



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Clayton Stevens	Vice Chairman Public Works
Alderman Tom Porter	Chairman Building, Planning & Zoning
Alderman Daniel Snow	Co-Chairman City-County
Alderman Michael Borowicz	Vice-Chairman Finance and Personnel
Alderman Wendy Frank	Vice Co-Chairman City-County
Alderman Thomas Ratcliffe	Chairman Finance and Personnel
Alderman George Crawford	Chairman Public Safety
Alderman Mike McGee	Vice Chairman Building, Planning & Zoning
Alderman Marsha Freeman	Chairman Public Works
Alderman Ric Brereton	Vice Chairman Public Safety

AGENDA

August 12, 2019

6:00 p.m.

City Council Chambers, 401 Whitney Blvd. Belvidere, Illinois

Call to Order: Mayor Chamberlain:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business: None.
3. Public Works, Unfinished Business:

(A) Intersection Review – West 5th Street and Garfield Avenue – tabled July 8, 2019.

4. Public Works, New Business:

- (A) Wycliffe Lift Station Improvement Project – WWTP.
- (B) Appleton Forcemain Extension Project – WWTP.
- (C) Purchase of Equipment Trailer – Street Department.
- (D) Water Tank Cleaning Proposals.
- (E) Deer Hills/Deer Woods II.
- (F) Dead Ash Trees – Alderman Snow.

5. Other:

- (A) Police - Authorization to hire an entry level police officer.
- (B) Fire – Radio Purchase.
- (C) Appointment of Loretta Swanson and Sue Holmes to the
Ida Public Library Board of Trustees.

6. Adjournment:

MEMO

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Subject: Intersection Review – West 5th Street and Garfield Avenue
Date: July 1, 2019

After review of the above intersection, I would offer the following:

Current Status:

Garfield Avenue yields at West 5th Street. West 5th Street stops at State Street one block to the east and stops at Pearl Street one block to the west. Speed limit is 25 mph.

Traffic Volume:

Based on IDOT's current Traffic Volume Map, West 5th Street and Garfield Avenue have an ADT of 200 or less.

Accident History:

Police Department records indicate no accidents have occurred at this intersection in the last five years.

Pedestrian Activity:

This intersection is located in a residential neighborhood with typical pedestrian activity.

Site Distance:

No site distance limitations noted.

Conclusion:

Based on the above information and IDOT's Manual on Uniform Traffic Control Devices, no changes are warranted at this time for this intersection.

*Tabled
Brent Anderson
2nd
Crawford*

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 8/6/2019
Re: Wycliffe Lift Station Improvement Project - WWTP

The contract for the Wycliffe Lift Station Improvement Project has been awarded to Stenstrom Excavation and Blacktop Group, in the amount of \$1,080,956.85, and the project will begin soon. Attached to this memo is a Construction Engineering Services Agreement submitted by CES, Inc, an amount not-to-exceed \$76,954.00. The cost is based on a 225 day construction period with 60 days of actual construction and will be billed on a time and material basis.

I would recommend approval of the Construction Engineering Services Agreement from CES, Inc, in an amount not-to-exceed \$76,954.00, for the Wycliffe Lift Station Improvement Project. This work will be paid for from Sewer Connection Fees #0510.

Municipality City of Belvidere	L O C A L A G E N C Y  Illinois Department of Transportation Construction Engineering Services Agreement	C O N S U L T A N T	Name C.E.S. Inc.
Township N/A			Address 700 W. Locust Street
County Boone			City Belvidere
Section Wycliffe Lift Station			State IL

THIS AGREEMENT is made and entered into this 16 day of July, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. LOCAL FUNDS will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer Director of Public Works, City of Belvidere
Resident Construction Supervisor Authorized representative of C.E.S. Inc. in immediate charge of the construction engineering details of the PROJECT
Contractor Company or Companies to which the construction contract was awarded

Section Description

Name Wycliffe Lift Station Route N/A Length N/A miles Structure No. N/A

Termini Site is 2000 Bridgewater Street

Description

Construction of a new 3000 gpm Lift Station and demolition of the existing lift station.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e. Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f. Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

NOTE Four copies to be submitted to the Regional Engineer

- g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. Furnish or cause to be furnished:
 - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. Furnish or cause to be furnished
 - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Semi-Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, ~~proportioning engineers~~ and other technical personnel. ~~and the taking and submitting of material samples.~~
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA. ~~and the DEPARTMENT.~~

NOTE: When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.

2. ~~That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plans, plats and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.~~
3. To attend conferences at any reasonable time when requested to do so by the LA. ~~or representatives of the DEPARTMENT.~~
4. In the event ~~plans, surveys or~~ construction staking is found to be in error during the construction of the PROJECT and revisions of the ~~plans or survey or~~ construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA. ~~or the DEPARTMENT~~ without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. ~~That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.~~
8. To submit, upon request by the LA ~~or the DEPARTMENT~~, a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. ~~To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:~~

- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b. A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note) %
	_____	%
	_____	%
	_____	%
	_____	%

~~Note: Not necessarily a percentage. Could use per diem, cost plus or lump sum.~~

2. To pay for services stipulated in paragraphs ~~1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k,~~ 3, 4, 5, 6 and 8 of THE ENGINEER AGREES at the hourly rates attached stipulated below for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. ~~Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.~~ The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Grade Classification of Employee	Hourly Rate
Principal Engineer	_____
Resident Construction Supervisor	_____
Chief of Party	_____
Instrument Man	_____
Rodmen	_____
Inspectors	_____
_____	_____
_____	_____
_____	_____
_____	_____

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until 6/30/2020. In event the services of the ENGINEER extend beyond 6/30/2020, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
 - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.~~
 - c. Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraph ~~1j and 1k~~.
 - d. Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.

By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. ~~That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus 158 percent incurred up to the time he is notified in writing of such abandonment. "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out of pocket expenses will be reimbursed to the ENGINEER at his actual cost.~~
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 158 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. ~~To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.~~

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the

ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

City of Belvidere _____ of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____
Clerk
(Seal)

By _____
Title:

Executed by the ENGINEER:

Kevin C. Bunge

C.E.S. Inc.

700 W. Locust Street

Belvidere, IL 61008

ATTEST:

By _____
Title:

Title: President



Approved
Date
Department of Transportation
Regional Engineer



C.E.S. Inc. – Main Office
700 West Locust Street
Belvidere, Illinois 61008
Phone: (815) 547-8435
Fax: (815) 544-0421

C.E.S. dba Survey-Tech
104 A Maple Court
Rochelle, IL 61068
Phone: (815) 562-8771
Fax: (815) 562-6555

Kevin.Bunge@Civlideas.com

City of Belvidere, Illinois Design, Survey and Construction Services 2019 Rate Structure

Rates effective January 1, 2019 through December 31, 2019

Principal Engineer (P.E.)	\$ 147.00/hr.
Professional Land Surveyor (P.L.S.)	\$ 129.00/hr.
Senior Engineer (P.E.)	\$ 120.00/hr.
Staff Engineer (E.I.T.)	\$ 100.00/hr.
Survey Technician (S.I.T.)	\$ 84.50/hr.
Rodperson / Staking Technician	\$ 58.00/hr.
GPS Usage (One person)	\$ 101.00/hr.
Construction Observation	\$ 79.50/hr.
AutoCAD Draftsman	\$ 89.50/hr.
Administrative Support	\$ 47.50/hr.
Mileage	\$.75/mile
Plots / Copies (24" x 36" Black & White)	\$ 3.00/ea
Plots / Copies (24" x 36" Mylar)	\$ 18.00/ea
Mailings	Cost plus 15%
Reimbursable	Cost plus 10%



700 West Locust Street
 Belvidere, Illinois 61008
 Phone: (815) 547-8435
 Fax: (815) 544-0421
 Kevin.Bunge@Civilideas.com

**WYCLIFFE LIFT STATION IMPROVEMENTS 2019 (TRIPLEX)
 CITY OF BELVIDERE, IL
 CONSTRUCTION ENGINEERING FEE ESTIMATE
 7/12/19**

#	TASK	PRINCIPAL	SENIOR	STAFF	CREW	DRAFTER	CONSTR.	ELECTRICAL	ADMIN
		ENG. HOURS	ENG. HRS	ENG. HRS			INSPECTOR HRS	ENGINEER HRS	
1	PROJECT SETUP AND REVIEWS	8	16	16	0	0	16	16	16
2	STAKING	0	2	8	8	4	0	0	0
3	CONSTRUCTION OBSERVATION	20	40	30	0	0	500	16	32
4	PROJECT CLOSEOUT	4	12	6	8	12	16	0	8
	TOTAL HRS	32	70	60	16	16	532	32	56
	HOURLY RATE	\$147.00	\$120.00	\$100.00	\$140.00	\$89.50	\$79.50	\$132.00	\$47.50
	SUB-TOTAL	\$4,704.00	\$8,400.00	\$6,000.00	\$2,240.00	\$1,432.00	\$42,294.00	\$4,224.00	\$2,660.00
5	MATERIALS TESTING	\$5,000.00							
	TOTAL	\$76,954.00							

NOTES:

1. THIS FEE ESTIMATE IS FOR BUDGET PURPOSES ONLY. THE FEES FOR THE PROJECT WILL BE BILLED ON A TIME AND MATERIAL BASIS.
2. THE FEE ESTIMATE IS BASED ON A 225 CALENDAR DAY CONSTRUCTION PERIOD AND 60 ACTUAL DAYS OF CONSTRUCTION.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 8/6/2019
Re: Appleton Forcemain Extension Project - WWTP

The contract for the Appleton Forcemain Extension Project has been awarded to Apollo Trenchless, in the amount of \$335,924.00. Attached to this memo is a Construction Engineering Services Agreement submitted by CES, Inc, an amount not-to-exceed \$30,809.00. The cost is based on a 30 day construction period and will be billed on a time and material basis.

I would recommend approval of the Construction Engineering Services Agreement from CES, Inc, in an amount not-to-exceed \$30,809.00, for the Appleton Forcemain Extension Project. This work will be paid for from Sewer Connection Fees #0510.

Municipality City of Belvidere	L O C A L A G E N C Y  Illinois Department of Transportation Construction Engineering Services Agreement	C O N S U L T A N T	Name C.E.S. Inc.
Township N/A			Address 700 W. Locust Street
County Boone			City Belvidere
Section Forcemain Extension			State IL

THIS AGREEMENT is made and entered into this 16 day of July, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. LOCAL FUNDS, will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer Director of Public Works, City of Belvidere, IL
Resident Construction Supervisor Authorized representative of C.E.S. Inc. in immediate charge of the construction engineering PROJECT
Contractor Company or Companies to which the construction contract was awarded

Section Description

Name Forcemain Extension Route N/A Length 0.19 miles Structure No. N/A
Termini VFW to Wastewater Treatment Plant

Description

Construction of an 8" diameter forcemain primarily using horizontal direction drilling under the Kishwaukee River from the VFW along Appleton Avenue to the Belvidere Wastewater Treatment Plant

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e. Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f. Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

NOTE Four copies to be submitted to the Regional Engineer

- g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. Furnish or cause to be furnished:
 - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. Furnish or cause to be furnished
 - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Semi-Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, ~~proportioning engineers~~ and other technical personnel. ~~and the taking and submitting of material samples.~~
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA. ~~and the DEPARTMENT.~~

NOTE: When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.

2. ~~That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.~~
3. To attend conferences at any reasonable time when requested to do so by the LA. ~~or representatives of the DEPARTMENT~~
4. In the event ~~plans, surveys or~~ construction staking is found to be in error during the construction of the PROJECT and revisions of the ~~plans or survey or~~ construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA. ~~or the DEPARTMENT~~ without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. ~~That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.~~
8. To submit, upon request by the LA ~~or the DEPARTMENT~~ a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. ~~To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:~~

- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b. A sum of money equal to _____ percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

~~Note: Not necessarily a percentage. Could use per diem, cost plus or lump sum.~~

2. To pay for services stipulated in paragraphs ~~1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k,~~ 3, 4, 5, 6 and 8 of THE ENGINEER AGREES at the hourly rates attached ~~stipulated below~~ for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. ~~Subject to the approval of the LA, the ENGINEER may subcontract all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.~~ The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

**Grade Classification
of Employee**

Hourly Rate

Principal Engineer
Resident Construction Supervisor
Chief of Party
Instrument Man
Rodmen
Inspectors

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until 12/31/2019. In event the services of the ENGINEER extend beyond 12/31/2019, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
 - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.~~
 - c. Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraph 1j and 1k.
 - d. Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.

By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. ~~That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus 158 percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out of pocket expenses will be reimbursed to the ENGINEER at his actual cost.~~
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 158 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. ~~To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.~~

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the

ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

City of Belvidere _____ of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____
Clerk
(Seal)

By _____
Title:

Executed by the ENGINEER:

Kevin C. Bunge

C.E.S. Inc.

700 W. Locust Street

Belvidere, IL 61008

ATTEST:

By _____
Title:

Title: President

Date
Department of Transportation
Regional Engineer



C.E.S. Inc. – Main Office
700 West Locust Street
Belvidere, Illinois 61008
Phone: (815) 547-8435
Fax: (815) 544-0421

C.E.S. dba Survey-Tech
104 A Maple Court
Rochelle, IL 61068
Phone: (815) 562-8771
Fax: (815) 562-6555

Kevin.Bunge@Civilideas.com

City of Belvidere, Illinois Design, Survey and Construction Services 2019 Rate Structure

Rates effective January 1, 2019 through December 31, 2019

Principal Engineer (P.E.)	\$ 147.00/hr.
Professional Land Surveyor (P.L.S.)	\$ 129.00/hr.
Senior Engineer (P.E.)	\$ 120.00/hr.
Staff Engineer (E.I.T.)	\$ 100.00/hr.
Survey Technician (S.I.T.)	\$ 84.50/hr.
Rodperson / Staking Technician	\$ 58.00/hr.
GPS Usage (One person)	\$ 101.00/hr.
Construction Observation	\$ 79.50/hr.
AutoCAD Draftsman	\$ 89.50/hr.
Administrative Support	\$ 47.50/hr.
Mileage	\$.75/mile
Plots / Copies (24" x 36" Black & White)	\$ 3.00/ea
Plots / Copies (24" x 36" Mylar)	\$ 18.00/ea
Mailings	Cost plus 15%
Reimbursable	Cost plus 10%



700 West Locust Street
 Belvidere, Illinois 61008
 Phone: (815) 547-8435
 Fax: (815) 544-0421
 Kevin.Bunge@Civildideas.com

**FORCEMAIN EXTENSION VFW TO WWTP
 CITY OF BELVIDERE, IL
 CONSTRUCTION ENGINEERING FEE ESTIMATE
 7/12/19**

#	TASK	PRINCIPAL	SENIOR	STAFF	CREW	DRAFTER	CONSTR.	
		ENG. HOURS	ENG. HRS	ENG. HRS			INSPECTOR HRS	ADMIN HRS
1	PROJECT SETUP AND REVIEWS	4	6	8	0	0	8	8
2	STAKING	0	2	2	8	4	0	0
3	CONSTRUCTION OBSERVATION	5	16	16	0	0	200	16
4	PROJECT CLOSEOUT	6	6	6	4	12	8	8
	TOTAL HRS	15	30	32	12	16	216	32
	HOURLY RATE	\$147.00	\$120.00	\$100.00	\$140.00	\$89.50	\$79.50	\$47.50
	SUB-TOTAL	\$2,205.00	\$3,600.00	\$3,200.00	\$1,680.00	\$1,432.00	\$17,172.00	\$1,520.00
	TOTAL	\$30,809.00						

NOTES:

1. THIS FEE ESTIMATE IS FOR BUDGET PURPOSES ONLY. THE FEES FOR THE PROJECT WILL BE BILLED ON A TIME AND MATERIAL BASIS.
2. THE FEE ESTIMATE IS BASED ON A 30 CALENDAR DAY CONSTRUCTION PERIOD.
3. IT IS NOT ANTICIPATED THAT MATERIAL TESTING WILL BE REQUIRED UNDER THIS CONTRACT.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 8/6/2019
Re: Purchase of Equipment Trailer – Street Department

The current budget includes \$10,000 in the Capital Fund to purchase a new equipment trailer for the Street Department.

We have received the following proposals for a new trailer:

Northern Illinois Tractor & Equipment 2388 N Conger Rd Pecatonica, IL 61063	\$8,894.00
Rondo Enterprises 1115 E State Street Sycamore, IL 60178	\$9,507.39

I would recommend approval of the proposal from Northern Illinois Tractor & Equipment to purchase a B&B partial tilt trailer at a cost of \$8,894.00. This trailer will be paid for from the Capital Fund.

815-239-9096
NITEEQUIP.COM



2388 N. Conger Rd
Pecatonica, IL 61063

7/18/19

City of Belvidere

Danny Anderson

815-378-2928

danderson@ci.belvidere.il.us

#26130	B&B Model TBCT Tube Frame Partial Tilt Trailer	8736
	<ul style="list-style-type: none">- 83" x 24' (18' Tilt + 6' Stationary)- (2) 7000# Dexter Torflex Axles w/Never-Adjust Brakes- 14,000# GVWR- Treated Deck- Fender Guards- Cushion Cylinder w/Flow Control Valve- Pallet Fork Tubes (Both Sides Access)- Toolbox on Tongue- Stake Pockets & Rub Rail- Matching Spare Tire/Rim & Mount- Adjustable Coupler- Extra D-Rings- Charger Gray w/Black Rims	
Title		150
Municipal License Plate		8
Grand Total		8894

Please make check payable to: NITE Equipment



2019 B & B TBCT 83"X24' LOW PROFILE TILT BED - #26130 For Sale In Pecatonica, Illinois

For Sale Price: \$8,736



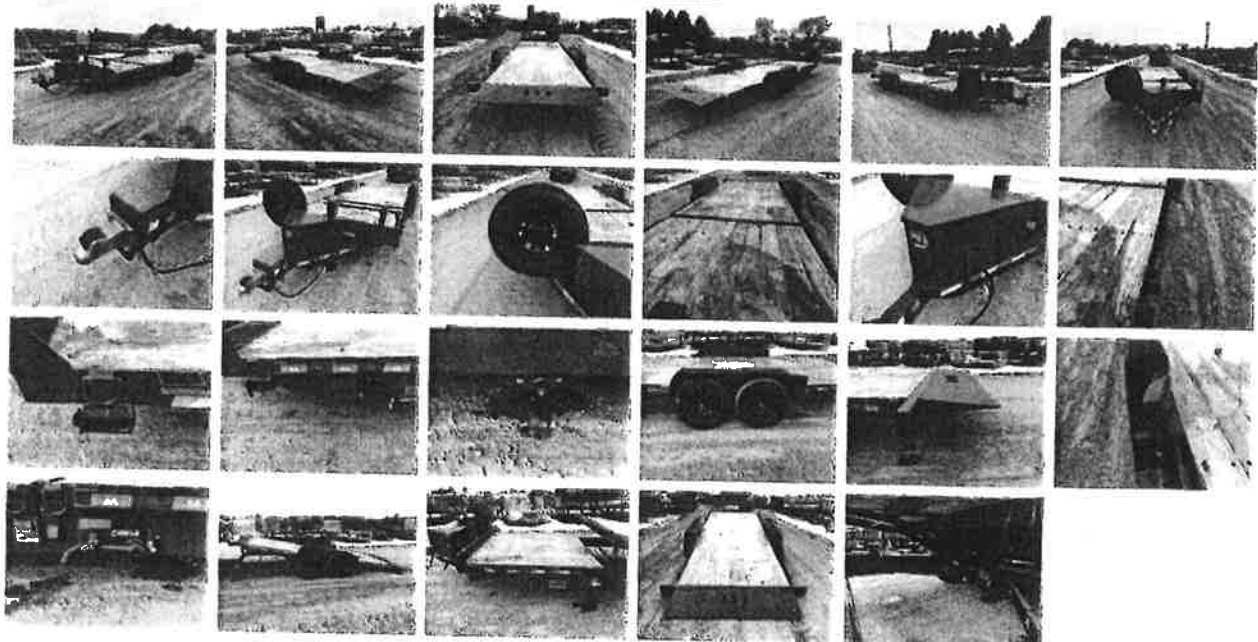
Contact Information

NITE Equipment, Inc.

9 Pecatonica, Illinois 61063

Phone: (815) 239-9096

Contact: Rick or Chris



Description

83" x 18' Manual Tilt + 6' Stationary; 14,000# GVWR; 4,480# Empty Weight; 2 - 7,000# Axles; Electric Drum Brakes on Both Axles; Cushion Cylinder; Flow Valve; Stake Pockets; Rub Rail; D-Rings; Pallet Fork Holder Built into Frame; Lockable Tool Box on Tongue; Adjustable Coupler; Spare Tire on Mount; 10,000# Drop Leg Jack; Heavy Duty Fenders; 2" Treated Pine Wood Deck; Fender Guides; 8" Tube Main Frame; 12" OC Cross Members; 16" Radials; LED Lights; PRIMER & POWDER COATING; Charger Gray; Lo Pro

Specifications

Quantity	1	Stock Number	26130
Year	2019	Manufacturer	B & B
Model	TBCT 83"X24' LOW PROFILE TILT BED - #26130	Condition	New
Length	24 ft	Composition	Steel
Width	83 in	Suspension	Torsion

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 8/6/2019
Re: Water Tank Cleaning Proposals

As part of the water storage facilities inspections, the tanks have to be emptied for inspection. The ground reservoir at Well #3 has a large amount of sediment (sand) that needs to be removed. We have received the following proposals to remove the sand:

- | | |
|---|--------------------|
| 1. Collins Sanitary, LLC
W9235 County B
Clinton, WI 53525 | \$5,770.00 per day |
| 2. Stewart Spreading
3870 N IL Rt 71
Sheridan, IL 60551 | \$8,500.00 per day |

We are estimating that it will take two days to remove the sand. The sand will be stockpiled and we will be able to use it as trench backfill on future projects.

I would recommend approval of the proposal from Collins Sanitary, in the amount of \$5,770.00 per day, to remove the sediment from the reservoir at Well #3. This work will be paid for from Water Department Line Item #61-5-810-6040.

Belvidere Police Department

Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol



615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9603 - www.ci.belvidere.il.us

TO: Mayor Chamberlain and City Council

FROM: Chief Shane Woody

DATE: August 12, 2019

RE: Authorization to hire an entry level police officer

The Belvidere Police Department is requesting authorization to hire an entry level police officer.

On 7/11/2019 Sgt. Gorsuch presented the City of Belvidere with a notice of retirement dated November 10, 2019. This would put the Belvidere Police Department one police officer under its authorized strength of 43. In preparation for his replacement the Command Staff would need to select, swear-in, and send the new entry level candidate to the Suburban Law Enforcement Academy (SLEA) in Glen Ellyn, Illinois for basic law enforcement training which is 14 weeks long. The next training class for this school is September 16, 2019. The next available Basic Law Enforcement Academy isn't until January 2020. Basic Law Enforcement Academies are highly competitive and difficult to get into in a timely fashion without preparation.

With the Council's authorization the Belvidere Police Department can have an entry level police officer selected, sworn-in, and on the street by Christmas. If the Council preferred to wait until the formal retirement of Sgt. Gorsuch the Department wouldn't be able to get that officer on the street until Easter 2020.

Motion: To authorize the Belvidere Police Department to hire an entry level police officer in September 2019.

Belvidere Police Department

Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol



615 N. Main Street • Belvidere, IL 61008 • Phone 815-544-9626 • Fax 815-544-9603 • www.ci.belvidere.il.us

RECEIVED 7/11/2019

To the City of Belvidere,

A handwritten signature in black ink, appearing to be "SW".

It is with heavy heart I submit this letter as my resignation from the Belvidere Police Department to be effective November 10, 2019.

I have proudly served as a Law Enforcement Officer for 32 years, with the majority of my career serving the City of Belvidere. It has been my utmost pleasure to have served the fine citizens of Belvidere.

I would like to thank the Mayor and his office, City Officials, Belvidere City Council, Belvidere Fire and Police Commissioner's, Boone County States Attorney's Office, Boone County Sheriff's Department, Belvidere Police Department, Belvidere Fire Department, Public Works, Street Department and all who support them. All of these departments working together is what makes Belvidere such a great community and a safe place to live. Not to mention a great place to have served.

Being a Police Officer was my calling, it was not just a job or career, it was something that was inside of me, which I was proud to give my heart and soul to. I hope to leave behind a legacy that other officers can and will inspire to, and say they were proud to serve with me, as I can truly say I was proud to serve with them.

I have been blessed throughout my career to have worked beside some of the greatest men and women in law enforcement, not only with this agency, but with other agencies where I have served. I will miss my brothers and sisters in law-enforcement, and I will pray for all of them to have a safe and rewarding career.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "Sgt Martin R. Gorsuch".

Sgt Martin R. Gorsuch

Cc: Chief Shane Woody



**BELVIDERE
FIRE
DEPARTMENT**

123 S. State St.
Belvidere, IL 61008

Fire Chief and Administration Offices

(815)544-2242

Fax (815)544-2278

Memo...

From:	Chief Hyser	Today's Date:	August 6, 2019
To:	Shauna Arco	Effective Date:	August 12, 2019
Subject:	Agenda Items: Committee of the Whole Meeting		

The Belvidere Fire Department is seeking authorization to purchase one (1) mobile dual head radio and four (4) portable radios with chargers. These radios are the 2nd and final phase of the revamping and replacement of the Department's aging emergency service radios. The Belvidere Fire Department uses Motorola and Rock River Service exclusively. The cost of this purchase which includes installation total \$16,868.56. This is a fiscal 2020 budgeted item to be paid out of the Capital Fund.

Chief Al Hyser



Rock River Service Company

COMMUNICATIONS CENTER OF ROCKFORD | ACCESS CONTROL SYSTEMS
2222 Charles Street • Rockford, Illinois • 815-226-1280

June 28, 2019

Adam Ellwanger
Belvidere Fire
aellwanger@belviderefire.com

Adam,

The below quotes summarize a mix of MR and regular quotes on equipment and service. Ultimately, the MR quotes would require a PO to Motorola so I'll list them separately. The other quotes won't require a PO and would get invoiced directly from Rock River Service.

MR Quotes

1	X	Motorola APX8500 VHF HP mobile dual head radio	\$5,022.36
4	X	Motorola APX4000 VHF portables w/speaker mic	\$9,266.20
Total			\$14,288.56

RRSC Quotes

2	X	Motorola APX4000 AC gang charger (6 slots)	\$1,176
4	X	TCED DC gang charger APX4000 cups (\$26 ea)	\$104
1	X	Installation of APX8500 in engine	\$1,300
Total			\$2,580

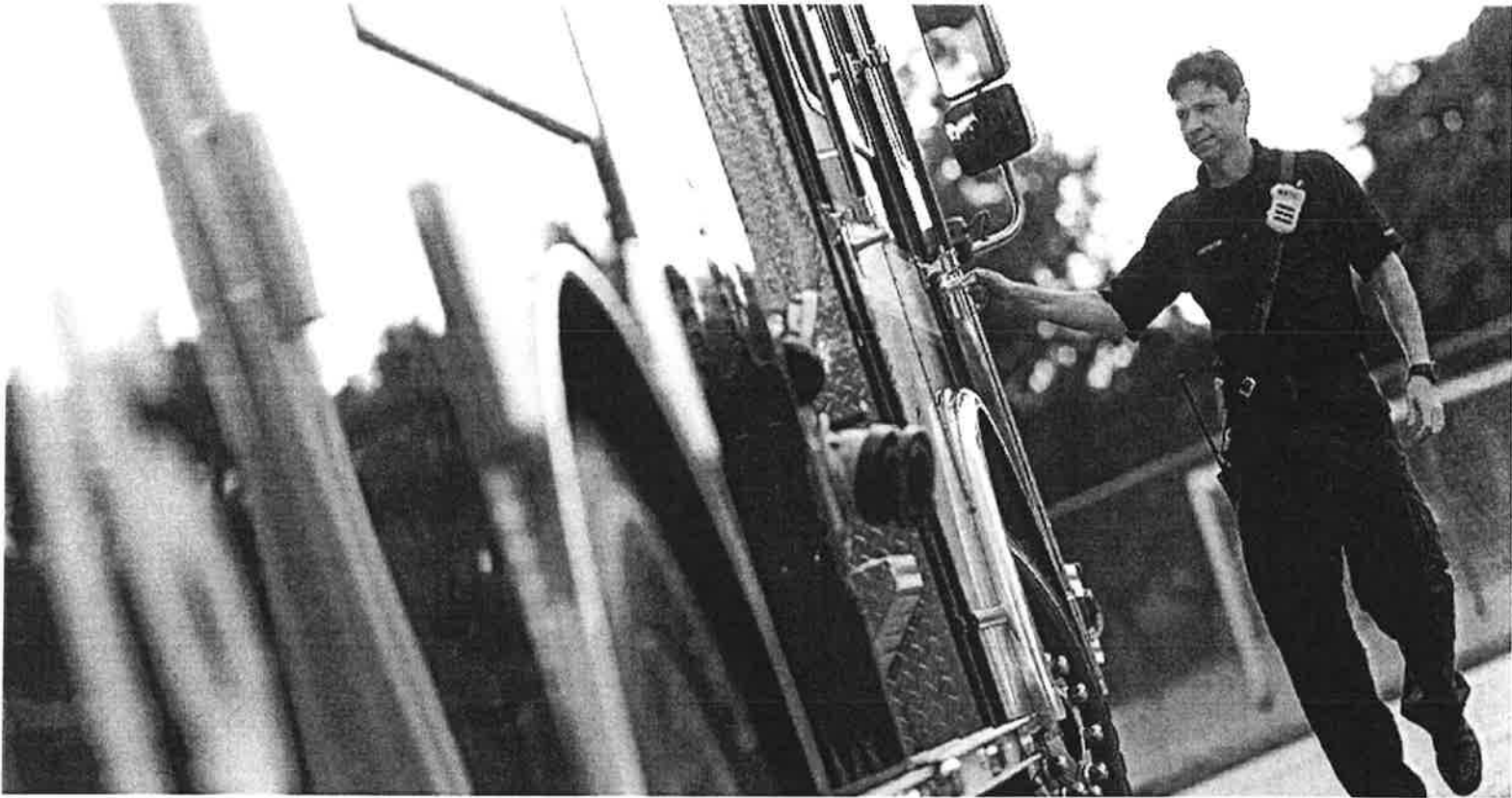
Total of both: 16,868.56

If you have any questions, just ask.

Sincerely,

Dave Carter
RRSC





BELVIDERE FIRE DEPARTMENT

APX8500

06/26/2019

06/26/2019

BELVIDERE FIRE DEPARTMENT
123 S STATE ST
BELVIDERE, IL 61008

RE: Motorola Quote for APX8500
Dear Adam Ellwanger,

Motorola Solutions, Inc. is pleased to present BELVIDERE FIRE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide BELVIDERE FIRE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Dave Carter at dave@rockriverservice.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dave Carter

Motorola Solutions Manufacturer's Representative

Billing Address:
 BELVIDERE FIRE DEPARTMENT
 123 S STATE ST
 BELVIDERE, IL 61008
 US

Quote Date:06/26/2019
 Expiration Date:09/24/2019
 Quote Created By:
 Dave Carter
 dave@rockriverservice.com
 815-226-1280

Customer:
 BELVIDERE FIRE DEPARTMENT
 Adam Ellwanger
 aellwanger@belviderefire.com
 815-985-5476

Contract: 24302 - STARCOM21, IL
 DIT7016660

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	M37TXS9PW1AN	APX8500 ALL BAND HP MOBILE	1	\$5,620.00	\$4,102.60	\$4,102.60
1a	G831AD	ADD: SPKR 15W WATER RESISTANT	2	\$60.00	\$43.80	\$87.60
1b	G48BB	ENH: CONVENTIONAL OPERATION APX	1	\$800.00	\$584.00	\$584.00
1c	G628AC	ADD: REMOTE MOUNT CABLE 17 FT APX	2	\$15.00	\$10.95	\$21.90
1d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$168.00	\$168.00	\$168.00
1e	GA05507AA	DEL: DELETE 7/800MHZ BAND	1	-\$800.00	-\$584.00	-\$584.00
1f	GA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$584.00	-\$584.00
1g	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1h	GA00092AL	ADD: APX DUAL-CONTROL HARDWARE (O2 GREY)	1	\$570.00	\$416.10	\$416.10
1i	GA00804AA	ADD: APX O2 CH (GREY)	1	\$492.00	\$359.16	\$359.16
1j	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1l	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00
1m	W22BA	ADD: STD PALM MICROPHONE APX	2	\$72.00	\$52.56	\$105.12
1n	G241AW	ENH: SOFTWARE ASTRO READY (ANALOG) APX	1	\$0.00	\$0.00	\$0.00
2	LSV00Q00202A	DEVICE PROGRAMING	1	\$307.69	\$307.69	\$307.69
3	CB000091A03	CABLE, COAXIAL, QMA PLUG TO MINI-UHF JACK CONNETOR	1	\$52.32	\$38.19	\$38.19

Grand Total
\$5,022.36(USD)


Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

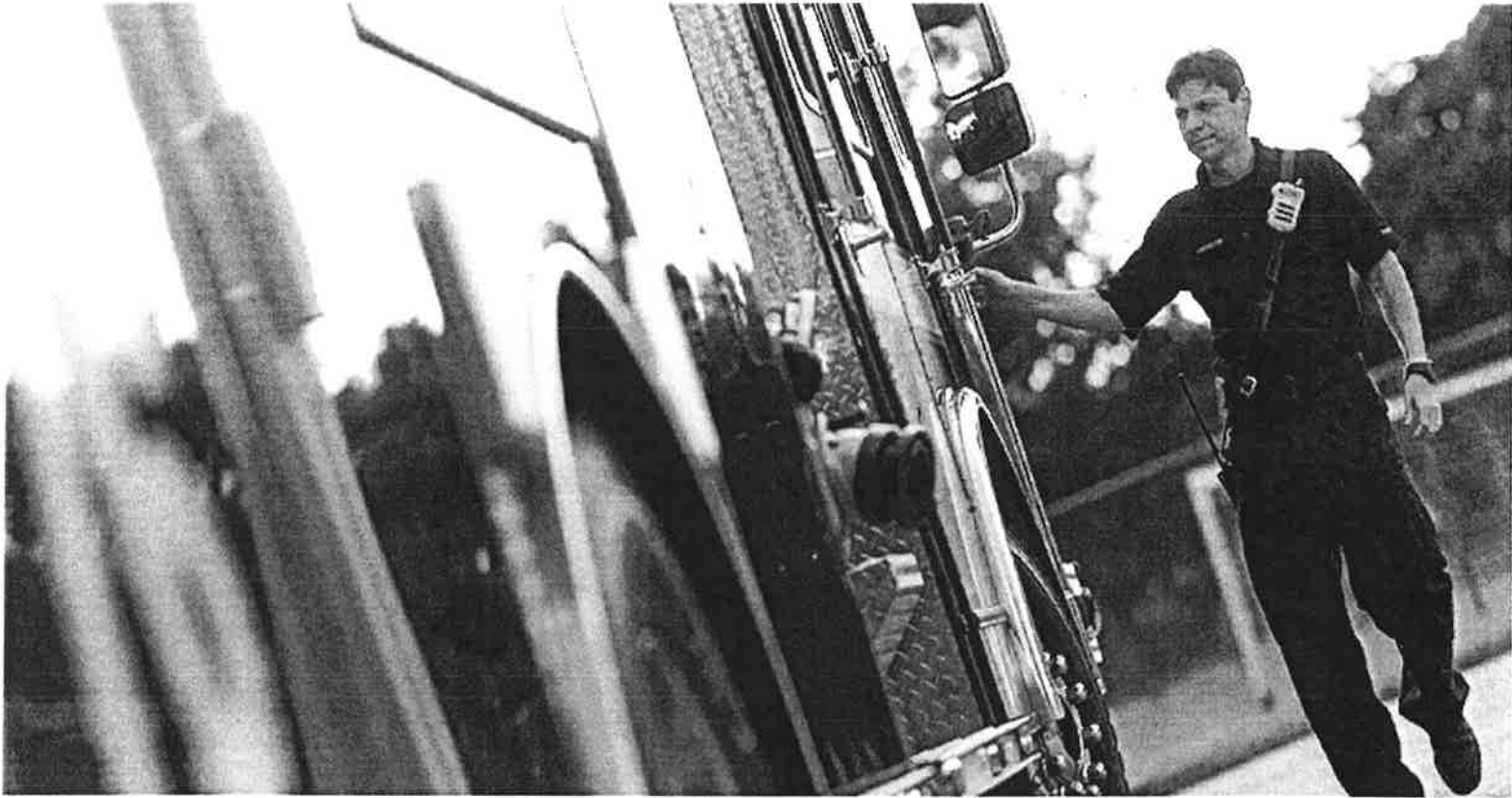
Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



BELVIDERE FIRE DEPARTMENT

APX4000 quote

06/28/2019

06/28/2019

BELVIDERE FIRE DEPARTMENT
123 S STATE ST
BELVIDERE, IL 61008

RE: Motorola Quote for APX4000 quote
Dear Adam Ellwanger,

Motorola Solutions, Inc. is pleased to present BELVIDERE FIRE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide BELVIDERE FIRE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Dave Carter at dave@rockriverservice.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dave Carter

Motorola Solutions Manufacturer's Representative

Billing Address:
 BELVIDERE FIRE DEPARTMENT
 123 S STATE ST
 BELVIDERE, IL 61008
 US

Quote Date:06/28/2019
 Expiration Date:09/26/2019
 Quote Created By:
 Dave Carter
 dave@rockriverservice.com

Customer:
 BELVIDERE FIRE DEPARTMENT
 Adam Ellwanger
 aellwanger@belviderefire.com
 815-985-5476

Contract: 24302 - STARCOM21, IL
 DIT7016660

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4000 Series	APX4000				
1	H51KDF9PW6AN	APX 4000 VHF MHZ MODEL 2 PORTABLE	4	\$1,963.00	\$1,432.99	\$5,731.96
1a	QA02829AB	ENH: ANALOG CONVENTIONAL	4	\$400.00	\$292.00	\$1,168.00
1b	Q887AT	ADD: 5Y ESSENTIAL SERVICE	4	\$162.00	\$162.00	\$648.00
2	LSV00Q00202A	DEVICE PROGRAMING	4	\$192.31	\$192.31	\$769.24
3	NMN6271A	IMPRES XP RSM FOR APX W/ DUAL MIC NOISE SUPPRESSION	4	\$325.00	\$237.25	\$949.00

Grand Total

\$9,266.20(USD)



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Purchase Order Checklist

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PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



Library Board of Trustees Application

The Ida Public Library Board of Trustees is seeking applicants to serve on the Library Board of Trustees. If you are interested in serving on the Library Board, please fill out this application and return it to the Library.

Responsibilities for the Public Library Trustee

To advocate for the library in the community, to oversee the general operation of the library and monitor its effectiveness, to establish policy, to determine the budget, to conduct public relations, and to plan for the future of the library.

Duties

Attend all board meetings and participate appropriately. Read board minutes and other materials sent out before the board meeting. Be informed about all phases of the library operation. Serve on committees as assigned by the board president. Lend your experience and leadership to the board for the good of the library. Actively participate in workshops and activities. Participate in fundraising activities. Visit the library often and be acquainted with its services by using them. Be an advocate for the library.

Qualifications

Possess a true sense of the library's enormous importance to the economic, social and educational life of the community. Have an appreciation for the library and a desire to provide the best possible services for the community. Maintain a sensitivity to the political conditions in the community. Must reside in the city of Belvidere.

Skills, beliefs, abilities:

- The ability to work with people.
- The skill to lead and preside at board meetings.
- The ability to plan.
- The belief in the importance of access to the materials of lifelong independent learning for everyone.
- The ability to communicate effectively.

Appointments

The trustee is accountable to the taxpayers and the people served by the library. Library Trustees are appointed by the Mayor and confirmed by the City Council. There is no monetary compensation for this position. Trustees serve a three year term and may be eligible to serve multiple terms. The Ida Public Library Board of Trustees meets on the fourth Tuesday of each month at 7:00pm. Special meetings are sometimes called, and committee meetings may be held in addition to Board meetings.

Please direct questions to Ashley Bryant, Library Director, at 815-544-3838 or ashleyb@idapubliclibrary.org

Date July 5, 2019

Name Loretta Swanson

Address _____ **Must reside in Belvidere*

Phone _____

Email _____

Why are you interested in serving on the Library Board of Trustees?

The Ida Public Library has always held a special place in my heart. Having lived in Belvidere all of my life, I remember many summer afternoons spent happily choosing Happy Hollister mysteries from the shelves of the children's room. As an adolescent, the library was there to help with my homework long before the internet. As a college student, the library displayed my drawings from art school. Now, as an adult, I frequent the library often to use a variety of services. Libraries are integral to communities as one of the only remaining places on the street where you don't have to pay with your money or your soul to enter. I have enjoyed the library for several decades now and want to serve on the Board to help make sure that other folks will be able to as well.

How often do you use the Belvidere Public Library? What other libraries are you familiar with?

In a year, I probably average a visit to the library at least once a week. As a college teacher, I am familiar with a wide variety of academic and research libraries. When I travel, I usually visit the local library to help me get a true sense of the place. Of course, Ida is my all time favorite but I have a special fondness for the Harold Washington Library in Chicago because of its magnificent post-modern architecture, the Ryerson Burnham Library in the Art Institute of Chicago for its fabulous collection of architectural research, the Bodleian because OMG it's the Bodleian (I think that's exactly what I whispered when I was lucky enough to visit it), all of the libraries in our inter-library loan system because they provide me with all sorts of amazing products and information for free. The list of libraries that I love could go on forever.

Continued on reverse

Continued

Please share your opinion on the importance of libraries.

In a word, education. Free education. As a lifelong teacher, I understand the value of a good education and how important it is to our society. Libraries allow every member of society access to a free education on any subject. They are also places where community members can gather to take part in peer-to-peer learning activities, where material is presented in a variety of ways so that anyone, regardless of leaning style, has equal access to that material. Their community gardens help feed the members of their community, their warming and cooling stations help people safely navigate climate extremes, their technology helps level the playing field for job seekers who do not otherwise have access to the necessary tools for their job search. Libraries are the, often unsung, heroes in our communities.

What challenges do you think our library faces?

My guess is that funding would be one of the biggest challenges faced by our library. It seems there are always referenda on every ballot asking voters to spend more of their income on a wide variety of worthy public projects. Those projects often have a very active and vocal constituency asking voters to support their cause. Libraries have been in place for decades and, I suspect, can often get overlooked in the fight for tax dollars. I think an important aspect of the library board would be to remind the community, through a wide variety of public projects, just how necessary and vital a library is to a community.

Please describe any experience or expertise you have that you feel would be beneficial to the Board of Trustees.

In my professional career, I have been responsible for programming and scheduling hundreds of courses for thousands of students, for college recruitment and retention, for hosting a wide variety of college and art events, and for working collaboratively with large teams of people. I have strong written and oral communication skills including professional (published) editing experience. I am trained and practice as an artist and art historian but lecture on a variety of topics. Also I am a dog trainer. I am happy to provide you with my current CV which delineates all of my professional experience.

How long have you lived in Belvidere?

Although I have traveled extensively and have lived in other places for short periods of time, I have lived in Belvidere for all of my 56 years.

What segment(s) of the Belvidere community do you feel you represent? (Possible examples: retiree, parent of young children, small business owner, etc.)

In ranked order:

Artists
Educators
Professional women
Single people

Do you presently serve in any other appointed position on a Board, Commission or Committee?

If yes, what position? If no, do you have previous experience on a Board or Commission?

I do not currently serve on any appointed boards, commissions, or committees in Boone County. I do currently serve on the following boards and committees:

Kishwaukee College Adjunct Education Association (Kishwaukee College) - secretary

Gallery Committee (Kishwaukee College)

Exhibition Committee (Kishwaukee College)

Recruitment Committee (Highland Community College)

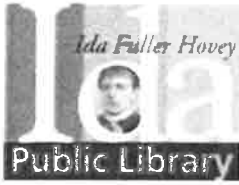
Previously, and at Northern Illinois University, I served on: School of Art Curriculum Committee, University Supportive Professional Staff Committee (elected representative), Recruitment and Retention Committee, Dismissal Committee, etc.

Please add any other information you would like to share.

I will bring a passion for libraries in general and a love of Ida Public Library in particular to this position. I have a good sense of humor and a strong work ethic. If you would like to review my current CV, I am happy to submit it to you. Additionally, I am on LinkedIn, though my profile probably needs some updating and Facebook where everything on my page is public.

Thank you for your interest in service to the community of Belvidere.

Applicant Signature Loretta Swanson



Library Board of Trustees Application

The Ida Public Library Board of Trustees is seeking applicants to serve on the Library Board of Trustees. If you are interested in serving on the Library Board, please fill out this application and return it to the Library.

Responsibilities for the Public Library Trustee

To advocate for the library in the community, to oversee the general operation of the library and monitor its effectiveness, to establish policy, to determine the budget, to conduct public relations, and to plan for the future of the library.

Duties

Attend all board meetings and participate appropriately. Read board minutes and other materials sent out before the board meeting. Be informed about all phases of the library operation. Serve on committees as assigned by the board president. Lend your experience and leadership to the board for the good of the library. Actively participate in workshops and activities. Participate in fundraising activities. Visit the library often and be acquainted with its services by using them. Be an advocate for the library.

Qualifications

Possess a true sense of the library's enormous importance to the economic, social and educational life of the community. Have an appreciation for the library and a desire to provide the best possible services for the community. Maintain a sensitivity to the political conditions in the community. Must reside in the city of Belvidere.

Skills, beliefs, abilities:

- The ability to work with people.
- The skill to lead and preside at board meetings.
- The ability to plan.
- The belief in the importance of access to the materials of lifelong independent learning for everyone.
- The ability to communicate effectively.

Appointments

The trustee is accountable to the taxpayers and the people served by the library. Library Trustees are appointed by the Mayor and confirmed by the City Council. There is no monetary compensation for this position. Trustees serve a three year term and may be eligible to serve multiple terms. The Ida Public Library Board of Trustees meets on the fourth Tuesday of each month at 7:00pm. Special meetings are sometimes called, and committee meetings may be held in addition to Board meetings.

Please direct questions to Ashley Bryant, Library Director, at 815-544-3838 or ashleyb@idapubliclibrary.org

Date July 15, 2019

Name Susan (Sue) Holmes

Address _____ *Must reside in Belvidere

Phone _____

Email _____

Why are you interested in serving on the Library Board of Trustees?

I previously served on the Board for many years but stepped down for personal reasons. I am now retired and have more time to devote to the Library Board. I am interested in serving because I have a deep appreciation for the Library and for the programs that are offered. I am also a former high school Librarian.

How often do you use the Belvidere Public Library? What other libraries are you familiar with?

I most often use the online features of the Library. I'm familiar with the Rockford Library as well as the Cherry Valley Public Library.

Continued

Please share your opinion on the importance of libraries.

Public Libraries in small towns like Belvidere should be the very epicenter of the community. The Library is not only charged with being the center for literacy, the place to find books and use technology, but also the repository of local history, the presenter of programs for children and adults, the keeper of the city's memories. I believe the public library is the most important building in the town and should constantly be evolving to meet the needs of the citizens of the community.

What challenges do you think our library faces?

No doubt the biggest challenge that the Ida Public Library faces is the lack of space inside the building. Expansion of the building must be among the top priorities of the Board.

Please describe any experience or expertise you have that you feel would be beneficial to the Board of Trustees.

I have post-graduate hours in School Library/Media services and have formerly served on the Board. I feel I have a unique take on the role of the Library in the community due to my background. I am also a retired English teacher, so the role of the Library in literacy is very important as well.

How long have you lived in Belvidere?

I am a lifelong resident of Boone County, having grown up in Caledonia and living in Belvidere since 1983.

What segment(s) of the Belvidere community do you feel you represent?

I am a retired "townie" who has several connections in the area.

Do you presently serve in any other appointed position on a Board, Commission or Committee? No.

Please add any other information you would like to share.

I would be honored to serve, once again, as a member of the Board of Trustees for the Ida Public Library.

Thank you for your interest in service to the community of Belvidere.

Applicant Signature Susan W. Holmes
