



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

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Alderman George Crawford	Chairman Public Safety
Alderman Mike McGee	Vice Chairman Building, Planning & Zoning
Alderman Marsha Freeman	Chairman Public Works
Alderman Ric Brereton	Vice Chairman Public Safety

AGENDA

October 28, 2019

6:00 p.m.

City Council Chambers

401 Whitney Boulevard, Belvidere, Illinois

Call to Order – Mayor Mike Chamberlain:

Roll Call: Present: Absent:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
 - (A) Fire - Ballistic Gear for Paramedics.
 - (B) Fire – MiniRAE 3000 Air Monitor.
 - (C) Police -- Trade-In Seven Retired Dodge Chargers.

3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business:
 - (A) Health Renewal CY20
 - (B) Appointment of Dawn Brooks to the Ida Public Library Board of Trustees.
5. Other:
 - (A) Boone County Belvidere Courthouse Square Survey.
 - (B) Abandonment of Office.
6. Adjournment:



**BELVIDERE
FIRE
DEPARTMENT**

**123 S. State St.
Belvidere, IL 61008**

Fire Chief and Administration Offices
(815)544-2242
Fax (815)544-2278

At a glance:

Requesting: 4 sets of ballistic gear

Cost: \$3,108.76

For: PPE for responders providing immediate trauma care in the event of an active shooter situation

Ballistic Gear for Paramedics Performing Rescue Operations in the Event of an Active Shooter

Dear Mayor Chamberlain and City Council,

Sadly these days, one of the emergencies that we must prepare for is an active shooter. Over the past couple years, the Belvidere Fire Department's paramedics have integrated with the Police Department to be able to provide Rescue Task Force (RTF) Operations in the event of an active shooter. All BFD members are trained to perform these operations. Early medical interventions and trauma care has the potential to save lives. In the past this immediate care would be delayed as paramedics would have been staged away from the incident until the police have cleared the area and deemed it safe for medical personnel. Through post incident reviews of many incidents the response expectations of fire department paramedics have changed. Now we are asking our paramedics to pair up with police and enter in the warm zone immediately after the first arriving officers pass injured victims. We are requesting that our responders have the proper PPE to enter that hostile environment. Proper PPE includes ballistic gear. We are requesting 4 additional sets of ballistic gear to protect the on-duty personnel that would be responding. We have 9 members per shift and minimum on duty manning is 7. Having 8 sets would allow for 4 RTF teams. The total cost of the project is \$6,217.52, to be split with Foreign Fire Insurance Tax Fund (2%).

Plate Holders	8	\$ 767.60
Plates	8 sets	\$3,599.92
Helmets	8	\$1,850.00
		<u>\$6,217.52</u>

The 2% Fund has agreed to purchase half of the vests, which have been purchased and are in service. Therefore, to complete the project we are requesting \$3,108.76 for the purchase of 4 sets of ballistic gear. We would use funds in the Account # 01-5-220-6020. Attached are the estimates to buy the remaining 4 sets.



CART

***We do not ship to P.O. Boxes or the State of Connecticut.**

Customer matched zone. Locations not covered by your other zones

	Product	Price	Quantity	Total
x	Level IV Hard Armor Plate (Model #1155) NIJ .06 Cert fcc	\$135.00	8	\$1,080.00
x	Level IV 6"x6" Side Plate SET (Model #1155SP)	\$179.99	4	\$719.96

Coupon code **Apply coupon**

Go to checkout

You may be interested in...



Cart totals

Subtotal \$1,799.96

Shipping Enter your address to view

BULLETPROOF IT, LLC
 Jordan Crow (Account Manager)
 3104 NW 115th St
 Vancouver, WA 98685
 sales@bulletproof-it.com
 360-518-2464

QUOTE

TO: Nick Barrell
 Belvidere Fire Dept
 123 South State Street
 Belvidere, IL 61008
bheiser@belviderefire.com
 815-544-2242

QUOTE NUMBER: 09252019

P.O DATE	PO NUMBER	SHIPPED VIA	F.O.B. POINT	TERMS
TBD	TBD	Lowest Cost	Destination	NET 30

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
4	BPI- PASGT-B- ANI-DR- L/XL	PASGT Mid Cut Bulletproof Helmet NIJ IIIA for 9mm and .44mag, Dial Retention, Black Color, Large/Xlarge	\$ 225.00	\$ 900.00

In stock ready to ship

JEFF MEINING- PRESIDENT
 AUTHORIZED BY Jeff Meining

SUB-TOTAL	\$ 900.00
Shipping	\$ 25.00
Total	\$ 925.00



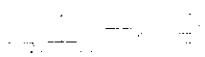
D-U-N-S NUMBER- 040434165

CAGE CODE- 6ZWA1

Armor Solutions Specialist

FREE SHIPPING ON ORDERS OVER \$100

VIEW CART (4 ITEMS) | CHECKOUT



Search LA Police Gear



Gift Cards | Need Help?
Sign In or Register



- BRANDS
- CLOTHING
- FOOTWEAR
- LIGHTS
- BAGS & PACKS
- HOLSTERS
- FIRST AID
- KNIVES
- DUTY GEAR
- SHOOTING
- LIFESTYLE
- CLOSEOUTS

YOUR CART (4 ITEMS)



CONDOR DEFENDER PLATE CARRIER

Color: Black

[Sign In](#) or [Register](#) to Save for Later

Price
\$95.95

Quantity:
▼ 4 ▲

Total
\$383.80



Subtotal: \$383.80

Shipping: [Add Info](#)

Coupon Code: [Add Coupon](#)

Gift Certificate/Store Credit Code: [Add Gift Certificate/Store Credit Code](#)

Grand total: \$383.80

[Leave us a message!](#)



**BELVIDERE
FIRE
DEPARTMENT**

123 S. State St.
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Fire Chief and Administration Offices

(815)544-2242

Fax (815)544-2278

Memo...

From:	Chief Hyser	Today's Date:	October 24, 2019
To:	Shauna Arco	Effective Date:	October 28, 2019
Subject:	Agenda Items for Public Safety Meeting		

The Belvidere Fire Dept. is requesting to purchase a MiniRAE 3000 Air Monitor. This is a gas monitor used to check the air quality, particularly in HazMat situations.

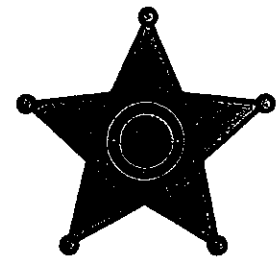
Three quotes were received as follows (copies enclosed in packet):

- ✓ AFC International, Inc. \$4,782.12
- ✓ All Safe Industries \$4,904.15
- ✓ Equipco \$5,693.00

It is my recommendation that we go with the lowest bid AFC International, Inc. in the amount of \$4,782.12. We have purchased from them in the past and are familiar with the quality of their products. This purchase will be made utilizing the recently received safety grant monies from General Mills.

Chief Al Hyser

Belvidere Police Department



Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol

615 N. Main Street • Belvidere, IL 61008 • Phone 815-544-9626 • Fax 815-544-9603 • www.ci.belvidere.il.us

TO: Mayor Chamberlain and City Council

FROM: Chief Shane Woody

DATE: October 28, 2019

RE: Authorization to Trade-In Seven Retired Dodge Chargers

The Police Department is requesting authorization to trade-in seven Dodge Chargers to provide funds for the purchase of two new vehicles for officers to use for travel to training and other functions. These Chargers, as shown below, either have high mileage or are in need of repairs.

<u>Vehicle</u>	<u>VIN</u>	<u>Squad #</u>	<u>Mileage / Mechanical Issues</u>
• 2007 Dodge Charger	2B3KA43GX7H826383	43	#43 & #46 will not start-unable
• 2007 Dodge Charger	2B3KA43G98H268592	46	to get exact mileage; 90,000+
• 2012 Dodge Charger	2C3CDXAG8CH215278	13	118,279 Extensive mechanical work
• 2013 Dodge Charger	2C3CDXAGXDH706808	23	79,379 Powertrain & mechanical issues
• 2014 Dodge Charger	2C3CDXKT8EH320031	17	83,226 Previous engine repairs, in need of general repairs
• 2014 Dodge Charger	2C3CDXKT8EH320030	7	93,396 Powertrain & computer issues
• 2015 Dodge Charger	2C3CDXKT8FH841655	11	89,754 Struck by lightning; needs brakes, new battery; electronic issues

Motion: To give authorization to the Belvidere Police Department to trade-in seven Dodge Chargers as described above to provide funds for the purchase of two new vehicles.

SW/sd

City of Belvidere

Major Medical Plan Analysis

January 1, 2020 Renewal



Callagher Williams-Manny
ARTHUR J. GALLAGHER & CO.

555 S. Perryville Rd., Rockford, IL 61108 | 815-398-6800

ER Contrib to EE: 88%

Waiting Period: 31st Day

Benefits	Current (Grandfathered) Blue Cross Blue Shield				Renewal (Grandfathered) Blue Cross Blue Shield			
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Office Visits								
OV - Primary/Spec	\$10/\$30	Ded+30%	Deduct	Ded+20%	\$10/\$30	Ded+30%	Deduct	Ded+20%
Urgent Care	Ded+10%	Ded+30%	Deduct	Ded+20%	Ded+10%	Ded+30%	Deduct	Ded+20%
Deductible								
Individual	\$3,500	\$7,000		\$1,350	\$3,500	\$7,000		\$1,350
Family	\$10,500	\$21,000		\$2,700	\$10,500	\$21,000		\$2,700
Coinsurance								
OPX Max (Including Ded)	90%	70%	100%	80%	90%	70%	100%	80%
Individual Med OPX	\$4,500	\$9,000		\$2,400	\$4,500	\$9,000		\$2,400
Family Med OPX	\$13,500	\$27,000		\$4,800	\$13,500	\$27,000		\$4,800
Rx OPX (Indiv/Fam)	Unlimited	Unlimited	Included	Included	Unlimited	Unlimited	Included	Included
Hospital Services								
Inpatient Hospital Admission	Ded+10%	\$300+Ded+30%	Deduct	\$300+Ded+20%	Ded+10%	\$300+Ded+30%	Deduct	\$300+Ded+20%
Outpatient Surgery	Ded+10%	Ded+30%	Deduct	Ded+20%	Ded+10%	Ded+30%	Deduct	Ded+20%
Emergency Room	\$150		Ded+10%	Ded+10%	\$150		Ded+10%	Ded+10%
Prescription Drugs								
Separate Rx Deductible	\$0	NA	Plan Ded	NA	\$0	NA	Plan Ded	NA
Tier 1/Tier 2/Tier 3/Specialty	\$15/\$30/\$50	See SPD	Ded+20%	See SPD	\$15/\$30/\$50	See SPD	Ded+20%	See SPD
90 Day Mail Order Available (Y/N)	2x	NA	Ded+20%	NA	2x	NA	Ded+20%	NA
Network Name	BCBS PPO	NA	BCBS PPO	NA	BCBS PPO	NA	BCBS PPO	NA
Hospitals or Web Address		www.bcbsil.com		www.bcbsil.com		www.bcbsil.com		www.bcbsil.com
Rates		PPO		H.S.A.		PPO		H.S.A.
EE	42	\$723.99	0	\$760.93	42	\$722.18	0	\$788.46
EESP	11	\$1,417.28	0	\$1,489.60	11	\$1,424.80	0	\$1,555.56
EECH	10	\$1,394.57	0	\$1,465.72	10	\$1,473.71	0	\$1,608.95
FAM	45	\$2,087.85	0	\$2,194.39	45	\$2,176.34	0	\$2,376.05
EE-Medicare	2	\$440.60	0	\$463.08	2	\$442.68	0	\$483.30
Medicare Split	0	\$881.20	0	\$926.18	0	\$885.36	0	\$966.61
Monthly Admin Fee		\$0.00		\$0.00		\$0.00		\$0.00
Estimated Monthly Premium		\$154,777.81		\$0.00		\$159,562.12		\$0.00
Estimated Annual Premium		\$1,857,333.72		\$0.00		\$1,914,745.44		\$0.00
Percentage Change From Current								3.1%

Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only. Please see carrier brochure/certificate for exact coverage.

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City of Belvidere

Major Medical Plan Analysis

January 1, 2020 Renewal



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		Current (Grandfathered) Blue Cross Blue Shield				Renewal (Grandfathered) w/ Rate Relief Blue Cross Blue Shield			
		PPO BPPE2313 \$3,500 90/70		HSA BPAP1V05 \$1,350 100/80		PPO BPPE2313 \$3,500 90/70		HSA BPAP1V0520 \$1,350 100/80	
Waiting Period:	31st Day	In-Network		Out-of-Network		In-Network		Out-of-Network	
ER Contrib to EE:	88%								
Office Visits	OV - Primary/Spec	\$10/\$30	Ded+10%	Ded+30%	Ded+30%	Deduct	Deduct	Deduct	Deduct
	Urgent Care	\$10/\$30	Ded+10%	Ded+30%	Ded+20%	Deduct	Deduct	Deduct	Ded+20%
Deductible	Individual	\$3,500		\$7,000		\$3,500		\$7,000	
	Family	\$10,500		\$21,000		\$10,500		\$21,000	
	Coinsurance	90%		70%		90%		70%	
OPX Max (Including Ded)	Individual Med OPX	\$4,500		\$9,000		\$4,500		\$9,000	
	Family Med OPX	\$13,500		\$27,000		\$13,500		\$27,000	
	Rx OPX (Indiv/Fam)	Unlimited		Unlimited		Unlimited		Unlimited	
Hospital Services	Inpatient Hospital Admission	Ded+10%		\$300+Ded+30%		Ded+10%		\$300+Ded+30%	
	Outpatient Surgery	Ded+10%		Ded+30%		Ded+10%		Ded+30%	
	Emergency Room	\$150				\$150			
Prescription Drugs	Separate Rx Deductible	\$0		NA		\$0		NA	
	Tier 1/Tier 2/Tier 3/Specialty	\$15/\$30/\$50		See SPD		\$15/\$30/\$50		See SPD	
	90 Day Mail Order Available (Y/N)	2x		NA		2x		NA	
Network Name		BCBS PPO		BCBS PPO		BCBS PPO		BCBS PPO	
Hospitals or Web Address		www.bcbsil.com							
Rates		PPO		H.S.A.		PPO		H.S.A.	
EE		42		0		42		0	
EESP		11	\$723.99	0	\$760.93	11	\$714.96	0	\$780.57
EECH		10	\$1,417.28	0	\$1,489.60	10	\$1,410.56	0	\$1,540.01
FAM		45	\$1,394.57	0	\$1,465.72	45	\$1,458.97	0	\$1,592.86
EE-Medicare		2	\$2,087.85	0	\$2,194.39	2	\$2,154.58	0	\$2,352.30
Medicare Split		0	\$440.60	0	\$463.08	0	\$438.25	0	\$478.47
Monthly Admin Fee		0	\$881.20	0	\$926.18	0	\$876.51	0	\$956.95
			\$0.00		\$0.00		\$0.00		\$0.00
Estimated Monthly Premium		\$154,777.81		\$0.00		\$157,966.78		\$0.00	
Estimated Annual Premium		\$1,857,333.72		\$0.00		\$1,895,601.36		\$0.00	
Percentage Change From Current								2.1%	

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City of Belvidere

Dental Plan Analysis

January 1, 2020 Renewal

	ER Contrib to EE: Tied to Medical		Current Envision		Renewal Envision	
	Waiting Period: First of the month following 30 days		ASO Dental Plan		ASO Dental Plan	
Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Annual Deductible						
Single/Family	\$50/\$150		\$50/\$150			
Annual Plan Max.	\$1,500		\$1,500			
Includes Rollover/Carryover?	No		No			
Benefits						
Type I - Prev. & Diagnostic	80%		80%			
<i>Deductible Waived (Yes/No)</i>	Yes		Yes			
Type II - Basic Service	80%		80%			
Type III - Major Services	80%		80%			
Type IV - Orthodontic Services	50%		50%			
Orthodontia Lifetime Max	\$1,500		\$1,500			
Orthodontia Age Limit	Child & Adult		Child & Adult			
Perio & Endo Benefits						
Perio - Non-Surg/Surg	80%		80%			
Endo - Non-Surg/Surg	80%		80%			
Waiting Periods						
U & C	NA		NA			
Other Features						
Min. Participation Req.	Negotiated Fee		Negotiated Fee			
Network Name	Current		Current			
Network Website	Cigna Network		Cigna Network			
Rate Guarantee	1 Year		1 Year			
Rates	Counts					
EE	44	Admin. Fee PEPM		Admin. Fee PEPM		
EESP	11	\$2.50		\$2.50		
EECH	10	Annualized Claims		Annualized Claims		
FAM	45	\$82,644.00		\$82,644.00		
Total Enrolled	110					
Estimated Monthly Premium		\$7,162.00		\$7,162.00		
Estimated Annual Premium		\$85,944.00		\$85,944.00		
Percentage Change From Current						0%

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City of Belvidere

January 1, 2020 Renewal

Compensation - Medical Carriers

	Base Commission Level	Supplemental Compensation
Blue Cross Blue Shield	Graded 8%	\$0 - \$150 PEPY new, \$0 - \$25 PEPY renewal

Compensation - TPA, Flex, COBRA Carriers

	Base Commission Level	Supplemental Compensation
Envision Healthcare	None	None

Solvency & Compensation - Life & Disability Carriers

	Base Commission Level	Supplemental Compensation	Solvency Rating
UNUM	Life Flat 10%, Vol. Life Flat 15%	2.5% - 6% new, 1.25% renewal	A-

Compensation - Vision Carriers

	Base Commission Level	Supplemental Compensation
Vision Service Plan	Flat 10%	None

For all medical, HMO, stop loss, dental, vision and EAP carriers:

While Gallagher does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (The Street.com). Generally, agencies that provide ratings of Health Insurers, including traditional insurance companies and other managed care organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.



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2020 Renewal & Marketing Presentation

Prepared for

City of Belvidere

Presented by

Tim Knauf, Sr. Area Vice President

October 16, 2019

IMPORTANT: This proposal (analyses, report, etc.) is an outline of the coverages proposed by the carrier(s) based upon the information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. See the policies and contracts for actual language. This proposal (analyses, report, etc.) is not a contract and offers no contractual obligation on behalf of Gallagher. This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard.



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City of Belvidere

2020 Medical Market Study

	Results	Comments
Blue Cross Blue Shield	Current Carrier	
Aetna	Declined To Quote	Due to Uncompetitive Rates
CIGNA (Level Funded)	Declined To Quote	Expected Initial Rates 29% Over Current
Health Alliance	Declined To Quote	Due to Uncompetitive Rates
United Healthcare	Received	Uncompetitive Initial Rates 15.8% Over Current
WPS	Quote Pending	



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City of Belvidere

2020 Dental Market Study

	Dental	Comments
Envision	Current Carrier	

JW - 10/15/2019

Gallagher Benefit Services Disclaimers

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Coverage

This proposal (analyses, report, etc.) is an outline of the coverages proposed by the carrier(s) based upon the information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. See the policies and contracts for actual language. This proposal (analyses, report, etc.) is not a contract and offers no contractual obligation on behalf of GBS.

Renewal/Financial

This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard.

Legal

The intent of this analysis [report, letter, etc.] is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It should not be construed as, nor is it intended to provide, legal advice. Laws may be complex and subject to change. This information is based on current interpretation of the law and is not guaranteed. Questions regarding specific issues should be addressed by legal counsel who specializes in this practice area.

To Whom It May Concern,

My name is Dawn Brooks. I am so honored to be considered for a position on the Ida Public Library Board. My family and I have been patrons of the library for many years now. We visit the library at least two or more times a week and participate in many of the wonderful programs offered.

I have been a volunteer in the schools for many years now. I began back in 2012 as a classroom helper when my son was in kindergarten at Washington Academy. In 2013 I helped in the classroom as well as helped run the 'buddy bag' program for the 1st grade classes. In 2014, in addition to helping in the classroom, I became involved with the PTO group at Washington and was Spiritwear Coordinator. 2015, 2016 and 2017 I was the Vice President of the PTO board at Washington Academy and helped with all the fundraisers and bring fun, family activities and events to the school. In 2018, my son moved up to Belvidere South Middle School where I served as secretary for the PVO Board.

This year, I am serving on the PVO board at BSMS as Vice President. I am also working with Perry Elementary PTCO board with fundraising efforts and their holiday event.

As a mom with young children, it is very important to me to be involved in our community and show my kids how much richer life can be when you give back to the community you live in. I am excited to be expanding my volunteer opportunities in areas other than school and most especially to give back to our library that has given us so much!

Thank you for your consideration,
Dawn Brooks



Library Board of Trustees Application

The Ida Public Library Board of Trustees is seeking applicants to serve on the Library Board of Trustees. If you are interested in serving on the Library Board, please fill out this application and return it to the Library.

Responsibilities for the Public Library Trustee

To advocate for the library in the community, to oversee the general operation of the library and monitor its effectiveness, to establish policy, to determine the budget, to conduct public relations, and to plan for the future of the library.

Duties

Attend all board meetings and participate appropriately. Read board minutes and other materials sent out before the board meeting. Be informed about all phases of the library operation. Serve on committees as assigned by the board president. Lend your experience and leadership to the board for the good of the library. Actively participate in workshops and activities. Participate in fundraising activities. Visit the library often and be acquainted with its services by using them. Be an advocate for the library.

Qualifications

Possess a true sense of the library's enormous importance to the economic, social and educational life of the community. Have an appreciation for the library and a desire to provide the best possible services for the community. Maintain a sensitivity to the political conditions in the community. Must reside in the city of Belvidere.

Skills, beliefs, abilities:

- The ability to work with people.
- The skill to lead and preside at board meetings.
- The ability to plan.
- The belief in the importance of access to the materials of lifelong independent learning for everyone.
- The ability to communicate effectively.

Appointments

The trustee is accountable to the taxpayers and the people served by the library. Library Trustees are appointed by the Mayor and confirmed by the City Council. There is no monetary compensation for this position. Trustees serve a three year term and may be eligible to serve multiple terms. The Ida Public Library Board of Trustees meets on the fourth Tuesday of each month at 7:00pm. Special meetings are sometimes called, and committee meetings may be held in addition to Board meetings.

Please direct questions to Ashley Bryant, Library Director, at 815-544-3838 or ashleyb@idapubliclibrary.org

Date 7-9-19
 Name Dawn Brooks Address 722 N. State St *Must reside in Belvidere
 Phone 815-558-9440 Email da7wis4@gmail.com

Why are you interested in serving on the Library Board of Trustees?

Because I love to volunteer & help and I love our library.

How often do you use the Belvidere Public Library? What other libraries are you familiar with?

Weekly + prior to moving to Belvidere I was a frequent visitor to the Tinley Park Library & Acorn Library in Oak Forest.

Continued on reverse

Continued

Please share your opinion on the importance of libraries.

"The only thing that you absolutely have to know is the location of the library" Albert Einstein said it best. That statement still holds true today. In addition to the importance of books, the programs offered are invaluable!

What challenges do you think our library faces?

From what I see, financial. There are some amazing ideas floating around but need financial backing. Fundraising is sorely needed. The book sale is amazing but there is so much more that

Please describe any experience or expertise you have that you feel would be beneficial to the Board of Trustees.

I currently hold the VP position on the PVO board at BSMS. I was previously VP of PTO at Washington Academy and served on that board for 3 years. Can be done.

How long have you lived in Belvidere?

14 years

What segment(s) of the Belvidere community do you feel you represent? (Possible examples: retiree, parent of young children, small business owner, etc.)

Parents of middle schoolers & young children.

Do you presently serve in any other appointed position on a Board, Commission or Committee?

If yes, what position? If no, do you have previous experience on a Board or Commission?

Yes, stated above, VP at BSMS PVO for upcoming school year, Secretary last year And 3 yrs on PTO board at WA - as VP for last 2.

Please add any other information you would like to share.

The library is so much more than books. We have attended Alphabet Soup & pre-K story time regularly for years. The Build A Reader program this year was AMAZING. My son attend the Kids History Club monthly. Keeping kids engaged is made easy with

Thank you for your interest in service to the community of Belvidere.

Applicant Signature

Caron Block

our library. The community is wonderful and I have made so many wonderful friends & connections there.



Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271
www.dnr.illinois.gov

JB Pritzker, Governor
Colleen Callahan, Director

July 8, 2019

City of Belvidere
Gina DelRose
Belvidere Historic Preservation Commission
401 Whitney Boulevard
Belvidere, Illinois 61008

RE: **19-FFY20-11CLG Boone County Belvidere Courthouse Square Survey**

Dear Ms. DelRose:

The City of Belvidere has been awarded an Illinois Historic Preservation Grants in Aid CLG Grant up to the amount of **\$10,500** toward project "**Courthouse Square Survey**" that is now fully executed effective June 28, 2019. This grant is based on your organization or other non-IDNR entities providing a **match of at least \$4,500.00** of the total final project cost as indicated in your Grant Application.

Your IDNR Grant Program Subject Matter Expert (SME) is:

Amy Hathaway
National Register and Survey Specialist
Illinois SHPO, 1 Old State Capitol Plaza, Springfield, IL 62701
Phone: 217-782-8588
Fax: 217-524-7525
Email: Amy.Hathaway@illinois.gov

The SME above is to whom you address any technical questions and consult with on your project.

If you have grant paperwork or grant reporting related questions, my contact information is given below. I will be pleased to assist you with this grant.

Sincerely,

A handwritten signature in black ink that reads "Susan J. Duke".

Susan J. Duke
Grant Administrator
(217) 785-4416 desk
(217) 785-2438 fax
Susan.Duke@illinois.gov

Cc: Teresa DeStasio, Amy Hathaway

The Lakota Group

117 West Illinois Street, Floor 7
Chicago, Illinois 60654
312.467.5445, 312.467.5484 (fax)

ARCHITECTURAL — HISTORICAL INTENSIVE SURVEY OF BELVIDERE'S COURTHOUSE SQUARE PHASE III AREA — CITY OF BELVIDERE, ILLINOIS

PROFESSIONAL SERVICES AGREEMENT between The Lakota Group (Lakota or Consultant) and the City of Belvidere (City)

I. PURPOSE

The purpose of this assignment is to prepare a Phase 3 comprehensive survey of the Belvidere Courthouse Square neighborhood in accordance to the stipulations and requirements of Certified Local Government Grant provided by the Illinois Department of Natural Resources.

II. SCOPE OF WORK

The Lakota Team will undertake the following project scope of work for this assignment. In addition, all work described within the City's Request for Proposals for Consultant Services to prepare an Architectural / Historical Intensive Survey of Belvidere's Courthouse Square Phase III Area (the RFP) are included within the scope and manner of the work to be performed under this Agreement and for that purpose, the RFP is incorporated herein by reference.

Task 1: Project Start Meeting (September/October 2019) Meeting #1

Conduct a project start meeting with City/Commission and other stakeholders to introduce Lakota personnel and discuss the following:

- Determine method for identifying survey properties
- Project Work Plan and Schedule
- Project Duties for Lakota and the City/Commission
- Draft Survey Form and Evaluation Criteria
- Research Resources
- Historic Context Information
- Community Engagement Needs and Information Flyer

The Project Work Plan and Schedule will be refined based on input received during the Project Start Meeting. A more specific calendar of meeting and milestone dates will be developed and forwarded to the City. Discussion during the Project Start Meeting will focus on a draft survey form, evaluation criteria, research resources and roles between Lakota and the City. A walking tour around the proposed survey area can also be conducted to determine final survey area boundaries, if needed.

Task 2: Final Survey form (October 2019)

Lakota will prepare a Final Survey Form in consultation with the City/Commission; if desired, consultation with the Illinois State Historic Preservation Office to review the survey form will also be conducted. Apart from a paper version, the Survey Form will also be prepared in an electronic version using the online software.

Task 3: Information Flyer (October 2019) (Optional)

As an optional task, Lakota can develop a well-designed information flyer that could be distributed electronically and/or by paper by the City to inform property owners and the public about the survey process.

Task 4: Context Research (October 2019)

Lakota will initiate property background research to understand the context for their development, including architect(s), developer(s), and contractor(s) known to have played important roles in the construction of Belvidere's buildings.

Task 5: Project Review Conference Call (October) Meeting #2

A conference call with the City and Historic Preservation Commission to review all context research completed to date and to determine additional research and data collection needs. Some aspects of the context research, such as permits, construction dates, known architects and builders, etc., may be inserted in the electronic survey form at this point. The overall Project Schedule may also be adjusted.

Task 6: On-Site Intensive Field Survey (October – December 2019)

An intensive-level on-site inventory of selected properties will be conducted by Lakota.

Task 7: Mapping (December 2019)

Based on completed survey forms and other data, Lakota will prepare a map(s) documenting the location of each property within the larger context of the community and their evaluation rating — whether they are significant, potentially contributing, or non-contributing.

Task 8: Draft Survey Report (January 2020) Deliverable #1

Lakota will prepare a Draft Survey Report which will include all relevant chapters as outlined in the Project Approach.

Task 9: Project Review Conference Call (January 2020) (Meeting #3)

A conference call with the City/Commission to review all completed tasks to date, including the Draft Survey. The overall Project Schedule may also be adjusted at this point.

Task 10: Final Survey Report (February 2020) Deliverable #2

Revised Final Reports will be prepared and delivered to the City of Belvidere. One (1) electronic copy and two (2) hard copies will be delivered as specified by the RFP document.

Task 11: Historic Preservation Commission Meeting (February - March 2020) Meeting #4

Conduct a presentation to the Historic Preservation Commission regarding the project process and methodology, major findings and conclusions drawn from the survey.

Task 12: Community Meeting (March 2020) (Meeting #5)

Conduct a presentation to the community regarding the project process and methodology, major findings and conclusions drawn from the survey.

Task 13: City Council Meeting (November 2019) Visit #5 / Meeting #6 (optional)

Conduct a presentation to the City Council regarding the project process and methodology, major findings and conclusions drawn from the survey

III. TIMELINE

Lakota recognizes that time is of the essence and will complete its obligations under this Agreement within five (5) months of contract execution.

IV. COMPLIANCE WITH LAWS

Lakota shall give notices and comply with laws, ordinances, rules, regulations, and orders of all public authorities applicable to these Services and shall comply with all federal, state, and local tax laws and social security, unemployment compensation and workers compensation acts, including, but not limited to, the Federal Drug Free Workplace Act.

V. EQUAL OPPORTUNITY

Each party represents that it is an equal opportunity employer and will operate to comply with all applicable federal, state and local laws relating to equal employment opportunities, and if required, with the rules or regulations enforced by the Office of Federal Contract Compliance or any similar federal or state agency monitoring employment practices or government contracts.

VI. ENTIRE AGREEMENT

This Agreement contains the full understanding of the parties with respect to the subject matter hereof, and it supersedes all prior proposals, agreements, memoranda, statements, and representations, written or oral, between the parties. This Agreement may be executed in several counterparts, each of which shall be deemed an original but all of which together shall be deemed to be the same agreement.

VII. CONFIDENTIALITY

No party hereto shall disclose any information of any nature regarding this Agreement, except that either party may make such disclosures as are specifically required by law, including but not limited to the Illinois Freedom of Information Act.

VIII. CONFLICT OF INTEREST

Lakota certifies that no employee or officer of any agency with an interest in the Agreement has any pecuniary interest in the business of the Consultant or this Agreement, nor does any employee or officer have an interest that would conflict in any manner or degree with the Consultant's performance of this Agreement.

IX. GOVERNING LAW

This Agreement shall be governed and interpreted under the laws of the State of Illinois without regard to conflicts of law provisions. Any action, in any way related to this Agreement shall be brought in the Circuit Court for the 17th Judicial Circuit, Boone County, Illinois and the parties hereby consent to the jurisdiction of and venue in that Court.

X. INSURANCE

Lakota and its subcontractors will provide the City of Belvidere with evidence of insurance, reasonably acceptable to the City, including liability, umbrella, and automobile. The City will be named as an additional insured as appropriate to City requirements.

Consultant must carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) over the course of the proposed project, for damages caused or contributed to by Consultant, and insuring Consultant against claims which may arise out of or result from Consultant's performance or failure to perform the Services hereunder.

The Consultant must provide an insurance certificate naming the City of Belvidere as an additional insured and will provide a variety of insurances including:

- Comprehensive general liability \$1,000,000 combined single limit for each occurrence for bodily injury and property damage - designating the City as Additional Insured
- Workers Compensation - Statutory limits
- Automobile Liability - \$1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.
- Errors and omissions or professional liability insurance - \$1,000,000

Consultant's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to City.

The Consultant, including their subcontractor, employees representatives or agents shall indemnify, defend and hold harmless the City of Belvidere, its officers, employees and agents for any and all liability loss, cost, damage and expense (including reasonable attorney's fees and court costs) resulting from, arising out of, or incurred by reason of any claims, actions or suits based upon or alleging bodily injury including death, or property damage rising out or resulting from the Consultant's operations under this document.

XI. SEVERABILITY

The provisions of this Agreement are severable and the invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. In addition, if any provision of this Agreement (or portion thereof) is determined by a court to be unenforceable as drafted by virtue of the duration, scope, extent, or character of any obligation contained herein, the parties acknowledge that it is their intention that such provision (or portion thereof) shall be construed in a manner designed to effectuate the purposes of such provision to the maximum extent enforceable under applicable law.

XII. TERMINATION

For any reason, the Agreement may be terminated in whole or in part by the City upon written notice to Lakota. The City may pay Lakota's costs actually incurred as of the date of receipt of notice of default. Lakota may terminate this Agreement upon thirty (30) days' notice to the City for the City's failure to pay compensation or costs when due. Upon termination, Lakota will deliver all documents and products of whatever kind, and their reproducible origins related to the assignment, which have been produced to the date of the notice of termination.

XIII. INVOICING

Lakota shall submit monthly invoices to the City, and each invoice shall be subject to the audit and approval of the City. Invoices will be accompanied by receipts for all reimbursable expenses and shall be itemized and detailed as to the type/date of the services/tasks performed. All payments will be made in accordance with the Illinois Local Government Prompt Payment Act.

XIII. INDEPENDENT CONTRACTOR STATUS

The relationship of Consultant to City is that of independent contractor, and nothing in this agreement is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing City to exercise control or direction over the manner or method by which Consultant or its subcontractors provide services hereunder. As an independent contractor, Consultant is responsible for the payment of any and all, federal, state, or local, income, sales, use and/or similar taxes.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents, or employees, perform the services required herein, except as otherwise set forth herein. The City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service. The Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. The City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venture or a member of any joint enterprise with Consultant

All of the reports, information, data, etc., prepared or assembled by the Consultant under this agreement are confidential and the Consultant agrees that they shall not be made available to any individual or organization without the prior written approval of the City. All such reports, information data, etc. prepared for or on behalf of the City shall become the property of the City and Consultant specifically waives all rights and interest to such reports, information and data, including but not limited to any copyright or other interests.

XIV. PROJECT TERMS

Lakota and its sub-consultants will be compensated with a not-to-exceed fee of budget \$13,986 including all approved reimbursable expenses.

The project fee includes all the meetings and deliverables outlined in the Scope of Work. It does not include any additional meetings, project reviews, presentations, studies, plans or designs other than those outlined in Section II: Scope of Work. The parties may, only by prior written agreement, expand the Scope of Work which may result in additional fees or expenses.

XV. NOTICES

Written notice between the parties shall be deemed to have been duly served if delivered in person or by certified mail to the following addresses:

To the City:

City of Belvidere
Attn: City Clerk, Belvidere City Hall, 401 Whitney Boulevard, Belvidere, Illinois 61008

To the Consultant:

The Lakota Group
116 West Illinois Street, 7th Floor Chicago, Illinois 60654

XVI. NON-ASSIGNABLE.

This Agreement is non-assignable and any attempt to assign this Agreement by either party without the express written consent of the other shall be deemed null and void. Further, any attempt to assign this Agreement without the prior written consent of the other party shall be deemed a material breach and the non-breaching party may declare the Agreement immediately terminated.

Please indicate acceptance of this agreement by signing one copy and returning it to our office listed above. Lakota will begin work after receiving written authorization to proceed via fax, email, mail, or messenger. The Lakota Group

appreciates the opportunity to provide the City of Belvidere with Professional Planning Services.

This Agreement executed on the date above:



Nicholas P. Kalogeresis, AICP
Associate Principal
The Lakota Group

Printed Name/Title

City of Belvidere

Mayor, Belvidere City Hall, 401 Whitney Boulevard, Belvidere, Illinois 61008

Date