BELVIDERE CITY COUNCIL REGULAR MEETING AGENDA

December 2, 2019

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m. Mayor Chamberlain presiding.

- (1) Roll Call:
- (2) Pledge of Allegiance: Invocation:
- (3) Public Comment: (Please register with the City Clerk):
- (4) Approval of Minutes:
 - (A) Approval of minutes of the regular meeting of the Belvidere City Council of November 18, 2019; as presented.
- (5) Public Hearing:
 - (A) Amendment to an Annexation Agreement between the City of Belvidere and the Hardeman Company.
- (6) Special Messages and Proclamations:
- (7) Approval of Expenditures: None.
- (8) Committee Reports and Minutes of City Officers:
 - (A) Belvidere Police Department Overtime Reports of November 5, 2019 through November 18, 2019 and November 19, 2019 through November 22, 2019.
 - (B) Belvidere Fire Department Overtime Reports of November 6, 2019 through November 19, 2019 and November 20, 2019 through November 22, 2019.
 - (C) Minutes of City-County Coordinating Committee of October 9, 2019.
 - (D) Minutes of Committee of the Whole Public Safety and Finance and Personnel of November 25, 2019.
- (9) Unfinished Business:
 - (A) Ord. #473H 2nd Reading: An Ordinance Authorizing the Execution of an Amendment to an Annexation Agreement between the City of Belvidere and the Hardeman Company, Frank M. Shappert (Trustee), Margaret W. Shappert (Trustee) and Patrick B. Mattison (Trustee).

- (B) Ord. #474H 2nd Reading: An Ordinance Amending Section 43-29, Drug Free Workplace, of the City of Belvidere Municipal Code.
- (C) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax.

 Tabled October 7, 2019.

(10) New Business:

- (A) Ord. #475H 1st Reading: An Ordinance Levying Taxes for all Corporate Purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019 and ending April 30, 2020.
- (B) Ord. #476H 1st Reading: An Ordinance Making a Levy and Providing for a Special Service Area #2 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019 and ending April 30, 2020.
- (C) Ord. #477H 1st Reading: An Ordinance Making a Levy and Providing for a Special Area #3 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

Motions forwarded from City-County Coordinating Committee of October 9, 2019. Motions of Co-Chairman Snow:

- (A) Motion to approve the landfill invoices as presented (split 50/50 between the County and City). TRC Invoice #377488 for \$3213.55; Nijman Franzetti LLP Invoice #16957 for \$210.00; Wilson Electric Invoice #73481 for 1,040; and Van Ert Invoice #34819 for \$1,174.60.
- (B) Motion to approve the TRC change order in the amount of \$5,000 (split 50/50 between the County and City).
- (C) Motion to award the Groundwater Monitoring Bid to PDC Laboratories in the amount of \$60,698.32 (split 50/50 between the County and City).

Motions forwarded from Public Safety and Finance and Personnel of November 25, 2019.

Motions of Public Safety Vice Chairman Brereton:

(A) Motion to approve accepting the \$2,700 donation from Perryville Pet Hospital and use the funds for the purchase of: Kimono Police & Military K-9 Bite Suit at a cost of \$1,555; 2 Ballistic K-9 Vests at a cost of \$940; 2 K-9 Training Trackers at a cost of \$144.

Motions of Finance and Personnel Chairman Ratcliffe:

(B) Motion to accept the 2019 Tax Levy request from the Belvidere Fire Pension Fund (this request will be levied as part of the 2019 Tax Levy Ordinance).

- (C) Motion to accept the 2019 Tax Levy request from the Belvidere Police Pension Fund (this request will be levied as part of the 2019 Tax Levy Ordinance).
- (D) Motion to direct City Attorney to draft an ordinance imposing a 3% tax on the sale of cannabis products and direct the City Attorney and City Planner to process a text amendment restricting cannabis dispensaries/sales to the general business and planned business districts as a special use and license growers of cannabis to an appropriate industrial zoning district. These ordinances will come to the full City Council in early 2020.

(11) Adjournment:

State of Illinois) SS Belvidere, Illinois)

BELVIDERE CITY COUNCIL REGULAR MEETING MINUTES

Date: November 18, 2019

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present:

R. Brereton, G. Crawford, W. Frank, M. Freeman,

M. McGee, T. Porter, T. Ratcliffe, D. Snow and C. Stevens.

Absent:

None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Public Works Director Brent Anderson, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and Assistant City Clerk SarahTurnipseed.

(2) Pledge of Allegiance:

Invocation:

- (3) Public Comment:
- (4) Approval of Minutes:
 - (A) Approval of minutes of the regular meeting of the Belvidere City Council of November 4, 2019; as presented.

Motion by Ald. Brereton, 2nd by Ald. Porter to approve the minutes of the regular meeting of the Belvidere City Council of November 4, 2019. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

- (5) Public Hearing: None.
- (6) Special Messages and Proclamations:
 - (A) Announcement of estimated Tax Levy for Tax Year 2019.

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to approve the Announcement of Estimated Tax Levy for Tax Year 2019. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,832,036.17 Water & Sewer Fund Expenditures: \$ 634,238.44

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$1,832,036.17. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Crawford to approve the Water & Sewer Fund Expenditures in the amount of \$634,238.44. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

- (8) Committee Reports and Minutes of City Officers:
 - (A) Belvidere Police Department Overtime Report of October 22, 2019 through November 4, 2019.
 - (B) Belvidere Fire Department Overtime Reports of October 19, 2019 and October 23, 2019 through November 5, 2019.
 - (C) Monthly Report of Community Development/Planning for October 2019.
 - (D) Monthly Reports of Building Department Revenues and Violations for October 2019.
 - (E) Monthly General Fund Report for October 2019.
 - (F) Monthly Water/Sewer Fund Report for October 2019.
 - (G) Monthly Treasurer Report for October 2019.

Let the record show these reports and minutes were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 12, 2019.

Motion by Ald. Crawford, 2nd by Ald. Frank to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 12, 2019. Roll Call Vote: 8/1/0 in favor. Ayes: McGee, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Abstain: Porter. Nays: None. Motion carried.

- (9) Unfinished Business:
 - (A) Ord. #472H 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Department Vehicles and Seized Vehicles) and Approving the Purchase of New Vehicles.

Motion by Ald. Crawford, 2nd by Ald. Porter to pass Ord. #472H. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

(B) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax.

Tabled October 7, 2019.

(10) New Business:

- (A) Ord. #473H 1st Reading: An Ordinance Authorizing the Execution of an Amendment to an Annexation Agreement between the City of Belvidere and Hardeman Company, Frank M. Shappert (Trustee), Margaret W. Shappert (Trustee) and Patrick B. Mattison (Trustee).
- (B) Ord. #474H 1st Reading: An Ordinance Amending Section 43-29, Drug Free Workplace of the City of Belvidere Municipal Code.

Let the record show Ord. #473H and #474H were placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of November 12, 2019.

- (A) Motion to approve the low bid from R.N.O.W. Inc. for a Dinkmar Curb Runner leaf machine in the amount of \$61,425. This equipment will be paid for from the Street Department Capital Fund (#41-5-752-8200). Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.
- (B) Motion to approve the change order #1 from Apollo Trenchless, in the amount of \$32,919.50 for the Appleton Forcemain Extension. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (C) Motion to approve the design engineering work order from Baxter & Woodman in an amount not-to-exceed \$7,400 to complete the engineering design for the replacement of three sluice gates in the Main Equipment Building at the WWTP. This work will be paid for from line item #61-5-820-6190. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (D) Motion to accept the Urban and Community Forestry Grant in the amount of \$12,815 from the Illinois Department of Natural Resources and the U.S. Forest Service. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Meeting adjourned at 7:35p.m. Aye voice vote carried. Motion carried.

NOTICE OF PUBLIC HEARING ON AMENDMENT TO AN ANNEXATION AGREEMENT BELVIDERE CITY COUNCIL BELVIDERE, ILLINOIS

On Monday evening, December 2, 2019 at 7:00 P.M., a public. hearing will be held by the Mayor and City Council Members of the City of Belvidere, in the City Council Chambers, 401 Whitney Bouleyard, Belvidere, Illinois, for the purpose of considering and hearing testimony as to an ordinance authorizing an Amendment to an Annexation Agreement (approved by Ordinance 559G) relating to real property in the vicinity of Distillery Road and U.S. Business 20, Belvidere Illinois and legally described as follows:

Part of the Southwest Quarter of Section 20, Township 44 North, Range 3 East of the Third Principal Meridian, described as follows, towit: Beginning at the Southeast corner of aforesaid Southwest Quarter of Section 20; thence West along the South line of Section 20, 2699.0 feet to the Southwest corner of said Section 20, thence North along the West line of Section 20, 1295.23 feet; thence East, parallel with the South line of Section 20, 2699.0 feet to the East line of the Southwest Quarter; thence South along said East line of the Southwest Quarter, 1295.23 feet to the place of beginning: excepting therefrom a parcel of land described as follows; to-wit: Beginning at the Southeast corner of aforesaid Southwest Quarter of Section 20; thence West along the South line of Section 20, 667.47 feet; thence North, parallel with the East line of said Quarter Section, 667.47 feet; thence East, parallel with the South line of Section 20, 667.47 feet to the East line of the Southwest Quarter; thence South along said East line of the Southwest Quarter, 667.47 feet to the place of beginning.

ALSO:

All that part of the North Half of Section Thirty-One and the South Half of Section Thirty which lies East of a line described as follows: Commencing at the Quarter Section corner in the center of Section Thirty-One, run thence North One degree Thirty minutes West Thirty-Seven chains and Twelve links to cottonwood tree on North bank of Kishwaukee River, thence North Three degrees Forty minutes West six chains and Thirty-eight links to the North side of the road; thence North Thirty-five degrees West three chains and Twenty-one links; thence North Twenty-two degrees West Thirty-seven chains and Twenty-seven links to the Quarter Section line running East and West through the center of said Section 30; excepting that part of the Southwest Quarter of Section Thirty, Township 44 North, Range 3 East of the Third Principal Meridian, bounded and described as follows: Commencing at a point in

> Control Reprinting to

the Westerly line of highway where said highway crosses the East and West quarter line in said section; thence West on said Quarter section line 7.81 chains; thence South 21 degrees East 4.64 chains; thence North 81 degrees East 8 chains to the Westerly line of the road; thence North degrees West 3.13 chains to the place of beginning;

ALSO:

Excepting that part of the Southwest Quarter of Section Thirty, Township 44 North, Range 3 East of the Third Principal Meridian, described as follows: Commencing at the center of said Section Thirty; thence West along the East and West Quarter Section line to the Center of the North and South Highway running through said Quarter section; thence Southerly along the center line of said highway, 12 rods, more or less, to the center of the intersection with an East and West Highway; thence Northeasterly along the center line of said highway to the place of beginning.

The North Half of the Southwest Quarter of Section 29; the Northwest Quarter of Section 29; the Northeast Quarter of Section 30, except that portion of said Section 30, described as follows:

commencing on the West line of said Quarter Section One Hundred Twenty-two and One-half rods North of the Southwest corner of said Quarter section; running thence East Thirty-four rods; thence North Thirty-seven and one-half rods, more or less, to the North line of said Quarter Section; thence West on said North line Thirty-four rods to the Northwest corner of said Quarter Section; thence South on West line of said Quarter Section Thirty-seven and one-half rods, more or less, to the place of beginning, all situated in Township 44 North, Range 3 East of the Third Principal Meridian.

All of the above situated in the County of Boone and the State of Illinois. PINS:

05-20-300-005; 05-29-300-001; 05-29-100-001; 05-30-200-002; 05-30-200-003:05-30-200-008:

05-30-300-005; 05-30-400-003; 05-30-400-004; 05-31-100-004; 05-31-200-001; 05-30-400-002;

05-30-200-004; 05-30-400-001; 05-30-200-005; 05-30-200-006; 05-30-200-007

A copy of the proposed Amendment is available from the City/Clerk at 401 Whitney Blvd., Belvidere, IL 61008.

By order of the Corporate Authorities of the City of Belvidere, Boone County, Illinois. Dated: November 7, 2019 Shauna Arco, City Clerk

Published in The Boone County Journal Nov 15, 2019

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Belvidere Police Department Payroll Report

Dept: 1790

For Overtime Incurred between 11/5/19 and 11/18/19

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	6	\$341.73
Bird	00793	9	\$512.60
Bogdonas	00901	2	\$113.91
Danielak	00996	4.5	\$193.59
Derry	00816	12.25	\$697.70
Garcia	00988	2.75	\$118.31
King	00868	10	\$569.55
Korn	00989	10	\$430.20
Kozlowski	00846	36	\$2,050.38
Moore	00707	4	\$227.82
Parker,B	00686	8	\$455.64
Polnow	00886	2	\$127.56
Reese	00979	16.5	\$709.83
Schwartz	00783	0.75	\$42.72
Staples	00703	0.5	\$31.89
Washburn	00784	5	\$318.90
Weiland	00990	10	\$430.20
Worley	00992	2	\$86.04
Zapf	00934	6	\$291.15
Totals:		147.25	\$7,749.71

Shane Woody Chief of Police

Belvidere Police Department Payroll Report

Dept: 1790

For Overtime Incurred between 11/19/19 and 11/22/19

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Bell	00813	10	\$569.55
Danielak	00996	3	\$129.06
Delavan	00848	4	\$227.82
King	00868	4	\$227.82
Kirk	00888	12	\$633.24
Kozlowski	00846	7.5	\$427.16
Lane	00949	4	\$186.12
Parker,B	00686	2	\$113.91
Schutz	00812	0.5	\$28.48
Shook	85700	2	\$113.91
Washburn	00784	2.5	\$159.45
Weiland	00990	4	\$172.08
Zapf	00934	4	\$194.10
Totals:		59.5	\$3,182.70

Shane Woody
Chief of Police

Belvidere Fire Department Overtime Report

Date Between {11/06/2019} And {11/19/2019}

 Date	Time	Incident	Dov- m	's moo	Agtivity My	House Wied	IIma Dali I	
Da te	TIME	Tucrdeur	Pay T	ype	Activity Type	Hours Wkd	Hrs Paid	Pay
00866 Ве	eck, Ma	rk E						
11/14/2			OT	IN	Inspection Bureau	6.75	6.75	266.89
11/18/2	019 09:	00	OT	CPR	I C.P.R. Instruction	3.00	3.00	118.62
					Staff Member Totals:	9.75	9.75	385.51
00754 Bt	rdick,	David J						
11/07/2	019 10:	:00	OT		T Training not	2.75	2.75	130.48
11/13/2			OT		T Training not	2.50	2.50	118.62
11/16/2	019 08:	00	OT	TRF	Fire Training	6.75	6.75	320.28
		•			Staff Member Totals:	12.00	12.00	569.40
00787 Cu	nningh	am, Chad L						
11/09/2	019 07:	00	OT	TRT	M TEMS Training	6.50	6.50	295.55
					Staff Member Totals:	6.50	6.50	295.55
00809 Dr	all, Da	an C						
11/16/2	019 08:	00	OT	TRF	Fire Training	6.75	6.75	266.89
		······			Staff Member Totals:	6.75	6.75	266.89
01029 Er	ber, Jo	pe D.						
11/16/2	019 08:	00	OT	TRF	Fire Training	6.75	6.75	185.82
					Staff Member Totals:	6.75	6.75	185.82
00971 He	iser, E	Bradley Dona	ld					
11/09/20		· · · · · · · · · · · · · · · · · · ·	OT	TRTI	M TEMS Training	6.00	6.00	197.16
11/13/20	019 18:	00	OT		M TEMS Training	3.00	3.00	98.58
		*****			Staff Member Totals:	9.00	9.00	295.74
00881 Kr	iebs, i	James J						
11/12/20	019 10:	20	OT	INR	Reimbursable Plan	2.50	2,50	98.37
•••••		*****************			Staff Member Totals:	2.50	2.50	98.37
00993 M e	ad. Ste	ephen C.			bound removed to carb.			
11/08/20		. 		TRE	P Initial Paramedic		8.50	
11/11/20					P Initial Paramedic	9.25		
••	• • • • • • • • • • • • • • • • • • • •				Staff Member Totals:	· · · · · · · · · · · · · · · · · · ·		• • • • • • • • • • • • • • • •
00755 Oa	tes. Jo	shua A			Just Humber Totals.	_ · · · · · ·		
11/13/20		••••		 ייראיד	/ TEMS Training	3 nn	3.00	117.45
		•••••••			4 TEMS Training			· · · · · · · · · · · · · · · · · · ·
10958 Da	wlatos	Gregory R			Staff Member Totals:	3.00	3.00	117.40
• • • • • • • • • • • • • • • • • • • •		•••••			4 (DED 40) TO 1			
11/13/20 11/16/20			TO TO		M TEMS Training	3.00	0.00	
1 + / 1 0 / 2 (, T > 00:	·····	OT.	TKE	Fire Training	/./5	7.75	267.99
2000 -					Staff Member Totals:	10.75	10.75	371.73
00852 Sc								
11/06/20	19 14:	15	OT	ADD	Administrative Duties		2.25	106.76

1

Belvidere Fire Department Overtime Report

Date Between {11/06/2019} And {11/19/2019}

Date Time Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
00852 Schadle, Shawn W					
11/13/2019 13:15	OT ADD	Administrative Duties	2.00	2.00	94.90
		Staff Member Totals:	4.25	4.25	201.66
00969 Tangye, Travis N					
11/07/2019 07:15	OT IN	Inspection Bureau	9.00	1.00	33.02
11/14/2019 09:00	OT IN	Inspection Bureau	7.00	7.00	231.14
11/16/2019 08:00	OT TRF	Fire Training	6.75	6.75	222.88
		Staff Member Totals:	22.75	14.75	487.04
00882 Thornton, Nicolas J					
11/16/2019 08:00	OT TRF	Fire Training	6.75	6.75	266.89
	******************	Staff Member Totals:	6.75	6.75	266.89
01030 Trujillo, Adrian					
11/06/2019 07:00	OT SCS	Shift Coverage for Sick	24.00	24.00	654.24
		Staff Member Totals:	24.00	24.00	654.24
		All Staff Member Totals	: 142.50	134.50	4,729.54

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

Belvidere Fire Department Overtime Report Date Between {11/20/2019} And {11/22/2019}

Date	Ti	me I	Incident	Pay	Туре	Activity Type	Hours Wkd	Hrs Paid	Pay
00754	Burdio	ek, Da	vid J						
11/20	0/2019	09:00	er nee seelereelegele	O'	r spe	EMS Drug Exchange or	1.00	2.00	94.90
• •			y ramana amin'ny popanjena maga w	1575.155.	- 0 ; b 4 - + 22 2 b 4 4	Staff Member Totals:	1.00	2.00	94.90
00787	Cunnin	gham,	Chad L						
11/21	1/2019			O'		Special Detail	1.50	2.00	90.94
		•	Significant Science			Staff Member Totals:	1.50	2.00	90.94
00809	Drall,	Dan	C						
11/20	72019	14:45	19-000275	8 01	r GRM	General Recall Due to	3.75	3.75	148.27
***	***				, waite or plus a with	Staff Member Totals:			148.27
00993	Mead,	Steph	en C.						
11/20)/2019	14:45	19-000275	8 0'	r GRM	General Recall Due to	3.75	3.75	112.65
	.	•	2 IN V2V.N.62V.		***********	Staff Member Totals:		3.75	112.65
00852	Schadl	le, Sh	awn W						
11/21	1/2019	09:30	rentana ina cuiva emecica	O'	r ADD	Administrative Duties	2.50	2.50	118.62
11/22	2/2019	12:00	مترج رمتم و و . رسم ر و .	0'	I ADD	Administrative Duties	1.00	2.00	94.90
			. 3 41 4 200 41 , 301 . 1 3 414 24 42 42 42		****************	Staff Member Totals:	3.50	4.50	213.52
00969	Tangye	e, Tra	vis N						
11/20	0/2019	13:30	manni wana sa kana i	0'		Inspection Bureau	3.00	3.00	99.06
11/22	2/2019	11:30		0'	r in	Inspection Bureau	4.75	4.75	156.84
			the stage of a need with a simple of elever	. 6 og m . * * *		Staff Member Totals:	7.75	7.75	255.90
						All Staff Member Total	s: 21.25	23.75	916.19

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other

11/25/2019 10:24

CITY-COUNTY COORDINATING COMMITTEE MINUTES

Wednesday, October 9, 2019 at 6:00 p.m. County Board Room, 1212 Logan Avenue, Belvidere, IL 61008

CALL TO ORDER

The October 9, 2019 meeting of the City-County Coordinating Committee was called to order by Dan Snow, Co-Chairman at 6:00 p.m.

ROLL CALL

County: <u>City:</u> <u>Others:</u>

Cathy Ward, Co-Chairman
Carl Larson, Vice Co-Chairman
Cherie Bartelt
Dan Snow, Co-Chairman
Wendy Frank, Vice Co-Chairman
Mike McGee
Austin Edmondson
Marshall Newhouse
Pat Molloy

Cherie Bartelt Mike McGee
Jeffrey Carlisle Ric Brereton

Brad Stark

Members Absent:

County: City:

Chairman Karl Johnson Mayor Chamberlain Clayton Stevens

APPROVAL OF MINUTES

No motions.

APPROVAL OF AGENDA

Motion was made by Mr. Stark to amend and approve the agenda. The Boone County Fair will be added to Item 5 Public Comment. Motion seconded by Mr. Carlisle. Motion passed.

PUBLIC COMMENT

Representatives from the Boone County Fair presented to the Committee.

County Board Member Marshall Newhouse spoke about ongoing discussions regarding potential County Board Standing Committee structure changes. Proposals for structure changes are currently being considered by the County Board Administrative and Legislative Committee.

E-911 REPORT - PUBLIC SAFETY BUILDING

Lieutenant Pat Molloy presented the October 911 Report and updated the Committee about Dispatch staffing changes, lightning damage repairs, and the Phone Upgrade project. No motions were made.

GIS

No motions.

LANDFILL

APROVAL OF INVOICES

A motion was made by Mr. Carlisle to approve the landfill invoices as presented (split 50/50 between the County and City). Seconded by Mr. Stark. Motion passed.

- TRC Invoice No. 377488 \$3,213.55
- Nijman Franzetti LLP Invoice No. 16957 \$210.00
- Wilson Electric Invoice No. 73481 \$1,040
- Van Ert Invoice No. 34819 \$1,174.60

<u> ITEM 8.11</u>

A motion was made by Mr. Carlisle to approve the TRC Change Order in the amount of \$5,000 (split 50/50 between the County and City). Seconded by Ms. Bartelt, Motion passed.

ITEM 8.12

A motion was made by Mr. Carlisle to award the Groundwater Monitoring Bid to PDC Laboratories in the amount of \$60,698.32 (split 50/50 between the County and City). Seconded by Ms. Ward. Motion passed.

INFORMATIONAL ITEMS AND OTHER BUSINESS

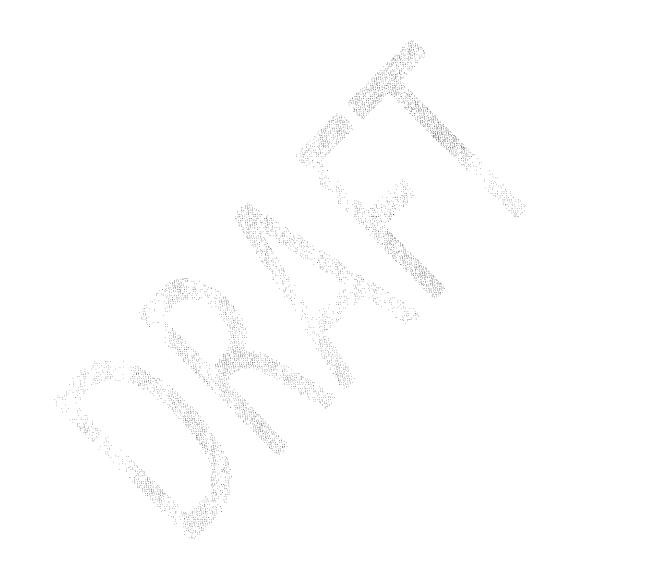
No motions.

EXECUTIVE SESSION

No Executive Session held.

ADJOURNMENT

A motion was made by Ms. Ward to adjourn the meeting. Motion seconded by Mr. Stark. Motion passed. Meeting was adjourned at 6:45 p.m.



Minutes

Committee of the Whole
Public Safety and Finance and Personnel
November 25, 2019 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present: R. Brereton, G. Crawford, W. Frank,

M. Freeman, M. McGee, T. Porter,

T. Ratcliffe, D. Snow and C. Stevens.

Alderman Absent: None.

Also in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and City Clerk Arco.

Public Comment:

Public Forum: None.

Reports of Officers, Boards and Special Committees:

- 1. Public Safety, Unfinished Business: None.
- 2. Public Safety, New Business:
 - (A) K-9 Recognition.

Sgt. Smaha introduced Officer Reese with K-9 Shep and Officer Parker with K-9 Frank and retiring K-9 Baks with Officer Davenport.

(B) Perryville Pet Hospital Donation.

Motion by Ald. Crawford, 2^{nd} by Ald. Porter to approve accepting the \$2,700 donation from Perryville Pet Hospital and use the funds for the purchase of:

Kimono Police & Military K-9 Bite Suit at a cost of \$1,555 2 Ballistic K-9 Vests at a cost of \$940 2 K-9 Training Trackers at a cost of \$144.

Aye voice vote carried. Motion carried.

- 3. Finance & Personnel, Unfinished Business: None.
- 4. Finance & Personnel, New Business:
 - (A) Tax Levy Request from Belvidere Fire Pension Fund presented by Bob Rietz Jr.

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to accept the 2019 Tax Levy request from the Belvidere Fire Pension Fund. Aye voice vote carried. Motion carried.

(B) Tax Levy Request from Belvidere Police Pension Fund presented by Bob Rietz Jr.

Motion by Ald. Crawford, 2^{nd} by Ald. Porter to accept the 2019 Tax Levy request from the Belvidere Police Pension Fund. Aye voice vote carried. Motion carried.

5. Other:

(A) Cannabis General Overview.

Motion by Ald. Crawford, 2nd by Ald. Stevens to direct City Attorney to draft an ordinance imposing a 3% tax on the sale of cannabis products and direct the City Attorney and City Planner to process a text amendment restricting cannabis dispensaries/sales to the general business and planned business districts as a special use and license growers of cannabis to an appropriate industrial zoning district. These ordinances will come to the full City Council in early 2020. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, $2^{\rm nd}$ by Ald. Snow to adjourn meeting at 7:13 p.m. Aye voice vote carried. Motion carried.

	 Mayor
Attest:	City Clerk

Ordinance No. 475H

TAX LEVY ORDINANCE

An ordinance levying taxes for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

BE IT ORDAINED by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois:

- Section 1: That a tax for the following sums of money, or as much thereof as may be authorized by law to defray all expenses and liabilities of the City of Belvidere, be and the same is hereby levied for the purposes specified against all taxable property in the City of Belvidere for the year 2020.
- Section 2: That Attachment "A" to this ordinance shall be considered as part of this ordinance as if entirely written within this ordinance and the attachment contains the amount levied for each object or purpose under the heading "Amounts to be Raised by Tax Levy".

Section 3: The following is a summary of the total taxes to be levied:

Levy Description		Amount
Corporate Purpose	(65 ILCS 5/8-3-1)	1,672,818
Fire Protection	(65 ILCS 5/11-7-1)	20,000
Police Protection	(65 ILCS 5/11-1-3)	20,000
Audit	(65 ILCS 5/8-8-8)	20,000
Special Road & Bridge	(65 ILCS 5/11-81-1 & 2)	60,000
Street Lighting	(65 ILCS 5/11-80-5)	200,000
Public Benefit	(65 ILCS 5/9-2-39 & 49)	40,000
Pension (IMRF)	(40 ILCS 5/7-171)	65,000
Pension (Firefighters)	(40 ILCS 5/4-118)	1,052,806
Pension (Police)	(40 ILCS 5/3-125)	1,270,627
Refuse (Landfill/Recycling)	(65 ILCS 5/11-19-4)	50,000
Liability Insurance	(745 ILCS 10/9-107)	300,000
Tort	(745 ILCS 10/9-107)	75,000
Emergency Service & Disaster	(65 ILCS 5/8-3-16)	5,000
FICA & Medicare	(65 ILCS 5/21-110)	200,000
Forestry	(65 ILCS 5/11-73-1)	40,000
TOTAL for City		5,091,251
Library	(75 ILCS 5/3-1 & 4)	726,224
TOTAL LEVY	•	5,817,475

Section 4:	The City Clerk shall make and file with the County Clerk of Boone County, a duly certified copy of this ordinance and that the amount levied by the attachment to this ordinance is required by the City of Belvidere and extended upon the appropriate tax books for the fiscal year of the City of Belvidere beginning May 1, 2019, and ending April 30, 2020.
Section 5:	If any section, subdivision, sentence, clause, or part of the attachment to this ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.
Section 6:	This ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.
	the Council of the City of Belvidere, Illinois, at a regular meeting thereof held, 2019, and approved by me as Mayor on the same day.
AYES:	
NAYS:	
	Michael W. Chamberlain, Mayor
ATTEST: _	
	Shauna Arco, City Clerk

	Account #	Budget FY 20	Amounts to be received from other sources	Amounts to be Raised by Tax Levy
Salaries - Elected Officials	01-5-110-5000	215,212		
Salaries - Regular - FT	01-5-110-5010	241,286		75,000
Group Health Insurance	01-5-110-5130	527,147		350,000
Health Ins Claims Paid	01-5-110-5131	35,000		10,000
Group Life Insurance	01-5-110-5132	1,458		,,,,,,,
Health Insurance Reimbursement	01-4-110-4540	(148,333)		
Meeting & Conferences	01-5-110-5154	14,850		
Subscriptions/Ed Materials	01-5-110-5156	650		
Gen Admin Personnel & Bene	efit Expenses	887,270	452,270	435,000
	•	,	,	100,000
Repairs/Maint - Bldgs	01-5-110-6010	24,340		
Repairs/Maint - Equip	01-5-110-6020	5,000		
Legal	01-5-110-6110	15,600		10,000
Other Professional Services	01-5-110-6190	45,000		
Telephone	01-5-110-6200	22,490		0
Codification	01-5-110-6225	2,000		•
Other Communications	01-5-110-6290	3,420		
Gen Admin Contractual Expe		117,850	107,850	10,000
·		. ,	107,1000	10,000
Office Supplies	01-5-110-7020	76,700		
Gas and Oil	01-5-110-7030	162,943		
Other Supplies	01-5-110-7800	6,800		
Gen Admin Supplies Expense	es	246,443	246,443	0
·		•	•	_
Miscellaneous Expense	01-5-110-7900	93,730	93,730	
Operating Transfers Out	01-5-110-9999	1,763,646	1,763,646	
		1,857,376	1,857,376	0
			. ,	_
Total General Administratio	n Expenses	3,108,939	2,663,939	445,000
				•
General Fund - Audit Departm	nent			
Accounting & Auditing	01-5-130-6100	36,500		20,000
TOTAL - AUDIT DEPARTMENT	TI	36,500	16,500	20,000
General Fund - IMRF Departn				
IMRF Premium Expense	01-5-140-5120	149,896		65,000
TOTAL - IMRF DEPARTMEN	Τ	149,896	84,896	65,000
General Fund - Social Security				
FICA Expense	01-5-150-5110	226,129		200,000
Medicare Expense	01-5-150-5112	141,874		
TOTAL - SOCIAL SECURITY	DEPT	368,003	168,003	200,000
General Fund - Liability Insu				
Insurance Premium	01-5-160-6800	480,375		300,000
TOTAL - LIABILITY INSURAN	ICE DEPT	480,375	180,375	300,000

		Budget	Amounts to be received from other	Amounts to be Raised by
Police Department	Account #	FY 20	sources	Tax Levy
Salary - Regular - FT	01-5-210-5010	3,667,877		20,000
Overtime	01-5-210-5040	406,100		185,948
Police Pension	01-5-210-5122	1,237,250		1,270,627
Health Insurance	01-5-210-5130	945,642		364,959
Dental Claims	01-5-210-5131	55,000		
Uniform Allowance	01-5-210-5140	73,430		
Training	01-5-210-5152	81,305	4 205 250	7 2 11 - 7 1
Police Dept Personnel & Ber	ieiit Expenses	6,466,604	4,625,070	1,841,534
Repair/Maint-Equipment	01-5-210-6020	27,775		
Repair/Maint-Vehicles	01-5-210-6030	103,825		70,000
Telephone/Utilities	01-5-210-6200	44,000		70,000
Physical Exams	01-5-210-6810	2,135		
Community Policing	01-5-210-6816	13,500		
K 9 Program Expenses	01-5-210-6818	7,050		
Sex Offender State Disburse	01-5-210-6835	2,500		
Police Department - Contrac	tual Expenses	200,785	130,785	70,000
Office Supplies	01-5-210-7020	12,650		
Gas & Oil	01-5-210-7030	112,500		
Operating Supplies	01-5-210-7040	46,665		
Miscellaneous Expense	01-5-210-7900	33,300		
Police Department - Supplies	s Expense	205,115	205,115	0
Equipment	01-5-210-8200	60.700	60.700	
Vehicles	01-5-210-8300	69,700 0	69,700	
TOTAL POLICE DEPARTME		6,942,204	5,030,670	1,911,534
TO THE PERSON AND THE	-141	0,542,204	5,030,070	1,911,554
Public Safety Building Dep	artment			
Salaries - Regular - FT	01-5-215-5010	684,286		
Other (FICA & IMRF)	01-5-215-5079	120,777		
Other Contractual Services	01-5-215-6890	308,232		
TOTAL PUBLIC SAFETY DE	PARTMENT	1,113,295	1,113,295	0
Fire Demanture of				
Fire Department	-04 5 000 5040	0.404.440		
Salaries - Regular - FT	01-5-220-5010	2,194,419		20,000
Overtime Fire Pension	01-5-220-5040	188,000		90,000
	01-5-220-5124	1,036,418		1,052,806
Dental Insurance	01-5-220-5130 01-5-220-5131	550,039 32,000		339,161
Uniform Allowance	01-5-220-5140	32,400		
Training	01-5-220-5152	20,000		
Fire Depart Personnel & Ben		4,053,276	2,551,309	1,501,967
,		.,000,2.0	2,001,000	1,001,007
Repair/Maint-Bldg	01-5-220-6010	40,000		
Repair/Maint-Equipment	01-5-220-6020	14,200		
Repair/Maint-Vehicles	01-5-220-6030	53,500		30,000
Telephone/Utilities	01-5-220-6200	15,240		,
Physical Exams	01-5-220-6810	2,500		
Fire Prevention	01-5-220-6822	12,000		
Emergency Med Supplies	01-5-220-6824	11,500		
Fire Department - Contractua	Expenses	148,940	118,940	30,000
Office Cumplies	04 5 000 7000			
Office Supplies	01-5-220-7020	14,100		
Gas & Oil	01-5-220-7030	20,000		
Operating Supplies Miscellaneous Expense	01-5-220-7040	8,000		
Miscellaneous Expense Fire Department - Supplies Ex	01-5-220-7900 vnenses	1,000	42 400	
· Dobaranent - Supplies E.	vhelises	43,100	43,100	0
Equipment	01-5-220-8200	25,000		
TOTAL FIRE DEPARTMENT	0 0200	4,270,316	2,738,349	1,531,967
		-,	_,. 00,070	1,001,301

		Budget	Amounts to be received from other	Amounts to be Raised by
	Account #	FY 20	sources	Tax Levy
Police & Fire Commission I				
Physical Exams	01-5-225-6810	16,500		
Other Contractual Services	01-5-225-6890	10,015		
TOTAL - POLICE & FIRE CO	DMMISSION	26,515	26,515	0
Community Development				
Salaries- Regular - FT	01-5-230-5010	256,305		
FICA	01-5-230-5079	19.607		
IMRF	01-5-230-5120	25,505		
Health Ins Expense	01-5-230-5130	83.997		
Dental Insurance	01-5-230-5131	5,000		
Training	01-5-230-5152	5,000		
Building Dept Personnel & Be	enefits Expense	395,414	395,414	0
Repair/Maint - Equip	01-5-230-6020	6,100		
Repair/Maint - Vehicles	01-5-230-6030	1,000		
Other Professional Services	01-5-230-6190	47,000		
Telephone	01-5-230-6200	2,400		
Postage	01-5-230-6210	3,200		
Printing & Publishing	01-5-230-6220	2,875		
Building Department - Contra		62,575	62,575	
Dunning Department Contra	Cidal Expenses	02,070	02,373	U
Office Supplies	01-5-230-7020	8,500		
Gas & Oil	01-5-230-7030	1,000		
Miscellaneous Expense	01-5-230-7900	750		
Operating Transfer Out	01-5-230-9999	-		
Building Department - Supplie	es Expenses	10,250	10,250	0
TOTAL BUILDING DEPARTMENT		468,239	468,239	0
Civil Defense Department				
Miscellaneous Expense	01-5-240-7900	7,000		5,000
TOTAL - CIVIL DEFENSE DE	PARTMENT	7,000	2,000	5,000

Street Breed was		Budget	Amounts to be received from other	Amounts to be Raised by
Street Department	Account #	FY 20	sources	Tax Levy
Salaries - Regular - FT	01-5-310-5010	672,391		132,750
Overtime	01-5-310-5040	40,000		
Health Insurance	01-5-310-5130	180,060		
Uniform Allowance	01-5-310-5140	16,000		
Training	01-5-310-5152	1,500		
Street Dept - Personnel & Ber	nefits Expenses	909,952	777,202	132,750
Repair/Maint - Storm Drain	01-5-310-6001	30,000		
Repair/Maint - St/Parking Lot	01-5-310-6002	95,000		60,000
Repair/Maint - Sidewalk/Curb	01-5-310-6003	40,000		20,000
Repair/Maint - Building	01-5-310-6010	9,700		
Repair/Maint - Equipment	01-5-310-6020	110,000		70,000
Repair/Maint - Traffic Signal	01-5-310-6024	30,000		
Telephone/Utilities	01-5-310-6200	7,000		
Leaf Clean-up/Removal	01-5-310-6826	12,000		
Street Department - Contractu		333,700	183,700	150,000
·	•	,		,
Office Supplies	01-5-310-7020	6,000		
Gas & Oil	01-5-310-7030	75,000		
Operating Supplies	01-5-310-7040	25,000		
Miscellaneous Expense	01-5-310-7900	2,000		
Street Department - Supplies		108,000	108,000	0
	•	,	,	-
Equipment	01-5-310-8200	0		
TOTAL STREET DEPARTME	NT	1,351,652	1,068,902	282,750
			. ,	, , , ,
Street Lighting				
Repair/ Maint - Street Light	01-5-330-6022	40,000		
Street Lighting - electricity	01-5-330-6310	240,000		200,000
TOTAL STREET LIGHTING		280,000	80,000	200,000
Garbage Department				
Miscellaneous Expenses	01-5-335-7900	54,000		50,000
TOTAL GARBAGE DEPARTM	IENT	54,000	4,000	50,000
Forestry Department				
Repair/ Maint - Other	01-5-340-6090	0		
Tree Removal or Purchase	01-5-340-6850	50,000		40,000
Miscellaneous Expense	01-5-340-7900			0
TOTAL FORESTRY DEPARTI	MENT	50,000	10,000	40,000

		Budget	Amounts to be received from other	Amounts to be Raised by	
Estation of December 1	Account #	FY 20	sources	Tax Levy	
Engineering Department Repair/ Maint - Vehicles		•			
	01-5-360-6030	0			
Engineering Subdivision Expense	01-5-360-6140	27,000			
Office Supplies	01-5-360-6824	10,000			
	01-5-360-7020	7,600			
Gas & Oil TOTAL - ENGINEERING DEI	01-5-360-7030				
TOTAL - ENGINEERING DE	PARTMENT	44,600	44,600	0	
Health / Social Services					
Council on Aging	01-5-410-6830	23,000			
Demolition / Nuisance	01-5-410-6832	20,000			
TOTAL - HEALTH / SOCIAL		23,000	23,000	0	
		20,000	20,000	U	
Economic Development					
Consulting	01-5-610-6120	0			
Planning Dept Services	01-5-610-6150	57,500			
Economic / Business	01-5-610-6840	89,800			
Tourism	01-5-610-6842	6,000			
Historic Preservation	01-5-610-6844	4,000			
TOTAL - ECONOMIC DEVEL	OPMENT	157,300	157,300	0	
LHIEL Tou					
Utility Tax	-04 5 754 0050				
Tripp Rd Reconstruction	01-5-751-8056	0			
Southside Stormsewer Study		0			
Bellwood Detention Basin	01-5-751-8060	0			
Poplar Grove/ Lawrenceville	01-5-751-8062	0			
TOTAL - Utility Tax		0	0	0	
TOTAL GENERAL FUND EX	PENSES	18,931,832	13,880,581	5,051,251	
REF: General Corporate Tax		(65 ILCS Para	5/8-3-1)		1,672,818
REF: Municipal Audit Tax		(65 ILCS Para			20,000
REF: Police Protection Tax		(65 ILCS Para			20,000
REF: Police Pension		(40 ILCS Para			
REF: Fire Protection Tax		(65 ILCS Para			1,270,627
REF: Fire Pension		(40 ILCS Para			20,000
REF: Street Lighting Tax		(65 ILCS Para			1,052,806
REF: Street & Bridge Tax			5/11-81-1 & 2)		200,000 60,000
REF: Tort Judgements (legal)	1	(745 ILCS Par			
REF: Unemployment Insuran					75,000
REF: Liability Insurance		(745 ILCS Para 10/9-107) (745 ILCS Para 10/9-107)			0
REF: Forestry Program Tax		· ·		300,000	
REF: Garbage Tax		(65 ILCS Para 5/11-73-1)		40,000	
REF: Social Security Tax		(65 ILCS Para 5/11-19-4) (65 ILCS Para 5/21-110)		50,000	
REF: Illinois Muni Retirement Fund		(40 ILCS Para	,		200,000
REF: Emergency Services &	· unu	(TO ILOO Pala	3/1-1/1)		65,000
Disaster Operation	s	(65 ILCS Para	5/8-3-16)		5,000
					5,051,251

Library Operations (18)		Budget FY 20	Amounts to be received from other sources	Amounts to be Raised by Tax Levy	
Total Expenditures		844,000	117,776	726,224	
REF: Library Tax		(75 ILCS Para(s) 5/3-1 & 4)		726,224	
Capital Projects Fund (41)					
Total Expenditures		1,252,000	1,212,000	40,000	
REF: Public Benefit Tax		(65 ILCS Para(s) 5/9-2-39 &49)			40,000
Other Funds	Fund#				
Water / Sewer Fund	61	10,069,525	10,069,525	0	
Motor Fuel Tax	10	885,000	885,000	0	
Escrow / Land Cash	91	75,000	75,000	0	
Kishwaukee II	15	0	0	0	
Special Serv Area #2 & #3	16/17	22,200	22,200	0	
Kishwaukee River T I F	13	8,750	8,750	0	
Police Pension Fund		1,548,200	1,548,200	0	
Firefighters' Pension Fund		1,391,050	1,391,050	0	
TOTAL EXPENDITURES		_35,027,557	29,210,082	5,817,475	5,817,475

TAX LEVY ORDINANCE

ORDINANCE NO 476H.

AN ORDINANCE MAKING A LEVY AND PROVIDING FOR A SPECIAL SERVICE AREA #2 TAX IN THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2019, AND ENDING APRIL 30, 2020.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, as follows:

Section 1: That there is hereby levied for the City of Belvidere, Illinois, for the Special Service Area #2, a tax not to exceed .12% of the full, fair cash value of all taxable property within the Special Service Area #2, as assessed and equalized pursuant to the statute for the current year.

Section 2: That the City Clerk of the City of Belvidere shall file with the County Clerk of Boone County, Illinois a certified copy of the ordinance.

Section 3: That this ordinance shall be in full force and effect from and after its passage and approval according to law.

, 2019, and app	roved by me as	Mayor on the sam	ne day.
		····	
APPRO	VFD·		
		Mayor	
City Clerk			
	, 2019, and app	, 2019, and approved by me as	Mayor

TAX LEVY ORDINANCE

ORDINANCE NO 477H.

AN ORDINANCE MAKING A LEVY AND PROVIDING FOR A SPECIAL SERVICE AREA #3 TAX IN THE CITY OF BELVIDERE, BOONE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2019, AND ENDING APRIL 30, 2020.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, as follows:

Section 1: That there is hereby levied for the City of Belvidere, Illinois, for the Special Service Area #3, a tax not to exceed .12% of the full, fair cash value of all taxable property within the Special Service Area #3, as assessed and equalized pursuant to the statute for the current year.

Section 2: That the City Clerk of the City of Belvidere shall file with the County Clerk of Boone County, Illinois a certified copy of the ordinance.

Section 3: That this ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED by t		videre, Illinois, this day of ne as Mayor on the same day.
AYES:	<u> </u>	
NAYS:		
	APPROVED:	
		Mayor
ATTEST:		
	City Clerk	