

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

August 15, 2016

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
August 1, 2016; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,488,301.40
Water & Sewer Fund Expenditures: \$ 649,054.87

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of July 19, 2016 through
August 1, 2016.

(B) Belvidere Fire Department Overtime Reports of July 20, 2016 through
August 2, 2016.

(C) Monthly Treasurer's Report for July 2016.

(D) Monthly General Fund Report for July 2016.

(E) Monthly Water & Sewer Fund Report for July 2016.

(F) Building Department Revenue Report for July 2016.

(G) Community Development/Planning Department Report for July 2016.

(H) FY17 General Fund Cash Flow Analysis.

(I) Downtown Streetscape Project through August 15, 2016.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and
Public Works of August 8, 2016.

(9) Unfinished Business:

- (A) Ord. #307H – 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Vehicles (Seized) and Trailer and Public Works Truck).

(10) New Business:

- (A) Ord. #308H – 1st Reading: An Ordinance Amending Article V of Chapter 114, Utilities of the City of Belvidere Municipal Code as it Relates to Sewers and Sewerage Disposal.
- (B) Ord. #309H – 1st Reading: An Ordinance Amending the City of Belvidere Municipal Code as it Relates to Buildings and Fires.
- (C) Ord. #310H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Public Works Vehicle).
- (D) Res. #2044-2016: A Resolution Ratifying and Authorizing the Execution of an Infrastructure Agreement and Industrial Expansion Agreement between the City of Belvidere and FCA US LLC.
- (E) Res. #2045-2016: A Resolution Authorizing the Execution of an Intergovernmental Agreement for a School Resource Officer between the City of Belvidere and School District 100.

Motions forwarded from Building, Planning and Zoning and Public Works of August 8, 2016. Motions Chairman Brooks:

- (A) Motion to approve the Chrysler Water Meter Upgrade at an estimated cost of \$11,269. This work will be paid for from line item 61-5-810-7060.
- (B) Motion to approve the Chrysler Street Light Improvements at an estimated cost of \$28,228. This work will be paid for from Public Improvements Fund.
- (C) Motion to approve the proposal from RK Johnson in the amount of \$4,000 to complete the engineering for the West Pleasant Street Sewer Extension. This work will be paid for from line item 61-5-820-6190.
- (D) Motion to approve the cost of materials for the West Pleasant Street Sewer Extension at a cost not to exceed \$5,505. These materials will be paid for from line item 61-5-830-6000.
- (E) Motion to approve the payment agreement with Mr. and Mrs. Mejia for the sanitary sewer connection fee for 518 West Pleasant Street.
- (F) Motion to approve the purchase of a 2016 Ford Transit Cargo Van from Manley Motors at a cost of \$28,514.27. This vehicle will be paid for from line item 61-1750.

(G) Columbia Railroad Crossing Upgrade.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: August 1, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, W. Frank, C. Morris,
T. Ratcliffe, M. Sanderson, D. Snow and Stevens.
Absent: G. Crawford.

Other staff members in attendance:

Building Director Lesa Morelock, Public Works Director Brent Anderson, Treasurer Ric Brereton, Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

(3) Public Comment:

(A) Police Chief Noble reported National Night Out would be held on Tuesday, August 2, 2016 at Four Seasons Mobile Home Park and St. Johns Church.

(B) Menomonie Street curbing will be an agenda item on August 8, 2016.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of July 18, 2016; as presented.

Motion by Ald. Arevalo, 2nd by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of July 18, 2016. Roll Call Vote: 8/0/1 in favor.

Ayes: Arevalo, Brooks, Sanders, Frank, Ratcliffe, Sanderson, Snow and Stevens.

Nays: None. Abstain: Morris. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain reported Alderman Crawford is improving and has been moved to a regular room.
- (B) Mayor Chamberlain reported registration has begun for the IML Conference.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of July 5, 2016 through July 18, 2016.
- (B) Belvidere Fire Department Overtime Report of July 6, 2016 and July 19, 2016.
- (C) Minutes of City-County Coordinating Committee of July 13, 2016.

Let the record show these reports and minutes were read and placed on file.

- (D) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of July 25, 2016.

Motion by Ald. Arevalo, 2nd by Ald. Ratcliffe to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of July 25, 2016. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #302H – 2nd Reading: An Ordinance Granting a Special Use Permit to Continue the Non-Conforming Use and to Allow Vehicle Repair and Maintenance with the NB, Neighborhood Business District (420 Buchanan Street).

Motion by Ald. Ratcliffe, 2nd by Ald. Sanders to pass Ord. #302H. Motion by Ald. Sanderson, 2nd by Ald. Morris to amend ordinance by changing condition #5 - the hours of operation shall be no earlier than 6 a.m. and not later than 9 p.m. Roll Call Vote to amend. 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried. Roll Call Vote as amended. 9/0 in favor. Ayes: Sanders, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

- (B) Ord. #303H – 2nd Reading: An Ordinance Amending Chapter 150, Zoning Ordinance of the Municipal Code (Downtown Overlay Boundaries, Metal Siding and Industrial Building Height).

Motion by Ald. Snow, 2nd by Ald. Arevalo to pass Ord. #303H. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

- (C) Ord. #304H – 2nd Reading: An Ordinance Granting a Zoning District Change for MR-8S, Multi-Family Residential-8 Small to PB, Planned Business District (1210 West Locust Street).

Alderman Morris read into the record a letter from residents Henry and Debra Arthur of 1204 W. Locust Street, Belvidere.

Motion by Ald. Arevalo, 2nd by Ald. Sanders to pass Ord. #304H. Roll Call Vote: 6/4 in favor. Ayes: Ratcliffe, Snow, Arevalo, Sanders, Frank and Mayor Chamberlain. Nays: Morris, Sanderson, Stevens and Brooks. Motion carried.

- (D) Ord. #305H – 2nd Reading: An Ordinance Approving Final Plat 2 of Landmark Logistics Subdivision.

Motion by Ald. Snow, 2nd by Ald. Frank to pass Ord. #305H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank and Morris. Nays: None. Motion carried.

- (E) Ord. #306H -2nd Reading: An Ordinance Approving the Revised Preliminary Plat of Crosslink Business Park Subdivision.

Motion by Ald. Arevalo, 2nd by Ald. Snow to pass Ord. #306H. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris and Ratcliffe. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #307H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Police Vehicles (Seized) and Trailer and Public works Truck).

Let the record show Ord. #307H was placed on file for first reading.

Motion forwarded from City-County Coordinating Committee of July 13, 2016.

- (A) Motion to approve TRC invoice #198672 in the amount of \$9,680.72 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe and Sanderson. Nays: None. Motion carried.

Motion forwarded from Committee of the Whole – Public Safety and Finance and Personnel of July 25, 2016.

- (A) Motion to accept the donation of \$300 from Jack Wolf Chrysler Jeep to be used for expenses related to the VIPS and the Community Policing Program during Heritage Days. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Frank, Morris, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Snow, 2nd by Ald. Arevalo to adjourn the meeting at 7:41 p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Bills Payable Summary
August 15, 2016

General Fund: \$ 1,117,286.36

Special Funds:

MFT	\$ 9,809.64
Farmington Ponds	\$ 11,278.23
Capital	\$ 349,927.17

Water & Sewer: \$ 649,054.87

Total of Funds: \$ 2,137,356.27

MONTHLY TREASURER'S REPORT

Activity for the month of:						July 2016		
FUND	FUND #	Beginning Cash Balance	Receipts (Cash In)	Expenditures (Cash Out)	Month's Due to or Due From Activity	Ending Cash Balance	Outstanding Interfund Loans + Borrowings -	Ending Fund Balance
General	01	1,572,075.49	526,993.82	1,331,858.91	0.00	767,210.40	55,198.45	822,408.85
Forestry	01	(192,472.84)	0.00	8,712.00		(201,184.84)		(201,184.84)
Garbage	01	20,125.79	0.00	0.00		20,125.79		20,125.79
I M R F / Soc Sec	01	(149,987.06)	13,730.93	49,272.77		(185,528.90)		(185,528.90)
Community Dev Fund	01	(719,470.05)	73,494.39	30,828.75		(676,804.41)		(676,804.41)
Liability Insurance	01	(805,941.92)	0.00	0.00		(805,941.92)		(805,941.92)
Utility Tax Fund	01	9,932,586.15	167,811.56	254,386.95		9,846,010.76		9,846,010.76
General Fund	01	9,657,950.26	782,030.70	1,675,059.38	0.00	8,763,886.88	55,198.45	8,819,085.33
Motor Fuel Tax	10	958,751.69	36,468.18	0.00		995,219.87		995,219.87
T I F (Downtown)	12	0.00	0.00	0.00		0.00		0.00
Kishwaukee TIF	13	44,528.76	0.00	0.00		44,528.76	(55,198.45)	(10,669.69)
Belv Mall (B & I)	14	93.23	0.00	0.00		93.23		93.23
Kishwaukee 2 TIF	15	4,914.77	0.00	0.00		4,914.77		4,914.77
Sp Serv Areas #2/3	16	20,536.44	0.00	2,337.20		18,199.24		18,199.24
Capital Projects - general								
Utility Tax Fund	41	0.00	0.00	0.00		0.00		0.00
Public Improvement	41	794,535.13	22.33	276,967.37		517,590.09		517,590.09
Capital Fund (752)	41	189,277.68	478,961.15	76,691.59		591,547.24		591,547.24
State Street Bridge	41	56,117.81	0.00	0.00		56,117.81		56,117.81
Capital Projects	41	1,039,930.62	478,983.48	353,658.96	0.00	1,165,255.14	0.00	1,165,255.14
W/S General Admin	61	75,607.08	0.00	0.00		75,607.08		75,607.08
Water - operations	61	718,247.91	219,666.61	160,191.31	(71,276.65)	706,446.56		706,446.56
W / S - bond proceeds	61	0.00	0.00	0.00		0.00		0.00
W / S - bond payments	61	217,735.17	39,807.40	15,120.00		242,422.57		242,422.57
W / S - bond reserves	61	587,157.86	281.37	0.00		587,439.23		587,439.23
Sewer - operations	61	1,414,060.16	353,696.68	738,821.30	(71,276.65)	957,658.89		957,658.89
W/S Cap Imprv (Depr) 04-09	61	1,741,958.24	38,214.41	0.00		1,780,172.65		1,780,172.65
W/S Connection/Agr Fees 05-10	61	3,748,342.50	121,346.78	0.00		3,869,689.28		3,869,689.28
Sewer Plant Equip Repl 06-08	61	1,245,399.16	527,024.12	63,182.85		1,709,240.43		1,709,240.43
Water / Sewer Fund	61	9,748,508.08	1,300,037.37	977,315.46	(142,553.30)	9,928,676.69	0.00	9,928,676.69
Escrow	91	1,102,483.32	11,507.20	0.00		1,113,990.52		1,113,990.52
TOTAL		22,577,697.17	2,609,026.93	3,008,371.00	(142,553.30)	22,034,765.10	0.00	22,034,765.10

FUND	FUND #	Checking	Money Market	C D 's	Trust Acct	Ending Cash Balance	Due From + Due To - Other Funds	Ending Fund Balance
General Fund	01	2,741,661.03	818.24	6,021,407.61		8,763,886.88	55,198.45	8,819,085.33
Motor Fuel Tax	10	342,647.95	652,571.92			995,219.87		995,219.87
T I F (Downtown)	12	0.00	0.00			0.00		0.00
Kishwaukee TIF	13	44,528.76	0.00			44,528.76	(55,198.45)	(10,669.69)
Belv Mall (B & I)	14	93.23	0.00			93.23		93.23
Kishwaukee 2 TIF	15	4,914.77	0.00			4,914.77		4,914.77
Sp Srv Areas #2/3-Farmington	16	18,199.24	0.00			18,199.24		18,199.24
Capital Projects	41	421,171.16	744,083.98			1,165,255.14		1,165,255.14
Water / Sewer Fund	61	1,445,201.03	159,589.08	8,323,886.58		9,928,676.69		9,928,676.69
Escrow	91	108,180.04	551,579.34	454,231.14		1,113,990.52		1,113,990.52
TOTAL		5,126,597.21	2,108,642.56	14,799,525.33	0.00	22,034,765.10	0.00	22,034,765.10

Seized Vehicles		5,615.79				5,615.79		5,615.79
Drug Operations		48,109.47				48,109.47		48,109.47
State Asset Forfeiture		51,935.52				51,935.52		51,935.52
Federal Forfeiture		59,725.36				59,725.36		59,725.36
Auction		28,496.07				28,496.07		28,496.07
Metro Narcotics		11,869.62				11,869.62		11,869.62
Metro Narcotics OAF		1,349.00				1,349.00		1,349.00
Belvidere OAF		313.50				313.50		313.50
TOTAL POLICE FUNDS as of June 2016		207,414.33				207,414.33		207,414.33

INCOME STATEMENT FOR THE GENERAL FUND

		Through 07/31/16 , 2016					
	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
General Administration							
RE Property Tax	01-4-110-4010	1,820,935.20	1,835,158.83	0.00	778,747.52	1,840,576	42%
Hotel / Motel Tax	01-4-110-4011	3,774.16	2,797.94	335.60	785.25	3,836	20%
Auto Rental Tax	01-4-110-4012	7,071.02	6,255.78	455.59	1,413.02	6,000	24%
Muni Infrastructure Maint	01-4-110-4013	169,623.09	172,424.44	12,240.08	38,796.76	177,600	22%
State Income Tax	01-4-110-4100	2,484,441.48	2,731,919.66	0.00	756,583.98	2,609,670	29%
Muni Sales Tax	01-4-110-4110	3,266,150.10	3,195,462.66	267,774.16	780,974.52	3,219,242	24%
Sales Tax to Developer	01-4-110-4111	0.00	0.00	0.00	0.00	0	0%
Local Use Tax	01-4-110-4112	492,690.99	588,795.81	50,329.27	145,974.54	601,247	24%
Replacement Tax	01-4-110-4120	501,471.16	507,162.14	86,514.46	167,155.67	468,082	36%
Repl Tax Dist to Pensions	01-4-110-4121	(255,962.00)	(256,794.00)	0.00	0.00	(264,958)	0%
State Grants	01-4-110-4150	0.00	0.00	0.00	0.00	0	0%
Grants (NDevelopment)	01-4-110-4151	0.00	0.00	0.00	0.00	0	0%
Business License	01-4-110-4200	17,193.00	18,088.00	785.00	11,365.00	16,791	68%
Liquor License & Fines	01-4-110-4210	122,000.00	115,175.00	1,750.00	78,950.00	102,450	77%
Amusement Machine	01-4-110-4230	8,540.00	7,600.00	300.00	6,400.00	9,000	71%
Court Fines	01-4-110-4400	480,921.09	382,451.10	20,557.56	75,572.11	375,000	20%
Parking Fines	01-4-110-4410	5,822.00	6,028.00	19.00	583.00	7,764	8%
Seized Vehicle Fee	01-4-110-4420	108,000.00	73,830.00	1,800.00	13,200.00	87,000	15%
Engr Fees-Subdivision	01-4-110-4430	827.07	0.00	0.00	0.00	20,000	0%
Video Gambling	01-4-110-4440	108,364.35	184,057.62	38,479.47	59,984.25	180,000	33%
Franchise Fees	01-4-110-4450	254,160.47	264,885.46	0.00	72,065.68	261,613	28%
Comcast Fees	01-4-110-4455	0.00	4,842.60	0.00	0.00	0	0%
Death/Birth Certificates	01-4-110-4460	16,902.00	18,225.00	1,316.00	4,488.00	17,470	26%
Accident/Fire Reports	01-4-110-4470	5,854.00	4,850.00	340.00	1,198.85	5,147	23%
Annexation/Plat Fees	01-4-110-4471	0.00	0.00	0.00	0.00	20,000	0%
Tipping Fees	01-4-110-4472	179,023.27	97,755.58	6,783.79	18,901.38	100,000	19%
Interest Income	01-4-110-4600	25,220.42	20,553.91	3,695.66	3,892.78	28,000	14%
Misc Revenues	01-4-110-4900	34,354.65	25,101.27	4,805.37	8,188.85	35,600	23%
Heritage Days	01-4-110-4901	14,700.00	47,733.11	2,650.00	38,591.00	0	0%
Historic Pres. Fund Raising	01-4-110-4902	1,805.00	2,223.39	0.00	40.00	0	0%
Historic Pres. Grant Reimb.	01-4-110-4903	7,000.00	0.00	0.00	0.00	0	0%
Operating Transfer in	01-4-110-9998	0.00	133,704.88	0.00	0.00	1,900,000	0%
Total General Administration Revenues		9,880,882.52	10,190,288.18	500,931.01	3,063,852.16	11,827,130	26%
Telecome Tax Rebate	01-5-110-4013	10,783.45	0.00	0.00	0.00	0	0%
Salaries - Elected Officials	01-5-110-5000	207,327.52	207,623.48	16,426.36	54,532.66	207,623	26%
Salaries - Regular - FT	01-5-110-5010	200,843.88	215,618.59	20,725.04	72,476.10	225,850	32%
Group Health Insurance	01-5-110-5130	390,512.63	426,535.23	39,003.44	117,203.07	454,289	26%
Health Ins Claims Pd (Dental)	01-5-110-5131	26,958.24	33,617.08	696.32	1,846.56	40,000	5%
Group Life Insurance	01-5-110-5132	1,317.54	1,331.10	114.75	332.10	1,357	24%
Health Insurance Reimb.	01-4-110-4540	(143,249.75)	(155,658.46)	(11,560.04)	(34,077.34)	(146,356)	23%
Unemployment Compensation	01-5-110-5136	0.00	0.00	0.00	0.00	0	0%
Meeting & Conferences	01-5-110-5154	8,647.12	11,726.84	250.00	1,277.87	15,465	8%
Subscriptions/Ed Materials	01-5-110-5156	1,029.22	618.90	0.00	(12.15)	600	-2%
Gen Admin Personnel & Benefit Expenses		704,169.85	741,412.76	65,655.87	213,578.87	798,828	27%
Repairs/Maint - Bldgs	01-5-110-6010	25,385.78	19,689.75	1,214.91	5,382.15	48,200	11%
Repairs/Maint - Equip	01-5-110-6020	0.00	2,248.91	0.00	530.34	5,000	11%
Legal	01-5-110-6110	6,542.26	5,623.50	405.11	1,867.93	12,900	14%
Other Professional Services	01-5-110-6190	2,812.50	14,667.50	0.00	0.00	2,000	0%
Grant Expenses (NDev)	01-5-110-6191	0.00	0.00	0.00	0.00	0	0%
Telephone	01-5-110-6200	47,564.07	20,965.86	2,861.60	4,925.26	13,840	36%
Codification	01-5-110-6225	0.00	950.00	0.00	0.00	6,000	0%
Other Communications	01-5-110-6290	6,504.07	3,101.47	196.19	392.20	4,760	8%
Gen Admin Contractual Expenses		88,808.68	67,246.99	4,677.81	13,097.88	92,700	14%

General Administration (cont)	Account #	Actual FY 15	Actual FY 15	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
Office Supplies	01-5-110-7020	50,098.61	46,927.04	1,129.79	4,673.09	62,900	7%
Other Supplies	01-5-110-7800	6,608.20	6,061.61	531.61	1,028.25	7,350	14%
Gen Admin Supplies Expenses		56,706.81	52,988.65	1,661.40	5,701.34	70,250	8%
Miscellaneous Expense	01-5-110-7900	53,949.56	102,348.35	1,854.05	16,684.13	78,960	21%
Reimb of Seized Vehicle Fee	01-5-110-7901	2,100.00	600.00	0.00	0.00	0	0%
Heritage Days	01-5-110-7902	0.00	1,871.84	11,224.02	51,373.14	0	0%
Comcast Charges	01-5-110-7903	0.00	0.00	0.00	0.00	0	0%
Historic Preservation	01-5-110-7904	0.00	0.00	0.00	0.00	0	0%
Operating Transfers Out	01-5-110-9999	944,882.36	697,252.05	478,900.00	478,900.00	537,021	89%
Total General Administration Expenses		1,850,617.26	1,663,720.64	563,973.15	779,335.36	1,577,759	49%
NET GENERAL ADMINISTRATION		8,030,265.26	8,526,567.54	(63,042.14)	2,284,516.80	10,249,371	22%
General Fund - Audit Department							
RE Taxes - Audit	01-4-130-4010	19,995.24	20,137.56	0.00	8,473.97	20,000	42%
Accounting & Auditing	01-5-130-6100	29,100.00	33,700.00	0.00	0.00	33,000	0%
NET - AUDIT DEPARTMENT		(9,104.76)	(13,562.44)	0.00	8,473.97	(13,000)	-65%
General Fund - IMRF Department							
RE Taxes - IMRF	01-4-140-4010	74,931.79	72,124.51	0.00	30,465.39	72,000	42%
Replacement Tax	01-4-140-4120	89,393.00	89,393.00	0.00	0.00	92,535	0%
Interest Income	01-4-140-4600	133.54	92.15	0.00	0.00	0	#DIV/0!
Expense Reimbursement	01-4-140-4940	19,981.22	19,945.38	2,115.38	7,381.56	20,543	36%
Total IMRF Revenues		184,439.55	181,555.04	2,115.38	37,846.95	185,078	20%
IMRF Premium Expense	01-5-140-5120	205,881.76	334,796.57	24,504.92	56,544.69	214,926	26%
NET - IMRF DEPARTMENT		(21,442.21)	(153,241.53)	(22,389.54)	(18,697.74)	(29,848)	63%
General Fund - Social Security Department							
RE Taxes - FICA/Med	01-4-150-4010	219,792.00	225,393.78	0.00	95,205.86	225,000	42%
Expense Reimbursement	01-4-150-4940	122,084.54	120,464.06	9,311.29	34,272.65	132,152	26%
Library Expense Reimb.	01-4-150-4941	27,756.21	27,135.85	2,304.26	7,830.55	30,600	26%
Total Soc Security Revenues		369,632.75	372,993.69	11,615.55	137,309.06	387,752	35%
FICA Expense	01-5-150-5110	191,965.08	191,737.85	15,172.87	53,600.40	209,693	26%
Medicare Expense	01-5-150-5112	120,502.54	122,987.98	9,594.98	35,887.47	137,489	26%
Total Soc Security Expenses		312,467.62	314,725.83	24,767.85	89,487.87	347,182	26%
NET - SOCIAL SECURITY DEPT		57,165.13	58,267.86	(13,152.30)	47,821.19	40,570	18%
General Fund - Liability Insurance Dept							
RE Taxes - Ins Liability	01-4-160-4010	304,694.00	330,547.29	0.00	135,397.09	320,000	42%
Expense Reimbursement	01-4-160-4940	248,508.24	0.00	0.00	0.00	-	0%
Total Liability Insurance Revenues		553,202.24	330,547.29	0.00	135,397.09	320,000	42%
Insurance Premium	01-5-160-6800	665,729.64	462,848.97	0.00	0.00	489,860	0%
NET - LIABILITY INSURANCE DEPT		(112,527.40)	(132,301.68)	0.00	135,397.09	(169,860)	-80%

Police Department	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
RE Property Tax	01-4-210-4010	967,835.13	1,035,516.67	0.00	442,085.31	1,044,856	42%
Grants	01-4-210-4150	63,298.03	41,230.46	10,354.02	10,354.02	49,000	21%
Miscellaneous Revenues	01-4-210-4900	271,467.03	161,351.82	4,608.32	24,995.03	237,959	11%
Expense Reimbursement	01-4-210-4940	13,393.70	6,881.59	0.00	480.90	0	0%
Sale of Assets	01-4-210-4950	0.00	0.00	0.00	6,233.33	0	0%
Total Police Department Revenues		1,315,993.89	1,244,980.54	14,962.34	484,148.59	1,331,815	36%
Salary - Regular - FT	01-5-210-5010	3,182,987.83	3,192,442.03	242,532.46	939,631.54	3,431,919	27%
Overtime	01-5-210-5040	351,321.20	359,986.52	36,928.93	126,321.37	429,300	29%
Police Pension	01-5-210-5122	947,865.79	1,015,436.57	0.00	433,611.34	1,024,856	42%
Health Insurance	01-5-210-5130	637,214.69	686,280.10	57,240.48	175,768.19	800,348	22%
Dental claims	01-5-210-5131	37,163.99	33,215.84	2,290.86	7,632.74	50,000	15%
Unemployment Compensation	01-5-210-5136	8,781.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-210-5140	60,189.03	61,488.37	466.13	955.11	64,886	1%
Training	01-5-210-5152	63,138.78	62,528.83	6,142.36	11,143.20	64,555	17%
Police Dept Personnel & Benefit Expenses		5,288,662.31	5,411,378.26	345,601.22	1,695,063.49	5,865,864	29%
Repair/Maint-Equipment	01-5-210-6020	0.00	12,274.31	504.85	2,086.60	7,425	28%
Repair/Maint-Vehicles	01-5-210-6030	96,050.29	93,748.47	6,538.85	17,196.13	107,475	16%
Telephone/Utilities	01-5-210-6200	37,112.73	41,830.55	1,562.82	26,396.36	42,790	62%
Physical Exams	01-5-210-6810	240.00	0.00	0.00	0.00	4,270	0%
Community Policing	01-5-210-6816	7,173.79	7,635.43	1,498.65	1,660.78	7,950	21%
K 9 Program Expenses	01-5-210-6818	2,979.23	3,451.12	105.98	440.67	4,700	9%
Police Department - Contractual Expenses		143,556.04	158,939.88	10,211.15	47,780.54	174,610	27%
Office Supplies	01-5-210-7020	9,480.08	9,514.67	371.33	772.26	10,550	7%
Gas & Oil	01-5-210-7030	139,668.49	77,836.38	6,458.72	12,684.15	120,000	11%
Operating Supplies	01-5-210-7040	29,838.17	31,777.67	3,925.99	6,288.71	42,285	15%
Miscellaneous Expense	01-5-210-7900	33,563.40	37,199.50	1,034.33	2,512.94	40,000	6%
Police Department - Supplies Expense		212,550.14	156,328.22	11,790.37	22,258.06	212,835	10%
Equipment	01-5-210-8200	19,499.20	34,753.87	5,747.24	10,169.00	50,245	20%
Vehicles	01-5-210-8300	0.00	0.00	0.00	0.00	0	0%
Total Police Department Expenses		5,664,267.69	5,761,400.23	373,349.98	1,775,271.09	6,303,554	28%
NET - POLICE DEPARTMENT		(4,348,274)	(4,516,420)	(358,388)	(1,291,123)	(4,971,739)	26%
Public Safety Building Department							
Salaries - Regular - FT	01-5-215-5010	537,835.39	586,714.82	47,544.74	91,318.70	657,952	14%
Other (FICA & IMRF)	01-5-215-5079	108,750.04	116,092.05	8,339.34	16,017.29	146,263	11%
Other Contractual Services	01-5-215-6890	199,226.37	327,940.30	16,072.80	33,567.35	230,000	15%
NET - PUBLIC SAFETY BLDG DEPT		(845,811.80)	(1,030,747.17)	(71,956.88)	(140,903.34)	(1,034,215)	14%

Fire Department	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
RE Property Tax	01-4-220-4010	742,381.75	739,346.46	0.00	345,639.63	816,892	42%
Grants	01-4-220-4150	153,198.87	63,830.62	0.00	0.00	0	0%
Miscellaneous Revenues	01-4-220-4900	33,286.93	42,699.54	585.00	7,300.01	25,000	29%
Expense Reimbursement	01-4-220-4940	0.00	0.00	0.00	0.00	0	0%
Total Fire Department Revenues		928,867.55	845,876.62	585.00	352,939.64	841,892	42%
Salaries - Regular - FT	01-5-220-5010	1,908,887.44	1,951,980.82	145,812.14	570,145.97	2,047,477	28%
Overtime	01-5-220-5040	334,288.99	234,518.71	9,594.89	67,609.42	203,250	33%
Fire Pension	01-5-220-5124	722,406.25	719,275.54	0.00	337,165.66	796,892	42%
Health Insurance	01-5-220-5130	348,944.57	391,456.82	37,846.41	105,768.96	458,233	23%
Dental Insurance	01-5-220-5131	16,971.72	26,906.88	1,059.36	5,758.88	35,000	16%
Unemployment Compensation	01-5-220-5136	0.00	0.00	0.00	0.00	0	0%
Uniform Allowance	01-5-220-5140	38,382.54	39,236.31	990.82	4,395.17	35,500	12%
Training	01-5-220-5152	30,671.71	23,715.46	540.75	2,037.43	30,540	7%
Fire Depart Personnel & Benefits Expenses		3,400,553.22	3,387,090.54	195,844.37	1,092,881.49	3,606,892	30%
Repair/Maint-Bldg	01-5-220-6010	44,535.15	52,026.10	2,042.83	3,206.41	54,050	6%
Repair/Maint-Vehicles	01-5-220-6030	70,804.05	58,526.58	831.62	1,766.37	54,200	3%
Telephone/Utilities	01-5-220-6200	11,634.10	14,002.41	944.21	2,834.47	13,060	22%
Physical Exams	01-5-220-6810	1,210.00	1,622.60	10.00	65.00	2,500	3%
Fire Prevention	01-5-220-6822	4,909.64	7,162.60	107.76	2,364.07	10,000	24%
Fire Department - Contractual Expenses		133,092.94	133,340.29	3,936.42	10,236.32	133,810	8%
Office Supplies	01-5-220-7020	11,083.17	15,179.53	689.31	1,591.79	16,830	9%
Gas & Oil	01-5-220-7030	21,643.12	16,206.61	1,384.73	2,691.90	20,000	13%
Operating Supplies	01-5-220-7040	15,764.27	11,539.69	419.91	2,031.66	6,000	34%
Miscellaneous Expense	01-5-220-7900	614.83	996.39	0.00	101.97	1,000	10%
Fire Department - Supplies Expenses		49,105.39	43,922.22	2,493.95	6,417.32	43,830	15%
Equipment	01-5-220-8200	58,553.11	38,869.41	760.70	2,011.39	50,530	4%
Total Fire Department Expenses		3,641,304.66	3,603,222.46	203,035.44	1,111,546.52	3,835,062	29%
NET - FIRE DEPARTMENT		(2,712,437.11)	(2,757,345.84)	(202,450.44)	(758,606.88)	(2,993,170)	25%
Police & Fire Commission Department							
Physical Exams	01-5-225-6810	13,630.07	13,279.71	0.00	2,058.40	18,750	11%
Other Contractual Services	01-5-225-6890	31,395.91	16,719.71	320.00	862.50	8,835	10%
NET - POLICE & FIRE COMMISSION		(45,025.98)	(29,999.42)	(320.00)	(2,920.90)	(27,585)	11%

Community Development	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
Building Permits	01-4-230-4300	270,532.75	187,990.50	44,012.00	72,922.00	208,989	35%
Electric Permits	01-4-230-4310	16,031.50	21,574.40	2,049.00	4,038.50	21,325	19%
Electrician Certification Fees	01-4-230-4315	4,450.00	2,550.00	100.00	1,150.00	4,500	26%
Plumbing Permits	01-4-230-4320	53,532.50	9,257.50	812.50	2,632.50	14,200	19%
HVAC Permits	01-4-230-4330	4,451.00	3,627.00	497.00	1,736.00	5,310	33%
Plan Review Fees	01-4-230-4340	42,624.00	40,992.70	20,428.75	20,628.00	34,149	60%
Sidewalk/Lot Grading Fees	01-4-230-4350	1,020.00	722.50	255.00	552.50	1,575	35%
Insulation Permits	01-4-230-4360	1,323.50	1,210.00	1,880.00	2,065.00	2,050	101%
Zoning Review Fee	01-4-230-4370	2,845.00	3,347.50	252.50	1,220.00	3,430	36%
Code Enforcement	01-4-230-4380	4,100.00	11,500.00	1,400.00	2,600.00	11,400	23%
Other Permits	01-4-230-4390	4,042.50	6,247.50	237.50	1,582.50	5,690	28%
Miscellaneous Revenues	01-4-230-4900	49.55	125.00	0.00	0.00	500	0%
Expense Reimbursement	01-4-230-4940	5,016.00	5,365.54	0.00	0.00	0	0%
Planning Fees	01-4-230-4950	0.00	0.00	700.00	4,425.00	9,000	49%
Planning Misc.	01-4-230-4955	0.00	0.00	870.14	1,752.14	1,000	175%
Building Department - Revenues		410,018.30	294,510.14	73,494.39	117,304.14	323,118	36%
Salaries- Regular - FT	01-5-230-5010	155,661.20	161,690.40	17,286.63	59,013.10	216,459	27%
FICA	01-5-230-5079	31,226.03	12,369.32	1,322.43	4,514.50	16,559	27%
IMRF	01-5-230-5120	0.00	19,945.38	2,115.38	7,381.56	27,955	26%
Health Ins Expense	01-5-230-5130	29,760.61	43,258.40	4,714.12	14,240.46	70,269	20%
Dental Insurance	01-5-230-5131	1,852.08	2,516.80	315.16	437.48	4,000	11%
Unemployment	01-5-230-5136	0.00	0.00	0.00	0.00	0	0%
Training	01-5-230-5152	2,123.89	4,444.97	101.00	537.45	6,000	9%
Building Dept Personnel & Benefits Expense		220,623.81	244,225.27	25,854.72	86,124.55	341,242	25%
Repair/Maint - Equip	01-5-230-6020	1,938.39	2,148.82	393.74	1,606.14	5,000	32%
Other Professional Services	01-5-230-6190	54,950.00	45,845.84	2,958.32	8,874.96	46,000	19%
Telephone	01-5-230-6200	554.16	2,442.80	170.57	387.87	3,000	13%
Postage	01-5-230-6210	613.51	778.04	710.47	1,372.46	1,500	91%
Printing & Publishing	01-5-230-6220	957.30	1,418.31	265.00	265.00	1,750	15%
Building Department - Contractual Expenses		59,013.36	52,633.81	4,498.10	12,506.43	57,250	22%
Office Supplies	01-5-230-7020	4,651.01	3,428.80	350.69	2,075.85	5,960	35%
Gas & Oil	01-5-230-7030	1,095.92	781.67	125.24	188.57	2,765	7%
Miscellaneous Expense	01-5-230-7900	669.82	573.70	0.00	165.00	2,000	8%
Operating Transfer Out	01-5-230-9999	0.00	0.00	0.00	0.00	0	0%
Building Department - Supplies Expenses		6,416.75	4,784.17	475.93	2,429.42	10,725	23%
Total Building Department Expenses		286,053.92	301,643.25	30,828.75	101,060.40	409,217	25%
NET - BUILDING DEPARTMENT		123,964.38	(7,133.11)	42,665.64	16,243.74	(86,099)	-19%
Civil Defense Department							
RE Tax - Civil Defense	01-4-240-4010	7,096.10	7,016.79	0.00	2,971.10	7,000	42%
Miscellaneous Revenues	01-4-240-4900	0.00	0.00	0.00	0.00	200	0%
Miscellaneous Expense	01-5-240-7900	5,140.00	5,316.00	256.60	256.60	5,800	4%
NET - CIVIL DEFENSE DEPARTMENT		1,956.10	1,700.79	(256.60)	2,714.50	1,400	194%

Street Department	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
RE Tax - Road & Bridge	01-4-310-4010	328,267.20	318,291.15	0.00	135,066.59	300,000	45%
Grants	01-4-310-4150	77,500.00	0.00	0.00	0.00	0	0%
Sidewalk/Driveway/Lot Grading	01-4-310-4350	960.00	2,040.00	480.00	1,380.00	1,800	77%
Miscellaneous Revenues	01-4-310-4900	3,890.88	4,457.00	0.00	984.00	0	0%
Expense Reimbursement	01-4-310-4940	31,451.50	55,491.03	0.00	5,914.99	10,000	0%
Expense Reimbursement	01-5-310-4940	97,869.75	21,482.44	10,035.47	7,023.17	10,000	70%
Street Department - Revenues		539,939.33	401,761.62	10,515.47	150,368.75	321,800	47%
Salaries - Regular - FT	01-5-310-5010	542,623.61	560,395.75	44,619.55	155,750.25	588,550	26%
Overtime	01-5-310-5040	38,463.37	34,966.56	1,876.20	2,534.00	40,000	6%
Health Insurance	01-5-310-5130	185,332.65	200,768.14	18,093.54	54,280.62	217,123	25%
Uniform Allowance	01-5-310-5140	12,775.91	13,395.61	923.70	1,776.61	15,000	12%
Training	01-5-310-5152	488.90	218.80	0.00	0.00	1,500	0%
Street Dept - Personnel & Benefits Expenses		779,684.44	809,744.86	65,512.99	214,341.48	862,173	25%
Repair/Maint - Storm Drain	01-5-310-6001	17,125.59	25,575.95	1,751.28	7,991.93	25,000	32%
Repair/Maint - St/Parking Lot	01-5-310-6002	102,842.68	85,266.60	22,344.17	31,916.78	90,500	35%
Repair/Maint - Sidewalk/Curb	01-5-310-6003	69,111.45	59,126.55	2,536.60	2,242.85	50,000	4%
Repair/Maint - Building	01-5-310-6010	12,824.46	21,553.74	219.25	970.87	15,000	6%
Repair/Maint - Equipment	01-5-310-6020	133,041.23	117,438.34	19,308.00	34,168.68	130,000	26%
Repair/Maint - Traffic Signal	01-5-310-6024	36,832.44	25,204.17	462.00	15,088.43	43,000	35%
Telephone/Utilities	01-5-310-6200	5,809.05	5,882.78	625.44	1,317.00	6,000	22%
Leaf Clean-up/Removal	01-5-310-6826	550.80	14,871.55	0.00	0.00	15,000	0%
Street Department - Contractual Expenses		378,137.70	354,919.68	47,246.74	93,696.54	374,500	25%
Maintenance Supplies	01-5-310-7010	0.00	0.00	0.00	0.00	0	0%
Office Supplies	01-5-310-7020	3,068.04	3,480.02	263.90	524.64	6,600	8%
Gas & Oil	01-5-310-7030	77,964.08	56,987.58	2,550.90	6,753.82	85,000	8%
Operating Supplies	01-5-310-7040	18,417.23	28,232.27	2,372.33	5,683.25	20,000	28%
Miscellaneous Expense	01-5-310-7900	100,776.45	15,946.29	0.00	40.00	0	0%
Street Department - Supplies Expenses		200,225.80	104,646.16	5,187.13	13,001.71	111,600	12%
Equipment	01-5-310-8200	0.00	40,200.50	0.00	0.00	0	0%
Total Street Department Expenses		1,358,047.94	1,309,511.20	117,946.86	321,039.73	1,348,273	24%
NET - STREET DEPARTMENT		(818,108.61)	(907,749.58)	(107,431.39)	(170,670.98)	(1,026,473)	17%
Street Lighting							
RE Tax - Street Lighting	01-4-330-4010	209,794.40	210,358.51	0.00	88,856.41	210,000	42%
Expense Reimbursement	01-5-330-4940	0.00	0.00	0.00	0.00	0	0%
Repair/ Maint - Street Light	01-5-330-6022	40,782.24	40,372.55	235.57	5,083.43	20,000	25%
Street Lighting - electricity	01-5-330-6310	253,788.95	289,863.60	198.28	41,855.60	330,000	13%
NET - STREET LIGHTING		(84,776.79)	(119,877.64)	(433.85)	41,917.38	(140,000)	-30%

Garbage Department	Account #	Actual FY 15	Actual FY 16	Month of July	YTD Actual for FY 17	Budget FY 17	25% of budget
RE Tax - Refuse/Landfill	01-4-335-4010	61,945.89	65,107.74	0.00	19,046.40	45,000	42%
Miscellaneous Revenue	01-4-335-4900	0.00	0.00	0.00	0.00	0	0%
Miscellaneous Expenses	01-5-335-7900	77,931.87	69,411.65	0.00	0.00	51,000	0%
NET - GARBAGE DEPARTMENT		(15,985.98)	(4,303.91)	0.00	19,046.40	(6,000)	-317%
Forestry Department							
RE Tax - Forestry	01-4-340-4010	39,963.03	40,073.87	0.00	16,933.91	40,000	42%
Other Fees	01-4-340-4490	0.00	0.00	0.00	0.00	0	0%
Miscellaneous	01-4-340-4900	0.00	0.00	0.00	0.00	0	0%
Forestry Department Revenues		39,963.03	40,073.87	0.00	16,933.91	40,000	42%
Repair/ Maint - Other	01-5-340-6090	0.00	0.00	0.00	0.00	0	0%
Tree Removal or Purchase	01-5-340-6850	88,381.00	135,380.00	8,712.00	33,439.00	100,000	33%
Miscellaneous Expense	01-5-340-7900	0.00	0.00	0.00	0.00	1,000	0%
Forestry Department Expenses		88,381.00	135,380.00	8,712.00	33,439.00	101,000	33%
NET - FORESTRY DEPARTMENT		(48,417.97)	(95,306.13)	(8,712.00)	(16,505.09)	(61,000)	0%
Engineering Department							
Engineering	01-5-360-6140	11,373.50	19,061.00	0.00	0.00	27,000	0%
Subdivision Expense	01-5-360-6824	3,409.25	3,196.75	0.00	0.00	10,000	0%
Office Supplies	01-5-360-7020	4,999.96	5,391.40	106.15	945.10	8,900	11%
Gas & Oil	01-5-360-7030	0.00	0.00	0.00	0.00	-	0%
NET - ENGINEERING DEPARTMENT		(19,782.71)	(27,649.15)	(106.15)	(945.10)	(45,900)	2%
Health / Social Services							
Council on Aging	01-5-410-6830	23,000.00	23,000.00	0.00	0.00	33,000	0%
Demolition / Nuisance	01-5-410-6832	1,075.51	0.00	0.00	0.00	5,000	0%
NET - HEALTH / SOCIAL SERVICES		(24,075.51)	(23,000.00)	0.00	0.00	(38,000)	0%
Economic Development							
Consulting	01-5-610-6120	0.00	0.00	0.00	0.00	0	0%
Planning Dept Services	01-5-610-6150	89,714.89	87,147.18	480.00	480.00	55,500	1%
Economic / Business	01-5-610-6840	73,000.00	73,000.00	0.00	55,000.00	73,000	75%
Tourism	01-5-610-6842	3,000.00	2,000.00	0.00	0.00	5,000	0%
Historic Preservation	01-5-610-6844	8,029.85	4,492.89	0.00	1,570.83	12,800	12%
NET - ECONOMIC DEVELOPMENT		(173,744.74)	(166,640.07)	(480.00)	(57,050.83)	(146,300)	39%
Ag Tech Initiatives Dept							
Federal Grants	01-4-620-4160	0.00	0.00	0.00	0.00	0	0%
Other Contractual Services	01-5-620-6890	0.00	0.00	0.00	0.00	0	0%
NET - AG TECH INITIATIVES DEPT		0.00	0.00	0.00	0.00	0	0%
Utility Tax Dept.							
Utility Tax - Electric	01-4-751-4131	1,502,788.64	1,450,229.36	128,517.12	338,541.00	1,486,787	23%
Utility Tax - Gas	01-4-751-4132	434,307.18	279,364.59	14,814.29	56,942.96	342,321	17%
Utility Tax - Telephone	01-4-751-4133	334,566.18	341,413.44	24,480.15	77,593.49	349,535	22%
Expense Reimbursement	01-4-751-4940	0.00	7,500.00	0.00	0.00	0	0%
PW Salaries	01-5-751-5010	0.00	0.00	0.00	0.00	0	0%
Columbia Ave.	01-5-751-8040	0.00	450,000.00	0.00	0.00	450,000	0%
Bel-Bo Mobile Home Park	01-5-751-8046	0.00	0.00	0.00	0.00	0	0%
Downtown Streetscape	01-5-751-8052	5,060.00	32,666.25	254,386.95	598,985.97	700,000	86%
Downtown Pavement Project	01-5-751-8054	0.00	0.00	0.00	11,300.00	500,000	0%
		2,266,602.00	1,595,841.14	(86,575.39)	(137,208.52)	528,643	-26%
TOTAL GENERAL FUND REVENUES		16,805,259.77	16,283,714.98	782,030.70	5,088,525.62	18,039,428	28%
TOTAL GENERAL FUND EXPENSES		15,592,995.29	16,086,615.01	1,675,059.38	5,127,026.43	18,008,633	28%
NET REV OVER (UNDER) EXP		1,212,264.48	197,099.97	(893,028.68)	(38,500.81)	30,795	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of July 31, 2016

Water / Sewer General Administration

Line Item	Account #	Actual FY 15	Actual FY 16	Month of July	Actual FY 17	Budget FY 17	16.67% used
Beginning Cash & Investments		72,924	75,456		75,607.08	75,456	
Interest Income-sweep acct	61-4-110-4600	0	0	0	0.00	0	
Miscellaneous Revenues	61-4-110-4900	2,532	150	0.00	0.00	0	
Operating Transfer Out	61-5-110-9999	0		0.00	0.00	0	
Ending Cash		75,456	75,606	1.08	75,607.08	75,456	

Water Department

Line Item	Account #	Actual FY 15	Actual FY 15	Month of July	Actual FY 17	Budget FY 17	16.67% used
Beginning Cash & Investments		989,241	1,080,018		697,161.57	604,959	
Water Consumption	61-4-810-4500	2,257,557	2,213,451	216,512.17	544,854.08	2,287,373	24%
Dep on Agr - Westhill	61-4-810-4521	13,558	8,095	1,957.44	3,785.99	0	0%
Meters Sold	61-4-810-4530	92,723	90,456	775.00	2,067.00	91,000	2%
Other Services	61-4-810-4590	8,202	5,967	422.00	1,326.50	10,000	13%
Miscellaneous Revenues	61-4-810-4900	164	0	0.00	0.00	0	0%
Expense Reimbursement	61-4-810-4940	11,804	24,361	0.00	738.31	0	0%
Operating Transfers-In	61-4-810-9998	0	0	0.00	0.00	-	0%
Total Water Department Revenues		2,384,008	2,342,330	219,666.61	552,771.88	2,388,373	23%
Salaries - Regular - FT	61-5-810-5010	518,051	528,948	41,039.14	148,098.87	571,634	26%
Overtime	61-5-810-5040	33,212	26,707	0.00	2,513.04	38,000	7%
FICA Water	61-5-810-5079	0	50,382	3,814.85	14,202.02	44,567	32%
IMRF	61-5-810-5120	132,539	77,466	9,221.70	21,804.70	84,952	26%
Group Health Insurance	61-5-810-5130	180,142	192,305	17,725.14	53,175.42	207,334	26%
Uniform Allowance	61-5-810-5140	10,286	7,846	454.91	1,871.58	14,100	13%
Rep& Maint-Infrastructure	61-5-810-6000	69,706	72,790	2,165.06	8,538.15	63,900	13%
Rep& Maint - Buildings	61-5-810-6010	14,626	18,336	421.90	534.79	24,500	2%
Rep& Maint - Equipment	61-5-810-6020	28,846	65,019	0.00	3,001.61	8,000	38%
Rep& Maint - Vehicles	61-5-810-6030	26,155	21,012	0.00	1,143.90	20,000	6%
Rep& Maint - Contractual	61-5-810-6040	68,375	87,322	9,419.89	18,869.41	85,000	22%
Other Professional Serv	61-5-810-6190	1,477	3,399	752.49	752.49	11,000	7%
Telephone	61-5-810-6200	6,758	9,548	757.62	1,782.65	9,500	19%
Postage	61-5-810-6210	16,073	15,322	1,337.43	4,562.00	19,000	24%
Utilities	61-5-810-6300	261,938	217,295	20,205.72	40,131.48	300,000	13%
Office Equip Rental/Maint	61-5-810-6410	13,745	36,524	416.30	2,673.79	31,000	9%
Liability Insurance	61-5-810-6800	105,070	108,510	0.00	0.00	122,000	0%
Lab Expense	61-5-810-6812	26,966	25,494	783.52	5,190.38	33,200	16%
Office Supplies	61-5-810-7020	8,629	8,097	249.48	812.54	9,400	9%
Gas & Oil	61-5-810-7030	23,099	18,594	1,046.17	2,234.77	23,000	10%
Operating Supplies	61-5-810-7040	51,273	64,854	9,662.13	22,480.80	63,000	36%
Chemicals	61-5-810-7050	89,263	89,978	2,261.57	11,907.29	105,000	11%
Meters	61-5-810-7060	129,909	51,632	1,161.18	6,001.18	25,000	24%
Bad Debt Expense	61-5-810-7850	3,804	2,055	0.00	640.89	2,000	32%
Miscellaneous Expense	61-5-810-7900	6,961	12,321	61.44	(6,187.51)	8,750	-71%
Equipment	61-5-810-8200	2,485	0	0.00	0.00	0	0%
Transfer Out	61-5-810-9999	0	500,000	0.00	0.00	0	0%
Depreciation Set Aside		288,061	296,703	25,467.00	76,401.00	305,604	25%
Bond Pmt Set Aside		183,175	120,000	11,766.67	35,300.01	141,200	25%
Total Water Department Expenses		2,300,624	2,728,460	160,191.31	478,437.25	2,370,642	20%
NET WATER DEPARTMENT		83,384	(386,130)	59,475.30	74,334.63	17,731	
Change in Accounts Receivable (YTD)		7,393	3,276		(65,049.64)		
Ending Cash & Investments		1,080,018	697,162		706,446.56	622,690	

CASH FLOW STATEMENT FOR WATER / SEWER FUND as of July 31, 2016

Sewer Department

Line Item	Account #	Actual FY 15	Actual FY 16	Month of July	Actual FY 17	Budget FY 17	16.67% used
Beginning Cash & Investments		531,620	1,055,724		1,284,737.39	1,171,172	
Interest Income							
Sewer Consumption	61-4-820-4500	3,428,139	3,488,838	329,072.81	877,576.09	3,269,987	27%
Dep on Agr - Westhills	61-4-820-4521	7,193	4,691	944.23	1,928.84	0	0%
Meters Sold	61-4-820-4530	91,417	85,694	775.00	2,067.00	91,000	2%
Other Services	61-4-820-4590	55,958	54,634	22,729.49	40,609.03	14,200	286%
Miscellaneous Revenues	61-4-820-4900	68,904	2,822	175.15	387.81	0	0%
Expense Reimbursement	61-4-820-4940	24,585	17,492	0.00	0.00	0	0%
Operating Transfers-In	61-4-820-9998	0	0	0.00	0.00	500,000	0%
Total Sewer Department Revenues		3,676,196	3,654,171	353,696.68	922,568.77	3,875,187	24%
Salaries - Regular - FT	61-5-820-5010	607,992	551,622	40,288.60	149,392.76	585,057	26%
Overtime	61-5-820-5040	52,761	54,776	740.03	7,091.61	55,000	13%
FICA WWTP	61-5-820-5079	0	39,892	2,812.91	10,744.74	46,894	23%
IMRF	61-5-820-5120	130,567	84,237	9,457.03	22,660.70	89,461	25%
Group Health Insurance	61-5-820-5130	196,517	193,555	17,172.54	51,517.62	211,439	24%
Dental Claims	61-5-820-5131	114	0	0.00	0.00	0	0%
Uniform Allowance	61-5-820-5140	14,850	18,081	1,445.00	3,471.53	15,500	22%
Travel	61-5-820-5151	2,554	170	0.00	0.00	0	0%
Rep & Maint - Lift Stations	61-5-820-6005	55,535	21,011	0.00	3,937.95	16,500	24%
Rep & Maint - Buildings	61-5-820-6010	129,493	46,681	97.07	245.07	103,000	0%
Rep & Maint - Equipment	61-5-820-6020	6,315	87,630	2,097.62	5,992.19	0	0%
Rep & Maint - Vehicles	61-5-820-6030	26,587	21,955	462.20	951.59	23,000	4%
Rep & Maint - Contractual	61-5-820-6040	1,152	4,756	0.00	2,078.23	0	0%
Other Professional Serv	61-5-820-6190	38,344	58,304	36,896.07	37,333.82	73,500	51%
Telephone	61-5-820-6200	19,452	10,336	610.68	2,432.43	13,500	18%
Postage	61-5-820-6210	16,072	15,314	1,337.41	4,513.76	15,000	30%
Utilities	61-5-820-6300	249,646	227,659	17,334.88	34,086.82	248,000	14%
Office Equip Rental/Maint	61-5-820-6410	5,464	2,576	278.53	1,005.34	6,800	15%
Liability Insurance	61-5-820-6800	124,771	122,323	0.00	0.00	144,110	0%
Lab Expense	61-5-820-6812	49,884	33,099	1,714.98	4,443.25	56,000	8%
Sludge Disposal	61-5-820-6814	9,587	7,531	735.84	1,837.98	9,700	19%
Maintenance Supplies	61-5-820-7010	0	0	0.00	0.00	0	0%
Office Supplies	61-5-820-7020	10,944	12,646	249.44	806.74	8,700	9%
Gas & Oil	61-5-820-7030	28,958	15,402	341.34	648.74	40,000	2%
Operating Supplies	61-5-820-7040	9,500	20,296	865.27	3,339.91	12,000	28%
Chemicals	61-5-820-7050	82,992	26,958	300.72	8,874.95	108,000	8%
Meters	61-5-820-7060	12,952	3,951	0.00	0.00	25,000	0%
Bad Debt Expense	61-5-820-7850	5,585	2,873	0.00	872.95	4,000	22%
Miscellaneous Expenses	61-5-820-7900	18,975	4,125	0.00	251.90	5,000	5%
Equipment	61-5-820-8200	0	0	0.00	0.00	0	0%
Operating Transfer Out	61-5-820-9999	0	500,000	500,000.00	500,000.00	500,000	0%
Depreciation Set Aside		426,954	439,763	37,746.24	113,238.72	452,956	25%
Bond Pmt Set Aside		308,175	245,500	27,699.58	83,098.74	332,395	25%
		2,642,692	2,873,022	700,683.98	1,054,870.04	3,200,512	33%
Sewer Department Collection System Expenses							
Salaries - Regular - FT	61-5-830-5010	262,073	274,308	21,340.50	79,556.46	281,331	28%
Overtime	61-5-830-5040	23,235	22,572	1,023.32	2,709.15	30,000	9%
FICA Sewer	61-5-830-5079	0	17,820	1,361.10	4,811.39	23,817	20%
IMRF	61-5-830-5120	62,082	43,222	4,962.25	11,994.36	46,139	26%
Group Health Insurance	61-5-830-5130	83,149	91,181	8,225.34	24,676.02	98,705	25%
Uniform Allowance	61-5-830-5140	3,402	4,681	317.33	1,031.90	6,600	16%
Rep & Maint - Infrastructure	61-5-830-6000	11,725	23,834	0.00	1,170.00	32,000	4%
Rep & Maint - Equipment	61-5-830-6020	335	11,358	0.00	72.90	8,000	1%
Rep & Maint - Vehicles	61-5-830-6030	32,430	10,916	93.65	1,114.69	13,000	9%
Office Equip Rent/Maint	61-5-830-6410	10,141	31,710	137.76	275.52	30,300	1%
Gas & Oil	61-5-830-7030	11,542	8,392	607.60	1,302.75	12,500	10%
Operating Supplies	61-5-830-7040	13,495	14,312	60.97	1,004.94	18,500	5%

Sewer Department

	Account #	Actual FY 15	Actual FY 15	Month of July	Actual FY 17	Budget FY 17	16.67% used
Misc. Expense	61-5-830-7900	699	1,061	7.50	7.50	2,900	0%
Equipment	61-5-830-8200	2,485	0	0.00	0.00	0	0%
Total Sewer Department Expenses		3,159,485	3,428,391	738,821.30	1,184,597.62	3,804,304	31%
NET SEWER DEPARTMENT		516,711	225,779	(385,124.62)	(262,028.85)	70,883	
Change in Accounts Receivable		7,393	3,234.00		(65,049.65)		
Ending Cash & Investments		1,055,724	1,284,737		957,658.89	742,055	

Bond Reserves (necessary per bond ordinances) - was 06-15

Beginning Cash & Investments		583,428	585,160		586,815.10	585,160	
Additional reserves		0	0	281.37	624.13	0	0%
Interest Income		1,732	1,655	0.00	0.00	0	0%
Ending Cash & Investments		585,160	586,815		587,439.23	585,160	

Connection Fees (plant expansion) / Deposits on Agreement (system extensions) Accounting - was 05-10

Beginning Cash & Investments		6,292,251	4,005,992		3,719,983.14	4,574,793	
Sources							
Interest Income		15,420	14,737	2,505.57	5,557.82	20,000	28%
Connection Fees	61-4-810-4510	73,033	9,935	28,829.00	39,122.04	24,000	163%
Deposits on Agreement	61-4-810-4520	11,935	5,247	110.00	275.00	5,000	6%
Connection Fees	61-4-820-4510	62,371	18,558	28,571.00	49,357.61	28,800	171%
Deposits on Agreement	61-4-820-4520	21,737	432	61,331.21	61,743.67	10,000	617%
Connection Fee Set-Aside		0	500,000	0.00	0.00	-	#DIV/0!
TOTAL Sources		184,496	548,909	121,346.78	156,056.14	87,800	178%
Uses							
Construction in Progress - Water (1790)		109,509	493,889	0.00	6,350.00	0	#DIV/0!
Construction in Progress - Sewer (1790)		0	0	0.00	0.00	0	0%
Equipment & Vehicles (1750)		0	0	0.00	0.00	0	0%
Recapture Refunds		0	0	0.00	0.00	0	0%
Building (1730)		2,361,246	341,030	0.00	0.00	0	0%
Land (part of 1710)		0	0	0.00	0.00	0	0%
TOTAL Uses		2,470,755	834,919	0.00	6,350.00	0	#DIV/0!
Ending Cash & Investments		4,005,992	3,719,982		3,869,689.28	4,662,593	

Line Item	Account #	Actual FY 15	Actual FY 16	Month of July	Actual FY 17	Budget FY 17	16.67% used
Depreciation Funding - was 04-09 and 06-08							
Beginning Cash & Investments		2,291,953	2,777,210		3,042,621.66	2,093,675	
Sources							
Interest Income		12,465	11,912	2,025.29	4,492.45	15,000	30%
Loan Funds		0	0	0.00	0.00	0	0%
Grant		0	0	0.00	0.00	0	0%
Misc.		20,549	0	0.00	0.00	0	0%
Depreciation set aside - Water (for Plant)		79,928	82,326	7,066.33	21,198.99	84,796	25%
Depreciation set aside - Water (for System)		208,133	214,377	18,400.67	55,202.01	220,808	25%
Depreciation set aside - Sewer (for System)		141,437	145,680	12,504.16	37,512.48	150,050	25%
Depreciation set aside - Sewer (for Repl)		285,517	794,083	525,242.08	575,726.24	802,905	72%
TOTAL Sources		748,029	1,248,378	565,238.53	694,132.17	1,273,559	55%
Uses							
Construction in Progress - Water (1790)		0	191,172	0.00	75,745.00	100,000	0%
Construction in Progress - Sewer (1790)		173,949	72,235	63,182.85	152,403.75	1,200,000	0%
Equipment & Vehicles (1750 & 1760))		88,823	696,093	0.00	19,192.00	330,000	6%
Buildings		0	23,466	0.00	0.00	0	0%
Infrastructure		0	0	0.00	0.00	0	0%
Sewer-Repl Equip (part of 820-8200)		0	0	0.00	0.00	0	0%
TOTAL Uses		262,772	982,966	63,182.85	247,340.75	1,630,000	15%
Ending Cash & Investments		2,777,210	3,042,621		3,489,413.08	1,737,234.00	
Bond Payments Accounting - was 06-10 and 06-13							
Beginning Cash & Investments		236,673	240,873		200,262.92	200,231	
Sources							
Interest Income		2,100	2,007	341.15	756.73	2,500	30%
Bond Proceeds	61-4-110-4901	0	0	0.00	0.00	0	0%
Operating Transfers-In	61-4-110-9998	0	0	0.00	0.00	-	0%
Bond Pmt Set Aside		491,350	365,500	39,466.25	118,398.75	473,595	25%
TOTAL Sources		493,450	367,507	39,807.40	119,155.48	476,095	25%
Uses							
Debt Service - Principal	61-5-110-8910	422,401	349,505	0.00	50,376.33	501,068	10%
Interest Expense	61-5-110-8920	66,849	58,612	15,120.00	26,619.50	52,924	50%
Fiscal Charges	61-5-110-8930	0	0	0.00	0.00	525	0%
Bond Issuance Costs	61-5-110-9031	0	0	0.00	0.00	0	0%
TOTAL Uses		489,250	408,117	15,120.00	76,995.83	554,517	14%
Ending Cash & Investments		240,873	200,263		242,422.57	121,809.00	
Gross Revenues (excludes set asides)		6,284,079	6,561,134	1,260,571.12	1,637,270.10	6,368,860	
Gross Expenditures (excludes set asides)		7,476,524	6,780,887	874,635.97	1,685,682.98	7,127,308	
NET CASH FLOW		(1,192,445)	(219,755)	385,935.15	(48,412.88)	(758,448)	



City of Belvidere Building Department Revenues

July 2016



Total Permits Issued	55	
Total Value of Construction		\$938,314.00
Building Fees	55	\$44,012.00
Electric Permit Fees	11	\$2,049.00
Plumbing Permit Fees	6	\$812.50
HVAC Permit Fees	4	\$497.00
Insulation Permit Fees	4	\$1,880.00
Plan Review Fees	4	\$20,428.75
Zoning Review Fees	23	\$252.50
Pool Permit Fees	0	\$0.00
Sign Permit Fees	2	\$117.50
Fence Permit Fees	8	\$120.00
SW, DW, & GR Fees	4	\$255.00
Total Permit Income		\$131,497.50
Enterprize Zone Discount	4	\$61,073.25
Total Permit Fees	55	\$70,424.25
Break Down of Commercial vs. Residential Income		
Commercial / Industrial Income	14	\$62,013.25
Residential Income	41	\$8,411.00
		Value
Multi Family	0	\$0.00
Single Family Residence	2	\$464,950.00
Commercial / Industrial	14	\$276,360.00
Other Residential	39	\$197,004.00

City of Belvidere Building Department - Deposit Report July, 2016

Date	Building Fee		Electric Plumbing Fee		HVAC Fee		Ins. Fee		Review Fee		Zoning Pool Rev. Fee		Sign Fee		Fence Fee		SW & DW Fee		Amount Paid		EZ Discount		Total Fee		Reinsp Fee		Code Enf.		Electric Cert		Total Deposit		
7/01/2016	\$1,110.00		\$275.00	\$260.00	\$168.00	\$70.00	\$38.00	\$10.00	\$15.00	\$85.00	\$2,031.00								\$2,031.00					\$2,031.00								\$2,031.00	
7/06/2016	\$365.00		\$325.00	\$260.00	\$172.00	\$85.00	\$38.00	\$10.00		\$85.00	\$375.00								\$375.00					\$375.00								\$375.00	
7/07/2016	\$1,045.00		\$325.00	\$260.00	\$172.00	\$85.00	\$38.00	\$10.00		\$85.00	\$2,020.00								\$2,020.00					\$2,020.00								\$2,020.00	
7/08/2016	\$495.00										\$495.00								\$495.00					\$495.00								\$495.00	
7/11/2016	\$520.00		\$100.00					\$10.00	\$15.00		\$645.00								\$645.00					\$645.00								\$645.00	
7/12/2016	\$210.00		\$30.00	\$65.00				\$20.00	\$15.00		\$325.00								\$325.00					\$325.00								\$325.00	
7/13/2016	\$280.00							\$20.00	\$30.00		\$315.00								\$315.00					\$315.00								\$315.00	
7/15/2016	\$555.00							\$40.00	\$70.00		\$625.00								\$625.00					\$625.00								\$625.00	
7/18/2016	\$37,090.00		\$42.50	\$80.00	\$1,690.00	\$19,363.75	\$12.50	\$37.50	\$42.50	\$58,321.25	\$58,096.25	\$116,417.50							\$58,096.25					\$58,096.25								\$58,096.25	
7/19/2016	\$489.50		\$1,174.00	\$97.50	\$77.00	\$35.00	\$989.00	\$10.00		\$42.50	\$3,012.00								\$3,012.00					\$3,012.00								\$3,012.00	
7/21/2016	\$245.00							\$30.00	\$30.00		\$270.00								\$270.00					\$270.00								\$270.00	
7/22/2016	\$115.00		\$30.00	\$65.00				\$30.00	\$47.50		\$270.00								\$270.00					\$270.00								\$270.00	
7/25/2016	\$77.50		\$12.50					\$22.50			\$160.00								\$160.00					\$245.00								\$245.00	
7/26/2016	\$265.00										\$265.00								\$265.00					\$265.00								\$265.00	
7/27/2016	\$405.00										\$405.00								\$405.00					\$405.00								\$405.00	
7/28/2016	\$745.00		\$60.00	\$65.00				\$20.00	\$15.00		\$905.00								\$905.00					\$905.00								\$905.00	
SUM:	\$44,012.00	\$2,049.00	\$812.50	\$497.00	\$1,880.00	\$20,428.75	\$252.50	\$0.00	\$117.50	\$255.00	\$70,424.25	\$61,073.25	\$131,497.50	\$0.00	\$1,400.00	\$100.00	\$0.00	\$1,400.00	\$71,924.25	\$0.00	\$1,400.00	\$100.00	\$0.00	\$1,400.00	\$100.00	\$0.00	\$1,400.00	\$100.00	\$0.00	\$1,400.00	\$100.00	\$0.00	\$1,400.00

* NOTE: Fees do Not Reflect EZ discount, Only Amount Paid.

Total Income \$71,924.25

BELVIDERE

Community Development Department

Planning Department

401 Whitney Boulevard, Suite 300, Belvidere, Illinois, 61008 (815) 547-7177 FAX (815) 547-0789

July 2016 Monthly Report

Number	Project	Description	Processed
Belvidere Projects			
6	Cases: July	Brown, SU, 422 Buchanan Street	05/16/2016
		Goslowski, VAR, 902 Prospect Street	06/03/2016
		City of Belvidere, TA	06/08/2016
		Thomas, MA, 1210 W. Locust Street	06/13/2016
		Ericson, FP, Landmark Logistics	06/14/2016
		Sjostrom, PP, Crosslink Business Park	06/14/2016
2	Cases: August	Kaspar, VAR, 1756 Fox Field Drive	07/12/2016
		Santiago, VAR, 1752 Fox Field Drive	07/13/2016
0	Annexation	None	
0	Temporary Uses	None	
5	Site Plans (New/Revised)	Americold, 6765 Imron Drive	07/07/2016
		775 Logistics Drive	07/11/2016
		Ultrasound of Belvidere, 1004-1006 Logan Avenue	07/12/2016
		616 Whitney Boulevard	07/21/2016
		Ultrasound of Belvidere, 1004-1006 Logan Avenue	07/29/2016
0	Final Inspection		
0	Downtown Overlay Review		
	Belvidere Historic Preservation Commission	The commission continued to discuss fall fundraising events and a new property maintenance grant. A local resident was contacted regarding filling the vacant position.	
	Heritage Days	There was a wrap meeting held.	07/29/2016
3	Prepared Zoning Verification Letters	2134-2136 Davis Drive	07/07/2016
		922 Willow Street	07/14/2016
		1125 Pearl Street	07/22/2016
0	Issued Address Letters		
Poplar Grove Projects			
2	Cases: July	Home State Bank, SU, SE Corner of Menge and Harvest Way	05/06/2016
		Dal Pra, SU, 13517 IL Rte 76	06/01/2016
0	Cases: August	None	

Planning Monthly Report Cont.

Scanned Plats: E-mail, Print and/or Burn

0	Recorder's Office		
2	Other Department	Boone County Administration	07/11/2016
0	General Public		

Planning Department Current Duties

- Close out completed planning case files
- Respond to all FOIA requests
- Work with 911, Fire Department and Post Office to verify all addresses in the City
- Assist Growth Dimensions with requested data
- Meetings and phone calls with developers regarding potential development
- Phone calls/walk-ins for questions regarding zoning, floodplain, development, etc.
- Prepare minutes, agendas and packets for various committees, commissions, boards
- Prepare deposits and purchase orders for bill payments
- Continue meeting with RMAP regarding planning activities

*** Staff continues to receive requests for assistance from the GIS Department with Lot of Record questions (county zoning) and the County Administration Office with planning questions.

*** Assisting the City Clerk with the Summer Food Program held on Mondays and Wednesdays

FISCAL YEAR 2017 GENERAL FUND CASH FLOW ANALYSIS

Line Item	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget	Variance	
119	Property Taxes	1,138,876	961,913	0	0	0	0	0	0	2,398,000	289,270	434,434	0	0	0	0	0	0	4,941,324	4,941,324	-23,837	
120	Sales Taxes	225,682	277,549	268,270	289,270	289,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	268,270	3,195,406	3,195,406	-0%	
210	Income Tax	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	180,074	2,634,172	2,634,172	-0%	
215	Other Taxes	138,468	65,782	76,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	65,624	2,178,643	2,178,643	-0%	
410	Fines, Fees, Permits, and Licenses	247,039	98,487	103,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	90,175	1,094,342	1,094,342	-0%	
410	Other (Fees, Interest, Expense Reimb)	49,321	65,490	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	41,952	1,584,257	1,584,257	-0%	
751	Transfer in (Grant Revenues)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,900,000	1,900,000	0%	
TOTAL		2,127,837	2,178,658	782,021	911,487	3,328,045	982,980	1,361,038	891,735	998,489	878,535	889,341	2,871,009	0	0	0	0	0	17,891,483	18,038,428	-57,945	
+ = More Expenditures Than Budgeted																						
119	General Administration	46,344	144,018	463,079	84,481	98,231	94,481	85,181	100,023	84,181	84,481	85,181	100,023	84,181	146,302	84,331	64,020	10,498	1,809,764	1,577,759	32,004	
120	General Other (Net of SS, Tot. Audit)	43,234	58,528	49,273	41,551	46,521	46,521	41,551	551,791	41,551	41,551	41,551	41,551	41,551	41,551	41,551	41,551	41,551	1,080,235	1,080,235	-2,336	
210	Police Department	431,880	999,961	373,350	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	408,250	1,180,728	1,180,728	-0%	
215	Public Safety Building	0	68,946	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	-0%
220	Police Department	285,021	646,480	209,025	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	233,380	3,855,062	3,855,062	-0%	
225	Police and Fire Communication	28,429	41,803	30,829	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	31,166	23,898	23,898	-0%	
240	Civil Defense	0	0	257	0	0	0	0	0	0	0	0	0	0	0	0	0	0	402,975	402,975	-0%	
310	Street Department	68,108	138,885	117,947	105,419	105,419	105,419	111,419	127,705	103,919	103,919	103,919	103,919	103,919	103,919	103,919	103,919	103,919	5,624,434	5,624,434	-0%	
320	Street Lighting	69	48,447	48,447	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	328,659	328,659	-0%	
330	Sanitization	99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	49,500	49,500	-0%	
330	Sanitization	99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,085	30,085	-0%	
330	Sanitization	99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	101,000	101,000	-0%	
330	Sanitization	99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	146,300	146,300	-0%	
380	Engineering	10,882	13,745	8,712	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	-0%
410	Health/Social Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	146,300	146,300	-0%	
410	Economic Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,560,286	1,560,286	-0%	
410	Utility Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,560,286	1,560,286	-0%	
TOTAL		985,757	2,466,210	1,675,689	1,288,195	1,688,745	1,402,245	2,180,165	1,822,735	1,020,345	1,061,098	1,073,345	2,871,009	0	0	0	0	0	17,891,419	18,038,633	-387,214	
TOTAL		9,964,257	9,628,916	8,783,887	8,408,179	9,940,479	9,652,915	8,643,788	7,912,767	7,880,311	7,887,780	7,504,378	9,292,027	9,132,452	7,292,452	8,025,942	8,025,942	8,025,942	8,025,942	8,025,942	8,025,942	-0%

ENDING BALANCE

FOOTNOTES: Shaded areas denote actual; all other months are estimates.

FISCAL YEAR 2017 GENERAL FUND REVENUE REPORT

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
PROPERTY TAXES																
110-0410	RE Taxes (Gen Admin)	423,508.22	354,533.30	0.00	0.00	300,000.00	0.00	151,528.00	0.00	0.00	0.00	0.00	0.00	0.00	1,840,575.52	1,840,575
130-0410	RE Taxes (Aunt)	4,512.78	3,851.19	0.00	0.00	10,000.00	0.00	1,528.00	0.00	0.00	0.00	0.00	0.00	0.00	18,988.97	20,000
140-0410	RE Taxes (MNRJ)	4,512.78	3,851.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,213.97	0
150-0410	RE Taxes (Sec Sec)	15,853.72	13,851.57	0.00	0.00	35,000.00	0.00	5,534.00	0.00	0.00	0.00	0.00	0.00	0.00	71,959.39	72,000
160-0410	RE Taxes (Libility)	51,824.94	43,380.52	0.00	0.00	100,000.00	0.00	29,784.00	0.00	0.00	0.00	0.00	0.00	0.00	224,899.88	225,000
20-0410	RE Taxes (Police)	73,702.89	61,654.20	0.00	0.00	150,000.00	0.00	34,602.51	0.00	0.00	0.00	0.00	0.00	0.00	320,000.00	320,000
20-0410	RE Taxes (Fire)	240,547.46	201,437.65	0.00	0.00	500,000.00	0.00	102,770.69	0.00	0.00	0.00	0.00	0.00	0.00	1,044,658.00	1,044,658
20-0410	RE Taxes (CMI Defense)	198,147.82	157,482.01	0.00	0.00	400,000.00	0.00	71,252.37	0.00	0.00	0.00	0.00	0.00	0.00	819,892.00	816,892
20-0410	RE Taxes (CMI Defense)	1,917.31	1,353.79	0.00	0.00	3,000.00	0.00	1,028.89	0.00	0.00	0.00	0.00	0.00	0.00	6,996.99	7,000
30-0410	RE Taxes (Road/Bridge)	67,978.84	67,989.75	0.00	0.00	120,000.00	0.00	44,993.41	0.00	0.00	0.00	0.00	0.00	0.00	195,069.99	300,000
30-0410	RE Taxes (Street Lighting)	48,388.85	40,487.78	0.00	0.00	100,000.00	0.00	21,143.59	0.00	0.00	0.00	0.00	0.00	0.00	145,000.00	210,000
35-0410	RE Taxes (Garbage)	40,388.85	40,487.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,875.57	45,000
30-0410	RE Taxes (Fees)	9,217.81	7,716.00	0.00	0.00	20,000.00	0.00	3,058.08	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	40,000
110-0411	SALES TAXES	1,135,528.17	951,213.01	0.00	0.00	2,358,000.00	0.00	458,433.55	0.00	0.00	0.00	0.00	0.00	0.00	4,941,322.73	4,941,324
110-0410	Muni Sales Tax	235,651.54	277,548.82	257,774.16	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	0.00	3,195,404.52	3,219,242
110-0411	Sales Tax on Developer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
SUBTOTAL		235,651.54	277,548.82	257,774.16	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	288,270.00	0.00	3,195,404.52	3,219,242

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Book
110-4100	Income Tax															
	State Income Tax	160,013.69	586,570.30	0.00	166,812.00	212,472.00	212,472.00	148,472.00	217,472.00	287,472.00	217,472.00	217,472.00	217,472.00	0.00	2,634,171.98	2,608,670
	FEDERAL INCOME TAX	180,013.88	596,570.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	756,583.98	
	SUBTOTAL	340,027.57	1,183,140.60	0.00	166,812.00	212,472.00	212,472.00	148,472.00	217,472.00	287,472.00	217,472.00	217,472.00	217,472.00	0.00	3,390,755.96	2,608,670
	UTILITY TAX															
751-4131	Utility Tax-Electric	105,456.11	104,567.77	126,517.12	133,893.80	130,669.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	0.00	1,470,233.00	1,486,787
751-4132	Utility Tax-Gas	105,456.11	104,567.77	126,517.12	133,893.80	130,669.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	123,868.00	0.00	1,470,233.00	1,486,787
751-4133	Utility Tax-Telephone	27,153.89	14,590.11	14,814.29	18,526.75	18,526.75	18,526.75	28,526.75	28,526.75	28,526.75	33,526.75	45,526.75	34,526.75	0.00	313,863.71	346,331
751-4940	Expense Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,553.49	346,535
	SUBTOTAL	180,178.35	145,087.33	167,811.56	181,531.75	178,531.75	171,531.75	181,531.75	181,531.75	188,531.75	186,531.75	188,531.75	187,531.75	0.00	2,124,043.20	2,178,643
	Other Taxes															
110-4011	Maintenance Tax	329.56	220.09	335.60	220.09	220.09	220.09	220.09	220.09	220.09	220.09	220.09	220.09	0.00	2,766.06	3,638
110-4012	Auto Rental Tax	329.56	220.09	335.60	220.09	220.09	220.09	220.09	220.09	220.09	220.09	220.09	220.09	0.00	2,766.06	3,638
110-4013	Infrastructure Maint.	509.71	447.72	453.59	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	5,913.02	6,000
110-4120	Local Use Tax	13,578.85	12,979.83	12,240.08	14,800.00	14,800.00	14,800.00	14,800.00	14,800.00	14,800.00	14,800.00	14,800.00	14,800.00	0.00	171,696.78	177,600
110-4120	Replacement Tax	43,973.28	42,973.28	41,973.28	50,103.91	50,103.91	50,103.91	50,103.91	50,103.91	50,103.91	50,103.91	50,103.91	50,103.91	0.00	586,908.73	601,247
110-4120	Replacement Tax-IMRF	80,188.44	472.77	86,514.46	11,000.00	0.00	85,000.00	0.00	21,000.00	86,000.00	80,000.00	27,000.00	83,000.00	0.00	489,856.67	469,092
110-4120	Repl Tax to Pensions	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	42,535.00	0.00	0.00	92,535.00	92,535
	SUBTOTAL	38,457.85	61,792.39	148,875.00	78,624.00	86,624.00	86,145.00	86,624.00	86,624.00	133,624.00	66,124.00	2,580.00	154,824.00	0.00	1,073,618.24	1,084,342
		139,457.85	61,792.39	148,875.00	78,624.00	86,624.00	86,145.00	86,624.00	86,624.00	133,624.00	66,124.00	2,580.00	154,824.00	0.00	1,073,618.24	1,084,342

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Book
110-4900	OTHER															
110-4900	Interest	0.00	197.12	3,665.66	200.00	200.00	200.00	1,710.00	200.00	7,500.00	7,800.00	200.00	200.00	0.00	31,632.78	28,000
110-4900	Misc. Revenue	0.00	197.12	3,665.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,828.85	0
110-4900	Heritage Days	2,338.48	1,025.00	4,883.37	2,960.00	2,960.00	2,960.00	2,960.00	2,960.00	2,960.00	2,960.00	2,960.00	2,960.00	0.00	38,591.00	35,600
110-4901	Historic Pines Fund Raising	3,680.00	32,251.00	2,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,591.00	0
110-4902	Historic Pines Grant	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0
110-4903	Historic Pines Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
140-4900	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
140-4900	Expense Reimbursement	2,093.08	3,173.10	2,115.98	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	0.00	20,543	20,543
150-4900	Expense Reimbursement	10,577.67	14,413.89	9,311.29	11,012.00	11,012.00	11,012.00	11,012.00	11,012.00	11,012.00	11,012.00	11,012.00	11,012.00	0.00	133,380.65	132,152
150-4901	Library Expense Reimb	2,152.64	3,373.85	2,304.26	2,350.00	2,350.00	2,350.00	2,350.00	2,350.00	2,350.00	2,350.00	2,350.00	2,350.00	0.00	28,980.55	30,600
160-4900	Expense Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
210-4150	Grants-Fire	0.00	0.00	10,354.02	0.00	0.00	10,354.02	0.00	0.00	10,354.02	0.00	0.00	0.00	0.00	41,416.08	49,000
210-4900	Misc. Revenue-Fire	5,440.11	1,274.90	568.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	1,500.00	0.00	24,800.01	25,000
210-4900	Expense Reimb-Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
210-4900	Misc. Revenue-Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
210-4900	Expense Reimb-Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
210-4900	Misc. Rev-Cam Dev	0.00	0.00	0.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	0.00	450.00	500
220-4900	Expense Reimb-Cam Dev	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
220-4900	Misc. Revenue-Planning	245.00	637.00	870.14	9,500.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	0.00	12,622.14	1,000
240-4900	Misc. Rev-Civil Defense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200
310-4150	Grants-Street Dept.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
310-4300	Steward/Lot Grading	240.00	660.00	480.00	240.00	240.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	1,800
310-4900	Misc. Rev-Street Dept.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
430-4900	Expense Reimb-Street	5,414.99	500.00	0.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	0.00	13,644.99	10,000
530-4900	Expense Reimb-Street	(4,943.85)	1,931.55	10,035.47	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	0.00	13,773.17	10,000
530-4900	Misc. Revenue-Carriage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
530-4900	Misc. Revenue-Ferretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
SUBTOTAL		48,320.51	65,479.56	51,814.91	51,352.00	41,352.00	52,066.02	50,072.00	41,712.00	59,866.02	48,112.00	41,712.00	51,566.02	0.00	608,403.04	582,354
															186,814.98	

Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Book
110-9999 Operating Transfer In	Est 0.00 Act 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	1,500,000.00 0.00	0.00	1,500,000.00 0.00	1,500,000
SUBTOTAL	Est 0.00 Act 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	1,500,000.00 0.00	0.00	1,500,000.00 0.00	1,500,000
GRAND TOTAL	Est 2,127,856.61 Act 2,127,856.61	2,178,858.31 2,178,858.31	789,030.70 789,030.70	911,486.75 0.00	3,228,064.75 0.00	862,679.77 0.00	1,361,038.30 0.00	889,724.75 0.00	999,488.77 0.00	878,524.75 0.00	889,940.75 0.00	2,871,008.77 0.00	0.00	17,981,482.88 5,088,226.62	18,039,428

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
110-0000	Salaries - Elected Officials	16,426.36	21,679.94	16,426.36	16,426.36	16,426.36	16,426.36	16,426.36	21,679.94	16,426.36	16,426.36	16,426.36	16,426.36	0.00	207,624.48	207,623
110-0010	Salaries - Regular FT	20,288.07	31,484.98	20,288.07	20,288.07	20,288.07	20,288.07	20,288.07	31,484.98	20,288.07	20,288.07	20,288.07	20,288.07	0.00	225,598.37	225,580
110-0130	Group Health Insurance	35,770.47	42,429.16	35,770.47	35,770.47	35,770.47	35,770.47	35,770.47	42,429.16	35,770.47	35,770.47	35,770.47	35,770.47	0.00	457,818.07	454,289
110-0131	Health Ins Dental Claims Paid	483.12	657.12	483.12	483.12	483.12	483.12	483.12	657.12	483.12	483.12	483.12	483.12	0.00	31,816.56	40,000
110-0132	Group Life Insurance	106.85	110.70	114.75	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	110.70	0.00	1,328.40	1,357
110-0138	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
4110-0440	Health Insurance Reimbursement	(11,729.45)	(10,787.85)	(11,560.04)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	(12,198.00)	0.00	(143,841.34)	(146,356)
110-0154	Materials and Conferences	375.00	652.87	250.00	1,288.75	1,288.75	1,288.75	1,288.75	1,288.75	1,288.75	1,288.75	1,288.75	1,288.75	500.00	13,376.62	15,464
110-0158	Subscriptions Ed Materials	0.00	(12.15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	587.85	600
110-0510	Repairs/Maintenance - Bldgs	256.95	3,910.29	1,214.91	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	0.00	43,882.15	48,200
110-0520	Repairs/Maintenance - Equip	275.24	255.10	0.00	415.00	415.00	415.00	415.00	415.00	415.00	415.00	415.00	415.00	250.00	4,515.24	5,000
110-0510	Legal	633.82	633.20	405.11	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	0.00	11,542.93	12,800
110-0190	Other Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000
110-0200	Telephone	225.93	1,837.73	2,881.60	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00	0.00	15,275.29	13,840
110-0225	Codification	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	6,000
110-0280	Other Communications	0.00	196.01	196.19	395.00	395.00	395.00	395.00	395.00	395.00	395.00	395.00	395.00	0.00	4,842.20	4,200
110-0290	Office Supplies	697.95	2,845.34	1,129.79	5,240.00	5,240.00	5,240.00	5,240.00	5,240.00	5,240.00	5,240.00	5,240.00	5,240.00	0.00	57,073.09	62,000
110-0300	Other Supplies	0.00	496.54	531.61	812.50	612.50	612.50	612.50	612.50	612.50	612.50	612.50	612.50	0.00	7,418.26	7,350
110-0300	Miscellaneous Expenses	2,486.00	12,344.08	1,854.05	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00	75,176.13	78,950
110-0391	Repair Street Vehicle Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
110-0202	Heritage Days	40.41	40,108.71	11,224.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,373.14	0
110-0999	Operating Transfer Out	0.00	0.00	478,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	537,021.60	537,021
110-0013	Telephone Tax Reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL		86,344.33	149,017.88	553,973.15	84,180.97	80,230.97	84,480.97	85,160.97	100,022.88	84,180.97	143,301.97	84,330.97	84,013.97	10,457.50	1,608,763.50	1,577,759

Note: Heritage Days expenses are paid mostly from individual and business donations which are shown as revenue under line item 91-4110-0001.

Footnotes:

Line Item	Description	Year	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
130-8100	Accounting and Auditing	Ed	0.00	0.00	20,000.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	33,000
		Ad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
140-8720	Unemp. Premium Expense	Ed	15,935.94	18,103.83	24,504.82	16,105.00	16,105.00	16,105.00	24,504.82	16,105.00	16,105.00	16,105.00	16,105.00	0.00	208,888.69	214,328
		Ad	15,935.94	18,103.83	24,504.82	16,105.00	16,105.00	16,105.00	24,504.82	16,105.00	16,105.00	16,105.00	16,105.00	0.00	208,888.69	
150-8110	FICA Expense	Ed	15,796.48	22,831.05	15,172.87	15,796.48	15,796.48	15,796.48	22,831.05	15,796.48	15,796.48	15,796.48	15,796.48	0.00	202,603.24	208,893
		Ad	15,796.48	22,831.05	15,172.87	15,796.48	15,796.48	15,796.48	22,831.05	15,796.48	15,796.48	15,796.48	15,796.48	0.00	202,603.24	
150-8112	Medicare Expense	Ed	11,501.72	14,798.77	9,594.88	9,594.88	9,594.88	9,594.88	14,798.77	9,594.88	9,594.88	9,594.88	9,594.88	0.00	127,882.17	137,489
		Ad	11,501.72	14,798.77	9,594.88	9,594.88	9,594.88	9,594.88	14,798.77	9,594.88	9,594.88	9,594.88	9,594.88	0.00	127,882.17	
180-8800	Liability Insurance Premium	Ed	8.00	0.00	0.00	0.00	0.00	0.00	489,860.00	0.00	0.00	0.00	0.00	0.00	489,860.00	489,860
		Ad	8.00	0.00	0.00	0.00	0.00	0.00	489,860.00	0.00	0.00	0.00	0.00	0.00	489,860.00	
TOTAL		Ed	43,234.14	53,526.65	49,272.77	61,551.48	46,551.48	46,551.48	41,551.48	55,791.00	41,551.48	41,551.48	41,551.48	0.00	1,060,235.40	1,094,968
		Ad	43,234.14	53,526.65	49,272.77	61,551.48	46,551.48	46,551.48	41,551.48	55,791.00	41,551.48	41,551.48	41,551.48	0.00	1,060,235.40	

Note:

Police Department (210)

Line	Description	EA	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
210-5010	Salary-Regular	EA	321,470.95	375,628.13	242,522.46	283,993.00	263,993.00	283,993.00	283,993.00	375,628.00	263,993.00	263,993.00	263,993.00	207,462.00	0.00	3,370,672.54	3,431,319
		Ad	321,470.95	242,522.46	242,522.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	899,631.54	
210-5010	Overtime		26,242.85	63,149.59	36,242.85	33,023.00	33,023.00	33,023.00	33,023.00	46,534.00	33,023.00	33,023.00	33,023.00	33,023.00	0.00	440,039.37	429,900
			26,242.85	63,149.59	36,242.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024,865.34	
210-5122	Police Pension		0.00	433,811.34	0.00	0.00	0.00	0.00	591,244.00	0.00	0.00	0.00	0.00	0.00	0.00	433,811.34	1,024,858
			0.00	433,811.34	0.00	0.00	0.00	0.00	591,244.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024,858.34	
210-5130	Health Insurance		57,177.87	61,349.84	57,240.48	66,695.00	66,695.00	66,695.00	66,695.00	66,695.00	66,695.00	66,695.00	66,695.00	66,695.00	0.00	776,023.19	800,348
			57,177.87	61,349.84	57,240.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175,050.19	
210-5131	Dental Insurance		1,410.36	3,331.52	2,208.86	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	0.00	45,072.74	50,000
			1,410.36	3,331.52	2,208.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,552.74	
210-5138	Unemployment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
210-5140	Uniform Allowance		7.95	481.03	481.13	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	0.00	62,888.11	64,886
			7.95	481.03	481.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	952.11	
210-5152	Training		1,576.18	3,424.66	6,142.36	5,350.00	5,350.00	5,350.00	5,350.00	5,350.00	5,350.00	5,350.00	5,350.00	5,350.00	0.00	60,293.20	64,555
			1,576.18	3,424.66	6,142.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,143.20	
210-5020	Recruitment/Equipment		19.00	1,571.75	594.85	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	0.00	7,385.60	7,425
			19.00	1,571.75	594.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,086.60	
210-5030	Recruit/Exam. Vehicles		255.80	10,401.48	6,538.85	8,956.25	8,956.25	8,956.25	8,956.25	8,956.25	8,956.25	8,956.25	8,956.25	8,956.25	0.00	103,802.38	107,475
			255.80	10,401.48	6,538.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,196.13	
210-5200	Telephone/Utilities		22,112.16	2,211.38	1,562.82	1,725.00	1,725.00	1,725.00	1,725.00	1,725.00	1,725.00	1,725.00	1,725.00	1,725.00	0.00	41,921.36	42,750
			22,112.16	2,211.38	1,562.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,596.50	
210-4810	Physical Exams		0.00	0.00	0.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	0.00	3,150.00	4,270
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,660.78	
210-4816	Community Policing		49.99	112.14	1,496.85	662.50	662.50	662.50	662.50	662.50	662.50	662.50	662.50	662.50	0.00	7,693.28	7,950
			49.99	112.14	1,496.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,660.78	
210-4818	K9 Program		91.00	243.69	108.98	390.00	390.00	390.00	390.00	390.00	390.00	390.00	390.00	390.00	0.00	4,340.67	4,700
			91.00	243.69	108.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.67	
210-7020	Office Supplies		45.95	354.96	371.33	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	0.00	9,522.26	10,550
			45.95	354.96	371.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	772.26	
210-7300	Gas and Oil		11.88	6,215.37	6,458.72	7,500.00	7,500.00	7,500.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00	101,194.15	120,000
			11.88	6,215.37	6,458.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,864.15	
210-7400	Operating Supplies		1,210.99	1,151.73	3,925.99	3,520.00	3,520.00	3,520.00	3,520.00	3,520.00	3,520.00	3,520.00	3,520.00	3,520.00	0.00	38,966.71	42,285
			1,210.99	1,151.73	3,925.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,280.71	
210-7900	Miscellaneous		27.65	1,450.96	1,004.33	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	0.00	33,212.94	40,000
			27.65	1,450.96	1,004.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,512.94	
210-4200	Equipment		280.00	4,161.76	5,747.24	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	0.00	50,168.00	50,245
			280.00	4,161.76	5,747.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,168.00	
210-4300	Vehicles		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL		EA	431,959.76	969,961.35	373,348.99	466,249.75	466,249.75	466,249.75	599,033.75	536,882.75	408,748.75	408,748.75	408,748.75	407,499.75	16,285.00	8,180,523.84	6,303,554
		Ad	431,959.76	969,961.35	373,348.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,775,271.09	

Note:

Line Item	Description	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	Budget Book
216-6910	Salaries	0.00	43,773.96	47,544.74	50,600.00	50,600.00	50,600.00	50,600.00	50,600.00	50,600.00	75,900.00	50,600.00	50,600.00	50,600.00	75,900.00	50,600.00	647,618.70	657,462
216-5079	Other (FICA and Unfr)	0.00	7,877.35	8,389.34	11,250.00	11,250.00	11,250.00	11,250.00	11,250.00	11,250.00	16,875.00	11,250.00	11,250.00	11,250.00	16,875.00	11,250.00	136,767.29	146,263
216-4890	Other Contractual Services	0.00	17,464.55	16,072.80	19,150.00	19,150.00	19,150.00	19,150.00	19,150.00	19,150.00	16,150.00	19,150.00	19,150.00	19,150.00	16,150.00	19,150.00	225,067.35	230,000
TOTAL		0.00	69,244.46	71,986.88	81,000.00	81,000.00	81,000.00	81,000.00	81,000.00	81,000.00	111,925.00	81,000.00	81,000.00	81,000.00	111,925.00	81,000.00	1,012,753.34	1,034,215

Expenditures:

0.00

Fire Department (220)

Line Item	Description	Est	Act	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
220-0910	Station- Regular	192,859.42	152,859.42	231,474.41	145,812.14	145,812.14	154,320.00	154,320.00	154,320.00	154,320.00	154,320.00	154,320.00	154,320.00	154,320.00	154,320.00	0.00	2,021,160.97	2,047,477
220-0940	Overline	31,292.70	28,721.83	28,721.83	9,594.89	9,594.89	15,634.00	15,634.00	15,634.00	15,634.00	23,443.00	15,634.00	15,634.00	15,634.00	15,634.00	0.00	219,132.42	203,250
220-0913	Health Insurance	32,045.64	32,045.64	33,876.94	37,846.41	37,846.41	38,196.00	38,196.00	38,196.00	38,196.00	38,196.00	38,196.00	38,196.00	38,196.00	38,196.00	0.00	449,442.96	458,233
220-0913	Dental Insurance	3,348.16	3,348.16	1,351.36	1,598.36	1,598.36	2,915.00	2,915.00	2,915.00	2,915.00	2,915.00	2,915.00	2,915.00	2,915.00	2,915.00	0.00	31,989.88	35,000
220-0918	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
220-0940	Uniform Allowance	725.54	2,679.81	2,679.81	990.82	990.82	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	15,000.00	1,500.00	34,485.17	35,500
220-0912	Training	1,350.00	1,350.00	146.68	540.75	540.75	2,545.00	2,545.00	2,545.00	2,545.00	2,545.00	2,545.00	2,545.00	2,545.00	2,545.00	0.00	27,487.43	30,540
220-0910	Repair/Maint. Building	177.72	985.66	177.72	2,942.83	2,942.83	25,000.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	0.00	50,706.41	54,050
220-0910	Repair/Maint. Vehicles	82.84	871.91	871.91	81.82	81.82	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	0.00	45,766.37	54,200
220-0910	Telephone Utilities	881.70	1,008.56	1,008.56	844.21	844.21	1,280.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	0.00	12,554.47	13,000
220-0910	Physical Exams	0.00	55.00	55.00	10.00	10.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	0.00	1,895.00	2,500
220-0922	Fire Prevention	0.00	2,258.31	2,258.31	107.78	107.78	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	0.00	9,664.07	10,000
220-0920	Office Supplies	277.43	624.95	624.95	649.31	649.31	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	0.00	2,894.07	10,000
220-0930	Gas & Oil	0.00	1,307.17	1,307.17	1,384.72	1,384.72	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00	15,391.79	16,500
220-0940	Operating Supplies	0.00	1,611.75	1,611.75	419.81	419.81	500.00	250.00	500.00	500.00	250.00	500.00	500.00	500.00	250.00	0.00	5,718.66	6,000
220-0900	Equipment	0.00	1,259.69	1,259.69	780.70	780.70	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	50,511.39	50,500
220-0900	Miscellaneous	0.00	101.97	101.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101.97	1,000
220-0900	Equipment	0.00	1,259.69	1,259.69	780.70	780.70	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	50,511.39	50,500
TOTAL		283,021.25	263,021.25	645,489.83	203,035.44	203,035.44	255,330.00	232,560.00	233,260.00	233,260.00	233,260.00	233,260.00	233,260.00	233,260.00	233,260.00	0.00	3,798,809.52	3,650,062

Excludes:

Police and Fire Commission (223)

Line Item	Description	Max	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
225-4810	Physical Exams	0.00	2,684.40	0.00	1,892.50	1,892.50	1,892.50	1,892.50	1,892.50	1,892.50	0.00	0.00	0.00	0.00	16,120.90	16,750
		0.00	2,098.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,098.40	
225-4890	Other Contractual Services	0.00	542.50	320.00	735.00	735.00	735.00	735.00	735.00	735.00	735.00	735.00	735.00	0.00	7,477.50	8,835
		0.00	442.50	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	662.50	
TOTAL		0.00	2,667.90	320.00	2,297.50	2,297.50	2,297.50	2,297.50	2,297.50	2,297.50	2,297.50	2,297.50	2,297.50	0.00	23,598.40	27,585
		0.00	2,600.99	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,920.99	

EMPLOYEES

Line Item	Description	Est	May	June	JULY	August	September	October	November	December	January	FEBRUARY	MARCH	April	May	Total	Budget
230-5010	Salaries - Regular	Est 15,948.12	15,948.12	25,779.35	17,286.63	16,550.69	16,550.69	16,550.69	16,550.69	24,379.03	16,550.69	16,550.69	16,550.69	16,550.69	0.00	218,394.65	216,459
230-5079	FICA	Est 15,948.12	1,220.03	1,972.04	1,322.43	1,260.00	1,260.00	1,260.00	1,260.00	1,910.95	1,260.00	1,260.00	1,260.00	1,260.00	0.00	14,551.15	16,559
230-5120	IMRF	Est 2,093.08	2,093.08	3,173.10	2,115.38	2,150.00	2,150.00	2,150.00	2,150.00	3,225.00	2,150.00	2,150.00	2,150.00	2,150.00	0.00	27,808.58	27,855
230-5130	Health Insurance	Est 4,812.22	4,812.22	4,714.12	4,714.12	5,855.00	5,855.00	5,855.00	5,855.00	5,855.00	5,855.00	5,855.00	5,855.00	5,855.00	0.00	86,935.48	70,289
230-5131	Dental Insurance	Est 6.36	6.36	115.96	315.16	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	0.00	1,424.04	4,000
230-5132	Unemployment	Est 486.45	486.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
230-5133	Training	Est 486.45	486.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000
230-5134	Repar/Maint. Of Equipment	Est 322.90	322.90	679.50	593.74	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	0.00	5,337.45	6,000
230-5190	Other Professional Services	Est 2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	2,958.32	0.00	5,308.14	5,000
230-5200	Telephone	Est 0.00	0.00	217.30	170.57	217.30	217.30	217.30	217.30	217.30	217.30	217.30	217.30	217.30	0.00	1,815.00	46,000
230-5210	Postage	Est 456.52	456.52	205.47	710.47	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	0.00	2,407.48	1,500
230-5220	Printing and Publishing	Est 0.00	0.00	0.00	286.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,815.00	1,750
230-7020	Office Supplies	Est 0.00	0.00	1,725.16	350.09	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	0.00	5,575.95	5,960
230-7030	Gas & Oil	Est 0.00	0.00	63.33	125.24	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	0.00	2,188.57	2,765
230-7900	Miscellaneous	Est 165.00	165.00	150.00	0.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	0.00	1,868.57	2,000
230-9999	Operating Transfer Out	Est 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL		Est 28,429.00	28,429.00	41,952.65	30,829.75	31,166.31	31,166.31	31,166.31	31,166.31	41,317.30	31,166.31	31,166.31	31,166.31	31,166.31	1,267.30	409,125.48	409,217

ES9900000000

Line Item	Description	Max	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Base
240-7309	Miscellaneous Expenses	Est 0.00	0.00	256.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	0.00	5,656.80	5,800
		Act 0.00	0.00	256.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	256.80	
	TOTAL	Est 0.00	0.00	256.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	0.00	5,656.80	5,800

Line Item	Description	Est	Max	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
310-6010	Station - Regular	44,100.00	44,100.00	67,021.77	44,619.55	45,273.07	45,273.07	45,273.07	45,273.07	67,021.00	45,273.07	45,273.07	45,273.07	45,273.07	0.00	594,956.81	598,550
310-6040	Overline	0.00	0.00	657.80	1,979.20	3,076.92	3,076.92	3,076.92	3,076.92	4,815.38	3,076.92	3,076.92	3,076.92	3,076.92	0.00	31,794.74	40,000
310-6130	Health Insurance	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	18,093.54	0.00	217,122.46	217,123
310-6140	Uniform Allowance	155.96	155.96	696.95	923.70	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	0.00	13,026.67	15,000
310-6152	Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00	0.00	1,500.00	1,500	
310-6011	Repair/Maint Storm Drain	15.22	15.22	8,225.43	1,751.28	1,875.00	1,875.00	1,875.00	1,875.00	5,000.00	5,000.00	5,000.00	7,500.00	7,500.00	0.00	24,668.83	25,000
310-6022	Repair/Maint - Dr Parking Lot	800.00	800.00	6,772.61	22,344.17	7,500.00	7,500.00	7,500.00	7,500.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	0.00	79,911.83	90,500
310-6030	Repair/Maint Storm/Curb	(233.75)	(233.75)	(80.00)	2,598.60	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	47,242.65	50,000
310-6010	Repair/Maint Building	208.53	208.53	545.09	219.25	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	0.00	13,470.87	15,000
310-6020	Repair/Maint Equipment	2,249.66	2,249.66	12,611.02	19,939.00	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00	9,000.00	0.00	129,566.68	130,000
310-6030	Telephone Utilities	0.00	0.00	691.56	625.44	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	5,244.64	6,000
310-6026	Leaf Cleanup Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,600.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000
310-7010	Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
310-7020	Office Supplies	77.25	77.25	163.49	263.90	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	5,524.64	6,000
310-7030	Gas & Oil	0.00	0.00	4,202.92	2,550.90	6,000.00	6,000.00	6,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	0.00	73,759.82	85,000
310-7040	Operating Supplies	604.85	604.85	2,078.07	2,372.33	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	19,683.25	20,000
310-7900	Miscellaneous	0.00	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0
310-8000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL		66,108.19	66,108.19	136,994.66	117,946.86	105,418.53	105,418.53	105,418.53	111,418.53	127,704.82	103,018.53	103,018.53	106,818.53	113,118.53	11,750.00	1,315,542.89	1,348,273

Footnotes:

Line Item	Line Item & Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
330-4340	Expense Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
330-4022	Repair/Maint Street Light	0.00	4,847.86	238.57	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,000.00	19,834.43	20,000
330-4310	Street Lighting- electricity	58.68	41,598.84	198.28	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	20,000.00	309,356.60	330,000
		58.68	41,598.84	198.28	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	20,000.00	41,845.80	
	TOTAL	58.68	46,446.50	433.85	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	21,000.00	328,689.13	350,000
		58.68	46,446.50	433.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,889.13	

Footnotes:

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
135-7300	Miscellaneous	0.00	0.00	0.00	22,500.00	500.00	500.00	22,500.00	500.00	500.00	500.00	500.00	500.00	0.00	48,500.00	51,000
	Est	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Act	0.00	0.00	0.00	22,500.00	500.00	500.00	22,500.00	500.00	500.00	500.00	500.00	500.00	0.00	48,500.00	51,000
	Est	0.00	0.00	0.00	22,500.00	500.00	500.00	22,500.00	500.00	500.00	500.00	500.00	500.00	0.00	48,500.00	51,000
	Act	0.00	0.00	0.00	22,500.00	500.00	500.00	22,500.00	500.00	500.00	500.00	500.00	500.00	0.00	48,500.00	51,000
	TOTAL	0.00	0.00	0.00	22,500.00	500.00	500.00	22,500.00	500.00	500.00	500.00	500.00	500.00	0.00	48,500.00	51,000

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
340-4930	Repair/ Maint	ES 0.00 Ac 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
340-4830	Tree Removal or Purchase	10,892.00	13,745.00	8,712.00	20,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	99,439.00	100,000
340-790	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000
Total		ES 10,892.00 Ac 10,892.00	13,745.00	8,712.00	20,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	99,439.00	101,000

Expenses

Engineering (880)

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
360-5140	Engineering	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00	22,500.00	27,000
360-4924	Stockholm Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000
360-1700	Office Supplies	17.99	620.96	106.15	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	500.00	8,195.10	8,900
360-1700	Gas & Oil	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL		17.99	620.96	106.15	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00	500.00	30,695.10	45,900

Excludes:

Health/Social Services (410)

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
410-4830	Council on Aging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,000.00	0.00	0.00	33,000.00	33,000
410-4832	Demolition/Restoration	0.00	0.00	0.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	4,500.00	5,000
TOTAL		0.00	0.00	0.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	33,500.00	500.00	0.00	37,500.00	38,000

Economic Development (\$10)

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget Book
610-4120	Consulting	Est 0.00 Act 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0
610-4160	Planning Dept./GIS	Est 0.00 Act 0.00	0.00 0.00	480.00 480.00	13,750.00 0.00	0.00 0.00	750.00 0.00	13,750.00 0.00	0.00 0.00	750.00 0.00	0.00 0.00	0.00 0.00	25,750.00 0.00	0.00 0.00	55,230.00	55,300
610-4340	Economic Business	Est 55,000.00 Act 55,000.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	1,000.00 0.00	0.00 0.00	0.00 0.00	3,000.00 0.00	0.00 0.00	73,000.00	73,000
610-4442	Tourism	Est 0.00 Act 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	1,000.00 0.00	0.00 0.00	0.00 0.00	1,000.00 0.00	0.00 0.00	0.00 0.00	4,500.00 0.00	0.00 0.00	5,000.00	5,000
610-4444	Historic Preservation	Est 602.95 Act 602.95	698.78 698.78	0.00 0.00	0.00 0.00	4,500.00 0.00	0.00 0.00	1,000.00 0.00	0.00 0.00	0.00 0.00	1,000.00 0.00	0.00 0.00	4,500.00 0.00	0.00 0.00	12,570.83	12,800
TOTAL		Est 55,602.95 Act 55,602.95	865.78 865.78	480.00 480.00	13,750.00 0.00	4,500.00 0.00	1,750.00 0.00	14,750.00 0.00	0.00 0.00	1,750.00 0.00	1,000.00 0.00	16,000.00 0.00	33,250.00 0.00	0.00 0.00	145,800.83	146,300

Estimates:

Line Item	Description	May	June	July	August	September	October	November	December	January	February	March	April	May	Total	Budget
751-4000	Columbia Ave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
751-4002	Downtown Streetscape	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450,000
751-4004	Downtown Pavement Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700,000
751-4004	Downtown Pavement Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500,000
TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,650,000	1,650,000
Grand Total		965,727.29	2,486,209.66	1,875,893.28	1,265,194.54	1,696,744.54	1,140,244.54	2,181,164.54	1,822,756.26	1,602,344.54	1,081,095.54	1,072,244.54	1,062,244.54	159,574.80	17,651,688.90	18,008,623.00
Est		965,727.29	2,486,209.66	1,875,893.28	1,265,194.54	1,696,744.54	1,140,244.54	2,181,164.54	1,822,756.26	1,602,344.54	1,081,095.54	1,072,244.54	1,062,244.54	159,574.80	17,651,688.90	18,008,623.00
Act		965,727.29	2,486,209.66	1,875,893.28	1,265,194.54	1,696,744.54	1,140,244.54	2,181,164.54	1,822,756.26	1,602,344.54	1,081,095.54	1,072,244.54	1,062,244.54	159,574.80	17,651,688.90	18,008,623.00

Footnotes:

**Downtown Streetscape Project
Est. Cost - \$700,000 (paid with Utility Tax)**

August 15, 2016

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date	Gen Fund - Utility Tax
CES Inc		Engineering Design	25,300.00 plus 2,586.25 (bid prep)	May 0.00 June 0.00 Aug. 0.00 Sept. 0.00 Oct. 0.00 Nov. 0.00 Dec. 0.00 Jan. 0.00 Feb. 0.00 Mar. 0.00 Apr. 0.00 May 0.00 Total 0.00	06/02/2016 06/30/2016 07/29/2016	27,886.25	

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date
CES Inc		Engineering Construction	24,600.00 plus 2,151.25 (field changes)	May 10,761.25 June 3,690.00 July 3,015.00 Aug 0.00 Sept. 0.00 Oct. 0.00 Nov. 0.00 Dec. 0.00 Jan. 0.00 Feb. 0.00 Mar. 0.00 Apr. 0.00 Total 17,466.25	06/02/2016 06/30/2016 07/29/2016	9,840.00 20,601.25 24,291.25 27,306.25

Downtown Streetscape- Continued

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date	
Alliance		Streetscape Construction	616,875.35	May			
				June	333,837.77	05/27/2016	333,837.77
				July	243,591.95	06/27/2016	577,429.72
				Aug.	0.00		
				Sept.	0.00		
				Oct.	0.00		
				Nov.	0.00		
				Dec.	0.00		
				Jan.	0.00		
				Feb.	0.00		
				Mar.	0.00		
				Apr.	0.00		
				Apr.	0.00		
Total				577,429.72			

Gen Fund - Utility Tax

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date	
		Landscaping	0.00	May			
				June	7,105.00	05/23/2016	7,105.00
				July	0.00		
				Aug.	0.00		
				Sept.	0.00		
				Oct.	0.00		
				Nov.	0.00		
				Dec.	0.00		
				Jan.	0.00		
				Feb.	0.00		
				Mar.	0.00		
				Apr.	0.00		
				Apr.	0.00		
Total				7,105.00			

Total FY 17

602,000.97

Total To-Date for Project

639,727.22

**Columbia Avenue
Est. Cost - \$1,500,000 (paid with Utility Tax)**

August 15, 2016

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date	Capital Fund
CES Inc		Engineering Design	17,500.00	May June July Aug. Sept. Oct. Nov. Dec. Jan. Feb. Mar. Apr. Apr.		17,500.00	
				Total		0.00	

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date
CES Inc.		Engineering Construction	57,600.00 Plus 4,215 (field changes)	May June July Aug. Sept. Oct. Nov. Dec. Jan. Feb. Mar. Apr. Apr.	06/02/2016 07/29/2016	18,355.00 37,426.00 54,699.75
				Total		36,344.75

Columbia Ave. - Continued

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date	Capital Fund
Northern IL Service Co		Columbia Reconstruction	1,426,512.00	May 205,770.60 June 234,972.41 July 263,116.39 Aug. 0.00 Sept. 0.00 Oct. 0.00 Nov. 0.00 Dec. 0.00 Jan. 0.00 Feb. 0.00 Mar. 0.00 Apr. 0.00 Apr. 0.00 Total 703,859.40	05/26/2016 06/27/2016 07/31/2016	113,752.80 319,523.40 554,495.81 817,612.20	

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date
		Landscaping	0.00	May 0.00 June 0.00 July 5,002.00 Aug. 0.00 Sept. 0.00 Oct. 0.00 Nov. 0.00 Dec. 0.00 Jan. 0.00 Feb. 0.00 Mar. 0.00 Apr. 0.00 Apr. 0.00 Total 5,002.00	07/27/2016	5,002.00
		Tree Care Enterprise				12,806.00

Total FY 17 745,206.15

Total To-Date for Project 907,619.95

**State Street Overlay Project
Est. Cost - \$500,000 (paid with Utility Tax)**

August 15, 2016

Vendor	Project #	Description	Project Budget	Monthly Expenditures	Invoice Date	Total Paid to Date
RK Johnson & Assoc.		Engineering Design	11,300.00	May 11,300.00 June 0.00 Aug. 0.00 Sept. 0.00 Oct. 0.00 Nov. 0.00 Dec. 0.00 Jan. 0.00 Feb. 0.00 Mar. 0.00 Apr. May Total	05/23/2016	11,300.00

Gen Fund - Utility Tax

Total FY 17 11,300.00

Minutes
Committee of the Whole
Building, Planning, Zoning and Public Works

August 8, 2016

6:00 p.m.

Call to Order – Mayor Chamberlain.

Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, W. Frank,
C. Morris, T. Ratcliffe, M. Sanderson D. Snow and C. Stevens.
Absent: G. Crawford.

Department Heads and City personnel in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson,
Police Chief Noble, City Attorney Drella and City Clerk Arco.

Public Comment:

(A) Alderman Sanderson read a letter from Ann McGee regarding flooding during recent storm.

(B) Alderman Brooks updated council on Alderman Crawford.

Public Forum:

Reports of Officers, Boards and Special Committees:

Police Chief Noble – Intergovernmental Agreement for School Resource Officer between School District 100 and the City of Belvidere.

Motion by Ald. Morris, 2nd by Ald. Sanders to forward to City Council a Resolution authorizing the Mayor to sign the Intergovernmental Agreement for School Resource Officer between School District 100 and the City of Belvidere. Aye voice vote carried. Motion carried.

1. Building, Planning and Zoning, Unfinished Business: None.
2. Building, Planning and Zoning, New Business: None.
3. Public Works, Unfinished Business:

(A) Menomonie Street update by Public Works Director Brent Anderson.

Audience member Shirley Mills of 621 Hancock Street commented on Menomonie Street.

Police Chief Noble left meeting at 6:34 p.m.

4. Public Works, New Business:

(A) Infrastructure Agreement and Industrial Expansion Agreement between the City of Belvidere and FCA US LLC.

Motion by Ald. Arevalo, 2nd by Ald. Ratcliffe to forward to City Council a Resolution Ratifying and Authorizing the Execution of an Infrastructure Agreement and Industrial Expansion Agreement between the City of Belvidere and FCA US LLC. Aye voice vote carried. Motion carried.

(B) Chrysler Water Meter Upgrade.

Motion by Ald. Morris, 2nd by Ald. Stevens to approve the Chrysler Water Meter Upgrade at an estimated cost of \$11,269. This work will be paid for from line item 61-5-810-7060. Aye voice vote carried. Motion carried.

(C) Chrysler Street Lighting.

Alderman Morris excused himself from meeting at 6:41 p.m. for this agenda item and returned to meeting at 6:48 p.m.

Motion by Ald. Sanderson, 2nd by Ald. Arevalo to approve the Chrysler Street Light Improvements at an estimated cost of \$28,228. This work will be paid for from Public Improvements Fund. Aye voice vote carried. Motion carried.

(D) W. Pleasant Street – Sanitary Sewer Extension.

Motion by Ald. Snow, 2nd by Ald. Arevalo to approve the proposal from RK Johnson in the amount of \$4,000 to complete the engineering for the West Pleasant Street Sewer Extension. This work will be paid for from line item 61-5-820-6190. Aye voice vote carried. Motion carried.

Motion by Ald. Morris, 2nd by Ald. Brooks to approve the cost of materials for the West Pleasant Street Sewer Extension at a cost not to exceed \$5,505. These materials will be paid for from line item 61-5-830-6000. Aye voice vote carried. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Brooks to approve the payment agreement with Mr. and Mrs. Mejia for the sanitary sewer connection fee for 518 West Pleasant Street. Aye voice vote carried. Motion carried.

(E) WWTP Pre-Treatment Ordinance Revisions.

Motion by Ald. Arevalo, 2nd by Ald. Sanders to recommend the City Attorney to draft and bring to City Council and ordinance adopting the sewer use and pretreatment provisions as revised and approved by the USEPA. Aye voice vote carried. Motion carried.

(F) Purchase of Utility Van for the Water and Sewer Department.

Motion by Ald. Snow, 2nd by Ald. Stevens to approve the purchase of a 2016 Ford Transit Cargo Van from Manley Motors at a cost of \$28,514.27. This vehicle will be paid for from line item 61-1750. Motion by Ald. Sanderson, 2nd by Ald. Sanders to amend to approve the purchase of a 2017 Ford Transit T350 Cargo Van from the Illinois State Bid Contract #PSD4018029. Roll Call Vote: 3/6 in favor. Ayes: Sanders, Morris and Sanderson. Nays: Arevalo, Brooks, Frank, Ratcliffe, Snow and Stevens. Motion lost. Aye voice vote carried on original motion to purchase from Manley Motors. Motion carried.

Motion by Ald. Morris, 2nd by Ald. Snow to approve the sale of the 2000 Chevy Van on e-bay. Aye voice vote carried. Motion carried.

(G) Public Works Director Brent Anderson updated the council on the Columbia Avenue UP Crossing.

5. Adjournment:

Motion by Ald. Snow, 2nd by Ald. Arevalo to adjourn meeting at 7:35 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk

ORDINANCE #308H
AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 114, UTILITIES,
OF THE CITY OF BELVIDERE MUNICIPAL CODE AS IT RELATES TO
SEWERS AND SEWERAGE DISPOSAL

WHEREAS, the City of Belvidere owns and operates a Waste Water Treatment Plant for the purpose of receiving and treating residential, commercial and industrial waste water and product; and

WHEREAS, the City of Belvidere also owns and operates waste water and storm water sewer systems within the City of Belvidere; and

WHEREAS, the United States Environmental Protection Agency requires that operators of Waste Water Treatment Plants, storm water sewer systems and sanitary sewer systems adopt ordinances or regulations governing their operation and use to ensure the protection of the environment.

NOW, THEREFORE, be it ordained by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois, as follows:

- Section 1: Article V, Sewers and Sewerage Disposal, of Chapter 114, Utilities, of the City of Belvidere Municipal Code is amended to read as set forth in the attached Exhibit A.
- Section 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.
- Section 3: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

Ayes:
Nays:
Passed:
Published:

Approved:

Michael W. Chamberlain, Mayor

CITY OF BELVIDERE
Chapter 114 – UTILITIES
ARTICLE V. SEWERS AND SEWAGE DISPOSAL
DIVISION 1. GENERALLY

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DIVISION 1. GENERALLY

SECTION 114-280. GENERAL PROVISIONS AND RELATIONS.

114-281. Enactment.

Pursuant to the requirements of the Federal Clean Water Act, 33 U.S.C. § 1251, *et seq.*, and regulations promulgated thereunder; the (Illinois) Environmental Protection Act, 415 ILCS 5/1, *et seq.*; the Illinois Municipal Code, 65 ILCS 5/1-1 *et seq.* and Section 6 of Article 7 of the Constitution of the State of Illinois (1970), this Article is hereby passed and approved by the Mayor and City Council of the City of Belvidere, Illinois, and duly published in accordance with law, and shall be known and may be cited as the *SEWER USE AND PRETREATMENT RULES AND REGULATIONS*.

114-282. Purpose and Policy.

This Chapter sets forth uniform requirements for Users of the POTW for the City. This Article provides for the use of Private and Public Sewers and drains, private sewage disposal, and authorizes the installation and continuing of connections into the sewage works of the City upon certain conditions, including permission thereof; providing for the installation and maintenance of such connections and enforcements thereto; regulating the use of municipal and Private Sewers and drains; individual Wastewater disposal, the installation, connection and disconnection of Building Sewers, the Discharge of water and waste in the Public Sewer system providing for penalties for violation therefore; and providing for penalties for violation thereof; and providing for termination of permits issued by the City pursuant to the provisions hereof.

This Article enables the City to comply with all applicable State and Federal laws, including the Clean Water Act. Additional objectives of this Article are:

- A. To prevent the introduction of Pollutants into the POTW that will Interfere with its operation;
- B. To prevent the introduction of Pollutants into the POTW that will Pass Through the POTW, inadequately treated, into receiving waters, or otherwise be incompatible with the POTW;
- C. To protect both POTW personnel who may be affected by air, Wastewater and Sludge in the course of their employment and the general public;
- D. To promote reuse and recycling of Industrial Wastewater and Sludge from the POTW;
- E. To enable the City to comply with its National Pollutant Discharge Elimination System permit conditions, Sludge Use and Disposal Requirements, and any other Federal or State laws to which the POTW is subject;

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DIVISION 1. GENERALLY

- F To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the POTW.
- G. To provide uniform requirements for Food Service Establishments for the control of grease Discharge to the Sanitary Sewer System; and
- H. To regulate private Wastewater disposal systems.

This Article shall apply to all Users of the POTW and provides for the enforcement of general requirements for Users. The Article authorizes the issuance of Wastewater connection and Discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the programs established herein.

114-283. Administration.

Except as otherwise provided herein, the Pretreatment Coordinator and/or Duly Authorized Agent(s) shall administer, implement, and enforce the provisions of this Article. Any powers granted to or duties imposed upon the Pretreatment Coordinator and/or Duly Authorized Agent(s) may be delegated by the City or Pretreatment Coordinator to other City personnel or other Duly Authorized Agent(s) of the City.

It shall be the duty of all employees to give vigilant aid to the Department of Public Works in the enforcement of this Article and to this end they shall report all violations thereof, which come to their knowledge, to the Director of Public Works.

114-284. Jurisdiction.

This Article shall apply to all Users of the City and to Persons outside the City who are, by contract or agreement with the City, Users of the City POTW.

114-285. Relationship to other Divisions in Article V.

All references to the sections refer to sections of Divisions in this Article unless otherwise specified. The definitions and abbreviations in Division 2 of Article V, shall apply to all Divisions of this Article. User Charge provisions for Wastewater are in Division 5. Provisions for surcharge fees are identified in Division 6 while the actual fee can be found in Appendix A. Local Limits referenced in this Article are identified in Division 7. Enforcement options for the provisions of the above articles are found in Division 9.

114-286 -- 114-289. Reserved.

Baxter & Woodman, Inc.: pfb, jrs

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SECTION 114-290. RULES AND DEFINITIONS.

114-291. Rules and Definitions.

A. Rules of Word Construction: The language set forth in the text of this Article shall be interpreted in accordance with the following rules of construction:

1. The singular number includes the plural number and the plural the singular.
2. The word "shall" is mandatory; the word "may" is permissive.
3. The masculine gender includes the feminine and neuter.

B. Definitions: Whenever in Article V the following words, terms and phases have been used, they shall, for the purposes of that Article, have the meanings respectively ascribed to them in this subsection or Division, except when the context otherwise indicates:

“ACT” or “THE ACT” or “CLEAN WATER ACT” or “FEDERAL ACT” means the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. § 1251, *et seq.*

“AGENCY” means the Illinois Environmental Protection Agency.

“APPROVAL AUTHORITY” means Region V of EPA, until such time that the State of Illinois has an EPA-approved Pretreatment program.

“AUTHORIZED REPRESENTATIVE OF THE USER” means

1. If the User is a corporation:
 - a. By a responsible corporate officer, such as the president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
 - b. The manager of one or more manufacturing, production, or operation facilities provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual Wastewater permit (or general permit) requirements; and where authority to sign documents has been assigned or delegated in accordance with corporate procedures.
2. If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.
3. If the User is a limited liability company (LLC): any member of the company.

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4. If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.
5. The individuals described in paragraphs 1 through 4, above, may designate a Duly Authorized Representative, if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the Discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City of Belvidere.
6. If an authorization under Paragraph 5 of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall environmental matters for the company, a new authorization satisfying the requirements of Paragraph 5 must be submitted to the City of Belvidere. If an authorization under Paragraph 5 of this section is no longer accurate because the individual described in Paragraphs 1 through 4 above has changed, a new authorization satisfying the requirements of Paragraph 5 must be submitted to the City of Belvidere.

“AVERAGE STRENGTH WASTE” OR “AVERAGE STRENGTH WASTEWATER” means Sewage with characteristics not exceeding any of the following: a five (5)-day, twenty-degrees-centigrade (20°C) Biochemical Oxygen Demand (BOD) of two hundred Milligrams Per Liter (200 mg/l) and a Total Suspended Solids (TSS) content of two hundred sixty Milligrams Per Liter (260 mg/l) based on one hundred (100) gpcpd.

“BASELINE REPORT” means that report required by 40 CFR 403.12(b)(1-7), and submitted to the Pretreatment Coordinator.

“BEST MANAGEMENT PRACTICE (BMP)” means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 114-322 of this code [40 CFR 403.5(a)(1) and (b)] and/or prevent or reduce the pollution conveyed to the POTW Works. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, Sludge or waste disposal, or drainage from raw materials storage.

“BIOCHEMICAL OXYGEN DEMAND (BOD) or (BOD5)” means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures approved in 40 CFR 136 for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

“BIO-SOLIDS” refers to the aerobically digested and stabilized organic solids removed from the Wastewater Treatment Works and disposed of on agricultural land or at a landfill.

“BUILDING CODE” means the *BUILDING CODE OF THE CITY OF BELVIDERE*, (Chapter 22, *et seq.* of the City Code).

“BUILDING DRAIN” means that part of the lowest horizontal piping of a drainage system which receives the Discharge from waste, and other drainage pipes inside the walls of the building and

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conveys it to the Building Sewer or other approved point of Discharge, beginning five feet [5' (1.5 meters)] outside the inner face of the building wall.

“BUILDING DRAINAGE SEWER” means a sewer which carries storm drainage, surface water, foundation drainage and roof drainage, but excludes Sewage and Industrial Wastes from the building plumbing to a Public Storm Sewer or Natural Outlet.

“BUILDING OFFICIAL” means the Director of Buildings of the City of Belvidere and/or his authorized agents or representatives.

“BUILDING SEWER” means the lateral extension or line from the Building Drain to the Public Sanitary Sewer or other place of disposal.

“BYPASS” means the intentional diversion of waste streams from any portion of a User’s treatment or Pretreatment facility.

“CATEGORICAL INDUSTRIAL USER (CIU)” means an Industrial User subject to a Categorical Pretreatment Standard or Categorical Standard. A CIU is considered to be a Significant Industrial User.

“CATEGORICAL PRETREATMENT STANDARD” or “CATEGORICAL STANDARD” means any regulation containing Pollutant Discharge limits promulgated by USEPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. § 1317) which apply to a specific category of Users and which appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

“CHEMICAL OXYGEN DEMAND (COD)” means the quantity of oxygen utilized in the chemical oxidation of all compounds, both organic and inorganic in water, under standard laboratory procedures as described in 40 CFR 136 usually expressed as a concentration (e.g., mg/l).

“CITY” means the City of Belvidere, Boone County, Illinois.

“CITY BUSINESS DAY” means any full day that the City administrative offices are open.

“CITY CLERK” means the City Clerk of the City of Belvidere.

“CITY CODE” means the Municipal Code of the City of Belvidere of 1982, as amended.

“CITY COUNCIL” means the City Council of the City of Belvidere.

“CITY ENGINEER” means the City Engineer of the City of Belvidere or the Director of Public Works or his designee.

“CITY FINANCE MANAGER” means the City department head charged with oversight of City finances and development of the City budget of the City of Belvidere.

“CITY TREASURER” means the City Treasurer of the City of Belvidere.

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“COLLECTOR” means a trunk line which receives Sewage from any number of Lateral Lines and conveys such Sewage either to an Interceptor or to a Treatment Works.

“COMBINED SEWER” means a pipe or conduit that is designed and constructed to carry Wastewater, Stormwater, surface water and ground water drainage. Combined Sewers are not allowed in the City of Belvidere.

“COMBINED WASTE STREAM FORMULA” means the formula set forth in 40 CFR Section 403.6(e).

“COMMERCIAL USER” means any User engaged in selling merchandise or rendering services including, but not limited to, transit lodging, retail and wholesale establishments or places.

“COMMON INTERCEPTOR” means one or more Interceptors receiving FOG laden Wastewater from more than one establishment. Common Interceptors may be located at shopping centers, malls, entertainment complexes, sporting arenas, hotels, multi-tenant “flex” spaces, mixed use spaces, and other sites where multiple establishments are connected to a single or series of Grease Interceptors. The Owner of the property on which the common Grease Interceptor is located shall be primarily responsible for the maintenance, upkeep and repair of the Common Interceptor.

“COMPATIBLE POLLUTANT” means Biochemical Oxygen Demand, Total Suspended Solids, pH and fecal coliform bacteria, plus additional Pollutants identified in the NPDES permit.

“COMPOSITE SAMPLE” means a sample of Wastewater composed of two or more discrete samples collected, based on a flow-proportional or time-proportional method.

“CONTROL AUTHORITY” means the City of Belvidere.

“CONSUMER” means any Person Receiving Service of water from the Waterworks System; "Consumer" includes, but is not limited to, an Owner or any other Person using such water.

“CONSUMPTION” means water usage as measured by a water meter.

“COOLING WATER” means the water Discharged from any use such as air conditioning, cooling or refrigeration, to which the only pollutant added is heat.

“Cyanide-T” means Cyanide TOTAL.

“DAILY MAXIMUM” means the arithmetic average of all effluent samples for a Pollutant collected during a calendar day.

“DAILY MAXIMUM LIMIT” means the maximum allowable Discharge limit of a Pollutant during a calendar day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily Discharge is the arithmetic average measurement of the Pollutant concentration derived from all measurements taken that day. Where Daily Maximum Limits are expressed in units of mass, the daily Discharge is the total mass Discharged over the course of a day.

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“DEBT SERVICE CHARGE” means the amount to be paid each billing period for payment of interest and principal of City revenue bonds outstanding and shall be allocated to the various waste characteristics such as volume, BOD, Total Suspended Solids and ammonia nitrogen.

“DEPARTMENT OF PUBLIC WORKS” means the Belvidere Water Department and the Belvidere Sewer Department and the Belvidere Street Department. The operation of the WWTP is included in the Sewer Department.

“DIRECTOR OF PUBLIC WORKS” or “DIRECTOR” means the Director of the Department of Public Works of the City of Belvidere, or his Duly Authorized Agent.

“DISCHARGER” means any Person, firm, establishment or institution that Discharges Wastewater, excluding Inflow and Infiltration, into the POTW Works from any non-domestic source regulated under Section 307(b), (c), or (d) of the Act and 35 Ill Adm. Code (IAC) 307. DISCHARGER is used interchangeably with “USER.”

“DISCHARGE PERMIT” means an individual or general permit issued to a User which specifies the requirements for Discharge of Wastewater or the requirements for zero process Wastewater Discharge as appropriate.

“DULY AUTHORIZED AGENT” means the Mayor and City Council of Belvidere and designated employees, agents and representatives of the City.

“DWELLING” means a place or unit designed for occupancy by one family as defined in the Zoning Ordinance. It may be a house designed for the exclusive use of one family or it may be a portion of a building designed and intended to be used by one family.

“EASEMENT” means an acquired legal right for the specific use of land owned by others.

“EFFLUENT CRITERIA” means those criteria defined in any applicable “NPDES” Permit.

“ENVIRONMENTAL PROTECTION AGENCY” OR “EPA” means the U.S. Environmental Protection Agency (USEPA) or, where appropriate, the Regional Water Management Division Director, or other duly authorized official of said Agency.

“EXISTING SOURCE” means any source of Discharge that is not a “New Source.”

“FATS, OIL, AND GREASE (FOG)” is used interchangeably with “OILS AND GREASE.”

“FEDERAL GRANT” means the United States government participation in the financing of the construction of Treatment Works as provided by Title II—Grants for Construction of Treatment Works of the Act and implementing regulations.

“FLOATABLE OIL” means oil, fat or grease in a physical state such that it will separate by gravity from Wastewater by treatment in an approved Pretreatment facility. Wastewater shall be considered free of floatable fat if it is properly pretreated and the Wastewater does not interfere with the collection system.

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“FLOW” means volume of Wastewater per unit of time.

“FOOD SERVICE ESTABLISHMENT (FSE)” means any User engaged in the activities of preparing, serving or otherwise making available for consumption foodstuffs that use one or more of the following preparation activities: blending, cooking by frying (all methods), baking (all methods), grilling, sautéing, rotisserie cooking, broiling (all methods), boiling, blanching, roasting, toasting, or poaching and infrared heating, searing, barbecuing and any other food preparation or servicing activity that produces a consumable food product in or on a receptacle requiring washing to be reused. A Limited Food Preparation Establishment is not considered to be a FSE when only engaged in reheating, hot holding or assembly of ready-to-eat food products and as a result, there is no Wastewater Discharge containing significant amounts of FOG.

“GARBAGE” means solid wastes from domestic and commercial preparation, cooking, and dispensing of food, and from the commercial handling, storage, and sale of produce or food.

“GRAB SAMPLE” means a sample which is taken from a wastestream on a one-time basis without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

“GREASE INTERCEPTOR (GI) or GREASE TRAP (GT)” means a device for separating waterborne greases and grease complexes from Wastewater and retaining such grease and grease complexes prior to the Wastewater exiting the Trap or Interceptor and entering the Sanitary Sewer collection and treatment system. Grease Interceptors (GI) and Traps (GT) also serve to collect solids that settle generated by and from activities that subject Users to this requirement, prior to the water exiting the site and entering the Sanitary Sewer collection and treatment system or POTW works.

“GREASE INTERCEPTIVE DEVICE” (GID) means a Grease Interceptor (“GI”) and/or a Grease Trap (“GT”).

“GREASE MITIGATION FEE” means a fee charged to an Owner/operator of a Food Service Establishment when there are physical limitations to the property that make the installation of the usual and customary Grease Interceptor or grease control device for the FSE under consideration, impossible or impracticable. The Grease Mitigation Fee is intended to cover the costs of the increased maintenance of the sewer system for inspection and cleaning of FOG and other viscous or solidifying agents that a properly employed grease control device would otherwise prevent from entering the sewer system.

“HAULED WASTE” means sanitary or process Wastewater transported as a commercial venture.

“HOT SPOT” means an area in the Sanitary Sewer System that has experienced Sanitary Sewer overflows or that must be cleaned and maintained frequently to avoid blockages of the Sanitary Sewer System.

“INCOMPATIBLE POLLUTANT” means all pollutants other than compatible pollutants as defined in this section.

“INDIRECT DISCHARGE” or “DISCHARGE” means the introduction of Pollutants into POTW Works from any Non-Residential Source under Section 307(b), (c), or (d) of the Act.

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“INDUSTRIAL USER (IU)” or “USER” means a source of Indirect Discharge from a Non-Residential Source.

“INDUSTRIAL WASTE” means a combination of solid, liquid, or gaseous substances in water carried wastes Discharged, permitted to flow or escaping from any Non-Residential Source, including the Wastewater from Pretreatment facilities and polluted Cooling Water. (“INDUSTRIAL WASTE” does not include “SANITARY SEWAGE.”)

“INFILTRATION” means the water entering a Sanitary Sewer System, including water from Building Drains and Sewers, and groundwater runoff entering through such means as, but not limited to, defective pipes, pipe joints, connections and/or manhole walls. (“Infiltration” does not include, and is distinguished from, “Inflow.”)

“INFILTRATION/INFLOW” means the total quantity of water from both Infiltration and Inflow without distinguishing the source.

“INFLOW” means the water Discharged into a Sanitary Sewer System, including Building Drains and Building Sewers, from sources such as (but not limited to): roof leaders; cellar, yard and area drains; Building Drainage Sewers; foundation drains; Unpolluted Water Discharges; drains from springs and swampy areas; and manhole covers, cross-connections from Storm Sewers and Combined Sewers, catch basins, Stormwater, surface runoff and Street wash washers or drainage. (“INFLOW” does not include “INFILTRATION.”)

“INSPECTOR” means any employee or Duly Authorized Agent of the City authorized to make inspections.

“INSTANTANEOUS LIMIT” means the maximum concentration of a Pollutant allowed to be Discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial Flow rate and the duration of the sampling event.

“INSTITUTIONAL/GOVERNMENTAL USER” means any User associated with Federal, State and/or local government but including schools, churches and penal institutions.

“INTERCEPTOR” means a trunk line not less than eight inches (8") in diameter which receives Sewage from a number of collectors and conveys such Sewage to a Treatment Works.

“INTERFERENCE” or “INTERFERE” means a Discharge which, alone or in conjunction with a Discharge or Discharges by other sources, inhibits or disrupts the POTW, its treatment processes or operations, or its Sludge processes, use of disposal and therefore, is a cause of a violation of any requirement of the POTW’s NPDES permit (including an increase in the magnitude or duration of a violation) or of the prevention of Wastewater or Sludge use or disposal by the POTW in accordance with the following statutory provisions and regulations or permits issued thereunder (or more stringent State or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including State regulations contained in any State Sludge management plan prepared pursuant to subtitle D of the SWDA) the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.

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“LATERAL LINE” or “BUILDING SEWER” means the extension from the Building Drain to the Sanitary Sewer.

“LIMITED FOOD PREPARATION ESTABLISHMENT” means a User that only engages in reheating, hot holding or assembly of ready to eat food products and as a result produces a consumable food product that is not in or on a receptacle requiring washing to be reused and does not have a Wastewater Discharge containing significant amounts of FOG.

“LOCAL LIMIT” means specific Discharge limits developed and enforced by the City upon Non-Residential Users or facilities to implement the general and specific Discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b) and Section 114-322 of this code.

“LOT” means any parcel of land as defined in the Zoning Ordinance.

“MEDICAL WASTES” means isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

“MILLIGRAMS PER LITER” means a unit of the concentration of water or Wastewater constituent representing 0.001 g of the constituent in 1,000 ml of water. (It has replaced the unit formerly used commonly, parts per million, to which it is approximately equivalent, in reporting the results of water and Wastewater analysis.)

“MONTHLY AVERAGE” means the sum of all “DAILY DISCHARGES” measured during a calendar month divided by the number of “DAILY DISCHARGES” measured during that month.

“MONTHLY AVERAGE LIMIT” means the highest allowable average of “DAILY DISCHARGES” over a calendar month, calculated as a sum of all the “DAILY DISCHARGES” measured during a calendar month divided by the number of “DAILY DISCHARGES” measured during that month.

“NATIONAL CATEGORICAL PRETREATMENT STANDARD,” “CATEGORICAL PRETREATMENT STANDARD,” or “CATEGORICAL STANDARD” means any regulation containing Pollutant Discharge limits promulgated by the EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. 1317) which apply to a specific category of Users and which appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

“NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM” or “NPDES” means the national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits from point sources to waters of the United States, and imposing and enforcing Pretreatment Requirements, under section 403.3(n) of the Federal Act.

“NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT” or “NPDES PERMIT” means a permit issued pursuant to Section 402 of the CWA, or Section 12(f) of the Act.

“NATURAL OUTLET” means any outlet into a Watercourse, pond, ditch, lake or other body of surface or groundwater.

“NEW SOURCE” means:

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1. Any building, structure, facility, or installation from which there is (or may be) a Discharge of Pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under Section 307 (c) of the Act which will be applicable to such source if such standards are thereafter promulgated in accordance with that section, provided that one of the following is true:
 - a) The building, structure, facility, or installation is constructed at a site on which no other source is located;
 - b) The building, structure, facility or installation totally replaces the process or production equipment that causes the Discharge of Pollutants at an Existing Source; or
 - c) The production or Wastewater generating processes of the building, structure, facility or installations are substantially independent of an Existing Source at the site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.
2. Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section 1.b. or c. above but otherwise alters, replaces, or adds to existing process or production equipment.
3. Construction of a New Source as defined under this paragraph has commenced if the Owner or operator has done one of the following:
 - a) Begun, or caused one of the following to begin as part of a continuous onsite construction program:
 - 1) Any placement, assembly, or installation of facilities or equipment; or
 - 2) Significant site preparation work including, clearing, excavation or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of New Source facilities or equipment; or
 - b) Entered into a binding contractual obligation for the purchase of facilities or equipment which is intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering and design studies do not constitute a contractual obligation under this paragraph.
4. New Sources shall install and have in operating condition and shall “start-up” all pollution control equipment required to meet applicable Pretreatment Standards before beginning to Discharge. Within the shortest feasible time (not to exceed 90 calendar days), New Sources shall meet all applicable standards.

“NON-CONTACT COOLING WATER” means water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product or finished product.

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“NON-RESIDENTIAL USER” and “NON-RESIDENTIAL SOURCE” means all Users and sources not defined as “RESIDENTIAL USERS.”

“NON-SIGNIFICANT REGULATED USER” means a Non-Residential User that meets the criteria outlined in Section 114-802.C.5 of this code.

“OILS AND GREASE” means any hydrocarbons, fatty acids, soaps, fats, waxes, oils and any other material that are extracted by a solvent in a method approved in 40 CFR 136.

“OVERHEAD SEWER” means a sewer that does not Discharge to a public or private sewer main through the use of gravity. Overhead Sewers utilize a pump to lift the Sewage to an elevation where gravity can then carry away the Wastewater. Non-Residential Wastes Discharged from Overhead Sewers are subject to all the same limits and requirements of Sanitary Sewers.

“OPERATION AND MAINTENANCE COSTS” means all costs, direct and indirect (other than debt service charges), necessary to ensure adequate Wastewater treatment on a continuing basis, conforming with related Federal, State, County and City requirements and assuring optimal long-term facility management, which costs include an annual charge for Replacement of equipment computed on the basis of the cost of equipment Replacement divided by its Useful Life.

“OWNER” means any Person having any legal title or other interest in or to the building and/or Lot, tract and/or parcel of land (or any part thereof), whether such interest is fee simple or beneficial ownership, or that of an occupancy or leasehold interest.

“PASS THROUGH” means the Discharge of Pollutants that exit the POTW into waters of the United States in quantities or concentrations, which alone or in conjunction with Discharge or Discharges from other sources, is a cause of a violation of any requirement of the City’s NPDES permit, including an increase in the magnitude or duration of a violation.

“PERMITTED WASTEWATER HAULER VEHICLE” means a vehicle used for hauling Wastewater, which has been granted a permit under the requirements of this Code.

“PERSON” means any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State and local governmental entities.

“pH” means a measure of the acidity or alkalinity of a solution, calculated by taking the logarithm of the reciprocal of the hydrogen ion concentration, expressed in standard units.

“PLUMBING CODE” means Chapter 22, Article IV, ‘Plumbing Code,’ *et seq.*, of the City Code and as it may be amended in the future.

“POPULATION EQUIVALENT” means a term used to evaluate the impact of industrial or other waste on a Treatment Works or stream. One Population Equivalent is 100 gallons (380 liters) of Sewage per day, containing 0.17 pounds (77 g) of BOD5 (five-day Biochemical Oxygen Demand)

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and 0.20 pounds (91 g) of Total Suspended Solids (TSS). The impact on a Treatment Works is evaluated or defined as the highest Population Equivalent of the three parameters. (IEPA 301.345)

“POLLUTANT” means any dredged spoil, solid waste, incinerator residue, filter backwash, Sewage, Garbage, Wastewater Sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or Discharged equipment, rock, sand, cellar dirt or industrial, municipal, agricultural and Industrial Wastes and certain characteristics of Wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

“PPM” means parts per million.

“PRETREATMENT” means the reduction of the amount of Pollutants, the elimination of Pollutants or the alteration of the nature of Pollutant properties in Wastewater prior to, or in lieu of, Discharging or otherwise introducing such Pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical or biological processes; by process changes; or by other means, except by diluting the concentrations of the Pollutants unless allowed by an applicable Pretreatment Standard.

“PRETREATMENT COORDINATOR” means the WWTP Lead Operator of the Department of Public Works Department of the City of Belvidere and/or his authorized agents or representatives.

“PRETREATMENT REQUIREMENTS” means any substantive or procedural requirement related to Pretreatment imposed on a User, other than a Pretreatment Standard.

“PRETREATMENT STANDARDS” or “STANDARDS” means any specified Pollutant, City prohibitive Discharge standards as set forth in Section 114-322 of this code, City specific limitations on Discharge as set forth in Section 114-412 of this code, State of Illinois Pretreatment Standards in Ill. Adm. Code Section 307, or the National Categorical Pretreatment Standards, whichever standard is most stringent.

“PRIVATE SEWER FACILITIES” means all Sanitary Sewer facilities owned by one Receiving Service to the Sanitary Sewer Connection.

“PROHIBITED DISCHARGE STANDARDS” or “PROHIBITED DISCHARGES” means absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 114-322 of this code.

“PROPERLY SHREDDED GARBAGE” means the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the Flow conditions normally prevailing in Public Sewers, with no particle greater than one-half inch (1.27 centimeters) in any dimension.

“PUBLIC SEWER” or “PUBLIC SANITARY SEWER” means a Sanitary Sewer provided by or subject to the jurisdiction of the City. It shall also include Sewers within or outside the City boundaries that serve one or more Persons and, ultimately Discharge into the City Sanitary Sewer, even though those Sewers may not have been constructed with City funds.

“PUBLICLY OWNED TREATMENT WORKS (POTW)” means a treatment works, as defined by Section 212 of the Act, (33 U.S.C. section 1292) which is owned by the City. This definition

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includes any devices and systems used in the collection, storage, treatment, recycling, and reclamation of Sewage or Industrial Wastes of a liquid nature and any conveyances that are connected to the City Wastewater Treatment Plant regardless of ownership, but does not include Sewers, pipes and other conveyances not connected to the City Wastewater Treatment Plant.

“RECEIVING SERVICE” means an Owner or occupant of any land or building who has their Building Drains or Sewer Service Lines from such land or building connected to a Sanitary Sewer.

“REGIONAL ADMINISTRATOR” means the Regional Administrator for the USEPA for Region V.

“RESIDENTIAL SOURCE” or “RESIDENTIAL USER” means any single family or multi-family Dwelling unit designed primarily as a place of human habitation which Discharges only domestic Wastewater to the City’s system.

“REPAIR AND OPERATION” means the maintenance of Private Sewer Facilities by one Receiving Service by keeping the Sanitary Sewer Connection, Lateral Lines, Building Drains and other Private Sewer Facilities in satisfactory working condition and in good state of repair. This includes, but is not limited to, preventing any obstruction or extraneous material or flows from entering said Sanitary Sewer System, thereby protecting said private and public facilities from any damage and keeping same free from defects or malfunctions and making necessary provisions and taking necessary precautions to assure that said Private Sewer Facilities are at all times capable of satisfactorily performing the services and adequately Discharging the functions and producing the final results and purposes while protecting the Sanitary Sewer System.

“REPLACEMENT” means expenditures for obtaining and installing all or a portion of the Sanitary Sewer System equipment, accessories or appurtenances which are necessary during the Useful Life of the Treatment Works to maintain the capacity and performance for which such Treatment Works were designed and constructed.

“SAMPLING MANHOLE” means a structure located at, on or near a site from which Non-Residential wastes are Discharged which provides access for an Inspector to sample and/or measure Discharges and constructed, whenever feasible, with an interior drop.

“SANITARY SEWER” means a pipe or conduit designed and/or intended to carry Wastewater from residences, commercial buildings, industrial plants and institutions to the POTW, and to which storm, surface, and groundwater and unpolluted Non-contact Cooling Waters are not intentionally admitted.

“SANITARY SEWAGE” or “SANITARY WASTEWATER,” *see* “Wastewater.”

“SANITARY SEWER CONNECTION” means the method and/or point of connecting a Lateral Line to a trunk line.

“SANITARY SEWER SYSTEM” means the entire system operated by the City for the collection, transportation, pumping and treatment of Industrial Waste and Sanitary Sewage consisting of Interceptor Sewers, trunk lines, the Treatment Works and their appurtenances.

“SENIOR CITIZEN” means any natural Person sixty-two (62) years of age or older.

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“SEPTIC TANK WASTE” means any Sewage from holding tanks such as vessels, chemical toilets, campers, trailers and septic tanks.

“SERVICE” means any Sanitary Sewer or Sanitary Sewer service, as the case may be.

“SEWAGE” means human excrement and gray water (household showers, dishwashing operations, etc.) *See* “Wastewater.”

“SEWER SERVICE LINE” means a Lateral Line.

“SEWER” means a pipe or conduit for conveying Sewage, Industrial Wastes or Stormwater.

“SEWERAGE” means the system of Sewers and appurtenances for the collection, transportation and pumping of Sewage and Industrial Wastes.

“SIGNIFICANT INDUSTRIAL USER” means a User of the POTW (except as provided by paragraphs (3) and (4)) who is:

1. A User subject to any National Categorical Pretreatment Standards; or
2. A User that:
 - a) Has an average process Wastewater Discharge Flow of twenty-five thousand (25,000) gallons or more of process Wastewater to the POTW per work day (excluding sanitary, non-contact cooling and boiler blow-down Wastewater); or
 - b) Has a Discharge Flow of process Wastewater that makes up five percent (5%) or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
 - c) Is designated as such by the City on the basis that it has a reasonable potential for adversely affecting the POTW’s operation or for violating any Pretreatment Standard or Requirement.
3. The City may determine that a User subject to Categorical Pretreatment Standards is a Non-Significant Categorical Industrial User rather than a Significant Industrial User on a finding that the User never Discharges more than 100 gallons per day (gpd) of total categorical Wastewater (excluding sanitary, non-contact cooling and boiler blow-down Wastewater, unless specifically included in the Pretreatment Standard) and the following conditions are met:
 - a) The User, prior to the City’s finding, has consistently complied with all applicable Categorical Pretreatment Standards and Requirements;

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- b) The User annually submits the certification statement required in Section 114-452.C of this code [see 40 CFR 403.12(q)], together with any additional information necessary to support the certification statement; and
 - c) The User never Discharges any untreated concentrated Wastewater.
4. Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, the City may at any time, on its own initiative or in response to a petition received from a User, and in accordance with 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

“SLUDGE,” *see* “BIO-SOLIDS.”

“SLUG” or “SLUG LOAD” means any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference of Pass Through, or in any other way violate the POTW's regulations or Local Limits that could cause a violation of the Prohibited Discharge Standards in Section 114-322 of this code.

“STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE” means a classification pursuant to the Standard Industrial Classification Manual issued by the United States Office of Management and Budget. The SIC Code is being replaced by the NAICS but may be referenced in EPA regulations.

“STATE” means the State of Illinois.

“STATE ACT” means the (Illinois) Anti-Pollution Bond Act, 30 ILCS 405/1, *et seq.*

“STATE GRANT” means the State of Illinois' participation in the financing of the construction of Treatment Works as provided by the (Illinois) Anti-Pollution Bond Act and for making such grants as filed with the Secretary of the State of Illinois.

“STORM SEWER” means a Sewer that carries rain water, snow melt and surface drainage but excludes Sewage and Industrial Wastes other than unpolluted Non-contact Cooling Water.

“STORM SEWER SYSTEM” means the system of Storm Sewers owned and maintained by the City.

“STORMWATER” means any Flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

“STORMWATER RUNOFF” means that portion of the rainfall that is drained into Storm Sewers.

“SUMP PUMP” means any electrical and/or mechanical device designed to raise water from a lower level to a higher level and is designed to remove collected Stormwater from a pit to a Storm Sewer or other approved point of Discharge.

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“SURCHARGE” means the assessment in addition to the basic User Charge and debt service charge which is levied on those Users whose wastes are greater in strength than the concentration values established in Average Strength Wastewater.

“TOTAL METALS” means the sum of the concentration of chromium, copper, nickel and zinc.

“TOTAL SUSPENDED SOLIDS (TSS)” means total suspended matter, expressed in Milligrams Per Liter, that either floats on the surface of, or is in suspension in water, Wastewater or other liquids and is removable by laboratory filtration, under standard laboratory procedures approved in 40 CFR 136.

“TOTAL TOXIC ORGANICS” means the summation of all quantifiable values greater than 0.01 Milligrams Per Liter for the toxic organics specified in the applicable categorical regulation, using USEPA-approved analytical procedures identified in 40 CFR 136.

“UNPOLLUTED WATER” means water quality equal to or better than the Effluent Criteria in effect or water that would not cause violation of State of Illinois’ receiving Water Quality Standards and would not be benefited by Discharge to the Sanitary Sewers and Wastewater Treatment Works provided.

“UPSET” means an exceptional incident in which there is unintentional and temporary noncompliance with Pretreatment Standards because of factors beyond the reasonable control of the Industrial User. An Upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

“USEFUL LIFE” means the estimated period during which the Treatment Works will be operated.

“USER” means any Person or source that contributes, causes or permits the source of Indirect Discharge into the POTW works. It may also include such Persons or sources that are prohibited from Discharging specific Pollutants or waste streams to the POTW works.

“USER CHARGE” means a charge established for Users of the treatment facilities in the proportionate share to each User of the Operation and Maintenance Costs including (with respect to charges made to any Non-Residential User) any Surcharges.

“USER CLASS” means the type of User: "Residential User", "Institutional/Governmental User", "Commercial User" or "Industrial User" as defined herein.

“WASTEWATER” means the combination of the liquid and water carried wastes and Sewage from residential Dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

1. “SANITARY WASTEWATER” means the combination of liquid and water carried wastes Discharged from toilets and other sanitary plumbing facilities.
2. “INDUSTRIAL WASTEWATER” means a combination of liquid and water carried wastes Discharged from any Industrial User, including the Wastewater from Pretreatment facilities and polluted Non-Contact Cooling Water.

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“WASTEWATER AND SERVICE CHARGE” means the User Charge per monthly period established for all Users.

“WASTEWATER DISCHARGE PERMIT” means the document or documents issued to a User by the City pursuant to Section 114-440 of this code.

“WASTEWATER HAULER” means any Person, partnership or corporation engaged in transporting Sanitary Wastewater as a commercial venture.

“WASTEWATER TREATMENT PLANT” means that portion of the POTW which is designed to provide treatment (including recycling and reclamation) of municipal sewage and industrial waste.

“WATERCOURSE” means a channel in which a Flow of water occurs either continuously or intermittently.

“WATER AND SEWER FUND” means the principal accounting designation for all revenues received and expenses incurred by the City in the operation of the waterworks and Sanitary Sewer System. (These revenues and expenses shall be segregated so that water system revenues and expenses shall be recorded in the waterworks account of the Waterworks and Sewage Fund and revenues and expenses of the Sanitary Sewage system shall be recorded in the Sewage account of the Waterworks and Sewage Fund.)

“WATERS OF THE STATE” include:

1. Both surfaces and underground waters within the boundaries of this State subject to its jurisdiction, including all ponds, lakes, rivers, streams, public ditches, tax ditches, and public drainage systems within this State, other than those designed and used to collect, convey, or dispose of Sanitary Sewage; and
2. The floodplain free-flowing waters determined by the Department of Natural Resources on the basis of 100-year flood frequency, and
3. Any other waters specified by State law.

“WITHIN THE CITY” means all territory within the corporate limits of the City of Belvidere, an Illinois Municipal corporation, as well as all territory outside the corporate limits of the City but subject to its jurisdiction and ordinances.

“WORK DAY” means a day on which work or service is performed by an industry.

“ZONING ORDINANCE” means the Zoning Ordinance of the City as set forth in Chapter 150 of this Code.

- C. Abbreviations: Whenever the following abbreviations for the words, terms, and phrases defined in Section 114-291.B appear in this Article, they shall have the same meaning as the indicated words, terms, or phrases:

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BOD	-	Biochemical Oxygen Demand
BMP	-	Best Management Practices
BMR	-	Baseline Monitoring Report
CE	-	City Engineer of the City of Belvidere
CFR	-	Code of Federal Regulations
CIU	-	Categorical Industrial User
COD	-	Chemical Oxygen Demand
DPW	-	Director of Public Works of the City of Belvidere
EPA	-	U.S. Environmental Protection Agency
FOG	-	Fats, Oils and Grease, interchangeable with Oil and Grease
FSE	-	Food Service Establishment
GI	-	Grease Interceptor
GID	-	Grease Interceptor Device
GT	-	Grease Trap
gpd	-	Gallons per day
IAC	-	Illinois Administrative Code
IEPA	-	Illinois Environmental Protection Agency
IU	-	Industrial User
mg/l	-	Milligrams Per Liter
NCPS	-	National Categorical Pretreatment Standard
NPDES	-	National Pollutant Discharge Elimination System
NSCIU	-	Non-Significant Categorical Industrial User
NSRU	-	Non-Significant Regulated User
POTW	-	Publicly Owned Treatment Works
ppm	-	Part per million
PSES	-	Pretreatment Standards for Existing Sources
PSNS	-	Pretreatment Standards for New Sources
RCRA	-	Resource Conservation and Recovery Act
SDWA	-	Safe Drinking Water Act
SIC	-	Standard Industrial Classification.
SIU	-	Significant Industrial User
SNC	-	Significant Non-Compliance
SSO	-	Sewer System Overflows
SWDA	-	Solid Waste Disposal Act
TDS	-	Total Dissolved Solids
TSS	-	Total Suspended Solids
TTO	-	Total Toxic Organics
U.S.C.	-	United States Code
USEPA	-	U.S. Environmental Protection Agency
WWTP	-	Wastewater Treatment Plant

114-292 – 114-299. Reserved.

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SUBDIVISION I. SEWER CONNECTION PROCEDURES

SECTION 114-300. CONNECTIONS.

114-301. Use of Public Sewers Required.

- A. It shall be unlawful for any Person to place, deposit or allow to be deposited any human or animal excrement, Garbage or other objectionable waste in any unsanitary manner on public or private property within the City or in any area under the jurisdiction of the City.
- B. It shall be unlawful to Discharge to any Natural Outlet within the City, or in any area under the jurisdiction of said City without the expressed approval from the Director of Public Works (DPW) that all Slug Load and federal effluent limitations have been met and there are no reasonable alternative methods of disposal.
- C. Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the private disposal of Sewage.
- D. The Owner of any house, building, or property used for human occupancy, employment, recreation or other purpose situated within the City and abutting on any Street, alley or right-of-way in which there is now located or may in the future be located any Public Sanitary Sewer of the City, is hereby required at his expense to install suitable facilities therein; including toilets, urinals, lavatory sinks and kitchen sinks; and to connect such facilities directly with the proper Public Sanitary Sewer in accordance with the provisions of this Division, when the City Building Department and/or County Health Department has determined a major repair to the existing private Sewage disposal system is required , provided that said Public Sanitary Sewer is within two hundred feet (200' or 61 meters) of the property line. If such Public Sanitary Sewer benefits other properties, the City shall enact a recapture article and make best efforts to collect and return to the Owner amounts received from the benefited properties.
- E. It shall be unlawful to Discharge or cause to be Discharged to any facility served by the City, without having first complied with the terms of this Division. At minimum, all Non-Residential Users are subject to the Prohibited Discharge Standards in Section 114-322 in this code, Change Notification in Section 114-455 in this code and Hazardous Waste Notification in Section 114-458 in this code, if applicable. Spill Prevention/Slug Control Planning may also be necessary for some Non-Residential Users as identified in Section 114-345 in this code.

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F. Storm Sewers; Storm and Surface Water Runoff:

1. It shall be unlawful for any Person to connect or cause to be connected any Building Drain carrying, or to carry, any toilet, sink, basement, septic tank, cesspool or Industrial Waste or any fixture or device discharging Wastewater to any Stormwater drain or Storm Sewer.
2. It shall be unlawful for any Person to make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or ground water to an Interference or Building Drain which in turn is connected directly or indirectly to the Sanitary Sewer System.
3. It shall be unlawful for any Person to discharge or cause to be discharged into the Sanitary Sewer System any Stormwater, surface water, roof runoff water, subsurface drainage, runoff water from ground or paved areas, cistern overflow or industrial cooling operations.
4. All downspouts or roof drains shall discharge onto the ground. Footing drains shall be connected to Sump Pumps and discharge shall be made into drainage ditches or the Storm Sewer system. Sump Pumps installed to receive and discharge ground waters shall be connected to the Storm Sewer or discharged on the ground or into a drainage ditch or drainage system. All downspouts and Sump Pump discharge lines shall not be directed to public rights of way in a manner which would cause a flooding hazard or accumulation of water or ice in the winter months or to adjacent properties.
5. Sump Pumps installed to receive and discharge floor drain Flow, laundry tubs or other sanitary Sewage shall be connected to the Sanitary Sewer System pursuant to the Building Code of the City.
6. Any given Sump Pump shall be used for one function only, either the discharge of Stormwater or the discharge of Sanitary Sewage.
7. Any violation of this Section after Article adoption shall subject the violator to fines as designated per Division 9 of this code. Each successive calendar day (24-hour period) shall be considered a separate violation.

G. Inspection required upon transfer of property. Upon transfer of title to, or transfer or assignment of Beneficial Interest in, real property located in the City, the City may inspect such property to verify compliance with Section 114-300 in this code.

H. Damages. The City of Belvidere and specifically, the Public Works Department, shall not be held responsible for damages to personal property caused by the construction or repair to the City Sewers, by water and Sewage seepage, or for any other reason.

shall not connect storm sewer to sanitary sewer



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114-302. Private Sewage Disposal.

No Person shall construct a Wastewater treatment facility within the corporate limits of the City or in the City's facility planning area not under the corporate limits of the City for the purpose of treating Wastewater and Discharging to a Watercourse unless the following provisions are met.

- A. For the purpose of treating Non-Residential Source wastes, the DPW determines that the Wastewater treatment works have inadequate capacity. No Building Department permit shall become effective until:
1. The DPW has approved the plans and specifications in writing,
 2. Approval has been obtained from the Boone County Department of Health, as appropriate,
 3. An IEPA permit issued to construct the facility has been received,
 4. An IEPA NPDES permit to operate the facility has been issued and received,
 5. The installation is completed to the satisfaction of the DPW, and
 6. The final inspection has been completed.

Persons operating a Wastewater treatment facility shall file copies of all operating reports sent to the USEPA and IEPA with the City and such other reports as the DPW deems necessary.

- B. Where a Public Sanitary Sewer is not available under the provisions of Section 114-301 of this Division, and the Wastewater source to be treated is domestic in nature, the Building Sewer shall be connected to a private Sewage disposal system employing subsurface absorption facilities. The private Sewage disposal system shall comply with the Building Department and plumbing codes.
- C. Other provisions.
1. The Owner shall operate and maintain the private Sewage disposal facilities in a sanitary manner at all times, and at no expense to the City.
 2. As provided in Section 114-302.B of this Division, at such time as a Public Sewer becomes available to a property served by a private Sewage disposal system, a direct connection shall be made to the Public Sanitary Sewer when the City Building Department and/or County Health Department determines that a major repair to the private Sewage disposal system is required in compliance with Article V. Any septic tanks, cesspools and similar private Sewage disposal facilities shall be cleaned of Sludge filled with suitable

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material such as clean bank-run gravel or dirt compacted and thereafter maintained in a safe condition.

3. No statement contained in this section shall be construed to interfere with any additional requirements that may be imposed by the Boone County Health Department as appropriate.

114-303. Building Sewer and Connections.

A. Permit Requirements

No Person shall construct a new Wastewater source or alter, repair or reconstruct an Existing Source and connect same to the Wastewater facilities of the City without first making application for the privilege of making said connection to the City.

1. No unauthorized Person shall uncover, make any connections with, or opening into; use, alter, or disturb any Public Sewer or appurtenance thereof without first obtaining a written permit from the Public Works Department of the City, with sign-off by the DPW and receipt of an IEPA permit when required under 35 IAC 309.
2. No addition to or alteration of any Building Sewer shall be made or caused to be made by any Person without a permit from the Building Department and then only through a sewer contractor. A sign-off from the DPW is required prior to the issuance of the permit. No permit shall authorize anything not explicitly stated in the application.
3. The Sanitary sewer connection permit is included with the building permit. A User will secure a building permit if the waste source is for new equipment to be installed in an existing with an existing Sewer connection. The Owner or his agent shall make application on a special form furnished by the City. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Building Official and the DPW. A sign-off from the DPW is required for all sewer connections. A permit and inspection fee as defined in Division 5 of Article V shall be paid to the City at the time the application is filed.
4. All disposal by any Person into the Sanitary Sewer System is unlawful except those Discharges in compliance with federal standards promulgated pursuant to the Federal Act, the Illinois Environmental Protection Act and regulations promulgated thereto, and the City Code.
5. Persons desiring to construct a new waste source and connect it to the Wastewater facilities of the City shall state the quantity, quality and rate of Discharge into the Public Sewer or Treatment Works. A Non-Residential

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User, as a condition of permit authorization, must provide information describing its Wastewater constituents, characteristics and type of activity per Section 114-311 of this Division. In the case of any fraudulent representation upon the part of the User, the permit fees will be forfeited and the use of the Sewer stopped.

6. A Building Sewer permit will only be issued and a Sanitary Sewer connection shall only be allowed if it can be demonstrated that the downstream Sewage facilities, including Sewers, pump stations and Wastewater Treatment Works, have sufficient reserve capacity to adequately and efficiently handle the additional anticipated waste load based on the Population Equivalent.
7. A User will also secure a building permit if the waste source is for new equipment to be installed in an existing building with an existing Sewer connection.
8. Each excavation for any of the purposes set out in this subsection shall require a separate permit, pursuant to the Building Code.
9. All costs and expenses incident to the installation and connection of the Building Sewer shall be borne by the applicant. The Person installing the Building Sewer for the Owner shall be a licensed plumber or sewer contractor and he shall indemnify and hold harmless and defend the City from loss or damage that may directly or indirectly occasioned by said installation. Before a Building Sewer permit is issued, the plumber or sewer contractor shall file with the DPW a right-of-way bond and an indemnity bond with corporate surety licensed to do business in the State of Illinois, on bond forms supplied by the City. In addition, thereto, the plumber or sewer contractor shall file with the DPW a certificate of insurance covering public liability for bodily injury and property damage naming the City as an additional insured.
10. The Building Sewer Connection Permit will be issued for a period of 24 months consistent with the IEPA permits.
11. Any permit issued in this Section may be revoked in accordance with Division 9 of Article V.

B. Building Sewer Connections (Lateral Line Connections)

1. A separate and independent Building Sewer or Lateral Line shall be provided for every building, except that where one building stands at the rear of another on an interior Lot and no private Sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, the Building Sewer from the front building may be extended to the rear building and the whole considered as one Building Sewer and may be

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done only with the explicit approval of the Building Official. In no case shall any Owner be permitted to maintain, without the consent of the Building Official, any connection of a Building Drain to a Building Sewer located across or under the property of another.

2. An existing Building Sewer may be used in connection with new buildings only when it is found, on examination and test by the Building Official or Pretreatment Coordinator or his designee, to meet all requirements of this Division. All costs for this examination shall be borne by the applicant.
3. The size, slope, alignment, materials of construction of a Building Sewer and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench, shall all conform to the requirements of the Building and Plumbing Codes or other applicable rules and regulations of the City. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the American Society of Testing Materials, *Water Pollution Control Federation Manual of Practice No. 9*, and *Standard Specifications for Water and Sewer Main Construction in Illinois* shall apply. If any connection violates the rules and specifications, the City may, in addition to any other penalty or remedy available, refuse to issue, revoke or cancel any permit, including but not limited to building permits and certificates of occupancy. Additionally, in the event that an existing connection is found to violate the rules and specifications the City may disconnect said connection and assess the cost thereof to the property Owner.
4. When authorized by the DPW, low pressure systems (LPS) may be used for discharge of domestic wastes from the Building to drain to the Public Sewer. All pump stations used to discharge Domestic Wastes will be furnished complete and factory built. Stations will consist of a semi-positive displacement grinder pump(s) suitably mounted in a basin constructed of high density polyethylene (HDPE), pump removal system, shut-off valve, anti-siphon valve, check valve assembled within the basin and all necessary internal wiring and controls. For ease of service, all pump-motor/grinder units shall be of like type and horsepower.
5. No Sanitary Sewer shall exceed 12 feet in depth below grade without the prior written approval from the DPW. The DPW shall not approve any sanitary sewer at a depth greater than 12 feet unless, after a review of all plans and engineering, he is satisfied that the proposed depth will not be detrimental to the Sanitary Sewer and water system, will not place an additional burden upon the City for maintenance of the system and that the increased depth of the system is in the best interests of the City and the surrounding property Owners.

C. Building Sewer Construction Requirements

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Construction of a Building Sewer may not be started until fees are paid consistent with Section 114-304 of this Division and a written permit is issued by the City after issuance and receipt of an IEPA permit for the project when applicable. It shall be unlawful to extend any sewer main to be so connected in order to serve additional buildings without payment to the City of an additional sewer connection fee for each such additional building or unit within said building. The following conditions are also required:

1. The applicant shall secure a permit from the Building Official when appropriate in conformance with the provisions of the Building Code.
2. All excavations for Building Sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City. Failure to properly barricade will be cause for the job site to be shut down and a fee as provided in Division 5 of Article V must be paid before any further work can commence.
3. The applicant for the Building Sewer permit shall notify the Building Official two (2) City Business Days prior to the start of any underground piping installation and when the Building Sewer is ready for inspection and connection to the Public Sewer. The connection shall be made under the supervision of a qualified Duly Authorized Agent of the City during regular City working hours.
4. Sewer Service Lines shall not be connected to manholes for Residential Users. All Sanitary Sewer Service Lines serving single-family residences shall have “blind” connections to the Sewer main (as stated in par. C sec. 8). Only exceptions are when homes are located in a cul-de-sac and the connection to the Sewer main would be impractical. This exception must be approved by the DPW.
5. Whenever possible, the Lateral Line shall be brought to the building at an elevation below the basement floor. In all buildings in which any Building Drain is either too low to permit gravity Flow to the sewer main or lower than one foot (1') above the crown of the adjacent Street, Sanitary Sewage carried by such Building Drain shall be lifted by an approved means and Discharged to the Interference in order to there from permit gravity Flow to the Sanitary Sewer System.
6. All low pressure systems will have a minimum one and one-fourth-inch diameter discharge pipe. All services will be installed complete including a combination curb stop/check valve assembly with curb box, marked sewer on the cap, located five feet outside the property line in the public right-of-way. All fittings and valves shall be rated at 150 psi working pressure. All LPS

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piping shall be buried a minimum of 54 inches below the finished ground surface.

D. Sanitary Sewer Uses Outside of the Corporate Limits of the City

There are existing agreements for Sanitary Sewer uses outside the corporate limits of the City. No new permit shall be issued for the tapping into or use of Sanitary Sewer facility under the jurisdiction of the City for any location outside of the corporate limits of the City unless approved by the City Council. Costs and expenses to retain independent review by a consulting engineer for issues arising from potential connections shall be at the expense of the property Owner.

E. Sewer Installation Acceptance

1. At a minimum, a one (1) year warranty will be submitted to the City by the contractor doing the Sewer installation against all defects including poor workmanship, improper installation, restoration items (turf, sidewalk, pavement, etc.) or material failure. The warranty will require the contractor to correct any problems with the installation discovered during that one-year period.
2. The applicant for the permit shall notify the DPW and Building Department two (2) City Business Days in advance when the Lateral Line is ready for inspection and connection to the sewer main. The DPW inspects the portion of the Lateral Line located within the public right-of-way and the Building Department inspects the portion located on private property.
3. Each and every part of a sewer connection shall be inspected and approved by the DPW and Building Department before being concealed or backfilled.

It shall be unlawful to fill an excavation without having first received the written approval of the DPW and Building Department as provided in this Division, and any Person violating this provision shall (in addition to suffering upon conviction the fine herein imposed) expose the Sewer for inspection by the DPW and Building Department at no cost to the City.

4. In any case, where the DPW and/or Building Department finds the work on any Sewer not accomplished as herein provided, he shall serve written notice on the person to whom the permit is issued, stating wherein such work is deficient and ordering said Person to remedy such defect within twenty-four (24) hours.

In the event such Person fails to comply therewith, the Inspector shall cause such defect to be corrected at the expense of the Person to whom the permit was issued.

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5. An inspection fee as identified in Division 5 of Article V, shall be paid to the City as a fee for each inspection made by the DPW and/or Building Department.

F. Maintenance and Repair

The Owner of the premises served by the Sanitary Sewer System shall properly maintain the operation and repair the Building Sewer or Lateral Line located on private property shall be the responsibility of the. The City owns and maintains the portion of the Building Sewer or Lateral Line located in the public right-of-way.

114-304. Fees.

The following types of fees shall be charged when permitting and constructing a new Wastewater source and connecting it the Wastewater facilities of the City. All review, inspection and connection fees shall be based upon current fees identified in Division 5 of Article V and shall be reviewed and updated annually.

- A. A review and connection fee for sewer permit shall be paid to the City at the time the residential application is filed. Non-Residential fees will be based on an individual case basis measured by the impact of the application on the current POTW capacity. A minimum Sanitary Sewer Connection fee shall be established for any Non-Residential Users at 4 Population Equivalents (PE). The first inspection that is required for a Service is separate from the review fee. Additional inspection fees shall be paid for additional inspections where a Building Official finds that the work on any Sewer Connection is deficient.
- B. An inspection fee shall be paid for any additional inspections. This includes but is not limited to inspections of Sampling Manhole, Common Interceptors, Flow metering or sampling equipment, Garbage grinders, Grease, Oil and sand Interceptors, and Grease Traps. A separate review fee may be charged based on the cost and expense to review equalization and/or Pretreatment facilities required at a Non-Residential User.
- C. A review fee shall be paid for review of any waiver requests allowed under Section 114-343.F in this code.
- D. Connection Permit Fees

The fee for each Sewer Connection Permit shall be in the amount set forth in Appendix A. Such permit shall not be issued until the payment has been made to the City for the fees outlined in each subsection for each building to be served by means of such connection, and it shall be unlawful to extend any sewer main to be so connected in order to serve additional buildings without payment to the

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City of an additional sewer connection fee for each such building or unit within said building.

E. Connection Fees Involving Non-residential Strength Wastewater

1. PE Determination:

- a) The Pretreatment Coordinator may require Non-Residential Users to report the concentrations and Flow rates of Wastewater Discharged to the City Sanitary Sewer System. Flow rate averages will be calculated based on the number of actual days Discharged. For Wastewater the strength of which exceeds normal Residential Wastewater as defined as Population Equivalent in Section 114-291 in this code in any constituent, the fees shall be based as follows:
 - 1) A PE connection fee shall be calculated on the basis of the impact on the Wastewater Treatment Works as the equivalent of the highest PE of the three (3) parameters: Flow, BOD or TSS.
 - 2) In the event that the Wastewater exhibits a ratio of COD to BOD that is greater than 3.0, the BOD PE will be calculated on the basis of 0.33 of the COD value.
 - 3) The difference between the connection fee based on water meter size and the Wastewater connection fee based on PE shall be identified as the strength connection. In the event that the PE connection fee is larger than the water meter size based connection fee, the strength connection fee will be added to the water meter size connection fee.
- b) When the volume and strength of the Wastewater to be Discharged to the Public Sanitary Sewers is not known at the time of the connection, the fee shall be estimated and adjusted to reflect actual conditions during the billing period after a full year of operation of all equipment.
- c) The volume and strength of the Wastewater for fee purposes shall be based on the maximum actual daily Discharge of constituents.
- d) When a connection is made based on the applicant's statement that the strength of the Wastewater does not exceed Residential Wastewater in any constituent, and normally at the end of the billing period after a full year of operation of all equipment, it is determined that the Wastewater does exceed Residential Wastewater in strength, the Pretreatment Coordinator and DPW may accept or reject the Wastewater and back-charge the applicant for fees plus applicable penalties for the Non-Residential Wastewater or have the Service disconnected and the premises closed.

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- e) The Pretreatment Coordinator may review Non-Residential Users Flow and loadings on an intermittent frequency, normally every two years, to identify increases to the baseline PE. The Pretreatment Coordinator and Building Official may bill the Non-Residential User, for increases to the baseline, a connection fee as defined in Division 5 of Article V. On payment of the fee, the property baseline shall be adjusted to the newly established PE.

F. Properties Outside Corporate Limits

The connection fee calculated for any User not located within the corporate limits of the City is listed in Appendix A. On payment of the fee, the property baseline shall be adjusted to the newly established PE.

- G. All review inspection and connection fees are set forth in Appendix A and may be reviewed from time to time.

114-305. Monitoring Facilities.

A. Sampling Manhole Applicability.

1. All Non-Residential Users are required to install a Sampling Manhole for each separate Discharge in the Building Sewer in accordance with the plans and specifications approved by the City and Section 114-305 of this code.

When required by the City, a Significant Industrial User (SIU) or Non-Significant Regulated User (NSRU), that does not have a unique sampling chamber at end-of-pipe, shall install a Sampling Manhole or sampling chamber for use as the regulation location of Local Limits in the Building Sewer in accordance with plans and specifications approved by the City. This sampling chamber may be required to be installed within the building.

2. When required by the City, a Categorical Industrial User shall install a Sampling Manhole or sampling chamber for use as the regulation location of the categorically regulated Discharge in the Building Sewer in accordance with plans and specifications approved by the City. This sampling chamber may be required to be installed within the building and may be in addition to an end-of-pipe Sampling Manhole.
3. In the event that a suitable sampling facility does not exist, the "Sampling Manhole" shall be considered to be either the nearest downstream manhole in the Public Sewer to the point at which the Building Sewer is connected or the point of process Wastewater Discharge if accessible by the City.

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B. An inspection fee as provided in Appendix A shall be paid to the City prior to issuance of the permit should it be determined that the User is required to install any of the following structures:

1. Sampling Manhole Requirements. All Users located in areas zoned industrial park and such other Users as required by the Pretreatment Coordinator, except Residential Users, are required to install a Sampling Manhole for each separate Discharge in the Building Sewer in accordance with the plans and specifications approved by the Building Official. Each manhole shall be situated on the User's premises in an Easement dedicated to the City.

The Sampling Manhole shall be located on the Sewer connection pipe at a point where there are no changes in grade or alignment for at least five (5) feet upstream and downstream from the manhole. The grade (slope) of the pipe shall not exceed 1% (1 foot per 100 feet) through the manhole and for a distance of five (5) feet upstream and downstream from the manhole.

There shall be ample room in or near such Sampling Manhole to allow accurate sampling and preparation of samples for analysis. The manhole shall be installed and maintained by the Owner/User at his or her sole expense so as to be safe and accessible to the City at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its Discharge.

- a) Where such a Sampling Manhole location would be impractical or cause extreme hardship on the User, the Pretreatment Coordinator may concur with the manhole being constructed in the public right-of-way provided that the manhole is located so that it shall not be obstructed by landscaping or parked vehicles. If a Sampling Manhole is located in a parking lot, a permanent barricade, such as a vertical pipe shall be placed around the manhole to prevent vehicles from driving or parking over the Sampling Manhole cover.
- b) The Pretreatment Coordinator and Building Official may postpone the installation of the Sampling Manhole when specific circumstances (e.g., weather) prevent the installation of a manhole.
- c) When a postponement for a Sampling Manhole installation is granted by the City, a bond shall be posted and an affidavit will be signed by the property Owner to install the Sampling Manhole at a later date should business practices change at the location where the manhole installation was postponed.
- d) The Pretreatment Coordinator may determine sub-classes of business that do not require the installation of Sampling Manholes and will advise the

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Building Official of such sub-classes. Sampling Manholes will always be required in zoned industrial parks.

2. Liquid Quantity Measurements. All Significant Industrial Users may be required to install an open channel Flow measuring device in said Sampling Manhole. When required, the sampling chamber shall contain a Palmer-Bowlus or Parshall flume or equivalent, unless a weir or similar device is approved by the City.

The City may, at its option, based on the water usage and/or waste loadings, require the User to install a device with a recording and totalizing register for measurement of the liquid quantity. The device shall include a circular chart recorder, suitable to record seven (7) calendar days of Flow or provide a computerized chart that is acceptable to the City. The equipment required to indicate, record and totalize the Flow shall be located in a warm dry location and be accessible to the City for reading. This equipment shall be installed and maintained by the User at his sole expense. Should the requirement be made, the User shall complete installation of the flume and secondary Flow measuring device based on the installation schedule approved for such device by the City.

The User shall be required to calibrate and maintain the Flow metering equipment in accordance with the manufacturer's recommended procedures and frequencies. Users who operate Flow measuring devices will submit the procedure for operation and maintenance (O & M) to the City. The User shall further document O & M in a log which shall be available for inspection by City personnel. At minimum, the User shall submit a semi-annual calibration report performed by an outside representative by the deadline defined in the User's Discharge Permit. The User may be required to submit Flow records to the Pretreatment Coordinator monthly.

3. Sampling Equipment. The City may, at its option, based on water usage and/or waste loadings or when the waste loads cannot be accurately evaluated by time Composite Samples, require the User to install sampling equipment. This equipment shall be installed and maintained by the User at his sole expense.

Users shall submit the procedure for O & M to the City. The User shall further document O & M in a log which shall be available for inspection by City personnel. At minimum, the User shall submit an annual report confirming the accurate operation of the equipment performed by an outside representative by the deadline defined in the User's Discharge Permit.

- C. Wastewater Monitoring and/or Flow Measurement Facility Operation and Maintenance

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1. Such facilities will be installed and maintained at all times at the User's expense. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that the sample results are unrepresentative of its Discharge. Installation will be consistent with the requirements of this section.
2. The Sampling Manhole located on a Building Sewer Discharge located in dedicated Easements shall be easily accessible to representatives of the City twenty-four (24) hours per day, seven (7) days per week.
3. The Sampling Manhole at a Discharge location within the building shall be accessible to representatives of the City.
4. Metered water supply may be used to determine Wastewater Flow if it is substantiated to the City that the metered water supply and Wastewater quantities are approximately the same, or where an adjustment agreed to by the City is made in the metered water supply to determine Wastewater Flow which is documented through the use of sub-meters and/or production records. In the event that the Wastewater Flow cannot be substantiated at any regulated location to the satisfaction of the Pretreatment Coordinator, the User will be required to install Flow monitoring consistent with this section.
5. The Sampling Manhole, Flow metering device, sampling equipment and documentation of the frequency of sampling, sampling methods and analysis of samples shall be subject, at any reasonable time, to inspection by the City.

114-306. Additional Structures Required for the Use of the Public Sewers.

- A. An inspection fee as provided in Appendix A shall be paid to the City prior to issuance of the permit should it be determined that the User is required to install any of the following structures:
 1. Garbage Grinders. Garbage is required to be properly shredded in order to be approved to be Discharged to the Public Sewer. Wastes classified as Properly Shredded Garbage contain all particles being carried freely under the flow conditions normally prevailing in Public Sewers, with no particle greater than one-half inch (1.27 centimeters) in any dimension. The installation and operation of any Garbage grinder equipped, with a motor of three-fourths horsepower (0.76 hp metric) or greater shall be subject to review and approval of the City. The Discharge of grinders is prohibited to be connected to a Grease Interceptor.
 2. Grease, Oil, and Sand Interceptors. Interceptors shall be provided in Services connected to the City where it is determined that they are necessary for the proper handling of the Wastewater containing excessive amounts of Grease, Oil, and sand except that such Interceptors shall not be required for

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private living quarters or Dwelling units. All interception units shall be of type and capacity approved by the City and shall be so located to be easily accessible for cleaning and inspection. They shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers that when bolted in place shall be gastight and watertight. Oil and sand Interceptors used for petroleum, Grease and Oils may be located inside the building. Such Interceptors shall be inspected, cleaned and repaired regularly, as needed, by the Owner at his expense.

3. Laboratory and facilities commonly using acid or alkaline chemicals or compounds shall install a neutralizing basin. All basins shall be of type and capacity approved by the City and shall be so located to be easily accessible for cleaning and inspection.

Equipment and devices installed under this section shall not be considered to provide Pretreatment to Wastewater. Any User operating devices installed in this section shall submit operating data as may be required by the City.

- B. If the City requires the equalization or Pretreatment of waste Flows, the design and installation of the plants and equipment shall be subject to the review and approval of the City, and, subject to the requirements of all applicable codes, regulations, ordinances and laws. Said facilities shall also be subject to approval by IEPA consistent with IEPA regulations.

Where Flow-equalizing or Pretreatment facilities are provided, they shall be maintained continuously in satisfactory and effective operation by the Owner at his expense.

114-307--114-309. Reserved.

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Subdivision II. SURVEY INFORMATION

SECTION 114-310. INFORMATION REQUIRED OF NON-RESIDENTIAL USERS.

114-311. Initial Survey (Questionnaire).

- A. The Initial Survey shall be completed in order to ensure that said Non-Residential Users of the Wastewater Treatment Works of the City adhere to and comply with the restrictions and prohibitions pertaining to Pretreatment Standards of wastes Discharged into the Wastewater Treatment Works of the City set forth in Section 114-320 in this code, spill control of raw materials, intermediates and waste as set forth in Section 114-325 in this code, and to facilitate the City's investigation of apparent or suspected violations thereof. The requirements are as follows:
1. All existing or new Non-Residential Users, or in areas receiving Sewer Service from the City, shall complete and submit an Initial Survey on a form provided by the City when requested by the City.
 2. All Users defined in Section 114-311.A.1 of this Division seeking to establish a new account for Sanitary Sewer Service from the City or to establish a new connection to the Wastewater Treatment Works of the City shall file a completed Initial Survey with the City as a condition to the establishment of such new Sanitary Sewer Service account or connection to the Wastewater Treatment Works of the City.
 3. The Initial Survey shall contain a statement affirming the truth, completeness and correctness of information submitted signed by an Authorized Representative of the User as defined in Section 114-291 in this code.
 4. All Users defined above that fail to complete and submit to the City an Initial Survey shall be in violation of the provisions of this division and shall be subject to all of the applicable penalties thereof, including but expressly not limited to the revocation of all permits and approvals previously granted to the Commercial or Industrial User in question for the Discharge of Sewage or Wastewater into the Wastewater Treatment Works of the City.

114-312. Affirmation to Initial Survey.

- A. The City shall determine based on building, zoning and occupant usage whether the Non-Residential User shall be required to file an Affirmation of Survey every

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fifth year. The Users status will be defined by the City after review of the Initial Survey submitted as required in Section 114-311 of this Division.

- B. Any Non-Residential User, defined in Section 114-311 of this Division, having filed an Initial Survey where the information remains true, complete and correct in all respects shall be required to submit a statement that the information remains current.
1. The statement is required to be signed by an Authorized Representative of the firm.
 2. The statement will be due normally not later than January 31st of each year required for all Non-Residential Users.
 3. All Users defined above that fail to file an Affirmation with the City shall be in violation of the provisions of this Division and shall be subject to all of the applicable penalties thereof, including but expressly not limited to the revocation of all permits and approvals previously granted to the commercial or Industrial User in question for the Discharge of Sewage or Wastewater into the Wastewater Treatment Works of the City.

114-313. Reports of Changed Conditions.

- A. All Non-Residential Users that makes any changes determined to be substantial shall report said changes as required in Section 114-455 in this code. Reports of changed conditions are required to be made prior to the change. The User may be required to file an updated survey as a result of changed conditions.

114-314. Additional Survey Information.

- A. After review of the Initial Survey completed per Section 114-311 of this Division, all Non-Residential Users that the City has defined to have the potential to be defined a Significant Industrial User (SIU) or a Non-Significant Regulated User (NSRU) shall be required to complete and file a more detailed Wastewater Survey on a form provided by the City. At a minimum, a description of processes, water usage and Wastewater characteristics for the facility will be required to be submitted. This information will be evaluated by the City for determination of the requirement to issue an Individual Wastewater Discharge Permit per Section 114-430 in this code and Section 114-440 in this code or a General Wastewater Discharge Permit.
- B. Periodic Updates of Wastewater Survey Information. The information provided in the Wastewater Surveys in Section 114-311 of this Division may be required to be revised and/or updated for the following conditions:

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1. A Report of Changed Conditions is filed as required in Section 114-455 in this code,
 2. An application for a Wastewater Discharge Permit is required to be filed per Section 114-430 in this code and Section 114-440 in this code,
 3. A report of Wastewater Discharge Permit Transfer is filed as required in Section 114-445 in this code; or
 4. A re-issuance of a Wastewater Discharge Permit occurs per Section 114-447 in this code.
- C. In addition to the Wastewater Survey defined in Sections 114-311 and 114-314 of this Division, Categorical Industrial Users may be required to complete a category specific survey that identifies sub-processes and processes performed at the site in order to define which sub-processes and processes are regulated by an USEPA Effluent Guideline category.

114-315 -- 114-319. Reserved.

Baxter & Woodman, Inc.: pfb, jrs

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SUBDIVISION I. SEWER USE.

SECTION 114-320. GENERAL DISCHARGE REQUIREMENTS.

114-321. Applicability.

- A. It shall be unlawful to Discharge or cause to be Discharged to any facility served by the City, without having first complied with the terms of this Division.
- B. Users must meet the most stringent applicable requirements and limitations at all times either as set forth in this Division, or in individual Wastewater Discharge Permits, Federal Pretreatment Standards as established by 40 CFR 403, or State of Illinois standards as codified in 35 IAC 307. Said Users shall provide the necessary Wastewater treatment to achieve compliance with all National Categorical Pretreatment Standards and requirements within the time limitations as specified by the Federal Pretreatment Regulations, and with any other Pretreatment Standards including Local Limits and requirements, by applicable deadlines.

114-322. Prohibited Discharge Standards.

These general prohibitions apply to all Users of a POTW whether or not they are subject to a Categorical Pretreatment Standard or any other National, State or local Pretreatment Standard.

- A. No User shall contribute or cause to be contributed, directly or indirectly to the City Sewage works, any Pollutant or Wastewater contaminant which will cause Pass Through, cause Interference with, inhibition of, or Upset to the operation of the POTW;
- B. No User shall increase the use of potable or process water in any way to attempt to dilute a Discharge as a partial or complete substitute for adequate treatment in order to achieve compliance with a Pretreatment Standard or requirement except where expressly authorized to do so by an applicable Categorical Pretreatment Standard and in a Wastewater Discharge Permit; and
- C. No User shall introduce, or cause to be introduced, either directly or indirectly, any of the following described Pollutants, substances or Wastewater into the POTW works:
 - 1. Any Unpolluted Water including, but not limited to, uncontaminated Non-contact Cooling Water, Stormwater, surface and groundwater, subsurface drainage, roof run-off, spill contaminant area run-off, footing drains or construction drainage except as specifically permitted by the Pretreatment Coordinator;

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2. Any pollutants which by reason of their nature or quantity, are or may be sufficient, either alone or by interaction, to cause safety hazards, fire or explosion or be injurious in any other way to the facilities or personnel of the City, or to the operation of City POTW. Materials considered in this regard are those with a closed cup flashpoint of less than 140° F. or 60° C. using the test methods specified in 40 CFR 261.21;
3. Any solid, solid waste or viscous substance which shall or may cause obstruction to the Flow in a Sewer, or other Interference to the operation of the Wastewater system. Prohibited materials include but are not limited to: waste cooking Oil, Grease, Grease Interceptor wastes, Garbage with particles greater than one-half (1/2-inch) in any direction, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains or hops, paper, wood, plastics, residues from gas, tar or asphalt, residues from refining or processing of fuel or lubricating oils, mud or glass grinding or polishing waste, fatty acids or esters of fatty acids, or any material which can be disposed of as trash;
4. Any Wastewater containing noxious or malodorous solids, liquids, or gases, which either singly or by their interaction are capable of creating a public nuisance or hazard to life, or to Interfere with, inhibit or Upset any operation of POTW Works, including but not limited to, prevention of entry into Sewers for their maintenance and repair;
5. Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems or which necessitates the City taking special measures to counteract and/or alleviate the impact of the Pollutant(s);
6. Any Wastewater containing substances in sufficient quantity to Interfere with the POTW;
7. Any Wastewater containing toxic Pollutants in sufficient quantity, either singly or by interaction, to injure, Interfere with or Upset any Wastewater treatment processes or facilities, constitute a hazard to humans or animals, or to exceed limitation as set forth in the existing Act, or the Act as it may be amended;
8. Any Wastewater having a temperature which shall inhibit biological activity in the City's POTW facilities, but in no case heat in such a quantity that the influent temperature at the Sewage treatment plant to which the User Discharges will exceed 40° C. (104° F.);
9. Any Wastewater having a pH less than 5.0 or higher than 10.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment or personnel in the system. The pH limits are Instantaneous Limits that shall be met at all times, and are not subject to averaging;

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10. Any Pollutant, including oxygen demanding Pollutants, released in a Discharge at a Flow rate and/or concentration (including any Slug Load), either singly or by interaction with other Pollutants which may Interfere with, inhibit, or Upset the POTW;
11. Ammonia nitrogen in amounts that would cause a violation of the water quality standards of the receiving waters of the POTW;
12. Any wastes containing detergents, surface active agents, aqueous firefighting foam or other substances which may cause excessive foaming in the collection system or the treatment process that result in POTW Interferences and/or Pass Through and/or is shown to inhibit the nitrification process. Wastes prohibited in this section shall not be processed or stored in such a manner that they could be Discharged to the POTW;
13. Additives for the purpose of emulsifying or biologically/chemically treating FOG for grease remediation or as a supplement to Interceptor maintenance that have a content of enzymes, surfactants, or solvents that is greater than 10% of the volume without the written consent of the Pretreatment Coordinator;
14. Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin in amounts that will cause Interference or Pass-Through;
15. Any Wastewater containing any organism, including viruses, considered pathogenic and/or detrimental to process organisms other than by direct excrement and any other wastes defined as Medical Wastes;
16. Any Wastewater containing any radioactive wastes or isotopes, except in accordance with City, State and Federal rules governing such Discharges;
17. Wastewater or wastes containing iron pickling wastes or concentrated plating solutions whether neutralized or not;
18. Any leachate or remediation Wastewater, except at Discharge points designated by the POTW;
19. All trucked or Hauled Wastes except at Discharge points designated by the Pretreatment Coordinator by haulers who have a permit with the City;
20. Any Sludge, screenings or other residues from the Pretreatment of Non-Residential wastes;
21. Any solid, solid waste or viscous substances that have caused an obstruction to the Flow in a Sewer that is eliminated by a professional service or contractor;
22. Unusual concentrations or solutions of inert suspended solids (such as, but not limited to Fullers earth, lime slurries and lime residues) or of dissolved solids (such as, but not limited to sodium chloride and sodium sulfate);

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23. Any substance with objectionable color which is not removed in the treatment processes, such as, but not limited to: dye waste, ink waste and vegetable tanning solutions;
 24. Any substances that inhibit the use of UV for disinfection purposes;
 25. Wastewater or wastes containing substances which are not amenable to treatment or reduction by the Sewage treatment processes employed, or are amenable to treatment only to such degree that the Sewage treatment plant effluent cannot meet the requirements of agencies having jurisdiction over Discharge to the receiving waters;
 26. Any substance or combination of substances which shall cause the City facilities to be in violation of its NPDES permit(s), or to cause the City's POTW to violate receiving stream water quality and/or general effluent Discharge standards;
 27. Any Wastewater causing the POTW effluent to fail a toxicity test; or
 28. Any substance which may cause the City's POTW effluents or Sludge, to be unsuitable for reclamation and re-use, or interfere with the reclamation processes. In no case shall a substance Discharged to the City's POTW cause the City to be in noncompliance with any Sludge use or disposal regulations developed under Section 405 of the Act; or any regulations affecting Sludge use or disposal developed pursuant to the Resource Conservation and Recovery Act, Solids Waste Disposal Act, Toxic Substance Control Act, or any State or local standards applicable to any Sludge management methods either being used, or considered by the City.
- D. Wastes prohibited in this section shall not be processed or stored in such manner that they could be Discharged or introduced to the POTW Treatment Works. All Users with prohibited wastes described in this Section or those that have Hazardous Wastes as defined in Section 114-458 in this code shall develop and implement a Spill Prevention/Slug Control Plan consistent with the requirements in Section 114-345 of this Division. The Pretreatment Coordinator may also determine Spill Prevention/Slug Control is required of liquids and solids not previously described on either list based on an evaluation of a site potential to cause spills or Slug Loads to be introduced to the POTW Works. Notice Requirements shall be permanently posted as provided in Sections 114-345 of this Division and 114-456 of in this code. Note that spill planning applies to all Users, not just those classified as SIU or NSRU.
- E. Requirements of Polluted Discharges - Discharge Locations:
1. Discharge of Polluting Substances From Fixtures into Storm Sewers Prohibited. It shall be unlawful for any Person or User to connect or cause to be connected, any drain carrying, or to carry, any toilet, sink, basement, septic tank, cesspool, Industrial Waste, or any fixture or device discharging polluting substances, to any Storm Sewer or Stormwater drainage system within the corporate limits of the City.

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2. Discharge of Sanitary and Industrial Waste into Storm Drainage Systems Prohibited, Nuisance Declared. For reasons of the protection of the health, safety and welfare of the inhabitants of the City, it is the declared policy of the City to prohibit sanitary and Industrial Waste from entering into the Stormwater drainage system, and any such connection to the Stormwater drainage system is determined to be injurious to the public health and welfare and is hereby declared a public nuisance.
3. Prohibited Discharges into Natural Outlets. It shall be unlawful to discharge into any Natural Outlet within the City or in any area under the jurisdiction of the City, any Sanitary Sewage, Industrial Wastes or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this Article.

F. Requirements of Unpolluted Discharges

1. Discharge of Sump Pumps. A Sump Pump or Sump Pumps must discharge into a Storm Sewer system; or with the prior written permission of the Director of Public Works (DPW) or other Public Works department employee may discharge outside a building in an area first approved by the DPW. A shut-off valve or similar device which can divert the unpolluted Discharge from the Sump Pump into the Sanitary Sewer System, rather than into the Storm Sewer System, or vice versa, shall not be constructed or installed, and any construction or installation of same shall be deemed a violation of this Article. It shall be prima facie evidence of a violation of this Article if any Person or User has on his premises or under his control a Sump Pump, or any other pump, fixture, or gravity drain connected to the Sanitary Sewer System which would allow the Flow of Unpolluted Water into the Sanitary Sewer System.
2. Discharge of Unpolluted Drainage into Storm Sewers or Natural Outlets. Stormwater and all other unpolluted drainage shall be discharged to such Sewers as are specifically designated as Storm Sewers, or to a Natural Outlet approved by the DPW. Industrial cooling waters or unpolluted process waters may be discharged, upon approval by the Pretreatment Coordinator and the IEPA if appropriate, to a Storm Sewer or Natural Outlet.
3. Discharge of Unpolluted Discharges Upon Adjacent Property or Public Streets or Ways Prohibited. It shall be unlawful for any Person or User to discharge any Stormwater, surface water, ground water, roof runoff, or subsurface drainage, including the use of a Sump Pump for such purpose in such manner as to cause waters to overflow onto adjacent property or to be discharged upon any public Street or public way.

- G. Storm Sewers; Storm and Surface Water Runoff as outlined in Section 114-301.F of this code.

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114-323. National Categorical Pretreatment Standards.

The Pretreatment requirement shall apply to all Non-Residential Users subject to National Categorical Pretreatment Standards, promulgated by the USEPA in accordance with Section 307(b) and (c) of the Act, currently Discharging or scheduled to Discharge to the City. The National Categorical Pretreatment Standards, found in 40 CFR Chapter 1, Subchapter N, Parts 405 – 471 are hereby incorporated into this Division.

Limits in Categorical Pretreatment Standards shall apply to the Discharge from the process regulated by the standard or as otherwise specified by the standard. Compliance with National Categorical Pretreatment Standards is mandatory. The National Categorical Standards may be contained in the IEPA Operating Permit.

- A. Where a Categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a Pollutant in Wastewater, the Pretreatment Coordinator may impose equivalent concentration or mass limits in accordance with 40 CFR 403.6(c) unless specifically restricted by the Categorical Pretreatment Standard. These equivalent limitations calculated in accordance with the following requirements are deemed Pretreatment Standards. Users shall be required to comply with the equivalent limitations instead of the promulgated Categorical Standards from which the equivalent limitations were derived. An alternative Pretreatment limit shall not be used if the alternative limit is below the analytical detection limit for any of the regulated Pollutants.
- B. When the limits in a Categorical Pretreatment Standard are expressed only in terms of mass of Pollutant per unit production, the City may convert the limits to equivalent limitations expressed either as mass of Pollutant Discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Users.

The City calculating equivalent mass-per-day limitations shall calculate such limitations by multiplying the limits in the standard by the User's average rate of production. This average rate of production shall be based not upon the designed production capacity, but rather upon a reasonable measure of the User's actual long-term daily production during a representative year. For New Sources, actual production shall be estimated using projected production.

The City calculating equivalent concentration limitations shall calculate such limitations by dividing the mass limitations by the average daily Flow rate of the User's regulated process Wastewater. This average daily Flow rate must be based upon a reasonable measure of the User's actual long-term average Flow rate, such as the average daily Flow rate during the representative year.

- C. When Wastewater subject to a Categorical Pretreatment Standard is mixed with Wastewater not regulated by the same standard, the Pretreatment Coordinator shall

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impose an alternate limit using the Combined Waste Stream Formula in 40 CFR 403.6(e) provided that the regulation allows the Wastewaters to be mixed and the User can supply the information necessary to allow issuance of an alternative limit.

- D. A User may request a variance from USEPA based on fundamentally different factors. The request must comply with the procedural and substantive provisions in 40 CFR 403.13.
- E. A User may request a net gross adjustment to a Categorical Pretreatment Standard in accordance with 40 CFR 403.15.
- F. When a Categorical Pretreatment Standard is expressed only in terms of Pollutant concentrations, a User may request that the City convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Pretreatment Coordinator. The City may establish equivalent mass limits only if the User meets all the conditions set forth in Sections 1(a) through 1(e) below.
 - 1. To be eligible for equivalent mass limits, the User must:
 - a) Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water during the term of its individual Wastewater Discharge Permit;
 - b) Currently use control and treatment technologies adequate to achieve compliance with the applicable Categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
 - c) Provide sufficient information to establish the facility's actual average daily Flow rate for all waste streams, based on data from a continuous effluent Flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily Flow rate and the long-term average production rate must be representative of current operating conditions;
 - d) Not have daily Flow rates, production levels, or Pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
 - e) Have consistently complied with all applicable Categorical Pretreatment Standards during the period prior to the User's request for equivalent mass limits.
 - 2. A User subject to equivalent mass limits must:
 - a) Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;

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- b) Continue to record the facility's Flow rates through the use of a continuous effluent Flow monitoring device;
 - c) Continue to record the facility's production rates and notify the Pretreatment Coordinator whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 1(c) of this Section. Upon notification of a revised production rate, the Pretreatment Coordinator will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
 - d) Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraph 1(a) of this Section so long as it Discharges under an equivalent mass limit.
3. When developing equivalent mass limits, the Pretreatment Coordinator:
- a) Will calculate the equivalent mass limit by multiplying the actual average daily Flow rate of the regulated process(es) of the User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable Categorical Pretreatment Standard and the appropriate unit conversion factor;
 - b) Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit necessary to reflect changed conditions at the facility; and
 - c) May retain the same equivalent mass limit in subsequent individual Wastewater Discharge Permit terms if the User's actual average daily Flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily Flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 114-322.B in this code.
- G. The Pretreatment Coordinator may convert the mass limits of the Categorical Pretreatment Standards of 40 CFR Parts 414, 419 and 455 to concentration limits for purposes of calculating limitations applicable to individual Users. The conversion is at the discretion of the Pretreatment Coordinator.
- H. Once included in its Wastewater Discharge Permit, the User must comply with the equivalent limitations developed in this Section in lieu of the promulgated Categorical Pretreatment Standards from which the equivalent limitations were derived.
- I. Many Categorical Pretreatment Standards specify one limit for calculating Maximum Daily Discharge limitations and a second limit for calculating Maximum Monthly Average, or 4-day Average, limitations. Where such Standards are being applied, the same production or Flow figure shall be used in calculating both the average and the maximum equivalent limitations.

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- J. Any User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Pretreatment Coordinator within two (2) City Business Days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Pretreatment Coordinator of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

All Users that are subject to National Categorical Pretreatment Standards are required to file reports as required in this Division, signed by an Authorized Representative per Sections 114-452 and 114-453 of this code. These reports shall include all information that the City deems necessary to make compliance determinations.

114-324. State Limits

- A. All Users are subject to State Standards and requirements as defined in 35 Ill Adm. Code (IAC) 307. Specifically, the standards for Discharge of mercury and cyanide are as follows:

1. Mercury (35 IAC 307.1102)

- a) Except as provided below, no Person shall cause or allow the concentration of mercury in any Discharge to a publicly owned or publicly regulated Sanitary Sewer System to exceed the following level, subject to the averaging rule contained in 35 IAC 304.104(a):

CONSTITUENT	STORET NUMBER	CONCENTRATION mg/l
Mercury	71900	0.0005

- b) It shall be an exception to subsection a) if the Discharge is to a publicly owned or publicly regulated Sanitary Sewer System which is required to meet a limitation less stringent than the 0.0005 mg/l mercury concentration in which case the Discharge limitation shall be the same as that applicable to the publicly owned or regulated Sewer System to which it Discharges.

- c) It shall be an exception to subsection a) if all the following conditions are met:

- 1) The Discharger does not use mercury; or, the Discharger uses mercury and this use cannot be eliminated; or, the Discharger uses mercury only in chemical analysis or in laboratory or other equipment and takes reasonable care to avoid contamination of Wastewater; and,
- 2) The Discharge mercury concentration is less than 0.003 mg/l, as determined by application of the averaging rules of 35 IAC 304.104(a); and,

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- 3) The Discharger is providing the best degree of treatment consistent with technological feasibility, economic reasonableness and sound engineering judgment. This may include no treatment for mercury; and,
 - 4) The Discharger has an inspection and maintenance program likely to reduce or to prevent an increase in the level of mercury Discharges.
- d) The Discharge of wastes from medicinal or therapeutic use of mercury, exclusive of laboratory use, shall be exempt from the limitations of subsection a) if all the following conditions are met:
- 1) The total Discharge is less than 227 g (one half pound) as mercury (Hg) in any year;
 - 2) This Discharge is to a Public Sewer System; and
 - 3) The Discharge does not, alone or in conjunction with other sources, causes the effluent from the Sewer System or treatment plant to exceed 0.0005 mg/l of mercury.
- e) No Person shall cause or allow any Discharge of mercury to a publicly owned or publicly regulated Sewer System which, alone or in combination with other sources, causes a violation by the Sewer treatment plant discharge of the water quality standard of 35 IAC 302 for mercury applicable in the receiving stream.
- f) For purposes of permit issuance, the IEPA may consider application of the exception of subsection (b) or (c) to determine compliance with this Section. The IEPA may impose permit conditions necessary or required to assure continued application of the exception. When subsection (b) or (c) applies, the IEPA may impose an effluent limitation in the permit which allows the Discharge of a concentration of mercury greater than 0.0005 mg/l but not more than 0.003 mg/l.
2. Cyanide Section (35 IAC 307.1103)
- a) No waste to any Public Sewer system shall contain more than 10 mg/l total cyanide (STORET number 00720) provided any sample tested shall not release more than 2 mg/l of cyanide when tested at a pH of 4.5 and at a temperature of 66 degrees C (150 degrees F) for a period of 30 minutes, except as permitted by subsection (b) below.
 - b) Upon application by a county, municipality, sanitary district or public utility and approval by the IEPA, based upon determination by the IEPA that no violation of the effluent standards of 35 IAC 304 will result and that no hazard to workers in such Sewage works will result, limited additional amounts of cyanide exceeding the standards in subsection (a) above may be Discharged to the Sewage works of such county, sanitary district, municipality or public utility.

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- c) Nothing in this Section shall be construed as limiting the authority of any county, municipality, sanitary district or public utility to impose any more stringent standards or limitations on cyanide Discharges to its Sewage works.
- d) Any actions undertaken pursuant to subsection (b) above shall be subject to the limitations of 35 IAC 307.2400(b)(7).

114-325. Local Limits.

The Local Limits are outlined in Division 7.

114-326. Right of Revision.

- A. The City reserves the right to establish, by Article or in Wastewater Discharge Permits or General Permits, more stringent limitations or requirements on Discharges to the POTW consistent with the purpose of this Division. The specific limitations on Discharge listed in Section 114-325 of this Division are derived from the Maximum Allowable Industrial Loading (MAIL) calculation. The MAILs are allocated only to those IUs, at the City's discretion, that contribute the regulated Pollutant and all remaining IUs are held to either the background concentration or slightly higher than background but lower than the specific Discharge limit. In no case shall the total of all allocations exceed the MAIL.
- B. The City will maintain a reserve of the maximum allowable headworks Pollutant loading for each Pollutant for new industries or increase with existing industries. The City will recalculate the maximum concentrations from time to time using site specific data taking into consideration revisions to State and Federal regulations that may impact the calculations.

114-327. Monitoring Facilities and Requirements.

- A. Monitoring Facilities

Monitoring facility requirements are outlined in Section 114-305 of this code.

- B. Applicability

At minimum, all SIUs including Categorical Industrial Users as well as NSRUs are required to sample based on the City Monitoring Frequency as stated in the Wastewater Discharge Permit. Other Users are required to sample upon the request of the City. The Users shall pay the costs of sampling of its Discharge and the costs of analyses of its samples, whether or not the sampling and analyses are done by the User or by the POTW.

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C. Frequency

1. All SIUs including Categorical Industrial Users with Wastewater Discharge Permits must sample their effluent consistent with the permit requirements and report the results to the POTW at least twice yearly for those parameters specified in the User's Permit. The reporting requirement may be increased as defined in the permit for those parameters which have more frequent monitoring requirements.
2. Any NSRUs with an individual or general Wastewater Discharge Permit shall sample their effluent and report the results to the POTW consistent with the requirements of the Wastewater Discharge Permit and the City Monitoring Frequency.
3. The City shall have the right to perform its own sampling at any time at any location that has been issued a permit.
4. The City may initiate sampling and analyses at a higher frequency than in a wastewater discharge permit as a result of a violation of any Discharge Permit limit including cases where Hot Spot maintenance issues or blockage to the Sanitary Sewer System has occurred.
5. Cost of additional sampling and analyses for any monitoring will be invoiced to the applicable User.

D. Sample Collection

1. Samples collected to satisfy reporting requirements must be based on representative conditions throughout the sampling and reporting period. The sampling data must be obtained using appropriate sampling and analysis criteria as defined in the Wastewater Discharge Permit.
2. Except as indicated in Subsection D.3 below, the User must collect Wastewater samples using Flow proportional composite collection techniques.
3. In the event Flow proportional sampling is infeasible, the Pretreatment Coordinator may authorize the use of time proportional sampling at minimum collecting samples every 15 minutes during a 24-hour workday; or a minimum of four (4) Grab Samples. A single grab sample may be taken where the User demonstrates that this will provide a representative sample of the effluent being Discharged and the Pretreatment Coordinator approves this sample technique. A proportional number of samples shall be collected for Wastewater Discharges less than 24 hours.
4. Single Grab Samples may be required in the event of an infrequent batch Discharge or to show compliance with instantaneous Discharge limits.
5. Samples for Fats, Oil and Grease, temperature, pH, cyanide, hexavalent chromium, phenols, sulfides, and volatile organic compounds must be obtained using the number

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of Grab Samples necessary to assess and assure compliance with applicable Pretreatment Standards and Requirements. Multiple Grab Samples that are individually preserved as specified in 40 CFR 136 and appropriate USEPA guidance that are collected during a 24-hour period may be composited prior to the analysis, as follows:

- a) For, cyanide, hexavalent chromium, phenols, and sulfides: multiple Grab Samples may be composited in the laboratory or in the field;
 - b) For volatile organics and Oil and Grease: multiple Grab Samples may only be composited in the laboratory.
6. Composite Samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the City, as appropriate.

114-328. Analytical Requirements.

All Pollutant analyses, including sampling techniques, to be submitted as part of a Wastewater Discharge Permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136, unless otherwise specified in an applicable Categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the Pollutant in question, or where the USEPA determines that the Part 136 sampling and analytical techniques are inappropriate for the Pollutant in question, sampling and analyses must be performed using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Pretreatment Coordinator or other parties approved by USEPA.

114-329. Protection of City Sampling and Flow Metering Equipment From Damage.

No unauthorized Person shall maliciously, willfully, or negligently break, damage, destroy, or tamper with any structure, appurtenance, or equipment which is owned or contracted by the City. Any Person violating this provision May be subject to immediate arrest under criminal damage to property (720 ILCS 5/21-1).

114-330 – 114-339. Reserved.

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SUBDIVISION II. GENERAL DISCHARGE COMPLIANCE

SECTION 114-340. GENERAL DISCHARGE COMPLIANCE.

114-341. Applicability.

Each User that Discharges Non-Residential Source waste shall provide Wastewater treatment and Best Management Practices as necessary to comply with this Division and shall achieve compliance with all Categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 114-320 of this Division within the time limitations specified by USEPA, the State, or the Pretreatment Coordinator, whichever is more stringent.

114-342. Pretreatment Facilities.

Any Pretreatment facilities, Grease Interceptors, and Grease Traps necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Pretreatment Coordinator for review, and shall be acceptable to the Pretreatment Coordinator before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a Discharge acceptable to the City under the provisions of this Division.

All Users are required to comply with IEPA permitting requirements. Users shall obtain all necessary construction-operating permits from the IEPA prior to the City connection and/or Discharge Permit(s) being issued. IEPA will make the determination of actual permitting requirements based on changes in the Wastewater volume or characteristics generated at the User site. The City will track and parallel this IEPA permitting process. No sources of Non-Residential Wastewater will be allowed to Discharge to City POTW until all permitting requirements have been satisfied. Such Pretreatment facilities shall be under the control and direction of an IEPA-certified Wastewater operator.

Any subsequent changes in the Pretreatment facilities or method of operation shall be reported to the City and IEPA prior to the User's initiation of the changes. Users shall obtain all additional construction-operating permits from IEPA and the City for the changes prior to Discharge.

114-343. Additional Pretreatment Measures.

At minimum, the City may require the additional Pretreatment measures defined below. The City may make unannounced inspections of any additional Pretreatment measures during normal business hours whether the User has been issued an individual or general Wastewater Discharge Permit or not.

- A. Whenever deemed necessary, the Pretreatment Coordinator may require Users to restrict their Discharge during peak Flow periods, designate that certain Wastewater be

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discharged only into specific Sewers, relocate and/or consolidate points of Discharge, separate Sewage waste streams from Industrial Waste streams, and such other conditions as may be necessary to protect the POTW Works and determine the User's compliance with the requirements of this Division.

- B. The Pretreatment Coordinator may require any Person or User discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and Flow-control facility to ensure equalization of Flow. The City may issue an individual or general Wastewater Discharge Permit solely for Flow equalization.
- C. Users with the potential to Discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

114-344. Best Management Practices (BMP) Plan.

- A. The City may require the submittal of BMP Plans and operating procedures. Review of such plans and operating procedures by the City shall not relieve the User from the responsibility to modify the User's facility or BMP Plan as necessary to meet all requirements of this Division. Review by the City does not constitute an approval of a BMP plan and the City and its designee(s) are not to be construed as responsible for the actions of the User and any impacts the User may cause as a result of a spill or Slug Discharge.
- B. The User is to provide ready documentation that the provisions of the BMP Plan are being implemented.
 - 1. Specifics of documentation:
 - a) Site diagram showing location of all containers holding liquids;
 - b) Procedures to prevent adverse impact from any accidental Discharge to Storm or Sanitary Sewers. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment;
 - c) Location of Notice/Signs posted in conspicuous places advising employees in English and the language of common use whom to call in the event of a spill, accidental Discharge of prohibited materials, Slug Discharge or a Bypass of any part of a Pretreatment system; and
 - d) Emergency telephone number (24-hour) off-site and backup telephone number.
 - 2. Notification Procedure. The BMP Plan shall contain procedures for immediately notifying the Pretreatment Coordinator of any accidental or Slug Discharge of any

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raw materials or recycled oil to either the Sanitary or Storm Sewer consistent with the requirements in Section 114-456 of this code.

114-345. Spill Prevention / Slug Control Plan.

- A. Any Non-Residential User is required to develop, implement and maintain Best Management Practices in the form of a Spill Prevention / Slug Control Plan hereafter referred to as SPSC Plan, should that User have:
1. Chemicals (raw materials, chemical intermediates, wastes to be recycled, final products, or utility chemicals) that total or exceed 250 gallons at or on its site;
 2. Prohibited Discharge Materials as defined in Section 114-322 of this Division at or on its site; or
 3. Hazardous Waste as defined in Section 114-458 of this code at or on its site; or
 4. Been defined by the Pretreatment Coordinator to have a need to control Slug Discharges.

All Non-Residential Users that meet the above criteria are required to develop and implement a SPSC Plan regardless whether that User is regulated by a Discharge Permit or not.

- B. The SPSC Plan which is required to be submitted to the City if the User's Discharge is regulated shall address, at a minimum, the following:
1. Specifics of SPSC Plan:
 - a) Description of Discharge practices, including non-routine batch Discharges;
 - b) Description of stored chemicals, including quantity of chemicals and type and number of storage containers;
 - c) Site diagram showing location of all tanks holding greater than or equal to 250 gallons or areas containing 8 drums or more of raw materials, prohibited wastes, wastes to be recycled, hazardous wastes or final product. Identification and location of all liquid materials is mandatory;
 - d) Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic Pollutants, including solvents, and/or measures and equipment for emergency response.

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Building containment structures or production equipment changes are considered procedures to prevent adverse spills. If containment structures are connected to the Sanitary Sewer, a valve normally left in a closed position is required;

- e) Location of Notice/Signs posted in conspicuous places advising employees in English and the language of common use whom to call in the event of a spill, accidental Discharge of prohibited materials, Slug Discharge or a Bypass of any part of a Pretreatment system; and
 - f) Emergency telephone number (24-hour) off-site and backup telephone number. If the SPSC Plan has been submitted, any change in the telephone numbers should be submitted within five Work Day when revised.
2. Notification Procedure. The SPSC Plan shall contain procedures for immediately notifying the Pretreatment Coordinator of any accidental or Slug Discharge, as required by Section 114-456 of this code;
3. Documentation. The SPSC Plan shall contain a sample of the documentation maintained at the site that:
- a) Ensures that all employees who are in a position to cause, discover, or observe such Discharge are advised of the emergency notification procedures; and
 - b) A notice in English and the language of common use shall be permanently posted on the User's bulletin board or other prominent place advising all employees to call (815) 544-2072 Monday – Friday 6:00 am to 3:30 pm, (815) 494-8279 Saturday and Sunday and Monday – Friday after 3:30 pm, in the event of a Discharge of dangerous or prohibited material;
 - b) Such logs to verify inspection and maintenance procedures to prevent adverse impacts and confirm that said procedures are being performed on a regular basis. At a minimum, logs are required to verify valves in containment structures, if present, are closed.
- C. Review of such plans and operating procedures by the City shall not relieve the User from the responsibility to modify the User's facility or SPSC Plan as necessary to meet all requirements of this Division. Review by the City does not constitute an approval of a SPSC plan and the City and its designee(s) are not to be construed as responsible for the actions of the User and any impacts the User may cause as a result of a spill or Slug Load.
- D. At least once every two (2) years the Pretreatment Coordinator shall evaluate whether each SIU needs a revision to its SPSC Plan. The Pretreatment Coordinator may require any User to submit at a frequency less than two (2) years such Spill Plan or require modification of an existing SPSC Plan based on changes that have occurred at the site or in response to an incident that had the potential to impact the POTW Treatment Works.

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In alternate years, the Pretreatment Coordinator shall evaluate whether each NSRU is required to file a revision to its SPSC Plan based on changes that have occurred at the site or in response to an incident that had the potential to impact the POTW Works.

114-346. Closure Plan.

- A. Any Non-Residential User meeting the requirements of Section 114-432.A of this code including but not limited to those with Wastewater Discharge Permits that determines it will cease operations permanently, or if some of the processes that classify the User as significant are closed, the User shall file a written closure plan with the City. The closure plan shall be submitted 10 Work Days prior to the initiation of the plan and shall contain, at a minimum, the following:
1. A description of each Wastewater generating process that will be closed;
 2. A description of how the facility will be closed and the extent of operations during the closure period;
 3. An inventory and estimate of the volume of all process Wastewater, chemicals, and hazardous waste on site. A description of the methods for disposal, including procedures for removing, transporting, treating, storing, or disposing of all waste and identifying all off-site waste management facilities to be used;
 4. A schedule of the closure activities indicating the time required to complete each closure step; and
 5. Additional monitoring scheduled that will identify compliance with Pretreatment standards during the closure operations.

114-347 – 114-349. Reserved.

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114-350. USER CHARGES.

Sec. 114-351. Basis for service charge.

- A. The service charge for the use of and for service supplied by the wastewater facilities of the City shall consist of a fixed charge for accounting, billing and auditing, a basic service charge indebtedness, Operation and Maintenance, plus equipment replacements, and buildings and structure depreciation.
- B. The basic service charge shall be based on water usage, excluding usage metered by a sprinkler meter, as recorded by water meters and Sewage meters for Wastes having the following average domestic waste characteristics:
 - 1. A five-day, 20 degrees Celsius BOD of 200 mg/l.
 - 2. A Total Suspended Solids content of 260 mg/l.
- C. It shall consist of Operation and Maintenance Costs plus replacement and shall be computed as follows:
 - 1. Estimate the projected annual revenue required to operate and maintain the Wastewater facilities, including an equipment replacement fund and building depreciation fund for the year, for all works categories.
 - 2. Proportion the estimated costs for Wastewater facility categories by volume, Total Suspended Solids and BOD.
 - 3. Compute costs per 100 cubic feet of domestic waste.
- D. The adequacy of the service charge shall be reviewed annually by the certified public accountants for the City in their annual audit report. The service charge shall be revised periodically to reflect a change in the number of Users and in Operation and Maintenance Costs, including depreciation and equipment replacement cost.

Sec. 114-352. Measurement of flow.

The volume of Flow used for computing basic service charges shall be the metered water consumption, excluding usage metered by a sprinkler meter.

- A. If Persons or other Dischargers (industrial or commercial) discharging wastes into the Public Sewers procure any part or all of their water from sources other than the public waterworks system, all or a part of which is discharged into the Public Sewers, the Dischargers shall, if directed by the City, install and maintain, at their expense, water meters of a type approved by the Department of Public Works for the purpose of determining the volume of water obtained from these other sources.

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- B. Dischargers manufacturing products that utilize water that does not reach the Sewer System will be allowed a reduction in their water consumption reading if they can demonstrate (by meter reading or calculations) the volume not discharged to the Sewer System.

Sec. 114-353. Computation of service charge.

The service charge shall be computed by the following formula:

$$CW = CM + (VU) CU$$

Where:

CW	=	Amount of Wastewater service charge (\$) per billing period.
CM	=	Minimum charge for auditing, billing, and accounting (Section 114-354 of this Division)
VU	=	Metered water consumption for the billing period.
CU	=	Basic service rate for operation, maintenance and replacement, indebtedness, building and structure replacement plus revenue bond rate plus solids handling equipment rate.

Sec. 114-354. Rates.

- A. *Establishment of rates.* The following rates are established as Sanitary Sewer service charges to be charged to each User. Each User shall be charged in accordance with the sum of the charges based on each line item or items applicable to that User.
- B. *Service charge for domestic Wastewater discharges.* These three items comprise the basic service charge. Fees for these items are provided in Appendix A of this Code.
1. *Basic user charge.* A basic User charge per billing shall be applied to each single metered or multiple unit served. The basic user charge may be referred to as a billing charge (based on the cost of billing). This charge shall apply to all Users, whether located inside or outside the City limits, and whether or not contiguous to the City limits. In addition, each User with a Sewer meter shall pay an annual sewer meter maintenance charge, which is based upon the cost of meter maintenance and calibration. The Sewer meter maintenance fee shall be billed in either the February or March billing for the relevant User.
 2. *Basic user rate plus debt service.* A basic user rate shall be applied to each User based upon metered water consumption to pay the cost of operation maintenance, and replacement of the system and debt service.
 3. *Surcharge.* All Commercial, Industrial, and Institutional/Governmental Users shall pay a Surcharge in addition to the above charges whose discharges exceed the average concentrations for BOD₅ and/or Total Suspended Solids as provided in Section 114-351.B of this Division. In addition, surcharge will be assessed for Total Dissolved Solids greater than 260 mg/l and polar FOG greater than 900 mg/l. See Appendix A for fees and charges. Wastes containing levels in excess of the maximum concentration may be rejected or

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Pretreatment may be required in Section 114-301.E. of this code.

Sec. 114-355. Director may estimate volume.

Whenever the volume of use, whether industrial or domestic or both, of the Sanitary Sewer service by a particular user cannot be determined by reference to an accurate meter reading, the Director of Public Works, or a person designated by him, shall estimate the volume of use, of either or both classifications of use, according to the best information available to him.

Sec. 114-356. Billing.

- A. Charges shall be billed bi-monthly, except that the Director of Public Works shall have the authority to change the billing to a monthly basis upon the user's request or when deemed necessary by the Director of Public Works. The User of the service shall be liable to pay for the service to the premises, and the service is furnished to the premises by the City only upon the condition that the user of the services is liable therefore to the City. Bills for Sewer service shall be sent out by the Department of Public Works on the first day of the period succeeding the month for which the service is billed.
- B. All Sewer bills are due and payable the 20th day of each month.

Sec. 114-357. Late payment penalty.

If any bill for sanitary sewer service is not paid by day 20 following the date of the billing there shall be added charge to the sum as provided in Appendix A.

Sec. 114-358. Revenues.

- A. All revenues and moneys derived from the operation of the Sewerage system shall be deposited in the sewerage account of the sewerage fund. All the revenues and moneys shall be held by the treasurer separate and apart from his private funds and separate and apart from all other funds of the City; and all of the sum, without any deductions whatever, shall be delivered to the treasurer not more than ten days after receipt of the same, or at more frequent intervals as may be directed by the Mayor and City Council.
- B. The treasurer shall receive all revenues from the Sewerage system and all other funds and moneys incident to the operation of the system as the same may be delivered to him and deposit the same in the account of the fund designated as the sewer fund operation and maintenance account. The treasurer shall administer the fund in every respect in the manner provided by statute.

Sec. 114-359. Accounts.

- A. The treasurer shall establish a proper system of accounts and shall keep proper books, records and accounts in which complete and correct entries shall be made of all intervals. He shall cause

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to be made an audit by an independent auditing concern of the books to show the receipts and disbursements of the Sewerage System.

- B. In addition to the customary operating statements, the annual audit report shall also reflect the revenues and operating expenses of the Wastewater facilities, including replacement costs, to indicate that sewer service charges under the industrial waste cost recovery system do in fact meet these regulations. In this regard, the financial information to be shown in the audit report shall include the following:
1. Flow data showing total gallons received at the Wastewater Plant for the current fiscal year.
 2. Billing data to show total number of cubic feet billed.
 3. Number of Users connected to the system.
 4. Number of non-metered Users.
 5. A list of Users discharging nondomestic Wastes (Industrial Users) and volume and strength of Waste discharged and revenues received. Based on the annual audit provisions, the unit cost of Wastewater Treatment shall be increased as necessary to ensure that the IWCRS continues to generate sufficient revenue from class D industry commensurate with cost of service.

Sec. 114-360 – 114-369. Reserved.

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SUBDIVISION I. SURCHARGE

114-370. SURCHARGE.

Sec. 114-371. Cost Recovery Required.

Each Industrial User Shall pay that portion of the City's indebtedness and the Operation, Maintenance, equipment and depreciation costs for financing the annual costs of the Wastewater Treatment Works. The User's share Shall not include an interest component.

Sec. 114-372. Basis for Cost Recovery Charges.

An Industrial User's portion of cost recovery charges Shall be based on the volume and strength of Wastewater Discharged to the Wastewater Treatment Works of the City less domestic Waste Discharges. This Shall be determined based on the following parameters:

- A. *Volume.* This value equals the average daily rate of water consumption as determined by the consumption records of the past year minus 25 gallons per employee per eight-hour shift for domestic Waste or, where water consumption does not reflect the actual quantity of Wastewater tributary to the Treatment Works from the User, the average daily flow as recorded in the control manhole required by Section 114-384 of this Division minus 25 gallons per employee per eight-hour shift for domestic Waste.
- B. *BOD.* This value equals the average daily pounds of billable BOD in the Wastewater as determined in Section 114-384 of this Division minus 0.0425 pound of BOD per employee per eight-hour shift for domestic Waste.
- C. *Total Suspended Solids.* This value equals the average daily pounds of Total Suspended Solids in the Wastewater from the User as determined in Section 114-384 of this Division minus 0.055 pound of Total Suspended Solids per employee per eight-hour shift for domestic Waste.
- D. *Total Dissolved Solids or Polar FOG.* This value equals the average daily pounds of Total Dissolved Solids or polar FOG in the Wastewater from the User as determined in Section 114-384 of this Division.
- E. *Flat rate.* A flat rate charge per bill based on the supervisory, audit, billing and collecting costs and the number of bills issued per year.

Sec. 114-373. Unit Cost.

The dollar unit cost Shall be determined as follows:

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- A. *Volume.*
1. Annual cost proportioned to industrial volume Discharged to the plant divided by metered water consumption by User multiplied by 100 cubic feet. Refer to Appendix A for unit cost.
 2. Except that all industrial weak strength Wastes Shall be charged the domestic wastewater Discharge rate in Section 114-354.B of this code. Surcharges for BOD, Total Suspended Solids or Total Dissolved Solids, and polar FOG Shall be charged to industrial Discharges for waste strengths in excess of domestic Waste.
- B. *BOD.* Annual cost proportioned to BOD divided by pounds of BOD per year multiplied by 100 pounds. Refer to Appendix A for unit cost.
- C. *Total Suspended Solids.* Annual cost proportioned to Total Suspended Solids divided by pounds of Total Suspended Solids per year multiplied by pounds of Total Suspended Solids. Refer to Appendix A for unit cost.
- D. *Total Dissolved Solids or Polar FOG.* Refer to Appendix A for unit cost.
- E. *Annual cost.* Annual cost for supervisory, audit, billing and collecting services is equal to the number of bills issues per year. Refer to Appendix A for annual cost.
- F. *Annual fixed cost.* Annual fixed cost, proportioned to property divided by assessed value of the real estate in the city multiplied by \$1,000.00 assessed value. Refer to Appendix A for annual fixed cost.
- G. *CU.* Basic service rate for domestic waste Discharge in Section 114-354.B of this code.

Sec. 114-374. Cost for Industrial User.

The cost to be recovered from an Industrial User (CI) Shall be determined as follows:

- A. CI is equal to volume multiplied by CU plus BOD plus Total Suspended Solids plus Total Dissolved Solids plus polar FOG plus Z.
- B. CU is equal to basic service rate.
- C. Volume is equal to cubic feet of waste Discharged to plant per year.
- D. BOD and Total Suspended Solids is equal to BOD and Total Suspended Solids in excess of domestic waste strength as outlined in Section 114-351.B of this code.

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- E. Total Dissolved Solids and polar FOG in excess of levels outlined in Section 114-354.B.3 of this code.
- F. Z is equal to flat rate billing charge.

Sec. 114-375. Charge for Cost Recovery.

Each year each Industrial User of the Treatment Works Shall pay the cost recovery amount determined by Section 114-374 of this Division. Where an industry is connected to a Public Sewer after the startup of the facilities constructed under a state or federal grant, the industry Shall only pay its portion of the Industrial Waste cost recovery amount for each quarter during the use of the project. The industry will not be required to pay for those quarters prior to connection to a Public Sewer.

Sec. 114-376. Payments and Billing.

Payments and billing periods for Industrial Waste cost recovery Shall be as set forth in Sections 114-354 through 114-359 of this code.

Sec. 114-377. Delinquency and Termination of Service.

In the event the charges for Industrial Waste cost recovery are not paid within 30 days after the rendition of that bill, then service charges Shall be deemed and are declared to be delinquent, and thereafter the delinquent charge Shall constitute a lien on the real estate for which the sewer services were supplied. The City May file sworn statements showing the delinquencies in the office of the county recorder of deeds, and the filing of the statements Shall be deemed notice of a lien for the payment of the charges for sewer service. If the delinquency in the payment of the recovery cost continues for a period of more than 20 days, the sewer service Shall be discontinued.

Sec. 114-378. Time of First Payment.

The initial payment made by an Industrial User that is connected to a Public Sewer after the startup of the Treatment Works constructed with a state grant Shall be made by the next scheduled due date as defined in Sections 114-354 through 114-359 of this code and Shall be equal to the proportional share (based on days of service) of one billing period.

Sec. 114-379. Adjustment of Charge.

If there is a change in the strength or volume introduced into the Treatment Works by an Industrial User as determined by the previous year records, the City will adjust the Industrial Waste cost recovery charge.

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Sec. 114-380. Commitment for Increased Use.

An Industrial User's portion of any Industrial Waste cost recovery system Shall include allowance for the cost of any firm commitment to the City for any increased use by the User.

Sec. 114-381. Responsibility of Director.

The DPW Shall maintain the necessary records for determination of User share of the cost and Shall provide the billing and collection services as required by this Article.

Sec. 114-382. Responsibility of City.

The City Shall be responsible for the investment and expenditure of all moneys collected for Industrial Waste cost recovery.

Sec. 114-383. Monitoring.

The Pretreatment Coordinator Shall maintain a program of monitoring Industrial User Discharges as the Director of Public Works deems necessary, provided that any major contributing industry Shall be monitored no less than 12 times annually. All other Industrial Users Shall be monitored at the frequency as deemed necessary by the Director of Public Works for determination of the Industrial Waste cost recovery charge for that Industrial User.

Sec. 114-384. Measurement of Industrial Waste Flow and Strength.

- A. The City Shall reserve the right to sample and test all Discharges at any time and bill the Dischargers for all involved costs. The City Shall establish Discharge loads and Industrial Waste cost recovery charges based on either or both tests and this Shall be binding as a basis for Industrial Waste cost recovery charges.
- B. Industrial Waste Dischargers, within 90 days of the date of notification to be included in the Surcharge Program by the City, Shall, subject to City control and direction, install and maintain at their expense acceptable water meters or flow metering devices and samplers and manholes as required to determine Waste characteristics Discharged to the Public Sewers.
 1. Flow metering devices, installed in monitoring manholes on service lines, will be required for measurement of the volume of Waste Discharged to the Sewers when volumes cannot otherwise be determined from metered water consumption records. This determination Shall be made by the City.
 2. The industry Shall install and maintain Waste samplers and hire an approved laboratory to complete waste testing when directed by the City. Waste sampling and testing Shall be completed by the Discharger as often

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as May be deemed necessary by the City and all certified test results Shall be forwarded to the City.

Sec. 114-385. Access to Records.

The Illinois Environmental Protection Agency, the United States Environmental Protection Agency, or its authorized representative Shall have access to any books, documents, papers and records of the City which are applicable to the City's system of User charges for the purpose of making audit, examination, excerpts and transcriptions.

Sec. 114-386. Accounts.

- A. The City Shall establish a proper system of accounts and Shall keep proper books, records and accounts in which complete and correct entries Shall be made of all transactions relative to the sewerage system, and at regular annual intervals he Shall cause to be made an audit by an independent auditing concern of the books to show the receipts and disbursements of the sewerage system.
- B. In addition to the customary operating statements, the annual audit report Shall also reflect the revenues and operating expenses of the Wastewater facilities, including replacement costs, to indicate that sewer service charges under the Industrial Waste cost recovery system do in fact meet these regulations. In this regard, the financial information to be shown in the audit report Shall include the following:
 - 1. Flow data showing total gallons received at the Wastewater Plant for the current fiscal year.
 - 2. Billing data to show total number of cubic feet billed.
 - 3. Number of Users connected to the system.
 - 4. Number of non-metered Users.
 - 5. A list of Users discharging nondomestic Wastes (Industrial Users) and volume and strength of Waste Discharged and revenues received.

Secs. 114-387—114-389. Reserved.

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SUBDIVISION II

SECTION 114-390. MISCELLANEOUS FEES.

114-391. Pretreatment Program Funding.

It is the intent of the City to pass all general costs of the Pretreatment program to all Non-Residential Users and the costs of the FSE program to all FSE Users. The fees Shall apply to those Users subject to the Pretreatment or FSE programs are based on water usage.

- A. The charges that Shall apply to those Users subject to the Pretreatment program are based on classification and are established in the Division 5 of Article V and Appendix A.
- B. Billing Shall be based on the billing cycle for water and sewer and Shall be added on to the water and sewer bill. The rates or charges for Pretreatment service Shall be payable monthly. The owner of the premises, the occupant thereof, and the User of the service Shall be jointly and severally liable to pay for the service to such premises and the service is furnished to the premises by the City only upon the condition that the owner of the premises, occupant and User of the service Shall be jointly and severally liable therefore to the City.

114-392. Pretreatment Charges and Fees

The City May adopt reasonable fees for reimbursement of costs of setting up and operating the City's Pretreatment Program unique to a specific User found in Division 5 of Article V and Appendix A which May include:

- A. Categorical Pretreatment Standard determination, establishment and documentation for Wastewater Discharge Permit;
- B. Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's Discharge, and reviewing monitoring reports submitted by Users;
- C. Fees for establishing and reviewing Best Management Practices Plans and requirements;
- D. Fees for reviewing plans or construction relating to Spill Prevention / Slug Load Plans as defined in Section 114-345 in this code or Closure Plans per Section 114-346 in this code;
- E. Fees for responding to Report of Potential Problems as defined in Section 114-456 in this code;
- F. Fees for filing appeals;

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- G. Fees to recover administrative and legal costs (not included in Section 114-530 in this code) associated with the enforcement activity taken by the Pretreatment Coordinator to address User noncompliance; and
- H. Other fees as the City May deem necessary to carry out the requirements of Article V, related solely to the matters covered by Article V. These fees are separate from all other fees, fines, and penalties chargeable by the City.

114-393. Additional Remedies.

- A. In addition to remedies available to the City set forth elsewhere in this Division, if the POTW is fined by the state or USEPA for violation of the POTW NPDES permit or violation of water quality standards as the result of Discharge of Pollutants by a User or group of Users, then the fine, including all legal (including, but not limited to attorney's fees), sampling, analytical testing costs and any other related costs incurred by the City Shall be charges to the responsible User or group of Users. Such charges Shall be in addition to, and not in lieu of, any other remedies the City May have under this Division, statutes, regulations, at law or in equity.
- B. If the Discharge from any non-residential User causes a deposit, obstruction or damage to any portion of the POTW Works, the POTW Shall cause the deposit or obstruction to be promptly removed or cause the damage to be promptly repaired. The cost for such work, including evaluation, materials, labor, supervision and legal costs (including but not limited to attorney's fees), Shall be borne by the person(s) or Non-Residential User(s) causing such deposit, obstruction, or damage.

114-394 – 114-399. Reserved.

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DIVISION 7. LOCAL LIMITS

SUBDIVISION I.

114-400. GENERAL PROVISIONS.

114-401. Enactment.

Pursuant to the requirements of the Federal Clean Water Act and regulations promulgated thereunder; the Illinois Environmental Protection Act of 1970, as amended, 415 ILCS 5/1 *et seq.*, and the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, this code provides the Local Limits for the Sewer Use and Pretreatment Code (“Limits Code”) as cited in Division 4 of Article V, is hereby enacted by the City Council of the City of Belvidere. The following Pollutant limits are established to carry out the purposes and policies established in Article V.

114-402 – 114-409. Reserved.