

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: July 17, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, M. Fleury, W. Frank, M. Freeman, S. Gramkowski,
M. McGee, N. Mulhall, T. Porter and D. Snow.

Absent: R. Brereton.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane
Woody, Community Development Planner Gina DelRose, Budget and Finance Officer
Shannon Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment: Julie Garrett with the U.S. Small Business Administration spoke
on Economic Injury Disaster Loans currently available.

Louis Mielke spoke concerning the intersection of Grover Street
and Biester Dr.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
July 3, 2023; as presented.

Motion by Ald. Fleury, 2nd by Ald. Mulhall to approve the minutes of the regular meeting
of the Belvidere City Council of July 3, 2023. Aye voice vote carried. Motion carried.

(5) Public Hearing: Community Development Block Grant (CDBG) Project.

Mayor Morris opened the public hearing at 7:12p.m. for the publication of the
Community Development Block Grant (CDBG) Project that appeared in the Boone
County Journal on July 6, 2023. Mayor Morris asked if there was anyone present to
address the public hearing, there being none the public hearing closed at 7:13p.m.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,973,858.35
Water & Sewer Fund Expenditures: \$ 529,973.64

Motion by Ald. Snow, 2nd by Ald. Porter to approve the General & Special Fund Expenditures in the amount of \$1,973,858.35. Discussion took place concerning payables. Roll Call Vote: 9/0 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Porter and Snow. Nays: None. Motion carried.

Motion by Ald. Albertini, 2nd by Ald. McGee to approve the Water & Sewer Fund Expenditures in the amount of \$529,973.64. Discussion took place concerning payables. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Porter, Snow and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for June 2023.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for June 2023.
- (C) Monthly Report of Community Development Department/Planning Department for June 2023.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for June 2023.
- (E) Monthly General Fund Report for June 2023.
- (F) Monthly Water/Sewer Fund Report June 2023.
- (G) Monthly CD Investments for June 2023.

Let the record show these reports were placed on file.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 10, 2023.

Motion by Ald. Fleury, 2nd by Ald. Snow to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 10, 2023. Aye voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Motion to Waive Section 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to Block Party Request – Close Willow Street (Corner of Douglas/Willow to 710 Willow Street).

Belvidere City Council
July 17, 2023

Motion by Ald. Snow, 2nd by Ald. Frank to Waive Section 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to the Block Party Request – Close Willow Street (Corner of Douglas/Willow to 710 Willow Street). Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Porter, Snow, Albertini and Fleury. Nays: None. Motion carried.

(B) Block Party Request – Close Willow Street from the corner of Douglas/Willow to 710 Willow Street.

Motion by Ald. Frank, 2nd by Ald. Porter to approve the Block Party Request to closed Willow Street from the corner of Douglas/Willow to 710 Willow Street on August 1, 2023 from 5p.m. to 9p.m. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Porter, Snow, Albertini, Fleury and Frank. Nays: None. Motion carried.

(C) Res. #2023-17: A Resolution for the City of Belvidere to apply to the State of Illinois for a Community Development Block Grant.

Motion by Ald. Albertini, 2nd by Ald. Porter to adopt Res.#2023-17. Roll Call Vote 9/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Porter, Snow, Albertini, Fleury, Frank and Freeman. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of July 10, 2023.

(A) Motion to consent to and approve the appointment of Carl Gnewuch to serve as Chairperson of the Belvidere Planning and Zoning Commission for a one-year term ending May 2024. Roll Call Vote: 9/0 in favor. Ayes: McGee, Mulhall, Porter, Snow, Albertini, Fleury, Frank, Freeman and Gramkowski. Nays: None. Motion carried.

(B) Motion to approve the allocated amount of \$26,462.00 for the Downtown Façade Improvement Grant as proposed in memo dated June 28, 2023, from Community Development Planner Gina DelRose. Roll Call Vote: 9/0 in favor. Ayes: Mulhall, Porter, Snow, Albertini, Fleury, Frank, Freeman, Gramkowski and McGee. Nays: None. Motion carried.

(C) Motion to approve the low bid from Countryman, Inc. in the amount \$43,954.00, for the 2023 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds. Roll Call Vote: 9/0 in favor. Ayes: Porter, Snow, Albertini, Fleury, Frank, Freeman, Gramkowski, McGee and Mulhall. Nays: None. Motion carried.

(D) Motion to approve the low bid from Rock Road Companies, in the amount of \$949,860.00, for the 2023 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds. Discussion took place concerning funds available. Roll Call Vote: 9/0 in favor. Ayes: Snow,

Belvidere City Council
July 17, 2023


Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall and Porter.
Nays: None. Motion carried.

- (E) Motion to approve the proposal from Ceroni Piping for new guide rails at the Highline lift station, in the amount of \$4,344.00. This work will be paid for from the Sewer Department Line Item #61-5-820-6005. Roll Call Vote: 9/0 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Porter and Snow. Nays: None. Motion carried.
- (F) Motion to approve the proposal from Helm Service to install four vent lines in the Main Equipment Building wet well at the WWTP, in the amount of \$4,793.00. This work will be paid for from the Sewer Department Line Item #61-5-820-6010. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Porter, Snow and Albertini. Nays: None. Motion carried.
- (G) Motion to approve the engineering serves work order from Baxter & Woodman, in an amount not-to-exceed \$12,000.00 to complete the final clarifier condition report at the WWTP. This work will be paid for from Line Item #61-5-820-6190. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Porter, Snow, Albertini and Fleury. Nays: None. Motion carried.
- (H) Motion to approve of the proposal from Strand Associates, in the amount not-to-exceed \$21,700.00, for the lead service line inventory. This work will be paid for from grant funds. Discussion took place concerning grant process. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Porter, Snow, Albertini, Fleury and Frank. Nays: None. Motion carried.
- (I) Motion to approve the Block Party Request to close E. 7th Street from Whitney Blvd. to S. Main Street on July 22, 2023, from 2:00p.m. to 10:00p.m. Discussion took place concerning request. Roll Call Vote: 9/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Porter, Snow, Albertini, Fleury, Frank and Freeman. Nays: None. Motion carried.
- (J) Motion to consent to the appointment of Don Banks to the Community Building Complex Committee. Roll Call Vote: 9/0 in favor. Ayes: McGee, Mulhall, Porter, Snow, Albertini, Fleury, Frank, Freeman and Gramkowski. Nays: None. Motion carried.

Belvidere City Council
July 17, 2023


(11) Adjournment:

Motion by Ald. McGee, 2nd by Ald. Albertini to adjourn meeting at 7:36p.m. Aye voice vote carried. Motion carried.



Mayor

Attest:



City Clerk