

**CITY OF BELVIDERE**  
**HISTORIC PRESERVATION COMMISSION MINUTES**  
**October 26, 2021**  
**5:30 pm**  
**City Hall, 401 Whitney Boulevard**

**ROLL CALL**

**Members Present:**

Claudia Colla, Vice-Chair  
Sonya Dobberfuhr  
David Larson  
Alexandra Omiotek

**Staff Present:**

Gina DelRose, Community Development Planner

**Members Absent:**

David Kummerow, Chair

Claudia Colla called the meeting to order at 5:34 pm.

**MINUTES:** It was moved and seconded (Larson/Dobberfuhr) to approve the minutes from the August 24, 2021 meeting. The motion carried with a 4-0 voice vote.

**PUBLIC COMMENT:** None.

**NEW BUSINESS:** None.

**UNFINISHED BUSINESS:**

**Work Plan**

**2021 Awards Program:** Gina DelRose reviewed the final budget with the Commission. Ms. DelRose stated that costs were higher than previous years.

Gina DelRose stated that \$200 of ad space was sold and \$80 was made in book sales.

Gina DelRose stated that Bev Gibson sent a Thank You letter to the Commission.

Gina DelRose questioned if the 2022 awards will be held in May as in previous years or if the Commission wanted to continue holding them in the fall.

David Larson questioned the status of a residence on North State Street.

Gina DelRose stated that the Commission has been monitoring the restoration work and once it is completed, they will receive an award. Due to situations in the past, awards are not granted until a project is complete. Ms. DelRose noted that the Commission has reached out to the property owners in the past to offer assistance and it may be time to contact them again.

Sonya Dobberfuhr stated that she left Mr. Stechmueller's award and a packet of information for him at his residence.

**Promotional/Fundraising Events:** Gina DelRose apologized for not distributing potential fundraising information previously. Ms. DelRose stated that she will e-mail the Commission information about the stained glass window fundraiser.

Maintenance Small Grant: Gina DelRose stated that the property owner for 405 W. Hurlbut Avenue submitted a paid invoice and pictures of the exterior painting that was completed. The total reimbursement will be \$500.00

It was moved and seconded (Dobberfuhr/Larson) to approve the reimbursement of \$500.00 for the work completed at 405 W. Hurlbut Avenue. Motion carried with a 4-0 voice vote.

10 Year Plan: David Larson requested a summary of the 10 Year Plan and staff's opinion.

Expenditures: No updates.

Friends of Preservation: No updates.

**OTHER BUSINESS:**

**Images of American Belvidere and Boone County**

Royalties: No updates.

Book Sales: Gina DelRose stated that four books were sold.

**DISCUSSION:**

**Newsletter-** Gina DelRose stated that she will make a newsletter highlighting the award winners and upcoming fundraisers.

**Book Orders-** Gina DelRose stated that there is only one book left and questioned if the Commission wanted to order more books. If the Commission orders 50 books it would cost \$12.54 a book. The Commission would make a profit of \$7.46 per book but would have a hefty up-front cost, especially since only 1-2 books are sold a year. Ms. DelRose noted that the Boone County Museum of History would be willing to split the order with the Commission.

David Larson stated that he created two books that he sold and would be willing to donate the extras to the Commission to sell as a fundraiser. The books are comprised of post cards reflective of Boone County.

**Staff Report:** Gina DelRose gave an update on several projects.

**NEXT MEETING DATE: November 30, 2021**

**ADJOURNMENT:** Meeting adjourned at 6:32 pm.

Recorded by



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Gina DelRose  
Community Development Planner