

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
AGENDA

December 18, 2017

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.  
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of  
December 4, 2017; as presented.

(5) Public Hearing: Proposed Property Tax Levy Increase for City of Belvidere.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,653,473.61  
Water & Sewer Fund Expenditures: \$ 453,257.98

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of November 21, 2017  
through December 5, 2017.

(B) Belvidere Fire Department Overtime Report of November 22, 2017  
through December 5, 2017 and December 1, 2017.

(C) Monthly Building Department Revenues for November 2017.

(D) Minutes of Planning and Zoning Commission of December 12, 2017.

(E) Monthly Treasurer's Report for November 2017.

(F) Monthly General Fund Report for November 2017.

(G) Monthly Water/Sewer Report for November 2017.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and  
Public Works of December 11, 2017.

(9) Unfinished Business:

- (A) Ord. #379H – 2<sup>nd</sup> Reading: An Ordinance Levying Taxes for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (B) Ord. #380H – 2<sup>nd</sup> Reading: An Ordinance making a levy and providing for a Special Service Area #2 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (C) Ord. #381H – 2<sup>nd</sup> Reading: An Ordinance making a levy and providing for a Special Service Area #3 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (D) Ord. #382H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Purchase of New Equipment from Axon Enterprises Inc.

(10) New Business:

- (A) Ord. #383H – 1<sup>st</sup> Reading: An Ordinance Granting a Zoning District Change from I, Institutional District to GI, General Industrial District (1230 South Appleton Road).
- (B) Ord. #384H – 1<sup>st</sup> Reading: An Ordinance Granting a Zoning District Change from SR-6, Single-Family Residential-6 District to CB, Central Business District (128 West Hurlbut Avenue).
- (C) Ord. #385H – 1<sup>st</sup> Reading: An Ordinance Repealing Division 6, Oversize Vehicle Parking of Article IV, of Chapter 110 of the City of Belvidere Municipal Code.

Motions forwarded from Building, Planning and Zoning and Public Works of December 11, 2017. Public Works Motions – Chairman Brooks.

- (A) Motion to approve the low bid from Engel Electric in the amount of \$216,323 to furnish and install a natural gas generator at Well #8. The cost of this work will be paid for from the Water Depreciation Account.
- (B) Motion to approve the proposal from Suburban Laboratories, in the amount of \$10,080 for the UCMR4 annual sampling. This work will be paid for from line item #61-5-810-6812 Lab Expense.
- (C) Motion to approve the low bid from Landscape Material & Firewood Sales, Inc. in the amount of \$9,000 for grinding of the City's branch pile. This work will be paid for from line item #01-5-310-6826.
- (D) Motion to approve the Tax Levy Request from Belvidere Police Pension Fund 2017.

(E) Motion to approve the Tax Levy Request from Belvidere Fire Pension Fund  
2017.

(11) Adjournment:

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: December 4, 2017

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: M. Borowicz, R. Brooks, G. Crawford, W. Frank, M. Freeman, T. Porter, T. Ratcliffe, D. Snow and C. Stevens.  
Absent: M. Sanderson.

Other staff members in attendance:

Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Fire Chief Hyser, Police Chief Noble, Deputy Chief Wallace, Deputy Chief Woody, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of November 20, 2017; as presented.

Motion by Ald. Borowicz, 2<sup>nd</sup> by Ald. Porter to approve the minutes of the regular meeting of the Belvidere City Council of November 20, 2017. Roll Call Vote: 7/0/2 in favor. Ayes: Borowicz, Brooks, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Abstain: Crawford and Freeman. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

Mayor Chamberlain reported a successful Hometown Christmas – with the garbage issue being addressed and reported the Illinois Bicentennial Flag Ceremony took place today.

(7) Approval of Expenditures: None

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of November 7, 2017 through November 20, 2017.
- (B) Belvidere Fire Department Overtime Reports of November 8, 2017 through November 21, 2017.
- (C) Minutes of City-County Coordinating of November 8, 2017.

Let the record show these reports and minutes were placed on file.

- (D) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of November 27, 2017.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Ratcliffe to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of November 27, 2017.

Roll Call Vote: 8/0/1 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Snow and Stevens. Nays: None. Abstain: Borowicz. Motion carried.

(9) Unfinished Business: None.

- (A) Ord. #376H – 2<sup>nd</sup> Reading: An Ordinance Granting a Zoning District Change from SR-6, Single Family Residential-6 District to CB, Central Business District (203 Kishwaukee Street/127 West Lincoln Avenue).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to pass Ord. #376H. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Snow, Stevens, Borowicz and Brooks. Nays: None. Motion carried.

- (B) Ord. #377H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 110-198(b) of the City of Belvidere Municipal Code to Corporate Parkway.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Borowicz to pass Ord. #377H. Roll Call Vote: 8/1 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Stevens, Borowicz, Brooks and Crawford. Nays: Snow. Motion carried.

- (C) Ord. #378H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Acquisition of an Easement for Sanitary Sewer Purposes.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Borowicz to pass Ord. #378H. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #379H – 1<sup>st</sup> Reading: An Ordinance Levying Taxes for all Corporate Purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (B) Ord. #380H – 1<sup>st</sup> Reading: An Ordinance making a levy and providing for a Special Service Area #2 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (C) Ord. #381H – 1<sup>st</sup> Reading: An Ordinance making a levy and providing for a Special Service Area #3 Tax in the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2017 and ending April 30, 2018.
- (D) Ord. #382H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Purchase of New Equipment from Axon Enterprises Inc.

Let the record show Ordinances #379H, #380H, #381H and #382H were placed on file for first reading.

- (E) Res. #2066-2017: A Resolution Authorizing the Execution of an Agreement between the City of Belvidere and Azavar Government Solutions Inc.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adopt Res. #2066-20017. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of November 8, 2017.

- (A) Motion to approve the air conditioner replacement for the Public Safety Building with the low bid from Ceroni Piping in the amount of \$25,536 with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.
- (B) Motion to approve invoice #255548 in the amount of \$1,836.35 to TRC with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.

- (C) Motion to approve invoice #867063B in the amount of \$28,181.19 to PDC Laboratories with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

Motions forwarded from Public Safety - Finance and Personnel of November 27, 2017.

- (A) Motion to accept a check in the amount of \$10,000 from the General Mills Foundation Hometown Grantmaking Program to be used for Technical Rescue Equipment. Fire Chief Hyser thanked General Mills for being a great Community Partner. Roll Call Vote: 9/0 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to approve Eli Peters for Consulting for replacing the server for the Fire Department at a cost of \$12,126 from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Snow, Stevens and Borowicz. Nays: None. Motion carried.
- (C) Motion to approve the expenditure of \$1,000 of donated money from the Cosmopolitan Club for the purchase of food for the Feed the Need Initiative. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Snow, Stevens, Borowicz and Brooks. Nays: None. Motion carried.
- (D) Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Porter to approve waiving the bidding (Section 2-700) for the City of Belvidere to enter into a contract with Axon Enterprises Inc. for the purchase of 16 Tasers and associated equipment at a cost not to exceed \$35,967.72. The first year's payment of \$10,533.60 shall be made from the sale of government surplus vehicles and court awarded Article 36 vehicles. Payments in years 2 through 5 of the contract, in the amount of \$6,311.04 will be budgeted expenses within the Belvidere Police Department's budget. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks and Crawford. Nays: None. Motion carried.
- (E) Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to waive the bidding (Section 2-700) for the purchase of Load Bearing Vests and Associated Equipment. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.

(F) Motion to authorize the Belvidere Police Department to purchase load bearing vests, hard trauma plates and other associated equipment for the vests at a cost not to exceed \$26,802 with monies coming from the Belvidere Police Department budget line item #210-8200 in the amount of \$4,000 with remainder coming from the sale of government surplus vehicles and court awarded Article 36 vehicles. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

(G) Motion to approve the renewal with Blue Cross Blue Shield for medical and Envision Healthcare for self-funded dental for the calendar year of 2018. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.

(H) Motion to approve the estimated tax levy of \$5,694,873 as announced by the Finance Director. Roll Call Vote: 8/1 in favor. Ayes: Snow, Borowicz, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: Stevens. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adjourn the meeting at 7:28 p.m. Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest:

\_\_\_\_\_ City Clerk



# Affidavit of Printing State of Illinois

County of Boone

City of Belvidere

Rock Valley Publishing, LLC, certifies that it is the publisher of the Belvidere Daily Republican; that such paper is a secular newspaper of general circulation in said county; that it is printed and published in the village/city, county and state aforesaid. It hereby further certifies that a notice, of which the attached notice is a true copy, has been legally published in said newspaper 1 time(s) for 1 consecutive week(s); That the first publication was on the 3<sup>rd</sup> day of December, 2017; The last publication was on the 3<sup>rd</sup> day of December, 2017.

Signed 

By Denelle Janssen, for Rock Valley Publishing, LLC

## Notice of Proposed Property Tax Increase for City of Belvidere

I. A public hearing to approve a proposed property tax levy increase for the City of Belvidere for 2017 will be held on December 18, 2017, at 7:00 P.M. at the City Council Chambers at 401 Whitney Boulevard, Belvidere, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Becky Tobin, Budget/Finance Officer, 401 Whitney Boulevard, Suite 100, Belvidere, Illinois 61008 (Telephone 815-544-2612).

II. The corporate and special purpose property taxes extended or abated for 2016 were \$5,500,983.

The proposed corporate and special purpose property taxes to be levied for 2017 are \$5,694,873. This represents a 3.55% increase over the previous year.

III. The property taxes extended or abated for debt service for 2016 were \$0.

The estimated property taxes to be levied or abated for debt service for 2017 are \$0.00

IV. The total property taxes extended or abated for 2016 were \$5,500,983. The estimated total property taxes to be levied or abated for 2017 are \$5,694,873. This represents a 3.55% increase over the previous year.

V. The tax levy for Special Service Areas #2 and #3 shall not exceed .12% of the value as equalized or assessed of taxable property within the Special Service Areas #2 and #3.

(Published in the Belvidere Daily Republican  
Dec. 3, 2017)

Bills Payable Summary  
December 18, 2017

General Fund: \$1,533,197.59

Special Funds:

Kishwaukee TIF	\$ 3,562.50
Farmington Ponds SSA#2	\$ 277.34
Farmington Ponds SSA#3	\$ 31.36
Capital	\$ 12,732.00
MFT	\$ 103,672.82

Water & Sewer: \$ 453,257.98

Total of Funds: \$ 2,106,731.59

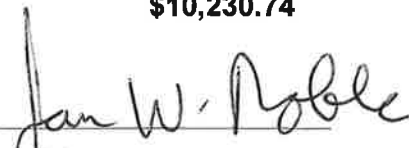
# Belvidere Police Department Payroll Report

Dept: 1790

12/5/2017

For Overtime Incurred between 11/21/17 and 12/5/17

Last Name:	Employee ID:	Total Hours:	Total Overtime Pay:
Ball	00739	13	\$709.80
Bell	00813	1	\$54.60
Bird	00793	3	\$163.80
Bogdonas	00901	2	\$101.19
Dammon	00657	16	\$978.48
Danielak	00996	11	\$395.34
Davenport	00935	15	\$669.15
Delavan	00848	3.75	\$189.73
Derry	00816	1.25	\$68.25
Gardner	00627	6	\$366.93
Gorsuch	00756	8	\$489.24
Jones	00772	17.75	\$969.15
Kaplan	00858	14	\$708.33
King	00868	1	\$50.60
Kirk	00888	21	\$1,014.30
Kozlowski	00846	22	\$1,113.09
Lane	00949	14.5	\$598.13
Mears	10050	5.5	\$197.67
Parker,B	00686	2	\$109.20
Polnow	00886	13.5	\$683.03
Schutz	00812	0.5	\$27.30
Smaha	00659	1	\$61.16
Washburn	00784	4	\$244.62
Zapf	00934	6	\$267.66
<b>Totals:</b>		<b>202.75</b>	<b>\$10,230.74</b>

  
**Jan W. Noble**  
Chief of Police

**BELVIDERE FIRE DEPT**

**Overtime Report**

**Date Between {11/22/2017} And {12/05/2017}**

Date	Time	Incident	Pay Type	Activity Type	Hours Wkd	Hrs Paid	Pay
<b>00866 Beck, Mark E</b>							
12/03/2017	07:00		OT	SCS Shift Coverage for Sick	24.00	24.00	907.68
12/04/2017	07:15		OT	IN Inspection Bureau	6.00	6.00	226.92
<b>Staff Member Totals:</b>					<b>30.00</b>	<b>30.00</b>	<b>1134.60</b>
<b>00754 Burdick, David J</b>							
11/28/2017	09:00		OT	SPE EMS Drug Exchange or	1.00	2.00	87.42
12/05/2017	10:00		OT	TRE EMS Training	2.25	2.25	98.34
<b>Staff Member Totals:</b>					<b>3.25</b>	<b>4.25</b>	<b>185.76</b>
<b>00966 Ellwanger, Adam A</b>							
11/22/2017	08:15		OT	TREP Initial Paramedic	6.75	6.75	196.83
11/28/2017	07:30		OT	TREP Initial Paramedic	10.00	2.00	58.32
12/01/2017	07:30		OT	TREP Initial Paramedic	10.00	10.00	291.60
12/04/2017	07:00		OT	TREP Initial Paramedic	11.00	11.00	320.76
<b>Staff Member Totals:</b>					<b>37.75</b>	<b>29.75</b>	<b>867.51</b>
<b>00993 Mead, Stephen C.</b>							
12/03/2017	07:00		OT	SCS Shift Coverage for Sick	24.00	24.00	628.80
<b>Staff Member Totals:</b>					<b>24.00</b>	<b>24.00</b>	<b>628.80</b>
<b>00958 Pavlatos, Gregory R</b>							
12/02/2017	17:00		OT	SPD Special Detail	4.00	4.00	125.08
<b>Staff Member Totals:</b>					<b>4.00</b>	<b>4.00</b>	<b>125.08</b>
<b>00759 Rotolo, Charles A</b>							
12/02/2017	17:00		OT	SPD Special Detail	4.00	4.00	149.80
<b>Staff Member Totals:</b>					<b>4.00</b>	<b>4.00</b>	<b>149.80</b>
<b>00969 Tangye, Travis N</b>							
12/04/2017	07:15		OT	IN Inspection Bureau	6.00	6.00	174.96
12/04/2017	14:00		OT	GRM General Recall Due to	0.50	2.00	58.32
<b>Staff Member Totals:</b>					<b>6.50</b>	<b>8.00</b>	<b>233.28</b>
<b>00556 Wilcox, Craig A</b>							
11/29/2017	08:00		OT	INR Reimbursable Plan	2.00	2.00	87.42
<b>Staff Member Totals:</b>					<b>2.00</b>	<b>2.00</b>	<b>87.42</b>
<b>All Staff Member Totals:</b>					<b>111.50</b>	<b>106.00</b>	<b>3,412.25</b>

**Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other**

BELVIDERE FIRE DEPT

Overtime Report

Date Between {12/01/2017} And {12/01/2017} and

Staff ID = "00866"

Activity Type Hours Wkd

Date	Time	Incident	Pay Type		Hrs Paid	Pay
00866	Beck, Mark E					
12/01/2017	13:00		OT SCE Shift Coverage for		4.00	151.28
			Staff Member Totals:		4.00	151.28
			All Staff Member Totals:		4.00	151.28

Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other



# City of Belvidere Building Department Revenues

November, 2017



Total Permits Issued	43	
Total Value of Construction		\$302,802.00
Building Fees	42	\$4,900.00
Electric Permit Fees	8	\$394.00
Plumbing Permit Fees	4	\$325.00
HVAC Permit Fees	0	\$0.00
Insulation Permit Fees	0	\$0.00
Plan Review Fees	0	\$0.00
Zoning Review Fees	10	\$145.00
Pool Permit Fees	0	\$0.00
Sign Permit Fees	3	\$440.00
Fence Permit Fees	3	\$45.00
SW, DW, & GR Fees	0	\$0.00
Total Permit Income		\$6,249.00
Enterprize Zone Discount	0	\$0.00
Total Permit Fees	43	\$6,249.00
<b>Break Down of Commercial vs. Residential Income</b>		
Commercial / Industrial Income	10	\$1,765.00
Residential Income	33	\$4,484.00
		<b>Value</b>
Multi Family	0	\$0.00
Single Family Residence	0	\$0.00
Commercial / Industrial	10	\$114,600.00
Other Residential	33	\$188,202.00

# Building Permits November 2017

Permit #	Date	Number	Dir	Street	PIN	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Zoning	Sign	Fence	SWDW	Paid	EZ Discount	Total Fee	Total Deposit
3430-108117	10/31/17	1116		Kishwaukee	05-26-131-007	SR6	\$1,500.00	electric	\$25.00	\$25.00									\$50.00		\$50.00	\$50.00
3431-109117	10/31/17	1315		5th Ave	05-35-406-019	SR6	\$7,900.00	tear-off reroof	\$135.00										\$155.00		\$155.00	\$155.00
3432-108117	10/31/17	2293		Ridgefield	06-31-378-002	SR4	\$6,600.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
3435-103117	10/31/17	811		Calgary Way	06-31-101-004	SR4	\$5,000.00	deck	\$110.00						\$10.00				\$120.00		\$120.00	\$120.00
3440-110117	11/01/17	208		Logan Ave	05-36-405-001	CB	\$19,500.00	siding	\$345.00										\$345.00		\$345.00	\$345.00
3444-110317	11/09/17	600		Merrill Dr	05-26-301-030	SR6	\$7,800.00	tear-off reroof	\$140.00										\$155.00		\$155.00	\$155.00
3445-110317	11/09/17	518	W	Hurlbut Ave	05-26-451-007	SR6	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
3448-110317	11/09/17	605		Eastview Ct	05-28-400-001	MRBL	\$2,100.00	MH gar roof	\$80.00										\$80.00		\$80.00	\$80.00
3447-110617	11/06/17	904	W	Locust St	05-35-128-008	MRBS	\$1,000.00	repair water svc	\$25.00		\$65.00				\$25.00	\$60.00			\$90.00		\$90.00	\$90.00
3449-110617	11/06/17	365	W	Locust St	05-26-477-035	SR6	\$5,000.00	sign	\$25.00	\$25.00							\$15.00		\$135.00		\$135.00	\$135.00
3450-110717	11/07/17	1099	S	Main St	05-36-154-031	SR6	\$700.00	fence	\$25.00										\$50.00		\$50.00	\$50.00
3451-110717	11/07/17	211		River Bend Cl	05-25-203-000	TR7	\$2,500.00	deck	\$230.00										\$240.00		\$240.00	\$240.00
3452-110717	11/07/17	1316		8th Ave	05-35-405-003	SR6	\$2,000.00	windows	\$65.00										\$65.00		\$65.00	\$65.00
3454-110817	11/08/17	2385		Oakwood Dr	07-02-151-008	SR6	\$7,500.00	tear-off reroof	\$155.00										\$65.00		\$65.00	\$65.00
3456-110817	11/08/17	915	E	5th St	05-36-660-5970	SR6	\$580.00	tear-off reroof	\$65.00										\$65.00		\$65.00	\$65.00
3457-110817	11/08/17	515		Logan	05-36-330-023	SR6	\$6,900.00	egress window	\$185.00										\$305.00		\$305.00	\$305.00
3458-110817	11/08/17	1441		Hazelwood Ct	07-02-154-011	SR4	\$17,100.00	tear-off reroof	\$305.00						\$10.00				\$210.00		\$210.00	\$210.00
3455-110917	11/09/17	185		Blester Dr	05-25-429-011	SR6	\$9,897.00	tear-off reroof	\$185.00										\$185.00		\$185.00	\$185.00
3461-110917	11/09/17	596		Park Ave	07-02-200-022	MRBL	\$5,000.00	tear-off reroof	\$110.00										\$155.00		\$155.00	\$155.00
3468-111317	11/13/17	1904		Meyers St	06-30-354-007	SR4	\$7,200.00	tear-off reroof	\$155.00										\$485.00		\$485.00	\$485.00
3470-111317	11/13/17	510		Highland St	05-36-430-023	SR6	\$6,900.00	tear-off reroof	\$140.00										\$140.00		\$140.00	\$140.00
3295-092517	11/13/17	1209	N	State St	05-26-127-008	GB	\$42,000.00	6 signs	\$25.00	\$150.00					\$25.00	\$285.00			\$50.00		\$50.00	\$50.00
3472-111417	11/14/17	532	W	Boone St	05-26-332-001	SR6	\$1,000.00	fence	\$25.00										\$80.00		\$80.00	\$80.00
3479-111417	11/14/17	1941		Lafayette	05-22-278-007	SR6	\$13,000.00	fence	\$25.00										\$50.00		\$50.00	\$50.00
3473-111417	11/15/17	750		Buchanan	05-25-405-007	SR6	\$2,088.00	windows	\$80.00										\$80.00		\$80.00	\$80.00
3474-111417	11/15/17	1021	S	State St	05-36-152-042	SR6	\$4,270.00	windows	\$110.00										\$110.00		\$110.00	\$110.00
3475-111417	11/15/17	415		Glenwood Dr	05-36-378-003	SR6	\$4,699.00	windows	\$110.00										\$110.00		\$110.00	\$110.00
3476-111417	11/15/17	1404	S	State St	05-36-306-001	SR6	\$3,004.00	windows	\$95.00										\$95.00		\$95.00	\$95.00
3477-111417	11/15/17	4211		Hearthstone	05-28-378-011	SR4	\$4,200.00	windows	\$110.00										\$110.00		\$110.00	\$110.00
3478-111417	11/15/17	526		Garden Dr	05-26-153-005	SR6	\$2,954.00	windows	\$80.00										\$80.00		\$80.00	\$80.00
3484-111517	11/15/17	1913		Lafayette Dr	05-22-278-012	SR6	\$9,600.00	basement remodel	\$185.00	\$45.00	\$130.00								\$360.00		\$360.00	\$360.00
3485-111617	11/16/17	719	E	Lincoln	05-25-160-011	SR6	\$7,000.00	remodel	\$240.00	\$51.00	\$65.00				\$25.00	\$95.00			\$356.00		\$356.00	\$356.00
3480-111517	11/17/17	2010	N	State St	05-22-476-007	GB	\$30,000.00	sign	\$25.00	\$50.00					\$25.00	\$75.00			\$195.00		\$195.00	\$195.00
3486-112017	11/20/17	401		Eastwood Ln	05-28-400-001	MRBL	\$1,400.00	deck	\$65.00										\$75.00		\$75.00	\$75.00
3489-112117	11/21/17	419	W	Menomonee	05-26-18400012	SR6	\$4,800.00	tear-off reroof	\$110.00										\$110.00		\$110.00	\$110.00
3502-112717	11/27/17	910		Sullivan	05-25-456-005	SR6	\$4,200.00	tear-off reroof	\$110.00										\$110.00		\$110.00	\$110.00
3503-112717	11/27/17	1505		Illes Ave	05-24-479-003	SR4	\$9,900.00	tear-off reroof	\$370.00										\$370.00		\$370.00	\$370.00
3504-112717	11/27/17	209	\$	State St	05-26-478-049	CB	\$1,300.00	window renewal	\$50.00										\$50.00		\$50.00	\$50.00
3505-112717	11/27/17	209	\$	State St	05-26-478-049	CB	\$3,000.00	HVAC permit renewal	\$50.00										\$50.00		\$50.00	\$50.00
3506-112717	11/27/17	1425		Maple	05-35-432-011	SR6	\$1,500.00	electric	\$25.00	\$23.00									\$48.00		\$48.00	\$48.00
3507-112817	11/28/17	804		Garfield	05-36-110-001	SR6	\$6,000.00	tear-off reroof	\$125.00										\$125.00		\$125.00	\$125.00
3509-112817	11/28/17	330	E	Menomonee	05-26-233-008	SR6	\$3,000.00	wall repl., fitness room	\$0.00										\$0.00		\$0.00	\$0.00
3510-112817	11/28/17	2332		Oakwood Dr	07-02-154-004	SR4	\$2,000.00	garage doors	\$65.00										\$65.00		\$65.00	\$65.00
							\$302,802.00		\$4,900.00	\$394.00	\$325.00	\$0.00	\$0.00	\$0.00	\$145.00	\$440.00	\$45.00	\$0.00	\$6,249.00	\$0.00	\$6,249.00	\$6,249.00

# Commercial Permits November 2017

Permit #	Date	#	Dir	Street Name	PIN	Zone	Value	Construction	Building	Electric	Plumbing	HVAC	INSL	Review	Sign	Pen	SW&DW	Paid	EZ Discount	Total Fee	Total Dep
3440-110117	11/01/17	203		Logan Ave	05-36-105-001	CB	\$19,500.00	sliding window renewal	\$345.00									\$345.00		\$345.00	\$345.00
3504-112717	11/27/17	209	\$	State St	05-26-478-049	CB	\$1,300.00	HVAC permit renewal	\$50.00									\$50.00		\$50.00	\$50.00
3505-112717	11/27/17	209	\$	State St	05-26-478-049	CB	\$3,000.00	HVAC permit renewal	\$50.00									\$50.00		\$50.00	\$50.00
3295-092517	11/13/17	1209	N	State St	05-26-127-008	GB	\$42,000.00	6 signs	\$25.00	\$150.00					\$285.00			\$485.00		\$485.00	\$485.00
3460-111517	11/17/17	2010	N	State St	05-22-476-007	GB	\$30,000.00	sign	\$25.00	\$50.00					\$95.00			\$195.00		\$195.00	\$195.00
3448-110317	11/03/17	605		Eastview Ct.	05-28-400-001	MR8L	\$2,100.00	MH gtr roof	\$80.00						\$10.00			\$210.00		\$210.00	\$80.00
3461-110917	11/09/17	596		Park Ave	07-02-200-022	MR8L	\$5,000.00	new MH	\$110.00	\$25.00	\$65.00				\$10.00			\$75.00		\$75.00	\$75.00
3486-112017	11/20/17	401		Eastwood Ln	05-28-400-001	MR8L	\$1,400.00	deck	\$65.00						\$10.00			\$90.00		\$90.00	\$90.00
3447-110617	11/06/17	904	W	Locust St	05-35-128-008	MR8S	\$1,000.00	repair water svc	\$25.00									\$90.00		\$90.00	\$90.00
3457-110817	11/08/17	515		Logan	05-36-130-003	NB	\$9,300.00	tear-off reroof	\$185.00	\$225.00	\$150.00	\$65.00	\$65.00	\$0.00	\$380.00	\$0.00	\$0.00	\$1,765.00	\$0.00	\$1,765.00	\$1,765.00
							\$114,600.00		\$560.00	\$225.00	\$150.00	\$65.00	\$65.00	\$0.00	\$380.00	\$0.00	\$0.00	\$1,765.00	\$0.00	\$1,765.00	\$1,765.00



# Residential Permits November 2017

Permit #	Date	Address	Irctit	Street Name	PIN	ZONE	Value	Construction	BLDG	Electric	Plumbing	HVAC	IHSL	Review	Zoning	Fence	SW&DW	Total Fee	Total Deposit						
3432-10317	10/31/17	2233		Ridgefield	06-31-378-002	SR4	\$6,600.00	tear-off reroof	\$140.00									\$140.00	\$140.00						
3435-110817	10/31/17	811		Calgary Way	06-31-101-004	SR4	\$5,000.00	deck	\$110.00						\$10.00			\$120.00	\$120.00						
3458-110817	11/08/17	1441		Hazewood Ct	07-02-154-011	SR4	\$17,100.00	tear-off reroof	\$305.00									\$305.00	\$305.00						
3468-111317	11/13/17	1904		Meyers St	06-30-354-007	SR4	\$7,200.00	tear-off reroof	\$185.00									\$185.00	\$185.00						
3477-111417	11/15/17	4211		Hearthstone	05-28-378-011	SR4	\$4,200.00	windows	\$110.00									\$110.00	\$110.00						
3503-112717	11/27/17	1505		Illes Ave	05-24-479-003	SR4	\$9,900.00	tear-off reroof	\$370.00									\$370.00	\$370.00						
3510-112817	11/28/17	2332		Oakwood Dr	07-02-154-004	SR4	\$2,000.00	garage doors	\$65.00									\$65.00	\$65.00						
3430-10317	10/31/17	1116		Kishwaukee	05-26-131-007	SR6	\$1,500.00	electric	\$25.00	\$25.00								\$50.00	\$50.00						
3431-10317	10/31/17	1315		5th Ave	05-35-406-019	SR6	\$7,800.00	tear-off reroof	\$185.00									\$185.00	\$185.00						
3445-110317	11/03/17	518	W	Hurlbut Ave	05-26-451-007	SR6	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00						
3449-110617	11/06/17	365	W	Locust St	05-26-477-035	SR6	\$5,000.00	sign	\$25.00	\$25.00					\$25.00			\$50.00	\$50.00						
3450-110717	11/07/17	1033		Main St	05-36-154-031	SR6	\$700.00	fence	\$25.00									\$25.00	\$25.00						
3452-110717	11/07/17	1316	S	8th Ave	05-35-405-003	SR6	\$2,000.00	windows	\$65.00									\$65.00	\$65.00						
3454-110817	11/08/17	2365		Oakwood Dr	07-02-151-008	SR6	\$7,500.00	tear-off reroof	\$185.00									\$185.00	\$185.00						
3455-110817	11/08/17	185		Blester Dr	05-25-429-011	SR6	\$9,857.00	15 windows	\$185.00									\$185.00	\$185.00						
3456-110817	11/08/17	915	E	5th St	05-36-660-5970	SR6	\$580.00	egress window	\$65.00									\$65.00	\$65.00						
3470-111317	11/13/17	510		Highland St	05-36-330-023	SR6	\$6,900.00	tear-off reroof	\$140.00									\$140.00	\$140.00						
3472-111417	11/14/17	532	W	Boone St	05-26-332-001	SR6	\$1,000.00	fence	\$25.00									\$25.00	\$25.00						
3473-111417	11/15/17	750		Buchanan	05-25-405-007	SR6	\$2,088.00	windows	\$80.00									\$80.00	\$80.00						
3474-111417	11/15/17	1021	S	State St	05-36-152-042	SR6	\$4,270.00	windows	\$110.00									\$110.00	\$110.00						
3475-111417	11/15/17	415		Glenwood Dr	05-36-378-003	SR6	\$4,699.00	windows	\$110.00									\$110.00	\$110.00						
3476-111417	11/15/17	1404	S	State St	05-36-306-001	SR6	\$3,004.00	windows	\$95.00									\$95.00	\$95.00						
3478-111417	11/15/17	526		Garden Dr	05-26-153-005	SR6	\$2,964.00	windows	\$80.00									\$80.00	\$80.00						
3479-111417	11/14/17	1941		Lafayette	05-22-278-007	SR6	\$13,000.00	fence	\$25.00									\$25.00	\$25.00						
3484-111517	11/15/17	1913		Lafayette Dr	05-22-278-012	SR6	\$9,600.00	basement remodel	\$185.00	\$45.00	\$130.00							\$360.00	\$360.00						
3485-111617	11/16/17	719	E	Lincoln	05-25-160-011	SR6	\$7,000.00	remodel	\$240.00	\$51.00	\$65.00							\$356.00	\$356.00						
3491-112117	11/21/17	419	W	Menomnie	05-26-1840012	SR6	\$4,800.00	tear-off reroof	\$110.00									\$110.00	\$110.00						
3502-112717	11/27/17	910		Sullivan	05-25-456-005	SR6	\$4,200.00	tear-off reroof	\$110.00									\$110.00	\$110.00						
3506-112717	11/27/17	1425		Maple	05-35-432-011	SR6	\$1,500.00	electric	\$25.00	\$25.00								\$48.00	\$48.00						
3507-112817	11/28/17	804		Garfield	05-36-110-001	SR6	\$6,000.00	tear-off reroof	\$125.00									\$125.00	\$125.00						
3509-112817	11/28/17	330	E	Menomnie	05-26-233-008	SR6	\$3,000.00	wall repl, fitness room	\$0.00									\$0.00	\$0.00						
3451-110717	11/07/17	211		River Bend Ct	05-25-203-000	TR7	\$12,500.00	deck	\$230.00						\$10.00			\$240.00	\$240.00						
																	\$3,940.00	\$169.00	\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,484.00

Building Department Deposit Report November 2017

DATE	BUILDG	ELECT	PLUMB	HVAC	INSL	REYW	ZONG	SIGN	FENCE	SW&DW	AMT PAID	EZ DISC	TOTAL FEE	CODE ENF	ELECTR CERT	TOTAL DEP
10/31/2017	\$430.00	\$25.00					\$10.00				\$465.00		\$465.00			\$465.00
11/02/2017	\$345.00										\$345.00		\$345.00			\$345.00
11/06/2017	\$375.00										\$375.00		\$375.00			\$375.00
11/06/2017	\$50.00	\$25.00	\$65.00				\$25.00	\$60.00			\$225.00		\$225.00			\$225.00
11/07/2017	\$320.00						\$20.00		\$15.00		\$355.00		\$355.00			\$355.00
11/08/2017	\$710.00										\$710.00		\$710.00			\$710.00
11/13/2017	\$615.00	\$175.00	\$65.00				\$35.00	\$285.00			\$1,175.00		\$1,175.00		\$50.00	\$1,225.00
11/15/2017	\$50.00						\$20.00		\$30.00		\$100.00		\$100.00			\$100.00
11/15/2017	\$770.00	\$45.00	\$130.00								\$945.00		\$945.00			\$945.00
01/11/1900	\$240.00	\$51.00	\$65.00								\$356.00		\$356.00			\$356.00
11/17/2017	\$25.00	\$50.00					\$25.00	\$95.00			\$195.00		\$195.00			\$195.00
11/20/2017	\$65.00						\$10.00				\$75.00		\$75.00			\$75.00
11/21/2017	\$110.00										\$110.00		\$110.00			\$110.00
11/27/2017	\$605.00	\$23.00									\$628.00		\$628.00			\$628.00
11/28/2017	\$190.00										\$190.00		\$190.00			\$190.00
	<b>\$4,900.00</b>	<b>\$394.00</b>	<b>\$325.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$145.00</b>	<b>\$440.00</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$6,249.00</b>	<b>\$0.00</b>	<b>\$6,249.00</b>	<b>\$0.00</b>		<b>\$6,299.00</b>

**CITY OF BELVIDERE  
PLANNING AND ZONING COMMISSION  
Minutes  
Tuesday, December 12, 2017  
City Council Chambers  
401 Whitney Boulevard  
6:00 pm**

**ROLL CALL**

**Members Present:**

Andrew Racz, CHM  
Robert Cantrell, VCHM  
Daniel Arevalo  
Alissa Maher  
Art Hyland

**Staff Present:**

Gina DelRose, Community Development Planner  
Ben Rohr, Land Use Planner  
Cathy Crawford, Administrative Assistant  
Mike Drella, City Attorney

**Members Absent:**

Rich Weigel  
Anthony R. Phelps

Chairman Andrew Racz called the meeting to order at 6:00 p.m.

**MINUTES:** It was moved and seconded (Hyland/Cantrell) to approve the minutes of November 14, 2017. The motion carried with a 5-0 roll call vote.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**2017-38; Hernandez (MA):** Angelica Hernandez, 415 Kishwaukee Street, Belvidere, Illinois 61008 on behalf of the property owner, Boone County, 1212 Logan Avenue, Belvidere, IL 61008 is requesting a map amendment (rezoning) at 1230 South Appleton Road from the I, Institutional District to the GI, General Industrial District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. PIN: 05-35-151-006.

The public hearing was reopened at 6:02 p.m.

Gina DelRose was sworn in and summarized the staff report dated November 8, 2017. The case was published in the Belvidere Daily Republican on October 29, 2017 and certified mailings were sent to surrounding property owners on October 19, 2017. The subject property and the property at the front were originally developed together, however, the residence at the front was purchased in 2004 by a private landowner. The property was formerly used by a veterinary practice and subsequently, became the location of the Boone County Animal Services. The two properties still share a driveway.

The subject property has been vacant since the Boone County Animal Services constructed a new facility in 2016. The property, as a government-used facility, was zoned Institutional in 2006. Institutional land uses are limited; The Comprehensive Plan anticipated the need to rezone the property and designates the subject property as well as the adjacent property as both general and planned industrial.

The planning staff believes the proposed rezoning is appropriate due to the proximity of existing industrial zoned land, traffic along Appleton Road and the fact that the property has never been utilized in a residential manner. The current zoning designation significantly restricts the potential redevelopment of the property. The staff recommends approval of case 2017-38.

There were no questions from the applicant, the public or commission members for the staff.

The applicant had nothing further to add.

The public hearing was closed at 6:07 p.m.

It was moved and seconded (Maher/Arevalo) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Cantrell/Hyland) to recommend approval of case 2017-38. The motion carried with a 5-0 roll call vote.

Gina DelRose stated the case would receive a first reading at City Council on December 18, 2017 and a second reading and vote on January 2, 2017.

**2017-39; Hernandez (VAR):** Angelica Hernandez, 415 Kishwaukee Street, Belvidere, Illinois 61008 on behalf of the property owner, Boone County, 1212 Logan Avenue, Belvidere, Illinois 61008 is requesting a variance to reduce the required pavement setback from five feet to zero along the westerly 260 feet of the northern and southern property lines to allow the existing driveway to be widened for two-way traffic (Belvidere Zoning Ordinance Sections 150.105(C)(8)(G)(2)(C) Minimum Paved Surface Setback, 150.105(D)(G)(2)(C) Minimum Paved Surface Setback and 150.909 Variance Review and Approval). PIN: 05-35-151-006

The public hearing was reopened at 6:09 p.m.

Gina DelRose was sworn in and summarized the staff report dated November 8, 2017. The case was published in the Belvidere Daily Republican on October 29, 2017 and certified mailings were sent to surrounding property owners on October 19, 2017. The subject property is 1.55 acres and flag-shaped; there is 25.6 feet of road frontage that serves a 260-foot long driveway before the property widens to a functional width. The Zoning Ordinance requires a five-foot pavement setback which

would reduce the allowable driveway width to 15.6 feet and permit only one-way traffic. Safety concerns exist for a one-way nonresidential use of the driveway. Due to the previous request to rezone the property to general industrial, future uses of the property will require proper ingress/egress.

Other than road frontage, the property meets all other zoning requirements; the parcel was created prior to 1991 when road frontage requirements were not in place, therefore the lot is considered legal non-conforming in terms of the reduced road frontage. The reduced road frontage is what prevents the property from having adequate ingress/egress.

The applicant is requesting the variance in order to have a driveway that is up to 25.5 feet wide. A standard two-way driveway is 24 feet wide. The Fire Department has requested a 26-foot wide driveway to accommodate future development. The additional 18 inches of reduced setback beyond the required 24 feet will allow them to widen the driveway to 25.5 feet in order to meet either the fire department's request, or to allow them to off-set the driveway in order to construct a fence along the southern property line to provide an additional buffer to the residence.

The planning staff recommends approval of the variance.

Daniel Arevalo asked Ms. DelRose if the resulting driveway will be wide enough to accommodate a firetruck.

Gina DelRose stated the Zoning Ordinance only requires a 24-foot driveway; she is aware of many commercially used driveways that are 24 feet wide. Ms. DelRose said she understands the Fire Department has requested 26 feet, but in the past many have been allowed at 24 feet wide.

There were no further questions for the staff.

The applicant had nothing further to add.

The public hearing was closed at 6:16 p.m.

It was moved and seconded (Maher/Cantrell) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Arevalo/Hyland) to approve case 2017-39. The motion carried with a 5-0 roll call vote.

**NEW BUSINESS:**

**2017-37; Anderson (MA):** Proverbs 3:5-6 LLC, 800 Beech Bay Road, Poplar Grove, IL 61065, on behalf of the property owners, Octavio and Lilia Perez, 128 West Hurlbut Avenue, Belvidere, IL 61008, is requesting a map amendment

(rezoning) at 128 West Hurlbut Avenue from the SR-6, Single-family Residential-6 District to CB, Commercial Business District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map. PIN: 05-26-429-021.

The public hearing was opened at 6:19 p.m.

Ben Rohr was sworn in and summarized the staff report dated December 6, 2017. Mr. Rohr stated the case was published in the Belvidere Daily Republican on November 26, 2017 and certified mailings were sent to surrounding property owners on November 21, 2017. In 2013, the funeral home was rezoned to Institutional to bring it into compliance with the current Zoning Ordinance. In 2017, several adjacent properties were rezoned to Institutional to allow an expansion of the funeral home and its services.

Ben Rohr stated that in an effort to address voiced concerns by adjacent residents regarding parking and traffic, the applicants have decided to rezone the subject property to the central business designation. The subject property is currently one parcel removed from the Central Business District to the east and the newly rezoned Central Business District parcels to the south. With the continued expansion of the funeral home and general parking demand downtown, the trend of development for the entire block is a shift to central business uses. This designation permits off-site parking while being more compatible with adjacent properties than the Institutional District.

The planning staff recommends approval of case 2017-37.

There were no questions for the staff from commission members, the public or the applicant.

Applicant Diann Anderson stated her business will be looking forward to the added safety that the rezoning will provide, due to the addition of a crosswalk and the ability to provide off-site parking.

The public hearing closed at 6:23 p.m.

It was moved and seconded (Maher/Hyland) to accept the findings of fact as presented. The motion carried with a 5-0 roll call vote.

It was moved and seconded (Cantrell/Maher) to recommend approval of the rezoning. The motion carried with a 5-0 roll call vote.

The case will move to the City Council for a first reading on December 18, 2017 and second reading and vote on January 2, 2018.

**OTHER BUSINESS:**

**DISCUSSION:** None

**Staff Report:**

Gina DelRose said there will be a special use request in January, 2018 for a car sales lot on North State Street.

The Historic Preservation Commission will be holding an interactive Murder Mystery fundraiser at the Boone County Historical Museum. Tickets will be available at City Hall.

Gina DelRose also stated there is an open position available for a part-time commercial plans examiner with the City of Belvidere Community Development Department.

**ADJOURNMENT:**

The meeting adjourned at 6:27 p.m.

**Recorded by:**

\_\_\_\_\_  
Cathy Crawford  
Administrative Assistant

**Reviewed by:**

\_\_\_\_\_  
Gina DelRose  
Community Development Planner

**MONTHLY TREASURER'S REPORT**

Activity for the month of:					November 2017			
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	11,480,510.45	1,606,542.52	1,322,661.17		11,764,391.80	29,102.65	11,793,494.45
Forestry	01	(298,514.54)	5,794.77	21,269.00		(313,988.77)		(313,988.77)
Landfill	01	3,702.83	7,449.96	0.00		11,152.79		11,152.79
I M R F / Soc Sec	01	(81,713.86)	64,391.41	53,165.44		(70,487.89)		(70,487.89)
Community Dev Fund	01	(734,378.03)	7,468.57	41,005.37		(767,914.83)		(767,914.83)
Liability Insurance	01	(827,816.45)	47,994.94	452,758.88		(1,232,580.39)		(1,232,580.39)
<b>General Fund</b>	<b>01</b>	<b>9,541,790.40</b>	<b>1,739,642.17</b>	<b>1,890,859.86</b>	<b>0.00</b>	<b>9,390,572.71</b>	<b>29,102.65</b>	<b>9,419,675.36</b>
Motor Fuel Tax	10	885,193.75	57,311.35	603,757.39		338,747.71		338,747.71
Kishwaukee TIF	13	59,354.81	1,057.64	0.00		60,412.45	(55,710.13)	4,702.32
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Special Service Area 2	16	7,686.57	2,405.38	1,867.01		8,224.94		8,224.94
Special Service Area 3	17	4,089.72	1,019.05	1,178.79		3,929.98		3,929.98
<b>Capital Projects - general</b>								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	73,361.09	6,625.51	133,582.52		(53,595.92)		(53,595.92)
Capital Fund (752)	41	787,250.79	29.57	0.00		787,280.36		787,280.36
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
<b>Capital Projects</b>	<b>41</b>	<b>916,729.69</b>	<b>6,655.08</b>	<b>133,582.52</b>	<b>0.00</b>	<b>789,802.25</b>	<b>0.00</b>	<b>789,802.25</b>
W/S General Admin	61	75,607.08	0.00	0.00		75,607.08		75,607.08
Water - operations	61	536,778.69	309,523.78	326,938.06	(49,350.15)	470,014.26		470,014.26
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	265,467.97	46,645.53	0.00		312,113.50		312,113.50
W / S - bond reserves	61	590,875.75	553.04	0.00		591,428.79		591,428.79
Sewer - operations	61	1,229,783.44	351,151.31	440,211.48	(49,350.15)	1,091,373.12		1,091,373.12
W/S Cap Imprv (Depr) 04-09	61	1,417,841.85	26,709.09	1,822.50		1,442,728.44		1,442,728.44
W/S Connection/Agr Fees 05-10	61	4,091,384.49	4,924.67	0.00		4,096,309.16		4,096,309.16
Sewer Plant Equip Repl 06-08	61	398,931.11	42,381.24	200,126.13		241,186.22		241,186.22
<b>Water / Sewer Fund</b>	<b>61</b>	<b>8,606,670.38</b>	<b>781,888.66</b>	<b>969,098.17</b>	<b>(98,700.30)</b>	<b>8,320,760.57</b>	<b>0.00</b>	<b>8,320,760.57</b>
Escrow	91	585,930.24	86.55	46,877.00		539,139.79		539,139.79
<b>TOTAL</b>		<b>20,612,360.33</b>	<b>2,590,065.88</b>	<b>3,647,220.74</b>	<b>(98,700.30)</b>	<b>19,456,505.17</b>	<b>26,607.48</b>	<b>19,429,897.69</b>

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	1,450,117.63	365,293.68	7,575,161.40		9,390,572.71	42,406.39	9,432,979.10
Motor Fuel Tax	10	151,311.82	187,435.89			338,747.71		338,747.71
Kishwaukee TIF	13	60,412.45	0.00			60,412.45	(55,710.13)	4,702.32
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2-Farmington	16	8,224.94	0.00			8,224.94		8,224.94
Sp Srv Areas #3-Farmington	17	3,929.98	0.00			3,929.98		3,929.98
Capital Projects	41	2,763.62	287,038.63	500,000.00		789,802.25		789,802.25
Water / Sewer Fund	61	1,680,843.14	33,711.84	6,606,205.59		8,320,760.57		8,320,760.57
Escrow	91	170,767.35	368,372.44	0.00		539,139.79		539,139.79
<b>TOTAL</b>		<b>3,533,285.70</b>	<b>1,241,852.48</b>	<b>14,681,366.99</b>	<b>0.00</b>	<b>19,456,505.17</b>	<b>(13,303.74)</b>	<b>19,443,201.43</b>
Fire Department - 2% Fund	19	4,902.13	16,099.56			21,001.69		21,001.69
Seized Vehicles		5,616.54				5,616.54		5,616.54
Drug Operations		54,791.21				54,791.21		54,791.21
State Asset Forfeiture		66,953.00				66,953.00		66,953.00
Federal Forfeiture		62,893.21				62,893.21		62,893.21
Auction		75,787.06				75,787.06		75,787.06
Metro Narcotics		12,709.17				12,709.17		12,709.17
Metro Narcotics OAF		274.00				274.00		274.00
Belvidere OAF		553.50				553.50		553.50
<b>TOTAL POLICE FUNDS as of Oct 2017</b>		<b>279,577.69</b>				<b>279,577.69</b>		<b>279,577.69</b>



**INCOME STATEMENT FOR THE GENERAL FUND**

		Through			November , 2017		
Account #	Actual FY 16	Actual FY 17	Month of November	YTD Actual for FY 18	Budget FY 18	58% of budget	
<b>General Administration</b>							
RE Property Tax	01-4-110-4010	1,835,158.83	1,843,251.00	290,696.05	1,759,868.97	1,756,524	100%
Hotel / Motel Tax	01-4-110-4011	2,797.94	2,748.68	664.97	1,846.84	3,476	53%
Auto Rental Tax	01-4-110-4012	6,255.78	6,418.98	593.35	4,184.68	6,240	67%
Muni Infrastructure Maint	01-4-110-4013	172,424.44	150,224.37	10,665.68	79,717.34	159,420	50%
State Income Tax	01-4-110-4100	2,731,919.66	2,436,019.36	151,533.55	1,742,111.81	2,584,085	67%
Muni Sales Tax	01-4-110-4110	3,195,462.66	3,310,595.26	309,931.64	1,962,182.69	3,305,624	59%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	588,795.81	625,105.54	53,394.92	356,215.71	619,157	58%
Replacement Tax	01-4-110-4120	507,162.14	534,532.21	0.00	227,475.86	456,888	50%
Repl Tax Dist to Pensions	01-4-110-4121	(256,794.00)	(264,958.00)	0.00	(75,000.00)	(260,246)	29%
State Grants	01-4-110-4150	0.00	0.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	18,088.00	15,870.00	530.00	12,575.00	17,640	71%
Liquor License & Fines	01-4-110-4210	115,175.00	104,050.00	10,000.00	124,450.00	107,700	116%
Amusement Machine	01-4-110-4230	7,600.00	8,400.00	0.00	9,800.00	9,000	109%
Court Fines	01-4-110-4400	382,451.10	269,744.37	28,772.42	181,056.18	304,940	59%
Parking Fines	01-4-110-4410	6,028.00	5,743.12	678.00	1,374.00	5,975	23%
Seized Vehicle Fee	01-4-110-4420	73,830.00	57,900.00	8,100.00	54,450.00	61,200	89%
Engr Fees-Subdivision	01-4-110-4430	0.00	14,005.00	0.00	0.00	20,000	0%
Video Gambling	01-4-110-4440	184,057.62	229,469.55	23,296.05	153,716.33	219,600	70%
Franchise Fees	01-4-110-4450	264,885.46	270,606.66	69,928.93	211,326.43	269,528	78%
Comcast Fees	01-4-110-4455	4,842.60	19,662.65	0.00	2,160.90	4,481	0%
Death/Birth Certificates	01-4-110-4460	18,225.00	20,255.00	930.00	10,721.00	18,358	58%
Accident/Fire Reports	01-4-110-4470	4,850.00	4,258.85	685.00	3,115.00	4,917	63%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	97,755.58	66,634.64	14,236.73	61,226.61	72,000	85%
Fuel Charges (outside vendors)	01-4-110-4550	0.00	0.00	21,864.94	122,159.26	0	0%
Interest Income	01-4-110-4600	20,553.91	39,813.97	11,388.77	26,966.82	45,500	59%
Misc Revenues	01-4-110-4900	25,101.27	26,134.26	1,128.45	7,718.05	27,400	28%
Heritage Days	01-4-110-4901	47,733.11	53,386.00	0.00	64,075.24	0	0%
Historic Pres. Fund Raising	01-4-110-4902	2,223.39	160.00	0.00	3,600.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	0.00	9,052.56	0.00	0.00	21,000	0%
Operating Transfer in (Reserve)	01-4-110-9998	133,704.88	1,026,870.07	0.00	0.00	1,173,828	0%
<b>Total General Administration Revenues</b>		<b>10,190,288.18</b>	<b>10,885,954.10</b>	<b>1,009,019.45</b>	<b>7,109,094.72</b>	<b>11,034,235</b>	<b>64%</b>
Salaries - Elected Officials	01-5-110-5000	207,623.48	207,623.48	22,401.65	129,340.80	213,878	60%
Salaries - Regular - FT	01-5-110-5010	215,618.59	221,324.13	31,210.95	145,395.64	226,472	64%
Group Health Insurance	01-5-110-5130	426,535.23	469,397.37	35,070.29	254,088.23	513,611	49%
Health Ins Claims Pd (Dental)	01-5-110-5131	33,617.08	28,915.36	1,245.40	12,390.80	40,000	31%
Group Life Insurance	01-5-110-5132	1,331.10	1,336.50	116.10	801.90	1,409	57%
Health Insurance Reimb.	01-4-110-4540	(155,658.46)	(153,131.82)	(7,330.02)	(77,628.29)	(156,618)	50%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	11,726.84	11,208.73	2,494.39	9,384.83	15,400	61%
Subscriptions/Ed Materials	01-5-110-5156	618.90	552.90	0.00	336.94	650	52%
<b>Gen Admin Personnel &amp; Benefit Expenses</b>		<b>741,412.76</b>	<b>787,226.65</b>	<b>85,208.76</b>	<b>474,110.85</b>	<b>854,802</b>	<b>55%</b>
Repairs/Maint - Bldgs	01-5-110-6010	19,689.75	34,784.35	597.09	11,011.99	21,680	51%
Repairs/Maint - Equip	01-5-110-6020	2,248.91	3,424.32	301.57	1,811.06	5,000	36%
Legal	01-5-110-6110	5,623.50	7,450.91	799.11	3,393.39	37,200	9%
Other Professional Services	01-5-110-6190	14,667.50	0.00	0.00	0.00	2,500	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	20,965.86	20,424.85	1,053.52	10,670.23	21,770	49%
Codification	01-5-110-6225	950.00	8,442.83	0.00	0.00	2,000	0%
Other Communications	01-5-110-6290	3,101.47	4,037.44	201.59	1,407.94	3,400	41%
<b>Gen Admin Contractual Expenses</b>		<b>67,246.99</b>	<b>78,564.70</b>	<b>2,952.88</b>	<b>28,294.61</b>	<b>93,550</b>	<b>30%</b>

General Administration (cont)	Account #	Actual FY 16	Actual FY 17	Month of November	YTD Actual for FY 18	Budget FY 18	58% of budget
Office Supplies	01-5-110-7020	46,927.04	39,061.21	4,231.62	23,749.65	56,800	42%
Other Supplies	01-5-110-7800	6,061.61	5,417.00	243.60	2,223.89	7,350	30%
Gen Admin Supplies Expenses		52,988.65	44,478.21	4,475.22	25,973.54	64,150	40%
Miscellaneous Expense	01-5-110-7900	102,348.35	72,206.98	5,472.03	65,420.68	85,930	76%
Reimb of Seized Vehicle Fee	01-5-110-7901	600.00	1,207.50	0.00	300.00	0	0%
Heritage Days	01-5-110-7902	1,871.84	56,780.67	0.00	71,006.47	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	697,252.05	536,965.18	0.00	258,828.00	383,828	67%
Total General Administration Expenses		1,663,720.64	1,577,429.89	98,108.89	923,934.15	1,482,260	62%
<b>NET GENERAL ADMINISTRATION</b>		<b>8,526,567.54</b>	<b>9,308,524.21</b>	<b>910,910.56</b>	<b>6,185,160.57</b>	<b>9,551,975</b>	<b>65%</b>
<b>General Fund - Audit Department</b>							
RE Taxes - Audit	01-4-130-4010	20,137.56	20,057.42	3,310.39	20,040.98	20,000	100%
Accounting & Auditing	01-5-130-6100	33,700.00	35,100.00	1,200.00	33,920.00	36,500	93%
<b>NET - AUDIT DEPARTMENT</b>		<b>(13,562.44)</b>	<b>(15,042.58)</b>	<b>2,110.39</b>	<b>(13,879.02)</b>	<b>(16,500)</b>	<b>84%</b>
<b>General Fund - IMRF Department</b>							
RE Taxes - IMRF	01-4-140-4010	72,124.51	72,109.86	10,760.30	65,142.80	65,000	100%
Replacement Tax	01-4-140-4120	89,393.00	92,535.00	0.00	50,000.00	90,889	55%
Interest Income	01-4-140-4600	92.15	0.00	0.00	0.00	0	0%
Expense Reimbursement	01-4-140-4940	19,945.38	26,688.39	2,934.54	15,631.69	25,854	60%
Total IMRF Revenues		181,555.04	191,333.25	13,694.84	130,774.49	181,743	72%
IMRF Premium Expense	01-5-140-5120	334,796.57	210,445.44	15,529.74	113,847.40	200,677	57%
<b>NET - IMRF DEPARTMENT</b>		<b>(153,241.53)</b>	<b>(19,112.19)</b>	<b>(1,834.90)</b>	<b>16,927.09</b>	<b>(18,934)</b>	<b>-89%</b>
<b>General Fund - Social Security Department</b>							
RE Taxes - FICA/Med	01-4-150-4010	225,393.78	225,346.90	33,099.82	200,385.68	200,000	100%
Expense Reimbursement	01-4-150-4940	120,464.06	127,996.70	14,459.53	79,535.39	137,316	58%
Library Expense Reimb.	01-4-150-4941	27,135.85	28,310.72	3,137.22	17,484.53	30,600	57%
Total Soc Security Revenues		372,993.69	381,654.32	50,696.57	297,405.60	367,916	81%
FICA Expense	01-5-150-5110	191,737.85	201,288.27	23,094.34	124,226.28	214,295	58%
Medicare Expense	01-5-150-5112	122,987.98	127,511.29	14,541.36	79,684.52	137,352	58%
Total Soc Security Expenses		314,725.83	328,799.56	37,635.70	203,910.80	351,647	58%
<b>NET - SOCIAL SECURITY DEPT</b>		<b>58,267.86</b>	<b>52,854.76</b>	<b>13,060.87</b>	<b>93,494.80</b>	<b>16,269</b>	<b>475%</b>
<b>General Fund - Liability Insurance Dept</b>							
RE Taxes - Ins Liability	01-4-160-4010	330,547.29	320,477.21	47,994.94	290,560.41	290,000	100%
Expense Reimbursement	01-4-160-4940	0.00	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		330,547.29	320,477.21	47,994.94	290,560.41	290,000	100%
Insurance Premium	01-5-160-6800	462,848.97	449,520.12	452,758.88	452,758.88	484,810	93%
<b>NET - LIABILITY INSURANCE DEPT</b>		<b>(132,301.68)</b>	<b>(129,042.91)</b>	<b>(404,763.94)</b>	<b>(162,198.47)</b>	<b>(194,810)</b>	<b>83%</b>

<b>Police Department</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of November</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>58% of budget</b>
RE Property Tax	01-4-210-4010	1,035,516.67	1,046,390.82	182,979.79	1,107,755.95	1,105,667	100%
Grants	01-4-210-4150	41,230.46	88,764.64	5,825.45	19,474.12	42,000	46%
Sex Offender Reg Fee	01-4-210-4480	0.00	3,240.00	300.00	6,030.00	7,560	0%
Miscellaneous Revenues	01-4-210-4900	161,351.82	131,676.98	17,241.50	105,484.89	178,675	59%
Expense Reimbursement	01-4-210-4940	6,881.59	11,641.11	0.00	1,000.00	0	0%
Sale of Assets	01-4-210-4950	0.00	6,233.33	0.00	0.00	0	0%
<b>Total Police Department Revenues</b>		<b>1,244,980.54</b>	<b>1,287,946.88</b>	<b>206,346.74</b>	<b>1,239,744.96</b>	<b>1,333,902</b>	<b>93%</b>
Salary - Regular - FT	01-5-210-5010	3,192,442.03	3,236,497.86	389,767.09	2,061,446.50	3,440,533	60%
Overtime	01-5-210-5040	359,986.52	410,571.39	30,265.00	199,839.11	434,600	46%
Police Pension	01-5-210-5122	1,015,436.57	1,026,333.40	0.00	908,045.57	1,085,667	84%
Health Insurance	01-5-210-5130	686,280.10	733,616.37	65,486.87	454,757.13	847,215	54%
Dental claims	01-5-210-5131	33,215.84	40,544.26	2,883.68	30,367.84	50,000	61%
Unemployment Compensation	01-5-210-5136	0.00	11,771.00	3,829.00	10,393.00	0	0%
Uniform Allowance	01-5-210-5140	61,488.37	64,295.91	541.45	63,385.67	68,009	93%
Training	01-5-210-5152	62,528.83	79,508.65	5,450.05	26,662.65	73,855	36%
<b>Police Dept Personnel &amp; Benefit Expenses</b>		<b>5,411,378.26</b>	<b>5,603,138.84</b>	<b>498,223.14</b>	<b>3,754,897.47</b>	<b>5,999,879</b>	<b>63%</b>
Repair/Maint-Equipment	01-5-210-6020	12,274.31	8,342.61	330.41	5,950.75	14,645	41%
Repair/Maint-Vehicles	01-5-210-6030	93,748.47	64,832.94	11,597.67	46,388.79	99,050	47%
Telephone/Utilities	01-5-210-6200	41,830.55	42,940.62	2,428.62	31,932.60	44,000	73%
Physical Exams	01-5-210-6810	0.00	210.00	0.00	0.00	4,270	0%
Community Policing	01-5-210-6816	7,635.43	7,991.22	156.47	2,131.75	8,200	26%
K 9 Program Expenses	01-5-210-6818	3,451.12	3,301.45	391.41	9,727.13	5,350	182%
Sex Offender State Disburse	01-5-210-6835	0.00	2,080.00	325.00	1,560.00	4,800	0%
<b>Police Department - Contractual Expenses</b>		<b>158,939.88</b>	<b>129,698.84</b>	<b>15,229.58</b>	<b>97,691.02</b>	<b>180,315</b>	<b>54%</b>
Office Supplies	01-5-210-7020	9,514.67	6,472.45	891.62	3,709.26	10,550	35%
Gas & Oil	01-5-210-7030	77,836.38	70,384.40	8,394.95	52,360.17	100,000	52%
Operating Supplies	01-5-210-7040	31,777.67	36,697.71	232.04	6,286.70	43,985	14%
Miscellaneous Expense	01-5-210-7900	37,199.50	37,100.96	2,502.05	9,801.08	40,800	24%
<b>Police Department - Supplies Expense</b>		<b>156,328.22</b>	<b>150,655.52</b>	<b>12,020.66</b>	<b>72,157.21</b>	<b>195,335</b>	<b>37%</b>
Equipment	01-5-210-8200	34,753.87	45,298.05	6,636.17	25,047.74	59,255	42%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
<b>Total Police Department Expenses</b>		<b>5,761,400.23</b>	<b>5,928,791.25</b>	<b>532,109.55</b>	<b>3,949,793.44</b>	<b>6,434,784</b>	<b>61%</b>
<b>NET - POLICE DEPARTMENT</b>		<b>(4,516,420)</b>	<b>(4,640,844)</b>	<b>(325,763)</b>	<b>(2,710,048)</b>	<b>(5,100,882)</b>	<b>53%</b>
<b>Public Safety Building Department</b>							
Salaries - Regular - FT	01-5-215-5010	586,714.82	602,190.90	61,800.98	305,642.78	664,104	46%
Other (FICA & IMRF)	01-5-215-5079	116,092.05	105,206.33	10,710.10	52,967.86	138,599	38%
Other Contractual Services	01-5-215-6890	327,940.30	275,223.55	27,929.19	132,730.63	270,732	49%
<b>NET - PUBLIC SAFETY BLDG DEPT</b>		<b>(1,030,747.17)</b>	<b>(982,620.78)</b>	<b>(100,440.27)</b>	<b>(491,341.27)</b>	<b>(1,073,435)</b>	<b>46%</b>

<b>Fire Department</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of November</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>58% of budget</b>
RE Property Tax	01-4-220-4010	739,346.46	818,109.40	163,632.86	990,630.02	988,767	100%
Grants	01-4-220-4150	63,830.62	1,000.00	10,000.00	13,255.74	5,000	0%
Miscellaneous Revenues	01-4-220-4900	42,699.54	36,031.31	882.02	10,397.90	25,000	42%
Expense Reimbursement	01-4-220-4940	0.00	1,012.98	0.00	7,697.05	0	0%
Sale of Assets	01-4-220-4950	0.00	0.00	0.00	10,100.00	0	0%
<b>Total Fire Department Revenues</b>		<b>845,876.62</b>	<b>856,153.69</b>	<b>174,514.88</b>	<b>1,032,080.71</b>	<b>1,018,767</b>	<b>101%</b>
Salaries - Regular - FT	01-5-220-5010	1,951,980.82	1,969,596.22	239,287.10	1,279,247.32	2,095,112	61%
Overtime	01-5-220-5040	234,518.71	200,784.91	12,407.51	86,271.37	203,250	42%
Fire Pension	01-5-220-5124	719,275.54	798,051.98	0.00	810,266.57	968,767	84%
Health Insurance	01-5-220-5130	391,456.82	422,210.56	43,250.46	274,384.95	502,880	55%
Dental Insurance	01-5-220-5131	26,906.88	21,499.64	882.64	11,845.44	35,000	34%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	39,236.31	30,429.01	1,623.30	20,674.73	35,500	58%
Training	01-5-220-5152	23,715.46	31,096.97	746.15	7,197.07	27,540	26%
<b>Fire Depart Personnel &amp; Benefits Expenses</b>		<b>3,387,090.54</b>	<b>3,473,669.29</b>	<b>298,197.16</b>	<b>2,489,887.45</b>	<b>3,868,049</b>	<b>64%</b>
Repair/Maint-Bldg	01-5-220-6010	52,026.10	57,115.64	3,951.63	15,260.60	42,850	36%
Repair/Maint-Equipment	01-5-220-6020	0.00	0.00	569.30	4,655.22	14,800	31%
Repair/Maint-Vehicles	01-5-220-6030	58,526.58	57,015.82	8,828.64	26,431.82	53,500	49%
Telephone/Utilities	01-5-220-6200	14,002.41	11,697.06	1,697.34	7,168.71	17,740	40%
Physical Exams	01-5-220-6810	1,622.60	654.50	20.00	30.00	2,500	1%
Fire Prevention	01-5-220-6822	7,162.60	8,983.96	752.14	5,758.36	10,000	58%
Emergency Med Supplies	01-5-220-6824	0.00	0.00	546.00	5,146.58	0	0%
<b>Fire Department - Contractual Expenses</b>		<b>133,340.29</b>	<b>135,466.98</b>	<b>16,365.05</b>	<b>64,451.29</b>	<b>141,390</b>	<b>46%</b>
Office Supplies	01-5-220-7020	15,179.53	12,685.62	1,421.23	3,982.42	16,600	24%
Gas & Oil	01-5-220-7030	16,206.61	14,367.49	1,587.36	9,734.15	20,000	49%
Operating Supplies	01-5-220-7040	11,539.69	6,830.98	1,248.96	4,796.27	4,000	120%
Miscellaneous Expense	01-5-220-7900	996.39	1,296.45	0.00	441.98	1,000	44%
<b>Fire Department - Supplies Expenses</b>		<b>43,922.22</b>	<b>35,180.54</b>	<b>4,257.55</b>	<b>18,954.82</b>	<b>41,600</b>	<b>46%</b>
Equipment	01-5-220-8200	38,869.41	53,632.91	5,698.29	25,969.93	37,900	69%
<b>Total Fire Department Expenses</b>		<b>3,603,222.46</b>	<b>3,697,949.72</b>	<b>324,518.05</b>	<b>2,599,263.49</b>	<b>4,088,939</b>	<b>64%</b>
<b>NET - FIRE DEPARTMENT</b>		<b>(2,757,345.84)</b>	<b>(2,841,796.03)</b>	<b>(150,003.17)</b>	<b>(1,567,182.78)</b>	<b>(3,070,172)</b>	<b>51%</b>
<b>Police &amp; Fire Commission Department</b>							
Physical Exams	01-5-225-6810	13,279.71	13,100.90	0.00	2,117.20	18,750	11%
Other Contractual Services	01-5-225-6890	16,719.71	9,417.64	820.00	7,840.03	8,835	89%
<b>NET - POLICE &amp; FIRE COMMISSION</b>		<b>(29,999.42)</b>	<b>(22,518.54)</b>	<b>(820.00)</b>	<b>(9,957.23)</b>	<b>(27,585)</b>	<b>36%</b>

<b>Community Development</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of November</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>58% of budget</b>
Building Permits	01-4-230-4300	187,990.50	235,547.00	4,900.00	79,775.50	215,259	37%
Electric Permits	01-4-230-4310	21,574.40	19,798.50	394.00	10,657.00	21,965	49%
Electrician Certification Fees	01-4-230-4315	2,550.00	2,900.00	50.00	1,750.00	3,050	57%
Plumbing Permits	01-4-230-4320	9,257.50	17,392.50	325.00	6,845.00	14,626	47%
HVAC Permits	01-4-230-4330	3,627.00	11,156.25	0.00	2,813.00	6,500	43%
Plan Review Fees	01-4-230-4340	40,992.70	76,325.75	0.00	7,270.00	50,000	15%
Sidewalk/Lot Grading Fees	01-4-230-4350	722.50	1,487.50	0.00	977.50	1,575	62%
Insulation Permits	01-4-230-4360	1,210.00	4,060.00	0.00	762.50	2,112	36%
Zoning Review Fee	01-4-230-4370	3,347.50	3,215.00	145.00	2,247.50	3,535	64%
Code Enforcement	01-4-230-4380	11,500.00	6,300.00	0.00	3,100.00	5,900	53%
Other Permits	01-4-230-4390	6,247.50	4,682.50	485.00	3,327.50	5,861	57%
Miscellaneous Revenues	01-4-230-4900	125.00	25.00	0.00	77.50	500	16%
Expense Reimbursement	01-4-230-4940	5,365.54	2,569.25	308.32	797.50	2,700	0%
Planning Fees	01-4-230-4950	0.00	21,498.75	775.00	7,971.50	13,100	61%
Planning Misc.	01-4-230-4955	0.00	12,801.34	86.25	1,200.00	500	240%
<b>Building Department - Revenues</b>		<b>294,510.14</b>	<b>419,759.34</b>	<b>7,468.57</b>	<b>129,572.00</b>	<b>347,183</b>	<b>37%</b>
Salaries- Regular - FT	01-5-230-5010	161,690.40	213,387.45	23,610.31	132,064.93	217,830	61%
FICA	01-5-230-5079	12,369.32	16,324.12	1,806.19	10,102.97	16,664	61%
IMRF	01-5-230-5120	19,945.38	26,688.39	2,934.54	15,631.69	25,854	60%
Health Ins Expense	01-5-230-5130	43,258.40	59,052.36	6,960.91	41,225.50	86,043	48%
Dental Insurance	01-5-230-5131	2,516.80	2,059.20	743.68	2,751.68	4,000	69%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	4,444.97	1,147.00	0.00	268.87	6,500	4%
<b>Building Dept Personnel &amp; Benefits Expense</b>		<b>244,225.27</b>	<b>318,658.52</b>	<b>36,055.63</b>	<b>202,045.64</b>	<b>356,891</b>	<b>57%</b>
Repair/Maint - Equip	01-5-230-6020	2,148.82	5,331.66	1,507.21	4,381.16	6,150	71%
Other Professional Services	01-5-230-6190	45,845.84	45,691.08	2,958.32	20,708.24	46,000	45%
Telephone	01-5-230-6200	2,442.80	2,002.33	162.32	1,064.95	3,000	35%
Postage	01-5-230-6210	778.04	6,279.70	0.00	1,080.79	3,000	36%
Printing & Publishing	01-5-230-6220	1,418.31	2,504.48	214.65	1,554.38	2,800	56%
<b>Building Department - Contractual Expenses</b>		<b>52,633.81</b>	<b>61,809.25</b>	<b>4,842.50</b>	<b>28,789.52</b>	<b>60,950</b>	<b>47%</b>
Office Supplies	01-5-230-7020	3,428.80	6,616.86	45.88	4,892.47	6,950	70%
Gas & Oil	01-5-230-7030	781.67	625.68	61.36	461.31	2,200	21%
Miscellaneous Expense	01-5-230-7900	573.70	1,142.81	0.00	343.92	1,000	34%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
<b>Building Department - Supplies Expenses</b>		<b>4,784.17</b>	<b>8,385.35</b>	<b>107.24</b>	<b>5,697.70</b>	<b>10,150</b>	<b>56%</b>
<b>Total Building Department Expenses</b>		<b>301,643.25</b>	<b>388,853.12</b>	<b>41,005.37</b>	<b>236,532.86</b>	<b>427,991</b>	<b>55%</b>
<b>NET - BUILDING DEPARTMENT</b>		<b>(7,133.11)</b>	<b>30,906.22</b>	<b>(33,536.80)</b>	<b>(106,960.86)</b>	<b>(80,808)</b>	<b>132%</b>
<b>Civil Defense Department</b>							
RE Tax - Civil Defense	01-4-240-4010	7,016.79	7,032.46	1,161.34	7,030.74	7,000	100%
Miscellaneous Revenues	01-4-240-4900	0.00	25,285.36	0.00	631.35	0	#DIV/0!
Miscellaneous Expense	01-5-240-7900	5,316.00	30,687.50	0.00	44,659.35	7,000	638%
<b>NET - CIVIL DEFENSE DEPARTMENT</b>		<b>1,700.79</b>	<b>1,630.32</b>	<b>1,161.34</b>	<b>(36,997.26)</b>	<b>0</b>	<b>#DIV/0!</b>

<b>Street Department</b>	<b>Account #</b>	<b>Actual FY 16</b>	<b>Actual FY 17</b>	<b>Month of November</b>	<b>YTD Actual for FY 18</b>	<b>Budget FY 18</b>	<b>58% of budget</b>
RE Tax - Road & Bridge	01-4-310-4010	318,291.15	320,508.22	55,342.52	320,365.58	320,000	100%
Grants	01-4-310-4150	0.00	0.00	45,985.34	60,503.12	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,040.00	2,940.00	0.00	2,040.00	2,000	102%
Miscellaneous Revenues	01-4-310-4900	4,457.00	5,374.04	0.00	305.47	3,000	0%
Expense Reimbursement	01-4-310-4940	55,491.03	67,971.36	(45,985.34)	5,445.51	10,000	0%
Expense Reimbursement	01-5-310-4940	21,482.44	(18,583.89)	(30,826.26)	(102,101.76)	10,000	-1021%
Sale of Assets	01-4-310-4950	0.00	7,100.00	0.00	0.00	-	#DIV/0!
<b>Street Department - Revenues</b>		<b>401,761.62</b>	<b>385,309.73</b>	<b>24,516.26</b>	<b>286,557.92</b>	<b>345,000</b>	<b>83%</b>
Salaries - Regular - FT	01-5-310-5010	560,395.75	583,028.64	66,462.40	356,703.27	609,950	58%
Overtime	01-5-310-5040	34,966.56	42,551.26	10,176.93	14,782.44	40,000	37%
Health Insurance	01-5-310-5130	200,768.14	219,296.47	16,316.88	125,102.20	238,292	52%
Uniform Allowance	01-5-310-5140	13,395.61	13,047.28	1,603.92	8,810.88	15,000	59%
Training	01-5-310-5152	218.80	710.00	0.00	50.00	1,500	3%
<b>Street Dept - Personnel &amp; Benefits Expenses</b>		<b>809,744.86</b>	<b>858,633.65</b>	<b>94,560.13</b>	<b>505,448.79</b>	<b>904,742</b>	<b>56%</b>
Repair/Maint - Storm Drain	01-5-310-6001	25,575.95	24,632.80	415.00	25,070.77	25,000	100%
Repair/Maint - St/Parking Lot	01-5-310-6002	85,266.60	87,243.71	17,524.94	87,694.44	95,000	92%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	59,126.55	43,102.36	22,702.00	48,492.68	50,000	97%
Repair/Maint - Building	01-5-310-6010	21,553.74	19,295.50	241.59	3,531.08	15,000	24%
Repair/Maint - Equipment	01-5-310-6020	117,438.34	82,224.48	17,601.74	66,600.77	130,000	51%
Repair/Maint - Traffic Signal	01-5-310-6024	25,204.17	81,592.52	11,911.72	21,111.24	43,000	49%
Telephone/Utilities	01-5-310-6200	5,882.78	7,166.18	629.10	3,791.24	6,000	63%
Leaf Clean-up/Removal	01-5-310-6826	14,871.55	10,592.30	0.00	0.00	15,000	0%
<b>Street Department - Contractual Expenses</b>		<b>354,919.68</b>	<b>355,849.85</b>	<b>71,026.09</b>	<b>256,292.22</b>	<b>379,000</b>	<b>68%</b>
Office Supplies	01-5-310-7020	3,480.02	6,919.17	754.00	2,922.33	6,600	44%
Gas & Oil	01-5-310-7030	56,987.58	49,327.64	5,841.58	29,652.74	85,000	35%
Operating Supplies	01-5-310-7040	28,232.27	29,559.93	3,618.77	15,842.41	21,000	75%
Miscellaneous Expense	01-5-310-7900	15,946.29	1,179.69	522.40	759.00	2,000	0%
<b>Street Department - Supplies Expenses</b>		<b>104,646.16</b>	<b>86,986.43</b>	<b>10,736.75</b>	<b>49,176.48</b>	<b>114,600</b>	<b>43%</b>
<b>Equipment</b>	<b>01-5-310-8200</b>	<b>40,200.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
<b>Total Street Department Expenses</b>		<b>1,309,511.20</b>	<b>1,301,469.93</b>	<b>176,322.97</b>	<b>810,917.49</b>	<b>1,398,342</b>	<b>58%</b>
<b>NET - STREET DEPARTMENT</b>		<b>(907,749.58)</b>	<b>(916,160.20)</b>	<b>(151,806.71)</b>	<b>(524,359.57)</b>	<b>(1,053,342)</b>	<b>50%</b>
<b>Street Lighting</b>							
RE Tax - Street Lighting	01-4-330-4010	210,358.51	210,318.07	33,099.82	200,385.68	200,000	100%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,372.55	74,151.47	9,778.50	20,254.27	40,000	51%
Street Lighting - electricity	01-5-330-6310	289,863.60	285,611.12	46,537.61	156,863.69	300,000	52%
<b>NET - STREET LIGHTING</b>		<b>(119,877.64)</b>	<b>(149,444.52)</b>	<b>(23,216.29)</b>	<b>23,267.72</b>	<b>(140,000)</b>	<b>-17%</b>

Landfill Department	Account #	Actual FY 16	Actual FY 17	Month of November	YTD Actual for FY 18	Budget FY 18	58% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	65,107.74	45,081.73	7,449.96	45,101.85	45,000	100%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	69,411.65	47,563.60	0.00	32,546.58	79,000	41%
<b>NET - GARBAGE DEPARTMENT</b>		<b>(4,303.91)</b>	<b>(2,481.87)</b>	<b>7,449.96</b>	<b>12,555.27</b>	<b>(34,000)</b>	<b>-37%</b>
<b>Forestry Department</b>							
RE Tax - Forestry	01-4-340-4010	40,073.87	40,081.62	5,794.77	35,081.34	35,000	100%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		40,073.87	40,081.62	5,794.77	35,081.34	35,000	100%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	135,380.00	127,536.00	21,269.00	76,935.98	80,000	96%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expenses		135,380.00	127,536.00	21,269.00	76,935.98	81,000	95%
<b>NET - FORESTRY DEPARTMENT</b>		<b>(95,306.13)</b>	<b>(87,454.38)</b>	<b>(15,474.23)</b>	<b>(41,854.64)</b>	<b>(46,000)</b>	<b>0%</b>
<b>Engineering Department</b>							
Engineering	01-5-360-6140	19,061.00	387.50	9,958.75	28,460.50	27,000	105%
Subdivision Expense	01-5-360-6824	3,196.75	8,735.00	0.00	1,508.00	10,000	15%
Office Supplies	01-5-360-7020	5,391.40	7,023.73	586.15	3,925.72	8,900	44%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
<b>NET - ENGINEERING DEPARTMENT</b>		<b>(27,649.15)</b>	<b>(16,146.23)</b>	<b>(10,544.90)</b>	<b>(33,894.22)</b>	<b>(45,900)</b>	<b>74%</b>
<b>Health / Social Services</b>							
Council on Aging	01-5-410-6830	23,000.00	33,000.00	0.00	0.00	23,000	0%
Demolition / Nuisance	01-5-410-6832	0.00	0.00	0.00	1,925.00	5,000	39%
<b>NET - HEALTH / SOCIAL SERVICES</b>		<b>(23,000.00)</b>	<b>(33,000.00)</b>	<b>0.00</b>	<b>(1,925.00)</b>	<b>(28,000)</b>	<b>7%</b>
<b>Economic Development</b>							
Planning Dept Services	01-5-610-6150	87,147.18	52,650.00	0.00	17,161.00	47,000	37%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	55,000.00	73,000	75%
Tourism	01-5-610-6842	2,000.00	5,500.00	0.00	0.00	7,000	0%
Historic Preservation	01-5-610-6844	4,492.89	20,357.87	430.21	15,856.64	12,800	124%
<b>NET - ECONOMIC DEVELOPMENT</b>		<b>(166,640.07)</b>	<b>(151,507.87)</b>	<b>(430.21)</b>	<b>(88,017.64)</b>	<b>(139,800)</b>	<b>63%</b>
<b>Ag Tech Initiatives Dept</b>							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
<b>NET - AG TECH INITIATIVES DEPT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
<b>Utility Tax Dept.</b>							
Utility Tax - Electric	01-4-751-4131	1,450,229.36	1,393,783.95	112,336.63	777,907.24	1,475,916	53%
Utility Tax - Gas	01-4-751-4132	279,364.59	308,338.72	15,185.65	130,418.12	312,932	42%
Utility Tax - Telephone	01-4-751-4133	341,413.44	300,448.75	21,331.36	159,434.68	328,570	49%
Expense Reimbursement	01-4-751-4940	7,500.00	0.00	5,720.00	5,720.00	0	0%
Columbia Ave.	01-5-751-8040	450,000.00	450,000.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	32,666.25	644,463.91	0.00	0.00	0	0%
Downtown Pavement Project	01-5-751-8054	0.00	294,850.55	0.00	0.00	0	0%
Tripp Rd. Reconstruction	01-5-751-8056	0.00	0.00	5,270.00	5,270.00	350,000	2%
Southside Stormsewer Study	01-5-751-8058	0.00	0.00	11,466.22	13,381.22	0	0%
Bellwood Detention Basin	01-5-751-8060	0.00	0.00	5,114.00	6,001.50	250,000	2%
		1,595,841.14	613,256.96	132,723.42	1,048,827.32	1,517,418	69%
<b>TOTAL GENERAL FUND REVENUES</b>		<b>16,283,714.98</b>	<b>17,079,016.60</b>	<b>1,739,642.17</b>	<b>11,897,542.79</b>	<b>17,343,164</b>	<b>69%</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>16,086,615.01</b>	<b>17,079,016.60</b>	<b>1,890,859.86</b>	<b>10,305,926.46</b>	<b>17,327,670</b>	<b>59%</b>
<b>NET REV OVER (UNDER) EXP</b>		<b>197,099.97</b>	<b>0.00</b>	<b>(151,217.69)</b>	<b>1,591,616.33</b>	<b>15,494</b>	

**CASH FLOW STATEMENT FOR WATER / SEWER FUND as of November 30, 2017**

**Water / Sewer General Administration**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of November	Actual FY 18	Budget FY 18	58.33% used
<b>Beginning Cash &amp; Investments</b>		75,456	75,606		75,607.08	75,606	
Interest Income-sweep acct	61-4-110-4600	0	0	0	0.00	0	
Miscellaneous Revenues	61-4-110-4900	150	0	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
<b>Ending Cash</b>		75,606	75,606	0.00	75,607.08	75,606	

**Water Department**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of November	Actual FY 18	Budget FY 18	58.33% used
<b>Beginning Cash &amp; Investments</b>		1,080,018	697,162		590,507.63	714,893	
Water Consumption	61-4-810-4500	2,213,451	2,118,914	291,124.81	1,339,835.72	2,363,702	57%
Dep on Agr - Westhill	61-4-810-4521	8,095	3,786	0.00	0.00	0	0%
Meters Sold	61-4-810-4530	90,456	93,879	17,669.75	23,980.25	88,702	27%
Other Services	61-4-810-4590	5,967	5,547	481.50	3,896.50	7,500	52%
W/S Interest	61-4-810-4600	0	0	247.72	922.31	-	0%
Miscellaneous Revenues	61-4-810-4900	0	6,450	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	24,361	6,196	0.00	21,576.90	0	0%
Sale of Assets	61-4-810-4950	0	1,925	0.00	0.00	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
<b>Total Water Department Revenues</b>		2,342,330	2,236,696	309,523.78	1,390,211.68	2,459,904	57%
Salaries - Regular - FT	61-5-810-5010	528,948	555,858	61,338.76	346,447.95	590,454	59%
Overtime	61-5-810-5040	26,707	34,276	3,683.96	10,591.22	38,000	28%
FICA Water	61-5-810-5079	50,382	51,932	5,572.24	29,999.36	45,965	65%
IMRF	61-5-810-5120	77,466	79,941	5,512.42	42,582.80	79,222	54%
Group Health Insurance	61-5-810-5130	192,305	214,738	20,831.84	145,822.88	227,735	64%
Uniform Allowance	61-5-810-5140	7,846	6,484	513.69	4,314.45	14,000	31%
Rep& Maint-Infrastructure	61-5-810-6000	72,790	68,065	4,141.44	94,537.06	63,900	148%
Rep& Maint - Buildings	61-5-810-6010	18,336	27,173	292.38	9,986.97	24,500	41%
Rep& Maint - Equipment	61-5-810-6020	65,019	51,773	3,024.48	16,138.28	13,000	124%
Rep& Maint - Vehicles	61-5-810-6030	21,012	18,417	152.83	5,263.09	20,000	26%
Rep& Maint - Contractual	61-5-810-6040	87,322	102,795	6,935.86	31,854.85	85,000	37%
Other Professional Serv	61-5-810-6190	3,399	4,118	301.76	603.52	12,000	5%
Telephone	61-5-810-6200	9,548	8,259	712.06	4,413.62	9,000	49%
Postage	61-5-810-6210	15,322	15,304	716.19	11,577.38	19,000	61%
Utilities	61-5-810-6300	217,295	311,597	17,042.89	94,242.65	270,000	35%
Office Equip Rental/Maint	61-5-810-6410	36,524	32,006	15,819.96	21,589.46	32,750	66%
Liability Insurance	61-5-810-6800	108,510	110,328	111,448.34	111,448.34	134,200	83%
Lab Expense	61-5-810-6812	25,494	27,337	6,766.35	16,682.64	33,200	50%
Office Supplies	61-5-810-7020	8,097	8,298	260.65	4,591.70	9,000	51%
Gas & Oil	61-5-810-7030	18,594	15,226	1,363.52	7,746.26	23,000	34%
Operating Supplies	61-5-810-7040	64,854	70,770	2,837.92	39,363.60	65,000	61%
Chemicals	61-5-810-7050	89,978	59,764	7,090.28	46,198.61	90,000	51%
Meters	61-5-810-7060	51,632	42,939	5,275.00	34,091.40	20,000	170%
Bad Debt Expense	61-5-810-7850	2,055	2,118	0.00	92.74	2,000	5%
Miscellaneous Expense	61-5-810-7900	12,321	5,168	1,293.07	2,087.48	9,000	23%
Equipment	61-5-810-8200	0	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	500,000	0	0.00	0.00	0	0%
Depreciation Set Aside		296,703	305,604	26,231.00	183,617.00	314,772	58%
Bond Pmt Set Aside		120,000	141,200	17,779.17	124,454.19	213,350	58%
<b>Total Water Department Expenses</b>		2,728,460	2,371,488	326,938.06	1,440,339.50	2,458,048	59%
<b>NET WATER DEPARTMENT</b>		(386,130)	(134,792)	(17,414.28)	(50,127.82)	1,856	
Change in Accounts Receivable (YTD)		3,276	28,419		(70,365.55)		
<b>Ending Cash &amp; Investments</b>		697,162	590,789		470,014.26	716,749	



CASH FLOW STATEMENT FOR WATER / SEWER FUND as of November 30, 2017

**Sewer Department**

Line Item	Account #	Actual FY 16	Actual FY 17	Month of November	Actual FY 18	Budget FY 18	58.33% used
<b>Beginning Cash &amp; Investments</b>		1,055,724	1,284,737		965,294.53	855,620	
Interest Income							
Sewer Consumption	61-4-820-4500	3,488,838	3,103,395	345,808.26	2,076,948.01	3,275,147	63%
Dep on Agr - Westhills	61-4-820-4521	4,691	2,978	0.00	0.00	0	0%
Meters Sold	61-4-820-4530	85,694	92,544	0.00	6,310.50	88,702	7%
Other Services	61-4-820-4590	54,634	92,574	5,252.46	20,599.21	23,000	90%
WWWT Interest	61-4-820-4600	0	0	90.59	309.43	0	#DIV/0!
Miscellaneous Revenues	61-4-820-4900	2,822	2,153	0.00	99.60	0	0%
Expense Reimbursement	61-4-820-4940	17,492	0	0.00	4,910.96	0	0%
Operating Transfers-In	61-4-820-9998	0	500,000	0.00	0.00	500,000	0%
<b>Total Sewer Department Revenues</b>		3,654,171	3,793,643	351,151.31	2,109,177.71	3,886,849	54%
Salaries - Regular - FT							
Salaries - Regular - FT	61-5-820-5010	551,622	565,019	60,817.72	358,453.73	601,243	60%
Overtime	61-5-820-5040	54,776	44,286	4,516.46	27,083.56	55,000	49%
FICA WWTP	61-5-820-5079	39,892	39,653	4,400.17	25,047.74	48,091	52%
IMRF	61-5-820-5120	84,237	82,421	5,813.48	46,046.77	82,944	56%
Group Health Insurance	61-5-820-5130	193,555	207,899	18,835.93	140,865.52	232,417	61%
Dental Claims	61-5-820-5131	0	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	18,081	18,158	1,380.39	9,683.24	16,000	61%
Travel	61-5-820-5151	170	0	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	21,011	50,022	1,668.79	20,850.98	18,000	116%
Rep & Maint - Buildings	61-5-820-6010	46,681	19,652	6,489.28	37,073.68	100,000	37%
Rep & Maint - Equipment	61-5-820-6020	87,630	88,281	8,482.55	31,689.03	0	0%
Rep & Maint - Vehicles	61-5-820-6030	21,955	29,626	1,815.84	11,507.54	25,000	46%
Rep & Maint - Contractual	61-5-820-6040	4,756	28,275	1,093.45	7,797.12	0	0%
Other Professional Serv	61-5-820-6190	58,304	76,824	17,396.76	75,018.73	73,500	102%
Telephone	61-5-820-6200	10,336	10,153	887.68	4,863.31	11,000	44%
Postage	61-5-820-6210	15,314	15,123	716.19	11,507.58	16,500	70%
Utilities	61-5-820-6300	227,659	208,399	13,398.44	82,107.99	230,000	36%
Office Equip Rental/Maint	61-5-820-6410	2,576	4,224	77.25	1,085.67	6,000	18%
Liability Insurance	61-5-820-6800	122,323	131,014	132,344.90	132,344.90	158,521	83%
Lab Expense	61-5-820-6812	33,099	36,420	1,354.55	12,549.91	50,000	25%
Sludge Disposal	61-5-820-6814	7,531	9,871	490.36	3,592.87	10,000	36%
Office Supplies	61-5-820-7020	12,646	5,682	185.64	4,627.95	8,000	58%
Gas & Oil	61-5-820-7030	15,402	14,368	6,694.70	10,357.09	35,000	30%
Operating Supplies	61-5-820-7040	20,296	23,637	2,903.56	14,264.99	15,000	95%
Chemicals	61-5-820-7050	26,958	35,011	3,960.00	17,105.35	75,000	23%
Meters	61-5-820-7060	3,951	12,258	5,275.00	22,690.40	20,000	113%
Bad Debt Expense	61-5-820-7850	2,873	2,665	0.00	118.75	4,000	3%
Miscellaneous Expenses	61-5-820-7900	4,125	4,241	414.80	501.65	5,000	10%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	500,000	500,000	0.00	0.00	500,000	0%
Depreciation Set Aside		439,763	452,955	38,878.67	272,150.69	467,000	58%
Bond Pmt Set Aside		245,500	332,395	28,195.83	197,370.81	338,350	58%
		2,873,022	3,048,534	368,488.39	1,578,357.55	3,201,566	49%
<b>Sewer Department</b>							
<b>Collection System Expenses</b>							
Salaries - Regular - FT	61-5-830-5010	274,308	282,807	33,212.06	175,091.27	287,187	61%
Overtime	61-5-830-5040	22,572	22,941	1,832.80	12,952.37	30,000	43%
FICA Sewer	61-5-830-5079	17,820	20,088	2,680.93	14,385.32	24,265	59%
IMRF	61-5-830-5120	43,222	43,336	3,136.53	22,634.96	42,482	53%
Group Health Insurance	61-5-830-5130	91,181	99,658	9,014.01	56,539.54	108,409	52%
Uniform Allowance	61-5-830-5140	4,681	4,300	221.16	2,396.66	6,600	36%
Rep & Maint - Infrastructure	61-5-830-6000	23,834	34,372	4,060.58	12,226.19	40,000	31%
Rep & Maint - Equipment	61-5-830-6020	11,358	4,127	38.67	(57.57)	12,000	0%
Rep & Maint - Vehicles	61-5-830-6030	10,916	29,748	259.25	3,928.51	20,000	20%
Office Equip Rent/Maint	61-5-830-6410	31,710	26,120	15,700.70	20,461.71	30,300	68%
Gas & Oil	61-5-830-7030	8,392	7,607	754.06	3,950.42	10,000	40%
Operating Supplies	61-5-830-7040	14,312	16,402	616.44	8,946.36	20,000	45%

**Sewer Department**

	Account #	Actual FY 16	Actual FY 17	Month of November	Actual FY 18	Budget FY 18	58.33% used
Misc. Expense	61-5-830-7900	1,061	1,182	195.90	279.45	2,750	10%
Equipment	61-5-830-8200	0	0	0.00	0.00	0	0%
<b>Total Sewer Department Expenses</b>		<b>3,428,389</b>	<b>3,641,224</b>	<b>440,211.48</b>	<b>1,912,092.74</b>	<b>3,835,559</b>	<b>50%</b>
NET SEWER DEPARTMENT		225,782	152,419	(89,060.17)	197,084.97	51,290	
Change in Accounts Receivable		3,234	28,419.08		(71,006.38)		
<b>Ending Cash &amp; Investments</b>		<b>1,284,737</b>	<b>965,575</b>		<b>1,091,373.12</b>	<b>406,910</b>	

**Bond Reserves (necessary per bond ordinances) - was 06-15**

<b>Beginning Cash &amp; Investments</b>	585,160	586,815		588,709.33	586,815	
Additional reserves	0	0	0	0	0	0%
Interest Income	1,655	1,894	553.04	2,719.46	0	0%
<b>Ending Cash &amp; Investments</b>	<b>586,815</b>	<b>588,709</b>		<b>591,428.79</b>	<b>586,815</b>	

**Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10**

<b>Beginning Cash &amp; Investments</b>	4,005,992	3,719,983		3,981,392.11	3,807,782		
<b>Sources</b>							
Interest Income		14,737	16,868	4,924.67	24,216.30	20,000	121%
Connection Fees	61-4-810-4510	9,935	66,291	0.00	28,612.00	24,000	119%
Deposits on Agreement	61-4-810-4520	5,247	660	0.00	605.00	5,000	12%
Connection Fees	61-4-820-4510	18,558	108,609	0.00	58,411.95	28,800	203%
Deposits on Agreement	61-4-820-4520	432	75,331	0.00	3,071.80	10,000	31%
Connection Fee Set-Aside		500,000	0	0.00	0.00	0	0%
<b>TOTAL Sources</b>		<b>548,909</b>	<b>267,759</b>	<b>4,924.67</b>	<b>114,917.05</b>	<b>87,800</b>	<b>131%</b>
<b>Uses</b>							
Construction in Progress - Water (1790)		493,889	6,350	0.00	0.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Building (1730)		341,030	0	0.00	0.00	0	0%
Loan to Depreciation Fund		0	0	0.00	0.00	2,100,000	0%
<b>TOTAL Uses</b>		<b>834,919</b>	<b>6,350</b>	<b>0.00</b>	<b>0.00</b>	<b>2,100,000</b>	<b>0%</b>
<b>Ending Cash &amp; Investments</b>		<b>3,719,983</b>	<b>3,981,392</b>		<b>4,096,309.16</b>	<b>1,795,582</b>	

Line Item	Account #	Actual FY 16	Actual FY 17	Month of November	Actual FY 18	Budget FY 18	58.33% used
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**Depreciation Funding - was 04-09 and 06-08**

<b>Beginning Cash &amp; Investments</b>		2,777,210	3,042,622		2,204,049.42	2,686,181	
<b>Sources</b>							
Interest Income		11,912	13,634	3,980.66	19,574.25	15,000	130%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		0	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		82,326	84,796	26,231.00	183,617.00	314,772	58%
Depreciation set aside - Water (for System)		214,377	220,808	0.00	0.00	0	0%
Depreciation set aside - Sewer (for System)		145,680	150,050	38,878.67	272,150.69	966,544	28%
Depreciation set aside - Sewer (for Repl)		794,083	802,905	0.00	0.00	0	0%
Loan From Connection Fees		0	0	0.00	0.00	2,100,000	0%
<b>TOTAL Sources</b>		1,248,378	1,272,193	69,090.33	475,341.94	3,396,316	14%
<b>Uses</b>							
Construction in Progress - Water (1790)		191,172	524,890	1,822.50	264,186.11	415,000	64%
Construction in Progress - Sewer (1790)		72,235	1,530,519	113,662.07	480,574.41	2,150,000	22%
Equipment & Vehicles (1750 & 1760))		696,093	55,356	86,464.06	250,716.18	379,000	66%
Buildings		23,466	0	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		982,966	2,110,765	201,948.63	995,476.70	2,944,000	34%
<b>Ending Cash &amp; Investments</b>		3,042,622	2,204,049		1,683,914.66	3,138,497.00	

**Bond Payments Accounting - was 06-10 and 06-13**

<b>Beginning Cash &amp; Investments</b>		240,873	200,263		122,162.91	200,231	
<b>Sources</b>							
Interest Income		2,007	2,297	670.53	3,297.25	2,500	132%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		365,500	473,595	45,975.00	321,825.00	551,700	58%
<b>TOTAL Sources</b>		367,507	475,892	46,645.53	325,122.25	554,200	59%
<b>Uses</b>							
Debt Service - Principal	61-5-110-8910	349,505	501,068	0.00	102,334.80	502,335	20%
Interest Expense	61-5-110-8920	58,612	52,924	0.00	32,836.86	44,257	74%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	-	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
<b>TOTAL Uses</b>		408,117	553,992	0.00	135,171.66	546,592	25%
<b>Ending Cash &amp; Investments</b>		200,263	122,163		312,113.50	207,839.00	

Gross Revenues (excludes set asides)	6,561,134	6,315,923	735,913.66	3,639,897.40	5,952,053
Gross Expenditures (excludes set asides)	6,780,887	6,951,665	858,013.50	3,705,487.91	7,950,727
<b>NET CASH FLOW</b>	<b>(219,753)</b>	<b>(635,744)</b>	<b>(122,099.84)</b>	<b>(65,590.51)</b>	<b>(1,998,674)</b>

**Minutes**  
**Committee of the Whole**  
**Building, Planning, Zoning and Public Works**  
December 11, 2017  
6:00 p.m.

Call to Order – Mayor Chamberlain.

Roll Call: Present: R. Brooks, G. Crawford, W. Frank, M. Freeman,  
T. Porter, T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.  
Absent: M. Borowicz.

Department Heads and City personnel in attendance:  
Treasurer Cory Thornton, Public Works Director Brent Anderson, Community  
Development Planner Gina DelRose, Lt Shawn Schadle, Deputy Chief Wallace,  
City Attorney Drella and City Clerk Arco.

Public Comment:

(A) Mayor Chamberlain reported on parking problems on Corporate Parkway.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business:

(A) J.I. Corporation 600 Logan Avenue – Building Permit.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Crawford to strike from agenda as no one was present to discuss either building permit or special use. Aye voice vote carried. Motion carried.

(B) Ordinance Repealing Division 6, Oversize Vehicle Parking of Article IV, of Chapter 110 of the City of Belvidere Municipal Code.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Snow to forward Ordinance Repealing Division 6, Oversize Vehicle Parking of Article IV, of Chapter 110 of the City of Belvidere Municipal Code to City Council. Aye voice vote carried. Motion carried.

3. Public Works, Unfinished Business:

(A) Storm Water updates reported by Public Works Director Brent Anderson.

4. Public Works, New Business:

- (A) Sensitive Aquifer Recharge Areas (SARA Map) – for information only.
- (B) Well #8 Generator – Bid Tabulation.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Porter to approve the low bid from Engel Electric in the amount of \$216,323 to furnish and install a natural gas generator at Well #8. The cost of this work will be paid for from the Water Depreciation Account. Aye voice vote carried. Motion carried.

- (C) Water Testing Update – UCMR4 Monitoring.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Frank to approve the proposal from Suburban Laboratories, in the amount of \$10,080 for the UCMR4 annual sampling. This work will be paid for from line item #61-5-810-6812 Lab Expense. Aye voice vote carried. Motion carried.

- (D) Branch Grinding.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Brooks to approve the low bid from Landscape Material & Firewood Sales, Inc. in the amount of \$9,000 for grinding of the City's branch pile. This work will be paid for from line item #01-5-310-6826. Aye voice vote carried. Motion carried.

- (E) Robert Larson – 515 Calgary Way.

Motion by Ald. Freeman, 2<sup>nd</sup> by Ald. Stevens to approve reimbursing \$32,890.94 for damages caused by sewer backup at 515 Calgary Way. Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to table. Roll Call Vote to table: 7/2 in favor. Ayes: Brooks, Crawford, Frank, Porter, Ratcliffe, Sanderson and Snow. Nays: Freeman and Stevens. Motion carried.

5. Other:

- (A) Tax Levy Request from Belvidere Police Pension Fund 2017.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to approve the Tax Levy Request from Belvidere Police Pension Fund 2017. Aye voice vote carried. Motion carried.

- (B) Tax Levy Request from Belvidere Fire Pension Fund 2017.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to approve the Tax Levy Request from Belvidere Fire Pension Fund 2017. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Brooks to adjourn meeting at 7:50 p.m.  
Aye voice vote carried. Motion carried.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

**ORDINANCE #383H**

**AN ORDINANCE GRANTING A ZONING DISTRICT CHANGE  
FROM I, INSTITUTIONAL DISTRICT  
TO GI, GENERAL INDUSTRIAL DISTRICT  
(1230 South Appleton Road)**

**WHEREAS**, a written application has been made by Angelica Hernandez on behalf of the property owner, Boone County to obtain a zoning district change from I, Institutional District to GI, General Industrial District pursuant to applicable provisions of the Zoning Ordinance (Chapter 150 of the Belvidere Municipal Code) of the City of Belvidere, Illinois; and,

**WHEREAS**, the application for a zoning district change was published in a newspaper of general circulation that is distributed within the City of Belvidere in accordance to Illinois State Statutes; and,

**WHEREAS**, after due notice the Planning and Zoning Commission held a public hearing on December 12, 2017 to consider the zoning map amendment and has transmitted its findings of fact and recommendation on the matter to the City Council; and,

**WHEREAS**, the City Council has considered the Planning and Zoning Commission's findings of fact and recommendation.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, AS FOLLOWS:**

**Section 1.** The zoning for the following property legally described as:

Part of the Northwest Quarter of Section 35, Township 44 North, Range 3 East of the Third Principal Meridian, Town of Belvidere, Boone County, Illinois, described as follows: Commencing at a point 12.8 rods North of the Southwest corner of the Northwest Quarter of Section 35 in Township 44 North, Range 3 East of the Third Principal Meridian; running East parallel with the Section line 50 rods; thence North 6.4 rods; thence West 50 rods; thence South to the place of beginning. EXCEPTING THEREFROM: Beginning at a point in the West line of Section 35, Township 44 North, Range 3, east the Third Principal Meridian, 12.8 rods (211.2 feet) North of the Southwest corner of the Northwest Quarter of Section 35; thence North along the West line of Section 35, 80.0 feet; thence East, parallel with the South line of the Northwest Quarter, 260.0 feet to an iron pin; thence South, parallel with the West line of Section 35, 80.0 feet to an iron pin; thence West, parallel with the South line of the Northwest Quarter, 260.0 feet to the place of beginning. PIN: 05-35-151-006.

is changed and amended from I, Institutional District to GI, General Industrial District; the Belvidere Official Zoning Map shall be modified to reflect this zoning amendment.

A location map identifying the subject property is herein attached and made a part of this Ordinance (attachment A).

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in the pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Mike Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Shauna Arco, City Clerk

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

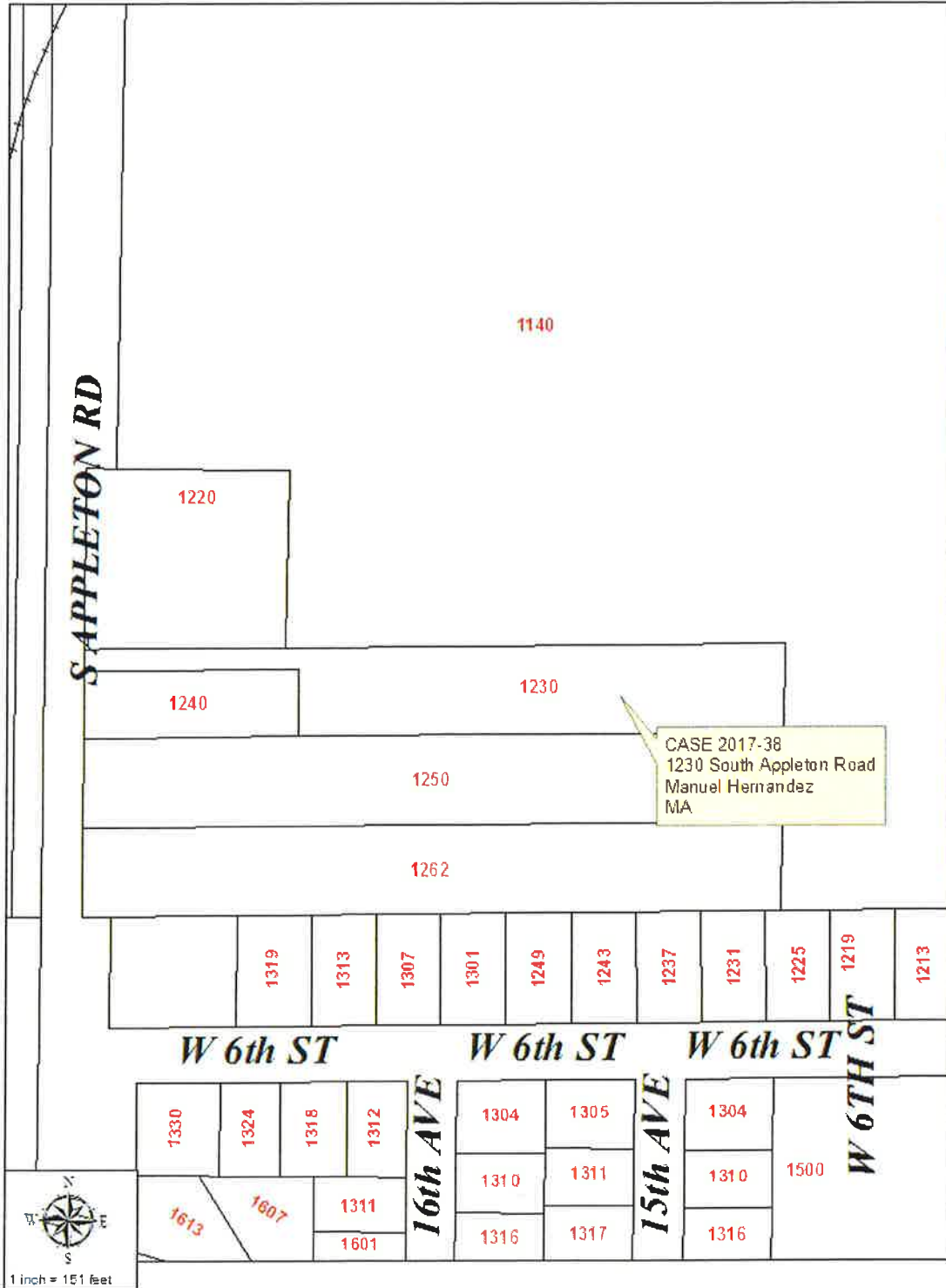
City Council Members Voting Aye:

City Council Members Voting Nay:

Date Published: \_\_\_\_\_ Sponsor: \_\_\_\_\_



# ATTACHMENT A



CITY OF BELVIDERE

*Community Development*



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789

November 8, 2017

**ADVISORY REPORT**

**CASE NO:** 2017-38

**APPLICANT:** Hernandez, 1230 South Appleton Road

**REQUEST AND LOCATION:**

The applicant, Angelica Hernandez, 415 Kishwaukee Street, Belvidere, IL 61008 on behalf of the property owner, Boone County, 1212 Logan Avenue, Belvidere, IL 61008 is requesting a zoning change at 1230 South Appleton Road from the I, Institutional District to the GI, General Industrial District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN: 05-35-151-006). See the attached location map. The property is 1.55 acres and is developed with an approximately 1,300 square-foot building with attached kennel, small parking area and large yard. See the attached aerial photo.

**BACKGROUND:**

The subject property and the front property (1240 South Appleton Road) were originally developed together. The residence was utilized by Dr. Aves and he housed his veterinary practice on the subject property. Dr. Aves purchased (a former) mink farm and opened the County's first small animal clinic. He later became the county's vet and acted as animal control before the County purchased the property in 2003 for what is now the Boone County Animal Services Department. In 2004, the residence was purchased by a private landowner. No one currently resides in the residence. The two driveways are still connected.

In 2016, Boone County constructed a new animal services facility on Squaw Prairie Road. The subject property has been vacant since that time. Due to the prior use as a government facility, the property was zoned institutional in 2006 when the current zoning ordinance was adopted. Previously the property was zoned single family residential. Institutional land uses are limited but include civic buildings, community living arrangements and hospitals. The Comprehensive Plan anticipated the need to rezone the property for future repurpose and designates the property along with adjacent property as general industrial.

**FINDINGS OF FACT:**

Per Section 150.903 (D) of the City of Belvidere Zoning Ordinance, the criteria for granting an Amendment of the Official Zoning Map are as follows:

- A. Existing uses and intensities of property within the general area of the property in question.**

Findings:

**Subject property:** Animal clinic and kennels

**Adjacent property**

**North:** Residential

**South:** Residential and landscaping business

**West:** Railroad tracks and agricultural production

**East:** Agricultural production

The property is located along South Appleton Road and is surrounded by a mix of land uses. There are 4 residences along the east side of South Appleton Road along with a large agriculture related business. To the west of South Appleton Road is the railroad and more agricultural production. South Appleton Road experiences heavy vehicle and truck traffic, in addition to delays due to the numerous trains utilizing the track. The location is not ideal for residential driveways and land uses.

**B. The zoning classification of property within the general area of the property in question.**

Findings:

**Subject property:** I, Institutional District

**Adjacent property:**

**North:** GI, General Industrial District

**South and East:** SR-6, Single-family Residential-6 District

**West:** GI, General Industrial District and SR-6, Single-family Residential-6 District

The area is a mix of industrial and residential zoning. There is a large industrial area along South Appleton Road between West Locust and West 6<sup>th</sup> Streets. Several parcels that are currently being used for agricultural production and residential uses are zoned general industrial. By rezoning to general industrial, the property is allowed to be redeveloped in a fashion similar to neighboring properties.

**C. The suitability of the property in question for the uses permitted under the existing zoning classification.**

Findings: Institutional land uses are often geared towards serving the public. Although the parcel is large, it has minimal road frontage, inadequate room for signage and is blocked from view by the front residence. These factors make it unappealing for public service-related land uses that want to be easily located by their customer base. The previous zoning classification of single family residential is also unsuitable due to the proximity of industrial zoning and the traffic and access along South Appleton Road.

**D. The trend of development, if any, in the general area of the property in question, including changes (such as the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), if any, that may have taken place since the day the property in question was placed in its present zoning classification and that make the property more appropriate for a different zoning district.**

Findings: In 1959, the Boone County Board rezoned to the property from D-2, Single Family to B-1, Business. When the property was later annexed into the City of Belvidere, the

zoning defaulted to single family residential. In 2006, with the adoption of the new zoning ordinance and creation of the institutional zoning district, the property was rezoned to institutional due to the county's animal control department operating from the property.

With the opening and subsequent expansion of the Belvidere Assembly Plant, traffic (vehicle, truck and train) along South Appleton Road has significantly increased. It is no longer a residential area.

**E. Whether the proposed amendment is consistent with the plans and policies of the Comprehensive plan adopted by the City of Belvidere.**

Findings:

**Subject properties:** Planned Industrial

**Adjacent property:**

**North, South and East:** Planned Industrial

**West:** General Industrial

The proposed rezoning is not entirely consistent with the plans and policies of the Comprehensive plan adopted by the city. The subject property is designated planned industrial by the City of Belvidere's Comprehensive Plan, adopted November 10, 1999. The Planned Industrial land use category encourages high-quality indoor manufacturing, assembly and storage uses with generous landscaping and limited signage. The Comprehensive Plan shows the property to the north as downzoning from general industrial to planned industrial which is unlikely to happen. The proposed rezoning reflects the Comprehensive Plan's anticipation of the property being redeveloped as industrial while mirroring the existing nearby industrial classification.

**F. Whether the proposed Official Zoning Map amendment furthers the purposes of the Zoning Ordinance and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).**

Findings: The proposed Official Zoning Map amendment will further the purposes of this Chapter and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

The applicant needs to meet the requirements of all codes and regulations.

**G. Whether a mistake was made in mapping on the Official Zoning Map or if an area is developing in a manner and purpose different from that for which it is mapped.**

Findings: This criterion does not apply to this case.

**SUMMARY:**

The planning staff believes the proposed rezoning is appropriate for the property due to the proximity of existing industrial zoned land and traffic along South Appleton Road. The property has never been utilized as residential. The current institutional zoning designation significantly restricts the potential redevelopment of the property.

**RECOMMENDATION:**

Planning staff recommends the approval of case number 2017-38 to rezone 1230 South Appleton Road from I, Institutional to GI, General Industrial.

**Submitted by:**



Gina DelRose, Community Development Planner

**PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION**

The Planning and Zoning Commission shall make and forward findings of fact as to the whether the proposed map amendment furthers the purposes of the Zoning Ordinances and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed map amendment.

## ATTACHMENTS

1. Location Map by the planning staff.
2. Aerial Photo by the planning staff.
3. Narrative submitted by the applicant.
4. Letter from the Boone County Soil and Water Conservation District, Jennifer Becker, dated November 6, 2017.
5. E-mail from the Belvidere Fire Department, Craig Wilcox, dated October 23, 2017.

**S APPLETON RD**

1140

1220

1240

1230

1250

1262

CASE 2017-38  
1230 South Appleton Road  
Manuel Hernandez  
MA

1319

1313

1307

1301

1249

1243

1237

1231

1225

1219

1213

**W 6th ST**

**W 6th ST**

**W 6th ST**

**W 6TH ST**

1330

1324

1318

1312

**16th AVE**

1304

1305

**15th AVE**

1304

1500

1613

1607

1311

1601

1310

1311

1316

1317

1310

1316



1 inch = 151 feet

SAPPLETON RD

1140

1220

1240

1230

1250

CASE 2017-38  
1230 South Appleton Road  
Manuel Hernandez  
MA

1262

1319

1313

1307

1301

1249

1243

1237

1231

1225

W 6th ST

W 6th ST

W 6th ST

1330

1324

1318

1312

16th AVE

1304

1305

15th AVE

1304

1500

1310

1311

1310



1 inch = 121 feet



**TO:** Gina Del Rose

**FROM:** Angelica Hernandez

**DATE:** October 9, 2017

**RE:** Zoning Change – 1230 S. Appleton Road, Belvidere, IL 61008

By allowing the zoning change we would clean the property and in the future have a landscaping business. My brother Manuel Hernandez has been in the business field for over eight (8) years, and we would like to improve the property for the benefit of the City. The way to do this is to make it a General Industrial so that we can use the property for its best purpose. Manuel is an experienced business person and will make this property safe and clean for the community.



**Boone County  
Soil & Water  
Conservation District**

211 N. Appleton Road  
Belvidere, IL 61008  
815-544-2677 ext. 3

November 6, 2017

**SWCD NRI #: 1558**

Belvidere Planning Department  
401 Whitney Blvd.  
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter. We will supply a written reply to you office as indicated below:

Our review does not apply in this instance.  
 Other (see attached)

**Location of Site: 1230 South Appleton Rd. Belvidere, IL 61008**

**PIN(S): 05-35-151-006**

Contact	Petitioner	Owner
Manuel Hernandez 415 Kishwaukee St. Belvidere, IL 61008 815-540-4062	Angelica Hernandez	Boone County 1212 Logan Ave. Belvidere, IL 61008 815-544-4770

**Request: Rezoning of parcel from Institutional to General Industrial and Variance for driveway expansion for landscaping business.**

Sincerely,

*Jennifer Becker*  
Jennifer Becker

Boone County Soil & Water  
Conservation District

**Gina DelRose**

---

**From:** Craig Wilcox <cwilcox@belviderefire.com>  
**Sent:** Monday, October 23, 2017 5:18 PM  
**To:** Gina DelRose  
**Subject:** Re: request for comments

Gina

The following are our concerns/responses to the Cases.

Case #2017-39 - Due to the limited access for fire apparatus the following are required per IFC 2015 Appendix D.

D102 - Minimum Road weight bearing is 75,000 pounds

D103 - Minimum Road width is 26'

D103.6 Required signs "NO PARKING" "FIRE LANE"

D103.4 Required turn around

Case # 2017-38 - Due to the fire hazards associated with mulch and tree trimmings, please provide a scaled drawing showing fire apparatus access road with turnaround, mulch pile locations and their heights and debris area. City to provide a copy of the current burning ordinance.

Case #2017-36 - No Issues at this time.

Respectfully

**Craig Wilcox**

Inspection Bureau Coordinator

Belvidere Fire Department

123 South State Street

Belvidere IL 61008

**815.601.7857 Cell**

On Thu, Oct 19, 2017 at 2:40 PM, Gina DelRose <[GDelRose@ci.belvidere.il.us](mailto:GDelRose@ci.belvidere.il.us)> wrote:

Please see attached

*Gina DelRose*

Community Development Planner

City of Belvidere

401 Whitney Boulevard

Belvidere, IL 61008

## MEMO

**DATE:** December 13, 2017  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Findings of Fact for Case 2017-38; Hernandez (MA)

### **REQUEST AND LOCATION:**

The applicant, Angelica Hernandez, 415 Kishwaukee Street, Belvidere, IL 61008 on behalf of the property owner, Boone County, 1212 Logan Avenue, Belvidere, IL 61008 is requesting a zoning change at 1230 South Appleton Road from the I, Institutional District to the GI, General Industrial District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN: 05-35-151-006). The property is 1.55 acres and is developed with an approximately 1,300 square-foot building with attached kennel, small parking area and large yard.

### **FINDINGS OF FACT:**

Per Section 150.903 (D) of the City of Belvidere Zoning Ordinance, the criteria for granting an Amendment of the Official Zoning Map are as follows:

#### **A. Existing uses and intensities of property within the general area of the property in question.**

Findings:

**Subject property:** Animal clinic and kennels

**Adjacent property**

**North:** Residential

**South:** Residential and landscaping business

**West:** Railroad tracks and agricultural production

**East:** Agricultural production

The property is located along South Appleton Road and is surrounded by a mix of land uses. There are 4 residences along the east side of South Appleton Road along with a large agriculture related business. To the west of South Appleton Road is the railroad and more agricultural production. South Appleton Road experiences heavy vehicle and truck traffic, in addition to delays due to the numerous trains utilizing the track. The location is not ideal for residential driveways and land uses.

#### **B. The zoning classification of property within the general area of the property in question.**

Findings:

**Subject property:** I, Institutional District

**Adjacent property:**

**North:** GI, General Industrial District

**South and East:** SR-6, Single-family Residential-6 District

**West:** GI, General Industrial District and SR-6, Single-family Residential-6 District

The area is a mix of industrial and residential zoning. There is a large industrial area along South Appleton Road between West Locust and West 6<sup>th</sup> Streets. Several parcels that are currently being used for agricultural production and residential uses are zoned general industrial. By rezoning to general industrial, the property is allowed to be redeveloped in a fashion similar to neighboring properties.

**C. The suitability of the property in question for the uses permitted under the existing zoning classification.**

Findings: Institutional land uses are often geared towards serving the public. Although the parcel is large, it has minimal road frontage, inadequate room for signage and is blocked from view by the front residence. These factors make it unappealing for public service-related land uses that want to be easily located by their customer base. The previous zoning classification of single family residential is also unsuitable due to the proximity of industrial zoning and the traffic and access along South Appleton Road.

**D. The trend of development, if any, in the general area of the property in question, including changes (such as the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), if any, that may have taken place since the day the property in question was placed in its present zoning classification and that make the property more appropriate for a different zoning district.**

Findings: In 1959, the Boone County Board rezoned to the property from D-2, Single Family to B-1, Business. When the property was later annexed into the City of Belvidere, the zoning defaulted to single family residential. In 2006, with the adoption of the new zoning ordinance and creation of the institutional zoning district, the property was rezoned to institutional due to the county's animal control department operating from the property.

With the opening and subsequent expansion of the Belvidere Assembly Plant, traffic (vehicle, truck and train) along South Appleton Road has significantly increased. It is no longer a residential area.

**E. Whether the proposed amendment is consistent with the plans and policies of the Comprehensive plan adopted by the City of Belvidere.**

Findings:

**Subject properties:** Planned Industrial

**Adjacent property:**

**North, South and East:** Planned Industrial

**West:** General Industrial

The proposed rezoning is not entirely consistent with the plans and policies of the Comprehensive plan adopted by the city. The subject property is designated planned industrial by the City of Belvidere's Comprehensive Plan, adopted November 10, 1999. The Planned Industrial land use category encourages high-quality indoor manufacturing,

assembly and storage uses with generous landscaping and limited signage. The Comprehensive Plan shows the property to the north as downzoning from general industrial to planned industrial which is unlikely to happen. The proposed rezoning reflects the Comprehensive Plan's anticipation of the property being redeveloped as industrial while mirroring the existing nearby industrial classification.

**F. Whether the proposed Official Zoning Map amendment furthers the purposes of the Zoning Ordinance and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).**

Findings: The proposed Official Zoning Map amendment will further the purposes of this Chapter and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

The applicant needs to meet the requirements of all codes and regulations.

**G. Whether a mistake was made in mapping on the Official Zoning Map or if an area is developing in a manner and purpose different from that for which it is mapped.**

Findings: This criterion does not apply to this case.

**There was a motion to adopt the Findings of Fact as presented by the planning staff for case 2017-38, Hernandez, 1230 South Appleton Road; the motion carried with a (5-0) roll call vote.**

---

Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

## **MEMO**

**DATE:** December 13, 2017  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case 2017-38; Hernandez (MA)

### **REQUEST AND LOCATION:**

The applicant, Angelica Hernandez, 415 Kishwaukee Street, Belvidere, IL 61008 on behalf of the property owner, Boone County, 1212 Logan Avenue, Belvidere, IL 61008 is requesting a zoning change at 1230 South Appleton Road from the I, Institutional District to the GI, General Industrial District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN: 05-35-151-006). The property is 1.55 acres and is developed with an approximately 1,300 square-foot building with attached kennel, small parking area and large yard.

### **RECOMMENDATION:**

The Planning and Zoning Commission recommended the approval of case number 2017-38, Hernandez (MA), 1230 South Appleton Road; the motion passed with a (5-0) roll call vote.

---

Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

**ORDINANCE #384H**

**AN ORDINANCE GRANTING A ZONING DISTRICT CHANGE  
FROM SR-6, SINGLE-FAMILY RESIDENTIAL-6 DISTRICT  
TO CB, CENTRAL BUSINESS DISTRICT  
(128 West Hurlbut Avenue)**

**WHEREAS**, a written application has been made by Proverbs 3:5-6 LLC, 800 Beech Bay Road, Poplar Grove, Illinois 61065 (applicants and owners) to obtain a zoning district change from SR-6, Single-family Residential-6 District to CB, Central Business District pursuant to applicable provisions of the Zoning Ordinance (Chapter 150 of the Belvidere Municipal Code) of the City of Belvidere, Illinois; and,

**WHEREAS**, the application for a zoning district change was published in a newspaper of general circulation that is distributed within the City of Belvidere in accordance to Illinois State Statutes; and,

**WHEREAS**, after due notice the Planning and Zoning Commission held a public hearing on December 12, 2017 to consider the zoning map amendment and has transmitted its recommendation on the matter to the City Council; and,

**WHEREAS**, the City Council has considered the Planning and Zoning Commission's recommendation.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELVIDERE, ILLINOIS, AS FOLLOWS:**

**Section 1.** The zoning for the following property legally described as:

LOTS 6 AND 7 IN BLOCK 1 IN FREDERICK W. CROSBY'S SECOND ADDITION TO BELVIDERE, AS PLATTED AND RECORDED IN THE RECORDER'S OFFICE OF BOONE COUNTY, ILLINOIS, ALSO COMMENCING AT THE SOUTHEASTERLY CORNER OF SAID LOT 6 IN BLOCK 1 IN FREDERICK W. CROSBY'S SECOND ADDITION; AND RUNNING THENCE SOUTHEASTERLY PARALLEL WITH THE EASTERLY LINE OF KISHWAUKEE STREET, 21 FEET; THENCE SOUTHWESTERLY PARALLEL WITH SOUTHERLY LINE OF WEST HURLBUT AVENUE TO THE EASTERLY LINE OF KISHWAUKEE STREET; THENCE NORTH-WESTERLY ALONG SAID EASTERLY LINE OF KISHWAUKEE STREET, 21 FEET TO THE MOST SOUTHERLY CORNER OF LOT 7, BLOCK 1 IN SAID ADDITION; THENCE NORTHEASTERLY ALONG SOUTHERLY LINE OF LOTS 6 AND 7 IN BLOCK 1 IN SAID ADDITION, TO THE PLACE OF BEGINNING, SAID LAST MENTIONED TRACT BEING A PART OF LOT 4 IN BLOCK 1 IN SAID ADDITION, ALL SITUATED IN THE COUNTY OF BOONE AND THE STATE OF ILLINOIS.

is changed and amended from SR-6, Single-family Residential-6 District to CB, Central Business District; the Belvidere Official Zoning Map shall be modified to reflect this zoning amendment.



A location map identifying the subject property is herein attached and made a part of this Ordinance (attachment A).

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in the pamphlet form as provided by law.

**PASSED** by the City Council of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**APPROVED** by the Mayor of the City of Belvidere this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Mike Chamberlain, Mayor

**ATTEST:**

\_\_\_\_\_  
Shauna Arco, City Clerk

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

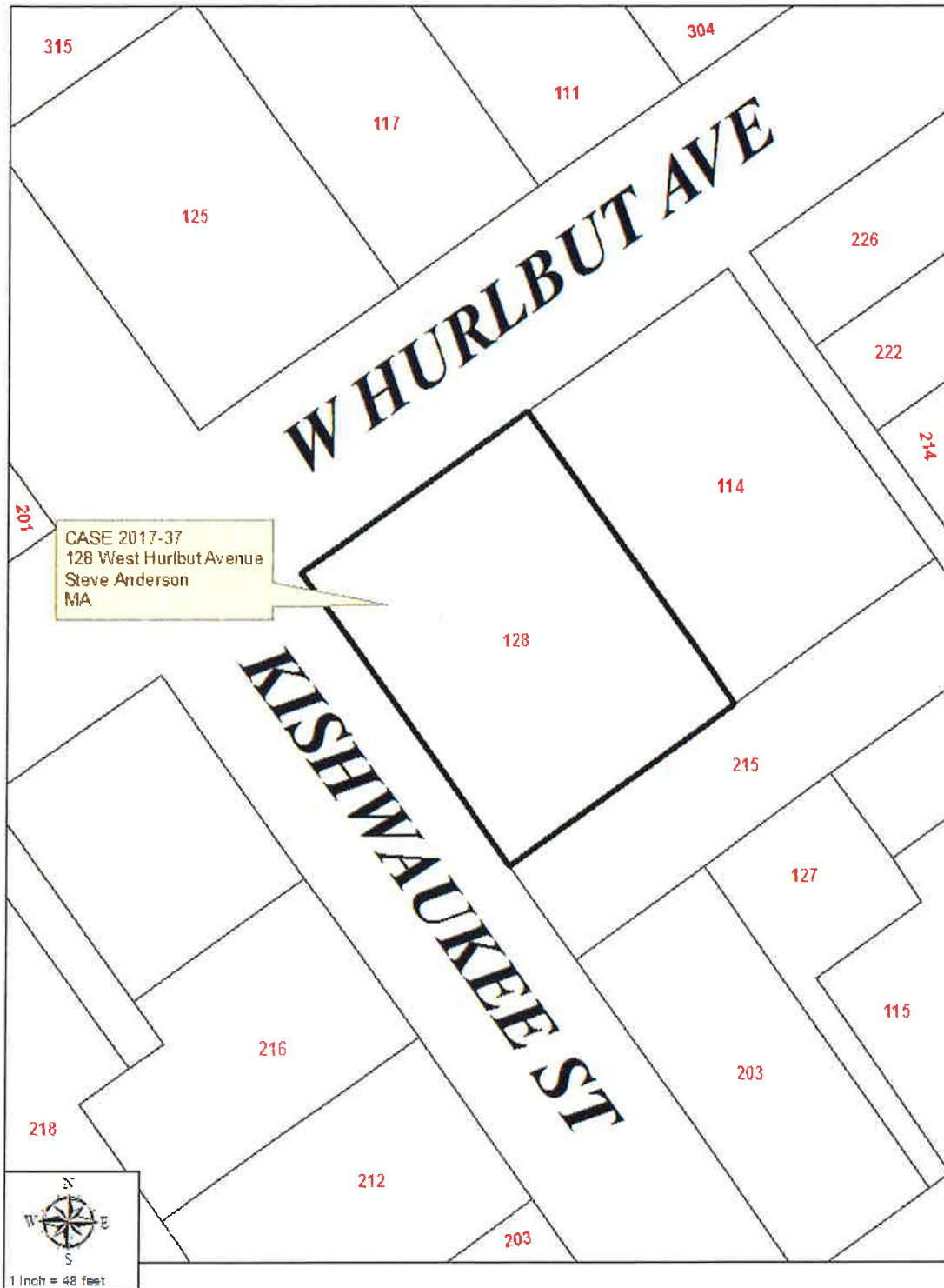
City Council Members Voting Aye:

City Council Members Voting Nay:

Date Published:

Sponsor: \_\_\_\_\_

# ATTACHMENT A



**CITY OF BELVIDERE**

*Community Development*



**BUILDING DEPARTMENT**

**PLANNING DEPARTMENT**

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789

December 6, 2017

**ADVISORY REPORT**

**CASE NO:** 2017-37

**APPLICANT:** Anderson, 128 West Hurlbut Avenue

**REQUEST AND LOCATION:**

The applicant and owner, Proverbs 3:5-6, LLC, 800 Beech Bay Road, Poplar Grove, IL 61065, is requesting a zoning change at 128 West Hurlbut Avenue from SR-6, Single-family Residential-6 District to CB, Central Business District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN:s 05-26-429-021). See the attached location map. The property is 20,275 square feet with a single-family home on it. See the attached aerial photo.

**BACKGROUND:**

Anderson Funeral and Cremation Services (formerly Buck-Wheeler-Hyland Funeral Home) has been operating at its current location since 1937. The current Zoning Ordinance does not allow funeral homes or off-site parking lots within the residential districts. In 2013, the funeral home property was rezoned to Institutional to bring it into compliance with the current Zoning Ordinance. In 2017, several adjacent properties were rezoned to institutional to allow an expansion of the funeral home and its services.

During the most recent rezoning process, many residents spoke of parking concerns and traffic generated by the funeral home. In an effort to address these concerns, the applicant has purchased the property in order to provide additional parking. Instead of rezoning the property to institutional, the applicant is requesting central business designation.

The property is located on the corner of W. Hurlbut Avenue and Kishwaukee Street directly (east) across the street from the Anderson Funeral Home, zoned Institutional. It is currently one parcel removed from the Central Business District to the east and the newly rezoned (last month) Central Business District parcels to the south. With the continued expansion of the funeral home and general parking demand downtown, the trend of development for the entire block is a shift to Central Business District type uses. The central business district permits off-site parking while being more compatible with adjacent properties and potential redevelopment (lot size, land uses, etc.) than the institutional district.

**FINDINGS OF FACT:**

Per Section 150.903 (D) of the City of Belvidere Zoning Ordinance, the criteria for granting an Amendment of the Official Zoning Map are as follows:

**A. Existing uses and intensities of property within the general area of the property in question.**

Findings:

**Subject properties:** Multi-family Residential

**Adjacent property**

**North:** Vacant Lot

**South and East:** Single-family Residential

**West:** Funeral Home - Institutional

The property is located within the city block bounded by North State Street, West Lincoln Avenue, Kishwaukee Street and West Hurlbut Avenue. The downtown business district primarily runs along North and South State Street but extends along West Lincoln Avenue on the south side of the block. On the north and west side of the block, adjacent to the subject property, Neighborhood Business and Institutional uses extend along W Hurlbut Avenue and Kishwaukee Street. The Ida Public Library and its future expansion area are located on the adjacent block to the north and the Anderson Funeral Home and Cremation Services and their future expansion areas are located on the adjacent block to the west. The block is comprised of a mix of land uses and is surrounded by an even greater mix of land uses. The Central Business District zoning will allow a parking area for a nearby business or other mixed use development in the future.

**B. The zoning classification of property within the general area of the property in question.**

Findings:

**Subject properties:** SR-6, Single-family Residential-6 District

**Adjacent property:**

**North and West:** Institutional

**South and East:** SR-6, Single-family Residential-6 District

The area is a mix of residential, institutional, and commercial land uses and zoning. To the west and north are parcels both zoned Institutional where anticipated redevelopment of long-standing businesses (Ida Public Library and Anderson Funeral Home and Cremation Services) is set to take place. To the east and south are a combination of single-family residential and the downtown commercial district.

**C. The suitability of the property in question for the uses permitted under the existing zoning classification.**

Findings: The property that is developed with a single-family residence is suitable for the current zoning classification in its current configuration.

**D. The trend of development, if any, in the general area of the property in question, including changes (such as the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), if any, that may have taken place since the day the property in question was placed in its present zoning**

**classification and that make the property more appropriate for a different zoning district.**

Findings: Changes that would make the property more appropriate for different zoning districts have occurred since the property was placed in its present zoning classification.

Five of the nearby parcels have seen a recent zoning change. The properties to the south have just recently been rezoned to Central Business District. The institutional properties to the west were recently rezoned to allow for the expansion of the funeral home. The properties to the north are owned by the Ida Public Library, which has demolished two residences in anticipation of their future expansion.

Although these changes do not lessen the appropriateness of the parcel being zoned SR-6, the transition of the entire block from a mix of residential and commercial to a mix of commercial suitable for the downtown area is also appropriate given the location and surrounding uses.

**E. Whether the proposed amendment is consistent with the plans and policies of the Comprehensive plan adopted by the City of Belvidere.**

Findings:

Subject properties: Single Family Residential

Adjacent property:

**North, South, East and West:** Single-family Residential

The proposed rezoning is not consistent with the plans and policies of the Comprehensive Plan adopted by the city. The subject property is designated residential by the City of Belvidere's Comprehensive Plan, adopted November 10, 1999. The Single-Family Residential land use category encourages sewered, single-family residential development at densities up to five (5) dwelling units per acre. The Comprehensive Plan depicts a minimal amount of zoning changes in Belvidere. The lack of changes in the Comprehensive Plan could be due to an abundance of land surrounding Belvidere that makes infill development less popular.

While the rezoning is not consistent with the Comprehensive Plan, the block is experiencing a transition in uses and is now surrounded by a mix of zoning types, which include Single-Family Residential, Institutional, and Central Business District. The Plan had no way to foresee this change occurring.

**F. Whether the proposed Official Zoning Map amendment furthers the purposes of the Zoning Ordinance and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).**

Findings: The proposed Official Zoning Map amendment will further the purposes of this Chapter and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

The applicant needs to meet the requirements of all codes and regulations.

**G. Whether a mistake was made in mapping on the Official Zoning Map or if an area is developing in a manner and purpose different from that for which it is mapped.**

Findings: This criterion does not apply to this case.

**SUMMARY:**

The planning staff believes that the proposed rezoning and use for the properties are not out of character for the neighborhood. The block is experiencing a transition in uses and is surrounded by a mix of zoning types, which include Single-Family Residential, Institutional, and Central Business District.

**RECOMMENDATION:**

Planning staff recommends the approval of case number 2017-37 to rezone 128 W. Hurlbut Ave. from Single-family Residential-6 to Central Business.

**Submitted by:**



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Ben Rohr, Land Use Planner

**PLANNING AND ZONING COMMISSION/CITY COUNCIL ACTION**

The Planning and Zoning Commission shall make and forward findings of fact as to the whether the proposed map amendment furthers the purposes of the Zoning Ordinances and make a recommendation to the City Council. The City Council shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the City Council may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed map amendment.

## ATTACHMENTS

1. Location Map by the planning staff.
2. Aerial Photo by the planning staff.
3. Narrative submitted by the applicant.
4. Letter from the Boone County Soil and Water Conservation District, Jennifer Becker, dated October 10, 2017.
5. E-mail from the Belvidere Fire Department, Craig Wilcox, dated December 6, 2017.
6. Letter from the Boone County Health Department, Amanda Mehl, dated November 29, 2017.

315

304

111

117

125

226

222

214

**W HURLBUT AVE**

201

CASE 2017-37  
128 West Hurlbut Avenue  
Steve Anderson  
MA

114

128

**KISHWAUKEE ST**

215

127

115

216

203

218

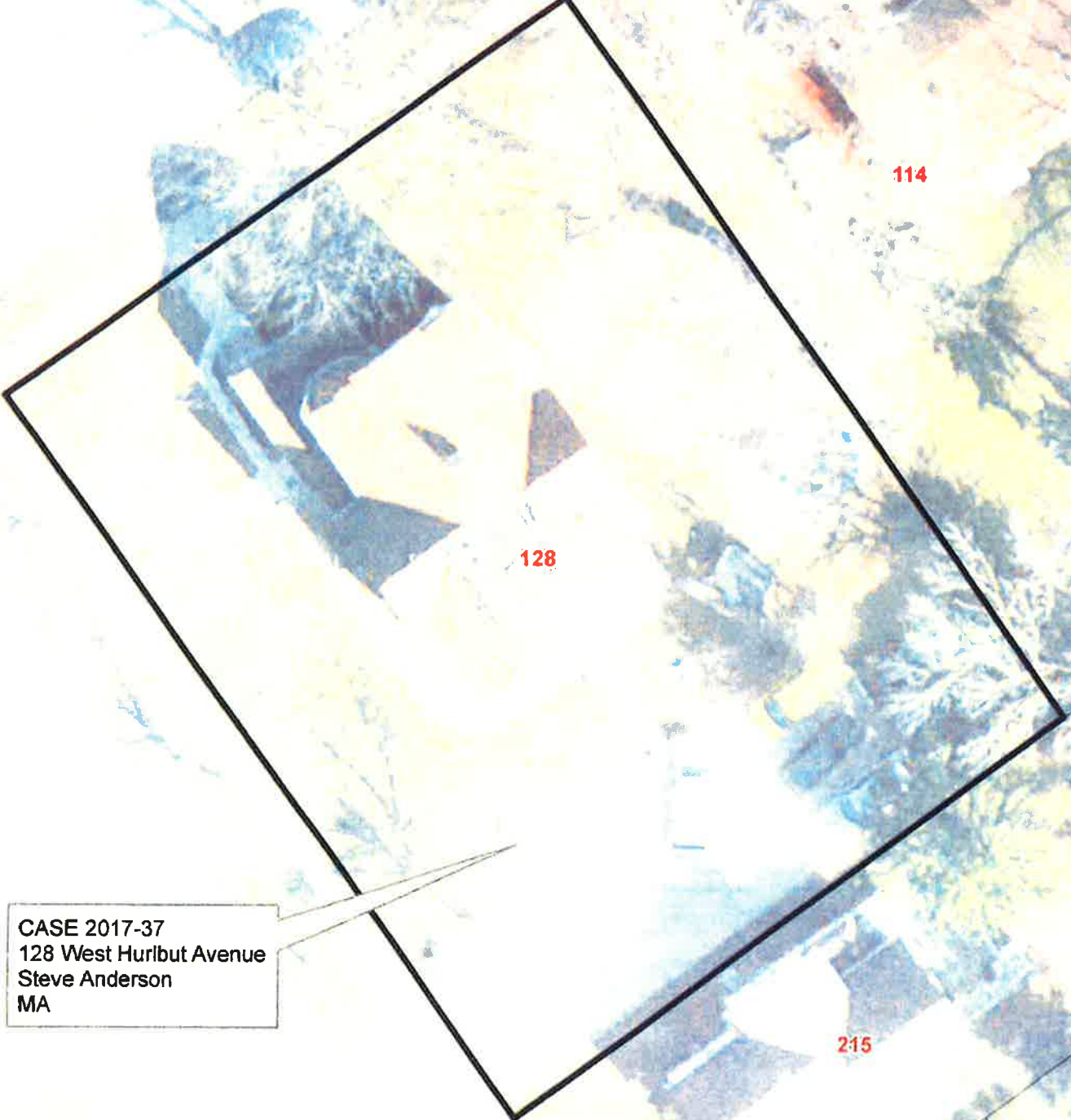
212

203

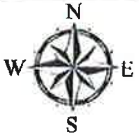


1 inch = 48 feet





CASE 2017-37  
128 West Hurlbut Avenue  
Steve Anderson  
MA



1 inch = 24 feet

October 4, 2017

**Application for Zoning Change : 128 W. Lincoln Avenue, Belvidere, IL**

**Stephen and Diann Anderson were approached by Mr. Octavio Larez to purchase his residence. Mr. Larez, along with his wife, Lilia, own the property at 128 W. Hurlbut Avenue, Belvidere, IL. In an effort to continue to care for the community of Belvidere and to provide adequate off street parking for visitors to the funeral home, Steve and Diann will enter into a contract to purchase the property from the Larez's contingent on a change in zoning.**

**The Anderson's plan to add off street parking, garage space (for the current 6 car funeral home fleet) and a storage bay for lawn beautification and snow removal equipment. The property will be landscape to aid in a positive and serene spirit of which that they are known. The addition of parking will allow for better customer care, especially those with physical needs, to attend ceremonies, celebrations and gatherings for their family and friends.**



**Boone County  
Soil & Water  
Conservation District**

211 N. Appleton Road  
Belvidere, IL 61008  
815-544-2677 ext. 3

October 10, 2017

**SWCD NRI #: 1557**

Belvidere Planning Department  
401 Whitney Blvd.  
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted for the property listed in this letter. We will supply a written reply to you office as indicated below:

- Our review does not apply in this instance.  
 Other (see attached)

**Location of Site: 128 W. Hurlbut Ave. and 203 Kishwaukee St. Belvidere, IL 61008**

**PIN(S): 05-26-429-021 and 05-26-429-004**

Contact	Petitioner	Owner
Steve Anderson/ Proverbs 3: 5-6, LLC 800 Beech Bay Road Poplar Grove, IL 61065 815-544-2616 Steve.anderson@andersonfcs.com	Same as Contact	Octavio and Lilia Larez for 128 W. Hurlbut Ave. And Steve Anderson/Proverbs 3:5-6 LLC for 203 Kishwaukee St.
		Same as contact

**Request: Rezoning of both parcels from SR-6 Single Family Residential to Central Business**

Sincerely,

*Jennifer Becker*

Jennifer Becker  
Boone County Soil & Water  
Conservation District

Re: Steve Anderson

**Ben Rohr**

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**From:** Craig Wilcox <cwilcox@belviderefire.com>  
**Sent:** Wednesday, December 06, 2017 1:59 PM  
**To:** Ben Rohr  
**Subject:** Re: Case: 2017-37 128 W. Hurlbut Ave.

Ben

There are no issues at this time regarding 2017-37.

Respectfully

On Tue, Dec 5, 2017 at 10:15 AM Ben Rohr <[BRohr@ci.belvidere.il.us](mailto:BRohr@ci.belvidere.il.us)> wrote:

Craig,

Gina is out for the week and I am putting together the staff report for the upcoming Plan Commission meeting. It needs to go out by tomorrow.

I am missing an email on your thoughts about the rezoning. I am guessing you probably emailed it to Gina, but she never forwarded it onto me before she left. Could you send me that email summarizing your thoughts on the case, so I can include them in the report?

Thank you for your help.

**Ben Rohr**  
Land Use Planner  
City of Belvidere  
401 Whitney Blvd  
Belvidere, IL 61008  
(815) 544-2612 (Ex. 403)

---

**Craig Wilcox**  
Inspection Bureau Coordinator  
Belvidere Fire Department  
123 South State Street



**Public Health**  
Prevent. Promote. Protect.

# Boone County Health Department

1204 Logan Avenue, Belvidere, Illinois 61008  
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050  
www.boonehealth.org

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*The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.*

November 29, 2017

FAX: 815-547-0789

Gina DelRose  
Community Development Planner  
401 Whitney Blvd Suite 300  
Belvidere, IL 61008

Re: Case: 2017-37; Anderson, 128 W. Hurlbut Ave.

Dear Gina,

We are in receipt of the application for a map amendment for the above addresses.

The Boone County Health Department has no comments.

Thank you,

Amanda Mehl  
Administrator  
ce

**MEMO**

**DATE:** December 13, 2017  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Recommendation for Case 2017-37; Anderson (MA)

**REQUEST AND LOCATION:**

The applicant and owner, Proverbs 3:5-6, LLC, 800 Beech Bay Road, Poplar Grove, IL 61065, is requesting a zoning change at 128 West Hurlbut Avenue from SR-6, Single-family Residential-6 District to CB, Central Business District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN: 05-26-429-021). The property is 20,275 square feet with a single-family home on it.

**RECOMMENDATION:**

The Planning and Zoning Commission recommended the approval of case number 2017-37, Anderson (MA), 128 W. Hurlbut Ave.; the motion passed with a (5-0) roll call vote.

---

Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

## MEMO

**DATE:** December 13, 2017  
**TO:** Mayor and Members of the City Council  
**FROM:** City of Belvidere Planning and Zoning Commission  
**SUBJECT:** Findings of Fact for Case: 2017-37; Anderson (MA)

### **REQUEST AND LOCATION:**

The applicant and owner, Proverbs 3:5-6, LLC, 800 Beech Bay Road, Poplar Grove, IL 61065, is requesting a zoning change at 128 West Hurlbut Avenue from SR-6, Single-family Residential-6 District to CB, Central Business District pursuant to the Belvidere Zoning Ordinance Section 150.903 Amendment to Official Zoning Map (PIN:s 05-26-429-021). The property is 20,275 square feet with a single-family home on it.

### **FINDINGS OF FACT:**

Per Section 150.903 (D) of the City of Belvidere Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

#### **A. Findings: Existing uses and intensities of property within the general area of the property in question.**

**Subject properties:** Multi-family Residential

**Adjacent property**

**North:** Vacant Lot

**South and East:** Single-family Residential

**West:** Funeral Home - Institutional

The property is located within the city block bounded by North State Street, West Lincoln Avenue, Kishwaukee Street and West Hurlbut Avenue. The downtown business district primarily runs along North and South State Street but extends along West Lincoln Avenue on the south side of the block. On the north and west side of the block, adjacent to the subject property, Neighborhood Business and Institutional uses extend along W Hurlbut Avenue and Kishwaukee Street. The Ida Public Library and its future expansion area are located on the adjacent block to the north and the Anderson Funeral Home and Cremation Services and their future expansion areas are located on the adjacent block to the west. The block is comprised of a mix of land uses and is surrounded by an even greater mix of land uses. The Central Business District zoning will allow a parking area for a nearby business or other mixed use development in the future.

#### **B. Findings: The zoning classification of property within the general area of the property in question.**

**Subject properties:** SR-6, Single-family Residential-6 District

**Adjacent property:**

**North and West:** Institutional

**South and East:** SR-6, Single-family Residential-6 District

The area is a mix of residential, institutional, and commercial land uses and zoning. To the west and north are parcels both zoned Institutional where anticipated redevelopment of long-standing businesses (Ida Public Library and Anderson Funeral Home and Cremation Services) is set to take place. To the east and south are a combination of single-family residential and the downtown commercial district.

**C. Findings: The suitability of the property in question for the uses permitted under the existing zoning classification.**

The property that is developed with a single-family residence is suitable for the current zoning classification in its current configuration.

**D. Findings: The trend of development, if any, in the general area of the property in question, including changes (such as the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), if any, that may have taken place since the day the property in question was placed in its present zoning classification and that make the property more appropriate for a different zoning district.**

Changes that would make the property more appropriate for different zoning districts have occurred since the property was placed in its present zoning classification.

Five of the nearby parcels have seen a recent zoning change. The properties to the south have just recently been rezoned to Central Business District. The institutional properties to the west were recently rezoned to allow for the expansion of the funeral home. The properties to the north are owned by the Ida Public Library, which has demolished two residences in anticipation of their future expansion.

Although these changes do not lessen the appropriateness of the parcel being zoned SR-6, the transition of the entire block from a mix of residential and commercial to a mix of commercial suitable for the downtown area is also appropriate given the location and surrounding uses.

**E. Findings: Whether the proposed amendment is consistent with the plans and policies of the Comprehensive plan adopted by the City of Belvidere.**

**Subject properties:** Single Family Residential

**Adjacent property:**

**North, South, East and West:** Single-family Residential

The proposed rezoning is not consistent with the plans and policies of the Comprehensive Plan adopted by the city. The subject property is designated residential by the City of Belvidere's Comprehensive Plan, adopted November 10, 1999. The Single-Family Residential land use category encourages sewered, single-family residential development at densities up to five (5) dwelling units per acre. The Comprehensive Plan depicts a minimal amount of zoning changes in Belvidere. The lack of changes in the Comprehensive Plan could be due to an abundance of land surrounding Belvidere that makes infill development less popular.



While the rezoning is not consistent with the Comprehensive Plan, the block is experiencing a transition in uses and is now surrounded by a mix of zoning types, which include Single-Family Residential, Institutional, and Central Business District. The Plan had no way to foresee this change occurring.

**F. Findings: Whether the proposed Official Zoning Map amendment furthers the purposes of the Zoning Ordinance and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).**

The proposed Official Zoning Map amendment will further the purposes of this Chapter and the applicable rules and regulations of the State of Illinois and the Federal Emergency Management Agency (FEMA).

The applicant needs to meet the requirements of all codes and regulations.

**The motion to adopt the Findings of Fact as presented by staff for case 2017-37 for a zoning change at 128 West Hurlbut Avenue from SR-6, Single-family Residential-6 District to CB, Central Business District carried with a (5-0) roll call vote.**

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Andrew Racz, Chairman  
Belvidere Planning and Zoning Commission

ORDINANCE #385H  
AN ORDINANCE REPEALING DIVISION 6, OVERSIZE VEHICLE  
PARKING, OF ARTICLE IV, of CHAPTER 110,  
OF THE CITY OF BELVIDERE MUNICIPAL CODE

WHEREAS, the size and location of driveways as well as the parking of recreational and commercial motor vehicles on private property are now regulated by the City of Belvidere Zoning Code, 150.01 et seq.; and

WHEREAS, the adoption of those portions of the City of Belvidere Zoning Code should, by operation of law repeal prior inconsistent ordinances; and

WHEREAS, Division 6 of Article IV or Chapter 110 is a prior inconsistent ordinance which the City Council wishes to ensure is repealed by affirmative action to avoid future confusion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Belvidere as follows:

**SECTION 1:** Division 6 of Article IV of Chapter 110, consisting of Sections 110-321, 110-322, 110-323 and sections 110-325-110-355 (previously repealed and reserved), is repealed and reserved.

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Voting Aye:  
Voting Nay:  
Absent:

APPROVED:

\_\_\_\_\_  
Mayor Michael W. Chamberlain