

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

October 1, 2018

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

- (1) Roll Call:
- (2) Pledge of Allegiance:
Invocation:
- (3) Public Comment: (Please register with the City Clerk):
- (4) Approval of minutes of the regular meeting of the Belvidere City Council of September 17, 2018; as presented.
- (5) Public Hearing: None.
- (6) Special Messages and Proclamations:
- (7) Approval of Expenditures: None.
- (8) Committee Reports and Minutes of City Officers:
 - (A) Belvidere Police Department Overtime Report of September 11, 2018 through September 24, 2018.
 - (B) Belvidere Fire Department Overtime Report of September 12, 2018 through September 25, 2018.
 - (C) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of September 24, 2018.
- (9) Unfinished Business:
 - (A) Ord. #424H – 2nd Reading: An Ordinance Designating a Landmark to the Local Historic Register Hotchkiss House – 527 Pearl Street.
 - (B) Ord. #425H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Small Wireless Facility).
 - (C) Ord. #426H – 2nd Reading: An Ordinance Granting a Special Use to Permit Accessory Outdoor Storage within the PI, Planned Industrial District (675 Corporate Parkway).

(D) Ord. #427H – 2nd Reading: An Ordinance Approving a Replat Titled Plat 5 of Sager Corporate Park.

(E) Ord. #428H – 2nd Reading: An Ordinance Granting a Special Use to Permit Indoor Commercial Entertainment within the PB, Planned Business District (2195 North State Street).

(10) New Business:

(A) Ord. #429H – 1st Reading: An Ordinance Creating Education Preferences for Promotion within the City of Belvidere Police Department.

Motion forwarded from Committee of the Whole – Public Safety and Finance and Personnel of September 24, 2018.

Public Safety Motions Chairman Crawford:

(A) Motion to approve the closing of State Street from the north side of bridge to 130 South State Street (PNC Bank) on October 7, 2018 from noon until 4 p.m. for the annual Fire Department Open House.

Finance Motions – Chairman Ratcliffe:

(B) Motion to approve the fiscal year ending April 30, 2018 audit as presented by Sikich.

(C) Motion to forward to City Council in ordinance form the Azavar audit findings and correction of loss revenues as it relates to natural gas. (Pending Research).

Public Works Motions – Chairman Brooks:

(D) Motion to approve the low bid from Aeration Works, in the amount of \$128,035 to complete the diffuser replacement project at the WWTP. This work will be paid for from the Sewer Depreciation Fund #61-1790.

(E) Motion to approve the low bid from Cord Construction in the amount of \$658,700 to complete the city hall roof replacement project.

(F) Motion to forward to City Council in ordinance form the selling of Municipal Parking Lot #2 for \$60,000 to Ryan Crombie. (Pending Research).

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: September 17, 2018

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere, IL at 7:00 p.m.
Mayor Chamberlain presiding:

(1) Roll Call: Present: M. Borowicz, G. Crawford, W. Frank, T. Porter, T. Ratcliffe,
M. Sanderson, D. Snow and C. Stevens.
Absent: R. Brooks and M. Freeman.

(2) Pledge of Allegiance:
Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
September 4, 2018; as presented.

Motion by Ald. Crawford, 2nd by Ald. Porter to approve the minutes of the regular
meeting of the Belvidere City Council of September 4, 2018. Roll Call Vote: 7/0/1 in
favor. Ayes: Crawford, Frank, Porter, Ratcliffe, Sanderson, Snow and Stevens.
Nays: None. Abstain: Borowicz. Motion carried.

(5) Public Hearing: None

(6) Special Messages and Proclamations:

(7) Approval of Expenditures:

General & Special Fund Expenditures: \$ 1,064,745.34
Water & Sewer Expenditures: \$ 440,563.05

Motion by Ald. Sanderson, 2nd by Ald. Borowicz to approve the General & Special Fund
Expenditures in the amount of \$1,064,745.34. Roll Call Vote: 8/0 in favor.
Ayes: Crawford, Frank, Porter, Ratcliffe, Sanderson, Snow, Stevens and Borowicz.
Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Frank to approve the Water & Sewer Fund
Expenditures in the amount of \$440,563.05. Roll Call Vote: 8/0 in favor.
Ayes: Frank, Porter, Ratcliffe, Sanderson, Snow, Stevens, Borowicz and Crawford.
Nays: None. Motion carried.

(8) Committee Minutes & Reports of City Officers:

- (A) Belvidere Police Department Overtime Report of August 28, 2018 through September 10, 2018.
- (B) Belvidere Fire Department Overtime Report of August 19, 2018 and August 29, 2018 through September 11, 2018.
- (C) Monthly Building Department Revenues – August 2018.
- (D) Monthly Community Development/Planning Department Report for August 2018.
- (E) Monthly Treasurer’s Report for August 2018.
- (F) Monthly General Fund Report for August 2018.
- (G) Monthly Water/Sewer Fund Report for August 2018.
- (H) Minutes of City-County Coordinating Committee of July 11, 2018.
- (I) Minutes of Planning and Zoning Commission of September 11, 2018.

Let the record show these reports and minutes were received and placed on file.

- (J) Minutes of the Committee of the Whole – Building, Planning and Zoning and Public Works of September 10, 2018

Motion by Ald. Crawford, 2nd by Ald. Porter to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 10, 2018. Roll Call Vote: 7/0/1 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Borowicz, Crawford and Frank. Nays: None. Abstain: Sanderson. Motion carried.

(9) Unfinished Business:

- (A) Ord. #423H – 2nd Reading: An Ordinance Amending Section 10-37, Prohibited Employment of the City of Belvidere Municipal Code.

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to pass Ord. #423H. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Borowicz, Crawford, Frank and Porter. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #424H – 1st Reading: An Ordinance Designating a Landmark to the Local Historic Register Hotchkiss House – 527 Pearl Street.
- (B) Ord. #425H – 1st Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Small Wireless Facility).

- (C) Ord. #426H – 1st Reading: An Ordinance Granting a Special Use to Permit Accessory Outdoor Storage within the PI, Planned Industrial District (675 Corporate Parkway).
- (D) Ord. #427H – 1st Reading: An Ordinance Approving a Replat Titled Plat 5 of Sager Corporate Park.
- (E) Ord. #428H – 1st Reading: An Ordinance Granting a Special Use to Permit Indoor Commercial Entertainment within the PB, Planned Business District (2195 North State Street).

Let the record show Ordinances #424H, #425H, #426H, #427H and #428H were placed on file for first reading.

- (F) Res. #2084 -2018: A Resolution Approving an Extension for Expiration of a Special Use (Ord. #273H) Pursuant to Section 150.904(K) of the City of Belvidere Municipal Code.

Motion by Ald. Crawford, 2nd by Ald. Frank to adopt Res. #2084-2018. Motion by Ald. Snow, 2nd by Ald. Stevens to amend to include in Section 2 (a) the Mayor may grant an extension in his discretion through November 30, 2018; if he is satisfied that Chaudhary is delayed by circumstances beyond his control. If Chaudhary fails to comply with this date, the extension granted herein shall immediately terminate. Roll Call Vote to amend: 6/2 in favor. Ayes: Crawford, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: Borowicz and Sanderson. Motion carried. Roll Call Vote as amended: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Borowicz, Crawford, Frank, Porter and Ratcliffe. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of July 11, 2018,

- (A) Motion to approve invoice #291528 from TRC in the amount of \$4,228.04 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Borowicz, Crawford, Frank, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (B) Motion to approve invoice #71256 from Wilson Electric in the amount of \$650 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Borowicz, Crawford, Frank, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 10, 2018.

- (A) Motion to approve Change Order #2 for the WWTP Sludge Thickening Project in the amount of \$74,686. This work will be paid from the Sewer Depreciation Fund. Roll Call Vote: 8/0 in favor. Ayes: Borowicz, Crawford, Frank, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Sanderson to adjourn the meeting at 7:41 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest:

_____ City Clerk

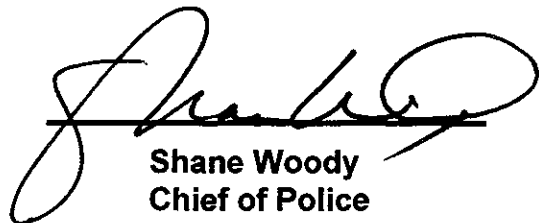
Belvidere Police Department Payroll Report

Dept: 1790

9/25/2018

For Overtime Incurred between 9/11/18 and 9/24/18

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	14.25	\$793.65
Bell	00813	9	\$501.26
Berillo	00941	7.5	\$380.63
Bird	00793	26	\$1,448.07
Blankenship	00729	2.5	\$139.24
Danielak	00996	0.5	\$20.48
Davenport	00935	15	\$682.43
Delavan	00848	31.25	\$1,740.47
Derry	00816	19.75	\$1,099.98
Ellingson	00758	7.5	\$428.84
Garcia	00988	20.5	\$862.54
Gorsuch	00756	14.5	\$904.58
Jones	00772	38.75	\$2,158.18
Kaplan	00858	16.5	\$918.97
King	00868	6	\$309.60
Korn	00989	34.25	\$1,405.91
Kozlowski	00846	9.75	\$543.03
Mears	10050	16	\$655.20
Moore	00707	8	\$445.56
Parker, B	00686	7	\$389.87
Polnow	00886	8.75	\$545.87
Reese	00979	4.5	\$189.34
Schutz	00812	1.5	\$83.54
Shook	85700	2.5	\$139.24
Smaha	00659	19.5	\$1,216.51
Sommerfield	00843	0.5	\$27.85
Washburn	00784	6	\$374.31
Weiland	00990	2	\$84.15
Worley	00992	6	\$245.70
Zapf	00934	15	\$682.43
Totals:		370.75	\$19,417.39



Shane Woody
Chief of Police

Belvidere Fire Department
Overtime Report
Date Between {09/12/2018} And {09/25/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
09/15/2018	10:00		OT	CSC Car Safety Seat Check	2.50	2.50	96.92
09/17/2018	07:00		OT	INR Reimbursable Plan	4.00	4.00	155.08
Staff Member Totals:					6.50	6.50	252.00
00754 Burdick, David J							
09/12/2018	07:00		OT	SCV Shift Coverage for	24.00	8.00	356.64
09/13/2018	09:30		OT	TRE EMS Training	2.00	2.00	89.16
09/18/2018	09:30		OT	SPE EMS Drug Exchange or	1.00	2.00	89.16
09/21/2018	16:00		OT	TRD Dive/Water Rescue	5.00	5.00	222.90
Staff Member Totals:					32.00	17.00	757.86
00966 Ellwanger, Adam A							
09/19/2018	09:00		OT	CPRI C.P.R. Instruction	2.50	2.50	80.52
Staff Member Totals:					2.50	2.50	80.52
00971 Heiser, Bradley Donald							
09/15/2018	07:00		OT	TRTM TEMS Training	5.00	5.00	161.05
09/21/2018	16:00		OT	TRD Dive/Water Rescue	4.15	4.15	133.67
Staff Member Totals:					9.15	9.15	294.72
00993 Mead, Stephen C.							
09/12/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
09/20/2018	07:00	18-0002240	OT	CRO Shift Carry Over	0.50	0.50	14.07
09/21/2018	18:00		OT	TRE Fire Training	3.50	3.50	98.49
09/24/2018	09:00		OT	TREP Initial Paramedic	7.00	7.00	196.98
Staff Member Totals:					18.00	18.00	506.52
00958 Pavlatos, Gregory R							
09/19/2018	09:00		OT	CPRI C.P.R. Instruction	2.50	2.50	79.72
Staff Member Totals:					2.50	2.50	79.72
00852 Schadle, Shawn W							
09/15/2018	10:00		OT	CSC Car Safety Seat Check	2.50	2.50	116.30
09/24/2018	10:00	18-0001245	OT	ADD Administrative Duties	2.50	2.50	116.30
09/25/2018	14:00		OT	SCE Shift Coverage for	2.00	2.00	93.04
Staff Member Totals:					7.00	7.00	325.64
00781 Swanson, Jason A							
09/13/2018	09:30		OT	TRE EMS Training	2.00	2.00	77.16
Staff Member Totals:					2.00	2.00	77.16
00969 Tangye, Travis N							
09/13/2018	07:15		OT	IN Inspection Bureau	2.00	2.00	64.42
09/17/2018	10:00		OT	TROT Training not	1.50	2.00	64.42
Staff Member Totals:					3.50	4.00	128.84
00556 Wilcox, Craig A							

Belvidere Fire Department
Overtime Report
Date Between {09/12/2018} And {09/25/2018}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00556 Wilcox, Craig A							
09/17/2018	12:00		OT	INR Reimbursable Plan	2.50	2.50	111.45
09/19/2018	09:45		OT	INR Reimbursable Plan	4.00	4.00	178.32
Staff Member Totals:					6.50	6.50	289.77
00956 Williams, Glenn							
09/20/2018	07:00	18-0002240	OT	CRO Shift Carry Over	0.50	0.50	15.94
09/21/2018	18:00		OT	TRF Fire Training	3.00	3.00	95.67
Staff Member Totals:					3.50	3.50	111.61
All Staff Member Totals:					93.15	78.65	2,904.38

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Motion by Ald. Crawford, 2nd by Ald. Porter to forward to City Council the Ordinance Creating Education Preferences for Promotion within the City of Belvidere Police Department. Aye voice vote carried. Motion carried.

(C) Fire Department Open House - Road Closure Request.

Motion by Ald. Crawford, 2nd by Ald. Borowicz to approve the closing of State Street from the north side of bridge to 130 South State Street (PNC Bank) on October 7, 2018 from noon until 4 p.m. for the annual Fire Department Open House. Aye voice vote carried. Motion carried.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business:

(A) Sikich Audit Presentation by Frederick Lantz.

Motion by Ald. Crawford, 2nd by Ald. Borowicz to approve the fiscal year ending April 30, 2018 audit as presented by Sikich. Aye voice vote carried. Motion carried.

(B) Azavar Audit Presentation by Scott Shamberg.

Motion by Ald. Snow, 2nd by Ald. Borowicz to forward to City Council in ordinance form the Azavar audit findings and correction of loss revenues as it relates to natural gas. Aye voice vote carried. Motion carried.

5. Other:

(A) Diffuser Replacement Bid Tabulation - WWTP.

Motion by Ald. Brooks, 2nd by Ald. Borowicz to approve the low bid from Aeration Works, in the amount of \$128,035 to complete the diffuser replacement project at the WWTP. This work will be paid for from the Sewer Depreciation Fund #61-1790. Aye voice vote carried. Motion carried.

(B) City Hall Roof Replacement - Bid Tabulation.

Motion by Ald. Snow, 2nd by Ald. Stevens to approve the low bid from Cord Construction in the amount of \$658,700 to complete the city hall roof replacement project. Aye voice vote carried. Motion carried.

(C) Parking Lot #2 - Ryan Crombie.

Motion by Ald. Snow, 2nd by Ald. Freeman to forward to City Council in ordinance form the selling of Municipal Parking Lot #2 for \$60,000 to Ryan Crombie. Roll Call Vote: 6/3 in favor. Ayes: Crawford, Frank, Freeman, Porter, Sanderson and Snow. Nays: Borowicz, Brooks and Stevens. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Borowicz to adjourn at 7:15 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE #429H

AN ORDINANCE CREATING
EDUCATIONAL PREFERENCES
FOR PROMOTION WITHIN THE
CITY OF BELVIDERE POLICE DEPARTMENT

WHREAS, the City of Belvidere is a home rule unit of government within the meaning of Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Belvidere desires to provide greater accessibility to promotion for sworn members of its Police Department.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: The Board of Fire and Police Commissioners of the City of Belvidere shall award promotional preferences for every member of the classified service of the police department who has successfully obtained an associate's degree in the field of law enforcement, criminal justice, or a bachelor's degree from an accredited college or university; and persons who were engaged in the active military or naval service of the United States for a period of at least one year and who were honorably discharged therefrom, or who are now or may hereafter be on inactive or reserve duty in such military or naval service (not including, however, persons who were convicted by court-martial of disobedience of orders, where such disobedience consisted in the refusal to perform military service on the ground of religious or conscientious objections against war). For purposes of this Section, if a person has been deployed, then "active duty military or naval service of the United States" includes training and service school attendance, as defined in 10 U.S.C. 101(d), which is ordered pursuant to 10 U.S.C. 12301(d). The preference points awarded under this Section shall not be cumulative and an employee may only receive an education preference or a military preference, but not both for the same promotion.

The preference shall be awarded by adding 3.5 points to the final grade average which an eligible member receives as a result of any promotional examination. The numerical result thus attained shall be applied by the Board of Fire and Police Commissioners in determining the position of such persons on any eligibility list as the result of any promotional examination held for purposes of preference in certification and appointment from such eligibility list.

No person shall receive any preference for a promotional appointment granted by this Section after such person has received one promotion from

an eligibility list on which the person was allowed an education preference.

No person shall receive any preference for a promotional appointment granted by this Section after such person has received one promotion from an eligibility list on which the person was allowed a military service preference.

No person entitled to promotional points pursuant to this Ordinance, shall be required to claim military credit for service in the armed forces or education preferences before any examination held under the provisions of Division 2.1 of the Illinois Municipal Code (65 ILCS 5/10-2.1-1 et seq.) but such preference shall be given to those candidates who are otherwise qualified and who request such preference points in accordance with rules adopted by the Board of Fire and Police Commissioners

SECTION 2: Sections 10-2.1-10 and 10-2.1-11 of the Illinois Municipal Code (65 ILCS 5/10-2.1019 and 65 ILCS 5/10-2.1-11) shall not apply to promotions of sworn officers within the City of Belvidere Police Department and are hereby waived.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye: .
Voting Nay: .
Absent. .