

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

June 19, 2023

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
June 5, 2023; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Appointment of Sandra K. Gramkowski as Alderwoman in Ward 3.
(B) Growth Dimensions.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,522,189.32
Water & Sewer Fund Expenditures: \$ 508,976.18

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for May 2023.
(B) Monthly Report of Belvidere Fire Department Overtime Pay for May 2023.
(C) Monthly Report of Community Development Department/Planning
Department for May 2023.
(D) Monthly Report of Building Department Revenues, Residential Building
Permits and Case Reports for May 2023.
(E) Monthly General Fund Report for May 2023.
(F) Monthly Water/Sewer Fund Report May 2023.
(G) Monthly CD Investments for May 2023.
(H) Minutes of Planning and Zoning Commission of June 13, 2023.
(I) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of June 12, 2023.

(9) Unfinished Business:

- (A) Ord. #630H – 2nd Reading: An Ordinance Amending Ordinance No. 235H, An Ordinance Designating An Enterprise Zone for the City of Belvidere, Boone County, The Village of Capron and The Village of Poplar Grove.

(10) New Business:

- (A) Ord. #631H – 1st Reading: An Ordinance Authorizing the Disposition of Lost, Abandoned or Stolen Property Pursuant to 765 ILCS 1030/3 (Bicycles).
- (B) Ord. #632H – 1st Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service Within the PB, Planned Business District (2002 Gateway Center Drive).
- (C) Motion to Waive Section 2-88 Referral to Committees, of the City of Belvidere Municipal Code for a Community Investment Agreement.
- (D) Motion to Approve a Community Investment Agreement.
- (E) Res. #2023-16: A Resolution for 1,300,000.00 for Annual MFT Maintenance Expenses Under the Illinois Highway Code.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of June 12, 2023.

Motions of Planning & Zoning – Chairman Mike McGee:

- (A) Motion to consent to and approve the reappointment of Robert Cantrell to the Belvidere Planning and Zoning Commission for a five-year term, ending in May 2028.

Motions of Public Works – Chairman Dan Snow:

- (B) Motion to approve the proposal from Snap On Tools, in the amount of \$6,774.00 for a new electronic diagnostic scan tool for the Street Department mechanics. This tool will be paid for from Line Item #01-5-310-6020.
- (C) Motion to approve purchasing the used 2018 Volvo DD35B from Alta Equipment, in the amount of \$43,185.00. The roller will be paid for from Capital Line Item #41-5-752-8200.
- (D) Motion to purchase a 2022 Ram 3500 1-ton dump truck with snow plow from Kunes CDJR of Elkhorn for a total cost of \$107,825.00.
- (E) Motion to approve the proposal from Aldos, in the amount of \$15,600.00, for the construction of 150 feet of landscape wall adjacent to Crusader Clinic. This work will be paid for from Line Item #41-5-110-8021.

- (F) Motion to approve the 2023 Landfill #2 Annual Services Agreement with TRC. This work is included in the Landfill budget, account number 01-5-335-7900.
- (G) Motion to approve the low bid from Landscape Material & Firewood Sales, Inc., in the amount of \$13,875.00, for grinding of the City's branch pile. This work will be paid for from Line Item #01-5-310-6826 and Line Item #01-5-340-6850.
- (H) Motion to approve the proposal from Hidrostal North America, in the amount of \$16,063.71, for the rebuild of RAS pump #1. This work will be paid for from the plant depreciation fund.
- (I) Motion to approve the purchase of the 2022 Ford F-450 DRW Kunes Ford of Delavan for a total cost of \$96,205.00.

Motions of Finance & Personnel – Chairman Wendy Frank:

- (J) Motion to consent to the appointment of Angie Williams to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026.
- (K) Motion to consent to the appointment of Dr. Derek Prado to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026.
- (L) Motion to consent to the reappointment of Jenny Tillema to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026.

Motions of Public Safety – Chairman Matt Fleury:

- (M) Motion to approve the Block Party Request to close Andrews Drive from Julien Street to Beacon Dr. on August 12th from 2:00p.m. to 10:00p.m.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: June 5, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: Brereton, Fleury, McGee, Mulhall, Snow and Stevens.

Absent: Frank, Freeman and Porter.

Other staff members in attendance:

Assistant Public Works Director Jordon Keck, Fire Chief Shawn Schadle, Police Chief
Shane Woody, Director of Buildings Kip Countryman, Community Development Planner
Gina DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella
and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

Mayor Morris commented Assistant Public Works Director Jordon
Keck was attending City Council this evening for Public Works
Director Brent Anderson.

Mayor Morris and Fire Chief Shawn Schadle recognized Fire
Captain Chad Cunningham on his retirement from the Belvidere
Fire Department.

Mayor Morris commented on the Promotional Swearing-in
Ceremony that took place earlier in the day promoting Jason
Swanson to Fire Captain and Nic Thornton to Fire Lieutenant.

Mayor Morris commented that Commander Greg Kelm was
leaving the VFW and Robert Rider is no longer with the Veteran
Assistance Commission of Boone County.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
May 15, 2023; as presented.

Motion by Ald. Mulhall, 2nd by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of May 15, 2023. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of the Minutes of Committee of the Whole – Public Safety, Finance & Personnel of May 22, 2023; as presented.

Motion by Ald. Fleury, 2nd by Ald. McGee to approve the minutes of Committee of the Whole – Public Safety, Finance & Personnel of May 22, 2023. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord. #627H – 2nd Reading: An Ordinance Approving A Final Plat Titled Crosslink Business Park No. 2 Subdivision.

Motion by Ald. Snow, 2nd by Ald. Mulhall to pass Ord. #627H. Roll Call Vote: 6/0 in favor. Ayes: Albertini, Brereton, Fleury, McGee, Mulhall and Snow. Nays: None. Motion carried.

(B) Ord. #628H – 2nd Reading: An Ordinance Granting A Special Use to Allow Indoor Commercial Entertainment Within the PB, Planned Business District.(1868 Crystal Parkway).

Motion by Ald. Albertini, 2nd by Ald. McGee to pass Ord. #628H. Roll Call Vote: 6/0 in favor. Ayes: Brereton, Fleury, McGee, Mulhall, Snow and Albertini. Nays: None. Motion carried.

(C) Ord. #629H – 2nd Reading: An Ordinance Amending Section 110-92, Yield Intersections, of the City of Belvidere Municipal Code to Add Grover St. and Biester Dr. as Two-Way Yield.

Motion by Ald. McGee, 2nd by Ald. Mulhall to pass Ord. #629H. Roll Call Vote: 6/0 in favor. Ayes: Fleury, McGee, Mulhall, Snow, Albertini and Brereton. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #630H – 1st Reading: An Ordinance Amending Ordinance No. 235H, An Ordinance Designating An Enterprise Zone for the City of Belvidere, Boone County, The Village of Capron and The Village of Poplar Grove.

Let the record show Ordinance #630H was placed on file for first reading.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of May 22, 2023.

- (A) Motion to approve the proposal from Williams Brothers Construction, in the amount of \$115,520.58, to complete the installation of the new primary electrical service and ductwork for the WWTP. This work will be included in a change order for the 2018 WWTP Improvement Project and paid for as part of the IEPA loan for this project. Roll Call Vote: 6/0 in favor. Ayes: McGee, Mulhall, Snow, Albertini, Brereton and Fleury. Nays: None. Motion carried.

- (B) Motion to proceed and obtain bids for residential solid waste collection in City of Belvidere. Discussion took place concerning solid waster collection. Roll Call Vote: 6/0 in favor. Ayes: Mulhall, Snow, Albertini, Brereton, Fleury and McGee. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Albertini, 2nd by Ald. Fleury to adjourn meeting at 7:29p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary
DATE OF PAYABLES

June 19, 2023

General Fund	\$1,338,151.97
Envision Healthcare (JE)	\$60,878.46
ADP Payroll Fees (JE)	\$2,200.15

Special Funds:

Farmington Ponds SSA#2	\$2,016.70
Farmington Ponds SSA#3	\$1,722.53
Capital	\$103,800.01
MFT	\$13,419.50
TIF	\$0.00
Escrow	\$0.00

Total General & Special Funds:	<u>\$1,522,189.32</u>
--------------------------------	-----------------------

Water & Sewer:	<u>\$508,976.18</u>
----------------	---------------------

Total of all Funds	\$2,031,165.50
--------------------	----------------

Fire Overtime Paid May 2023

Start Date

01-220
05/01/2023

End Date

05/31/2023

Employment Profile - Effective Date

Effective as of 06/14/2023

Home Department Description

Payroll Name

Home Department Description	Payroll Name	Pay Date	Overtime Earnings Total	Overtime Hours Total	Overtime Rate Paid
FIRE	Beck, Mark E	05/12/2023	\$954.36	22.00	\$87.51
FIRE	Beck, Mark E	05/26/2023	\$489.55	11.00	\$44.50
FIRE	Bullard, Zachary J	05/26/2023	\$85.78	2.50	\$34.31
FIRE	Burdick, David	05/12/2023	\$107.86	2.00	\$53.93
FIRE	Cunningham, Chad	05/26/2023	\$1,422.17	26.50	\$53.67
FIRE	Drall, Daniel C	05/12/2023	\$395.64	8.00	\$49.46
FIRE	Drall, Daniel C	05/26/2023	\$204.72	4.00	\$51.18
FIRE	Fox, Kevin W	05/12/2023	\$60.98	1.50	\$40.65
FIRE	Gunsteen, Robert J	05/26/2023	\$823.52	24.00	\$34.31
FIRE	Herman, Ronald D	05/12/2023	\$970.56	24.00	\$40.44
FIRE	Herman, Ronald D	05/26/2023	\$1,004.70	24.00	\$41.86
FIRE	Mead, Stephen C	05/12/2023	\$132.93	3.50	\$37.98
FIRE	Mead, Stephen C	05/26/2023	\$1,169.25	29.75	\$39.30
FIRE	Mitchell, Cory	05/12/2023	\$452.62	14.50	\$31.22
FIRE	Pavlatos, Gregory R	05/26/2023	\$146.52	3.50	\$41.86
FIRE	Pihl, Aaron R	05/26/2023	\$1,004.70	24.00	\$41.86
FIRE	Tangye, Travis N	05/26/2023	\$204.72	4.00	\$51.18
FIRE	Thornton, Nicolas J	05/12/2023	\$411.55	9.50	\$87.51
FIRE	Trujillo, Adrian	05/12/2023	\$159.17	4.50	\$35.37
Grand Totals			\$10,201.30	242.75	
Total					

Fire Overtime Report - May 2023

Pay Period April 22, 2023- May 19, 2023

Home Department Description	Payroll Name	Date	Overtime Hours	Timecard Work Labor Field 1
FIRE	Beck, Mark E	4/24/2023	4	Fire Dept Training
FIRE	Beck, Mark E	4/28/2023	12.5	Fire Dept Shift Coverage
FIRE	Beck, Mark E	5/3/2023	5.5	Inspections
FIRE	Beck, Mark E	5/9/2023	4	Inspections
FIRE	Beck, Mark E	5/12/2023	3.5	Inspections
FIRE	Beck, Mark E	5/15/2023	3.5	Inspections
Totals for Payroll Name Beck, Mark E				33
Total				
FIRE	Bullard, Zachary J	5/16/2023	2.5	Public Education
Totals for Payroll Name Bullard, Zachary J				2.5
Total				
FIRE	Burdick, David	5/5/2023	2	Administration
Totals for Payroll Name Burdick, David				2
Total				
FIRE	Cunningham, Chad	5/13/2023	24	Fire Dept Shift Coverage
FIRE	Cunningham, Chad	5/16/2023	2.5	Public Education
Totals for Payroll Name Cunningham, Chad				26.5
Total				
FIRE	Drall, Daniel C	4/25/2023	4	Fire Dept Training
FIRE	Drall, Daniel C	4/27/2023	4	Fire Dept Training
FIRE	Drall, Daniel C	5/10/2023	4	Fire Dept Training
Totals for Payroll Name Drall, Daniel C				12
Total				
FIRE	Fox, Kevin W	4/27/2023	1.5	Fire Dept Training

Totals for Payroll Name Fox, Kevin W
Total

1.5

FIRE Gunsteen, Robert J 5/12/2023 24 Fire Dept Shift Coverage
Totals for Payroll Name Gunsteen, Robert J
Total

24

FIRE Herman, Ronald D 4/22/2023 24 Fire Dept Shift Coverage
FIRE Herman, Ronald D 5/6/2023 24 FMLA
Totals for Payroll Name Herman, Ronald D
Total

48

FIRE Mead, Stephen C 4/25/2023 3.5 Teams
FIRE Mead, Stephen C 5/9/2023 24 Fire Dept Shift Coverage
FIRE Mead, Stephen C 5/10/2023 2.25 Fire Dept Training
FIRE Mead, Stephen C 5/10/2023 3.5 Teams
Totals for Payroll Name Mead, Stephen C
Total

33.25

FIRE Mitchell, Cory 4/23/2023 9 Fire Dept Training
FIRE Mitchell, Cory 4/30/2023 5.5 Fire Dept Training
Totals for Payroll Name Mitchell, Cory
Total

14.5

FIRE Pavlatos, Gregory R 5/10/2023 3.5 Teams
Totals for Payroll Name Pavlatos, Gregory R
Total

3.5

FIRE Pihl, Aaron R 5/15/2023 24 FMLA
Totals for Payroll Name Pihl, Aaron R
Total

24

FIRE	Tangye, Travis N	5/10/2023	4	Fire Dept Training
Totals for Payroll Name Tangye, Travis N				
Total			4	

FIRE	Thornton, Nicolas J	4/22/2023	2	Fire Dept Training
FIRE	Thornton, Nicolas J	4/23/2023	5.5	Fire Dept Training
FIRE	Thornton, Nicolas J	5/4/2023	2	Administration
Totals for Payroll Name Thornton, Nicolas J				
Total			9.5	

FIRE	Trujillo, Adrian	4/29/2023	4.5	Public Education
Totals for Payroll Name Trujillo, Adrian				
Total			4.5	

Grand Totals				
Total			242.75	

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

May 2023 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
2	Cases: May	Crosslink Business Park No 2. FP 1868 Crystal Parkway, SU	4/1/2023 4/14/2023
1	Cases: June	2002 Gateway Center Drive, sU	5/9/2023
0	Annexation	None	
0	Temporary Uses	None	
4	Site Plans (New/Revised)	2020 N. State Street 1615 N. State Street 320 W. Chrysler Drive 2020 N. State Street	5/4/2023 5/4/2023 5/8/2023 5/16/2023
0	Final Inspection	None	
1	Downtown Overlay Review	409 S. State Street, awning	5/4/2023
2	Prepared Zoning Verification Letters	2006 Chamberlain Street 809 Logan Avenue	5/5/2023 5/10/2023
1	Issued Address Letters Belvidere Historic Preservation Commission	5303 River Run Parkway The Commission reviewed five Property Maintenance Grant applications and awarded one request. The Commission reviewed and granted one request for reimbursement.	5/15/2023
	Heritage Days	Staff continues to confirm activities, sponsorships and marketing.	
	Hometown Christmas	None	
	Comprehensive Plan	Staff met with consultants and is providing requested documentation so that they may begin work. There will be a joint City Council/Planning and Zoning Commission meeting in July.	
Scanned Plats: E-mail, Print and/or Burn			
2	Recorder's Office		
2	Other Department		
31	General Public		

Planning Monthly Report Cont.

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

* Staff was a panelist for the ACE Conference & Expo

** Staff continues to meet with a local business, aiding in their grant application

City of Belvidere Building Department Revenues May-23

Of
PERMITS

Code Enforcement Violations	1	\$ 400.00
Electrical Registrations	25	\$ 1,250.00

Total Permits Issued **149**

Total Value of Construction \$ 3,994,400.00

Building Fees	149	\$ 36,602.60
Electric Permit Fees	23	\$ 1,842.25
Plumbing Permit Fees	7	\$ 1,112.50
HVAC Permit Fees	5	\$ 432.02
Insulation Permit Fees	3	\$ 145.00
Plan Review Fees	44	\$ 5,635.99
Zoning Review Fees	58	\$ 687.50
Fire Dept Review Fees	5	\$ 953.00
Sign Permit Fees	3	\$ 250.00
Fence Permit Fees	17	\$ 510.00
SW,DW & GR Fees	17	\$ 2,018.50
Reinspection/Misc.	0	\$ -
Total Permit Income		\$ 50,189.36
Enterprise Zone Discount	3	\$1,362.50
Total Permit Fees		\$ 51,551.86

BREAK DOWN OF COMMERCIAL vs. RESIDENTIAL INCOME

Commercial//Industrial Income	16	\$ 19,041.50
Residential Income	133	\$ 31,147.86
TOTAL		\$ 50,189.36

VALUE

Multi Family (New Construction)	0	\$ -
Single Family Residence (New Const)	0	\$ -
Commercial/ Industrial	15	\$ 2,030,700.00
Other Residential	134	\$ 1,963,700.00
TOTAL		\$ 3,994,400.00

MAY 2023 MONTHLY PERMIT REPORT

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REWW	ZONG	FD REWW	SIGN	FENCE	SW/DW	AMT PD	EZ	TOTAL FEE
2023-0304	05/01/23	415		Lynne Ln	SR6	\$5,000.00	Replace Driveway	\$25.00						\$10.00				\$60.00	\$95.00		\$95.00
2023-0305	05/01/23	1408		Charlebrin St	SR4	\$8,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00				\$60.00	\$175.00		\$175.00
2023-0288	05/01/23	302		Wheaton St	SR6	\$30,000.00	Internal Remodel & Electric	\$282.50	\$82.50				\$182.50	\$10.00	\$96.00				\$643.50	\$47.50	\$1,191.00
2023-0344	05/02/23	532	W	Boone St	SR6	\$300.00	Partial Roof	\$65.00					\$10.00	\$10.00					\$160.00		\$160.00
2023-0393	05/02/23	419		Jullien St	SR6	\$7,000.00	Ramp	\$140.00						\$25.00					\$110.00		\$110.00
2023-0125	05/02/23	321	N	State St	SR6	\$500.00	Sign	\$25.00						\$25.00					\$60.00		\$60.00
2023-0394	05/02/23	3901		Newburg Rd	MR8L	\$17,000.00	replace driveway	\$25.00	\$175.00					\$10.00					\$360.00		\$380.00
2023-0153	05/02/23	816		Melpie Ave	SR6	\$10,000.00	Replace Wiring	\$185.00						\$10.00					\$960.00		\$1,147.50
2023-0322	05/03/23	1037	W	5th St	SR6	\$7,500.00	Tear off/re roof	\$147.50	\$80.00					\$10.00	\$10.00				\$125.00		\$125.00
2023-0346	05/03/23	6833		Starter Dr	SR3	\$14,000.00	Electrical	\$25.00						\$10.00					\$85.00		\$85.00
2023-0348	05/03/23	903		Garfield Ave	SR6	\$1,600.00	Window Replacement	\$65.00						\$10.00					\$249.50		\$249.50
2023-0351	05/03/23	808	E	Lincoln Ave	SR6	\$14,000.00	Tear Off/Re Roof & Siding	\$245.50	\$50.00					\$10.00	\$10.00				\$410.00		\$410.00
2023-0356	05/03/23	651		Clarkson Dr	SR4	\$10,000.00	Solar Panel Install	\$105.00						\$410.00					\$167.50		\$167.50
2023-0359	05/03/23	223		Secretariat's Way	TR7	\$25,000.00	Tear off/Re roof	\$470.00						\$10.00	\$10.00				\$470.00		\$470.00
2023-0303	05/03/23	1313		Iles Ave	SR6	\$7,500.00	Existing Deck	\$147.50						\$25.00	\$25.00				\$626.00		\$626.00
2023-0362	05/03/23	103		Ogden St	SR6	\$29,000.00	Tear Off/Re Roof & Siding	\$470.00						\$25.00	\$25.00				\$185.00		\$185.00
2023-0360	05/03/23	1400		Nettle St	MR8S	\$16,000.00	Resurface Parking Lot	\$35.00						\$10.00					\$165.00		\$165.00
2023-0323	05/03/23	815		Allen St	SR6	\$10,000.00	Tear off/Re Roof	\$125.00	\$30.00					\$10.00					\$298.00		\$298.00
2023-0363	05/03/23	410		Calgary Way	SR6	\$6,000.00	Pool	\$125.00						\$25.00					\$165.00		\$165.00
2023-0254	05/03/23	1400		Big Thunder Blvd	PA	\$2,000.00	Sprinkler System	\$360.00						\$75.00					\$280.00		\$280.00
2023-0171	05/04/23	469	E	Seasons Pkwy	MR8L	\$13,000.00	Tear off/re roof	\$200.00						\$10.00	\$10.00				\$95.00		\$95.00
2023-0352	05/04/23	622		2nd St	SR6	\$11,000.00	ear off/re roof & Garage Ho	\$25.00						\$10.00					\$60.00		\$60.00
2023-0366	05/04/23	2112	N	State St	SR6	\$3,000.00	Fence	\$25.00						\$10.00					\$95.00		\$95.00
2023-0369	05/04/23	507		Jamestown Ave	SR4	\$2,000.00	Patio	\$25.00						\$10.00					\$80.00		\$80.00
2023-0371	05/04/23	409	S	State St	SR6	\$8,000.00	Tear Off/Re roof	\$155.00						\$25.00	\$25.00				\$35.00		\$85.00
2023-0377	05/05/23	915		Willow St	SR6	\$500.00	Replace Awning	\$125.00						\$25.00					\$125.00		\$125.00
2023-0376	05/05/23	402		Church St	SR6	\$120,000.00	Tear Off/Re Roof	\$25.00	\$100.00					\$25.00					\$970.00		\$970.00
2023-0376	05/05/23	114	E	Ferry St	SR6	\$8,000.00	New Steeple	\$245.00						\$195.00					\$195.00		\$195.00
2023-0340	05/05/23	307		Whitehall Trl	SR6	\$122,000.00	Deck & Fence	\$155.00	\$266.78	\$410.00	\$181.83	\$45.00	\$29.73	\$10.00	\$95.00	\$1,791.59			\$425.00		\$4,250.00
2023-0367	05/08/23	1013		East Ave	SR6	\$8,200.00	Driveway	\$25.00						\$10.00					\$95.00		\$95.00
2023-0380	05/08/23	1335		East Ave	SR6	\$10,000.00	Tear off/re roof	\$25.00						\$10.00					\$185.00		\$185.00
2023-0381	05/08/23	1213		8th Avenue	SR6	\$1,500.00	Fence	\$25.00						\$10.00					\$30.00		\$30.00
2023-0382	05/08/23	1116		Allen St	SR6	\$6,000.00	Siding	\$175.00						\$170.00					\$170.00		\$170.00
2023-0383	05/08/23	536		Gwynor St	SR6	\$9,000.00	Tear off/re roof	\$25.00						\$25.00					\$155.00		\$155.00
2023-0374	05/09/23	1635		Big Thunder Blvd	SR6	\$3,000.00	Signs - 3 Wall	\$147.50						\$967.50					\$967.50		\$967.50
2023-0385	05/09/23	1726	W	5th Ave	SR6	\$7,500.00	Tear off/re roof	\$67.50						\$175.92					\$175.92		\$175.92
2023-0384	05/09/23	220		Locust St	SR4	\$179,000.00	Boiler Replacement	\$305.00	\$50.00				\$10.92	\$10.00					\$175.00		\$175.00
2023-0386	05/09/23	2867	E	Fairfield Trl	SR4	\$21,000.00	Solar Panel Install	\$105.00	\$50.00				\$10.00	\$10.00					\$175.00		\$175.00
2023-0387	05/09/23	5596		Waters Bend Dr	SR4	\$11,000.00	Solar Panel Install	\$105.00	\$50.00					\$10.00					\$65.00		\$65.00
2023-0395	05/09/23	1033		Caswell St	SR6	\$2,000.00	Siding Replacement	\$312.50						\$155.00					\$312.50		\$312.50
2023-0392	05/09/23	548		Gwynor St	SR6	\$18,000.00	Tear Off/Re Roof & Siding	\$25.00						\$10.00					\$155.00		\$155.00
2023-0394	05/09/23	636	S	Main St	SR6	\$7,700.00	service/relocate meter/instr	\$25.00						\$130.00					\$95.00		\$95.00
2023-0097	05/09/23	410		Oak St	SR6	\$5,000.00	Furnace	\$25.00			\$60.00			\$10.00					\$95.00		\$95.00
2023-0398	05/09/23	1521		Wildrose Dr	SR6	\$7,500.00	Widen DW & Approach	\$25.00						\$10.00					\$127.50		\$127.50
2023-0397	05/10/23	1309		Hepler Ln	SR4	\$5,500.00	Concrete Slab & Gazebos	\$117.50						\$10.00					\$110.00		\$110.00
2023-0403	05/10/23	2233		Westfield Ln	SR4	\$5,000.00	Tear off/re Roof	\$410.00						\$10.00					\$410.00		\$410.00
2023-0399	05/10/23	728		Union Ave	SR6	\$25,000.00	Window Replacement & Siding	\$110.00						\$130.00					\$155.00		\$155.00
2023-0405	05/11/23	422	W	Pleasant St	SR6	\$6,800.00	Repair Water Service	\$25.00						\$147.50					\$147.50		\$147.50
2023-0406	05/11/23	510		Franklin St	SR6	\$7,500.00	Tear off/re roof	\$72.50						\$152.00					\$289.00		\$289.00
2023-0407	05/11/23	1213		Perrons Pkwy	SR6	\$2,500.00	Window Replacement	\$152.00						\$10.00					\$185.00		\$185.00
2023-0410	05/11/23	548		Gwynor St	SR6	\$7,800.00	Siding Replacement	\$29.00	\$30.00					\$10.00	\$10.00				\$75.00		\$75.00
2023-0408	05/11/23	1035		10th Ave	SR6	\$14,000.00	Pool Installation	\$185.00						\$10.00					\$185.00		\$185.00
2023-0396	05/11/23	906		Taylor Ridge	SR4	\$10,000.00	Tear off/re Roof	\$25.00						\$10.00					\$75.00		\$75.00
2023-0409	05/11/23	1244	E	2nd St	SR4	\$4,300.00	Fence	\$125.00						\$10.00					\$125.00		\$125.00
2023-0412	05/11/23	1280		HezeWood Dr	SR4	\$6,000.00	Siding	\$25.00	\$80.00					\$10.00					\$298.00		\$298.00
2023-0402	05/11/23	1720		Union Ave	SR6	\$9,000.00	Installation of Generator	\$25.00						\$10.00	\$10.00				\$132.50		\$132.50
2023-0364	05/12/23	2056		Gateway Center Dr	SR6	\$5,600.00	Commercial Hood Plan Rev	\$81.25						\$132.50					\$298.00		\$298.00
2023-0140	05/12/23	1615	N	State St	SR6	\$1,600,000.00	Addition	\$81.25	\$782.97	\$162.50	\$70.19	\$40.00	\$4,360.34	\$12.50	\$198.00				\$132.50		\$1,325.00
2023-0415	05/12/23	1407		Conlin Ct	SR4	\$6,500.00	Partial Roof	\$132.50						\$10.00					\$200.00		\$200.00
2023-0414	05/12/23	733	E	Lincoln Ave	SR6	\$11,000.00	ear off/re roof House&Gara	\$65.00						\$10.00	\$10.00				\$60.00		\$60.00
2023-0404	05/12/23	216		Websler	SR6	\$2,000.00	Door Replacement	\$25.00						\$10.00					\$105.00		\$105.00
2023-0398	05/16/23	625	E	Pleasant St	SR6	\$1,600.00	Replace Private Walkways	\$245.00						\$10.00					\$245.00		\$245.00
2023-0440	05/16/23	401		Meadow St	SR4	\$10,000.00	Miscel roof replacement	\$698.73						\$698.73							

COMMERCIAL MONTHLY REPORT MAY 2023

Permit #	Date	Street #	Dir	Street Name	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVW	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD	EZ	TOTAL FEE
2023-0288	05/01/23	302		Meadow St	CB	\$30,000.00	Internal Remodel & Electrical	\$282.50	\$82.50				\$182.50	\$25.00	\$96.00	\$60.00		\$42.50	\$643.50	\$547.50	\$1,191.00
2023-0125	05/02/23	321	N	State St	C2	\$500.00	Sign	\$25.00						\$25.00	\$85.00	\$35.00		\$110.00	\$110.00		\$85.00
2023-0368	05/05/23	409	S	State St	C2	\$500.00	Replace Awning	\$25.00						\$25.00	\$95.00	\$35.00		\$970.00	\$970.00		\$970.00
2023-0060	05/05/23	402		Church St	C1	\$120,000.00	New Steeple	\$245.00	\$100.00				\$235.00	\$25.00	\$965.00	\$155.00		\$205.00	\$205.00		\$205.00
2023-0374	05/09/23	1635		Blg Thunder Blvd	CB	\$3,000.00	Signs - 3 Wall	\$25.00						\$25.00	\$967.50	\$155.00		\$967.50	\$967.50		\$967.50
2023-0384	05/09/23	220	W	Locust St	CB	\$179,000.00	Boiler Replacement	\$967.50							\$198.00	\$96.00		\$298.00	\$298.00		\$298.00
2023-0364	05/13/23	2056		Gateway Center Dr	CB	\$5,600.00	Commercial Hood Plan Revw	\$25.00					\$4,360.34	\$12.50	\$96.00			\$42.50	\$13,219.50	\$1,362.50	\$14,582.00
2023-0140	05/17/23	1615	N	State St	CB	\$1,600,000.00	Addition	\$8,152.50	\$282.97	\$162.50	\$70.19	\$40.00	\$245.00	\$245.00	\$245.00			\$42.50	\$245.00	\$245.00	\$245.00
2023-0449	05/17/23	401		Meadow St	CB	\$10,000.00	Metal Roof Replacement	\$245.00							\$445.00			\$445.00	\$445.00		\$445.00
2023-0440	05/16/23	610		Bornus Ave	CB	\$30,000.00	Partial Roof	\$445.00							\$395.00			\$395.00	\$395.00		\$395.00
2023-0456	05/16/23	1103		Allen St	CB	\$25,000.00	Tear Off/Re Roof & siding	\$395.00							\$165.00			\$165.00	\$165.00		\$165.00
2023-0464	05/19/23	620		Logan Ave	CB	\$1,200.00	Tear off/Re Roof Flat Roof	\$185.00							\$25.00		\$30.00	\$30.00	\$30.00		\$30.00
2023-0468	05/22/23	1550		Pearl St	CB	\$400.00	Fence	\$347.50					\$407.50	\$25.00				\$815.00	\$815.00		\$815.00
2023-0471	05/22/23	104	N	State St	CB	\$25,000.00	Replace Curtain Wall Roof	\$347.50	\$75.00		\$60.00				\$100.00			\$100.00	\$100.00		\$100.00
2023-0508	05/25/23	1550		Pearl St	CB	\$500.00	Electrical in bathrooms	\$25.00							\$0.00			\$0.00	\$0.00		\$0.00
						\$2,090,700.00		\$11,395.00	\$540.47	\$237.50	\$130.19	\$40.00	\$5,185.34	\$137.50	\$755.00	\$250.00	\$30.00	\$42.50	\$18,743.50	\$1,362.50	\$20,106.00

EZ Discount Report - MAY 2023

Permit #	Date	Street	Dir	Treet	Zone	Value	Construction Type	BLDG	ELECT	PLUMB	HVAC	INS	REVV	ZONG	FD REVW	SIGN	FENCE	SW/DW	AMT PD	EZ	TOTAL FEE
2023-0288	05/01/23	302		Meadow St	CA	\$30,000.00	Remodel & Ele	\$282.50	\$82.50				\$182.50		\$96.00				\$443.50	\$547.50	\$1,191.00
2023-0471	05/22/23	104	N	State St	CA	\$25,000.00	lace Curtain Wall	\$347.50			\$60.00		\$407.50						\$815.00	\$815.00	\$1,630.00
																			\$0.00	\$0.00	\$0.00
																			\$0.00	\$0.00	\$0.00
						\$55,000.00		\$630.00	\$82.50				\$590.00	\$0.00	\$96.00	\$0.00			\$1,458.50	\$1,362.50	\$2,821.00

ELECTRICAL REGISTRATION MAY 2023

Permit #	Date	FEE	PYMNT	NAME	CO NAME	REG #	EXPIRES
2023-0336	05/01/23	\$ 50.00	27660	Gene Nelson	Gene Nelson & Sons Inc	23-501-1	4/30/2024
2023-0337	05/01/23	\$ 50.00	27661	Keith Nelson	Gene Nelson & Sons Inc	23-501-2	4/30/2024
2023-0338	05/01/23	\$ 50.00	31292	Isidro Castillo	Belvidere Electrical Services	23-501-3	4/30/2024
2023-0339	05/01/23	\$ 50.00	4759	Jay Abrams	Abrams Electrical Contracting	23-501-4	4/30/2024
2023-0341	05/01/23	\$ 50.00	11914	Rodney&Daniel Olson	Can-Duit Electric, LLC	23-501-5	4/30/2024
2023-0342	05/01/23	\$ 50.00	4210	Dean Page	Dean Page Electrical	23-501-6	4/30/2024
2023-0345	05/02/23	\$ 50.00	4392	Melvin Johnson	Johnson Electric	23-502-1	4/30/2024
2023-0347	05/02/23	\$ 50.00	83885	Chris Reinhold	Reinhold Electric	23-502-2	4/30/2024
2023-0349	05/02/23	\$ 50.00	21338	Jeffrey Finn	Finn Electric Co., Inc	23-502-3	4/30/2024
2023-0350	05/02/23	\$ 50.00	card	Douglas Lombardi	Lombardi Electric, Inc.	23-502-4	4/30/2024
2023-0365	05/03/23	\$ 50.00	card	Christopher Hopper	Christopher Hopper	23-503-1	4/30/2024
2023-0370	05/04/23	\$ 50.00	3138	Homer Borgmann	H. B. Electric	23-504-1	4/30/2024
2023-0372	05/04/23	\$ 50.00	5796	Frank laquinta	Frank laquinta	23-504-2	4/30/2024
2023-0375	05/05/23	\$ 50.00	card	Shawn Carter	Powur PBC Inc	23-503-2	4/30/2024
2023-0379	5/5/2023	\$ 50.00	5695	Jim Rakuc	Jim Rakuc Electric	23-505-1	4/30/2024
2023-0388	05/08/23	\$ 50.00	2771	Jeff Peters	Jeffrey Peters	23-508-1	4/30/2024
2023-0393	5/9/2023	\$ 50.00	502	Trenton Webber	laker Elect&Generators of Morris In	23-509-1	4/30/2024
2023-0400	5/10/2023	\$ 50.00	55806	Joel Kortemeier	Wilson Electric Co	23-510-1	4/30/2024
2023-0419	05/15/23	\$ 50.00	card	Robert Major	R Major Improv LLC	23-515-2	4/30/2024
2023-0422	05/15/23	\$ 50.00	card	Stephan McFall	Steve's Electric LLC	23-515-3	4/30/2024
2023-0442	05/16/23	\$ 50.00	1452	Andres Barajas	Northwest Remodeling & Services	23-516-1	4/30/2024
2023-0446	05/17/23	\$ 50.00	card	David Wissinger	Sonitrol Great Lakes	23-517-1	4/30/2024
2023-0448	05/17/23	\$ 50.00	2038	David Stumpf	Stumpf's Electrical	23-517-2	4/30/2024
2023-0457	05/19/23	\$ 50.00	2044	Robert Lang	Rewired Electric Inc	23-519-1	4/30/2024
2023-0504	05/25/23	\$ 50.00	1605	Armando Colin Arcos	Armando Colin Arcos	23-525-1	4/30/2024
25		\$ 1,250.00					

CODE ENFORCEMENT VIOLATIONS MAY 2023

Date	Street #	Dir	Street Name	Zone	Code	Enforcement Fee	Check #/Cash	Owner	Owner
05/25/23	1115	S	State St	SR6		\$400.00	Card	Paul Camacho	

1

\$400.00

CODE VIOLATION REPORT - MAY 2023

05/01/2023 - 05/31/2023

Case Date	Parcel Address	Assigned To	Description	Main Status
Group: Closed				
5/4/2023	610 MCKINLEY AVE	Cara Whetsel	pigs in the yard & garbage all over the property	Closed
5/4/2023	1817 7TH AVE	Cara Whetsel	HUGE pile of trash in the right-of-way	Closed
5/22/2023	305 CHANNING AVE	Cara Whetsel	Chickens	Closed
5/22/2023	1098 W 5TH ST	Cara Whetsel	Overgrown Property, Neglected	Closed
5/22/2023	1422 WHITNEY BLVD		tall grass	Closed
5/24/2023	1028 9th Ave.	Cara Whetsel	tall grass & weeds	Closed
5/24/2023	1224 UNION AVE	Cara Whetsel	tall grass & weeds	Closed
5/24/2023	717 LOGAN AVE	Cara Whetsel	tall grass & weeds	Closed
5/24/2023	400 CALGARY WAY	Cara Whetsel	tall grass & weeds	Closed
5/25/2023	1010 WHITNEY BLVD	Cara Whetsel	parking in front yard	Closed
5/26/2023	2114 NORTHWOOD DR	Cara Whetsel	Chickens in back yard.	Closed
5/26/2023	217 W HURLBUT AVE	Cara Whetsel	tall grass	Closed
5/26/2023	1504 & 1506 MARYLAND CT	Cara Whetsel	tall grass & garbage	Closed
5/26/2023	600 LOGAN AVE	Cara Whetsel	tall grass & weeds	Closed
5/30/2023	627 WILLOW ST	Cara Whetsel	tall grass & weeds	Closed
Group Total: 15				

Group: In Progress

5/22/2023	600 JAMESTOWN AVE	Cara Whetsel	Trees are encroaching on and overhanging sidewalk at VERY low level.	In Progress
5/24/2023	915 ALLEN ST	Cara Whetsel	inop vehicle & out door storage in front yard	In Progress
5/24/2023	1213 PEARL ST	Cara Whetsel	tall grass & weeds , garbage	In Progress
5/24/2023	1015 MAPLE AVE	Cara Whetsel	tall grass & weeds	In Progress
5/24/2023	1310 11TH AVE	Cara Whetsel	tall grass & weeds	In Progress
5/24/2023	2419 FAIRFIELD TRL	Cara Whetsel	tall grass & weeds	In Progress
5/24/2023	1105 WARREN AVE	Cara Whetsel	tall grass	In Progress
5/24/2023	620 LOGAN AVE	Cara Whetsel	tall grass& weeds	In Progress
5/24/2023	525 ALLEN ST	Cara Whetsel	tall grass & weeds	In Progress
5/24/2023	218 E 2ND ST	Cara Whetsel	tall grass & weeds	In Progress
5/24/2023	321 N STATE ST	Cara Whetsel	tall grass	In Progress
5/24/2023	141 S APPLETON RD	Cara Whetsel	tall grass & semi parking in grass	In Progress
5/26/2023	1405 S MAIN ST	Cara Whetsel	tall grass & weeds, inoperable vehicle, too many recreational vehicles	In Progress
5/26/2023	1010 CASWELL ST	Cara Whetsel	Garbage & tall weeds in the alley	In Progress
5/30/2023	2811 CLINES FORD DR	Cara Whetsel	tall grass	In Progress
5/30/2023	2115 N STATE ST	Cara Whetsel	tall grass & weeds	In Progress
5/30/2023	416 W MENOMONIE ST	Cara Whetsel	tall grass & parking on grass	In Progress
5/30/2023	412 E MACOMB ST	Cara Whetsel	tall grass	In Progress
5/30/2023	533 W PERRY ST	Cara Whetsel	tall grass	In Progress
				Group Total: 19































Total Records: 34

CODE GRAPHS 

ADVANCED SEARCH RESULTS

Select View 

Current Causes

Selected	Case Date	Property Address	Description	Assigned To	Letter	Status	Edit/View
	03/29/2023	515 BUCHANAN ST	tall weeds & underbrush, holes in exterior walls, holes in soffit & fascia, garbage in yard, handrails & steps in disrepair on the porches, broken windows	Cara Whetsel		In Court	
	03/09/2023	1605 FOX FIELD DR	broken window & boxes on porch, may be a hoarder situation	Cara Whetsel		In Progress	
	04/17/2023	510 GLENWOOD DR	dog feces in yard	Cara Whetsel		In Progress	
	04/13/2023	416 W 7TH ST	trampoline in ROW & parking in grass.	Cara Whetsel		In Progress	
	04/12/2023	1133 W 4TH ST	tree on fence	Cara Whetsel		In Progress	
	04/05/2023	1605 FOX FIELD DR	Broken window, boxes piles up outside, garbage in front yard	Cara Whetsel		In Progress	
	04/25/2023	313 WARREN AVE	garbage on property	Cara Whetsel		In Progress	
	04/18/2023	716 S STATE ST	fence in disrepair, garbage & brush & broken garage door	Cara Whetsel		In Progress	
	04/21/2023	841 W LOCUST ST	garage roof in disrepair	Cara Whetsel		In Progress	
	04/21/2023	1115 S STATE ST	front porch in disrepair, inop truck & garbage	Cara Whetsel		In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Letter	Status	Edit/View
<input type="checkbox"/>	04/26/2023	216 N MAIN ST	garbage on front porch and yard and in a trailer. inop vehicles parking on grass.	Cara Whetsel		In Progress	
<input type="checkbox"/>	04/26/2023	1940 N STATE ST	pile of garbage and old furniture	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/22/2023	600 JAMESTOWN AVE	Trees are encroaching on and overhanging sidewalk at VERY low level.	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	141 S APPLETON RD	tall grass & semi parking in grass	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	321 N STATE ST	tall grass	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	218 E 2ND ST	tall grass & weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	525 ALLEN ST	tall grass & weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	620 LOGAN AVE	tall grass& weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	1105 WARREN AVE	tall grass	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	2419 FAIRFIELD TRL	tall grass & weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	1310 11TH AVE	tall grass & weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	1015 MAPLE AVE	tall grass & weeds	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	1213 PEARL ST	tall grass & weeds , garbage	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/24/2023	915 ALLEN ST	inop vehicle & out door storage in front yard	Cara Whetsel		In Progress	
<input type="checkbox"/>	05/26/2023	1010 CASWELL ST	Garbage & tall weeds in the alley	Cara Whetsel		In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Letter	Status	Edit/View
	05/26/2023	1405 S MAIN ST	tall grass & weeds, inoperable vehicle, too many recreational vehicles	Cara Whetsel		In Progress	
	05/30/2023	533 W PERRY ST	tall grass	Cara Whetsel		In Progress	
	05/30/2023	412 E MACOMB ST	tall grass	Cara Whetsel		In Progress	
	05/30/2023	416 W MENOMONIE ST	tall grass & parking on grass	Cara Whetsel		In Progress	
	05/30/2023	2115 N STATE ST	tall grass & weeds	Cara Whetsel		In Progress	
	05/30/2023	2811 CLINES FORD DR	tall grass	Cara Whetsel		In Progress	
	02/01/2023	1230 S APPLETON RD	huge garbage pile in yard	Cara Whetsel		In Progress	
	02/01/2023	1250 S APPLETON RD	garbage	Cara Whetsel		In Progress	
	03/06/2023	124 N STATE ST	deterioration of the front facade with decorative features also in disrepair	Cara Whetsel		In Progress	
	03/06/2023	138 N STATE ST	front façade & decorative features in disrepair	Cara Whetsel		In Progress	
	03/24/2023	704 WHITNEY BLVD	garbage & rubbish & fence too tall in front yard.	Cara Whetsel		In Progress	
	03/10/2023	215 E 2ND ST	garage roof in disrepair	Cara Whetsel		In Progress	
	01/23/2023	1512 W 9TH ST	inop vehicle parking in grass & a vehicle parking over the sidewalk	Cara Whetsel		Ticketed	

Selected	Case Date ◆	Property Address ◆	Description ◆	Assigned To ◆	Letter ◆	Status ◆	Edit/View
	03/08/2023	211 E 2ND ST	Garbage in back yard & driveway, inoperable vehicle & truck w/ D plates	Cara Whetsel		Ticketed	

1

Records 1 to 39 (of 39)

1

217 W. Hurlbut

Before



After



416 W. Menomonie

Before



After



717 Logan

Before



After



2114 Northwood

Before



After



310 Warren

Before



After



INCOME STATEMENT FOR THE GENERAL FUND

Account #	Actual FY 23	Through	May	2023	8% of Budget	
		Month of May	YTD Actual for FY 24	Budget FY 24		
General Administration						
RE Property Tax	01-4-110-4010	1,770,704.94	729,309.18	729,309.18	1,769,385	41%
Hotel / Motel Tax	01-4-110-4011	3,980.28	0.00	0.00	2,200	0%
Auto Rental Tax	01-4-110-4012	8,170.04	635.66	635.66	8,000	8%
Muni Infrastructure Maint	01-4-110-4013	70,884.89	5,599.24	5,599.24	70,105	8%
State Income Tax	01-4-110-4100	4,094,235.45	609,535.93	609,535.93	4,151,926	15%
Home Rule Sales Tax	01-4-110-4109	1,569,897.68	100,686.54	100,626.54	1,603,027	6%
Muni Sales Tax	01-4-110-4110	5,037,083.37	335,457.74	335,457.74	5,148,032	7%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	1,031,810.57	74,910.89	74,910.89	970,947	8%
Local Motor Fuel Tax	01-4-110-4113	390,702.87	34,595.68	34,595.68	405,000	9%
Cannabis Tax	01-4-110-4115	39,894.75	3,055.63	3,055.63	40,076	8%
Replacement Tax	01-4-110-4120	1,689,573.59	322,364.47	322,364.47	1,500,000	21%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	0.00	0.00	(264,297)	0%
Grants	01-4-110-4150	0.00	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	1,710,788.18	0.00	0.00	0	0%
Business License	01-4-110-4200	9,365.00	5,500.00	5,500.00	9,980	55%
Liquor License & Fines	01-4-110-4210	168,800.00	107,800.00	107,800.00	162,100	67%
Amusement Machine	01-4-110-4230	106,639.67	92,000.00	92,000.00	113,000	81%
Court Fines	01-4-110-4400	145,439.41	12,376.44	12,376.44	120,000	10%
Parking Fines	01-4-110-4410	3,660.00	60.00	60.00	2,000	3%
Seized Vehicle Fee	01-4-110-4420	45,950.00	2,400.00	2,400.00	35,000	7%
Engr Fees-Subdivision	01-4-110-4430	119,833.00	0.00	0.00	0	#DIV/0!
Video Gambling	01-4-110-4440	541,209.21	51,583.18	51,583.18	500,000	10%
Franchise Fees	01-4-110-4450	254,574.63	59,290.37	59,290.37	262,313	23%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	22,478.00	1,146.00	1,146.00	21,174	5%
Accident/Fire Reports	01-4-110-4470	3,175.00	255.00	255.00	3,465	7%
Annexation/Plat Fees	01-4-110-4471	59,298.44	0.00	0.00	0	#DIV/0!
Tipping Fees	01-4-110-4472	21,609.46	91,601.26	91,601.26	20,000	458%
Fuel Charges (outside vendors)	01-4-110-4550	499,211.24	37,282.17	37,282.17	485,000	8%
Interest Income	01-4-110-4600	382,828.12	0.00	0.00	24,000	0%
Miscellaneous	01-4-110-4900	183,249.74	10,600.00	10,600.00	130,400	8%
Heritage Days	01-4-110-4901	90,968.86	16,365.00	16,365.00	0	#DIV/0!
Historic Pres. Fundraising	01-4-110-4902	858.60	0.00	0.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-110-4950	0.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	0.00	0.00	0.00	0	0%
Total General Administration Revenues		19,812,577.99	2,704,410.38	2,704,350.38	17,292,833	16%
Salaries - Elected Officials	01-5-110-5000	215,888.40	16,606.80	16,606.80	215,889	8%
Salaries - Regular - FT	01-5-110-5010	226,442.65	(40,835.20)	(40,835.20)	249,211	-16%
Group Health Insurance	01-5-110-5130	465,308.60	48,174.38	48,174.38	518,316	9%
Health Ins Claims Pd (Dental)	01-5-110-5131	30,472.00	3,665.60	3,665.60	30,000	12%
Group Life Insurance	01-5-110-5132	1,368.90	0.00	0.00	1,377	0%
Health Insurance Reimb.	01-4-110-4540	(153,306.55)	(11,094.67)	(11,094.67)	(144,861)	8%
Unemployment Compensation	01-5-110-5136	2,506.96	0.00	0.00	0	0%
Memberships, Mtgs & Conf.	01-5-110-5154	3,149.60	175.00	175.00	31,655	1%
Subscriptions/Ed Materials	01-5-110-5156	715.20	0.00	0.00	0	#DIV/0!
Gen Admin Personnel & Benefit Expenses		792,545.76	16,691.91	16,691.91	901,587	2%
Repairs/Maint - Bldgs	01-5-110-6010	33,132.70	1,173.12	1,173.12	29,600	4%
Repairs/Maint - Equip	01-5-110-6020	3,235.97	342.33	342.33	5,000	7%
Legal	01-5-110-6110	9,493.39	0.00	0.00	46,250	0%
Other Professional Services	01-5-110-6190	106,919.29	0.00	0.00	92,000	0%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	21,042.92	1,552.57	1,552.57	21,250	7%
Codification	01-5-110-6225	950.00	0.00	0.00	6,200	0%
Other Communications	01-5-110-6290	1,655.56	0.00	0.00	2,250	0%
Gen Admin Contractual Expenses		176,429.83	3,068.02	3,068.02	202,550	2%

General Administration (cont)	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
Office Supplies	01-5-110-7020	108,715.04	28,387.15	28,387.15	122,334	23%
Gas and Oil	01-5-110-7030	481,925.30	24,590.24	24,590.24	460,000	5%
Other Supplies	01-5-110-7800	1,502.66	20.16	20.16	3,100	1%
Gen Admin Supplies Expenses		592,143.00	52,997.55	52,997.55	585,434	9%
Miscellaneous Expense	01-5-110-7900	93,410.99	10,609.75	10,609.75	33,150	32%
Reimb of Seized Vehicle Fee	01-5-110-7901	0.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	96,130.62	719.25	719.25	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0	0%
Disaster Relief	01-5-110-7905	42,033.24	0.00	0.00	0	#DIV/0!
Operating Transfers Out (ARPA)	01-5-110-9990	929,430.84	0.00	0.00	0	#DIV/0!
Operating Transfers Out	01-5-110-9999	2,191,532.60	0.00	0.00	1,451,085	0%
Total General Administration Expenses		3,942,192.80	84,086.48	84,086.48	3,173,806	3%
NET GENERAL ADMINISTRATION		15,870,385.19	2,620,323.90	2,620,263.90	14,119,027	19%
General Fund - Audit Department						
RE Taxes - Audit	01-4-130-4010	20,051.20	8,257.36	8,257.36	20,000	41%
Accounting & Auditing	01-5-130-6100	45,390.00	0.00	0.00	50,000	0%
NET - AUDIT DEPARTMENT		(25,338.80)	8,257.36	8,257.36	(30,000)	-28%
General Fund - IMRF Department						
RE Taxes - IMRF	01-4-140-4010	65,046.67	26,806.21	26,806.21	65,000	41%
Replacement Tax	01-4-140-4120	90,999.00	0.00	0.00	90,999	0%
Expense Reimbursement	01-4-140-4940	15,664.88	860.37	860.37	17,121	5%
Total IMRF Revenues		171,710.55	27,666.58	27,666.58	173,120	16%
IMRF Premium Expense	01-5-140-5120	119,758.64	5,961.97	5,961.97	99,630	6%
NET - IMRF DEPARTMENT		51,951.91	21,704.61	21,704.61	73,490	30%
General Fund - Social Security Department						
RE Taxes - FICA/Med	01-4-150-4010	200,157.81	82,435.51	82,435.51	200,000	41%
Expense Reimbursement	01-4-150-4940	146,492.59	12,699.08	12,699.08	158,110	8%
Library Expense Reimb.	01-4-150-4941	36,007.97	2,950.92	2,950.92	42,425	7%
Total Soc Security Revenues		382,658.37	98,085.51	98,085.51	400,535	24%
FICA Expense	01-5-150-5110	235,689.41	19,857.18	19,857.18	240,393	8%
Medicare Expense	01-5-150-5112	148,125.89	15,383.84	15,383.84	151,975	10%
Total Soc Security Expenses		383,815.30	35,241.02	35,241.02	392,368	9%
NET - SOCIAL SECURITY DEPT		(1,156.93)	62,844.49	62,844.49	8,167	669%
General Fund - Liability Insurance Dept						
RE Taxes - Ins Liability	01-4-160-4010	300,214.25	123,651.12	123,651.12	300,000	41%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,214.25	123,651.12	123,651.12	300,000	41%
Insurance Premium	01-5-160-6800	470,305.33	0.00	0.00	484,430	0%
NET - LIABILITY INSURANCE DEPT		(170,091.08)	123,651.12	123,651.12	(184,430)	-67%

Police Department	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
RE Property Tax	01-4-210-4010	1,202,323.45	544,513.15	544,513.15	1,321,032	41%
Grants	01-4-210-4150	22,148.92	0.00	0.00	20,750	0%
Asset Forfeiture Revenue	01-4-210-4386	8,858.78	0.00	0.00	0	#DIV/0!
Police Court Fines	01-4-210-4400	52,628.33	3,372.35	3,372.35	35,628	9%
eCitation Fees	01-4-210-4410	2,141.14	185.41	185.41	0	#DIV/0!
Sex Offender Reg Fee	01-4-210-4480	2,500.00	100.00	100.00	2,500	4%
Violent Offender Reg Fee	01-4-210-4490	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-210-4900	32,076.45	7,275.00	7,275.00	35,000	21%
Expense Reimbursement	01-4-210-4940	19,247.05	0.00	0.00	0	0%
SRO Reimbursement	01-4-210-4945	85,146.52	10,274.18	10,274.18	108,180	9%
Sale of Assets	01-4-210-4950	32,000.00	0.00	0.00	0	0%
COSSAP Reimbursement	01-4-210-4955	135,570.47	10,362.65	10,362.65	0	0%
Total Police Department Revenues		1,594,641.11	576,082.74	576,082.74	1,523,090	38%
Salary - Regular - FT	01-5-210-5010	3,890,735.42	362,149.87	362,149.87	4,219,697	9%
Overtime	01-5-210-5040	290,874.09	16,991.39	16,991.39	365,650	5%
Police Pension	01-5-210-5122	1,781,438.00	0.00	0.00	1,572,765	0%
Health Insurance	01-5-210-5130	828,890.29	74,116.29	74,116.29	1,099,983	7%
Dental Claims	01-5-210-5131	47,429.92	4,778.40	4,778.40	52,000	9%
Unemployment Compensation	01-5-210-5136	1,043.42	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	81,505.95	84,013.86	84,013.86	101,342	83%
Training	01-5-210-5152	53,695.53	41.08	41.08	132,780	0%
Police Dept Personnel & Benefit Expenses		6,975,612.62	542,090.89	542,090.89	7,544,217	7%
Repair/Maint-Equipment	01-5-210-6020	16,341.64	321.27	321.27	31,510	1%
Repair/Maint-Vehicles	01-5-210-6030	54,639.70	0.00	0.00	89,850	0%
Telephone/Utilities	01-5-210-6200	37,139.95	0.00	0.00	51,000	0%
Physical Exams	01-5-210-6810	13,467.50	0.00	0.00	11,840	0%
Community Policing	01-5-210-6816	4,674.57	0.00	0.00	10,000	0%
K-9 Program Expenses	01-5-210-6818	28,133.83	0.00	0.00	7,698	0%
Sex Offender State Disburse	01-5-210-6835	1,495.00	0.00	0.00	3,600	0%
Violent Offender State Disburse	01-5-210-6845	60.00	0.00	0.00	0	0%
Police Department - Contractual Expenses		155,952.19	321.27	321.27	205,498	0%
Office Supplies	01-5-210-7020	3,495.00	292.29	292.29	8,550	3%
Gas & Oil	01-5-210-7030	108,484.71	8,110.27	8,110.27	127,000	6%
Operating Supplies	01-5-210-7040	23,081.70	497.64	497.64	46,025	1%
Miscellaneous Expense	01-5-210-7900	8,790.29	27.65	27.65	18,700	0%
Police Asset Forfeiture Expense	01-5-210-7901	8,858.78	0.00	0.00	0	#DIV/0!
eCitation Expenses	01-5-210-7902	2,242.00	0.00	0.00	3,000	0%
Police Department - Supplies Expense		154,952.48	8,927.85	8,927.85	203,275	4%
Equipment	01-5-210-8200	42,858.23	49.99	49.99	4,530	1%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0	#DIV/0!
Total Police Department Expenses		7,329,375.52	551,390.00	551,390.00	7,957,520	7%
NET - POLICE DEPARTMENT		(5,734,734)	24,693	24,693	(6,434,430)	0%
Public Safety Building Department						
Salaries - Regular - FT	01-5-215-5010	604,621.63	0.00	0.00	780,867	0%
Other (FICA & IMRF)	01-5-215-5079	83,696.73	0.00	0.00	123,455	0%
Other Contractual Services	01-5-215-6890	280,504.86	15,185.81	15,185.81	357,500	4%
NET - PUBLIC SAFETY BLDG DEPT		(968,823.22)	(15,185.81)	(15,185.81)	(1,261,822)	1%

Fire Department	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
RE Property Tax	01-4-220-4010	1,021,902.61	474,301.84	474,301.84	1,150,714	41%
Grants	01-4-220-4150	3,509.97	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-220-4900	47,212.40	2,132.00	2,132.00	5,250	41%
Expense Reimbursement	01-4-220-4940	860.89	25,874.00	25,874.00	0	0%
Sale of Assets	01-4-220-4950	210,000.00	0.00	0.00	0	0%
Ambulance Services	01-4-220-4960	0.00	100.00	100.00	600,000	
Total Fire Department Revenues		1,283,485.87	502,407.84	502,407.84	1,755,964	29%
Salaries - Regular - FT	01-5-220-5010	2,315,718.51	266,800.83	266,800.83	2,569,796	10%
Overtime	01-5-220-5040	216,495.85	10,201.30	10,201.30	218,423	5%
Fire Pension	01-5-220-5124	1,439,187.00	0.00	0.00	1,247,022	0%
Health Insurance	01-5-220-5130	531,253.10	40,531.60	40,531.60	674,699	6%
Dental Insurance	01-5-220-5131	28,087.04	1,499.20	1,499.20	30,000	5%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	35,397.45	35,000.00	35,000.00	40,200	87%
Training	01-5-220-5152	11,291.58	0.00	0.00	23,939	0%
Fire Depart Personnel & Benefits Expenses		4,577,430.53	354,032.93	354,032.93	4,804,079	7%
Repair/Maint-Bldg	01-5-220-6010	43,947.15	332.51	332.51	34,130	1%
Repair/Maint-Equipment	01-5-220-6020	17,905.12	108.00	108.00	17,050	1%
Repair/Maint-Vehicles	01-5-220-6030	46,883.58	0.00	0.00	49,000	0%
Telephone/Utilities	01-5-220-6200	11,213.06	617.43	617.43	11,811	5%
Physical Exams	01-5-220-6810	519.00	0.00	0.00	1,000	0%
Fire Prevention	01-5-220-6822	6,594.37	0.00	0.00	7,830	0%
Emergency Medical Supplies	01-5-220-6824	11,138.45	0.00	0.00	11,740	0%
Ambulance Services	01-5-220-6830	0.00	100.00	100.00	1,719,733	0%
Fire Department - Contractual Expenses		138,200.73	1,157.94	1,157.94	1,852,294	0%
Office Supplies	01-5-220-7020	29,697.38	622.51	622.51	33,850	2%
Gas & Oil	01-5-220-7030	27,759.67	2,130.34	2,130.34	35,094	6%
Operating Supplies	01-5-220-7040	8,296.17	0.00	0.00	9,900	0%
Miscellaneous Expense	01-5-220-7900	10,464.32	0.00	0.00	0	#DIV/0!
Fire Department - Supplies Expenses		76,217.54	2,752.85	2,752.85	78,844	3%
Equipment	01-5-220-8200	19,277.03	0.00	0.00	32,470	0%
Total Fire Department Expenses		4,811,125.83	357,943.72	357,943.72	6,767,687	5%
NET - FIRE DEPARTMENT		(3,527,639.96)	144,464.12	144,464.12	(5,011,723)	-3%
Police & Fire Commission Department						
Physical Exams	01-5-225-6810	8,954.00	0.00	0.00	37,400	0%
Other Contractual Services	01-5-225-6890	10,701.63	150.00	150.00	12,250	1%
NET - POLICE & FIRE COMMISSION		(19,655.63)	150.00	(150.00)	(49,650)	0%

Community Development	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
Building Permits	01-4-230-4300	490,324.14	37,238.60	37,238.60	300,000	12%
Electric Permits	01-4-230-4310	79,267.21	1,575.47	1,575.47	36,000	4%
Electrician Certification Fees	01-4-230-4315	1,800.00	1,700.00	1,700.00	3,000	57%
Plumbing Permits	01-4-230-4320	16,562.17	1,187.50	1,187.50	17,000	7%
HVAC Permits	01-4-230-4330	36,230.90	492.02	492.02	18,000	3%
Plan Review Fees	01-4-230-4340	216,033.37	6,030.27	6,030.27	90,000	7%
Sidewalk/Lot Grading Fees	01-4-230-4350	36,737.20	2,078.50	2,078.50	20,000	10%
Insulation Permits	01-4-230-4360	12,080.00	85.00	85.00	9,000	1%
Fire Review Fees	01-4-230-4365	0.00	0.00	0.00	2,750	0%
Zoning Review Fee	01-4-230-4370	5,287.50	732.50	732.50	4,000	18%
Code Enforcement	01-4-230-4380	3,200.00	400.00	400.00	3,000	13%
Forced Mowings Reimb.	01-4-230-4385	232.50	0.00	0.00	0	0%
Other Permits	01-4-230-4390	6,480.00	790.00	790.00	4,000	20%
Miscellaneous	01-4-230-4900	472.00	0.00	0.00	100	0%
Expense Reimbursement	01-4-230-4940	3,584.31	24.30	24.30	3,000	1%
Planning Fees	01-4-230-4950	23,349.25	700.00	700.00	20,000	4%
Planning Miscellaneous	01-4-230-4955	1,250.00	335.00	335.00	1,000	34%
Building Department - Revenues		932,890.55	53,369.16	53,369.16	530,850	10%
Salaries- Regular - FT	01-5-230-5010	267,686.62	21,036.64	21,036.64	285,662	7%
FICA	01-5-230-5079	19,641.19	1,533.77	1,533.77	21,853	7%
IMRF	01-5-230-5120	15,664.88	860.37	860.37	17,121	5%
Health Ins Expense	01-5-230-5130	57,671.62	4,271.95	4,271.95	81,709	5%
Dental Insurance	01-5-230-5131	2,168.80	124.80	124.80	4,000	3%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	1,270.08	0.00	0.00	2,000	0%
Building Dept Personnel & Benefits Expense		364,103.19	27,827.53	27,827.53	412,345	7%
Repair/Maint - Equip	01-5-230-6020	2,783.74	160.80	160.80	3,300	5%
Repair/Maint - Vehicles	01-5-230-6030	1,606.35	0.00	0.00	3,000	0%
Other Professional Services	01-5-230-6190	36,251.64	3,090.41	3,090.41	73,335	4%
Telephone	01-5-230-6200	1,666.96	0.00	0.00	1,700	0%
Postage	01-5-230-6210	5,201.94	361.96	361.96	6,000	6%
Printing & Publishing	01-5-230-6220	4,443.80	0.00	0.00	3,000	0%
Other Contractual Services	01-5-230-6890	0.00	0.00	0.00	6,150	0%
Building Department - Contractual Expenses		51,954.43	3,613.17	3,613.17	96,485	4%
Office Supplies	01-5-230-7020	5,719.90	7.50	7.50	5,000	0%
Gas & Oil	01-5-230-7030	1,838.88	180.08	180.08	2,500	7%
Miscellaneous Expense	01-5-230-7900	1,487.66	0.00	0.00	1,000	0%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		9,046.44	187.58	187.58	8,500	2%
Total Building Department Expenses		425,104.06	31,628.28	31,628.28	517,330	6%
NET - BUILDING DEPARTMENT		507,786.49	21,740.88	21,740.88	13,520	161%
Civil Defense Department						
RE Tax - Civil Defense	01-4-240-4010	7,027.91	2,896.99	2,896.99	7,000	41%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	0.00	6,030.00	6,030.00	6,800	89%
NET - CIVIL DEFENSE DEPARTMENT		7,027.91	(3,133.01)	(3,133.01)	200	-47%

Street Department	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
RE Tax - Road & Bridge	01-4-310-4010	340,586.34	140,013.83	140,013.83	320,000	44%
Grants	01-4-310-4150	0.00	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	7,118.54	0.00	0.00	5,000	0%
Expense Reimbursement	01-4-310-4940	38,775.36	25,919.06	25,919.06	15,000	173%
Expense Reimbursement	01-5-310-4940	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	0	0%
Intergovernmental Revenue	01-4-310-4960	0.00	0.00	0.00	0	0%
Street Department - Revenues		386,480.24	165,932.89	165,932.89	340,000	49%
Salaries - Regular - FT	01-5-310-5010	713,714.43	57,727.97	57,727.91	763,453	8%
Overtime	01-5-310-5040	60,235.25	6,597.10	6,597.10	55,000	12%
Health Insurance	01-5-310-5130	232,540.16	22,365.05	22,365.05	281,272	8%
Uniform Allowance	01-5-310-5140	18,273.37	26.77	26.77	16,700	0%
Training	01-5-310-5152	1,091.58	0.00	0.00	1,500	0%
Street Dept - Personnel & Benefits Expenses		1,025,854.79	86,716.89	86,716.83	1,117,925	8%
Repair/Maint - Storm Drain	01-5-310-6001	20,983.49	873.93	873.93	30,000	3%
Repair/Maint - St/Parking Lot	01-5-310-6002	125,758.84	0.00	0.00	100,000	0%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	94,070.35	(191.00)	(191.00)	40,000	0%
Repair/Maint - Building	01-5-310-6010	17,133.15	479.29	479.29	12,000	4%
Repair/Maint - Equipment	01-5-310-6020	142,623.71	1,403.69	1,403.69	140,000	1%
Repair/Maint - Traffic Signal	01-5-310-6024	25,692.03	0.00	0.00	32,500	0%
Telephone/Utilities	01-5-310-6200	9,586.71	0.00	0.00	9,200	0%
Leaf Clean-up/Removal	01-5-310-6826	973.00	0.00	0.00	12,000	0%
Street Department - Contractual Expenses		436,821.28	2,565.91	2,565.91	375,700	1%
Office Supplies	01-5-310-7020	5,880.80	150.80	150.80	6,000	3%
Gas & Oil	01-5-310-7030	84,954.94	3,986.70	3,986.70	80,000	5%
Operating Supplies	01-5-310-7040	28,032.72	188.96	188.96	30,000	1%
Miscellaneous Expense	01-5-310-7900	2,371.79	0.00	0.00	62,000	0%
Street Department - Supplies Expenses		121,240.25	4,326.46	4,326.46	178,000	2%
Equipment	01-5-310-8200	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,583,916.32	93,609.26	93,609.20	1,671,625	6%
NET - STREET DEPARTMENT		(1,197,436.08)	72,323.63	72,323.69	(1,331,625)	-5%
Street Lighting						
RE Tax - Street Lighting	01-4-330-4010	210,183.38	86,572.82	86,572.82	210,000	41%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	18,954.50	0.00	0.00	10,000	0%
Street Lighting - Electricity	01-5-330-6310	250,636.33	47.93	47.93	273,490	0%
NET - STREET LIGHTING		(59,407.45)	86,524.89	86,524.89	(73,490)	-118%

Landfill Department	Account #	Actual FY 23	Month of May	YTD Actual for FY 24	Budget FY 24	8% of Budget
RE Tax - Refuse/Landfill	01-4-335-4010	50,048.18	20,617.49	20,617.49	50,000	41%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	54,217.00	0.00	0.00	54,500	0%
NET - GARBAGE DEPARTMENT		(4,168.82)	20,617.49	20,617.49	(4,500)	-458%
Forestry Department						
RE Tax - Forestry	01-4-340-4010	40,062.49	16,497.46	16,497.46	40,000	41%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,062.49	16,497.46	16,497.46	40,000	41%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	53,490.50	0.00	0.00	43,000	0%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0	0%
Forestry Department Expensess		53,490.50	0.00	0.00	43,000	0%
NET - FORESTRY DEPARTMENT		(13,428.01)	16,497.46	16,497.46	(3,000)	0%
Engineering Department						
Engineering	01-5-360-6140	7,658.00	0.00	0.00	27,000	0%
Subdivision Expense	01-5-360-6824	27,415.00	0.00	0.00	10,000	0%
Office Supplies	01-5-360-7020	7,149.71	0.00	0.00	7,500	0%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
NET - ENGINEERING DEPARTMENT		(42,222.71)	0.00	0.00	(44,500)	0%
Health / Social Services						
Council on Aging	01-5-410-6830	0.00	0.00	0.00	0	#DIV/0!
Demolition / Nuisance	01-5-410-6832	3,228.75	0.00	0.00	4,500	0%
NET - HEALTH / SOCIAL SERVICES		(3,228.75)	0.00	0.00	(4,500)	0%
Economic Development						
Planning Dept Services	01-5-610-6150	1,880.00	0.00	0.00	3,360	0%
Economic / Business	01-5-610-6840	80,430.00	20,000.00	20,000.00	87,462	23%
Tourism	01-5-610-6842	0.00	0.00	0.00	0	#DIV/0!
Historic Preservation	01-5-610-6844	4,425.81	2,500.00	2,500.00	4,550	55%
NET - ECONOMIC DEVELOPMENT		(86,735.81)	(22,500.00)	(22,500.00)	(95,372)	24%
Buchanan Street Strolls						
Strolls Vendor Fee	01-4-615-4490	0.00	0.00	0.00	0	#DIV/0!
Strolls Sponsors	01-4-615-4495	0.00	0.00	0.00	0	#DIV/0!
Strolls Miscellaneous	01-4-615-4900	0.00	0.00	0.00	0	#DIV/0!
STROLLS REVENUE		0.00	0.00	0.00	0	#DIV/0!
Buchanan Strolls Entertainment	01-5-615-6190	0.00	0.00	0.00	0	#DIV/0!
Buchanan Strolls Supplies	01-5-615-7040	0.00	0.00	0.00	0	#DIV/0!
Buchanan Strolls Misc.	01-5-615-7900	0.00	0.00	0.00	0	#DIV/0!
STROLLS EXPENSES		0.00	0.00	0.00	0	#DIV/0!
NET - BUCHANAN STREET STROLLS		0.00	0.00	0.00	0	#DIV/0!
Utility Tax Dept.						
Utility Tax - Electric	01-4-751-4131	1,011,810.07	58,286.77	58,285.77	1,100,000	5%
Utility Tax - Gas	01-4-751-4132	1,296,411.73	76,098.49	76,098.49	925,000	8%
Utility Tax - Telephone	01-4-751-4133	141,769.92	11,198.50	11,198.50	135,000	8%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	0.00	0.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		2,449,991.72	145,583.76	145,582.76	2,160,000	7%
TOTAL GENERAL FUND REVENUES		27,642,023.81	4,532,032.10	4,531,971.10	24,803,392	18%
TOTAL GENERAL FUND EXPENSES		20,608,948.25	1,203,774.47	1,203,774.41	22,958,030	5%
NET REV OVER (UNDER) EXP		7,033,075.56	3,328,257.63	3,328,196.69	1,845,363	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of May, 2023

Water / Sewer General Administration

Line Item	Account #	Actual FY 23	Month of May	Actual FY 24	Budget FY 24	8% of Budget
Beginning Cash & Investments		75,632		76,901.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	200	
Miscellaneous Revenues	61-4-110-4900	1,269	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
Ending Cash		76,901	0.00	76,901.00	75,832	

Water Department

Line Item	Account #	Actual FY 23	Month of May	Actual FY 24	Budget FY 24	8% of Budget
Beginning Cash & Investments		220,437		273,187.92	258,350	
Water Consumption	61-4-810-4500	1,943,871	158,324.54	158,324.54	2,020,285	8%
Dep on Agr - Westhill	61-4-810-4521	31,738	2,437.00	2,437.00	10,000	0%
Meters Sold	61-4-810-4530	159,337	1,971.00	1,971.00	97,250	2%
Other Services	61-4-810-4590	3,397	147.50	147.50	3,000	5%
W/S Interest	61-4-810-4600	133	0.00	0.00	200	0%
Miscellaneous Revenues	61-4-810-4900	50	7,934.23	7,934.23	0	0%
Expense Reimbursement	61-4-810-4940	500	4,509.94	4,509.94	0	0%
Sale of Assets	61-4-810-4950	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
Total Water Department Revenues		2,139,026	175,324.21	175,324.21	2,130,735	8%
Salaries - Regular - FT	61-5-810-5010	557,086	76,253.21	76,253.21	604,665	13%
Overtime	61-5-810-5040	59,607	2,709.70	2,709.70	35,000	8%
FICA Water	61-5-810-5079	43,500	4,077.42	4,077.42	48,916	8%
IMRF	61-5-810-5120	40,295	2,623.76	2,623.76	38,323	7%
Group Health Insurance	61-5-810-5130	211,134	17,040.54	17,040.54	192,524	9%
Uniform Allowance	61-5-810-5140	7,856	234.84	234.84	12,525	2%
Rep& Maint-Infrastructure	61-5-810-6000	128,858	0.00	0.00	74,000	0%
Rep& Maint - Buildings	61-5-810-6010	12,236	254.45	254.45	16,000	2%
Rep& Maint - Equipment	61-5-810-6020	54,961	0.00	0.00	35,000	0%
Rep& Maint - Vehicles	61-5-810-6030	12,927	0.00	0.00	20,000	0%
Rep& Maint - Contractual	61-5-810-6040	87,283	0.00	0.00	80,000	0%
Other Professional Serv	61-5-810-6190	7,318	1,956.88	1,956.88	10,000	20%
Telephone	61-5-810-6200	5,935	19.01	19.01	10,000	0%
Postage	61-5-810-6210	24,040	963.71	963.71	18,000	5%
Utilities	61-5-810-6300	134,570	0.00	0.00	200,000	0%
Office Equip Rental/Maint	61-5-810-6410	25,309	449.00	449.00	33,000	1%
Liability Insurance	61-5-810-6800	114,568	0.00	0.00	118,450	0%
Lab Expense	61-5-810-6812	17,036	0.00	0.00	47,000	0%
Office Supplies	61-5-810-7020	26,450	83.41	83.41	10,000	1%
Gas & Oil	61-5-810-7030	24,801	0.00	0.00	25,000	0%
Operating Supplies	61-5-810-7040	82,019	25.47	25.47	67,000	0%
Chemicals	61-5-810-7050	105,842	0.00	0.00	120,000	0%
Meters	61-5-810-7060	100,821	0.00	0.00	20,000	0%
Bad Debt Expense	61-5-810-7850	822	0.00	0.00	2,000	0%
Miscellaneous Expense	61-5-810-7900	7,112	112.37	112.37	4,000	3%
Disaster Relief	61-5-810-7905	0	0.00	0.00	0	#DIV/0!
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		295,000	23,750.00	23,750.00	285,000	8%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
Total Water Department Expenses		2,187,386	130,553.77	130,553.77	2,126,403	6%
NET WATER DEPARTMENT		(48,360)	44,770.44	44,770.44	4,332	
Change in Accounts Receivable (YTD)		(4,390)		(4,390.37)		
Ending Cash & Investments		220,437	44,770.44	313,567.99	262,682	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of May, 2023

Sewer Department

Line Item	Account #	Actual FY 23	Month of May	Actual FY 24	Budget FY 24	8% of Budget
Beginning Cash & Investments		649,934		555,395.78	400,598	
Grants	61-4-820-4150	0	0.00	0.00	0	0%
Sewer Consumption	61-4-820-4500	2,656,966	261,772.67	261,772.67	2,489,404	11%
Dep on Agr - Westhills	61-4-820-4521	13,946	1,313.00	1,313.00	10,000	0%
Meters Sold	61-4-820-4530	158,854	1,971.00	1,971.00	97,250	2%
Other Services	61-4-820-4590	40,214	3,753.70	3,753.70	53,000	7%
WWT Interest	61-4-820-4600	10,145	0.00	0.00	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	18,914	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
Total Sewer Department Revenues		2,899,039	268,810.37	268,810.37	2,649,654	10%
Salaries - Regular - FT	61-5-820-5010	633,645	94,837.38	94,837.38	686,691	14%
Overtime	61-5-820-5040	58,146	3,776.80	3,776.80	55,000	7%
FICA WWTP	61-5-820-5079	51,860	4,606.56	4,606.56	56,712	8%
IMRF	61-5-820-5120	48,042	2,961.99	2,961.99	44,430	7%
Group Health Insurance	61-5-820-5130	213,508	21,235.44	21,235.44	242,263	9%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	#DIV/0!
Uniform Allowance	61-5-820-5140	18,513	0.00	0.00	20,600	0%
Travel	61-5-820-5151	0	0.00	0.00	0	#DIV/0!
Rep & Maint - Infrastruc.	61-5-820-6000	0	0.00	0.00	0	#DIV/0!
Rep & Maint - Lift Stations	61-5-820-6005	24,979	0.00	0.00	25,000	0%
Rep & Maint - Buildings	61-5-820-6010	83,944	197.89	197.89	90,000	0%
Rep & Maint - Equipment	61-5-820-6020	57,682	644.98	644.98	0	#DIV/0!
Rep & Maint - Vehicles	61-5-820-6030	11,137	0.00	0.00	28,000	0%
Rep & Maint - Contractual	61-5-820-6040	30,056	0.00	0.00	50,000	0%
Other Professional Serv	61-5-820-6190	66,213	0.00	0.00	73,500	0%
NARP Watershed	61-5-820-6195	34,232	17,116.00	17,116.00	18,000	95%
Telephone	61-5-820-6200	7,577	0.00	0.00	12,200	0%
Postage	61-5-820-6210	14,781	963.70	963.70	17,000	6%
Utilities	61-5-820-6300	173,119	0.00	0.00	200,000	0%
Office Equip Rental/Maint	61-5-820-6410	7,460	448.99	448.99	9,000	5%
Liability Insurance	61-5-820-6800	136,049	0.00	0.00	140,000	0%
Lab Expense	61-5-820-6812	51,713	0.00	0.00	50,000	0%
Sludge Disposal	61-5-820-6814	16,893	0.00	0.00	15,000	0%
Maintenance Supplies	61-5-820-7010	313	0.00	0.00	0	#DIV/0!
Office Supplies	61-5-820-7020	26,416	83.40	83.40	12,000	1%
Gas & Oil	61-5-820-7030	20,776	0.00	0.00	25,000	0%
Operating Supplies	61-5-820-7040	27,093	0.00	0.00	20,000	0%
Chemicals	61-5-820-7050	105,922	0.00	0.00	58,000	0%
Meters	61-5-820-7060	100,821	0.00	0.00	20,000	0%
Bad Debt Expense	61-5-820-7850	1,053	0.00	0.00	2,000	0%
Miscellaneous Expenses	61-5-820-7900	2,909	0.00	0.00	2,000	0%
Disaster Relief	61-5-820-7905	0	0.00	0.00	0	#DIV/0!
Equipment	61-5-820-8200	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		255,000	21,250.00	21,250.00	255,000	8%
Bond Pmt Set Aside		123,000	10,250.00	10,250.00	123,000	8%
		2,402,852	178,373.13	178,373.13	2,350,396	8%

Sewer Department						
Collection System Expenses						
Salaries - Regular - FT	61-5-830-5010	369,618	30,043.48	30,043.48	375,223	8%
Overtime	61-5-830-5040	42,033	2,420.40	2,420.40	30,000	8%
FICA Sewer	61-5-830-5079	31,491	2,481.33	2,481.33	31,000	8%
IMRF	61-5-830-5120	29,024	1,593.98	1,593.98	24,286	7%
Group Health Insurance	61-5-830-5130	134,440	13,911.10	13,911.10	140,629	10%
Uniform Allowance	61-5-830-5140	6,306	61.04	61.04	6,600	1%
Rep & Maint - Infrastructure	61-5-830-6000	15,914	0.00	0.00	35,000	0%
Rep & Maint - Equipment	61-5-830-6020	12,857	0.00	0.00	14,000	0%
Rep & Maint - Vehicles	61-5-830-6030	7,677	0.00	0.00	20,000	0%
Telephone	61-5-830-6200	2,758	19.00	19.00	0	#DIV/0!
Office Equip Rent/Maint	61-5-830-6410	16,518	0.00	0.00	30,000	0%
Gas & Oil	61-5-830-7030	11,227	0.00	0.00	12,000	0%
Operating Supplies	61-5-830-7040	55,327	0.00	0.00	23,000	0%

Sewer Department

	Account #	Actual FY 23	Month of May	Actual FY 24	Budget FY 24	8% of Budget
Misc. Expense	61-5-830-7900	3,083	0.00	0.00	1,500	0%
Equipment	61-5-830-8200	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,138,055	228,903.46	228,903.46	3,093,634	7%
NET SEWER DEPARTMENT		(90,135)	39,906.91	39,906.91	(443,980)	
Change in Accounts Receivable		(4,403)		(4,402.85)	0.00	
Ending Cash & Investments		555,396		590,899.84	(43,382)	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments	39,451		41,741.72	39,451	
Additional reserves	0	0.00	0.00	0	0%
Interest Income	2,291	0.00	0.00	0	0%
Transfer Out: Bond Payment	0	0.00	0.00	0	0%
Ending Cash & Investments	41,742	0.00	41,741.72	39,451	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments	2,882,401		3,279,632.54	3,669,140		
Sources						
Interest Income	20,288	0.00	0.00	12,000	0%	
Connection Fees	61-4-810-4510	151,508	1,987.00	1,987.00	50,000	4%
Deposits on Agreement	61-4-810-4520	3,345	55.00	55.00	2,000	3%
Connection Fees	61-4-820-4510	306,257	4,410.00	4,410.00	65,000	7%
Deposits on Agreement	61-4-820-4520	3,891	25.00	25.00	2,000	1%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
TOTAL Sources	485,289	6,477.00	6,477.00	131,000	5%	
Uses						
Construction in Progress - Water (1790)	9,320	0.00	0.00	0	0%	
Construction in Progress - Sewer (1790)	78,737	0.00	0.00	0	0%	
Equipment & Vehicles (1750)	0	0.00	0.00	0	0%	
Recapture Refunds	0	0.00	0.00	0	0%	
Land (1710)	0	0.00	0.00	0	0%	
Loan to Depreciation Fund	0	0.00	0.00	0	0%	
TOTAL Uses	88,057	0	0.00	0	0%	
Ending Cash & Investments	3,279,633		3,286,109.54	3,800,140		

Line Item	Account #	Actual FY 23	Month of May	Actual FY 24	Budget FY 24	8% of Budget
Depreciation Funding - was 04-09 and 06-08						
Beginning Cash & Investments		1,418,567		1,974,570.37	(148,156)	
Sources						
Interest Income		16,394	0.00	0.00	10,200	0%
Loan Funds		0	0.00	0.00	0	0%
Grant		0	0.00	0.00	0	0%
Miscellaneous		0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		295,000	23,750.00	23,750.00	285,000	8%
Depreciation set aside - Water (for System)		0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		255,000	21,250.00	21,250.00	255,000	8%
Depreciation set aside - Sewer (for Repl)		0	0.00	0.00	0	0%
Loan From Connection Fees		0	0.00	0.00	0	0%
TOTAL Sources		566,394	45,000.00	45,000.00	550,200	8%
Uses						
Construction in Progress - Water (1790)		56,224	0.00	0.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0.00	0.00	1,400,000	0%
Equipment & Vehicles (1750 & 1760)		0	0.00	0.00	325,000	0%
Buildings		0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payn		0	0.00	0.00	0	0%
Transfer Out- City Hall Roof		0	0.00	0.00	0	0%
TOTAL Uses		56,224	0.00	0.00	1,725,000	0%
Ending Cash & Investments		1,928,737		2,019,570.37	(1,322,956)	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		58,419		121,865.14	58,943	
Sources						
Interest Income		2,322	0.00	0.00	300	0%
Bond Proceeds	61-4-110-4901	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0.00	0.00	0	0%
Bond Pmt Set Aside		123,000	10,250.00	10,250.00	123,000	8%
TOTAL Sources		125,322	10,250.00	10,250.00	123,300	8%
Uses						
Debt Service - Principal	61-5-110-8910	54,624	54,287.18	54,287.18	110,279	49%
Interest Expense	61-5-110-8920	7,251	7,588.65	7,588.65	13,472	56%
Fiscal Charges	61-5-110-8930	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0.00	0.00	0	0%
TOTAL Uses		61,876	61,875.83	61,875.83	123,751	50%
Ending Cash & Investments		121,865		70,239.31	58,492	

City of Belvidere's CD INVESTMENTS AS OF :

05/31/23

Fund #	Where	Dated	Maturity	Rate	Amount	Term	Interest Due	Maturity Value	
01									
General									
Fund									
Acct#									
01-1150	Byron Bank	11/3/22	11/3/23	0.33%	23130	1,071,515.98	365	3,482.43	1,074,998.41
	Blackhawk	11/22/22	11/22/23	0.33%	70007372	1,004,408.47	365	3,264.33	1,007,672.80
	Byron Bank	11/18/22	11/18/23	0.33%	25320	1,119,302.87	365	3,637.73	1,122,940.60
	Byron Bank	5/19/23	3/20/24	0.44%	25954	1,012,475.30	306	3,692.34	1,016,167.64
	Byron Bank	10/2/22	10/2/23	0.30%	25634	1,006,763.24	365	3,020.29	1,009,783.53
ARPA	Byron Bank	9/26/22	8/26/23	0.30%	26344	1,710,788.18	334	4,696.47	1,715,484.65
General Fund Total						<u>6,925,254.04</u>		14,076.83	
MFT									
Fund	Byron	3/30/23	2/28/24	0.30%	25930	503,380.05	335	1,386.02	504,766.07
Acct #									
10-1150									
61									
Water	Byron	5/9/23	3/10/24	0.44%	25952	920,119.15	306	3,355.54	923,474.69
Sewer	Byron	12/30/22	11/30/23	0.43%	23707	396,889.61	335	1,548.14	398,437.75
Acct#	Stillman Bank	8/29/22	8/29/24	0.32%	6300240	1,056,528.41	731	6,665.25	1,063,193.66
61-1150									
Water/Sewer Total						<u>2,373,537.17</u>		11,568.92	
Total						<u>9,802,171.26</u>		25,645.76	

Midland States Bank	0.00
Blackhawk	1,004,408.47
First National Bank	0.00
Stillman Bank	1,056,528.41
Byron Bank	<u>7,741,234.38</u>
	<u>9,802,171.26</u>

Blackhawk Money Markets (2.62%)	9,960,660.56
Midland States Bank Sweep Accts (4.2%)	4,177,016.51
IMET (Illinois Metropolitan Investment Fund)	2,415,858.22
Illinois Funds	8,937,036.32

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

**Tuesday, June 13, 2023
City Council Chambers
401 Whitney Boulevard
6:00 pm**

ROLL CALL

Members Present:

Alissa Maher
Bob Cantrell
Dan Druckrey Vice-Chair
Art Hyland
Brad Anderson

Staff Present:

Gina DelRose, Community Development Planner
Kimberly Whitt, Administrative Assistant
Mike Drella, City Attorney

Members Absent:

Paul Engelman Chairman
Carl Gnewuch

The meeting was called to order at 6:00 p.m.

MINUTES: It was moved and seconded (Cantrell/Maher) to approve the minutes of the May 9, 2023 meeting. The motion carried with a 5-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2023-14: Club Car Wash (SU): Application of Michael Leidig, 1250 Centennial Centre Boulevard, Hobart, WI, 54155 on behalf of the property owner, DMD Investments, Inc. 923 Logan Avenue, Belvidere, IL 61008 for a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the PB, Planned Business District on approximately 1.5 acres. PIN: 08-06-101-004.

PUBLIC HEARING FOR CASE 2023-14 OPENED : 6:01 PM

Ms. Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on May 25, 2023 and notifications were sent by certified mail to property owners within 250 feet of the subject property on May 15, 2023. Ms. DelRose summarized the staff report dated May 3, 2023 and stated the recommendation is for approval of case #2023-14 for a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections. Subject to 3 conditions.

There were no questions from the commission or public for staff.

Applicant Michael Leidig was present and sworn in. Mr. Leidig explained the business model club car wash. With a subscription a car can be washed up to 3 times per day. Although, you do not have to have a subscription to use the car wash. There were no questions for applicant from commission or audience.

There were no questions or testimony from the audience for Case #2023-14.

PUBLIC HEARING FOR CASE 2023-14 CLOSED: 6:10 PM

It was moved and seconded (Cantrell/Maher) to approve the findings of fact as presented by staff. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Maher/Cantrell) to recommend approval of Case 2023-14 subject to 3 conditions as presented by staff. The motion carried with a 5-0 roll call vote.

Gina DelRose stated the case would move forward to City Council.

OTHER BUSINESS:

Elections were held. Motion for Carl Gnewuch to be Chairman was made by Alissa Maher and seconded by Bob Cantrell. Motion carried with roll call vote. Motion for Paul Engelman to be Vice Chairman was made by Alissa Maher and seconded by Bob Cantrell. Motion carried. Congratulations Chairman Carl Gnewuch and Vice Chairman Paul Engelman.

Staff Report: Gina DelRose informed the commission there are currently no cases for the July 11, 2023 meeting.

ADJOURNMENT:

Motion to adjourn meeting was moved and seconded (Cantrell/Maher). The motion carried with a voice vote.

The meeting adjourned at 6:22 p.m.

Recorded by:

Reviewed by:

Kimberly Whitt
Administrative Assistant

Gina DelRose
Community Development Planner

City of Belvidere
Committee of the Whole
Building, Planning, Zoning and Public Works
Minutes

Date: June 12, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd., Belvidere Illinois at 6:00p.m.

Call to Order – Mayor Clinton Morris.

Roll Call:

Present: J. Albertini, R. Brereton, M. Fleury, W. Frank,
M. Freeman, M. McGee, N. Mulhall, T. Porter, D. Snow.

Absent: None.

Other staff members in attendance:

Director of Buildings Kip Countryman, Community Development Planner Gina DelRose, Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:
(A) Building Department - Update.

Director of Buildings Kip Countryman presented an update.

(B) Planning & Zoning Department - Update.

Community Development Planner Gina DelRose presented an update. Discussion took place concerning update.

(C) Reappointment of Robert Cantrell to the Belvidere Planning and Zoning Commission.

Motion by Ald. Snow, 2nd by Ald. Porter to consent to and approve the reappointment of Robert Cantrell to the Belvidere Planning and Zoning Commission for a five-year term, ending in May 2028. Aye voice vote carried. Motion carried.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works – Update.

Public Works Director Brent Anderson presented an update. Discussion took place concerning update.

(B) Street Dept. – Electronic Diagnostic Scan Tool Replacement.

Motion by Ald. McGee, 2nd by Ald. Porter to approve the proposal from Snap On Tools, in the amount of \$6,774.00 for a new electronic diagnostic scan tool for the Street Department mechanics. This tool will be paid for from Line Item #01-5-310-6020. Discussion took place concerning bids and tool. Aye voice vote carried. Motion carried.

(C) Street Dept. – Roller Replacement.

Motion by Ald. Snow, 2nd by Ald. Albertini to approve purchasing the used 2018 Volvo DD35B from Alta Equipment, in the amount of \$43,185.00. The roller will be paid for from Capital Line Item #41-5-752-8200. Discussion took place concerning roller. Aye voice vote carried. Motion carried.

(D) Street Dept. – Purchase of 2022 1 Ton Dump Truck.

Motion by Ald. Mulhall, 2nd by Ald. Freeman to purchase a 2022 Ram 3500 1 ton dump truck with snow plow from Kunes CDJR of Elkhorn for a total cost of \$107,825.00. Discussion took place concerning purchase of dump truck. Aye voice vote carried. Motion carried.

(E) Logan Ave. Rehabilitation Project – Crusader Clinic Retaining Wall.

Motion by Ald. Porter, 2nd by Ald. McGee to approve the proposal from Aldos, in the amount of \$15,600.00, for the construction of 150 feet of landscape wall adjacent to Crusader Clinic. This work will be paid for from Line Item #41-5-110-8021. Discussion took place concerning retaining wall. Aye voice vote carried. Motion carried.

(F) TRC Annual Services Agreement for Landfill #2.

Motion by Ald. Fleury, 2nd by Ald. Frank to approve the 2023 Landfill #2 Annual Services Agreement with TRC. This work is included in the Landfill budget, account number 01-5-335-7900. Aye voice vote carried. Motion carried.

(G) Branch Grinding.

Motion by Ald. Snow, 2nd by Ald. Albertini to approve the low bid from Landscape Material & Firewood Sales, Inc., in the amount of \$13,875.00, for grinding of the City's branch pile. This work will be paid for from Line Item #01-5-310-6826 and Line Item #01-5-340-6850. Aye voice vote carried. Motion carried.

(H) Resolution for Maintenance Under the Illinois Highway Code.

Motion by Ald. Porter, 2nd by Ald. Snow to forward Res. #2023-16 a Resolution for 1,300,000.00 for Annual MFT Maintenance Expenses Under the Illinois Highway Code to City Council. Discussion took place concerning MFT Funds. Aye voice vote carried. Motion carried.

(I) WWTP- RAS #1 Pump Repair.

Motion by Ald. Mulhall, 2nd by Ald. McGee to approve the proposal from Hidrostral North America, in the amount of \$16,063.71, for the rebuild of RAS pump #1. This work will be paid for from the plant depreciation fund. Aye voice vote carried. Motion carried.

(J) Water Dept. – Purchase of 2022 Crew Truck.

Motion by Ald. Fleury, 2nd by Ald. Albertini to approve the purchase of the 2022 Ford F-450 DRW Kunes Ford of Delavan for a total cost of \$96,205.00. Aye voice vote carried. Motion carried.

5. Other:

(A) Appointment of Sandra K. Gramkowski as Alderwoman in Ward 3.

Motion by Ald. Frank, 2nd by Ald. McGee to consent to the appointment of Sandra K. Gramkowski as Alderwoman in Ward 3 to fulfill the remaining term of Alderwoman Sheryl Prather. Motion by Ald. Snow, 2nd by Ald. Mulhall to postpone appointment of Sandra K. Gramkowski as Alderwoman in Ward 3 for two weeks. Discussion took place including Sandra K. Gramkowski from the audience. Roll Call Vote: 5/4 in favor. Ayes: Albertini, Fleury, Freeman, Mulhall and Snow. Nays: Brereton, Frank, McGee and Porter. Motion carried.

(B) Appointment of Angie Williams to the IDA Public Library Board of Trustees.

Motion by Ald. Snow, 2nd by Ald. Albertini to consent to the appointment of Angie Williams to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026. Discussion took place concerning appointment. Aye voice vote carried. Motion carried.

(C) Appointment of Dr. Derek Prado to the IDA Public Library Board of Trustees.

Motion by Ald. Mulhall, 2nd by Ald. Albertini to consent to the appointment of Dr. Derek Prado to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026. Aye voice vote carried. Motion carried.

(D) Reappointment of Jenny Tillema to the IDA Public Library Board of Trustees.

Motion by Ald. McGee, 2nd by Ald. Albertini to consent to the reappointment of Jenny Tillema to the IDA Public Library Board of Trustees for a three-year term, ending June 30, 2026. Aye voice vote carried. Motion carried.

(E) Block Party Request – 1102 Julien Street.

Motion by Ald. Snow, 2nd by Ald. Albertini to approve the Block Party Request to close Andrews Drive from Julien Street to Beacon Dr. on August 12th from 2:00p.m. to 10:00p.m. Discussion took place concerning alcohol in the street/ city right-of-way. Aye voice vote carried. Motion carried.

(F) Police Dept. – Ordinance Authorizing the Disposition of Lost, Abandoned or Stolen Property (Bicycles).

Motion by Ald. Snow, 2nd by Ald. Fleury to forward Ordinance Authorizing the Disposition of Lost, Abandoned or Stolen Property pursuant to 765 ILCS 1030/3 (Bicycles) to City Council. Discussion took place concerning ordinance. Aye voice vote carried. Nays: Brereton. Motion carried.

6. Adjournment:

Motion by Ald. Frank, 2nd by Ald. Albertini to adjourn at 7:13p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE NO. 630H

AN ORDINANCE AMENDING ORDINANCE NO. 235H,
AN ORDINANCE DESIGNATING
AN ENTERPRISE ZONE
FOR THE CITY OF BELVIDERE,
BOONE COUNTY,
THE VILLAGE OF CAPRON AND
THE VILLAGE OF POPLAR GROVE

WHEREAS, The City of Belvidere and Boone County previously established an Enterprise Zone in December of 1984 pursuant to the Illinois Enterprise Zone Act; and

WHEREAS, the City of Belvidere, Boone County, the Village of Capron and the Village of Poplar Grove, Illinois (collectively the EZ Units of Government) re-adopted and re-authorized the Enterprise Zone in 2014; and

WHEREAS, in furtherance of that, the Corporate Authorities of the City of Belvidere adopted ordinance 235H Designating an Enterprise Zone for the City of Belvidere, Boone County, the Village of Capron and the Village of Poplar Grove and authorizing the Mayor to execute an Intergovernmental Agreement to effectuate implementation of the Enterprise Zone; and

WHEREAS, the EZ Units of Government wish to modify the Enterprise Zone tax abatement schedule to attract additional new industrial and commercial development. And

WHEREAS, On _____ the EZ Units of Government, conducted a public hearing within the zone area on the question of whether to amend the zone, including but not limited to, modifications regarding what local plans, tax incentives, and other programs should be established in connection with the zone, and what the boundaries of the zone should be, and that public notice was given in at least one newspaper of general circulation within the zone area, not more than 20 days nor less than 5 days before the hearing.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, as follows:

Section 1: The foregoing recitals are incorporated herein

Section 2. Section 7 of Ordinance 235H is amended to read as follows, the remainder of Ordinance 235H to remain unaffected by this amendment:

Section 7. The Boone County Clerk shall abate ad valorem taxes imposed upon real property located within the Enterprise Zone upon which new improvements have been renovated or rehabilitated, subject to the following conditions:

- (a) *The improvements or renovations are of the nature and scope for which a building permit is required and has been obtained;*
- (b) *Such abatement shall be allowed only for commercial and industrial property located within the Zone;*
- (c) *Provided further that no abatement shall exceed the following:*
- i. *Base Property Tax Abatement Schedule: 80% of the taxes produced by the increase in assessed valuation caused by the improvements to said property in the first year, 60% in the second year, 40% in the third year, 20% in the fourth year.*
- ii. *Mid-Level Property Tax Abatement Schedule: For projects that result in greater than \$250,000,000 in total investment and at least 150 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 100% of the ad valorem property taxes in the first year, followed by 90% in the second year, 80% in the third year, 60% in the fourth year, and 50% in the fifth year. Thereafter, 25% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years. In order to qualify for the Mid-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the Mid-Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator.*
- iii. *High-Level Property Tax Abatement Schedule: For projects that result in greater than \$800,000,000 in total investment and at least 400 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 85% of the ad valorem property taxes for a period not to exceed five (5) years. Thereafter, 50% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years. In order to qualify for the High-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the High-Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator;*
- (d) *Additional tax abatement incentives for individual industrial taxpayers under the Base Property Tax Abatement Schedule will be available provided that the taxpayers either constructs improvements in addition to those for which abatements were granted in paragraph b above, or causes suppliers of said*

taxpayer to construct new improvements whereby the aggregate sum of said improvements increases the assessed valuation of the real property by \$2,000,000.00 or fraction thereof. If such increase occurs within the five years from the commencement of the initial abatement, the additional abatement shall be 80% of the taxes produced by the increase in assessed valuation caused by the original improvements to said property in the fifth year, 60% in the sixth year, 40% in the seventh year, 20% in the eighth year. If a fractional portion of such increase occurs within five years, the above formula shall be adjusted in proportion to the fractional portion of the increase.

- (e) The improvements constructed by the industrial taxpayer, under the Base Property Tax Abatement Schedule, which were in addition to the original improvements granted in the original abatement shall be eligible to receive an abatement for the additional improvements as outlined in paragraph b above.*
- (f) Properties located in a Tax Increment Finance District are not eligible for tax abatement so long as said District exists.*
- (g) Abatements shall commence the assessment year following the completion of the improvements as described in the abatement plan approved by the County.*
- (h) The Enterprise Zone Administrator shall immediately notify the County Clerk if the Enterprise Zone Administrator deems a property is no longer eligible for a property tax abatement.*

Section 3. That an amended intergovernmental agreement attached hereto as Exhibit A and incorporated herein by reference be and hereby is approved and the Mayor and City Clerk are hereby authorized and directed to execute it and any documents as may be necessary for the implementation of said agreement, for the making of the required applications to the Department of Commerce and Economic Opportunity and for the provisions of additional information as may be required by said Department.

Section 4. The City Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 5. That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed by the City Council of the City of Belvidere, Illinois,

APPROVED:

Mayor

ATTEST:

City Clerk

AYES:

NAYS:

DATE APPROVED:

DATE PUBLISHED:

J:\Legal\ENTERPRISE ZONE\2023 Zone Amendment Ordinance2.doc

CERTIFICATION

I, Sarah Turnipseed, do hereby certify that I am the duly elected and qualified Clerk of the City of Belvidere, Boone County, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the Mayor and City Council of said City of Belvidere.

I DO HEREBY further certify that at a regular meeting of the Mayor and City Council of the City of Belvidere, held on the _____ day of _____, 2023, the foregoing Ordinance entitled: "AN ORDINANCE AMENDING ORDINANCE NO. 235H, AN ORDINANCE DESIGNATING AN ENTERPRISE ZONE FOR THE CITY OF BELVIDERE, BOONE COUNTY, THE VILLAGE OF CAPRON AND THE VILLAGE OF POPLAR GROVE" was duly passed and approved by the Mayor and City Council of the City of Belvidere.

The pamphlet form of Ordinance No. 630H, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available in the City Hall, commencing on the _____ day of _____, 2023, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I DO FURTHER certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have affixed my name as Clerk and caused the seal of said City to be affixed hereto this _____ day of _____, 2023.

Sarah Turnipseed, City Clerk

(Seal)

**AMENDED
INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF BOONE,
CITY OF BELVIDERE, THE VILLAGE OF CAPRON AND THE VILLAGE OF
POPLAR GROVE ILLINOIS FOR THE CREATION
AND ADMINISTRATION OF
AN ENTERPRISE ZONE**

WHEREAS, Public Acts 83-1019a and 97-905 provides for the establishment of Enterprise Zones by cooperative agreements between public entities; and

WHEREAS, the Illinois Constitution, Article 7, Section 10, provides that units of local government may contract among themselves and with other individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, it is in the best interests of the County of Boone, the Village of Poplar Grove, The Village of Capron and the City of Belvidere, Illinois (hereinafter the EZ Units of Government) to create and administer an Enterprise Zone; and

WHEREAS, in 2014 the EZ Units of Government entered into an Intergovernmental Agreement for the renewal and management of the Enterprise Zone; and

WHEREAS, the EZ Units of Government desire to amend the 2014 Intergovernmental Agreement and their respective designating Enterprise Zone Ordinances to create new levels of incentives to attract new industrial and commercial development.

NOW THEREFORE BE IT AGREED as follows:

- I. The foregoing recitals are incorporated herein.
- II. That EZ Units of Government shall jointly make application for the establishment of an Enterprise Zone as set forth and described in Appendix A attached hereto and made a part hereof.
- III. That the EZ Units of Government shall enact an ordinance establishing the same. The Ordinances shall be in the same form as the ordinance authorizing this Agreement.
- IV. ZONE ADMINISTRATOR: The Mayor, Presidents and County Board Chairman of the EZ Units of Government (the Chief Executive Officers) shall appoint an officer or employee of one of the EZ Units of Government as Zone Administrator. The Chief Executive Officers may also approve any delegate or contract with an outside entity recommended by the Zone Administrator or the Chief Executive Officers to fulfill the duties of the Zone Administrator. Initially, Growth Dimensions for Belvidere and Boone County, Inc. shall be the contractual entity assisting the Zone Administrator. Growth Dimensions shall utilize its civic

leadership, technical, and financial resources in providing technical assistance, research, economic program development assistance, and other activities designed to provide information and guidance to the County and City with respect to the operation of the Enterprise Zone, to the development of a comprehensive program of incentives, benefits and other lawful devices to stimulate economic activity within said Zone

A. The Zone Administrator shall:

1. Be the Chief Executive Officer of the Enterprise Zone;
2. Be authorized to hire and fire personnel for those staff positions established by the EZ Units of Government pursuant to intergovernmental agreement;
3. Be a member of the Enterprise Zone Advisory Committee;
4. Develop and recommend a comprehensive program for the Enterprise Zone.
5. Examine and recommend local incentives, benefits, and programs to accomplish stated objectives, to stimulate economic activity in the Enterprise Zone and to address impediments to capital investment;
6. Recommend necessary legislative and administrative controls for guiding Enterprise Zone development, including planned capital improvements according to the procedures of the appropriate governing body;
7. Coordinate Enterprise Zone activities and program implementation with other departments and department programs of the EZ Units of Government;
8. Act as liaison between the EZ Units of Government and any designated Zone organization, any Federal agency and any local support groups in support of the Enterprise Zone program and plan;
9. Act as liaison between the Enterprise Zone Units of Government and the Department of Commerce and Economic Opportunity; submit such reports to the Department of Commerce and Economic Opportunity as is required by said Department.

10. Act as program manager responsible for the Enterprise Zone's day-to-day operations;

V. The EZ Units of Government agree to establish an Enterprise Zone Advisory Committee, which shall consist of the following members:

County Board Chairman,
Mayor of the City of Belvidere,
President of the Village of Poplar Grove
President of the Village of Capron
An elected member of Belvidere Community Unit School
District 100,
Boone County Supervisor of Assessments,
Belvidere-Boone County Planner,
City of Belvidere Director of Public Works,
Enterprise Zone Administrator

The Chairman of this Advisory Committee shall be the County Board Chairman for the first year of this agreement. The Chairman shall be succeeded in the second year by the Mayor of the City of Belvidere. The Mayor shall be succeeded in the third year by the President of the Village of Poplar Grove who shall be succeeded in the fourth year by the President of the Village of Capron. The Chief Executive Officers shall thenceforth alternatively succeed each other as Chairman annually.

The Enterprise Zone Advisory Committee will advise the Enterprise Zone Administrator and the Chief Executive Officers regarding policies, programs, and activities of the Enterprise Zone and their impact on the respective local governments.

VI. The EZ Units of Government may utilize each unit's eligibility and resources to make available Community Development Assistance Program Grants, Economic Development Administrative Programs, Small Business Administrative Programs, Workforce Investment Act Assistance, and such other Federal and/or State programs as may be eligible; provided that this section shall not be interpreted as requiring the EZ Units of Government to reduce tax levies or forego the collection of taxes.

VII. Tax abatements and economic incentives requiring the individual action of the EZ Units of Government shall be as follows:

1. Tax Abatements:

The EZ Units of Government shall authorize and direct the County Clerk to abate ad valorem taxes imposed upon real property, located within the Enterprise Zone, upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated, subject to the following conditions:

- a. The improvements or renovations are of the nature and scope for which a building permit is required and has been obtained;
- b. Such abatement shall be allowed only for commercial and industrial property located within the Zone;
- c. Provided further that no abatement shall exceed the following:
 - i. Base Property Tax Abatement Schedule: 80% of the taxes produced by the increase in assessed valuation caused by the improvements to said property in the first year, 60% in the second year, 40% in the third year, 20% in the fourth year.
 - ii. Mid-Level Property Tax Abatement Schedule: For projects that result in greater than \$250,000,000 in total investment and at least 150 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 100% of the ad valorem property taxes in the first year, followed by 90% in the second year, 80% in the third year, 60% in the fourth year, and 50% in the fifth year. Thereafter, 25% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years.
 In order to qualify for the Mid-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the Mid-Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator.
 - iii. High-Level Property Tax Abatement Schedule: For projects that result in greater than \$800,000,000 in total investment and at least 400 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 85% of the ad valorem property taxes for a period not to exceed five (5) years. Thereafter, 50% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years.
 In order to qualify for the High-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the High-

Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator;

- d. Additional tax abatement incentives for individual industrial taxpayers under the Base Property Tax Abatement Schedule will be available provided that the taxpayer either constructs improvements in addition to those for which abatements were granted in paragraph b above, or causes suppliers of said taxpayer to construct new improvements whereby the aggregate sum of said improvements increases the assessed valuation of the real property located in the Enterprise Zone by \$2,000,000.00 or fraction thereof. If such increase occurs within five years from the commencement of the initial abatement, the additional abatement shall be 80% of the taxes produced by the increase in assessed valuation caused by the original improvements to said property in the fifth year, 60% in the sixth year, 40% in the seventh year, and 20% in the eighth year. If a fractional portion of such increase occurs within five years, the above formula shall be adjusted in proportion to the fractional portion of the increase.
- e. The improvements constructed by the industrial taxpayer, under the Base Property Tax Abatement Schedule, which were in addition to the original improvements granted in the original abatement shall be eligible to receive an abatement for the additional improvements as outlined in paragraph b above.
- f. Properties located in a Tax Increment Finance District are not eligible for tax abatement so long as said District exists.
- g. Abatements shall commence the assessment year following the completion of the improvements as described in the abatement plan approved by the County.
- h. The Enterprise Zone Administrator shall immediately notify the County Clerk if the Enterprise Zone Administrator deems a property is no longer eligible for a property tax abatement.

SALES TAX DEDUCTION: Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, "qualified sale" means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax

Exemption has been issued by the administrator of the enterprise zone in which the building project is located.

To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the Administrator of the Belvidere/Boone County Enterprise Zone into which the building materials will be incorporated. The Certificate of Eligibility for Sales Tax Exemption must contain:

- (1) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located;
- (2) the location or address of the building project; and
- (3) the signature of the administrator of the enterprise zone in which the building project is located.

In addition, the retailer must obtain certification from the purchaser that contains:

- (1) a statement that the building materials are being purchased for incorporation into real estate located in an Illinois enterprise zone;
- (2) the location or address of the real estate into which the building materials will be incorporated;
- (3) the name of the enterprise zone in which that real estate is located;
- (4) a description of the building materials being purchased; and
- (5) the purchaser's signature and date of purchase.

The deduction allowed by the Act for the sale of building materials may be limited to the extent authorized by ordinance. The ordinance, however, may neither require nor prohibit the purchase of building materials from any retailer or class of retailers in order to qualify for the exemption allowed under this Section.

2. **Reduction of Permit Fees:** In the case of any and all permit fees normally charged or required due to the rehabilitation, expansion or new construction of commercial, industrial, or manufacturing property within the Zone area, the fee charged shall be reduced to the lesser of: a) 50% of the rate of fee in effect on the date that the Enterprise Zone is designated and certified, or b) 50% of the rate of fee normally charged if such fee is enacted subsequent to the designation and certification of the Enterprise Zone. Any reduction in fees as authorized by this Intergovernmental Agreement shall only apply if applicants have supplied the Enterprise Zone Administrator all information as requested by the Illinois Department of Commerce and Economic Opportunity, "Illinois Enterprise Zone Commercial/Industrial Projects Permits Issued" form. The fee reduction provided by this Section includes all fees charged for building, plumbing, electrical, zoning, and sewer permits. The fee reduction provided by this Section shall commence with the first day of the calendar month following the month in which

the Enterprise Zone is designated and certified and shall continue for the term of the Enterprise Zone.

VIII. The initial term of this agreement shall be fifteen(15) years from the date of Certification of the Enterprise Zone by the Department of Commerce and Economic Opportunity, unless terminated sooner by written agreement of the County and City. It shall be extended if the Enterprise Zone Designation is extended by the Enterprise Zone Board pursuant to State Statute.

IX. This agreement may be modified from time to time by written agreement of the parties.

CITY OF BELVIDERE,

Dated this ___ day of _____, 2023__.

Mayor

ATTEST:

City Clerk

VILLAGE OF POPLAR GROVE

Dated this ___ day of _____, 2023

President

Attest:

Village Clerk
EZAGreement2023.doc

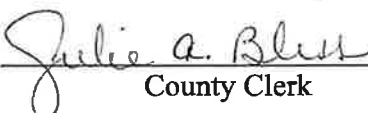
COUNTY OF BOONE,

Dated this 23 day of May 2023.



County Board Chairman

ATTEST:



County Clerk

VILLAGE OF CAPRON

Dated this ___ day of _____, 2023

President

Attest:

Village Clerk

ORDINANCE #631H
AN ORDINANCE AUTHORIZING THE DISPOSITION
OF LOST, ABANDONED OR STOLEN PROPERTY
PURSUANT TO 765 ILCS 1030/3

WHEREAS, the City has possession of certain lost, stolen or abandoned bicycles (the Bicycles) within the meaning of 765 ILCS 1030/0.01 et. Seq. as identified in the attached Exhibit A which is incorporated herein; and

WHEREAS, the Bicycles came into the possession of the Chief of Police under circumstances supporting a reasonable belief that said property was abandoned, lost or stolen or illegally possessed; and

WHEREAS, the Corporate Authorities of the City of Belvidere agree with the Chief of Police that each of the Bicycles is worth less than \$100.00 and that the interest of the public would be best served by donating the Bicycles to a charitable organization; and

WHEREAS, the Corporate Authorities find that Empower Boone Inc. is a local non-profit charitable organization that would make the Bicycles available to needy families; and

WHEREAS, the lost, abandoned or illegally possessed Bicycles have been in the Chief of Police's possession for at least six (6) months during which time the identity or location of the owners of said bicycles was not ascertained.

IT IS THEREFORE ORDAINED by the MAYOR and CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: The Chief and Mayor, or their designee, are authorized to donate the Bicycles identified in Exhibit A to Empower Boone Inc., or such other charitable organization as they deem proper, or alternatively to sell the Bicycles identified in Exhibit A through any lawful means.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

Mayor Clinton Morris

(SEAL)

ATTEST: _____
City Clerk Sarah Turnipseed

Passed:

Approved:

Published:

- **-Black Workman cycles Tri-Fecta Tricycle**
- **-Purple/Silver KHS T-Rex 24 inch Girls Bike**
- **-Green 20 inch Kent Chaos Boys Freestyle Bike**
- **-Black,White and Blue Kent Ambush Bike**
- **-Orange and Silver Next Power Climber Mountain Bike**
- **-Blue Roadmaster Granite Peak 26 inch men's bike**
- **-Blue and Silver Mountain bike**
- **-silver and Red Schwinn BMX Bike**
- **-Pink Mongoose bike**
- **-Red Quest Mountain bike and Silver Elf BMX bike**
- **-Blue and White Next Mountain bike**
- **-Teal and Black Huffy bike**
- **-White and Blue Huffy Howler bike**
- **-Purple Roadmaster bike and a Blue/Purple Roadmaster bike**
- **-Black Mongoose Outer Limit Bike**
- **-Gold spray painted bike**
- **-Blue Huffy Stalker girls Mountain Bike**
- **-Blue Mongoose SRT bike**
- **Black Giant Boulder Bike**
- **Red over Silver spray painted bike**
- **Blue and Black Trek 800 Sport bike**
- **-purple and white Huffy bike**
- **-Silver Mongoose bike**
- **-Black Hyper Bike Co. BMX bike**
- **-Black and Green Huffy bike**
- **-Purple Next Tiara girls bike**
- **-Gray 26 inch Roadmaster Mountain bike**
- **-Teal Huffy Mountain bike**
- **-White and Black Huffy Speedster mountain bike**
- **-Blue, Yellow, and Silver Huffy Rockridge mountain bike**
- **-Girls Dynacraft Monster High Bike with pink training wheels**
- **-Black Avigo Atra 20 inch BMX bike**
- **-Red Magna men's Glacier Point 26 inch Bike**
- **-Black Static Hyper bike Co bike**
- **-Gray Trek BMX bike with skulls on seat**
- **-Green 21 speed bike**
- **-Green and Silver men's BMX bike**
- **-White and pink Magna Oasis bike**
- **-Blue Huffy Mountain Bike**

- -Blue Schwinn Frontier mountain bike
- -Black Genesis V2100 26 inch mountain bike
- -Purple and green Huffy Reaction BMX bike
- -Silver and Purple girls Kent bike
- -Red Eclipse Rumble mountain bike
- -White and Blue Mongoose bike
- -white and gold spray painted Next BMX bike
- -Red and Silver Quasar Clash mountain bike
- -Chrome Genesis 2.0 20 inch bike
- -Red Huffy Rock It Bike
- -Pink Sport Bicycle child's bike
- -Red Kent Troublemaker 20 inch freestyle bike
- -Pink Giant mountain bike
- -Blue Mongoose BMX bike
- -Purple Girl's 2 cool bike with training wheels
- -Gray and Red Mongoose Ledge 2.0 mountain bike
- White men's Specialized mountain bike
- -Green 15 Speed bike
- -Blue men's Huffy Ironman mountain bike
- -Red boy's Next BMX bike
- -Silver Vertical bike
- -Black Huffy Granite bike
- -Black Roadmaster all Terrain mountain bike
- -Red and Silver Nikishi Bravo mountain bike
- -Maroon men's Huffy Cruiser bike
- -Blue Huffy Omni 10 speed bike
- -15 speed bike and one 12 speed bike
- -Purple multi speed bike
- -Silver and Red Royce Union Jakarta 21 speed mountain bike
- -Black and Silver Glendale Mountain bike
- -Blue Magna Excitor 21 speed bike
- -silver /Blue Magna mountain bike
- -Purple Roadmaster Mountain bike
- Blue/Purple Roadmaster Mountain bike
- Case #201600016158-Red Nikishi café 12 speed
- -Gray and Green Next Gauntlet 18 inch mountain bike
- -Blue Roadmaster Mountain bike

Case #201900026012-Black Workman cycles Tri-Fecta Tricycle
Case #201800017329-Purple/Silver KHS T-Rex 24 inch Girls Bike
Case #201900016693-Green 20 inch Kent Chaos Boys Freestyle Bike
Case #201800019454-Black,White and Blue Kent Ambush Bike
Case #201800021957-Orange and Silver Next Power Climber Mountain Bike
Case #201800028020-Blue Roadmaster Granite Peak 26 inch men's bike
Case #201900009490-Blue and Silver Mountain bike
Case #202000017534-silver and Red Schwinn BMX Bike
Case #201900034626-Pink Mongoose bike
Case #201200021732-Red Quest Mountain bike and Silver Elf BMX bike
Case #201500004526-Blue and White Next Mountain bike
Case #201800019655-Teal and Black Huffy bike
Case #201400040952-White and Blue Huffy Howler bike
Case #201600002366-Purple Roadmaster bike and a Blue/Purple Roadmaster bike
Case #202100017673-Black Mongoose Outer Limit Bike
Case #201800016379-Gold spray painted bike
Case #201900003298-Blue Huffy Stalker girls Mountain Bike
Case #201700038546-Blue Mongoose SRT bike
Black Giant Boulder Bike
Red over Silver spray painted bike
Blue and Black Trek 800 Sport bike
Case #201900034483-purple and white Huffy bike
Case #201800025425-Silver Mongoose bike
Case #201800025273-Black Hyper Bike Co. BMX bike
Case #202100011892-Black and Green Huffy bike
Case #201600025182-Purple Next Tiara girls bike
Case #201800012329-Gray 26 inch Roadmaster Mountain bike

Case #202100024129-Teal Huffy Mountain bike

Case #201900023922-White and Black Huffy Speedster mountain bike

Case #201900028844-Blue, Yellow, and Silver Huffy Rockridge mountain bike

Case #201900020788-Girls Dynacraft Monster High Bike with pink training wheels

Case #202000025515-Black Avigo Atra 20 inch BMX bike

Case #202000012896-Red Magna men's Glacier Point 26 inch Bike

Case #201900026227-Black Static Hyper bike Co bike

Case #201800031174-Gray Trek BMX bike with skulls on seat

Case #201600019252-Green 21 speed bike

Case #2019000016985-Green and Silver men's BMX bike

Case #201800012997-White and pink Magna Oasis bike

Case #201900026041-Blue Huffy Mountain Bike

Case #202000011790-Blue Schwinn Frontier mountain bike

Case #202100015811-Black Genesis V2100 26 inch mountain bike

Case #201700024364-Purple and green Huffy Reaction BMX bike

Case #201800030649-Silver and Purple girls Kent bike

Case #201600023331-Silver and Red Roadmaster bike

Case #201600029601-Red Eclipse Rumble mountain bike

Case #201600016565-White and Blue Mongoose bike

Case #201700000918-white and gold spray painted Next BMX bike

Case #201700002419-Red and Silver Quasar Clash mountain bike

Case #202100016632-Chrome Genesis 2.0 20 inch bike

Case #201700028549-Red Huffy Rock It Bike

Case #201700017965-Pink Sport Bicycle child's bike

Case #201700020087-Red Kent Troublemaker 20 inch freestyle bike

Case #201800038117-Pink Giant mountain bike

Case #201700028604-Blue Mongoose BMX bike

Case #201700020619-Purple Girl's 2 cool bike with training wheels

Case #201700005384-Gray and Red Mongoose Ledge 2.0 mountain bike

White men's Specialized mountain bike

Case #201700019130-Green 15 Speed bike

Case #201700002480-Blue men's Huffy Ironman mountain bike

Case #201700005419-Red boy's Next BMX bike

Case #201300019127-Silver Vertical bike

Case #201300019921-Black Huffy Granite bike

Case #201500012916-Black Roadmaster all Terrain mountain bike

Case #201700028315-Red and Silver Nikishi Bravo mountain bike

Case #201300020535-Maroon men's Huffy Cruiser bike

Case #201500023053-Blue Huffy Omni 10 speed bike

Case #201400011979-15 speed bike and one 12 speed bike

Case #201300016374-Purple multi speed bike

Case #201500006537-Silver and Red Royce Union Jakarta 21 speed mountain bike

Case #201600027052-Black and Silver Glendale Mountain bike

Case #201500023138-Blue Magna Excitor 21 speed bike

Case #201400033357-silver /Blue Magna mountain bike

Case #201600002366-Purple Roadmaster Mountain bike

Blue/Purple Roadmaster Mountain bike

Case #201600016158-Red Nikishi café 12 speed

Case #201700017367-Gray and Green Next Gauntlet 18 inch mountain bike

Case #201700004691-Blue Roadmaster Mountain bike

ORDINANCE NO. 632H

**AN ORDINANCE GRANTING A SPECIAL USE
TO ALLOW IN-VEHICLE SALES OR SERVICE
WITHIN THE PB, PLANNED BUSINESS DISTRICT
(2002 Gateway Center Drive)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant, Michael Leidig, 1250 Centennial Centre Boulevard, Hobart, WI, 54155 on behalf of the property owner, DMD Investments, Inc. 923 Logan Avenue, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service which includes a car wash; and.

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on June 13, 2023 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the PB, Planned Business District for in-vehicle sales or service on the property depicted in Attachment A and legally described as:

Lot Five (5) as designated upon the Plat of Gateway Center, being a subdivision of part of the northwest quarter of Section 6, Township 43 North, Range 4 East of the Third Principal Meridian, according to the Plat thereof recorded March 23, 2005 in Plat File Envelope 316-A as

document No. 2005R03084 in the Recorder's Office of Boone County,
State of Illinois. PIN: 08-06-101-004.

Is hereby approved, subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes lot layout, landscaping and a photometrics plan.
3. Compliance with all applicable codes and ordinances.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2023.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2023.

Clinton Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

Ayes: ____ Nays: ____ Absent: ____

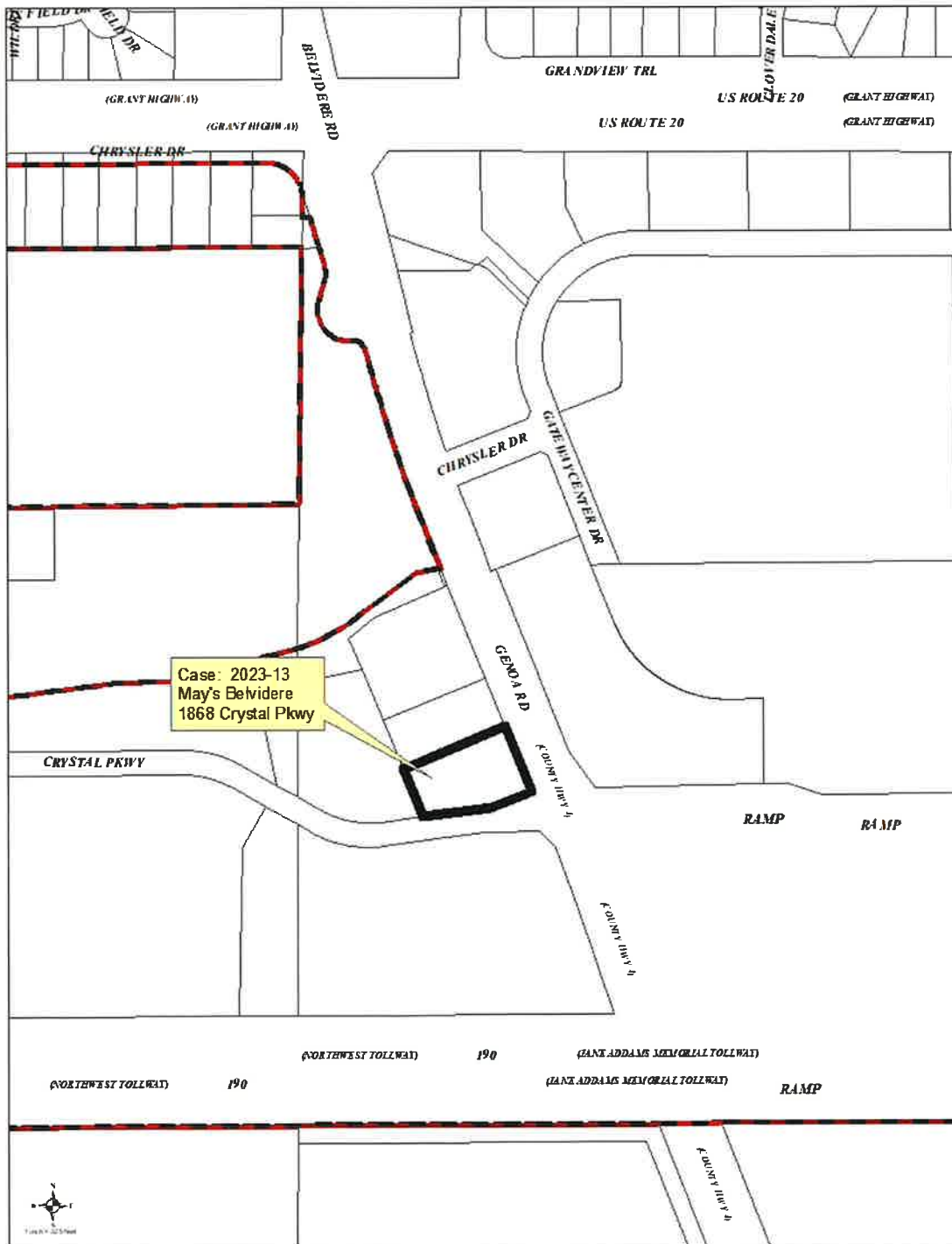
City Council Members Voting Aye: ___

City Council Members Voting Nay: ___

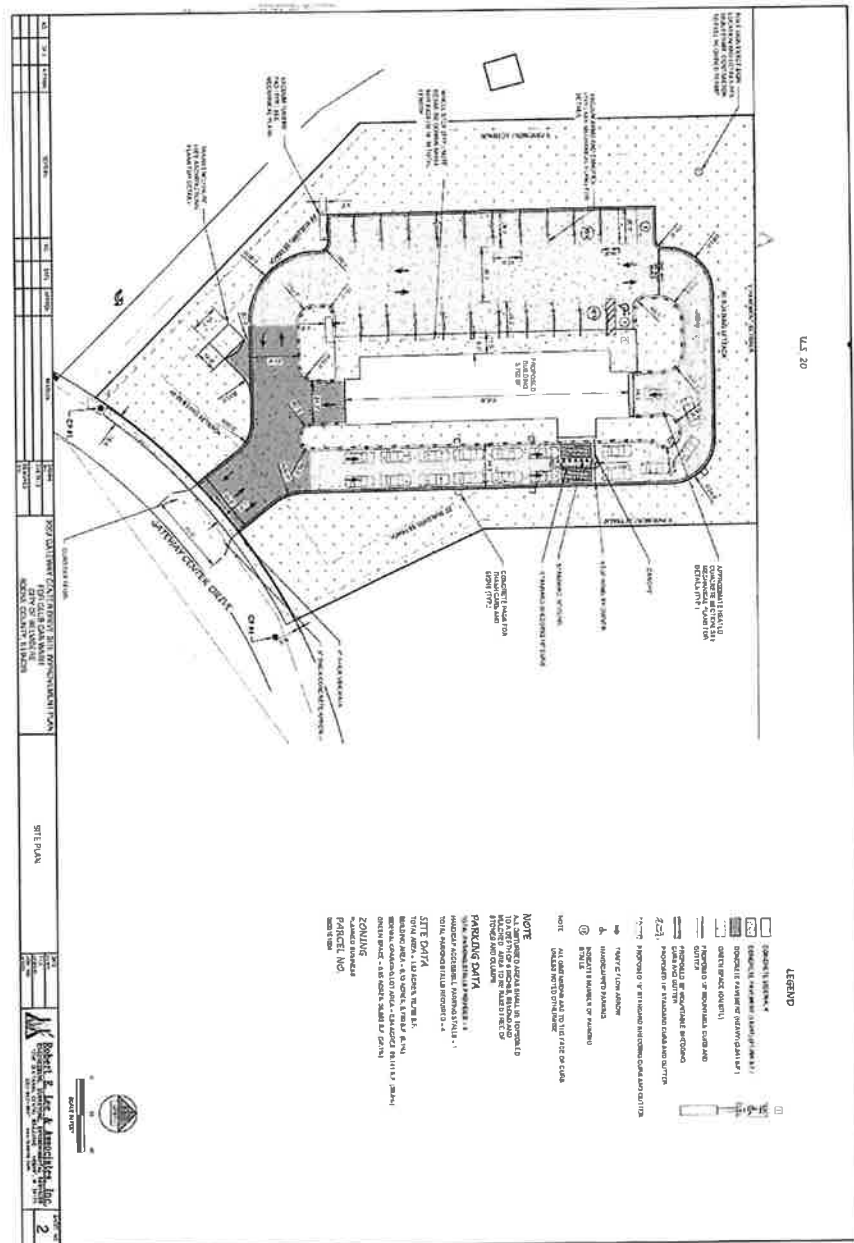
Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

May 3, 2022

ADVISORY REPORT

CASE NO: 2023-14

APPLICANT: Club Car Wash, 2002 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Michael Leidig, 1250 Centennial Centre Boulevard, Hobart, WI, 54155 on behalf of the property owner, DMD Investments, Inc. 923 Logan Avenue, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the PB, Planned Business District on approximately 1.5 acres of vacant land. PIN: 08-06-101-004.

EXISTING LAND USE:

Subject property: Vacant

North: Grant Highway and Farmington Fields residential subdivision

South: Walmart

East: Taco Bell (under construction)

West: Midland States Bank

CURRENT ZONING:

Subject property: PB, Planned Business District

North: SR-4, Single Family Residential-4 District

South, West and East: PB, Planned Business District

COMPREHENSIVE PLAN:

Subject property: Planned Business

North: Single Family Residential

South, West and East: Planned Business

BACKGROUND:

The property is part of the Gateway Center development which was annexed into the City of Belvidere in 2003 and subdivided shortly thereafter. It is one of the three smaller outlots that has yet to be developed.

In the past decade, several of the older, smaller car washes in Belvidere have closed (the one in front of Pacemaker, the Family Car Wash and the Shell gas station's car wash). While the Personal Pride Car Wash added an extra bay and the Hood to Tail car wash recently opened. A car wash was also approved on the corner of Fairgrounds Road and North State Street but it has yet to start the permitting process. As society becomes more automotive dependent, the need for automobile related businesses will increase. Car washes are an in-demand service in the Midwest due to weather, trees, rural roads, salted roads in the winter, etc.

The car wash will be situated so that vehicles enter and exit off of Gateway Center Drive and parking stalls are parallel to Grant Highway. Potential negative impacts that residences (located 300 feet to the north) may have from vehicle headlights will be mitigated due to the layout of the development and landscaping along Grant Highway. Pitched roofs and similar facades will face both Grant Highway and Gateway Center Drive, meeting the façade requirements of the Gateway Center annexation agreement. Office space will be located within the building.

TREND OF DEVELOPMENT:

The subject property is located north of Walmart's parking lot within the Gateway Center commercial subdivision. Murphy USA is currently redeveloping and expanding their gas station, Taco Bell is under construction, Walmart has plans for a small expansion and several nearby tenant spaces have either been remodeled or new businesses have located into them.

COMPREHENSIVE PLAN:

The subject property is designated as "Planned Business" by the City of Belvidere Comprehensive Plan, adopted July 15, 1999. The Planned Business map category encourages high quality indoor commercial, office and institutional land uses, with generous landscaping and limited signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. **Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The property is located in a commercial subdivision and is separated from the nearest residence by Grant Highway. The vehicle circulation pattern is designed to prevent traffic from backing up onto Gateway Center Drive. Outlots of larger developments, like this one, are oftentimes developed with uses that customers will frequent before or after their shopping trips. The planning staff does not foresee any negative impacts.

- B. **Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property as planned business. Food establishments, drive-through lanes and other quick service orientated businesses are considered appropriate uses in the planned business category. The planned business district

encourages more high-end development with a stronger emphasis on aesthetics and landscaping. These factors are also mirrored in the subdivision's annexation agreement.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located within the Gateway Center commercial subdivision and is accessed by the interior road, not Grant Highway. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The commercial subdivision has multiple food related businesses, in-vehicle sales or service-based businesses and a Walmart Super Center. Due to the proximity of the Genoa Road interchange, automobile related businesses are desirable. The planning staff is not aware of any negative impacts a properly laid out car wash has created and does not anticipate the proposed development being any different.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the car wash. The parking area and drive aisle (and headlights) will be screened from the properties to the north and has adequate access from Gateway Center Drive.

SUMMARY OF FINDINGS:

The property is located in a commercial subdivision and is separated from the nearest residence by Grant Highway. The vehicle circulation pattern is designed to prevent traffic from backing up onto Gateway Center Drive and reduce the potential negative impacts of headlights to the residences to the north. Outlots of larger developments, like this one, are oftentimes developed

2023-14; Club Car Wash, 2002 Gateway Center Drive

with uses that customers will frequent before or after their shopping trips. The planning staff does not foresee any negative impacts.

The Comprehensive Plan shows the property as planned business. Food establishments, drive-through lanes and other quick service orientated businesses are considered appropriate uses in the planned business category. The planned business district encourages more high-end development with a stronger emphasis on aesthetics and landscaping. These factors are also mirrored in the subdivision's annexation agreement.

The commercial subdivision has multiple food related businesses, in-vehicle sales or service-based businesses and a Walmart Super Center. Due to the proximity of the Genoa Road interchange, automobile related businesses are desirable. The planning staff is not aware of any negative impacts a properly laid out car wash has created and does not anticipate the proposed development being any different.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2023-14** for a special use for in-vehicle sales and service at 2002 Gateway Center Drive subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes lot layout, landscaping and a photometrics plan.
3. Compliance with all applicable codes and ordinances.

Submitted by:

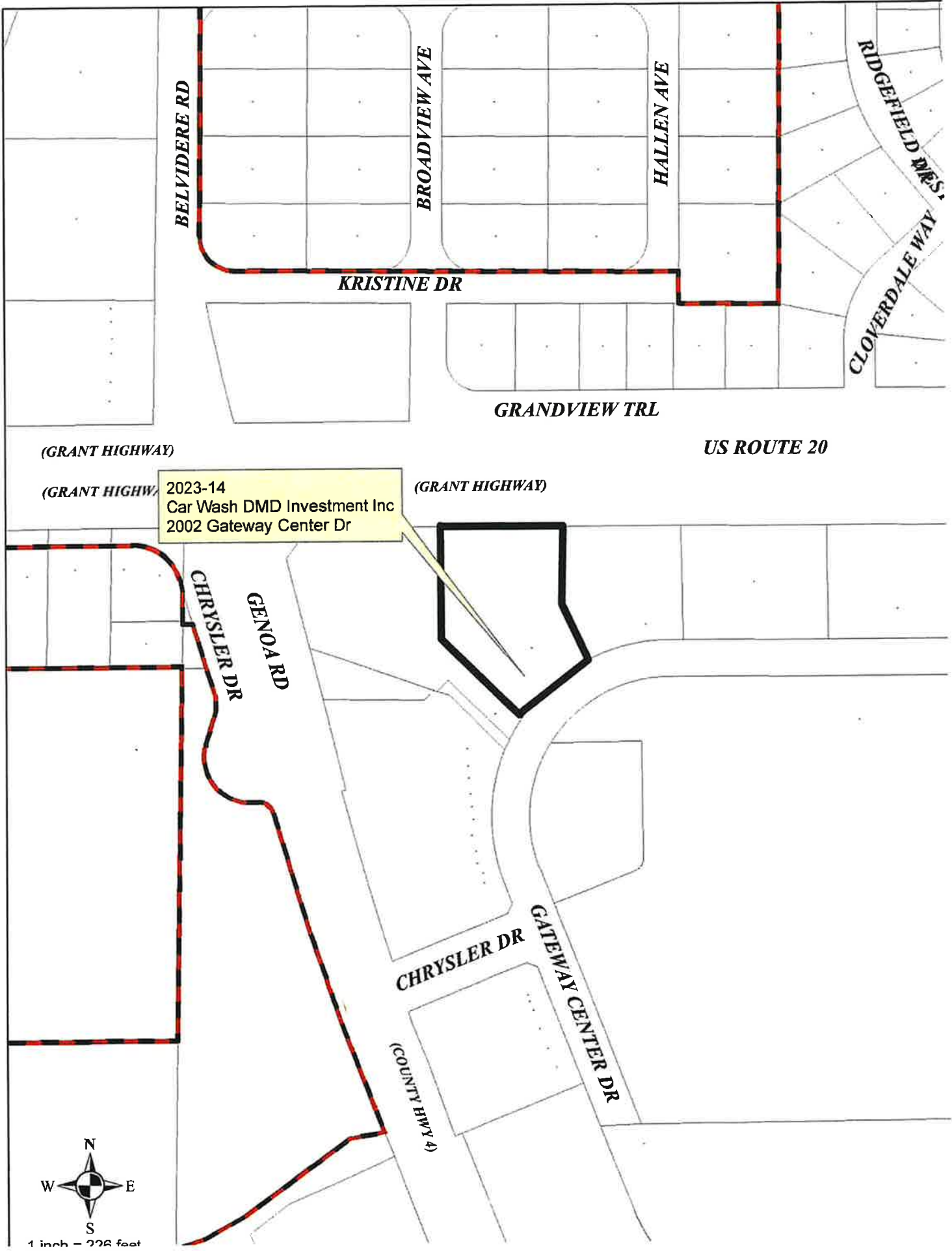

Gina DelRose, Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial photo by Planning Staff.
3. Narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Elevations submitted by Applicant
6. Letter submitted by Teagan Duffy, Boone County Soil and Water District dated May 3, 2023.
7. Letter submitted by Amanda Mehl, Boone County Health Department dated May 17, 2023.
8. E-mail submitted by Mark Beck, Belvidere Fire Department dated May 23, 2023.



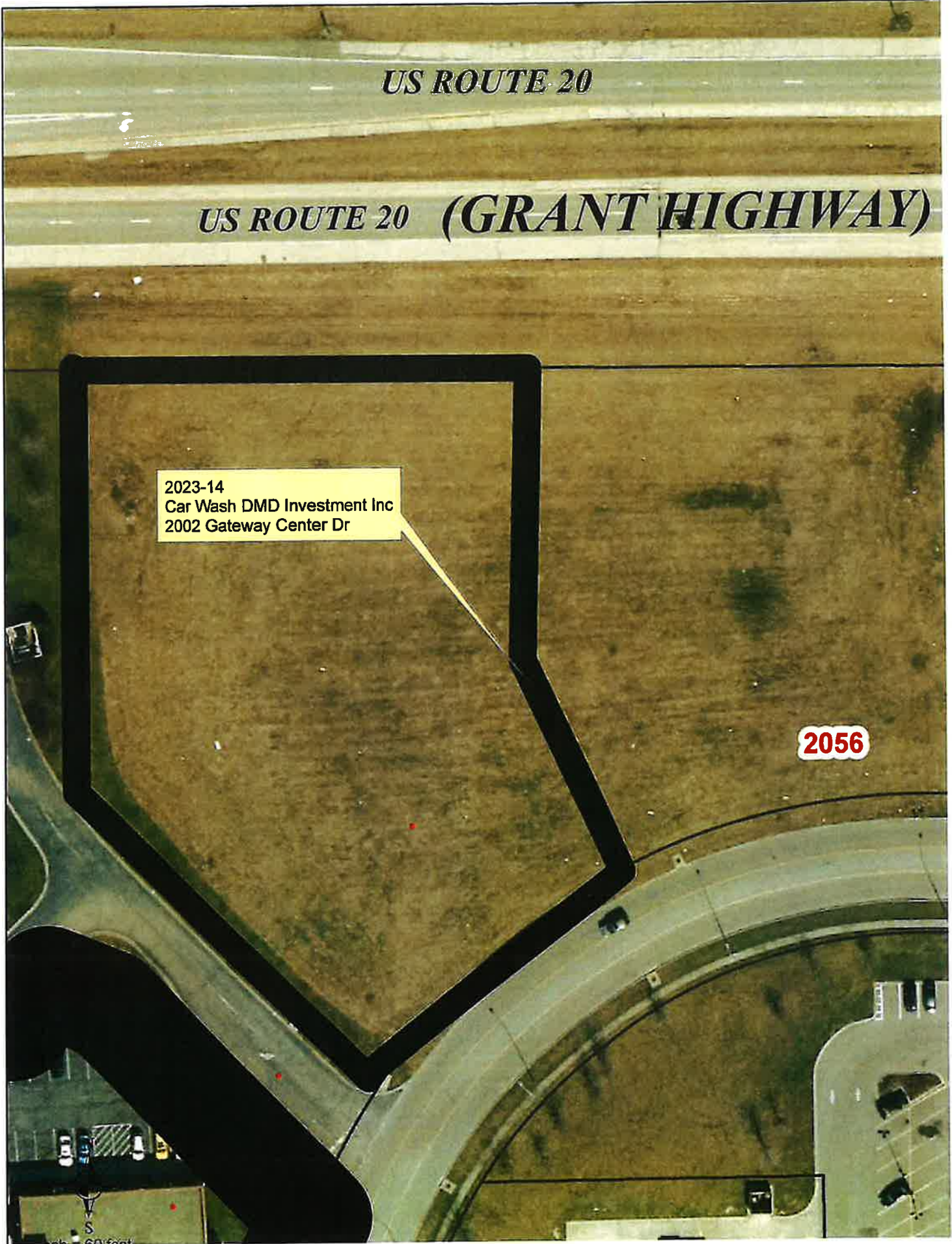
1 inch = 228 feet

US ROUTE 20

US ROUTE 20 (GRANT HIGHWAY)

2023-14
Car Wash DMD Investment Inc
2002 Gateway Center Dr

2056



May 4, 2023

Ms. Gina DelRose, Planner
CITY OF BELVIDERE
401 Whitney Blvd, Suite 400
Belvidere, IL 61008

RE: Club Carwash Special Use Permit Application - 2002 Gateway Center Drive

Dear Ms. DelRose:

On behalf of Club Car Wash, Robert E. Lee & Associates, Inc. is submitting the attached Special Use Permit application and associated documentation for the proposed car wash development at 2002 Gateway Center Drive in the City of Belvidere. The proposed project includes the construction of a 5,760 square-foot automated car wash building and the associated paved parking lot, driveways, and vacuum stations.

The proposed car wash will be open Monday to Saturday from 7:00 AM to 8:00 PM during the summer and 7:00 AM to 7:00 PM during daylight savings. The car wash will only be open 8:00 AM to 8:00 PM or 8:00 AM to 7:00 PM on Sundays. The car wash will have 3-4 employees on-site during all hours of operation. The vacuum stalls will be self-serve, but the carwash will be staffed at all times.

Please do not hesitate to contact me regarding any questions.

Sincerely,

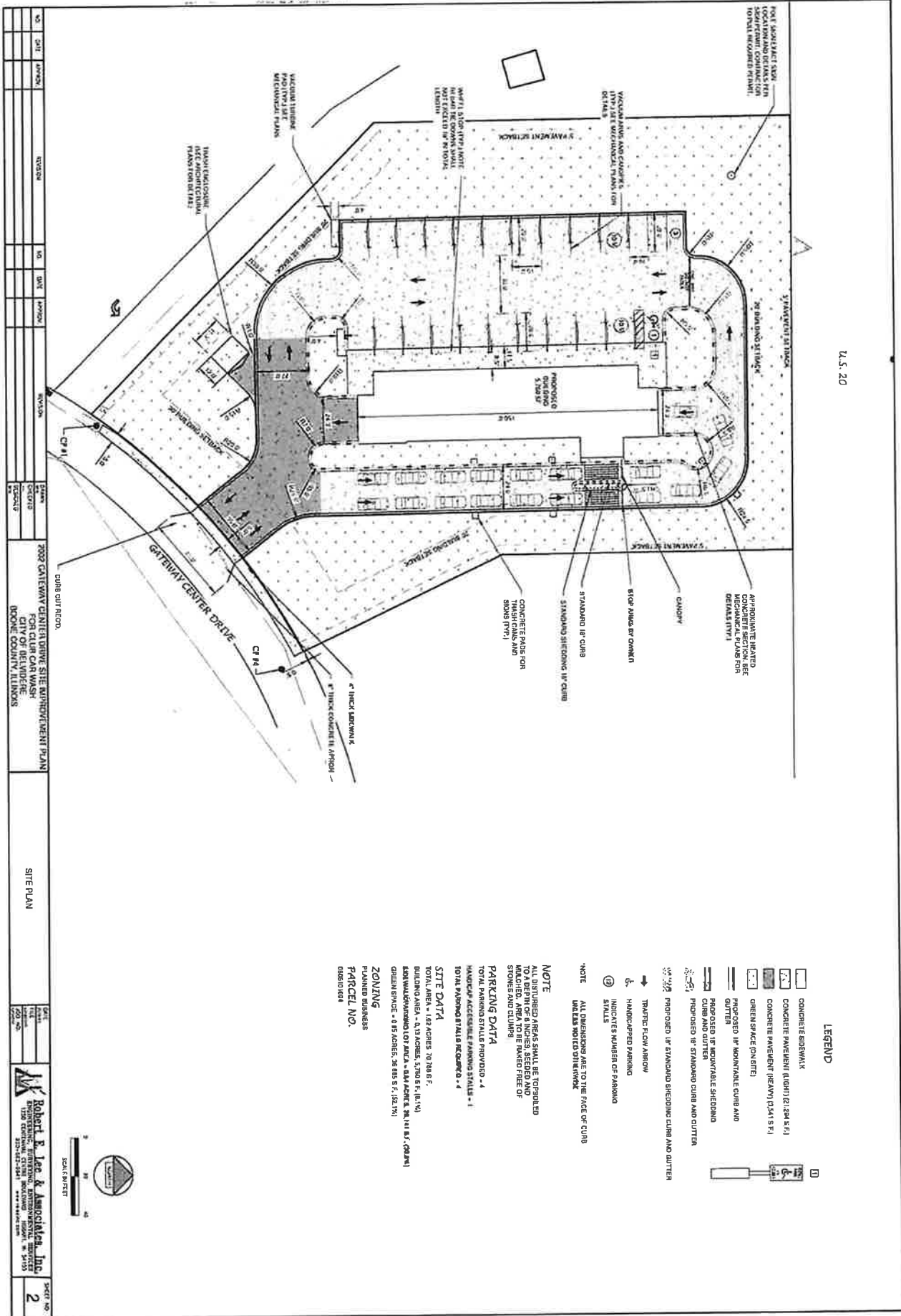
ROBERT E. LEE & ASSOCIATES, INC.



Michael R. Leidig, E.I.T.
Project Engineer

MRL/NJM

ENC.



LEGEND

- ☐ CONCRETE SIDEWALK (RIGHT 12.25M X 6.1)
- ☐ CONCRETE SIDEWALK (LEFT 12.25M X 6.1)
- ☐ CONCRETE SIDEWALK (RIGHT 12.25M X 6.1)
- ☐ GREEN SPACE PLANTER
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT
- ☐ PROPOSED 10' WIDE SIDEWALK AND CURB CUT

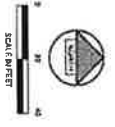
NOTE ALL DIMENSIONS ARE TO THE FACE OF CURB UNLESS NOTED OTHERWISE

NOTE ALL DISTURBED AREAS SHALL BE TOPSOILED TO A DEPTH OF 8 INCHES, SEEDED AND STABILIZED WITH TURF TOLERANT GRASS SEED MIXTURE

PARKING DATA
 TOTAL PARKING STALLS PROVIDED - 4
 HANDICAPPED ACCESSIBLE PARKING STALLS - 1
 TOTAL PARKING STALLS REQUIRED - 4

SITE DATA
 TOTAL AREA - 1.22 ACRES, 30,266 S.F.
 BUILDING AREA - 0.13 ACRES, 3,700 S.F. (18.1%)
 DEVELOPMENTAL COEFFICIENT - 0.11 (11.1%)
 GREEN SPACE - 0.95 ACRES, 26,885 S.F. (92.9%)

ZONING
 PLANNED BUSINESS
 PARCEL NO. 088-10-004



NO.	DATE	DESCRIPTION	BY	CHECKED
1	11/15/20	ISSUED FOR PERMIT	RL	RL
2	11/15/20	REVISED PER COMMENTS	RL	RL

2022 GATEWAY CENTER DRIVE SITE AMPLIFICATION PLAN
 FOR CURB CAR WASH
 CITY OF BELLEVUE
 BROWN COUNTY, ILLINOIS

Robert E. Lee & Associates, Inc.
 1200 CENTRAL EXPRESSWAY, SUITE 100, BLOOMINGTON, IL 61710
 TEL: 314.299.1234 FAX: 314.299.1235
 WWW.ROBERTLEEANDASSOCIATES.COM

EXTERIOR COLOR PALETTE

	ARCHITECTURAL & CIVIL SMOOTH FACE BLOCK		EXTERIOR INSULATED FINISH SYSTEM (EIFS) COLOR: BLACKENED ASH		METAL AWNINGS COLOR: Red
	EXTERIOR INSULATED FINISH SYSTEM (EIFS) COLOR: HERON PLUME		STONEFRONT PANEL COLOR: Black Panel		SCUPPER, DOWNSPOUTS, AND METAL COPINGS COLOR: Kraft Made Stone



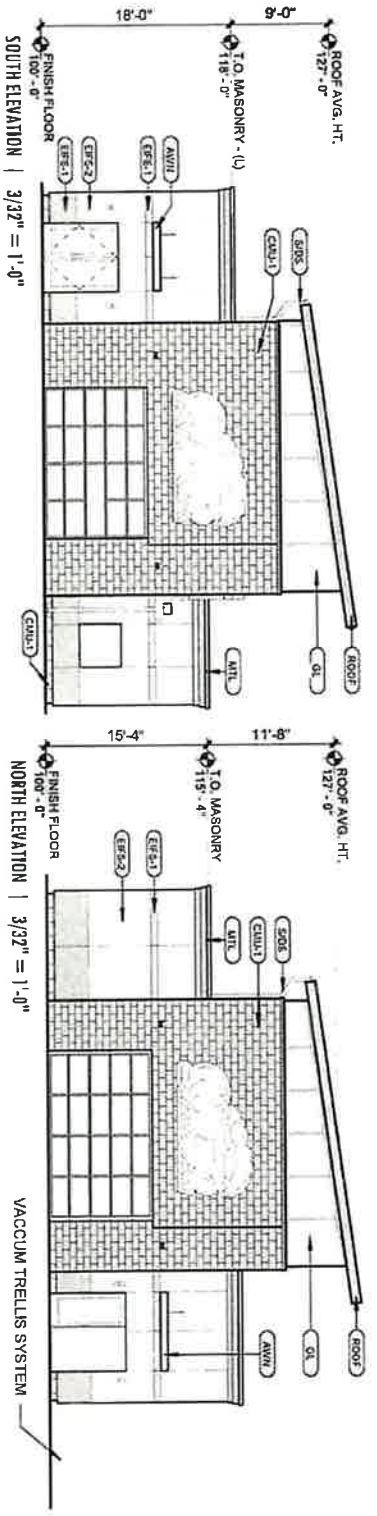
CLUB CAR WASH RENDERING



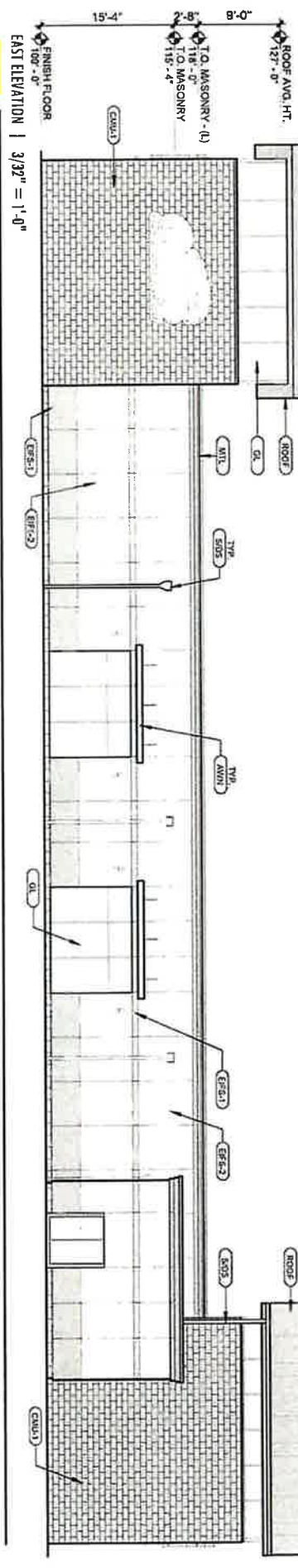
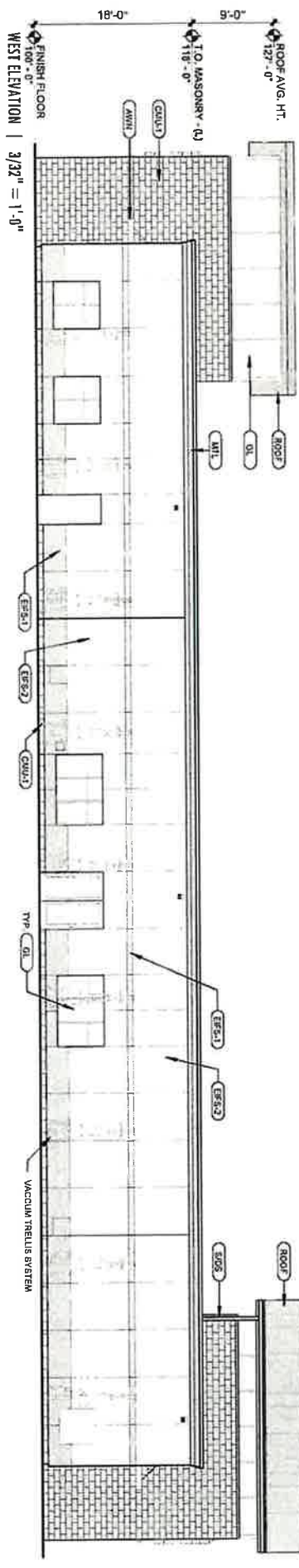
FINKLE + WILLIAMS
ARCHITECTURE

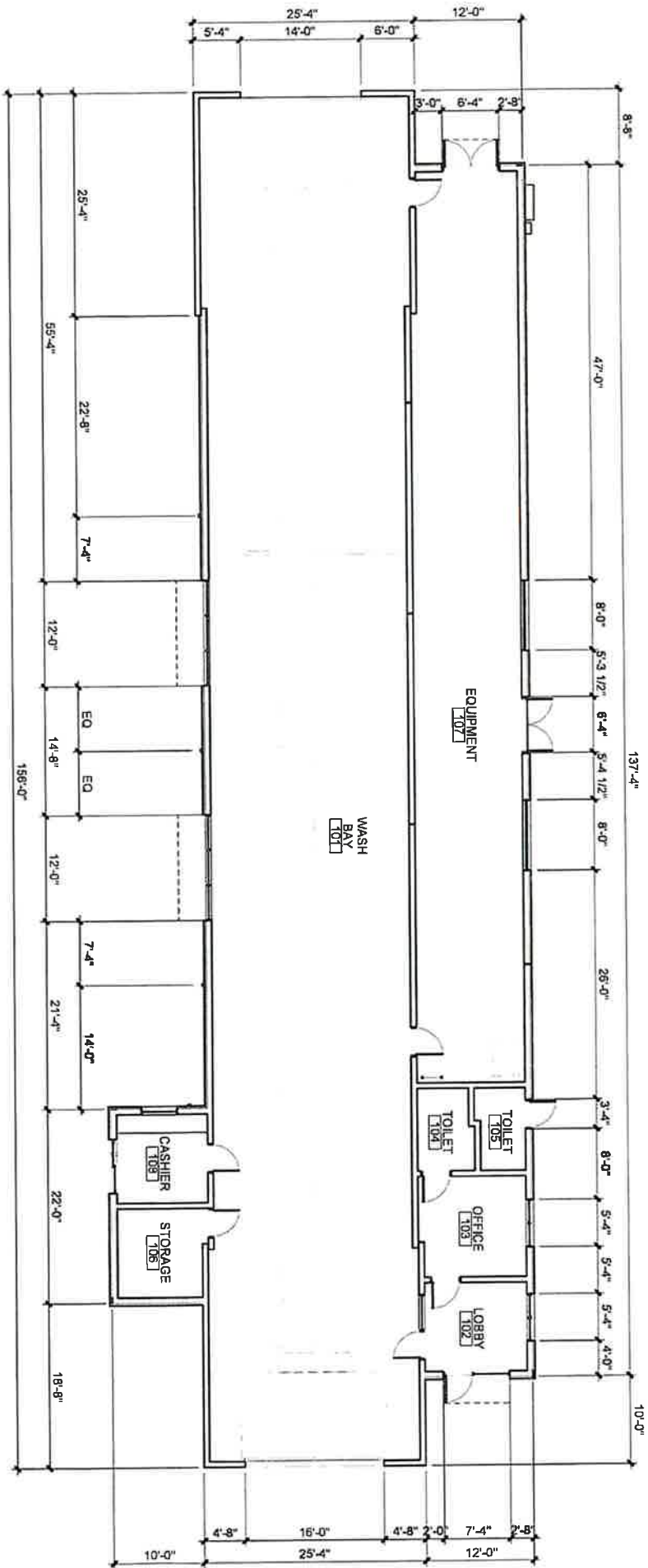
CLUB CAR WASH - Belvidere, IL | 05.08.2023

FINKLE + WILLIAMS © 2023



EXTERIOR MATERIAL LEGEND	
(CML-1)	ARCHITECTURAL 8" CMU BRUT FACE BLOCK (COLOR: Behermer Ash (01064A))
(EF-S-1)	EXTERIOR INSULATED FINISH SYSTEM (COLOR: Behermer Ash (01064A))
(EF-S-2)	EXTERIOR INSULATED FINISH SYSTEM (COLOR: SWARDT Neon Flame)
(GL)	ALUMINUM STOREFRONT GLAZING SYSTEM (COLOR: Behermer Ash (01064A)) Aluminum, 1/2" installed, LOW-E, Thermal Glazing Unit
(AWN)	PREFABRICATED PAINTED FLAT METAL AWNINGS (COLOR: White Black)
(SOS)	PRE-FINISHED NYLON COATED SHEET METAL SCUPPER AND DOWNSPOUTS (COLOR: White Black)
(MTL)	PRE-FINISHED NYLON COATED METAL COPING (COLOR: White Black)
(RQF)	SINGLE PLY 60 MIL BALUSTED EPDM SYSTEM (COLOR: White Black) STANDARD SEAM METAL ROOF WITH METAL FASCIA (COLOR: White Black)





FLOOR PLAN



FINKLE + WILLIAMS
ARCHITECTURE

CLUB CAR WASH - Belvidere, IL | 11.21.22 | 3/32" = 1'-0"

FINKLE + WILLIAMS © 2023



**Boone County
Soil & Water
Conservation District**

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

3 May 2023

SWCD NRI #: 1730

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 2002 GATEWAY CENTER DR. BELVIDERE, 61008
PIN(S): 08-06-101-004

Contact	Petitioner	Owner
Michael Leidig 1250 Centennial Centre Blvd. Hobart, WI 54155 (920) 662-9641 mleidig@releeinc.com	Same as Contact	Club Car Wash 1591 E. Prathersville Road Columbia, MO 65202

Request: Special use for car wash

Notes, if any: By considering the current zoning, current land use, Geographical Information Systems maps, and requested special use permit, the Boone County Soil and Water Conservation District has determined that the proposed use will have no significant impact on the natural resources on the property or surrounding area.

Sincerely,

Teagan Duffy
Boone County Soil & Water
Conservation District



Boone County Soil & Water Conservation District

Report No. 1730

According to the USDA Natural Resource Conservation Service Soil Survey of Boone County, the site consists of the following:

Map Unit: 59A—Lisbon silt loam, 0 to 2 percent slopes

The Lisbon component makes up 92 percent of the map unit. Slopes are 0 to 2 percent. This component is on ground moraines on uplands. The parent material consists of loess over till. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is somewhat poorly drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is high. Shrink-swell potential is moderate. This soil is not flooded. It is not ponded. A seasonal zone of water saturation is at 18 inches during January, February, March, April, May. Organic matter content in the surface horizon is about 4 percent. This component is in the F095XB005WI Moist Loamy or Clayey Lowland ecological site. Nonirrigated land capability classification is 1. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 28 percent.

Map Unit: 221B—Parr silt loam, 2 to 5 percent slopes

The Parr component makes up 92 percent of the map unit. Slopes are 2 to 5 percent. This component is on ground moraines. The parent material consists of Thin mantle of loess or other silty material and in the underlying till. Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is moderately well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches (or restricted depth) is moderate. Shrink-swell potential is low. This soil is not flooded. It is not ponded. A seasonal zone of water saturation is at 33 inches during February, March, April. Organic matter content in the surface horizon is about 4 percent. This component is in the R108XA006IL Loess Upland Prairie ecological site. Nonirrigated land capability classification is 2e. This soil does not meet hydric criteria. The calcium carbonate equivalent within 40 inches, typically, does not exceed 20 percent.

Soil Conditions and Degree of Limitations for Proposed Use:

Soil Map Unit	Soil Name and Slope	Small Commercial Buildings	Shallow Excavations	Hydric Soil	Erosion & Sediment Hazard
59A	Lisbon silt loam, 0 to 2 percent slopes	Somewhat Limited	Very Limited	NO	Slight
221B	221B—Parr silt loam, 2 to 5 percent slopes	Somewhat Limited	Somewhat Limited	NO	Moderate

Soil Interpretations Explanation:

These interpretative ratings help engineers, planners, and others to understand how soil properties influence behavior when used for nonagricultural uses such as building site development or construction materials. This report gives ratings for proposed uses in terms of limitations and restrictive features. Ratings come from the soils "natural" state, that is, no unusual modification of the site or soil material is made other than that which is considered normal practice for the rated use. Even though soils may have limitations, an engineer may be able to alter soil features or adjust building plans for a structure to compensate for most degrees of limitations. Most of these practices, however, are costly.

The final decision in selecting a site for a particular use generally involves weighing the costs for site preparation and maintenance. Soil properties influence development of building sites, including the selection of the site, the design of the structure, construction, performance after construction, and maintenance. Soils are rated for the uses expected to be important or potentially important to users of soil survey information. The rating system of slight, moderate, severe, very severe, and restrictive, are given for the types of proposed improvements that are listed or inferred by the petitioner as entered on the report application and/or zoning petition. They are defined as follows:

Slight or Not Limited: This soil has favorable properties for the use. The degree of limitation is minor and can be overcome easily. Good performance and low maintenance can be expected.

Moderate or Somewhat Limited: This soil has moderately favorable properties for the use. Special planning, design, or maintenance can overcome this degree of limitation. During some part of the year, the expected performance is less desirable than for soils rated slight.

Restrictive: This soil has restrictive properties for the use. This rating is given to soils that have rapid or very rapid permeability's. These soils are sandy or have sand and/or gravel within a depth which makes them poor filters of septic effluent.

Severe or Very Limited: This soil has one or more properties that are unfavorable for the rated use. These may include the following: steep slopes, bedrock near the surface, flooding, high shrink-swell potential, a seasonal high water table, or low strength. This degree of limitation generally requires major soil reclamation, special design, or intensive maintenance, which in most situations is difficult and costly.

Very Severe: This soil rating is given to soils that have properties that are difficult or impossible to overcome or modify for the intended use.

Land Use Explanations:

Dwellings with Basements

Dwellings with basements are single-family houses of three stories or less with basements. The foundation is assumed to be spread footings of reinforced concrete built on undisturbed soil at a depth of about seven feet. The ratings are based on properties affecting soil strength and settlement under a load and those that affect excavation and construction costs. The properties affecting soil strength and settlement are the presence of a high water table, flooding, the shrink-swell behavior and compressibility of the soil. Compressibility is inferred

from unified classification. Properties influencing the ease and amount of excavation are flooding, high water table, slope, depth to bedrock or cemented pan, and the amount of coarse fragments.

Shallow Excavations

Shallow excavations are trenches or holes dug to a maximum depth of 5 or 6 feet for graves, utility lines, open ditches, or other purposes. The ratings are based on the soil properties that influence the ease of digging and the resistance to sloughing. Depth to bedrock or a cemented pan, hardness of bedrock or a cemented pan, the amount of large stones, and dense layers influence the ease of digging, filling, and compacting. Depth to the seasonal high water table, flooding, and ponding may restrict the period when excavations can be made. Slope influences the ease of using machinery. Soil texture, depth to the water table, and linear extensibility (shrink-swell potential) influence the resistance to sloughing. Onsite investigation may be needed to validate these interpretations and to confirm the identity of the soil on a given site.

Erosion and Sediment Control

Based on the percent slope and the erodibility of the soil-mapping unit. Length of slope and vegetative cover are equally important in determining erosion losses and should be determined by on-site investigations. Under most conditions, establishment and maintenance of good vegetative cover is required to prevent excessive erosion and sedimentation.

Small Commercial Buildings

Limitation ratings are given for undisturbed soil on which small commercial buildings of less than three stories without basements are built. The foundation is assumed to be spread footings of reinforced concrete at a depth of 2 feet or the depth of maximum frost penetration, whichever is deeper. The ratings are based on properties affecting soil strength and settlement under a load and those that affect excavation and construction costs. The properties affecting soil strength and settlement are the presence of a high water table, flooding, the shrink-swell behavior and compressibility of the soil. Compressibility is inferred from unified classification. Properties influencing the ease and amount of excavation are flooding, high water table, slope, depth to bedrock or cemented pan, and the amount of coarse fragments.

Hydric soils

Hydric soils are defined by the National Technical Committee for Hydric Soils (NTCHS) as soils that formed under conditions of saturation, flooding, or ponding long enough during the growing season to develop anaerobic conditions in the upper part (Federal Register, 1994). Under natural conditions, these soils are either saturated or inundated long enough during the growing season to support the growth and reproduction of hydrophytic vegetation.

The NTCHS definition identifies general soil properties that are associated with wetness. To determine whether a specific soil is a hydric soil or nonhydric soil, however, more specific information, such as information about the depth and duration of the water table, is needed. Thus, criteria that identify those estimated soil properties unique to hydric soils have been established (Federal Register, 2002). These criteria are used to identify map unit components that normally are associated with wetlands. The criteria used are selected estimated soil properties that are described in "Soil Taxonomy" (Soil Survey Staff, 1999) and "Keys to Soil

Taxonomy" (Soil Survey Staff, 2006) and in the "Soil Survey Manual" (Soil Survey Division Staff, 1993). According to the U.S. Corps of Engineers and the Natural Resource Conservation Service (NRCS), the presence of hydric soils is one third of the requirements needed to meet a jurisdictional wetland. The two other requirements include wetland hydrology and hydrophytic vegetation.

Permeability/Groundwater

Groundwater is water that exists in the pore spaces and fractures in rock and sediment beneath the Earth's surface. It originates as rainfall or snow, and then moves through the soil into the groundwater system. The soil types present near the surface, and their permeability, can have a direct correlation to water quality of shallow groundwater systems. Water quality refers to such things as the temperature, the amount of dissolved solids (hardness), and the presence of pollutants.

Most pollution of groundwater is the result of biological activity, much of it human. Among the sources of contamination are: failing or inadequate on-site septic systems, broken sewer lines, waste dumps (both industrial and residential), spills, biological waste products, agricultural pollutants such as fertilizers and pesticides, and salt contamination from excess salt applications in the winter. Groundwater contamination can result from a point source where the contaminant plume emanates from one spot, or from a widespread source where the pollution is introduced over a wide area and diffused throughout the groundwater over a broad region. Nonpoint source contaminants are difficult to identify and address. Groundwater contaminant plumes change over time. They grow in length with groundwater flow. They grow in width by diffusion and dispersion. Large plumes pollute large areas and affect many people.

Septic Tank Absorption Fields

Subsurface systems of tile or perforated pipe that distribute effluent from a septic tank into natural soil. The depth of the tile is assumed to be a depth of 24 inches. Only soils between a depth of 24 and 72 inches are considered in making the ratings. The soil properties and site features considered are those that affect the absorption of the effluent, and those that may affect public health. Properties and features that affect the absorption of the effluent are permeability, depth to a seasonal high water table, depth to bedrock, cemented pan, and susceptibility to flooding. Subsidence interferes with installation and maintenance. Excessive slopes may cause lateral seepage and surfacing of the effluent in down slope areas. Some soils are underlain by sand and gravel, or fractured bedrock, less than 4 feet below the depth of the distribution lines. In these soils, the absorption field may not adequately filter the effluent, and as a result the groundwater supply is subject to contamination.

Local Roads and Streets

Local roads and streets have an all-weather surface and carry automobile and light truck traffic all year. They have a subgrade of cut or fill soil material; a base of gravel, crushed rock, or soil material stabilized by lime or cement; and a surface of flexible material (asphalt), rigid material (concrete), or gravel with a binder. The ratings are based on the soil properties that affect the ease of excavation and grading and the traffic-supporting capacity. The properties that affect the ease of excavation and grading are depth to bedrock or a cemented pan, hardness of bedrock or a cemented pan, depth to a water table, ponding, flooding, the amount of large stones, and slope. The properties that affect the traffic-supporting capacity

are soil strength (as inferred from the AASHTO group index number), subsidence, linear extensibility (shrink-swell potential), the potential for frost action, depth to a water table, and ponding

Comments from SWCD:

Best management practices should be implemented at the site during any periods of disturbance to prevent erosion and result in clean discharges from the site. The Illinois Urban Manual is a resource of practices used throughout the State and can be accessed at <http://www.aiswcd.org/ium/>. The concept of these practices can be carried over to good housekeeping measures after development occurs and buildings are occupied to prevent stormwater runoff from becoming contaminated.

When considering what to do with vacant areas of the site, implementation of native plants can provide a variety of benefits. Native plants like grasses and flowers provide critical habitat for many key species like the Rusty Patch Bumble Bee and Monarch Butterflies. These deep-rooted native species are preferred because of their abilities to enhance soil permeability and pollutant filtering and their reduced needs for fertilizer, herbicides, irrigation, and mowing. Unfortunately, loss and degradation due to the development of the land and an invasion of exotic species is a serious problem in Illinois.

Thank you for taking the SWCD's advisement under consideration. If you have any questions or comments about this report or the findings, please contact the Boone County Soil and Water Conservation District at (815) 544-3465 ext. 3.



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting equitable wellness & protecting the public's health.

May 17, 2023

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: Case: 2023-14; Club Car Wash, 2002 Gateway Center Drive

Dear City of Belvidere,

We are in receipt of a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the PB, Planned Business District on approximately 1.5 acres. PIN: 08-06-101-004

At this time, the Boone County Health Department has no comment.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,

Amanda Mehl
Public Health Administrator
Boone County Health Department
AT

Gina Delrose

From: Mark Beck <mbeck@belviderefire.com>
Sent: Tuesday, May 23, 2023 9:33 AM
To: Gina Delrose
Subject: Re: request for comments 2023-14

This message originated from an **External Source**. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Gina,

Nothing outstanding with this request, normal life safety of extinguishers, exit and emergency lighting.

Thank you

Mark

On Mon, May 15, 2023 at 10:23 AM Gina Delrose <gdelrose@ci.belvidere.il.us> wrote:

Please see attached

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard, 61008

(o) 815-547-7177

(f) 815-547-0789

--
Mark Beck
Belvidere Fire Department
Fire Station 1: (815) 544-2735

MEMO

DATE: June 14, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact for Case: 2023-14; Club Car Wash, 2002 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Michael Leidig, 1250 Centennial Centre Boulevard, Hobart, WI, 54155 on behalf of the property owner, DMD Investments, Inc. 923 Logan Avenue, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the PB, Planned Business District on approximately 1.5 acres of vacant land. PIN: 08-06-101-004.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

The property is located in a commercial subdivision and is separated from the nearest residence by Grant Highway. The vehicle circulation pattern is designed to prevent traffic from backing up onto Gateway Center Drive. Outlots of larger developments, like this one, are oftentimes developed with uses that customers will frequent before or after their shopping trips. The planning staff does not foresee any negative impacts.

B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

The Comprehensive Plan shows the property as planned business. Food establishments, drive-through lanes and other quick service orientated businesses are considered appropriate uses in the planned business category. The planned business district encourages more high-end development with a stronger emphasis on aesthetics and landscaping. These factors are also mirrored in the subdivision's annexation agreement.

C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as

they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located within the Gateway Center commercial subdivision and is accessed by the interior road, not Grant Highway. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The commercial subdivision has multiple food related businesses, in-vehicle sales or service-based businesses and a Walmart Super Center. Due to the proximity of the Genoa Road interchange, automobile related businesses are desirable. The planning staff is not aware of any negative impacts a properly laid out car wash has created and does not anticipate the proposed development being any different.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the car wash. The parking area and drive aisle (and headlights) will be screened from the properties to the north and has adequate access from Gateway Center Drive.

The motion to adopt the Findings of Fact as presented by staff for case 2023-14 for a special use to in-vehicle sales or service at 2002 Gateway Center Drive carried with a (5-0) roll call vote.

Daniel Druckrey, Vice Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: June 14, 2023
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2023-14; Club Car Wash, 2002 Gateway Center Drive

REQUEST AND LOCATION:

The applicant, Michael Leidig, 1250 Centennial Centre Boulevard, Hobart, WI, 54155 on behalf of the property owner, DMD Investments, Inc. 923 Logan Avenue, Belvidere, IL 61008 is requesting a special use to permit in-vehicle sales or service. Specifically, a car wash at 2002 Gateway Center Drive, Belvidere, IL 61008 (Belvidere Zoning Ordinance Sections 150.105(C)(4)(B)(2) In-vehicle sales or service and 150.904 Special use Review and Approval Procedures) in the PB, Planned Business District on approximately 1.5 acres of vacant land. PIN: 08-06-101-004.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2023-14** for a special use to permit in-vehicle sales or service at 2002 Gateway Center Drive subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes lot layout, landscaping and a photometrics plan.
3. Compliance with all applicable codes and ordinances.

Motion to approve case 2023-14; Club Car Wash, 2002 Gateway Center Drive subject to the conditions carried with a (5-0) roll call vote.

Daniel Druckrey, Vice Chairman
Belvidere Planning and Zoning Commission



Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
2	Boone	2023-16	Original	23-00000-00-GM

BE IT RESOLVED, by the Council of the City of Belvidere Illinois that there is hereby appropriated the sum of One Million Dollars (\$1,300,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/23 to 12/31/23.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Belvidere shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Sarah Turnipseed City Clerk in and for said City of Belvidere in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Belvidere at a meeting held on Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation