

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

September 19, 2016

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
September 6, 2016; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,931,048.84
Water & Sewer Fund Expenditures: \$ 384,544.84

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of August 30, 2016 through
September 12, 2016.

(B) Belvidere Fire Department Overtime Reports of August 31, 2016 through
September 13, 2016.

(C) Monthly Building Revenue Report for August 2016.

(D) Monthly Report of Community Development/Planning Department for
August 2016.

(E) Monthly Treasurer's Report for August 2016.

(F) Monthly Water and Sewer Report for August 2016.

(G) Monthly General Fund Report for August 2016.

(H) Minutes of City-County Coordinating Committee of August 3, 2016.

(I) Minutes of Planning and Zoning Commission of September 13, 2016.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of September 12, 2016.

(9) Unfinished Business:

- (A) Ord. #311H – 2nd Reading: An Ordinance Setting the Salary for the City Clerk for the City of Belvidere.

(10) New Business:

- (A) Ord. #313H – 1st Reading: An Ordinance Granting a Special Use Permit to Allow In-Vehicle Sales or Service within the GB, General Business District (2040 North State Street).
- (B) Res. #2047-2016: A Resolution Accepting Public Improvements for Re-Plat of Lot 4 Plat 3 Little Thunder Subdivision.

Motion forwarded from City-County Coordinating Committee of August 3, 2016.

Motions – Co-Chairman Snow:

- (A) Motion to approve the Wilson Electric invoice #67331 with a 50/50 split between the County and City in the amount of \$940.35 for repairs to the flare tower.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 12, 2016.

Public Safety Motions – Chairman Crawford.

- (A) Motion to authorize the Chief of Police to replace Belvidere Police Department Squad #12 damaged by flood waters on July 23, 2016 with a 2016 Dodge AWD Charger. The new vehicle would come from Thomas Dodge of Orland Park, Illinois at a cost not to exceed \$24,857. The vehicle will be paid for with an insurance check already issued to the city in the amount of \$27,375.

Public Works Motions – Chairman Brooks.

- (B) Motion to waive the bidding process for repairs to Well #4.
- (C) Motion to approve the expenditure of \$100,299 plus treatment costs to have Great Lakes Water Resources complete the repairs to Well #4. This work will be paid for from the Water System Depreciation Account.
- (D) Motion to approve the purchase of the 2016 Ford Transit Cargo Van from Manley Motors at a cost of \$28,414.27. This vehicle will be paid for from line item #61-1750.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: September 6, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, W. Frank, C. Morris,
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.
Absent: G. Crawford.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Treasurer Ric Brereton, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of August 15, 2016; as presented.

Motion by Ald. Snow, 2nd by Ald. Sanders to approve the minutes of the regular meeting of the Belvidere City Council of August 15, 2016. Roll Call Vote: 9/0 in favor.
Ayes: Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow and Stevens.
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Proclamation for Constitution Week presented to Kathy Hughes of the Asa Cottrell Chapter, National Society Daughters of the American Revolution.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of August 2, 2016 through August 15, 2016.
- (B) Belvidere Police Department Overtime Report of August 16, 2016 through August 29, 2016.
- (C) Belvidere Fire Department Overtime Report of August 3, 2016 through August 16, 2016.
- (D) Belvidere Fire Department Overtime Report of August 17, 2016 through August 30, 2016.

Let the record show these reports were read and placed on file.

- (E) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of August 22, 2016.

Motion by Ald. Arevalo, 2nd by Ald. Snow to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of August 22, 2016. Roll Call Vote: 9/0 in favor. Ayes Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #308H – 2nd Reading: An Ordinance Amending Article V of Chapter 114, Utilities of the City of Belvidere Municipal Code as it Relates to Sewers and Sewerage Disposal.

Motion by Ald. Snow, 2nd by Ald. Arevalo to pass Ord. #308H. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

- (B) Ord. #309H – 2nd Reading: An Ordinance Amending the City of Belvidere Municipal Code as it Relates to Buildings and Fires.

Motion by Ald. Snow, 2nd by Ald. Arevalo to pass Ord. #309H. Motion by Ald. Snow, 2nd by Ald. Sanderson to amend to include effective date of January 1, 2017. Roll Call Vote: 9/0 in favor of amendment. Ayes: Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried. Roll Call Vote: 9/0 in favor to pass as amended. Ayes: Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders and Frank. Nays: None. Motion carried.

- (C) Ord. #310H – 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Public Works Vehicle).

Motion by Ald. Arevalo, 2nd by Ald. Morris to pass Ord. #310H. Roll Call Vote: 8/1 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Sanders, Frank and Morris. Nays: Brooks. Motion carried.

(10) New Business:

- (A) Ord. #311H – 1st Reading: An Ordinance Setting the Salary for the City Clerk for the City of Belvidere.
(B) Ord. #312H – 1st Reading: An Ordinance Amending Sections 110-91 and 110-92 of the City of Belvidere Municipal Code (Stop Signs at 4th and Caswell).

Let the record show Ordinances #311H and #312H were placed on file for first reading.

- (C) Waiving the two-week layover for Ord. #312H – An Ordinance Amending Sections 110-91 and 110-92 of the City of Belvidere Municipal Code (Stop Signs at 4th and Caswell).

Motion by Ald. Sanderson, 2nd by Ald. Morris to approve waiving the two-week layover for Ord. #312H. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris and Ratcliffe. Nays: None. Motion carried.

- (D) Ord. #312H – 2nd Reading: An Ordinance Amending Sections 110-91 and 110-92 of the City of Belvidere Municipal Code (Stop Signs at 4th and Caswell).

Motion by Ald. Sanderson, 2nd by Ald. Brooks to pass Ord. #312H. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe and Sanderson. Nays: None. Motion carried.

Alderman Sanders asked to be excused at 7:19 p.m. for discussion/voting on Res. #2046-2016. Alderman Sanders returned at 7:20 p.m.

- (E) Res. #2046-2016: A Resolution Authorizing the Execution of an Air Support Mutual Aid Agreement and the Existence and Formation of Air-One by Intergovernmental Cooperation.

Motion by Ald. Morris, 2nd by Ald. Frank to adopt Res. #2046-2016. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Arevalo, Brooks, Frank, Morris, Ratcliffe, Sanderson and Snow. Nays: None. Alderman Sanders absent from vote. Motion carried.

Motions forwarded from Public Safety and Finance and Personnel of August 22, 2016.

- (A) Motion to accept the Safe Community 2016 Enbridge Grant in the amount of \$1,000 for the Belvidere Fire Department. Roll Call Vote: 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

- (B) Motion to approve the bid from Municipal Well & Pump in the amount of \$23,370 to complete the rehabilitation of Well #9. This work will be paid for from the Water Plant Depreciation Account. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

- (C) Motion to approve the Change Order #3 for the Primary Digester Rehabilitation Project in the amount of \$351,447.07. This work will be paid for from the Sewer Equipment Replacement Fund. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Snow, 2nd by Ald. Arevalo to adjourn the meeting at 7:25 p.m.
Aye voice vote carried. Motion carried.

_____ Mayor

Attest:

_____ City Clerk

Bills Payable Summary
September 19, 2016

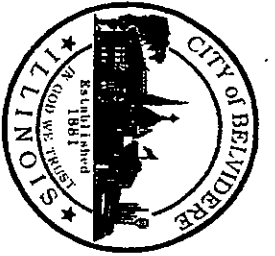
General Fund: \$ 2,145,155.35

Special Funds:

MFT	\$ 332,437.23
Belvidere Mall TIF	\$ 93.23
Farmington Ponds	\$ 7,032.46
Capital	\$ 446,330.57

Water & Sewer: \$ 384,544.84

Total of Funds: \$ 3,315,593.68



City of Belvidere

Building Department Revenues

August 2016



Total Permits Issued	78	
Total Value of Construction		\$1,371,598.00
Building Fees	# of Permits	
Electric Permit Fees	78	\$13,709.00
Plumbing Permit Fees	17	\$1,567.50
HVAC Permit Fees	16	\$1,332.50
Insulation Permit Fees	2	\$334.00
Plan Review Fees	2	\$70.00
Zoning Review Fees	7	\$1,185.25
Pool Permit Fees	30	\$395.00
Sign Permit Fees	0	\$0.00
Fence Permit Fees	5	\$210.00
SW, DW, & GR Fees	8	\$120.00
	1	\$85.00
Total Permit Income		\$23,599.50
Enterprize Zone Discount	4	\$4,591.25
Total Permit Fees	78	\$19,008.25
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	25	\$11,048.25
Residential Income	53	\$7,960.00
Value		
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	25	\$1,040,169.00
Other Residential	53	\$331,429.00

City of Belvidere Building Department - Deposit Report August, 2016

Date	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	Ins. Fee	Review Fee	Zoning Rev. Fee	Pool Fee	Sign Fee	Fence Fee	SW & DW Fee	Amount Paid	EZ Discount	Total Fee	Relnsp ect Fee	Code Enf.	Electric Cert	Total Deposit
08/02/2016	\$3,977.50	\$50.00					\$50.00		\$85.00			\$4,162.50	\$3,357.50	\$7,520.00				\$4,162.50
08/04/2016	\$635.00						\$20.00		\$30.00			\$685.00		\$685.00				\$685.00
08/05/2016	\$345.00						\$10.00		\$15.00			\$370.00		\$370.00				\$370.00
08/08/2016	\$824.00	\$280.00	\$195.00	\$194.00	\$60.00	\$649.00	\$25.00		\$65.00			\$2,512.00		\$2,512.00				\$2,512.00
08/09/2016	\$175.00						\$10.00					\$185.00		\$185.00				\$185.00
08/10/2016	\$50.00						\$20.00					\$100.00		\$100.00				\$100.00
08/11/2016	\$295.00	\$507.50	\$97.50	\$140.00		\$286.25	\$12.50		\$30.00			\$1,338.75	\$1,178.75	\$2,517.50		\$200.00		\$1,338.75
08/15/2016	\$235.00						\$10.00					\$245.00		\$245.00				\$245.00
08/16/2016	\$2,520.00	\$100.00	\$130.00				\$80.00		\$60.00	\$15.00		\$2,750.00		\$2,750.00				\$2,750.00
08/17/2016	\$1,580.00	\$525.00	\$520.00			\$50.00	\$70.00					\$2,755.00		\$2,755.00				\$2,755.00
08/18/2016	\$660.00	\$25.00	\$130.00				\$70.00		\$60.00			\$960.00		\$960.00				\$960.00
08/19/2016	\$140.00	\$25.00	\$65.00									\$205.00		\$205.00				\$205.00
08/22/2016	\$280.00	\$25.00	\$65.00		\$10.00							\$380.00		\$380.00				\$380.00
08/23/2016	\$165.00	\$25.00	\$25.00						\$35.00			\$260.00		\$260.00				\$260.00
08/24/2016	\$25.00		\$65.00						\$35.00			\$90.00		\$90.00				\$90.00
08/25/2016	\$430.00						\$10.00			\$15.00		\$455.00		\$455.00				\$455.00
08/26/2016	\$1,005.00	\$30.00	\$65.00				\$10.00					\$1,110.00		\$1,110.00				\$1,110.00
08/29/2016	\$12.50						\$12.50		\$30.00			\$55.00	\$55.00	\$110.00				\$55.00
08/30/2016	\$90.00						\$20.00		\$15.00			\$125.00		\$125.00				\$125.00
08/31/2016	\$265.00											\$265.00		\$265.00				\$265.00
SUM:	\$13,709.00	\$1,567.50	\$1,332.50	\$334.00	\$70.00	\$1,185.25	\$395.00	\$0.00	\$210.00	\$120.00	\$85.00	\$19,008.25	\$4,591.25	\$23,599.50	\$0.00	\$200.00	\$0.00	\$19,208.25

* NOTE: Fees do Not Reflect EZ discount, Only Amount Paid.

Total Income \$19,208.25

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

August 2016 Monthly Report

Number	Project	Description	Processed
	Belvidere Projects		
2	Cases: August	Kaspar, VAR, 1756 Fox Field Drive	07/12/2016
		Santiago, VAR, 1752 Fox Field Drive	07/13/2016
3	Cases: September	Moratos, SU, 2040 North State Street	08/08/2016
		Moratos, VAR, 2040 North State Street	08/08/2016
		Barroso, VAR, 920 West Locust Street	08/16/2016
0	Annexation	None	
0	Temporary Uses	None	
5	Site Plans (New/Revised)	Maximum Performance, 274 Meadow Street	08/04/2016
		Ultrasound of Belvidere, 1004-1006 Logan Avenue	08/09/2016
		Personal Pride Car Wash, 925 Logan Avenue	08/16/2016
		775 Logistics Drive	08/25/2016
		John's Pit Stop, 920 West Locust Street	08/31/2016
0	Final Inspection		
0	Downtown Overlay Review		
	Belvidere Historic Preservation Commission	The commission hosted an informal gathering of owners of historic properties. Attendees were able to ask questions about remodeling projects and local history in addition to sharing their own stories. The commission is preparing a grant application to assist historic properties with renovations and yardwork. The commission held their montly meeting and discussed fundraising efforts and community outreach.	
	Heritage Days	No update	
5	Prepared Zoning Verification Letters	114-116 W. Hurlbut Avenue	08/15/2016
		Sager Corporate Park	08/18/2016
		Sager Corporate Park	08/18/2016
		Sager Corporate Park	08/18/2016
		Sager Corporate Park	08/18/2016
1	Issued Address Letters	740, 745 and 775 Logistics Drive	08/08/2016

Planning Monthly Report Cont.

Poplar Grove Projects

0	Cases: August	None
0	Cases: September	None

Scanned Plats: E-mail, Print and/or Burn

0	Recorder's Office
0	Other Department
0	General Public

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions, boards

Prepare deposits and purchase orders for bill payments

Continue meeting with RMAP regarding planning activities

*** Staff continues to receive requests for assistance from the GIS Department with Lot of Record questions (county zoning) and the County Administration Office with planning questions.

*** Participated in the City's Booth at the Boone County Fair for several days

MONTHLY TREASURER'S REPORT

		Activity for the month of:			August 2016			
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	767,210.40	1,662,960.71	960,569.82	0.00	1,469,601.29	55,198.45	1,524,799.74
Forestry	01	(201,184.84)	9,047.23	17,595.00		(209,732.61)		(209,732.61)
Garbage	01	20,125.79	10,175.87	22,500.00		7,801.66		7,801.66
I M R F / Soc Sec	01	(185,528.90)	81,747.25	41,825.31		(145,606.96)		(145,606.96)
Community Dev Fund	01	(676,804.41)	30,635.69	30,553.81		(676,722.53)		(676,722.53)
Liability Insurance	01	(805,941.92)	72,338.17	1,314.00		(734,917.75)		(734,917.75)
Utility Tax Fund	01	9,846,010.76	176,936.58	3,015.00		10,019,932.34		10,019,932.34
General Fund	01	8,764,921.58	2,043,841.50	1,077,372.94	0.00	9,730,355.44	55,198.45	9,785,553.89
Motor Fuel Tax	10	995,219.87	58,897.53	9,809.64		1,044,307.76		1,044,307.76
T I F (Downtown)	12	0.00	0.00	0.00		0.00		0.00
Kishwaukee TIF	13	44,528.76	5,855.72	0.00		50,384.48	(55,198.45)	(4,813.97)
Belv Mall (B & I)	14	93.23	0.00	0.00		93.23		93.23
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Sp Serv Areas #2/3	16	18,199.24	5,259.96	11,278.23		12,180.97		12,180.97
Capital Projects - general								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	517,590.09	20,875.99	287,607.89		250,858.19		250,858.19
Capital Fund (752)	41	591,547.24	81,650.79	8,106.69		665,091.34		665,091.34
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
Capital Projects	41	1,165,255.14	102,526.78	295,714.58	0.00	972,067.34	0.00	972,067.34
W/S General Admin	61	75,607.08	0.00	0.00		75,607.08		75,607.08
Water - operations	61	706,446.56	165,499.62	175,352.79	124,010.85	820,604.24		820,604.24
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	242,422.57	39,807.59	0.00		282,230.16		282,230.16
W / S - bond reserves	61	587,439.23	281.53	0.00		587,720.76		587,720.76
Sewer - operations	61	957,658.89	160,640.15	247,951.99	124,010.85	994,357.90		994,357.90
W/S Cap Imprv (Depr) 04-09	61	1,780,172.65	38,214.54	20,600.00		1,797,787.19		1,797,787.19
W/S Connection/Agr Fees 05-10	61	3,869,689.28	2,690.58	0.00		3,872,379.86		3,872,379.86
Sewer Plant Equip Repl 06-08	61	1,709,240.43	27,025.08	294,391.21		1,441,874.30		1,441,874.30
Water / Sewer Fund	61	9,928,676.69	434,159.09	738,295.99	248,021.70	9,872,561.49	0.00	9,872,561.49
Escrow	91	1,113,990.52	50.68	0.00		1,114,041.20		1,114,041.20
TOTAL		22,035,799.80	2,650,591.26	2,132,471.38	248,021.70	22,800,906.68	0.00	22,800,906.68

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	3,568,876.57	140,071.26	6,021,407.61		9,730,355.44	55,198.45	9,785,553.89
Motor Fuel Tax	10	332,838.31	711,469.45			1,044,307.76		1,044,307.76
T I F (Downtown)	12	0.00	0.00			0.00		0.00
Kishwaukee TIF	13	50,384.48	0.00			50,384.48	(55,198.45)	(4,813.97)
Belv Mall (B & I)	14	93.23	0.00			93.23		93.23
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2/3-Farmington	16	12,180.97	0.00			12,180.97		12,180.97
Capital Projects	41	527,920.16	444,147.18			972,067.34		972,067.34
Water / Sewer Fund	61	1,367,675.20	175,848.10	8,329,038.19		9,872,561.49		9,872,561.49
Escrow	91	108,183.88	551,626.18	454,231.14		1,114,041.20		1,114,041.20
TOTAL		5,973,067.57	2,023,162.17	14,804,676.94	0.00	22,800,906.68	0.00	22,800,906.68

Seized Vehicles		5,615.84				5,615.84		5,615.84
Drug Operations		48,230.50				48,230.50		48,230.50
State Asset Forfeiture		51,935.96				51,935.96		51,935.96
Federal Forfeiture		59,725.87				59,725.87		59,725.87
Auction		28,496.31				28,496.31		28,496.31
Metro Narcotics		9,369.72				9,369.72		9,369.72
Metro Narcotics OAF		1,811.00				1,811.00		1,811.00
Belvidere OAF		313.50				313.50		313.50
TOTAL POLICE FUNDS as of July 2016		205,498.70				205,498.70		205,498.70

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of August 31, 2016

Water / Sewer General Administration

Line Item	Account #	Actual FY 15	Actual FY 16	Month of August	Actual FY 17	Budget FY 17	33.33% used
Beginning Cash & Investments		72,924	75,456		75,607.08	75,456	
Interest Income-sweep acct	61-4-110-4600	0	0	0	0.00	0	
Miscellaneous Revenues	61-4-110-4900	2,532	150	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
Ending Cash		75,456	75,606	1.08	75,607.08	75,456	

Water Department

Line Item	Account #	Actual FY 15	Actual FY 15	Month of August	Actual FY 17	Budget FY 17	33.33% used
Beginning Cash & Investments		989,241	1,080,018		697,161.57	604,959	
Water Consumption	61-4-810-4500	2,257,557	2,213,451	164,814.62	709,668.70	2,287,373	31%
Dep on Agr - Westhill	61-4-810-4521	13,558	8,095	0.00	3,785.99	0	0%
Meters Sold	61-4-810-4530	92,723	90,456	0.00	2,067.00	91,000	2%
Other Services	61-4-810-4590	8,202	5,967	685.00	2,011.50	10,000	20%
Miscellaneous Revenues	61-4-810-4900	164	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	11,804	24,361	0.00	738.31	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,384,008	2,342,330	165,499.62	718,271.50	2,388,373	30%
Salaries - Regular - FT	61-5-810-5010	518,051	528,948	55,046.62	203,145.49	571,634	36%
Overtime	61-5-810-5040	33,212	26,707	1,595.90	4,108.94	38,000	11%
FICA Water	61-5-810-5079	0	50,382	4,106.91	18,308.93	44,567	41%
IMRF	61-5-810-5120	132,539	77,466	6,160.63	27,965.33	84,952	33%
Group Health Insurance	61-5-810-5130	180,142	192,305	17,725.14	70,900.56	207,334	34%
Uniform Allowance	61-5-810-5140	10,286	7,846	301.66	2,173.24	14,100	15%
Rep& Maint-Infrastructure	61-5-810-6000	69,706	72,790	0.00	8,538.15	63,900	13%
Rep& Maint - Buildings	61-5-810-6010	14,626	18,336	1,327.06	1,861.85	24,500	8%
Rep& Maint - Equipment	61-5-810-6020	28,846	65,019	1,544.31	4,545.92	8,000	57%
Rep& Maint - Vehicles	61-5-810-6030	26,155	21,012	390.50	1,534.40	20,000	8%
Rep& Maint - Contractual	61-5-810-6040	68,375	87,322	13,199.60	32,069.01	85,000	38%
Other Professional Serv	61-5-810-6190	1,477	3,399	422.95	1,175.44	11,000	11%
Telephone	61-5-810-6200	6,758	9,548	647.38	2,430.03	9,500	26%
Postage	61-5-810-6210	16,073	15,322	1,133.53	5,695.53	19,000	30%
Utilities	61-5-810-6300	261,938	217,295	18,410.07	58,541.55	300,000	20%
Office Equip Rental/Maint	61-5-810-6410	13,745	36,524	413.31	3,087.10	31,000	10%
Liability Insurance	61-5-810-6800	105,070	108,510	0.00	0.00	122,000	0%
Lab Expense	61-5-810-6812	26,966	25,494	4,743.25	9,933.63	33,200	30%
Office Supplies	61-5-810-7020	8,629	8,097	1,630.49	2,443.03	9,400	26%
Gas & Oil	61-5-810-7030	23,099	18,594	1,125.78	3,360.55	23,000	15%
Operating Supplies	61-5-810-7040	51,273	64,854	2,533.61	25,014.41	63,000	40%
Chemicals	61-5-810-7050	89,263	89,978	4,576.72	16,484.01	105,000	16%
Meters	61-5-810-7060	129,909	51,632	0.00	6,001.18	25,000	24%
Bad Debt Expense	61-5-810-7850	3,804	2,055	414.10	1,054.99	2,000	53%
Miscellaneous Expense	61-5-810-7900	6,961	12,321	669.60	(5,517.91)	8,750	-63%
Equipment	61-5-810-8200	2,485	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	500,000	0.00	0.00	0	0%
Depreciation Set Aside		288,061	296,703	25,467.00	101,868.00	305,604	33%
Bond Pmt Set Aside		183,175	120,000	11,766.67	47,066.68	141,200	33%
Total Water Department Expenses		2,300,624	2,728,460	175,352.79	653,790.04	2,370,642	28%
NET WATER DEPARTMENT		83,384	(386,130)	(9,853.17)	64,481.46	17,731	
Change in Accounts Receivable (YTD)		7,393	3,276		58,961.21		
Ending Cash & Investments		1,080,018	697,162		820,604.24	622,690	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of August 31, 2016

Sewer Department

Line Item	Account #	Actual FY 15	Actual FY 16	Month of August	Actual FY 17	Budget FY 17	33.33% used
Beginning Cash & Investments		531,620	1,055,724		1,284,737.39	1,171,172	
Interest Income							
Sewer Consumption	61-4-820-4500	3,428,139	3,488,838	155,148.84	1,032,724.93	3,269,987	32%
Dep on Agr - Westhills	61-4-820-4521	7,193	4,691	0.00	1,928.84	0	0%
Meters Sold	61-4-820-4530	91,417	85,694	0.00	2,067.00	91,000	2%
Other Services	61-4-820-4590	55,958	54,634	5,258.40	45,867.43	14,200	323%
Miscellaneous Revenues	61-4-820-4900	68,904	2,822	232.91	620.72	0	0%
Expense Reimbursement	61-4-820-4940	24,585	17,492	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0	0.00	0.00	500,000	0%
Total Sewer Department Revenues		3,676,196	3,654,171	160,640.15	1,083,208.92	3,875,187	28%
Salaries - Regular - FT							
Salaries - Regular - FT	61-5-820-5010	607,992	551,622	50,499.38	199,892.14	585,057	34%
Overtime	61-5-820-5040	52,761	54,776	8,411.28	15,502.89	55,000	28%
FICA WWTP	61-5-820-5079	0	39,892	3,399.78	14,144.52	46,894	30%
IMRF	61-5-820-5120	130,567	84,237	7,100.43	29,761.13	89,461	33%
Group Health Insurance	61-5-820-5130	196,517	193,555	17,172.54	68,690.16	211,439	32%
Dental Claims	61-5-820-5131	114	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	14,850	18,081	1,392.48	4,864.01	15,500	31%
Travel	61-5-820-5151	2,554	170	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	55,535	21,011	6,678.00	10,615.95	16,500	64%
Rep & Maint - Buildings	61-5-820-6010	129,493	46,681	2,526.54	2,771.61	103,000	3%
Rep & Maint - Equipment	61-5-820-6020	6,315	87,630	7,365.25	13,357.44	0	0%
Rep & Maint - Vehicles	61-5-820-6030	26,587	21,955	2,372.34	3,323.93	23,000	14%
Rep & Maint - Contractual	61-5-820-6040	1,152	4,756	3,242.42	5,320.65	0	0%
Other Professional Serv	61-5-820-6190	38,344	58,304	6,006.95	43,340.77	73,500	59%
Telephone	61-5-820-6200	19,452	10,336	864.50	3,296.93	13,500	24%
Postage	61-5-820-6210	16,072	15,314	1,084.85	5,598.61	15,000	37%
Utilities	61-5-820-6300	249,646	227,659	15,338.15	49,424.97	248,000	20%
Office Equip Rental/Maint	61-5-820-6410	5,464	2,576	275.54	1,280.88	6,800	19%
Liability Insurance	61-5-820-6800	124,771	122,323	0.00	0.00	144,110	0%
Lab Expense	61-5-820-6812	49,884	33,099	1,593.21	6,036.46	56,000	11%
Sludge Disposal	61-5-820-6814	9,587	7,531	897.43	2,735.41	9,700	28%
Maintenance Supplies	61-5-820-7010	0	0	0.00	0.00	0	0%
Office Supplies	61-5-820-7020	10,944	12,646	466.25	1,272.99	8,700	15%
Gas & Oil	61-5-820-7030	28,958	15,402	187.05	835.79	40,000	2%
Operating Supplies	61-5-820-7040	9,500	20,296	1,388.26	4,728.17	12,000	39%
Chemicals	61-5-820-7050	82,992	26,958	1,339.20	10,214.15	108,000	9%
Meters	61-5-820-7060	12,952	3,951	0.00	0.00	25,000	0%
Bad Debt Expense	61-5-820-7850	5,585	2,873	395.95	1,268.90	4,000	32%
Miscellaneous Expenses	61-5-820-7900	18,975	4,125	0.00	251.90	5,000	5%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	500,000	0.00	500,000.00	500,000	0%
Depreciation Set Aside		426,954	439,763	37,746.24	150,984.96	452,956	33%
Bond Pmt Set Aside		308,175	245,500	27,699.58	110,798.32	332,395	33%
		2,642,692	2,873,022	205,443.60	1,260,313.64	3,200,512	39%
Sewer Department							
Collection System Expenses							
Salaries - Regular - FT	61-5-830-5010	262,073	274,308	21,285.29	100,841.75	281,331	36%
Overtime	61-5-830-5040	23,235	22,572	2,401.64	5,110.79	30,000	17%
FICA Sewer	61-5-830-5079	0	17,820	1,419.95	6,231.34	23,817	26%
IMRF	61-5-830-5120	62,082	43,222	3,453.56	15,447.92	46,139	33%
Group Health Insurance	61-5-830-5130	83,149	91,181	8,225.34	32,901.36	98,705	33%
Uniform Allowance	61-5-830-5140	3,402	4,681	190.21	1,222.11	6,600	19%
Rep & Maint - Infrastructure	61-5-830-6000	11,725	23,834	500.00	1,670.00	32,000	5%
Rep & Maint - Equipment	61-5-830-6020	335	11,358	2,807.86	2,880.76	8,000	36%
Rep & Maint - Vehicles	61-5-830-6030	32,430	10,916	387.35	1,502.04	13,000	12%
Office Equip Rent/Maint	61-5-830-6410	10,141	31,710	137.76	413.28	30,300	1%
Gas & Oil	61-5-830-7030	11,542	8,392	576.94	1,879.69	12,500	15%
Operating Supplies	61-5-830-7040	13,495	14,312	1,122.49	2,127.43	18,500	11%

Sewer Department

	Account #	Actual FY 15	Actual FY 15	Month of August	Actual FY 17	Budget FY 17	33.33% used
Misc. Expense	61-5-830-7900	699	1,061	0.00	7.50	2,900	0%
Equipment	61-5-830-8200	2,485	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,159,485	3,428,391	247,951.99	1,432,549.61	3,804,304	38%
NET SEWER DEPARTMENT		516,711	225,779	(87,311.84)	(349,340.69)	70,883	
Change in Accounts Receivable		7,393	3,234.00		58,961.20		
Ending Cash & Investments		1,055,724	1,284,737		994,357.90	742,055	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		583,428	585,160		586,815.10	585,160	
Additional reserves		0	0	281.53	905.66	0	0%
Interest income		1,732	1,655	0.00	0.00	0	0%
Ending Cash & Investments		585,160	586,815		587,720.76	585,160	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		6,292,251	4,005,992		3,719,983.14	4,574,793	
Sources							
Interest Income		15,420	14,737	2,506.93	8,064.75	20,000	40%
Connection Fees	61-4-810-4510	73,033	9,935	0.00	39,122.04	24,000	163%
Deposits on Agreement	61-4-810-4520	11,935	5,247	0.00	275.00	5,000	6%
Connection Fees	61-4-820-4510	62,371	18,558	183.65	49,541.26	28,800	172%
Deposits on Agreement	61-4-820-4520	21,737	432	0.00	61,743.67	10,000	617%
Connection Fee Set-Aside		0	500,000	0.00	0.00	-	#DIV/0!
TOTAL Sources		184,496	548,909	2,690.58	158,746.72	87,800	181%
Uses							
Construction in Progress - Water (1790)		109,509	493,889	0.00	6,350.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Building (1730)		2,361,246	341,030	0.00	0.00	0	0%
Land (part of 1710)		0	0	0.00	0.00	0	0%
TOTAL Uses		2,470,755	834,919	0.00	6,350.00	0	#DIV/0!
Ending Cash & Investments		4,005,992	3,719,982		3,872,379.86	4,662,593	

Line Item	Account #	Actual FY 15	Actual FY 16	Month of August	Actual FY 17	Budget FY 17	33.33% used
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments		2,291,953	2,777,210		3,042,621.66	2,093,675	
Sources							
Interest Income		12,465	11,912	2,026.38	6,518.83	15,000	43%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		20,549	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		79,928	82,326	7,066.33	28,265.32	84,796	33%
Depreciation set aside - Water (for System)		208,133	214,377	18,400.67	73,602.68	220,808	33%
Depreciation set aside - Sewer (for System)		141,437	145,680	12,504.16	50,016.64	150,050	33%
Depreciation set aside - Sewer (for Repl)		285,517	794,083	25,242.08	600,968.32	802,905	75%
TOTAL Sources		748,029	1,248,378	65,239.62	759,371.79	1,273,559	60%
Uses							
Construction in Progress - Water (1790)		0	191,172	20,600.00	96,345.00	100,000	0%
Construction in Progress - Sewer (1790)		173,949	72,235	294,391.21	446,794.96	1,200,000	0%
Equipment & Vehicles (1750 & 1760))		88,823	696,093	0.00	19,192.00	330,000	6%
Buildings		0	23,466	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
TOTAL Uses		262,772	982,966	314,991.21	562,331.96	1,630,000	34%
Ending Cash & Investments		2,777,210	3,042,621		3,239,661.49	1,737,234.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		236,673	240,873		200,262.92	200,231	
Sources							
Interest Income		2,100	2,007	341.34	1,098.07	2,500	44%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		491,350	365,500	39,466.25	157,865.00	473,595	33%
TOTAL Sources		493,450	367,507	39,807.59	158,963.07	476,095	33%
Uses							
Debt Service - Principal	61-5-110-8910	422,401	349,505	0.00	50,376.33	501,068	10%
Interest Expense	61-5-110-8920	66,849	58,612	0.00	26,619.50	52,924	50%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	525	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		489,250	408,117	0.00	76,995.83	554,517	14%
Ending Cash & Investments		240,873	200,263		282,230.16	121,809.00	

Gross Revenues (excludes set asides)	6,284,079	6,561,134	394,692.84	1,968,749.70	6,368,860
Gross Expenditures (excludes set asides)	7,476,524	6,780,887	635,616.50	2,321,299.48	7,127,308
NET CASH FLOW	(1,192,445)	(219,755)	(240,923.66)	(352,549.78)	(758,448)

INCOME STATEMENT FOR THE GENERAL FUND

		Through			08/31/16 , 2016		
Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget	
General Administration							
RE Property Tax	01-4-110-4010	1,820,935.20	1,835,158.83	416,058.87	1,194,806.39	1,840,576	65%
Hotel / Motel Tax	01-4-110-4011	3,774.16	2,797.94	39.30	824.55	3,836	21%
Auto Rental Tax	01-4-110-4012	7,071.02	6,255.78	505.13	1,918.15	6,000	32%
Muni Infrastructure Maint	01-4-110-4013	169,623.09	172,424.44	12,533.57	51,330.33	177,600	29%
State Income Tax	01-4-110-4100	2,484,441.48	2,731,919.66	166,812.44	923,396.42	2,609,670	35%
Muni Sales Tax	01-4-110-4110	3,266,150.10	3,195,462.66	287,531.47	1,068,505.99	3,219,242	33%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	492,690.99	588,795.81	48,974.02	194,948.56	601,247	32%
Replacement Tax	01-4-110-4120	501,471.16	507,162.14	10,585.47	177,741.14	468,082	38%
Repl Tax Dist to Pensions	01-4-110-4121	(255,962.00)	(256,794.00)	0.00	0.00	(264,958)	0%
State Grants	01-4-110-4150	0.00	0.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	17,193.00	18,088.00	675.00	12,040.00	16,791	72%
Liquor License & Fines	01-4-110-4210	122,000.00	115,175.00	0.00	78,950.00	102,450	77%
Amusement Machine	01-4-110-4230	8,540.00	7,600.00	0.00	6,400.00	9,000	71%
Court Fines	01-4-110-4400	480,921.09	382,451.10	21,967.61	97,539.72	375,000	26%
Parking Fines	01-4-110-4410	5,822.00	6,028.00	126.00	709.00	7,764	9%
Seized Vehicle Fee	01-4-110-4420	108,000.00	73,830.00	1,800.00	15,000.00	87,000	17%
Engr Fees-Subdivision	01-4-110-4430	827.07	0.00	0.00	0.00	20,000	0%
Video Gambling	01-4-110-4440	108,364.35	184,057.62	17,128.83	77,113.08	180,000	43%
Franchise Fees	01-4-110-4450	254,160.47	264,885.46	72,452.80	144,518.48	261,613	55%
Comcast Fees	01-4-110-4455	0.00	4,842.60	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	16,902.00	18,225.00	1,204.00	5,692.00	17,470	33%
Accident/Fire Reports	01-4-110-4470	5,854.00	4,850.00	435.00	1,633.85	5,147	32%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	179,023.27	97,755.58	6,826.18	25,727.56	100,000	26%
Interest Income	01-4-110-4600	25,220.42	20,553.91	234.10	4,126.88	28,000	15%
Misc Revenues	01-4-110-4900	34,354.65	25,101.27	1,005.00	9,193.85	35,600	26%
Heritage Days	01-4-110-4901	14,700.00	47,733.11	3,830.00	42,421.00	0	0%
Historic Pres. Fund Raising	01-4-110-4902	1,805.00	2,223.39	0.00	40.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	7,000.00	0.00	0.00	0.00	0	0%
Operating Transfer in	01-4-110-9998	0.00	133,704.88	0.00	0.00	1,900,000	0%
Total General Administration Revenues		9,880,882.52	10,190,288.18	1,070,724.79	4,134,576.95	11,827,130	35%
Telecome Tax Rebate	01-5-110-4013	10,783.45	0.00	0.00	0.00	0	0%
Salaries - Elected Officials	01-5-110-5000	207,327.52	207,623.48	16,426.36	70,959.02	207,623	34%
Salaries - Regular - FT	01-5-110-5010	200,843.88	215,618.59	(1,994.46)	70,481.64	225,850	31%
Group Health Insurance	01-5-110-5130	390,512.63	426,535.23	35,021.79	152,224.86	454,289	34%
Health Ins Claims Pd (Dental)	01-5-110-5131	26,958.24	33,617.08	2,751.52	4,598.08	40,000	11%
Group Life Insurance	01-5-110-5132	1,317.54	1,331.10	113.40	445.50	1,357	33%
Health Insurance Reimb.	01-4-110-4540	(143,249.75)	(155,658.46)	(10,993.16)	(45,070.50)	(146,356)	31%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	8,647.12	11,726.84	1,204.16	2,482.03	15,465	16%
Subscriptions/Ed Materials	01-5-110-5156	1,029.22	618.90	0.00	(12.15)	600	-2%
Gen Admin Personnel & Benefit Expenses		704,169.85	741,412.76	42,529.61	256,108.48	798,828	32%
Repairs/Maint - Bldgs	01-5-110-6010	25,385.78	19,689.75	6,504.48	11,886.63	48,200	25%
Repairs/Maint - Equip	01-5-110-6020	0.00	2,248.91	521.62	1,051.96	5,000	21%
Legal	01-5-110-6110	6,542.26	5,623.50	2,104.30	3,972.23	12,900	31%
Other Professional Services	01-5-110-6190	2,812.50	14,667.50	0.00	0.00	2,000	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	47,564.07	20,965.86	1,063.08	5,988.34	13,840	43%
Codification	01-5-110-6225	0.00	950.00	0.00	0.00	6,000	0%
Other Communications	01-5-110-6290	6,504.07	3,101.47	238.78	630.98	4,760	13%
Gen Admin Contractual Expenses		88,808.68	67,246.99	10,432.26	23,530.14	92,700	25%

General Administration (cont)	Account #	Actual FY 15	Actual FY 15	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
Office Supplies	01-5-110-7020	50,098.61	46,927.04	3,058.47	7,731.56	62,900	12%
Other Supplies	01-5-110-7800	6,608.20	6,061.61	572.48	1,600.73	7,350	22%
Gen Admin Supplies Expenses		56,706.81	52,988.65	3,630.95	9,332.29	70,250	13%
Miscellaneous Expense	01-5-110-7900	53,949.56	102,348.35	4,419.49	21,103.62	78,960	27%
Reimb of Seized Vehicle Fee	01-5-110-7901	2,100.00	600.00	607.50	607.50	0	0%
Heritage Days	01-5-110-7902	0.00	1,871.84	620.00	51,993.14	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	944,882.36	697,252.05	54,212.59	533,112.59	537,021	99%
Total General Administration Expenses		1,850,617.26	1,663,720.64	116,452.40	895,787.76	1,577,759	57%
NET GENERAL ADMINISTRATION		8,030,265.26	8,526,567.54	954,272.39	3,238,789.19	10,249,371	32%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	19,995.24	20,137.56	4,527.37	13,001.34	20,000	65%
Accounting & Auditing	01-5-130-6100	29,100.00	33,700.00	17,000.00	17,000.00	33,000	52%
NET - AUDIT DEPARTMENT		(9,104.76)	(13,562.44)	(12,472.63)	(3,998.66)	(13,000)	31%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	74,931.79	72,124.51	16,276.66	46,742.05	72,000	65%
Replacement Tax	01-4-140-4120	89,393.00	89,393.00	0.00	0.00	92,535	0%
Interest Income	01-4-140-4600	133.54	92.15	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	19,981.22	19,945.38	2,115.38	9,496.94	20,543	46%
Total IMRF Revenues		184,439.55	181,555.04	18,392.04	56,238.99	185,078	30%
IMRF Premium Expense	01-5-140-5120	205,881.76	334,796.57	16,283.85	72,828.54	214,926	34%
NET - IMRF DEPARTMENT		(21,442.21)	(153,241.53)	2,108.19	(16,589.55)	(29,848)	56%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	219,792.00	225,393.78	50,865.35	146,071.21	225,000	65%
Expense Reimbursement	01-4-150-4940	122,084.54	120,464.06	10,295.36	44,568.01	132,152	34%
Library Expense Reimb.	01-4-150-4941	27,756.21	27,135.85	2,194.50	10,025.05	30,600	33%
Total Soc Security Revenues		369,632.75	372,993.69	63,355.21	200,664.27	387,752	52%
FICA Expense	01-5-150-5110	191,965.08	191,737.85	15,746.82	69,347.22	209,693	33%
Medicare Expense	01-5-150-5112	120,502.54	122,987.98	9,794.64	45,682.11	137,489	33%
Total Soc Security Expenses		312,467.62	314,725.83	25,541.46	115,029.33	347,182	33%
NET - SOCIAL SECURITY DEPT		57,165.13	58,267.86	37,813.75	85,634.94	40,570	111%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	304,694.00	330,547.29	72,338.17	207,735.26	320,000	65%
Expense Reimbursement	01-4-160-4940	248,508.24	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		553,202.24	330,547.29	72,338.17	207,735.26	320,000	65%
Insurance Premium	01-5-160-6800	665,729.64	462,848.97	1,314.00	1,314.00	489,860	0%
NET - LIABILITY INSURANCE DEPT		(112,527.40)	(132,301.68)	71,024.17	206,421.26	(169,860)	-122%

Police Department	Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
RE Property Tax	01-4-210-4010	967,835.13	1,035,516.67	236,191.51	678,276.82	1,044,856	65%
Grants	01-4-210-4150	63,298.03	41,230.46	8,943.88	19,297.90	49,000	39%
Miscellaneous Revenues	01-4-210-4900	271,467.03	161,351.82	15,228.14	40,223.17	237,959	17%
Expense Reimbursement	01-4-210-4940	13,393.70	6,881.59	256.81	737.71	0	0%
Sale of Assets	01-4-210-4950	0.00	0.00	0.00	6,233.33	0	0%
Total Police Department Revenues		1,315,993.89	1,244,980.54	260,620.34	744,768.93	1,331,815	56%
Salary - Regular - FT	01-5-210-5010	3,182,987.83	3,192,442.03	192,504.50	1,132,136.04	3,431,919	33%
Overtime	01-5-210-5040	351,321.20	359,986.52	32,922.96	159,244.33	429,300	37%
Police Pension	01-5-210-5122	947,865.79	1,015,436.57	0.00	433,611.34	1,024,856	42%
Health Insurance	01-5-210-5130	637,214.69	686,280.10	62,807.84	238,576.03	800,348	30%
Dental claims	01-5-210-5131	37,163.99	33,215.84	3,965.46	11,598.20	50,000	23%
Unemployment Compensation	01-5-210-5136	8,781.00	0.00	4,598.00	4,598.00	0	0%
Uniform Allowance	01-5-210-5140	60,189.03	61,488.37	56,825.92	57,781.03	64,886	89%
Training	01-5-210-5152	63,138.78	62,528.83	12,406.86	23,550.06	64,555	36%
Police Dept Personnel & Benefit Expenses		5,288,662.31	5,411,378.26	366,031.54	2,061,095.03	5,865,864	35%
Repair/Maint-Equipment	01-5-210-6020	0.00	12,274.31	483.00	2,569.60	7,425	35%
Repair/Maint-Vehicles	01-5-210-6030	96,050.29	93,748.47	2,576.90	19,773.03	107,475	18%
Telephone/Utilities	01-5-210-6200	37,112.73	41,830.55	1,613.59	28,009.95	42,790	65%
Physical Exams	01-5-210-6810	240.00	0.00	0.00	0.00	4,270	0%
Community Policing	01-5-210-6816	7,173.79	7,635.43	947.08	2,607.86	7,950	33%
K 9 Program Expenses	01-5-210-6818	2,979.23	3,451.12	477.47	918.14	4,700	20%
Police Department - Contractual Expenses		143,556.04	158,939.88	6,098.04	53,878.58	174,610	31%
Office Supplies	01-5-210-7020	9,480.08	9,514.67	836.51	1,608.77	10,550	15%
Gas & Oil	01-5-210-7030	139,668.49	77,836.38	5,753.22	18,437.37	120,000	15%
Operating Supplies	01-5-210-7040	29,838.17	31,777.67	1,446.87	7,735.58	42,285	18%
Miscellaneous Expense	01-5-210-7900	33,563.40	37,199.50	1,635.25	4,148.19	40,000	10%
Police Department - Supplies Expense		212,550.14	156,328.22	9,671.85	31,929.91	212,835	15%
Equipment	01-5-210-8200	19,499.20	34,753.87	2,075.40	12,244.40	50,245	24%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		5,664,267.69	5,761,400.23	383,876.83	2,159,147.92	6,303,554	34%
NET - POLICE DEPARTMENT		(4,348,274)	(4,516,420)	(123,256)	(1,414,379)	(4,971,739)	28%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	537,835.39	586,714.82	44,243.58	135,562.28	657,952	21%
Other (FICA & IMRF)	01-5-215-5079	108,750.04	116,092.05	7,760.32	23,777.61	146,263	16%
Other Contractual Services	01-5-215-6890	199,226.37	327,940.30	16,874.55	50,441.90	230,000	22%
NET - PUBLIC SAFETY BLDG DEPT		(845,811.80)	(1,030,747.17)	(68,878.45)	(209,781.79)	(1,034,215)	20%

Fire Department	Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
RE Property Tax	01-4-220-4010	742,381.75	739,346.46	184,663.80	530,303.43	816,892	65%
Grants	01-4-220-4150	153,198.87	63,830.62	1,000.00	1,000.00	0	0%
Miscellaneous Revenues	01-4-220-4900	33,286.93	42,699.54	7,342.87	14,642.88	25,000	59%
Expense Reimbursement	01-4-220-4940	0.00	0.00	0.00	0.00	0	0%
Total Fire Department Revenues		928,867.55	845,876.62	193,006.67	545,946.31	841,892	65%
Salaries - Regular - FT	01-5-220-5010	1,908,887.44	1,951,980.82	146,718.53	716,864.50	2,047,477	35%
Overtime	01-5-220-5040	334,288.99	234,518.71	10,349.18	77,958.60	203,250	38%
Fire Pension	01-5-220-5124	722,406.25	719,275.54	0.00	337,165.66	796,892	42%
Health Insurance	01-5-220-5130	348,944.57	391,456.82	31,301.16	137,070.12	458,233	30%
Dental Insurance	01-5-220-5131	16,971.72	26,906.88	2,856.96	8,615.84	35,000	25%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	38,382.54	39,236.31	11,537.76	15,932.93	35,500	45%
Training	01-5-220-5152	30,671.71	23,715.46	(38.00)	1,999.43	30,540	7%
Fire Depart Personnel & Benefits Expenses		3,400,553.22	3,387,090.54	202,725.59	1,295,607.08	3,606,892	36%
Repair/Maint-Bldg	01-5-220-6010	44,535.15	52,026.10	912.04	4,118.45	54,050	8%
Repair/Maint-Vehicles	01-5-220-6030	70,804.05	58,526.58	945.83	2,712.20	54,200	5%
Telephone/Utilities	01-5-220-6200	11,634.10	14,002.41	635.30	3,469.77	13,060	27%
Physical Exams	01-5-220-6810	1,210.00	1,622.60	89.50	154.50	2,500	6%
Fire Prevention	01-5-220-6822	4,909.64	7,162.60	2,112.65	4,476.72	10,000	45%
Fire Department - Contractual Expenses		133,092.94	133,340.29	4,695.32	14,931.64	133,810	11%
Office Supplies	01-5-220-7020	11,083.17	15,179.53	368.29	1,960.08	16,830	12%
Gas & Oil	01-5-220-7030	21,643.12	16,206.61	920.16	3,612.06	20,000	18%
Operating Supplies	01-5-220-7040	15,764.27	11,539.69	425.86	2,457.52	6,000	41%
Miscellaneous Expense	01-5-220-7900	614.83	996.39	349.99	451.96	1,000	45%
Fire Department - Supplies Expenses		49,105.39	43,922.22	2,064.30	8,481.62	43,830	19%
Equipment	01-5-220-8200	58,553.11	38,869.41	1,408.81	3,420.20	50,530	7%
Total Fire Department Expenses		3,641,304.66	3,603,222.46	210,894.02	1,322,440.54	3,835,062	34%
NET - FIRE DEPARTMENT		(2,712,437.11)	(2,757,345.84)	(17,887.35)	(776,494.23)	(2,993,170)	26%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	13,630.07	13,279.71	0.00	2,058.40	18,750	11%
Other Contractual Services	01-5-225-6890	31,395.91	16,719.71	983.97	1,846.47	8,835	21%
NET - POLICE & FIRE COMMISSION		(45,025.98)	(29,999.42)	(983.97)	(3,904.87)	(27,585)	14%

Community Development	Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
Building Permits	01-4-230-4300	270,532.75	187,990.50	13,709.00	86,631.00	208,989	41%
Electric Permits	01-4-230-4310	16,031.50	21,574.40	1,567.50	5,606.00	21,325	26%
Electrician Certification Fees	01-4-230-4315	4,450.00	2,550.00	0.00	1,150.00	4,500	26%
Plumbing Permits	01-4-230-4320	53,532.50	9,257.50	1,332.50	3,965.00	14,200	28%
HVAC Permits	01-4-230-4330	4,451.00	3,627.00	334.00	2,070.00	5,310	39%
Plan Review Fees	01-4-230-4340	42,624.00	40,992.70	1,185.25	21,813.25	34,149	64%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,020.00	722.50	85.00	637.50	1,575	40%
Insulation Permits	01-4-230-4360	1,323.50	1,210.00	70.00	2,135.00	2,050	104%
Zoning Review Fee	01-4-230-4370	2,845.00	3,347.50	395.00	1,615.00	3,430	47%
Code Enforcement	01-4-230-4380	4,100.00	11,500.00	200.00	2,800.00	11,400	25%
Other Permits	01-4-230-4390	4,042.50	6,247.50	330.00	1,912.50	5,690	34%
Miscellaneous Revenues	01-4-230-4900	49.55	125.00	0.00	0.00	500	0%
Expense Reimbursement	01-4-230-4940	5,016.00	5,365.54	0.00	0.00	0	0%
Planning Fees	01-4-230-4950	0.00	0.00	1,430.00	5,855.00	9,000	65%
Planning Misc.	01-4-230-4955	0.00	0.00	9,997.44	11,749.58	1,000	1175%
Building Department - Revenues		410,018.30	294,510.14	30,635.69	147,939.83	323,118	46%
Salaries- Regular - FT	01-5-230-5010	155,661.20	161,690.40	17,891.75	76,904.85	216,459	36%
FICA	01-5-230-5079	31,226.03	12,369.32	1,368.72	5,883.22	16,559	36%
IMRF	01-5-230-5120	0.00	19,945.38	2,115.38	9,496.94	27,955	34%
Health Ins Expense	01-5-230-5130	29,760.61	43,258.40	4,899.11	19,139.57	70,269	27%
Dental Insurance	01-5-230-5131	1,852.08	2,516.80	328.76	766.24	4,000	19%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	2,123.89	4,444.97	0.00	537.45	6,000	9%
Building Dept Personnel & Benefits Expense		220,623.81	244,225.27	26,603.72	112,728.27	341,242	33%
Repair/Maint - Equip	01-5-230-6020	1,938.39	2,148.82	340.90	1,947.04	5,000	39%
Other Professional Services	01-5-230-6190	54,950.00	45,845.84	2,958.32	11,833.28	46,000	26%
Telephone	01-5-230-6200	554.16	2,442.80	169.48	557.35	3,000	19%
Postage	01-5-230-6210	613.51	778.04	0.00	1,372.46	1,500	91%
Printing & Publishing	01-5-230-6220	957.30	1,418.31	80.00	345.00	1,750	20%
Building Department - Contractual Expenses		59,013.36	52,633.81	3,548.70	16,055.13	57,250	28%
Office Supplies	01-5-230-7020	4,651.01	3,428.80	224.03	2,299.88	5,960	39%
Gas & Oil	01-5-230-7030	1,095.92	781.67	103.79	292.36	2,765	11%
Miscellaneous Expense	01-5-230-7900	669.82	573.70	73.57	238.57	2,000	12%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		6,416.75	4,784.17	401.39	2,830.81	10,725	26%
Total Building Department Expenses		286,053.92	301,643.25	30,553.81	131,614.21	409,217	32%
NET - BUILDING DEPARTMENT		123,964.38	(7,133.11)	81.88	16,325.62	(86,099)	-19%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,096.10	7,016.79	1,587.38	4,558.48	7,000	65%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0.00	200	0%
Miscellaneous Expense	01-5-240-7900	5,140.00	5,316.00	0.00	256.60	5,800	4%
NET - CIVIL DEFENSE DEPARTMENT		1,956.10	1,700.79	1,587.38	4,301.88	1,400	307%

Street Department	Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
RE Tax - Road & Bridge	01-4-310-4010	328,267.20	318,291.15	70,145.07	205,211.66	300,000	68%
Grants	01-4-310-4150	77,500.00	0.00	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	960.00	2,040.00	360.00	1,740.00	1,800	97%
Miscellaneous Revenues	01-4-310-4900	3,890.88	4,457.00	723.35	1,707.35	0	0%
Expense Reimbursement	01-4-310-4940	31,451.50	55,491.03	10,663.16	16,578.15	10,000	0%
Expense Reimbursement	01-5-310-4940	97,869.75	21,482.44	3,129.56	10,152.73	10,000	102%
Street Department - Revenues		539,939.33	401,761.62	85,021.14	235,389.89	321,800	73%
Salaries - Regular - FT	01-5-310-5010	542,623.61	560,395.75	44,959.96	200,710.21	588,550	34%
Overtime	01-5-310-5040	38,463.37	34,966.56	986.70	3,520.70	40,000	9%
Health Insurance	01-5-310-5130	185,332.65	200,768.14	18,093.54	72,374.16	217,123	33%
Uniform Allowance	01-5-310-5140	12,775.91	13,395.61	575.21	2,351.82	15,000	16%
Training	01-5-310-5152	488.90	218.80	150.00	150.00	1,500	10%
Street Dept - Personnel & Benefits Expenses		779,684.44	809,744.86	64,765.41	279,106.89	862,173	32%
Repair/Maint - Storm Drain	01-5-310-6001	17,125.59	25,575.95	124.00	8,115.93	25,000	32%
Repair/Maint - St/Parking Lot	01-5-310-6002	102,842.68	85,266.60	20,938.79	52,855.57	90,500	58%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	69,111.45	59,126.55	(5,111.99)	(2,869.14)	50,000	-6%
Repair/Maint - Building	01-5-310-6010	12,824.46	21,553.74	341.07	1,311.94	15,000	9%
Repair/Maint - Equipment	01-5-310-6020	133,041.23	117,438.34	8,066.60	42,235.28	130,000	32%
Repair/Maint - Traffic Signal	01-5-310-6024	36,832.44	25,204.17	16,222.50	31,310.93	43,000	73%
Telephone/Utilities	01-5-310-6200	5,809.05	5,882.78	533.69	1,850.69	6,000	31%
Leaf Clean-up/Removal	01-5-310-6826	550.80	14,871.55	0.00	0.00	15,000	0%
Street Department - Contractual Expenses		378,137.70	354,919.68	41,114.66	134,811.20	374,500	36%
Maintenance Supplies	01-5-310-7010	0.00	0.00	0.00	0.00	0	0%
Office Supplies	01-5-310-7020	3,068.04	3,480.02	500.20	1,024.84	6,600	16%
Gas & Oil	01-5-310-7030	77,964.08	56,987.58	4,445.23	11,199.05	85,000	13%
Operating Supplies	01-5-310-7040	18,417.23	28,232.27	2,776.31	8,459.56	20,000	42%
Miscellaneous Expense	01-5-310-7900	100,776.45	15,946.29	0.00	40.00	0	0%
Street Department - Supplies Expenses		200,225.80	104,646.16	7,721.74	20,723.45	111,600	19%
Equipment	01-5-310-8200	0.00	40,200.50	0.00	0.00	0	0%
Total Street Department Expenses		1,358,047.94	1,309,511.20	113,601.81	434,641.54	1,348,273	32%
NET - STREET DEPARTMENT		(818,108.61)	(907,749.58)	(28,580.67)	(199,251.65)	(1,026,473)	19%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	209,794.40	210,358.51	47,473.02	136,329.43	210,000	65%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,782.24	40,372.55	12,100.05	17,183.48	20,000	86%
Street Lighting - electricity	01-5-330-6310	253,788.95	289,863.60	20,607.30	62,462.90	330,000	19%
NET - STREET LIGHTING		(84,776.79)	(119,877.64)	14,765.67	56,683.05	(140,000)	-40%

	Account #	Actual FY 15	Actual FY 16	Month of August	YTD Actual for FY 17	Budget FY 17	33% of budget
Garbage Department							
RE Tax - Refuse/Landfill	01-4-335-4010	61,945.89	65,107.74	10,175.87	29,222.27	45,000	65%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	77,931.87	69,411.65	22,500.00	22,500.00	51,000	44%
NET - GARBAGE DEPARTMENT		(15,985.98)	(4,303.91)	(12,324.13)	6,722.27	(6,000)	-112%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	39,963.03	40,073.87	9,047.23	25,981.14	40,000	65%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		39,963.03	40,073.87	9,047.23	25,981.14	40,000	65%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	88,381.00	135,380.00	17,595.00	51,034.00	100,000	51%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expenses		88,381.00	135,380.00	17,595.00	51,034.00	101,000	51%
NET - FORESTRY DEPARTMENT		(48,417.97)	(95,306.13)	(8,547.77)	(25,052.86)	(61,000)	0%
Engineering Department							
Engineering	01-5-360-6140	11,373.50	19,061.00	0.00	0.00	27,000	0%
Subdivision Expense	01-5-360-6824	3,409.25	3,196.75	2,809.00	2,809.00	10,000	28%
Office Supplies	01-5-360-7020	4,999.96	5,391.40	680.99	1,626.09	8,900	18%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(19,782.71)	(27,649.15)	(3,489.99)	(4,435.09)	(45,900)	10%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	0.00	33,000	0%
Demolition / Nuisance	01-5-410-6832	1,075.51	0.00	0.00	0.00	5,000	0%
NET - HEALTH / SOCIAL SERVICES		(24,075.51)	(23,000.00)	0.00	0.00	(38,000)	0%
Economic Development							
Consulting	01-5-610-6120	0.00	0.00	0.00	0.00	0	0%
Planning Dept Services	01-5-610-6150	89,714.89	87,147.18	12,685.00	13,165.00	55,500	24%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	55,000.00	73,000	75%
Tourism	01-5-610-6842	3,000.00	2,000.00	0.00	0.00	5,000	0%
Historic Preservation	01-5-610-6844	8,029.85	4,492.89	0.00	1,570.83	12,800	12%
NET - ECONOMIC DEVELOPMENT		(173,744.74)	(166,640.07)	(12,685.00)	(69,735.83)	(146,300)	48%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,502,788.64	1,450,229.36	138,860.43	477,401.43	1,486,787	32%
Utility Tax - Gas	01-4-751-4132	434,307.18	279,364.59	13,009.00	69,951.96	342,321	20%
Utility Tax - Telephone	01-4-751-4133	334,566.18	341,413.44	25,067.15	102,660.64	349,535	29%
Expense Reimbursement	01-4-751-4940	0.00	7,500.00	0.00	0.00	0	0%
PW Salaries	01-5-751-5010	0.00	0.00	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	450,000.00	0.00	0.00	450,000	0%
Bel-Bo Mobile Home Park	01-5-751-8046	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	5,060.00	32,666.25	3,015.00	602,000.97	700,000	86%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	11,300.00	500,000	0%
		2,266,602.00	1,595,841.14	173,921.58	36,713.06	528,643	7%
TOTAL GENERAL FUND REVENUES		16,805,259.77	16,283,714.98	2,043,841.50	7,132,367.12	18,039,428	40%
TOTAL GENERAL FUND EXPENSES		15,592,995.29	16,086,615.01	1,077,372.94	6,204,399.37	18,008,633	34%
NET REV OVER (UNDER) EXP		1,212,264.48	197,099.97	966,468.56	927,967.75	30,795	

CITY-COUNTY COORDINATING COMMITTEE

MINUTES

August 3, 2016, 7:00 P.M.

County Board Room, 1212 Logan Avenue

CALL TO ORDER

The meeting of the City-County Coordinating Committee was called to order at 7:05 P.M.

ROLL CALL

County:

Cory Lind, Co-Chairman
Cathy Ward, Vice-Chairman
Kenny Freeman
Jessica Muellner
Brad Stark

City:

Dan Snow, Co-Chairman
Daniel Arevalo
Wendy Frank
Mayor Mike Chamberlain

Others:

Ken Terrinoni
Sheriff Dave Ernest
Sherry Branson
Terry Snow
Perry Gay

APPROVAL OF MINUTES

A motion to approve the minutes of the July 13, 2016 meeting was made. Motion passed.

APPROVAL OF AGENDA

A motion to approve the amended agenda was made by Brad Stark. Motion seconded by Cathy Ward. Motion passed.

PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment made.

E-911 REPORT – PUBLIC SAFETY BUILDING

911 REPORT

Perry Gay reported the meeting with the State went very well regarding shared equipment with the ten counties. The Ninja Project is moving along well. The dispatcher should be ready to go shortly; he is just waiting on the last testing information.

COMMUNICATION CONSOLE UPGRADE

Perry Gay and Ken Terrinoni met with the representative from Motorola trying to finalize figures with the project. The project is at \$446,000. This would be on a lease type system with possibly being paid off in 5 years at 0% interest. If it goes into the 6-10 years the interest rate would not exceed 4%. The goal is to pay it off within the 5 years. Mr. Terrinoni added they would like to have this ready by September or October and have a written proposal. He feels Motorola is doing a good job with negotiations. Payments would not begin until December 2017.

AIR CONDITIONING

Perry Gay stated he has received three quotes for the air conditioning with the lowest quote coming in from Ceroni Piping. This would be to replace the compressor only not the entire unit. Replacing the whole unit would be double the cost and is not necessary according to the contractor. Lt. Gay sees this as a long term fix. This air conditioner is the newest of the three units. A consensus was taken regarding moving forward with the repairs. There were no committee members opposed.

WATER HEATER

Perry Gay stated the inspection for the water heater which runs the Public Safety Building and Corrections is near failure. It is not up to code, it has no safety features and the bottom is full of sludge and rust sediment. If the unit starts to leak it could potentially flood the lower level of the Public Safety Building. Lt. Gay said he is currently working on quotes with the maintenance department. Inspections are done every three years, Lt. Gay said if there was an issue then, it was not brought to his attention. Consent was given by the committee to replace the water heater with the lowest bid in case of emergency.

GIS

FY 2016 FINANCIAL REPORT

No report.

LANDFILL

APPROVAL OF INVOICE: WILSON ELECTRIC

A motion was made by Dan Snow to approve invoice#67331 with a 50/50 split between the County and City in the amount of \$940.35 for repairs to the flare tower. Motion was seconded by Brad Stark. Motion passed.

ILLINOIS EPA/ LANDFILL COMMUNICATION

Ken Terrinoni stated he had called Brent Anderson regarding the status of the work from Baxter & Woodman to analyze the leachate to see if it can be placed in the City Waste Water Treatment plant. Mr. Anderson did not have an answer at this time.

FINANCIAL REPORT

No report.

INFORMATIONAL ITEMS AND OTHER BUSINESS

INVITATION TO OTHER GOVERNMENTS

District 100 Superintendent will be visiting at the September 14, 2016 meeting.

CORRESPONDENCE

No correspondence.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

ADJOURN THE MEETING

A motion was made by Brad Stark to adjourn the meeting. Motion seconded by Dan Arevalo. Motion passed. Meeting adjourned.

Recorded by,

Sheryl Rickabaugh

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, September 13, 2016

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Andrew Racz, CHM
Robert Cantrell, VCHM
Art Hyland
Ken Redeker
Anthony R. Phelps

Staff Present:

Gina DelRose, Community Development Planner
Cathy Crawford, Administrative Assistant

Members Absent:

Paul Engleman
Rich Weigel

Ex- Officio:

Mike Drella, City Attorney

Chairman Andrew Racz called the meeting to order at 6:05 p.m.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

2016-16; Kaspar: The applicant and owner, Anthony Kaspar Sr., 1756 Fox Field Drive, Belvidere, IL 61008 is requesting a variance to reduce the pavement setback from three feet to zero feet at 1756 Fox Field Drive (Belvidere Zoning Ordinance Sections 150.105 (B)(3)(F)(2)(D) Minimum Setbacks and 150.909 Variance Review and Approval Procedures) in the SR-6, Single-family Residential-6 District in Belvidere Township on 18,117 square feet (PIN: 05-36-451-005). The request is to allow a driveway extension to be constructed along the northwestern property line.

The public hearing opened at 6:05 p.m.

Gina DelRose was sworn in. Ms. DelRose stated the case was published in the Boone County Journal on June 10, 2016 and certified mailings were sent on June 16, 2016. Ms. DelRose summarized the staff report dated August 2, 2016. The Zoning Ordinance requires a three-foot setback to accommodate water runoff, tire ruts and other items from affecting the neighboring property. Ms. DelRose explained that a hardship does exist due to the shape of the Kaspars' property, the prohibition for on-street parking at this location and the shorter driveway. Ms. DelRose said the Kaspars have a number of vehicles as well as a recreational vehicle. These are difficult to park with the shortened driveway and on-street parking prohibition. The staff recommends approval of the variance as well as compliance with a letter

submitted by the Department of Public Works regarding control of storm water runoff.

There were no questions from the commissioners or the audience for the staff.

Chairman Racz invited Mr. Kaspar to step forward.

Anthony Kaspar was sworn in and said all of his concerns were covered in the staff report.

The public hearing closed at 6:11 p.m.

It was moved and seconded (Cantrell/Phelps) to accept the findings of fact. The motion carried with a 5-0 voice vote.

It was moved and seconded (Redeker/Cantrell) to approve case 2016-16. The motion carried with a unanimous roll call vote.

2016-17; Frances Santiago: The applicant and owner, Frances Santiago, 1752 Fox Field Drive, Belvidere, IL 61008 is requesting a variance to reduce the pavement setback from three feet to one-foot at 1752 Fox Field Drive (Belvidere Zoning Ordinance Sections 150.105 (B)(3)(F)(2)(D) Minimum setbacks and 150.909 Variance Review and Approval Procedures) in the SR-6, Single-family Residential-6 District in Belvidere Township on 14,051 square feet (PIN: 05-36-451-006). The request is to allow a driveway extension to be constructed along the eastern property line.

The public hearing was opened at 6:12 p.m.

Gina DelRose was sworn in. Ms. DelRose said the Santiagos are not present at this meeting due to a family emergency. Ms. DelRose asked if the commissioners would like to speak with them on the telephone.

Mike Drella said the commission may not accept electronic transmissions, but the case may proceed.

Gina DelRose presented the staff report dated August 2, 2016. The case was published in the Boone County Journal on June 10, 2016 and certified mailings were sent out on June 16, 2016. The case is a similar one to the previous case; in fact, the properties in question are adjacent to one another. The variance is to allow a driveway extension along the eastern property line. The hardship exists due to the on-street parking prohibition and the shortened driveway length; the recreational vehicle is required by ordinance to be parked in the rear or to the side of the house on a paved surface. The staff recommends approval as well as compliance with a

letter submitted by the Department of Public Works regarding control of storm water runoff.

There were no questions for the staff. There were no comments from the audience.

It was motioned and seconded (Cantrell/Phelps) to accept the findings of fact. The motion carried with a 5-0 voice vote.

It was motioned and seconded (Phelps/Cantrell) to approve case 2016-17. The motion carried with a unanimous roll call vote.

NEW BUSINESS:

2016-18; Maratos (VAR): The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065 are requesting a variance to reduce the pavement setback from five feet to two feet on the south side of the property at 2040 North State Street (Belvidere Zoning Ordinance Sections 150.105 (C)(5)(G)(2) (C) Minimum paved surface setback and 150.909 Variance Review and Approval Procedures) in the GB, General Business District in Belvidere Township on 0.71 acres. The request is to allow a drive-through lane on the south side of the property.

The public hearing opened at 6:20 p.m.

Gina DelRose was sworn in. The case was published on August 26, 2016 and certified mailings were sent on August 19, 2016. Ms. DelRose summarized the staff report dated September 6, 2016. Ms. DelRose said the subject property formerly housed Ambrogio's Restaurant. Since Ambrogio's closed, the property has steadily fallen into disrepair. The applicants purchased the property and wish to relocate their Tom & Jerry's Restaurant to this location. Tom & Jerry's has been in existence in Belvidere since 2006 and the current location has limited parking. The drive-through lane will allow for a greater number of sales. Currently there is no drive-through lane at the former Ambrogio's. Due to the placement of the kitchen and the location of the building and parking lot, the south side of the property is the most reasonable location for the drive-through lane. Vehicles will enter through the existing parking lot in the rear of the building (the transformer will be relocated) and drive between the building and the neighboring property before turning back into the existing parking lot. No additional curb-cuts will be required along State Street.

The building, however, is 12.1 feet from the south property line; in order to allow a ten-foot-wide drive-through lane, a variance is required to allow encroachment into the side-yard setback. The neighboring property is developed with a multi-tenant commercial building that appears to be at the lot line. The drive-through lane would remain two feet from the neighboring building, allowing room for landscaping that can be used as a buffer. The staff recommends approval of case 2016-18, as well as compliance with a letter submitted by the Department of Public Works regarding control of storm water runoff.

There were no questions for the staff from either the commissioners or the audience.

Chairman Racz invited Mr. Maratos to step forward.

Pete Maratos said he had nothing further to add.

The public hearing closed at 6:25 p.m.

There was no discussion held.

Anthony Phelps stated he would be abstaining from voting due to his firm's representation of a neighboring property owner.

It was moved and seconded (Cantrell/Hyland) to accept the findings of fact. The motion carried with a 4-0-1 voice vote. Anthony Phelps abstained.

It was moved and seconded (Redeker/Hyland) to approve case 2016-18. The motion carried with a 4-0-1 roll call vote. Anthony Phelps abstained.

2016-19; Maratos: The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065, are requesting a special use permit for in-vehicle sales and service at 2040 North State Street (Belvidere Zoning Ordinance Sections 150-105 (C)(5)(B)(2) In-vehicle sales or service, 150.904 Special Use Review and Approval Procedures) in the GB, General Business District in Belvidere Township on 0.71 acres. The request is to allow a drive-through lane on the south side of the building.

The public hearing opened at 6:27 p.m.

Gina DelRose was sworn in. The case was published in the Boone County Journal on August 26, 2016, and certified mailings were sent out on August 19, 2016. Ms. DelRose said the previous request by the applicants was for a variance to allow the location of the drive-through lane; this case is to allow for the function of the drive-through lane. Ms. DelRose summarized the staff report dated September 6, 2016. The neighborhood is accustomed to having a restaurant at the location. The staff recommends approval of the special use subject to the following four conditions:

1. Substantial compliance with the submitted site plan.
2. The drive-through lane will need to be designed so that there are no adverse impacts to the adjoining property due to the storm water runoff from the new pavement.

3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes revised parking lot layout, landscaping and a photometrics plan.
4. Compliance with all other applicable codes and ordinances.

Ken Redeker asked if there are any concerns that the drive-through lane will be so close to the neighboring building that a driver may accidentally hit that building.

Gina DelRose stated that the drive-through lane ~~will be~~ constructed with curbing to keep the vehicles on it in their lane; furthermore, ~~the parts of the drive-through lane that allow for turning are in the western and eastern side of the building and the portion close to the neighboring structure (south) is straight.~~ M. DelRose does not anticipate accidents because of this.

There were no questions or comments from ~~the applicants for the staff.~~

The public hearing was closed at 6:33 p.m.

There was no discussion held.

It was moved and ~~seconded (Cantrell/Hyland) to accept the findings of fact. The motion carried with a 4-0-1 voice vote. Anthony Phelps abstained.~~

It was moved and ~~seconded (Hyland/Redeker) to accept case 2016-19 subject to the four conditions as presented. The motion carried with a 4-0-1 roll call vote. Anthony Phelps abstained.~~

Gina DelRose reminded ~~the applicants that the variance has been granted, but the special use will be proceeding to the City Council for a first reading on September 19 and a second reading October 3, 2016.~~

2016-20; Barroso: The applicant and owner, John Barroso, 920 West Locust Street, Belvidere, IL 61008 ~~is~~ requesting a variance to reduce the pavement setback from five feet to zero feet at 920 West Locust Street (Belvidere Zoning Ordinance Sections 150.105 (C)(8)(G)(2)(C) Minimum paved surface setback and 150.909 Variance Review and Approval Procedures) in the GI, General Industrial District in Belvidere Township on 0.25 acres. The request is to allow an existing gravel driveway to be paved.

The public hearing opened at 6:36 p.m.

Gina DelRose was sworn in and presented the staff report dated September 6, 2016. The case was published in the Boone County Journal on August 26, 2016 and certified mailings were sent on August 19, 2016. The variance request is to

allow the existing gravel parking lot to be paved. Ms. DelRose said the subject property does not meet the minimum lot size requirements. The applicant purchased the two lots to the west and intends to move office and storage items into the newly acquired eastern half of his building. He is also renovating the two parking areas and front yard in order to meet the required 15% greenspace ratio for the three properties combined. In order to meet this requirement, the applicant intends on paving the existing gravel parking area within four feet of the property line. The reduced setback of four feet will leave approximately 30 feet of pavement, allowing the applicant to continue parking vehicles three in a row. The reduced setback of zero feet will allow vehicles to continue to be parked ten deep. The applicant wants to make sure that there is adequate room to continue parking the same amount of vehicles in order not to hinder his business. There is no sunset clause on gravel parking areas. The applicant wants to upgrade the parking area to pavement in order to improve the safety and aesthetics of the property. Ms. DelRose pointed out that the photo provided makes it look as if the area is gravel all the way to the neighboring building, but part of it is actually another property. Ms. DelRose said the hardship that exists is the reduced ability to park vehicles without the requested variance; this would prove a hindrance to the applicant's ability to conduct his business. The staff recommends approval as well as compliance with a letter submitted by the Department of Public Works regarding control of storm water runoff.

There were no questions from the staff from the commissioners or the audience.

Chairman Racz invited Mr. Barroso to step forward.

John Barroso was sworn in. Mr. Barroso said he had nothing further to add.

The public hearing was closed at 6:42 p.m.

It was moved and seconded (Redeker/Cantrell) to accept the findings of fact. The motion carried with a 5-0 voice vote.

It was moved and seconded (Cantrell/Hyland) to approve case 2016-20. The motion carried with a unanimous roll call vote.

OTHER BUSINESS:

None

DISCUSSION:

Staff Report:

Gina DelRose said four cases will be presented before this body in October. Two are for a large industrial applicant. There will be two special use cases presented as well, one for a video gaming parlor and one for an animated sign.

ADJOURNMENT:
The meeting adjourned at 6:44 p.m.

Recorded by:

Reviewed by:

Cathy Crawford
Administrative Assistant

Gina DeRose
Community Development Planner



Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
September 12, 2016
6:00 p.m.

Call to Order – Mayor Chamberlain.

Roll Call: Present: D. Arevalo, R. Brooks, G. Crawford, J. Sanders, W. Frank,
C. Morris, T. Ratcliffe, M. Sanderson D. Snow and C. Stevens.
Absent: None.

Department Heads and City personnel in attendance:

Public Works Director Brent Anderson, Treasurer Brereton, Fire Chief Hyser,
Police Chief Noble, City Attorney Drella and City Clerk Arco.

Public Comment:

Public Forum:

Reports of Officers, Boards and Special Committees:

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business: None.
3. Public Works, Unfinished Business: None.
4. Other:

(A) Police Department – Replacement of Squad #12.

Motion by Ald. Crawford, 2nd by Ald. Sanders to authorize the Chief of Police to replace Belvidere Police Department Squad #12 damaged by flood waters on July 23, 2016 with a 2016 Dodge AWD Charger. The new vehicle would come from Thomas Dodge of Orland Park, Illinois at a cost not to exceed \$24,857. The vehicle will be paid for with an insurance check already issued to the city in the amount of \$27,375. Aye voice vote carried. Motion carried.

Police Chief Noble left meeting at 6:08 p.m.

5. Public Works, New Business:

(A) Well #4 Emergency Repairs.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the expenditure of \$100,299 plus treatment costs to have Great Lakes Water Resources complete the repairs to Well #4. This work will be paid for from the Water System Depreciation Account. Aye voice vote carried. Motion carried.

(B) Well #7 Emergency Repairs – Warranty – for information only.

(C) Purchase of Utility Van – Water & Sewer Department.

Motion by Ald. Crawford, 2nd by Ald. Snow to approve the purchase of the 2016 Ford Transit Cargo Van from Manley Motors at a cost of \$28,414.27. This vehicle will be paid for from line item #61-1750. Aye voice vote carried. Motion carried. Nay vote by Alderman Sanderson. Motion carried.

(D) Resolution Accepting Public Improvement for Re-Plat of Lot 4 of Plat 3
Little Thunder Subdivision.

Motion by Ald. Morris, 2nd by Ald. Snow to forward the Resolution Accepting Public Improvements for Re-Plat of Lot 4 Plat 3 Little Thunder Subdivision. Aye voice vote carried. Motion carried.

(E) Fall Branch Pickup – for information only.

(F) Newburg Road Bridge – update from Public Works Director Brent Anderson.

6. Adjournment:

Motion by Ald. Snow, 2nd by Ald. Arevalo to adjourn meeting at 6:32 p.m.
Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE NO. 313H

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW
IN-VEHICLE SALES OR SERVICE
WITHIN THE GB, GENERAL BUSINESS DISTRICT
(2040 North State Street)**

WHEREAS, the City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065 have petitioned the City for a Special Use to permit in-vehicle sales or service to allow a drive-through lane on the south side of the property; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on September 13, 2016 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a Special Use in the GB, General Business District for a drive-through lane on the property depicted in Attachment A and legally described as:

Lot Nineteen (19) and part of Lot Twenty (20) as designated upon the plat of Harold V. Davis Subdivision, being a subdivision of part of the Southeast quarter (1/4) of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, the plat of which subdivision is recorded in Book 4 of Plats on pages 12 and 13 in the Recorder's Office of Boone County, Illinois; and part of the Southeast Quarter (1/4) of Section 22, Township 44 North, Range 3 East of the Third Principal Meridian, all bounded and described as follows, to-wit: beginning at the intersection of the Westerly line of said Lot Nineteen (19) with the Southerly line of premises conveyed by Everett F. Johnson and Wife to the State of Illinois by instrument dated October 23, 1957 and recorded in Book 2 of Roads on page 197 in said Recorder's Office; thence South 58 degrees 00 minutes 00 seconds East along the Southerly line of said premises so conveyed by Johnson to the State of Illinois as aforesaid, 125.00 feet; thence South 32 degrees 00 minutes 00 seconds West, parallel with the Westerly line of said Lot Nineteen (19), a distance of 240.00 feet; thence North 58 degrees 00 minutes 00 seconds West, parallel with the Southerly line of said premises so conveyed by Johnson to State of Illinois aforesaid, 125.00 feet to the Easterly right-of-way line for High Line Street, as designated upon the plat of first addition to Harold V. Davis Subdivision, the plat of which addition is recorded in Book 5 of Plats on pages 24 and 25 in said Recorder's Office; thence North 32 degrees 00 minutes 00 seconds East, along said Easterly right-of-way line and along the Westerly line of said Lot Nineteen (19) as aforesaid, 240.00 feet to the point of beginning; situated in the County of Boone and the State of Illinois. PIN: 05-22-476-019.

is hereby approved, subject to the following conditions:

1. Substantial compliance with the submitted site plan. (Attachment B).
2. The drive-through lane will need to be designed so there are no adverse impacts to the adjoining property due to storm water runoff from the new pavement.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes revised parking lot layout, landscaping and a photometrics plan.
4. Compliance with all applicable codes and ordinances.

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and

shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2016.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2016.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: ____ Nays: ____ Absent: ____

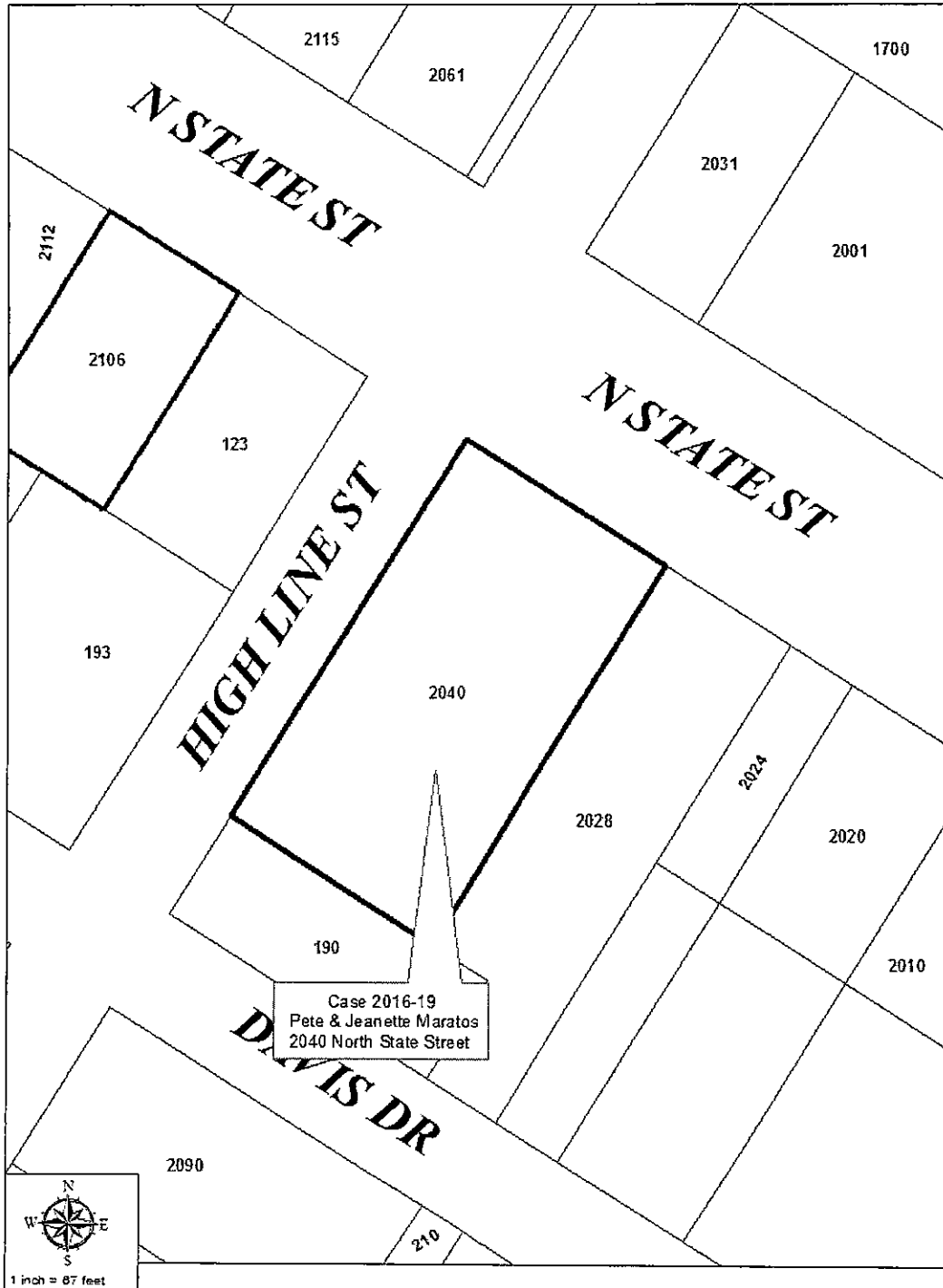
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

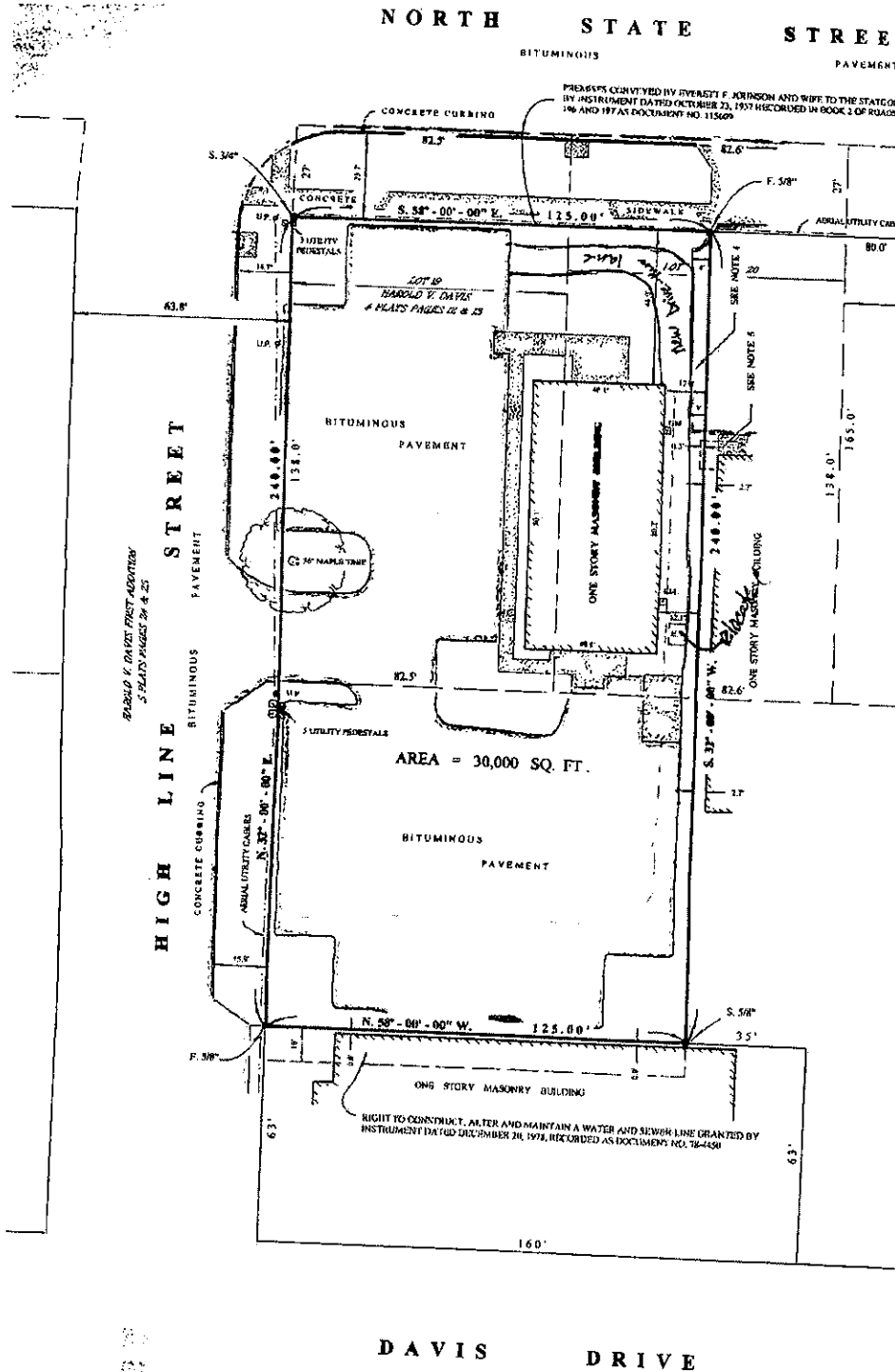
Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



MEMO

DATE: September 14, 2016
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Findings of Fact—Case: 2016-19; Maratos, 2040 North State Street

REQUEST AND LOCATION:

The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065 are requesting a special use permit for in-vehicle sales or service at 2040 North State Street (PIN: 05-22-476-019) to allow a drive-through lane on the south side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service, 150.904 Special Use Review and Approval Procedures. The subject property is .71 acres in size, located in Belvidere Township and is developed with a restaurant and parking area (former Ambrogio's). There are no significant natural features on the property.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The neighborhood is accustomed to having a restaurant at the location. Since the drive-through lane will not be requiring any additional curb cuts or changes to established traffic patterns on the property and because the lane is designed so that queuing cars (and their headlights) will not be facing residential buildings, the planning staff does not foresee any negative impacts.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the majority of adjacent properties as general or planned business. Food establishments are considered appropriate uses in the general business categories; drive-through lanes are appropriate accessory uses with an approved special use permit. Adding the drive-through lane will make the restaurant more competitive with nearby establishments. A site plan shall be submitted and approved prior to the redevelopment of the property.

- C. Findings: The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors,**

parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in the North State Street commercial district. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is surrounded by established businesses and residences, land uses which are not reflected to change according to the Comprehensive Plan. The surrounding properties are accustomed to having a restaurant at the location and drive-through lanes are common accessory uses to such businesses. The planning staff is not aware of any negative impacts a properly laid out drive-through lane has created and does not anticipate the proposed drive-through lane being any different.

- E. Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and headlights will not be facing the adjacent residential properties. The property has been falling into a state of disrepair since it has been vacant. Locating a successful business onto the property will be beneficial to the neighborhood and community.

The motion to adopt the Findings of Fact for case 2016-19 for a special use permit for in-vehicles sales or service to allow a drive-through lane on the south side of the property at 2040 North State Street carried with a (4-0-1) voice vote. Anthony Phelps abstained.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: September 14, 2016
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation—Case: 2016-19; Maratos, 2040 North State Street

REQUEST AND LOCATION:

The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065 are requesting a special use permit for in-vehicle sales or service at 2040 North State Street (PIN: 05-22-476-019) to allow a drive-through lane on the south side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service, 150.904 Special Use Review and Approval Procedures. The subject property is .71 acres in size, located in Belvidere Township and is developed with a restaurant and parking area (former Ambrogio's). There are no significant natural features on the property.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2016-19** for a special use to permit in-vehicles sales or service to allow a drive-through lane on the south side of the property at 2040 North State Street subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. The drive-through lane will need to be designed so there are no adverse impacts to the adjoining property due to storm water runoff from the new pavement.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes revised parking lot layout, landscaping and a photometrics plan.
4. Compliance with all applicable codes and ordinances.

Motion to approve case 2016-19; Maratos, 2040 North State Street carried with a (4-0-1) roll call vote. Anthony Phelps abstained.

Andrew Racz, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

September 6, 2016

ADVISORY REPORT

CASE NO: 2016-19

APPLICANT: Maratos, 2040 North State Street

REQUEST AND LOCATION:

The applicants and owners, Pete and Jeanette Maratos, 229 Stone Hollow Drive, Poplar Grove, IL 61065 are requesting a special use permit for in-vehicle sales or service at 2040 North State Street (PIN: 05-22-476-019) to allow a drive-through lane on the south side of the building within the GB, General Business District pursuant to the Belvidere Zoning Ordinance Sections 150.105(C)(5)(B)(2) In-vehicle sales or service, 150.904 Special Use Review and Approval Procedures. The subject property is .71 acres in size, located in Belvidere Township and is developed with a restaurant and parking area (former Ambrogio's). There are no significant natural features on the property. See the attached aerial photo.

EXISTING LAND USE:

Subject property: Former Ambrogio's

North: Single Family Residential and Enterprise Zone

South: Commercial Properties

East: Commercial Properties

West: Residential

CURRENT ZONING:

Subject property: GB, General Business District

North: GB, General Business District

South: GB, General Business District

East: GB, General Business District

West: SR-6, Single Family Residential-6 District

COMPREHENSIVE PLAN:

Subject property: General Business

North: Planned Business and Single Family Residential

South: General Business

East: General Business

West: Single Family Residential and Mixed Residential

BACKGROUND:

The property formerly housed the Ambrogio's Restaurant which closed several years ago. The property has been in a steady state of disrepair since the business closed. The applicants recently purchased the property and intend on moving their existing restaurant (Pete's Tom and Jerry's) from its current location at 1495 North State Street to the subject property. The business has been in operation in Belvidere since 2006 and currently has limited parking and room for growth.

Like most restaurants in Belvidere, drive-through services comprise a large portion of sales. The former Ambrogio's building does not have a drive-through lane. Due to the placement of the kitchen and the location of the building and parking lot, the south side of the property is the most reasonable location for the drive-through lane. Vehicles will enter through the existing parking lot in the rear of the building (the transformer will be relocated) and drive between the building and the neighboring property before turning back into the existing parking lot. The drive-through lane will not require any curb cuts along North State Street.

The building, however, is 12.1 feet from the south property line; in order to allow a 10-foot wide drive-through lane, a variance is required to allow encroachment into the side-yard setback.

TREND OF DEVELOPMENT:

The subject property is located on North State Street at the northern edge of Belvidere's Commercial District.

COMPREHENSIVE PLAN:

The subject property is designated as "General Business" by the City of Belvidere Comprehensive Plan adopted July 15, 1999. The General Business map category encourages indoor commercial, office, institutional and controlled outdoor display land uses with moderate landscaping and signage.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The neighborhood is accustomed to having a restaurant at the location. Since the drive-through lane will not be requiring any additional curb cuts or changes to established traffic patterns on the property and because the lane is designed so that queuing cars (and their headlights) will not be facing residential buildings, the planning staff does not foresee any negative impacts.

- B. Findings: The proposed special use, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, Section 150.904 of the Belvidere Zoning Ordinance and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the property and the majority of adjacent properties as general or planned business. Food establishments are considered appropriate uses in the general business categories; drive-through lanes are appropriate accessory uses with an approved special use permit. Adding the drive-through lane will make the restaurant more competitive with nearby establishments. A site plan shall be submitted and approved prior to the redevelopment of the property.

- C. **Findings:** The special use will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is located in the North State Street commercial district. The special use for in-vehicle sales and service will not lessen the property's level of compliance with the Comprehensive Plan; the site will be required to be in conformance with the requirements of the City of Belvidere's Zoning Ordinance.

- D. **Findings:** The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property, maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The property is surrounded by established businesses and residences, land uses which are not reflected to change according to the Comprehensive Plan. The surrounding properties are accustomed to having a restaurant at the location and drive-through lanes are common accessory uses to such businesses. The planning staff is not aware of any negative impacts a properly laid out drive-through lane has created and does not anticipate the proposed drive-through lane being any different.

- E. **Findings:** The proposed Special Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The subject property is served with proper utilities.

- F. **Findings:** The potential public benefits of the proposed special use outweighs any and all potential adverse impacts of the proposed special use after taking into consideration the Applicant's proposal and any requirements recommended to ameliorate such impacts.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and headlights will not be facing the adjacent residential properties. The property has been falling into a state of disrepair since it has been vacant. Locating a successful business onto the property will be beneficial to the neighborhood and community.

SUMMARY OF FINDINGS:

The neighborhood is accustomed to having a restaurant at the location. Since the drive-through lane will not be requiring any additional curb cuts or changes to established traffic patterns on the property and because the lane is designed so that queuing cars (and their headlights) will not be facing residential buildings, the planning staff does not foresee any negative impacts.

The Comprehensive Plan shows the property and the majority of adjacent properties as general or planned business. Food establishments are considered appropriate uses in the general business categories; drive-through lanes are appropriate accessory uses with an approved special use permit. Adding the drive-through lane will make the restaurant more competitive with nearby establishments. A site plan shall be submitted and approved prior to the redevelopment of the property.

The planning staff does not anticipate any potential adverse impacts of the drive-through lane. The drive-through lane will need to be designed so as to prevent water run-off onto the neighboring property and headlights will not be facing the adjacent residential properties. The property has been falling into a state of disrepair since it has been vacant. Locating a successful business onto the property will be beneficial to the neighborhood and community.

RECOMMENDATION:

The planning staff recommends the **approval** of case number **2016-19** for a special use for in-vehicle sales and service at 2040 North State Street subject to the following conditions:

1. Substantial compliance with the submitted site plan.
2. The drive-through lane will need to be designed so there are no adverse impacts to the adjoining property due to storm water runoff from the new pavement.
3. A stamped site plan shall be submitted for review by the appropriate staff before building permits may be issued. This includes revised parking lot layout, landscaping and a photometrics plan.
4. Compliance with all applicable codes and ordinances.

Submitted by:

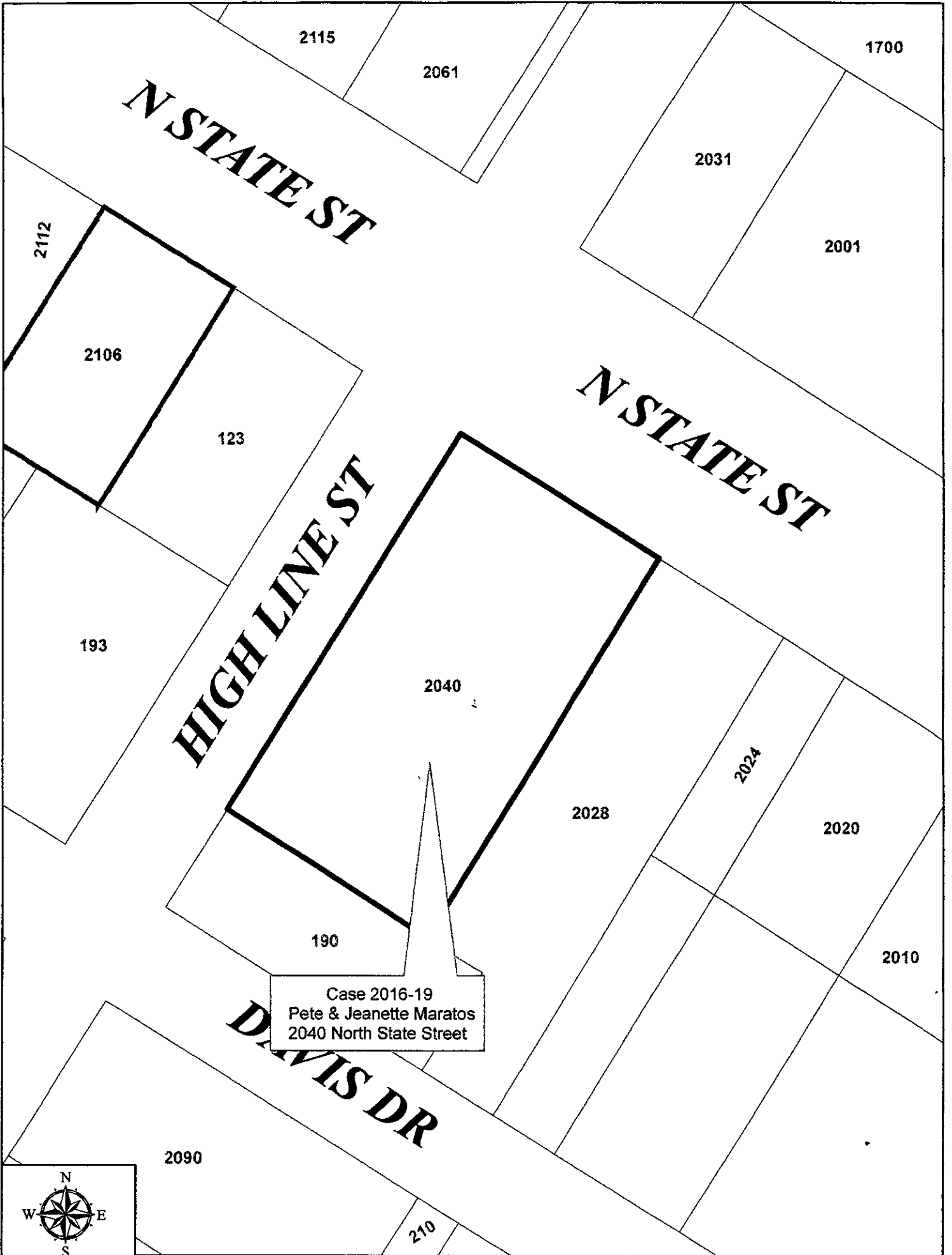

Gina DelRose, Community Development Planner

Review and Recommendation by the Planning and Zoning Commission. The Planning and Zoning Commission shall review the application, adopt findings of fact, and make a recommendation to the City Council.

Review and Action by the City Council. The City Council shall consider the Planning and Zoning Commission's recommendation regarding the proposed special use. The City Council may approve or deny the special use as originally proposed, may approve the proposed special use with modifications or may remand the matter back to the Planning and Zoning Commission for further discussion or hearing. The City Council's approval of the requested special use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed special use.

ATTACHMENTS

1. Location Map by Planning Staff.
2. Aerial photo by Planning Staff.
3. Application and narrative submitted by Applicant.
4. Site plan submitted by Applicant.
5. Letter submitted by Jennifer Becker, Boone County Soil and Water District dated August 9, 2016.
6. Memo submitted by Brent Anderson, Belvidere Public Works Department dated August 22, 2016.
7. Letter submitted by William Hatfield, Boone County Health Department dated August 22, 2016.
8. E-mail sent by Craig Wilcox, Belvidere Fire Department dated August 26, 2016.



2115

2061

1700

N STATE ST

2031

2001

2112

2106

123

N STATE ST

193

HIGH LINE ST

2040

2028

2024

2020

190

2010

Case 2016-19
Pete & Jeanette Maratos
2040 North State Street

DAVIS DR

2090

210



1 inch = 67 feet



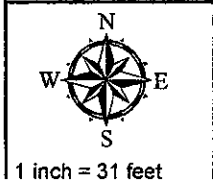
123

2040

2028

190

Case 2016-19
Pete & Jeanette Maratos
2040 North State Street



1 inch = 31 feet

CITY OF BELVIDERE

Community Development



401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 P. 815-544-5271 F. 815-544-9214

APPLICATION FOR SPECIAL USE

FOR OFFICE USE ONLY

Case Number	<u>2016-19</u>	PZC Date	<u>9/13/16</u>
Filing Date	<u>08/05/2016</u>	CC Date	<u>9/19/16</u>
Zone District	<u>GB</u>	CC Date	<u>10/3/16</u>

If this application is approved, it is understood that it shall only authorize the special use described in the application with any conditions placed on the special use per the governing body. If the conditions are not met and/or the use is not established (or substantially underway) within one (1) year from the date of approval, the special use shall be null and void.

1) The address or general location of the property for which this application is filed is: 2040 N. State Belvidere, IL 61008
 and its Parcel Identification Number is: _____
 and the legal description for the subject property is: Lot 19, Block 20,
 Tract _____, Subdivision Name Harold V. Davis Subdivision.
 (NOTE - If there is no lot, block, or tract, then attach a legal boundary description hereto.)

2) Applicant Name: Pete & Jeanette Maratos
 Mailing address: 229 Stone Hollow Dr
Poplar Grove Zip: 61065
 Daytime Phone: 815-218-7093 Fax: _____ Email: petemaratos5@Outlook.com

3) Property Owner Name: Pete & Jeanette Maratos
 Mailing Address: 229 Stone Hollow Dr
Poplar Grove, IL Zip: 61065
 Daytime Phone: 815-218-7093 Fax: _____

4) Attorney Name: George Hampilos
 Mailing Address: SUITE 210 STEWART SQUARE 308 W. STATE ST.
Rock Falls IL 61101 Zip: 61101
 Daytime Phone: 815-962-0044 Fax: 815-962-6250 Email: georgehamp@aol.com

5) **Contact Person (if different from Applicant):** In order to reduce confusion, the staff requests one contact person be designated to discuss issues concerning this petition.

Name: _____

Mailing Address: _____

Daytime Phone: _____ Fax: _____ Email: _____ Zip: _____

6) Describe the current use of the subject property: Restaurant, Closed

7) List the Special Use, as specified within the Zoning Ordinance, that you are seeking the approval of and describe the proposed use of the subject property in detail:

The special use is "In Vehicle Sales" as use as a drive thru. There is not a existing one on the property

8) Total number of acres the Special Use will occupy: _____

9) **LIST THE OWNERS OF RECORD:** Applicants shall provide on a separate sheet of paper or have the Community Development staff list the owner of record for all the properties located within 250 feet of the subject property (exclusive of right-of-ways). This information is found at the Supervisor of Assessments Office, 1208 Logan Ave. Verifying the accuracy of information is the responsibility of the applicant (use additional pages if necessary).

10) **SUPPORTING INFORMATION:** Attach a vicinity map and a site plan drawn to scale regarding your proposal. Illustrate any existing and proposed buildings, parking and loading areas, traffic access and circulation drives, open space, landscaping, utilities, signs, refuse and service areas, and dimensions of setbacks and yard areas, as they apply to this application and as may be required by the Zoning Ordinance. Also include a detailed written statement relative to the above listed requirements, fully explaining your proposal and any measures to mitigate negative affects of your proposal on neighboring properties.

Incomplete applications will be returned to the applicant after sixty (60) days.

Natural Resource Information: Pursuant to state law, a copy of this application is to be provided to the Boone County Soil and Water Conservation District (SWCD). The SWCD is located at 211 N. Appleton Road, P.O. Box 218, Belvidere, and may be contacted at (815) 544-2677. Their business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. An application fee is required. The SWCD has thirty (30) days to respond and provide their Natural Resource Information (NRI) Report to the Community Development Department. **The SWCD must send a report to the Community Development Department for your application to proceed.**

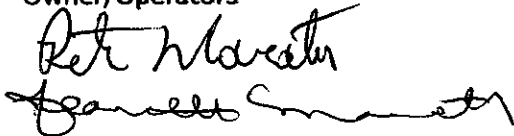
Pete and Jeanette Maratos
229 Stone Hollow dr
Poplar Grove, Il. 61065

August 5, 2016

City of Belvidere,

We have been the owners of Pete's Tom and Jerry's 1495 North State since 2006. We have enjoyed serving the community. The present location has a drive-thru but, very limited seating. We have outgrown the present location. We purchased the property 2040 North State in order to accommodate our clientele. The new location is spacious, with one issue. There isn't a drive-thru which a key asset to our present business. This is an older building that wasn't setup for drive-thru service. Because of the position of the building on the property we are requesting for an In-Vehicle Sales Special Use.

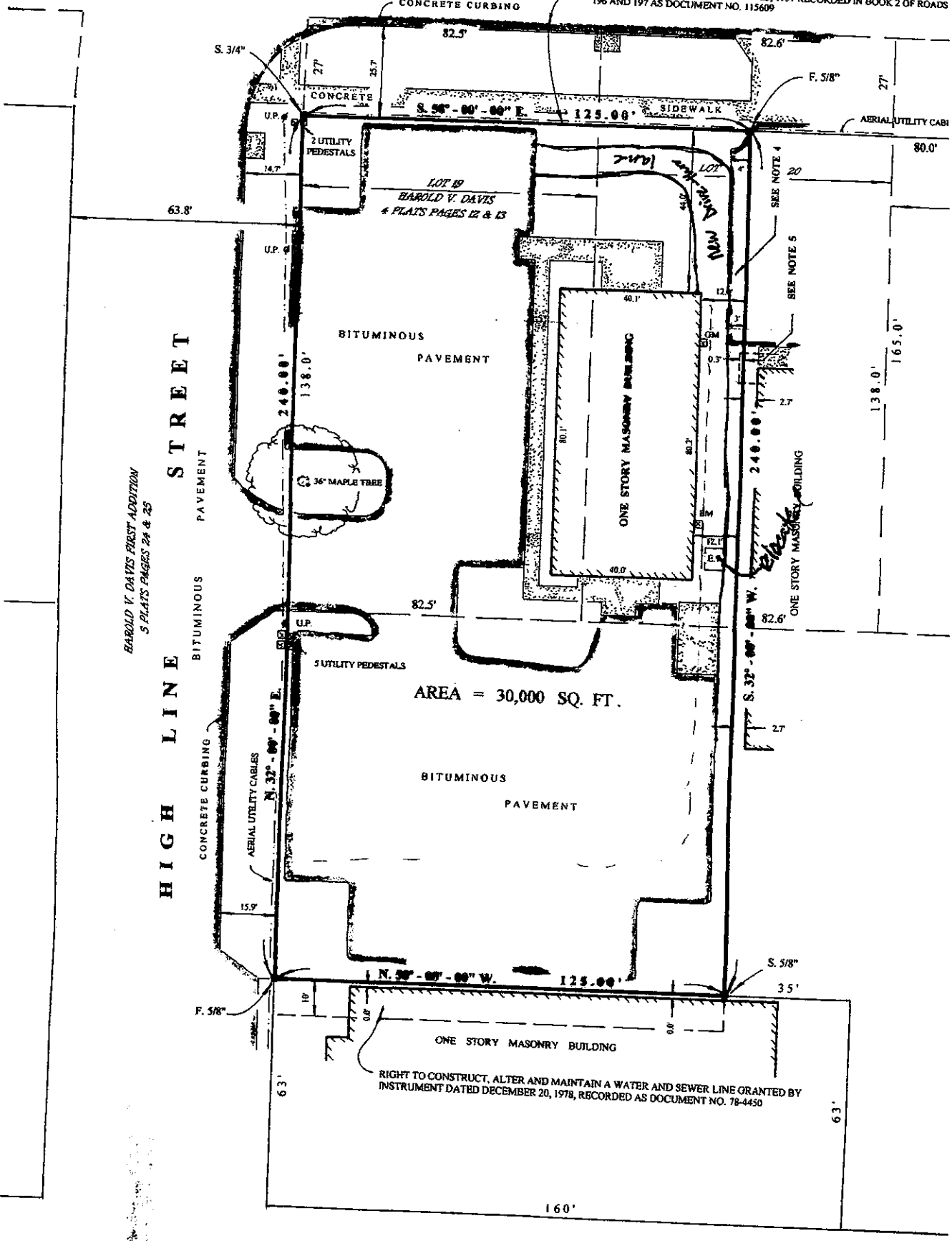
Thank you for your consideration,
Pete and Jeanette Maratos
Owner/Operators

Handwritten signatures of Pete Maratos and Jeanette Maratos. The signature of Pete Maratos is written in black ink and is positioned above the signature of Jeanette Maratos, which is also in black ink.

NORTH STATE STREET

BITUMINOUS PAVEMENT

PREMISES CONVEYED BY EVERETT F. JOHNSON AND WIFE TO THE STATE OF IOWA BY INSTRUMENT DATED OCTOBER 23, 1957 RECORDED IN BOOK 2 OF ROADS 196 AND 197 AS DOCUMENT NO. 115609



EAROLD V. DAVIS FIRST ADDITION
5 PLATS PAGES 24 & 25

HIGH LINE STREET

DAVIS DRIVE

Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

August 9, 2016

SWCD NRI #: 1512

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter. We will supply a written reply to you office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site:

PIN(S): 05-22-476-019

Contact:

Pete and Jeanette Maratos

Phone: 815-218-7093

E-mail: Petemaratos5@outlook.com

Petitioner:

Pete and Jeanette Maratos

Phone: 815-218-7093

E-mail: Petemaratos5@outlook.com

Owner:

Pete and Jeanette Maratos

Phone: 815-218-7093

E-mail: Petemaratos5@outlook.com

Request: Variance for drive thru

Sincerely,



Jennifer Becker

Boone County Soil & Water
Conservation District

cc: Pete and Jeanette

Memo

To: Gina DeiRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: August 22, 2016
Re: Case No. 2016-18 & 2016-19, 2040 N State Street

Having reviewed the above referenced case, I would offer the following:

1. The new drive-up will need to be designed so there are no adverse impacts to the adjoining property due to storm water runoff from the new pavement.



Boone County
DEPARTMENT OF
PUBLIC HEALTH

1204 Logan Avenue ♦ Belvidere, Illinois 61008

Main Office: 815-544-2951 ♦ Clinic: 815-544-9730
Fax: 815-544-2050 www.boonehealth.org

The mission of the BCDPH is to protect and promote health in Boone County.

August 22, 2016

Gina DelRose
Community Development Planner
401 Whitney Blvd Suite 300
Belvidere, IL 61008

FAX 815-547-0789

Re: 2016-20: Variance and Special Use for 2040 N. State St.

Dear Gina,

We are in receipt of the variance and special use request for the above referenced case. This request indicates this would be a "food establishment". However, prior to operation of the establishment a set of steps must be accomplished.

The steps for review include the below;

- Complete & Submit a risk Factor Questionnaire
- The Boone County Health Department will call the establishment to inform them of the cost of the review and the cost of the permit
- Submit a to scale floor plan detailing all necessary equipment and fee.
- Submit a completed food application and fee.
- A letter will be sent to the establishment detailing plan review findings.
- When the establishment is ready to open, the Boone County Health Department must be called for a pre-opening inspection.
- The annual permit will be issued when the establishment passes the pre-opening inspection

Thank you,

William L. Hatfield
Director of Environmental Health
skm

Gina DelRose

From: Craig Wilcox <cwilcox@belviderefire.com>
Sent: Friday, August 26, 2016 2:17 PM
To: Gina DelRose
Subject: Re: request for comments

Gina

There are no issues at this time regarding 2016 - 18, 2016 - 19 Variance and special use at 2040 N State St. and 2016 - 20 Barroso at 920 W Locust St.

Respectfully

Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street
Belvidere IL 61008
815.601.7857 Cell

On Thu, Aug 18, 2016 at 2:40 PM, Gina DelRose <GDelRose@ci.belvidere.il.us> wrote:

Here you go

Gina DelRose

Community Development Planner

401 Whitney Boulevard, Ste 300

Belvidere, IL 61008

815-547-7177

--
Respectfully

Craig Wilcox

Inspection Bureau Coordinator
Belvidere Fire Department
123 South State Street

RESOLUTION #2047-2016:
A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS OF
RE-PLAT OF LOT 4 OF PLAT 3 OF LITTLE THUNDER SUBDIVISION

WHEREAS, the City Council of the City of Belvidere previously approved the final Plat of Subdivision for the Re-plat of Lot 4 of Plat 3 of Little Thunder Subdivision (hereinafter the Subdivision; and

WHEREAS, the owner/developer of the Subdivision has certified that all public improvements, identified on said re-plat to be dedicated to the City of Belvidere and required to be constructed by owner/developer are completed according to the City of Belvidere Municipal Code and the directives of the City's Department of Public Works; and

WHEREAS, the owner/developer dedicated certain Public Improvements to the City of Belvidere as identified on the attached Re-Plat of Subdivision for the Subdivision.

NOW, IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere, Illinois as follows:

- 1) The foregoing recitals are hereby incorporated by this reference.
- 2) The Public Improvements identified as being dedicated to the City of Belvidere on the Final Re-Plat of Lot 4 Plat 3 of the Little Thunder Subdivision are hereby accepted by the City of Belvidere. This acceptance does not relieve Owner or its successors and/or assigns from any obligation relating to any other improvements which are noted on said plat.
- 3) The Clerk is authorized to record this resolution with the Boone County Recorder of Deeds.

Passed by the City Council of the City of Belvidere, Illinois this 19th day of September 2016.

Approved: _____
Mayor

Attest: _____
City Clerk

Ayes:
Nays:
Absent:

Date Approved: