

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION**

A G E N D A

**Tuesday, September 22, 2020
City Hall Council Chambers
401 Whitney Boulevard
5:30 pm**

ROLL CALL

Members:

Lisa Kummerow, Chair
David Kummerow, Vice-Chair
Kris Bryan
Becky Tobin
Filitsa Platopoulos
Alexandra Omiotek
Sonya Dobberfuhl

Staff:

Gina DelRose, Community Development Planner

Ex-Officio:

Mike Chamberlain, Mayor

MINUTES: Approve Minutes—August 25, 2020

PUBLIC COMMENT

NEW BUSINESS: None

UNFINISHED BUSINESS:

Work Plan

2020 Awards Program: None.
Promotional/Fundraising Events: Scavenger Hunt
Leath Warehouse Update: None.
Maintenance Small Grant: 405 W. Hurlbut Avenue extension
10 Year Plan: None.
Expenditures: None.
Friends of Preservation: None.

OTHER BUSINESS:

Images of America Belvidere and Boone County

Royalties- No update
Book Sales- No update

DISCUSSION:

Newsletter

US Route 20

Courthouse Square Area Phase III Survey

COMMUNICATIONS/PLANNING REPORTS:

Staff Report:

Next Meeting Date: October 27, 2020

ADJOURNMENT

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
August 25, 2020
5:30 pm
City Hall Council Chambers
401 Whitney Boulevard**

ROLL CALL

Members Present:

Lisa Kummerow, Chair
David Kummerow, Vice Chair
Becky Tobin (via conference call)
Sonya Dobberfuhl

Staff Present:

Gina DelRose, Community Development Planner

Members Absent

Kris Bryan
Alexandra Omiotek
Filitsa Platopoulos

With a quorum present, Lisa Kummerow called the meeting to order at 5:35pm.

MINUTES: It was moved and seconded (D. Kummerow/Tobin) to approve the minutes from the July 28, 2020 meeting. The motion carried with 4-0 by roll call vote.

PUBLIC COMMENT: None.

NEW BUSINESS:

Downtown Façade Improvement Grant- Gina DelRose provided a recap of the four applications received.

Becky Tobin stated that due to the loss of gaming revenues which funds the grant, she was hesitant to approve the request for new doors at 130 South State Street since it did not have an impact on aesthetics or safety.

Sonya Dobberfuhl questioned how historic a building 207 South State Street was and the impact of its façade renovation.

Becky Tobin suggested prioritizing the four applications in case there is not enough funding for all of them.

It was moved and seconded (L. Kummerow/Dobberfuhl) to prioritize the projects as follows: 227 Logan Avenue, 519 South Main Street, 2017 South State Street and 130 South State Street. Motion carried with a 4-0 voice vote.

UNFINISHED BUSINESS:

Work Plan

2020 Awards Program: None.

Promotional/Fundraising Events: Gina DelRose handed out a recap of how the scavenger hunt would be structured, potential sites and asked questions regarding team sizes and pricing. The proposed date for the scavenger hunt is October 17, 2020.

David Kummerow stated that team sizes should not be limited, each car is a team regardless of number of passengers.

Lisa Kummerow suggested that adults and kids have different prices and that children under 3 should be free to make the event more family friendly.

Gina DelRose stated that pricing would depend on the cost of having the box lunches catered.

Gina DelRose questioned if the number of cars should be limited to the number of sites in order not to create congestion during the scavenger hunt.

Sonya Dobberfuhl suggested two cars per site.

Sonya Dobberfuhl suggested having volunteers at the sites to verify what teams succeeded and there should be props at the sites to help tell their history.

Becky Tobin suggested researching St. James Cemetery as a potential site.

Gina DelRose stated that she would contact the Belvidere Daily Republican for publicity.

Becky Tobin stated that she would recommend spending \$100 for prizes.

Sonya Dobberfuhl recommended having first, second and third place prizes. Perhaps local businesses could donate gift baskets as part of the prize.

Becky Tobin suggested reaching out to McDonalds for free ice cream coupons to hand out to all participants at the end.

Leath Warehouse Update: No updates.

Maintenance Small Grant: No updates.

10 Year Plan: No updates.

Expenditures: No updates.

Friends of Preservation: No updates.

OTHER BUSINESS:

Images of American Belvidere and Boone County

Royalties: No updates.

Book Sales: No updates.

Elections- It was moved and seconded (Tobin/Dobberfuhl) to nominate Lisa Kummerow as Chairman and David Kummerow as Vice Chairman. Motion carried with a 4-0 voice vote.

DISCUSSION:

Newsletter- Gina DelRose stated that she will create a newsletter that announces the 2020 Awards Program being cancelled, congratulating the two Property Maintenance Grant recipients and announcing the fall fundraiser.

US Route 20- Gina DelRose distributed US Route 20 maps that showcase Belvidere. Ms. DelRose informed the commission that she would be sending Bryan Farr a thank you card.

Courthouse Square Area Phase III Survey- Gina DelRose stated that the Lakota Group has finished surveying the properties and is now working on the survey document.

COMMUNICATIONS/PLANNING REPORTS:

Staff Report: Gina DelRose stated that she did not have a report to give.

NEXT MEETING DATE: September 22, 2020

ADJOURNMENT: Meeting adjourned at 6:22pm.

Recorded by

Gina DelRose
Community Development Planner