



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Clayton Stevens,	1 st Ward	Public Works Vice Chairman
Alderman Tom Porter,	1 st Ward	F&P Vice Chairman, City-County
Alderman Daniel Snow,	2 nd Ward	BPZ Chairman, City-County Chairman
Alderman Michael Borowicz,	2 nd Ward	Public Safety Vice Chairman, City-County
Alderman Wendy Frank,	3 rd Ward	City-County Vice Co Chairman
Alderman Thomas Ratcliffe,	3 rd Ward	F&P Chairman
Alderman Ronald Brooks,	4 th Ward	Public Works Chairman
Alderman George Crawford,	4 th Ward	Public Safety Chairman
Alderman Mark Sanderson,	5 th Ward	BPZ Vice Chairman
Alderman Marsha Freeman,	5 th Ward	City-County Coordinating Committee

AGENDA

October 8, 2018

6:00 p.m.

City Council Chambers, 401 Whitney Blvd. Belvidere, Illinois

Call to Order: Mayor Chamberlain.

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:
 - (A) FFA – Application Fee Waiver.
 - (B) Local Landmark Designation – 401 E. Lincoln Avenue.
3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

- (A) Distillery Road Street Lights – Alderman Snow.
- (B) Well #4 Emergency Repairs.
- (C) Replacement of Valve Actuators – WWTP.
- (D) Forcemain Extension – VFW to WWTP - Engineering.
- (E) Logan Avenue Survey.
- (F) An Ordinance Amending Subdivision V of Division 9, Wastewater Treatment of Article V, Sewers and Sewage of Chapter 114, Utilities of the City of Belvidere Municipal Code.

5. Other:

- (A) Bronze Police and Fireman Tribute Sculpture for Hub Plaza – Donation by Jack and Peggy Wolf.
- (B) Drive up liquor sales – Alderman Stevens.

6. Adjournment:

Shauna Arco

From: Emily Chambers <echambers@district100.com>
Sent: Monday, October 01, 2018 10:50 AM
To: Shauna Arco
Subject: Text Amendment Application Fee

I am sending this on behalf of my students, due to the fact that their Belvidere North High School emails will not send outside of the district. I will make sure that the students receive any reply.

Dear Mayor Mike,

My name is Caitlyn Welton and I am the President of Belvidere North FFA. My Vice President, Darby Dempsey, and I had started a project last year, that would allow us to teach adult classes for agriculture. We noticed that there was a problem when it came to one subject pertaining to the education of backyard chicken care. We checked the ordinances of Belvidere and noticed that chickens are not allowed in the city. After we looked into it, we had decided that we would like to try and change that ordinance and allow chickens in the city of Belvidere. We understand that there is a 500 dollar application fee and it would be a great help for our organization if you would be able to waive the fee, if not then we completely understand and we are willing to raise money through fund raising. We have done our research and we will be going into this with determined and set minds. We thank you for taking time out of your busy schedule to read this email.

Sincerely,
Caitlyn Welton

Pursuant to Illinois' public records law, this written communication may constitute a public record which is available to the public and media upon request. Please be advised that this email communication may be subject to public disclosure.

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

September 18, 2018

ADVISORY REPORT

Local Landmark Designation

Omiotek; 401 E. Lincoln Avenue (Dunton Home)

REQUEST AND LOCATION:

The applicants and owners, Alexandra and Ryszard Omiotek, 401 East Lincoln Avenue, Belvidere are requesting local landmark designation according to Section 58 of the Belvidere City Code for the property located at 401 East Lincoln Avenue in Belvidere Township (PIN: 05-25-301-002). See the attached location map.

COMPREHENSIVE PLAN AND CURRENT ZONING:

The subject property is designated as "Single Family Residential" on the City of Belvidere Comprehensive Plan, adopted November 10, 1999. The single-family residential land use category encourages sewered single-family residential development at densities up to five (5) dwelling units per acre. The property is zoned SR-6, Single-family Residential-6 District. The neighborhood is predominantly residential but there are some institutional uses to the west along Main Street. The City's downtown area is to the west of the property and the Kishwaukee River is to the south.

CRITERIA:

The proposed landmark meets the following criteria of Section 58-61: it embodies distinguishing characteristics of an architectural style valuable for the study of period and type; it has a unique location or singular physical characteristics that make it an established or familiar visual feature; it has character, interest, or value which is part of the development, heritage or cultural characteristics of Belvidere; it is architecturally significant due to the design; and it is suitable for preservation.

According to the Belvidere Historic Resources Inventory Report compiled during the 2014 Courthouse Square Area Phase 1 Survey, the residence is constructed in the Italianate architectural style and was built between 1860 and 1869. Hagerty Heritage Planning listed the property as being in good to excellent condition even though there is a non-historic addition on the rear of the residence and the front porch has been altered. The Pierces added a two-story sunroom to the west side of the residence in 1920. The doors and windows are still original and should be preserved. The basement walls are constructed of flagstone. The Report states that the property meets the eligibility requirements to be listed on the national registry in addition to a local landmark.

The residence as been occupied by notable residents of the community since it was constructed. William S. Dunton and his wife Fannie lived in the residence along with their three children. Their unmarried daughter Nellie is one of the most recognized urban tales in Belvidere. William Dunton passed away in 1903 at the age of 90 but his wife and Nellie

Local Landmark Designation, 401 East Lincoln Avenue (Dunton Home)

remained in the residence until 1919. William Dunton was president of the First National Bank from 1867-1882.

Harry and Sadie Pierce along with their son Dyer, lived in the residence from 1927-1933. Harry Pierce drowned in Palm Beach, Florida in 1928. Dr. Frank Whitman of Belvidere was present and attempted to revive him. Harry Pierce began as an errand boy at June Manufacturing Company and became president in 1925 after the company became the National Sewing Machine Company. He resigned in 1928 due to an illness.

John and Caroline Hammer resided in the home from 1937-1948. John Hammer was the secretary-treasurer of the Bottle Cap Company. George and Dana Ames Johnson lived in the residence from 1951-1975. George Johnson was very active in the Lion's Club. From 1976-1990 Edward and Donna Beard owned the property. The current owners purchased the property in 2015.

Aside from being one of the few examples of Italianate architecture in Belvidere and having notable residents, the Dunton Home is the source of several urban tales. There is a tunnel that leads from the basement to the Kishwaukee River. Although it is rumored to be part of the Underground Railroad, it is most likely from the prohibition era. The Underground Railroad was not as secretive in this region and tunnels were not widely used. Belvidere, however, has a significant past when it comes to Prohibition. Oftentimes bootleggers would drop barrels of alcohol into the river and residents would smuggle them in through tunnels. Ice blocks were delivered in a similar manner. The other well-known story behind the residence is that of Nellie Dunton. Legend has it that Nellie was spurned by a lover when she was in her 20s. Nellie never recovered from the heartbreak and remained single the rest of her life. She eventually drowned herself in the Kishwaukee River behind the house while wearing her unused wedding dress. Nellie's spirit has never left her family home and she makes herself known from time to time.

SUMMARY:

The planning staff believes that the designation of the property as a landmark will not have an adverse effect on the surrounding neighborhood. Currently the structure is utilized as a single family residence. The landmark designation will not change the use of the property or have an effect on the surrounding neighborhood. The landmark design will not have an adverse effect on the elements of the comprehensive plan. The comprehensive plan designated the area as Single Family Residential. The current use fits into the Comprehensive Plan and would not change with the designation. The proposed landmark meets the criteria for designation.

RECOMMENDATION:

The planning staff recommends the approval of the designation of the residence at 401 East Lincoln Avenue as a local landmark.

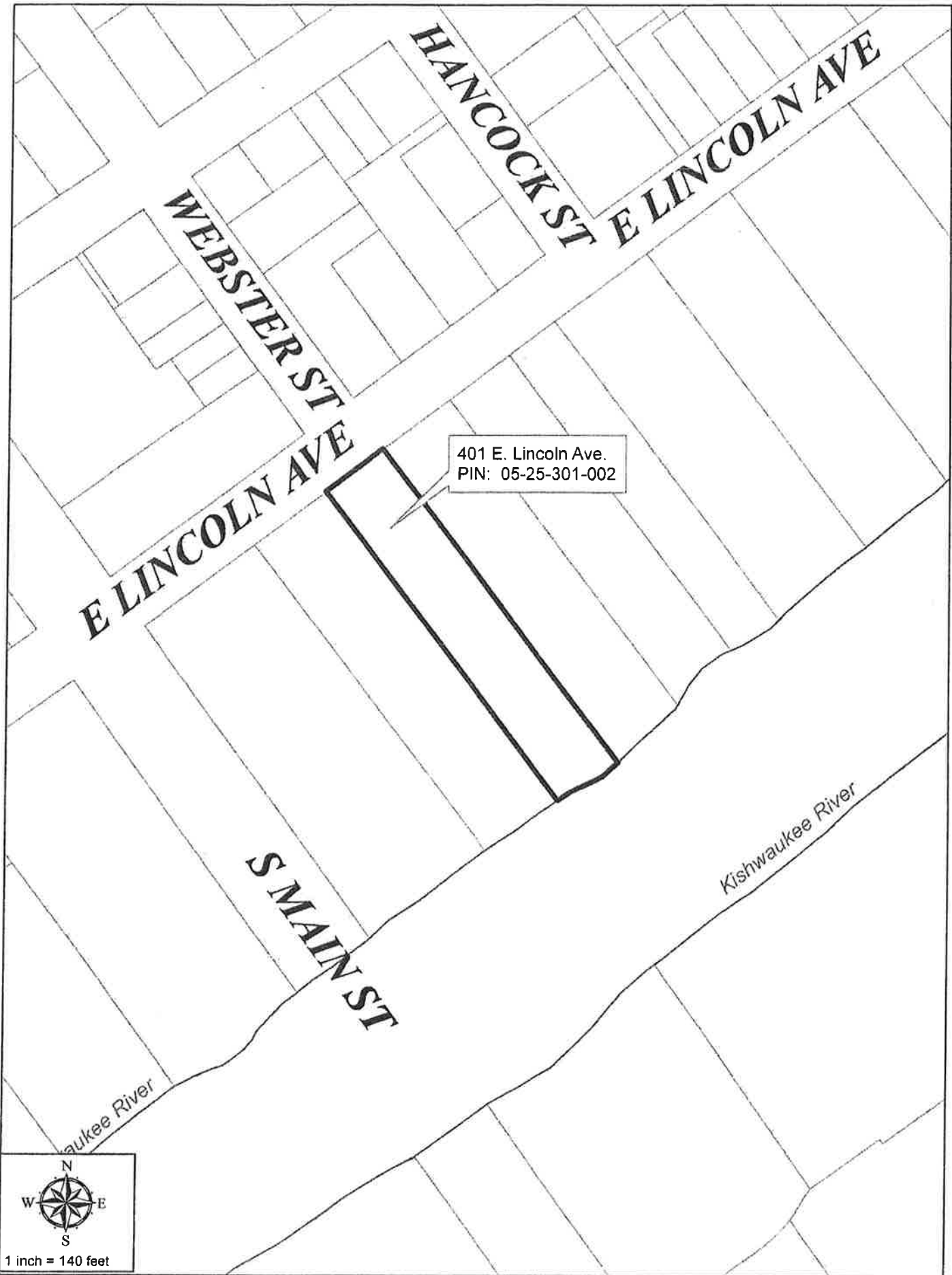
Submitted by:



Gina DelRose, Community Development Planner

ATTACHMENTS

1. Location Map by the planning staff.
2. Aerial Photo by the planning staff.
3. Comprehensive Plan Map by the planning staff.
4. Application by the applicant.
5. Narrative by the applicant.
6. Photos by the applicant.



401 E. Lincoln Ave.
PIN: 05-25-301-002

1 inch = 140 feet

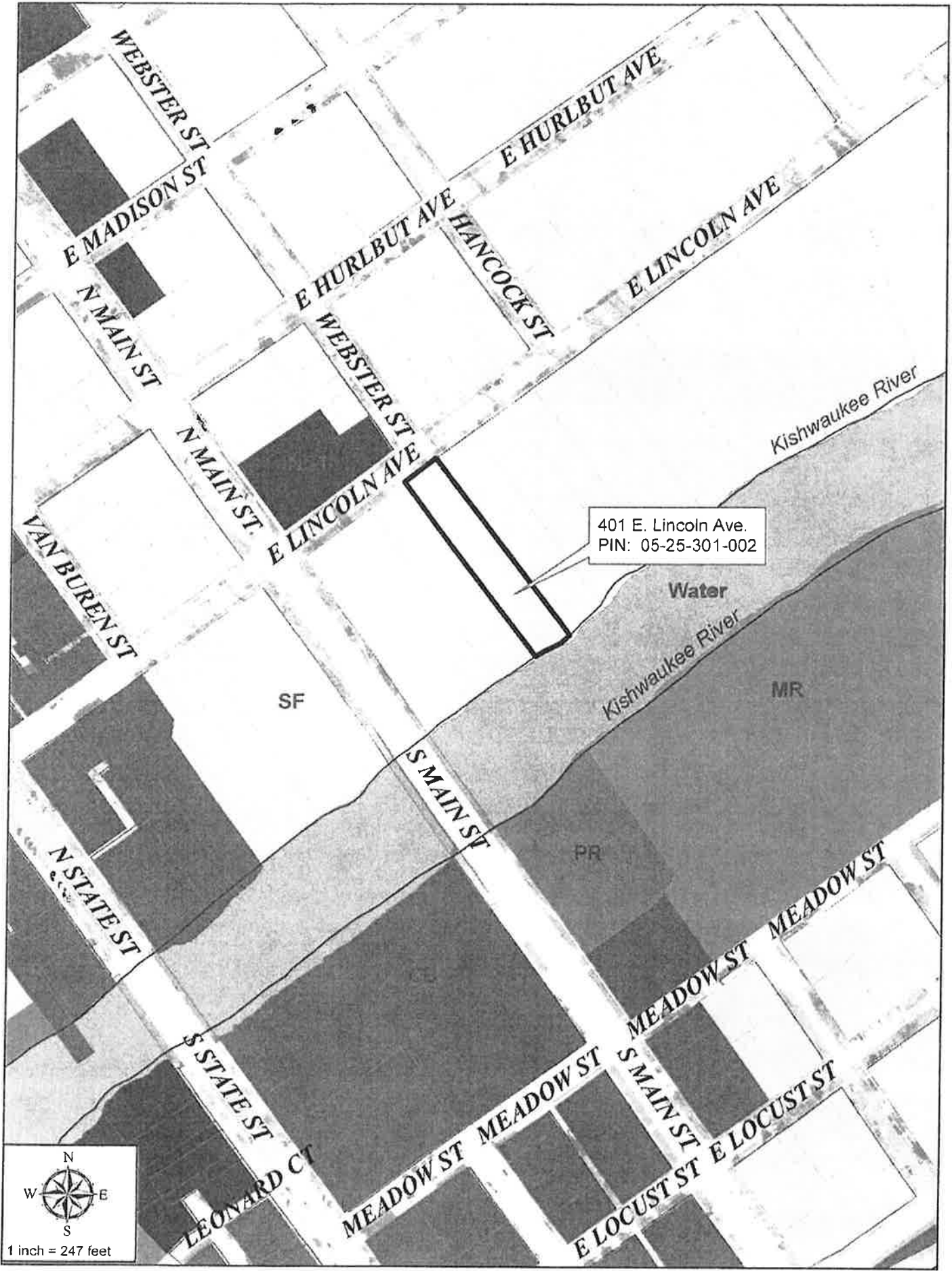


401 E. Lincoln Ave.
PIN: 05-25-301-002

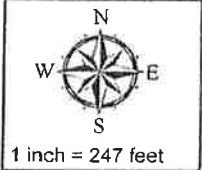
Kishwaukee River



1 inch = 49 feet



401 E. Lincoln Ave.
PIN: 05-25-301-002



SF

Water

Kishwaukee River

MR

PR

LEONARD CT

MEADOW ST

MEADOW ST

E LOCUST ST

WEBSTER ST
E MADISON ST
N MAIN ST

E HURLBUT AVE
HANCOCK ST

E HURLBUT AVE

E LINCOLN AVE

WEBSTER ST
E LINCOLN AVE

VAN BUREN ST

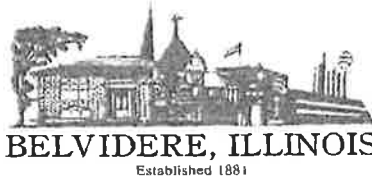
N STATE ST

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S MAIN ST

S MAIN ST

BELVIDERE HISTORIC PRESERVATION COMMISSION
Belvidere Community Development Department
Phone 815 547-7177
Fax 815 547-0789



APPLICATION
FOR LANDMARK DESIGNATION

Property Address 401 E Lincoln Ave., Belvidere IL 61008

Has the structure ever been located at another location? NO

If yes where? _____

Property Identification Number (PIN) 05-25-301-002

Property's Legal Description 25-44-3 LT 24

PT OF ASSRS ADD

401 E LINCOLN AVE

Historic Name of Property Nellie Dunton Home

Common Name of Property Nellie Dunton Home

Applicant's Name Alexandra Omiotek / Ryszard Omiotek

Applicant's Address 401 East Lincoln Ave
Belvidere IL 61008

Applicant's Phone Number 630/457-7421

Name of Owner Alexandra Omiotek

Owner's Address 401 E Lincoln Ave
Belvidere IL 61008

Owner's Phone Number 630/457-7421

Classification i.e. Structure, Buildings, Site, Object, or District Structure

Ownership i.e. Public, Private, or Both Private

Is Public Acquisition being considered? no

Is the property currently occupied? yes

Please list the existing uses for the property, as well as any prior uses that you are aware of: _____

Home

Is the property represented in existing Landmark Surveys? no

If yes, please list type, title, and date _____

*** In compliance with sections 58.61 & 58.62 of the Belvidere Municipal Code, the following information is required.**

Please check the following Landmark status criteria that the subject property meets.

The property has character, interest, or value which is part of the development, heritage, or cultural characteristics of Belvidere, Boone County, State of Illinois, or the nation.

It's location is a site of significant City, County, State, or National event.

It is identified with a person or persons who significantly contributed to the development of Belvidere, Boone County, State of Illinois, or the Nation.

It embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.

It is identified with the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of Belvidere, Boone County, State of Illinois, or the Nation.

It embodies elements of design, detailing, materials, or craftsmanship that render it architecturally significant.

It embodies design elements that make it structurally or architecturally innovative.

It has a unique location or singular physical characteristics that make it an established or familiar visual feature.

It has character which is particularly fine or unique example of a utilitarian structure, including, but not limited to farmhouses, gas stations, or other commercial structures, with a high level of integrity or architectural significance.

It is suitable for preservation or restoration.

It is included in the National Register of Historic Places and/or Illinois Register of Historic Places.

It has yielded, or may be likely to yield information important to pre-history, history, or other areas of archaeological significance.

Please attach the following information with your application.

A narrative statement completely describing the subject and fully explaining the characteristics of the subject (architectural, historical, etc.) which meet the criteria used to identify Landmarks. List any other significant exterior architectural features that should be preserved.

A site plan drawn to scale (not less than 1 inch = 100 ft) showing the location of the building, traffic access, drives, open spaces, signs, and dimensions of yard areas.

Existing elevation drawings of all sides of every structure to be considered, illustrating architectural details coinciding with the Narrative statement, if applicable.

Photographs of all sides of every structure to be considered, which best exemplify the characteristics to be considered by the Belvidere Historic Preservation Commission.

Any other information you wish to include which would become part of the Landmark Register (family photographs, genealogies, histories, abstracts, old maps, newspaper articles, etc.)

List the owners of record of all the properties located adjacent and across the street, alley, or road from the subject property.

Property Identification Number (PIN)	Name	Address
PIN: 05-26-291-005	1st. Presbyterian Church of Belvidere	212 Webster St.
PIN: 05-25-301-008	Kenneth Stewart	319 E. Lincoln Ave.
PIN: 05-25-159-007	Kim + John Fisk	406 E. Lincoln Ave.
PIN: 05-25-301-003	Sophia Hazinski	405 E. Lincoln Ave.

Please remember submitted items will become property of the Belvidere Historic Preservation Commission, and will not be returned.

I hereby affirm this application and all information submitted is true and correct to the best of my knowledge. I agree that all materials will become property of the Belvidere Historic Preservation Commission. I understand the Commission will be responsible for the recording of the Landmark in the Landmark Register.

By virtue of this request for Landmark Designation, local elected and appointed officials responsible for the review and approval/denial of this application are hereby given permission to inspect the property proposed for designation in order to determine its suitability.

Applicant Alexandra Omiolek Date 07/28/18

Owner Alexandra Omiolek Date 07/28/18

Departmental Use Only

Application Approved _____ Denied _____

Notes Condition: _____

Application Approved on _____ By _____
Date Chair

Application Issued on _____ By _____
Date Administrator

cc: File, Building Department

NARRATIVE STATEMENT RE: 401 E Lincoln Ave., Belvidere, IL 61008

The above home features the following:

Upstairs Level: 3 Bedrooms, 2.5 Bathrooms, 1 enclosed sunporch, wood burning fireplace.

Mid-Level: 1 Parlor, 1 dining room, 1 sitting room, Kitchen, 2 stairways to access the upper floor, fireplace, storage room.

Basement: flagstone walls, walkout basement door.

The architectural style of the home is Italiante.

All of the windows are wood frame and should be preserved.

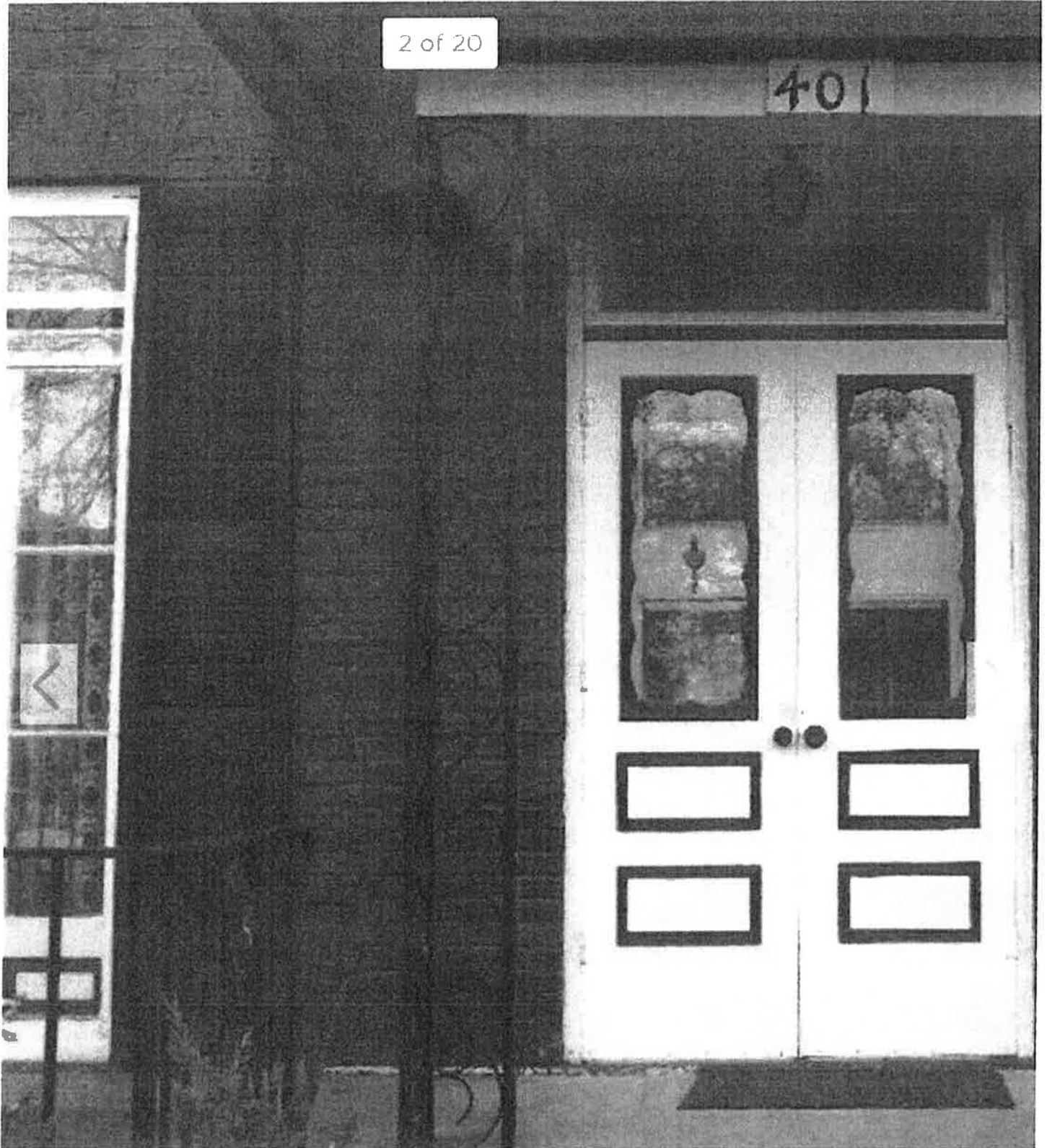
Off Market: \$187,312 (3 beds, 0.3 baths, 3,066 sqft)

Save home

Save image

Close

2 of 20



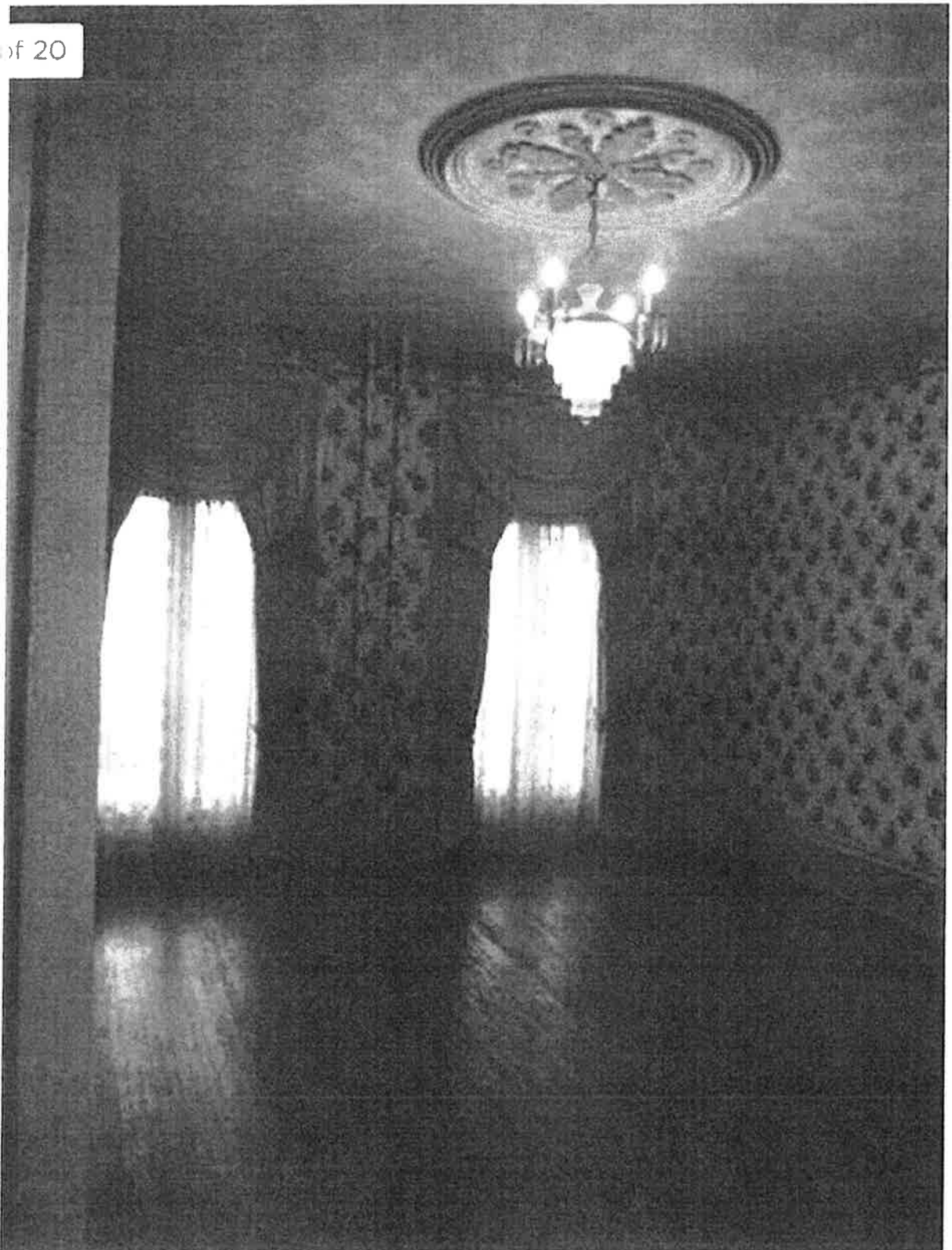
Off Market: \$187,318 (3 beds, 0.3 baths, 3,066 sqft)

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1 of 20



Off Market: \$187,318 (3 beds, 0.3 baths, 3,066 sqft)

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16 of 20

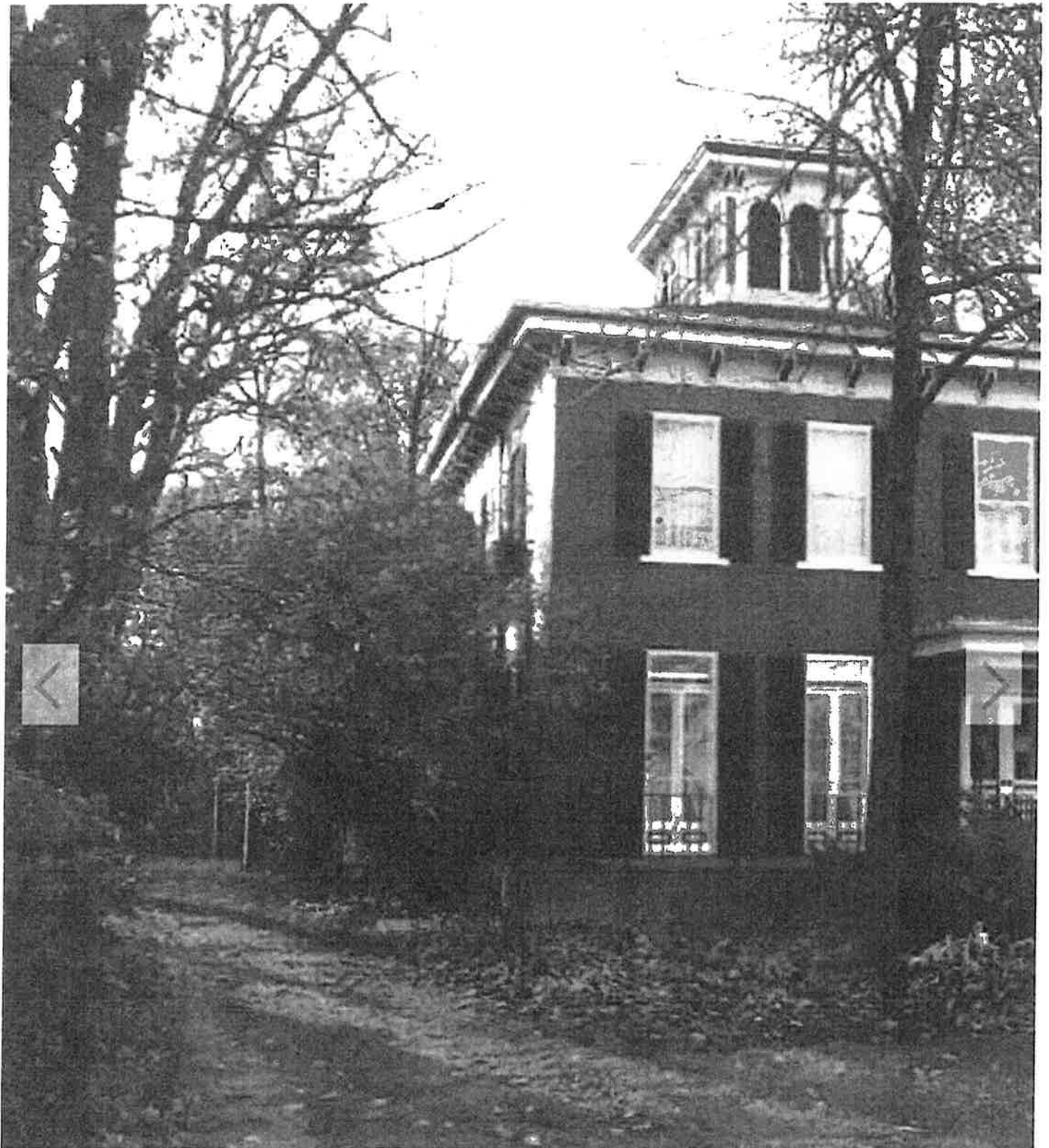


Off Market: \$187,318 (3 beds, 0.3 baths, 3,066 sqft)

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**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
September 25, 2018
5:30 pm
City Council Chambers
401 Whitney Boulevard**

ROLL CALL

Members Present:

Filitsa Platopoulos
Alexandra Omiotek
Anna Pivoras
Becky Tobin

Staff Present:

Gina DelRose, Community Development Planner

Members Absent

David Kummerow, Chair
Lisa Kummerow, Vice Chair
Kris Bryan

With a quorum present, acting Chair Becky Tobin called the meeting to order at 5:33 pm.

MINUTES: It was moved and seconded (Platopoulos/Pivoras) to approve the minutes from the August 28, 2018 meeting. The motion carried unanimously.

PUBLIC COMMENT: None

NEW BUSINESS:

Landmark Application- 401 East Lincoln Avenue- Becky Tobin opened the public hearing at 5:35pm.

Gina DelRose presented the staff report dated September 18, 2018. Ms. DelRose stated that the several notable residents have resided in the home, the architecture is not one of the more common styles in Belvidere and it has spurred several urban lore.

There were no questions from the commission or the public.

Becky Tobin closed the public hearing at 5:39pm.

It was moved and seconded (Pivoras/Platopoulos) to approve the landmark application for 401 E. Lincoln Avenue. The motion carried with a 3-1 vote. Alexandra Omiotek abstained.

UNFINISHED BUSINESS:

Work Plan

2019 Awards Program: Gina DelRose stated that she has been contacted by two downtown property owners wanting to improve their facades. Ms. DelRose stated that they could potentially be award winners.

Promotional/Fundraising Events: Gina DelRose stated that she will be reaching out to potential Progressive Dinner participants about possible December dates.

Becky Tobin stated that December 1st or December 8th would be acceptable.

Anna Pivoras stated that Drew Pivoras is working on the plot and game rules. Ms. Pivoras stated that Drew Pivoras intends on making the murder mystery less complicated.

Anna Pivoras stated that the commission can begin looking at props and decorations for the "shipwrecked" themed event.

Leath Warehouse Update: No updates.

Maintenance Small Grant: Gina DelRose stated that Ollmann Ernest Martin Architects have not submitted for reimbursement yet.

10 Year Plan: Gina DelRose encouraged the commission to read the implementation portion of the plan and determine what suggestions they wish to move forward with.

Expenditures: No updates.

Friends of Preservation: No updates.

OTHER BUSINESS:

Images of American Belvidere and Boone County

Royalties: No updates.

Book Sales: No updates.

DISCUSSION:

Historic US Route 20 Association- Gina DelRose questioned what commissioners would be able to attend.

Alexandra Omiotek stated that she may have jury duty that day.

Filitsa Platopoulos stated that she may have to leave early.

Becky Tobin stated that she can attend.

Newsletter- Becky Tobin stated that an edition of the newsletter should go out to help advertise fundraisers and promote the recently landmarked properties.

Anna Pivoras stated that the commission is welcome to have a table at the Museum during Hometown Christmas in order to advertise and sell tickets to the fundraisers.

COMMUNICATIONS/PLANNING REPORTS:

Staff Report: There was no staff report.

NEXT MEETING DATE: Gina DelRose stated that due to scheduling conflicts, the October 23, 2018 meeting will need to be changed.

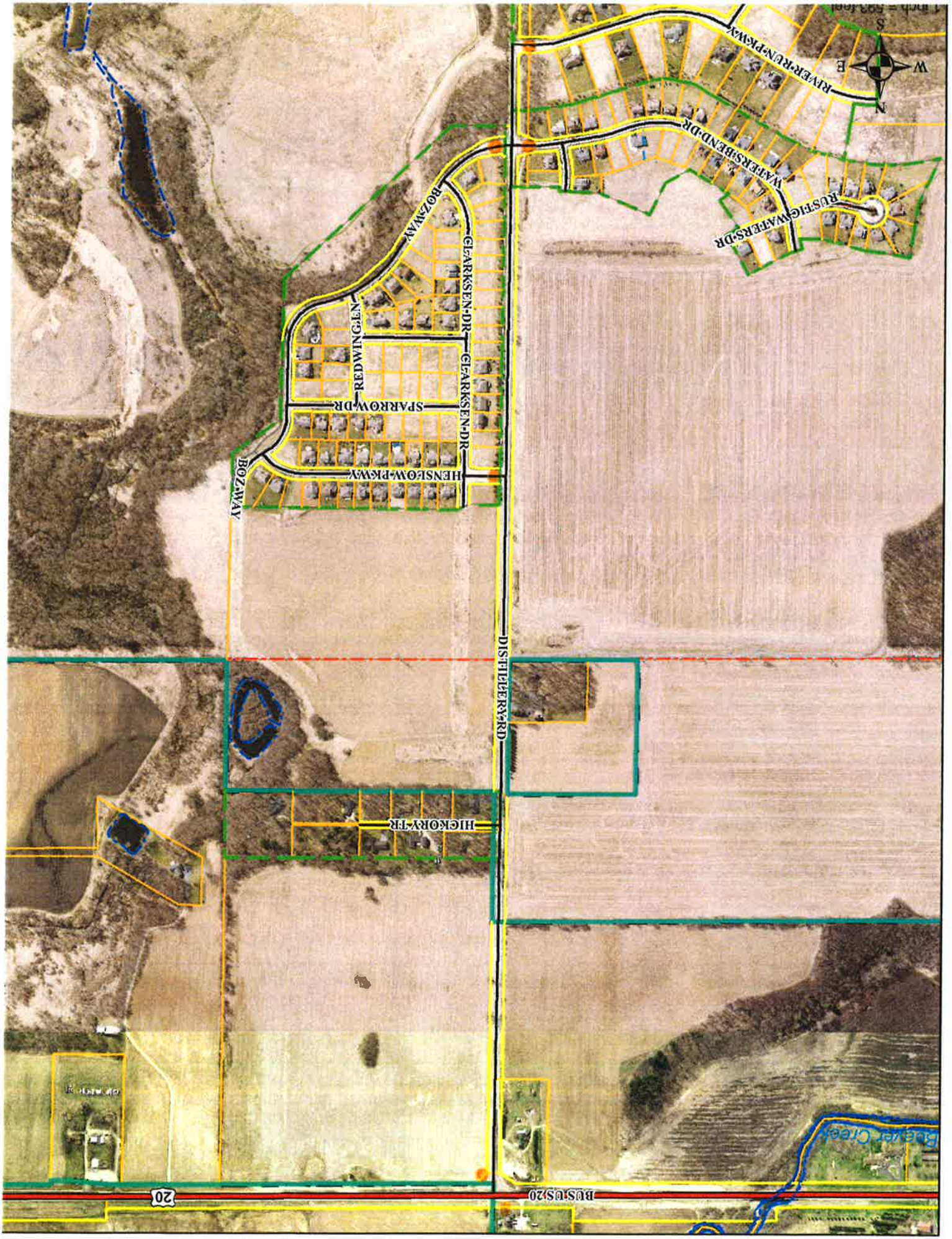
**City of Belvidere
Historic Preservation Commission
September 25, 2018
Page 3 of 3**

It was decided that the next meeting would be November 1, 2018.

ADJOURNMENT: The meeting was adjourned at 6:05 pm.

Recorded by

Gina DelRose
Community Development Planner



RIVER RUN PKWY
WATERSIDE DR
RUSTIC WATERS DR

REDWING LN
SPARROW DR
HENSLOW PKWY
GLARKSEN DR
BOZMAY

DISTELFELD RD

HICKORY TR

20

BUSTOS 20

Blue River

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: October 3, 2018
Re: Well #4 Repairs

Well #4 (317 North Main Street) quit pumping water on Monday night, October 1st. It was determined that ComEd lost fuses on the service, causing the three phase service to Well #4 to single phase, which caused the pump to shut down. At this time, Well #5 and Well #7 are still down for repairs. The well will have to be pulled to determine the amount of damage and make the necessary repairs. We have received the following proposals for pulling the pump assembly:

- | | |
|--|------------|
| 1. Cahoy Group
202 West Howard Street
Durand, IL 61024 | \$7,950.00 |
| 2. Great Lakes Water Resources
1127 Plainfield Road
Joliet, IL 60435 | \$7,950.00 |

Attached to this memo is a copy of the IDOT protocol for breaking a tie with equal bids. Based on that protocol, both bidders were on a conference call with the City Attorney flipping the coin. Cahoy Group made the call based on their proposal being submitted first and Cahoy won the coin flip.

Therefore, I would recommend approval of Cahoy Group to complete the repairs to Well #4. This work will be paid for from the Water System Depreciation Account (#04-09).

Brent Anderson

From: Ortgiesen, Shawn L. <Shawn.Ortgiesen@illinois.gov>
Sent: Wednesday, October 03, 2018 11:55 AM
To: Brent Anderson
Subject: Two Equal Bidders

Brent,

Regarding your voicemail:

See #3 below for what the IDOT Local Roads Manual states...

BUREAU OF LOCAL ROADS & STREETS

12-3(8) LETTING AND CONTRACT AWARD - MFT and State Funds Apr 2014

2. Bid Over the Original Estimate. IDOT will not approve an award made for materials or contract construction that exceeds the estimate unless just cause for making the award is provided by the LPA. In these cases, IDOT will make an analysis of the justification for making the award and, if deemed necessary, the LPA will be asked to submit a revised estimate of the cost to justify its action.
3. Award with Two Low Bidders. If two bidders submit equal bids, the LPA shall consult with the District BLRS on how to proceed with the award. Acceptable practices for breaking the tie may include flipping a coin, drawing cards, rolling dice, or another random practice agreed upon by the District BLRS and the LPA. The two bidders shall be given the opportunity to be present when the LPA breaks the tie.

Let me know you got this. Thanks.

Shawn L. Ortgiesen, P.E., PTOE
District 2 - Local Roads Field Liaison Engineer
Illinois Department of Transportation
819 Depot Avenue
Dixon, IL 61021

(815)-284-5384

Shawn.Ortgiesen@illinois.gov

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CAHOY PUMP SERVICE

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services

October 2, 2018

City of Belvidere
401 Whitney Blvd.
Belvidere, Illinois 61008

Attn: Mr. Brent Anderson
Re : Well No. 4 Pull

Greetings Brent:

We are pleased to provide you with the following proposal for your review and consideration:

SCOPE OF WORK:

- Conduct pre-job safety meeting, job preparation, mobilization.
- Install Lockout - Tagout equipment, unwire motor leads from control panel, meg motor through sub cable. Record results.
- Remove necessary piping / plumbing connections, pull pumping equipment, stage equipment in a neat, orderly fashion onsite.
- Remove wire splice and meg motor by itself. Record results.
- Demobilize crew and equipment from jobsite & provide written report to Owner.

Table with 6 columns: #, DESCRIPTION, U, Q, UNIT PRICE, TOTAL PRICE. Rows include Job Preparation, Safety Training, Initial Mobilization; Testing and Removal of Pumping Equipment; Per Diems; Provide Written Report to Owner; and TOTAL ESTIMATED COST.

Brent, I know Ernie has had a long-standing relationship with you and the staff in Belvidere. I am anxious to continue to build on this relationship and look forward to working with you to solve your water well problems. To that end, we are HOLDING THE 2016 LABOR RATES for you on this job.

Please feel free to contact myself or Ernie if you have any questions or wish to have us proceed with scheduling the work as soon as possible.

Sincerely,

Ernie Lilja
Regional Manager

Prepared by,

Darin J. Cahoy
Chief Executive Officer

Cahoy Corporate Office:
24568 150th Street - Suite 200
Sumner, Iowa 50674
(563) 578-1130

Cahoy West:
200 Grant Street
Marne, Iowa 51552

Cahoy Illinois South:
1822 North Lincoln Parkway
Lincoln, Illinois 62656

CPS - IL North:
202 West Howard St.
Durand, Illinois 61024



October 2, 2018

City of Belvidere
Attn: Brent Anderson
401 Whitney Blvd.
Belvidere, IL 61008

Re: Belvidere Well #4 – Removal of Pumping Equipment

Brent –

We are pleased to offer the following proposal for removal of pumping equipment at Belvidere Well #4:

ITEM No.	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Mobilization	LS	1	\$2,650.00	\$2,650.00
2	Removal of Pumping Equipment and On-Site Inspection	LS	1	\$5,300.00	\$5,300.00
	TOTAL BID	XXXX	XXXX	XXXX	\$7,950.00

Mobilization will begin on October 9, 2018.

We sincerely appreciate the opportunity to provide you with this proposal. Please feel free to contact me if you have any questions whatsoever.

Sincerely,

Kyle Brandenburg

President & Project Manager
Cell: 815-210-6311

Corporate Offices
1127 Plainfield Road
Joiet, Illinois 60435
(800) 552-5341
Website: www.glwrg.com

MUNICIPAL

INDUSTRIAL

IRRIGATION

ENVIRONMENTAL

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 10/3/2018
Re: Replacement of Valve Actuators - WWTP

We have received the following proposals for replacing three valve actuators at the WWTP:

	<u>Tipping Valves (2)</u>	<u>Gate Valve</u>	<u>TOTAL</u>
1. Swanson Flo 775 W Belden Ave Addison, IL 60101	\$5,207.00 EA	\$4,840.00	\$15,254.00
2. LAI, LTD 5400 Newport Dr Rolling Meadows, IL 60008	\$6,930.00 EA	\$9,525.00	\$23,385.00

The two tipping valve actuators are located between aeration tanks three and four and the one gate valve actuator is located on the chlorine contact tank.

I would recommend approval of the proposal from Swanson Flo, in the amount of \$15,254.00, for the replacement of three valve actuators at the WWTP. This work will be paid for from Line Item #61-5-820-6010.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 10/3/2018
Re: Forcemain Extension – VFW to WWTP - Engineering

Now that we have obtained the sanitary sewer easement from the Waterfall property, we can proceed with the final design of the sanitary sewer forcemain from the Kishwaukee River, adjacent to the VFW, to the WWTP. The purpose of this forcemain is to carry the flow from the Landmark Crossing Lift Station on Van Epps Drive to the WWTP.

Attached is the lump sum proposal from CES, in the amount of \$8,750.00, to complete the design engineering for this project. CES has done all of the engineering for the portion of the forcemain that has been completed to date.

I would recommend approval of the proposal from CES, in the amount of \$8,750.00, to complete the design engineering for the Appleton Road Forcemain Extension Project from the VFW to the WWTP. This work will be paid for from the sewer line item #61-5-820-6190.



C.E.S. Inc. – Main Office
 700 West Locust Street
 Belvidere, Illinois 61008
 Phone: (815) 547-8435
 Fax: (815) 544-0421
Kevin.Bunge@Civlideas.com

C.E.S. dba Survey-Tech
 104 A Maple Court
 Rochelle, IL 61068
 Phone: (815) 562-8771
 Fax: (815) 562-6555

WORK AUTHORIZATION

Date: August 27, 2018

Subject: Forcemain Extension – VFW to WWTP

Requested by: City of Belvidere – Brent Anderson

General scope of work to be completed:

C.E.S. Inc. will prepare Construction Plans, Specifications and Bid Documents for the proposed Forcemain Extension as illustrated on Exhibit "A" and on the alignment per the executed easements. All Engineering services to be limited to the forcemain extension along the easement route as illustrated. Approximate length is 700 feet.

Final Design Documents to include: topographic survey, construction plans, specifications, standard details, I.E.P.A. permit application, SHPO and ECOcat clearance requests; summary of quantities, and bid package including bid and contract documents.

Quote assumes easements are complete and final and no further work is needed.
 Flow data for the IEPA permit application to be provided by the City.

Not included in the quoted fees:

Temporary or Construction Easement documents; Revisions due to changes in the scope or limits or alignment of project after our work has commenced; Application fees to any agency; Construction staking or observation; Negotiations with property owners for easement or access rights.

See attached fee schedule for T&M rates and reimbursables.

[Soil Borings (recommended) to be subcontracted with approved consultant if requested – cost to be passed through to City without markup. Cost is NOT included in lump sum fees.]

Fees: Lump sum of \$ 8,750.00

 Approval of Quote and Authorization to proceed (Owner/Client)

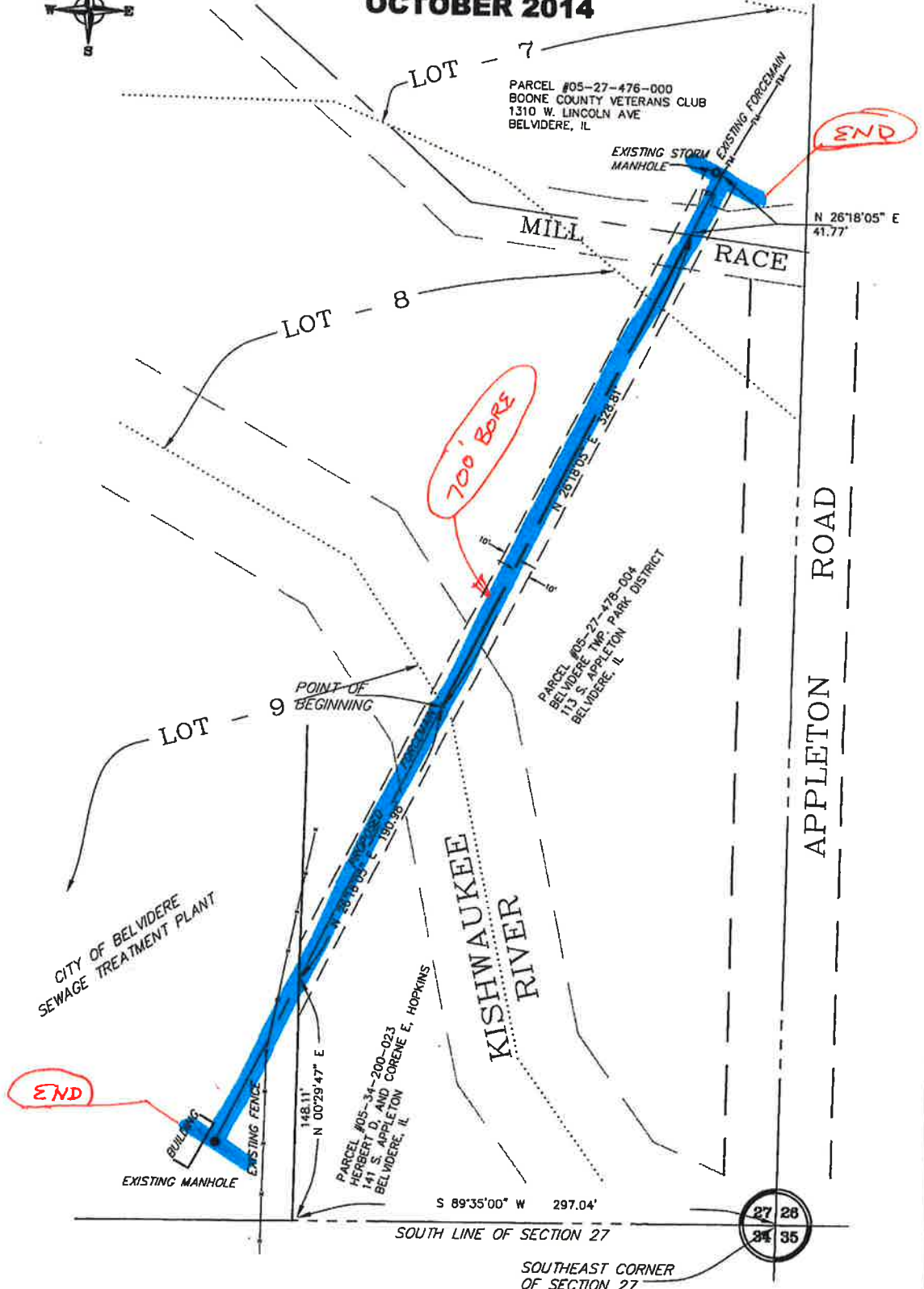
 Date

 Printed Name (Owner/Client)

 Title

 Organization (Owner/Client)

UTILITY EASEMENT PLAT CITY OF BELVIDERE, ILLINOIS OCTOBER 2014



SURVEY-TECH A DIVISION OF C.E.S., INC.		
PROFESSIONAL DESIGN FIRM LICENSE NO. 184-001280 P.O. BOX 634 ROCHELLE, ILLINOIS 61088 (815)-882-8771 FAX (815)-882-8886		
DATE 10-29-2014	SCALE 1" = 60'	DRAWN BY DEW
CITY OF BELVIDERE PARK DISTRICT EASEMENT		PAGE-1
BOONE COUNTY ACAD: 3228-PK-EASEMENT-10-29-14		FILE NUMBER 3228



C.E.S. Inc. – Main Office
700 West Locust Street
Belvidere, Illinois 61008
Phone: (815) 547-8435
Fax: (815) 544-0421

C.E.S. dba Survey-Tech
104 A Maple Court
Rochelle, IL 61068
Phone: (815) 562-8771
Fax: (815) 562-6555

Kevin.Bunge@civildideas.com

City of Belvidere, Illinois Design, Survey and Construction Services 2018 Rate Structure

Rates effective January 1, 2018 through December 31, 2018

Principal Engineer (P.E.)	\$ 143.00/hr.
Professional Land Surveyor (P.L.S.)	\$ 125.00/hr.
Senior Engineer (P.E.)	\$ 117.00/hr.
Staff Engineer (E.I.T.)	\$ 97.00/hr.
Survey Technician (S.I.T.)	\$ 82.00/hr.
Rodperson / Staking Technician	\$ 56.00/hr.
GPS Usage (One person)	\$ 98.00/hr.
Construction Observation	\$ 77.00/hr.
AutoCAD Draftsman	\$ 87.00/hr.
Administrative Support	\$ 46.00/hr.
Mileage	\$.70/mile
Plots / Copies (24" x 36" Black & White)	\$ 3.00/ea
Plots / Copies (24" x 36" Mylar)	\$ 18.00/ea
Mailings	Cost plus 15%
Reimbursable	Cost plus 10%

BELVIDERE PUBLIC WORKS

401 Whitney Boulevard

Belvidere, IL 61008

Phone 815-544-9256

Fax: 815-544-4255

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: October 3, 2018
Re: Logan Avenue Survey

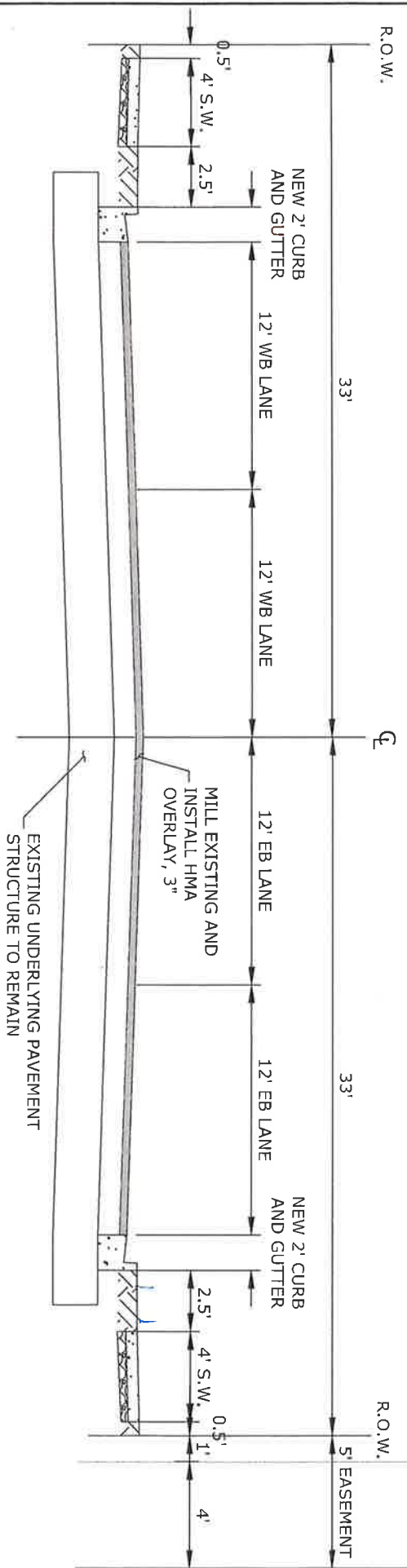
Arc Design Resources has completed the Logan Avenue Alternatives Assessment and the Council decided during the last budget process that Logan Avenue would remain a four lane section roadway that would be repaired with new sidewalks and curb and gutter as opposed to completely rebuilt.

Current ADA regulations require a minimum sidewalk clearance of four feet in width. There are sections of Logan Avenue that do not meet this requirement (see attached photos). We recently met with the ComEd Relocation Engineer to review these conflicts and the process to rectify the situation. ComEd will need a current right-of-way survey to prepare the necessary easement documents to allow for the relocation of their existing poles. Once they have prepared the easement documents, the City will be responsible to obtain the easements from the individual property owners. Once the easements have been obtained, ComEd will relocate their poles at no cost to the City. The relocation process will take approximately one year to complete. Resolving the ADA conflicts in 2019 would allow for improvements to be made to Logan Avenue beginning in 2020.

Attached to this memo is a proposal from ARC Design Resources to complete the right-of-way survey of Logan Avenue from Main Street to Business 20 in the amount of \$10,800. They have also included the cost of completing a topographic survey of the same area in the amount of \$28,900. The topographic survey will be required as part of the engineering design for improvements to Logan Avenue. If the two surveys are completed at the same time, the total cost would be \$35,700, a savings of \$4,000.

I would recommend approval of the proposal from Arc Design Resources, in an amount not-to-exceed \$35,700.00, to complete the Logan Avenue right-of-way and topographic survey. This work will be paid for from the proceeds of the local motor fuel tax.





CROSS SECTION - LOGAN AVENUE 12' LANES

CENTER OF POLE @ 2' BOC.

ARC DESIGN
RESOURCES INC.

5291 ZENITH PARKWAY
LOVES PARK, IL 61111
VOICE: (815) 484-4300
FAX: (815) 484-4303

www.arcdesign.com
Design Firm License No. 184-001334

September 28, 2018

Mr. Brent Anderson
City of Belvidere Public Works
401 Whitney Boulevard
Belvidere, IL 61008

Re: Logan Avenue Survey

Dear Mr. Anderson,

Thank you for thinking of Arc Design Resources for your ongoing civil engineering and transportation design needs within the community. As a resident of Boone County, it is great to see some new growth in the City of Belvidere once again. Based on our past work on Logan Avenue and recent meeting with you, we understand the need to determine the right of way and prepare for an upcoming project, especially to get early coordination with Com Ed for necessary electrical relocation and engineering. As we discussed with ComEd, the process to move the poles could take up to a year, depending on the scope of the impacts.

As requested, our proposal is broken into two components, topographic survey for design and right of way determination. The project limits are from Main Street to Belvidere Road along Logan Avenue. This is a significant project for the City and we are pleased to participate. The total length of the project is approximately 4,200 feet. Our scope of work is as follows:

Topographic Survey

We will obtain a current topographic survey along Logan Avenue corridor between Main Street and Belvidere Road. Note: we intend to include all of Main Street intersection in our survey, even though any actual plans west of Main are not anticipated. We find it important to have this data as the western limits of the project. Along the route we will survey all storm and sanitary structures for inverts and to assess current conditions for possible reconstruction needs. We intend to call in a JULIE locate and will survey surface markings provided for any underground utilities. Absent that, we will utilize atlas pages obtained from JULIE to locate underground. We intend to survey each side street approximately 50' north or south of Logan Avenue. We intend to survey approximately 20' onto private property along the corridor. The corridor will be mapped in a current Autocad Civil 3D basemap to share with you and be ready for design.

Right of Way Survey

A more important first step in the process is to determine the actual right of way along Logan Avenue. As we have noted in the field, the sidewalk along the corridor meanders and it appears the roadway is offset to the south as we head east. It is important to determine the actual right of way so we can assess the needs of any sort of easements for the utility relocation. We will perform the necessary field work and office research to establish the right of way along the corridor and then will supplement property lines with any pins found and then recorded plat information. If we are authorized to do the right of way survey ONLY, then we will take one cross section of the street per block to have some idea how the physical pavement fits within the current right of way.

Proposed Fee Structure

For the above services, we propose a fee schedule as follows:

\$ 28,900 Topographic Survey
\$ 10,800 Right of Way Survey (with supplemental cross sections)

Discount – if you authorize both at the same time, we will provide a 10% discount on the total cost due to economy of our work. **So if approved for both, the total cost would be \$35,700** (a savings of \$4,000)

We had estimated the cost of the project to vary from 2.5 million to 5 million depending on the amount of reconstruction vs. overlay. So the total survey cost is in the range of 1% to 1.6% of the project costs.

Schedule: work will be scheduled upon City approval of this proposal.

If this proposal is acceptable to you, please acknowledge by returning an executed copy of the enclosed standard agreement for engineering services. This proposal is valid for 30 days. Please call if you have in questions regarding the above information.

Sincerely,



Jeffrey S. Linkenheld, P.E.
Project Manager

Encl:

ORDINANCE #

AN ORDINANCE AMENDING SUBDIVISION V
OF DIVISION 9, WASTEWATER TREATMENT OF
ARTICLE V, SEWERS AND SEWAGE OF
CHAPTER 114, UTILITIES
OF THE CITY OF BELVIDERE MUNICIPAL CODE

WHEREAS, On September 6, 2016, the Corporate Authorities of the City of Belvidere adopted a new Sewers and Sewage Disposal Code to comply with requirements of the USEPA; and

WHEREAS, Subdivision V of Division 9, Article V of that code contained a scrivener's error by identifying two Sections 114-521; and

WHEREAS, the Corporate Authorities desire to rectify that error.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

SECTION 1: Subdivision V or Division 9 of Article V of Chapter 114 is amended to read as set forth in the attached Exhibit A which is incorporated and made a part of this Ordinance. Section 114-524 – 114-529 are reserved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law, which publication is hereby authorized.

Voting Aye:

Voting Nay:

Absent.

Subdivision V. - Penalties and judicial enforcement remedies.

Sec. 114-520. - Recovery of costs incurred.

Any entity or user violating any of the provisions of this article, or who causes damage to or impairs the city's wastewater works shall be liable to the city for any expense, loss or damage caused by such violation or discharge. The city may invoice the costs, including but not limited to, sampling and analyses associated with the investigation, costs of mitigating impact to the wastewater treatment works, costs of preparing the administrative enforcement actions such as notices and orders; investigative and/or correction actions, and review of response(s) from the user. In the event of damage, losses or impairments, the city shall bill the user for the costs incurred by the city for any cleaning, repair, replacement or other investigative and/or corrective action(s) as a response to the violation or discharge. Refusal to pay the assessed costs shall constitute a violation of this division enforceable under the provisions of section 114-510 of this division.

(Ord. No. 308H, § 1, 9-6-16)

Sec. 114-521. - Injunctive relief.

When the pretreatment coordinator finds that a user has violated, or continues to violate, any provision of this article, a wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, the pretreatment coordinator may petition a court of competent jurisdiction through the city attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the wastewater discharge permit, order, or other requirement imposed by this division on activities of the user. The pretreatment coordinator may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a user.

(Ord. No. 308H, § 1, 9-6-16)

Sec. 114-522. - Civil penalties.

- (a) A user who has violated, or continues to violate, any provision of this article codified by the city, an individual or general wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement may be subject to the imposition of a civil penalty in at least the amount of \$1,000.00 a day for each violation. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each calendar day during the period of the violation.
- (b) The pretreatment coordinator may recover costs, including but not limited to, filing fees, witness fees, consultant fees, attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the city.
- (c) In determining the amount of civil liability, the court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the user's violation, corrective actions by the user, the compliance history of the user, and any other factor as justice requires.
- (d) Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a user.

(Ord. No. 308H, § 1, 9-6-16)

Sec. 114-523. - Remedies nonexclusive.

The remedies provided for in this division are not exclusive. The pretreatment coordinator may take any, all, or any combination of these actions against a noncompliant user. Enforcement of pretreatment standards and requirements will generally be in accordance with the city's enforcement response plan. However, the pretreatment coordinator may take other action against any user when the circumstances warrant. Further, the pretreatment coordinator is empowered to take more than one enforcement action against any noncompliant user.

(Ord. No. 308H, § 1, 9-6-16)

Secs. 114-524—114-529. - Reserved.



CHECK NO. 02521

43-2834-00-0
JOHN T. WOLF CHARITABLE TRUST II
RAG DEPT:
INC: \$.00
PRIN: \$10,000.00
TOTAL: \$10,000.00

DATE 09/21/18
1809200000004
CITY OF BELVIDERE
DONATION FROM JACK AND PEGGY WOLF
DEPOSIT ON BRONZE STATUE

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



TRUST CHECK

70-2330
719

CHECK NO. 02521

JOHN T. WOLF CHARITABLE TRUST II
ACCT. NO. 43-2834-00-0

PAY EXACTLY

\$10,000.00

DATE

AMOUNT

*** TEN THOUSAND AND 00/100 ***

09/21/18

\$10,000.00

TO THE
ORDER
OF

CITY OF BELVIDERE

TRUE RED INK
FADES WITH HEAT

AUTHORIZED SIGNATURE

THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY WATERMARK AND COIN REACTIVE INK

To: Mayor Chamberlain, City Clerk and the City Council

Re: Drive up Liquor Sales Windows

Date: 10-03-2018

I would like to discuss an ordinance or add on to our ordinance about Drive Up Liquor Sales Windows in establishment that sell Liquor, that sell packaged or mixed liquor.

I am requesting that this be placed on the October 8th, 2018 agenda for discussion.



Ward One Alderman

A handwritten signature in black ink, appearing to read "Clayton Stevens".

Clayton Stevens