

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

Tuesday, July 5, 2016

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of  
June 20, 2016; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of June 7, 2016 through  
June 20, 2016.

(B) Belvidere Fire Department Overtime Reports of June 7, 2016 and June 8,  
2016 through June 21, 2016.

(C) Minutes of City-County Coordinating Committee Meeting of June 8,  
2016.

(D) Minutes of Committee of the Whole – Public Safety and Finance and  
Personnel of June 27, 2016.

(9) Unfinished Business:

(A) Ord. #301H – 2<sup>nd</sup> Reading: An Ordinance Revising Ordinance #246H, the  
2015-2016 Budget Ordinance for the City of Belvidere, Illinois.

(10) New Business:

Motions forwarded from City-County Coordinating Committee of June 8, 2016.

Motions – Co-Chairman Snow:

(A) Motion to approve Rock River Environmental Solutions invoice #15758886 in the amount of \$4,609.39 with a 50/50 split between the County and the City.

(B) Motion to approve PDC Laboratories invoice #830790S in the amount of \$5,269.96 with a 50/50 split between the County and the City.

(C) Motion to approve the study by Baxter & Woodman at a cost of \$9,950 with a 50/50 split between the County and the City.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of June 27, 2016.

Motions – Chairman Crawford:

(A) Motion to approve Garry's Ultimate Flooring in the amount of \$2,429.22 for replacement of carpeting for Training Room at Station #1. This expense will be from line item 01-5-220-6010 Building Maintenance.

(11) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: June 20, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, W. Frank,  
C. Morris, T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: G. Crawford.

Other staff members in attendance: Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Street/Water/Sewer Supt. Danny Anderson, City Treasurer Brereton, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of June 6, 2016; as presented.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Sanders to approve the minutes of the regular meeting of the Belvidere City Council of June 6, 2016. Roll Call Vote: 9/0 in favor.

Ayes: Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow and Stevens.  
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain reported they are finalizing dates for Belvidere to have visitors from Sweden.

(B) Mayor Chamberlain read a Certificate in Recognition of Iona "Scoop" Narestead Celebrating 100 years of life.

(C) Heritage Days Festivities – this weekend - need volunteers.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,706,621.66  
Water & Sewer Fund Expenditures: \$ 559,574.48

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$2,706,621.66. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to approve the Water & Sewer Fund Expenditures in the amount of \$559,574.48. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of May 24, 2016 through June 6, 2016.
- (B) Belvidere Fire Department Overtime Report of May 18, 2016 and May 25, 2016 through June 7, 2016.
- (C) Building Department Revenue Report for May 2016.
- (D) Minutes of City-County Coordinating Committee of May 11, 2016.
- (E) Monthly Treasurer's Report for May 2016.
- (F) Monthly General Fund Report for May 2016.
- (G) Monthly Water/Sewer Fund Report for May 2016.

Let the record show these reports and minutes were read and placed on filed.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 13, 2016.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Frank to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 13, 2016. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #301H – 1<sup>st</sup> Reading: An Ordinance Revising Ord. #246H, the 2015-2016 Budget Ordinance for the City of Belvidere, Illinois.

Let the record show Ord. #301H was placed on file for first reading.

- (B) Res. #2043-2016: A Resolution Pertaining to Prevailing Rates.

Motion by Ald. Morris, 2<sup>nd</sup> by Ald. Arevalo to adopt Res. #2043-2016: A Resolution Pertaining to Prevailing Rates. Roll Call Vote: 9/0 in favor. Ayes: Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders and Frank. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of May 11, 2016:

- (A) Motion to approve TRC invoice #188678 in the amount of \$4,371.55 and invoice #190254 in the amount of \$1,571.16 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank and Morris. Nays: None. Motion carried.
- (B) Motion to approve Rock River Environmental Solutions invoice #15668422 in the amount of \$2,483.28 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris and Ratcliffe. Nays: None. Motion carried.
- (C) Motion to approve Wilson Electric Company invoice #66754 in the amount of \$550 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (D) Motion to approve C.E.S. invoice #4041 4/26 in the amount of \$725 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.
- (E) Motion to approve the City of Belvidere invoice in the amount of \$1,848 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of June 13, 2016.

- (A) Motion to approve the proposal from Baxter & Woodman to complete the design engineering for the thickening centrifuges at a cost not-to-exceed \$67,500. This work will be paid for from the Sewer Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (B) Motion to approve the proposal from Arc Design Resources, in an amount not-to-exceed \$14,900 to complete the Logan Avenue Corridor Alternatives Assessment. This work will be paid for from the Public Benefit Fund. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.
- (C) Motion to approve the low bid from Rock Road Companies in the amount of \$286,842.55 for the 2016 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Rock Road Companies in the amount of \$279,359.98 for the State Street Pavement Rehabilitation Project. This work will be paid for from the Capital Fund. Roll Call Vote: 9/0 in favor. Ayes: Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders and Frank. Nays: None. Motion carried.
- (E) Motion to approve the purchase of a 2017 International 7400 tandem axle dump truck with 15' dump body, snow plow, front-mounted wing plow and salt spreader from Rush Truck Centers for a total cost of \$164,324 in accordance with Illinois State Bid Contract #PSD4016932. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank and Morris. Nays: None. Motion carried.
- (F) Motion to approve the block party request for 1704 9<sup>th</sup> Avenue on July 16, 2016 from 10 a.m. until 6 p.m. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris and Ratcliffe. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Ratcliffe to adjourn the meeting at 7:23 p.m. Aye voice vote carried. Motion carried.

CITY-COUNTY COORDINATING COMMITTEE  
MINUTES  
June 8, 2016 at 6:30 p.m.  
County Board Room, 1212 Logan Avenue

**CALL TO ORDER**

The meeting of the City-County Coordinating Committee was called to order at 6:30 p.m. by Co-Chairman Cory Lind.

Chairman Lind called for a moment of silence for Craig Schultz.

**ROLL CALL**

County:

Cory Lind, Co-Chairman  
Cathy Ward, Vice-Chairman  
Kenny Freeman  
Brad Stark

City:

Dan Snow, Co-Chairman  
Clayton Stevens, Vice Chairman  
Daniel Arevalo  
Wendy Frank

Others:

Ken Terrinoni  
Lt. Perry Gay

Members Absent:

Members Absent:  
Mark Sanderson

**APPROVAL OF MINUTES**

A motion was made by Brad Stark to approve the minutes of the May 11, 2016 committee meeting as presented. Motion seconded by Dan Snow. Motion passed (8-0).

**APPROVAL OF AGENDA**

Ken Terrinoni added Public Safety Phone System, 6.3 to the agenda. A motion was made by Dan Snow to approve the agenda as amended. Motion seconded by Daniel Arevalo. Motion passed (8-0).

**PUBLIC COMMENT**

**PUBLIC COMMENT**

One of the Aldermen spoke regarding the work needed on E. Menomonie which is an extension of the parking lot work done at the Public Safety building. The city is requesting the County to split the cost of this project in the amount of \$11,600 using Public Safety Sales Tax Fund dollars. Mr. Terrinoni said this request should be moved to the Finance Committee.

Cathy Ward thanked the City for their resolution opposing the railroad being proposed in the County.

**CANDLEWICK LAKE ASSOCIATION**

The guest speaker was not able to attend the meeting and this will be rescheduled. Mr. Terrinoni spoke on the topic of the lots in Candlewick that have been abandoned. The County is a trustee for these but by statute has no obligation financially. Discussion was held.

**E-911 REPORT – PUBLIC SAFETY BUILDING**

**911 REPORT**

Lt. Gay reviewed the 911 report with the committee. He discussed the ten (10) County project. Lt. Gay said the State's Attorney is reviewing the contract and then it will be ready to sign. Mr. Terrinoni said he commended the group for negotiating a good price on this project. Cathy Ward asked about the overtime costs. Lt. Gay discussed this and said he most likely will be over budget for the overtime expense. Discussion was held.

**FY 2016 FINANCIAL REPORT**

There was no report submitted.

**PUBLIC SAFETY BUILDING PHONE SYSTEM**

Mr. Terrinoni said the phone system being used in the Public Safety Building was purchased in 2008 as a result of a bid process. Lt. Gay discussed the problems with the phone system and stated the current system no longer has parts

available and no longer manufactured because the model went out in 2008 when it was purchased. The phone system is critical and could go out at any time. Currently we have a digital phone system that needs to be upgraded to an IP based system. Lt. Gay said there is a band aid that can be used for \$13,000 and should be done immediately. Discussion was held. The approximate cost to change the phone system to IP would be \$86,000. Lt. Gay would like to buy time on the replacement to be able to go out for bid. Mr. Terrinoni said the NINGA upgrade will factor into the phone system upgrade needs. Mr. Terrinoni is not sure putting \$13,000 into the current system for a tentative fix knowing that the system will require a complete replacement is the right direction to take and feels this needs to be researched further. Discussion was held. Lt. Gay said this situation is critical. Mr. Terrinoni discussed the cost share with the City. The committee was in consensus to have this move to the full board. Ifiber was discussed. Lt. Gay said there are 400 numbers. There are 202 telephones that need to be replaced. There are a total of 282 telephones. 80 are digital phones.

### GIS

#### FY 2016 FINANCIAL REPORT

There was no financial report discussed.

### LANDFILL

#### APPROVAL OF INVOICE: ROCK RIVER ENVIRONMENTAL SOLUTIONS

A motion was made by Clayton Stevens to approve Rock River Environmental Solutions Invoice #15758886 in the amount of \$4,609.39 with a 50/50 split between the County and the City. Motion seconded by Brad Stark. Motion passed (8-0).

#### APPROVAL OF INVOICE: PDC LABORATORIES, INC.

A motion was made by Clayton Stevens to approve PDC LABORATORIES Invoice #830790S in the amount of \$5,269.96 with a 50/50 split between the County and the City. Motion seconded by Dan Snow. Motion passed (8-0).

#### SCOPE OF WORK BAXTER & WOODMAN, LEACHATE DEPOSITS BELVIDERE WASTEWATER PLANT

Mr. Terrinoni said if the City wastewater treatment plant could handle the leachate from the landfill it would save the City/County hauling and disposal costs. Unfortunately this requires studies to be done. The Baxter & Woodman proposal addresses this issue. This would mean spending dollars upfront to potentially save dollars down the road. Belvidere would require studies done to see if their wastewater plant in order to accept this type of waste. The study by Baxter & Woodman would cost \$10,000 to potentially save \$18,000 per year. Discussion was held. Trucking fees would be additional. Discussion continued. This is a two year study.

A motion was made by Dan Snow to approve the study by Baxter & Woodman at a cost of \$9,950 with a 50/50 split between the County and the City. Motion seconded by Cathy Ward. Motion passed (8-0).

### ILLINOIS EPA COMMUNICATION

There was no discussion held.

#### FY 2016 FINANCIAL REPORT

There was no discussion held.

### INFORMATIONAL ITEMS AND OTHER BUSINESS

#### INVITATION TO OTHER GOVERNMENTS

Mr. Terrinoni will invite Candlewick to attend the next committee meeting.

#### FIXED ROUTE PUBLIC TRANSPORTATION BOONE COUNTY

There was no discussion held.



**CORRESPONDENCE**

Cathy Ward discussed Farm & Fleet moving to the old K-Mart building. They will not be moving to that location.

**EXECUTIVE SESSION**

There was no executive session held.

**ADJOURNMENT**

**ADJOURN THE MEETING**

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Clayton Stevens. Motion passed (9-0). Meeting adjourned at 7:08 p.m.

Recorded by,

Julaine Drake  
Office Manager

DRAFT

Minutes  
Committee of the Whole  
Public Safety and Finance and Personnel  
June 27, 2016      6:00 p.m.

Call to Order - Mayor Chamberlain.

Aldermen Present:    D. Arevalo, R. Brooks, G. Crawford,  
                          J. Sanders, W. Frank, C. Morris,  
                          T. Ratcliffe, M. Sanderson, D. Snow  
                          and C. Stevens.

Aldermen Absent:     None.

Also in attendance: Public Works Director Brent Anderson,  
Treasurer Ric Brereton, Budget and Finance Manager Becky  
Tobin, Fire Chief Hyser, Deputy Chief Woody, City Attorney  
Drella and City Clerk Arco.

Public Comment:      None.

Public Forum:         None.

Reports of Officers, Boards and Special Committees:

Mayor Chamberlain reported:

- (A) Successful Heritage Days.
- (B) City Council will meet Tuesday, July 5,  
2016.
- (C) City tent for fair needs volunteers.

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

- (A) Fire Chief Hyser introduced C Shift:

Captain Greg Holmes (25 years), Firefighters:  
Chad Cunningham (14 years), Josh Oates (16 years),  
Dan Drall (13 years), Nic Thornton (9 years),  
Glenn Williams (almost 2 years), Travis Tangye (1 year).

- (B) Replace Carpeting in Training Room for Station #1.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Sanderson to approve Garry's Ultimate Flooring in the amount of \$2,429.22 for replacement of carpeting for Training Room at Station #1. This expense will be from line item 01-5-220-6010 Building Maintenance. Aye voice vote carried. Motion carried.

- (C) Fire Chief Hyser presented the 2015 Fire Department Annual Report.

- (D) New Police Station - keep on agenda and forward to meeting of July 25, 2016.

3. Finance and Personnel, Unfinished Business:

- (A) Utility Tax.

Motion by Ald. Morris, 2<sup>nd</sup> by Ald. Stevens to ask the taxpayers on an advisory referendum if they would approve re-authorizing the 5% utility tax that the City of Belvidere imposed. Roll Call Vote: 4/6 in favor. Ayes: Brooks, Morris, Sanderson and Stevens. Nays: Arevalo, Sanders, Crawford, Frank, Ratcliffe and Snow. Motion lost.

4. Finance and Personnel, New Business:

- (A) Ord. #301H - An Ordinance Revising Ordinance #246H, the 2015-2016 Budget Ordinance for the City of Belvidere, Illinois - for discussion.

5. Adjournment:

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to adjourn meeting at 7:53 p.m. Aye voice vote carried. Motion carried.