

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

July 18, 2022

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Morris presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
July 5, 2022; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Pam Lopez-Fettes – Growth Dimensions.
(B) Mindy Long – IDA Public Library.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,747,360.50
Water & Sewer Fund Expenditures: \$530,312.28

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for June 2022.
(B) Monthly Report of Belvidere Fire Department Overtime Pay for June 2022.
(C) Monthly Report of Community Development Department/Planning
Department for June 2022.
(D) Monthly Report of Building Department Revenues, Residential Building
Permits, Commercial Permits and Case Reports for June 2022.
(E) Monthly General Fund Report for June 2022.
(F) Monthly Water/Sewer Fund Report June 2022.
(G) Monthly CD Investments for June 2022.
(H) Minutes of Planning and Zoning Commission July 12, 2022.
(I) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of July 11, 2022.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #590H – 1st Reading: An Ordinance Granting a Zoning District Change from SR-6, Single-Family Residential -6 District to I, Institutional District (117 W. Hurlbut Avenue).
- (B) Res. #2022-14 – A Resolution Authorizing the Execution of An Intergovernmental Agreement with the Boone County Conservation District for Police Services.
- (C) Res. #2022-15 – A Resolution Authorizing the Execution of Collective Bargaining Agreement By and Between the City of Belvidere and the Illinois FOP Labor Council/Lodge 245.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of July 11, 2022.

Motions of Planning and Zoning – Chairman Tom Porter:

- (A) Motion to approve the allocated amount of \$27,256.00 for the Downtown Façade Improvement Grant as proposed in memo dated July 1, 2022, from Community Development Planner Gina DelRose funding the 8 projects identified in that memo.

Motions of Public Works – Chairman Marsha Freeman:

- (B) Motion to approve Change Order #1 from Williams Brothers Construction, in the amount of \$77,473.62, for the 2018 WWTP Improvement Project. This work will be paid for from the Sewer Depreciation Fund as part of the IEPA Loan for this project.
- (C) Motion to approve the proposal from Alta Equipment Company, for a new Volvo ECR50F excavator, in the amount of \$84,606.00. This equipment will be paid for from the Water Department Capital Fund (#61-1750).
- (D) Motion to approve an expenditure not-to-exceed \$14,948.40 for the purchase of a trailer for the mini excavator. This equipment will be paid for from the Water Department Capital Fund (#61-1750).
- (E) Motion to approve the proposal from Fertilizer Dealer Supply, in the amount of \$6,769.00, for the purchase of a replacement chlorine tank at the WWTP. This work will be paid for from Line Item #61-5-810-6000.
- (F) Motion to approve the low bid from A.C. Pavement Striping, in the amount of \$16,936.00, for the 2022 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds.

(G) Motion to approve the low bid from William Charles Construction, in the amount of \$975,890.00, for the 2022 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds.

(11) Adjournment:

AGENDA
SPECIAL MEETING OF THE BELVIDERE FIRE & POLICE COMMISSION
JULY 21, 2022 6:00p.m.
BELVIDERE CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENT:

APPROVING OF THE MINUTES: June 2, 2021; November 3, 2021; December 15, 2021; February 10, 2022; May 11, 2022; May 18, 2022; and July 6, 2022.

COMMUNICATIONS:

A. Bills Payable.

B. Police Chief's Report.

C. Fire Chief's Report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Police - Review of polygraph results for lateral applicant Mathew Davis.
- B. Police - Interview of lateral applicant Mathew Davis.
- C. Police - Approval of Psychological and Medical for lateral applicant Mathew Davis.
- D. Police - Discuss alternate assessment for lateral and entry level candidates.
- E. Fire - Discussion on Section 5.8 Physical Agility Test.
- F. Fire - Approval to send top five (5) candidates to complete a Candidate Physical Ability Test (CPAT) in accordance with section 5.8-1 of the Rules and Regulations of the Board of the Fire and Police Commissioners.
- G. Fire - Approval to submit the top five (5) candidates to complete a background investigation in accordance with section 5.13 of the Rules and Regulations of the Board of the Fire and Police Commissioners.

OTHER BUSINESS:

ADJOURNMENT:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: July 5, 2022

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Clinton Morris.

(1) Roll Call: Present: M. Fleury, W. Frank, M. McGee, N. Mulhall,
T. Porter, S. Prather, D. Snow and C. Stevens.

Absent: R. Brereton and M. Freeman.

Other staff members in attendance:

Public Works Director Brent Anderson, Police Chief Shane Woody, Fire Chief Shawn
Schadle, Community Development Planner Gina DelRose, Budget and Finance Officer
Shannon Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:
Invocation: Mayor Morris.

(3) Public Comment:

Public Works Director Brent Anderson reminded everyone of the Stormwater Open
House at City Hall on July 7, 2022 from 5:00p.m.-7:00p.m.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
June 20, 2022; as presented.

Motion by Ald. Mulhall, 2nd by Ald. Fleury to approve the minutes of the regular meeting
of the Belvidere City Council of June 20, 2022. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

Belvidere City Council
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(A) Minutes of Committee of the Whole- Public Safety, Finance & Personnel of June 27, 2022 as presented.

Motion by Ald. Prather, 2nd by Ald. Stevens to approve the minutes of the Committee of the Whole – Public Safety, Finance & Personnel of June 27, 2022. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

(A) Ord.#584H – 2nd Reading: An Ordinance Granting a Special Use to Allow a Planned Development within the GB, General Business District. (320 W. Chrysler Drive).

Motion by Ald. Snow, 2nd by Ald. Stevens to pass Ord. #584H. Discussion took place concerning drive-thru layout. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Frank, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

(B) Ord. #585H – 2nd Reading: An Ordinance Granting a Special Use to Allow a Mural within the CB, Central Business District (106 North State Street).

Motion by Ald. Fleury, 2nd by Ald. Prather to pass Ord. #585H. Discussion took place concerning mounting of mural. Roll Call Vote: 8/0 in favor. Ayes: Frank, McGee, Mulhall, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

(C) Ord. #586H – 2nd Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment within the CB, Central Business District (119 South State Street).

Motion by Ald. Snow, 2nd by Ald. Stevens to pass Ord. #586H. Discussion took place concerning nature of business. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Fleury and Frank. Nays: None. Motion carried.

(D) Ord. #587H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance, of the Municipal Code (Sections 150.013 Definitions, 150.204(D) Non-Residential Districts – Planned Business and General Business, 150.204(D) Commercial Land Uses – Vehicle Repair and Maintenance and Car Detailing Shop, 150.702 Width of Driveways, 150.704 Parking Space Design Standards, Table 150.704(F)(8) regarding dimensions, Appendix C: Land Use Summary (Commercial)).

Motion by Ald. Snow, 2nd by Ald. Porter to pass Ord. #587H. Discussion took place concerning Commercial Land Uses. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens, Fleury, Frank and McGee. Nays: None. Motion carried.

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(10) New Business:

(A) Res. 2022-13 – A Resolution for Maintenance Under the Illinois Highway Code.

Motion by Ald. Stevens, 2nd by Ald. Prather to adopt Res. #2022-13. Roll Call Vote: 8/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Fleury, Frank, McGee and Mulhall. Nays: None. Motion carried.

(B) Motion to Waive Section 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to adjustment of wages.

Motion by Ald. Snow, 2nd Ald. Stevens to Waive 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to adjustment of wages. Discussion took place concerning need to move forward quickly due to staffing changes. Roll Call Vote: 8/0 in favor. Prather, Snow, Stevens, Fleury, Frank, McGee, Mulhall and Porter. Nays: None. Motion carried.

(C) Adjustment of Wages.

Motion by Ald. Fleury, 2nd by Ald. Prather to adjust the Assistant City Clerk's wages to \$17.71 an hour. Roll Call Vote: 8/0 in favor: Ayes: Snow, Stevens, Fleury, Frank, McGee, Mulhall, Porter and Prather. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of June 27, 2022.

(A) Motion to authorize the purchase of an EOTech MonoNV Gen III white phosphor night vision device with Norotos night vision helmet mount and adapter for a total cost of \$5,417.95 using funds budgeted in the Equipment Line Item #01-5-210-8200. Roll call Vote: 8/0 in favor. Ayes: Stevens, Fleury, Frank, McGee, Mulhall, Porter, Prather and Snow. Nays: None. Motion carried.

(B) Motion to authorize the purchase of four (4) Motorola Starcom APX 4000 Portable Radios and accessories for a total cost of \$17,644.08 using funds budgeted in the Equipment Line Item #01-5-210-8200. Roll Call Vote: 8/0 in favor: Ayes: Fleury, Frank, McGee, Mulhall, Porter, Prather, Snow and Stevens. Nays: None. Motion carried.

(C) Motion to purchase annual subscription to utilize First Due Records Management Suite at a cost of \$14,700.00 to be paid for out of line item 01-5-220-7020. Roll Call Vote: 8/0 in favor. Ayes: Frank, McGee, Mulhall, Porter, Prather, Snow, Stevens and Fleury. Nays: None. Motion carried.

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(D) Waive bidding process for pumping equipment at Newburg #1 lift station. Motion by Ald. Snow, 2nd by Ald. Prather to waive the bidding process for pumping equipment at Newburg #1 lift station. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Porter, Prather, Snow, Stevens, Fleury and Frank. Nays: None. Motion carried.

(E) Motion to approve the purchase of two 15HP Grundfos pumps, base elbows and stainless-steel guiderails from Gasvoda and Associates in the amount of \$41,029.00 This equipment will be paid for from Sewer Depreciation Fund 61-1780. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Porter, Prather, Snow, Stevens, Fleury, Frank and McGee. Nays: None. Motion carried.

(F) Motion to approve the proposal from Ceroni Piping, in the amount of \$13, 698.00, for replacement of the pumping equipment at the Newburg #1 lift station, including bypass pumping. This work will be paid for from Sewer Depreciation Fund #61-1780. Roll Call Vote: 8/0 in favor. Ayes: Porter, Prather, Snow, Stevens, Fleury, Frank, McGee and Mulhall. Nays: None. Motion carried.

(G) Motion to approve the proposal from Engel Electric, in the amount of \$7,686.00, for the electrical upgrades to Newburg #1 lift station. This work will be paid for from Sewer Depreciation Fund #61-1780. Roll Call Vote: 8/0 in favor. Ayes: Prather, Snow, Stevens, Fleury, Frank, McGee, Mulhall and Porter. Nays: None. Motion carried.

(11) Other:

(A) Executive Session to discuss Collective Bargaining Matters pursuant to Section 2(c)(2) of the Open Meeting Act.

Executive Session was not held.

(12) Adjournment:

Motion by Ald. McGee, 2nd by Ald. Prather to adjourn meeting at 7:33p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary

DATE OF PAYABLES

July 18, 2022

General Fund	\$1,160,256.58
Envision Healthcare (JE)	\$23,880.79
ADP Payroll Fees (JE)	\$1,623.05

Special Funds:

Farmington Ponds SSA#2	\$2,621.07
Farmington Ponds SSA#3	\$1,230.71
Capital	\$151,006.35
MFT	\$406,741.95
TIF	\$0.00
Escrow	\$0.00

Total General & Special Funds:	\$1,747,360.50
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Water & Sewer:	\$530,312.28
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Total of all Funds	\$2,277,672.78
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Select Department	Start Date	End Date	Employment Profile - Effective Date	Home Department Description	Payroll Name	Pay Date	Overtime Hours Total	Overtime Earnings Total	ACT Police OT Earnings	ACT Police OT Hours	Overtime Rate Paid
	01-210										
	06/01/2022	06/30/2022	Effective as of 07/11/2022								
POLICE					Bail, Michael H	06/10/2022	6.00	\$404.02	\$0.00	0.00	\$67.34
POLICE					Bail, Michael H	06/24/2022	10.00	\$673.37	\$0.00	0.00	\$67.34
POLICE					Bird, David M	06/10/2022	8.00	\$538.70	\$0.00	0.00	\$67.34
POLICE					Bird, David M	06/24/2022	6.00	\$404.02	\$0.00	0.00	\$67.34
POLICE					Blankenship, Timothy	06/10/2022	13.00	\$781.59	\$0.00	0.00	\$60.12
POLICE					Blankenship, Timothy	06/24/2022	8.00	\$480.96	\$0.00	0.00	\$60.12
POLICE					Bogdonas, Michelle A	06/24/2022	6.00	\$360.73	\$0.00	0.00	\$60.12
POLICE					Brox, Kc N	06/10/2022	7.50	\$417.80	\$0.00	0.00	\$55.71
POLICE					Danielak, Joseph W	06/10/2022	5.00	\$245.60	\$0.00	0.00	\$49.12
POLICE					Danielak, Joseph W	06/24/2022	21.50	\$1,056.07	\$0.00	0.00	\$49.12
POLICE					Derry, Paul D	06/10/2022	15.00	\$901.80	\$0.00	0.00	\$60.12
POLICE					Ellingson, David	06/24/2022	0.00	\$0.00	\$132.28	2.00	\$69.12
POLICE					Garcia, Christopher R	06/10/2022	25.00	\$1,227.99	\$0.00	0.00	\$49.12
POLICE					Garcia, Christopher R	06/24/2022	18.50	\$908.71	\$0.00	0.00	\$45.41
POLICE					Jones, Anthony M.	06/10/2022	33.25	\$1,510.02	\$0.00	0.00	\$45.41
POLICE					Jones, Anthony M.	06/24/2022	25.50	\$1,158.06	\$0.00	0.00	\$45.41
POLICE					Jones, Anthony M.	06/24/2022	3.00	\$180.37	\$0.00	0.00	\$60.12
POLICE					Kaplan, Jonathan M	06/10/2022	4.00	\$181.66	\$0.00	0.00	\$45.41
POLICE					Kasperovich, Edward A	06/10/2022	38.00	\$1,725.74	\$0.00	0.00	\$45.41
POLICE					Kasperovich, Edward A	06/24/2022	20.00	\$1,202.45	\$0.00	0.00	\$60.12
POLICE					King, Paul M	06/10/2022	6.00	\$360.73	\$0.00	0.00	\$60.12
POLICE					King, Paul M	06/24/2022	22.50	\$1,352.75	\$0.00	0.00	\$60.12
POLICE					Kirk, Julie A	06/10/2022	5.50	\$330.67	\$0.00	0.00	\$60.12
POLICE					Kirk, Julie A	06/24/2022	5.50	\$330.67	\$0.00	0.00	\$60.12
POLICE					Korn, Matthew D	06/10/2022	52.50	\$2,578.77	\$0.00	0.00	\$49.12
POLICE					Korn, Matthew D	06/24/2022	25.50	\$1,252.55	\$0.00	0.00	\$60.12
POLICE					Kozlowski, Robert E	06/10/2022	13.00	\$330.67	\$0.00	0.00	\$60.12
POLICE					Kozlowski, Robert E	06/24/2022	10.00	\$781.59	\$0.00	0.00	\$49.12
POLICE					Mears, Adam M	06/10/2022	10.00	\$491.19	\$0.00	0.00	\$60.12
POLICE					Mears, Adam M	06/24/2022	11.50	\$564.87	\$0.00	0.00	\$49.12
POLICE					Moore, Todd M	06/24/2022	12.00	\$721.47	\$0.00	0.00	\$60.12
POLICE					Schulz, Julie	06/24/2022	.50	\$30.06	\$0.00	0.00	\$60.12
POLICE					Snaha, Daniel S	06/10/2022	15.00	\$1,010.05	\$0.00	0.00	\$67.34
POLICE					Washburn, Christofel T	06/10/2022	3.00	\$202.01	\$0.00	0.00	\$67.34
POLICE					Winstler, Sunsette	06/10/2022	2.00	\$79.16	\$0.00	0.00	\$39.58
POLICE					Zapl, Richard M	06/10/2022	15.00	\$797.83	\$0.00	0.00	\$53.19
Grand Totals							472.75	\$25,244.05	\$132.28	2.00	\$63.19

Fire Overtime Report - June 2022

Pay Period 5/21/22 -6/17/2022

Home Department Description	Payroll Name	Date	Overtime Hours	ACT UP	Police	OT Hours	Pay Rate	Timecard Work Field 1
FIRE	Beck, Mark E	5/21/2022	24	0			\$0.00	Fire Dept Shift Coverage
FIRE	Beck, Mark E	5/23/2022	2	0			\$0.00	Administration
FIRE	Beck, Mark E	5/24/2022	1.5	0			\$0.00	Fire Dept Training
FIRE	Beck, Mark E	5/24/2022	2	0			\$0.00	Administration
FIRE	Beck, Mark E	5/24/2022	4.25	0			\$0.00	Inspections
FIRE	Beck, Mark E	6/11/2022	5.25	0			\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Beck, Mark E			39	0				
Total				0				
FIRE	Bullard, Zachary J	5/24/2022	2	0			\$0.00	Fire Dept Shift Coverage
FIRE	Bullard, Zachary J	6/8/2022	3.25	0			\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Bullard, Zachary J			5.25	0				
Total				0				
FIRE	Burdick, David	5/25/2022	2	0			\$0.00	Administration
FIRE	Burdick, David	5/29/2022	24	0			\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Burdick, David			26	0				
Total				0				
FIRE	Cunningham, Chad	5/24/2022	3.25	0			\$0.00	Administration
FIRE	Cunningham, Chad	5/25/2022	2	0			\$0.00	Fire Dept Shift Coverage
FIRE	Cunningham, Chad	5/30/2022	2.5	0			\$0.00	Emergency Response
Totals for Payroll Name Cunningham, Chad			7.75	0				
Total				0				
FIRE	Drall, Daniel C	5/24/2022	3.25	0			\$0.00	Administration
Totals for Payroll Name Drall, Daniel C			21	0			\$0.00	
Total			24.25	0				
FIRE	Eliwanger, Adam A	5/24/2022	0.25	0			\$0.00	Fire Dept Shift Coverage
FIRE	Eliwanger, Adam A	5/25/2022	2.25	0			\$0.00	Emergency Response
FIRE	Eliwanger, Adam A	5/30/2022	2	0			\$0.00	Emergency Response
FIRE	Eliwanger, Adam A	5/30/2022	2	0			\$0.00	Emergency Response

FIRE	Eliwanger, Adam A	6/9/2022	2	0	\$0.00	Fire Dept Shift Coverage
FIRE	Eliwanger, Adam A	6/17/2022	24	0	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Eliwanger, Adam A						
Total			32.5	0		
FIRE	Erber, Joseph D	5/21/2022	5	0	\$0.00	Fire Dept Training
FIRE	Erber, Joseph D	5/25/2022	6.5	0	\$0.00	Fire Dept Shift Coverage
FIRE	Erber, Joseph D	6/1/2022	3	0	\$0.00	Fire Dept Training
FIRE	Erber, Joseph D	6/9/2022	0.5	0	\$0.00	Emergency Response
Totals for Payroll Name Erber, Joseph D						
Total			15	0		
FIRE	Fox, Kevin W	6/9/2022	24	0	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Fox, Kevin W						
Total			24	0		
FIRE	Gunsteen, Robert J	5/30/2022	2	0	\$0.00	Emergency Response
Totals for Payroll Name Gunsteen, Robert J						
Total			2	0		
FIRE	Hendrickson, Jacob C	5/24/2022	12.5	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	5/25/2022	6	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	5/26/2022	14	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	5/28/2022	8	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	5/29/2022	8	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/1/2022	8	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/3/2022	7	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/6/2022	13	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/7/2022	8	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/9/2022	13	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/10/2022	8	0	\$0.00	Fire Dept Training
FIRE	Hendrickson, Jacob C	6/13/2022	11	0	\$0.00	Fire Dept Training
Totals for Payroll Name Hendrickson, Jacob C						
Total			116.5	0		
FIRE	Kriebs, James J	6/5/2022	3	0	\$0.00	Maintenance
FIRE	Kriebs, James J	6/8/2022	24	0	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Kriebs, James J						
Total			27	0		

FIRE	Letourneau, Christopher R	5/23/2022	0.5	0	\$0.00	Maintenance
FIRE	Letourneau, Christopher R	5/24/2022	3.25	0	\$0.00	Administration
FIRE	Letourneau, Christopher R	5/26/2022	10	0	\$0.00	Maintenance
FIRE	Letourneau, Christopher R	5/27/2022	3	0	\$0.00	Maintenance

FIRE	Letourneau, Christopher R	5/29/2022	5	0	\$0.00	Maintenance
FIRE	Letourneau, Christopher R	6/8/2022	2	0	\$0.00	Administration

Totals for Payroll Name Letourneau, Christopher R						
Total			23.75	0		

FIRE	Loudenbeck, Matthew F	5/24/2022	1.75	0	\$0.00	Emergency Response
FIRE	Loudenbeck, Matthew F	6/2/2022	24	0	\$0.00	Fire Dept Shift Coverage

Totals for Payroll Name Loudenbeck, Matthew F						
Total			25.75	0		

FIRE	Mead, Stephen C	5/21/2022	5	0	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	5/30/2022	2	0	\$0.00	Emergency Response
FIRE	Mead, Stephen C	6/1/2022	3	0	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	6/11/2022	5	0	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	6/13/2022	3	0	\$0.00	Fire Dept Training
FIRE	Mead, Stephen C	6/14/2022	3.5	0	\$0.00	Fire Dept Training

Totals for Payroll Name Mead, Stephen C						
Total			21.5	0		

FIRE	Mitchell, Cory	5/22/2022	8	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	5/23/2022	8	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	5/25/2022	4.5	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	5/26/2022	8	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	6/1/2022	3	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	6/6/2022	24	0	\$28.77	Fire Dept Shift Coverage
FIRE	Mitchell, Cory	6/7/2022	7.5	0	\$28.77	Fire Dept Training
FIRE	Mitchell, Cory	6/9/2022	5.75	0	\$28.77	Fire Dept Training

Totals for Payroll Name Mitchell, Cory						
Total			68.75	0		

FIRE	Pavlatos, Gregory R	5/21/2022	5	0	\$0.00	Fire Dept Training
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FIRE	Pavlatos, Gregory R	6/11/2022	5	0	\$0.00	Fire Dept Training
Totals for Payroll Name Pavlatos, Gregory R						
Total			10	0		
FIRE	Pihl, Aaron R	5/23/2022	2	0	\$0.00	Administration
FIRE	Pihl, Aaron R	6/11/2022	24	0	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Pihl, Aaron R						
Total			26	0		
FIRE	Swanson, Jason	5/23/2022	2	0	\$0.00	Administration
FIRE	Swanson, Jason	6/7/2022	3	0	\$0.00	Maintenance
Totals for Payroll Name Swanson, Jason						
Total			5	0		
FIRE	Tangye, Travis N	5/24/2022	1.75	0	\$0.00	Administration
FIRE	Tangye, Travis N	5/24/2022	1.75	0	\$0.00	Emergency Response
FIRE	Tangye, Travis N	5/24/2022	2.75	0	\$0.00	Administration
FIRE	Tangye, Travis N	5/25/2022	2.25	0	\$0.00	Emergency Response
FIRE	Tangye, Travis N	6/2/2022	4.5	0	\$0.00	Inspections
FIRE	Tangye, Travis N	6/9/2022	5.25	0	\$0.00	Inspections
FIRE	Tangye, Travis N	6/14/2022	2	0	\$0.00	Administration
Totals for Payroll Name Tangye, Travis N						
Total			20.25	0		
FIRE	Thornton, Nicolas J	5/21/2022	5.5	0	\$0.00	Public Education
FIRE	Thornton, Nicolas J	5/24/2022	2	0	\$0.00	Fire Dept Shift Coverage
FIRE	Thornton, Nicolas J	5/25/2022	2.25	0	\$0.00	Emergency Response
FIRE	Thornton, Nicolas J	5/27/2022	2.5	0	\$0.00	Fire Dept Training
FIRE	Thornton, Nicolas J	5/28/2022	3	0	\$0.00	Fire Dept Training
FIRE	Thornton, Nicolas J	5/30/2022	2	0	\$0.00	Emergency Response
FIRE	Thornton, Nicolas J	5/31/2022	2	0	\$0.00	Administration
FIRE	Thornton, Nicolas J	6/8/2022	4	0	\$0.00	Fire Dept Training
FIRE	Thornton, Nicolas J	6/9/2022	3	0	\$0.00	Fire Dept Training
FIRE	Thornton, Nicolas J	6/11/2022	3	0	\$0.00	Fire Dept Training
FIRE	Thornton, Nicolas J	6/12/2022	2.5	0	\$0.00	Fire Dept Training
Totals for Payroll Name Thornton, Nicolas J						
Total			31.75	0		

FIRE	Trujillo, Adrian	5/24/2022	1	0	\$0.00	Emergency Response
Totals for Payroll Name Trujillo, Adrian						
Total			1	0		
FIRE	Winnie, Todd J	5/23/2022	2	0	\$0.00	Fire Dept Shift Coverage
FIRE	Winnie, Todd J	5/25/2022	2	0	\$0.00	Fire Dept Shift Coverage
FIRE	Winnie, Todd J	6/3/2022	2	0	\$0.00	Fire Dept Shift Coverage
Totals for Payroll Name Winnie, Todd J						
Total			6	0		
Grand Totals						
Total			559	0		

BELVIDERE

Community Development Department

Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

June 2022 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
4	Cases: June	320 W. Chrysler Drive, SU	4/12/2022
		104-106 North State Street, SU	5/5/2022
		119 South State Street, SU	5/6/2022
		City of Belvidere, TA	5/10/2022
1	Cases: July	117 W. Hurlbut Avenue, MA	6/6/2022
0	Annexation	None	
0	Temporary Uses	None	
2	Site Plans (New/Revised)	1210 Irene Road	6/14/2022
		6853 Indy Drive	6/17/2022
0	Final Inspection	None	
0	Downtown Overlay Review	None	
4	Prepared Zoning Verification Letters	1003 Columbia Avenue	6/10/2022
		600 S. State Street	6/17/2022
		311 Logan Avenue	6/17/2022
		PIN: 05-35-176-010	6/29/2022
0	Issued Address Letters		
	Belvidere Historic Preservation Commission	The Commission reviewed the Downtown Façade Improvement Grant Program applications for historical significance, the Commission approved a Landmarked Property Maintenance Program grant application, the Commission began discussing the fall awards program and fall fundraiser and held elections.	
	Heritage Days	Staff worked Heritage Days weekend-coordinating activities, providing assistance, monitoring Facebook, etc.	
	Hometown Christmas	None	
Scanned Plats: E-mail, Print and/or Burn			
1	Recorder's Office		
3	Other Department		
0	General Public		

Planning Monthly Report Cont.

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions and boards

Prepare deposits and purchase orders for bill payments

*** Staff continues to reach out to the public to fill the vacancies on the Historic

Preservation Commission

*** Staff answered questions and accepted applications for the Downtown Façade Improvement

Grant Program



City of Belvidere

Building Department Revenues

June 2022



Total Permits Issued	133	
Total Value of Construction		\$4,099,175.00
# of Permits		
Building Fees	133	\$28,951.00
Electric Permit Fees	36	\$5,362.05
Plumbing Permit Fees	0	\$0.00
HVAC Permit Fees	17	\$2,722.46
Insulation Permit Fees	17	\$685.00
Plan Review Fees	36	\$854.72
Zoning Review Fees	54	\$615.00
Fire Dept Review Fees	0	\$0.00
Sign Permit Fees	4	\$610.00
Fence Permit Fees	10	\$300.00
SW, DW, & GR Fees	32	\$2,320.00
Reinspection/Misc	0	\$0.00
Total Permit Income		\$42,420.23
Enterprize Zone Discount	0	\$0.00
Total Permit Fees		\$42,420.23
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	9	\$6,257.00
Residential Income	124	\$36,163.23
Value		
Multi Family	0	\$0.00
Single Family Residence	16	\$2,881,200.00
Commercial / Industrial	9	\$128,501.00
Other Residential	108	\$1,089,474.00

June 2022 Building Permits Report

Permit#	Date	Street # dir	Street Name	Dist.	Zone	Value	Construction Type	Building Fee	Electric Fee	Pump	HVAC Fee	NIS Fee	Review Fee	Zoning Fee	FD Rew.	Sign Fee	Fence Fee	SW&DW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0489	6/1/22	1501	Douglas Ct	S86		\$19,425.00	solar panels	\$25.00	\$50.00				\$11.00						\$85.00		\$85.00	\$85.00
2022-0491	6/1/22	1010	Waverly Way	S86		\$9,120.00	solar panels	\$25.00	\$50.00				\$10.00						\$85.00		\$85.00	\$85.00
2022-0490	6/1/22	914	10th St	S86		\$7,200.00	siding	\$155.00											\$155.00		\$155.00	\$155.00
2022-0493	6/1/22	1311	13th Ave	S85		\$10,309.00	tear-off/renof	\$190.00											\$190.00		\$190.00	\$190.00
2022-0498	6/2/22	210	Secretariat's Way	T87		\$10,200.00	tear-off/renof	\$200.00											\$200.00		\$200.00	\$200.00
2022-0472	6/2/22	903	Nanook Ln	S86		\$4,327.00	doors	\$110.00											\$110.00		\$110.00	\$110.00
2022-0481	6/2/22	2540	Henry Ct	S86		\$3,995.00	windows	\$95.00											\$95.00		\$95.00	\$95.00
2022-0499	6/2/22	1905	Lalavette Dr	S86		\$8,599.00	solar panels	\$25.00	\$50.00				\$10.00						\$85.00		\$85.00	\$85.00
2022-0500	6/2/22	804	Jamestown Ave	S86		\$20,234.00	solar panels	\$25.00	\$50.00				\$11.00						\$85.00		\$85.00	\$85.00
2022-0503	6/2/22	405	State St	CB		\$11,000.00	flat roof	\$225.00											\$225.00		\$225.00	\$225.00
2022-0492	6/3/22	2318	Fairfield Tr	S84		\$17,138.00	solar panels	\$25.00	\$50.00				\$10.00						\$85.00		\$85.00	\$85.00
2022-0502	6/3/22	4004	Greenshore Ct	M80L		\$11,918.00	tear-off/renof	\$140.00											\$140.00		\$140.00	\$140.00
2022-0504	6/3/22	1317	Riverbend Ln	S84		\$19,480.00	solar panels	\$25.00	\$50.00				\$10.00						\$85.00		\$85.00	\$85.00
2022-0508	6/3/22	2692	Fairfield Tr	S86		\$6,300.00	tear-off/renof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0487	6/3/22	1625	State St	I		\$3,000.00	signs	\$25.00											\$25.00		\$25.00	\$25.00
2022-0501	6/6/22	601	Jamestown Ave	S86		\$15,000.00	tear-off/renof	\$140.00											\$140.00		\$140.00	\$140.00
2022-0509	6/6/22	2118	State St	S86		\$4,500.00	tear-off/renof	\$110.00											\$110.00		\$110.00	\$110.00
2022-0506	6/7/22	820	Prepect St	S86		\$13,419.00	windows	\$225.00											\$225.00		\$225.00	\$225.00
2022-0517	6/7/22	4198	Hubbard Tr	S84		\$16,559.00	solar panels	\$25.00	\$50.00				\$10.00						\$85.00		\$85.00	\$85.00
2022-0519	6/7/22	1465	Willowbrook Ct	S84		\$12,500.00	tear-off/renof	\$220.00											\$220.00		\$220.00	\$220.00
2022-0495	6/7/22	517	King St	S84		\$40,482.00	roof sliding wind	\$625.00											\$625.00		\$625.00	\$625.00
2022-0523	6/7/22	227	Secretariat's Way	T87		\$9,300.00	tear-off/renof	\$185.00											\$185.00		\$185.00	\$185.00
2022-0525	6/7/22	225	Secretariat's Way	T87		\$9,300.00	tear-off/renof	\$185.00											\$185.00		\$185.00	\$185.00
2022-0526	6/7/22	1221	10th Ave	S86		\$3,299.00	doors	\$95.00											\$95.00		\$95.00	\$95.00
2022-0531	6/7/22	116	7th St	S86		\$6,600.00	drive w aprt	\$23.00											\$23.00		\$23.00	\$23.00
2022-0539	6/7/22	317	Webster St	S86		\$8,200.00	repare patio & dw	\$29.00											\$29.00		\$29.00	\$29.00
2022-0370	6/8/22	1609	Wildrose Dr	S86		\$4,500.00	sw,dw approach	\$26.00											\$26.00		\$26.00	\$26.00
2022-0538	6/8/22	1518	Garfield Ave	S86		\$7,950.00	tear-off/renof	\$155.00											\$155.00		\$155.00	\$155.00
2022-0533	6/8/22	614	2nd St	S86		\$5,000.00	patio	\$25.00						\$10.00					\$35.00		\$35.00	\$35.00
2022-0516	6/8/22	2331	Winfield Ln	S84		\$30,986.00	tear-off/renof	\$315.00											\$315.00		\$315.00	\$315.00
2022-0536	6/8/22	1112	Lincoln Ave	S86		\$14,000.00	siding	\$245.00											\$245.00		\$245.00	\$245.00
2022-0537	6/8/22	445	Lyme Ln	S86		\$12,191.00	tear-off/renof	\$140.00											\$140.00		\$140.00	\$140.00
2022-0541	6/8/22	502	Highland St	S86		\$5,000.00	elect light	\$25.00											\$25.00		\$25.00	\$25.00

June 2022 Building Permits Report

Permit	Date	Street # dir	Street Name	Zone	Value	Construction type	Building Fee	Electric Fee	Plumbg fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD Revw	Sign Fee	fence Fee	SW&DW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0539	6/8/22	627	Buchanan St	S86	\$10,000.00	driveway	\$25.00											\$95.00		\$95.00	\$95.00
2022-0532	6/8/22	926	Lincoln	S86	\$3,915.00	windows	\$95.00											\$95.00		\$95.00	\$95.00
2022-0534	6/8/22	401	Royal Ave	S84	\$8,000.00	drive & patio	\$25.00						\$10.00					\$125.00		\$125.00	\$125.00
2022-0518	6/8/22	2415	Oakwood Dr	S86	\$5,400.00	rear-off reroof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0520	6/8/22	590	Bellini Rd	MARS	\$5,400.00	rear-off reroof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0521	6/8/22	3051	Huntington Dr	S84	\$11,950.00	rear-off reroof	\$215.00											\$215.00		\$215.00	\$215.00
2022-0527	6/9/22	1760	Parkside Dr	S84	\$5,000.00	fence	\$25.00											\$25.00		\$25.00	\$25.00
2022-0418	6/9/22	2201	Ridgefield Dr	S84	\$4,700.00	patio	\$25.00											\$25.00		\$25.00	\$25.00
2022-0545	6/9/22	1908	Southwick Ln	S84	\$11,250.00	rear-off reroof	\$155.00											\$155.00		\$155.00	\$155.00
2022-0551	6/10/22	1210	Slate St	S86	\$300.00	fence	\$25.00											\$25.00		\$25.00	\$25.00
2022-0549	6/10/22	401	Wedgewood Ln	S86	\$10,000.00	deck w/roof	\$185.00											\$185.00		\$185.00	\$185.00
2022-0540	6/10/22	2725	Clines Ford Dr	S86	\$2,500.00	deck add'n	\$110.00											\$110.00		\$110.00	\$110.00
2022-0544	6/11/22	1651	Fox Field Dr	S86	\$13,480.00	windows	\$245.00											\$245.00		\$245.00	\$245.00
2022-0546	6/11/22	726	Maple Ave	S86	\$8,025.00	windows	\$170.00											\$170.00		\$170.00	\$170.00
2022-0547	6/11/22	719	Pearl St	S86	\$11,194.00	windows	\$215.00											\$215.00		\$215.00	\$215.00
2022-0535	6/13/22	1912	Weyliffe St	S84	\$1,990.00	fence	\$25.00											\$25.00		\$25.00	\$25.00
2022-0550	6/14/22	1023	Cassell St	S86	\$23,808.00	soffit panels	\$25.00											\$25.00		\$25.00	\$25.00
2022-0562	6/14/22	901	Indian Dancer Tr	S84	\$2,500.00	dw, walk stoop	\$25.00											\$25.00		\$25.00	\$25.00
2022-0494	6/14/22	517	King St	S84	\$10,280.00	plumb & elect	\$25.00	\$150.00										\$175.00		\$175.00	\$175.00
2022-0565	6/14/22	1001	Calgary Way	S86	\$13,000.00	rear-off reroof	\$120.00											\$120.00		\$120.00	\$120.00
2022-0567	6/14/22	602	Gardner St	S86	\$1,800.00	fence	\$25.00											\$25.00		\$25.00	\$25.00
2022-0566	6/14/22	1301	Hes Ave	S84	\$15,000.00	patio	\$25.00											\$25.00		\$25.00	\$25.00
2022-0564	6/14/22	526	Elmwood	S86	\$2,500.00	patio	\$25.00											\$25.00		\$25.00	\$25.00
2022-0555	6/14/22	4152	Walters Edge	S84	\$189,600.00	SFH	\$798.75											\$798.75		\$798.75	\$798.75
2022-0553	6/14/22	4144	Walters Edge	S84	\$189,600.00	SFH	\$776.50											\$776.50		\$776.50	\$776.50
2022-0559	6/14/22	923	Caswell St	S86	\$14,010.00	rear-off reroof	\$110.00											\$110.00		\$110.00	\$110.00
2022-0570	6/15/22	627	7th St	W	\$7,500.00	rear-off reroof	\$155.00											\$155.00		\$155.00	\$155.00
2022-0569	6/15/22	1901	Southwick Ln	S84	\$10,800.00	rear-off reroof	\$185.00											\$185.00		\$185.00	\$185.00
2022-0572	6/15/22	920	Adams St	S86	\$14,490.00	rear-off reroof	\$140.00											\$140.00		\$140.00	\$140.00
2022-0571	6/15/22	1714	Union Ave	S86	\$6,300.00	dw, patio	\$25.00											\$25.00		\$25.00	\$25.00
2022-0572	6/15/22	1217	Farmers Mart Dr	S86	\$8,100.00	rear-off reroof	\$120.00											\$120.00		\$120.00	\$120.00
2022-0568	6/16/22	2534	Mary St	S86	\$11,400.00	roof & siding	\$215.00											\$215.00		\$215.00	\$215.00
2022-0575	6/16/22	801	Lincoln Ave	E	\$8,100.00	rear-off reroof	\$155.00											\$155.00		\$155.00	\$155.00

June 2022 Building Permits Report

Permit#	Date	Street#	dir	Street Name	Zone	Dist.	Value	Construction Type	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD Revw	Sign Fee	Fence Fee	SWADW Fee	Amount Paid	EZ	Total fee	Total Deposit
2022-0588	6/16/22	1418		11th Ave	SR6		\$3,600.00	windows	\$88.00											\$95.00		\$95.00	\$95.00
2022-0573	6/16/22	1362		Whiteck	SR6		\$6,000.00	pool	\$125.00											\$135.00		\$135.00	\$135.00
2022-0580	6/17/22	2264		14th Ave	SR6		\$6,000.00	rear-off re-roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0586	6/20/22	901		Foley Rd	SR4		\$10,000.00	solar panels	\$25.00					\$10.00						\$45.00		\$45.00	\$45.00
2022-0591	6/20/22	702	E	Jackson St	SR6		\$10,906.00	windows siding eled	\$410.00											\$585.00		\$585.00	\$585.00
2022-0590	6/17/22	801		Johnson Ct	SR4		\$10,906.00	solar panels	\$25.00					\$10.00						\$35.00		\$35.00	\$35.00
2022-0579	6/17/22	2035		Burwell Dr	SR6		\$7,000.00	pool	\$140.00											\$140.00		\$140.00	\$140.00
2022-0575	6/21/22	2534		Mary St	SR4		\$7,000.00	drive patio	\$25.00											\$25.00		\$25.00	\$25.00
2022-0593	6/21/22	2779		Huntington Dr	SR6		\$13,563.00	rear-off re-roof	\$170.00											\$170.00		\$170.00	\$170.00
2022-0524	6/21/22	2021		National Sewing	SR4		\$17,229.00	rear-off re-roof	\$25.00					\$10.00						\$35.00		\$35.00	\$35.00
2022-0578	6/21/22	2306		Ridgefield Dr	SR4		\$1,150.00	fence	\$15.00											\$15.00		\$15.00	\$15.00
2022-0561	6/21/22	111	W	1st St	I		\$39,930.00	parking lot	\$4,017.00					\$25.00						\$4,042.00		\$4,042.00	\$4,042.00
2022-0587	6/21/22	1700		14th Ave	SR6		\$11,000.00	rear-off re-roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0595	6/21/22	1624		Wildfire Dr	SR6		\$3,000.00	windows	\$80.00											\$80.00		\$80.00	\$80.00
2022-0404	6/21/22	1363		Lafayette Dr	SR4		\$26,000.00	patio w kitchen	\$425.00											\$425.00		\$425.00	\$425.00
2022-0598	6/22/22	1205		American Mobile	SR6		\$7,500.00	enclose 3 season room	\$327.50											\$327.50		\$327.50	\$327.50
2022-0599	6/22/22	601		Barnesown Ave	SR6		\$3,800.00	windows	\$95.00											\$95.00		\$95.00	\$95.00
2022-0589	6/22/22	1431		Pearl St	SR6		\$6,592.00	windows	\$125.00											\$125.00		\$125.00	\$125.00
2022-0612	6/22/22	1622		Fox Field Dr	SR6		\$4,800.00	rear-off re-roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0606	6/22/22	405	E	Lincoln Ave	SR6		\$6,000.00	rear-off re-roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0596	6/22/22	401		Wedgewood Ln	SR6		\$8,200.00	siding	\$155.00											\$155.00		\$155.00	\$155.00
2022-0615	6/22/22	5762		Rustic Waters Ct	SR4		\$16,000.00	rear-off re-roof	\$185.00											\$185.00		\$185.00	\$185.00
2022-0617	6/22/22	1135	W	9th St	SR6		\$16,000.00	rear-off re-roof	\$140.00											\$140.00		\$140.00	\$140.00
2022-0626	6/23/22	416	E	Lincoln	SR6		\$12,959.00	rear-off re-roof	\$155.00											\$155.00		\$155.00	\$155.00
2022-0627	6/23/22	1330		Hazelwood Dr	SR4		\$4,000.00	deck for pool	\$95.00											\$95.00		\$95.00	\$95.00
2022-0600	6/23/22	1715		Cadillac Ct	GB		\$45,563.00	rear-off re-roof	\$600.00											\$600.00		\$600.00	\$600.00
2022-0630	6/23/22	1511		9th Ave	SR6		\$4,900.00	rear-off re-roof	\$110.00											\$110.00		\$110.00	\$110.00
2022-0631	6/24/22	716	W	6th St	SR6		\$12,000.00	rear-off re-roof	\$125.00											\$125.00		\$125.00	\$125.00
2022-0638	6/24/22	405		Candlewood Ln	SR6		\$5,700.00	siding	\$125.00											\$125.00		\$125.00	\$125.00
2022-0592	6/24/22	218		West St	SR6		\$6,000.00	pool	\$125.00											\$125.00		\$125.00	\$125.00
2022-0621	6/24/22	5688		River Run Hwy	SR4		\$742,000.00	SH	\$1,367.75					\$48.11						\$1,367.75		\$1,367.75	\$1,367.75
2022-0577	6/24/22	336	W	Boone St	SR6		\$10,000.00	fence	\$25.00											\$25.00		\$25.00	\$25.00
2022-0624	6/24/22	5052		Henslow Hwy	SR4		\$46,000.00	addn	\$545.00											\$545.00		\$545.00	\$545.00

June 2022 Building Permits Report

Permit#	Date	Street #	dir	Street Name	Zone	Value	Construction Type	Building Fee	Electric Fee	Pump & fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD New	Sign Fee	fence Fee	SW&DW Fee	Amount Paid	EZ	Total fee	Total Deposit	
2022-0602	6/24/22	1025		Russell Rd	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0611	6/24/22	1110		Russell Rd	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$165.55	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0622	6/24/22	1009		Russell Rd	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$165.55	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0586	6/24/22	924		Scotts Army Tr	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0681	6/24/22	750		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0683	6/24/22	850		Scotts Army Tr	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0595	6/24/22	800		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0609	6/24/22	885		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0616	6/24/22	1124		Whitebeck Dr	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$165.55	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0518	6/24/22	1098		Whitebeck Dr	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0608	6/24/22	839		Foley Rd	SR6	\$130,000.00	SFH	\$601.50	\$766.36		\$161.65	\$40.00	\$21.66	\$10.00				\$85.00	\$1,186.17		\$1,186.17	\$1,186.17	
2022-0605	6/24/22	753		Foley Rd	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$165.55	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0604	6/24/22	891		Foley Rd	SR6	\$140,000.00	SFH	\$640.50	\$766.36		\$165.55	\$40.00	\$23.22	\$10.00				\$85.00	\$1,230.63		\$1,230.63	\$1,230.63	
2022-0588	6/27/22	1416		Dawson Ave Dr	SR6	\$14,293.00	windows	\$280.00	\$288.36			\$40.00	\$23.22	\$10.00				\$85.00	\$170.00		\$170.00	\$170.00	
2022-0635	6/27/22	1930	W	Chrysler Dr	PH	\$6,000.00	sign	\$35.00	\$25.00			\$25.00						\$95.00	\$705.00		\$705.00	\$705.00	
2022-0610	6/27/22	2101		Gateway Cir Dr	PH	\$5,500.00	signs	\$25.00	\$25.00			\$25.00						\$95.00	\$75.00		\$75.00	\$75.00	
2022-0601	6/27/22	600	S	State St	CB	\$200.00	signs	\$25.00	\$25.00			\$25.00						\$95.00	\$71.00		\$71.00	\$71.00	
2022-0637	6/28/22	172		Blester Dr	SR6	\$2,400.00	sidling	\$31.00	\$31.00					\$10.00				\$30.00	\$65.00		\$65.00	\$65.00	
2021-1191	6/28/22	1325		Pondview	SR4	\$6,000.00	fence	\$35.00	\$65.00					\$10.00				\$90.00	\$95.00		\$95.00	\$95.00	
2022-0659	6/28/22	2312		Fairfield Tr	SR4	\$800.00	fence	\$25.00	\$25.00					\$10.00				\$60.00	\$95.00		\$95.00	\$95.00	
2022-0634	6/28/22	901	E	4th St	SR6	\$5,000.00	dw	\$25.00	\$95.00									\$98.00	\$88.00		\$88.00	\$88.00	
2022-0632	6/28/22	901	E	4th St	SR6	\$16,529.00	year-off re-roof	\$25.00	\$95.00										\$98.00	\$195.00		\$195.00	\$195.00
2022-0641	6/28/22	1560		Daresfield Dr	SR4	\$39,022.00	solar panels	\$25.00	\$50.00				\$13.00	\$10.00				\$60.00	\$195.00		\$195.00	\$195.00	
2021-1190	6/28/22	1325		Pondview	SR4	\$10,000.00	deck	\$185.00										\$60.00	\$95.00		\$95.00	\$95.00	
2022-0594	6/28/22	1114		Maple Ave	SR6	\$6,000.00	dive	\$25.00	\$25.00					\$10.00				\$60.00	\$185.00		\$185.00	\$185.00	
2022-0645	6/28/22	1018	E	6th St	SR6	\$9,600.00	year-off re-roof	\$185.00										\$60.00	\$115.00		\$115.00	\$115.00	
2022-0638	6/28/22	1215	W	9th St	SR6	\$3,500.00	gar floor & fence	\$25.00	\$95.00										\$95.00	\$95.00		\$95.00	\$95.00
2022-0597	6/29/22	517		Highland St	SR6	\$1,300.00	sidling	\$25.00	\$50.00									\$30.00	\$85.00		\$85.00	\$85.00	
2022-0640	6/29/22	4153		Brookstone Ln	SR6	\$16,100.00	solar panels	\$25.00	\$50.00				\$10.00					\$60.00	\$135.00		\$135.00	\$135.00	
2022-0619	6/29/22	408		Candlewood Ln	SR6	\$7,500.00	year-off re-roof	\$155.00											\$95.00	\$110.00		\$110.00	\$110.00
2022-0620	6/29/22	1702		13th Ave	SR6	\$4,500.00	year-off re-roof	\$110.00											\$110.00	\$110.00		\$110.00	\$110.00
2022-0574	6/29/22	521	W	6th St	SR6	\$10,975.00	year-off re-roof	\$185.00											\$185.00	\$385.00		\$385.00	\$385.00

June 2022 Building Permits Report

Permit#	Date	Street # dir	Street Name	Zone	Value	Construction type	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	FD Reuw	Sign Fee	fence Fee	SW&DW Fee	Amount Paid	EZ	Total fee	Total Deposit		
20220562	6/29/22	1008	Grover St	SN6	\$400.00	pool	\$28,951.00	\$65.00	\$5,362.05	\$0.00	\$2,722.46	\$688.00	\$854.72	\$10.00	\$0.00	\$610.00	\$300.00	\$2,320.00	\$42,420.23	\$75.00	\$0.00	\$42,420.23	\$42,420.23
					\$4,099,175.00																		

Residential Permits June 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0492	6/3/22	2318		Fairfield Tr	SR4	\$17,138.00	solar panels	\$25.00	\$60.00				\$10.00				\$85.00	\$85.00
2022-0504	6/3/22	1317		Riverbend Ln	SR4	\$19,480.00	solar panels	\$25.00	\$50.00				\$10.00				\$85.00	\$85.00
2022-0495	6/7/22	517		King St	SR4	\$40,482.00	roof sliding wind	\$625.00									\$625.00	\$625.00
2022-0517	6/7/22	4198		Hubbard Tr	SR4	\$16,359.00	solar panels	\$25.00	\$50.00				\$10.00				\$85.00	\$85.00
2022-0519	6/7/22	1465		Willowbrook Ct	SR4	\$12,500.00	tear-off reroof	\$230.00									\$230.00	\$230.00
2022-0516	6/8/22	2531		Winfield Ln	SR4	\$30,986.00	tear-off reroof	\$715.00									\$715.00	\$715.00
2022-0521	6/8/22	3051		Huntington Dr	SR4	\$11,950.00	tear-off reroof	\$215.00									\$215.00	\$215.00
2022-0534	6/8/22	401		Royal Ave	SR4	\$8,000.00	drive & patio	\$25.00									\$25.00	\$25.00
2022-0418	6/9/22	2201		Ridgefield Dr	SR4	\$4,700.00	patio	\$25.00									\$25.00	\$25.00
2022-0527	6/9/22	1760		Parkside Dr	SR4	\$5,000.00	fence	\$25.00									\$25.00	\$25.00
2022-0545	6/9/22	1908		Southwick Ln	SR4	\$11,250.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2022-0535	6/13/22	1912		Weycliffe St	SR4	\$1,930.00	fence	\$25.00									\$25.00	\$25.00
2022-0494	6/14/22	517		King St	SR4	\$10,280.00	plumb & elect	\$776.50	\$150.00								\$926.50	\$926.50
2022-0553	6/14/22	4144		Walters Edge	SR4	\$189,600.00	SRH	\$798.75	\$266.36								\$1,065.11	\$1,065.11
2022-0555	6/14/22	4152		Walters Edge	SR4	\$189,600.00	SRH	\$798.75	\$266.36								\$1,065.11	\$1,065.11
2022-0582	6/14/22	901		Indian Dancer Tr	SR4	\$2,500.00	dw walk stoop	\$25.00									\$25.00	\$25.00
2022-0566	6/14/22	1301		Illes Ave	SR4	\$15,000.00	patio	\$25.00									\$25.00	\$25.00
2022-0569	6/15/22	1901		Southwick Ln	SR4	\$10,800.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2022-0590	6/17/22	801		Johnson Ct	SR4	\$10,906.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0496	6/20/22	901		Foley Rd	SR4	\$18,000.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0524	6/21/22	2021		Lafayette Dr	SR4	\$26,000.00	patio w garage	\$425.00									\$425.00	\$425.00
2022-0522	6/21/22	2534		National Sewing	SR4	\$17,229.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0578	6/21/22	2306		Mary St	SR4	\$7,000.00	drive patio	\$25.00									\$25.00	\$25.00
2022-0615	6/22/22	5762		Ridgefield Dr	SR4	\$1,150.00	fence	\$25.00									\$25.00	\$25.00
2022-0627	6/22/22	1330		Russic Walters Ct	SR4	\$16,000.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2022-0621	6/24/22	5888		Hazelwood Dr	SR4	\$4,000.00	deck for pool	\$95.00									\$95.00	\$95.00
2022-0624	6/24/22	5062		River Run Pkwy	SR4	\$742,000.00	SRH	\$1,267.75	\$281.65								\$1,549.40	\$1,549.40
2021-1190	6/28/22	1325		Henslow Pkwy	SR4	\$46,000.00	addn	\$545.00	\$95.00								\$640.00	\$640.00
2021-1191	6/28/22	1325		Pondview	SR4	\$10,000.00	deck	\$185.00									\$185.00	\$185.00
2022-0659	6/28/22	2312		Fairfield Tr	SR4	\$800.00	fence	\$25.00									\$25.00	\$25.00
2022-0641	6/28/22	1560		Danversfield Dr	SR4	\$29,602.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0489	6/1/22	1301		Douglas Ct	SR6	\$19,475.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0490	6/1/22	914	W	10th St	SR6	\$7,200.00	sliding	\$155.00									\$155.00	\$155.00
2022-0491	6/1/22	1010		Waverly Way	SR6	\$9,120.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0493	6/1/22	1711		13th Ave	SR6	\$10,309.00	tear-off reroof	\$190.00									\$190.00	\$190.00
2022-0472	6/1/22	903		Nancy's Ln	SR6	\$4,327.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2022-0481	6/1/22	2640		Henry Ct	SR6	\$3,935.00	doors	\$95.00									\$95.00	\$95.00
2022-0499	6/1/22	1905		Lafayette Dr	SR6	\$8,569.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0500	6/1/22	804		Jamestown Ave	SR6	\$20,254.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2022-0508	6/3/22	2692	E	Fairfield Tr	SR6	\$6,300.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2022-0509	6/6/22	601		Jamestown Ave	SR6	\$15,000.00	tear-off reroof	\$140.00									\$140.00	\$140.00
2022-0506	6/7/22	2118	N	State St	SR6	\$4,500.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2022-0529	6/7/22	1721		Prospect St	SR6	\$13,419.00	windows	\$245.00									\$245.00	\$245.00
2022-0531	6/7/22	116	E	10th Ave	SR6	\$3,789.00	doors	\$95.00									\$95.00	\$95.00
2022-0370	6/8/22	1609		Webster St	SR6	\$8,200.00	repave patio & dw	\$75.00									\$75.00	\$75.00
2022-0518	6/8/22	2415		7th St	SR6	\$6,600.00	drive w appr	\$25.00									\$25.00	\$25.00
2022-0522	6/8/22	926	E	Wilfred Dr	SR6	\$4,500.00	sw/dw approach	\$25.00									\$25.00	\$25.00
2022-0533	6/8/22	614	E	Oakwood Dr	SR6	\$5,400.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2022-0536	6/8/22	1112	E	Lincoln	SR6	\$3,916.00	windows	\$95.00									\$95.00	\$95.00
2022-0537	6/8/22	445		2nd St	SR6	\$5,000.00	patio	\$25.00									\$25.00	\$25.00
2022-0538	6/8/22	1518		Lynne Ln	SR6	\$14,000.00	sliding	\$245.00									\$245.00	\$245.00
2022-0539	6/8/22	627		Garfield Ave	SR6	\$12,191.00	tear-off reroof	\$140.00									\$140.00	\$140.00
2022-0541	6/8/22	502		Buchanan St	SR6	\$7,950.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2022-0540	6/10/22	2725		Highland St	SR6	\$10,000.00	driveway	\$95.00									\$95.00	\$95.00
2022-0540	6/10/22	2725		Cines Ford Dr	SR6	\$2,500.00	elect upgr	\$25.00	\$55.00								\$80.00	\$80.00
2022-0540	6/10/22	2725		Cines Ford Dr	SR6	\$2,500.00	deck addn	\$110.00									\$110.00	\$110.00

Residential Permits June 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0549	6/10/22	401		Wedgewood Ln	SR6	\$10,000.00	deck w roof	\$185.00					\$10.00	\$10.00	\$30.00	\$205.00	\$205.00	
2022-0551	6/10/22	1210	S	State St	SR6	\$300.00	fence	\$25.00						\$10.00	\$30.00	\$55.00	\$55.00	
2022-0544	6/13/22	1551		Fox Field Dr	SR6	\$13,480.00	windows	\$245.00								\$245.00	\$245.00	
2022-0546	6/13/22	726		Maple Ave	SR6	\$6,573.00	windows	\$170.00								\$170.00	\$170.00	
2022-0547	6/13/22	719		Pearl St	SR6	\$11,194.00	windows	\$215.00								\$215.00	\$215.00	
2022-0550	6/14/22	1023		Caswell St	SR6	\$33,808.00	solar panels	\$50.00					\$10.00			\$85.00	\$85.00	
2022-0559	6/14/22	932		Caswell St	SR6	\$14,010.00	rear-off reroof	\$110.00								\$110.00	\$110.00	
2022-0564	6/14/22	926		Elmwood	SR6	\$2,500.00	patio	\$25.00								\$60.00	\$95.00	
2022-0565	6/14/22	1001		Calgary Way	SR6	\$13,000.00	rear-off reroof	\$25.00						\$10.00	\$30.00	\$170.00	\$170.00	
2022-0567	6/14/22	602		Gardner St	SR6	\$1,800.00	fence	\$25.00								\$65.00	\$65.00	
2022-0567	6/15/22	920		Adams St	SR6	\$14,490.00	rear-off reroof	\$140.00								\$140.00	\$140.00	
2022-0570	6/15/22	627	W	7th St	SR6	\$7,500.00	rear-off reroof	\$155.00								\$155.00	\$155.00	
2022-0571	6/15/22	1714		Union Ave	SR6	\$8,300.00	rear-off reroof	\$25.00								\$60.00	\$95.00	
2022-0572	6/15/22	1217		Farmers Nail Dr	SR6	\$8,100.00	rear-off reroof	\$170.00								\$170.00	\$170.00	
2022-0573	6/16/22	2534		Mary St	SR6	\$11,400.00	windows	\$215.00								\$215.00	\$215.00	
2022-0586	6/16/22	1262		Whitebeck	SR6	\$6,000.00	roof & siding	\$125.00								\$135.00	\$135.00	
2022-0575	6/16/22	801	E	Lincoln Ave	SR6	\$8,100.00	rear-off reroof	\$135.00								\$155.00	\$155.00	
2022-0579	6/17/22	2035		Burnett Dr	SR6	\$7,000.00	pool	\$30.00								\$180.00	\$180.00	
2022-0580	6/17/22	2264		Iris Ave	SR6	\$6,000.00	rear-off reroof	\$125.00								\$125.00	\$125.00	
2022-0591	6/20/22	702	E	Jackson St	SR6	\$25,000.00	windows sliding eiect	\$410.00	\$50.00							\$460.00	\$460.00	
2022-0587	6/21/22	1700		14th Ave	SR6	\$11,020.00	rear-off reroof	\$125.00								\$125.00	\$125.00	
2022-0593	6/21/22	2779		Huntington Dr	SR6	\$12,563.00	rear-off reroof	\$170.00								\$170.00	\$170.00	
2022-0595	6/21/22	1624		Whitrose Dr	SR6	\$3,000.00	windows	\$80.00								\$80.00	\$80.00	
2022-0589	6/22/22	1431		Pearl St	SR6	\$5,582.00	windows	\$125.00								\$125.00	\$125.00	
2022-0596	6/22/22	401		Wedgewood Ln	SR6	\$8,200.00	sliding	\$155.00								\$237.50	\$237.50	
2022-0598	6/22/22	1205		American House	SR6	\$7,500.00	enclose 3 season room	\$227.50					\$10.00			\$95.00	\$95.00	
2022-0599	6/22/22	601		Jamestown Ave	SR6	\$3,800.00	windows	\$95.00								\$110.00	\$110.00	
2022-0606	6/22/22	405	E	Lincoln Ave	SR6	\$6,000.00	rear-off reroof	\$125.00								\$85.00	\$85.00	
2022-0612	6/22/22	1622		Fox Field Dr	SR6	\$4,800.00	rear-off reroof	\$130.00								\$140.00	\$140.00	
2022-0617	6/22/22	1126	W	9th St	SR6	\$16,000.00	rear-off reroof	\$155.00								\$155.00	\$155.00	
2022-0626	6/23/22	416	E	Lincoln	SR6	\$12,959.00	rear-off reroof	\$155.00								\$155.00	\$155.00	
2022-0630	6/23/22	1511		9th Ave	SR6	\$4,900.00	rear-off reroof	\$110.00								\$110.00	\$110.00	
2022-0577	6/24/22	336	W	Boone St	SR6	\$10,000.00	fence	\$25.00								\$30.00	\$65.00	
2022-0581	6/24/22	750		Scotts Army Tr	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0583	6/24/22	850		Scotts Army Tr	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0585	6/24/22	890		Scotts Army Tr	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0586	6/24/22	924		Scotts Army Tr	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0592	6/24/22	218		West St	SR6	\$6,000.00	pool	\$125.00	\$30.00		\$165.55	\$40.00	\$23.22	\$10.00		\$165.00	\$165.00	
2022-0602	6/24/22	1025		Russell Rd	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0604	6/24/22	891		Foley Rd	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0605	6/24/22	753		Foley Rd	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0608	6/24/22	839		Foley Rd	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0609	6/24/22	885		Scotts Army Tr	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0611	6/24/22	1110		Russell Rd	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0616	6/24/22	1124		Whitebeck Dr	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0618	6/24/22	1098		Whitebeck Dr	SR6	\$130,000.00	SRH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0622	6/24/22	1009		Russell Rd	SR6	\$140,000.00	SRH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0628	6/24/22	405		Candlewood Ln	SR6	\$5,200.00	sliding	\$125.00								\$125.00	\$125.00	
2022-0631	6/24/22	716	W	6th St	SR6	\$12,000.00	rear-off reroof	\$125.00								\$125.00	\$125.00	
2022-0633	6/27/22	1416		Dwightgate Dr	SR6	\$14,293.00	windows	\$260.00								\$260.00	\$260.00	
2022-0634	6/28/22	1114		Maple Ave	SR6	\$6,000.00	drive	\$35.00								\$60.00	\$95.00	
2022-0632	6/28/22	901	E	4th St	SR6	\$16,529.00	rear-off reroof	\$95.00								\$60.00	\$95.00	
2022-0634	6/28/22	901	E	4th St	SR6	\$5,000.00	dw	\$25.00						\$10.00		\$60.00	\$95.00	
2022-0637	6/28/22	172	W	Begster Dr	SR6	\$2,400.00	sliding	\$71.00								\$71.00	\$71.00	
2022-0638	6/28/22	1215	W	9th St	SR6	\$3,500.00	pat floor & fence	\$25.00								\$30.00	\$71.00	
2022-0645	6/28/22	1018	E	6th St	SR6	\$9,600.00	rear-off reroof	\$185.00								\$30.00	\$185.00	

Residential Permits June 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0574	6/29/22	521	W	6th St	SR6	\$10,875.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2022-0597	6/29/22	517		Highland St	SR6	\$1,300.00	fence	\$25.00						\$10.00	\$30.00		\$65.00	\$65.00
2022-0619	6/29/22	408		Gardlewood Ln	SR6	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2022-0620	6/29/22	1702		13th Ave	SR6	\$4,500.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2022-0640	6/29/22	4153		Brookstone Ln	SR6	\$16,100.00	solar panels	\$25.00	\$50.00				\$10.00				\$85.00	\$85.00
2022-0642	6/29/22	1008		Grover St	SR6	\$400.00	pool	\$65.00						\$10.00			\$75.00	\$75.00
2022-0644	6/29/22	420	W	Lincoln Ave	SR6	\$4,000.00	siding	\$95.00									\$95.00	\$95.00
2022-0498	6/2/22	210		Secretariats Way	TR7	\$10,200.00	tear-off reroof	\$200.00									\$200.00	\$200.00
2022-0523	6/7/22	227		Secretariats Way	TR7	\$9,300.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2022-0525	6/7/22	225		Secretariats Way	TR7	\$9,300.00	tear-off reroof	\$185.00									\$185.00	\$185.00
						\$3,970,674.00											\$36,163.23	\$36,163.23
						\$23,714.00			\$5,337.05	\$0.00	\$2,722.46	\$685.00	\$594.72	\$490.00	\$300.00	\$2,320.00	\$36,163.23	\$36,163.23

Single Family Home Report June 2022

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2022-0555	6/14/2022	4152		Waters Edge	SR4	\$189,600.00	SFH	\$798.75	\$266.36		\$181.38	\$45.00	\$29.55	\$10.00		\$85.00	\$1,416.04	\$1,416.04
2022-0553	6/14/2022	4144		Waters Edge	SR4	\$189,600.00	SFH	\$776.50	\$266.36		\$179.15	\$45.00	\$28.66	\$10.00		\$85.00	\$1,390.67	\$1,390.67
2022-0621	6/24/2022	5688		River Run Pkwy	SR4	\$742,000.00	SFH	\$1,267.75	\$281.65		\$228.28	\$65.00	\$48.31	\$10.00		\$85.00	\$1,985.99	\$1,985.99
2022-0602	6/24/2022	1025		Russell Rd	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0611	6/24/2022	1110		Russell Rd	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0622	6/24/2022	1009		Russell Rd	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0586	6/24/2022	924		Scotts Army Tr	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0581	6/24/2022	750		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0583	6/24/2022	850		Scotts Army Tr	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0585	6/24/2022	890		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0609	6/24/2022	885		Scotts Army Tr	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0616	6/24/2022	1124		Witbeck Dr	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0618	6/24/2022	1098		Witbeck Dr	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0608	6/24/2022	839		Foley Rd	SR6	\$130,000.00	SFH	\$601.50	\$266.36		\$161.65	\$40.00	\$21.66	\$10.00		\$85.00	\$1,186.17	\$1,186.17
2022-0605	6/24/2022	753		Foley Rd	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63
2022-0604	6/24/2022	891		Foley Rd	SR6	\$140,000.00	SFH	\$640.50	\$266.36		\$165.55	\$40.00	\$23.22	\$10.00		\$85.00	\$1,230.63	\$1,230.63

16

\$2,881,200.00

\$10,935.50

\$4,277.05

\$0.00

\$2,717.56

\$675.00

\$399.02

\$160.00

\$0.00

\$1,360.00

\$20,524.13

\$20,524.13

Commercial Permits June 2022

Permit	Date	#	Dir	Street Name	Zone	Value	Construction	Building	Electric	HVAC	INSL	Review	Zone	FD Revw	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
2022-0503	6/27/22	405	S	State St	CB	11,000.00	flat roof	\$235.00					\$25.00		\$25.00			\$235.00		\$335.00	\$235.00
2022-0801	6/27/22	600	S	State St	CB	\$200.00	signs	\$75.00							\$25.00			\$75.00		\$75.00	\$75.00
2022-0500	6/23/22	175	S	Cadillac Ct	GB	\$45,563.00	tear-off roof	\$600.00							\$700.00			\$600.00		\$600.00	\$600.00
2022-0497	6/27/22	1825	S	State St	I	\$3,000.00	signs	\$25.00					\$25.00		\$25.00			\$170.00		\$170.00	\$170.00
2022-0561	6/27/22	111	W	1st St	I	\$39,820.00	parking lot	\$4,017.00										\$4,067.00		\$4,067.00	\$4,067.00
2022-0502	6/27/22	4004		Greenspire Ct	MNBL	\$11,918.00	tear-off roof	\$140.00										\$140.00		\$140.00	\$140.00
2022-0520	6/8/22	390		Balou Rd	MNBS	\$5,500.00	tear-off roof	\$125.00										\$125.00		\$125.00	\$125.00
2022-0110	6/27/22	2101	W	Gateway Ctr Dr	P8	\$5,500.00	signs	\$25.00							\$420.00			\$205.00		\$705.00	\$705.00
2022-0685	6/27/22	1380	W	Chrysler Dr	P1	\$5,000.00	sign	\$25.00							\$95.00			\$170.00		\$170.00	\$170.00
9						\$128,501.00		\$5,237.00	\$25.00	\$0.00	\$0.00	\$260.00	\$125.00	\$0.00	\$610.00	\$0.00	\$0.00	\$6,257.00	\$0.00	\$6,257.00	\$6,257.00

June 2022 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMB	HVAC	INSL	REVV	ZONG	FD REVW	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	REINSPEC	T/MISC	CODE ENF	ELECTR	TOTAL DEF
6/2/2022	\$595.00	\$100.00				\$21.00						\$716.00		\$716.00					\$716.00
6/3/2022	\$510.00	\$100.00				\$21.00						\$631.00		\$631.00					\$631.00
6/6/2022	\$340.00	\$100.00				\$20.00	\$25.00		\$70.00			\$555.00		\$555.00				\$50.00	\$605.00
6/7/2022	\$250.00										\$120.00	\$250.00		\$250.00					\$250.00
6/7/2022	\$1,640.00	\$50.00				\$10.00	\$20.00				\$240.00	\$1,840.00		\$1,840.00			\$400.00		\$1,840.00
6/8/2022	\$1,440.00	\$55.00					\$40.00				\$60.00	\$1,775.00		\$1,775.00					\$2,175.00
6/9/2022	\$205.00						\$20.00				\$60.00	\$315.00		\$315.00					\$315.00
6/13/2022	\$320.00					\$10.00	\$30.00				\$60.00	\$390.00		\$390.00					\$390.00
6/14/2022	\$705.00	\$50.00				\$10.00	\$20.00				\$60.00	\$875.00		\$875.00			\$100.00		\$975.00
6/14/2022	\$1,955.25	\$682.72		\$360.53	\$90.00	\$78.21	\$50.00			\$30.00	\$290.00	\$3,536.71		\$3,536.71					\$3,536.71
6/15/2022	\$675.00						\$10.00				\$60.00	\$745.00		\$745.00					\$745.00
06/16/22	\$590.00						\$10.00					\$600.00		\$600.00					\$600.00
6/20/2022	\$725.00	\$180.00				\$20.00	\$10.00					\$935.00		\$935.00					\$935.00
6/21/2022	\$4,892.00	\$50.00				\$45.70	\$55.00			\$30.00	\$60.00	\$5,132.70		\$5,132.70					\$5,132.70
6/22/2022	\$1,162.50					\$10.00						\$1,172.50		\$1,172.50				\$50.00	\$1,020.00
6/23/2022	\$960.00						\$10.00					\$970.00		\$970.00					\$970.00
6/27/2022	\$10,305.25	\$3,869.33		\$2,361.93	\$595.00	\$350.81	\$170.00			\$30.00	\$1,250.00	\$18,932.32		\$18,932.32			\$100.00		\$19,032.32
6/28/2022	\$335.00	\$25.00				\$235.00	\$75.00		\$540.00			\$1,210.00		\$1,210.00					\$1,210.00
6/29/2022	\$686.00	\$50.00				\$13.00	\$50.00			\$90.00	\$180.00	\$1,069.00		\$1,069.00					\$1,069.00
6/29/2022	\$660.00	\$50.00				\$10.00	\$20.00			\$30.00		\$770.00		\$770.00					\$770.00
	\$28,951.00	\$5,362.05	\$0.00	\$2,722.46	\$685.00	\$854.72	\$615.00	\$0.00	\$610.00	\$300.00	\$2,320.00	\$42,420.23	\$0.00	\$42,420.23	\$0.00	\$0.00	\$600.00	\$100.00	\$43,120.23

Code Violations - June 2022

06/01/2022 - 06/30/2022

Case Date	Parcel Address	Assigned To	Description	Main Status
Group: Closed				
6/10/2022	312 E MACOMB ST	Cara Whetsel	tall grass	Closed
6/15/2022	628 E PERRY ST	Cara Whetsel	chickens on propery	Closed
6/15/2022	626 E PERRY ST	Cara Whetsel	chix on property	Closed
6/15/2022	510 GARDNER ST	Cara Whetsel	chickens on property	Closed
6/22/2022	120 W 2ND ST	Cara Whetsel	baby chickens being kept in the garage	Closed
6/24/2022	205 TAYLOR RIDGE	Cara Whetsel	outdoor storage of many bouncy houses. Homeocc w/o permit	Closed
6/21/2022	204 E HARRISON ST	Cara Whetsel	too many cats outside	Closed
6/21/2022	1301 ILES AVE	Cara Whetsel	parking on front lawn	Closed
6/29/2022	418 E JACKSON ST	Cara Whetsel	tall grass & weeds	Closed
6/22/2022	1027 STRAWBERRY LN	Cara Whetsel	food thrown in the grass	Closed
6/28/2022	506 E HURLBUT AVE	Cara Whetsel	Dead tree	Closed
6/27/2022	714 N STATE ST	Cara Whetsel	house is not wired right	Closed
6/22/2022	804 FREMONT ST	Cara Whetsel	tall grass	Closed
6/16/2022	1400 NETTIE ST	Cara Whetsel	tree falling into neighbors yard	Closed
6/14/2022	1217 EVERETT AVE	Cara Whetsel	Overgrown Grass and Weeds	Closed
6/14/2022	1810 13TH AVE	Cara Whetsel	basketball hoop in street	Closed
6/13/2022	522 W PERRY ST	Cara Whetsel	tall grass & garbage	Closed

6/13/2022	533 W PERRY ST	Cara Whetsel	tall grass & weeds	Closed
6/13/2022	1322 CASWELL ST	Cara Whetsel	tall grass & weeds in the back yard inside the fence	Closed
6/13/2022	820 LOGAN AVE	Cara Whetsel	tall weeds, garbage, & hedges over sidewalk & too tall	Closed
6/14/2022	888 Belvidere Rd.	Cara Whetsel	temporary sign not permitted (wavy guy)	Closed
6/10/2022	821 SULLIVAN DR	Cara Whetsel	basketball hoop in street	Closed
6/3/2022	104 N STATE ST	Cara Whetsel	Graffiti on Apollo sign	Closed
6/3/2022	1906 GRANDVIEW TRL	Cara Whetsel	vehicle & trailer on grass	Closed
6/3/2022	1015 GROVER ST	Cara Whetsel	garbage in front yard	Closed
6/3/2022	541 GAYNOR ST	Cara Whetsel	inoperable vehicle, living in camper on property & debris all around property	Closed
6/1/2022	509 BUCHANAN ST	Cara Whetsel	vehicle parked in grass & 2 trailers parked in grass.	Closed
6/1/2022	2013 OAKBROOK DR	Cara Whetsel	tall grass	Closed
6/3/2022	2864 E FAIRFIELD TRL	Cara Whetsel	inoperable vehicle	Closed
6/3/2022	712 LOGAN AVE	Cara Whetsel	tv in alley	Closed
6/1/2022	2213 OAKBROOK DR	Cara Whetsel	tall grass & garbage	Closed
6/2/2022	824 GROVER ST	Cara Whetsel	inop parked in the grass	Closed
6/1/2022	1217 EVERETT AVE	Cara Whetsel	Tall grass & weeds	Closed
				Group Total: 33

Group Total: 33

Group: In Progress

6/22/2022	112 W 2ND ST	Cara Whetsel	broken front window	In Progress
6/13/2022	907 UNION AVE	Cara Whetsel	fence w/o permit & building structure over garage	In Progress
6/28/2022	143 KISHWAUKEE ST	Cara Whetsel	weeds & outdoor storage	In Progress
6/28/2022	625 E MADISON ST	Cara Whetsel	garbage against side of garage.	In Progress
6/27/2022	407 WEDGEWOOD LN	Cara Whetsel	running a landscaping business w/o permit. lots of equipment & outdoor storage	In Progress
6/24/2022	2604 E FAIRFIELD TRL	Cara Whetsel	boat in the grass & too many recreational vehicles	In Progress
6/24/2022	1507 DAWNGATE DR	Cara Whetsel	tall grass in back yard	In Progress
6/24/2022	624 FREMONT ST	Cara Whetsel	tall grass	In Progress
6/22/2022	720 S MAIN ST	Cara Whetsel	tall grass & weeds & garbage	In Progress
6/13/2022	1222 WARREN AVE	Cara Whetsel	tall grass inside privacy fence	In Progress
6/8/2022	2734 MARY ST	Cara Whetsel	membrane structure being used as a carport	In Progress
6/8/2022	720 S MAIN ST	Cara Whetsel	tall grass & weeds	In Progress
6/8/2022	710 WHITNEY BLVD	Cara Whetsel	broken, fallen fence & inoperable truck	In Progress
6/3/2022	431 FRANKLIN ST	Cara Whetsel	garbage behind garage	In Progress
6/3/2022	720 W PERRY ST	Cara Whetsel	tall grass & weeds in back yard & fence in disrepair along the alley & back yard & garbage	In Progress
6/2/2022	1513 WHITNEY BLVD	Cara Whetsel	inops, tall grass, & garbage	In Progress
				Group Total: 16

Total Records: 49

ADVANCED SEARCH RESULTS

Select View ▾


Current Open Cases

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	11/09/2021	300 S MAIN ST	outdoor storage, tall weeds	Cara Whetsel	In Court	
	12/07/2021	1712 S STATE ST	sign w/o permit, outdoor storage in front, junk, storage in 2 semi trailers	Cara Whetsel	In Progress	
	08/02/2021	902 PROSPECT ST	too many businesses at the home, NO home occupation permit, vehicles parked in yard, boat & trailer parked in ROW, garbage & debris in yard.	Cara Whetsel	In Progress	
	09/09/2021	1422 WHITNEY BLVD	tall weeds, garbage, front porch in disrepair, broken windows. in foreclosure	Cara Whetsel	In Progress	
	11/27/2019	1007 LOGAN AVE	Property Maintenance - Weeds, Vehicles-inoperable and parking on grass, Trash, Gutters, Trailers and Address	Craig Wilcox	In Progress	
	01/06/2021	320 E JACKSON ST	old shed has holes in the roof.	Cara Whetsel	In Progress	
	03/26/2021	820 WHITNEY BLVD	garbage all over exterior property, inoperable vehicles & vehicles parking on grass. House condemned by the Health Dept.	Cara Whetsel	In Progress	
	02/28/2022	812 BLISS ST	inoperable vehicle	Cara Whetsel	In Progress	
	02/28/2022	221 W JACKSON ST	garage caving in, inoperable vehicles & garbage on the porch	Cara Whetsel	In Progress	
	03/18/2022	504 WHITNEY BLVD	roof falling in	Cara Whetsel	In Progress	
	04/07/2022	1413 RUBY ST	garbage & outdoor storage	Cara Whetsel	In Progress	
	03/30/2022	746 5TH AVE	garbage and scrap all over property. Running a junk business. Also tall grass & weeds	Cara Whetsel	In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	03/29/2022	229 FAIRVIEW ST	Fence w/o permit, illegal business, garage attached to other detached garage	Cara Whetsel	In Progress	
	04/20/2022	229 FAIRVIEW ST	Illegal business (auto body shop), inoperable vehicles, garbage, too much outdoor storage, Fence w/o permit & building w/o permit	Cara Whetsel	In Progress	
	04/11/2022	172 BEACON DR	Truck with over a class "B" plate	Cara Whetsel	In Progress	
	04/29/2022	953 LOGAN AVE	siding falling off house, garbage & down trees	Cara Whetsel	In Progress	
	05/10/2022	118 N STATE ST	grease on the exterior wall from the 2 exhaust vents	Cara Whetsel	In Progress	
	05/20/2022	820 WHITNEY BLVD	inop, parking in grass.	Cara Whetsel	In Progress	
	05/09/2022	172 BEACON DR	inop vehicles & commercial truck over class B	Cara Whetsel	In Progress	
	05/25/2022	608 GARDNER ST	tall grass in back yard and large brush pile in back yard.	Cara Whetsel	In Progress	
	05/25/2022	540 GAYNOR ST	tall grass & inoperable vehicles	Cara Whetsel	In Progress	
	05/25/2022	321 E JACKSON ST	tall weeds & inoperable vehicle parked in the grass & over the sidewalk	Cara Whetsel	In Progress	
	05/26/2022	146 GLADYS CT	tall grass	Cara Whetsel	In Progress	
	05/26/2022	303 E LINCOLN AVE	tall grass & weeds	Cara Whetsel	In Progress	
	05/26/2022	616 E PERRY ST	tall grass & weeds	Cara Whetsel	In Progress	
	05/26/2022	527 PEARL ST	tall grass & weeds	Cara Whetsel	In Progress	
	05/26/2022	1505 7TH AVE	tall grass, weeds & underbrush	Cara Whetsel	In Progress	
	05/26/2022	749 W MADISON ST	tall grass & weeds	Cara Whetsel	In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	05/31/2022	445 REBECCA RD	put all grass clippings in the road	Cara Whetsel	In Progress	
	05/31/2022	1213 7TH AVE	tall grass in back. Inoperable vehicles parking on the grass & garbage pile.	Cara Whetsel	In Progress	
	06/02/2022	1513 WHITNEY BLVD	inops, tall grass, & garbage	Cara Whetsel	In Progress	
	06/03/2022	720 W PERRY ST	tall grass & weeds in back yard & fence in disrepair along the alley & back yard & garbage	Cara Whetsel	In Progress	
	06/03/2022	431 FRANKLIN ST	garbage behind garage	Cara Whetsel	In Progress	
	06/08/2022	710 WHITNEY BLVD	broken, fallen fence & inoperable truck	Cara Whetsel	In Progress	
	06/08/2022	720 S MAIN ST	tall grass & weeds	Cara Whetsel	In Progress	
	06/08/2022	2734 MARY ST	membrane structure being used as a carport	Cara Whetsel	In Progress	
	06/13/2022	1222 WARREN AVE	tall grass inside privacy fence	Cara Whetsel	In Progress	
	07/07/2022	816 UNION AVE	garbage	Cara Whetsel	In Progress	
	07/07/2022	810 UNION AVE	garbage in row	Cara Whetsel	In Progress	
	07/07/2022	807 UNION AVE	garbage in ROW	Cara Whetsel	In Progress	
	07/01/2022	710 E JACKSON ST	large pile of garbage in the back yard.	Cara Whetsel	In Progress	
	07/08/2022	722 N STATE ST	garbage in ROW	Cara Whetsel	In Progress	
	07/07/2022	1219 MAPLE AVE	pool w/o permit	Cara Whetsel	In Progress	
	07/08/2022	429 W 7TH ST	pool & deck w/o permit vehicle & trailer in grass tall weeds	Cara Whetsel	In Progress	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	07/06/2022	1224 UNION AVE	tall grass & weeds	Cara Whetsel	In Progress	
	07/08/2022	105 W HARRISON ST	inoperable vehicle	Cara Whetsel	In Progress	
	07/08/2022	1025 W. 6th St.	water damage to bathroom, hole in floor, ceiling has water damage & mold.	Cara Whetsel	In Progress	
	07/01/2022	413 Southtowne	semi trailers, garbage, tall weeds	Cara Whetsel	In Progress	
	06/22/2022	720 S MAIN ST	tall grass & weeds & garbage	Cara Whetsel	In Progress	
	06/24/2022	624 FREMONT ST	tall grass	Cara Whetsel	In Progress	
	06/24/2022	1507 DAWNGATE DR	tall grass in back yard	Cara Whetsel	In Progress	
	06/24/2022	2604 E FAIRFIELD TRL	boat in the grass & too many recreational vehicles	Cara Whetsel	In Progress	
	06/27/2022	407 WEDGEWOOD LN	running a landscaping business w/o permit. lots of equipment & outdoor storage	Cara Whetsel	In Progress	
	06/28/2022	625 E MADISON ST	garbage against side of garage.	Cara Whetsel	In Progress	
	06/28/2022	143 KISHWAUKEE ST	weeds & outdoor storage	Cara Whetsel	In Progress	
	06/13/2022	907 UNION AVE	fence w/o permit & building structure over garage	Cara Whetsel	In Progress	
	06/22/2022	112 W 2ND ST	broken front window	Cara Whetsel	In Progress	
	05/11/2022	1817 7TH AVE	tall grass, garbage, inop, parking on grass	Cara Whetsel	Ticketed	
	05/27/2021	332 W MARSHALL ST	Front porch in disrepair, broken windows, sagging roof, broken handrail, pile of brush & garbage in the front yard. Also inoperable vehicle and cars parking on grass.	Cara Whetsel	Ticketed	

Selected	Case Date	Property Address	Description	Assigned To	Status	Edit/View
	01/28/2022	805 N STATE ST	trucks & trailers parked on non-paved surface. Also garbage (piles of tires in front of garage).	Cara Whetsel	Ticketed	

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Records 1 to 60 (of 60)

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1015 Grover

Before



After



1217 Everett

Before



After

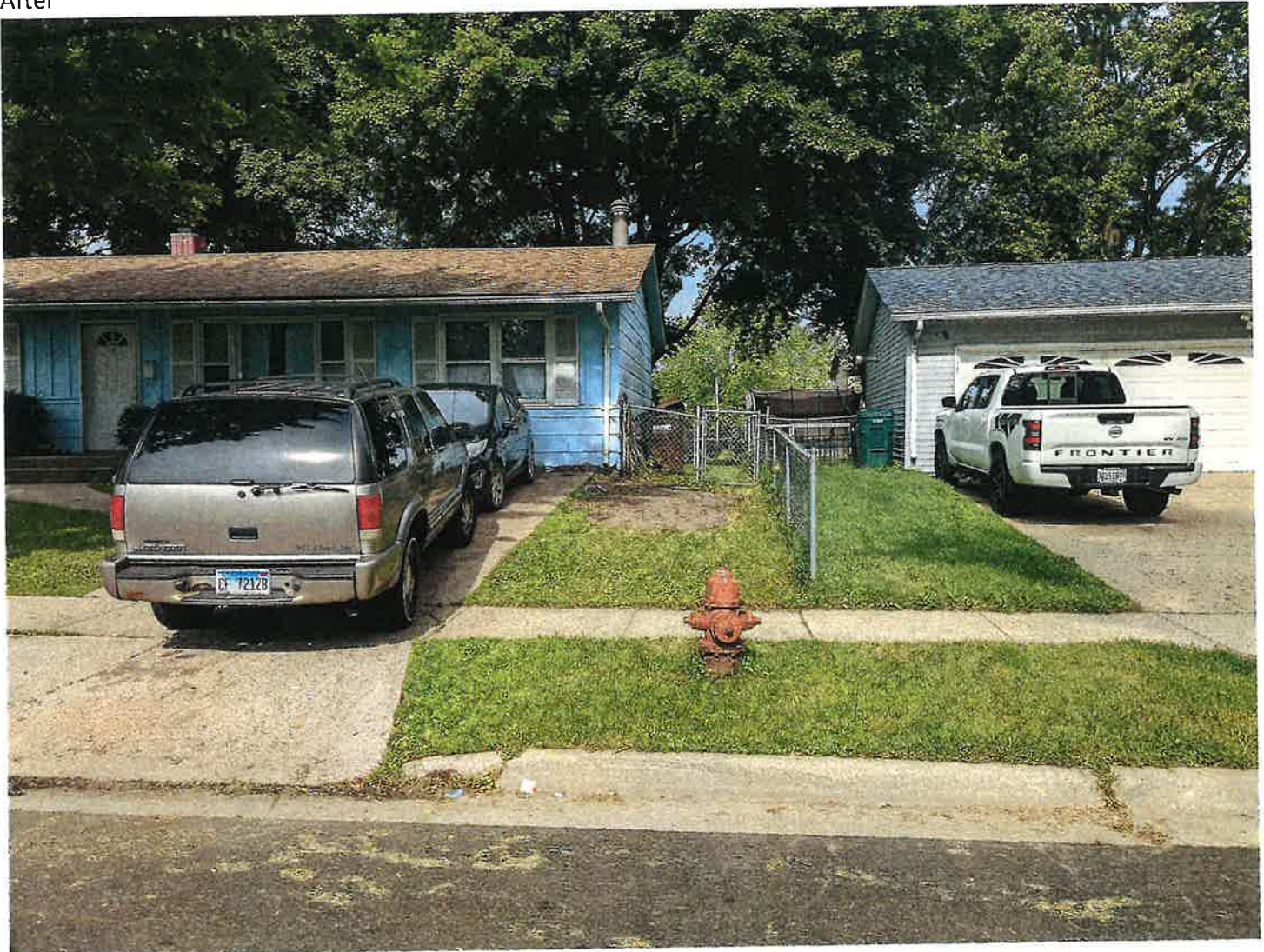


1705 13th

Before



After



1708 13th Ave.

Before

1708 13th Ave.
Belvidere, IL
6-1-22
10:50 am

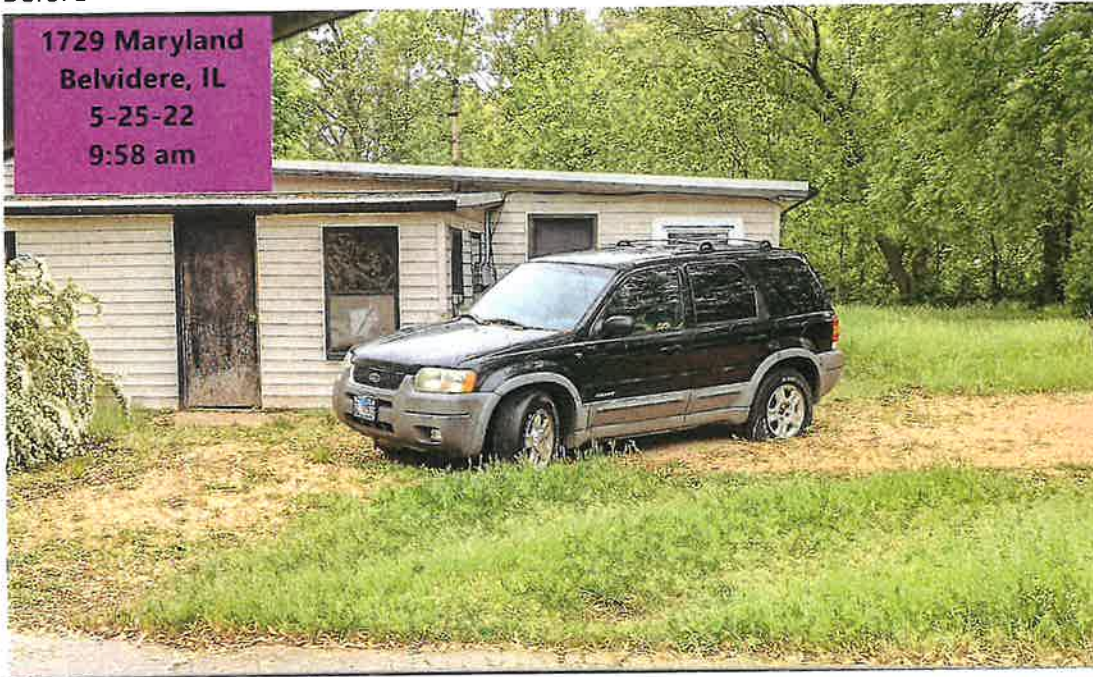


After



1725 Maryland

Before



After



2013 Oakbrook

Before

**2013 Oakbrook
Belvidere, IL
6-1-22
11:00 am**



After

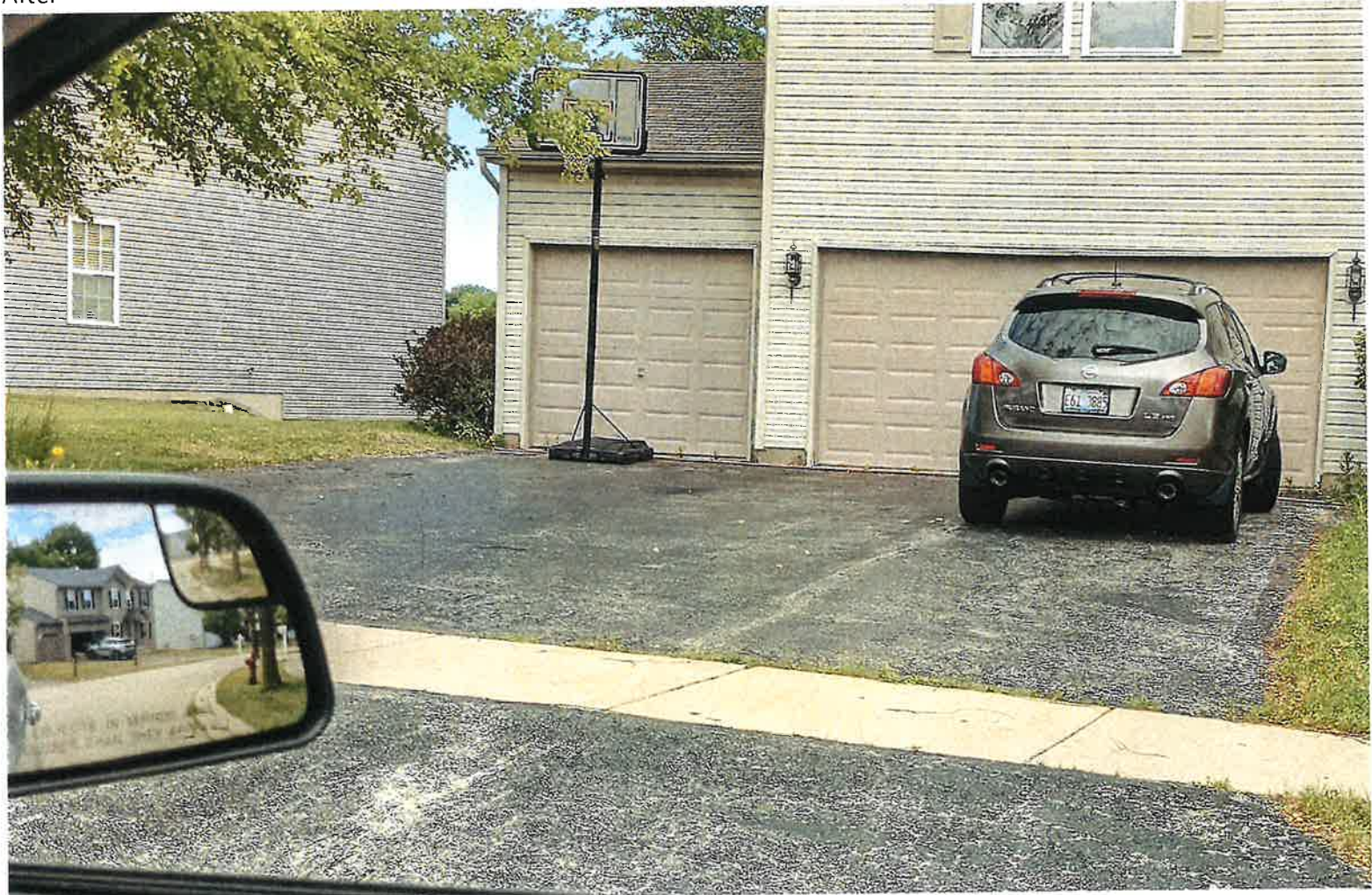


2864 E. Fairfield

Before



After



824 Grover

Before



After



1505 7th Ave.

Before



After



820 Logan

Before

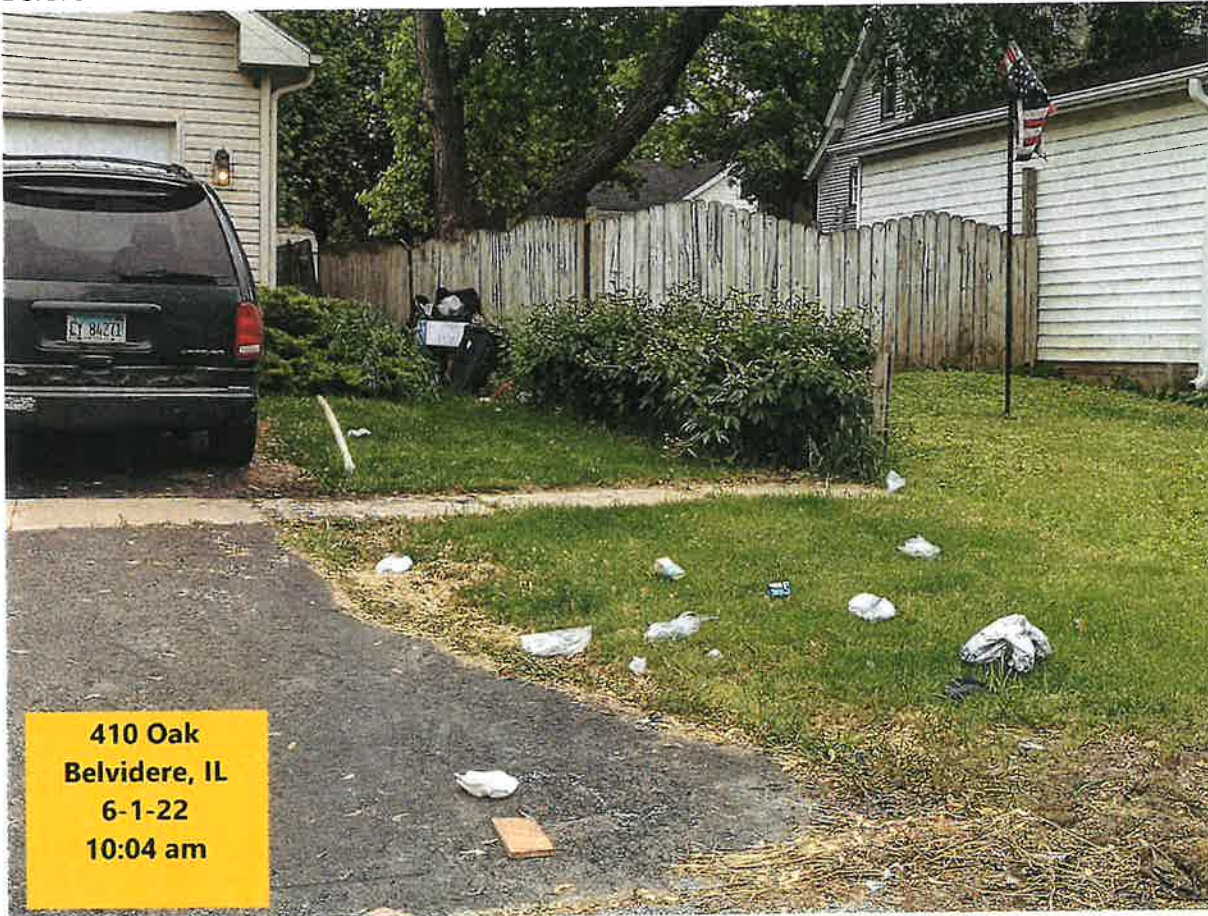


After



410 Oak

Before



After



527 Pearl

Before



After



746 5th Ave.

Before



After



820 Logan

Before



After



ADVANCED SEARCH RESULTS *Permits June 2022*

Select View ▾

Selected	Property Address	Issued Date	Description	Primary Contractor	Status	Fee Total	Edit/View
	1625 S STATE ST	06/03/2022	SIGNS - 2 bldg	Signs Now	Open	\$120.00	
	1609 WILDROSE DR	06/07/2022	replace DW, SW & APCH	R & G Concrete	Open	\$95.00	
	317 WEBSTER ST	06/07/2022	repave existing DRIVEWAY & PATIO	AA& P Concrete Construction	Open	\$95.00	
	116 E 7TH ST	06/07/2022	Widen DRIVEWAY & APROCH to 14'	Bel Rock Paving	Open	\$95.00	
	614 E 2ND ST	06/08/2022	new concrete PATIO	Owner	Closed	\$95.00	
	401 ROYAL AVE	06/08/2022	replace DRIVEWAY, SIDEWALK < APCH, & PATIO w/ concrete	DU & CHICO S CONCRETE LLC	Open	\$95.00	
	627 BUCHANAN ST	06/08/2022	Remove existing Driveway/sidewalk and replace both with concrete	DU & CHICO S CONCRETE LLC	Open	\$95.00	
	1760 PARKSIDE DR	06/09/2022	FENCE 4' & 6' wood	Creative Fence	Open	\$65.00	
	2201 RIDGEFIELD DR	06/09/2022	PATIO 14x34	Kerry Kirby	Open	\$95.00	
	615 ROYAL AVE	06/10/2022	Patio and svc walk replacement	Owner	Closed	\$95.00	
	1210 S STATE ST	06/10/2022	FENCE - 5' wood	Owner	Open	\$65.00	
	1912 WYCLIFFE ST	06/13/2022	FENCE - 6' wood	Creative Fence	Open	\$65.00	
	901 INDIAN DANCER TRL	06/13/2022	widen DW, pvt SW & STOOP	Owner	Open	\$95.00	

Selected	Property Address	Issued Date	Description	Primary Contractor	Status	Fee Total	Edit/View
	526 ELMWOOD DR	06/14/2022	PATIO 16x20	Castaneda Concrete	Closed	\$95.00	
	1301 ILES AVE	06/14/2022	PATIO	Christopher Smith	Open	\$95.00	
	602 GARDNER ST	06/14/2022	FENCE - 4' chain link	Elias Ruiz	Open	\$65.00	
	1714 UNION AVE	06/15/2022	Replace Driveway and Paver Patio with Concrete		Open	\$95.00	
	1262 WITBECK DR	06/16/2022	POOL - above ground, 54" tall x 27' across	The Great Escape	Open	\$135.00	
	2035 BURNETT DR	06/17/2022	POOL - above ground 54" tall x 24' round	Marks Backyard Oasis	Open	\$180.00	
	2534 MARY ST	06/20/2022	DRIVEWAY & PATIO	Kerry Kirby	Open	\$95.00	
	111 W 1ST ST	06/20/2022	Re-paving and Striping Parking Lot		Open	\$4,067.00	
	1963 LAFAYETTE DR	06/20/2022	Paver Patio with 12'x12' Gazebo	Sierra Outdoor Design	Open	\$445.70	
	2306 RIDGEFIELD DR	06/20/2022	FENCE - 4' chain link	DFC Fence, INC	Open	\$65.00	
	218 WEST ST	06/24/2022	POOL - above ground, 24' round & 54" tall	Marks Backyard Oasis	Open	\$165.00	
	336 W BOONE ST	06/24/2022	FENCE - 4' & 6' wood	Rock Valley Fence	Open	\$65.00	
	1930 W CHRYSLER DR	06/27/2022	building SIGN illuminated 58 sq ft	Doyle Signs, INC	Open	\$170.00	
	2101 GATEWAY CENTER DR	06/27/2022	7 New Signs		Open	\$705.00	

Selected	Property Address	Issued Date	Description	Primary Contractor	Status	Fee Total	Edit/View
	600 S STATE ST	06/27/2022	SIGN face change	Signs Now	Open	\$75.00	
	901 E 4TH ST	06/28/2022	replace DRIVEWAY & APPROACH	Norwest Construction, Inc.	Open	\$95.00	
	1325 PONDVIEW DR	06/28/2022	FENCE - 6' wood	Rock County Fence & Deck	Open	\$65.00	
	1215 W 9TH ST	06/28/2022	replace garage FLOOR & new FENCE - 6' pvc	All American Concrete	Open	\$115.00	
	2312 FAIRFIELD TRL	06/28/2022	FENCE - 6' wood	Owner	Open	\$65.00	
	1114 MAPLE AVE	06/28/2022	Asphalt driveway	Bel Rock Paving	Open	\$95.00	
	517 HIGHLAND ST	06/29/2022	FENCE - 6' vinyl	Owner	Open	\$65.00	
	1008 GROVER ST	06/29/2022	POOL - above ground - 42" tall & 16' round	Owner	Open	\$75.00	
	425 BIESTER DR	06/30/2022	POOL - above ground 54" tall - 19' round	The Great Escape	Open	\$120.00	
	315 W 5TH ST	06/30/2022	FENCE - 4' chain link in front & 7' wood on side	Owner	Open	\$65.00	
	1315 JULIEN ST	06/30/2022	replace DRIVEWAY	Owner	Open	\$95.00	
	638 CASWELL ST	06/30/2022	FENCE - 4' Wood	Creative Fence	Open	\$65.00	

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Records 1 to 39 (of 39)

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INCOME STATEMENT FOR THE GENERAL FUND

			Through	June	2022	
	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
General Administration						
RE Property Tax	01-4-110-4010	1,773,426.68	271,089.83	980,316.80	1,769,385	55%
Hotel / Motel Tax	01-4-110-4011	1,468.59	0.00	546.03	2,076	26%
Auto Rental Tax	01-4-110-4012	8,549.57	718.35	1,316.62	8,000	16%
Muni Infrastructure Maint	01-4-110-4013	73,542.87	5,881.56	11,571.86	74,088	16%
State Income Tax	01-4-110-4100	3,667,723.38	236,272.53	1,040,587.80	3,136,002	33%
Home Rule Sales Tax	01-4-110-4109	1,370,774.02	122,111.56	226,169.26	1,362,254	17%
Muni Sales Tax	01-4-110-4110	4,669,641.31	403,166.83	753,189.35	4,677,358	16%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	979,340.62	86,547.96	160,341.33	921,967	17%
Local Motor Fuel Tax	01-4-110-4113	452,223.04	33,385.23	63,278.22	462,391	14%
Cannabis Tax	01-4-110-4115	39,935.26	3,521.83	7,028.04	36,386	19%
Replacement Tax	01-4-110-4120	1,288,853.76	0.00	360,370.28	892,012	40%
Repl Tax Dist to Pensions	01-4-110-4121	(264,297.00)	0.00	0.00	(264,297)	0%
Grants	01-4-110-4150	15,000.00	0.00	0.00	0	0%
American Rescue Plan Act	01-4-110-4152	1,710,788.18	0.00	0.00	0	0%
Business License	01-4-110-4200	9,095.00	1,770.00	6,645.00	9,980	67%
Liquor License & Fines	01-4-110-4210	159,900.00	0.00	98,800.00	154,000	64%
Amusement Machine	01-4-110-4230	102,970.00	13,250.00	104,291.67	102,000	102%
Court Fines	01-4-110-4400	128,809.54	13,031.68	25,398.50	116,000	22%
Parking Fines	01-4-110-4410	7,370.00	35.00	35.00	5,353	1%
Seized Vehicle Fee	01-4-110-4420	42,000.00	6,000.00	8,400.00	41,208	20%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	0	#DIV/0!
Video Gambling	01-4-110-4440	529,244.41	45,462.50	96,472.64	500,000	19%
Franchise Fees	01-4-110-4450	267,828.97	0.00	66,041.07	271,769	24%
Comcast Fees	01-4-110-4455	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	24,129.00	1,932.00	5,689.00	23,835	24%
Accident/Fire Reports	01-4-110-4470	4,983.00	225.00	385.00	4,900	8%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0	#DIV/0!
Tipping Fees	01-4-110-4472	14,991.81	24.85	492.32	19,989	2%
Fuel Charges (outside vendors)	01-4-110-4550	382,437.26	44,792.11	88,574.32	350,000	25%
Interest Income	01-4-110-4600	20,218.07	3,348.13	3,348.13	18,000	19%
Misc Revenues	01-4-110-4900	64,861.14	13,253.00	24,253.00	133,100	18%
Heritage Days	01-4-110-4901	109,655.62	47,941.50	64,706.50	0	0%
Historic Pres. Fundraising	01-4-110-4902	1,567.51	0.00	0.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	9,840.00	0.00	0.00	0	0%
Sale of Assets	01-4-110-4950	0.00	0.00	0.00	0	0%
Operating Transfer in (Reserves)	01-4-110-9998	0.00	0.00	0.00	0	0%
Total General Administration Revenues		17,666,871.61	1,353,761.45	4,198,247.74	14,827,756	28%
Salaries - Elected Officials	01-5-110-5000	218,210.21	16,606.80	33,213.60	215,889	15%
Salaries - Regular - FT	01-5-110-5010	216,713.59	21,911.82	44,658.31	234,708	19%
Group Health Insurance	01-5-110-5130	416,981.63	35,991.02	74,670.75	506,331	15%
Health Ins Claims Pd (Dental)	01-5-110-5131	26,941.32	724.80	3,921.60	30,000	13%
Group Life Insurance	01-5-110-5132	1,354.05	114.75	232.20	1,652	14%
Health Insurance Reimb.	01-4-110-4540	(154,278.12)	(4,877.84)	(23,572.14)	(173,339)	14%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	5,392.27	209.20	209.20	8,075	3%
Subscriptions/Ed Materials	01-5-110-5156	1,034.20	0.00	0.00	1,500	0%
Gen Admin Personnel & Benefit Expenses		732,349.15	70,680.55	133,333.52	824,816	16%
Repairs/Maint - Bldgs	01-5-110-6010	34,168.15	4,914.22	5,982.94	28,108	21%
Repairs/Maint - Equip	01-5-110-6020	4,363.88	281.72	563.44	5,000	11%
Legal	01-5-110-6110	6,464.43	709.47	807.47	115,500	1%
Other Professional Services	01-5-110-6190	117,832.88	0.00	0.00	92,000	0%
Back to Business Grant	01-5-110-6191	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	22,569.57	342.29	629.12	23,550	3%
Codification	01-5-110-6225	3,235.99	0.00	0.00	6,200	0%
Other Communications	01-5-110-6290	1,603.35	137.66	137.66	2,250	6%
Gen Admin Contractual Expenses		190,238.25	6,385.36	8,120.63	272,608	3%

General Administration (cont)	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
Office Supplies	01-5-110-7020	93,552.46	26,404.56	28,037.62	105,350	27%
Gas and Oil	01-5-110-7030	475,736.89	87,679.86	87,679.86	400,000	22%
Other Supplies	01-5-110-7800	2,544.15	26.68	26.68	3,100	1%
Gen Admin Supplies Expenses		571,833.50	114,111.10	115,744.16	508,450	23%
Miscellaneous Expense	01-5-110-7900	68,534.46	4,331.92	35,486.62	53,305	67%
Reimb of Seized Vehicle Fee	01-5-110-7901	0.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	100,116.61	45,367.52	48,730.62	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	372,825.00	157,234.45	382,234.54	3,668,474	10%
Total General Administration Expenses		2,035,896.97	398,110.90	723,650.09	5,327,653	14%
NET GENERAL ADMINISTRATION		15,630,974.64	955,650.55	3,474,597.65	9,500,103	37%
General Fund - Audit Department						
RE Taxes - Audit	01-4-130-4010	20,072.01	3,069.78	11,100.96	20,000	56%
Accounting & Auditing	01-5-130-6100	52,575.00	0.00	0.00	47,000	0%
NET - AUDIT DEPARTMENT		(32,502.99)	3,069.78	11,100.96	(27,000)	-41%
General Fund - IMRF Department						
RE Taxes - IMRF	01-4-140-4010	65,176.63	9,958.46	36,011.84	65,000	55%
Replacement Tax	01-4-140-4120	90,999.00	0.00	0.00	90,999	0%
Expense Reimbursement	01-4-140-4940	22,219.13	1,401.08	2,791.96	24,796	11%
Total IMRF Revenues		178,394.76	11,359.54	38,803.80	180,795	21%
IMRF Premium Expense	01-5-140-5120	156,885.00	9,331.85	22,562.65	160,771	14%
NET - IMRF DEPARTMENT		21,509.76	2,027.69	16,241.15	20,024	81%
General Fund - Social Security Department						
RE Taxes - FICA/Med	01-4-150-4010	200,460.45	30,643.58	110,813.53	200,000	55%
Expense Reimbursement	01-4-150-4940	144,206.52	10,630.42	22,665.43	154,110	15%
Library Expense Reimb.	01-4-150-4941	30,834.68	2,701.93	5,356.65	38,011	14%
Total Soc Security Revenues		375,501.65	43,975.93	138,835.61	392,121	35%
FICA Expense	01-5-150-5110	224,845.97	16,868.48	35,034.66	236,273	15%
Medicare Expense	01-5-150-5112	141,180.08	10,611.51	24,523.27	147,420	17%
Total Soc Security Expenses		366,026.05	27,479.99	59,557.93	383,693	16%
NET - SOCIAL SECURITY DEPT		9,475.60	16,495.94	79,277.68	8,428	841%
General Fund - Liability Insurance Dept						
RE Taxes - Ins Liability	01-4-160-4010	300,710.67	45,961.95	166,207.87	300,000	55%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0	0%
Total Liability Insurance Revenues		300,710.67	45,961.95	166,207.87	300,000	55%
Insurance Premium	01-5-160-6800	465,305.22	0.00	0.00	470,600	0%
NET - LIABILITY INSURANCE DEPT		(164,594.55)	45,961.95	166,207.87	(170,600)	-97%

Police Department	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
RE Property Tax	01-4-210-4010	1,204,171.47	184,072.26	665,643.30	1,201,417	55%
Grants	01-4-210-4150	79,481.80	3,000.00	5,139.02	32,784	16%
Police Court Fines	01-4-210-4400	42,174.32	4,793.71	8,738.62	33,677	26%
Sex Offender Reg Fee	01-4-210-4480	2,800.00	600.00	600.00	3,100	19%
Violent Offender Reg Fee	01-4-210-4490	50.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-210-4900	127,629.27	5,840.00	6,376.69	53,250	12%
Expense Reimbursement	01-4-210-4940	13,939.10	984.70	17,914.45	0	0%
SRO Reimbursement	01-4-210-4945	101,971.83	0.00	10,444.09	107,574	10%
Sale of Assets	01-4-210-4950	14,000.00	0.00	0.00	0	0%
COSSAP Reimbursement	01-4-210-4955	78,397.80	0.00	7,839.78	0	0%
Total Police Department Revenues		1,664,615.59	199,290.67	722,695.95	1,431,802	50%
Salary - Regular - FT	01-5-210-5010	3,711,943.58	285,089.16	603,270.51	4,112,439	15%
Overtime	01-5-210-5040	255,649.02	25,376.33	40,080.47	350,000	11%
Police Pension	01-5-210-5122	1,143,905.03	0.00	0.00	1,446,926	0%
Health Insurance	01-5-210-5130	861,825.88	64,423.25	138,410.55	1,094,763	13%
Dental Claims	01-5-210-5131	53,574.60	1,372.80	5,190.80	51,735	10%
Unemployment Compensation	01-5-210-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	81,042.98	(1,597.07)	72,154.01	85,663	84%
Training	01-5-210-5152	50,939.77	4,598.01	14,879.32	88,780	17%
Police Dept Personnel & Benefit Expenses		6,158,880.86	379,262.48	873,985.66	7,230,306	12%
Repair/Maint-Equipment	01-5-210-6020	18,757.12	4,758.07	5,200.66	30,375	17%
Repair/Maint-Vehicles	01-5-210-6030	97,528.96	5,479.18	6,192.71	99,800	6%
Telephone/Utilities	01-5-210-6200	40,310.12	1,357.71	1,357.71	46,000	3%
Physical Exams	01-5-210-6810	0.00	0.00	0.00	11,840	0%
Community Policing	01-5-210-6816	3,223.87	240.24	240.24	10,000	2%
K-9 Program Expenses	01-5-210-6818	23,207.00	1,840.84	14,340.84	7,266	197%
Sex Offender State Disburse	01-5-210-6835	1,820.00	195.00	195.00	3,600	5%
Violent Offender State Disburse	01-5-210-6845	50.00	0.00	0.00	0	0%
Police Department - Contractual Expenses		184,897.07	13,871.04	27,527.16	208,881	13%
Office Supplies	01-5-210-7020	8,524.03	311.51	425.31	8,550	5%
Gas & Oil	01-5-210-7030	82,990.76	10,426.94	19,642.16	126,000	16%
Operating Supplies	01-5-210-7040	23,545.25	433.43	433.43	52,025	1%
Miscellaneous Expense	01-5-210-7900	22,779.83	1,570.59	1,848.24	30,800	6%
eCitation Expenses	01-5-210-7902	10,000.00	0.00	0.00	3,000	0%
Police Department - Supplies Expense		147,839.87	12,742.47	22,349.14	220,375	10%
Equipment	01-5-210-8200	154,434.53	811.52	811.52	66,400	1%
Vehicles	01-5-210-8300	41,062.50	0.00	0.00	0	
Total Police Department Expenses		6,687,114.83	406,687.51	924,673.48	7,725,962	12%
NET - POLICE DEPARTMENT		(5,022,499)	(207,397)	(201,978)	(6,294,160)	3%
Public Safety Building Department						
Salaries - Regular - FT	01-5-215-5010	682,809.99	44,514.88	44,514.88	737,574	6%
Other (FICA & IMRF)	01-5-215-5079	107,996.96	6,330.01	6,330.01	116,610	5%
Other Contractual Services	01-5-215-6890	292,460.20	20,008.06	20,008.06	333,250	6%
NET - PUBLIC SAFETY BLDG DEPT		(1,083,267.15)	18,176.81	(70,852.95)	(1,187,434)	6%

Fire Department	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
RE Property Tax	01-4-220-4010	1,023,483.31	156,450.36	565,756.78	1,021,132	55%
Grants	01-4-220-4150	26,647.33	3,509.97	3,509.97	0	0%
Miscellaneous Revenues	01-4-220-4900	10,029.60	0.00	300.00	7,500	4%
Expense Reimbursement	01-4-220-4940	23,620.59	0.00	0.00	0	0%
Sale of Assets	01-4-220-4950	1,500.00	0.00	0.00	0	0%
Total Fire Department Revenues		1,085,280.83	159,960.33	569,566.75	1,028,632	55%
Salaries - Regular - FT	01-5-220-5010	2,212,018.80	160,231.96	397,615.99	2,480,719	16%
Overtime	01-5-220-5040	221,634.70	21,483.48	46,537.39	153,720	30%
Fire Pension	01-5-220-5124	969,350.33	0.00	0.00	1,236,703	0%
Health Insurance	01-5-220-5130	488,092.37	39,716.42	89,514.34	651,405	14%
Dental Insurance	01-5-220-5131	31,729.90	368.00	1,221.60	30,000	4%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	41,809.99	835.51	34,770.44	41,000	85%
Training	01-5-220-5152	13,267.54	3,040.82	3,040.82	22,600	13%
Fire Depart Personnel & Benefits Expenses		3,977,903.63	225,676.19	572,700.58	4,616,147	12%
Repair/Maint-Bldg	01-5-220-6010	30,161.67	24,178.77	24,476.12	39,000	63%
Repair/Maint-Equipment	01-5-220-6020	13,026.84	1,158.86	1,158.86	17,000	7%
Repair/Maint-Vehicles	01-5-220-6030	35,074.95	243.41	949.15	55,000	2%
Telephone/Utilities	01-5-220-6200	15,554.44	1,600.78	1,993.13	10,470	19%
Physical Exams	01-5-220-6810	1,806.92	400.00	400.00	1,000	40%
Fire Prevention	01-5-220-6822	6,630.69	322.00	322.00	8,300	4%
Emergency Med Supplies	01-5-220-6824	10,483.92	1,046.47	1,046.47	11,500	9%
Fire Department - Contractual Expenses		112,739.43	28,950.29	30,345.73	142,270	21%
Office Supplies	01-5-220-7020	20,871.95	1,408.37	1,749.77	31,200	6%
Gas & Oil	01-5-220-7030	17,455.88	2,451.86	4,442.65	20,000	22%
Operating Supplies	01-5-220-7040	12,309.26	2,033.28	2,033.28	8,500	24%
Miscellaneous Expense	01-5-220-7900	900.41	25.00	25.00	750	3%
Fire Department - Supplies Expenses		51,537.50	5,918.51	8,250.70	60,450	14%
Equipment	01-5-220-8200	21,074.12	2,010.11	2,010.11	20,000	10%
Total Fire Department Expenses		4,163,254.68	262,555.10	613,307.12	4,838,867	13%
NET - FIRE DEPARTMENT		(3,077,973.85)	(102,594.77)	(43,740.37)	(3,810,235)	1%
Police & Fire Commission Department						
Physical Exams	01-5-225-6810	5,684.80	2,020.00	2,020.00	5,600	36%
Other Contractual Services	01-5-225-6890	13,916.78	1,345.50	1,345.50	12,250	11%
NET - POLICE & FIRE COMMISSION		(19,601.58)	3,365.50	(3,365.50)	(17,850)	19%

Community Development	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
Building Permits	01-4-230-4300	231,413.27	29,601.00	51,585.21	200,000	26%
Electric Permits	01-4-230-4310	36,134.41	5,392.05	8,714.36	19,393	45%
Electrician Certification Fees	01-4-230-4315	3,000.00	100.00	400.00	3,000	13%
Plumbing Permits	01-4-230-4320	75.00	0.00	0.00	2,500	0%
HVAC Permits	01-4-230-4330	18,865.28	2,722.46	3,992.08	9,000	44%
Plan Review Fees	01-4-230-4340	23,473.26	854.72	5,019.83	10,000	50%
Sidewalk/Lot Grading Fees	01-4-230-4350	17,162.00	2,320.00	4,738.00	12,000	39%
Insulation Permits	01-4-230-4360	4,795.00	685.00	940.00	969	97%
Fire Review Fees	01-4-230-4365	2,968.00	0.00	590.00	2,750	21%
Zoning Review Fee	01-4-230-4370	5,060.00	625.00	1,240.00	4,000	31%
Code Enforcement	01-4-230-4380	2,100.00	600.00	600.00	3,000	20%
Forced Mowings Reimb.	01-4-230-4385	898.75	0.00	0.00	0	0%
Other Permits	01-4-230-4390	5,735.00	910.00	1,695.00	5,500	31%
Miscellaneous Revenues	01-4-230-4900	124.00	0.00	0.00	100	0%
Expense Reimbursement	01-4-230-4940	2,458.32	146.60	351.84	2,000	18%
Planning Fees	01-4-230-4950	16,600.00	0.00	700.00	12,000	6%
Planning Misc.	01-4-230-4955	2,880.00	25.00	125.00	2,000	6%
Building Department - Revenues		373,742.29	43,981.83	80,691.32	288,212	28%
Salaries- Regular - FT	01-5-230-5010	264,369.08	20,921.96	41,111.27	277,305	15%
FICA	01-5-230-5079	19,624.66	1,525.58	2,995.12	21,214	14%
IMRF	01-5-230-5120	22,219.13	1,401.08	2,791.96	22,628	12%
Health Ins Expense	01-5-230-5130	62,652.01	4,788.16	9,830.18	93,102	11%
Dental Insurance	01-5-230-5131	1,160.00	0.00	257.60	4,000	6%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	3,742.32	0.00	0.00	2,000	0%
Building Dept Personnel & Benefits Expense		373,767.20	28,636.78	56,986.13	420,249	14%
Repair/Maint - Equip	01-5-230-6020	2,818.29	153.80	307.60	3,300	9%
Repair/Maint - Vehicles	01-5-230-6030	498.35	0.00	0.00	3,000	0%
Other Professional Services	01-5-230-6190	30,000.00	1,625.00	3,250.00	97,000	3%
Telephone	01-5-230-6200	2,049.79	166.58	166.58	2,400	7%
Postage	01-5-230-6210	3,339.99	502.92	1,083.95	3,700	29%
Printing & Publishing	01-5-230-6220	2,399.00	305.00	305.00	2,743	11%
Other Contractual Services	01-5-230-6890	6,150.02	0.00	0.00	36,400	0%
Building Department - Contractual Expenses		41,105.42	2,753.30	5,113.13	148,543	3%
Office Supplies	01-5-230-7020	9,932.82	234.21	526.17	5,000	11%
Gas & Oil	01-5-230-7030	1,356.19	221.96	366.84	2,000	18%
Miscellaneous Expense	01-5-230-7900	1,519.90	0.00	0.00	1,500	0%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		12,808.91	456.17	893.01	8,500	11%
Total Building Department Expenses		427,681.53	31,846.25	62,992.27	577,292	11%
NET - BUILDING DEPARTMENT		(53,939.24)	12,135.58	17,699.05	(289,080)	-6%
Civil Defense Department						
RE Tax - Civil Defense	01-4-240-4010	7,023.71	1,075.95	3,890.87	7,000	56%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	5,760.00	0.00	0.00	6,800	0%
NET - CIVIL DEFENSE DEPARTMENT		1,263.71	45,590.83	3,890.87	200	56%

Street Department	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
RE Tax - Road & Bridge	01-4-310-4010	341,378.44	63,784.09	189,447.35	320,000	59%
Grants	01-4-310-4150	6,179.50	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	0.00	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-310-4900	4,840.30	150.00	475.00	5,000	10%
Expense Reimbursement	01-4-310-4940	28,090.12	3,131.56	3,131.56	15,000	21%
Expense Reimbursement	01-5-310-4940	0.00	0.00	0.00	0	0%
Sale of Assets	01-4-310-4950	0.00	0.00	0.00	0	0%
Intergovernmental Revenue	01-4-310-4960	45,552.70	0.00	0.00	0	0%
Street Department - Revenues		426,041.06	67,065.65	193,053.91	340,000	57%
Salaries - Regular - FT	01-5-310-5010	674,697.96	47,906.16	95,767.74	802,629	12%
Overtime	01-5-310-5040	49,394.03	1,003.32	1,003.32	45,000	2%
Health Insurance	01-5-310-5130	184,858.40	15,770.00	31,540.00	215,049	15%
Uniform Allowance	01-5-310-5140	19,063.01	1,275.24	1,522.44	16,700	9%
Training	01-5-310-5152	50.00	0.00	0.00	1,500	0%
Street Dept - Personnel & Benefits Expenses		928,063.40	65,954.72	129,833.50	1,080,878	12%
Repair/Maint - Storm Drain	01-5-310-6001	9,518.22	6,339.45	6,339.45	30,000	21%
Repair/Maint - St/Parking Lot	01-5-310-6002	111,374.29	8,053.11	8,321.08	97,500	9%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	75,193.00	6,321.75	6,321.75	40,000	16%
Repair/Maint - Building	01-5-310-6010	5,742.37	448.41	888.92	10,000	9%
Repair/Maint - Equipment	01-5-310-6020	140,008.49	6,211.04	34,027.23	110,000	31%
Repair/Maint - Traffic Signal	01-5-310-6024	67,667.75	4,523.08	4,523.08	30,000	15%
Telephone/Utilities	01-5-310-6200	9,475.23	605.89	605.89	9,200	7%
Leaf Clean-up/Removal	01-5-310-6826	9,927.60	0.00	0.00	12,000	0%
Street Department - Contractual Expenses		428,906.95	32,502.73	61,027.40	338,700	18%
Office Supplies	01-5-310-7020	5,825.05	143.80	304.59	6,000	5%
Gas & Oil	01-5-310-7030	59,717.29	3,470.67	9,113.03	70,000	13%
Operating Supplies	01-5-310-7040	22,540.76	3,231.61	4,453.88	30,000	15%
Miscellaneous Expense	01-5-310-7900	2,011.96	162.45	162.45	2,000	8%
Street Department - Supplies Expenses		90,095.06	7,008.53	14,033.95	108,000	13%
Equipment	01-5-310-8200	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,447,065.41	105,465.98	204,894.85	1,527,578	13%
NET - STREET DEPARTMENT		(1,021,024.35)	(38,400.33)	(11,840.94)	(1,187,578)	1%
Street Lighting						
RE Tax - Street Lighting	01-4-330-4010	210,496.48	32,178.47	116,364.00	210,000	55%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	9,644.43	10,678.18	10,678.18	10,000	107%
Street Lighting - Electricity	01-5-330-6310	275,405.34	261.12	261.12	230,000	0%
NET - STREET LIGHTING		(74,553.29)	21,239.17	105,424.70	(30,000)	-351%

	Account #	Actual FY 22	Month of June	YTD Actual for FY 23	Budget FY 23	17% of Budget
Landfill Department						
RE Tax - Refuse/Landfill	01-4-335-4010	50,145.09	7,662.23	27,708.21	50,000	55%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	53,201.40	0.00	0.00	66,000	0%
NET - GARBAGE DEPARTMENT		(3,056.31)	7,662.23	27,708.21	(16,000)	-173%
Forestry Department						
RE Tax - Forestry	01-4-340-4010	40,109.08	6,133.45	22,179.84	40,000	55%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,109.08	6,133.45	22,179.84	40,000	55%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	47,722.60	8,103.50	8,103.50	43,000	19%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0	0%
Forestry Department Expenses		47,722.60	8,103.50	8,103.50	43,000	19%
NET - FORESTRY DEPARTMENT		(7,613.52)	(1,970.05)	14,076.34	(3,000)	0%
Engineering Department						
Engineering	01-5-360-6140	25,603.12	1,050.00	1,050.00	27,000	4%
Subdivision Expense	01-5-360-6824	7,167.50	1,537.50	1,537.50	10,000	15%
Office Supplies	01-5-360-7020	6,149.62	112.80	212.80	7,200	3%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0	0%
NET - ENGINEERING DEPARTMENT		(38,920.24)	(2,700.30)	(2,800.30)	(44,200)	6%
Health / Social Services						
Council on Aging	01-5-410-6830	0.00	0.00	0.00	-	#DIV/0!
Demolition / Nuisance	01-5-410-6832	2,598.75	0.00	0.00	4,500	0%
NET - HEALTH / SOCIAL SERVICES		(2,598.75)	0.00	0.00	(4,500)	0%
Economic Development						
Planning Dept Services	01-5-610-6150	2,520.00	0.00	0.00	2,500	0%
Economic / Business	01-5-610-6840	108,648.33	0.00	0.00	109,291	0%
Tourism	01-5-610-6842	5,000.00	0.00	0.00	5,000	0%
Historic Preservation	01-5-610-6844	3,793.85	0.00	0.00	4,550	0%
NET - ECONOMIC DEVELOPMENT		(119,962.18)	0.00	0.00	(121,341)	0%
Buchanan Street Strolls						
Strolls Vendor Fee	01-4-615-4490	1,195.00	0.00	0.00	0	#DIV/0!
Strolls Sponsors	01-4-615-4495	4,775.00	0.00	0.00	0	#DIV/0!
Strolls Miscellaneous	01-4-615-4900	166.00	0.00	0.00	0	#DIV/0!
STROLLS REVENUE		6,136.00	0.00	0.00	0	#DIV/0!
Buchanan Strolls Entertainment	01-5-615-6190	10,204.93	0.00	0.00	0	#DIV/0!
Buchanan Strolls Supplies	01-5-615-7040	1,007.95	0.00	0.00	0	#DIV/0!
Buchanan Strolls Misc.	01-5-615-7900	3,186.40	0.00	0.00	0	#DIV/0!
STROLLS EXPENSES		14,399.28	0.00	0.00	0	#DIV/0!
NET - BUCHANAN STREET STROLLS		(8,263.28)	0.00	0.00	0	#DIV/0!
Utility Tax Dept.						
Utility Tax - Electric	01-4-751-4131	1,109,713.62	78,380.57	157,249.34	1,092,591	14%
Utility Tax - Gas	01-4-751-4132	1,133,643.71	63,613.98	183,358.74	846,396	22%
Utility Tax - Telephone	01-4-751-4133	147,085.83	11,763.13	23,143.75	148,176	16%
Grants	01-4-751-4150	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	0.00	0	0%
Bellwood Detention Basin	01-5-751-8060	2,406.00	0.00	0.00	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	0.00	0.00	0	0%
		2,388,037.16	153,757.68	363,751.83	2,087,163	17%
TOTAL GENERAL FUND REVENUES		24,795,583.99	2,129,234.91	6,653,098.66	21,203,481	31%
TOTAL GENERAL FUND EXPENSES		17,474,693.64	1,337,439.13	2,707,699.94	22,790,541	12%
NET REV OVER (UNDER) EXP		7,320,890.35	791,795.78	3,945,398.72	(1,587,059)	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of June, 2022

Water / Sewer General Administration

Line Item	Account #	Actual FY 22	Month of June	Actual FY 23	Budget FY 23	17% of Budget
Beginning Cash & Investments		75,632		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	0.00	0.00	0	
Ending Cash		75,632	0.00	75,632.00	75,632	

Water Department

Line Item	Account #	Actual FY 22	Month of June	Actual FY 23	Budget FY 23	17% of Budget
Beginning Cash & Investments		264,901		273,187.92	539,400	
Water Consumption	61-4-810-4500	1,878,022	124,146.25	286,587.75	2,017,931	14%
Dep on Agr - Westhill	61-4-810-4521	44,504	5,180.00	14,562.00	0	0%
Meters Sold	61-4-810-4530	117,492	20,428.00	23,053.00	90,000	26%
Other Services	61-4-810-4590	4,574	397.00	536.00	5,000	11%
W/S Interest	61-4-810-4600	5	0.68	0.68	500	0%
Miscellaneous Revenues	61-4-810-4900	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	3,367	0.00	500.00	0	0%
Sale of Assets	61-4-810-4950	17,425	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0.00	0.00	0	0%
Total Water Department Revenues		2,065,389	150,151.93	325,239.43	2,113,431	15%
Salaries - Regular - FT	61-5-810-5010	533,525	40,411.54	88,476.21	554,650	16%
Overtime	61-5-810-5040	55,493	2,210.40	4,311.63	35,000	12%
FICA Water	61-5-810-5079	43,523	3,260.57	7,098.24	45,108	16%
IMRF	61-5-810-5120	55,932	3,477.94	7,571.47	64,134	12%
Group Health Insurance	61-5-810-5130	173,505	14,554.00	29,108.00	205,910	14%
Uniform Allowance	61-5-810-5140	8,433	375.61	475.61	11,600	4%
Rep& Maint-Infrastructure	61-5-810-6000	82,358	1,150.00	1,150.00	74,000	2%
Rep& Maint - Buildings	61-5-810-6010	1,247	666.23	698.52	16,000	4%
Rep& Maint - Equipment	61-5-810-6020	24,997	427.72	427.72	33,000	1%
Rep& Maint - Vehicles	61-5-810-6030	11,082	207.89	207.89	20,000	1%
Rep& Maint - Contractual	61-5-810-6040	83,781	3,533.20	3,533.20	80,000	4%
Other Professional Serv	61-5-810-6190	3,225	0.00	0.00	15,000	0%
Telephone	61-5-810-6200	6,736	437.88	456.90	10,000	5%
Postage	61-5-810-6210	15,401	2,386.97	3,391.78	18,000	19%
Utilities	61-5-810-6300	224,572	17,946.82	17,946.82	250,000	7%
Office Equip Rental/Maint	61-5-810-6410	25,782	1,074.56	1,494.39	28,000	5%
Liability Insurance	61-5-810-6800	113,433	0.00	0.00	111,000	0%
Lab Expense	61-5-810-6812	14,211	2,196.56	2,196.56	36,000	6%
Office Supplies	61-5-810-7020	29,894	969.81	1,274.61	9,000	14%
Gas & Oil	61-5-810-7030	22,024	2,224.17	2,224.17	20,000	11%
Operating Supplies	61-5-810-7040	68,235	2,582.26	2,667.83	67,000	4%
Chemicals	61-5-810-7050	105,370	7,662.46	7,662.46	90,000	9%
Meters	61-5-810-7060	40,432	7,410.00	7,410.00	20,000	37%
Bad Debt Expense	61-5-810-7850	883	79.44	79.44	2,000	4%
Miscellaneous Expense	61-5-810-7900	1,947	1,195.26	1,212.73	5,000	24%
Equipment	61-5-810-8200	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		295,000	24,583.33	49,166.66	295,000	17%
Bond Pmt Set Aside		0	0.00	0.00	0	0%
Total Water Department Expenses		2,041,022	141,024.62	240,242.84	2,115,402	11%
NET WATER DEPARTMENT		24,367	9,127.31	84,996.59	(1,971)	
Change in Accounts Receivable (YTD)		(4,390)		(4,390.37)		
Ending Cash & Investments		284,878	9,127.31	353,794.14	537,429	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of June, 2022

Sewer Department

Line Item	Account #	Actual FY 22	Month of June	Actual FY 23	Budget FY 23	17% of Budget
Beginning Cash & Investments		649,934		649,934.07	494,995	
Grants	61-4-820-4150	3,365	0.00	0.00	0	0%
Sewer Consumption	61-4-820-4500	2,710,762	221,796.58	452,575.65	2,941,181	15%
Dep on Agr - Westhills	61-4-820-4521	23,719	2,629.00	7,412.00	0.00	0%
Meters Sold	61-4-820-4530	117,194	20,428.00	23,053.00	93,000	25%
Other Services	61-4-820-4590	55,994	297.00	7,648.40	51,000	15%
WWT Interest	61-4-820-4600	184	184.66	184.66	1,000	18%
Miscellaneous Revenues	61-4-820-4900	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0.00	0.00	0	0%
Total Sewer Department Revenues		2,911,217	245,335.24	490,873.71	3,086,181	16%
Salaries - Regular - FT	61-5-820-5010	622,378	45,139.33	98,009.85	655,560	15%
Overtime	61-5-820-5040	53,442	1,365.20	3,835.60	55,000	7%
FICA WWTP	61-5-820-5079	49,216	3,557.59	7,791.17	54,358	14%
IMRF	61-5-820-5120	63,973	3,794.74	8,310.52	77,285	11%
Group Health Insurance	61-5-820-5130	207,591	17,900.60	37,448.20	255,361	15%
Dental Claims	61-5-820-5131	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	17,562	1,520.08	1,520.08	20,000	8%
Travel	61-5-820-5151	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	22,221	3,386.98	3,386.98	20,000	17%
Rep & Maint - Buildings	61-5-820-6010	70,093	3,445.87	3,478.15	100,000	3%
Rep & Maint - Equipment	61-5-820-6020	184,940	1,360.36	1,658.86	0.00	0%
Rep & Maint - Vehicles	61-5-820-6030	34,543	445.81	788.82	26,000	3%
Rep & Maint - Contractual	61-5-820-6040	46,642	1,404.65	1,404.65	50,000	3%
Other Professional Serv	61-5-820-6190	59,136	2,358.40	2,358.40	73,500	3%
NARP Watershed	61-5-820-6195	12,216	0.00	34,232.00	30,000	114%
Telephone	61-5-820-6200	8,578	541.37	560.38	11,000	5%
Postage	61-5-820-6210	15,565	2,427.80	3,438.61	17,000	20%
Utilities	61-5-820-6300	235,682	20,614.23	20,614.23	200,000	10%
Office Equip Rental/Maint	61-5-820-6410	5,571	736.91	974.11	6,000	16%
Liability Insurance	61-5-820-6800	134,702	0.00	0.00	132,000	0%
Lab Expense	61-5-820-6812	48,839	3,449.21	3,449.21	30,000	11%
Sludge Disposal	61-5-820-6814	11,396	553.77	3,153.47	10,000	32%
Office Supplies	61-5-820-7020	31,525	270.30	575.10	9,000	6%
Gas & Oil	61-5-820-7030	25,064	636.69	636.69	25,000	3%
Operating Supplies	61-5-820-7040	9,256	768.17	792.90	20,000	4%
Chemicals	61-5-820-7050	59,962	8,539.00	13,996.00	45,000	31%
Meters	61-5-820-7060	40,432	7,410.00	7,410.00	20,000	37%
Bad Debt Expense	61-5-820-7850	1,087	104.18	104.18	3,000	3%
Miscellaneous Expenses	61-5-820-7900	2,691	0.00	0.00	2,000	0%
Equipment	61-5-820-8200	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	0.00	0.00	0	0%
Depreciation Set Aside		255,000	21,250.00	42,500.00	255,000	17%
Bond Pmt Set Aside		123,000	10,250.00	20,500.00	123,000	17%
		2,452,305	163,231.24	322,928.16	2,325,064	14%
Sewer Department						
Collection System Expenses						
Salaries - Regular - FT	61-5-830-5010	366,974	28,119.11	57,997.48	386,385	15%
Overtime	61-5-830-5040	48,113	1,772.09	4,497.97	30,000	15%
FICA Sewer	61-5-830-5079	31,843	2,286.68	4,780.90	31,853	15%
IMRF	61-5-830-5120	40,884	2,439.13	5,099.62	45,289	11%
Group Health Insurance	61-5-830-5130	134,460	10,730.40	21,460.80	145,600	15%
Uniform Allowance	61-5-830-5140	4,508	220.25	320.25	6,600	5%
Rep & Maint - Infrastructure	61-5-830-6000	21,133	1,790.00	2,100.00	35,000	6%
Rep & Maint - Equipment	61-5-830-6020	8,014	875.00	875.00	14,000	6%
Rep & Maint - Vehicles	61-5-830-6030	14,773	1,829.42	1,829.42	20,000	9%
Office Equip Rent/Maint	61-5-830-6410	18,875	337.51	520.13	30,000	2%
Gas & Oil	61-5-830-7030	9,231	1,038.13	1,038.13	9,000	12%
Operating Supplies	61-5-830-7040	38,751	5,472.47	5,472.47	20,000	27%

Sewer Department

	Account #	Actual FY 22	Month of June	Actual FY 23	Budget FY 23	17% of Budget
Misc. Expense	61-5-830-7900	1,166	137.70	137.70	1,500	9%
Equipment	61-5-830-8200	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,139,935	220,279.13	429,058.03	3,100,291	14%
NET SEWER DEPARTMENT		(90,135)	25,056.11	61,815.68	(14,110)	
Change in Accounts Receivable		(4,403)		(4,402.85)	0.00	
Ending Cash & Investments		555,396		707,346.90	480,885	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		32,842		39,451.00	0	
Additional reserves		0	0.00	0.00	450.00	0%
Interest Income		183	18.37	30.77	0	0%
Transfer Out: Bond Payment		0	0.00	0.00	0	0%
Ending Cash & Investments		39,451	18.37	39,481.77	450.00	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		2,924,183		3,106,719.89	3,513,182	
Sources						
Interest Income		1,631	163.58	274.03	6,100	4%
Connection Fees	61-4-810-4510	190,752	31,792.00	41,727.00	20,000	209%
Deposits on Agreement	61-4-810-4520	5,280	880.00	1,155.00	2,500	46%
Connection Fees	61-4-820-4510	418,950	66,150.00	88,200.00	24,000	368%
Deposits on Agreement	61-4-820-4520	4,345	375.00	500.00	2,500	20%
Connection Fee Set-Aside		0	0.00	0.00	0	0%
TOTAL Sources		620,958	99,360.58	131,856.03	55,100	239%
Uses						
Construction in Progress - Water (1790)		438,421	0.00	0.00	0	0%
Construction in Progress - Sewer (1790)		0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0.00	0.00	0	0%
Recapture Refunds		0	0.00	0.00	0	0%
Land (1710)		0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0.00	0.00	0	0%
TOTAL Uses		438,421	0	0.00	0	0%
Ending Cash & Investments		3,106,720		3,238,575.92	3,568,282	

Line Item	Account #	Actual FY 22	Month of June	Actual FY 23	Budget FY 23	17% of Budget
Depreciation Funding - was 04-09 and 06-08						
Beginning Cash & Investments		1,291,267		1,418,567.33	1,199,268	
Sources						
Interest Income		1,330	132.22	221.49	5,100	4%
Loan Funds		0	0.00	0.00	0	0%
Grant		0	0.00	0.00	0	0%
Miscellaneous		0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		295,000	24,583.33	49,166.66	295,000	17%
Depreciation set aside - Water (for System)		0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		255,000	21,250.00	42,500.00	255,000	17%
Depreciation set aside - Sewer (for Repl)		0	0.00	0.00	0	0%
Loan From Connection Fees		0	0.00	0.00	0	0%
TOTAL Sources		551,330	45,965.55	91,888.15	555,100	17%
Uses						
Construction in Progress - Water (1790)		424,029	5,871.88	5,871.88	60,000	10%
Construction in Progress - Sewer (1790)		0	0.00	0.00	0	0%
Equipment & Vehicles (1750 & 1760)		0	0.00	0.00	80,000	0%
Buildings		0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Payn		0	0.00	0.00	0	0%
Transfer Out- City Hall Roof		0	0.00	0.00	0	0%
TOTAL Uses		424,029	5,872	5,871.88	140,000	4%
Ending Cash & Investments		1,418,567		1,504,583.60	1,614,368.00	

Bond Payments Accounting - was 06-10 and 06-13						
Beginning Cash & Investments		120,824		58,418.59	125,073	
Sources						
Interest Income		222	22.28	37.32	800	5%
Bond Proceeds	61-4-110-4901	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0.00	0.00	0	0%
Bond Pmt Set Aside		123,000	10,250.00	20,500.00	123,000	17%
TOTAL Sources		123,222	10,272.28	20,537.32	123,800	17%
Uses						
Debt Service - Principal	61-5-110-8910	161,515	0.00	54,287.18	107,565	50%
Interest Expense	61-5-110-8920	24,113	0.00	7,588.65	16,547	46%
Fiscal Charges	61-5-110-8930	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0.00	0.00	0	0%
TOTAL Uses		185,627	0.00	61,875.83	124,112	50%
Ending Cash & Investments		58,419		17,080.08	124,761.00	

City of Belvidere's CD INVESTMENTS AS OF :

06/30/22

Fund #	Where	Dated	Maturity	Rate	Amount	Term	Interest Due	Maturity Value	
01									
General									
Fund									
Acct#									
01-1150	Byron Bank	11/3/21	11/3/22	0.30%	23130	1,068,307.32	365	3,204.92	1,071,512.24
	Blackhawk	11/22/21	11/22/22	0.22%	70007372	1,002,201.81	365	2,204.84	1,004,406.65
	Byron Bank	11/18/21	11/18/22	0.30%	25320	1,115,951.25	365	3,347.85	1,119,299.10
	Byron Bank	5/19/22	5/19/23	0.30%	25954	1,009,443.56	365	3,028.33	1,012,471.89
	Byron Bank	10/2/21	10/2/22	0.30%	25634	1,004,000.00	365	3,012.00	1,007,012.00
General Fund Total						<u>5,199,903.94</u>		11,785.95	
MFT									
Fund	Byron	3/30/22	3/30/23	0.30%	25930	501,872.73	365	1,505.62	503,378.35
Acct #									
10-1150									
61									
Water	Byron	5/9/22	5/9/23	0.30%	25952	917,363.96	365	2,752.09	920,116.05
Sewer	Byron	1/27/22	12/30/22	0.30%	23707	395,791.07	337	1,096.29	396,887.36
Acct#	Stillman Bank	8/29/21	8/29/22	0.40%	6225132	1,502,319.14	365	6,009.28	1,508,328.42
61-1150									
Water/Sewer Total						<u>2,815,474.17</u>		9,857.66	
Total						<u>8,517,250.84</u>		21,643.61	

Midland States Bank	0.00
Blackhawk	1,002,201.81
First National Bank	0.00
Stillman Bank	1,502,319.14
Byron Bank	<u>6,012,729.89</u>
	<u>8,517,250.84</u>

Blackhawk Money Markets (.12%)	11,568,667.69
Midland States Bank Sweep Accts (.25%)	4,886,162.85
IMET (Illinois Metropolitan Investment Fund)	2,395,640.34
IL Funds	4,502,414.11

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION
Minutes
Tuesday, July 12, 2022
City Council Chambers
401 Whitney Boulevard
6:00 pm**

ROLL CALL

Members Present:

Paul Engelman, Chair
Daniel Druckrey, Vice-Chair
Alissa Maher
Art Hyland
Brad Anderson
Carl Gnewuch

Staff Present:

Gina DelRose, Community Development Planner
Catherine Crawford, Administrative Assistant
Mike Drella, City Attorney

Members Absent:

Robert Cantrell

The meeting was called to order at 6:00 p.m.

MINUTES: It was moved and seconded (Maher/Hyland) to approve the minutes of the June 14, 2022 meeting. The motion carried with a 6-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2022-16: Ida Public Library (MA): The Ida Public Library, 320 North State Street, Belvidere, IL 61008 is requesting a map amendment (rezoning) at 117 West Hurlbut Avenue, Belvidere IL 61008 from SR-6, Single-family Residential-6 District to I, Institutional District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. The subject property is approximately 9,000 square feet and is vacant.

The public hearing opened at 6:03 p.m.

Gina DelRose was sworn in. Ms. DelRose summarized the staff report dated July 5, 2022. Ms. DelRose stated the case was published in the Boone County Journal on June 23, 2022 and notifications were sent by certified mail to property owners within 250 feet of the subject property on June 21, 2022. The subject parcel was previously developed with the Youndt House which was granted local landmark status in 2004. The Ida Public Library purchased it in 2012 and in 2016 requested a Certificate of Appropriateness from the Belvidere Historic Preservation Commission

for its demolition. Due to the deteriorating condition of the residence, the Commission granted the request and the Youndt House was torn down.

The Ida Public Library owns 10 of the 11 parcels that comprise the block. The optical center is under private ownership. Of those 10 parcels, 7 are zoned Institutional. Two are zoned Neighborhood Business. The Library is requesting the sole residentially-zoned parcel to be rezoned to Institutional in order to allow it to be used for library purposes.

Land uses permitted by right in the Institutional District are not-for-profit recreational facilities such as gyms, swimming pools, libraries and museums. Schools, colleges, churches, nonprofit clubs and other similar land uses are also permitted. The property measures less than one acre which is too small to house many of the permitted land uses in the Institutional District. Parcels of this size are not likely to be developed as a single parcel development. They would most likely be developed in conjunction with other parcels. Such is the scenario for the Ida Public Library. Institutional land uses are land uses that have traditionally been located in or near residential areas.

The staff believes that the proposed rezoning and use for the subject site is not more intense than the other uses in the general area. The property is part of a larger development that has a significant history in Belvidere. The intent is not to construct a standalone building, which would be difficult due to the parcel's size, but to develop in conjunction with the adjacent property. This will allow the library to continue to meet the community's needs.

Prior to 2006, Institutional land uses were allowed in the residential districts. Now that there is a separate zoning district, even though they are commonly located in residential districts, there is a need for rezoning of such parcels to Institutional. The planning staff recommends approval of the rezoning of 117 West Hurlbut from SR-6 Single Family Residential to I, Institutional District.

The Chair invited questions from the Commission.

Carl Gnewuch asked for clarification of the maps provided in the staff report.

Gina DelRose stated they were maps of the current zoning of the neighborhood and a map of the Comprehensive Plan for the neighborhood.

Paul Engelman asked if the rezoning was precipitated by the Library or the City.

Gina DelRose said it was a bit of both. It was desired by the Library to "clean house" and make sure the parcels are all zoned within the same District. Ms. DelRose said there is also a desire by the Park District to request such rezonings, so that the zoning of all the entities they own are the same.

The Chair asked if members of the audience had questions for staff.

Tim Trueblood, a neighborhood resident, asked if the Library plans to build a pavilion on the subject property.

Gina DelRose said a pavilion is one of the projects being discussed. Such a project would need to have building permits and meet the zoning requirements.

Tim Trueblood asked if there would be a requirement in the zoning code for lighting.

Gina DelRose stated that parking lots require lighting, but pavilions do not; if the Library chooses to have security lighting present they would need to meet the zoning requirements for lighting which would be no greater than 0.5 foot candles at the property line.

Tim Trueblood stated the library parking lot is completely dark at night and there have been some concerns about this.

Gina DelRose suggested Mr. Trueblood speak to the Library Director, Mindy Long about the concerns regarding lighting.

Dawn Brooks, Ida Public Library representative, was sworn in. Ms. Brooks stated that the pavilion is a possibility and the Library wishes to hold outdoor activities. A grant has been applied for, but the rezoning would allow the parcel to be ready for future projects.

Carl Gnewuch asked if the parcel might become a gathering place in a negative way.

Dawn Brooks stated the Director wishes to provide security lighting and cameras to forestall such a possibility.

The public hearing was closed at 6:16 p.m.

There was no discussion held.

It was moved and seconded (Gnewuch/Maher) to recommend approval of Case 2022-16. The motion carried with a 6-0 roll call vote.

Gina DelRose stated the case would go to City Council on July 18, 2022 and on August 1, 2022 for a second reading and final vote.

OTHER BUSINESS: None

DISCUSSION: None

Staff Report

Gina DelRose stated the next meeting will include five cases and will be held during the Boone County Fair week. Ms. DelRose asked for full attendance of commission members.

Gina DelRose stated that a broadband survey is available for Boone County and City residents to complete. The survey seeks to determine actual upload/download speeds residents are experiencing. There is a state grant to help improve broadband service in rural areas. Ms. DelRose stated Boone County is partnering with Lee, Ogle and Putnam Counties in the grant process as one of the only multi-county applicants.

Gina DelRose stated that the administrative assistant will be leaving soon and interviews to fill the position will be held this week.

ADJOURNMENT:

The meeting adjourned at 6:24 p.m.

Recorded by:

Reviewed by:

Cathy Crawford
Administrative Assistant

Gina DelRose
Community Development Planner

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
July 11, 2022 6:00 p.m.

Call to Order – Mayor Clinton Morris.

Aldermen Present: R. Brereton, M. Fleury, W. Frank, M. Freeman, M. McGee,
N. Mulhall, T. Porter, S. Prather,
D. Snow and C. Stevens.

Alderman Absent: None.

Other staff members in attendance:

Director of Buildings Kip Countryman, Community Development Planner Gina DelRose,
Public Works Director Brent Anderson, Budget and Finance Officer Shannon Hansen,
Fire Captain Shawn Schadle, City Attorney Mike Drella and City Clerk Sarah
Turnipseed.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:

(A) Building Department - Update.

Director of Buildings Kip Countryman presented an update.

(B) Planning & Zoning Department - Update.

Community Development Planner Gina DelRose presented an update.

(C) Downtown Façade Improvement Grant.

Ald. Brereton left meeting at 6:04p.m. due to conflict of interest on Agenda Item 2(C).

Motion by Ald. Stevens, 2nd by Ald. Prather to approve the allocated amount of \$27,256.00 for the Downtown Façade Improvement Grant as proposed in memo dated July 1, 2022, from Community Development Planner Gina DelRose funding the 8 projects identified in that memo. Discussion took place concerning Historic Preservation

Commission's recommendation, amount of grants funds available, number of applicants and repeat applicants. Aye voice vote carried. Motion carried.

Ald. Brereton returned to meeting at 6:16p.m.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

(A) Public Works - Update.

Public Works Director Brent Anderson presented an update. Discussion took place concerning adding flashing lights to the stop sign at the intersection of Logan Avenue and East Avenue while it remains under construction.

(B) 2018 WWTP Improvement Project – Change Order #1.

Motion by Ald. Stevens, 2nd by Ald. Mulhall to approve Change Order #1 from Williams Brothers Construction, in the amount of \$77,473.62, for the 2018 WWTP Improvement Project. This work will be paid for from the Sewer Depreciation Fund as part of the IEPA Loan for this project. Discussion took place concerning request for Change Order. Aye voice vote carried. Motion carried.

(C) Purchase of Mini Excavator & Trailer.

Motion by Ald. Snow, 2nd by Ald. Fleury to approve the proposal from Alta Equipment Company, for a new Volvo ECR50F excavator, in the amount of \$84,606.00. This equipment will be paid for from the Water Department Capital Fund (#61-1750). Discussion took place concerning purchase of equipment. Aye voice vote carried. Motion carried.

Motion by Ald. Fleury, 2nd by Ald. Porter to approve an expenditure not-to-exceed \$14,948.40 for the purchase of a trailer for the mini excavator. This equipment will be paid for from the Water Department Capital Fund (#61-1750). Discussion took place concerning delivery dates in memo for equipment. Aye voice vote carried. Motion carried.

(D) WWTP – Chlorine Storage Tank Replacement.

Motion by Ald. Frank, 2nd by Ald. Porter to approve the proposal from Fertilizer Dealer Supply, in the amount of \$6,769.00, for the purchase of a replacement chlorine tank at the WWTP. This work will be paid for from Line Item #61-5-810-6000. Discussion took place concerning purchase of Chlorine Storage Tank. Aye voice vote carried. Motion carried.

(E) 2022 MFT Thermoplastic Payment Striping Bid Tabulation.

Motion by Ald. Snow, 2nd by Ald. Stevens to approve the low bid from A.C. Pavement Striping, in the amount of \$16,936.00, for the 2022 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds. Discussion took place concerning bids submitted. Aye voice vote carried. Motion carried.

(F)2022 MFT Street Overlay Program Bid Tabulation.

Motion by Ald. Mulhall, 2nd by Ald. Porter to approve the low bid from William Charles Construction, in the amount of \$975,890.00, for the 2022 MFT Street Overlay Program, subject to IDOT approval. This work will be paid for from MFT Funds. Aye voice vote carried. Motion carried.

5. Other:

A. Police – Intergovernmental Agreement for Police Services- Boone County Conservation District.

Motion by Ald. Snow, 2nd by Ald. Mulhall to forward to City Council to adopt a Resolution authorizing the Execution of the Intergovernmental Agreement for Police Services – Boone County Conservation District. Discussion took place concerning which officers will be assigned to patrol. Aye voice vote carried. Motion carried.

B. Collective Bargaining Agreement with the Fraternal Order of Police Belvidere Lodge No. 245 (Patrol).

Motion by Ald. Stevens, 2nd by Ald. Prather to forward to City Council to adopt a Resolution authorizing the Execution of a Collective Bargaining Agreement with the Fraternal Order of Police Belvidere Lodge No. 245 (Patrol). Aye voice vote carried. Motion carried.

C. Executive Session to discuss Collective Bargaining Matters pursuant to Section 2(c)(2) of the Open Meeting Act.

Executive Session was not held.

6. Adjournment:

Motion by Ald. Prather, 2nd by Ald. Stevens to adjourn meeting at 6:43 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

July 5, 2022

ADVISORY REPORT

CASE NO: 2022-16

APPLICANT: Ida Public Library, 117 W. Hurlbut Avenue

REQUEST AND LOCATION:

The applicant and property owner, The Ida Public Library, 320 N. State Street, Belvidere, IL 61008 is requesting a map amendment (rezoning) at 117 West Hurlbut Avenue, Belvidere, IL 61008 from SR-6, Single-family Residential-6 District to I, Institutional District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. The subject property is approximately 9,000 square-feet and is vacant (PIN: 05-26-426-010). See attached aerial photo.

BACKGROUND:

The approximate 9,000 square-foot parcel was previously developed with the Youndt House which was granted local landmark status in 2004. The Ida Public Library purchased the property in 2012 and in 2016 requested a Certificate of Appropriateness from the Belvidere Historic Preservation Commission for its demolition. Due to the deteriorating condition of the residence, the Commission granted the request and the Youndt House was subsequently torn down.

The Ida Public Library owns 10 of the 11 parcels that comprise the block. The optical center located at 304 North State Street is under private ownership. Out of the 10 parcels owned by the Library, 7 are zoned Institutional. The parcel commonly known as Calvary Baptist Church is zoned Central Business District and the former Carroll Engineering & Associates residence is zoned Neighborhood Business District. The Library is requesting the sole residentially-zoned property to be rezoned to Institutional in order to allow the parcel to be used for library purposes.

Land uses permitted by right in the Institutional District are not-for-profit recreational facilities such as gyms, swimming pools, libraries and museums. Schools, colleges, churches, nonprofit clubs and other similar land uses are also permitted. The property measures less than one acre which is too small to house many of the permitted land uses in the Institutional District. Parcels of this size are not likely to be developed as a single parcel development. They would most likely be developed in conjunction with other parcels. Such is the scenario for the Ida Public Library. Anderson Funeral Home and Cremation Services is located one block to the west and the Funderburg House is located two blocks to the north. Institutional land uses are land uses that have traditionally been located in or near residential areas.

FINDINGS OF FACT:

Per Section 150.903 (D) of the City of Belvidere Zoning Ordinance, the criteria for granting an Amendment of the Official Zoning Map are as follows:

A. Existing uses and intensities of property within the general area of the property in question.

Findings:

Subject property: Vacant

Adjacent property:

North: Ida Public Library parking lot and Calvary Baptist Church

South: Future parking lot for funeral home and Multi-family residence

West: Ida Public Library parking lot and vacant

East: Calvary Baptist Church and residential

The property is on the northern edge of the downtown area where it begins to transition into the North State Street commercial corridor. The area consists of commercial land uses along North State Street, residential land uses primarily to the west and clustered institutional land uses such as the funeral home, library, Funderburg House and churches.

B. The zoning classification of property within the general area of the property in question.

Findings:

Subject property: SR-6, Single-family Residential-6 District

Adjacent property:

North: I, Institutional District and CB, Central Business District

South: I, Institutional District and SR-6, Single-family Residential-6 District

West: I, Institutional District

East: CB, Central Business District and NB, Neighborhood Business District

The property is near a mix of commercial, residential and institutional land uses and the zoning of surrounding property reflects that. However, the majority of adjacent property is zoned institutional and central business.

C. The suitability of the property in question for the uses permitted under the existing zoning classification.

Findings: The property is suitable for the existing zoning classification (Single-family Residential-6 District) in its current state.

The property was developed with a large single-family residence prior to its demolition in 2016. Although the parcel of land has been vacant for years, it meets minimum zoning requirements to construct an adequately sized residence on it.

D. The trend of development, if any, in the general area of the property in question, including changes (such as the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), if any, that may have taken place since the day the property in question was placed in its present zoning classification and that make the property more appropriate for a different zoning district.

Findings: Changes that make the property more appropriate for a different zoning district have taken place since the property was placed in its present zoning classification.

The majority of the residential neighborhood was established in the late 1800s and early 1900s. The funeral home was constructed in 1937 and the Ida Public Library was constructed in 1913. Although Belvidere adopted its first zoning ordinance and zoning map in 1956, the Institutional zoning district was not established until 2006. Since the adoption of the 2006 zoning ordinance and zoning map, several nearby properties associated with the funeral home have been rezoned to either Institutional or Central Business.

Although the property could be developed as a single-family residence, institutional land uses have been a part of the neighborhood for a century.

E. Whether the proposed amendment is consistent with the plans and policies of the Comprehensive plan adopted by the City of Belvidere.

Findings:

Subject property: Single Family

Adjacent property:

North: Institutional and Single Family

South: Single Family

East: Institutional Neighborhood Business

West: Single Family

The proposed rezoning is not fully consistent with the plans and policies of the Comprehensive plan adopted by the city. The subject property is designated as residential by the City of Belvidere's Comprehensive Plan, adopted November 10, 1999. The Single-Family Residential land use category encourages sewered, single-family residential development at densities up to five (5) dwelling units per acre. The Comprehensive Plan does not call out future institutionally-zoned properties unless a school or church had purchased property for future use.

The Comprehensive Plan anticipated the property remaining in the residential land use it was at time of adoption. Typically, aside from properties fronting along commercial corridors, the Comprehensive Plan depicts a minimal amount of zoning changes in Belvidere possibly due to an abundance of land surrounding Belvidere that makes infill development less popular.

The current Zoning Ordinances does not allow institutional uses outside of the Institutional and Central Business zoning districts. Prior to the adoption of the current Zoning Ordinance in 2006, institutional land uses were allowed in residential and commercial districts, depending on the specific land use. An argument could be made that, at the time the Plan was drafted and approved, Belvidere did not intend to prevent community-supported businesses and civic institutions such as the library from locating in the neighborhood. Institutional uses are usually zoned on a lot-by-lot basis.

F. Whether the proposed Official Zoning Map amendment furthers the purposes of the Zoning Ordinance and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

Findings: The proposed Official Zoning Map amendment will further the purposes of this Chapter and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

The applicant needs to meet the requirements of all codes and regulations.

G. Whether a mistake was made in mapping on the Official Zoning Map or if an area is developing in a manner and purpose different from that for which it is mapped.

Findings: This does not apply to this case.

SUMMARY:

The planning staff believes that the proposed rezoning and use for the subject site is not more intense than the other uses in the general area. The property is part of a larger development that has a significant history in Belvidere. The intent is not to construct a standalone building, which would be difficult due to the parcel's size; but to develop in conjunction with the adjacent property. This will allow the library to continue to meet the community's needs.

RECOMMENDATION:

The Planning staff recommends the approval of case number 2022-16 to rezone 117 W. Hurlbut Avenue from SR-6 Single-family Residential-6 District to the I, Institutional District.

Submitted by:



Gina DelRose, Community Development Planner

PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION

The Planning and Zoning Commission shall make and forward findings of fact as to the whether the proposed map amendment furthers the purposes of the Zoning Ordinances and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed map amendment.

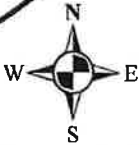
ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial photo by Planning Staff.
3. Zoning Maps by Planning Staff.
4. Narrative submitted by Applicant.
5. NRI #1695 submitted by Teagan Duffy, Boone County Soil and Water Conservation District dated May 31, 2022
6. Letter submitted by Amanda Mehl, Boone County Health Department dated June 21, 2022.

N STATE ST

W HURLBUT AVE

CASE 2022-16
117 West Hurlbut Avenue
Ida Public Library
MA



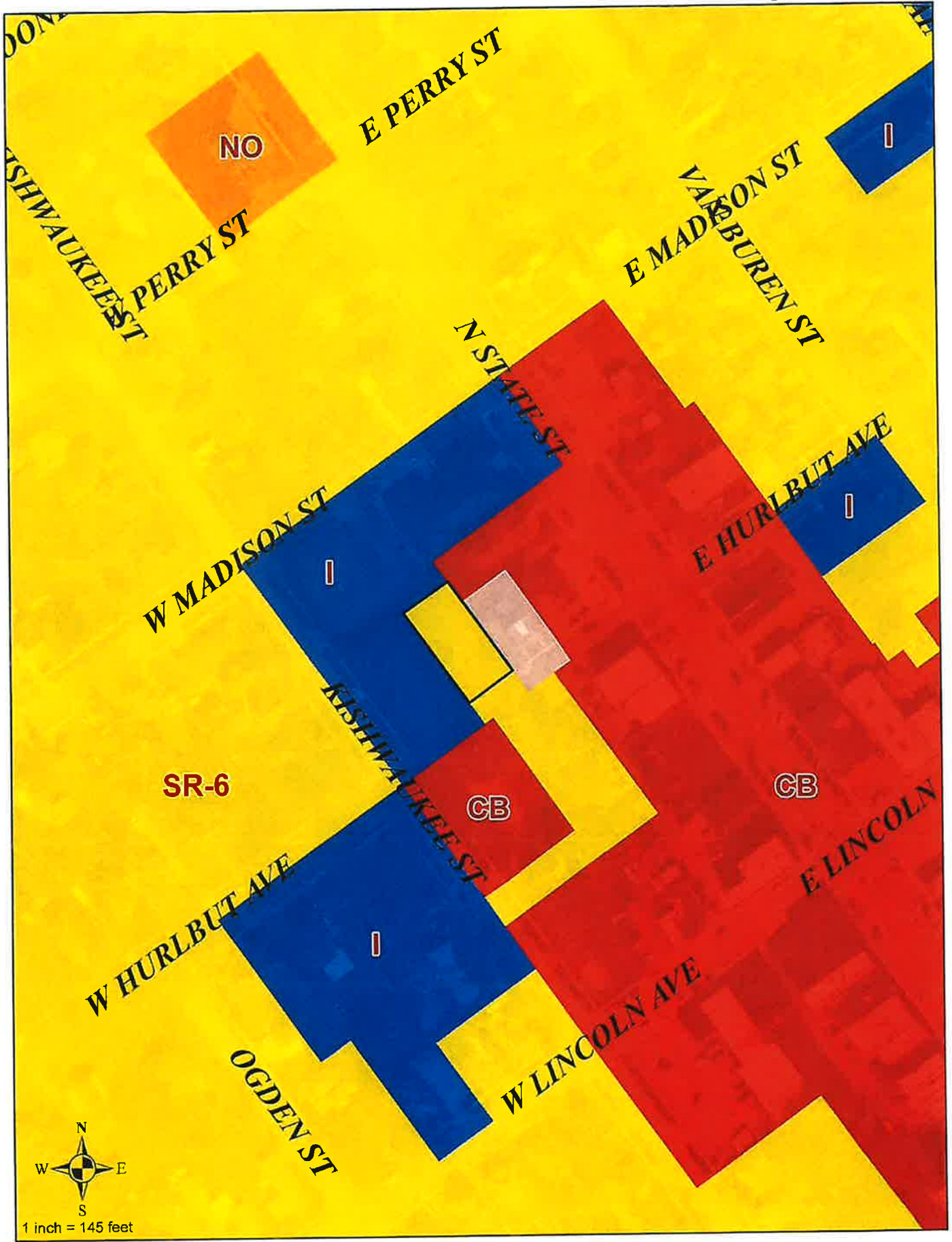
1 inch = 47 feet



CASE 2022-16
117 West Hurlbut Avenue
Ida Public Library
MA

N
W E
S
1 inch = 24 feet

Current zoning



NO

SR-6

CB

CB



1 inch = 145 feet

Camp plan





Belvidere, IL

City of Belvidere

Community Development

RE: Application for Zoning Change

Ms. DelRose:

Ida Public Library is applying for a zoning change to a small parcel owned by the Library Board of Trustees. This parcel sits between the residential home the board owns at 111 W. Hurlbut and the rest of the property at West Hurlbut and Kishwaukee St, also owned by the board and deemed our "empty lot".

The small parcel was previously known as 117 W. Hurlbut and was purchased by the board in 2012 with the intention of having a large parcel for future expansion. The home was demolished but the zoning was never changed from Residential to the Ida Public Library Institutional zoning.

At this time, we have no plans to build a large structure on the lot, but we are considering one possibility which would require a zoning change:

- A small pavilion for outdoor programs. If we do build this structure, it would be based upon the outdoor pavilion recently constructed by Anderson Funeral Home, to ensure neighborhood continuity. We have the name of their builder and would consult with them on design.

Thank you for considering this change. Of course, we may not be able to raise the funds for this plan, but if not, it will be advantageous to the next line of administrators to have this zoning change already completed.

Regards,

Mindy Long

Executive Director



**Boone County
Soil & Water
Conservation District**

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

31 May 2022

SWCD NRI #: 1695

Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 117 W. Hurlbut Belvidere, IL 61008
PIN(S): 05-26-426-010

Contact	Petitioner	Owner
Mindy Long, Executive Director 320 N. State St. Belvidere, IL 61008 815-544-3838 mindyl@idapubliclibrary.org	Same as Contact	Ida Public Library Board of Trustees 320 N. State St. Belvidere, IL 61008

Request: Zoning change from Residential to Industrial

Notes: There are no soil properties that will prevent the desired use. Please see attached document for additional soils information.

Sincerely,

Teagan Duffy
Boone County Soil & Water
Conservation District



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

June 21, 2022

City of Belvidere
Community Development
Gina DelRose
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Email: gdelrose@ci.belvidere.il.us

Re: Case: 2022-16; Ida Public Library, 117 W Hurlbut Avenue

Dear City of Belvidere,

We are in receipt of a map amendment request (rezoning) at 117 West Hurlbut Avenue, Belvidere, IL 61008 from SR-6, Single-family Residential -6 District to I, Institutional District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. PIN: 05-26-426-010

At this time, the Boone County Health Department has no comment.

If you have any questions or concerns, please contact us at (815) 544-2951 ext. 2 or at info@boonehealth.org.

Sincerely,

Amanda Mehl
Public Health Administrator
Boone County Health Department

AT

MEMO

DATE: July 13, 2022
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case 2022-16; Ida Public Library, 117 W. Hurlbut

REQUEST AND LOCATION:

The applicant and property owner, The Ida Public Library, 320 N. State Street, Belvidere, IL 61008 is requesting a map amendment (rezoning) at 117 West Hurlbut Avenue, Belvidere, IL 61008 from SR-6, Single-family Residential-6 District to I, Institutional District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. The subject property is approximately 9,000 square-feet and is vacant (PIN: 05-26-426-010).

RECOMMENDATION:

The Planning and Zoning Commission recommended the approval of case number 2022-16, Ida Public Library, 117 W. Hurlbut Avenue; the motion passed with a (6-0) roll call vote.

Paul Engelman, Chairman
Belvidere Planning and Zoning Commission

ORDINANCE #590H

**AN ORDINANCE GRANTING A ZONING DISTRICT CHANGE
FROM SR-6, SINGLE-FAMILY RESIDENTIAL-6 DISTRICT
TO I, INSTITUTIONAL DISTRICT
(117 W. Hurlbut Avenue)**

WHEREAS, a written application has been made by the property owner, the Ida Public Library, 320 N. State Street, Belvidere, IL 61008 to obtain a zoning district change from SR-6, Single-Family Residential-6 District to I, Institutional pursuant to applicable provisions of the Zoning Ordinance (Chapter 150 of the Belvidere Municipal Code) of the City of Belvidere, Illinois; and,

WHEREAS, the application for a zoning district change was published in a newspaper of general circulation that is distributed within the City of Belvidere in accordance to Illinois State Statutes; and,

WHEREAS, after due notice the Planning and Zoning Commission held a public hearing on July 12, 2022 to consider the zoning map amendment and has transmitted its findings of fact and recommendation on the matter to the City Council; and,

WHEREAS, the City Council has considered the Planning and Zoning Commission's findings of fact and recommendation.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, AS FOLLOWS:

Section 1. The zoning for the following property legally described as:

Commencing on the Northerly line of Hurlbut Avenue (formerly called East Street), at the most Easterly corner of Lot Number Eleven (11) in Block Number two (2) of Frederick W. Crosby's Second Addition to Belvidere, and running from thence Northwesterly and parallel with State Street, Two (2) chains and Five (5) links; thence Southwesterly and parallel with Hurlbut Avenue, One (1) chain; thence Southeasterly and parallel with State Street, Two (2) chains and Five (5) links to the Northerly line of Hurlbut Avenue; thence Northeasterly on said line One (1) chain to the place of beginning; being the whole of Lot Eleven (11) and Twenty(20) links from the Northeasterly side of Lot Ten (10) adjoining said Lot Eleven (11) in said Block Two (2) of said Frederick W. Crosby's Second Addition to the town (now City) of Belvidere; situated in the County of Boone and State of Illinois. PIN: 05-26-426-010.

is changed and amended from SR-6, Single-Family Residential-6 District to I, Institutional District; the Belvidere Official Zoning Map shall be modified to reflect this zoning amendment.

A location map identifying the subject property is herein attached and made a part of this Ordinance (attachment A).

Section 2. This Ordinance shall be in full force and effect from and after its passage, approval and publication in the pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this _____ day of _____ 2022.

APPROVED by the Mayor of the City of Belvidere this _____ day of _____ 2022.

Clinton Morris, Mayor

ATTEST:

Sarah Turnipseed, City Clerk

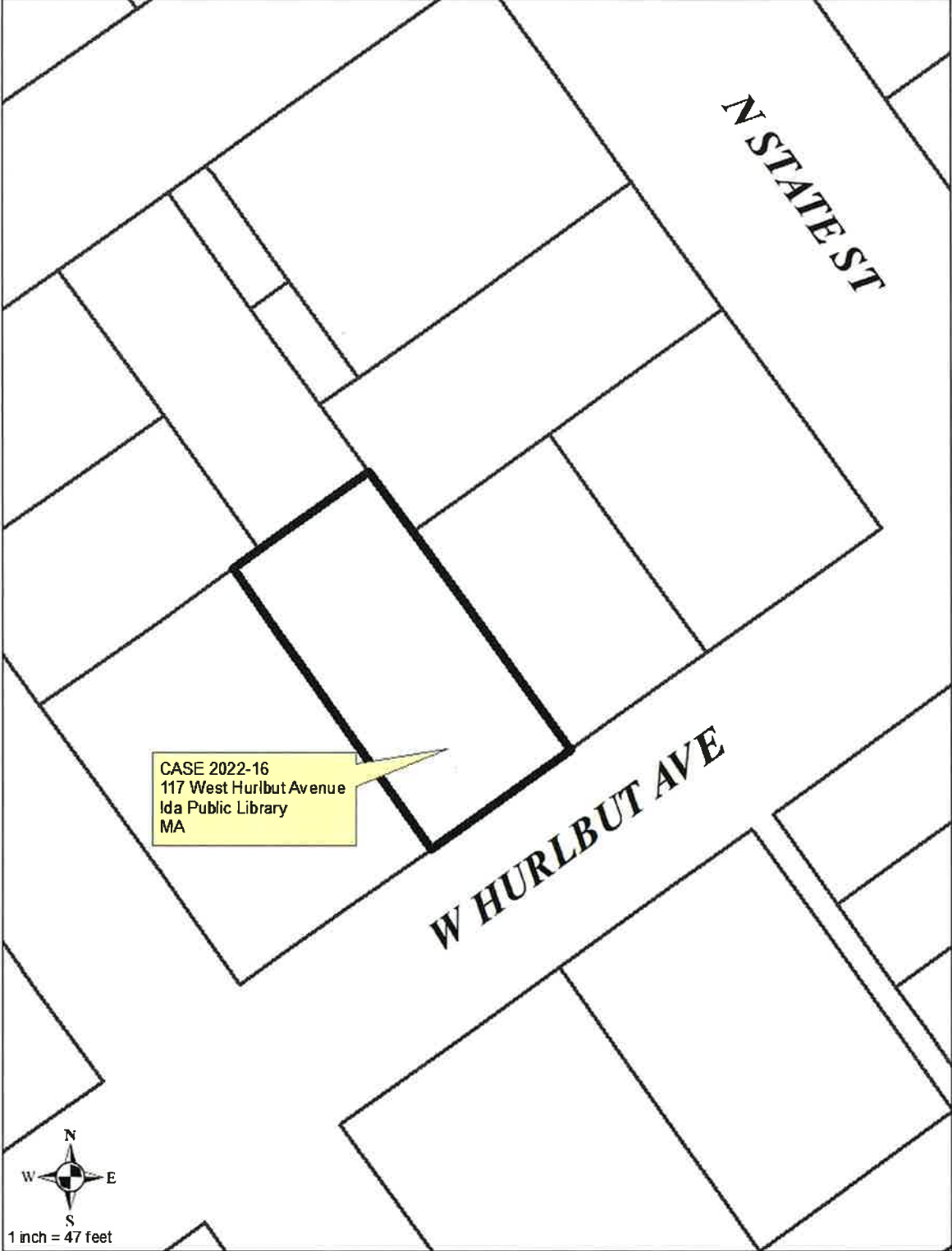
Ayes: _____ Nays: _____ Absent: _____

City Council Members Voting Aye:

City Council Members Voting Nay:

Date Published: _____ Sponsor: _____

ATTACHMENT A



RESOLUTION #2022-14

A Resolution Authorizing the Execution of
An Intergovernmental Agreement with the Boone County
Conservation District for Police Services

WHEREAS, the City of Belvidere (the City) is an Illinois Municipality authorized to and maintaining a police department under the laws of the State of Illinois; and

WHEREAS, the Boone County Conservation District (the District) is an Illinois unit of local government also authorized to employ police officers to enforce State law and its own ordinances; and

WHEREAS, Article VII of the 1970 Constitution of the State of Illinois and Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. authorize the City and the District to enter into an agreement for the provision of police services.

IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere as follows:

- 1) The Mayor is hereby authorized to execute the attached Intergovernmental Agreement for Police Services with the Boone County Conservation District.

Approved:

Mayor

Attest:

City Clerk

Ayes:

.

Nays:

Date Approved:

J:\Draft Ordinances\Conservation District Police Authorization.doc

INTERGOVERNMENTAL AGREEMENT FOR
POLICE SERVICES

WHEREAS, the City of Belvidere (the City) and the Boone County Conservation District (the District) are Illinois units of local government; and

WHEREAS, the City and the District each have the authority, under Illinois statutes, to create and maintain police forces; and

WHEREAS, the City has created and maintains a police department (the Department) which enforces State Statutes as well as City ordinances; and

WHEREAS, the District has the authority to enact ordinances, including ordinances criminalizing certain actions; and

WHEREAS, Section 10 of Article 7 of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) empower units of local government to contract among themselves to share services and exercise, combine or transfer any powers not prohibited by law; and

WHEREAS, the District wishes to obtain police protection within its jurisdiction to enforce District ordinances, City ordinances and State statutes and wishes the City to provide a police officer for those purposes; and

WHEREAS, the City wishes to provide such police services to the District.

NOW, THEREFORE In Consideration of the mutual covenants herein contained and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the City and District agree as follows:

- 1) The foregoing recitals are incorporated herein by this reference.
- 2) City Obligations:
 - a. The City agrees to provide sworn police officers to patrol District properties located within the corporate limits of the City from May 1 through August 31. The number of hours an officer is assigned to patrol conservation district properties shall be established by the District and the Department based upon the District's budget and officer availability.
 - b. The City shall provide supervision of the Officers through existing supervisory personnel.

- c. Officers may enforce State statutes, City Ordinances, District ordinances and such other laws and regulations which may be properly enforced by any of these jurisdictions.
- d. Officers will be available for court appearances related to the prosecution of District ordinance offenses on an as needed basis.
- e. An Officer's primary duty, while assigned to the District, will be the patrol of District properties within the City, the Officer may also be utilized by the City for other purposes (i.e. back up of other Officers, response to emergency calls etc.).
- f. The City shall maintain general supervisory control over Officers, including, but not limited to, assignment of patrol areas, setting of work hours and training. The City will use its best efforts to meet the District's reasonable requests regarding patrol and work hours. The City and District shall coordinate exact coverage hours.
- g. The City agrees to indemnify and defend the District for any damage or claim arising out of or related to any action or failure to act of a City Officer which is not in any way related to the District.

3) District's Obligations:

- a. The District hereby authorizes the City of Belvidere Police Department and its officers (the Department) to enforce State Statutes, City ordinances, District ordinances and any other applicable laws or regulations on District property or property falling within the District's jurisdiction. The Department is authorized to make arrests and issue Citations in the District's name and/or the City's name and under State Statutes.
- b. The District agrees to pay the City's average hourly rate for patrol officers for all hours an officer is assigned to provide law enforcement services on District property under this Agreement during an officers regular shift schedule. In the event an assignment requires overtime pay for an officer, the District will pay 1 ½ that hourly rate of pay. In the event, the City's Collective Bargaining Agreement requires twice the officer's hourly rate of pay, the District will pay twice the average hourly rate.
- c. The District agrees that any fee, funds or property which would be provided an arresting agency for arrests, such as the \$100.00 fee pursuant to 625 ILCS 5/11-501(j) and fees awarded pursuant to 720 ILCS 550/12 shall be paid to or become the property of the Department. However, the fine imposed by a Court for District Ordinance violations, exclusive of the

statutory assessments and fees as described above, shall be paid to the District.

- d. The District agrees that it shall bear the responsibility of indemnifying the Officer as required by 65 ILCS 5/1-4-6.
- e. The District further agrees to hold harmless, indemnify, defend and reimburse the City, its officials, officers, employees and agents for any actions, activities or failure to act by the Officer which are in any way related to the District and/or the activities under this Agreement. The foregoing indemnity shall not apply where the Officer is engaged in law enforcement activities for the City which are unrelated to the District.
- f. If the District fails to fulfill any obligation of this Agreement, including but not limited to a failure to reimburse the City for the Officer's compensation, the City may withdraw the Officer from patrol of District Property. This remedy is not intended to limit the City's ability to terminate the Agreement.

4) Termination:

- a. Either party may terminate this Agreement upon 60 days written notice to the other. However, any termination of the Agreement shall not terminate the District's obligation to reimburse the City for Officer compensation or other benefits as set forth above which accrue prior to termination. Further, termination shall not terminate the District's obligation to indemnify the City or the Officer for any act or failure to act which accrues as set forth above nor the City's obligation to indemnify the District, pursuant to Section 2(g) above, for any action or claim which accrues prior to termination. Claims shall be deemed to accrue as of the date of injury or loss regardless of when the claim is actually made upon the City or District.

DATE: _____.

By: THE CITY OF BELVIDERE

By: THE BOONE COUNTY
CONSERVATION DISTRICT

By: _____.

By: _____.

Clinton Morris
Mayor

Its President

Attest: _____.

Sarah Turnipseed
Clerk

Attest: _____.

RESOLUTION #2022-15

A RESOLUTION AUTHORIZING THE EXECUTION OF COLLECTIVE
BARGAINING AGREEMENT BY AND BETWEEN THE CITY OF BELVIDERE
AND THE ILLINOIS FOP LABOR COUNCIL / LODGE #245

IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of
Belvidere as follows:

- 1) The Mayor is hereby authorized to execute and the City Clerk to attest the
attached collective bargaining agreement with the FOP Labor Council / Lodge
#245.

Approved:

Mayor

Attest:

City Clerk

Ayes:

Nays:

Date Approved:

ILLINOIS FOP LABOR COUNCIL

and

CITY OF BELVIDERE

Patrol



May 1, 2022 – April 30, 2026

Springfield - Phone: 217-698-9433 / Fax: 217-698-9487
Western Springs - Phone: 708-784-1010 / Fax: 708-784-0058
Web Address: www.fop.org
24-hour Critical Incident Hot Line: 877-IFOP911



**COLLECTIVE
BARGAINING AGREEMENT**

BETWEEN

**THE CITY OF
BELVIDERE, ILLINOIS**

-and-

**THE FRATERNAL ORDER
OF POLICE
BELVIDERE LODGE NO. 245
(Patrol)**

and

**THE ILLINOIS FOP
LABOR COUNCIL**

May 1, 2022 - April 30, 2026

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INTENT AND PURPOSE

This Agreement is entered into by the CITY OF BELVIDERE, ILLINOIS, a municipal corporation (the “City” or “Employer”) and the ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL, (the “Council” or “Union”) and has as its purpose the promotion of harmonious relations between the City and the Council, the maintenance and improvement of productivity and economical and efficient operations, the establishment of an equitable and peaceful procedure for the resolution of differences between the parties regarding the interpretation and application of this Agreement, and to set forth the rates of pay, hours of work and other conditions of employment. Any reference to business days within this Agreement shall mean days upon which the City Clerk’s office is open for business (regardless if the office is physically accessible to the general public).

ARTICLE 1 CITY RIGHTS

Section 1.1 City Authority

Except as expressly provided in this Agreement, this Agreement shall not be construed as delegating to others the authority vested in the City, as a municipal corporation its duly elected and appointed officers, or in any way abridging or reducing the authority of the City, its elected and appointed officers or such Board, or infringing upon their responsibility to the people of the City.

Section 1.2 Management Rights

Except as expressly provided in this Agreement the City retains all rights and functions of management that it has by law. As long as the action of the City does not violate any specific provisions of this Agreement it shall have the absolute and unqualified right in its sole discretion:

- (a) To operate and direct the affairs of the City, and to exercise all rights and authority exercised by the City and its departments prior to the execution of this Agreement;
- (b) To set standards of service and protection to be offered to its citizens;
- (c) To direct the workforce, select managerial and supervisory employees, and plan and control the operation of its departments;
- (d) To determine the hours of work, prescribe overtime and policies related to overtime;
- (e) To determine the size of the workforce, the allocation and assignment of work or workers, and the quantity and quality of work to be performed;
- (f) To set and determine policies affecting the right to hire, recall, transfer, promote, layoff, discipline, suspend or dismiss employees and to reduce the workforce due to the lack of work or other legitimate reasons;
- (g) To determine the use of City property and the determination of safety measures;

- (h) To make and enforce reasonable rules and regulations and the right to make reasonable changes to such rules and regulations and to enforce such changes;
- (i) To subcontract work that is appropriate in the exercise of its best judgment and consistent with the City's lawful authority under Illinois statutes; and
- (j) To enforce all existing applicable state statutes, City ordinances and City rules and regulations.

ARTICLE 2 RECOGNITION

Section 2.1 Recognition and Coverage

The City hereby recognizes the Council as the sole and exclusive collective bargaining representative for the purpose of collective bargaining on matters relating to wages, hours and other terms and conditions of employment as follows:

Included: All full-time sworn peace officers of the City of Belvidere in the rank of Police Officer, including Patrol Officers and Detectives.

Excluded: The Chief of Police, Deputy Chiefs, Captains, Lieutenants, Sergeants, Community Service Officers and all supervisory, managerial or confidential employees as defined by the IPLRA; other employees of the City; and all other persons excluded from coverage by the IPLRA.

Section 2.2 Council Membership

Non-Council employees shall not, as a condition of employment, be required to become members of the Council.

Section 2.3 Payroll Deduction

During the term of this Agreement, the City will deduct from each employee's paycheck the appropriate Council dues for each employee in the bargaining unit who has filed with the City a written authorization form (attached hereto as Exhibit 1). The City shall remit such deductions monthly to the Illinois Fraternal Order of Police Labor Council at the address designated by the Council.

The City agrees, during the term of this Agreement, to provide newly hired employees with a dues deduction form within ten (10) days of their hire date, and further agrees to notify the Council of any change in employee status, including, but not limited to, new hires, resignations, etc. within thirty (30) days of the effective date.

During the term of this Agreement, the Council may change the fixed, uniform dollar amount by providing the City thirty (30) days' notice of any such change.

If an employee has no earnings or insufficient earnings to cover the amount of dues deduction, the Council shall be responsible for the collection of that employee's dues. The Council agrees to refund to the employees any amounts paid to the Council in error on account of this dues deduction provision. An employee may revoke his or her voluntary dues deduction by notifying

the Council and the City by certified mail, return receipt requested and providing thirty (30) days' advance notice.

Section 2.4 Indemnification

The Illinois Fraternal Order of Police Labor Council agrees to indemnify and hold harmless the City, its elected representatives, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise), including, but not limited to, reasonable attorney's fees that arise out of or by reason of any action taken or not taken by the Employer for the purpose of complying with the provisions of this Article, or in reliance on any written deduction authorization furnished under this Article.

Section 2.5 Bulletin Boards

The City agrees to allow the Council to post a bulletin board in a common area of the Police Department. Each bulletin board shall be no larger than three feet by five feet. The bulletin board shall be used for the sole purpose of posting Council information.

ARTICLE 3 HOURS OF WORK

Section 3.1 Workday Shift

This Article is intended only to provide a basis for calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week. The normal work shifts for Patrol Officers shall generally be as follows:

- (1) Day Shift 5:30 a.m. - 5:30 p.m.
- (2) Night Shift 5:30 p.m. - 5:30 a.m.

In addition, the Department reserves the right to institute a maximum of three (3) additional shifts and schedules, as permitted by the *Fair Labor Standards Act*, 29 U.S.C. §601 *et seq.* ("FLSA"), to provide additional manpower consistent with the needs of the City.

Section 3.2 Shift Rotation Schedule

Officers working Patrol Division assignments shall work twelve (12) consecutive hour shifts on a twenty-eight (28)-day rotation basis. See following example:

- Two days on (24 hrs.) Monday and Tuesday
- Two days off Wednesday and Thursday
- Three days on (36 hrs.) Friday, Saturday, and Sunday
- Two days off Monday and Tuesday
- Two days on (24 hrs.) Wednesday and Thursday
- Three days off Friday, Saturday, and Sunday.

This rotation shall total 168 hours worked per twenty-eight (28) day period *i.e.*, two (2) fourteen (14) day work periods per twenty-eight (28) day rotation.

Officers with more than three (3) years of service will work a selected day night or cover shift based on lottery by seniority. During the month of January, the police administration will solicit written requests from all patrol officers as to their preferences over a day night or cover shift. The police administration will review all written requests and place each officer with more than three (3) years of service, by seniority, on their selected day night or cover shift to begin on May 1 of that current year. Officers with less than three (3) years of service as of May 1 will be assigned to shifts by the Administration.

Realizing that there is more than one supervisor on days and more than one supervisor on nights, the police administration has the final say as to which supervisor a specific officer will work for, as long as the officer is placed on their requested day, night or cover shift and positions are still open within the officer's selection.

As shifts are filled and openings covered, it is understood that there may not be enough positions for the requests presented to the administration for a particular position. If an officer's request cannot be honored because the shifts are full, the administration will place the officer, by seniority, on the shift of the administration's choice.

Officers that do not timely submit a specific shift request, in writing, will be placed on a shift of the administration's choice following placement of all other written requests.

Section 3.3 Compensatory Time

Effective upon execution of this Agreement, and pursuant to Section 207k of the *Fair Labor Standards Act*, the regular hours of work for all bargaining unit members shall consist of eighty-four (84) in each fourteen (14) day work period.

- (a) Employees shall receive overtime premium pay or compensatory time off under this Section 3.3, for "overtime hours worked" by an officer, *i.e.*, time worked outside of the officer's regular schedule (or adjustments thereto which are permitted by this Agreement and/or requested or agreed to by the officer).
- (b) An employee shall have the option of accruing up to a maximum of one-hundred and twenty (120) hours of compensatory time in lieu of overtime pay. All compensatory time in excess of this amount will be paid as overtime. Up to sixty (60) hours of compensatory time not used in a calendar year shall be carried over to the next calendar year, and the balance shall be paid out to the employee in the pay period following December 31st, provided that an employee may also, at the same time, be paid out for all comp time accrued in excess of thirty (30) hours, if the employee so elects. Employees may choose to contribute the cash equivalent of their liquidated comp time on a post-tax basis into an appropriate IRS-approved vehicle if the City has established such a benefit plan. An employee's use of accumulated compensatory time shall be scheduled at the mutual convenience of the employee and the Police Chief or the Chief's designee in accordance with the Department's applicable policies and practices in effect April 30, 2008. Compensatory time requests shall not adversely affect the Department and shall not be unreasonably denied.

- (c) In the event that any court or administrative agency of competent jurisdiction over the City finds that Section 3(b) above, or the Department's practices or procedures administering Section 3(b), are unlawful and/or unenforceable, the City may declare Section 3(b) null and void, and the Department's prior compensatory time practices shall be promptly terminated, subject to the City's obligations under Article 16, Section 16.5 below to bargain over a replacement provision. In the event that no replacement provision is agreed to or awarded by an arbitrator, officer's comp banks in existence as of the date of such termination shall be paid out to the effected officers as salary. The City agrees to bargain with the Council over the timing of such payouts of accrued but unused comp time.

Section 3.4 Detective Schedules

Officers working Detective Division assignments shall work an average of 42 hours per week. The Chief of Police may modify the work shifts of officers assigned to the Detective Division, in accordance with the following terms and conditions:

- (a) Forty-eight (48) hours' notice shall be given in the event of a reassignment expected to last less than two (2) weeks.
- (b) Two (2) weeks' notice shall be given in the event of a reassignment expected to last two (2) weeks or more.
- (c) Reassignments under this Section 3.4 shall be limited to a maximum of ninety (90) calendar days.
- (d) The Council expressly acknowledges that an officer may voluntarily accept a reassignment on less notice than would otherwise be required above.
- (e) The Chief shall attempt to make reassignments on a volunteer basis first, before assigning officers to such shifts.

Section 3.5 Posting of Work Schedules

A work schedule showing the employees' days and hours of work shall be posted in the Patrol Sergeant's Office, Patrol Office and Detective Section. Said posting of hours will be for a minimum of one (1) calendar month.

Section 3.6 Changes in Work Hours Days or Shifts

Management retains the right to alter work hours, workdays, and shift strength to meet operation requirements. A thirty (30)-day written notice shall be given to labor on any extended or permanent change in hours of work, days of work or patrol shift strength.

ARTICLE 4 REST PERIODS

Section 4.1 Rest Periods

- (a) Each employee working a twelve-hour shift shall be entitled to forty-five (45) minutes rest each full workday and shall be entitled additionally to two (2) fifteen (15) minute

breaks. Breaks and rest periods will be taken at the discretion of the department head and/or the employee's immediate supervisor.

- (b) Employees scheduled to work eight (8) hour shifts will be entitled to a thirty (30) minute rest period as well as two (2) additional fifteen (15) minute breaks. Breaks and rest periods shall be taken at the discretion of the department head and/or the employee's immediate supervisor.
- (c) Travel to and from the work site shall be included as part of the rest break.
- (d) Officers and detectives shall still be required to respond to emergency calls during rest periods.

ARTICLE 5 OVERTIME COMPENSATORY TIME

Section 5.1 General Provisions

It is understood and agreed that employees may be required to work additional hours or shifts from time to time. Except as otherwise provided in this Article, any employee who is nonexempt under the *Fair Labor Standards Act* ("FLSA") shall be compensated at the rate of one and one-half times his or her regular base hourly rate for overtime hours earned under this Article.

Section 5.2 Assignment of Overtime

All police department-related non-emergency tasks requiring overtime shall be posted on sign-up sheets in the Sergeant's office provided such posting shall not occur earlier than sixty (60) days in advance of the overtime assignment. Each person that was interested in the detail would sign up on the sheet. The overtime posting would stay on the board for five (5) days (when possible) and then be pulled for a review of the names. The Administration would take the first name in the overtime callout book and see if that name was signed up for the posted overtime. If they were not signed up, they would be marked as "refused" in the overtime callout book and the next name would be checked. This would continue until a name on the overtime posting and a name in the overtime callout book matched. The matching name would be circled on the overtime posting sheet and the sheet would be hung back on the bulletin board so the officer would be aware that they had been assigned the overtime. The parties agree and understand that if the task has not been voluntarily filled by forty-eight (48) hours prior to the scheduled start of the event, then a callout as defined in Section 5.3 of this Article shall be implemented. The parties further agree and understand that employees shall not have the right to authorize their own overtime. During emergency situation callouts, the first officer contacted will have to respond and not have the right to refuse the callout.

Section 5.3 Callouts/Callback Procedures

The City agrees that the following procedure will be followed in the event of police callouts:

- (a) During emergency situation callouts, and to affect an immediate response to the needs of the Department, the supervisor will be allowed to call any officer desired. During emergency situation callouts, the first officer contacted will have to respond and not have the right to refuse the callout.

- (b) For detective callouts, employees will be assigned weekly callout duty on a rotating basis. Detectives and Auto Theft investigators assigned to weekly callout duty will be paid Two-Hundred and Fifty dollars (\$250.00) per seven (7) day period or \$35.71 per day. No employee that is on call may refuse to accept a callout, except in the event of an illness or emergency. In the event of a Departmental emergency, all personnel will be required to report to duty.
- (c) When scheduling predetermined overtime and the assignment involves a specialized field, the appropriate officer will receive that overtime assignment.
- (d) On call detectives and Auto Theft investigators are not allowed to sign up for overtime details that are posted unless they have made arrangements for a replacement detective Auto Theft investigator to handle their callout during the overtime detail.

Section 5.4 Callback Time

Police Department employees who are called back to duty after leaving their normal work area at the end of their regular shift (except for training) shall be compensated for at least two (2) hours of overtime despite the actual time worked. If the two hours' callback time so credited and the employee's regular shift overlap, the employee shall receive the overtime rate for two hours and the regular rate for the balance of the shift. No employee shall be compensated twice, (overtime and regular time) for the same hours.

Section 5.5 Trading

Extra compensation shall not be given where one employee has merely "traded shifts with another employee." Shift trading shall be subject to control of the Police Chief.

Section 5.6 Court

All court time mandated by the City or State's Attorney will be paid at the rate of one-and one-half times the employee's regular rate of pay. A minimum of two hours will be paid for court time, regardless of the actual number of hours spent. Any member who has a scheduled court appearance cancelled after 5:00 pm the day prior to the court appearance shall receive the two (2) hours of minimum court time. Notification shall be deemed given when the notice is emailed to the employee, or a voicemail is left for the employee.

Section 5.7 Specialty Pay

DARE Officers and School Resource Officers who are assigned to provide, and actually do provide, specialty assignment services during a contract year shall receive an annual stipend of \$500.00. Detectives who are assigned to provide, and actually do provide detective services during a contract year shall receive an annual stipend of \$1,500. Field Training Officers' who are assigned to provide, and actually do provide, training of new officers during a contract year shall receive an annual stipend of \$1,750. Stipends under this Section shall be paid during the first pay period of the fiscal year immediately following the provision of such services. Specialty pay for all specialty assignments in this section, other than FTO, shall be prorated over the fiscal year based upon the number of days an officer is assigned to the specific specialty (1/365th for each day assigned). The Department's procedures for assignment to specialty positions shall remain the same as those which were in effect on April 30, 2004.

Section 5.8 Canine Maintenance

The position of Canine Officer is a voluntary position at the discretion of the Chief of Police. The Canine Officer shall be compensated at the rate of one- and one-half times the rate of pay for documented care of the animal to a maximum of one half (1/2) hour per calendar day.

Section 5.9 Training Time

Officers who are ordered to participate in mandatory training shall be compensated pursuant to Section 3.3(a) of this Agreement. For voluntary training attendance outside the officer’s regular working hours, the officer may be paid for training time at the straight time rate or take compensatory time at the rate of one and one-half times the actual hours of training, but the hours shall be excluded from “hours worked” for purposes of Section 3.3 (a) of this Agreement. Officers may only accumulate compensatory time as long as their banked balance will not exceed the total hours stated in Section 3.3(b) above.

ARTICLE 6 VACATION

Section 6.1 Eligibility and Amount of Vacation

Full-time employees shall be entitled to paid vacation in accordance with the schedules set forth hereafter. The benefit shall be payable on May 1 of the year following the attained service anniversary. One-twelfth (1/12) of the benefit shall be prorated for each consecutive month worked between the employee’s anniversary and May 1, or upon separation from employment.

Years of Continuous Service*	Length of Vacation
One year, but less than two years	48 working hours
Two years, but less than seven years	84 working hours
Seven years, but less than fifteen years	120 working hours
Fifteen years and over	168 working hours

* “Years of Continuous Service” commence on the employee’s date of hire.

Section 6.2 Scheduling

The appropriate department head shall have final approval of all vacation schedules. To the extent practicable, vacations will be granted in accordance with employee’s preference, after giving consideration to operational requirements of the department. Vacation picks shall be determined by seniority of the employees. For application of this Section only, seniority shall be by date of employment with the department and include patrol officers, detectives, and sergeants. An employee’s vacation, once scheduled and approved, cannot be changed after ninety (90) days prior to it commencing unless the City declares a general state of emergency. Officers will not be scheduled for mandatory training between (a) their last duty day prior to their vacation, and (b) their first duty day following their vacation. Vacation selections shall be scheduled by April 1 of each year of this Agreement.

Section 6.3 Vacation Pay

Vacation pay shall be paid at the employees' regular straight time rate of pay in effect for his or her regular job on the day immediately preceding the vacation period.

Section 6.4 Non-Accumulation of Vacation

The City's vacation year commences on May 1 of the applicable calendar year and continues through April 30 of the following year. No vacation will carry over from one vacation year to another. If the operational requirements of a department prohibit an employee from taking his or her vacation during the applicable vacation year, the employee's department head shall make a written request to the City Council to allow the employee to take any unused vacation in the following vacation year. If the City Council denies such a request, the employee shall be paid for the unused vacation time at his or her regular straight time rate of pay in effect for the contract year during which the majority of the employee's vacation time accrued.

Section 6.5 Payment Upon Separation From Employment

Any employee who is laid off, discharged, retired, dies, or is otherwise separated from the service of the City for any reason shall be paid for any accrued but unused vacation on a prorated basis at the time of separation, provided the employee has no outstanding debts due to the City. In the event of death of an employee, such vacation pay shall be payable as designated by the employee or as otherwise provided by statute. In the event that an employee changes from one City department to another, all vacation rights will be considered those of a new employee.

ARTICLE 7 HOLIDAYS

Section 7.1 Recognized Holidays

The City and the Council recognize and agree upon the following holidays.

1. New Year's Day
2. Martin Luther King's birthday
3. Good Friday
4. Memorial Day
5. Independence Day
6. Veteran's Day
7. Labor Day
8. Thanksgiving Day
9. The day following Thanksgiving
10. Christmas Day
11. The employee's birthday

Section 7.2 Weekend Holidays

When a recognized holiday falls on a day that is not a regularly scheduled workday, the Mayor shall designate which day shall be observed as the holiday.

Section 7.3 Compensation for Holidays

Employees shall receive twelve (12) hours off in lieu of each recognized holiday. If a holiday falls within an employee's regularly scheduled vacation period, the employee will receive one additional day off.

- (a) All bargaining unit employees assigned to patrol shifts and who actually work on Thanksgiving, Christmas Eve and Christmas Day shall receive one and one-half times their straight time hourly rate for all hours worked on such days, in addition to the twelve (12) hours off as provided for in this section. When an employee is ordered to work, or volunteers with the Chief's approval, a non-scheduled shift on Thanksgiving, Christmas Eve, or Christmas Day, for shift coverage, the employee shall receive two (2) times the employee's regular rate of pay for all hours worked.
- (b) To be eligible for holiday compensation as provided for in Article 7, Section 7.3 (a) above, officers assigned to patrol shifts whose beginning schedule time is within the twenty-four (24) hour period of the actual holiday, shall receive the holiday compensation for all scheduled hours for that period of time regardless of whether the remaining hours are outside the parameters of the hours of the actual holiday. For those officers whose schedule begins outside the actual hours of the holiday shall not receive this compensation.

ARTICLE 8 LEAVES OF ABSENCE

Section 8.1 Sick Leave and Sick Pay Benefits

- (a) Purpose and Intent. The purpose of this Section is to provide those employees who suffer from illness or injury with time off (with or without pay as provided below) so that they may recuperate and return to active duty.
- (b) Reporting of Illness or Injury. Employees who are unable to work due to an illness or injury must contact their supervisor prior to their scheduled shift. employee may be required to submit a statement regarding the nature of the illness or injury upon their return to work.
- (c) Physician's Certificate. After three (3) consecutive workdays of absence or three (3) separate absences in one month, the employee shall submit a certificate signed by his or her physician stating the nature and extent of the employee's illness or injury and inability to return to work.
- (d) Status Reports. If the employee's inability to work continues, the employee shall submit a status report from his or her physician every thirty (30) calendar days, or more frequently if reasonably required by the City. The status report(s) shall describe the employee's diagnosis and prognosis and/or estimated date of return to active duty.
- (e) Alternate Duties. A partially disabled employee may, in the discretion of the Police Chief, be assigned to perform administrative functions on a temporary basis, as available and as needed. Alternate duty assignments may not extend beyond one hundred sixty

(160) days unless an extension is approved by the City Council. The provisions of this Section shall apply in full to all employees physically unable to work their normal duties as a result of pregnancy, as determined by the employee's treating physician.

- (f) Permanent Disability. If, at any time during a sick leave, it is determined to a reasonable degree of medical certainty that the employee will be unable to return to active duty, benefits under this Section 8.1 shall automatically terminate and the employee will be expected to apply for a disability pension.
- (g) Sick Pay Benefits. If the employee complies with the requirements set forth above, the City shall pay the employee at his or her regular pay rate for the time missed as if the employee had worked as regularly scheduled; provided, however, that no compensation shall be paid for time absent from work if:
 - (1) The employee was absent from work for a reason other than inability to work due to illness or injury.
 - (2) The employee is eligible for a disability pension, or any other benefits representing compensating lost wages, from any source, whether through workers' compensation, insurance coverage or a similar benefit plan. Receipt of insurance or workers' compensation benefits representing or compensating losses other than lost wages (*e.g.*, hospital or doctor bills, loss of limb) shall not prevent an employee from receiving sick pay benefits.

Subject to the above exceptions, the City will retain the employee on its active payroll for a maximum of one hundred sixty (160) continuous calendar days from the initial date of illness; provided, however, that such benefits shall not exceed 75% of the employee's length of service as measured from date of hire. Each separate and distinct illness shall start a new one hundred sixty (160)-day period.

- (h) Proper use of Benefits. It is understood that sick leave and sick pay benefits are only available for bona fide absences due to illness or injury. Although employees remain subject to the disciplinary authority of the Chief and the Board of Fire and Police Commissioners, it is acknowledged that false reports of illness or other abuses of sick leave benefits constitute serious violations of the employee's obligation of service to the public and which constitute cause for severe disciplinary action or dismissal by the appropriate authority. "Severe disciplinary action" shall include but not be limited to suspension without pay for a period to be decided by the appropriate disciplinary authority.
- (i) Second Opinions and Other Examinations. The City reserves the right to engage any qualified physician at its own expense to examine the employee and ascertain the propriety of any absence or absences of any employee from work claimed to be due to illness or injury. The City also reserves the right to engage any qualified physician at its own expense to examine an employee in health of any employee whose work the department head suspects is being adversely affected by some illness or injury. The employee shall submit to such examinations. In the event of a conflict between the

reports or opinions of the employee's physician and the City's physician, the employee may be required to submit to an examination by a third physician, chosen by the employee's physician and the City's physician, at the City's expense. The report or opinion of the third physician shall be final and binding upon the parties.

Section 8.2 Bereavement Pay

All employees may receive up to three (3) workdays' leave of absence without loss of pay in order-to attend funeral, wake, memorial, or celebration of life services or to address the decedents affairs for a death in the immediate family. Workdays falling within that time frame may be used as leave of absence days. Immediate family is defined as: spouse, parents, stepparents, children, stepchildren, brother, sister, mother-or father-in-law, grandparents, and grandchildren.

- (a) Bereavement leave shall not be deducted from sick leave.
- (b) Additional unpaid time may be granted in the Department Head's discretion.
- (c) A reasonable amount of time, not to exceed three (3) shift days, will be granted without pay to attend funeral, wake, memorial, or celebration of life services, or to address the decedent's affairs, for other family members, so long as such leave would not adversely affect the operations of the Department.
- (d) If an employee is on vacation, the employee will still be entitled to two (2) bereavement leave days.

ARTICLE 9 INSURANCE BENEFITS

Section 9.1 Employee Benefits and Premiums

During the term of this Agreement, the City shall provide health and dental benefits for employees and their eligible dependents as follows:

- (a) During the term of this Agreement, the City agrees to maintain substantially equivalent health and dental benefits through a PPO service provider plan.
- (b) Co-Payments and deductibles required under the PPO plan shall not increase during the term of this Agreement above the amounts set forth in the PPO plan as of January 1, 2018. Nothing shall preclude either party from negotiating different co-payment or deductible amounts in future bargaining agreements.
- (c) Commencing January 1, 2021, employees electing insurance coverage shall pay 14% of the City's premium rate per month towards the cost of their health and dental insurance coverage, provided that increases to such employee contributions shall be based upon the "applicable premium rates". For purposes of this Section, a given year's "applicable premium rate" shall be the lesser of (a) the current premium or (b) 13% over the prior year's premium.

- (d) If an employee is eligible to receive pension benefits in all respects, except for their age, and the employee chooses to retire, the employee may elect to continue the City's health plan but shall pay the entire cost of premiums charged to the City for such coverage as well as the entire cost of premiums for all dependents continuing coverage. When such an employee begins receiving pension benefits under the police pension plan subsection (a) shall govern.
- (e) Eligibility for coverage shall be governed by the relevant group health plan in place at the time and/or relevant federal or state law.
- (f) The City agrees to pay the in-network co-payment, one time per fiscal year, necessary for each employee to obtain a physical examination under the City's health insurance plan. In the event examination under the City's health insurance plan. In the event the City's Health Plan does not cover the cost of a prostate specific antigen (PSA) screening, the City will reimburse employees over forty (40) years of age for that test if it is performed. The co-payment (if any) paid by the employee for an examination under this paragraph (d) will be reimbursed to the employee after the employee submits (i) evidence that they in fact utilized the wellness benefit under the City's health plan by obtaining an annual physical, and (ii) an invoice for, or proof of payment of, the co-payment. This provision does not alter or affect Article 23 – Physicals.
- (g) The City and Union agree that the maximum dental benefit per covered individual shall be \$1,500.00 per year. The maximum orthodontia benefit per covered individual shall increase to \$1,500.00 as a lifetime benefit. The parties agree, as set forth above, that the City shall provide substantially similar dental benefits for the term of the Agreement.

Section 9.2 Retiree Benefits

Employees who retire during the term of this Agreement ("Retired Employees") may continue their insurance coverage under the terms of the City's group insurance plan as amended from time to time, provided that:

- (a) Retired Employees must pay the entire cost of dependent coverage. The City shall pay its portion of the cost of single coverage, for employees retiring after February 1, 1992, at the rate specified in Article 9.1 (b) in this and successive agreements. This benefit commences on the date the Retired Employee begins receiving pension benefits and continuing until the Retired Employee becomes eligible for Medicare/Medicaid.
- (b) Premium payments must be made to the City Clerk within a reasonable period of time, as determined by the City in order to keep said insurance in effect.
- (c) The City shall not be responsible for the cancellation of the insurance by the insurer which results from the failure to transmit the premium payments set forth above within the required time for making such payments.

Section 9.3 Killed in the Line of Duty

The City shall pay \$20,000 to the family of any officer killed in the line of duty. Such funds shall be payable within thirty (30) calendar days of the date of death to the individual designated by the employee or as otherwise provided by law.

Section 9.4 Inoculations and Immunizations

The City shall provide, at its own cost, each employee with the following inoculations and immunizations:

- Hepatitis B Vaccination (series of 3 shots)
- Tetanus Shots (to be given every 10 years)
- TB Skin Tests (annually if confirmed exposure)
- Flu Vaccination (to be given every year)

The employee shall pay the cost of any follow up blood test to determine whether the Hepatitis B Vaccination has taken; except that the City shall reimburse the employee for such test and shall pay for a new Hepatitis B Vaccination series if the employee is not immune. Off-duty time spent by an employee receiving immunizations or inoculations shall not be compensable.

Section 9.5 Ambulance Service

Any employee or the employee's "eligible dependents" as defined in the City's group health plan that has incurred expenses for the eligible use of an ambulance, as defined by the City's group health plan, from any location within the City of Belvidere and terminating at any licensed hospital as deemed appropriate shall be entitled to the following benefit:

- (a) The first \$100.00 of expenses reimbursed at 100%.
- (b) Any remaining expenses to be first applied to the group health plan deductible, then reimbursed at the agreed upon co-insurance rate referred to in Article 9, Section 1(a).

Section 9.6 Prescription Safety Glasses

The City shall contribute, up to a maximum of \$150.00 for one pair of prescription glasses or contacts for those employees who are in need of such glasses once every two (2) years. The City will replace such glasses if broken on the job provided there is no negligence on the part of the employee.

Section 9.7 125 Plan

Effective May 1, 2005, or as soon thereafter as is legally permissible, the City agrees to implement a Section 125 "Flexible Spending Account" or similar plan to process employee premium share, service co-payments and other qualifying health care related "out-of-pocket" expenses on a pre-tax basis.

Section 9.8 Health Insurance Review Committee

The City agrees that one bargaining unit employee will sit on the City's Health Insurance Review Committee. Such employee will be chosen by the bargaining unit with full right of substitution. Any employee so chosen shall not suffer any loss in pay for participating in the

activity of the Committee, provided that participating employees shall be required to respond to emergencies.

Section 9.9 Vision Benefits

The City shall make available and facilitate the implementation of the current optical plan or a comparable plan provided that the cost of such coverage is borne by the employees and not the City, and the bargaining unit employees desiring such coverage meet whatever minimum participation requirements as are necessary to create such a plan.

ARTICLE 10 UNIFORM ALLOWANCE

Section 10.1 General

Police Department employees shall receive a uniform allowance of \$1,642.07 (May 1, 2022) once each fiscal year for the maintenance and replacement of uniforms. Each fiscal year after May 1, 2022, the uniform allowance shall be increased by the cost-of-living index CPI-U.

All Police Department employees will be supplied bullet proof vests by the City, and these will be replaced by the City when the manufacturer's suggested length of use time has expired. If the employee wishes to purchase a different quality vest, the officer may submit a receipt and collect from the City the purchase price of the vest, not to exceed the purchase price of the City approved vest. All Police Department employees will be required to wear the vest supplied to them.

- (a) In the event the City mandates any uniform changes, the City will be responsible for the costs of such initial changes.
- (b) The City shall provide the following required uniform wear at no cost to the employee: badges, pins, name tags, tie bars or any other accessories required by the department.

Section 10.2 Probationary Employees

Probationary employees of the Police Department will receive the applicable uniform allowance as determined above. If an employee leaves his or her employment with the City, for any reason, prior to the completion of two (2) full years of service, they must reimburse the City for all uniform allowances issued to the employee.

Section 10.3 Replacement Uniforms

The City shall replace items of uniform clothing that are damaged beyond repair while in due course of a duty assignment at no cost to the employee, provided there is no negligence on the part of the employee and the department head approves the expenditure. Damaged items of clothing shall be surrendered to the department head for disposal as determined by the City Council.

ARTICLE 11 F.O.P. REPRESENTATIVE

For the purpose of administering and enforcing the provisions of this Agreement, the City agrees as follows:

Section 11.1 Grievance Process

Upon notice to and the approval of the Chief of Police, reasonable time while on duty shall be permitted Council representatives for the purpose of aiding or assisting or otherwise representing employees in processing of grievances or attending grievance meetings, and such reasonable time shall be without loss of pay.

Section 11.2 Delegates to F.O.P. Conferences

Any employee(s) chosen as delegate(s) to and F.O.P. state or national conference will, upon written application approved by the Chief of Police, Labor Council and submitted to the City with at least fourteen (14) days' notice, be given a leave of absence, without loss of pay by use of compensatory time, vacation time or personal days, for a period of time required to attend such convention or conference. This period of time shall not exceed one (1) week. No more than three (3) employees shall be approved for leave as provided in this Section in any calendar year. No more than one (1) employee from the Patrol Division and one (1) employee from the Detective Division shall be approved for leave as provided in this Section at the same time.

ARTICLE 12 EMPLOYEE REVIEWS, TRAINING, PROMOTIONS

Section 12.1 Employee Reviews

The City agrees that each employee in the Police Department shall receive not less than one (1) performance review per year. The review shall be made in writing by the employees' supervisor or the Police Chief and may suggest future training and suggestions for improvement as well as review past performance. The employee's supervisor and/or the Chief of Police shall meet with the employee to discuss the written performance evaluation. The employee may provide written comments to the evaluation and shall sign the evaluation to acknowledge his or her receipt of it. One copy of the evaluation shall be given to the employee and a copy shall be retained in the employee's personnel file.

Section 12.2 Promotional Testing Information

The City agrees that it is in the best interests of the parties for the test scores of any Police Department employee who has participated in a promotional examination to be disclosed to the employee upon written request to the Belvidere Board of Fire and Police Commissioners.

Section 12.3 Training of New Police Officers

The City agrees that, following the successful completion of a certified police training academy, all new police officers shall be trained under the direct supervision of a certified Field Training Officer, or a supervisor who is a certified Field Training Officer, for a period to be determined by the Chief of Police and as experience may dictate.

Section 12.4 Detective Testing

Future appointments to the position of detective will be filled from an eligibility list starting from the top of the list to the bottom. Before an employee is eligible to test for the position of detective must have three (3) years' experience as a sworn police officer. Testing for placement on the eligibility list will be conducted by the Belvidere Police Department under the direction of the Chief of Police and will consist of the following:

Written Examination	1/3 of final score
Oral Examination	1/3 of final score
Department Evaluation	1/3 of final score

Eligibility lists for the position of detective will remain in effect for a period of three (3) years. If the list is exhausted before the expiration of three (3) years, detective testing may be conducted to form a new list.

Section 12.5 Tuition Reimbursement

The City, in an effort to have a well-educated Police Department, shall reimburse any employee for fifty percent (50%) of the cost of tuition and course books to a maximum of \$2,500 per fiscal year, subject to an aggregated Department total of \$10,000 per fiscal year, for all City-approved courses within the confines of a police science curriculum, from an accredited community college, college, university or other approved training school. Further, the course curriculum requirements shall be presented to the Police Chief for his review and potential approval for payment before said courses are taken. Officers’ requests for approval for tuition reimbursement shall be reviewed on a first-come, first-served basis. An employee shall receive:

- 80% of the benefit for a passing grade of C
- 90% of the benefit for a passing grade of B
- 100% of the benefit for a passing grade of A

Pass/Fail courses shall, upon a pass certification, be treated: (i) as an “A” if letter grading is not available for the course, and (ii) as a “C” if letter grading is available, but the employee elects “pass/fail” grading for the course.

ARTICLE 13 INDEMNIFICATION

Section 13.1 City Responsibility

The City will indemnify the employee in accordance with the provisions of applicable Illinois law.

Section 13.2 Legal Representation

Employees shall have legal representation by the City in any civil cause of action brought against an employee resulting from or arising out of the performance of official duties. In the event that the City determines that a conflict of interest or potential conflict of interest exists as a result of its representation of the employee, it shall provide the employee with legal counsel of its choosing subject to any reservation of its rights under Section 4 below. The employee may seek legal representation of his own choosing at his own expense.

Section 13.3 Cooperation

employees shall be required to cooperate with the City during the course of the investigation, administration or litigation of any claim arising under this Article.

Section 13.4 Applicability

The City will provide protections set forth in Section 13.1 and Section 13.2 above, only so long as the employee is acting within the scope of his employment and where the employee cooperates, as defined in Section 13.3, with the City in defense of the action or actions or claims. Acts of willful misconduct are not covered by this Article.

ARTICLE 14 LAYOFFS

Section 14.1 Notice

The City shall give thirty (30) days' written notice of its intent to conduct layoffs to all affected departments and employees.

Section 14.2 Procedure

To the extent practicable, layoffs will be made in the order of least seniority to most seniority within a particular job classification. employees that are rehired will be restored with the seniority he or she had at the date of his or her layoff.

ARTICLE 15 NONDISCRIMINATION

Section 15.1 Equal Employment Opportunity

It is the policy of the City to provide equal opportunity in employment to all employees and applicants for employment. No person shall be discriminated against in employment because of such individual's race, creed, religion, color, sex, age, disability, or national origin. This policy applies to all terms, conditions and privileges of employment including hiring, probation, training and development, promotion, transfer, compensation, benefits, educational assistance, layoff and recall, social and recreational programs, termination, and retirement. Alleged violations of this Section shall be grievable, but not arbitrable under this Agreement.

Section 15.2 Prohibition Against Discrimination

Both the City and the Council agree not to illegally discriminate against any employee on the basis of race, sex, creed, religion, color, age, disability or national origin. Alleged violations of this Section shall be grievable, but not arbitrable under this Agreement.

Section 15.3 Council Membership or Activity

Neither the City nor the Labor Council shall interfere with the right of employees covered by this Agreement to become members of the Council, and there shall be no discrimination against any such employees because of lawful Labor Council, membership or non-membership activity or status. Alleged violations of this Section shall be grievable, but not arbitrable under this Agreement.

Section 15.4 Use of Masculine Pronoun

The use of the masculine pronoun in this Agreement is understood to be for clerical convenience only, and it is further understood that the masculine pronoun includes the feminine pronoun as well.

Section 15.5 Americans With Disabilities

During the term of this Agreement, the parties agree to modify this Agreement in any way necessary to conform with the provisions of the *Americans with Disabilities Act*.

Section 15.6 Family and Medical Leave Act

The City will comply with the *Family and Medical Leave Act* (“FMLA”) and post required documents.

(a) Eligibility.

- (1) To be eligible for this leave, an employee must have been employed by the City of Belvidere for at least twelve (12) months prior to the request.
- (2) In addition, the employee must have worked at least one thousand two hundred fifty (1,250) hours within the twelve (12)-month period previous to leave request.

(b) Additional Provisions.

- (1) An employee will not be entitled to incur any credit for benefits (vacation, holidays, clothing allowance) other than continuation of the health care plan while on unpaid leave.
- (2) Employees will be required to pay the normal employee COBRA payment as provided for under the labor contract during period of unpaid leave.
- (3) Employees having vacation, personal days, holidays, or compensation time on the books will be required to use such time before unpaid leave will begin. This paid leave will be considered as part of the twelve (12) weeks leave for the purpose of FMLA.

ARTICLE 16 DISCIPLINE

In addition to the rights guaranteed by the laws of the State of Illinois and the Rules and Regulations of the Belvidere Board of Fire and Police Commissioners’, the parties agree that the following provisions will apply to employees in discipline cases:

Section 16.1 General Provisions

Employees may be disciplined for just cause by a verbal reprimand, written reprimand, suspension, or termination. Discipline shall be progressive and corrective and shall be designed to improve behavior and not merely punish it. It shall be recognized, however, that disciplinary action taken by management must address inappropriate employee behavior, and progressive disciplinary measures may not, in all cases, be possible.

If the inquiry, investigation, or interrogation of any employee could result in the recommendation of dismissal, suspension or a similar action which would result in a loss of pay and be considered a punitive measure, then, before taking such action, the City shall follow the procedures set forth in *Uniform Peace Officers’ Disciplinary Act* (50 ILCS 725/1 *et seq.*). The

employee shall have the right to be represented at such inquiries, investigations, or interrogations by a Council representative. The employee may be relieved of duty pending a formal hearing and shall receive all ordinary pay and benefits as he would have if he were not charged. In the case of recommended suspensions pending discharge, the employee may be relieved of duty without pay for a period of up to thirty (30) days during which a hearing shall, be held on the recommended discharge. The 30-day period may be extended upon the consent of the parties.

Section 16.2 Use of Prior Disciplinary Records

No previous disciplinary record(s) of an employee may be used as evidence against an employee during investigative hearings as to alleged violations of Police Department Policy, Rules or Regulations as established by the City of Belvidere or violations of local, state, or federal law. An employee's previous disciplinary record may be utilized for purposes of determining appropriate sanctions to be taken against an employee who has been found to have committed offense(s) which are deemed to be violations of Police Department Policy, Rules and Regulations as established by the City of Belvidere or violations of local, state, or federal law.

Section 16.3 Retention of Disciplinary Records

Upon the employee's request, any record of an oral reprimand shall be removed from the employee's personnel file after a period of one (1) year. Upon the employee's request, any record of a written reprimand shall be removed from the employee's personnel file after a period of three years. Upon the employee's request, any record of a disciplinary action greater than a written reprimand but less or equal to a five-calendar day suspension shall be removed from the employee's personnel file after a period of five years, provided that no other suspension is given for any similar offense during the five-year period. Disciplinary actions greater than a five-calendar day suspension shall remain a permanent part of the employee's personnel file. Any of the above records removed from an employee's personnel file shall be maintained in separate, confidential files (subject to applicable State law) and such records shall not be used for purposes of promotion, demotion or discipline of the employee after removal from his personnel file. All records relating to complaints, investigations and adjudications of police misconduct shall be permanently retained by the City and shall not be destroyed, in accordance with Section 25 of the Local Records Act.

Section 16.4 Application of Grievance Procedures

Verbal and written reprimands shall not be subject to the grievance procedures set forth in this Agreement. If an employee disagrees with the verbal or written reprimand, he may submit a written statement explaining his position, to be placed in his personnel file.

Suspensions of less than or equal to forty-two (42) hours shall not be subject to the grievance procedures set forth in this Agreement. If an employee disagrees with such suspension, he may appeal to the Board of Fire and Police Commissioners in accordance with state and local law or submit a written statement of position to be placed in their personnel file.

Section 16.5 Probationary Employees

The City reserves the right to discipline an employee with or without just cause during his probationary period, and such actions shall not be subject to the grievance procedures set forth in this Agreement or appeal to the Board of Fire and Police Commission.

Section 16.6 Savings Provisions

Nothing in this Article shall be construed as an attempt by either party to limit the power and authority of the Board of Fire and Police Commissioners as granted them by law. Nothing in this Article shall be construed as an attempt by either party to limit an employee's rights as granted by any federal, state or local law.

ARTICLE 17 INSPECTION OF PERSONNEL FILES

The City agrees to allow employees to examine the contents of their personnel file in accordance with the *Illinois Personnel Records Review Act*, (820 ILCS 40/1 *et seq.*) upon five working days' written notice to the appropriate department head. Upon written request, the City shall provide employees with copies of the contents of their personnel files, provided that employees must pay for the copies at the rate normally charged to the public. Personnel files may not be removed from the appropriate Departmental office.

ARTICLE 18 DISPUTE RESOLUTION AND GRIEVANCE PROCEDURE

Section 18.1 Definition of Grievance

A grievance is defined as any difference, complaint or dispute between the Employer and the Union or any employee regarding the application, meaning or interpretation of this Agreement.

Section 18.2 Representation

Grievances may be processed by the Council on behalf of an employee or on behalf of a group of employees. The Employer may file contract grievances directly at Step 3, Section 8 of this Article. Either party may have the grievant or one grievant representing group grievants present at any step of the grievance procedure, and the employee is entitled to Council representation at each and every step of the grievance procedure upon his request. Grievances may be filed on behalf of two or more employees only if the same facts, issues and requested remedy apply to all employees in the group.

Section 18.3 Subject Matter

Only one subject matter shall be covered in any one grievance. A grievance shall contain a statement of the grievant's position, the Article and Section of the Agreement allegedly violated, the date of the alleged violation, the relief sought and the signature of the grieving employee(s), and/or the Council representative, and the date. The Council will, through its Grievance Committee, review all grievances for merit prior to the filing of a grievance at Step 2 below.

Section 18.4 Time Limitations

Grievances may be withdrawn at any step of the grievance procedure without precedent. Grievances not appealed within the designated time limits will be treated as withdrawn grievances. The Employer's failure to respond within the time limits shall not find in favor of the grievant but shall automatically advance the grievance to the next step, except Step 4. Time limits may be extended by mutual agreement.

Section 18.5 Grievance Processing

No employee or Council representative shall leave his work assignment to investigate, file or process grievances without first securing permission of his supervisor. Such permission shall not be unreasonably denied. In the event of a grievance, the employee shall always perform his assigned work task and grieve his complaint later, unless the employee reasonably believes that the assignment endangers his safety. Grievances shall not be investigated during working hours if they unreasonably interfere with the Employer's operations.

Section 18.6 Grievance Meetings

A maximum of two (2) employees (the grievant and/or Council representative) per work shift shall be excused from work with pay to participate in a Step 2 or Step 3 grievance meeting. The employee(s) shall only be excused for the amount of time reasonably required to represent the grievance. The employee(s) shall not be paid for any time during which a grievance meeting occurs outside of the Employer's work shift. In the event of a grievance, the employee shall first perform his assigned work task and file his grievance later.

Section 18.7 Employees Excluded From Grievance Procedures

No matter concerning the discipline, layoff or termination of probationary employees shall be subject to the disciplinary, grievance or arbitration procedures.

Section 18.8 Steps in Procedure

Disputes arising under this Agreement shall be resolved as follows:

Step 1: In the interest of resolving disputes at the earliest possible time, it is agreed that any attempt to resolve a dispute shall first be made between the employee and his immediate supervisor. Not later than ten (10) business days after the event giving rise to the complaint, or ten (10) business days after the employee should have reasonably learned of the event giving rise to the complaint, whichever is later, the employee must discuss the grievance with his immediate supervisor. The immediate supervisor shall orally respond to the employee not later than ten (10) business days thereafter. Settlements or withdrawals at this step shall not constitute a precedent in the handling of other grievances. In the event of a complaint, the employee shall first complete his assigned work task, and complain later.

Step 2: If no agreement is reached between the employee and the supervisor, as provided for in Step 1, the Council shall prepare a written grievance on a form mutually agreed to and presented to the Department Head or his/her designee no later than ten (10) business days after the employee was notified of the decision by the Department Head. Within ten (10) business days after the grievance has been submitted, the Department Head or his/her designee shall meet with the grievant and the Council representative to discuss the grievance and make a good faith attempt to resolve the grievance. The Department Head or his/her designee shall respond in writing to the grievant and Council representative within ten (10) business days following the meeting. Settlements or withdrawals at this step shall not constitute a precedent in the handling of other grievances.

Step 3: If the grievance is not settled at Step 2, the grievance may be referred in writing, within ten (10) business days after the decision of the Department Head or his/her designee, the Council may appeal said decision to the Finance and personnel Committee. The Finance and Personnel Committee shall, within twenty (20) business days after the grievance has been filed, meet with the Council and the grievant to discuss the grievance. The Committee shall respond in writing to the grievant and Council within ten (10) business days following the meeting.

Step 4: If the dispute is not settled at Step 3, ONLY the Council may submit the matter to arbitration within ten (10) business days after the Finance and Personnel Committee's written decision or the expiration of the ten (10)-day period if the Finance and Personnel Committee fails to render a written decision. Within ten (10) business days after the matter has been submitted to arbitration, a representative of the Employer and the Council shall attempt to select a mutually agreed to arbitrator. If the parties are unable to agree on an arbitrator within ten (10) business days, the parties shall request the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. Either party shall have the right to reject an entire list or arbitrators. The arbitrator shall be selected from the list of seven (7) by alternate strikes by the Employer representative and the Council. A coin toss shall determine who strikes first. The person whose name remains on the list shall be the arbitrator, provided that either party before striking any names shall have the right to reject one (1) of the arbitrators on the list. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Council. Such letter shall request the arbitrator to set a time and a place for the hearing subject to availability of the Employer and Council representatives and shall be notified of the issue where mutually agreed by the parties. All hearings shall be held in the City of Belvidere, Illinois, unless otherwise agreed to.

Both parties agree to make a good faith attempt to arrive at a Joint statement of facts and issues to be submitted to the arbitrator.

The Employer or Council shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its own witnesses.

Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute.

The expenses and fees of arbitration shall be shared equally by the parties. Costs of arbitration shall include the arbitrator's fees and transcription costs. The parties agree that any arbitration under this Article shall take place at the City of Belvidere City Hall or the Boone County Public Safety Building unless the parties mutually agree otherwise. Nothing in this Article shall preclude the parties from agreeing to use the expedited arbitration procedures.

The decision and award of the arbitrator shall be made within forty-five (45) days following the hearing and shall be final and binding on the Employer, the Council and the employee or employees involved. The arbitrator shall have no power to amend, modify, nullify, ignore, add to or subtract from the provisions of the Agreement.

ARTICLE 19 NO LOCKOUT OR STRIKE

Section 19.1 No Lockout

During the term of this Agreement, no lockout of employees shall be instituted by the City.

Section 19.2 No Strikes

During the term of this Agreement, neither the Council nor any employee will call, initiate, authorize, participate in, sanction, encourage or ratify any work stoppage, slow-down or the concerted interference with the full, faithful, and proper performance of the duties of employment with the City.

ARTICLE 20 WAGES AND LONGEVITY

The basic wage and longevity plans provided for all employees are provided in Appendix A to the Agreement.

ARTICLE 21 OUTSIDE EMPLOYMENT

Section 21.1 Secondary Employment (No use of City Equipment)

Any employee pursuing secondary employment will be requested to furnish proof of insurance coverage for such secondary employment or alternatively execute a waiver holding the City harmless for any injury sustained during such secondary employment or a result thereof. No benefits provided under the terms of Article 9.1 shall be issued to such employee due to an injury or illness contracted while performing such secondary employment.

Section 21.2 Secondary Employment (Using City Equipment)

Businesses that wish to hire officers working for the City of Belvidere while they are off-duty and wish the officer to wear the Belvidere Police Department uniform or use City of Belvidere equipment shall contract with the employees individually and directly, and the City shall not be party to such contract; provided however, that the officer must first submit a written request to the Chief or his designee to engage in such employment for review and consideration in advance of the off-duty employment, and the City shall reserve the rights to impose requirements on the business(es) desiring to employ such off-duty officers, and to prohibit the officer from engaging in such employment for the business's failure to comply with such requirements.

ARTICLE 22 MISCELLANEOUS

Section 22.1 Entire Agreement: Amendment

This Agreement constitutes the entire agreement between the parties and supersedes any and all other agreements, either oral or written, between the parties with respect to any subject or matter specifically referred to in this Agreement. The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are fully set forth in this Agreement. The City and the Council agree, therefore, that during the term of this Agreement, neither party shall be obligated to bargain collectively with respect to any subject or matter referred to or covered by this Agreement unless specifically stated elsewhere in this Agreement, or with respect to any subject or matter not specifically referred to or covered by this Agreement, provided that such subjects or matters were reasonably within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement, and could have been introduced at the negotiations giving rise to this Agreement. This Agreement may not be modified or amended by any oral or verbal promise. Any proposed modification or amendment to this Agreement must be made in writing, refer to this Agreement and be executed by both parties.

Section 22.2 Savings Clause

If any provision of this Agreement shall be rendered or declared unlawful, invalid or unenforceable by virtue of judicial, administrative or legislative action or by any other competent authority, the remaining provisions of this Agreement shall remain in full force and effect for the duration of this Agreement. Such unlawful, unenforceable, or modified provision(s) may be the subject of immediate negotiations between the parties upon the written request of either party. Any such dispute involving a mandatory topic of bargaining which arises under this Article 22, Section 22.2 and is not resolved by mutual agreement shall be resolved in accordance with the provisions of Section 14 of the *Illinois Public Labor Relations Act*.

Section 22.3 Fund Raising

It is agreed that there shall be no fund-raising activity under the auspices of the Police Department for personal or departmental needs.

Section 22.4 Productivity and Safety

Insofar as the City holds the department heads responsible for the productivity and safety of its employees, the department heads will schedule employees on each job so as to ensure productivity and safety of the employees and the citizens of the City.

Section 22.5 Resolution of Impasse

The resolution of any bargaining impasse shall be in accordance with the applicable provisions of the *Illinois Public Labor Relations Act*, (5 ILCS 315/14).

Section 22.6 Bill of Rights

The City will act in accordance with the *Uniform Peace Officer's Disciplinary Act* (50 ILCS 725/1, *et seq.*).

Section 22.7 Representation

An employee shall have the right to request Council representation at any questioning, interview or interrogation, either formal or informal, which the employee reasonably believes could result in discipline. The employee’s request for the presence of a representative of the Council prior to the beginning of or during any questioning, interview, or interrogation, either formal or informal, shall not be misconstrued as a refusal to cooperate. Upon request by the employee for representation, the questioning, interview, interrogation, either formal or informal, shall be halted until a Council representative is present as is guaranteed by the “*Uniform Peace Officers’ Disciplinary Act. The Bill of Rights,*” Section 725/3.9, Right to Counsel-Presence of Representative of Collective Bargaining Unit and the Illinois *Public Labor Relations Act* (5 ILCS 315/1, *et seq.*). The delay of the questioning shall normally not exceed four (4) hours to accomplish representation.

Section 22.8 Meal Reimbursement

Employees who are assigned to either training or any assignment which requires them to be outside the corporate limits of the City during meal hours shall be reimbursed for such meals at the following rate: Breakfast - \$8.00, Lunch - \$15.00 and Dinner - \$25.00. If an employee foregoes one meal, he may use the additional amount for a subsequent meal. To qualify for reimbursement, paid receipts, exclusive of liquor charges, must be submitted, and the City must make the reimbursement within forty-five (45) days of receiving the receipts.

Section 22.9 Residency

All bargaining unit members shall be required to live within a twenty-five (25) mile radius from 615 North Main Street within 12 months of their completion of their probationary period. The radius shall be measured on an “as the crow flies” basis.

Section 22.10 Auxiliary Officers

The City agrees that its use of auxiliary police officers shall comply with the requirements of Illinois Statutes directed at, and governing, the employment, qualification, and training of such auxiliary officers, provided that the City’s roster of active auxiliary officers shall not exceed twelve (12) in number. Auxiliary assignments and usage shall be posted in a location and manner accessible to the Union.

Section 22.11 Specialization Posting and Application

When an opening occurs within any of the below-listed assigned duties, the Employer shall post the opening at least ten (10) calendar days in advance describing the general requirements and duties of the specialty. Interested employees shall sign up on the posting and submit, to the Chief of Police or designee, a written request describing their qualifications, which shall be entered into the employee’s file. This section shall apply to:

DARE Instructor
Gang Intervention Unit
Tactical Response Team (TRT)

School Resource Officer
Any Assigned Task Force Position

Section 22.12 FOID Card Reimbursement

The City shall reimburse each officer the cost of purchasing or renewing their Illinois Firearms Owner Identification (“FOID”) Card. It shall be the responsibility of the employee to notify his/her direct supervisor of the upcoming expiration. Employees who leave the employment of the City (other than retirees who are eligible, and have applied, for a full pension at the time of their separation from employment) shall reimburse the City for the unexpired pro-rata portion of the fees advanced by the City on behalf of such employee for his/her FOID card, through payroll deduction from the employee’s last paycheck.

22.13 Body Worn Cameras

The City and Union agree to abide by the provision of Illinois law regarding the use of body-worn cameras and body-worn camera footage.

ARTICLE 23 PHYSICALS

Section 23.1 General Provisions

All bargaining unit employees may be required to submit to a physical examination by an Illinois licensed physician of the City’s choosing and at the City’s expense, in order to determine the employee’s continued fitness or ability to perform the employee’s job, in accordance with state or federal law (including the *Americans With Disabilities Act*) and Departmental policy.

Section 23.2 Reports of Examinations

The results, reports or records of any such physical examinations shall remain confidential. The City’s physician may disclose the following findings to the Police Chief, employee and other City Official (if there is need to do so): (a) whether the employee is physically fit or able to perform the employee’s job; and (b) if the employee is not physically fit or able to perform the employee’s job and the reason for such determination. The findings will be maintained separately from the employee’s personnel file.

Section 23.3 Second Opinions

If an employee objects to any portion of the City physician’s findings, the employee may provide the Police Chief with an opinion or report from an Illinois licensed physician of the employee’s choosing, provided that such opinion or report is based upon a current examination by the physician. If the report of the employee’s physician disagrees with that of the City’s physician, either the City or the employee may request that a third examination be conducted by an independent Illinois licensed physician selected by the City’s and employee’s physicians. The cost of the third examination shall be shared equally by the City and employee.

Section 23.4 Illinois Licensed Physician

It is understood and agreed to by the City, the bargaining unit and the employee that all examinations performed, either at the request of the City or the employee, whether physical or mental, shall be conducted by an Illinois licensed physician in accordance with the *Americans With Disabilities Act*, the *Illinois Mental Health and Developmental Disabilities Confidentiality Act* and the *Federal Act of July 1, 1975 Confidentiality of Alcohol and Drug Confidentiality of Alcohol and Drug Abuse Patient Records*.

Section 23.5 Drug Testing

On a semi-annual basis, the City may randomly select, by lottery not to exceed twenty-five percent (25%) of the bargaining unit, employees who will be required to submit to a drug test. Contract language of Sections 23.2 and 23.3 shall apply to all drug tests performed. The City may require a drug test for a specific employee if there is reasonable evidence for just cause. Appendix B contains the details of the drug testing program.

Section 23.6 Mental Health Preventative Care

The City may require each employee to attend mandatory mental health counseling. In establishing this program, the City will establish a relationship with certified mental health professionals to conduct the mental health counseling sessions that employees may use. However, employees are free to utilize a certified mental health professional of their own choosing. The City will provide the mental health counseling sessions free of charge to employees along the following terms. If an employee utilizes the City chosen mental health professional, the City will pay for the counseling session. If an employee utilizes their own chosen certified mental health professional, the employee will utilize the City's health insurance plan and the City will reimburse the employee for the cost of the required co-payment. The City will provide each employee who attends the required mental health counseling session off shift with two (2) hours of compensatory time off to be utilized in accordance with this Agreement. This program is intended as a mental health check-up to assist employees in maintaining a balanced life approach in their law enforcement career. If an employee elects an ongoing relationship with a mental health professional, that continued care will be handled through the City's health insurance plan if available under this Agreement. All counseling records shall be strictly confidential between the employee and the mental health provider. The employee shall simply provide evidence to the City from the mental health professional that the required counseling session occurred.

ARTICLE 24 TERM AND TERMINATION

Section 24.1 Term of Agreement

Except as expressly provided otherwise in this Agreement, the terms and conditions of this Agreement shall become effective on May 1, 2022 and after it is executed by the City and the Council and shall remain in effect until April 30, 2026 and shall continue thereafter from year to year unless written notice of a desire to terminate or modify this Agreement is given by either party to the other on or before March 1, 2026, or any succeeding March 1. The City shall serve such notice on any officer of the Council. The Council shall serve such notice upon the City Clerk of the City.

Section 24.2 Effect During Negotiations

In the event that notice is given as provided in Article 24.1, the parties agree to commence negotiations no later than March 15th of the year in which the notice is served. If negotiations have not been satisfactorily completed by April 30 of the following year, this Agreement shall remain in full force and effect unless either party gives at least ten (10) business days' written notice of its desire to terminate the Agreement to the other party. To evidence their agreement, the duty-authorized agents of the parties have executed this Agreement below.

FOR THE CITY OF BELVIDERE:

Clinton Morris Date
Mayor

Sarah Turnipseed Date
City Clerk

City Seal:

FOR THE IL FOP LABOR COUNCIL:

Thomas S. Jones Date
President

David Ellingson Date
Steward

Jonathan Kaplan Date
Steward

Matthew Shook Date
Steward

Russ Vogt Date
Union Representative

APPENDIX A

A.1 The following base wages for Police Officers, not including the Community Service Officers, shall be paid during the terms of this Agreement:

STEP	YEARS OF SERVICE	5/01/2022 to 4/30/23	5/1/2023 to 4/30/2024	5/1/2024 to 4/30/2025	5/1/2025 to 4/30/26
1	1	59,353.75	61,431.13	63,274.07	65,172.29
1A	2	66,296.98	68,617.37	70,675.90	72,796.17
2	3 & 4	68,106.69	70,490.42	72,605.14	74,783.29
3	5 & 6	73,663.54	76,241.76	78,529.02	80,884.89
4	7 & 8	76,838.00	79,527.33	81,913.15	84,370.54
5	9 & 10	79,766.29	82,558.11	85,034.85	87,585.90
6	11 & 12	83,541.24	86,465.18	89,059.14	91,730.91
7	13 & Over	90,164.14	93,319.99	96,119.48	99,003.07

- NOTES:**
1. Employees shall work, and their compensation shall be based on, a 2184-hour work year. The hourly rate for overtime pay purposes shall be computed by dividing 2184 into the applicable annual salary.
 2. The salaries in the foregoing table reflect increases to the hourly rates as follows: a 3% increase effective 5/01/2022 (over the prior contract), a 3.5% increase effective 5/01/2023, a 3% increase effective 5/1/2024 and a 3% increase effective 5/1/2026.

COMPENSATION FOR ACTING SUPERVISORS

A.2 An employee who is assigned to the position of an acting supervisor shall be compensated at ten percent (10%) above the top patrol officers wage rate for all hours worked, so long as the employee continues to be assigned to such position. (Not retroactive for those receiving in excess of these amounts.)

LATERALLY HIRED OFFICERS

A.3 Laterally-hired sworn peace officers who have successfully completed their state certification and are in good standing with the Illinois Police Training Board (Certified Officer) shall receive credit for wage schedule placement purposes only, and shall not apply to seniority application in this Agreement for any other purposes, at the rate of one (1) year credited service for each year of verifiable services as a full time (35 hours per week or greater) Certified Officer to a maximum of four (4) years. Any period of continuous service longer than six (6) months and up to one (1) year shall be deemed a year of service. Any period of service less than six (6) months of service shall not qualify. (e.g., two (2) years and four (4) months of service shall equal two (2) years of credit. Two (2) years and seven (7) months of service shall equal three (3) years of credit). The Police officers laterally hired shall otherwise move through the wage scale in accord with this Agreement. Laterally transferred patrol officers shall be considered a probationary employee under this Agreement for twelve (12) months from the date of hire.

VETERAN POLICE OFFICER

A.4 City of Belvidere Police Officers, who are members of the bargaining unit under this Agreement and have fifteen (15) years of service as a City of Belvidere Police Officer, shall receive an annual stipend of \$500.00. The stipend will begin with the first payroll after the May 1 immediately following the Officer’s 15th anniversary and will be paid with the first payroll following May 1st thereafter in conjunction with other stipends under this Agreement.

MASTER POLICE OFFICER

A.5 A City of Belvidere Master Police Officer shall receive an annual \$500.00 stipend to be paid with the first payroll following May 1st of each year in conjunction with other stipends under this Agreement. To qualify as a Master Police Officer an officer must have obtained fifteen (15) points earned for additional services or awards as set forth below. In order to receive the allocated points for service in a specialty (as opposed to points awarded for the receipt of a special award), the officer must have served in the applicable capacity for at least twelve (12) months. Officers shall not receive additional points for serving in the same capacity more than twelve (12) months. For example, an officer who service as a School Resource Officer (SRO) for thirty-six (36) months shall receive five (5) points for service as an SRO. In order to qualify for the Master Police Officer stipend, an officer must request the stipend no later than March 30 of the first year in which they qualify and shall provide evidence of having earned the requisite number of points required. The request and evidence shall be submitted to the Chief of Police.

Tier 1 Worth 1 point each	<ul style="list-style-type: none"> 1) Negotiator 2) Explorer Advisor 3) Defensive Tactics Instructor 4) Receipt of the following awards from BPD: Merit Award / Life Saving Award / Purple Heart Award / Valor Award 5) GIU / IMPACT (part time) (only if actually serving as an IMPACT / GIU officer in a given year).
Tier 2 Worth 3 points each	<ul style="list-style-type: none"> 1) K-9 2) ARIDE Certification 3) Traffic Accident Reconstructionist 5) IMPACT (Current full-time patrol) (only if actually serving as an IMPACT officer in a given year). 6) Community Policing Coordinator 7) COSSAP Officer 8) SWAT Member
Tier 3 Worth 5 points each	<ul style="list-style-type: none"> 1) FTO (only if actually involved and assigned in training in a given year) 2) METRO Narcotics Unit 3) DEA / SLANT 4) School Resource Officer 5) Detective Bureau

City Seal:

Jonathan Kaplan Date
Steward

Matthew Shook Date
Steward

Russ Vogt Date
Union Representative

EXHIBIT 1 DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCK TOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____ (insert your name), understand that under the U.S. Constitution I have a right not to belong to a Union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council. I, _____ (insert your name), hereby authorize my Employer, the City of Belvidere to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704
(217) 698-9433

EXHIBIT 2 EMPLOYEE TESTING

Section 1 Statement of Policy

It is the policy of the City that the public has the right to expect persons employed by the City to be free from the effects of drugs and alcohol. As the City, it has the right to expect its employees to report for work fit and able for duty. The purpose of this policy shall be achieved in such a manner as not to violate any established rights of the officers.

Section 2 Definitions

- a) Illegal Drugs means any controlled substance as defined in the Federal Controlled Substances Act, the Illinois Controlled Substances Act, the Cannabis Control Act, the Ephedra Prohibition Act, the Methylamphetamine Control and Community Protection Act and the Use of Intoxicating Compounds Act as well as federal and state regulations promulgated relating to these laws for which a person does not submit a valid pre-dated prescription. The term Illegal Drugs includes both abused prescription medications and illegal drugs of abuse.
- b) Impaired or Impairment means a condition in which the employee is unable to properly and safely perform their duties due to the utilizing an OTC Drug, Illegal Drug or alcohol. Impairment due to alcohol will be presumed when a blood alcohol content of .02 or more is measured. Impairment due to Illegal Drugs shall be presumed when any amount of an Illegal Drug is measured. Impairment may be established through the testing procedure herein or by other evidence, including but not limited to, the observation of employee conduct by other employees or supervisors.,
- c) OTC Drug means a drug legally available for purchase over the counter without a prescription.

Section 3 Prohibitions

Employees shall be prohibited from each of the following:

- a) Consuming or possessing alcohol while on duty or consuming alcohol “on call” for duty, or illegal drugs at any time, unless in accordance with assigned duty requirements,
- b) Being impaired due to alcohol, OTC Drugs, or Illegal Drugs while on duty,
- c) Illegally selling, purchasing, possessing, or delivering any Illegal Drug at any time while in the employ of the City unless in accordance with duty requirements.
- d) Failing to report to their supervisor any known adverse side effects of OTC Drugs or prescription drugs which they are taking which may result in impairment,
- e) The consumption of any alcohol or any drug which may result in impairment (illegal, prescription or over the OTC Drug) within 8 hours of reporting for duty. In the event of an overtime assignment where an employee is ordered to work, if the employee discloses

to the supervisor the consumption of alcohol or a drug prior to reporting for work, the employee shall not be subject to discipline.

Section 4 Drug and Alcohol Testing Permitted

Where the City has reasonable suspicion to believe that an employee is then under the influence of alcohol or Illegal Drugs during the course of the workday, or, pursuant to 50 ILCS 727/1-25, after an officer involved shooting involving death or injury to a person or persons, the City shall have the right to require the employee to submit to alcohol or drug testing as set forth in this Agreement. There shall be no random or unit-wide testing of employees, except random testing of an individual employee as authorized in this Agreement. The foregoing shall not limit the right of the City to conduct such tests as it may deem appropriate for persons seeking employment as police officers prior to their date of hire.

Section 5 Order to Submit to Testing

- a) **Reasonable Suspicion:** Promptly before or after an employee is ordered to submit to testing authorized by this Agreement, the City shall provide the employee with a written notice of the order, setting forth all of the objective facts and reasonable inferences drawn from those facts which have formed the basis of the order to test. Any interrogation of an employee shall comply with Article 16 of this Agreement. The employee shall be permitted to consult with a representative of the Union so long as it does not unreasonably delay a test. In order to avoid delay, another on duty police officer may accompany the employee for testing.
- b) **Officer Involved Shooting:** Pursuant to 50 ILCS 727/1-25, when an officer discharges his or her firearm, causing injury or death to a person or persons, during the performance of his or her official duties or in the line of duty, such officer must submit to drug and alcohol testing. The drug and alcohol testing must be completed as soon as practicable after the officer involved shooting but no later than the end of the involved officer's shift or tour of duty.
- c) **Refusal:** A refusal to submit to testing when ordered may subject an employee to discipline. An employee who submits to testing does not waive any objection or rights that he or she may have.

Section 6 Test to be Conducted

In conducting the testing authorized by this Agreement, the City shall:

- a) Use only a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act that has or is capable of being accredited by the (Substance Abuse Management Safety and Health Administration (SAMSHA) or the U.S. Department of Health and Human Services;
- b) The testing shall conform to current SAMHSA standards;

- c) Tamper proof containers should be used and proper chain of custody procedures followed;
- d) Collect a sufficient sample of the same body fluid or material from an employee to allow for initial screening, a confirmatory test and a sufficient amount to be set aside reserved for later testing if requested by the employee;
- e) Confirm any sample that tests positive in the initial screening for drugs by testing the second portion of the same sample by gas chromatography mass spectrometry (GCMS) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites;
- f) Provide the employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the employee's own choosing, at the employee's own expense; provided the employee notifies the City within seventy-two (72) hours of receiving the results of the tests;
- g) With regard to alcohol testing, for the purpose of determining whether the employee is under the influence of alcohol, test results that show an alcohol concentration of .02 or more based upon the grains of alcohol per 100 milliliters of blood be considered positive;
- h) Provide each employee tested with a copy of all information and reports received by the City in connection with the testing and the results;
- i) Ensure that no employee is the subject of any adverse employment action except temporary reassignment or relief from duty with pay during the pendency of any testing procedure. Any such temporary reassignment or relief from duty solely based upon a suspected violation of this policy shall be immediately discontinued in the event of a negative test result.
- j) Testing for alcohol impairment may be performed utilizing the Belvidere Police department breathalyzer testing apparatus. In the event the breathalyzer indicates impairment under this policy, the employee may request blood testing as a confirmatory test under this policy.

Section 7 Right to Contest

The Union and/or the employee, with or without the Union, shall have the right to file a grievance concerning any testing permitted by this Agreement, contesting the basis for the order to submit to the tests, the right to test, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this Agreement. Such grievances shall be commenced at Step 3 of the grievance procedure. It is agreed that the parties in no way intend to restrict, diminish, or otherwise impair any legal rights that officers may have with regard to such testing. Officers retain any such rights as may exist and may pursue the same in their own discretion, with or without the assistance of the Union.


Section 8 Voluntary Requests for Assistance

The City shall take no adverse employment action against an employee who voluntarily seeks treatment, counseling or other support for an alcohol or drug related problem, other than the City may require reassignment of the employee if he/she is then unfit for duty in this current assignment. The City may take adverse employment action if the request for treatment, counseling or support follows the testing of the employee under this Agreement, the initiation of an investigation into the employee's performance or misconduct, actions which if known by the City provide cause to believe that the employee engaged in criminal conduct, or if the employee is found impaired on duty. The City shall make available a means by which the employee may obtain referrals and treatment. All such requests shall be confidential, and any information received by the City, through whatever means, shall not be used in any manner adverse to the employee's interest, except reassignment as described above.

Section 9 Discipline

Discipline shall be in accordance with Article 16 of the Collective Bargaining Agreement.

EXHIBIT 3 GRIEVANCE FORM

GRIEVANCE (use additional sheets where necessary)			
Lodge/Unit No.: _____	Year: _____	Grievance No.: _____	
	Date Filed: _____		
	Department: <u>City of Belvidere - Patrol</u>		
	Grievant's Name: _____		
	Last	First	M.I.
STEP ONE			
Date of Incident or Date Knew of Facts Giving Rise to Grievance: _____			
Article(s)/Sections(s) violated: _____ and all applicable Articles			
Briefly state the facts:			

Remedy Sought:			

, in part and in whole, make grievant(s) whole.			
Given To: _____		Date: _____	
_____		_____	
Grievant's Signature	FOP Representative Signature		
EMPLOYER'S RESPONSE			

_____		_____	
Employer Representative Signature	Position		
_____		_____	
Person to Whom Response Given	Date		
STEP TWO			
Reasons for Advancing Grievance: _____			

Given To: _____		Date: _____	
_____		_____	
Grievant's Signature	FOP Representative Signature		
EMPLOYER'S RESPONSE			

_____		_____	
Employer Representative Signature	Position		
_____		_____	
Person to Whom Response Given	Date		

Lodge/Unit No.: _____ Year: _____ Grievance No.: _____

STEP THREE

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP FOUR

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

REFERRAL TO ARBITRATION by Illinois FOP Labor Council

Person to Whom Referral Given

Date

FOP Labor Council Representative

