

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

Tuesday, September 3, 2019

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

- (1) Roll Call:
- (2) Pledge of Allegiance:  
Invocation:
- (3) Public Comment: (Please register with the City Clerk):
- (4) Approval of Minutes:
  - (A) Approval of minutes of the regular meeting of the Belvidere City Council of August 19, 2019; as presented.
- (5) Public Hearing:
- (6) Special Messages and Proclamations:
- (7) Approval of Expenditures: None.
- (8) Committee Reports and Minutes of City Officers:
  - (A) Belvidere Police Department Overtime Report of August 13, 2019 through August 26, 2019.
  - (B) Belvidere Fire Department Overtime Reports of August 9, 2019 and August 10, 2019, August 13, 2019 and August 14, 2019 through August 27, 2019.
  - (C) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of August 26, 2019.
- (9) Unfinished Business:
  - (A) Ord. #466H – 2nd Reading: An Ordinance Approving a Replat Titled Anderson Subdivision.
  - (B) Ord. #467H- 2nd Reading: An Ordinance Granting a Special Use to Permit a Mural within the CB, Central Business District (427 South State Street).

(C) Ord. #468H – 2nd Reading: An Ordinance Amending Section 118-34,  
Dangerous, Dead or Diseased Trees of the City of Belvidere Municipal Code.

(10) New Business:

(A) Ord. #469H – 1<sup>st</sup> Reading: An Ordinance Amending Section 110-9, Penalty  
of the City of Belvidere Municipal Code.

Motions forwarded from Public Safety and Finance and Personnel of August 26, 2019.  
Motions of Public Safety – Vice Chairman Brereton:

(A) Motion to approve the purchase of the SRN 1000 Double Barrier System with  
Canopy package. The cost is not to exceed \$5,696 and will be taken out of  
equipment line item #01-5-210-8200.

(B) Motion to approve the purchase of a Ford F550 Crew 4 x 4 Chassis from  
Manley Motors in the amount of \$51,828.

(11) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: August 19, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton, G. Crawford, W. Frank, M. Freeman,  
M. McGee, T. Porter, T. Ratcliffe and C. Stevens.  
Absent: M. Borowicz and D. Snow.

Alderman Snow arrived at 7:05 p.m.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Captain Schadle, Police Chief Woody, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: Jeff Carlisle – Aldermen Compensation Examples.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of August 5, 2019; as presented.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Ratcliffe to approve the minutes of the regular meeting of the Belvidere City Council of August 5, 2019. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages:

(A) Mayor Chamberlain reported Buchanan Street Stroll was a success.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,818,210.47  
Water & Sewer Fund Expenditures: \$ 381,224.39

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the General & Special Fund Expenditures in the amount of \$1,818,210.47. Roll Call Vote: 9/0 in favor.  
Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton.  
Nays: None. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$381,224.39. Roll Call Vote: 9/0 in favor.  
Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford.  
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of July 30, 2019 through August 12, 2019.
- (B) Belvidere Fire Department Overtime Report of July 31, 2019 through August 13, 2019.
- (C) Monthly Report of Community Development Department/Planning Department for July 2019.
- (D) Monthly Reports of Building Department for July 2019.
- (E) Monthly Treasurer's Report of July 2019.
- (F) Monthly General Fund Report of July 2019.
- (G) Monthly Water/Sewer Report of July 2019.
- (H) Minutes of City-County Coordinating Committee of July 10, 2019.
- (I) Minutes of Planning and Zoning Commission of August 13, 2019.

Let the record show these reports and minutes were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2019.

Motion by Ald. Brereton, 2<sup>nd</sup> by Ald. Snow to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2019.  
Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #463H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 151.45, Erosion and Sediment Control Requirements of the Belvidere Municipal Code.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to pass Ord. #463H. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

- (B) Ord. #464H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 14-453, Regulation of the Belvidere Municipal Code. (Video Gaming).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #464H. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

- (C) Ord. #465H – 2<sup>nd</sup> Reading: An Ordinance Amending Division 1 of Article VI, Finance of Chapter 2, Administration, Section 114-42 and Appendix A of the City of Belvidere (NSF).

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Freeman to pass Ord. #465H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #466H – 1<sup>st</sup> Reading: An Ordinance Approving a Replat Titled Anderson Subdivision.
- (B) Ord. #467H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Permit a Mural within the CB, Central Business District (427 South State Street).
- (C) Ord. #468H – 1<sup>st</sup> Reading: An Ordinance Amending Section 118-34, Dangerous, Dead or Diseased Trees of the City of Belvidere Municipal Code.

Let the record show Ordinances #466H, #467H and #468H were placed on file for first reading.

Motions forwarded from City-County Coordinating Committee of July 10, 2019.

- (A) Motion to approve TRC invoice #362936 in the amount of \$1,146.58 with a 50/50 split between the county and city. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (B) Motion to approve Engel Electric Company invoice #26726 in the amount of \$696.82 with a 50/50 split between the county and city. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

Motions forwarded from Building, Planning and Zoning and Public Works of August 12, 2019.

- (A) Motion to approve the Construction Engineering Services Agreement from CES, Inc. in an amount not-to-exceed \$76,954 for the Wycliffe Lift Station Improvement Project. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to approve the Construction Engineering Services Agreement from CES, Inc. in an amount not-to-exceed \$30,809 for the Appleton Forcemain Extension Project. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Northern Illinois Tractor & Equipment to purchase a B&B partial tilt trailer at a cost of \$8,894. This trailer will be paid for from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.
- (D) Motion to approve the proposal from Collins Sanitary in the amount of \$5,770 per day to remove the sediment from the reservoir at Well #3. This work will be paid for from Water Department line item #61-5-810-6040. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.
- (E) Motion to authorize the Belvidere Police Department to hire an entry level police officer in September 2019. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (F) Motion to approve purchasing one (1) mobile dual head radio and four (4) portable radios with chargers. The cost of this purchase which includes installation is \$16,868.56. This is a FY20 budgeted item to be paid from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

(G) Motion to approve the appointments of Loretta Swanson and Sue Holmes to the Ida Public Library Board of Trustees. Roll Call Vote: 9/0 in favor.  
Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 7:26 p.m.  
Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

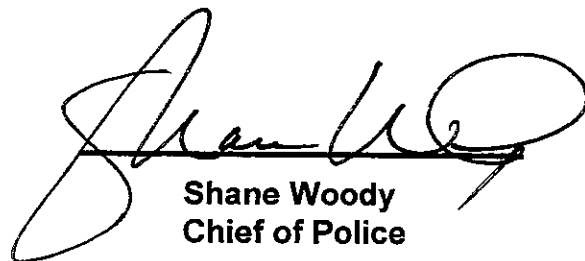
Attest: \_\_\_\_\_ City Clerk

# Belvidere Police Department Payroll Report

Dept: 1790

For Overtime Incurred between 8/13/19 and 8/26/19

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Abonce	01014	10	\$418.80
Ball	00739	14	\$811.62
Berillo	00941	9.5	\$468.05
Bird	00793	20.5	\$1,167.58
Blankenship	00729	12.5	\$711.94
Bogdonas	00901	0.5	\$28.48
Brox	00963	5.5	\$266.89
Danielak	00996	8.75	\$376.43
Davenport	00935	20.5	\$994.76
Delavan	00848	23.5	\$1,338.44
Derry	00816	27.25	\$1,552.02
Garcia	00988	22	\$946.44
Jones	00772	18.5	\$1,053.67
Kaplan	00858	8.5	\$484.12
King	00868	15.5	\$882.80
Kirk	00888	12	\$633.24
Korn	00989	2	\$86.04
Kozlowski	00846	8	\$455.64
Mears	10050	2	\$86.04
Moore	00707	10	\$569.55
Parker,B	00686	11.5	\$654.98
Smaha	00659	24	\$1,530.72
Washburn	00784	9	\$574.02
Zapf	00934	13.5	\$655.09
<b>Totals:</b>		<b>309</b>	<b>\$16,747.35</b>



Shane Woody  
Chief of Police



Belvidere Fire Department

Overtime Report

Date Between {08/09/2019} And {08/10/2019} and

Staff ID = "00882"

Activity Type Hours Wkd

Date	Time	Incident	Pay Type		Hrs Paid	Pay
00882		Thornton, Nicolas J				
08/09/2019	10:00		OT TROT Training not	2.00	2.00	79.08
08/10/2019	10:00		OT TROT Training not	2.00	2.00	79.08
			Staff Member Totals:	4.00	4.00	158.16
			All Staff Member Totals:	4.00	4.00	158.16

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Belvidere Fire Department

Overtime Report

Date Between {08/13/2019} And {08/13/2019} and

Staff ID = "00828"

Activity Type Hours Wkd

Date	Time	Incident	Pay Type		Hrs Paid	Pay
00828		Letourneau, Chris R				
08/13/2019	09:00		OT MEM	Mabas Div. 8 Meeting	2.00	90.50
				Staff Member Totals:	2.00	90.50
				All Staff Member Totals:	2.00	90.50

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {08/14/2019} And {08/27/2019}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00866 Beck, Mark E</b>							
08/17/2019	07:30		OT	CPRI C.P.R. Instruction	6.00	6.00	237.24
08/21/2019	17:30	19-0001944	OT	GRI General Recall for	1.50	2.00	79.08
<b>Staff Member Totals:</b>					<b>7.50</b>	<b>8.00</b>	<b>316.32</b>
<b>00754 Burdick, David J</b>							
08/27/2019	07:00		OT	SPE EMS Drug Exchange or	2.50	2.50	118.62
<b>Staff Member Totals:</b>					<b>2.50</b>	<b>2.50</b>	<b>118.62</b>
<b>00809 Drall, Dan C</b>							
08/27/2019	07:00		OT	SCU Shift Coverage for	24.00	8.00	316.32
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>8.00</b>	<b>316.32</b>
<b>00966 Ellwanger, Adam A</b>							
08/20/2019	08:30		OT	MV Vehicle Maintenance	1.00	2.00	66.04
08/27/2019	09:30		OT	CSC Car Safety Seat Check	3.50	3.50	115.57
<b>Staff Member Totals:</b>					<b>4.50</b>	<b>5.50</b>	<b>181.61</b>
<b>00971 Heiser, Bradley Donald</b>							
08/24/2019	07:00		OT	TRTM TEMS Training	5.00	5.00	164.30
08/27/2019	09:30		OT	CSC Car Safety Seat Check	3.50	3.50	115.01
<b>Staff Member Totals:</b>					<b>8.50</b>	<b>8.50</b>	<b>279.31</b>
<b>00981 Herman, Ronald David</b>							
08/22/2019	10:30	19-0001952	OT	GRI General Recall for	5.00	5.00	164.30
<b>Staff Member Totals:</b>					<b>5.00</b>	<b>5.00</b>	<b>164.30</b>
<b>00828 Letourneau, Chris R</b>							
08/14/2019	19:00		OT	MEM Mabas Div. 8 Meeting	1.50	2.00	90.50
<b>Staff Member Totals:</b>					<b>1.50</b>	<b>2.00</b>	<b>90.50</b>
<b>00993 Mead, Stephen C.</b>							
08/22/2019	07:00	19-0001951	OT	CRO Shift Carry Over	0.75	0.75	22.53
08/22/2019	08:30		OT	TREP Initial Paramedic	5.50	5.50	165.22
<b>Staff Member Totals:</b>					<b>6.25</b>	<b>6.25</b>	<b>187.75</b>
<b>00755 Oates, Joshua A</b>							
08/22/2019	10:30	19-0001952	OT	GRI General Recall for	6.50	6.50	254.47
<b>Staff Member Totals:</b>					<b>6.50</b>	<b>6.50</b>	<b>254.47</b>
<b>00958 Pavlatos, Gregory R</b>							
08/27/2019	10:00		OT	TRE EMS Training	3.50	3.50	113.85
<b>Staff Member Totals:</b>					<b>3.50</b>	<b>3.50</b>	<b>113.85</b>
<b>00970 Pihl, Aaron R</b>							
08/22/2019	10:30	19-0001952	OT	GRI General Recall for	2.00	2.00	65.72
<b>Staff Member Totals:</b>					<b>2.00</b>	<b>2.00</b>	<b>65.72</b>
<b>00631 Scarpetta, Michael A</b>							

**Belvidere Fire Department**  
**Overtime Report**  
**Date Between {08/14/2019} And {08/27/2019}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00631 Scarpetta, Michael A</b>							
08/16/2019	07:00		OT	SCS Shift Coverage for Sick	24.00	24.00	944.40
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>24.00</b>	<b>944.40</b>
<b>00852 Schadle, Shawn W</b>							
08/15/2019	08:30		OT	SPD Special Detail	1.00	2.00	94.90
08/17/2019	07:00		OT	ADD Administrative Duties	1.50	1.50	71.17
08/20/2019	08:30		OT	MV Vehicle Maintenance	1.00	2.00	94.90
08/21/2019	17:30	19-0001944	OT	GRI General Recall for	1.50	2.00	94.90
08/23/2019	14:30		OT	ADD Administrative Duties	2.25	2.25	106.76
08/26/2019	12:30		OT	SPD Special Detail	2.75	2.75	130.48
<b>Staff Member Totals:</b>					<b>10.00</b>	<b>12.50</b>	<b>593.12</b>
<b>00781 Swanson, Jason A</b>							
08/15/2019	09:30		OT	MV Vehicle Maintenance	1.75	2.00	79.08
<b>Staff Member Totals:</b>					<b>1.75</b>	<b>2.00</b>	<b>79.08</b>
<b>01030 Trujillo, Adrian</b>							
08/21/2019	13:00		OT	MV Vehicle Maintenance	2.00	2.00	54.52
08/21/2019	17:30	19-0001944	OT	GRI General Recall for	1.50	2.00	54.52
<b>Staff Member Totals:</b>					<b>3.50</b>	<b>4.00</b>	<b>109.04</b>
<b>00556 Wilcox, Craig A</b>							
08/15/2019	07:00		OT	SCV Shift Coverage for	24.00	24.00	1091.28
08/16/2019	08:00		OT	IN Inspection Bureau	3.00	3.00	136.41
<b>Staff Member Totals:</b>					<b>27.00</b>	<b>27.00</b>	<b>1227.69</b>
<b>01002 Winnie, Todd</b>							
08/21/2019	17:30	19-0001944	OT	GRI General Recall for	1.50	2.00	60.68
<b>Staff Member Totals:</b>					<b>1.50</b>	<b>2.00</b>	<b>60.68</b>
<b>All Staff Member Totals:</b>					<b>139.50</b>	<b>129.25</b>	<b>5,102.80</b>

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Minutes  
Committee of the Whole  
Public Safety and Finance and Personnel  
August 26, 2019          6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present:    R. Brereton, G. Crawford, W. Frank,  
                                 M. Freeman, M. McGee, T. Porter,  
                                 T. Ratcliffe, D. Snow and C. Stevens.  
Alderman Absent:    M. Borowicz.

Also in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, Public Works Director Brent Anderson, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and City Clerk Arco.

Public Comment:

- (A) Mayor Chamberlain reported a softball game with Police Department vs. Fire Department will take place on Saturday, August 31, 2019 at Belvidere High School.
  
- (B) Mayor Chamberlain reported Police Chief Woody will represent the city supporting Breast Cancer Awareness.

Public Forum:            None.

Reports of Officers, Boards and Special Committees:

- 1. Public Safety, Unfinished Business:    None.
  
- 2. Public Safety, New Business:

(A)    SRN 1000 Double Barrier System with Canopy.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to approve the purchase of the SRN 1000 Double Barrier System with Canopy package. The cost is not to exceed \$5,696 and will be taken out of equipment line item #01-5-210-8200.  
Aye voice vote carried. Motion carried.

(B) Traffic Minimum Fine.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Frank to approve decreasing the minimum fine for traffic violations, which do not have an otherwise specified minimum fine to \$95. This will return to council in ordinance form. Aye voice vote carried. Motion carried.

(C) Ford F550 Crew Cab 4 x 4 Chassis.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to approve the purchase of a Ford F550 Crew 4 x 4 Chassis from Manley Motors in the amount of \$51,828. Aye voice vote carried. Motion carried.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business: None.

5. Other:

(A) Ord. #468H - An Ordinance Amending Section 118-34, Dangerous, Dead or Diseased Trees of the City of Belvidere Municipal Code - for discussion only.

6. Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brereton to adjourn at 6:25 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

Ordinance #469H  
**AN ORDINANCE AMENDING  
SECTION 110-9, PENALTY  
OF THE CITY OF BELVIDERE MUNICIPAL CODE**

BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

**SECTION 1:** Section 110-9, Penalty, of the City of Belvidere Municipal Code is amended to read as set forth in the attached Exhibit A which is incorporated herein by this reference.

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be effective upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Passed:

Approved:

\_\_\_\_\_  
Mayor Michael Chamberlain

ATTEST: \_\_\_\_\_

City Clerk Shauna Arco

(SEAL)

Sec. 110-9. - Penalty.

- (a) Violations of this chapter, for which no minimum penalty is specifically provided for either herein or in the Illinois Vehicle Code as adopted, shall be subject to a minimum fine of \$95.00 plus any court costs, assessments and fees applied by the Court. For violations of a continuing nature, each day's violation shall constitute a separate violation, unless otherwise specified.
- (b) In addition to any fine, if a vehicle is towed or stored pursuant to section 110-291 et seq., the driver and all owners, co-owners, registered owners, and registered co-owners of the vehicle shall be jointly and severally vicariously liable for all towing, storage, notice and other reasonable costs, and shall be required to pay those costs.

(Code 1982, § 70.99)