

**CITY OF BELVIDERE  
HISTORIC PRESERVATION COMMISSION  
A G E N D A**

**Tuesday, June 28, 2022  
City Hall Council Chambers  
401 Whitney Boulevard  
5:30 pm**

**ROLL CALL**

**Members:**

Claudia Colla, Vice-Chair  
Alexandra Omiotek  
Sonya Dobberfuhl  
David Larson  
Dawn Brooks  
Vacant  
Vacant

**Staff:**

Gina DelRose, Community Development Planner

**Ex-Officio:**

Clint Morris, Mayor

**MINUTES: April 26, 2022**

**PUBLIC COMMENT**

**NEW BUSINESS: Downtown Façade Improvement Grant Program Applications.**

**UNFINISHED BUSINESS:**

**Work Plan**

2022 Awards Program: Date, Location, Recipients  
Promotional/Fundraising Events: Fall Fundraisers  
Maintenance Small Grant: 1 application  
10 Year Plan: None.  
Expenditures: None.  
Friends of Preservation: None.

**OTHER BUSINESS:**

**Images of America Belvidere and Boone County**

Royalties- No update.  
Book Sales- No update.

**Elections**

**DISCUSSION:**

**COMMUNICATIONS/PLANNING REPORTS:**

**Staff Report:**

**Next Meeting Date: July 26, 2022**

**ADJOURNMENT**

**CITY OF BELVIDERE**  
**HISTORIC PRESERVATION COMMISSION MINUTES**  
**April 26, 2022**  
**5:30 pm**  
**City Hall, 401 Whitney Boulevard**

**ROLL CALL**

**Members Present:**

Claudia Colla, Vice-Chair  
Sonya Dobberfuhl  
Alexandra Omiotek  
Dawn Brooks

**Staff Present:**

Gina DelRose, Community Development Planner

**Members Absent:**

David Larson

Claudia Colla called the meeting to order at 5:43 pm.

**MINUTES:** It was moved and seconded (Dobberfuhl/Omiotek) to approve the minutes of the March 22, 2022 meeting. Motion carried unanimously.

**PUBLIC COMMENT:** None.

**NEW BUSINESS:** None.

**UNFINISHED BUSINESS:**

**Work Plan**

**2021 Awards Program:** Gina DelRose reminded the commissioners that they should be keeping an eye out for award nominees.

**Promotional/Fundraising Events:** Gina DelRose thanked the commissioners for all their hard work to make the Stained Glass Window Tour fundraiser a success.

Gina DelRose provided a financial report of the event and stated that the commission made \$530.00 for their grant fund.

Gina DelRose requested that the commissioners begin thinking of fall fundraisers, such as another scavenger hunt.

Claudia Colla suggested a geocaching fundraiser.

The commissioners agreed to explore the idea of a geocaching fundraiser.

**Maintenance Small Grant:** Gina DelRose stated that she does not recommend the commissioner exceeding \$4,500.00 in grant rewards based on how much money is available in the grant fund account.

Gina DelRose stated that the Commission received three applications as follows:

- 406 S. State Street (painting)- requesting \$1,819.16 based on lowest bid.
- 115 W. Lincoln Avenue (façade)- requesting \$2,500.00
- 401 N. Main Street (façade)- requesting \$2,500.00

Gina DelRose stated that the exterior painting on the downtown building would create a positive visual impact to the downtown area. The façade renovations on West Lincoln, although not historical would be considered downtown revitalization. The façade renovations at St. John's church would help maintain a historic structure.

Sonya Dobberfuhr stated that St. John's Church is proud of their history and a supporter of the City's preservation efforts. The façade work would help preserve the church.

Sandie Omiotek stated that they are all impactful projects and recommends awarding \$1,500.00 apiece.

Sonya Dobberfuhr recommended awarding 406 S. State Street \$1,000.00 (because the total project cost was significantly lower than the other projects), \$2,000.00 to St. John's Church and \$1,500.00 to 115 West Lincoln Avenue because that project will most likely proceed with or without the grant funding. Ms. Dobberfuhr stated that her suggested breakdown also makes the awarded amounts more proportional to the overall project costs.

Dawn Brooks and Claudia Colla agreed.

Sandie Omiotek recommended that 406 S. State Street and 115 W. Lincoln Avenue both received \$1,000.00 and St. John's Church received \$2,500.00 for a total of \$4,500.00 in grant awards.

It was moved and seconded (Omiotek/Dobberfuhr) to award 406 S. State Street \$1,000.00 for exterior painting, 115 W. Lincoln Avenue \$1,000.00 for façade work and 401 N. Main Street \$2,500.00 for façade work. Motion carried unanimously.

10 Year Plan: No updates.

Expenditures: Gina DelRose stated that the only expenditures were advertisement and food costs for the fundraiser. The thank you gifts were donated.

Friends of Preservation: No updates.

**OTHER BUSINESS:**

**Images of American Belvidere and Boone County**

Royalties: Gina DelRose stated that \$77.51 in royalties were received.

Book Sales: Gina DelRose stated that proceeds from book sales go towards the property maintenance grant. Typically, books are sold at events and at Christmas time. The Images of Belvidere-Boone County book is sold by the commission and the Boone County Museum of History. The book can also be purchased online and at select retail locations, which is where the royalty money comes from. Gina DelRose stated that David Larson and the Boone County Journal also donated two cases of Boone County post card books to sell.

**DISCUSSION:**

Dan Snow thanked the commission for their efforts.

**Staff Report:** Gina DelRose stated that the May meeting could be cancelled and she would keep everyone updated.

**NEXT MEETING DATE: May 24, 2022**

**ADJOURNMENT:** Meeting adjourned at 6:23 pm.

Recorded by

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Gina DelRose  
Community Development Planner