affect the enforcement of any ordinance. The lots shall be numbered as follows:

- (1) *Lot 1.* The lot near West Pleasant Street between South State Street and Pearl Street.
- (2) ~~Reserved. Lot 2.~~ The lot near South State Street between Logan Avenue and Second Street.
- (3) *Lot 3.* The lot on the block, which is bounded by South State Street, Buchanan Street, Whitney Boulevard and Pleasant Street.
- (4) *Lot 4.* The lot near the intersection of North State Street and East Hurlbut Avenue on the block bounded by North State Street, Hurlbut Avenue, Van Buren Street, and Lincoln Avenue.
- (5) *Lot 5.* The lot bounded by Main Street, Pleasant Street, Whitney Boulevard and private property.
- (6) *Lot 6.* The lot bounded by the northwesterly and westerly boundary of the public alley at the rear of private property running parallel with South State Street, First Street and private property.
- (7) *Lot 7.* The lot on the block which is bounded by North State Street, East Lincoln Avenue, North Main Street and the river, which includes the existing lot adjacent to 121 North State Street as well as the property adjacent to and behind 117 East Lincoln Avenue.
- (8) *Lot 8.* The lot located behind 123 South State Street between Leonard Court and the Kishwaukee River.
- (9) *Lot 9.* The lot west of South State Street and south of Leonard Court.
- (10) *Lot 10.* The lot directly across Whitney Boulevard from City Hall (401 Whitney Boulevard) and lying South East of the Union Pacific Railroad between Whitney Boulevard. and South Main Street.
- (11) *Lot 11.* The lot bounded by South State Street, West 1st Street, Garfield Avenue, and West 2nd Street (the former Manley Motors Property).

(Ord. No. 891G, § 2, 4-2-07; Ord. No. 300H, § 2, 6-6-16)

Sec. 110-198. Parking Restrictions shall be amended to remove:

3. City lot no. 2	Parking allowed up to 24 hours	584F
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Becky Tobin

From: Neeley Erickson <nerickson@illinoisrealtors.org>
Sent: Thursday, February 21, 2019 9:12 AM
To: Becky Tobin
Subject: Re: City of Belvidere

Good morning Becky,

The Placemaking Grant for \$2,500.00 was approved by the National Association of REALTORS®.

We have one year from today's date to request the check or the grant status will be withdrawn. To request the check I have to submit proof of money spent. It can be anything...invoice from a vendor, a signed contract with a consultant, receipts for items purchased, or cancelled checks. However the City wants to spend that \$2500.00 is up to you I just need proof of expenses and then I can submit for the reimbursement.

This isn't like a state grant where you will wait the check will be immediately issued.

If the Mayor is in agreement I would like to do a press release. I would of course include a comment from him and run the press release by for his review and approval.

Please let me know if that is something he is willing to do. I will just need a quote and I'll insert it into the press release and send over to you and him to review.

I hope you have a wonderful rest of the week.

Best regards,

Neeley Erickson

Government Affairs Director

Illinois REALTORS® - "The Voice for Real Estate in Illinois"

Representing:

Rockford Area Association of REALTORS®, Heartland REALTOR® Organization (Greater McHenry County), REALTOR® Association of Northwestern Illinois, & Belvidere Board of REALTORS®

815.543.7147 (c)

nerickson@illinoisrealtors.org



215 N. State St.
 Belvidere, IL 61008
 (815) 544-2719
 bbor1@verizon.net



7937

5/22/2019

PAY TO THE ORDER OF City of Belvidere

\$ **2,500.00

Two Thousand Five Hundred and 00/100*****

DOLLARS

City of Belvidere

Void After 90 Days

Christ M Steiner
 AUTHORIZED SIGNATURE

MEMO Donation for General Mills Park Pavilion

Belvidere BOARD Of REALTORS

City of Belvidere

Date	Type	Reference
5/22/2019	Bill	

Original Amt.
2,500.00

Balance Due
2,500.00

5/22/2019
Discount
Check Amount

7937
Payment
2,500.00
2,500.00

Blackhawk Bank Gen Donation for General Mills Park Pavilion

2,500.00

Security features Details on bank

STATE OF ILLINOIS GRANT INFORMATION	
State Award Identification	Name of State Agency (Grantor): Department Of Natural Resources Department/Organziation Unit:
State Award ID Number (SAIN)	1655-14255
State Program Description	The Certified Local Government (CLG) matching grants program in Illinois serves as a resource for participating city and county governments to develop and sustain effective local preservation programs and projects that are critical to preserving local historic resources. The State Historic Preservation Office (SHPO) of the Illinois Department of Natural Resources (IDNR) administers the Illinois CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund (HPF) Program. Under this program, the NPS requires that at least ten percent (10%) of Illinois' annual federal allocation from the HPF be subgranted exclusively to participating CLGs. Currently, there are 81 CLGs in Illinois. Contingent on resolution of the federal budget for its fiscal year 2018, the SHPO anticipates approximately \$110,000 to \$150,000 will be available—on a competitive basis—for this round of grants.
Announcement Type	Initial
Agency (Grantor) Contact Information	Name: Susan Duke Phone: 217-785-4416 Email: Susan.Duke@Illinois.gov

GRANTEE INFORMATION	
Grantee / Subrecipient Information	Name: City of Belvidere Address: 401 Whitney Boulevard, Belvidere, IL 61008 Phone: Email:
Grantee Identification	GATA: 679660 DUNS: 031050040 FEIN: 366005792
Period of Performance	Start Date: 6/15/2019 End Date: 9/30/2020

FUNDING INFORMATION			
FUND	CSFA	CFDA	AMOUNT
Historic Preservation CLG GIA	422-50-1655		\$10,500.00
TOTAL			\$10,500.00

(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.

TERMS AND CONDITIONS	
Grantee Indirect Cost Rate Information	Rate: Base: Period:
Research & Development	No
Cost Sharing or Matching Requirements	Yes : \$4,500 or 30%
Uniform Term(s)	CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200) Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 Illinois Administrative Code
Grantor-Specific Term(s)	
Program-Specific Term(s)	

Ordinance No 459H

An Ordinance revising Ordinance #392H, the 2018 - 2019 Budget Ordinance for the City of Belvidere, Illinois

WHEREAS, the City Council of the City of Belvidere, Illinois, did pass and approve Ordinance No. 392H, an ordinance providing for the 2018 - 2019 Budget for the City of Belvidere, Illinois; and

WHEREAS, the budget was effective May 1, 2018, through April 30, 2019; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, the City Council of the City of Belvidere may revise the budget by deleting, adding to, or changing said annual budget; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL of the City of Belvidere, as follows:

Section 1. That the annual budget provided for in Ordinance 392H heretofore passed and approved March 19, 2018, shall be and hereby is revised by changing said budget so as to adjust that 2018 - 2019 budget as set forth hereafter under the column titled "Revised FY 19 Budget".

Section 2. That this Ordinance shall, by authority of the City Council of the City of Belvidere, be published in pamphlet form.

Section 3. If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. A certified copy of this ordinance shall be filed with the County Clerk within 30 days after adoption.

Section 5. This ordinance shall be published in pamphlet form and shall be in full force and effect after its passage, approval, and publication, as provided by law.

PASSED BY THE CITY COUNCIL of the City of Belvidere, Illinois, by a vote of two-thirds (2/3) of the corporate authorities holding office, at a meeting thereof held on the 1st day of July, 2019, and approved by me as Mayor.

Ayes: _____
Nays: _____

APPROVED: _____

ATTEST: _____
City Clerk

Date Approved: _____

Date Published: _____

GENERAL FUND

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Beginning Cash		7,785,653	7,776,436	7,776,436	0
General Administration					
RE Property Tax	01-4-110-4010	1,759,869	1,769,385	1,773,399	4,014
Hotel / Motel Tax	01-4-110-4011	2,580	3,356	3,702	346
Auto Rental Tax	01-4-110-4012	6,794	6,480	7,259	779
Muni Infrastructure Maint	01-4-110-4013	131,451	142,800	115,227	(27,573)
State Income Tax	01-4-110-4100	2,710,101	2,451,043	2,484,021	32,978
Home Rule Sales Tax	01-4-110-4109	0	0	75,147	75,147
Muni Sales Tax	01-4-110-4110	3,427,288	3,471,350	3,583,826	112,476
Sales Tax to Developer	01-4-110-4111	0	0	0	0
Local Use Tax	01-4-110-4112	663,705	672,885	756,473	83,588
Local Motor Fuel Tax	01-4-110-4113	0	0	339,494	339,494
Replacement Tax	01-4-110-4120	433,270	505,727	450,226	(55,501)
Repl Tax Dist to Pensions	01-4-110-4121	(260,246)	(268,051)	(268,051)	0
State Grants	01-4-110-4150	0	0	2,270	2,270
Grants (Ndevelopment)	01-4-110-4151	0	0	0	0
Business License	01-4-110-4200	15,340	17,850	13,640	(4,210)
Liquor License & Fines	01-4-110-4210	157,450	114,700	169,400	54,700
Amusement Machine	01-4-110-4230	9,800	10,300	65,800	55,500
Court Fines	01-4-110-4400	326,214	313,271	340,757	27,486
Parking Fines	01-4-110-4410	12,731	5,975	21,254	15,279
Seized Vehicle Fee	01-4-110-4420	90,450	79,200	71,300	(7,900)
Engr Fees-Subdivision	01-4-110-4430	0	20,000	0	(20,000)
Video Gambling	01-4-110-4440	279,016	273,600	345,766	72,166
Franchise Fees	01-4-110-4450	279,541	282,795	333,905	51,110
Comcast Fees	01-4-110-4455	2,161	0	0	0
Death/Birth Certificates	01-4-110-4460	18,818	18,379	19,116	737
Accident/Fire Reports	01-4-110-4470	6,060	5,370	6,033	663
Annexation/Plat Fees	01-4-110-4471	0	20,000	0	(20,000)
Tipping Fees	01-4-110-4472	83,374	84,500	70,327	(14,173)
Fuel Charges (outside vendors)	01-4-110-4550	211,852	245,876	216,538	(29,338)
Interest Income	01-4-110-4600	55,203	74,750	131,548	56,798
Misc Revenues	01-4-110-4900	13,513	26,700	19,146	(7,554)
Heritage Days	01-4-110-4901	88,700	0	126,731	126,731
Historic Pres. Fund Raising	01-4-110-4902	8,115	0	4,497	4,497
Historic Pres. Grant Reimb.	01-4-110-4903	0	0	16,289	16,289
Expense Reimbursement	01-4-110-4940	0	0	0	0
Operating Transfer in (Reserves)	01-4-110-9998	22,511	676,844	0	(676,844)
Total General Administration Revenues		10,555,659	11,025,085	11,295,039	269,954
Salaries - Elected Officials	01-5-110-5000	213,878	214,542	214,542	(0)
Salaries - Regular - FT	01-5-110-5010	226,431	230,962	233,509	2,547
Group Health Insurance	01-5-110-5130	454,004	518,757	469,144	(49,613)
Dental Ins Claims Paid	01-5-110-5131	29,788	35,000	29,265	(5,735)
Group Life Insurance	01-5-110-5132	1,380	1,450	1,392	(58)
Health Insurance Reimbursement	01-4-110-4540	(156,966)	(160,588)	(143,896)	16,692
Unemployment Compensation	01-5-110-5136	0	0	0	0
Meeting & Conferences	01-5-110-5154	13,285	14,850	10,977	(3,873)
Subscriptions/Ed Materials	01-5-110-5156	432	650	697	47
Gen Admin Personnel & Benefit Expenses		782,231	855,623	815,630	(39,994)
Repairs/Maint - Bldgs	01-5-110-6010	19,804	24,200	29,490	5,290
Repairs/Maint - Equip	01-5-110-6020	3,925	5,000	5,021	21
Legal	01-5-110-6110	6,083	22,000	7,390	(14,610)
Other Professional Services	01-5-110-6190	2,169	5,000	69,383	64,383
Grant Expenses (Ndev)	01-5-110-6191	0	0	0	0
Telephone	01-5-110-6200	21,935	21,630	21,791	161
Codification	01-5-110-6225	5,231	2,000	5,941	3,941
Other Communications	01-5-110-6290	2,806	3,330	3,101	(229)
Gen Admin Contractual Expenses		61,953	83,160	142,117	58,957

General Administration (cont)	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Office Supplies	01-5-110-7020	45,068	56,500	41,698	(14,802)
Gas and Oil	01-5-110-7030	0	170,000	195,926	25,926
Other Supplies	01-5-110-7800	5,282	6,800	4,934	(1,866)
Gen Admin Supplies Expenses		50,350	233,300	242,558	9,258
Miscellaneous Expense	01-5-110-7900	83,627	79,930	75,992	(3,938)
Reimb of Seized Vehicle Fee	01-5-110-7901	600	0	300	300
Heritage Days	01-5-110-7902	74,996	0	94,304	94,304
Comcast Charges	01-5-110-7903	0	0	0	0
Historic Preservation	01-5-110-7904	0	0	0	0
Operating Transfers Out	01-5-110-9999	383,828	599,243	659,243	60,000
Total General Administration Expenses		1,437,585	1,851,256	2,030,145	178,889
NET GENERAL ADMINISTRATION		9,118,074	9,173,829	9,264,894	91,066
General Fund - Audit Department					
RE Taxes - Audit	01-4-130-4010	20,041	20,000	20,072	72
Accounting & Auditing	01-5-130-6100	34,920	36,500	31,000	(5,500)
NET - AUDIT DEPARTMENT		(14,879)	(16,500)	(10,928)	5,572
General Fund - IMRF Department					
RE Taxes - IMRF	01-4-140-4010	65,143	65,000	65,161	161
Replacement Tax	01-4-140-4120	90,889	93,615	93,615	0
Interest Income	01-4-140-4600	0	0	0	0
Expense Reimbursement	01-4-140-4940	24,893	31,340	27,163	(4,177)
Total IMRF Revenues		180,924	189,955	185,939	(4,016)
IMRF Premium Expense	01-5-140-5120	194,161	179,872	165,964	(13,908)
NET - IMRF DEPARTMENT		(13,236)	10,083	19,975	9,892
General Fund - Social Security Department					
RE Taxes - FICA/Med	01-4-150-4010	200,386	200,000	200,458	458
Expense Reimbursement	01-4-150-4940	128,779	134,731	136,303	1,572
Expense Reimbursement	01-4-150-4941	28,653	30,600	30,369	(231)
Total Soc Security Revenues		357,818	365,331	367,131	1,800
FICA Expense	01-5-150-5110	202,748	217,739	212,628	(5,111)
Medicare Expense	01-5-150-5112	128,761	138,284	132,929	(5,355)
Total Soc Security Expenses		331,509	356,023	345,557	(10,466)
NET - SOCIAL SECURITY DEPT		26,309	9,308	21,574	12,266
General Fund - Liability Insurance Dept					
RE Taxes - Ins Liability	01-4-160-4010	290,560	300,000	300,708	708
Expense Reimbursement	01-4-160-4940	0	0	0	0
Total Liability Insurance Revenues		290,560	300,000	300,708	708
Insurance Premium	01-5-160-6800	452,759	488,060	457,401	(30,659)
NET - LIABILITY INSURANCE DEPT		(162,198)	(188,060)	(156,694)	31,366

Police Department	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
RE Property Tax	01-4-210-4010	1,107,756	1,201,417	1,204,169	2,752
Grants	01-4-210-4150	26,682	29,760	23,221	(6,539)
Sex Offender Reg Fee	01-4-210-4480	7,510	5,000	5,120	120
Miscellaneous Revenues	01-4-210-4900	183,034	175,287	171,816	(3,471)
Expense Reimbursement	01-4-210-4940	4,558	0	10,605	10,605
Sale of Assets	01-4-210-4950	11,970	0	0	0
Total Police Department Revenues		1,341,510	1,411,464	1,414,931	3,467
Salary - Regular - FT	01-5-210-5010	3,356,982	3,533,117	3,482,997	(50,120)
Overtime	01-5-210-5040	315,416	400,000	257,388	(142,612)
Police Pension	01-5-210-5122	1,087,715	1,181,417	1,184,098	2,681
Health Insurance	01-5-210-5130	832,854	911,807	859,401	(52,406)
Dental Ins Claims Paid	01-5-210-5131	54,588	50,000	61,897	11,897
Unemployment	01-5-210-5136	10,393	0	0	0
Uniform Allowance	01-5-210-5140	67,481	72,367	64,458	(7,909)
Training	01-5-210-5152	58,459	83,305	48,636	(34,669)
Police Dept Personnel & Benefit Expenses		5,783,888	6,232,013	5,958,875	(273,138)
Repair/Maint-Equipment	01-5-210-6020	9,974	20,656	19,007	(1,649)
Repair/Maint-Vehicles	01-5-210-6030	77,071	99,050	73,869	(25,181)
Telephone/Utilities	01-5-210-6200	41,676	43,800	44,988	1,188
Physical Exams	01-5-210-6810	0	2,135	0	(2,135)
Community Policing	01-5-210-6816	7,830	9,500	6,892	(2,608)
K 9 Program Expenses	01-5-210-6818	15,594	5,550	3,707	(1,843)
Sex Offender State Disburse	01-5-210-6835	2,985	3,250	2,955	(295)
Police Department - Contractual Expenses		155,130	183,941	151,418	(32,523)
Office Supplies	01-5-210-7020	6,410	10,850	5,952	(4,898)
Gas & Oil	01-5-210-7030	99,686	100,000	91,331	(8,669)
Operating Supplies	01-5-210-7040	24,661	45,185	27,198	(17,987)
Miscellaneous Expense	01-5-210-7900	35,483	40,800	12,407	(28,393)
Police Department - Supplies Expense		166,239	196,835	136,888	(59,947)
Equipment	01-5-210-8200	39,105	74,830	45,757	(29,073)
Vehicles	01-5-210-8300	0	0	0	0
Total Police Department Expenses		6,144,362	6,687,619	6,292,938	(394,681)
NET - POLICE DEPARTMENT		(4,802,851)	(5,276,155)	(4,878,007)	398,148
Public Safety Building Department					
Salaries - Regular - FT	01-5-215-5010	639,282	708,098	656,405	(51,693)
Other (FICA and IMRF)	01-5-215-5079	110,385	124,979	106,740	(18,239)
Other Contractual Services	01-5-215-6890	299,760	283,232	376,337	93,105
NET - PUBLIC SAFETY BLDG DEPT		(1,049,427)	(1,116,309)	(1,139,483)	(23,174)

Fire Department	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
RE Property Tax	01-4-220-4010	990,630	1,021,132	1,023,473	2,341
Grants	01-4-220-4150	15,756	5,000	6,466	1,466
Miscellaneous Revenues	01-4-220-4900	13,980	25,000	15,182	(9,818)
Expense Reimbursement	01-4-220-4940	37,771	0	723	723
Sale of Assets	01-4-220-4950	10,100	10,000	0	(10,000)
Total Fire Department Revenues		1,068,237	1,061,132	1,045,844	(15,288)
Salaries - Regular - FT	01-5-220-5010	2,068,634	2,157,165	2,113,028	(44,137)
Overtime	01-5-220-5040	136,531	183,250	164,132	(19,118)
Fire Pension	01-5-220-5124	970,589	1,001,132	1,003,401	2,269
Health Insurance	01-5-220-5130	495,624	507,253	497,102	(10,151)
Dental Insurance Claims Paid	01-5-220-5131	27,129	32,000	21,475	(10,525)
Unemployment Insurance	01-5-220-5136	0	0	0	0
Uniform Allowance	01-5-220-5140	29,483	32,300	35,180	2,880
Training	01-5-220-5152	18,816	20,600	25,591	4,991
Fire Depart Personnel & Benefits Expenses		3,746,806	3,933,700	3,859,911	(73,789)
Repair/Maint-Bldg	01-5-220-6010	47,640	42,350	16,497	(25,853)
Repair/Maint-Equipment	01-5-220-6020	7,890	14,200	14,162	(38)
Repair/Maint-Vehicles	01-5-220-6030	36,583	53,500	29,835	(23,665)
Telephone/Utilities	01-5-220-6200	19,203	15,240	9,898	(5,342)
Physical Exams	01-5-220-6810	709	2,500	775	(1,725)
Fire Prevention	01-5-220-6822	10,252	12,000	8,659	(3,341)
Emergency Medical Supplies	01-5-220-6824	9,761	11,500	6,832	(4,668)
Fire Department - Contractual Expenses		132,037	151,290	86,658	(64,632)
Office Supplies	01-5-220-7020	11,666	14,100	11,514	(2,586)
Gas & Oil	01-5-220-7030	18,927	20,000	19,561	(439)
Operating Supplies	01-5-220-7040	8,607	8,000	8,167	167
Miscellaneous Expense	01-5-220-7900	589	1,000	557	(443)
Fire Department - Supplies Expenses		39,788	43,100	39,799	(3,301)
Equipment	01-5-220-8200	42,800	25,000	30,052	5,052
Total Fire Department Expenses		3,961,431	4,153,090	4,016,420	(136,670)
NET - FIRE DEPARTMENT		(2,893,194)	(3,091,958)	(2,970,576)	121,382
Police & Fire Commission Department					
Physical Exams	01-5-225-6810	18,664	16,500	5,307	(11,193)
Other Contractual Services	01-5-225-6890	21,302	10,015	8,242	(1,773)
NET - POLICE & FIRE COMMISSION		(39,966)	(26,515)	(13,549)	12,966

Comm Dev. Department	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Building Permits	01-4-230-4300	106,298	205,259	127,618	(77,641)
Electric Permits	01-4-230-4310	13,271	19,965	10,156	(9,809)
Electrician Certification Fees	01-4-230-4315	4,200	3,050	2,900	(150)
Plumbing Permits	01-4-230-4320	10,390	12,626	7,133	(5,494)
HVAC Permits	01-4-230-4330	4,224	5,500	3,035	(2,465)
Plan Review Fees	01-4-230-4340	7,826	40,000	14,167	(25,833)
Sidewalk/ Lot Grading Fees	01-4-230-4350	1,360	1,575	678	(898)
Insulation Permits	01-4-230-4360	1,238	1,812	768	(1,045)
Zoning Review Fee	01-4-230-4370	2,910	3,535	2,615	(920)
Code Enforcement	01-4-230-4380	6,400	5,900	6,500	600
Other Permits	01-4-230-4390	4,730	5,861	4,620	(1,241)
Miscellaneous Revenues	01-4-230-4900	103	250	305	55
Expense Reimbursement	01-4-230-4940	1,371	2,000	3,696	1,696
Planning Fees	01-4-230-4950	11,872	13,500	17,425	3,925
Planning Misc.	01-4-230-4955	2,060	1,000	3,140	2,140
Building Department - Revenues		178,251	321,833	204,755	(117,078)
Salaries- Regular - FT	01-5-230-5010	207,201	252,208	244,445	(7,763)
Other FICA	01-5-230-5079	15,851	19,294	17,965	(1,329)
Other IMRF	01-5-230-5120	24,893	31,340	27,163	(4,177)
Health Ins Expense	01-5-230-5130	69,551	98,917	85,459	(13,458)
Dental Insurance Claims Paid	01-5-230-5131	3,804	5,000	3,608	(1,392)
Unemployment	01-5-230-5136	0	0	0	0
Training	01-5-230-5152	1,356	4,000	3,399	(601)
Building Dept Personnel & Benefits Expense		322,655	410,759	382,038	(28,721)
Repair/Maint - Equip	01-5-230-6020	6,479	5,500	7,339	1,839
Repair/Maint - Vehicles	01-5-230-6030	0	1,500	490	(1,010)
Other Professional Services	01-5-230-6190	45,940	46,000	46,520	520
Telephone	01-5-230-6200	2,049	3,000	2,660	(340)
Postage	01-5-230-6210	3,373	2,000	5,159	3,159
Printing & Publishing	01-5-230-6220	3,362	2,875	3,335	460
Building Department - Contractual Expenses		61,202	60,875	65,502	4,627
Office Supplies	01-5-230-7020	6,661	7,100	6,765	(335)
Gas & Oil	01-5-230-7030	593	1,700	628	(1,072)
Miscellaneous Expense	01-5-230-7900	503	1,000	199	(801)
Operating Transfer Out	01-5-230-9999	0	0	0	0
Building Department - Supplies Expenses		7,757	9,800	7,592	(2,208)
Total Building Department Expenses		391,614	481,434	455,133	(26,301)
NET - BUILDING DEPARTMENT		(213,363)	(159,601)	(250,378)	(90,777)
Civil Defense Department					
RE Tax - Civil Defense	01-4-240-4010	7,031	7,000	7,019	19
Miscellaneous Revenues	01-4-240-4900	631	0	0	0
Miscellaneous Expense	01-5-240-7900	83,747	7,000	5,265	(1,735)
NET - CIVIL DEFENSE DEPARTMENT		(76,085)	0	1,754	1,754

Street Department	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
RE Tax - Road & Bridge	01-4-310-4010	320,366	320,000	324,161	4,161
Grants	01-4-310-4150	60,503	0	51,100	51,100
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,220	2,000	2,524	524
Miscellaneous Revenues	01-4-310-4900	1,822	3,000	3,047	47
Expense Reimbursement	01-4-310-4940	34,421	10,000	83,599	73,599
Expense Reimbursement	01-5-310-4940	(210,670)	0	(39,605)	(39,605)
Sale of Assets	01-4-310-4950	0	0	21,339	21,339
Street Department - Revenues		208,662	335,000	446,165	111,165
Salaries - Regular - FT	01-5-310-5010	580,407	623,098	583,119	(39,979)
Overtime	01-5-310-5040	37,417	40,000	48,528	8,528
Health Insurance	01-5-310-5130	220,842	233,560	148,531	(85,029)
Uniform Allowance	01-5-310-5140	16,329	15,000	15,547	547
Training	01-5-310-5152	293	1,500	150	(1,350)
Street Dept - Personnel & Benefits Expenses		855,288	913,158	795,875	(117,283)
Repair/Maint - Storm Drain	01-5-310-6001	27,989	25,000	34,853	9,853
Repair/Maint - St/Parking Lot	01-5-310-6002	119,637	95,000	103,068	8,068
Repair/Maint - Sidewalk/Curb	01-5-310-6003	54,681	40,000	40,494	494
Repair/Maint - Building	01-5-310-6010	14,190	13,000	4,650	(8,350)
Repair/Maint - Equipment	01-5-310-6020	114,315	110,000	108,433	(1,567)
Repair/Maint - Traffic Signal	01-5-310-6024	88,579	30,000	73,973	43,973
Telephone/Utilities	01-5-310-6200	7,633	6,500	7,781	1,281
Leaf Clean-up/Removal	01-5-310-6826	9,296	12,000	912	(11,088)
Street Department - Contractual Expenses		436,320	331,500	374,164	42,664
Office Supplies	01-5-310-7020	4,708	6,000	2,837	(3,163)
Gas & Oil	01-5-310-7030	73,272	75,000	79,669	4,669
Operating Supplies	01-5-310-7040	32,087	25,000	28,398	3,398
Miscellaneous Expense	01-5-310-7900	1,166	2,000	1,818	(182)
Street Department - Supplies Expenses		111,233	108,000	112,722	4,722
Equipment	01-5-310-8200	0	0	0	0
Total Street Department Expenses		1,402,840	1,352,658	1,282,761	(69,897)
NET - STREET DEPARTMENT		(1,194,178)	(1,017,658)	(836,596)	181,062
Street Lighting					
RE Tax - Street Lighting	01-4-330-4010	200,386	210,000	210,494	494
Expense Reimbursement	01-5-330-4940	0	0	0	0
Repair/ Maint - Street Light	01-5-330-6022	140,835	40,000	18,840	(21,160)
Street Lighting - Electricity	01-5-330-6310	278,690	280,000	278,935	(1,065)
NET - STREET LIGHTING		(219,138)	(110,000)	(87,281)	22,719

	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Landfills					
RE Tax - Refuse/Landfill	01-4-335-4010	45,102	50,000	50,125	125
Miscellaneous Revenue	01-4-335-4900	0	0	0	0
Miscellaneous Expenses	01-5-335-7900	68,103	56,000	52,606	(3,394)
NET - GARBAGE DEPARTMENT		(23,001)	(6,000)	(2,481)	3,519
Forestry Department					
RE Tax - Forestry	01-4-340-4010	35,081	40,000	40,118	118
Miscellaneous Revenues	01-4-340-4900	0	0	0	0
Forestry Department Revenues		35,081	40,000	40,118	118
Repair/ Maint - Other	01-5-340-6090	0	0	0	0
Tree Removal or Purchase	01-5-340-6850	91,592	80,000	43,870	(36,130)
Miscellaneous Expense	01-5-340-7900	0	0	0	0
Forestry Department Expenses		91,592	80,000	43,870	(36,130)
NET - FORESTRY DEPARTMENT		(56,511)	(40,000)	(3,751)	36,249
Engineering Department					
Engineering	01-5-360-6140	31,642	27,000	8,653	(18,347)
Subdivision Expense	01-5-360-6824	1,508	10,000	2,278	(7,723)
Office Supplies	01-5-360-7020	7,013	8,000	6,181	(1,819)
Gas & Oil	01-5-360-7030	0	0	0	0
NET - ENGINEERING DEPARTMENT		(40,163)	(45,000)	(17,111)	27,889
Health / Social Services					
Council on Aging	01-5-410-6830	23,000	23,000	23,000	0
Demolition / Nuisance	01-5-410-6832	2,105	5,000	1,630	(3,370)
NET - HEALTH / SOCIAL SERVICES		(25,105)	(28,000)	(24,630)	3,370
Economic Development					
Planning Dept Services	01-5-610-6150	49,924	57,500	28,171	(29,329)
Economic / Business	01-5-610-6840	73,000	73,000	73,000	0
Tourism	01-5-610-6842	0	7,000	6,000	(1,000)
Historic Preservation	01-5-610-6844	32,977	4,000	7,783	3,783
NET - ECONOMIC DEVELOPMENT		(155,902)	(141,500)	(114,954)	26,546
Utility Tax					
Revenues					
Utility Tax - Electric	01-4-751-4131	1,364,571	1,459,907	1,416,157	(43,750)
Utility Tax - Gas	01-4-751-4132	328,639	325,813	364,110	38,297
Utility Tax - Telephone	01-4-751-4133	262,901	296,315	230,453	(65,862)
Grants	01-4-751-4150	0	0	318,185	318,185
Expense Reimbursement	01-4-751-4940	40,939	0	6,768	6,768
Expenditures					
Columbia Ave.	01-5-751-8040	0	0	0	0
Downtown Streetscape	01-5-751-8052	0	0	0	0
Downtown Pavement Project	01-5-751-8054	0	0	0	0
Tripp Rd. Reconstruction	01-5-751-8056	47,257	0	563,642	563,642
Southside Stormsewer Study	01-5-751-8058	87,499	0	24,290	24,290
Bellwood Detention Basin	01-5-751-8060	27,479	0	35,003	35,003
Poplar Grove/Lawrenceville Int	01-5-751-8062	0	12,000	2,290	(9,710)
NET - UTILITY TAX		1,834,815	2,070,035	1,710,450	(369,295)
TOTAL GENERAL FUND REVENUES		16,486,943	17,418,835	17,924,013	505,178
TOTAL GENERAL FUND EXPENSES		16,486,943	17,418,835	17,411,787	(7,049)
NET REV OVER (UNDER) EXP		0	0	512,226	512,226
Net Accruals, Borrowings, Loans					
Ending Cash		7,776,436	7,776,436	8,302,498	512,226

WATER / SEWER FUND		Actual	FY 19	REVISED	Revised
Line Item	Account #	FY 18	Budget	Budget	FY 19
				FY 19	Change
Beginning Cash & Investments - Fund		9,607,189	7,238,018	7,238,018	0
Water / Sewer General Administration					
Beginning Cash & Investments		75,606	75,606	75,606	0
Interest Income-sweep acct	61-4-110-4600	0	0	26	26
Miscellaneous Revenues	61-4-110-4900	0	0	473,115	473,115
Operating Transfer Out	61-5-110-9999	0	0	473,115	473,115
Ending Cash		75,606	75,606	75,632	946,256
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Water Department					
Beginning Cash & Investments		590,508	430,244	430,243	0
Water Consumption	61-4-810-4500	2,143,711	2,191,072	2,077,265	(113,807)
Dep on Agr - Westhills	61-4-810-4521	0	0	2,111	2,111
Meters Sold	61-4-810-4530	93,455	87,650	91,772	4,122
Other Services	61-4-810-4590	7,813	7,500	5,559	(1,942)
W/S Interest	61-4-810-4600	2,333	0	706	706
Miscellaneous Revenues	61-4-810-4900	0	0	106	106
Expense Reimbursement	61-4-810-4940	39,267	0	22,730	22,730
Sale of Assets	61-4-810-4950	0	0	0	0
Operating Transfers-in	61-4-810-9998	0	0	0	0
Total Water Department Revenues		2,286,579	2,286,222	2,200,249	(85,973)
Salaries - Regular - FT	61-5-810-5010	566,222	577,070	585,951	8,881
Overtime	61-5-810-5040	28,055	35,000	39,362	4,362
FICA	61-5-810-5079	49,317	45,100	52,123	7,023
IMRF	61-5-810-5120	73,542	73,011	69,635	(3,376)
Group Health Insurance	61-5-810-5130	246,826	245,391	176,383	(69,008)
Uniform Allowance	61-5-810-5140	7,257	13,000	7,191	(5,809)
Rep & Maint - Infrastructure	61-5-810-6000	136,623	70,000	130,980	60,980
Rep & Maint - Buildings	61-5-810-6010	14,405	24,500	18,624	(5,876)
Rep & Maint - Equipment	61-5-810-6020	32,237	33,000	54,621	21,621
Rep & Maint - Vehicles	61-5-810-6030	12,583	20,000	38,809	18,809
Rep & Maint - Contractual	61-5-810-6040	66,355	85,000	94,348	9,348
Other Professional Services	61-5-810-6190	2,132	12,000	15,504	3,504
Telephone	61-5-810-6200	9,220	9,000	9,759	759
Postage	61-5-810-6210	17,831	22,000	13,872	(8,128)
Utilities	61-5-810-6300	255,296	260,000	256,770	(3,230)
Office Equip Rental/Maint	61-5-810-6410	29,265	30,300	18,281	(12,019)
Liability Insurance	61-5-810-6800	111,448	136,884	111,448	(25,436)
Lab Expense	61-5-810-6812	30,984	36,000	42,859	6,859
Office Supplies	61-5-810-7020	8,530	9,000	11,083	2,083
Gas & Oil	61-5-810-7030	17,057	20,000	17,674	(2,326)
Operating Supplies	61-5-810-7040	60,663	65,000	71,095	6,095
Chemicals	61-5-810-7050	85,026	90,000	91,798	1,798
Meters	61-5-810-7060	41,995	20,000	37,679	17,679
Bad Debt Expense	61-5-810-7850	281	2,000	628	(1,372)
Miscellaneous Expenses	61-5-810-7900	4,077	8,400	3,893	(4,507)
Equipment	61-5-810-8200	0	0	0	0
Transfer Out	61-5-810-9999	0	0	0	0
Depreciaton Set Aside		314,772	324,215	324,215	0
Bond Pmt Set Aside		213,350	10,000	10,000	(0)
Total Water Department Expenses		2,435,349	2,275,871	2,304,587	28,716
Net Water Department		(148,770)	10,351	(104,338)	(114,689)
Change in Accounts Receivable (YTD)		(11,494)		220,265	
Ending Cash & Investments		430,243	440,595	546,170	

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Sewer Department					
Beginning Cash & Investments		965,295	797,981	797,981	0
Interest Income					
Sewer Consumption	61-4-820-4500	3,349,266	3,172,429	3,294,575	122,146
Dep on Agar - Westhills	61-4-820-4521	0	0	1,018	1,018
Meters Sold	61-4-820-4530	92,004	87,650	87,540	(110)
Other Services	61-4-820-4590	27,739	25,000	32,054	7,054
WWT Interest	61-4-820-4600	931	0	4,651	4,651
Miscellaneous Revenues	61-4-820-4900	100	0	0	0
Expense Reimbursement	61-4-820-4940	123,351	0	500	500
Operating Transfers-In (Reserves)	61-4-820-9998	500,000	500,000	500,000	0
Total Sewer Department Revenues		4,093,391	3,785,079	3,920,337	135,258
Salaries - Regular - FT					
Salaries - Regular - FT	61-5-820-5010	575,315	626,958	588,653	(38,305)
Overtime	61-5-820-5040	46,506	55,000	54,196	(804)
FICA	61-5-820-5079	40,034	49,585	41,270	(8,315)
IMRF	61-5-820-5120	76,818	82,337	71,163	(11,174)
Group Health Insurance	61-5-820-5130	234,151	223,259	170,310	(52,949)
Dental Insurance Claims Paid	61-5-820-5131	0	0	0	0
Uniform Allowance	61-5-820-5140	20,427	17,000	24,464	7,464
Travel	61-5-820-5151	0	0	0	0
Rep & Maint - Lift Stations	61-5-820-6005	29,795	20,000	9,436	(10,564)
Rep & Maint - Buildings	61-5-820-6010	91,703	123,000	139,929	16,929
Rep & Maint - Equipment	61-5-820-6020	54,797	0	68,194	68,194
Rep & Maint - Vehicles	61-5-820-6030	29,372	25,000	22,635	(2,365)
Rep & Maint - Contractual	61-5-820-6040	18,343	100,000	21,309	(78,691)
Other Professional Services	61-5-820-6190	103,291	73,500	113,726	40,226
Telephone	61-5-820-6200	9,369	11,000	8,858	(2,142)
Postage	61-5-820-6210	17,692	20,000	13,543	(6,457)
Utilities	61-5-820-6300	212,511	230,000	234,644	4,644
Office Equip Rental / Maint	61-5-820-6410	3,077	6,000	3,455	(2,545)
Liability Insurance	61-5-820-6800	132,345	142,500	132,345	(10,155)
Lab Expense	61-5-820-6812	27,530	50,000	51,658	1,658
Sludge Disposal	61-5-820-6814	7,240	10,000	9,200	(800)
Office Supplies	61-5-820-7020	8,613	8,000	8,648	648
Gas & Oil	61-5-820-7030	18,551	35,000	11,108	(23,892)
Operating Supplies	61-5-820-7040	20,120	20,000	18,595	(1,405)
Chemicals	61-5-820-7050	24,826	60,000	35,484	(24,516)
Meters	61-5-820-7060	30,521	20,000	34,243	14,243
Bad Debt Expense	61-5-820-7850	341	4,000	746	(3,254)
Miscellaneous Expense	61-5-820-7900	2,430	5,000	3,435	(1,565)
Equipment	61-5-820-8200	0	0	0	0
Operating Transfer Out	61-5-820-9999	500,000	500,000	500,000	0
		2,335,718	2,517,139	2,391,250	(125,889)
Collection System Expenses					
Salaries - Regular - FT	61-5-830-5010	284,555	304,959	295,079	(9,880)
Overtime	61-5-830-5040	23,638	30,000	30,999	999
FICA	61-5-830-5079	23,577	25,624	24,945	(679)
IMRF	61-5-830-5120	39,176	42,026	37,494	(4,532)
Group Health Ins	61-5-830-5130	101,803	110,737	84,285	(26,452)
Uniform Allowance	61-5-830-5140	5,200	6,600	4,830	(1,770)
Rep & Maint - Infrastructure	61-5-830-6000	37,085	40,000	26,495	(13,505)
Rep & Maint - Equipment	61-5-830-6020	23,840	12,000	7,759	(4,241)
Rep & Maint - Vehicles	61-5-830-6030	17,076	20,000	18,461	(1,539)
Office Equip Rent/Maint	61-5-830-6410	26,106	30,300	14,893	(15,407)
Gas & Oil	61-5-830-7030	9,109	10,000	8,341	(1,659)
Operating Supplies	61-5-830-7040	16,220	20,000	19,903	(97)

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Misc. Expense	61-5-830-7900	569	3,000	470	(2,530)
Equipment	61-5-830-8200	0	0	0	0
Depreciation Set Aside		466,544	431,000	481,000	50,000
Bond Pmt Set Aside		338,350	180,000	180,000	0
Total Sewer Department Expenses		3,748,570	3,783,385	3,626,204	(157,181)

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised Budget Request
Net Sewer Department		344,821	1,694	294,133	292,439
Change in Accounts Receivable		(12,135)	0	220,265	
Ending Cash & Investments		797,981	299,675	812,379	
Bond Reserves (necessary per bond ordinances)					
Beginning Cash & Investments		588,709	591,698	591,698	0
Interest Income		2,989	0	4,902	(4,902)
Transfer Out: Bond Payments		0	350,000	350,000	0
Ending Cash & Investments		591,698	241,698	246,600	(4,902)

Connection Fees/Deposits on Agreement Accounting					
Beginning Cash & Investments		3,981,393	2,645,840	2,645,840	0

Sources					
Interest Income		26,613	32,000	43,648	11,648
Connection Fees	61-4-810-4510	47,382	30,000	15,134	(14,866)
Deposits on Agreement	61-4-810-4520	1,045	2,500	768	(1,732)
Connection Fees	61-4-820-4510	91,511	36,000	27,437	(8,563)
Deposits on Agreement	61-4-820-4520	4,674	5,000	1,642	(3,358)
Connection Fee Set-Aside		0	500,000	500,000	0
TOTAL Sources		171,225	605,500	588,629	(16,871)

Uses					
Building - 1730		0	0	0	0
Equipment & Vehicles 1750		0	0	0	0
Construction in Progress- Water (1790)		0	0	0	0
Construction in Progress- Sewer (1790)		0	0	0	0
Land (1710)		0	0	2,000	2,000
Loan to Depreciation Fund		1,506,778	0	0	0
TOTAL Uses		1,506,778	0	2,000	2,000

Ending Cash & Investments		2,645,840	3,251,340	3,232,469	(18,871)
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Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Depreciation Funding					
Beginning Cash & Investments		2,204,050	2,565,730	2,565,730	0
Sources					
Interest Income		21,512	25,500	35,282	9,782
Loan Funds & Grant Funds		0	0	0	0
Misc.		0	0	0	0
Depreciation set aside - Water (for Plant)		314,772	324,215	324,215	0
Depreciation set aside - Water (for System)		0	0	0	0
Depreciation set aside - Sewer (for System)		966,544	981,000	981,000	(0)
Depreciation set aside - Sewer (for Repl)		0	0	0	0
Loan From Connection Fees		1,506,778	0	0	0
TOTAL Sources		2,809,606	1,330,715	1,340,497	9,782
Uses					
Construction in Progress - Water		800,150	91,000	416,014	325,014
Construction in Progress - Sewer		1,397,060	675,000	1,089,005	414,005
Equipment & Vehicles		250,716	125,000	103,817	(21,183)
Transfer Out: Connection Fees Loan Payments		0	500,000	500,000	0
Transfer Out: City Hall Roof		0	0	473,115	473,115
TOTAL Uses		2,447,926	1,391,000	2,581,952	1,190,952
Ending Cash & Investments		2,565,730	2,505,445	1,324,275	(1,181,170)
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Bond Payments Accounting					
Beginning Cash & Investments		122,163	130,895	130,895	0
Sources					
Interest Income		3,624	4,500	5,943	1,443
Bond Proceeds	61-4-110-4901	0	0	0	0
Operating Transfer In	61-4-110-9998	0	0	0	0
Bond Pmt Set Aside		551,700	540,000	540,000	(0)
TOTAL Sources		555,324	544,500	545,943	1,443
Uses					
Debt Serv - Principal	61-5-110-8910	502,335	503,618	503,618	(0)
Debt Serv - Interest	61-5-110-8920	44,257	34,974	34,974	(0)
Fiscal Charges	61-5-110-8930	0	0	0	0
Bond Issuance Cost	61-5-110-9031	0	0	0	0
TOTAL Uses		546,592	538,592	538,592	(0)
Ending Cash & Investments		130,895	136,804	138,246	1,443
Gross Revenues (excludes set asides)		6,079,320	5,706,801	5,755,342	511,852
Gross Expenditures (excludes set asides)		7,345,421	5,693,633	7,058,120	1,014,487
NET CASH FLOW		(1,266,101)	13,168	(1,302,778)	(502,635)
Change in Accounts Receivable		(23,605)	0	440,531	440,531
Ending Cash & Investments - Fund		7,238,018	7,251,186	6,375,771	(62,104)

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Motor Fuel Tax Fund #10					
Cash Balance - beginning		1,014,196	343,790	343,790	0
Revenues					
State Allotment	10-4-310-4140	650,709	647,500	651,405	3,905
IL Jobs Now		0	0	0	0
Interest on Investments	10-4-310-4600	6,688	656	6,062	5,406
Misc Revenues	10-4-310-4900	28,852	29,300	28,518	(782)
Total Revenues		686,249	677,456	685,984	8,528
Expenditures					
Street Maintenance	10-5-310-6000	129,645	220,000	449,572	229,572
Contracted Work	10-5-310-6000	1,227,009	565,000	139,981	(425,019)
Miscellaneous Expenditures	10-5-310-7900	0	0	0	0
Total Expenditures		1,356,654	785,000	589,553	(195,447)
Cash Balance - ending		343,790	236,245	440,222	203,976
Kishwaukee TIF Fund #13					
Cash Balance - beginning		429,753	429,742	429,742	0
Revenues					
Property Taxes	13-4-110-4010	52,357	50,000	21,943	(28,057)
Interest Income	13-4-110-4600	0	0	0	0
Misc Revenue	13-4-110-4900	0	0	0	0
Total Revenues		52,357	50,000	21,943	(28,057)
Expenditures					
Miscellaneous Expense	13-5-110-7900	39,456	41,164	6,716	(34,448)
Tax Increment Dist - Int	13-5-110-8920	0	0	8,644	8,644
Tax Increment Dist - Prin	13-5-110-8930	0	0	0	0
Other Contractual Services	13-5-110-6890	12,913	0	0	0
Total Expenditures		52,368	41,164	15,360	(25,804)
Cash Balance - ending		429,742	438,578	436,325	(2,253)
Kishwaukee II TIF Fund #15					
Cash Balance - beginning		4,915	4,915	4,915	0
Revenues					
Property Tax	15-4-110-4010	0	0	0	0
Interest Income	15-4-110-4600	0	0	0	0
Total Revenues		0	0	0	0
Expenditures					
Other Contractual Services	15-5-110-6890	0	0	0	0
Miscellaneous Expense	15-5-110-7900	0	0	0	0
Total Expenditures		0	0	0	0
Cash Balance - ending		4,915	4,915	4,915	0

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Sp Serv Areas #s 2 (Farmington Fields) Fund #16					
Cash Balance - beginning		8,225	7,663	7,663	0
<u>Revenues</u>					
Property Tax	16-4-110-4010	15,258	15,500	16,516	1,016
Interest Income	16-4-110-4600	0	0	0	0
Transfer In	16-4-110-9998	0	0	0	0
Total Revenues		15,258	15,500	16,516	1,016
<u>Expenditures</u>					
Maintenance Expense	16-5-110-6090	14,265	15,000	14,943	(57)
Misc Expense	16-5-110-7900	1,555	500	0	(500)
Transfer Out	16-5-110-9999	0	0	0	0
Total Expenditures		15,820	15,500	14,943	(557)
Cash Balance - ending		7,663	7,663	9,236	1,573

*Note: Per Auditors request, SSA #2 and #3 were separated during FY 2017.

Sp Serv Areas #s 3 (Farmington East) Fund #17					
Cash Balance - beginning		3,306	3,503	3,503	0
<u>Revenues</u>					
Property Tax	17-4-110-4010	6,162	6,500	6,742	242
Interest Income	17-4-110-4600	0	0	0	0
Total Revenues		7,717	6,500	6,742	242
<u>Expenditures</u>					
Maintenance Expense	17-5-110-6090	7,520	6,000	9,046	3,046
Misc Expense	17-5-110-7900	0	500	0	(500)
Total Expenditures		7,520	6,500	9,046	2,546
Cash Balance - ending		3,503	3,503	1,199	(2,304)

Library Operations Fund #18					
Cash Balance - beginning		550,558	550,559	550,559	0
<u>Revenues</u>					
Property Tax	18-4-510-4010	686,566	710,939	710,939	0
Replacement Taxes	18-4-510-4120	25,000	25,000	25,000	0
Grants	18-4-510-4151	26,000	26,000	26,000	0
Non-Resident	18-4-510-4475	21,000	16,500	16,500	0
Fines	18-4-510-4477	16,000	13,000	13,000	0
Other	18-4-510-4900	68,434	60,300	60,300	0
Gift	18-4-510-4950	20,000	20,000	20,000	0
Meeting Room	18-4-510-4960	2,000	2,000	2,000	0
Total Revenues		865,000	873,739	873,739	0
<u>Expenditures</u>					
Librarian/Director	18-5-510-50XX	54,651	55,744	55,744	0
Salaries	18-5-510-73XX	337,813	344,569	344,569	0
FICA	18-5-510-6300	32,491	32,000	32,000	0
IMRF	18-5-510-62XX	52,000	52,000	52,000	0
Employee Health Insurance	18-5-510-6410	68,000	66,000	66,000	0
Training	18-5-510-7020	2,500	5,500	5,500	0
Ads	18-5-510-6800	3,000	3,000	3,000	0
Building Maintenance/Supplies	18-5-510-6010	44,749	50,000	50,000	0
Computer Equip/Upgrade	18-5-510-6230	36,000	37,000	37,000	0
Online	18-5-510-6235	39,000	40,000	40,000	0
Utilities	18-5-510-6300	5,000	4,500	4,500	0
Machine Rental	18-5-510-6410	5,950	3,000	3,000	0
Liability Insurance	18-5-510-6800	21,420	21,426	21,426	0
Library Supplies	18-5-510-7020	23,000	23,000	23,000	0
Janitorial Services	18-5-510-7040	18,000	18,000	18,000	0
Books	18-5-510-7310	80,426	80,500	80,500	0
Periodicals	18-5-510-7320	10,000	9,500	9,500	0
A-V	18-5-510-7330	17,000	17,000	17,000	0
Programming	18-5-510-7340	6,000	6,500	6,500	0
Other Expenditures	18-5-510-7900	8,000	4,500	4,500	0
Total Expenditures		865,000	873,739	873,739	0
Cash balance - ending		550,559	550,559	550,559	0

Line Item	Account #	Actual FY 16	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
CAPITAL PROJECTS FUND #41					
Public Benefit Account					
Cash Balance - beginning		45,103	10,474	10,474	0
Revenues					
Property Tax	41-4-110-4010	40,077	40,000	40,119	119
Expense Reimbursement	41-4-110-4940	16,280	0	0	0
Sale of Assets	41-4-110-4950	0	0	62,000	62,000
Interest	41-4-110-4600	74	75	78	3
Transfer-In	41-4-110-9998	125,000	0	60,000	60,000
Total Revenues		181,431	40,075	162,196	119
Expenditures					
Miscellaneous Expenditures	41-5-110-7900	22,913	50,000	135,924	85,924
Infrastructure	41-5-110-8020	193,147	0	0	0
Logan Ave. Reconstruction	41-5-110-8021	0	0	37,500	37,500
Total Expenditures		216,060	50,000	173,424	123,424
Cash Balance - ending		10,474	549	(753)	(123,305)
Capital Assets Account					
Cash Balance - beginning		148,197	745,053	745,053	0
Grants	41-4-752-4150	0	0	52,000	52,000
Interest Income	41-4-752-4600	280	3,500	11,401	7,901
Miscellaneous Revenues	41-4-752-4900	723,421	0	70,000	70,000
Impact Fee Revenue	41-4-752-4910	0	0	21,321	21,321
Operating Transfers In	41-4-752-9998	258,828	599,243	1,072,358	473,115
Capital Asset Revenues		982,529	602,743	1,227,080	624,337
Misc. Expense	41-5-752-7900	0	0	98,592	98,592
Buildings and Improvements	41-5-752-8100	1,884	225,000	694,528	469,528
Equipment	41-5-752-8200	123,157	283,780	216,249	(67,531)
Vehicles	41-5-752-8300	203,286	253,828	245,063	(8,765)
Furniture & Fixtures	41-5-752-8400	0	0	0	0
Bond / Loan Prin Payments	41-5-752-8910	50,000	55,000	55,000	0
Bond / Loan Int Payments	41-5-752-8920	7,345	6,635	6,587	(48)
Capital Asset Expenditures		385,672	824,243	1,316,020	491,777
Cash Balance - ending		745,053	523,553	656,114	132,561
Escrow Fund # 91					
Cash Balance - beginning		1,235,540	524,882	524,882	0
Interest Income	91-4-110-4600	2,720	360	4,974	4,614
Miscellaneous	91-4-110-4900	0	0	0	0
Escrow/Land Cash Fees	91-4-110-4971	123,900	50,000	65,353	15,353
Total Revenues		126,620	50,360	70,327	19,967
Disbursement of Collected Fees		837,278	50,000	107,199	57,199
Total Expenditures		837,278	50,000	107,199	57,199
Cash Balance - ending		524,882	525,242	488,009	(37,233)

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	Revised FY 19 Change
Police Pension Fund					
Cash Balance - beginning		19,972,937	21,231,059	21,227,512	0
<u>Revenues</u>					
Property Tax		1,087,715	1,181,417	1,194,098	2,681
Replacement Tax		64,921	66,868	66,868	0
Interest Inc/Mkt Fluctuation		1,318,373	1,000,000	1,586,810	586,810
Contributions		310,449	316,715	331,743	15,028
Total Revenues		2,781,458	2,565,000	3,169,518	604,518
<u>Expenditures</u>					
Benefit Payments		1,445,201	1,452,688	1,471,094	18,406
Contribution Refunds		57,397	2,500	0	(2,500)
Other Expenditures		24,284	50,000	95,489	45,489
Total Expenditures		1,526,883	1,505,188	1,566,583	61,395
Cash Balance - ending		21,227,512	22,290,871	22,830,447	543,123

Fire Pension Fund					
Cash Balance - beginning		14,531,667	15,530,354	15,530,354	0
<u>Revenues</u>					
Property Tax		970,589	1,001,132	1,003,401	2,269
Replacement Tax		64,921	66,868	66,868	0
Interest Inc/Market Fluctuation		1,095,441	1,000,000	931,215	(68,785)
Contributions		191,818	203,029	194,567	(8,472)
Total Revenues		2,322,770	2,271,029	2,196,041	(74,988)
<u>Expenditures</u>					
Benefit Payments		1,286,360	1,320,125	1,354,980	34,855
Refund of Contributions		0	2,500	0	(2,500)
Other Expenditures		37,723	50,000	64,630	14,630
Total Expenditures		1,324,083	1,372,625	1,419,610	46,985
Cash Balance - ending		15,530,354	16,428,758	16,306,785	(121,973)

City of Belvidere • Illinois

City Hall: 401 Whitney Blvd.
Belvidere, Illinois 61008-3710
(815) 544-2612 • Fax (815) 544-3060

BLOCK PARTY REQUEST FORM Street Closure Required

Requested by: Thomas S. Jones

Address: 2734 Mary St., Belvidere

Date of Block Party: July 13th, 2019

Time of Block Party: 2:00 p.m. - 10:00 p.m. (?)


Estimated number of
Individuals participating: Approximately 100 people

Description of Planned
Activities:

Clinesford Subdivision neighborhood summer party to be held on Genna St. between
Royal Ave. and Pebbles Ave. The party will include: food, beverages,
bounce house(s), live music, games, etc.

The undersigned hereby acknowledges, understands and agrees to the following: If this request is authorized by the Belvidere City Council it is the responsibility of participants to place from and return street barricades to the terrace.

Furthermore, section 10-40 of the Belvidere Code of Ordinances prohibits use of alcoholic liquor on any public street or sidewalk. This ordinance states "it shall be unlawful to any person to consume alcoholic liquor or to have any alcoholic liquor in his possession...on any public street, sidewalk, etc." This ordinance applies to block parties.


Signature of Resident

815/298-3864 or 815/547-6386

Phone Number of Resident

5/29/19

Date