

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

August 1, 2016

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
July 18, 2016; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of July 5, 2016 through
July 18, 2016.

(B) Belvidere Fire Department Overtime Reports of July 6, 2016 through
July 19, 2016.

(C) Minutes of City-County Coordinating Committee of July 13, 2016.

(D) Minutes of Committee of the Whole – Public Safety and Finance and
Personnel of July 25, 2016.

(9) Unfinished Business: None.

(A) Ord. #302H – 2nd Reading: An Ordinance Granting a Special Use Permit to
Continue the Non-Conforming Use and to Allow Vehicle Repair and
Maintenance with the NB, Neighborhood Business District (420 Buchanan
Street).

(B) Ord. #303H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning
Ordinance of the Municipal Code (Downtown Overlay Boundaries, Metal
Siding and Industrial Building Height).

(C) Ord. #304H – 2nd Reading: An Ordinance Granting a Zoning District Change from MR-8S, Multi-Family Residential-8 Small to PB, Planned Business District (1210 West Locust Street).

(D) Ord. #305H – 2nd Reading: An Ordinance Approving Final Plat 2 of Landmark Logistics Subdivision.

(E) Ord. #306H – 2nd Reading: An Ordinance Approving the Revised Preliminary Plat of Crosslink Business Park Subdivision.

(10) New Business:

(A) Ord. #307H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Vehicles (Seized) and Trailer and Public Works Truck).

Motions forwarded from City-County Coordinating Committee of July 13, 2016.
Motion Co-Chairman Snow:

(A) Motion to approve TRC invoice #198672 in the amount of \$9,680.72 with a 50/50 split between the County and the City.

Motions forwarded from Public Safety and Finance and Personnel of July 25, 2016.
Motion Vice Chairman Arevalo:

(A) Motion to accept the donation of \$300 from Jack Wolf Chrysler Jeep to be used for expenses related to the VIPS and the Community Policing Program during Heritage Days.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: July 18, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, W. Frank,
T. Ratcliffe, D. Snow and Stevens.
Absent: G. Crawford, C. Morris and M. Sanderson.

Other staff members in attendance: Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Treasurer Ric Brereton, Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Noble and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of July 5, 2016; as presented.

Motion by Ald. Snow, 2nd by Ald. Sanders to approve the minutes of the regular meeting of the Belvidere City Council of July 5, 2016. Roll Call Vote: 7/0 in favor.
Ayes: Arevalo, Brooks, Sanders, Frank, Ratcliffe, Snow and Stevens.
Nays: None. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages and Proclamations:

(A) Deputy Chief Martin reported on the new Speed Trailer that was purchased with the help of Crime Stoppers funding.

- (B) Deputy Chief Martin presented Letters of Recognition to Officer Berillo and Officer Davenport for their work on a welfare check that found an infant home alone in an unsecured residence.
- (C) Deputy Chief Woody presented Letters of Recognition to Sergeant Wallace, Detective Smaha, Detective Bird, Detective Delavan and Detective Kozlowski for their work on two local robberies.
- (D) Police Chief Noble presented Life Saving Awards to Officer Jones and Officer Reese (absent was Officer Ellingson) for their work with a suicidal subject.
- (E) Officer Jones thanked the council for allowing himself and Detective Kozlowski to attend funeral services for law enforcement officers in Dallas.
- (F) Fire Chief Hyser publicly thanked resident Pete Pyszka for observing a porch fire and using a fire extinguisher from his vehicle to help put out the fire.

- (7) Approval of Expenditures: General & Special Fund Expenditures: \$2,043,213.40
Water & Sewer Fund Expenditures: \$ 340,929.31

Motion by Ald. Arevalo, 2nd by Ald. Snow to approve the General & Special Fund Expenditures in the amount of \$2,043,213.40. Roll Call Vote: 7/0 in favor. Ayes: Brooks, Sanders, Frank, Ratcliffe, Snow, Stevens and Arevalo. Nays: None.
Motion carried.

Motion by Ald. Ratcliffe, 2nd by Ald. Frank to approve the Water & Sewer Fund Expenditures in the amount of \$340,929.31. Roll Call Vote: 7/0 in favor. Ayes: Sanders, Frank, Ratcliffe, Snow, Stevens, Arevalo and Brooks. Nays: None.
Motion carried.

- (8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of June 21, 2016 through July 5, 2016.
- (B) Belvidere Fire Department Overtime Report of June 22, 2016 and July 5, 2016.
- (C) Building Department Revenue Report for June 2016.
- (D) Monthly Report of Community Development/Planning Department for June 2016.
- (E) Monthly Treasurer's Report for June 2016.
- (F) Monthly Income Statement Report for General Fund for June 2016.
- (G) Monthly Cash Flow Statement for Water/Sewer Fund for June 2016.
- (H) Minutes of Belvidere Planning and Zoning Commission of July 12, 2016.

Let the record show these reports and minutes were read and placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 11, 2016.

Motion by Ald. Arevalo, 2nd by Ald. Snow to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 11, 2016. Roll Call Vote: 7/0 in favor. Ayes: Frank, Ratcliffe, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #302H – 1st Reading: An Ordinance Granting a Special Use Permit to Continue the Non-Conforming Use and to Allow Vehicle Repair and Maintenance with the NB, Neighborhood Business District (420 Buchanan Street).
- (B) Ord. #303H – 1st Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Downtown Overlay Boundaries, Metal Siding and Industrial Building Height).
- (C) Ord. #304H – 1st Reading: An Ordinance Granting a Zoning District Change for MR-8S, Multi-Family Residential-8 Small to PB, Planned Business District (1210 West Locust Street).
- (D) Ord. #305H – 1st Reading: An Ordinance Approving Final Plat 2 of Landmark Logistics Subdivision.
- (E) Ord. #306H -1st Reading: An Ordinance Approving the Revised Preliminary Plat of Crosslink Business Park Subdivision.

Let the record show Ordinances #302H, #303H, #304H, #305H and #306H were placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of July 11, 2016.

- (A) Motion to approve the appointment of Karen Neibarger to the Ida Public Library Board. Roll Call Vote: 7/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders and Frank. Nays: None. Motion carried.

- (B) WWTP – Digester Rehab – New Cover.

Motion by Ald. Snow, 2nd by Ald. Stevens to waive the bidding process for the purchase of new cover for the primary digester at the WWTP directly from the manufacturer. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Ratcliffe and Mayor Chamberlain. Nays: None. Motion carried.

Motion by Ald. Brooks, 2nd by Ald. Arevalo to approve the proposal from Evoqua in the amount of \$255,500 for supplying one new primary digester cover, including sandblasting and priming. The cover will be paid for from the sewer depreciation fund. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Frank, Ratcliffe and Snow. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Snow, 2nd by Ald. Brooks to adjourn the meeting at 7:43 p.m.
Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

CITY-COUNTY COORDINATING COMMITTEE
MINUTES

July 13, 2016 at 6:30 p.m.
County Board Room, 1212 Logan Avenue

CALL TO ORDER

The meeting of the City-County Coordinating Committee was called to order at 6:30 p.m. by Co-Chairman Dan Snow.

Chairman Lind called for a moment of silence for Craig Schultz.

ROLL CALL

County:

Cory Lind, Co-Chairman
Cathy Ward, Vice-Chairman
Brad Stark

City:

Dan Snow, Co-Chairman
Daniel Arevalo
Wendy Frank

Others:

Ken Terrinoni
Lt. Perry Gay
Sheriff Dave Ernest
Pam Gustafson
Sherry Branson

Members Absent:

Kenny Freeman
Jessica Mueller

Members Absent:

Clayton Stevens

APPROVAL OF MINUTES

A motion was made by Brad Stark to approve the minutes of the June 8, 2016 committee meeting as presented. Motion seconded by Cory Lind. Motion passed (6-0).

APPROVAL OF AGENDA

A motion was made by Cory Lind to approve the agenda as presented. Motion seconded by Brad Stark. Motion passed (6-0).

PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment made.

E-911 REPORT – PUBLIC SAFETY BUILDING

911 REPORT

Lt. Perry Gay stated that the 911 NINGA is going very well and moving along swiftly on the project and discussed this with the committee. Seven of the ten Counties have agreements in place. The radio project is continuing to be worked on. Mr. Terrinoni said this is the project that will be in the \$400,000 range and presently waiting for final proposals from Motorola. The hope is the payments would not occur until FY2018. Brad Stark asked what the revenue stream for this project is. Lt. Gay said this will be funded out of the 911 budget. He also said over a period of time this could be a request for funds from City/County to offset 911 costs. The 911 funds come from the surcharge from of the cell phone and land line telephones. Mr. Stark said essentially this will not require funds from the City or the County and completely funded with these surcharge fees. Lt. Gay said that is correct. Mr. Terrinoni said it is incredible how they were able to get the price point down and explained this to the committee. Ms. Ward asked about the financials of the 911 board. Lt. Gay said there will be a down payment of \$108,000 and the rest will be doable while maintaining a balance for other projects. Lt. Gay discussed the mission critical on in house telephone systems with the upgrades costing approximately \$15,000 and went very well with no issues. Lt. Gay continued to explain this. The fire alarm system has been made in the corrections facility and is an ongoing project. The dispatcher hire is in process and will give the department a total of sixteen dispatchers.

FY 2016 FINANCIAL REPORT

Lt. Gay reviewed the financial report stating overtime is a problem and will continue to be a problem. He also stated the \$15,000 phone expense was not a budgeted item as well. Brad Stark asked when the sixteenth dispatcher will be on their own and when the overtime issues will be resolved. Lt. Gay responded saying there will be reductions but was unable to say actually when and discussed this with the committee. Lt. Gay felt this should be reflected in the FY 2017 budget. Discussion was held on the function of the 911 dispatch center on various things. Sheriff Ernest said there was representation sent to Dallas, TX to support the police department and participate in the funerals.

GIS

FY 2016 FINANCIAL REPORT

Mr. Terrinoni said there were really no surprises to the financial report and is trending within budget. Cathy Ward asked about the Public Safety budget. Mr. Terrinoni said overtime costs are the issue.

LANDFILL

APPROVAL OF INVOICE: TRC

A motion was made by Brad Stark to approve TRC Invoice #198672 in the amount of \$9,680.72 with a 50/50 split between the County and the City. Motion seconded by Cathy Ward. Motion passed (6-0).

ILLINOIS EPA COMMUNICATION

There was no discussion held.

FY 2016 FINANCIAL REPORT

Mr. Terrinoni said the expenses are tracking to budget with no real issues at this time. When there are some answers from the IEPA the budget can be reanalyzed. Brief discussion was held.

INFORMATIONAL ITEMS AND OTHER BUSINESS

INVITATION TO OTHER GOVERNMENTS

Mr. Terrinoni said Candlewick Lake would attend the next committee meeting. Mr. Terrinoni suggested asking the new District 100 Superintendent for the following month.

FIXED ROUTE PUBLIC TRANSPORTATION BOONE COUNTY

There was no discussion held.

CORRESPONDENCE

There will be an upcoming river cleanup.

Ms. Ward said there were five applicants for the Land Use Planner position being considered. Gina DelRose is still getting calls from the County with questions and thanked the City for their continued help. She also discussed a company moving out of the City.

Wendy Frank asked about barrels located on beaver creek. This is for erosion control for high water and sticks.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

ADJOURN THE MEETING

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Cathy Ward. Motion passed (6-0). Meeting adjourned at 6:58 p.m.

Recorded by,

Julaine Drake
Office Manager

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
July 25, 2016 6:00 p.m.

Call to Order - Mayor Chamberlain.

Aldermen Present: D. Arevalo, R. Brooks, J. Sanders,
 W. Frank, T. Ratcliffe, M. Sanderson,
 D. Snow and C. Stevens.

Aldermen Absent: G. Crawford and C. Morris.

Also in attendance: Public Works Director Brent Anderson,
Treasurer Ric Brereton, Budget and Finance Director Becky
Tobin, Fire Chief Hyser, Deputy Chief Martin, City Attorney
Drella and City Clerk Arco.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

- (A) Mayor Chamberlain reported because of the damage done by the July 23, 2016 storm, a city-wide branch pickup will begin on Monday, August 1, 2016.
- (B) Public Works Director Brent Anderson reported the storm sewers are designed for a 10 year storm event.
- (C) Public Works Director Brent Anderson updated the council on Menomonie Street. Alderman Stevens requested the issue be put on a Committee agenda.

1. Public Safety, Unfinished Business:

- (A) New Police Station - keep on agenda.

2. Public Safety, New Business:

(A) Fire Chief Hyser introduced A Shift:

Lt Shawn Schadle (10 years), Firefighters:
Mike Scarpetta (22 ½ years), Nic Thornton (9 years),
Gregory Pavlatos (2 years), Jim Kriebs (9 years),
Aaron Pihl (1 year), Jeff Vaughan (11 years).

(B) Donation from Jack Wolf Chrysler Jeep for
Heritage Days:

Motion by Ald. Brooks, 2nd by Ald. Snow to accept the
donation of \$300 from Jack Wolf Chrysler Jeep to be used
for expenses related to the VIPs and the Community Policing
Program during Heritage Days. Aye voice vote carried.
Motion carried.

(C) Ordinance Authorizing the Sale of Certain
Personal Property (Police Vehicles (Seized)
and Trailer and Public Works Truck).

Motion by Ald. Stevens, 2nd by Ald. Snow to forward the
Ordinance Authorizing the Sale of Certain Personal Property
(Police Vehicles (Seized) and Trailer and Public Works
Truck) to council. Aye voice vote carried. Motion
carried.

3. Finance and Personnel, Unfinished Business: None.

4. Finance and Personnel, New Business: None.

5. Adjournment:

Motion by Ald. Arevalo, 2nd by Ald. Stevens to adjourn
meeting at 6:23 p.m. Aye voice vote carried. Motion
carried.

ORDINANCE #307H
AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN
PERSONAL PROPERTY (POLICE VEHICLES (SEIZED) / TRAILER AND
PUBLIC WORKS TRUCK)

WHEREAS, a Court of competent jurisdiction forfeited an interest in certain motor vehicles which are described in Exhibit A (the Vehicle) and vested title in said vehicle to the City of Belvidere; and

WHEREAS, the City of Belvidere Police Department also is in possession of one 2006 Thor Dutchmen Trailer also described in Exhibit A; and

WHEREAS, the City of Belvidere Public Works Department is in possession of one 1982 Chevy C2500 and one 1991 Volvo WG42 5 yd. dump truck, as identified in Exhibit A which are no longer needed or useful;

Whereas, the Vehicles constitute surplus personal property within the meaning of 65 ILCS 5/11-76-4; and

WHEREAS, the Corporate Authorities of the City find that the previously referenced Vehicles and Trailer are no longer necessary or useful to or in the best interest of the City.

NOW THEREFORE IT IS THEREFORE ORDAINED by the MAYOR and CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: The Mayor, or his designee, is authorized and directed to sell the Vehicles identified in Exhibit A by any means authorized by State Statute, including but not limited to an internet auction site. Further, the Mayor or his designee may elect to separate the box portion of the 1982 C2500 and sell that separately.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Ayes:

Nays:

APPROVED:

Mayor Michael W. Chamberlain

(SEAL)

ATTEST: City Clerk Shauna Arco

Passed:

Approved:

Published:

EXHIBIT A

- I. Seized Forfeiture Vehicles:
 - A. 2004 Chevy Malibu VIN. 1G1ZU648X4F228128
 - B. 2008 Chrysler 300 VIN. 2C3LA53G78H305152
 - C. 2002 Buick LaSabre VIN. 1G4HR54K22U269996
- II. Trailer.
 - A. 2006 Thor Dutchmen Trailer VIN. 47CTDER296G521722
- III. Public Works Vehicles
 - A. 1982 Chevy C2500
VIN. 1GBHC33W905138050
 - B. 1991 Volvo WG42 5 yd. Dump Truck
VIN. 4V2JABMD4MD4MR812488

Belvidere Police Department

Jan W. Noble – Chief of Police

Tony Martin – Deputy Chief, Administration

Shane Woody – Deputy Chief, Operations



615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9503 - www.ci.belvidere.il.us

**FOR IMMEDIATE RELEASE
FOR FURTHER INFORMATION:**



FACES4.ORG

7/25/2016

Chief Jan Noble 815-547-5541



Belvidere Police Join Forces with Agencies Statewide for 2016 Illinois Speed Awareness Day Campaign

Belvidere, IL – During Illinois Speed Awareness Day this July 27th, the **Belvidere Police Department** is taking a proactive approach to promote safety for motorists, pedestrians, and cyclists through both education and enforcement. Officers are going to be conducting both roving and stationary patrol in residential areas as well areas known for traffic crashes. In Illinois during 2014, speed was the reason for 32.4% of all traffic fatalities. That's 348 deaths for the year, or one life every 25 hours. These lives can be easily saved by being aware of our speed and understanding how speeding impacts a crash.

In residential areas, speeding can have the following consequences:

- When a pedestrian is hit by a car at 20 MPH there is a 10% likelihood of being killed, at a speed of 30 MPH the percentage increases to a 50% likelihood of being killed.
- Approximately 16% of the speed-related fatalities in Illinois were comprised of pedestrians and cyclists.
- The higher the speed at impact, the more severe the injuries sustained.
- 37.4% of the speed-related crashes result in injuries.
- When speeding there is a greater chance that other road users will misjudge how fast you are traveling.
- Speeding extends the distance required to stop a vehicle in emergency situations.
- 87% of the speed-related fatalities occur on local roadways.
- Speeding reduces a driver's ability to navigate safely around curves or objects in the roadway.

Let's all do our part by taking a proactive approach to prevent fatalities and reduce injuries on the roadways by being aware of our speed and obeying the speed limit signs ALL the time. If you would like more information about Illinois Speed Awareness Day, please visit www.illinoisspeedawarenessday.org

Belvidere Police Department

Jan W. Noble – Chief of Police

Tony Martin – Deputy Chief, Administration

Shane Woody – Deputy Chief, Operations



615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9603 - www.ci.belvidere.il.us

FOR IMMEDIATE RELEASE

7/28/2016

FOR FURTHER INFORMATION:

Ofc. TIM BLANKENSHIP
815-547-6312

On Tuesday, August 2nd, neighborhoods throughout Belvidere are invited to join forces with thousands of communities nationwide for the "**National Night Out**" crime and drug prevention event. National Night Out, which is sponsored by the National Association of Town Watch and co-sponsored locally by the Belvidere Police Department, will involve over 16,000 communities from 50 states, U.S. Territories, Canadian cities and military bases around the world. In all, over 38 million people are expected to participate in "**America's Night Out Against Crime**".

National Night Out is designed to: (1) Heighten crime and drug prevention awareness; (2) Generate support for, and participation in, local anticrime efforts; (3) Strengthen neighborhood spirit and police community partnerships; and (4) Send a message to criminals, letting them know neighborhoods are organized and fighting back.

From 5:00 p.m. to 9:00 p.m. on August 2nd, residents in neighborhoods throughout Belvidere and across the nation are asked to lock their doors, turn on outside lights, and spend the evening outside with neighbors and police.

If you would like the Belvidere Police Department to stop by your neighborhood event, please contact Community Policing Coordinator Tim Blankenship at 815-547-6312.

Please visit National Night Out @ NATW.org for more information.