

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

October 21, 2019

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
October 7, 2019; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations: Rotary International Proclamation

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,977,974.03
Water & Sewer Fund Expenditures: \$ 535,657.06

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of September 24, 2019 through
October 7, 2019.

(B) Belvidere Fire Department Overtime Reports of September 25, 2019 through
October 8, 2019.

(C) Monthly General Fund Report for September 2019.

(D) Monthly Treasurer's Report for September 2019.

(E) Monthly Water/Sewer Report for September 2019.

(F) Monthly Community Development/Planning Department Report for
September 2019.

(G) Monthly Building Department Revenue Report, Violation Report and
Commercial Summary Report for September 2019.

(H) Minutes of Planning and Zoning Commission of October 8, 2019.

(I) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of October 14, 2019.

(9) Unfinished Business:

(A) Ord. #470H – 2nd Reading: An Ordinance Amending Section 110-91, Stop Streets, of the City of Belvidere Municipal Code to add Garfield Avenue at West 5th Street as Two Way Stop.

(B) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax. Tabled October 7, 2019.

(10) New Business:

(A) Ord. #471H – 1st Reading: An Ordinance Granting a Special Use to Permit a Planned Development within the CB, Central Business District (Container Park – 300 South Main Street).

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of October 14, 2019.

Motions of Building, Planning and Zoning – Chairman Porter:

(A) Motion to approve waiving the Building and Zoning fees in the amount of \$871 for the Habitat for Humanity home at 531 E. Locust Street.

Motions of Public Works – Chairman Freeman:

(B) Motion to approve the Work Authorization for Construction Engineering Services from CES, Inc. in an amount not-to-exceed \$11,050 for the Sanitary Sewer Manhole Rehabilitation Project. This work will be paid for from Sewer line item #61-5-820-6040.

(C) Motion to approve the proposal from Klinefelter Drywall & Painting, in the amount of \$8,250 for repainting the exterior block portions of City Hall. The cost of this work will be paid for from line item #01-5-110-6010 Building Maintenance.

(D) Motion to approve the low bid from Timber Industries LLC in the amount of \$9,300 for grinding of the City's branch pile. This work will be paid for from line item #01-5-310-6826.

(E) Motion to approve the low bid from PDC Laboratories for the groundwater monitoring at Belvidere Municipal Landfill #1 from July 2020 until August 2021.

(F) Motion to approve street closure on October 31, 2019 from 5 p.m. until 9 p.m. with 7th Avenue closed between Starr Street and W. 5th Street for Belvidere First Assembly of God.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: October 7, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton W. Frank, M. Freeman, M. McGee, T. Porter,
T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Borowicz and G. Crawford.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,
City Treasurer Thornton, Street/Water/Sewer Superintendent Danny Anderson,
Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Woody,
City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
September 16, 2019; as presented.

Motion by Ald. Frank, 2nd by Ald. Porter to approve the minutes of the regular meeting of
the Belvidere City Council of September 16, 2019. Roll Call Vote: 8/0 in favor.
Ayes: Brereton, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens.
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages:

Mayor Chamberlain reported on weekend activities of Mural unveiling, Emergency
Responders Statue unveiling, Buchanan Street Stroll and two ribbon cuttings.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of September 10, 2019 through September 23, 2019.
- (B) Belvidere Fire Department Overtime Report of September 11, 2019 through September 24, 2019.
- (C) Minutes of City-County Coordinating Committee of August 14, 2019.

Let the record show these reports and minutes were placed on file.

- (D) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of September 23, 2019.

Motion by Ald. Ratcliffe, 2nd by Ald. Brereton to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of September 23, 2019.

Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #468H – 2nd Reading: An Ordinance Amending Section 118-34, Dangerous Dead or Diseased Trees of the City of Belvidere Municipal Code.

Motion by Ald. Porter, 2nd by Ald. Snow to amend (b) from 30 days to 90 days.

Roll Call Vote: 3/5 in favor. Ayes: Freeman, Porter and Snow. Nays: McGee, Ratcliffe, Stevens, Brereton and Frank. Motion lost.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to pass Ord. #468H. Roll Call Vote: 2/6 in favor. Ayes: Porter and Snow. Nays: McGee, Ratcliffe, Stevens, Brereton, Frank and Freeman. Motion lost.

(10) New Business:

- (A) Ord. #470H – 1st Reading: An Ordinance Amending Section 110-91, Stop Streets, of the City of Belvidere Municipal Code to add Garfield Avenue at West 5th Street as a Two Way Stop.

Ordinance #470H was placed on file for first reading.

Motions forwarded from City-County Coordinating Committee of August 14, 2019.

- (A) Motion to pay invoice #I9378823 (PDC Laboratories) in the amount of \$7,931.81 with a 50/50 split between the city and the county. Roll Call Vote: 8/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Frank, Freeman and McGee. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of September 23, 2019.

- (A) Motion to authorize approval of entering into an agreement with Brycer Compliance Engine. Roll Call Vote: 7/1 in favor. Ayes: Ratcliffe, Snow, Stevens, Frank, Freeman, McGee and Porter. Nays: Brereton. Motion carried.
- (B) Motion to accept from General Mills Foundation Hometown Grantmaking Program a check in the amount of \$15,000. This check will be utilized for hazmat monitoring equipment – equipment budget 01-5-220-8200. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brereton, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (C) Motion to approve the city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax. Motion by Ald. Brereton, 2nd by Ald. Porter to table. Aye voice vote carried. Motion carried.
- (D) Motion to accept the donation from First United Methodist Church in the amount of \$9,778.94 for General Mills Park Project. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brereton, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (E) Motion to approve waiving a new special use application fee of \$700 for the property at 300 S. Main Street (fee already paid for a different project). Roll Call Vote: 8/0 in favor. Ayes: Brereton, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Ratcliffe, 2nd by Ald. McGee to adjourn meeting at 7:39 p.m.
Aye voice vote carried. Motion carried.



Proclamation

Rotary International Proclamation

WHEREAS, Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$1.9 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$8 billion to the effort; and

WHEREAS, there are over 17,000 Rotary members in more than 48 clubs throughout District 6420, which encompasses much of northern Illinois that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad;

THEREFORE, I, Michael Chamberlain, Mayor Belvidere, Illinois do hereby proclaim October 24th World Polio Day in Belvidere and encourage all citizens to join me and Rotary International in the fight for a polio-free world.

Mike Chamberlain
Mayor of Belvidere



Bills Payable Summary
October 21, 2019

General Fund:	\$1,825,589.50
Envision Healthcare (JE)	\$ 22,448.25

Special Funds:

Farmington Ponds SSA#2	\$ 946.99
Farmington Ponds SSA#3	\$ 197.19
Capital	\$ 128,792.10

Total General & Special Funds:	\$ 1,977,974.03
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Water & Sewer:	\$ 535,657.06
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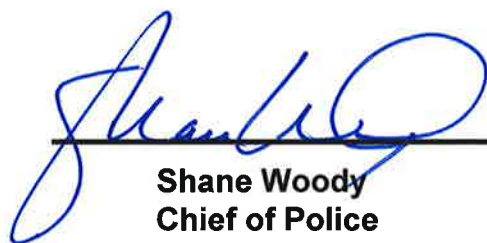
Total of all Funds:	\$ 2,513,631.09
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Belvidere Police Department Payroll Report

Dept: 1790

For Overtime Incurred between 9/24/19 and 10/7/19

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	10	\$569.55
Berillo	00941	4	\$194.10
Blankenship	00729	9	\$512.60
Brox	00963	5.5	\$266.89
Danielak	00996	8.5	\$365.67
Davenport	00935	4	\$194.10
Delavan	00848	14	\$797.37
Derry	00816	10	\$569.55
Garcia	00988	6.5	\$279.63
Jones	00772	6	\$341.73
Kaplan	00858	11	\$626.51
King	00868	8	\$455.64
Kirk	00888	5	\$263.85
Kozlowski	00846	14.5	\$825.85
Mears	10050	9.5	\$408.69
Parker,B	00686	23	\$1,309.97
Polnow	00886	9.5	\$605.91
Reese	00979	24.5	\$1,053.99
Schutz	00812	18.5	\$1,053.67
Schwartz	00783	6	\$341.73
Smaha	00659	7	\$446.46
Worley	00992	5	\$215.10
Zapf	00934	3	\$187.97
Totals:		222	\$11,886.50



Shane Woody
Chief of Police

Belvidere Fire Department
Overtime Report
Date Between {09/25/2019} And {10/08/2019}

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Beck, Mark E							
09/27/2019	09:24		OT	GRM General Recall Due to	4.25	4.25	168.04
10/03/2019	07:30		OT	IN Inspection Bureau	7.00	7.00	276.78
Staff Member Totals:					11.25	11.25	444.82
00754 Burdick, David J							
10/03/2019	07:00		OT	PRV2 No Second Grader Left	3.00	3.00	142.35
Staff Member Totals:					3.00	3.00	142.35
00787 Cunningham, Chad L							
10/02/2019	09:00		OT	SPD Special Detail	4.00	4.00	181.88
10/04/2019	13:30		OT	IN Inspection Bureau	2.00	2.00	90.94
Staff Member Totals:					6.00	6.00	272.82
00809 Drall, Dan C							
10/02/2019	10:30		OT	PRV2 No Second Grader Left	3.75	3.75	148.27
10/03/2019	07:00		OT	PRV2 No Second Grader Left	3.00	3.00	118.62
10/08/2019	07:30		OT	PRV2 No Second Grader Left	7.75	7.75	306.43
Staff Member Totals:					14.50	14.50	573.33
00828 Letourneau, Chris R							
09/27/2019	09:24		OT	GRM General Recall Due to	2.00	2.00	90.50
Staff Member Totals:					2.00	2.00	90.50
00993 Mead, Stephen C.							
09/27/2019	07:30		OT	TREP Initial Paramedic	8.25	8.25	247.83
09/30/2019	07:30		OT	TREP Initial Paramedic	12.25	12.25	367.99
10/03/2019	07:30		OT	TREP Initial Paramedic	12.00	12.00	360.48
10/06/2019	07:30		OT	TREP Initial Paramedic	14.50	14.50	435.58
Staff Member Totals:					47.00	47.00	1411.88
00852 Schadle, Shawn W							
10/02/2019	10:30		OT	PRV2 No Second Grader Left	3.00	3.00	142.35
Staff Member Totals:					3.00	3.00	142.35
00969 Tangye, Travis N							
09/30/2019	13:00		OT	IN Inspection Bureau	3.50	3.50	115.57
10/06/2019	12:00		OT	PRV Fire Education /	4.50	4.50	148.59
10/07/2019	12:00		OT	IN Inspection Bureau	4.50	4.50	148.59
Staff Member Totals:					12.50	12.50	412.75
00836 Vaughan, Jeffery C							
09/27/2019	07:00		OT	TRF Fire Training	24.00	24.00	948.96
Staff Member Totals:					24.00	24.00	948.96
01002 Winnie, Todd							
10/08/2019	07:30		OT	PRV2 No Second Grader Left	7.75	7.75	235.13
Staff Member Totals:					7.75	7.75	235.13
All Staff Member Totals:					131.00	131.00	4,674.90

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

INCOME STATEMENT FOR THE GENERAL FUND

				Through	Sept	2019	
	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
General Administration							
RE Property Tax	01-4-110-4010	1,759,868.97	1,773,398.86	303,165.47	1,699,250.52	1,769,385	96%
Hotel / Motel Tax	01-4-110-4011	2,579.99	3,701.93	1,148.87	1,713.10	3,440	50%
Auto Rental Tax	01-4-110-4012	6,794.30	7,258.78	631.73	3,238.29	7,020	46%
Muni Infrastructure Maint	01-4-110-4013	131,450.51	115,226.64	8,231.97	43,118.56	119,400	36%
State Income Tax	01-4-110-4100	2,710,100.59	2,484,021.35	324,237.99	1,238,424.23	2,577,688	48%
Home Rule Sales Tax	01-4-110-4109	0.00	75,146.73	103,372.44	465,132.51	1,200,000	0%
Muni Sales Tax	01-4-110-4110	3,427,287.63	3,583,825.71	325,060.67	1,498,224.96	3,634,459	41%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	663,704.70	756,473.16	134,658.01	333,180.06	811,045	41%
Local Motor Fuel Tax	01-4-110-4113	0.00	339,494.03	52,280.21	255,448.77	558,000	46%
Replacement Tax	01-4-110-4120	433,270.17	450,226.41	0.00	219,440.53	469,498	47%
Repl Tax Dist to Pensions	01-4-110-4121	(260,246.00)	(268,051.00)	0.00	0.00	(268,051)	0%
State Grants	01-4-110-4150	0.00	2,270.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	15,340.00	13,640.00	565.00	11,790.00	16,595	71%
Liquor License & Fines	01-4-110-4210	157,450.00	169,400.00	0.00	97,000.00	117,700	82%
Amusement Machine	01-4-110-4230	9,800.00	65,800.00	0.00	66,000.00	73,800	89%
Court Fines	01-4-110-4400	326,213.98	340,756.68	20,900.83	106,540.15	338,850	31%
Parking Fines	01-4-110-4410	12,731.00	21,254.00	525.00	2,920.00	20,825	14%
Seized Vehicle Fee	01-4-110-4420	90,450.00	71,300.00	6,600.00	29,551.00	78,000	38%
Engr Fees-Subdivision	01-4-110-4430	0.00	0.00	0.00	345.00	20,000	2%
Video Gambling	01-4-110-4440	279,016.24	345,766.25	29,231.12	163,691.77	336,000	49%
Franchise Fees	01-4-110-4450	279,541.15	333,905.39	0.00	139,982.67	280,434	50%
Comcast Fees	01-4-110-4455	2,160.90	0.00	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	18,818.00	19,116.00	1,456.00	7,838.58	19,528	40%
Accident/Fire Reports	01-4-110-4470	6,060.00	6,033.00	460.00	1,667.80	6,478	26%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	83,373.68	70,326.78	5,927.28	28,065.47	81,156	35%
Fuel Charges (outside vendors)	01-4-110-4550	211,852.37	216,537.69	6,067.34	88,825.73	230,246	39%
Interest Income	01-4-110-4600	55,202.89	131,547.84	5,051.95	19,111.35	141,000	14%
Misc Revenues	01-4-110-4900	13,512.51	19,146.17	4,354.11	12,740.01	24,600	52%
Heritage Days	01-4-110-4901	88,700.24	126,730.98	0.00	65,165.14	0	0%
Historic Pres. Fund Raising	01-4-110-4902	8,115.00	4,497.07	0.00	665.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	16,288.89	0.00	0.00	0	0%
Operating Transfer in (Reserve)	01-4-110-9998	22,510.55	0.00	0.00	0.00	0	0%
Total General Administration Revenues		10,555,659.37	11,295,039.34	1,333,925.99	6,599,071.20	12,687,096	52%
Salaries - Elected Officials	01-5-110-5000	213,878.30	214,542.34	17,010.12	90,596.06	215,212	42%
Salaries - Regular - FT	01-5-110-5010	226,430.75	233,508.86	22,564.65	125,913.86	241,286	52%
Group Health Insurance	01-5-110-5130	454,004.09	469,143.70	31,241.84	178,836.90	527,147	34%
Health Ins Claims Pd (Dental)	01-5-110-5131	29,787.65	29,265.19	468.00	4,815.00	35,000	14%
Group Life Insurance	01-5-110-5132	1,379.70	1,391.85	116.10	580.50	1,458	40%
Health Insurance Reimb.	01-4-110-4540	(156,965.81)	(143,896.26)	(5,454.71)	(59,264.23)	(148,333)	40%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	13,284.76	10,976.86	833.47	3,228.59	14,850	22%
Subscriptions/Ed Materials	01-5-110-5156	431.61	697.41	113.97	143.92	650	22%
Gen Admin Personnel & Benefit Expenses		782,231.05	815,629.95	66,893.44	344,850.60	887,270	39%
Repairs/Maint - Bldgs	01-5-110-6010	19,803.99	29,490.02	2,571.51	8,749.92	24,340	36%
Repairs/Maint - Equip	01-5-110-6020	3,925.16	5,021.27	364.77	1,822.99	5,000	36%
Legal	01-5-110-6110	6,082.96	7,389.97	263.50	2,752.28	15,600	18%
Other Professional Services	01-5-110-6190	2,169.40	69,382.71	2,884.98	26,964.38	45,000	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	21,934.88	21,790.61	974.54	6,302.69	22,490	28%
Codification	01-5-110-6225	5,231.40	5,941.33	0.00	0.00	2,000	0%
Other Communications	01-5-110-6290	2,805.52	3,101.48	289.20	971.98	3,420	28%
Gen Admin Contractual Expenses		61,953.31	142,117.39	7,348.50	47,564.24	117,850	40%

General Administration (cont)	Account #	Actual FY 17	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
Office Supplies	01-5-110-7020	45,067.99	41,698.15	6,135.18	15,626.98	76,700	20%
Gas and Oil	01-5-110-7030	0.00	195,925.85	30,756.96	89,169.02	162,943	55%
Other Supplies	01-5-110-7800	5,281.54	4,934.41	878.23	2,570.48	6,800	38%
Gen Admin Supplies Expenses		50,349.53	242,558.41	37,770.37	107,366.48	246,443	44%
Miscellaneous Expense	01-5-110-7900	83,627.17	75,992.49	6,513.21	34,231.17	93,730	37%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	300.00	0.00	300.00	0	0%
Heritage Days	01-5-110-7902	74,996.12	94,303.95	104.00	108,777.11	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	383,828.00	659,243.00	0.00	634,636.00	1,763,646	36%
Total General Administration Expenses		1,437,585.18	2,030,145.19	118,629.52	1,277,725.60	3,108,939	41%
NET GENERAL ADMINISTRATION		9,118,074.19	9,264,894.15	1,215,296.47	5,321,345.60	9,578,157	56%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	20,040.98	20,071.81	3,431.23	19,232.12	20,000	96%
Accounting & Auditing	01-5-130-6100	34,920.00	31,000.00	8,350.00	33,250.00	36,500	91%
NET - AUDIT DEPARTMENT		(14,879.02)	(10,928.19)	(4,918.77)	(14,017.88)	(16,500)	85%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	65,142.80	65,160.99	11,137.39	62,425.34	65,000	96%
Replacement Tax	01-4-140-4120	90,889.00	93,615.00	0.00	0.00	90,889	0%
Interest Income	01-4-140-4600	0.00	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	24,892.52	27,163.09	1,638.43	8,454.27	25,505	33%
Total IMRF Revenues		180,924.32	185,939.08	12,775.82	70,879.61	181,394	39%
IMRF Premium Expense	01-5-140-5120	194,160.51	165,964.27	11,078.75	59,938.98	149,896	40%
NET - IMRF DEPARTMENT		(13,236.19)	19,974.81	1,697.07	10,940.63	31,498	35%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	200,385.68	200,458.46	34,268.69	192,076.89	200,000	96%
Expense Reimbursement	01-4-150-4940	128,779.38	136,303.35	10,765.92	58,350.34	137,722	42%
Library Expense Reimb.	01-4-150-4941	28,653.10	30,369.12	2,206.90	13,125.91	30,600	43%
Total Soc Security Revenues		357,818.16	367,130.93	47,241.51	263,553.14	368,322	72%
FICA Expense	01-5-150-5110	202,747.55	212,627.84	16,814.35	92,349.58	226,129	41%
Medicare Expense	01-5-150-5112	128,761.10	132,929.26	10,696.16	59,658.80	141,874	42%
Total Soc Security Expenses		331,508.65	345,557.10	27,510.51	152,008.38	368,003	41%
NET - SOCIAL SECURITY DEPT		26,309.51	21,573.83	19,731.00	111,544.76	319	34867%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	290,560.41	300,707.66	51,406.03	288,132.11	300,000	96%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		290,560.41	300,707.66	51,406.03	288,132.11	300,000	96%
Insurance Premium	01-5-160-6800	452,758.88	457,401.38	0.00	0.00	480,375	0%
NET - LIABILITY INSURANCE DEPT		(162,198.47)	(156,693.72)	51,406.03	288,132.11	(180,375)	-160%

Police Department	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
RE Property Tax	01-4-210-4010	1,107,755.95	1,204,169.39	205,849.55	1,153,792.10	1,201,417	96%
Grants	01-4-210-4150	26,682.37	23,220.96	1,507.29	9,217.45	27,000	34%
Sex Offender Reg Fee	01-4-210-4480	7,510.00	5,120.00	600.00	2,170.00	5,000	43%
Miscellaneous Revenues	01-4-210-4900	183,034.11	171,816.00	21,025.34	74,256.29	212,247	35%
Expense Reimbursement	01-4-210-4940	4,558.00	10,604.69	5,217.85	11,283.06	0	0%
SRO Reimbursement	01-4-210-4945	0.00	0.00	0.00	9,304.60	0	0%
Sale of Assets	01-4-210-4950	11,970.00	0.00	0.00	12,727.33	0	0%
Total Police Department Revenues		1,341,510.43	1,414,931.04	234,200.03	1,272,750.83	1,445,664	88%
Salary - Regular - FT	01-5-210-5010	3,356,981.88	3,482,996.70	279,118.19	1,598,877.91	3,667,877	44%
Overtime	01-5-210-5040	315,416.26	257,388.47	30,963.90	137,492.44	406,100	34%
Police Pension	01-5-210-5122	1,087,714.97	1,184,097.58	0.00	622,267.76	1,237,250	50%
Health Insurance	01-5-210-5130	832,854.34	859,401.28	76,259.38	358,358.38	945,642	38%
Dental claims	01-5-210-5131	54,588.08	61,897.10	1,489.67	14,807.28	55,000	27%
Unemployment Compensation	01-5-210-5136	10,393.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	67,481.12	64,457.79	19.90	766.21	73,430	1%
Training	01-5-210-5152	58,458.67	48,636.26	2,878.45	18,341.83	81,305	23%
Police Dept Personnel & Benefit Expenses		5,783,888.32	5,958,875.18	390,729.49	2,750,911.81	6,466,604	43%
Repair/Maint-Equipment	01-5-210-6020	9,973.61	19,006.73	2,945.73	9,616.77	27,775	35%
Repair/Maint-Vehicles	01-5-210-6030	77,070.58	73,869.32	13,981.17	33,244.27	103,825	32%
Telephone/Utilities	01-5-210-6200	41,675.83	44,988.32	1,834.51	27,851.25	44,000	63%
Physical Exams	01-5-210-6810	0.00	0.00	0.00	0.00	2,135	0%
Community Policing	01-5-210-6816	7,830.41	6,891.77	15.92	494.56	13,500	4%
K 9 Program Expenses	01-5-210-6818	15,594.38	3,706.73	927.75	2,188.38	7,050	31%
Sex Offender State Disburse	01-5-210-6835	2,985.00	2,955.00	195.00	1,040.00	2,500	0%
Police Department - Contractual Expenses		155,129.81	151,417.87	19,900.08	74,435.23	200,785	37%
Office Supplies	01-5-210-7020	6,409.54	5,951.77	45.95	1,678.96	12,650	13%
Gas & Oil	01-5-210-7030	99,685.98	91,331.46	8,812.99	33,911.83	112,500	30%
Operating Supplies	01-5-210-7040	24,660.57	27,198.27	69.65	2,335.51	46,665	5%
Miscellaneous Expense	01-5-210-7900	35,482.95	12,406.53	656.92	6,382.22	33,300	19%
Police Department - Supplies Expense		166,239.04	136,888.03	9,585.51	44,308.52	205,115	22%
Equipment	01-5-210-8200	39,104.62	45,757.37	0.00	16,054.59	69,700	23%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		6,144,361.79	6,292,938.45	420,215.08	2,885,710.15	6,942,204	42%
NET - POLICE DEPARTMENT		(4,802,851)	(4,878,007)	(186,015)	(1,612,959)	(5,496,540)	29%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	639,282.47	656,405.23	74,155.03	220,896.19	684,286	32%
Other (FICA & IMRF)	01-5-215-5079	110,384.54	106,740.45	10,722.82	31,941.60	120,777	26%
Other Contractual Services	01-5-215-6890	299,759.63	376,337.30	20,778.66	88,441.20	308,232	29%
NET - PUBLIC SAFETY BLDG DEPT		(1,049,426.64)	(1,139,482.98)	(105,656.51)	(341,278.99)	(1,113,295)	31%

Fire Department	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
RE Property Tax	01-4-220-4010	990,630.02	1,023,473.06	174,960.85	980,660.11	1,021,132	96%
Grants	01-4-220-4150	15,755.74	6,465.97	0.00	3,000.00	0	0%
Miscellaneous Revenues	01-4-220-4900	13,979.92	15,181.83	3,124.32	6,524.24	25,000	26%
Expense Reimbursement	01-4-220-4940	37,771.00	723.41	0.00	0.00	0	0%
Sale of Assets	01-4-220-4950	10,100.00	0.00	0.00	0.00	0	0%
Total Fire Department Revenues		1,068,236.68	1,045,844.27	178,085.17	990,184.35	1,046,132	95%
Salaries - Regular - FT	01-5-220-5010	2,068,633.52	2,113,028.04	174,433.36	977,469.70	2,194,419	45%
Overtime	01-5-220-5040	136,531.18	164,132.42	11,132.46	62,464.17	188,000	33%
Fire Pension	01-5-220-5124	970,589.04	1,003,401.25	0.00	527,310.74	1,036,418	51%
Health Insurance	01-5-220-5130	495,623.54	497,102.45	40,987.04	205,476.12	550,039	37%
Dental Insurance	01-5-220-5131	27,129.39	21,475.39	3,012.80	14,807.70	32,000	46%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	29,482.63	35,179.94	162.57	3,548.73	32,400	11%
Training	01-5-220-5152	18,816.26	25,591.17	726.78	6,662.14	20,000	33%
Fire Depart Personnel & Benefits Expenses		3,746,805.56	3,859,910.66	230,455.01	1,797,739.30	4,053,276	44%
Repair/Maint-Bldg	01-5-220-6010	47,639.91	16,496.91	1,336.56	10,088.90	40,000	25%
Repair/Maint-Equipment	01-5-220-6020	7,889.99	14,161.97	979.63	1,456.05	14,200	10%
Repair/Maint-Vehicles	01-5-220-6030	36,582.75	29,835.21	470.81	13,848.67	53,500	26%
Telephone/Utilities	01-5-220-6200	19,202.62	9,898.30	796.21	3,790.14	15,240	25%
Physical Exams	01-5-220-6810	709.00	775.00	0.00	0.00	2,500	0%
Fire Prevention	01-5-220-6822	10,251.54	8,658.69	1,734.49	4,929.26	12,000	41%
Emergency Med Supplies	01-5-220-6824	9,760.71	6,832.05	502.15	4,555.03	11,500	40%
Fire Department - Contractual Expenses		132,036.52	86,658.13	5,819.85	38,668.05	148,940	26%
Office Supplies	01-5-220-7020	11,665.64	11,513.87	2,661.55	4,866.60	14,100	35%
Gas & Oil	01-5-220-7030	18,927.06	19,560.59	1,677.44	5,780.84	20,000	29%
Operating Supplies	01-5-220-7040	8,606.67	8,167.34	802.33	4,249.83	8,000	53%
Miscellaneous Expense	01-5-220-7900	588.80	556.94	0.00	63.05	1,000	6%
Fire Department - Supplies Expenses		39,788.17	39,798.74	5,141.32	14,960.32	43,100	35%
Equipment	01-5-220-8200	42,800.39	30,052.31	5,052.04	7,950.00	25,000	32%
Total Fire Department Expenses		3,961,430.64	4,016,419.84	246,468.22	1,859,317.67	4,270,316	44%
NET - FIRE DEPARTMENT		(2,893,193.96)	(2,970,575.57)	(68,383.05)	(869,133.32)	(3,224,184)	27%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	18,663.60	5,306.86	0.00	3,467.95	16,500	21%
Other Contractual Services	01-5-225-6890	21,302.72	8,242.17	1,335.00	4,203.66	10,015	42%
NET - POLICE & FIRE COMMISSION		(39,966.32)	(13,549.03)	(1,335.00)	(7,671.61)	(26,515)	29%

Community Development	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
Building Permits	01-4-230-4300	106,298.00	127,617.70	16,555.97	70,564.97	158,827	44%
Electric Permits	01-4-230-4310	13,270.50	10,156.00	1,630.00	6,723.00	18,619	36%
Electrician Certification Fees	01-4-230-4315	4,200.00	2,900.00	100.00	800.00	3,200	25%
Plumbing Permits	01-4-230-4320	10,390.00	7,132.50	54.08	226.58	10,641	2%
HVAC Permits	01-4-230-4330	4,224.00	3,035.00	155.60	1,111.60	5,500	20%
Plan Review Fees	01-4-230-4340	7,826.25	14,167.00	36.00	267.50	31,298	1%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,360.00	677.50	145.00	570.00	1,156	49%
Insulation Permits	01-4-230-4360	1,237.50	767.50	65.00	370.00	1,639	23%
Zoning Review Fee	01-4-230-4370	2,910.00	2,615.00	245.00	1,460.00	3,384	43%
Code Enforcement	01-4-230-4380	6,400.00	6,500.00	1,000.00	3,100.00	6,500	48%
Other Permits	01-4-230-4390	4,730.00	4,620.00	335.00	1,900.00	5,488	35%
Miscellaneous Revenues	01-4-230-4900	102.50	305.00	0.00	58.95	200	29%
Expense Reimbursement	01-4-230-4940	1,370.83	3,696.39	129.20	423.92	3,420	12%
Planning Fees	01-4-230-4950	11,871.50	17,425.00	0.00	687.50	12,900	5%
Planning Misc.	01-4-230-4955	2,060.00	3,140.00	360.00	1,207.50	700	173%
Building Department - Revenues		178,251.08	204,754.59	20,810.85	89,471.52	263,472	34%
Salaries- Regular - FT	01-5-230-5010	207,201.12	244,444.80	17,229.79	90,526.84	256,305	35%
FICA	01-5-230-5079	15,850.89	17,964.90	1,318.08	6,925.30	19,607	35%
IMRF	01-5-230-5120	24,892.52	27,163.09	1,638.43	8,454.27	25,505	33%
Health Ins Expense	01-5-230-5130	69,550.97	85,458.67	4,606.32	23,054.10	83,997	27%
Dental Insurance	01-5-230-5131	3,803.88	3,608.00	117.60	1,851.20	5,000	37%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	1,355.87	3,398.57	110.71	1,135.71	5,000	23%
Building Dept Personnel & Benefits Expense		322,655.25	382,038.03	25,020.93	131,947.42	395,414	33%
Repair/Maint - Equip	01-5-230-6020	6,478.55	7,339.11	245.96	2,598.91	6,100	43%
Repair/Maint - Vehicles	01-5-230-6030	0.00	489.59	114.64	114.64	1,000	11%
Other Professional Services	01-5-230-6190	45,939.84	46,519.84	12,905.00	19,820.97	47,000	42%
Telephone	01-5-230-6200	2,048.79	2,660.30	314.75	778.08	2,400	32%
Postage	01-5-230-6210	3,373.10	5,158.88	0.00	1,097.07	3,200	34%
Printing & Publishing	01-5-230-6220	3,361.97	3,334.70	128.00	767.00	2,875	27%
Building Department - Contractual Expenses		61,202.25	65,502.42	13,708.35	25,176.67	62,575	40%
Office Supplies	01-5-230-7020	6,661.11	6,765.38	137.46	1,364.82	8,500	16%
Gas & Oil	01-5-230-7030	592.92	627.54	142.78	337.08	1,000	34%
Miscellaneous Expense	01-5-230-7900	502.92	199.42	0.00	157.00	750	21%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		7,756.95	7,592.34	280.24	1,858.90	10,250	18%
Total Building Department Expenses		391,614.45	455,132.79	39,009.52	158,982.99	468,239	34%
NET - BUILDING DEPARTMENT		(213,363.37)	(250,378.20)	(18,198.67)	(69,511.47)	(204,767)	34%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,030.74	7,018.63	1,202.38	6,739.38	7,000	96%
Miscellaneous Revenues	01-4-240-4900	631.35	0.00	0.00	0.00	0	0%
Miscellaneous Expense	01-5-240-7900	83,747.22	5,265.00	0.00	0.00	7,000	0%
NET - CIVIL DEFENSE DEPARTMENT		(76,085.13)	1,753.63	1,202.38	6,739.38	0	#DIV/0!

Street Department	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
RE Tax - Road & Bridge	01-4-310-4010	320,365.58	324,161.48	58,637.97	309,417.63	320,000	97%
Grants	01-4-310-4150	60,503.12	51,100.20	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,220.00	2,524.00	0.00	0.00	2,000	0%
Miscellaneous Revenues	01-4-310-4900	1,822.38	3,046.51	112.50	1,000.00	3,000	0%
Expense Reimbursement	01-4-310-4940	34,421.34	83,599.28	500.00	8,744.56	10,000	0%
Expense Reimbursement	01-5-310-4940	(210,670.36)	(39,605.40)	0.00	0.00	-	0%
Sale of Assets	01-4-310-4950	0.00	21,338.70	0.00	0.00	-	0%
Street Department - Revenues		208,662.06	446,164.77	59,250.47	319,162.19	335,000	95%
Salaries - Regular - FT	01-5-310-5010	580,406.51	583,118.92	51,263.01	276,252.66	672,391	41%
Overtime	01-5-310-5040	37,416.56	48,528.08	2,042.60	12,901.75	40,000	32%
Health Insurance	01-5-310-5130	220,842.37	148,531.47	14,515.80	71,064.00	180,060	39%
Uniform Allowance	01-5-310-5140	16,329.15	15,546.66	1,147.00	6,258.89	16,000	39%
Training	01-5-310-5152	293.10	150.00	0.00	0.00	1,500	0%
Street Dept - Personnel & Benefits Expenses		855,287.69	795,875.13	68,968.41	366,477.30	909,951	40%
Repair/Maint - Storm Drain	01-5-310-6001	27,988.96	34,852.73	1,925.77	9,682.06	30,000	32%
Repair/Maint - St/Parking Lot	01-5-310-6002	119,636.90	103,068.06	14,263.48	88,853.20	95,000	94%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	54,680.98	40,493.85	2,412.37	25,600.15	40,000	64%
Repair/Maint - Building	01-5-310-6010	14,190.21	4,650.21	10,284.73	12,471.30	9,700	129%
Repair/Maint - Equipment	01-5-310-6020	114,315.41	108,432.84	10,962.23	58,608.55	110,000	53%
Repair/Maint - Traffic Signal	01-5-310-6024	88,578.51	73,972.81	3,415.75	9,338.65	30,000	31%
Telephone/Utilities	01-5-310-6200	7,632.54	7,781.33	876.24	3,200.68	7,000	46%
Leaf Clean-up/Removal	01-5-310-6826	9,296.40	912.00	296.40	296.40	12,000	2%
Street Department - Contractual Expenses		436,319.91	374,163.83	44,436.97	208,050.99	333,700	62%
Office Supplies	01-5-310-7020	4,707.63	2,836.57	77.25	806.32	6,000	13%
Gas & Oil	01-5-310-7030	73,272.48	79,669.29	3,735.01	12,741.08	75,000	17%
Operating Supplies	01-5-310-7040	32,087.06	28,398.03	2,599.41	11,228.38	25,000	45%
Miscellaneous Expense	01-5-310-7900	1,165.50	1,818.11	0.00	3,349.85	2,000	0%
Street Department - Supplies Expenses		111,232.67	112,722.00	6,411.67	28,125.63	108,000	26%
Equipment	01-5-310-8200	0.00	0.00	0.00	0.00	0	0%
Total Street Department Expenses		1,402,840.27	1,282,760.96	119,817.05	602,653.92	1,351,651	45%
NET - STREET DEPARTMENT		(1,194,178.21)	(836,596.19)	(60,566.58)	(283,491.73)	(1,016,651)	28%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	200,385.68	210,494.34	35,980.89	201,673.80	210,000	96%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	140,835.41	18,840.36	0.00	6,167.20	40,000	15%
Street Lighting - electricity	01-5-330-6310	278,689.77	278,935.37	279.17	7,683.90	240,000	3%
NET - STREET LIGHTING		(219,139.50)	(87,281.39)	35,701.72	187,822.70	(70,000)	-268%

Landfill Department	Account #	Actual FY 18	Actual FY 19	Month of August	YTD Actual for FY 20	Budget FY 20	42% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	45,101.85	50,124.61	8,568.67	48,027.61	50,000	96%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	68,103.20	52,605.91	2,563.65	2,563.65	54,000	5%
NET - GARBAGE DEPARTMENT		(23,001.35)	(2,481.30)	6,005.02	45,463.96	(4,000)	-1137%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	35,081.34	40,118.67	6,855.61	38,425.92	40,000	96%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		35,081.34	40,118.67	6,855.61	38,425.92	40,000	96%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	91,591.98	43,869.65	0.00	4,974.15	50,000	10%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	-	0%
Forestry Department Expenses		91,591.98	43,869.65	0.00	4,974.15	50,000	10%
NET - FORESTRY DEPARTMENT		(56,510.64)	(3,750.98)	6,855.61	33,451.77	(10,000)	0%
Engineering Department							
Engineering	01-5-360-6140	31,641.67	8,652.64	0.00	6,738.01	27,000	25%
Subdivision Expense	01-5-360-6824	1,508.00	2,277.50	0.00	210.00	10,000	2%
Office Supplies	01-5-360-7020	7,013.20	6,181.27	53.12	1,933.25	7,600	25%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(40,162.87)	(17,111.41)	(53.12)	(8,881.26)	(44,600)	20%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	2,105.00	1,630.00	280.00	930.00	-	0%
NET - HEALTH / SOCIAL SERVICES		(25,105.00)	(24,630.00)	(280.00)	(930.00)	(23,000)	4%
Economic Development							
Planning Dept Services	01-5-610-6150	49,923.81	28,171.00	0.00	22,628.15	57,500	39%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	55,000.00	89,800	61%
Tourism	01-5-610-6842	0.00	6,000.00	0.00	5,000.00	6,000	83%
Historic Preservation	01-5-610-6844	32,976.59	7,782.89	0.00	3,569.02	4,000	89%
NET - ECONOMIC DEVELOPMENT		(155,900.40)	(114,953.89)	0.00	(86,197.17)	(157,300)	55%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,364,570.77	1,416,157.49	111,101.03	548,934.58	1,438,703	38%
Utility Tax - Gas	01-4-751-4132	328,638.72	364,109.68	11,062.98	118,149.03	327,226	36%
Utility Tax - Telephone	01-4-751-4133	262,901.00	230,453.27	16,463.95	86,237.10	242,024	36%
Grants	01-4-751-4150	0.00	318,185.11	0.00	0.00	0	0%
Expense Reimbursement	01-4-751-4940	40,938.89	6,768.29	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	0.00	0.00	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	47,257.18	563,641.56	0.00	0.00	0	0%
Southside Stormsewer Study	01-5-751-8058	87,498.97	24,289.75	4,481.13	5,892.38	0	0%
Bellwood Detention Basin	01-5-751-8060	27,478.50	35,002.50	2,325.00	5,037.50	0	0%
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0.00	2,290.00	572.50	2,876.25	0	0%
		1,834,814.73	1,712,740.03	131,249.33	739,514.58	2,007,953	37%
TOTAL GENERAL FUND REVENUES		16,486,943.83	17,924,013.58	2,132,362.61	10,960,624.49	18,962,033	58%
TOTAL GENERAL FUND EXPENSES		16,486,943.83	17,411,787.39	1,108,624.73	7,509,741.75	18,931,832	40%
NET REV OVER (UNDER) EXP		0.00	512,226.19	1,023,737.88	3,450,882.74	30,199	

MONTHLY TREASURER'S REPORT

Activity for the month of: September 2019

FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	13,375,601.74	1,984,704.12	1,028,462.30		14,331,843.56	15,266.76	14,347,110.32
Forestry	01	(305,799.59)	6,855.61	0.00		(298,943.98)		(298,943.98)
Landfill	01	12,573.81	8,568.67	2,563.65		18,578.83		18,578.83
I M R F / Soc Sec	01	(25,230.50)	60,017.33	38,589.26		(3,802.43)		(3,802.43)
Community Dev Fund	01	(1,174,944.66)	20,810.85	39,009.52		(1,193,143.33)		(1,193,143.33)
Liability Insurance	01	(1,152,548.03)	51,406.03	0.00		(1,101,142.00)		(1,101,142.00)
General Fund	01	10,729,652.77	2,132,362.61	1,108,624.73	0.00	11,753,390.65	15,266.76	11,768,657.41
Motor Fuel Tax	10	55,756.40	85,383.41	0.00		141,139.81		141,139.81
Kishwaukee TIF	13	32,759.92	1,650.68	0.00		34,410.60	(69,546.02)	(35,135.42)
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Special Service Area 2	16	14,241.68	1,906.95	937.73		15,210.90		15,210.90
Special Service Area 3	17	1,454.37	588.69	1,068.38		974.68		974.68
Capital Projects - general								
Public Improvement	41	(150,568.64)	6,859.37	0.00		(143,709.27)		(143,709.27)
Capital Fund (752)	41	649,986.00	131,656.41	24,696.39		756,946.02		756,946.02
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
Capital Projects	41	555,535.17	138,515.78	24,696.39	0.00	669,354.56	0.00	669,354.56
W/S General Admin	61	75,633.08	0.00	0.00		75,633.08		75,633.08
Water - operations	61	421,533.83	200,880.72	182,022.73	(14,829.93)	425,561.89		425,561.89
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	129,866.63	12,091.06	3,120.00		138,837.69		138,837.69
W / S - bond reserves	61	250,857.71	6.37	0.00		250,864.08		250,864.08
Sewer - operations	61	880,872.40	340,600.37	207,690.36	(14,829.93)	998,952.48		998,952.48
W/S Cap Imprv (Depr) 04-09	61	743,885.11	27,838.84	19,784.70		751,939.25		751,939.25
W/S Connection/Agr Fees 05-10	61	3,328,312.94	56.75	0.00		3,328,369.69		3,328,369.69
Sewer Plant Equip Repl 06-08	61	586,630.38	41,707.04	18,620.75		609,716.67		609,716.67
Water / Sewer Fund	61	6,417,592.08	623,181.15	431,238.54	(29,659.86)	6,579,874.83	0.00	6,579,874.83
Escrow	91	509,888.55	8,352.54	0.00		518,241.09		518,241.09
TOTAL		18,321,795.71	2,991,941.81	1,566,565.77	(29,659.86)	19,717,511.89	54,279.26	19,663,232.63

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	348,662.77	4,733,608.46	6,671,119.42		11,753,390.65	15,266.76	11,768,657.41
Motor Fuel Tax	10	19,109.71	122,030.10			141,139.81		141,139.81
Kishwaukee TIF	13	34,410.60	0.00			34,410.60	(69,546.02)	(35,135.42)
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	15,210.90	0.00			15,210.90		15,210.90
Sp Srv Areas #3-Farmington	17	974.68	0.00			974.68		974.68
Capital Projects	41	242,215.04	27,139.52	400,000.00		669,354.56		669,354.56
Water / Sewer Fund	61	710,837.77	200,533.93	5,668,503.13		6,579,874.83		6,579,874.83
Escrow	91	164,420.28	353,820.81	0.00		518,241.09		518,241.09
TOTAL		1,540,756.52	5,437,132.82	12,739,622.55	0.00	19,717,511.89	(54,279.26)	19,663,232.63
Fire Department - 2% Fund	19	8,538.42	17,167.42			25,705.84		25,705.84
Seized Vehicles		457.48				457.48		457.48
Drug Operations		59,143.62				59,143.62		59,143.62
State Asset Forfeiture		61,891.47				61,891.47		61,891.47
Federal Forfeiture		138,720.21				138,720.21		138,720.21
Auction		51,125.12				51,125.12		51,125.12
Metro Narcotics		7,896.08				7,896.08		7,896.08
Metro Narcotics OAF		465.00				465.00		465.00
Belvidere OAF		508.50				508.50		508.50
TOTAL POLICE FUNDS as of August 2019		320,207.48				320,207.48		320,207.48

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of September 30, 2019

Water / Sewer General Administration

Line Item	Account #	Actual FY 18	Actual FY 19	Month of Sept	Actual FY 20	Budget FY 20	41.67% used
Beginning Cash & Investments		75,606	75,606		75,632.00	75,632	
Interest Income-sweep acct	61-4-110-4600	0	26	0.00	0.00	0	
Miscellaneous Revenues	61-4-110-4900	0	473,115	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0	473,115	0.00	0.00	0	
Ending Cash		75,606	75,632	0.00	75,632.00	75,632	

Water Department

Line Item	Account #	Actual FY 18	Actual FY 19	Month of Sept	Actual FY 20	Budget FY 20	41.67% used
Beginning Cash & Investments		590,508	430,423		546,350.00	440,595	
Water Consumption	61-4-810-4500	2,143,711	2,077,265	200,455.15	840,339.43	2,119,105	40%
Dep on Agr - Westhill	61-4-810-4521	0	2,111	0.00	2,029.00	0	0%
Meters Sold	61-4-810-4530	93,455	91,771	0.00	4,203.50	93,650	4%
Other Services	61-4-810-4590	7,813	5,559	421.00	2,200.50	7,500	29%
W/S Interest	61-4-810-4600	2,333	706	4.57	18.09	2,000	0%
Miscellaneous Revenues	61-4-810-4900	0	106	0.00	20.00	0	0%
Expense Reimbursement	61-4-810-4940	39,267	22,730	0.00	0.00	0	0%
Sale of Assets	61-4-810-4950	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,286,579	2,200,248	200,880.72	848,810.52	2,222,255	38%
Salaries - Regular - FT	61-5-810-5010	566,222	585,951	43,688.41	249,484.74	600,762	42%
Overtime	61-5-810-5040	28,055	39,362	3,108.00	9,661.48	35,000	28%
FICA Water	61-5-810-5079	49,317	52,123	4,122.82	22,438.87	48,636	46%
IMRF	61-5-810-5120	73,542	69,635	4,506.51	24,828.40	63,258	39%
Group Health Insurance	61-5-810-5130	246,826	176,383	15,967.60	79,838.00	208,390	38%
Uniform Allowance	61-5-810-5140	7,257	7,191	449.05	2,849.98	12,600	23%
Rep& Maint-Infrastructure	61-5-810-6000	136,623	130,980	13,114.18	63,435.19	72,000	88%
Rep& Maint - Buildings	61-5-810-6010	14,405	18,624	13.58	1,992.29	16,000	12%
Rep& Maint - Equipment	61-5-810-6020	32,237	54,621	1,691.47	11,897.22	33,000	36%
Rep& Maint - Vehicles	61-5-810-6030	12,583	38,809	2,238.28	4,653.69	20,000	23%
Rep& Maint - Contractual	61-5-810-6040	66,355	94,348	19,267.50	40,178.80	85,000	47%
Other Professional Serv	61-5-810-6190	2,132	15,504	0.00	2,341.12	12,000	20%
Telephone	61-5-810-6200	9,220	9,759	757.38	3,370.83	9,000	37%
Postage	61-5-810-6210	17,831	13,872	903.57	5,460.61	20,000	27%
Utilities	61-5-810-6300	255,296	256,770	19,334.19	76,590.74	260,000	29%
Office Equip Rental/Maint	61-5-810-6410	29,265	18,281	4,178.88	6,414.88	28,000	23%
Liability Insurance	61-5-810-6800	111,448	111,448	0.00	0.00	122,560	0%
Lab Expense	61-5-810-6812	30,984	42,859	1,776.92	9,054.56	36,000	25%
Office Supplies	61-5-810-7020	8,530	11,083	608.51	2,360.98	9,000	26%
Gas & Oil	61-5-810-7030	17,057	17,674	1,952.17	6,269.44	20,000	31%
Operating Supplies	61-5-810-7040	60,663	71,095	10,767.58	36,790.99	65,000	57%
Chemicals	61-5-810-7050	85,026	91,798	2,796.74	28,983.20	90,000	32%
Meters	61-5-810-7060	41,995	37,679	2,912.53	24,894.40	20,000	124%
Bad Debt Expense	61-5-810-7850	281	628	0.00	71.34	2,000	4%
Miscellaneous Expense	61-5-810-7900	4,077	3,893	33.53	556.25	7,000	8%
Equipment	61-5-810-8200	0	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	0	0.00	0.00	0	0%
Depreciation Set Aside		314,772	324,215	27,833.33	139,166.65	334,000	42%
Bond Pmt Set Aside		213,350	10,000	0.00	0.00	0	0%
Total Water Department Expenses		2,435,350	2,304,587	182,022.73	853,584.65	2,229,206	38%
NET WATER DEPARTMENT		(148,770)	(104,339)	18,857.99	(4,774.13)	(6,951)	
Change in Accounts Receivable (YTD)		(11,494)	220,265		(116,013.98)		
Ending Cash & Investments		430,244	546,350	18,857.99	425,561.89	433,644	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of September 30, 2019

Sewer Department

Line Item	Account #	Actual FY 18	Actual FY 19	Month of Sept	Actual FY 20	Budget FY 20	41.67% used
Beginning Cash & Investments		965,295	797,981		812,379.00	229,675	
Interest Income							
Sewer Consumption	61-4-820-4500	3,349,266	3,294,575	332,396.14	1,495,016.47	3,287,944	45%
Dep on Agr - Westhills	61-4-820-4521	0	1,018	0.00	1,093.00	0	0%
Meters Sold	61-4-820-4530	92,004	87,540	0.00	4,203.50	93,650	4%
Other Services	61-4-820-4590	27,739	32,054	8,117.76	24,021.07	25,000	96%
WWTP Interest	61-4-820-4600	931	4,651	86.47	397.47	1,350	29%
Miscellaneous Revenues	61-4-820-4900	100	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-820-4940	123,351	500	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	500,000	500,000	0.00	0.00	500,000	0%
Total Sewer Department Revenues		4,093,391	3,920,337	340,600.37	1,524,731.51	3,907,944	39%
Salaries - Regular - FT							
Salaries - Regular - FT	61-5-820-5010	575,315	588,653	43,890.04	248,684.49	634,759	39%
Overtime							
Overtime	61-5-820-5040	46,506	54,196	5,818.45	19,308.39	55,000	35%
FICA WWTP							
FICA WWTP	61-5-820-5079	40,034	41,270	3,259.71	17,886.19	52,767	34%
IMRF							
IMRF	61-5-820-5120	76,818	71,163	4,786.91	25,680.15	68,631	37%
Group Health Insurance							
Group Health Insurance	61-5-820-5130	234,151	170,310	15,309.60	76,548.00	179,480	43%
Dental Claims							
Dental Claims	61-5-820-5131	0	0	0.00	0.00	0	0%
Uniform Allowance							
Uniform Allowance	61-5-820-5140	20,427	24,464	2,811.90	9,892.18	19,000	52%
Travel							
Travel	61-5-820-5151	0	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations							
Rep & Maint - Lift Stations	61-5-820-6005	29,795	9,436	0.00	1,669.71	20,000	8%
Rep & Maint - Buildings							
Rep & Maint - Buildings	61-5-820-6010	91,703	139,929	1,937.40	36,269.45	123,000	29%
Rep & Maint - Equipment							
Rep & Maint - Equipment	61-5-820-6020	54,797	68,194	177.13	40,057.09	0	0%
Rep & Maint - Vehicles							
Rep & Maint - Vehicles	61-5-820-6030	29,372	22,635	727.54	3,410.97	26,000	13%
Rep & Maint - Contractual							
Rep & Maint - Contractual	61-5-820-6040	18,343	21,309	300.00	1,947.82	100,000	2%
Other Professional Serv							
Other Professional Serv	61-5-820-6190	103,291	113,726	1,772.50	64,283.46	73,500	87%
Telephone							
Telephone	61-5-820-6200	9,369	8,858	739.78	3,111.17	11,000	28%
Postage							
Postage	61-5-820-6210	17,692	13,543	903.56	5,460.59	18,000	30%
Utilities							
Utilities	61-5-820-6300	212,511	234,644	15,627.11	69,851.92	230,000	30%
Office Equip Rental/Maint							
Office Equip Rental/Maint	61-5-820-6410	3,077	3,455	230.69	1,000.01	6,000	17%
Liability Insurance							
Liability Insurance	61-5-820-6800	132,345	132,345	0.00	0.00	145,580	0%
Lab Expense							
Lab Expense	61-5-820-6812	27,530	51,658	2,913.30	12,323.95	40,000	31%
Sludge Disposal							
Sludge Disposal	61-5-820-6814	7,240	9,200	0.00	2,139.71	10,000	21%
Office Supplies							
Office Supplies	61-5-820-7020	8,613	8,648	733.67	2,486.06	8,000	31%
Gas & Oil							
Gas & Oil	61-5-820-7030	18,551	11,108	386.88	7,247.80	30,000	24%
Operating Supplies							
Operating Supplies	61-5-820-7040	20,120	18,595	2,229.29	10,422.34	20,000	52%
Chemicals							
Chemicals	61-5-820-7050	24,826	35,484	0.00	24,820.69	45,000	55%
Meters							
Meters	61-5-820-7060	30,521	34,243	2,497.50	20,147.07	20,000	101%
Bad Debt Expense							
Bad Debt Expense	61-5-820-7850	341	746	0.00	86.68	4,000	2%
Miscellaneous Expenses							
Miscellaneous Expenses	61-5-820-7900	2,430	3,435	0.00	1,933.64	5,000	39%
Equipment							
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out							
Operating Transfer Out	61-5-820-9999	500,000	500,000	0.00	0.00	500,000	0%
Depreciation Set Aside							
Depreciation Set Aside		466,544	481,000	41,666.66	208,333.30	500,000	42%
Bond Pmt Set Aside							
Bond Pmt Set Aside		338,350	180,000	12,083.33	60,416.65	145,000	42%
		3,140,615	3,052,250	160,802.95	975,419.48	3,089,717	32%
Sewer Department							
Collection System Expenses							
Salaries - Regular - FT							
Salaries - Regular - FT	61-5-830-5010	284,555	295,079	22,970.10	127,312.81	308,462	41%
Overtime							
Overtime	61-5-830-5040	23,638	30,999	4,027.58	17,786.09	30,000	59%
FICA Sewer							
FICA Sewer	61-5-830-5079	23,577	24,945	2,065.31	11,099.98	25,892	43%
IMRF							
IMRF	61-5-830-5120	39,176	37,494	2,599.87	13,973.04	33,677	41%
Group Health Insurance							
Group Health Insurance	61-5-830-5130	101,803	84,285	7,564.00	37,820.00	95,980	39%
Uniform Allowance							
Uniform Allowance	61-5-830-5140	5,200	4,830	482.55	1,737.46	6,600	26%
Rep & Maint - Infrastructure							
Rep & Maint - Infrastructure	61-5-830-6000	37,085	26,495	725.00	13,588.93	40,000	34%
Rep & Maint - Equipment							
Rep & Maint - Equipment	61-5-830-6020	23,840	7,759	39.82	159.28	12,000	1%
Rep & Maint - Vehicles							
Rep & Maint - Vehicles	61-5-830-6030	17,076	18,461	205.07	5,887.42	20,000	29%
Office Equip Rent/Maint							
Office Equip Rent/Maint	61-5-830-6410	26,106	14,893	3,948.18	5,414.80	30,000	18%
Gas & Oil							
Gas & Oil	61-5-830-7030	9,109	8,341	958.32	2,887.25	10,000	29%
Operating Supplies							
Operating Supplies	61-5-830-7040	16,220	19,903	1,301.61	8,937.51	20,000	45%

Sewer Department

	Account #	Actual FY 18	Actual FY 19	Month of Sept	Actual FY 20	Budget FY 20	41.67% used
Misc. Expense	61-5-830-7900	569	470	0.00	120.00	3,000	4%
Equipment	61-5-830-8200	0	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,748,570	3,626,204	207,690.36	1,222,144.05	3,725,328	33%
NET SEWER DEPARTMENT		344,821	294,133	132,910.01	302,587.46	182,616	
Change in Accounts Receivable		(12,134.66)	220,265.37		(116,004.97)	0	
Ending Cash & Investments		797,981	812,379		998,961.49	412,291	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments	588,709	591,698		246,599.00	241,698	
Additional reserves	0	0	0	0	0	0%
Interest Income	2,989	4,902	6.37	4,265.08	0	0%
Transfer Out: Bond Payment	0	(350,000)	0.00	0.00	220,000	0%
Ending Cash & Investments	591,698	246,599		250,864.08	21,698	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments	3,981,393	2,645,840		3,232,469.00	3,251,340		
Sources							
Interest Income		26,613	43,648	56.75	37,979.64	45,000	84%
Connection Fees	61-4-810-4510	47,382	15,134	0.00	17,605.00	20,000	88%
Deposits on Agreement	61-4-810-4520	1,045	768	0.00	2,502.00	2,500	100%
Connection Fees	61-4-820-4510	91,511	27,437	0.00	35,466.05	24,000	148%
Deposits on Agreement	61-4-820-4520	4,674	1,642	0.00	2,348.00	5,000	47%
Connection Fee Set-Aside		0	500,000	0.00	0.00	500,000	0%
TOTAL Sources		171,225	588,629	56.75	95,900.69	596,500	16%
Uses							
Construction in Progress - Water (1790)		0	0	0.00	0.00	0	0%
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Land (1710)		0	2,000	0.00	0.00	0	0%
Loan to Depreciation Fund		1,506,778	0	0.00	0.00	0	0%
TOTAL Uses		1,506,778	2,000	0.00	0.00	0	0%
Ending Cash & Investments		2,645,840	3,232,469		3,328,369.69	3,847,840	

Line Item	Account #	Actual FY 18	Actual FY 18	Month of Sept	Actual FY 20	Budget FY 20	41.67% used
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments		2,204,050	2,565,727		1,324,272.00	2,505,445	
Sources							
Interest Income		21,512	35,282	45.88	30,699.31	37,500	82%
Loan Funds		0	0	0.00	0.00	4,699,000	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		0	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		314,772	324,215	27,833.33	139,166.65	334,000	42%
Depreciation set aside - Water (for System)		0	0	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		966,544	981,000	41,666.67	208,333.35	1,000,000	21%
Depreciation set aside - Sewer (for Repl)		0	0	0.00	0.00	0	0%
Loan From Connection Fees		1,506,778	0	0.00	0.00	0	0%
TOTAL Sources		2,809,605	1,340,497	69,545.88	378,199.31	6,070,500	6%
Uses							
Construction in Progress - Water (1790)		800,150	416,014	3,544.70	14,992.67	0	0%
Construction in Progress - Sewer (1790)		1,397,060	1,089,005	2,380.75	293,343.14	4,699,000	6%
Equipment & Vehicles (1750 & 1760)		250,716	103,817	32,480.00	32,480.00	505,000	6%
Buildings		0	0	0.00	0.00	0	0%
Transfer Out - Connection Fees Loan Paym		0	500,000	0.00	0.00	500,000	0%
Transfer Out- City Hall Roof		0	473,115	0.00	0.00	0	0%
TOTAL Uses		2,447,927	2,581,952	38,405.45	340,815.81	5,704,000	6%
Ending Cash & Investments		2,565,727	1,324,272		1,361,655.50	2,871,945.00	

Bond Payments Accounting - was 06-10 and 06-13

Beginning Cash & Investments		122,163	130,895		138,246.00	136,804	
Sources							
Interest Income		3,624	5,943	7.73	5,171.21	6,000	86%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	0	0%
Bond Pmt Set Aside		551,700	540,000	12,083.33	60,416.65	365,000	17%
TOTAL Sources		555,324	545,943	12,091.06	65,587.86	371,000	18%
Uses							
Debt Service - Principal	61-5-110-8910	502,335	503,618	0.00	52,295.21	364,917	14%
Interest Expense	61-5-110-8920	44,257	34,974	3,120.00	12,700.62	25,074	51%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	0	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		546,592	538,592	3,120.00	64,995.83	389,991	17%
Ending Cash & Investments		130,895	138,246		138,838.03	117,813.00	

Gross Revenues (excludes set asides)	6,579,320	7,228,481	611,097.82	2,509,578.32	5,770,199
Gross Expenditures (excludes set asides)	8,852,202	7,558,120	349,655.22	2,073,623.74	10,069,525
NET CASH FLOW	(2,272,882)	(329,640)	261,442.60	435,954.58	(4,299,326)

BELVIDERE

Community Development Department Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

September 2019 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
1	Cases: October 2018	Beverly Materials (Plote), SU, 4654 Townhall Rd	09/10/2018
0	Cases: September	None	
1	Cases: October	CCSIP Properties Inc., SU, 300 S. Main Street	09/05/2019
2	Annexation	Plote, 4654 Townhall Road Plote, Irene Rd and US Route 20	
0	Temporary Uses	None	
1	Site Plans (New/Revised)	2054 Graham Road, BelRock	09/17/2019
0	Final Inspection	None	
6	Downtown Overlay Review	133 N. State Street, rear deck 521 S. State Street, wall sign 323 N. State Street, windows 140 N. State Street, wall sign 101 N. State Street, windows 407 S. State Street, wood trim	09/05/2019 09/05/2019 09/11/2019 09/18/2019 09/20/2019 09/30/2019
2	Prepared Zoning Verification Letters	2040 N. State Street 404 E. Locust Street	09/04/2019 09/19/2019
1	Issued Address Letters	Sager Corporate Park, Plat 4	09/23/2019
	Belvidere Historic Preservation Commission	The Commission continued planning for their October fundraiser. St. John's United Church of Christ's landmark plaque was delivered.	
	Heritage Days	None	
	Hometown Christmas	The core organizers met to begin planning Hometown Christmas and discuss possible changes.	
	Buchanan Street Strolls	Staff continued to assist with marketing , vendor outreach, organization and implementation	
Poplar Grove Projects			
1	Cases: September	Adult-use Cannabis, TA	08/30/2019
0	Cases: October	None	
1	Issued Address Letters	Etes Subdivision	09/23/2019

Planning Monthly Report Cont.

1 Prepared Zoning Verification Letters 13517-13519 Harvest Way

09/20/2019

Scanned Plats: E-mail, Print and/or Burn

3 Recorder's Office

3 Other Department

0 General Public None

Webinar on the New Construction Program,
continued to answer questions and
communicate with the Complete Count
Committee.

Census

Planning Department Current Duties

Close out completed planning case files

Respond to all FOIA requests

Work with 911, Fire Department and Post Office to verify all addresses in the City

Assist Growth Dimensions with requested data

Meetings and phone calls with developers regarding potential development

Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.

Prepare minutes, agendas and packets for various committees, commissions, boards

Prepare deposits and purchase orders for bill payments



City of Belvidere

Building Department Revenues

September 2019

Total Permits Issued	102	
Total Value of Construction		\$1,330,593.00
Building Fees	# of Permits	
Electric Permit Fees	102	\$16,625.97
Plumbing Permit Fees	23	\$1,295.00
HVAC Permit Fees	1	\$54.08
Insulation Permit Fees	2	\$155.60
Plan Review Fees	2	\$65.00
Zoning Review Fees	1	\$36.00
Pool Permit Fees	20	\$245.00
Sign Permit Fees	0	\$0.00
Fence Permit Fees	3	\$230.00
SW, DW, & GR Fees	7	\$105.00
Reinspection/Misc	2	\$145.00
Total Permit Income	0	\$0.00
Enterprise Zone Discount		\$18,956.65
Total Permit Fees		\$1,994.47
		\$20,951.12
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	19	\$6,260.65
Residential Income	83	\$12,696.00
		Value
Multi Family	0	\$0.00
Single Family Residence	1	\$300,000.00
Commercial / Industrial	19	\$274,145.00
Other Residential	82	\$756,448.00



September 2019 Building Permits Report

Permit #	Date	Permit #	Street Name	Zone	Dist.	Volume	Construction Type	Building Fee	Electric Fee	Plumbing Fee	Mechanical Fee	Insulation Fee	Sign Fee	Stormwater Fee	Subcontractor Fee	Administrative Fee	Exam Fee	Total Fee	Total Fee	Total Fee												
																					2019-0001	2019-0002	2019-0003	2019-0010	2019-0011	2019-0013	2019-0014	2019-0015	2019-0016	2019-0017	2019-0004	2019-0007
2019-0001	09/03/19	704	S Main St	SR6		\$100,000.00	fire rest	\$1,530.00										\$1,530.00	\$1,530.00	\$1,530.00												
2019-0002	09/03/19	1517	11th Ave	SR6		\$2,000.00	gar roof	\$65.00										\$65.00	\$65.00	\$65.00												
2019-0003	09/03/19	404	E Perry St	SR6		\$1,200.00	flat roof porch	\$65.00										\$65.00	\$65.00	\$65.00												
2019-0010	09/03/19	2124	Northwood Dr	SR4		\$21,736.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0011	09/03/19	588	Riverview Ln	SR4		\$18,340.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0013	09/03/19	1309	Garfield Ave	SR6		\$20,000.00	Remodel	\$335.00										\$380.00	\$380.00	\$380.00												
2019-0014	09/03/19	384-386	N Appleton Rd	SR6		\$15,000.00	tear-off reroof	\$260.00										\$260.00	\$260.00	\$260.00												
2019-0015	09/03/19	1022	9th Ave	SR6		\$11,727.00	windows	\$215.00										\$215.00	\$215.00	\$215.00												
2019-0016	09/03/19	1205	Grover St	SR6		\$9,900.00	tear-off reroof	\$185.00										\$185.00	\$185.00	\$185.00												
2019-0017	09/03/19	2154	Sunset Ln	MR8L		\$2,000.00	re roof att gar	\$65.00										\$65.00	\$65.00	\$65.00												
2019-0004	09/04/19	301	Taylor Ridge	SR4		\$24,948.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0007	09/04/19	427	Peachers Ct	SR4		\$8,998.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0008	09/04/19	1555	Parkside Dr	SR4		\$22,059.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0009	09/04/19	2644	Henry Ct	SR4		\$29,412.00	solar panels	\$25.00	\$50.00									\$75.00	\$75.00	\$75.00												
2019-0022	09/04/19	4125	Hearthstone Ln	SR4		\$3,000.00	fence	\$40.00	\$10.00									\$50.00	\$50.00	\$50.00												
2019-0023	09/04/19	1828	10th Ave	SR6		\$5,000.00	tear-off reroof	\$110.00										\$110.00	\$110.00	\$110.00												
2019-0024	09/04/19	1503	Maple Ave	SR6		\$1,800.00	fence	\$40.00	\$10.00									\$50.00	\$50.00	\$50.00												
2019-0026	09/04/19	705	Allan St	SR6		\$400.00	fence	\$40.00	\$10.00									\$50.00	\$50.00	\$50.00												
2019-0028	09/04/19	1010	W 6th St	SR6		\$900.00	deck	\$65.00	\$10.00									\$75.00	\$75.00	\$75.00												
2019-0029	09/05/19	217	W Marshall St	SR6		\$10,500.00	tear-off reroof	\$200.00										\$200.00	\$200.00	\$200.00												
2019-0027	09/05/19	1777	Henry Luckow Ln	PB		\$2,000.00	egress windows	\$145.00										\$145.00	\$145.00	\$145.00												
2019-0031	09/05/19	614	Florence Ct	SR6		\$800.00	fence	\$25.00	\$10.00									\$35.00	\$35.00	\$35.00												
2019-0032	09/05/19	1107	Pearl St	SR6		\$9,000.00	fence	\$25.00	\$10.00									\$35.00	\$35.00	\$35.00												
2019-0037	09/05/19	2160	Sunrise Dr	MR8L		\$1,200.00	gar roof	\$65.00										\$65.00	\$65.00	\$65.00												
2019-0021	09/06/19	860	Blester Dr	SR6		\$200.00	sign	\$25.00	\$25.00									\$50.00	\$50.00	\$50.00												
2019-0030	09/06/19	804	Calgary Way	SR6		\$7,500.00	tear-off reroof	\$155.00										\$155.00	\$155.00	\$155.00												
2019-0034	09/05/19	1112	Caswell St	SR6		\$3,000.00	porch	\$80.00										\$80.00	\$80.00	\$80.00												
2019-0042	09/06/19	1411	Hazelwood	SR4		\$5,342.00	windows	\$125.00	\$10.00									\$135.00	\$135.00	\$135.00												
2019-0043	09/05/19	527	W Lincoln	SR6		\$3,000.00	sliding	\$80.00										\$80.00	\$80.00	\$80.00												
2019-0044	09/06/19	1112	Caswell St	SR6		\$4,500.00	tear-off reroof	\$110.00										\$110.00	\$110.00	\$110.00												
6006-082919	09/06/19	341	Whitetail Tr	SR6		\$300,000.00	SFH	\$960.00	\$245.00	\$10.00	\$36.00	\$55.00	\$122.00	\$85.00	\$110.00	\$1,513.00	\$185.00	\$1,513.00	\$1,513.00	\$1,513.00												
2019-0046	09/06/19	1214	W 10th St	SR6		\$9,800.00	tear-off reroof	\$185.00										\$185.00	\$185.00	\$185.00												
2019-0047	09/06/19	210	Bear Dusk way	SR4		\$15,000.00	fence	\$25.00	\$10.00									\$35.00	\$35.00	\$35.00												

September 2019 Building Permits Report

Permit #	Date	Subst #	Dir	Street Name	Zone	Value	Construction Type	Building Fee	Electric Fee	Fire	High Fee	Ins Fee	Revised Fee	Signage Fee	Storm Fee	Tree Fee	Water Fee	Waste	Amusement Fee	EA/OS/Scam	Total Fee	Total Report	
2019-0048	09/09/19	190		High Line Dr	CB	\$1,500.00	blacktop drive	\$60.00												\$60.00	\$60.00	\$60.00	
2019-0049	09/09/19	2108		Tobayne Dr	M18L	\$1,440.00	blacktop drive	\$50.00						\$10.00							\$60.00	\$60.00	\$60.00
2019-0050	09/09/19	2103		Christi Ln	M18L	\$2,640.00	blacktop drive	\$50.00						\$10.00							\$60.00	\$60.00	\$60.00
2019-0051	09/09/19	124	E	4th St	SR6	\$1,800.00	drive	\$50.00						\$10.00							\$60.00	\$60.00	\$60.00
2019-0054	09/09/19	618	E	Macomb St	SR6	\$3,500.00	drive	\$50.00						\$10.00							\$60.00	\$60.00	\$60.00
2019-0056	09/09/19	1921		Bridgewater Dr	SR4	\$9,000.00	brick patio	\$170.00													\$170.00	\$170.00	\$170.00
2019-0061	09/10/19	1503		Maple Ave	SR6	\$2,000.00	remodel kitch & laundr	\$65.00						\$15.00							\$65.00	\$65.00	\$65.00
2019-0062	09/10/19	2307		Westfield	SR4	\$1,800.00	fence	\$25.00													\$50.00	\$50.00	\$50.00
2019-0067	09/10/19	528		King St	SR6	\$5,400.00	tear-off reroof	\$125.00													\$125.00	\$125.00	\$125.00
2019-0062	09/09/19	1204	W	5th St	SR6	\$1,400.00	siding	\$98.00													\$98.00	\$98.00	\$98.00
2019-0040	09/11/19	4130		Hubbard Tr	SR4	\$1,896.00	windows	\$65.00													\$65.00	\$65.00	\$65.00
2019-0041	09/11/19	100		Rosevelt St	SR6	\$5,500.00	windows	\$125.00													\$125.00	\$125.00	\$125.00
2019-0065	09/11/19	1225	W	6th St	SR6	\$5,390.00	windows	\$125.00													\$125.00	\$125.00	\$125.00
2019-0068	09/11/19	1118		Pearl St	SR6	\$22,000.00	addition	\$525.00		\$75.00											\$600.00	\$600.00	\$600.00
2019-0069	09/11/19	322	W	8th St	SR6	\$2,900.00	driveway	\$60.00													\$60.00	\$60.00	\$60.00
2019-0070	09/11/19	604		Commander Pl	SR4	\$11,100.00	tear-off reroof	\$200.00													\$200.00	\$200.00	\$200.00
2019-0075	09/09/19	1918		Gateway Chr Dr	PB	\$150,000.00	tenant buildout	\$1,795.00		\$300.00	\$54.08	\$38.60									\$1,902.68	\$1,902.68	\$1,902.68
2019-0071	09/12/19	2249		Natl Sewing	SR4	\$40,500.00	tear-off reroof	\$200.00													\$200.00	\$200.00	\$200.00
2019-0074	09/12/19	1444	S	State St	SR6	\$3,000.00	att porch	\$80.00													\$80.00	\$80.00	\$80.00
2019-0075	09/12/19	225		Fairview St	SR6	\$10,000.00	remodel int	\$265.00													\$265.00	\$265.00	\$265.00
2019-0077	09/13/19	525	W	Baerne St	SR6	\$1,400.00	roof repair	\$65.00													\$65.00	\$65.00	\$65.00
2019-0078	09/13/19	1115	S	State St	SR6	\$2,000.00	rebuild porch	\$65.00													\$65.00	\$65.00	\$65.00
2019-0079	09/13/19	811	W	6th St	SR6	\$2,000.00	upper deck, window ch	\$65.00													\$65.00	\$65.00	\$65.00
2019-0057	09/16/19	915	E	Pleasant St	GI	\$20,800.00	TPO roof	\$1,503.97													\$1,503.97	\$1,503.97	\$1,503.97
2019-0081	09/16/19	725		Grover St	SR6	\$2,200.00	tear-off reroof	\$140.00													\$140.00	\$140.00	\$140.00
2019-0085	09/16/19	131	N	State St	CB	\$2,000.00	deck	\$65.00													\$65.00	\$65.00	\$65.00
2019-0086	09/16/19	1152	W	Jackson St	SR6	\$5,000.00	windows	\$110.00													\$110.00	\$110.00	\$110.00
2019-0088	09/16/19	1618		Jillian Ct	SR6	\$9,000.00	siding	\$70.00													\$70.00	\$70.00	\$70.00
2019-0090	09/16/19	905		Whitney Blvd	SR6	\$46,376.00	remodel int & ext	\$725.00						\$10.00							\$735.00	\$735.00	\$735.00
2019-0091	09/17/19	3042	E	6th St	SR6	\$8,300.00	tear-off reroof	\$170.00													\$170.00	\$170.00	\$170.00
2019-0092	09/17/19	886		Belvidere Rd	PB	\$3,250.00	fire alarm Shopko	\$177.50		\$30.00											\$207.50	\$207.50	\$207.50
2019-0073	09/18/19	1225	E	2nd St	I	\$51,100.00	EPDM Roof	\$656.00													\$656.00	\$656.00	\$656.00
2019-0096	09/19/19	1709		8th Ave	SR6	\$4,800.00	tear-off reroof	\$110.00													\$110.00	\$110.00	\$110.00

September 2019 Building Permits Report

Permit #	Date	Street #	Dir	Street Name	Zone	Dist	Value	Construction Type	Building Fee	Electric Fee	Plumbing	for	INS Fee	Rebate Fee	Stamp Fee	Sign Fee	SR&DW Fee	Amount Paid	Exemption	Permit Fee	Total Deposit
2019-0098	09/19/19	2631		Clinestord	SR4		\$5,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00		\$50.00	\$50.00
2019-0100	09/19/19	709		Wayne St	SR6		\$2,000.00	rebuild garage	\$65.00									\$65.00		\$65.00	\$65.00
2019-0101	09/20/19	306	W	Humbur Ave	SR6		\$4,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00		\$50.00	\$50.00
2019-0102	09/20/19	519	S	Main St	CB		\$6,000.00	new boiler	\$125.00									\$125.00		\$125.00	\$125.00
2019-0106	09/20/19	902		Grover St	SR6		\$3,600.00	siding	\$95.00									\$95.00		\$95.00	\$95.00
2019-0107	09/20/19	916	E	5th St	SR6		\$980.00	window	\$65.00									\$65.00		\$65.00	\$65.00
2019-0108	09/20/19	415		Candlewood	SR4		\$2,300.00	tear-off roof	\$140.00									\$140.00		\$140.00	\$140.00
2019-0072	09/20/19	512		River Rd	SR6		\$42,273.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0076	09/20/19	724	E	5th St	SR6		\$27,027.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0109	09/20/19	104	N	State St	CB		\$3,600.00	windows	\$90.50									\$90.50	\$90.50	\$181.00	\$90.50
2019-0112	09/23/19	1823		10th Ave	SR6		\$5,000.00	tear-off roof	\$110.00									\$110.00		\$110.00	\$110.00
2019-0113	09/23/19	112		Leonard Ct	CB		\$11,790.00	siding	\$265.00									\$265.00		\$265.00	\$265.00
2019-0114	09/23/19	706		Union Ave	SR6		\$2,000.00	porch	\$65.00									\$65.00		\$65.00	\$65.00
2019-0117	09/24/19	1022	E	Madison St	SR6		\$2,000.00	repl sidewalk	\$65.00									\$65.00		\$65.00	\$65.00
2019-0119	09/24/19	2108		Meyers St	SR6		\$4,000.00	tear-off roof	\$125.00									\$125.00		\$125.00	\$125.00
2019-0120	09/24/19	3108		Countryside Dr	SR4		\$9,200.00	tear-off roof	\$185.00									\$185.00		\$185.00	\$185.00
2019-0121	09/24/19	1384		Pondview Dr	SR4		\$8,800.00	tear-off roof	\$185.00									\$185.00		\$185.00	\$185.00
2019-0122	09/24/19	709	S	Main St	SR6		\$7,300.00	tear-off roof	\$155.00									\$155.00		\$155.00	\$155.00
2019-0116	09/25/19	1686		Henry Lutkow Ln	GB		\$4,025.00	signs	\$25.00						\$25.00	\$145.00		\$195.00		\$195.00	\$195.00
2019-0110	09/25/19	305	W	Jackson St	SR6		\$1,536.00	patio door	\$65.00									\$65.00		\$65.00	\$65.00
2019-0124	09/25/19	302		Elder Ln	MRBL		\$1,500.00	tear-off roof garage	\$65.00									\$65.00		\$65.00	\$65.00
2019-0125	09/25/19	896		Belvidere Rd	PB		\$3,000.00	signs	\$25.00	\$20.00							\$25.00	\$60.00		\$85.00	\$85.00
2019-0127	09/26/19	1753		Chancey Ct	SR4		\$3,000.00	22x12 deck	\$80.00									\$80.00		\$80.00	\$80.00
2019-0128	09/26/19	826		Sullivan Dr	SR6		\$5,400.00	tear-off roof	\$125.00									\$125.00		\$125.00	\$125.00
2019-0130	09/26/19	1206		Pearl St	SR6		\$6,000.00	tear-off roof	\$125.00									\$125.00		\$125.00	\$125.00
2019-0131	09/26/19	501		Logan Ave	NB		\$6,000.00	10x9 deck	\$125.00									\$125.00		\$125.00	\$125.00
2019-0012	09/27/19	2011		Lafayette Dr	SR4		\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0039	09/27/19	205		Pebbles Ave	SR4		\$7,000.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0059	09/27/19	1305		Illes Ave	SR6		\$6,200.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0060	09/27/19	1805		Stonington Pl	SR4		\$12,900.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0066	09/27/19	1604		Wells Way	SR4		\$8,900.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0089	09/27/19	1606		Wells Way	SR4		\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00
2019-0094	09/27/19	1931		Lafayette Dr	SR6		\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00		\$75.00	\$75.00

September 2019 Building Permits Report

Permit #	Date	Sheet #	dir	Street Name	Comp Dist	Upld	Construction Type	Building Fee	Electric Fee	Plumbing Fee	HVAC Fee	HS Fee	Review Fee	Building Fee	Sign Fee	Fence Fee	SW/2nd Fee	Amount Paid	Fee System	Lot Area	rdchldperm
2019-0095	09/27/19	2616		Mary St	S86		solar panels	\$25.00	\$50.00									\$75.00		\$75.00	\$75.00
2019-0139	09/27/19	1927		Carly Ln	S84		fence	\$25.00						\$10.00		\$15.00		\$50.00		\$50.00	\$50.00
2019-0134	09/27/19	4110		Brookstone Ln	S84		solar panels	\$25.00	\$50.00									\$75.00		\$75.00	\$75.00
								\$16,625.97	\$1,295.00	\$54.08	\$155.60	\$65.00	\$36.00	\$245.00	\$230.00	\$105.00	\$145.00	\$18,996.65	\$1,994.47	\$20,991.12	\$18,996.65

Commercial Permits September 2019

Permit	Date	#	Dir	Street Name	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zong	Sign	Fence	SW&DW	Paid	Discount	Total Fee	Total Dep
2019-0048	09/09/19	150		High Line Dr	CB	\$1,500.00	blacktop drive	\$60.00										\$60.00		\$60.00	\$60.00
2019-0085	09/16/19	131	N	State St	CB	\$2,000.00	deck	\$65.00										\$65.00		\$65.00	\$65.00
2019-0102	09/20/19	519	S	Main St	CB	\$6,000.00	new boiler	\$125.00										\$125.00		\$125.00	\$125.00
2019-0109	09/20/19	104	N	State St	CB	\$9,600.00	windows	\$90.50										\$90.50	\$90.50	\$181.00	\$181.00
2019-0113	09/23/19	112		Leonard Ct	CB	\$11,790.00	sliding	\$465.00										\$465.00		\$465.00	\$465.00
2019-0021	09/06/19	860		Bluester Dr	GB	\$200.00	sign	\$25.00						\$25.00	\$25.00			\$75.00		\$75.00	\$75.00
2019-0116	09/25/19	1686		Henry Lockow Ln	GB	\$4,025.00	signs	\$25.00						\$25.00	\$145.00			\$195.00		\$195.00	\$195.00
2019-0057	09/16/19	915	E	Pleasant St	GI	\$20,900.00	TPO roof	\$1,803.97										\$1,903.97	\$1,903.97	\$3,807.94	\$3,807.94
2019-0073	09/18/19	1225	E	2nd St	I	\$51,100.00	EPDM Roof	\$656.00										\$656.00		\$656.00	\$656.00
2019-0037	09/05/19	2160		Sunset Ln	MRBL	\$2,000.00	recoat all gar	\$95.00										\$95.00		\$95.00	\$95.00
2019-0049	09/09/19	2108		Sunrise Dr	MRBL	\$1,200.00	gar roof	\$50.00										\$50.00		\$50.00	\$50.00
2019-0050	09/09/19	2103		Tobyn Dr	MRBL	\$1,440.00	blacktop drive	\$50.00						\$10.00				\$60.00		\$60.00	\$60.00
2019-0124	09/25/19	302		Christ Ln	MRBL	\$2,640.00	blacktop drive	\$50.00						\$10.00				\$60.00		\$60.00	\$60.00
2019-0131	09/26/19	501		Elder Ln	MRBL	\$1,500.00	rear-off reroof garage	\$65.00										\$65.00		\$65.00	\$65.00
2019-0027	09/05/19	1777		Logan Ave	MR	\$6,000.00	10x9 deck	\$125.00										\$125.00		\$125.00	\$125.00
2019-0055	09/09/19	1918		Henry Lockow Ln	PB	\$2,000.00	egress windows	\$145.00										\$145.00		\$145.00	\$145.00
2019-0052	09/17/19	896		Gateway Ctr Dr	PB	\$150,000.00	tenant buildout	\$1,785.00	\$30.00	\$54.08	\$33.60	\$0.00	\$0.00	\$95.00	\$230.00	\$0.00	\$0.00	\$6,260.65	\$1,994.47	\$8,255.12	\$6,260.65
2019-0092	09/17/19	896		Belvidere Rd	PB	\$3,250.00	fire alarm Shopko	\$177.50	\$30.00									\$207.50		\$207.50	\$207.50
2019-0125	09/25/19	896		Belvidere Rd	PB	\$3,000.00	signs	\$25.00	\$20.00					\$75.00	\$60.00			\$130.00		\$130.00	\$130.00
							\$274,145.00	\$5,767.97	\$80.00	\$54.08	\$33.60	\$0.00	\$0.00	\$95.00	\$230.00	\$0.00	\$0.00	\$6,260.65	\$1,994.47	\$8,255.12	\$6,260.65

Enterprise Zone Discount Report September 2019

Permit #	Date	NO	DIR	STREET	ZONE	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	REVW	Zong	Sign	Paid	EZ Discount	Total Fee	Total Dep
2019-0057	09/16/2019	915	E	Pleasant St	GI	\$20,900.00	TPO roof	\$1,903.97								\$1,903.97	\$1,903.97	\$3,807.94	\$1,903.97
2019-0109	09/20/2019	104	N	State St	CB	\$3,600.00	windows	\$90.50								\$90.50	\$90.50	\$181.00	\$90.50
						\$24,500.00		\$1,994.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,994.97	\$1,994.97	\$3,989.94	\$1,994.97

Residential Permits September 2019

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
2019-0010	09/03/2019	2124		Northwood Dr	SR4	\$21,736.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0011	09/03/2019	588		Riverview Ln	SR4	\$18,340.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0004	09/04/2019	301		Taylor Ridge	SR4	\$24,948.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0007	09/04/2019	427		Poachers Ct	SR4	\$8,998.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0008	09/04/2019	1555		Parkside Dr	SR4	\$22,059.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0009	09/04/2019	2644		Henry Ct	SR4	\$29,412.00	solar panels	\$25.00	\$50.00					\$10.00			\$50.00	\$50.00
2019-0022	09/04/2019	4125		Hearthstone Ln	SR4	\$3,000.00	fence	\$40.00									\$125.00	\$125.00
2019-0042	09/06/2019	1411		Hazelwood	SR4	\$5,342.00	windows	\$125.00									\$50.00	\$50.00
2019-0047	09/06/2019	210		Bear Dusk way	SR4	\$15,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0056	09/09/2019	1921		Bridgewater Dr	SR4	\$9,000.00	brick patio	\$170.00									\$170.00	\$170.00
2019-0062	09/10/2019	2307		Westfield	SR4	\$1,800.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0040	09/11/2019	4130		Hubbard Tr	SR4	\$1,896.00	windows	\$65.00									\$65.00	\$65.00
2019-0070	09/11/2019	604		Commander Pl	SR4	\$11,100.00	tear-off reroof	\$200.00									\$200.00	\$200.00
2019-0071	09/12/2019	2249		Natl Sewing	SR4	\$10,500.00	tear-off reroof	\$200.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0098	09/19/2019	2631		Clinesford	SR4	\$5,000.00	fence	\$25.00									\$140.00	\$140.00
2019-0108	09/20/2019	415		Candlewood	SR4	\$2,300.00	tear-off reroof	\$140.00									\$185.00	\$185.00
2019-0120	09/24/2019	3108		Countryside Dr	SR4	\$9,200.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2019-0121	09/24/2019	1384		Pondview Dr	SR4	\$8,800.00	tear-off reroof	\$185.00									\$80.00	\$80.00
2019-0127	09/26/2019	1753		Chancey Ct	SR4	\$3,000.00	22x12 deck	\$80.00									\$75.00	\$75.00
2019-0012	09/27/2019	2011		Lafayette Dr	SR4	\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0039	09/27/2019	205		Pebbles Ave	SR4	\$7,003.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0060	09/27/2019	1805		Stonington Pl	SR4	\$12,300.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0066	09/27/2019	1604		Walts Way	SR4	\$8,900.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0089	09/27/2019	1606		Walts Way	SR4	\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0133	09/27/2019	1927		Carly Ln	SR4	\$4,665.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0134	09/27/2019	4110		Brookstone Ln	SR4	\$6,380.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
20190003.00	09/03/2019	404	E	Perry St	SR6	\$1,200.00	flat roof porch	\$65.00									\$65.00	\$65.00
2019-0001	09/03/2019	704	S	Main st	SR6	\$100,000.00	fire rest	\$1,530.00									\$1,530.00	\$1,530.00
2019-0002	09/03/2019	1517		11th Ave	SR6	\$2,000.00	gar roof	\$65.00									\$65.00	\$65.00
2019-0013	09/03/2019	1303		Garfield Ave	SR6	\$20,000.00	Remodel	\$335.00	\$45.00								\$380.00	\$380.00
2019-0014	09/03/2019	384-386	N	Appleton Rd	SR6	\$15,000.00	tear-off reroof	\$260.00									\$260.00	\$260.00
2019-0015	09/03/2019	1022		9th Ave	SR6	\$11,727.00	windows	\$215.00									\$215.00	\$215.00
2019-0016	09/03/2019	1205		Grover St	SR6	\$9,900.00	tear-off reroof	\$185.00									\$185.00	\$185.00
2019-0023	09/04/2019	1828		10th Ave	SR6	\$5,000.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2019-0024	09/04/2019	1503		Maple Ave	SR6	\$1,800.00	fence	\$40.00						\$10.00			\$50.00	\$50.00
2019-0026	09/04/2019	705		Allen St	SR6	\$400.00	fence	\$40.00						\$10.00			\$50.00	\$50.00
2019-0028	09/04/2019	1010	W	6th St.	SR6	\$900.00	deck	\$65.00						\$10.00			\$75.00	\$75.00
2019-0029	09/05/2019	217	W	Marshall St	SR6	\$10,500.00	tear-off reroof	\$200.00									\$200.00	\$200.00
2019-0031	09/05/2019	614		Florence Ct	SR6	\$800.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0032	09/05/19	1107		Pearl St	SR6	\$8,000.00	fence	\$25.00						\$10.00	\$15.00		\$50.00	\$50.00
2019-0034	09/05/19	1112		Caswell St	SR6	\$3,000.00	porch	\$80.00									\$90.00	\$90.00
2019-0043	09/05/19	527	W	Lincoln	SR6	\$3,000.00	siding	\$80.00									\$80.00	\$80.00
2019-0030	09/06/19	804		Calgary Way	SR6	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2019-0044	09/06/19	1112		Caswell St	SR6	\$4,500.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2019-0046	09/06/19	1214	W	10th St	SR6	\$9,800.00	tear-off reroof	\$185.00									\$185.00	\$185.00

Residential Permits September 2019

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
6006-082919	09/06/19	341		Whitetail Tr	SR6	\$300,000.00	SFH	\$960.00	\$245.00		\$122.00	\$55.00	\$36.00	\$10.00		\$85.00	\$1,513.00	\$1,513.00
2019-0051	09/09/19	124	E	4th St	SR6	\$1,800.00	drive	\$50.00						\$10.00			\$60.00	\$60.00
2019-0052	09/09/19	1204	W	5th St	SR6	\$1,400.00	siding	\$98.00									\$98.00	\$98.00
2019-0054	09/09/19	618	E	Macomb St	SR6	\$3,500.00	drive	\$50.00						\$10.00			\$60.00	\$60.00
2019-0061	09/10/19	1503		Maple Ave	SR6	\$2,000.00	remodel kitch & laund	\$65.00									\$65.00	\$65.00
2019-0067	09/10/19	528		King St	SR6	\$5,400.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2019-0041	09/11/19	100		Roosevelt St	SR6	\$5,500.00	windows	\$125.00									\$125.00	\$125.00
2019-0063	09/11/19	1225	W	6th St.	SR6	\$5,330.00	windows	\$125.00									\$125.00	\$125.00
2019-0068	09/11/19	1118		Pearl St	SR6	\$22,000.00	addition	\$525.00	\$75.00								\$125.00	\$125.00
2019-0069	09/11/19	322	W	8th St	SR6	\$2,900.00	driveway										\$600.00	\$600.00
2019-0074	09/12/19	1444	S	State St	SR6	\$3,000.00	att porch	\$80.00									\$60.00	\$60.00
2019-0075	09/12/19	225		Fairview St	SR6	\$10,000.00	remodel int	\$265.00									\$80.00	\$80.00
2019-0077	09/13/19	525	W	Boone St	SR6	\$1,400.00	roof repair	\$65.00									\$265.00	\$265.00
2019-0078	09/13/19	1115	S	State St	SR6	\$2,000.00	rebuild porch	\$65.00									\$65.00	\$65.00
2019-0079	09/13/19	811	W	6th St.	SR6	\$2,000.00	upper deck, window ch	\$65.00									\$65.00	\$65.00
2019-0081	09/16/19	725		Grover St	SR6	\$2,200.00	tear-off reroof	\$140.00									\$140.00	\$140.00
2019-0086	09/16/19	1152	W	Jackson St	SR6	\$5,000.00	windows	\$110.00									\$110.00	\$110.00
2019-0088	09/16/19	1618		Jillian Ct	SR6	\$9,000.00	siding	\$170.00									\$170.00	\$170.00
2019-0090	09/16/19	905		Whitney Blvd	SR6	\$46,376.00	remodel lint & ext	\$725.00				\$10.00					\$735.00	\$735.00
2019-0091	09/17/19	3042	E	6th St.	SR6	\$8,200.00	tear-off reroof	\$170.00									\$170.00	\$170.00
2019-0096	09/19/19	1709		8th Ave	SR6	\$4,800.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2019-0100	09/19/19	709		Wayne St	SR6	\$2,000.00	rebuild garage	\$65.00									\$65.00	\$65.00
2019-0072	09/20/19	512		River Rd	SR6	\$42,273.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0076	09/20/19	724	E	5th St	SR6	\$27,027.00	solar panels	\$25.00	\$50.00					\$10.00	\$15.00		\$50.00	\$50.00
2019-0101	09/20/19	306	W	Hurlbut Ave	SR6	\$4,000.00	fence	\$25.00									\$95.00	\$95.00
2019-0106	09/20/19	902		Grover St	SR6	\$3,600.00	siding	\$65.00									\$65.00	\$65.00
2019-0107	09/20/19	916	E	5th St	SR6	\$880.00	window	\$65.00									\$65.00	\$65.00
2019-0112	09/23/19	1823		10th Ave	SR6	\$5,000.00	tear-off reroof	\$110.00									\$110.00	\$110.00
2019-0114	09/23/19	706		Union Ave	SR6	\$2,000.00	porch	\$65.00									\$65.00	\$65.00
2019-0117	09/24/19	1022	E	Madison St	SR6	\$2,000.00	repl sidewalk	\$65.00									\$65.00	\$65.00
2019-0119	09/24/19	2108		Meyers St	SR6	\$4,000.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2019-0122	09/24/19	709	S	Main St	SR6	\$7,500.00	tear-off reroof	\$155.00									\$155.00	\$155.00
2019-0110	09/25/19	305	W	Jackson St	SR6	\$1,536.00	patio door	\$65.00									\$65.00	\$65.00
2019-0128	09/26/19	826		Sullivan Dr	SR6	\$5,400.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2019-0130	09/26/19	1206		Pearl St	SR6	\$6,000.00	tear-off reroof	\$125.00									\$125.00	\$125.00
2019-0059	09/27/19	1305		lies Ave	SR6	\$6,200.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0094	09/27/19	1931		Lafayette Dr	SR6	\$6,100.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00
2019-0095	09/27/19	2616		Mary St	SR6	\$9,220.00	solar panels	\$25.00	\$50.00								\$75.00	\$75.00

83 \$1,056,448.00 \$10,858.00 \$1,215.00 \$0.00 \$122.00 \$65.00 \$36.00 \$150.00 \$105.00 \$145.00 \$12,696.00 \$12,696.00

Single Family Home Report September 2019

Permit #	Date	Address	Dir	Street Name	ZONE	Value	Construction	BLDG	Electric	Plumbg	HVAC	INSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit
6006-082919	09/06/19	341		Whitetail Tr	SR6	\$300,000.00	SFH	\$960.00	\$245.00		\$122.00	\$55.00	\$36.00	\$10.00		\$85.00	\$1,513.00	\$1,513.00
						\$300,000.00		\$960.00	\$245.00	\$0.00	\$122.00	\$55.00	\$36.00	\$10.00	\$0.00	\$85.00	\$1,513.00	\$1,513.00

September 2019 Building Department Deposit Report

DATE	BUILDG	ELECT	PLUMBG	HVAC	INSL	REVV	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	REINSPECT /MISC	CODE ENF	ELECTR CERT	TOTAL DEP
09/03/2019	\$2,770.00	\$145.00									\$2,915.00		\$2,915.00		\$100.00		\$3,015.00
09/05/2019	\$595.00	\$200.00				\$40.00					\$835.00		\$835.00		\$300.00		\$1,135.00
09/06/2019	\$835.00					\$55.00	\$25.00	\$30.00			\$945.00		\$945.00				\$945.00
09/06/2019	\$1,170.00	\$245.00		\$122.00	\$55.00	\$36.00	\$20.00	\$15.00	\$85.00	\$1,748.00	\$1,748.00		\$1,748.00		\$200.00		\$1,948.00
09/10/2019	\$430.00					\$40.00					\$470.00		\$470.00				\$470.00
09/11/2019	\$1,040.00	\$75.00							\$60.00	\$1,175.00	\$1,175.00		\$1,175.00			\$50.00	\$1,225.00
09/11/2019	\$313.00					\$10.00		\$15.00		\$338.00	\$338.00		\$338.00		\$200.00		\$538.00
09/12/2019	\$2,330.00	\$30.00	\$54.08	\$33.60						\$2,447.68	\$2,447.68		\$2,447.68				\$2,447.68
09/13/2019	\$195.00									\$195.00	\$195.00		\$195.00				\$195.00
09/17/2019	\$3,048.97				\$10.00					\$3,058.97	\$1,903.97	\$1,903.97	\$4,962.94		\$200.00		\$3,258.97
09/17/2019	\$412.50	\$30.00								\$442.50	\$442.50		\$442.50				\$442.50
09/19/2019	\$656.00									\$656.00	\$656.00		\$656.00				\$656.00
09/20/2019	\$200.00					\$10.00		\$15.00		\$225.00	\$225.00		\$225.00			\$50.00	\$275.00
09/20/2019	\$500.00	\$100.00				\$10.00		\$15.00		\$625.00	\$625.00		\$625.00				\$625.00
09/24/2019	\$530.50									\$530.50	\$90.50	\$90.50	\$621.00				\$530.50
09/24/2019	\$715.00									\$715.00	\$715.00		\$715.00				\$715.00
09/25/2019	\$180.00	\$20.00				\$50.00	\$205.00			\$455.00	\$455.00		\$455.00				\$455.00
09/26/2019	\$455.00									\$455.00	\$455.00		\$455.00				\$455.00
09/27/2019	\$250.00	\$450.00				\$10.00		\$15.00		\$725.00	\$725.00		\$725.00				\$725.00
	\$16,625.97	\$1,295.00	\$54.08	\$155.60	\$65.00	\$36.00	\$245.00	\$230.00	\$105.00	\$145.00	\$18,956.65	\$1,994.47	\$20,951.12	\$0.00	\$1,000.00	\$100.00	\$20,056.65



Violation Report

09/01/2019 - 09/30/2019

Case Date	Parcel Address	Assigned To	Description	Main Status
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Group:

9/27/2019	404 OAK ST	Kip Countryman	Building deck w/o permit	

Group Total: 1

Group: Closed

9/24/2019	190 BEACON DR	Cara Whetsel	garbage in driveway	Closed
9/24/2019	1201 N STATE ST	Cara Whetsel	Tall weeds & non conforming sign	Closed
9/20/2019	206 E LINCOLN AVE	Cara Whetsel	tall grass	Closed
9/20/2019	501 HELEN ST	Cara Whetsel	parking on grass	Closed
9/19/2019	520 PEARL ST	Cara Whetsel	Entire structure in disrepair	Closed
9/19/2019	141 S APPLETON RD	Cara Whetsel	Inop vehs, trash, pkg on grass	Closed
9/19/2019	510 JULIEN ST	Cara Whetsel	Trash, RV, disrepair to garage door, windows, foundation	Closed
9/19/2019	651 JULIEN ST	Cara Whetsel	Pile of holiday decorations, attractive nuisance	Closed
9/19/2019	1116 W 12TH ST	Cara Whetsel	Trailer pkg in grass, trash	Closed
9/19/2019	2173 LOGAN AVE	Cara Whetsel	Tall grass	Closed
9/19/2019	3108 COUNTRYSIDE DR	Cara Whetsel	Inop veh	Closed
9/19/2019	1222 S STATE ST	Cara Whetsel	Inop veh pkg on grass	Closed

9/19/2019	406 BRYNWOOD LN	Cara Whetsel	Tall grass	Closed
9/19/2019	309 W LOCUST ST	Cara Whetsel	Tall grass & weeds	Closed
9/19/2019	1122 W 12TH ST	Cara Whetsel	Inop vehs, pkg in grass, auto repair onsite	Closed
9/17/2019	825 W LINCOLN AVE	Cara Whetsel	Business with too many trailers & too much outdoor storage.	Closed
9/16/2019	W. Chrysler Dr.	Cara Whetsel	tall grass near sidewalk	Closed
9/16/2019	827 BERYLAN ST	Cara Whetsel	parking on grass	Closed
9/16/2019	915 W PERRY ST	Cara Whetsel	Too many RVs and they are parking on the grass	Closed
9/16/2019	1428 DAWNGATE DR	Cara Whetsel	a lot of garbage and scrap metal all over	Closed
9/10/2019	613 MCKINLEY AVE	Cara Whetsel	inoperable vehicle, Parking in grass, & garbage	Closed
9/9/2019	511 HELEN ST	Cara Whetsel	inoperable vehicle	Closed
9/9/2019	817 N STATE ST	Cara Whetsel	garbage & peeling paint on the back of the building	Closed
9/9/2019	3108 COUNTRYSIDE DR	Cara Whetsel	inoperable vehicle	Closed
9/9/2019	116 BUCHANAN ST	Cara Whetsel	garbage and grease on the ground in the garbage enclosure	Closed
9/9/2019	1516 JAMES CT	Cara Whetsel	tall grass	Closed
9/9/2019	122 W MENOMONIE ST	Cara Whetsel	large pile of brush	Closed

9/9/2019	709 CASWELL ST	Cara Whetsel	inoperable vehicle, parking on grass & garbage	Closed
9/9/2019	111 E 2ND ST	Cara Whetsel	tall grass	Closed
9/9/2019	406 BRYNWOOD LN	Cara Whetsel	tall grass	Closed
9/9/2019	715 WHITNEY BLVD	Cara Whetsel	inoperable vehicle parking in the grass	Closed
9/5/2019	305 W LOCUST ST	Cara Whetsel	tall grass in ROW	Closed
9/4/2019	2061 N STATE ST	Cara Whetsel	tall grass	Closed
9/4/2019	2115 N STATE ST	Cara Whetsel	tall grass	Closed
9/4/2019	1822 9TH AVE	Cara Whetsel	tall grass & garbage	Closed
9/4/2019	1123 MAPLE AVE	Cara Whetsel	scrap metal all over yard, parking on grass	Closed
9/4/2019	304 W JACKSON ST	Cara Whetsel	garbage, storage, inop & parking on grass	Closed
9/3/2019	1523 9TH AVE	Cara Whetsel	Parking on grass, inoperable vehicle & garbage	Closed

Group Total: 38

Group: In Court

9/19/2019	1031 GARFIELD AVE	Cara Whetsel	Garage roof collapsing, animals live in it, falling into next yard	In Court
9/19/2019	407 W MADISON ST	Cara Whetsel	Vacant pty, animals live inside	In Court
9/19/2019	905 W 12TH ST	Cara Whetsel	Pkg in grass	In Court
9/19/2019	1006 WASHINGTON ST	Cara Whetsel	Car repair and inop veh	In Court

9/19/2019	921 WHITNEY BLVD	Cara Whetsel	Garage & fence disrepair, trash, weeds	In Court
9/19/2019	1000 NETTIE ST	Cara Whetsel	Stairway on porch in disrepair	In Court
9/19/2019	407 ALLEN ST	Cara Whetsel	Porch & stairway in disrepair	In Court

Group Total: 7

Group: In Progress

9/30/2019	615 S MAIN ST	Cara Whetsel	Tall Grass & Garbage	In Progress
9/30/2019	522 E MADISON ST	Cara Whetsel	tall grass	In Progress
9/30/2019	209 LYNNE LN	Cara Whetsel	garbage - door by garage & furniture in front yard	In Progress
9/30/2019	518 KING ST	Cara Whetsel	garbage beside the garage	In Progress
9/30/2019	514 S STATE ST	Cara Whetsel	garbage & tall grass	In Progress
9/30/2019	1221 BERYLAN ST	Cara Whetsel	tall grass, inop vehicle	In Progress
9/30/2019	209 GARDEN DR	Cara Whetsel	inop & parking in grass behind shed	In Progress
9/30/2019	224 W MARSHALL ST	Cara Whetsel	tall grass & weeds	In Progress
9/30/2019	232 LYNNE LN	Cara Whetsel	garbage and rubbish in the front yard	In Progress
9/30/2019	530 S STATE ST	Cara Whetsel	tall grass	In Progress
9/30/2019	525 KING ST	Cara Whetsel	parking on grass	In Progress
9/30/2019	515 FRANKLIN ST	Cara Whetsel	inop trailer (flat tires)	In Progress

9/30/2019	532 W BOONE ST	Cara Whetsel	garbage & exterior storage	In Progress
9/30/2019	115 E MADISON ST	Cara Whetsel	inoperable vehicle	In Progress
9/30/2019	533 W PERRY ST	Cara Whetsel	tall grass	In Progress
9/30/2019	614 W PERRY ST	Cara Whetsel	tall grass	In Progress
9/30/2019	809 W PERRY ST	Cara Whetsel	trailer in the grass	In Progress
9/30/2019	813 W PERRY ST	Cara Whetsel	inop parking in grass	In Progress
9/30/2019	1132 KISHWAUKEE ST	Cara Whetsel	mattresses in front yard	In Progress
9/30/2019	613 MCKINLEY AVE	Cara Whetsel	inoperable vehicle	In Progress
9/27/2019	206 E LOCUST ST	Cara Whetsel	Couch & Chair at curb	In Progress
9/27/2019	413 E HURLBUT AVE	Cara Whetsel	Lots of trash outside for a long time	In Progress
9/24/2019	911 LOGAN AVE	Cara Whetsel	Numerous interior Property Maintenance violations, inop vehicles, possible vehicle repair business, garbage, tall grass	In Progress
9/24/2019	907 LOGAN AVE	Cara Whetsel	Tall grass,garbage, inops, vehicle repair business	In Progress
9/24/2019	731 JOHN ST	Cara Whetsel	many sections of lattice put on fence making it 8 or 9 feet tall	In Progress
9/24/2019	632 W 7TH ST	Cara Whetsel	chickens	In Progress

9/24/2019	1107 KISHWAUKEE ST	Cara Whetsel	TV in the front yard	In Progress
9/24/2019	511 HELEN ST	Cara Whetsel	old TV in the yard	In Progress
9/24/2019	135 BURGESS ST	Cara Whetsel	garbage in the front yard	In Progress
9/24/2019	322 VAN BUREN ST	Cara Whetsel	tall weeds, inop, garbage, & exterior storage	In Progress
9/24/2019	1019 WHITNEY BLVD	Cara Whetsel	tall grass	In Progress
9/24/2019	1005 E 2ND ST	Cara Whetsel	inop vehicle parking on grass	In Progress
9/24/2019	922 WHITNEY BLVD	Cara Whetsel	garbage, tires & other debris	In Progress
9/20/2019	951 W PERRY ST	Cara Whetsel	outdoor storage, garbage, weeds and underbrush	In Progress
9/20/2019	600 GARDEN DR	Cara Whetsel	garbage around dumpsters, inop trucks and tall grass	In Progress
9/20/2019	439 REBECCA RD	Cara Whetsel	pile of tires in the front yard & parking in the grass.	In Progress
9/20/2019	1134 RUBY ST	Cara Whetsel	garbage - pile of brush in the front yard.	In Progress
9/20/2019	1135 RUBY ST	Cara Whetsel	brush	In Progress

9/20/2019	617 E LOCUST ST	Cara Whetsel	interior wall/ceiling holes, exterior wall/roof holes, porches & stairs & handrails in disrepair, tall grass, mold, rodents, no smoke detectors, no CO detectors	In Progress
9/20/2019	722 N STATE ST	Cara Whetsel	tall grass	In Progress
9/20/2019	315 HANCOCK ST	Cara Whetsel	tall grass	In Progress
9/20/2019	309 E MADISON ST	Cara Whetsel	tall grass	In Progress
9/20/2019	112 E LINCOLN AVE	Cara Whetsel	tall grass in parking lot	In Progress
9/20/2019	110 E LINCOLN AVE	Cara Whetsel	tall grass & weeds in parking lot	In Progress
9/20/2019	428 CASWELL ST	Cara Whetsel	Tall grass - vacant house	In Progress
9/20/2019	624 CASWELL ST	Cara Whetsel	tall grass	In Progress
9/20/2019	1309 HELPER LN	Cara Whetsel	tall grass & garbage	In Progress
9/20/2019	722 MAPLE AVE	Cara Whetsel	garbage & inops	In Progress
9/20/2019	704 E PLEASANT ST	Cara Whetsel	parking on grass	In Progress
9/19/2019	1523 WINTERWHEAT DR	Cara Whetsel	Tall grass & weeds	In Progress
9/19/2019	529 W LOCUST ST	Cara Whetsel	Outdoor storage, scrap, falling fence, trash	In Progress

9/19/2019	815 S MAIN ST	Cara Whetsel	inop veh, pkg in grass, deck & door in disrepair	In Progress
9/19/2019	226 N STATE ST	Cara Whetsel	Brick & mortar at roofline in disrepair	In Progress
9/19/2019	615 S MAIN ST	Cara Whetsel	Porches in disrepair	In Progress
9/19/2019	137 S STATE ST	Cara Whetsel	Illegal apts.	In Progress
9/19/2019	562 WARREN AVE	Cara Whetsel	House in disrepair, tall grass & weeds, raccoons	In Progress
9/19/2019	220 WEBSTER ST	Cara Whetsel	No garbage svc., trash on curb	In Progress
9/19/2019	1200 COLUMBIA AVE	Cara Whetsel	Tall grass, trash, storage trailer	In Progress
9/19/2019	129 W MADISON ST	Cara Whetsel	Inop veh pkg on grass	In Progress
9/19/2019	1014-1016 E 5TH ST	Cara Whetsel	Inop veh & pool	In Progress
9/19/2019	1016 FREMONT ST	Cara Whetsel	Inop veh in grass, tall grass & weeds	In Progress
9/19/2019	1527 GARFIELD AVE	Cara Whetsel	Trash, deck disrepair, tall grass & weeds	In Progress
9/19/2019	608 GARDNER ST	Cara Whetsel	Tall grass, stagnant pool	In Progress
9/19/2019	2109 TOBYNE DR	Cara Whetsel	garbage all around dumpster	In Progress
9/19/2019	821 FREMONT ST	Cara Whetsel	Tall grass & broken windows on garage door	In Progress
9/19/2019	1202 S STATE ST	Cara Whetsel	Fence falling, dog gettg loose	In Progress

9/19/2019	116 BUCHANAN ST	Cara Whetsel	Trash & grease in alley behind restaurant	In Progress
9/19/2019	313 WARREN AVE	Cara Whetsel	Inop veh in grass	In Progress
9/19/2019	2998 HIDDENGREEN DR	Cara Whetsel	Tall grass & weeds on hill	In Progress
9/19/2019	809 EAST AVE	Cara Whetsel	Vehs pkg in grass, many parked in alley	In Progress
9/19/2019	1106 KISHWAUKEE ST	Cara Whetsel	Tall grass & weeds, inop veh in grass	In Progress
9/19/2019	303 W MARSHALL ST	Cara Whetsel	brush pile	In Progress
9/19/2019	716 W 12TH ST	Cara Whetsel	Tall grass & weeds	In Progress
9/19/2019	2234 GATEWAY CENTER DR	Cara Whetsel	Weeds & trash	In Progress
9/19/2019	1822 9TH AVE	Cara Whetsel	Grass & weeds, debris behind shed	In Progress
9/19/2019	309 E LOCUST ST	Cara Whetsel	tall grass	In Progress
9/17/2019	1400 DAWNGATE DR	Cara Whetsel	Very long grass, nobody seems to live there.	In Progress
9/17/2019	451 REBECCA RD	Cara Whetsel	tall grass & weeds	In Progress
9/17/2019	445 REBECCA RD	Cara Whetsel	tall grass	In Progress
9/25/2019	720 S MAIN ST	Cara Whetsel	Nobody is mowing this lawn. believe owner is deceased. Family lives out of town.	In Progress
9/17/2019	444 KING ST	Cara Whetsel	garbage, tires & rubbish	In Progress

9/17/2019	433 REBECCA RD	Cara Whetsel	boat parked in the grass	In Progress
9/17/2019	426 W PERRY ST	Cara Whetsel	brush	In Progress
9/17/2019	322 ROOSEVELT ST	Cara Whetsel	garbage	In Progress
9/17/2019	216 GARDEN DR	Cara Whetsel	parking on grass	In Progress
9/17/2019	207 REBECCA RD	Cara Whetsel	Pile of brush in front yard	In Progress
9/17/2019	214 REBECCA RD	Cara Whetsel	too much exterior storage & not screened from view	In Progress
9/17/2019	1207 RUBY ST	Cara Whetsel	garbage, parking in grass	In Progress
9/17/2019	1117 DALBIGNE ST	Cara Whetsel	garbage, outdoor storage, scrap business, parking in grass	In Progress
9/17/2019	1118 RUBY ST	Cara Whetsel	brush, inop, parking	In Progress
9/16/2019	718 E 2ND ST	Cara Whetsel	Numerous Property Maintenance violations	In Progress
9/16/2019	1180 RUSSELL RD	Cara Whetsel	Tall grass on a large dirt pile	In Progress
9/16/2019	1132 KISHWAUKEE ST	Cara Whetsel	pile of brush in the front yard.	In Progress
9/16/2019	916 BERYLAN ST	Cara Whetsel	Too many boats and one is parked in the grass	In Progress
9/16/2019	1120 KISHWAUKEE ST	Cara Whetsel	inoperable vehicle	In Progress
9/9/2019	1122 KISHWAUKEE ST	Cara Whetsel	2 farm ducks	In Progress

9/9/2019	709 WHITNEY BLVD	Cara Whetsel	Tall grass in backyard	In Progress
9/6/2019	122 E 2ND ST	Cara Whetsel	tall grass	In Progress
9/5/2019	807 EAST AVE	Cara Whetsel	garbage cans left out and garbage in the back by the alley	In Progress
9/5/2019	1106 KISHWAUKEE ST	Cara Whetsel	Inoperable vehicle parked in really tall grass & weeds	In Progress
9/4/2019	922 W 12TH ST	Cara Whetsel	tall grass and weeds growing out of an old hot tub	In Progress
9/4/2019	922 CASWELL ST	Cara Whetsel	tall weeds & grass	In Progress
9/4/2019	405 W JACKSON ST	Cara Whetsel	inop trailer on grass	In Progress
9/4/2019	710 S STATE ST	Cara Whetsel	tall grass	In Progress

Group Total: 104

Group: Ticketed

9/19/2019	1422 WHITNEY BLVD	Cara Whetsel	Trash piled in carport	Ticketed
9/19/2019	884 Belvidere Rd	Cara Whetsel	Signs in ROW	Ticketed
9/19/2019	1517 11TH AVE	Cara Whetsel	Work w/o permit, pool w/o barrier, garbage, exterior storage, tall grass.	Ticketed
9/17/2019	304 W JACKSON ST	Cara Whetsel	Inoperable vehicle parking in the grass	Ticketed

Group Total: 4

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Total Records: 154

10/2/2019

651 Julien St.

Before



after



710 S. State St.

Before



After



716 W. 12th St.

Before



716 W. 12th St.
Belvidere, IL
8-16-19
10:25 am

After



608 Gardner

Before



After



315 E. 7th St.

Before



After



122 E. 2nd St.

Before



After



809 East Ave.

Before



After



817 N. State St.

Before



After



1428 Dawngate

Before



After



1527 Garfield

Before



After



129 W. Madison St.

Before



After



520 Pearl St.

Before



After



619 W. Locust St.

Before



After



19 Commercial Permits were issued by the Building Dept. in September, 2019.**7 were permits for multi-family units/parcels**

Apollo Theatre 104 N. State St.	windows
Boone County Shopper 112 Leonard Ct.	siding
Office space/ multi-unit 860 Biester Dr	sign
Cora Physical Therapy 1686 Henry Luckow Ln	signs
General Mills 915 E. Pleasant St.	TPO roof replacement
Immanuel Lutheran Church & School 1225 E. 2nd St.	EPDM roof
Fire Protection District 2 1777 Henry Luckow Ln	egress windows
Shopko Optical 1918 Gateway Ctr. Dr	tenant buildout
Pearle Vision Center 896 Belvidere Rd.	Fire alarm & sign permit

**CITY OF BELVIDERE
PLANNING AND ZONING COMMISSION**

Minutes

Tuesday, October 8, 2019

City Council Chambers

401 Whitney Boulevard

6:00 pm

ROLL CALL

Members Present:

Daniel Arevalo CHM

Art Hyland

Carl Gnewuch

Robert Cantrell

Andrew Racz

Paul Engelman

Staff Present:

Gina DelRose, Community Development Planner

Cathy Crawford, Administrative Assistant

Michael Drella, City Attorney

Members Absent:

Alissa Maher, VCHM

Chairman Daniel Arevalo called the meeting to order at 6:00 p.m.

MINUTES: It was moved and seconded (Racz/Cantrell) to approve the minutes of August 13, 2019. The motion carried with a 6-0 roll call vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

2019-14; CCSIP Properties, Inc. (SU): Property Owner, CCSIP Properties, Inc. 8642 US Highway 20, Garden Prairie, IL 61038 is requesting a special use to permit a planned development in the CB, Central Business District at 300 South Main Street. Special uses of the planned development are indoor commercial entertainment and outdoor commercial entertainment. Variances of the planned development include decreasing the setback of outdoor commercial entertainment from 300 feet to 90 feet. Deviations of the planned development include the building material (metal prefabricated structures). Belvidere Zoning Ordinance Sections 150.105 (C)(6)(B)(2) permitted as Special Use, 150.204(D)(10)(A)(1) and 150.904 Special Use Review and Approval Procedures. The planned development will allow for the construction of a container park with outdoor seating.

The public hearing was opened at 6:03 p.m.

Gina DelRose was sworn in. Ms. DelRose stated that the case was published in the Boone County Journal on September 13, 2019 and certified mailings were sent on

September 11, 2019 to surrounding property owners within 250 feet of the subject property. Ms. DelRose summarized the staff report dated October 2, 2019.

The subject property is currently developed with a 5,000 square foot metal building and a concrete wall that enclosed a former salvage yard. On April 3, 2017, the Belvidere City Council approved Ordinance 342H, granting a special use for a planned development (Iron and Coal project) on the subject property. That development has not moved forward due to various site conditions. The proposed planned development will not nullify Ordinance 342H and encompasses many of the same deviations. The applicant is requesting a new planned development for a container park on the site. Gina DelRose explained that container parks are comprised of metal shipping containers that have been retrofitted to house a variety of uses such as retail businesses, photography studios, farmers' markets, bars, musical events, etc. Due to their ability to be removed from a site easily, container parks are becoming popular as "pop-up shops." Ms. DelRose provided several examples of a "pop-up shop."

Gina DelRose presented the findings of fact and stated that the planning staff recommends approval of case 2019-14 subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 7/24/2019.
2. A full site plan including building plans by a licensed design professional that includes any structural changes, water and sewer service details, stormwater conveyance, detention calculations, driveway access, etc. shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to issuance of building permits.
3. The Planned Development is granting only the following flexible standards:

Special Uses for: Indoor commercial entertainment (Section 150.105(C)(6)(B)(2)).

Variances for: A decrease in the buffer required between residential and outdoor commercial entertainment properties from 300 ' to 90' (Section 150.204(D)(10)(A)(1)).

Deviations for: The use of metal and a primary exterior building material (Section 150.710(D)).

The Chair invited questions for the staff.

Robert Cantrell asked Ms. DelRose if there is any time limit to how long the containers being proposed can remain installed at the site.

Gina DelRose said no.

Robert Cantrell asked if the proposed site would resemble a rail yard.

Gina DelRose said all of the proposed containers would be inside the concrete wall.

Robert Cantrell speculated that the presence of the containers would cut down on the useable indoor space.

Gina DelRose suggested questions like this would be better answered by the applicant.

Paul Engelman asked Gina DelRose to summarize the Iron and Coal project.

Gina DelRose provided a summary of that project. Ms. DelRose said there were various reasons that the project did not go forward including ADA requirements and soil conditions. Ms. DelRose said the applicant has been looking for a use to occupy that space.

Paul Engelman clarified that the special use is still in place and the current application would be an addendum to that special use.

Gina DelRose said that was correct.

Paul Engelman asked if this was a potential temporary way to get the property in use until it can be permanently used.

Gina DelRose said this was correct.

Andy Racz asked how the proposed project would be a positive for Belvidere.

Gina DelRose explained the potential benefit to smaller commercial businesses that can't afford the large startup fees for a permanent space.

Andy Racz said the site is prime real estate in the downtown area.

Gina DelRose stated that many potential business owners cannot afford to start businesses in permanent locations. The benefits of the container park would also include the ability to have a farmers' market downtown, the use of the space for city festivals, and space for events that might otherwise be cancelled due to weather.

Andy Racz said the original Iron and Coal project was a very appropriate use of the space and would have enhanced the downtown area. Mr. Racz said he does not think the proposed planned development is a positive for the downtown area.

Gina DelRose said Iron and Coal was the more preferred development for the subject property, however, container parks are not permanent buildings. They are designed to be removable and temporary. Ms. DelRose said her research did not show that container parks have scared away development or had negative effects. Ms. DelRose said container parks are a common newer use in larger cities.

Robert Cantrell speculated that the containers could exist at the site for an unknown period of time.

Carl Gnewuch said he realized the proposed use is a new way of thinking of the use of space; he asked what public facilities it would include.

Gina DelRose said the code requires that there be all sanitation facilities in place. Ms. DelRose said the development will also be required to follow all property maintenance codes as well.

Andy Racz repeated that he feels the proposed planned development would not be a positive addition to the downtown area.

Daniel Arevalo asked Ms. DelRose how long the "temporary" container park would be allowed to remain at the site.

Gina DelRose asked City Attorney Mike Drella to clarify that the only special uses that one is allowed to place a time limit on would be quarry and extraction uses.

Mike Drella said he believes this is correct; generally speaking, the nature of a special use is that it is a permitted use that requires further oversight. A special use typically is allowed to remain until such time as there is a zoning district change.

Daniel Arevalo asked if the process for securing a business license would be the same for a business in a container park.

Gina DelRose stated that the process for a business license would be the same.

Robert Cantrell stated that the proposed use does not match the surrounding area, since the surrounding properties are not industrial.

Paul Engelman asked for clarification of the boundaries of the property.

Gina DelRose described the site. Ms. DelRose said there is a significant elevation change on the property, which prompted Mr. Cantrell to speculate the interior of the development would be visible on the west and east sides of the property.

Robert Cantrell asked if the containers would be higher than the concrete wall.

Gina DelRose said the applicant could answer this question. Ms. DelRose stated that the development would be a part of the redevelopment the city hopes to promote further north towards Meadow and Locust Streets, where several metal buildings exist.

There were no further questions for the staff.

The applicant, Russell Caldwell was sworn in. Mr. Caldwell stated that his businesses have been the only significant developments in the downtown Belvidere area in recent years. Mr. Caldwell said his existing businesses have had to cut hours due to less interest from the public at the lunch hour. Mr. Caldwell said he would not be interested in developing the subject property if the City does not want to approve it. Mr. Caldwell said the subject property has been neglected for years and his planned development would be an improvement to the site.

Mike Drella asked Mr. Caldwell to describe the containers and the proposed development.

Russell Caldwell said the containers would all be inside the walled area. The concrete wall against the parking lot will be concrete-sawed to create two entrances and a lower middle section. The containers are about eight feet tall and the wall is ten feet tall; there would be some visibility over the wall on the west and Main Street sides due to the sixty-inch grade variation on the property. The pavilion will be in the middle of the site. One of the containers on the Main Street side would open up to a band shell. There is interest in renting some of the spaces.

Russell Caldwell described the various issues that existed in completing the Iron and Coal project. Mr. Caldwell said this would be his seventh business to be developed in the City of Belvidere.

Carl Gnewuch asked for clarification of the water and electric issues that exist on the property.

Russell Caldwell said the city is locating and correcting water issues that exist there. Electricity is already at the site.

Paul Engelman clarified that all of the businesses using the container park will be temporary ones.

Russell Caldwell said it is hard to say at the present time.

Carl Gnewuch asked what population would be attracted to the development.

Russell Caldwell said this could vary depending on the event being held there. Mr. Caldwell said he was steering the project toward the festival crowd.

Paul Engelman asked about liquor sales at the proposed site.

Gina DelRose said Mr. Caldwell already has a city catering liquor license that would be used for liquor sales at the subject property.

Discussion was held between Andy Racz and Russell Caldwell regarding issues related to the Iron and Coal project.

Carl Gnewuch thanked Mr. Caldwell for the contributions he has made to development in the city.

Daniel Arevalo asked if Mr. Caldwell would allow murals to be painted on his property.

Russell Caldwell said such murals would need city council approval.

The Chair invited questions from the audience.

Jack Wolf spoke out in favor of the proposed planned development. Mr. Wolf described his family's history in the city. Mr. Wolf said a previous development he had planned had not been approved by the city council due to a lack of "vision." Referring to Mr. Caldwell's previous projects, Mr. Wolf said he has never seen another individual do what Mr. Caldwell has done for development in Belvidere. Mr. Wolf indicated he was "ashamed" at the negative responses to the proposal that had been discussed. Mr. Wolf said in his opinion all of Mr. Caldwell's projects have been well done. Mr. Wolf stated that the proposed site has never been developed in his entire life and he asked that the Commission not turn the project down.

The public hearing closed at 6:45 p.m.

Paul Engelman said he appreciated Mr. Caldwell's and Mr. Wolf's comments. Mr. Engelman said the choice before the commission was not between the proposed development and Iron and Coal, but was between the proposed development or nothing. Mr. Engelman said having such a space available for use by someone who has made a "first class" investment is a good start. Mr. Engelman said he has much experience with working, living and shopping in metal container buildings in the military and that such buildings can be done well.

Carl Gnewuch said he is in favor of transitional steps; he said he feels that the proposed planned development would be a "step in the right direction." Mr. Gnewuch said he could see no downside to the proposed development and felt it was visionary.

It was moved and seconded (Engelman/Cantrell) to accept the findings of fact as presented by staff. The motion carried with a 6-0 roll call vote.

It was moved and seconded (Engelman/Hyland) to recommend approval of case 2019-14 subject to the conditions as presented by staff. The motion carried with a 5-1 roll call vote. Andy Racz voted no.

Gina DelRose said the case would go before the City Council on October 21, 2019 for a first reading and on November 4, 2019 for a second reading and final vote.

OTHER BUSINESS: None

DISCUSSION: None

Staff Report:

Gina DelRose reminded the commission that the final Buchanan Street Strolls will be on October 20, 2019. There have been three others from 1:00 to 6:00 p.m. on Sunday afternoons this fall. Ms. DelRose said Hometown Christmas will be coming soon. Ms. DelRose said the U.S. Census is hiring people to help with census taking and other related functions.

Paul Engelman commended Ms. DelRose for the successful festivals that have been held downtown.

Gina DelRose said the downtown events have been well received; there is an opportunity to show off the downtown area during these events.

Gina DelRose said there will be no cases before the commission next month.

ADJOURNMENT:

The meeting adjourned at 6:57 p.m.

Recorded by:

Cathy Crawford
Administrative Assistant

Reviewed by:

Gina DelRose
Community Development Planner

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works
October 14, 2019
6:00 p.m.

Call to Order – Mayor Chamberlain:

Roll Call: Present: R. Brereton, G. Crawford, W. Frank,
M. McGee, T. Porter, C. Stevens and T. Ratcliffe.
Absent: M. Borowicz, M. Freeman and D. Snow.

Department Heads and City personnel in attendance:
Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,
City Treasurer Cory Thornton, Public Works Director Brent Anderson, Community
Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Woody,
City Attorney Drella and City Clerk Arco.

Alderman Freeman arrived at 6:03 p.m.

Public Comment:

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business:
 - (A) Plan 2050 Rockford Region presented by Sydney Turner.
 - (B) Habitat for Humanity – Permit Fees.

Motion by Ald. Crawford, 2nd by Ald. Porter to approve waiving the Building and Zoning fees in the amount of \$871 for the Habitat for Humanity home at 531 E. Locust Street.
Aye voice vote carried. Motion carried.

- (C) City Code Enforcement – general discussion.
- (D) Historic US Route 20 presentation by David Kummerow.

3. Public Works, Unfinished Business:
 - (A) Logan Avenue Rehabilitation Project – review by Public Works Director Brent Anderson.

4. Public Works, New Business:

(A) Sanitary Sewer Manhole Rehabilitation Project – Construction Engineering.

Motion by Ald. Crawford, 2nd by Ald. Frank to approve the Work Authorization for Construction Engineering Services from CES, Inc. in an amount not-to-exceed \$11,050 for the Sanitary Sewer Manhole Rehabilitation Project. This work will be paid for from Sewer line item #61-5-820-6040. Aye voice vote carried. Motion carried.

(B) City Hall Exterior Brick Painting Proposals.

Motion by Ald. Ratcliffe, 2nd by Ald. Brereton to approve the proposal from Klinefelter Drywall & Painting, in the amount of \$8,250 for repainting the exterior block portions of City Hall. The cost of this work will be paid for from line item #01-5-110-6010 Building Maintenance. Aye voice vote carried. Motion carried.

(C) Branch Pile Grinding Proposals.

Motion by Ald. Crawford, 2nd by Ald. Porter to approve the low bid from Timber Industries LLC in the amount of \$9,300 for grinding of the City's branch pile. This work will be paid for from line item #01-5-310-6826. Aye voice vote carried. Motion carried.

(D) Landfill #1 Groundwater Monitoring Bid Tabulation.

Motion by Ald. Crawford, 2nd by Ald. McGee to approve the low bid from PDC Laboratories for the groundwater monitoring at Belvidere Municipal Landfill #1 from July 2020 until August 2021. Aye voice vote carried. Motion carried.

(E) Belvidere First Assembly of God – Street Closure.

Motion by Ald. Brereton, 2nd by Ald. Porter to approve street closure on October 31, 2019 from 5 p.m. until 9 p.m. with 7th Avenue closed between Starr Street and W. 5th Street. Aye voice vote carried. Motion carried.

5. Adjournment:

Motion by Ald. Crawford, 2nd by Ald. McGee to adjourn meeting at 7:04 p.m. Aye voice vote carried. Motion carried.

Mayor

Attest: _____ City Clerk

✓ 1st 10-7-19
2nd 10-21-19

ORDINANCE #470H
AN ORDINANCE AMENDING SECTION 110-91, STOP STREETS,
OF THE CITY OF BELVIDERE MUNICIPAL CODE
TO ADD GARFIELD AVE. AT WEST 5th STREET
AS TWO WAY STOP

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvidere as follows:

SECTION 1: Section 110-91, Stop Streets, of the City of Belvidere Municipal Code is hereby amended to add the intersection of Garfield Ave. and West 5th St. as a two way stop intersection on Garfield Ave. as follows:

Garfield Ave.	West 5 th St.	2 Way Stop on Garfield / North & South	
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SECTION 2: The Official Traffic Regulation Map shall be amended in conformance with this Ordinance.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Voting Aye:

Voting Nay:

ORDINANCE NO. 471H

**AN ORDINANCE GRANTING A SPECIAL USE
TO PERMIT A PLANNED DEVELOPMENT
WITHIN THE CB, CENTRAL BUSINESS DISTRICT
(Container Park- 300 South Main Street)**

WHEREAS, The City of Belvidere has adopted Chapter 150, Zoning Ordinance in accordance with the provisions of Illinois Compiled Statutes to regulate the use of land and to specify the minimum requirements for improvements on land in the City of Belvidere; and

WHEREAS, Special Uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property; are reviewed on a case by case basis; and are permitted only by permission of the Belvidere City Council; and,

WHEREAS, The applicant and property owner, CCSIP Properties, Inc. 8642 US Highway 20, Garden Prairie, IL 61038, has petitioned the City for a Special Use to permit a planned development; and

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the City of Belvidere Planning and Zoning Commission held a public hearing on October 8, 2019 concerning the proposed Special Use; and,

WHEREAS, the City of Belvidere Planning and Zoning Commission having examined the application and having considered the evidence, both oral and documentary and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the City considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission,

WHEREAS, the approval of this Ordinance does not supercede or cause the planned development approved by Ordinance 342H to become null and void.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by this reference.

Section 2. That a special use for a planned development allowing indoor commercial entertainment, outdoor commercial entertainment, reducing the

required bufferyard between outdoor commercial entertainment and residential properties and allowing metal to be used as a primary building material on the property shown in Attachment A and legally described as:

Lots One (1), Two (2), Three (3), Four (4), Five (5), Twelve (12) and Thirteen (13) in Block Eight (8) as designated upon the plat of Gilman's Addition to the Town, now City of Belvidere, as platted and recorded in the Recorder's Office of Boone County, State of Illinois; situated in the County of Boone and the State of Illinois. (PINs: 05-25-355-004 and 05-25-355-003)

is hereby approved, subject to the following condition:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 7/24/2019.
2. A full site plan including building plans by a licensed design professional that includes any structural changes, water and sewer service details, stormwater conveyance, detention calculations, driveway access, etc. shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. The Planned Development is granting only the following flexible standards:

Special Uses for: Indoor commercial entertainment (Section 150.105(C)(6)(B)(2)) and Outdoor Commercial Entertainment (Section 150.105(C)(6)(B)(2)).

Variances for: A decrease in the buffer required between residential and outdoor commercial entertainment properties from 300' to 90' (Section 150.204(D)(10)(A)(1)).

Deviations for: The use of metal and a primary exterior building material (Section 150.710(D)).

Section 3. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the City of Belvidere and shall not be used except as may otherwise be expressly authorized by the applicable law and the special use.

Section 4. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict. Notwithstanding the foregoing, this ordinance shall not repeal or restrict the effect of Ordinance 342H which will also remain in full force and effect.

Section 6. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 7. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belvidere this ____ day of _____, 2019.

APPROVED by the Mayor of the City of Belvidere this ____ day of _____, 2019.

Michael W. Chamberlain, Mayor

ATTEST:

Shauna Arco, City Clerk

Ayes: ____ Nays: ____ Absent: ____

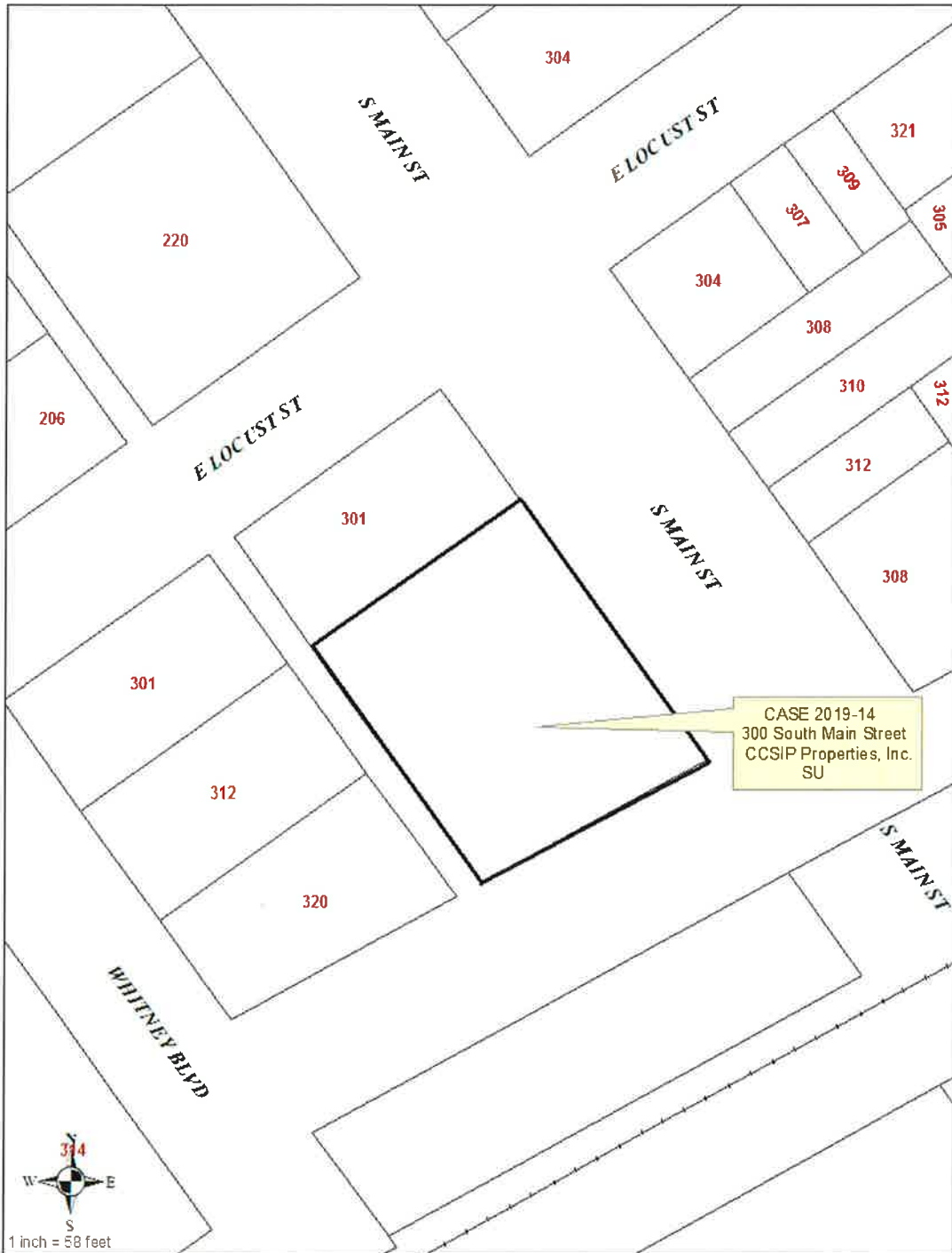
City Council Members Voting Aye: ____

City Council Members Voting Nay: ____

Date Published:

Sponsor: _____

ATTACHMENT A



ATTACHMENT B



MEMO

DATE: October 9, 2019

TO: Mayor and Members of the City Council

FROM: City of Belvidere Planning and Zoning Commission

SUBJECT: Findings of Fact for Case: 2019-14; CCSIP Properties, Inc., 300 South Main Street

REQUEST AND LOCATION:

The applicant and property owner, CCSIP Properties, Inc. 8642 US Highway 20, Garden Prairie, IL 61038 is requesting a special use to permit a planned development in the CB, Central Business District at 300 South Main Street. The planned development will allow for the construction of a container park with outdoor seating. Special uses of the planned development are the sale of alcohol which is considered indoor commercial entertainment and the outdoor seating area which will feature live entertainment is considered outdoor commercial entertainment. Variances of the planned development include decreasing the setback of outdoor commercial entertainment from 300 feet to 90 feet. Deviations of the planned development include the building material (metal prefabricated structures). Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Permitted as Special Use, 150.204(D)(10)(A)(1), 150.710(D) and 150.904 Special Use Review and Approval Procedures. The property is irregular in shape, approximately 0.4 acres and contains a metal building and concrete walls.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use (Planned Development) Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the Planned Development will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The planned development will allow for a container park that would be utilized as a commercial center (already permitted), an entertainment center and a venue for large gatherings. Such land uses are often found in Belvidere's downtown between the mix of businesses, public festivals and special events. The metal shipping containers, metal building and concrete walls will aid in buffering sound and light from the activities as well as keeping refuse contained.

- B. Findings: The requested Planned Development, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or**

ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.

The Comprehensive Plan shows the properties to the north, south, and west as Central Mixed Use and the eastern properties as Single Family Residential. The planned development is in compliance with the Comprehensive Plan in terms of providing a mix of pedestrian-orientated commercial uses.

- C. Findings: The Planned Development will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.**

The subject property is at the edge of the downtown area, leading into the Warehouse District and a neighborhood of older industrial buildings. The deviation for building material is not out of character for the property as it would be in other locations. The property is adjacent to a municipal parking lot that is often used during downtown events. The parking lot has access from both South Main Street and Whitney Boulevard.

- D. Findings: The establishment of the Planned Development will not completely impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land uses intensities, and land use impacts as related to the environs of the subject property.**

Planning staff does not anticipate the planned development impeding future development or creating a negative impact on adjacent properties. When and if the time comes that the property is fit for a different development, the container park can be disassembled. The adjacent parking lot is commonly referred to as the Octoberfest Lot because of its long history of hosting community events. The special use will allow community events and private events to continue in the downtown with the added bonus of having sheltered areas for inclement weather.

- E. Findings: The proposed Planned Development is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.**

The Planned Development is located on a parcel not currently serviced by municipal water and sewer. The developer would need to extend services as part of the development's construction.

- F. Findings: The potential public benefits of the proposed Planned Development outweighs the potential adverse impacts of the proposed Planned Development after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.**

The layout of the special use will create a perimeter of buildings and concrete walls with the outdoor commercial entertainment area being in a courtyard area rather than adjacent to the buildings. This will help to buffer the potential negative impacts that may occur. Like the existing building on the property, the neighborhood to the east is comprised of older metal industrial buildings. The metal shipping containers will not be out of character. All aspects of the planned development will need to adhere to the city codes in regards to noise levels, light levels and property maintenance.

The motion to adopt the Findings of Fact as presented by staff for case 2019-14 for a special use to permit a planned development at 300 S. Main Street carried with a (6-0) roll call vote.

Daniel Arevalo, Chairman
Belvidere Planning and Zoning Commission

MEMO

DATE: October 9, 2019
TO: Mayor and Members of the City Council
FROM: City of Belvidere Planning and Zoning Commission
SUBJECT: Recommendation for Case: 2019-14; CCSIP Properties, Inc., 300 S. Main St.

REQUEST AND LOCATION:

The applicant and property owner, CCSIP Properties, Inc. 8642 US Highway 20, Garden Prairie, IL 61038 is requesting a special use to permit a planned development in the CB, Central Business District at 300 South Main Street. The planned development will allow for the construction of a container park with outdoor seating. Special uses of the planned development are the sale of alcohol which is considered indoor commercial entertainment and the outdoor seating area which will feature live entertainment is considered outdoor commercial entertainment. Variances of the planned development include decreasing the setback of outdoor commercial entertainment from 300 feet to 90 feet. Deviations of the planned development include the building material (metal prefabricated structures). Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Permitted as Special Use, 150.204(D)(10)(A)(1), 150.710(D) and 150.904 Special Use Review and Approval Procedures. The property is irregular in shape, approximately 0.4 acres and contains a metal building and concrete walls.

RECOMMENDATION:

The planning and zoning commission recommended the **approval** of case number **2019-14** for a special use to allow a planned development at 300 S. Main Street subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 7/24/2019.
2. A full site plan including building plans by a licensed design professional that includes any structural changes, water and sewer service details, stormwater conveyance, detention calculations, driveway access, etc. shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. The Planned Development is granting only the following flexible standards:

Special Uses for: Indoor commercial entertainment (Section 150.105(C)(6)(B)(2)) and Outdoor Commercial Entertainment (Section 150.105(C)(6)(B)(2)).

Variances for: A decrease in the buffer required between residential and outdoor commercial entertainment properties from 300' to 90' (Section 150.204(D)(10)(A)(1)).

Deviations for: The use of metal and a primary exterior building material (Section 150.710(D)).

Motion to approve case 2019-14; CCSIP Properties, Inc., 300 South Main Street subject to the conditions as presented by staff carried with a (5-1) roll call vote. Racz voted no.

Daniel Arevalo, Chairman
Belvidere Planning and Zoning Commission

CITY OF BELVIDERE
Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

October 2, 2019

ADVISORY REPORT

CASE NO: 2019-14

APPLICANT: CCSIP Properties, Inc., 300 South Main St.

REQUEST AND LOCATION:

Please find the attached information regarding the application of property owner, CCSIP Properties, Inc. 8642 US Highway 20, Garden Prairie, IL 61038 for a special use to permit a planned development in the CB, Central Business District at 300 South Main Street. The planned development will allow for the construction of a container park with outdoor seating. Special uses of the planned development are the sale of alcohol which is considered indoor commercial entertainment and the outdoor seating area which will feature live entertainment is considered outdoor commercial entertainment. Variances of the planned development include decreasing the setback of outdoor commercial entertainment from 300 feet to 90 feet. Deviations of the planned development include the building material (metal prefabricated structures). Belvidere Zoning Ordinance Sections 150.105(C)(6)(B)(2) Permitted as Special Use, 150.204(D)(10)(A)(1), 150.710(D) and 150.904 Special Use Review and Approval Procedures. The property is irregular in shape, approximately 0.4 acres and contains a metal building and concrete walls.

EXISTING LAND USE ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: Vacant

Adjacent property:

North: Residential

South: Municipal Owned Parking Lot

West: ComEd Substation, Residential, and Dog Park

East: Residential

CURRENT ZONING ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: CB, Central Business District

Adjacent property:

North, South, and West: CB, Central Business District

East: SR-6, Single-family residential-6 District

COMPREHENSIVE PLAN ON SUBJECT PROPERTY AND ADJACENT PROPERTY:

Subject property: Central Mixed Use

Adjacent property:

North, South, and West: Central Mixed Use

East: Single Family Residential

BACKGROUND:

The property is currently developed with a 5,000 square-foot metal building and a concrete wall that enclosed a former salvage yard. On April 3, 2017, the Belvidere City Council approved Ordinance 342H, granting a special use for a planned development (Iron and Coal project) on the subject property. That development has not moved forward due to various site conditions. The proposed planned development will not nullify Ordinance 342H and encompasses many of the same deviations.

Until such time as the property can be fully redeveloped, the applicant is requesting a new planned development for a container park. Container parks are comprised of metal shipping containers that have been retrofitted to house a variety of uses such as retail businesses, photography studios, farmer's markets, bars, musicians, etc. Due to their ability to be removed from a site easily, container parks are becoming popular as 'pop up' activity centers that can be removed and redeveloped when appropriate. In addition to the shipping containers, the park will have a larger pavilion and outdoor seating for events such as weddings, concerts, markets, etc. The container park will be an added feature downtown to complement Heritage Days, Hometown Christmas, Buchanan Street Strolls and future festivals.

Deviations being requested for the planned development include special uses for indoor and outdoor commercial entertainment, a variance to allow outdoor entertainment 90 feet from residentially zoned properties instead of the required 300 feet and the ability to use metal as an exterior building material. The use of metal shipping containers is the largest departure from the planned development granted in 2017.

Although the property does not have any on-site parking, it is adjacent to a municipal parking lot with several others in close proximity. Due to existing lot sizes, age and layout of the existing buildings and the intention to be pedestrian-friendly, on-site parking is not required in the Central Business District.

TREND OF DEVELOPMENT:

The property is located within the Central Business District, along South Main Street. Northeast of the property is what is commonly referred to as the Warehouse District; this has the potential for significant redevelopment in the future.

COMPREHENSIVE PLAN:

The subject property is designated as "Central Mixed Use" by the City of Belvidere Comprehensive Plan. The Central Mixed Use category encourages pedestrian-orientated indoor commercial, office, institutional and residential uses with streetscaping and low-key signage.

FLEXIBLE DEVELOPMENT STANDARDS:

According to Section 150.907 (B)(1)(A) of the City of Belvidere Zoning Ordinance, new and alternative standards may be approved for a development by the city. The applicant is requesting the following standards specific to this project.

Zoning Ordinance:

- **Article I, Section 150.105(C)(6) Central Business District (B) Permitted as Special Use (2) Indoor commercial entertainment**

The applicant would like to allow the shipping containers to house a bar or other business that offers alcoholic beverages in addition to live performances.

- **Article I, Section 150.105(C)(6) Central Business District (B) Permitted as Special Use (2) Outdoor commercial entertainment**

The applicant would like to construct a pavilion with outdoor seating to host large receptions as well as events that may include alcoholic beverages and live performances.

- **Article I, Section 150.204(D)(10) Outdoor Commercial Entertainment (A)(1) Regulations**

Activity areas shall not be located closer than 300 feet to a residentially zoned property.

The applicant is requesting to deviate from the minimum residential buffer of 300' for outdoor commercial entertainment uses to 90'.

- **Article I, Section 150.710 (D) Building Design and Construction Requirements: Planned office (PO; Commercial Districts (PB, GB, CB) and Tollway Corridor Districts (PM1, PM2, PM4, CC and TC).**

Metal Panels may be used only to accentuate or as a finish material within these districts.

The applicant is requesting to utilize metal shipping containers for building material.

FINDINGS OF FACT:

Per Section 150.904 (G) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use (Planned Development) Permit are as follows:

- A. Findings: The establishment, maintenance, or operation of the Planned Development will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The planned development will allow for a container park that would be utilized as a commercial center (already permitted), an entertainment center and a venue for large gatherings. Such land uses are often found in Belvidere's downtown between the mix of businesses, public festivals and special events. The metal shipping containers, metal building and concrete walls will aid in buffering sound and light from the activities as well as keeping refuse contained.

- B. Findings: The requested Planned Development, both its general use independent of its location and in its specific location, will be in harmony with the purposes, goals, objectives, policies, and standards of the City of Belvidere Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to Notice of Public Hearing by the City.**

The Comprehensive Plan shows the properties to the north, south, and west as Central Mixed Use and the eastern properties as Single Family Residential. The planned

development is in compliance with the Comprehensive Plan in terms of providing a mix of pedestrian-orientated commercial uses.

- C. **Findings:** The Planned Development will not in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to Notice of Public Hearing by the City or governmental agency having jurisdiction to guide development.

The subject property is at the edge of the downtown area, leading into the Warehouse District and a neighborhood of older industrial buildings. The deviation for building material is not out of character for the property as it would be in other locations. The property is adjacent to a municipal parking lot that is often used during downtown events. The parking lot has access from both South Main Street and Whitney Boulevard.

- D. **Findings:** The establishment of the Planned Development will not completely impede the normal and orderly development and improvement of surrounding property, and maintains the desired consistency of land uses, land uses intensities, and land use impacts as related to the environs of the subject property.

Planning staff does not anticipate the planned development impeding future development or creating a negative impact on adjacent properties. When and if the time comes that the property is fit for a different development, the container park can be disassembled. The adjacent parking lot is commonly referred to as the Octoberfest Lot because of its long history of hosting community events. The special use will allow community events and private events to continue in the downtown with the added bonus of having sheltered areas for inclement weather.

- E. **Findings:** The proposed Planned Development is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvement facilities, utilities or services provided by public agencies servicing the subject property.

The Planned Development is located on a parcel not currently serviced by municipal water and sewer. The developer would need to extend services as part of the development's construction.

- F. **Findings:** The potential public benefits of the proposed Planned Development outweighs the potential adverse impacts of the proposed Planned Development after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

The layout of the special use will create a perimeter of buildings and concrete walls with the outdoor commercial entertainment area being in a courtyard area rather than adjacent to the buildings. This will help to buffer the potential negative impacts that may occur. Like the existing building on the property, the neighborhood to the east is comprised of older metal industrial buildings. The metal shipping containers will not be out of character. All aspects

of the planned development will need to adhere to the city codes in regards to noise levels, light levels and property maintenance.

SUMMARY OF FINDINGS:

The planned development will allow for a container park that would be utilized as a commercial center (already permitted), an entertainment center and a venue for large gatherings. Such land uses are often found in Belvidere's downtown between the mix of businesses, public festivals and special events. The layout of the special use will create a perimeter of buildings and concrete walls with the outdoor commercial entertainment area being in a courtyard area rather than adjacent to the buildings. This will help to buffer the potential negative impacts that may occur.

The subject property is at the edge of the downtown area, leading into the Warehouse District and a neighborhood of older industrial buildings. The deviation for building material is not out of character for the property as it would be at other locations. The property is adjacent to a municipal parking lot that is often used during downtown events and has access from both South Main Street and Whitney Boulevard. The adjacent parking lot is commonly referred to as the Oktoberfest Lot because of its long history of hosting community events. The special use will allow community events and private events to continue in the downtown with the added bonus of having sheltered areas for inclement weather.

Planning staff does not anticipate the planned development impeding future development or creating a negative impact on adjacent properties. When and if the time comes that the property is fit for a different development, the container park can be disassembled. All aspects of the planned development will need to adhere to the city codes in regards to noise levels, light levels and property maintenance.

RECOMMENDATION:

Planning staff recommends the **approval** of case number **2019-14** subject to the following conditions:

1. The Planned Development shall be developed in substantial conformance with the site plan dated 7/24/2019.
2. A full site plan including building plans by a licensed design professional that includes any structural changes, water and sewer service details, stormwater conveyance, detention calculations, driveway access, etc. shall be submitted to and approved by the staff (building, public works, police, fire, planning, etc.) prior to the issuance of building permits.
3. The Planned Development is granting only the following flexible standards:

Special Uses for: Indoor commercial entertainment (Section 150.105(C)(6)(B)(2)) and Outdoor Commercial Entertainment (Section 150.105(C)(6)(B)(2)).

Variances for: A decrease in the buffer required between residential and outdoor commercial entertainment properties from 300' to 90' (Section 150.204(D)(10)(A)(1)).

Deviations for: The use of metal and a primary exterior building material (Section 150.710(D)).

Submitted by:



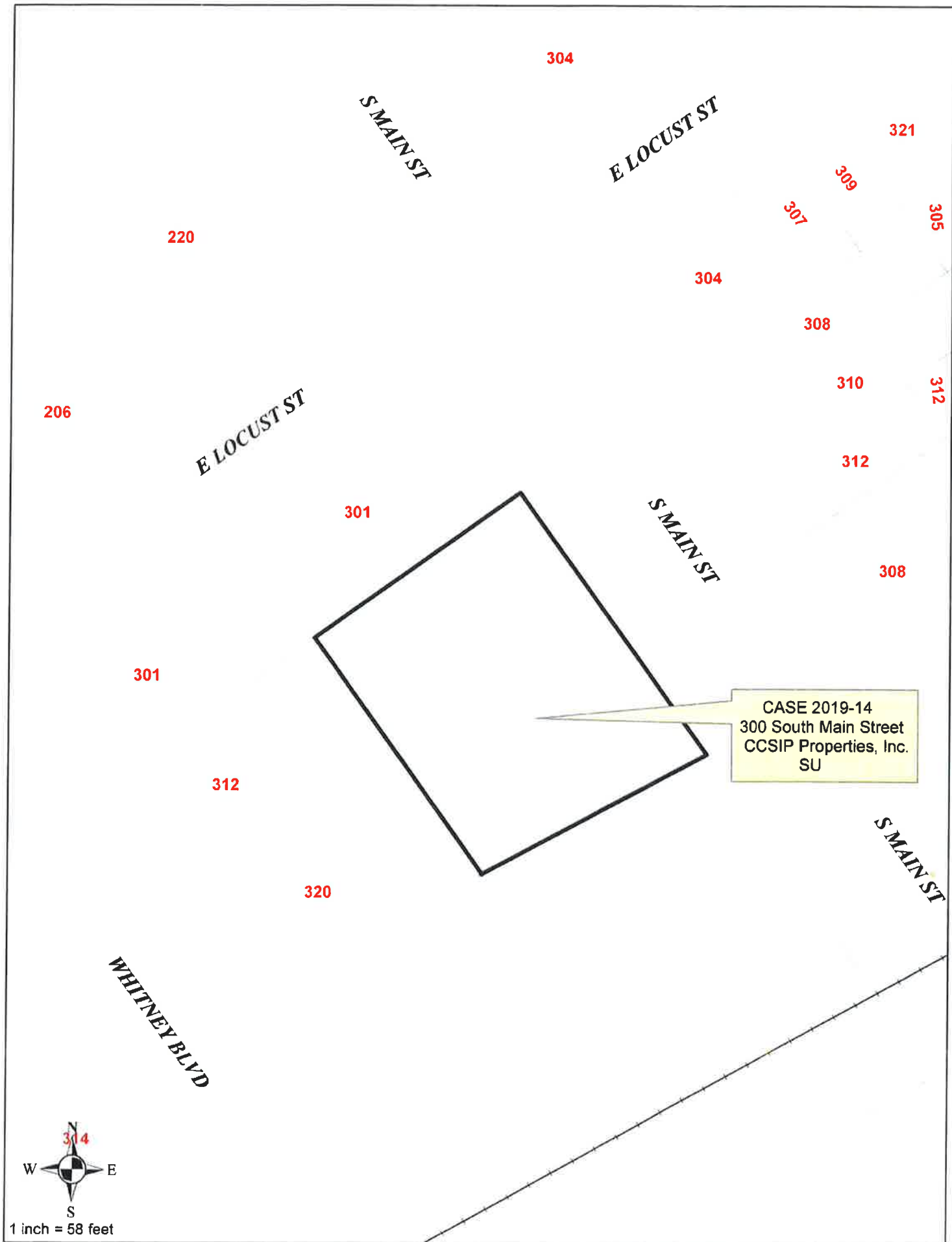
Gina DelRose,
Community Development Planner

PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION

The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed planned development with the standards and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed planned development.

ATTACHMENTS:

1. Location Map by Planning Staff.
2. Aerial Photo by Planning Staff.
3. Narrative as Submitted by the Applicant.
4. Site Plan and Building Rendering Submitted by the Applicant.
5. Letter submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, September 9, 2019.
6. Letter submitted by the Boone County Health Department, Amanda Mehl, September 13, 2019.
7. Memo submitted by the City of Belvidere Department of Public Works, Brent Anderson, September 17, 2019.
8. Letter submitted by the City of Belvidere Building Department, Kip Countryman, September 19, 2019.





S MAIN ST

301

308

310

312

320

CASE 2019-14
300 South Main Street
CCSIP Properties, Inc
SU

1 inch = 29 feet

CCSIP Properties, Inc.

8642 US Hwy 20 Garden Prairie, IL, 61038

City of Belvidere
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

July 25, 2019

RE: Container Court at the location adjacent to 315 South Main Street

It is the view of CCSIP Properties that the proposed Container Court falls within the existing planned development for this space. It is our intent to begin work on this project, however, before we start any work we'd like to be sure that we're all in agreement about what is required of CCSIP and the City.

CCSIP will provide the materials and labor to complete the project and would request the following from the City:

- Water and sewer brought back into the lot (existed previously) ** water buffalo box is in the sidewalk
- Approve the use of prefabricated, modified shipping containers for retail space, venue space and auxiliary space (for example, restrooms, concessions, stage, etc.) ** see attached artist's rendering of the proposed project.
- Allow access down the abandoned city easement from the parking lot to the Silver Industrial building for future expansion
- Approve this space and the surrounding public parking area for community events, for example, but not limited to: car shows, farmer's markets, music festivals, etc.
- Include this space and the surrounding public parking area in existing community events and when developing new promotional events for the City

CCSIP would also request to be allowed to do the following:

- Level the lot and cut the concrete wall to allow access to the parking lot
- Install a cement walkway around the container access for ADA compliance
- Install a pre-engineered, prefabricated pavilion on site

CCSIP would appreciate a letter from the City confirming agreement with the project parameters as described.

Thank you for your attention to this matter and please let me know if you have any questions.

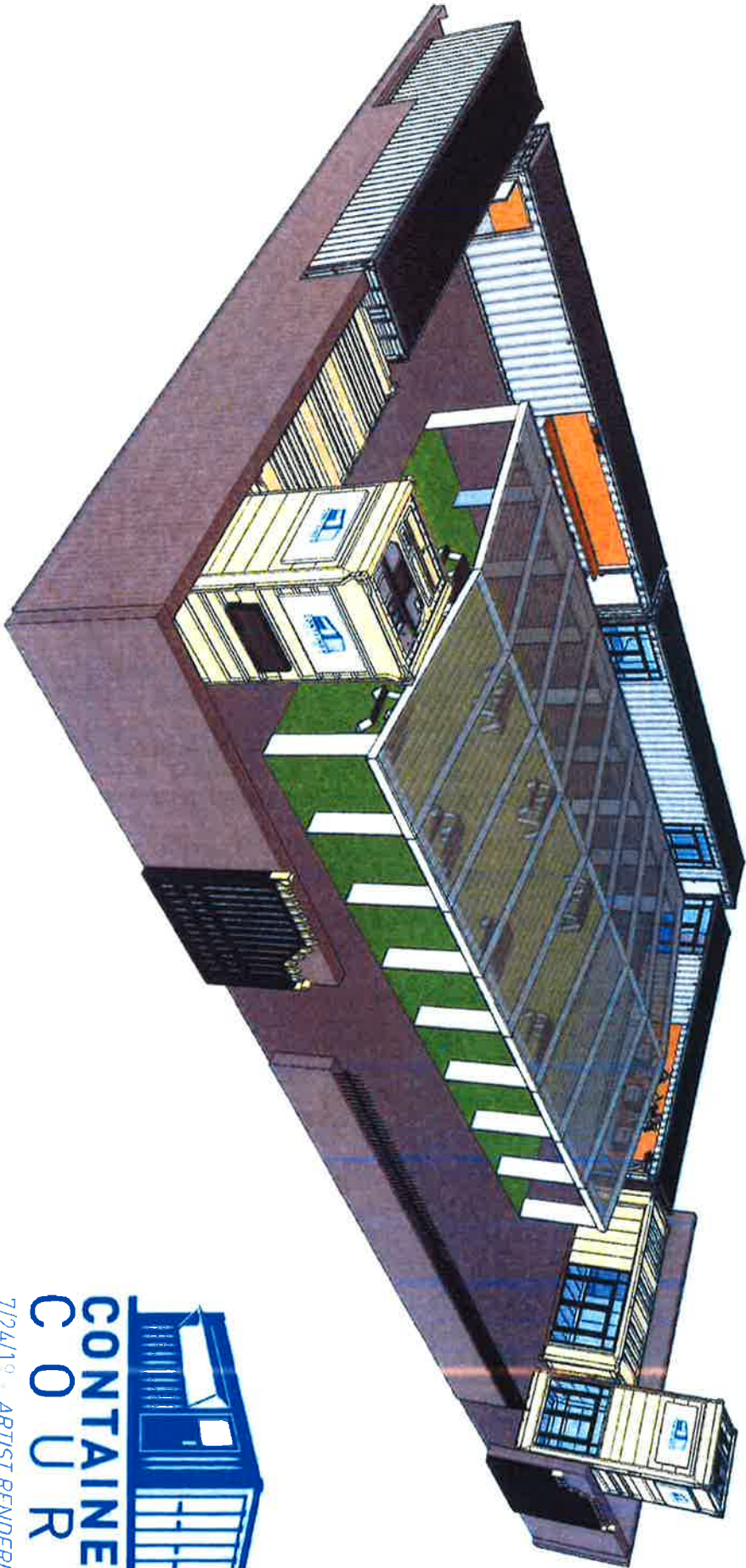
Sincerely,



Russell L. Caldwell
President

Enclosure

P: 800-537-8231 ext. 202 E: russell@ccsiusa.com W: www.ccsiusa.com



**CONTAINER
C O U R T**

7/24/10 • ARTIST RENDERING



Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 ext. 3

September 9, 2019

SWCD NRI #: 1627

Belvidere Planning Department
401 Whitney Blvd.
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter. We will supply a written reply to you office as indicated below:

Our review does not apply in this instance.
 Other (see attached)

Location of Site: 300 Main Street, Belvidere, IL 61008

PIN(S): 05-25-355-004

Contact	Petitioner	Owner
CCSIP Properties Inc. c/o Russell Caldwell 8642 U.S. Highway 20 Garden Prairie, IL 61038	Same	Same
815-544-8385 Russell@ccsiusa.com		

Request: Special Use for building materials

Sincerely,



Jennifer Becker
Boone County Soil & Water
Conservation District

Re: Russell Caldwell



Public Health
Prevent. Promote. Protect.

Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

September 13, 2019

Gina Del Rose
City of Belvidere Community Development
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

FAX 815-547-0789

Re: Case: 2019-14, CCSIP Properties, Inc. 300 S. Main St.

Dear Gina,

We are in receipt of the special use to permit a container park with outdoor seating, including the sale of alcohol. Our office has no objections on this request. However, prior to operation of the center a to-scale plan and a food application must be submitted to the health department for review, for any of the businesses that will provide food or beverages. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

- (a) *Generally*, whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.
- (b) *Permit required*. Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.
- (c) *Plans, inspection and approval*. Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

Memo

To: Gina DelRose, Community Development Planner
From: Brent Anderson, Director of Public Works
Date: September 17, 2019
Re: Case #2019-14, Container Park Review, 300 South Main

Having reviewed the above referenced project, I would offer the following comments:

1. The existing water service appears to have served the house that was there as depicted on the 1930 Sanborn map. The water department will excavate the service to confirm it's material type. They will also do an exploratory dig for a sewer service as no records exist for it. The sanitary sewer mains have been videoed with no apparent service connection noted. There is a possibility that the sewer service may be connected to the common sewer line serving the houses along Locust Street that flows to the west.

Connection fees will need to be paid if a water meter larger than ¾" is required. Payment is due prior to issuance of a building permit for this development.

2. The owner will need to provide detention for any increase in storm water runoff from the existing condition to the fully improved condition.
3. A site plan will need to be submitted showing the water and sewer service details, storm water conveyance, including detention calculations, and driveway access.
4. The existing alley adjacent to the west side of the subject property from Locust Street to the municipal parking lot will need to be maintained due to the 24" storm sewer located there, as well as access required for ComEd facilities.

CITY OF BELVIDERE
Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

DATE: 9/19/2019

TO: Gina DelRose Community Development Planner

RE: 300 South Main St

Gina,

Building plans will need to be submitted by a licensed design professional that include any structural changes including but not limited to electric, HVAC and plumbing will need to be reviewed and approved before any construction permits will be issued.

Thank you

**Kip Countryman
Director of Building
City of Belvidere Community Development
815-547-7177
Kcountryman@ci.belvidere.il.us**