

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

August 6, 2018

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
July 16, 2018; as presented.

(5) Public Hearing: Annexation Agreement – 1313 North State Street.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of July 3, 2018 through
July 16, 2018.

(B) Belvidere Police Department Overtime Report of July 17, 2018 through
July 30, 2018.

(C) Belvidere Fire Department Overtime Report of July 4, 2018 through
July 17, 2018.

(D) Belvidere Fire Department Overtime Report of July 18, 2018 through
July 31, 2018.

(E) Monthly Report of Community Development/Planning Department for
July 2018.

(F) Monthly Building Department Revenues for July 2018.

(G) Minutes of Committee of the Whole – Public Safety and Finance and
Personnel of July 23, 2018.

(9) Unfinished Business:

- (A) Ord. #406H – 2nd Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the GB, General Business District (1119 North State Street).
- (B) Ord. #407H- 2nd Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the GB, General Business District (1105 North State Street).
- (C) Ord. #408H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Establishment of Zoning Districts).
- (D) Ord. #409H- 2nd Reading: An Ordinance Authorizing the Execution of an Annexation Agreement between the City of Belvidere and McDonald's USA, LLC and Robert Dixon and Richard Daniels TR.
- (E) Ord. #410H – 2nd Reading: An Ordinance Annexing Certain Territory located on and Immediately North of 1313 North State Street to the City of Belvidere, Boone County Illinois.
- (F) Ord. #411H – 2nd Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to GB, General Business District (near 1313 North State Street).

(10) New Business:

- (A) Ord. #412H – 1st Reading: An Ordinance Creating a Home Rule Municipal Retailers Occupation Tax and Home Rule Municipal Service Occupation Tax for the City of Belvidere, Illinois.
- (B) Ord. #413H – 1st Reading: An Ordinance Amending Article VII of Chapter 74, of the City of Belvidere Municipal Code to Add a New Section 74-259, Sale of Tobacco or Alternative Nicotine Products to Minors Prohibited.
- (C) Ord. #414H – 1st Reading: An Ordinance Amending Chapter 98, of the City of Belvidere Municipal Code to Add a New Article IX Small Wireless Facilities Deployment.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of July 23, 2018. Public Works Motions – Chairman Brooks:

- (A) Motion to approve the low bid from William Charles Construction, in the amount of \$576,540.07 for the Tripp Road Reconstruction Project. This work will be paid for in accordance with the terms of the EDP Grant Agreement with IDOT. The city's share of the cost (\$350,000 budgeted) will be paid from Capital Funds.

(11) Other:

(A) Executive Session to discuss to Collective Bargaining Matters pursuant to
2 (c) 2 – Fire Officers.

(12) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: July 16, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,
T. Porter, T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Borowicz and M. Sanderson.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,
Public Works Director Brent Anderson, Treasurer Thornton, Community Development
Planner Gina DelRose, Police Chief Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
July 2, 2018; as presented.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the minutes of the regular
meeting of the Belvidere City Council of July 2, 2018. Roll Call Vote: 8/0 in favor.
Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Snow and Stevens. Nays:
None. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages:

- (7) Approval of Expenditures: General and Special Fund Expenditures: \$2,306,039.63
Water and Sewer Fund Expenditures: \$ 402,325.68

Motion by Ald. Ratcliffe, 2nd by Ald. Porter to approve the General and Special Fund Expenditures in the amount of \$2,306,039.63. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Snow, Stevens and Brooks. Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the Water and Sewer Fund Expenditures in the amount of \$402,325.68. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Snow, Stevens, Brooks and Crawford. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of June 19, 2018 through July 2, 2018.
- (B) Belvidere Fire Department Overtime Report of June 20, 2018 through July 3, 2018.
- (C) Monthly Report of Community Development Department - Planning Department for June 2018.
- (D) Monthly Building Department Revenue Report for June 2018.
- (E) Monthly General Fund Report for June 2018.
- (F) Monthly Water/Sewer Fund Report for June 2018.
- (G) Monthly Treasurer's Report for June 2018.
- (H) Minutes of City-County Coordinating Committee of June 13, 2018.
- (I) Minutes of Planning and Zoning Commission of July 10, 2018.

Let the record show these reports were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 9, 2018.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 9, 2018. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #405H – 2nd Reading: An Ordinance Amending Chapter 106, Taxation of the City of Belvidere Municipal Code to add a New Article X, Local Motor Fuel Tax.

Motion by Ald. Crawford, 2nd by Ald. Brooks to pass Ord. #405H. Roll Call Vote: 7/1 in favor. Ayes: Porter, Ratcliffe, Snow, Brooks, Crawford, Frank and Freeman. Nays: Stevens. Motion carried.

(10) New Business:

- (A) Ord. #406H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the GB, General Business District (1119 North State Street).
- (B) Ord. #407H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment (Bar/Tavern with Video Gaming) within the GB, General Business District (1105 North State Street).
- (C) Ord. #408H – 1st Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Establishment of Zoning Districts).
- (D) Ord. #409H – 1st Reading: An Ordinance Authorizing the Execution of an Annexation Agreement between the City of Belvidere and McDonald's USA, LLC and Robert Dixon and Richard Daniels TR.
- (E) Ord. #410H – 1st Reading: An Ordinance Annexing Certain Territory located on and Immediately North of 1313 North State Street to the City of Belvidere, Boone County, Illinois.
- (F) Ord. #411H – 1st Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to GB, General Business District (near 1313 North State Street).

Let the record show Ordinances #406H, #407H, #408H, #409H, #410H and #411H were placed on file for first reading.

- (G) Res. #2082-2018: A Resolution Authorizing the Execution of a Collective Bargaining Agreement with the Fraternal Order of Police Belvidere Sergeants.

Motion by Ald. Crawford, 2nd by Ald. Brooks to adopt Res. #2082-2018. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of June 13, 2018.

- (A) Motion to approve invoice #283373 in the amount of \$3,727.58 to TRC with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.

- (B) Motion to approve invoice #286941 in the amount of \$2,404.29 to TRC with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (C) Motion to approve invoice #15938 in the amount of \$2,275 to Nijman Franzetti LLP with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (D) Motion to approve invoice #70959 in the amount of \$2,829.27 and invoice #71092 in the amount of \$707 to Wilson Electric Company with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Snow, Stevens and Brooks. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of July 9, 2018.

- (A) Motion to approve the proposal from Alta Equipment Company in the amount of \$5,475 for two new 60” end loader forks for the Street Department. This equipment will be paid for from Capital Funds, line item #41-5-752-8200. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Snow, Stevens, Brooks and Crawford, Nays: None. Motion carried.
- (B) Motion to approve the proposal from Blast Master Flooring Preparation in the amount of \$4,544 for providing an epoxy floor covering in the Thickener Building at the WWTP. This work will be paid for from Depreciation Funds line item #61-1790. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Snow, Stevens, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (C) Motion to approve the low bid rates for electric aggregation from Dynege Energy for a three year program at 6.982. Roll Call Vote: 8/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (D) Motion to approve the appointment of Donna Donato to the Ida Public Library Board. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Porter to adjourn the meeting at 7:28 p.m.
Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

NOTICE OF PUBLIC HEARING
ON ANNEXATION AGREEMENT
BELVIDERE CITY COUNCIL
BELVIDERE, ILLINOIS

On Monday evening, August 6, 2018, at 7:00 P.M., a public hearing will be held by the Mayor and City Council Members of the City of Belvidere, in the City Council Chambers, 401 Whitney Boulevard, Belvidere, Illinois, for the purpose of considering and hearing testimony as to an ordinance authorizing an Annexation Agreement relating to real property generally located 1313 N State St, Belvidere, IL 61008 and legally described as follows:

Parcel 1

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 23 IN TOWNSHIP 44 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS, BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SAID SOUTHWEST QUARTER WITH THE NORTHWESTERLY LINE OF PROPERTY CONVEYED TO MCDONALD'S CORPORATION BY WARRANTY DEED DOCUMENT NO 73-5111; THENCE NORTH 32 DEGREES 05 MINUTES 14 SECONDS EAST ALONG THE SAID NORTHWESTERLY LINE, 53.80 FEET TO THE MOST NORTHERLY CORNER OF SAID PROPERTY CONVEYED BY DOCUMENT NO 73-5111; THENCE SOUTH 57 DEGREES 46 MINUTES 55 SECONDS EAST 54.87 FEET ALONG THE NORTHEASTERLY LINE OF SAID PROPERTY CONVEYED BY DOCUMENT NO 73-5111 TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER; THENCE SOUTH 89 DEGREES 42 MINUTES 05 SECONDS WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER 100.08 FEET TO THE POINT OF BEGINNING, IN BOONE COUNTY, ILLINOIS.

Parcel 2

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 23 IN TOWNSHIP 44 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS, BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SAID SOUTHWEST QUARTER WITH THE NORTHEASTERLY LINE OF PROPERTY CONVEYED TO MCDONALD'S CORPORATION BY WARRANTY DEED DOCUMENT NO 73-5111; THENCE NORTH 57 DEGREES 46 MINUTES 55 SECONDS WEST ALONG SAID NORTHEASTERLY LINE, 12.53 FEET; THENCE NORTH 32 DEGREES 05 MINUTES 14 SECONDS EAST 78.00 FEET; THENCE SOUTH 57 DEGREES 46 MINUTES 55 SECONDS EAST, 135.06 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER; THENCE SOUTH 89 DEGREES 42 MINUTES 05 SECONDS WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER 145.10 FEET TO THE POINT OF BEGINNING, IN BOONE COUNTY, ILLINOIS

An accurate map of the subject proposed property to be annexed to the City and the form of the proposed ordinances and annexation agreement are on file with the City Clerk.

All interested parties are invited to attend the public hearing and will be given an opportunity to be heard.

By order of the Corporate Authorities of the City of Belvidere, Boone County, Illinois.

Dated: July 3, 2018 Shauna Arco, City Clerk

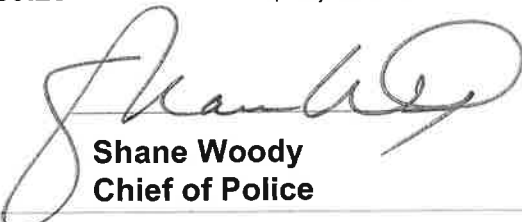
Belvidere Police Department Payroll Report

Dept: 1790

7/17/2018

For Overtime Incurred between 7/3/18 and 7/16/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	7.5	\$417.71
Bell	00813	11	\$612.65
Berillo	00941	14	\$636.93
Bird	00793	13.5	\$751.88
Blankenship	00729	3	\$167.09
Dammon	00657	19.5	\$1,216.51
Danielak	00996	4	\$163.80
Davenport	00935	30	\$1,364.85
Delavan	00848	28.25	\$1,573.38
Derry	00816	19	\$1,058.21
Garcia	00988	16	\$673.20
Kaplan	00858	3	\$154.80
King	00868	17.5	\$903.00
Kirk	00888	12	\$619.20
Korn	00989	28	\$1,146.60
Kozlowski	00846	2	\$111.39
Mears	10050	2	\$73.32
Parker,B	00686	10	\$556.95
Reese	00979	4	\$168.30
Smaha	00659	3	\$187.16
Sommerfield	00843	0.5	\$27.85
Washburn	00784	7	\$436.70
Weiland	00990	4	\$163.80
Wilgus	00783	0.5	\$27.85
Totals:		259.25	\$13,213.11



Shane Woody
Chief of Police

Belvidere Police Department Payroll Report

Dept: 1790

7/31/2018

For Overtime Incurred between 7/17/18 and 7/30/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Abonce	01014	0.25	\$9.17
Ball	00739	8.5	\$473.41
Bell	00813	43	\$2,394.89
Berillo	00941	6	\$272.97
Bird	00793	6	\$334.17
Blankenship	00729	4.5	\$250.63
Dammon	00657	7	\$436.70
Danielak	00996	2	\$81.90
Davenport	00935	24.5	\$1,114.63
Delavan	00848	4	\$222.78
Derry	00816	11	\$612.65
Ellingson	00758	9	\$501.26
Garcia	00988	4	\$168.30
Kaplan	00858	2	\$103.20
King	00868	3.5	\$180.60
Korn	00989	25.25	\$1,033.99
Mears	10050	6.5	\$238.29
Parker,B	00686	2	\$111.39
Schutz	00812	0.25	\$13.92
Washburn	00784	8.5	\$530.27
Weiland	00990	12	\$491.40
Wilgus	00783	12.5	\$696.19
Worley	00992	6	\$245.70
Zapf	00934	14	\$636.93
Totals:		222.25	\$11,155.31



Matthew Wallace
Deputy Chief of Police

Belvidere Fire Department
Overtime Report
Date Between {07/04/2018} And {07/17/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
07/10/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	930.48
07/16/2018	07:00		OT	IN Inspection Bureau	2.50	2.50	96.92
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	96.92
07/17/2018	09:30		OT	CSC Car Safety Seat Check	4.50	4.50	174.46
Staff Member Totals:					33.50	33.50	1298.79
00754 Burdick, David J							
07/11/2018	10:00		OT	TRE EMS Training	2.00	2.00	87.42
07/12/2018	10:00		OT	TRE EMS Training	2.00	2.00	87.42
Staff Member Totals:					4.00	4.00	174.84
00809 Drall, Dan C							
07/16/2018	09:15		OT	TRD Dive/Water Rescue	2.75	2.75	105.57
Staff Member Totals:					2.75	2.75	105.57
00966 Ellwanger, Adam A							
07/11/2018	07:30		OT	TREP Initial Paramedic	10.00	10.00	322.10
07/17/2018	07:30		OT	TREP Initial Paramedic	9.75	9.75	314.04
Staff Member Totals:					19.75	19.75	636.14
00881 Kriebs, James J							
07/13/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	925.92
07/14/2018	08:30		OT	TRTR Technical Rescue	2.50	2.50	96.45
Staff Member Totals:					26.50	26.50	1022.37
00828 Letourneau, Chris R							
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	108.20
Staff Member Totals:					2.50	2.50	108.20
00993 Mead, Stephen C.							
07/11/2018	17:30		OT	TRTM TEMS Training	3.50	3.50	98.49
07/16/2018	09:15		OT	TRD Dive/Water Rescue	2.75	2.75	77.38
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	70.35
Staff Member Totals:					8.75	8.75	246.22
00958 Pavlatos, Gregory R							
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	79.72
Staff Member Totals:					2.50	2.50	79.72
00631 Scarpetta, Michael A							
07/10/2018	07:00		OT	SCS Shift Coverage for Sick	24.00	24.00	925.92
07/13/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	925.92
Staff Member Totals:					48.00	48.00	1851.84
00969 Tangye, Travis N							
07/04/2018	01:00	18-0001571	OT	GRI General Recall for	2.50	2.50	80.52
07/09/2018	07:15		OT	IN Inspection Bureau	5.00	5.00	161.05

Belvidere Fire Department

Overtime Report

Date Between {07/04/2018} And {07/17/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00969 Tangye, Travis N							
Staff Member Totals:					7.50	7.50	241.57
00556 Wilcox, Craig A							
07/09/2018	07:15		OT	IN Inspection Bureau	5.00	5.00	218.55
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	109.27
Staff Member Totals:					7.50	7.50	327.82
00956 Williams, Glenn							
07/16/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	765.36
07/17/2018	09:30		OT	CSC Car Safety Seat Check	4.50	4.50	143.50
Staff Member Totals:					28.50	28.50	908.86
01002 Winnie, Todd							
07/11/2018	17:30		OT	TRTM TEMS Training	3.50	3.50	98.49
07/16/2018	18:25		OT	GRI General Recall for	2.00	2.00	56.28
Staff Member Totals:					5.50	5.50	154.77
00629 Zumbragel, Mark J							
07/04/2018	07:00		OT	SCSE Shift Coverage for	24.00	24.00	1094.64
07/16/2018	18:25		OT	GRI General Recall for	2.50	2.50	114.02
Staff Member Totals:					26.50	26.50	1208.66
All Staff Member Totals:					223.75	223.75	8,365.41

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Belvidere Fire Department
Overtime Report
Date Between {07/18/2018} And {07/31/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
07/20/2018	08:10		OT	SCE Shift Coverage for	4.00	4.00	155.08
07/20/2018	12:10		OT	IN Inspection Bureau	1.00	1.00	38.77
07/20/2018	18:00		OT	SCU Shift Coverage for	4.00	4.00	155.08
Staff Member Totals:					9.00	9.00	348.93
00754 Burdick, David J							
07/20/2018	07:00		OT	SPE EMS Drug Exchange or	1.75	1.75	76.49
Staff Member Totals:					1.75	1.75	76.49
00809 Drall, Dan C							
07/18/2018	17:30		OT	TRD Dive/Water Rescue	4.00	4.00	153.56
Staff Member Totals:					4.00	4.00	153.56
00966 Ellwanger, Adam A							
07/20/2018	07:30		OT	TREP Initial Paramedic	9.50	9.50	305.99
07/23/2018	07:30		OT	TREP Initial Paramedic	10.75	10.75	346.25
07/26/2018	07:30		OT	TREP Initial Paramedic	10.00	10.00	322.10
Staff Member Totals:					30.25	30.25	974.35
00971 Heiser, Bradley Donald							
07/21/2018	07:00		OT	TRTM TEMS Training	5.00	5.00	161.05
Staff Member Totals:					5.00	5.00	161.05
00981 Herman, Ronald David							
07/23/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	713.76
Staff Member Totals:					24.00	24.00	713.76
00601 Holmes, Gregory A							
07/30/2018	07:00		OT	SCF Shift Coverage for	12.00	12.00	547.32
Staff Member Totals:					12.00	12.00	547.32
00881 Kriebs, James J							
07/29/2018	08:30		OT	TROT Training not	4.50	4.50	173.61
Staff Member Totals:					4.50	4.50	173.61
00828 Letourneau, Chris R							
07/22/2018	07:00		OT	SCV Shift Coverage for	24.00	8.00	346.24
Staff Member Totals:					24.00	8.00	346.24
00767 Loudenbeck, Matt F							
07/29/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	925.92
Staff Member Totals:					24.00	24.00	925.92
00993 Mead, Stephen C.							
07/23/2018	12:05		OT	GRM General Recall Due to	0.50	2.00	56.28
07/25/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	675.36
Staff Member Totals:					24.50	26.00	731.64

Belvidere Fire Department
Overtime Report
Date Between {07/18/2018} And {07/31/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00958 Pavlatos, Gregory R							
07/18/2018	17:30		OT	TRD Dive/Water Rescue	4.00	4.00	127.56
07/27/2018	07:00		OT	SCMI Shift Coverage Misc.	2.75	2.75	87.69
Staff Member Totals:					6.75	6.75	215.25
00970 Pihl, Aaron R							
07/19/2018	07:00		OT	SCF Shift Coverage for	24.00	24.00	773.04
Staff Member Totals:					24.00	24.00	773.04
00852 Schadle, Shawn W							
07/27/2018	20:30		OT	GRM General Recall Due to	6.75	6.75	307.86
Staff Member Totals:					6.75	6.75	307.86
00781 Swanson, Jason A							
07/18/2018	17:30		OT	TRD Dive/Water Rescue	4.00	4.00	154.32
Staff Member Totals:					4.00	4.00	154.32
00969 Tangye, Travis N							
07/19/2018	08:15		OT	IN Inspection Bureau	1.50	2.00	64.42
Staff Member Totals:					1.50	2.00	64.42
00556 Wilcox, Craig A							
07/18/2018	14:30		OT	INR Reimbursable Plan	2.00	2.00	87.42
07/18/2018	17:30		OT	TRD Dive/Water Rescuc	4.00	4.00	174.84
07/27/2018	07:00		OT	SCV Shift Coverage for	24.00	24.00	1049.04
Staff Member Totals:					30.00	30.00	1311.30
00956 Williams, Glenn							
07/18/2018	17:30		OT	TRD Dive/Water Rescue	4.00	4.00	127.56
Staff Member Totals:					4.00	4.00	127.56
All Staff Member Totals:					240.00	226.00	8,106.64

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

BELVIDERE

Community Development Department

Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

July 2018 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
5	Cases: July	1 Stop Shop, SU, 1105 N. State Street	05/31/2018
		My Gaming, SU, 1119 N. State Street	05/31/2018
		City of Belvidere, TA (annexations)	06/13/2018
		McDonald's, MA, 1313 N. State St	06/18/2018
		McDonald's, VAR, 1313 N. State St	06/18/2018
10	Cases: August	CCSIP Properties, Inc., RP, 2090 Keene Parkway	02/13/2018
		TerraNavigator, TA (solar panels)	06/21/2018
		TerraNavigator, SU, 825 N. Appleton Rd	06/21/2018
		Kelly Williamson, SU, 1776 Logan Avenue	07/02/2018
		Hernandez, SU, 522 South State Street	07/09/2018
		D Bar S Enterprises, SU, 925 Logan Avenue	07/10/2018
		D Bar S Enterprises, VAR, 925 Logan Avenue	07/10/2018
		Busch, SU, Shaw Mills/Glenmoor of River Run	07/10/2018
		Noble, TA (residential in Central Business)	07/10/2018
		Noble, SU, 519 South Main Street	07/10/2018
1	Cases: September	Belvidere, TA (small wireless facility)	
1	Annexation	McDonald's, 1313 N. State Street	06/18/2018
0	Temporary Uses	None	
6	Site Plans (New/Revised)	675 Corporate Pkwy, Magna parking lot	07/09/2018
		1021 N. State Street, Aldi expansion	07/09/2018
		622 S. State Street, Coach's Corner	07/10/2018
		1021 N. State Street, Aldi expansion	07/12/2018
		240 W. Chrysler Drive, McDonad's remodel	07/20/2018
		675 Corporate Pkwy, Magna parking lot	07/30/2018
0	Final Inspection	None	
0	Downtown Overlay Review	None	
2	Prepared Zoning Verification Letters	1638 Cedardale Drive	07/05/2018
		303 W. Menomonie Street	07/05/2018
0	Issued Address Letters	None	
	Belvidere Historic Preservation Commission	The Commission set a date for the 2018 Progressive Dinner. The City intern sent out letters to potential landmark properties, several property owners have responded. Staff met with a potential landmark applicant	

Planning Monthly Report Cont.

Heritage Days Staff uploaded festival pictures onto the Heritage Day's Facebook page.

Hometown Christmas Staff continued to meet with members of the Hometown Christmas committee, created Save the Date cards, met with the Ida Public Library and updated social media

Poplar Grove Projects

0	Cases: July	None	
2	Cases: August	Poplar Grove Solar, TA (solar panels)	07/26/2018
		Poplar Grove Solar, SU, 4324 IL Route 173	07/26/2018
0	Issued Address Letters	None	
0	Prepared Zoning Verification Letters	None	

Scanned Plats: E-mail, Print and/or Burn

0	Recorder's Office	None
2	Other Department	None
0	General Public	None

Census None

Planning Department Current Duties

Close out completed planning case files
Respond to all FOIA requests
Work with 911, Fire Department and Post Office to verify all addresses in the City
Assist Growth Dimensions with requested data
Meetings and phone calls with developers regarding potential development
Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.
Prepare minutes, agendas and packets for various committees, commissions, boards
Prepare deposits and purchase orders for bill payments
Continue meeting with RMAP regarding planning activities
***Continued serving at the 2018 Summer Lunch Program



City of Belvidere

Building Department Revenues

July 2018

Total Permits Issued	75	
Total Value of Construction		\$1,923,482.00
# of Permits		
Building Fees	75	\$15,350.00
Electric Permit Fees	5	\$143.00
Plumbing Permit Fees	2	\$130.00
HVAC Permit Fees	1	\$120.00
Insulation Permit Fees	0	\$0.00
Plan Review Fees	0	\$0.00
Zoning Review Fees	24	\$302.50
Pool Permit Fees	0	\$0.00
Sign Permit Fees	6	\$345.00
Fence Permit Fees	10	\$150.00
SW, DW, & GR Fees	0	\$0.00
Total Permit Income		
Enterprize Zone Discount	2	\$16,540.50
Total Permit Fees	75	\$8,047.50
Total Permit Income		
		\$24,588.00
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	12	\$9,152.50
Residential Income	63	\$7,388.00
Value		
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	12	\$1,615,620.00
Other Residential	63	\$307,862.00

July 2018 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REVV	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	CODE ENF	ELECTR	TOTAL DEP
07/02/2018	200.00						40.00		45.00		285.00		285.00			285.00
07/05/2018	185.00	20.00									205.00		205.00			205.00
07/09/2018	490.00		65.00								555.00		555.00			555.00
07/10/2018	702.50						12.50	30.00			745.00	55.00	800.00			745.00
07/11/2018	555.00						20.00		30.00		605.00		605.00			605.00
07/12/2018	125.00										125.00		125.00			125.00
07/13/2018	560.00						45.00	85.00	15.00		705.00		705.00			705.00
07/16/2018	695.00						20.00		15.00		730.00		730.00			730.00
07/18/2018	245.00						10.00		15.00		270.00		270.00			270.00
07/18/2018	205.00						10.00				215.00		215.00			215.00
07/20/2018	765.00	30.00					10.00				805.00		805.00			805.00
07/23/2018	400.00	48.00		120.00			60.00	130.00			758.00		758.00	200.00		958.00
07/24/2018	595.00	45.00					10.00	15.00			665.00		665.00			665.00
07/25/2018	345.00		65.00				35.00	85.00	15.00		545.00		545.00			545.00
07/26/2018	405.00						10.00				415.00		415.00			415.00
07/27/2018	440.00										440.00		440.00			440.00
07/30/2018	8437.50						20.00		15.00		8472.50	7992.50	16465.00			8472.50
	15350.00	143.00	130.00	120.00	0.00	0.00	302.50	345.00	150.00	0.00	16540.50	8047.50	24588.00	200.00	0.00	16740.50

July 2018 Building Permits Report

Permit #	Date	Street #	dir	Street Name	Parcel #	Zone Dist.	Value	Construction type	Building Fee	Electric Fee	Plumbing fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	Sign Fee	fence Fee	SW&DW		Total fee	Total Deposit	
																		Fee	Amount Paid			EZ Discount
4253-070618	07/10/18	112	W	Pleasant St	05-25-357-040	CB	\$1,000.00	signs	\$12.50						\$12.50	\$30.00			\$55.00	\$55.00	\$110.00	\$55.00
4292-071318	07/13/18	116		Buchanan	05-25-358-017	CB	\$700.00	signs	\$25.00						\$25.00	\$85.00			\$135.00		\$135.00	\$135.00
4325-072018	07/23/18	622	S	State St	05-36-104-005	CB	\$5,800.00	sign	\$25.00	\$25.00					\$25.00	\$95.00			\$170.00		\$170.00	\$170.00
4326-072318	07/23/18	312	N	State St	05-26-426-013	CB	\$5,180.00	HVAC	\$25.00			\$120.00							\$145.00		\$145.00	\$145.00
4366-072718	07/30/18	915	E	Pleasant	05-25-251-003	GI	\$1,583,140.00	roof	\$7,992.50										\$7,992.50	\$7,992.50	\$15,985.00	\$7,992.50
4254-070918	07/10/18	400		Seasons Pkwy	07-02-200-023	MR8L	\$2,000.00	gar roof	\$65.00										\$65.00		\$65.00	\$65.00
4272-071118	07/11/18	2246		Blossom Ln	07-02-200-023	MR8L	\$1,800.00	gar roof	\$65.00										\$65.00		\$65.00	\$65.00
4280-071118	07/11/18	2237		Sunset	07-02-200-023	MR8L	\$500.00	reroof, sheathing	\$65.00										\$65.00		\$65.00	\$65.00
4338-072518	07/25/18	628	W	Lincoln	05-26-452-024	MR8L	\$4,500.00	repair sewer line	\$25.00		\$65.00								\$90.00		\$90.00	\$90.00
4365-072718	07/27/18	1203		Spring Ct	07-02-100-020	MR8L	\$6,800.00	ramp	\$140.00						\$10.00				\$150.00		\$150.00	\$150.00
4324-072018	07/23/18	976		Belvidere Rd	06-31-151-003	PB	\$2,200.00	sign	\$25.00						\$25.00	\$35.00			\$85.00		\$85.00	\$85.00
4323-072018	07/25/18	756		Landmark Dr	05-33-127-001	PI	\$2,000.00	signs	\$25.00						\$25.00	\$85.00			\$135.00		\$135.00	\$135.00
4232-070218	07/02/18	507		Indian Dancer Tr	05-24-426-024	SR4	\$6,000.00	deck	\$125.00						\$10.00				\$135.00		\$135.00	\$135.00
4242-070218	07/02/18	3042	E	6th St	06-31-431-005	SR4	\$800.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4243-070318	07/03/18	643		Boz Way	05-29-204-019	SR4	\$5,000.00	basement remdl	\$110.00	\$20.00									\$130.00		\$130.00	\$130.00
4244-070318	07/03/18	427		Royal Ave	05-27-326-006	SR4	\$100.00	deck permit renwl	\$75.00										\$75.00		\$75.00	\$75.00
4219-062818	07/09/18	604		Royal Ave	05-27-302-004	SR4	\$2,003.00	windows	\$80.00										\$80.00		\$80.00	\$80.00
4273-071118	07/11/18	709		Calgary way	06-30-352-007	SR4	\$3,000.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4274-071118	07/11/18	588		Riverview Ln	05-28-327-001	SR4	\$1,000.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4275-071118	07/11/18	2648		Henry Ct	06-31-402-010	SR4	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4279-071118	07/11/18	1205		American House	06-31-303-012	SR4	\$9,000.00	tear-off reroof	\$170.00										\$170.00		\$170.00	\$170.00
4282-071118	07/11/18	1626	E	Fairfield Tr	06-31-453-008	SR4	\$5,400.00	tear-off reroof	\$125.00										\$125.00		\$125.00	\$125.00
4245-070318	07/13/18	513		Riverbend	05-24-452-002	SR4	\$800.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4283-071118	07/16/18	1509		lles Ave	05-24-479-005	SR4	\$9,900.00	tear-off reroof	\$185.00										\$185.00		\$185.00	\$185.00
4296-071618	07/16/18	1683		Parkside Dr	06-31-478-006	SR4	\$7,500.00	tear-off reroof	\$155.00										\$155.00		\$155.00	\$155.00
4297-071618	07/16/18	1918		Chamberlain St	06-30-355-011	SR4	\$2,000.00	deck	\$65.00						\$10.00				\$75.00		\$75.00	\$75.00
4310-071718	07/17/18	1791		Stonington Pl	06-31-451-015	SR4	\$6,300.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4311-071718	07/18/18	2305		Fairfield Tr	06-31-380-002	SR4	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4315-071818	07/18/18	709		Calgary Way	06-30-352-007	SR4	\$2,000.00	deck	\$65.00						\$10.00				\$75.00		\$75.00	\$75.00
4316-071818	07/19/18	1015		Indian Dancer	05-24-426-003	SR4	\$7,500.00	tear-off reroof	\$155.00										\$155.00		\$155.00	\$155.00
4317-071918	07/20/18	2315		Fairfield Tr	06-31-380-004	SR4	\$5,700.00	tear-off reroof	\$125.00										\$125.00		\$125.00	\$125.00
4318-071918	07/20/18	1236		Baltic Mill Dr	06-31-332-014	SR4	\$9,000.00	tear-off reroof	\$170.00										\$170.00		\$170.00	\$170.00
4321-072018	07/20/18	2653		Huntington Dr	06-31-454-011	SR4	\$1,000.00	pool	\$65.00	\$30.00					\$10.00				\$105.00		\$105.00	\$105.00

July 2018 Building Permits Report

Permit #	Date	Street #	dir	Street Name	Parcel #	Zone Dist.	Value	Construction type	Building Fee	Electric Fee	Plumbing fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	Sign Fee	fence Fee	SW&DW Fee	Amount Paid	EZ Discount	Total fee	Total Deposit
4337-072418	07/24/18	1773		Stonington Pl	06-31-451-014	SR4	\$6,300.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4231-070218	07/02/18	115	W	3rd St	05-36-107-007	SR6	\$1,700.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4233-070218	07/02/18	915	E	5th St	05-36-258-010	SR6	\$900.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4249-070518	07/05/18	211	E	2nd St	05-36-112-002	SR6	\$1,000.00	demo gar	\$135.00										\$135.00		\$135.00	\$135.00
4252-070618	07/06/18	311		Whitetail Tr	05-21-103-010	SR6	\$1.00	RPZ	\$25.00		\$65.00								\$90.00		\$90.00	\$90.00
4052-052918	07/09/18	429	W	Hurlbut	05-26-406-020	SR6	\$2,185.00	windows	\$80.00										\$80.00		\$80.00	\$80.00
4217-062818	07/09/18	429	W	10th	05-35-476-018	SR6	\$3,388.00	windows	\$95.00										\$95.00		\$95.00	\$95.00
4218-062818	07/09/18	842	E	Jackson	05-25-101-007	SR6	\$1,946.00	windows	\$65.00										\$65.00		\$65.00	\$65.00
4220-062818	07/09/18	1439	S	Main St	05-36-307-013	SR6	\$13,038.00	windows	\$245.00										\$245.00		\$245.00	\$245.00
4266-070918	07/09/18	805		Whitney Blvd	05-36-111-009	SR6	\$1,500.00	siding	\$65.00										\$65.00		\$65.00	\$65.00
4267-070918	07/09/18	605		Pearl St	05-35-232-030	SR6	\$1,000.00	remodel finish	\$65.00										\$65.00		\$65.00	\$65.00
4269-070918	07/09/18	1732		Fox Field Dr	05-36-451-011	SR6	\$10,500.00	windows	\$200.00										\$200.00		\$200.00	\$200.00
4271-071018	07/10/18	1120		Garfield	05-36-156-004	SR6	\$5,700.00	siding	\$125.00										\$125.00		\$125.00	\$125.00
4281-071118	07/13/18	427	W	Perry St	05-26-402-015	SR6	\$12,900.00	roof & siding	\$230.00										\$230.00		\$230.00	\$230.00
4290-071318	07/13/18	807		Allen St	05-35-204-013	SR6	\$10,200.00	roof & siding	\$200.00										\$200.00		\$200.00	\$200.00
4293-071318	07/13/18	1108		Pearl St	05-36-155-001	SR6	\$3,000.00	deck	\$80.00						\$10.00				\$90.00		\$90.00	\$90.00
4294-071618	07/16/18	1652		Glen Elms	05-36-379-006	SR6	\$1.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4295-071618	07/16/18	1103		Caswell St	05-36-181-008	SR6	\$10,800.00	roof & siding	\$200.00										\$200.00		\$200.00	\$200.00
4299-071618	07/16/18	818		Julien	05-25-407-018	SR6	\$1,800.00	gar siding	\$65.00										\$65.00		\$65.00	\$65.00
4300-071718	07/17/18	323		Allen St	05-35-232-059	SR6	\$2,600.00	repair porch	\$80.00										\$80.00		\$80.00	\$80.00
4314-071718	07/17/18	731		John St	05-26-327-011	SR6	\$3,500.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
4291-071318	07/19/18	1409		Maryland Ct	05-26-126-008	SR6	\$4,200.00	tear-off reroof	\$110.00										\$110.00		\$110.00	\$110.00
4320-071918	07/20/18	1724		Fox Field Dr	05-36-477-012	SR6	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4327-072318	07/23/18	928		East	05-36-251-002	SR6	\$1,200.00	porch roof	\$65.00										\$65.00		\$65.00	\$65.00
4328-072318	07/23/18	1116		8th Ave	05-35-254-005	SR6	\$15,000.00	det gar	\$260.00	\$23.00					\$10.00				\$293.00		\$293.00	\$293.00
4331-072318	07/23/18	1610		14th Ave	05-35-377-016	SR6	\$1,000.00	fence	\$25.00						\$10.00	\$15.00			\$50.00		\$50.00	\$50.00
4298-071618	07/24/18	1118		Julien	05-25-428-007	SR6	\$6,000.00	windows	\$125.00										\$125.00		\$125.00	\$125.00
4332-072318	07/24/18	1728		Fox Field Dr	05-36-477-011	SR6	\$9,600.00	tear-off reroof	\$185.00										\$185.00		\$185.00	\$185.00
4333-072318	07/24/18	1030		North Ave	05-24-377-002	SR6	\$3,600.00	tear-off reroof	\$95.00										\$95.00		\$95.00	\$95.00
4334-072418	07/24/18	540		Bellwood	05-36-380-015	SR6	\$150.00	elect upgr.	\$25.00	\$45.00									\$70.00		\$70.00	\$70.00
4339-072518	07/25/18	621	E	Hurlbut	05-25-158-020	SR6	\$5,700.00	tear-off reroof	\$125.00										\$125.00		\$125.00	\$125.00
4340-072518	07/25/18	952		Natalie Way	05-24-328-007	SR6	\$13,100.00	roof & fence	\$170.00						\$10.00		\$15.00		\$195.00		\$195.00	\$195.00
4342-072618	07/26/18	1006		Johnson Ct	05-36-258-036	SR6	\$7,500.00	tear-off reroof	\$155.00										\$155.00		\$155.00	\$155.00

July 2018 Building Permits Report

Permit #	Date	Street #	dir	Street Name	Parcel #	Zone Dist.	Value	Construction type	Building Fee	Electric Fee	Plumbing fee	HVAC Fee	INS Fee	Review Fee	Zoning Fee	Sign Fee	fence Fee	SWS&DW Fee	Amount Paid	EZ Discount	Total fee	Total Deposit
4358-072618	07/26/18	504	E	Jackson	05-26-230-008	SR6	\$3,100.00	awning, siding	\$95.00						\$10.00				\$105.00		\$105.00	\$105.00
4359-072618	07/26/18	1231	W	6th St	05-35-301-014	SR6	\$7,200.00	tear-off reroof	\$155.00										\$155.00		\$155.00	\$155.00
4360-072618	07/26/18	416	E	Hurlbut	05-26-289-008	SR6	\$7,800.00	tear-off reroof	\$155.00										\$155.00		\$155.00	\$155.00
4361-072618	07/27/18	207	W	Lincoln	05-26-428-010	SR6	\$50.00	new chimney cap	\$65.00										\$65.00		\$65.00	\$65.00
4363-072718	07/27/18	1208		Ruby St	05-26-133-007	SR6	\$2,400.00	siding	\$80.00										\$80.00		\$80.00	\$80.00
4364-072718	07/27/18	609		Union	05-35-231-020	SR6	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4362-072718	07/30/18	1124	E	Madison	05-25-128-008	SR6	\$6,600.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4368-073018	07/30/18	2124		Northwood Dr	05-22-452-007	SR6	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
4369-073018	07/30/18	718	E	4th St	05-36-251-006	SR6	\$1,200.00	fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
75							\$1,923,482.00		\$15,350.00	\$143.00	\$130.00	\$120.00	\$0.00	\$0.00	\$302.50	\$345.00	\$150.00	\$0.00	\$16,540.50	\$8,047.50	\$24,588.00	\$16,540.50

Commercial Permits July 2018

Permit	Date	#	Dir	Street Name	PIN	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zong	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
4253-070618	07/10/18	112	W	Pleasant St	05-25-357-040	CB	\$1,000.00	signs	\$12.50						\$12.50	\$30.00			\$55.00	\$55.00	\$110.00	\$55.00
4292-071318	07/13/18	116		Buchanan	05-25-358-017	CB	\$700.00	signs	\$25.00						\$25.00	\$85.00			\$135.00		\$135.00	\$135.00
4325-072018	07/23/18	622	S	State St	05-36-104-005	CB	\$5,800.00	sign	\$25.00	\$25.00					\$25.00	\$95.00			\$170.00		\$170.00	\$170.00
4326-072318	07/23/18	312	N	State St	05-26-426-013	CB	\$5,180.00	HVAC	\$25.00			\$120.00							\$145.00		\$145.00	\$145.00
4366-072718	07/30/18	915	E	Pleasant	05-25-251-003	GI	\$1,583,140.00	roof	\$7,992.50										\$7,992.50	\$7,992.50	\$15,985.00	\$7,992.50
4254-070918	07/10/18	400		Seasons Pkwy	07-02-200-023	MR8L	\$2,000.00	gar roof	\$65.00										\$65.00		\$65.00	\$65.00
4272-071118	07/11/18	2246		Blossom Ln	07-02-200-023	MR8L	\$1,800.00	gar roof	\$65.00										\$65.00		\$65.00	\$65.00
4280-071118	07/11/18	2237		Sunset	07-02-200-023	MR8L	\$500.00	reroof, sheathing	\$65.00										\$65.00		\$65.00	\$65.00
4338-072518	07/25/18	628	W	Lincoln	05-26-452-024	MR8L	\$4,500.00	repair sewer line	\$25.00		\$65.00								\$90.00		\$90.00	\$90.00
4365-072718	07/27/18	1203		Spring Ct	07-02-100-020	MR8L	\$6,800.00	ramp	\$140.00						\$10.00				\$150.00		\$150.00	\$150.00
4324-072018	07/23/18	976		Belvidere Rd	06-31-151-003	PB	\$2,200.00	sign	\$25.00						\$25.00	\$35.00			\$85.00		\$85.00	\$85.00
4323-072018	07/25/18	756		Landmark Dr	05-33-127-001	PI	\$2,000.00	signs	\$25.00						\$25.00	\$85.00			\$135.00		\$135.00	\$135.00
12							\$1,615,620.00		\$8,490.00	\$25.00	\$65.00	\$120.00	\$0.00	\$0.00	\$122.50	\$345.00	\$0.00	\$0.00	\$9,152.50	\$8,047.50	\$17,200.00	\$9,152.50

Enterprise Zone Discount Report July 2018

Permit #	Date	NO	DIR	STREET	ZONE	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	RE VW	Zong	Sign	Fence	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
4253-070618	07/10/18	112	W	Pleasant St	CB	\$1,000.00	signs	\$12.50						\$12.50				\$55.00	\$55.00	\$110.00	\$55.00
4366-072718	07/30/18	915	E	Pleasant	GI	\$1,583,140.00	roof	\$7,992.50										\$7,992.50	\$7,992.50	\$15,985.00	\$7,992.50
2						\$1,584,140.00		\$8,005.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.50	\$0.00	\$0.00	\$0.00	\$8,047.50	\$8,047.50	\$16,095.00	\$8,047.50

Residential Permits July 2018

Permit #	Date	Address Dir	Street Name	PIN	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
4232-070218	07/02/18	507	Indian Dancer Tr	05-24-426-024	SR4	\$6,000.00	deck	\$125.00						\$10.00			\$135.00	\$135.00
4242-070218	07/02/18	3042	E 6th St	06-31-431-005	SR4	\$800.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4243-070318	07/03/18	643	Boz Way	05-29-204-019	SR4	\$5,000.00	basement remdl	\$110.00	\$20.00								\$130.00	\$130.00
4244-070318	07/03/18	427	Royal Ave	05-27-326-006	SR4	\$100.00	deck permit renwl	\$75.00									\$75.00	\$75.00
4219-062818	07/09/18	604	Royal Ave	05-27-302-004	SR4	\$2,003.00	windows	\$80.00									\$80.00	\$80.00
4273-071118	07/11/18	709	Calgary way	06-30-352-007	SR4	\$3,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4274-071118	07/11/18	588	Riverview Ln	05-28-327-001	SR4	\$1,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4275-071118	07/11/18	2648	Henry Ct	06-31-402-010	SR4	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4279-071118	07/11/18	1205	American House	06-31-303-012	SR4	\$9,000.00	tear-off reroof	\$170.00									\$170.00	\$170.00
4282-071118	07/11/18	1626	E Fairfield Tr	06-31-453-008	SR4	\$5,400.00	tear-off reroof	\$125.00									\$125.00	\$125.00
4245-070318	07/13/18	513	Riverbend	05-24-452-002	SR4	\$800.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4283-071118	07/16/18	1509	Iles Ave	05-24-479-005	SR4	\$9,900.00	tear-off reroof	\$185.00									\$185.00	\$185.00
4296-071618	07/16/18	1683	Parkside Dr	06-31-478-006	SR4	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
4297-071618	07/16/18	1918	Chamberlain St	06-30-355-011	SR4	\$2,000.00	deck	\$65.00						\$10.00			\$75.00	\$75.00
4310-071718	07/17/18	1791	Stonington Pl	06-31-451-015	SR4	\$6,300.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4311-071718	07/18/18	2305	Fairfield Tr	06-31-380-002	SR4	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4315-071818	07/18/18	709	Calgary Way	06-30-352-007	SR4	\$2,000.00	deck	\$65.00						\$10.00			\$75.00	\$75.00
4316-071818	07/19/18	1015	Indian Dancer	05-24-426-003	SR4	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
4317-071918	07/20/18	2315	Fairfield Tr	06-31-380-004	SR4	\$5,700.00	tear-off reroof	\$125.00									\$125.00	\$125.00
4318-071918	07/20/18	1236	Baltic Mill Dr	06-31-332-014	SR4	\$9,000.00	tear-off reroof	\$170.00									\$170.00	\$170.00
4321-072018	07/20/18	2653	Huntington Dr	06-31-454-011	SR4	\$1,000.00	pool	\$65.00	\$30.00					\$10.00			\$105.00	\$105.00
4337-072418	07/24/18	1773	Stonington Pl	06-31-451-014	SR4	\$6,300.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4231-070218	07/02/18	115	W 3rd St	05-36-107-007	SR6	\$1,700.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4233-070218	07/02/18	915	E 5th St	05-36-258-010	SR6	\$900.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4249-070518	07/05/18	211	E 2nd St	05-36-112-002	SR6	\$1,000.00	demo gar	\$135.00									\$135.00	\$135.00
4252-070618	07/06/18	311	Whitetail Tr	05-21-103-010	SR6	\$1.00	RPZ	\$25.00		\$65.00							\$90.00	\$90.00
4052-052918	07/09/18	429	W Hurlbut	05-26-406-020	SR6	\$2,185.00	windows	\$80.00									\$80.00	\$80.00
4217-062818	07/09/18	429	W 10th	05-35-476-018	SR6	\$3,388.00	windows	\$95.00									\$95.00	\$95.00
4218-062818	07/09/18	842	E Jackson	05-25-101-007	SR6	\$1,946.00	windows	\$65.00									\$65.00	\$65.00
4220-062818	07/09/18	1439	S Main St	05-36-307-013	SR6	\$13,038.00	windows	\$245.00									\$245.00	\$245.00
4266-070918	07/09/18	805	Whitney Blvd	05-36-111-009	SR6	\$1,500.00	siding	\$65.00									\$65.00	\$65.00
4267-070918	07/09/18	605	Pearl St	05-35-232-030	SR6	\$1,000.00	remodel finish	\$65.00									\$65.00	\$65.00
4269-070918	07/09/18	1732	Fox Field Dr	05-36-451-011	SR6	\$10,500.00	windows	\$200.00									\$200.00	\$200.00
4271-071018	07/10/18	1120	Garfield	05-36-156-004	SR6	\$5,700.00	siding	\$125.00									\$125.00	\$125.00
4281-071118	07/13/18	427	W Perry St	05-26-402-015	SR6	\$12,900.00	roof & siding	\$230.00									\$230.00	\$230.00
4290-071318	07/13/18	807	Allen St	05-35-204-013	SR6	\$10,200.00	roof & siding	\$200.00									\$200.00	\$200.00
4293-071318	07/13/18	1108	Pearl St	05-36-155-001	SR6	\$3,000.00	deck	\$80.00						\$10.00			\$90.00	\$90.00
4294-071618	07/16/18	1652	Glen Elms	05-36-379-006	SR6	\$1.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4295-071618	07/16/18	1103	Caswell St	05-36-181-008	SR6	\$10,800.00	roof & siding	\$200.00									\$200.00	\$200.00
4299-071618	07/16/18	818	Julien	05-25-407-018	SR6	\$1,800.00	gar siding	\$65.00									\$65.00	\$65.00
4300-071718	07/17/18	323	Allen St	05-35-232-059	SR6	\$2,600.00	repair porch	\$80.00									\$80.00	\$80.00
4314-071718	07/17/18	731	John St	05-26-327-011	SR6	\$3,500.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
4291-071318	07/19/18	1409	Maryland Ct	05-26-126-008	SR6	\$4,200.00	tear-off reroof	\$110.00									\$110.00	\$110.00
4320-071918	07/20/18	1724	Fox Field Dr	05-36-477-012	SR6	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4327-072318	07/23/18	928	East	05-36-251-002	SR6	\$1,200.00	porch roof	\$65.00									\$65.00	\$65.00
4328-072318	07/23/18	1116	8th Ave	05-35-254-005	SR6	\$15,000.00	det gar	\$260.00	\$23.00					\$10.00			\$293.00	\$293.00
4331-072318	07/23/18	1610	14th Ave	05-35-377-016	SR6	\$1,000.00	fence	\$25.00						\$10.00			\$50.00	\$50.00
4298-071618	07/24/18	1118	Julien	05-25-428-007	SR6	\$6,000.00	windows	\$125.00									\$125.00	\$125.00
4332-072318	07/24/18	1728	Fox Field Dr	05-36-477-011	SR6	\$9,600.00	tear-off reroof	\$185.00									\$185.00	\$185.00
4333-072318	07/24/18	1030	North Ave	05-24-377-002	SR6	\$3,600.00	tear-off reroof	\$95.00									\$95.00	\$95.00
4334-072418	07/24/18	540	Bellwood	05-36-380-015	SR6	\$150.00	elect upgr.	\$25.00	\$45.00								\$70.00	\$70.00
4339-072518	07/25/18	621	E Hurlbut	05-25-158-020	SR6	\$5,700.00	tear-off reroof	\$125.00									\$125.00	\$125.00
4340-072518	07/25/18	952	Natalie Way	05-24-328-007	SR6	\$13,100.00	roof & fence	\$170.00						\$10.00	\$15.00		\$195.00	\$195.00
4342-072618	07/26/18	1006	Johnson Ct	05-36-258-036	SR6	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
4358-072618	07/26/18	504	E Jackson	05-26-230-008	SR6	\$3,100.00	awning, siding	\$95.00						\$10.00			\$105.00	\$105.00
4359-072618	07/26/18	1231	W 6th St	05-35-301-014	SR6	\$7,200.00	tear-off reroof	\$155.00									\$155.00	\$155.00
4360-072618	07/26/18	416	E Hurlbut	05-26-289-008	SR6	\$7,800.00	tear-off reroof	\$155.00									\$155.00	\$155.00
4361-072618	07/27/18	207	W Lincoln	05-26-428-010	SR6	\$50.00	new chimney cap	\$65.00									\$65.00	\$65.00
4363-072718	07/27/18	1208	Ruby St	05-26-133-007	SR6	\$2,400.00	siding	\$80.00									\$80.00	\$80.00
4364-072718	07/27/18	609	Union	05-35-231-020	SR6	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4362-072718	07/30/18	1124	E Madison	05-25-128-008	SR6	\$6,600.00	tear-off reroof	\$140.00									\$140.00	\$140.00

Residential Permits July 2018

Permit #	Date	Address Dir	Street Name	PIN	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
4368-073018	07/30/18	2124	Northwood Dr	05-22-452-007	SR6	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00
4369-073018	07/30/18	718 E	4th St	05-36-251-006	SR6	\$1,200.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
63						\$307,862.00		\$6,860.00	\$118.00	\$65.00	\$0.00	\$0.00	\$0.00	\$180.00	\$150.00	\$0.00	\$7,388.00	\$7,388.00

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
July 23, 2018 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present: R. Brooks, G. Crawford, W. Frank,
 M. Freeman, T. Ratcliffe, M. Sanderson,
 D. Snow and C. Stevens.

Aldermen Absent: M. Borowicz and T. Porter.

Also in attendance:

Budget and Finance Director Becky Tobin, Treasurer
Thornton, Public Works Director Brent Anderson,
Fire Chief Hyser, Deputy Chief Gardner, City Attorney
Drella and City Clerk Arco.

Public Comment: Alderman Stevens - tax increase on
 ballet.
 Shirley Mills - against new taxes.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business: None.
3. Finance and Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business:

(A) An Ordinance Creating a Home Rule Municipal
Retailers Occupation Tax and Home Rule Municipal
Service Occupation Tax for the City of Belvidere,
Illinois.

Motion by Ald. Crawford, 2nd by Ald. Brooks to forward an
Ordinance Creating a Home Rule Municipal Retailers
Occupation Tax and Home Rule Municipal Service Occupation
Tax for the City of Belvidere, Illinois. Roll Call Vote:
5/3 in favor. Ayes: Brooks, Crawford, Freeman, Ratcliffe
and Snow. Nays: Frank, Sanderson and Stevens. Motion
carried.

5. Other:

(A) Tripp Road Reconstruction Project - Bid Tabulation.

Motion by Ald. Snow, 2nd by Ald. Crawford to approve the low bid from William Charles Construction, in the amount of \$576,540.07, for the Tripp Road Reconstruction Project. This work will be paid for in accordance with the terms of the EDP Grant Agreement with IDOT. The city's share of the cost (\$350,000 budgeted) will be paid from Capital Funds. Aye voice vote carried. Motion carried.

(B) Sale of Tobacco or Alternative Nicotine Products to Minors Prohibited.

Motion by Ald. Sanderson, 2nd by Ald. Crawford to forward in ordinance form the Sale of Tobacco or Alternative Nicotine Products to Minors Prohibited. Aye voice vote carried. Motion carried.

(C) Small Wireless Facilities Deployment.

Motion by Ald. Snow, 2nd by Ald. Sanderson to forward in ordinance form the Small Wireless Facilities Deployment. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Sanderson to adjourn at 6:50 p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

ORDINANCE #412H

AN ORDINANCE CREATING A HOME RULE
MUNICIPAL RETAILERS OCCUPATION TAX AND
HOME RULE MUNICIPAL SERVICE OCCUPATION TAX
FOR THE CITY OF BELVIDERE, ILLINOIS

WHEREAS, the City of Belvidere, Boone County, Illinois (the City) is a home rule municipality under Article VII, Section 6 of the 1970 Constitution of the State of Illinois (the Illinois Constitution); and

WHEREAS, the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted in the Illinois Constitution and sections 8-11-1 and 8-11-5 of the Illinois Municipal Code; and

WHEREAS, Article 8 of Chapter 65 of the Illinois Municipal Code requires any adopting a home rule municipal retailers occupation tax to also adopt a home rule municipal service occupation tax.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: Tax Imposed. A tax is hereby imposed upon all person engaged in the business of selling tangible personal property, other than an item of tangible personal property titled or registered with an agency of this State's government, at retail in this municipality at the rate of 0.50% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect; and a tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service at the rate of 0.50% of the selling price of all tangible property transferred by such serviceman as an incident to a sale of service. This "Home Rule Municipal Retailer's Occupation Tax" and this "Home Rule Municipal Service Occupation Tax" shall not be applicable to the sales of food for human consumption which is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks, and food that has been prepared for immediate consumption) and prescription and non-prescription medicines, drugs, medical appliances and insulin, urine testing materials, syringes and needles used by diabetics.

The imposition of these home rule taxes is in accordance with and subject to the provisions of Sections 8-11-1 and 8-11-5, respectively, of the Illinois Municipal Code (65 ILCS 5/8-11-1 and 5/8-11-5).

SECTION 2: Illinois Department of Revenue to Administer. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

SECTION 3: Clerk to file Ordinance with the Illinois Department of Revenue. The Municipal Clerk is hereby directed to file a certified copy of this Ordinance with the Department of Revenue on or before October 1, 2018.

SECTION 4: This Ordinance shall take effect on (i) the first day of July next following its adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding April 1st or (ii) the first day of January next following its adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding October 1st and after publication in pamphlet form as required by law.

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed on the effective date of this Ordinance.

SECTION 6: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Voting Aye:

Voting Nay:

Absent:

ORDINANCE #413H

AN ORDINANCE AMENDING ARTICLE VII
OF CHAPTER 74, OF THE CITY OF BELVIDERE
MUNICIPAL CODE TO ADD A NEW SECTION
74-259, SALE OF TOBACCO OR ALTERNATIVE
NICOTINE PRODUCTS TO MINORS PROHIBITED

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: Article VII of Chapter 74 of the City of Belvidere Municipal Code, is amended to add a new section 74-259, as set forth in the attached Exhibit A which is incorporated herein by this reference.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent..

74-259. Sale of Tobacco or Alternative Nicotine Products to Minors Prohibited.

- (a) No person shall sell, offer for sale, give or deliver tobacco products or alternative nicotine products to any person under the age of eighteen (18) years. The terms tobacco products and alternative nicotine products shall have the same definition as in the Prevention of Tobacco Use by Minors and Sale and Distribution Act.
- (b) All business owners of the location where a prohibited sale takes place, including but not limited to individual owners and/or partners of any partnership or officers of any corporation, are accountable for their own individual violations of this Section and for the actions of their employees or agents in violation of this Section that take place while conducting business on behalf of the owner(s) or officers and shall be subject to the penalties provided for in this Section. As such, they may be prosecuted and fined for the acts of their employees and agents, said fines and prosecution being in addition to any fines and prosecution of the individual making a prohibited sale.
- (c) This section shall not limit or alter any statute of the State of Illinois pertaining to the sale, possession or distribution of tobacco or alternative nicotine products. Prosecution of one or more defendants pursuant to the City of Belvidere Municipal Code shall not prevent the prosecution and imposition of fines or other sanctions under State Statute of the same or additional defendants.
- (d) Any person who violates this section shall be fined not less than \$250.00 and not more than \$5,000.00 plus costs. Upon a second or subsequent conviction of this section, the Business Registration License issued by the City of Belvidere may be suspended or revoked in accordance with Article III of Chapter 26 of this Code

ORDINANCE #414H

AN ORDINANCE AMENDING
CHAPTER 98, OF THE CITY OF BELVIDERE
MUNICIPAL CODE TO ADD A NEW ARTICLE IX
SMALL WIRELESS FACILITIES DEPLOYMENT

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: Chapter 98 of the City of Belvidere Municipal Code is amended to add a new Article IX, Small Wireless Facilities Deployment, as set forth in the attached Exhibit A which is incorporated herein by this reference.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent.

Article IX. SMALL WIRELESS FACILITIES DEPLOYMENT

Section Sec. 98-900. Purpose and Scope.

Purpose. The purpose of this Ordinance is to establish regulations, standards and procedures for the siting and collocation of small wireless facilities on rights-of-way within the City's jurisdiction, or outside the rights-of-way on property zoned by the City exclusively for commercial or industrial use, in a manner that is consistent with the Act.

Conflicts with Other Ordinances. This Ordinance supersedes all Ordinances or parts of Ordinances adopted prior hereto that are in conflict herewith, to the extent of such conflict.

Conflicts with State and Federal Laws. In the event that applicable federal or State laws or regulations conflict with the requirements of this Ordinance, the wireless provider shall comply with the requirements of this Ordinance to the maximum extent possible without violating federal or State laws or regulations.

Sec. 98-901. Definitions.

For the purposes of this Ordinance, the following terms shall have the following meanings:

Antenna – communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

Applicable codes – uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, including the National Electric Safety Code.

Applicant – any person who submits an application and is a wireless provider.

Application – a request submitted by an applicant to the City for a permit to collocate small wireless facilities, and a request that includes the installation of a new utility pole for such collocation, as well as any applicable fee for the review of such application.

Collocate or collocation – to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole.

Communications service – cable service, as defined in 47 U.S.C. 522(6), as amended; information service, as defined in 47 U.S.C. 153(24), as amended; telecommunications service, as defined in 47 U.S.C. 153(53), as amended; mobile service, as defined in 47 U.S.C. 153(53), as amended; or wireless service other than mobile service.

Communications service provider – a cable operator, as defined in 47 U.S.C. 522(5), as amended; a provider of information service, as defined in 47 U.S.C. 153(24), as amended; a telecommunications carrier, as defined in 47 U.S.C. 153(51), as amended; or a wireless provider.

FCC – the Federal Communications Commission of the United States.

Fee – a one-time charge.

Historic district or historic landmark – a building, property, or site, or group of buildings, properties, or sites that are either (i) listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register, the individual who has been delegated the authority by the federal agency to list properties and determine their eligibility for the National Register, in accordance with Section VI.D.1.a.i through Section VI.D.1.a.v of the Nationwide Programmatic Agreement codified at 47 CFR Part 1, Appendix C; or (ii) designated as a locally landmarked building, property, site, or historic district by an ordinance adopted by the City pursuant to a preservation program that meets the requirements of the Certified Local Government Program of the Illinois State Historic Preservation Office or where such certification of the preservation program by the Illinois State Historic Preservation Office is pending.

Law – a federal or State statute, common law, code, rule, regulation, order, or local ordinance or resolution.

Micro wireless facility – a small wireless facility that is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height and that has an exterior antenna, if any, no longer than 11 inches.

Municipal utility pole – a utility pole owned or operated by the City in public rights-of-way.

Permit – a written authorization required by the City to perform an action or initiate, continue, or complete a project.

Person – an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization.

Public safety agency – the functional division of the federal government, the State, a unit of local government, or a special purpose district located in whole or in part within this State, that provides or has authority to provide firefighting, police, ambulance, medical, or other emergency services to respond to and manage emergency incidents.

Rate – a recurring charge.

Right-of-way – the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use. Right-of-way does not include City-owned aerial lines.

Small wireless facility – a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

Utility pole – a pole or similar structure that is used in whole or in part by a communications service provider or for electric distribution, lighting, traffic control, or a similar function.

Wireless facility – equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. Wireless facility includes small wireless facilities. Wireless facility does not include: (i) the structure or improvements on, under, or within which the equipment is collocated; or (ii) wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

Wireless infrastructure provider – any person authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a wireless services provider but is acting as an agent or a contractor for a wireless services provider for the application submitted to the City.

Wireless provider – a wireless infrastructure provider or a wireless services provider.

Wireless services – any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, provided using wireless facilities.

Wireless services provider – a person who provides wireless services.

Wireless support structure – a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities. Wireless support structure does not include a utility pole.

Sec. 98-902. Regulation of Small Wireless Facilities.

- A. Permitted Use.** Small wireless facilities shall be classified as permitted uses and subject to administrative review, except as provided in paragraph (9) regarding Height Exceptions or Variances, but not subject to zoning review or approval if they are collocated (i) in rights-of-way in any zoning district, or (ii) outside rights-of-way in property zoned exclusively for commercial or industrial use.
- B. Permit Required.** An applicant shall obtain one or more permits from the City to collocate a small wireless facility. An application shall be received and processed, and permits issued shall be subject to the following conditions and requirements:
- (1) Application Requirements. A wireless provider shall provide the following information to the City, together with the City's Small Cell Facilities Permit Application, as a condition of any permit application to collocate small wireless facilities on a utility pole or wireless support structure:
- a. Site specific structural integrity and, for a municipal utility pole, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;

- b. The location where each proposed small wireless facility or utility pole would be installed and photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed. This should include a depiction of the completed facility;
- c. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;
- d. The equipment type and model numbers for the antennas and all other wireless equipment associated with the small wireless facility;
- e. A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved; and
- f. Certification that the collocation complies with the Collocation Requirements and Conditions contained herein, to the best of the applicant's knowledge.
- g. In the event that the proposed small wireless facility is to be attached to an existing pole owned by an entity other than the City, the wireless provider shall provide legally competent evidence of the consent of the owner of such pole to the proposed collocation.

(2) Application Process. The City shall process applications as follows:

- a. The first complete application received shall have priority over applications received by different applicants for collocation on the same utility pole or wireless support structure.
- b. An application to collocate a small wireless facility on an existing utility pole or wireless support structure, or replacement of an existing utility pole or wireless support structure shall be processed on a nondiscriminatory basis and shall be deemed approved if the City fails to approve or deny the application within 90 days after the submission of a completed application.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant shall notify the City in writing of its intention to invoke the deemed approved remedy no sooner than 75 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 90th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the City. The receipt of the deemed approved notice shall not preclude the City's denial of the permit request within the time limits as provided under this Ordinance.

- c. An application to collocate a small wireless facility that includes the installation of a new utility pole shall be processed on a nondiscriminatory

basis and deemed approved if the City fails to approve or deny the application within 120 days after the submission of a completed application.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant shall notify the City in writing of its intention to invoke the deemed approved remedy no sooner than 105 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 120th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the City. The receipt of the deemed approved notice shall not preclude the City's denial of the permit request within the time limits as provided under this Ordinance.

- d. The City shall deny an application which does not meet the requirements of this Ordinance.

If the City determines that applicable codes, ordinances or regulations that concern public safety, or the Collocation Requirements and Conditions contained herein require that the utility pole or wireless support structure be replaced before the requested collocation, approval shall be conditioned on the replacement of the utility pole or wireless support structure at the cost of the provider.

The City shall document the basis for a denial, including the specific code provisions or application conditions on which the denial is based, and send the documentation to the applicant on or before the day the City denies an application.

The applicant may cure the deficiencies identified by the City and resubmit the revised application once within 30 days after notice of denial is sent to the applicant without paying an additional application fee. The City shall approve or deny the revised application within 30 days after the applicant resubmits the application or it is deemed approved. Failure to resubmit the revised application within 30 days of denial shall require the applicant to submit a new application with applicable fees, and recommencement of the City's review period.

The applicant must notify the City in writing of its intention to proceed with the permitted activity on a deemed approved basis, which may be submitted with the revised application.

Any review of a revised application shall be limited to the deficiencies cited in the denial. However, this revised application does not apply if the cure requires the review of a new location, new or different structure to be collocated upon, new antennas, or other wireless equipment associated with the small wireless facility.

- e. Pole Attachment Agreement. Within 30 days after an approved permit to collocate a small wireless facility on a municipal utility pole, the City and the applicant shall enter into a Master Pole Attachment Agreement, provided by

the City for the initial collocation on a municipal utility pole by the application. For subsequent approved permits to collocate on a small wireless facility on a municipal utility pole, the City and the applicant shall enter into a License Supplement of the Master Pole Attachment Agreement.

- (3) Completeness of Application. Within 30 days after receiving an application, the City shall determine whether the application is complete and notify the applicant. If an application is incomplete, the City must specifically identify the missing information. An application shall be deemed complete if the City fails to provide notification to the applicant within 30 days after all documents, information and fees specifically enumerated in the City's permit application form are submitted by the applicant to the City.

Processing deadlines are tolled from the time the City sends the notice of incompleteness to the time the applicant provides the missing information.

- (4) Tolling. The time period for applications may be further tolled by:
- a. An express written agreement by both the applicant and the City; or
 - b. A local, State or federal disaster declaration or similar emergency that causes the delay.
- (5) Consolidated Applications. An applicant seeking to collocate small wireless facilities within the jurisdiction of the City shall be allowed, at the applicant's discretion, to file a consolidated application and receive a single permit for the collocation of up to 25 small wireless facilities if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure.

If an application includes multiple small wireless facilities, the City may remove small wireless facility collocations from the application and treat separately small wireless facility collocations for which incomplete information has been provided or that do not qualify for consolidated treatment or that are denied. The City may issue separate permits for each collocation that is approved in a consolidated application.

- (6) Duration of Permits. The duration of a permit shall be for a period of not less than 5 years, and the permit shall be renewed for equivalent durations unless the City makes a finding that the small wireless facilities or the new or modified utility pole do not comply with the applicable City codes or any provision, condition or requirement contained in this Ordinance.

If the Act is repealed as provided in Section 90 therein, renewals of permits shall be subject to the applicable City code provisions or regulations in effect at the time of renewal.

- (7) Means of Submitting Applications. Applicants shall submit applications, supporting information and notices to the City by personal delivery at the City's designated place of business, by regular mail postmarked on the date due or by any other commonly used means, including electronic mail.

C. Collocation Requirements and Conditions.

- (1) Public Safety Space Reservation. The City may reserve space on municipal utility poles for future public safety uses, for the City's electric utility uses, or both, but a reservation of space may not preclude the collocation of a small wireless facility unless the City reasonably determines that the municipal utility pole cannot accommodate both uses.
- (2) Installation and Maintenance. The wireless provider shall install, maintain, repair and modify its small wireless facilities in safe condition and good repair and in compliance with the requirements and conditions of this Ordinance. The wireless provider shall ensure that its employees, agents or contracts that perform work in connection with its small wireless facilities are adequately trained and skilled in accordance with all applicable industry and governmental standards and regulations.
- (3) No interference with public safety communication frequencies. The wireless provider's operation of the small wireless facilities shall not interfere with the frequencies used by a public safety agency for public safety communications.

A wireless provider shall install small wireless facilities of the type and frequency that will not cause unacceptable interference with a public safety agency's communications equipment.

Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency.

If a small wireless facility causes such interference, and the wireless provider has been given written notice of the interference by the public safety agency, the wireless provider, at its own expense, shall remedy the interference in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

The City may terminate a permit for a small wireless facility based on such interference if the wireless provider is not in compliance with the Code of Federal Regulations cited in the previous paragraph. Failure to remedy the interference as required herein shall constitute a public nuisance.

- (4) The wireless provider shall not collocate small wireless facilities on City utility poles that are part of an electric distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the pole.

However, the antenna and support equipment of the small wireless facility may be located in the communications space on the City utility pole and on the top of the pole, if not otherwise unavailable, if the wireless provider complies with applicable codes for work involving the top of the pole.

For purposes of this subparagraph, the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings

given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.

- (5) The wireless provider shall comply with all applicable codes and local code provisions or regulations that concern public safety.
- (6) The wireless provider shall comply with written design standards that are generally applicable for decorative utility poles, or reasonable stealth, concealment and aesthetic requirements that are set forth in a City ordinance, written policy adopted by the City, a comprehensive plan or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.
- (7) Alternate Placements. Except as provided in this Collocation Requirements and Conditions Section, a wireless provider shall not be required to collocate small wireless facilities on any specific utility pole, or category of utility poles, or be required to collocate multiple antenna systems on a single utility pole. However, with respect to an application for the collocation of a small wireless facility associated with a new utility pole, the City may propose that the small wireless facility be collocated on an existing utility pole or existing wireless support structure within 100 feet of the proposed collocation, which the applicant shall accept if it has the right to use the alternate structure on reasonable terms and conditions, and the alternate location and structure does not impose technical limits or additional material costs as determined by the applicant.

If the applicant refuses a collocation proposed by the City, the applicant shall provide written certification describing the property rights, technical limits or material cost reasons the alternate location does not satisfy the criteria in this paragraph.

- (8) Height Limitations. The maximum height of a small wireless facility shall be no more than 10 feet above the utility pole or wireless support structure on which the small wireless facility is collocated.

New or replacement utility poles or wireless support structures on which small wireless facilities are collocated may not exceed the higher of:

- a. 10 feet in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place on the date the application is submitted to the City, that is located within 300 feet of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the jurisdictional boundary of the City, provided the City may designate which intersecting right-of-way within 300 feet of the proposed utility pole or wireless support structures shall control the height limitation for such facility; or
 - b. 45 feet above ground level.
- (9) Height Exceptions or Variances. If an applicant proposes a height for a new or replacement pole in excess of the above height limitations on which the small wireless facility is proposed for collocation, the applicant shall apply for a Variance in

conformance with procedures, terms and conditions set forth in Article 9 of Chapter 150 of the City of Belvidere Municipal Code.

- (10) Contractual Design Requirements. The wireless provider shall comply with requirements that are imposed by a contract between the City and a private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.
- (11) Ground-mounted Equipment Spacing. The wireless provider shall comply with applicable spacing requirements in applicable codes and ordinances concerning the location of ground-mounted equipment located in the right-of-way if the requirements include a waiver, zoning or other process that addresses wireless provider requests for exception or variance and do not prohibit granting of such exceptions or variances.
- (12) Undergrounding Regulations. The wireless provider shall comply with local code provisions or regulations concerning undergrounding requirements that prohibit the installation of new or the modification of existing utility poles in a right-of-way without prior approval if the requirements include a waiver, zoning or other process that addresses requests to install such new utility poles or modify such existing utility poles and do not prohibit the replacement of utility poles.
- (13) Collocation Completion Deadline. Collocation for which a permit is granted shall be completed within 180 days after issuance of the permit, unless the City and the wireless provider agree to extend this period or a delay is caused by make-ready work for a municipal utility pole or by the lack of commercial power or backhaul availability at the site, provided the wireless provider has made a timely request within 60 days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete installation does not exceed 360 days after issuance of the permit. Otherwise, the permit shall be void unless the City grants an extension in writing to the applicant.

D. Application Fees. Application fees are imposed as follows:

- (1) Applicant shall pay an application fee of \$650 for an application to collocate a single small wireless facility on an existing utility pole or wireless support structure, and \$350 for each small wireless facility addressed in a consolidated application to collocate more than one small wireless facility on existing utility poles or wireless support structures.
- (2) Applicant shall pay an application fee of \$1,000 for each small wireless facility addressed in an application that includes the installation of a new utility pole for such collocation.
- (3) Notwithstanding any contrary provision of State law or local ordinance, applications pursuant to this Section shall be accompanied by the required application fee. Application fees shall be non-refundable.

- (4) The City shall not require an application, approval or permit, or require any fees or other charges, from a communications service provider authorized to occupy the rights-of-way, for:
- a. routine maintenance;
 - b. the replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if the wireless provider notifies the City at least 10 days prior to the planned replacement and includes equipment specifications for the replacement of equipment consistent with subsection d. under the Section titled Application Requirements; or
 - c. the installation, placement, maintenance, operation or replacement of micro wireless facilities suspended on cables that are strung between existing utility poles in compliance with applicable safety codes.
- (5) Wireless providers shall secure a permit from the City to work within rights-of-way for activities that affect traffic patterns or require lane closures.

E. Exceptions to Applicability. Nothing in this Ordinance authorizes a person to collocate small wireless facilities on:

- (1) property owned by a private party or property owned or controlled by the City or another unit of local government that is not located within rights-of-way, or a privately owned utility pole or wireless support structure without the consent of the property owner;
- (2) property owned, leased, or controlled by a park district, forest preserve district, or conservation district for public park, recreation or conservation purposes without the consent of the affected district, excluding the placement of facilities on rights-of-way located in an affected district that are under the jurisdiction and control of a different unit of local government as provided by the Illinois Highway Code; or
- (3) property owned by a rail carrier registered under Section 18c-7201 of the Illinois Vehicle Code, Metra Commuter Rail or any other public commuter rail service, or an electric utility as defined in Section 16-102 of the Public Utilities Act, without the consent of the rail carrier, public commuter rail service, or electric utility. The provisions of this Ordinance do not apply to an electric or gas public utility or such utility's wireless facilities if the facilities are being used, developed and maintained consistent with the provisions of subsection (j) of Section 16-108.5 of the Public Utilities Act.

For the purposes of this subsection, "public utility" has the meaning given to that term in Section 3-105 of the Public Utilities Act. Nothing in this Ordinance shall be construed to relieve any person from any requirement (a) to obtain a franchise or a State-issued authorization to offer cable service or video service or (b) to obtain any required permission to install, place, maintain, or operate communications facilities, other than small wireless facilities subject to this Ordinance.

F. Annual Recurring Rate. A wireless provider shall pay to the City an annual recurring rate to collocate a small wireless facility on a City utility pole located in a right-of-way that equals (i) \$200 per year.

The \$200 fee shall be payable on the first day after the first annual anniversary of the issuance of the permit or notice of intent to collocate, and on each annual anniversary date thereafter.

G. Abandonment. A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned. The owner of the facility shall remove the small wireless facility within 90 days after receipt of written notice from the City notifying the wireless provider of the abandonment.

The notice shall be sent by certified or registered mail, return receipt requested, by the City to the owner at the last known address of the wireless provider. If the small wireless facility is not removed within 90 days of such notice, the City may remove or cause the removal of such facility pursuant to the terms of its pole attachment agreement for municipal utility poles or through whatever actions are provided for abatement of nuisances or by other law for removal and cost recovery.

A wireless provider shall provide written notice to the City Clerk if it sells or transfers small wireless facilities within the jurisdiction of the City. Such notice shall include the name and contact information of the new wireless provider.

Sec. 98-903. Dispute Resolution.

The Circuit Court of 17th Judicial Circuit, Boone County Illinois shall have exclusive jurisdiction to resolve all disputes arising under the Small Wireless Facilities Deployment Act

Sec. 98-904. Indemnification.

A wireless provider shall indemnify and hold the City, its officers, officials and employees harmless against any and all liability or loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of the City improvements or right-of-way associated with such improvements by the wireless provider or its employees, agents, or contractors arising out of the rights and privileges granted under this Ordinance and the Act. A wireless provider has no obligation to indemnify or hold harmless against any liabilities and losses as may be due to or caused by the sole negligence of the City or its employees or agents. A wireless provider shall further waive any claims that they may have against the City with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.

Sec. 98-905. Insurance.

The wireless provider shall carry, at the wireless provider's own cost and expense, the following insurance:

- (i) property insurance for its property's replacement cost against all risks;
- (ii) workers' compensation insurance, as required by law;

OR

(iii) commercial general liability insurance with respect to its activities on the City improvements or rights-of-way to afford minimum protection limits consistent with its requirements of other users of City improvements or rights-of-way, including coverage for bodily injury and property damage.

The wireless provider shall include the City as an additional insured on the commercial general liability policy and provide certification and documentation of inclusion of the City in a commercial general liability policy prior to the collocation of any wireless facility.

A wireless provider may self-insure all or a portion of the insurance coverage and limit requirement required by the City. A wireless provider that self-insures is not required, to the extent of the self-insurance, to comply with the requirement for the name of additional insureds under this Section. A wireless provider that elects to self-insure shall provide to the City evidence sufficient to demonstrate its financial ability to self-insure the insurance coverage limits required by the City.