

# CITY OF BELVIDERE, ILLINOIS

## FY 2020 BUDGET

May 1, 2019- April 30, 2020



**2019**

**Mayor**

Mike Chamberlain

**Council Members**

Ronald Brooks

Michael Borowicz

Tom Porter

George Crawford

Marsha Freeman

Thomas Ratcliffe

Mark Sanderson

Wendy Frank

Daniel Snow

Clayton Stevens

Cory Thornton- Treasurer

Becky Tobin- Budget/Finance Officer

# City of Belvidere

## Fiscal Year 2020 Budget

### Highlights

#### Revenues

- Local Motor Fuel Tax- In 2018 the City passed an ordinance which created a 2 cent local motor fuel tax to help pay for infrastructure projects. This tax went into effect on September 1, 2018 and is estimated to generate close to \$600,000 annually. There are 16 gas station (including 2 at the Tollway Oasis) that pay this tax.
- Home Rule Sales Tax- In 2018 the City passed an ordinance which created a .50% Home Rule Sales Tax to help pay for infrastructure projects and rising pension costs. This increase went into effect January 1, 2019 and took the sales tax rate from 7.75% to 8.25% within the municipal boundaries of the City. This tax increase is estimated to generate \$1.2 Million annually.
- Property Tax- The City Council voted to NOT increase property taxes during the December 2018 Levy process therefor the property taxes for the City remain status quo. The Property Tax accounts for 27% of the General Fund Revenues.

The Municipal Sales Tax has started to show some signs of improvement over the last couple of years and accounts for about 20% of the General Fund Revenue. The Sales Tax revenues are almost back to what they were before the recession of 2008. This revenue source will most likely be affected by the closing of Shopko and deleting a shift at the Chrysler plant so we will have to watch this closely throughout fiscal year 2020.

The Income Tax is another very important revenue and currently accounts for 14% of the total General Fund revenues. The State of Illinois voted in their 17-18 budget to retain 10% of the Income Tax that normally comes back to municipalities. The State voted to give 5% of that back to municipalities during their 18-19 budget process. It is unclear if this cut to local governments will remain in the budget going forward. The City of Belvidere is losing approximately \$125,000 annually in Income Tax revenue.

The City continues to rely on the Utility Tax revenue to help balance the budget and fund public safety operations, capital purchases, and pay for road projects. The Utility Tax represents 11% of the General Fund Revenues. These revenues have been declining in recent years due to falling energy costs and residents abandoning their landline phones. There are also environmental factors such as hot summers, and cold winters that fluctuate and make it hard to predict the revenue.

## Expenditures

- The city has budgeted \$1,212,000 dollars for infrastructure projects. Projects include:
  - Poplar Grove Rd/ Lawrenceville Rd Intersection Eng. (\$12,000)
  - Dawngate Detention Improvements (\$600,000)
  - Low Flow Channel Construction-6<sup>th</sup> to Appleton (\$500,000)
  - Implementation of Storm Water Utility (\$100,000)
  - An additional \$665,000 has been budgeted for street overlays and pavement striping using Motor Fuel Tax dollars.
- The city has budgeted \$615,808 in capital expenditures. Purchases include:
  - Snow Blower- Street Dept. (\$85,000)
  - Utility Trailer- Street Dept. (\$10,000)
  - Portable Radios- Fire Dept. (\$17,500)
  - Fire Engine (\$68,828 4th year of 7 year lease)
  - MSA SCBA Airpacks/Masks- Fire Dept. (\$86,480)
  - Minipumper - Fire Dept. (\$125,000- payment #1 of 2)
  - Station 2 bathroom remodel- Fire Dept. (\$10,000)
  - (4) Vehicles and equipment– Police Dept. (\$174,000)
  - Annex Building Remodel- Police Dept. (\$15,000)
  - K-9 and Training- Police Dept. (\$12,000)
  - Traffic Control Devices- Police Dept. (\$12,000)

## Salaries and Personnel

- All union contracts were negotiated and settled for 4 years (May 1, 2018-April 30, 2022). Non-union employees received 2% for FY 2020 with the exception of 2 staff members that received a wage adjustment higher than the 2%. The Street Department was approved to hire 1 additional Maintenance Worker.

## Pensions

- Police and Fire Pension costs continue to rise. The city will spend \$1,304,118 on the Police Pension and \$1,103,286 on the Fire Pension in FY 2020. That is a 4% increase over FY 2019.
- The Illinois Municipal Retirement Fund (IMRF) is the most stable public pension plan in Illinois and is 92.9% funded on an actuarial basis (98.2% on a market basis). This plan is not funded or administered by the State of Illinois. All employees, besides police and fire, fall into this retirement plan. The employer contribution rate for 2018 was 12.34% and the contribution rate for 2019 is 9.63%.

## Health Insurance

- Health Insurance costs increased only .1% this year. The City continues to be partially self-funded with Blue Cross Blue Shield.

**Tax Levy Comparison with last Year**

Levy Category	for Fund	Fund #	(Levy) Dec 17	(Extension) Dec 17	(Levy) Dec 18	% of chng Levy 18 to Levy of 17
Gen Corporate	General	01	1,694,385	1,696,281	1,694,385	0.00%
Police Protection	General	01	20,000	20,049	20,000	0.00%
Fire Protection	General	01	20,000	20,049	20,000	0.00%
Audit	General	01	20,000	20,049	20,000	0.00%
Street Lighting	General	01	210,000	210,257	210,000	0.00%
Civil Defense	General	01	7,000	7,011	7,000	0.00%
Street & Bridge	General	01	60,000	60,093	60,000	0.00%
Tort (legal fees)	General	01	75,000	75,117	75,000	0.00% (1)
Forestry Program	General	01	40,000	40,073	40,000	0.00%
I.M.R.F.	General	01	65,000	65,087	65,000	0.00% (2)
Social Security Tax	General	01	200,000	200,232	200,000	0.00%
Refuse/Landfill	General	01	50,000	50,068	50,000	0.00%
Insurance/Tort	General	01	300,000	300,368	300,000	0.00%
<b>For General Fund</b>			<b>2,761,385</b>	<b>2,764,735</b>	<b>2,761,385</b>	<b>0.00%</b>
Public Benefit	Capital Proj	41	40,000	40,073	40,000	0.00%
Police Pension	Pension	81	1,181,417	1,182,762	1,181,417	0.00%
Fire Pension	Pension	82	1,001,132	1,002,269	1,001,132	0.00%
<b>TOTAL CITY LEVY</b>			<b>4,983,934</b>	<b>4,989,840</b>	<b>4,983,934</b>	<b>0.00%</b>
City's actual EAV and tax rate				313,938,613	331,020,261	<b>1.5894%</b> <b>1.5056%</b>
Library		18	710,939	711,738	710,939	0.00%
<b>TOTAL LEVY</b>			<b>5,694,873</b>	<b>5,701,578</b>	<b>5,694,873</b>	<b>0.00%</b>

(1) Portion of City Attorney's salary (excludes benefits) - "costs of protecting itself or its employees against liability"

(2) Employer rate 9.63% (Calendar year 2019)

## CITY OF BELVIDERE STAFFING LEVELS

	Actual FY 08	Actual FY 09	Actual FY 10	Actual FY 11	Actual FY 12	Actual FY 13	Actual FY 14	Actual FY 15	Actual FY 16	Actual FY 17	Budget FY 18	Budget FY 19	Budget FY 20
Elected Officials													
Salary	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0
	156,413	164,186	178,607	183,525	201,573	207,622	207,622	207,327	207,622	207,622	213,878	214,542	215,212
Administration													
Salary	6.0	6.0	6.0	6.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
	298,003	316,466	316,466	329,918	242,356	249,704	253,185	252,932	259,834	265,191	270,495	275,905	285,323
Police													
Salary	49.5	50.0	50.0	49.0	43.0	44.0	46.0	45.0	46.0	46.0	46.0	46.0	46.0
	2,534,582	2,808,913	2,807,969	2,787,680	2,779,119	2,942,805	3,053,558	3,182,988	3,192,442	3,236,498	3,440,533	3,533,117	3,667,877
Fire													
Salary	33.0	33.0	31.0	30.0	27.5	27.0	29.0	29.5	30.0	30.0	30.0	30.0	30.0
	1,725,358	1,971,759	1,916,421	1,839,523	1,796,054	1,874,305	1,962,281	1,908,887	1,951,981	1,969,596	2,095,112	2,157,165	2,194,419
Community Development													
Salary	6.0	6.0	4.5	2.0	2.0	2.5	2.5	3.5	3.5	4.5	4.5	5.0	5.0
	299,495	267,832	250,612	112,790	93,130	112,224	139,291	155,661	161,690	213,387	217,830	252,208	256,305
Street													
Salary	15.0	15.0	15.0	14.0	9.5	9.5	9.5	9.0	9.0	9.0	9.0	9.0	10.0
	738,506	826,409	840,042	812,902	532,174	524,827	528,654	542,624	560,396	583,029	609,950	623,098	672,391
Water													
Salary	8.5	8.5	8.5	7.5	7.5	8.0	8.5	9.0	9.0	9.0	9.0	9.0	9.0
	523,853	566,504	504,309	440,469	466,890	475,051	509,798	518,051	528,948	555,858	590,454	577,070	600,762
Sewer													
Salary	9.5	9.5	9.5	7.5	9.0	9.0	9.0	9.0	9.0	8.0	8.0	8.0	8.0
	512,390	636,212	620,091	558,627	574,861	574,546	588,432	607,992	551,622	565,019	601,243	626,958	634,759
Sewer Collections													
Salary	4.0	5.0	5.0	3.0	3.0	3.0	3.5	4.0	4.0	4.0	4.0	4.0	4.0
	291,325	274,088	190,050	200,507	178,201	181,208	207,713	262,073	274,308	282,807	287,187	304,959	308,462
Total Gen Fund Employees	122.5	123.0	119.5	114.0	99.0	100.0	104.0	104.0	105.5	106.5	106.5	107.0	108.0
Total W/S Employees	22.0	23.0	23.0	18.0	19.5	20.0	21.0	22.0	22.0	21.0	21.0	21.0	21.0
<b>TOTAL EMPLOYEES</b>	<b>144.5</b>	<b>146.0</b>	<b>142.5</b>	<b>132.0</b>	<b>118.5</b>	<b>120.0</b>	<b>125.0</b>	<b>126.0</b>	<b>127.5</b>	<b>127.5</b>	<b>127.5</b>	<b>128.0</b>	<b>129.0</b>
Total General Fund	5,752,357	6,355,565	6,310,117	6,066,338	5,644,406	5,911,487	6,144,591	6,250,419	6,333,965	6,475,323	6,847,798	7,056,035	7,291,527
Total Water/Sewer	1,327,568	1,476,804	1,314,450	1,199,603	1,219,952	1,230,805	1,305,943	1,388,116	1,354,878	1,403,684	1,478,884	1,508,987	1,543,983
<b>TOTAL</b>	<b>7,079,925</b>	<b>7,832,369</b>	<b>7,624,567</b>	<b>7,265,941</b>	<b>6,864,358</b>	<b>7,142,292</b>	<b>7,450,534</b>	<b>7,638,535</b>	<b>7,688,843</b>	<b>7,879,007</b>	<b>8,326,682</b>	<b>8,565,022</b>	<b>8,835,510</b>

# **BUDGET ORDINANCE**

## **City of Belvidere**

### **Ordinance #446H**

An ordinance budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

BE IT ORDAINED by the Mayor and the City Council of the City of Belvidere, Boone County, Illinois, that

SECTION 1: The amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the municipality be and the same are hereby budgeted for the corporate purposes of the City of Belvidere, Boone County, Illinois as hereinafter specified for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

SECTION 2: The amount budgeted for each object and purpose shall be as set forth in Exhibit A.

SECTION 3: The salaries for appointed officials and certain other employees are established and fixed as set forth in Exhibit B, which is incorporated by this reference.

SECTION 4: If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5: A certified copy of this ordinance shall be filed with the County Clerk within 30 days after adoption.

SECTION 6: This ordinance shall be published in pamphlet form and shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED this 1st day of April, 2019, pursuant to a roll call vote by the City Council of the City of Belvidere, Boone County, Illinois.

APPROVED:  \_\_\_\_\_

ATTEST:   
City Clerk

AYES: \_\_\_\_\_  
Freeman, Porter, Ratcliffe, Sanderson, Snow, Borowicz,  
Crawford and Frank.

NAYES: \_\_\_\_\_  
Stevens. Absent: Brooks.

Date Approved: April 3, 2019

Sponsor: Alderman Crawford



# EXHIBIT B

## Non-Union Salary Schedule FY20

Except as noted the following reflect 2% increases.

		FY 19	FY 20
Director PW	Anderson, Brent	\$ 101,807.30	\$ 103,843.45
Street/Water/Sewer Supt	Anderson, Danny	\$ 79,337.78	\$ 80,924.54
Budget & Finance Officer	Tobin	\$ 76,457.96	\$ 81,887.12
Police Chief *****	Woody	\$ 107,915.49	\$ 110,343.59
Dep Chief *****	Gardner	\$ 101,807.30	\$ 104,097.96
Dep Chief *****	Wallace	\$ 101,807.30	\$ 104,097.96
Police Admin	Daniels	\$ 51,472.75	\$ 52,502.21
Fire Chief	Hyser	\$ 101,807.30	\$ 103,843.45
Dep CityClerk	Embry	\$ 51,531.01	\$ 52,561.63
Assistant Clerk	Turnipseed	\$ 36,682.42	\$ 37,416.07
Transcriptionist/ Admin Assistant	Taromina	\$ 32,012.05	\$ 32,652.29
Det Admin Asst	Mitchell M	\$ 35,250.83	\$ 35,955.85
City Atty	Drella	\$ 111,233.33	\$ 113,458.00
Building Director	Countryman	\$ 71,792.80	\$ 73,228.66
Zoning and Code Enforcement	Whetsel	\$ 43,423.17	\$ 44,291.63
Community Development Admin Assistant	Crawford	\$ 32,573.00	\$ 33,224.46
Building Inspector FT	Vacant	\$ 50,000.00	\$ 50,000.00
Fire Admin Assistant	Gilman	\$ 32,010.00	\$ 32,650.20
Community Development Planner/ Event Planner	DelRose	\$ 52,020.00	\$ 55,560.40

Tobin salary increase includes 2% plus an additional 5% (\$3,900). This represents a 7.1% increase.

DelRose salary increase includes 2% plus an additional \$2,500. This represents a 6.8% increase.

\*\*\*\*\* The Police Chief's salary shall be 6% over that of the Deputy Chiefs. (2.25% increase)

\*\*\*\*\* The Deputy Chief's Salary shall be 6% over the Sergeants pay including maximum longevity. (2.25% increase)

# Table of Contents

## General Fund

General Administration.....	1 of 15
Audit.....	2 of 15
IMRF.....	2 of 15
Social Security.....	2 of 15
Liability Insurance.....	2 of 15
Police Department.....	3 of 15
Public Safety Building.....	3 of 15
Fire Department.....	4 of 15
Police and Fire Commission.....	4 of 15
Community Development.....	5 of 15
Civil Defense.....	5 of 15
Street Department.....	6 of 15
Street Lighting.....	6 of 15
Garbage.....	7 of 15
Forestry.....	7 of 15
Engineering.....	7 of 15
Health/Social Services.....	7 of 15
Economic Development.....	7 of 15
Utility Tax.....	7 of 15

## Water/ Sewer Fund

Water Department.....	8 of 15
Sewer Department.....	9 of 15
Bond Reserves.....	10 of 15
Connection Fees/Deposits on Agreement.....	10 of 15
Depreciation Fund.....	11 of 15
Bond Payments.....	11 of 15

## Other

Motor Fuel Tax Fund.....	12 of 15
Kishwaukee TIF Fund.....	12 of 15
Kishwaukee II TIF.....	13 of 15
Special Service Area 2 (Farmington Fields).....	13 of 15
Special Service Area 3 (Farmington Fields East).....	13 of 15
Capital Projects Fund (Public Benefit).....	14 of 15
Capital Projects Fund (Capital Assets).....	14 of 15
Escrow Fund.....	14 of 15
Police Pension Fund.....	15 of 15
Fire Pension Fund.....	15 of 15
Ida Public Library	

# ***Mayor's Mission Statement***

***We are focused on continuing to enrich and elevate the quality of every citizen's life in Belvidere, Boone County, and our region. Economic development encompassing all sectors: industrial, agricultural, retail, and residential are continuing goals of my administration. We are aggressively building a stronger tax base. Partnerships with our education leadership will result in a stronger, more diversified workforce for the future. Teamwork-based community health initiatives are moving forward in pragmatic fashion to solve mental health and safety challenges. The goal and trend in Belvidere is upward progress in all things.***

## ***2018 Accomplishments***

- ***20 plus new business starts in Greater Belvidere, with a construction value of \$12,991,504.00***
- ***Balanced budgets in both 2018 & 2019.***
- ***Residential growth beginning to re-occur.***
- ***Mayor Chamberlain elected as the first Chairman of the Region 1 Planning Commission.***
- ***Mayor Chamberlain elected to a sixth consecutive term as a Vice President of the Illinois Municipal League.***
- ***Mayor Chamberlain continues as Executive Chair of the Community Action Agency of Boone & Winnebago Counties for the third straight year.***
- ***Mayor Chamberlain named to represent the IML in the newly announced State of Illinois Broadband Initiative.***
- ***Over \$125,000.00 in private sector grants and donations, creating and improving recreational and park facilities.***

## ***Continued Objectives for 2019***

- *Maintain the presented and approved annual budget for fiscal year 2020.*
- *Continue to build positive, proactive, and productive relationships with all of our Boone County and Belvidere citizens.*
- *Continue to build recognition for our community as a “climate of yes” environment that is business friendly, progressive, and adaptable.*
- *Continue positive involvement in regional, state, and national agendas.*

## ***Personnel Schedule***

- *Budgeted ... fulltime and actual ... 1 unit.*

THE OFFICE OF THE CITY CLERK SHALL SERVE WITH EFFICIENCY AND PROFESSIONALISM IN THE DUTIES OF WHICH ARE PERFORMED.

Belvidere City Clerk Shauna Arco  
Deputy Clerk Sue Embry  
Assistant Clerk Sarah Turnipseed.

The City Clerk shall be the **official record keeper for the city.**

The City Clerk shall **prepare and distribute agendas and packets for the Committee of the Whole and City Council Meetings.**

The City Clerk shall be the **minute taker of city meetings.**

The City Clerk shall **seal and attest all contracts and documents for the city.**

The City Clerk shall **record ordinances and resolutions as passed and adopted by the City Council.**

The City Clerk shall be the **recipient of Freedom of Information Act Requests and act as the FOIA Officer.**

The City Clerk shall be the **Registrar for birth and death certificates for the County of Boone and the City of Belvidere.**

The City Clerk shall be the **Illinois Municipal Retirement Fund Authorized Agent.**

The City Clerk shall act as the **ADA Coordinator.**

The City Clerk shall act as the **Human Resource contact for the City of Belvidere.**

The City Clerk shall be the **RMC for IMLRMA.**

The City Clerk shall **prepare IMLRMA Quarterly Man-Hour Reports** (a tool to evaluate our claim experience and the effectiveness of our loss control program).

The City Clerk shall **coordinate with Williams Manny for the partial self- funding of medical claims and total self- funding of dental claims.**

The City Clerk shall be a **Deputy Registrar for City Elections.**

The City Clerk shall be the **City Election Official.**

The City Clerk's office shall **receipt all monies due and make appropriate deposits.**

The City Clerk's office should **disburse all outgoing payments.**

The City Clerk's office shall **distribute business licenses, video gaming licenses, amusement licenses, liquor licenses and home occupation permits.**

The City Clerk's office shall **conduct payroll for the City of Belvidere Employees and Ida Public Library Employees.**

The City Clerk's office shall **maintain the city's website.**

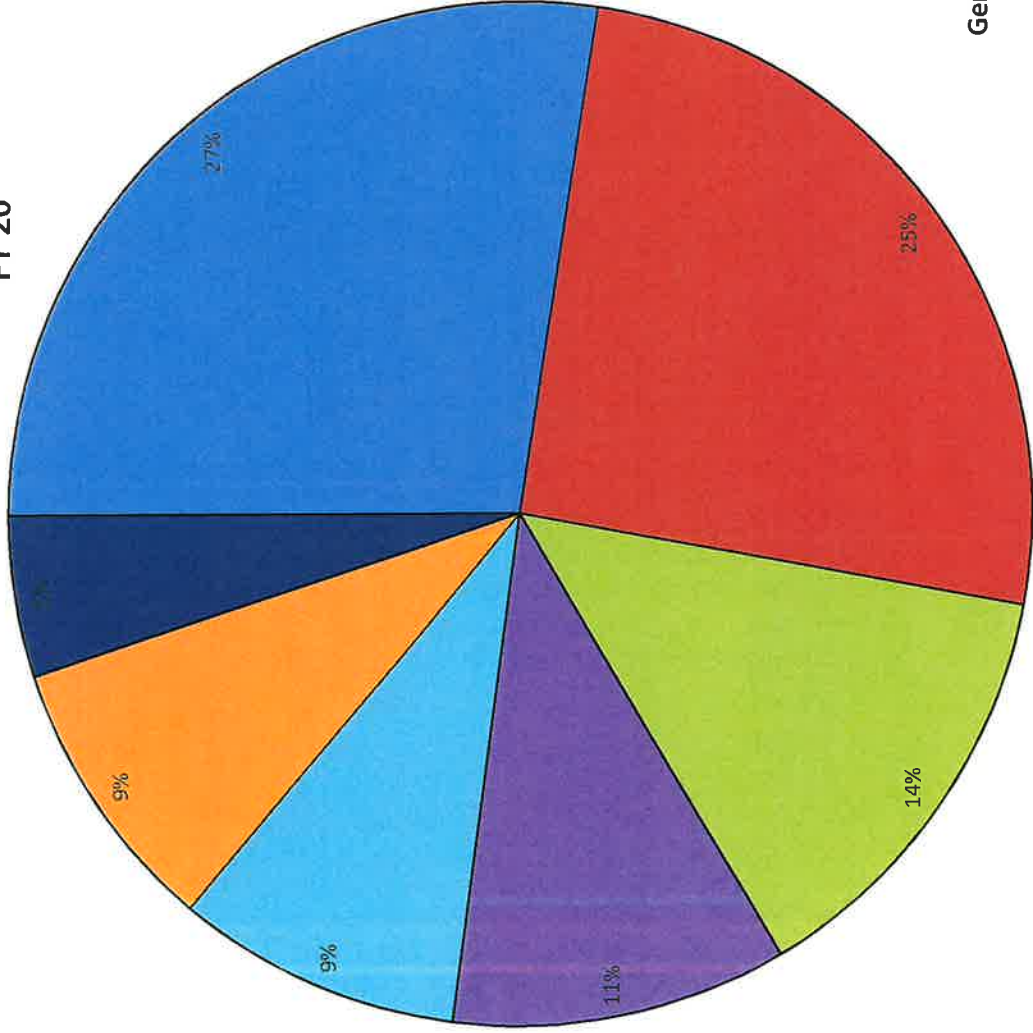
The City Clerk's office shall **prepare OSHA (Occupational Safety & Health Administration) Reports.**

The City Clerk's office shall **report Worker's Compensation Claims.**

The City Clerk's office shall **assist the Mayor's Office and the City Attorney's Office (as they have no clerical staff).**

# General Fund Revenues

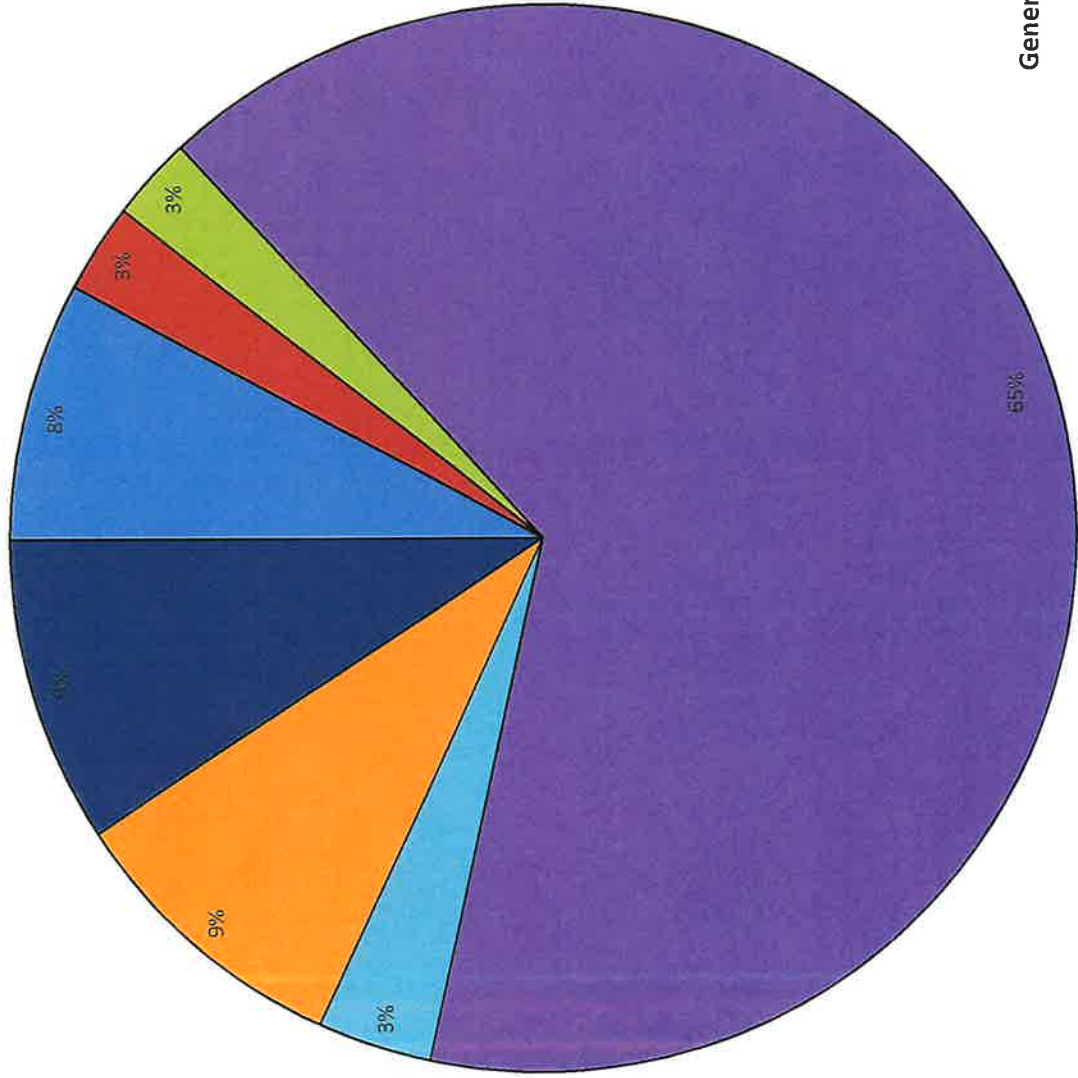
FY 20



- Property Tax
- Sales Tax
- Income Tax
- Utility Tax
- Other Taxes (Local Use, Replacement, LMFT, etc.)
- Fines, Fees, Permits, and License
- Other (Misc., Interest, Grants, Expense Reimb.)

General Fund Revenues = 18,962,033

# General Fund Expenses FY 2020



- General Administration
- IMRF/ Social Security
- Liability Insurance
- Public Safety (Police, Fire, PSB)
- Economic/ Community Development
- Street Department
- Transfer Out (Capital Fund)

General Fund Expenses = \$18,931,834



## GENERAL FUND

## EXHIBIT A

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Beginning Cash</b>		7,785,653	7,776,446	7,776,446	<b>7,099,602</b>
<b>General Administration</b>					
RE Property Tax	01-4-110-4010	1,759,869	1,769,385	1,769,385	1,769,385
Hotel / Motel Tax	01-4-110-4011	2,580	3,356	3,356	3,440
Auto Rental Tax	01-4-110-4012	6,794	6,480	6,480	7,020
Muni Infrastructure Maint	01-4-110-4013	131,451	142,800	142,800	119,400
State Income Tax	01-4-110-4100	2,710,101	2,451,043	2,451,043	2,577,688
Home Rule Sales Tax	01-4-110-4109	0	0	0	1,200,000
Muni Sales Tax	01-4-110-4110	3,427,288	3,471,350	3,471,350	3,634,459
Sales Tax to Developer	01-4-110-4111	0	0	0	0
Local Use Tax	01-4-110-4112	663,705	672,885	672,885	811,045
Local Motor Fuel Tax	01-4-110-4113	0	0	0	558,000
Replacement Tax	01-4-110-4120	433,270	505,727	505,727	469,498
Repl Tax Dist to Pensions	01-4-110-4121	(260,246)	(268,051)	(268,051)	(268,051)
State Grants	01-4-110-4150	0	0	0	0
Grants (Ndevelopment)	01-4-110-4151	0	0	0	0
Business License	01-4-110-4200	15,340	17,850	17,850	16,595
Liquor License & Fines	01-4-110-4210	157,450	114,700	114,700	117,700
Amusement Machine	01-4-110-4230	9,800	10,300	10,300	73,800
Court Fines	01-4-110-4400	326,214	313,271	313,271	338,850
Parking Fines	01-4-110-4410	12,731	5,975	5,975	20,825
Seized Vehicle Fee	01-4-110-4420	90,450	79,200	79,200	78,000
Engr Fees-Subdivision	01-4-110-4430	0	20,000	20,000	20,000
Video Gambling	01-4-110-4440	279,016	273,600	273,600	336,000
Franchise Fees	01-4-110-4450	279,541	282,795	282,795	280,434
Comcast Fees	01-4-110-4455	2,161	0	0	0
Death/Birth Certificates	01-4-110-4460	18,818	18,379	18,379	19,528
Accident/Fire Reports	01-4-110-4470	6,060	5,370	5,370	6,478
Annexation/Plat Fees	01-4-110-4471	0	20,000	20,000	20,000
Tipping Fees	01-4-110-4472	83,374	84,500	84,500	81,156
Fuel Charges (outside vendors)	01-4-110-4550	211,852	245,876	245,876	230,246
Interest Income	01-4-110-4600	55,203	74,750	74,750	141,000
Misc Revenues	01-4-110-4900	13,513	26,700	26,700	24,600
Heritage Days	01-4-110-4901	88,700	0	0	0
Historic Preservation: Fund Raising	01-4-110-4902	8,115	0	0	0
Historic Preservation: Grant Reimb.	01-4-110-4903	0	0	0	0
<b>Operating Transfer in (Reserves)</b>	01-4-110-9998	22,511	676,844	676,844	0
<b>Total General Administration Revenues</b>		<b>10,555,659</b>	<b>11,025,085</b>	<b>11,025,085</b>	<b>12,687,096</b>
Salaries - Elected Officials	01-5-110-5000	213,878	214,542	214,542	215,212
Salaries - Regular - FT	01-5-110-5010	226,431	230,962	230,962	241,286
Group Health Insurance	01-5-110-5130	454,004	518,757	518,757	527,147
Health Ins Claims Paid (Dental)	01-5-110-5131	29,788	35,000	35,000	35,000
Group Life Insurance	01-5-110-5132	1,380	1,450	1,450	1,458
Unemployment Compensation	01-5-110-5136	0	0	0	0
Health Insurance Reimbursement	01-4-110-4540	(156,966)	(160,588)	(160,588)	(148,333)
Meeting & Conferences	01-5-110-5154	13,285	14,850	14,850	14,850
Subscriptions/Ed Materials	01-5-110-5156	432	650	650	650
<b>Gen Admin Personnel &amp; Benefit Expenses</b>		<b>782,231</b>	<b>855,623</b>	<b>855,623</b>	<b>887,270</b>
Repairs/Maint - Bldgs	01-5-110-6010	19,804	24,200	24,200	24,340
Repairs/Maint - Equip	01-5-110-6020	3,925	5,000	5,000	5,000
Legal	01-5-110-6110	6,083	22,000	22,000	15,600
Other Professional Services	01-5-110-6190	2,169	5,000	5,000	45,000
Grant Expenses (Ndev)	01-5-110-6191	0	0	0	0
Telephone	01-5-110-6200	21,935	21,630	21,630	22,490
Codification	01-5-110-6225	5,231	2,000	2,000	2,000
Other Communications	01-5-110-6290	2,806	3,330	3,330	3,420
<b>Gen Admin Contractual Expenses</b>		<b>61,953</b>	<b>83,160</b>	<b>83,160</b>	<b>117,850</b>

		Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>General Administration (cont)</b>					
Office Supplies	01-5-110-7020	45,068	56,500	56,500	76,700
Gas and Oil	01-5-110-7030	0	170,000	170,000	162,943
Other Supplies	01-5-110-7800	5,282	6,800	6,800	6,800
<b>Gen Admin Supplies Expenses</b>		<b>50,350</b>	<b>233,300</b>	<b>233,300</b>	<b>246,443</b>
Miscellaneous Expense	01-5-110-7900	83,627	79,930	79,930	93,730
Reimb of Seized Vehicle Fee	01-5-110-7901	600	0	0	0
Heritage Days	01-5-110-7902	74,996	0	0	0
Comcast Charges	01-5-110-7903	0	0	0	0
Operating Transfers Out	01-5-110-9999	383,828	599,243	599,243	1,763,646
<b>Total General Administration Expenses</b>		<b>1,437,585</b>	<b>1,851,256</b>	<b>1,851,256</b>	<b>3,108,939</b>
<b>NET GENERAL ADMINISTRATION</b>		<b>9,118,074</b>	<b>9,173,829</b>	<b>9,173,829</b>	<b>9,578,157</b>
<b>General Fund - Audit Department</b>					
RE Taxes - Audit	01-4-130-4010	20,041	20,000	20,000	20,000
Accounting & Auditing	01-5-130-6100	34,920	36,500	36,500	36,500
<b>NET - AUDIT DEPARTMENT</b>		<b>(14,879)</b>	<b>(16,500)</b>	<b>(16,500)</b>	<b>(16,500)</b>
<b>General Fund - IMRF Department</b>					
RE Taxes - IMRF	01-4-140-4010	65,143	65,000	65,000	65,000
Replacement Tax	01-4-140-4120	90,889	93,615	93,615	90,889
Interest Income	01-4-140-4600	0	0	0	0
Expense Reimbursement	01-4-140-4940	24,893	31,340	31,340	25,505
<b>Total IMRF Revenues</b>		<b>180,924</b>	<b>189,955</b>	<b>189,955</b>	<b>181,394</b>
IMRF Premium Expense	01-5-140-5120	194,161	179,872	179,872	149,896
<b>NET - IMRF DEPARTMENT</b>		<b>(13,236)</b>	<b>10,083</b>	<b>10,083</b>	<b>31,498</b>
<b>General Fund - Social Security Department</b>					
RE Taxes - FICA/Med	01-4-150-4010	200,386	200,000	200,000	200,000
Expense Reimbursement	01-4-150-4940	128,779	134,731	134,731	137,722
Library Expense Reimbursement	01-4-150-4941	28,653	30,600	30,600	30,600
<b>Total Soc Security Revenues</b>		<b>357,818</b>	<b>365,331</b>	<b>365,331</b>	<b>368,322</b>
FICA Expense	01-5-150-5110	202,748	217,739	217,739	226,129
Medicare Expense	01-5-150-5112	128,761	138,284	138,284	141,874
<b>Total Soc Security Expenses</b>		<b>331,509</b>	<b>356,023</b>	<b>356,023</b>	<b>368,003</b>
<b>NET - SOCIAL SECURITY DEPT</b>		<b>26,310</b>	<b>9,308</b>	<b>9,308</b>	<b>319</b>
<b>General Fund - Liability Insurance Dept</b>					
RE Taxes - Ins Liability	01-4-160-4010	290,560	300,000	300,000	300,000
Expense Reimbursement	01-4-160-4940	0	0	0	0
<b>Total Liability Insurance Revenues</b>		<b>290,560</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
Insurance Premium	01-5-160-6800	452,759	488,060	488,060	480,375
<b>NET - LIABILITY INSURANCE DEPT</b>		<b>(162,198)</b>	<b>(188,060)</b>	<b>(188,060)</b>	<b>(180,375)</b>

# **BELVIDERE POLICE DEPARTMENT**

## **Mission Statement:**

“It is the mission of the Belvidere Police Department to provide a safe living, learning and working environment to all citizens and visitors to the City of Belvidere. The members of the Belvidere Police Department will work with all person(s) or groups to enforce, educate and assist in the prosecution of all violations of laws and ordinances to assure these safe environments.”

## **FY 2018/2019 Accomplishments:**

- The administrative duties for both Deputy Chiefs were restructured.
- A new squad car design was implemented.
- Sergeant Gorsuch received the Jacob Novak scholarship through the Illinois Association of Chiefs of Police and attended and graduated from the 10-week School of Police Staff and Command at Northwestern University Center for Public Safety.
- The department received an ILETSB \$20,000 Camera Grant.
- A massage parlor investigation was conducted; 3 of the 4 parlors were shut down.
- Bike patrol was expanded.
- Tasers and over vests were purchased.
- The BPD partnered with the YMCA on the Summer Youth Outreach.
- Increased medication collections were conducted, resulting 709 lbs. collected.
- A fifth detective was assigned to the Detective General Case Division.
- The Department applied for and received \$20,781 in IDOT traffic grants.
- Officer McDermott and Officer Davenport received the American Red Cross Hero Award.
- Officers McDermott, Garcia and Korn received AAIM Certificates of Appreciation.
- \$5000 was donated and handed out to needy families.
- Zero tolerance on DUI's was implemented.
- Numerous lives were saved from drug overdoses through the NARCAN Program

## **Retirements, Promotions and New Hires**

- Chief of Police Jan Noble retired on 2/28/18
- K9 Ralphy was retired on 5/23/18
- Deputy Chief Shane Woody was promoted to Chief of Police on 3/2/18
- Sergeant Patrick Gardner was promoted to Deputy Chief on 3/19/18
- Officer Shane Polnow was promoted to Sergeant on 3/19/18
- Officer Jorge Abonce Jr. was hired on 3/29/18

## **FY 2019/2020 Objectives:**

- A multi-cultural Citizens Police Academy is planned.
- The Department will host an open house.
- A high school youth education program is planned.
- A new K9 will be purchased and trained.
- The defensive tactics program will be expanded.

		Actual	FY 19	REVISED	FY 20
	Account #	FY 18	Budget	Budget	Budget
<b>Police Department</b>				FY 19	Request
RE Property Tax	01-4-210-4010	1,107,756	1,201,417	1,201,417	1,201,417
Grants	01-4-210-4150	26,682	29,760	29,760	27,000
Sex Offender Registration Fee	01-4-210-4480	7,510	5,000	5,000	5,000
Miscellaneous Revenues	01-4-210-4900	183,034	175,287	175,287	212,247
Expense Reimbursement	01-4-210-4940	4,558	0	0	0
Sale of Assets	01-4-210-4950	11,970	0	0	0
<b>Total Police Department Revenues</b>		<b>1,341,510</b>	<b>1,411,464</b>	<b>1,411,464</b>	<b>1,445,664</b>
Salary - Regular - FT	01-5-210-5010	3,356,982	3,533,117	3,533,117	3,667,877
Overtime	01-5-210-5040	315,416	400,000	400,000	406,100
Police Pension	01-5-210-5122	1,087,715	1,181,417	1,181,417	1,237,250
Health Insurance	01-5-210-5130	832,854	911,807	911,807	945,642
Dental Insurance	01-5-210-5131	54,588	50,000	50,000	55,000
Unemployment	01-5-210-5136	10,393	0	0	0
Uniform Allowance	01-5-210-5140	67,481	72,367	72,367	73,430
Training	01-5-210-5152	58,459	83,305	83,305	81,305
<b>Police Dept Personnel &amp; Benefit Expenses</b>		<b>5,783,888</b>	<b>6,232,013</b>	<b>6,232,013</b>	<b>6,466,604</b>
Repair/Maint-Equipment	01-5-210-6020	9,974	20,656	20,656	27,775
Repair/Maint-Vehicles	01-5-210-6030	77,071	99,050	99,050	103,825
Telephone/Utilities	01-5-210-6200	41,676	43,800	43,800	44,000
Physical Exams	01-5-210-6810	0	2,135	2,135	2,135
Community Policing	01-5-210-6816	7,830	9,500	9,500	13,500
K 9 Program Expenses	01-5-210-6818	15,594	5,550	5,550	7,050
Sex Offender State Dissburse	01-5-210-6835	2,985	3,250	3,250	2,500
<b>Police Department - Contractual Expenses</b>		<b>155,130</b>	<b>183,941</b>	<b>183,941</b>	<b>200,785</b>
Office Supplies	01-5-210-7020	6,410	10,850	10,850	12,650
Gas & Oil	01-5-210-7030	99,686	100,000	100,000	112,500
Operating Supplies	01-5-210-7040	24,661	45,185	45,185	46,665
Miscellaneous Expense	01-5-210-7900	35,483	40,800	40,800	33,300
<b>Police Department - Supplies Expense</b>		<b>166,239</b>	<b>196,835</b>	<b>196,835</b>	<b>205,115</b>
Equipment	01-5-210-8200	39,105	74,830	74,830	69,700
Vehicles	01-5-210-8300	0	0	0	0
<b>Total Police Department Expenses</b>		<b>6,144,362</b>	<b>6,687,619</b>	<b>6,687,619</b>	<b>6,942,204</b>
<b>NET - POLICE DEPARTMENT</b>		<b>(4,802,851)</b>	<b>(5,276,155)</b>	<b>(5,276,155)</b>	<b>(5,496,540)</b>
<b>Public Safety Building Department</b>					
Salaries - Regular - FT	01-5-215-5010	639,282	708,098	708,098	684,286
Other (FICA & IMRF)	01-5-215-5079	110,385	124,979	124,979	120,777
Other Contractual Services	01-5-215-6890	299,760	283,232	283,232	308,232
<b>NET - PUBLIC SAFETY BLDG DEPT</b>		<b>(1,049,427)</b>	<b>(1,116,309)</b>	<b>(1,116,309)</b>	<b>(1,113,295)</b>



# BELVIDERE FIRE DEPARTMENT

123 S. State St.  
Belvidere, IL 61008

Fire Chief and Administration Offices

(815)544-2242

Fax (815)544-2278

## Mission Statement

The main purpose of the Belvidere Fire Department is to provide the Citizens of Belvidere and Boone County with a professional Fire/Rescue/EMS service. We are dedicated to the saving of lives, the protection of property, and the prevention of fire. We will strive to maintain a high standard of professionalism through continuing education and training of all our members.

### BFD at a Glance

- The Fire Department currently operates with 30 total personnel.
  - **1 Chief**
  - **1 Administrative Assistant**
  - **3 Captains**
  - **3 Lieutenants**
  - **22 Firefighter/Paramedics**
  
- Hired 2 Firefighters in fiscal 2019 (Joe Erber and Adrian Trujillo)

**This administration has continued our efforts to flatten out our organization by appointing our personnel to positions of great importance within our department.**

These positions include:

- Capt. Mark Zumbragel is our Apparatus & Building Repair and Maintenance Coordinator and is also in charge of Hydrant, Hose, and Ladder Maintenance
- Capt. Shawn Schadle is our Training Coordinator. He plans and organizes our daily and weekly training and certifies our training documents with the State Fire Marshall office. He is also our I.T. Tech and is responsible for our computers, radios, and communications.
- Capt. Dave Burdick is our EMS Coordinator. He oversees all aspects of Emergency Medical Services from license renewals, continuing education, and maintaining medical supplies.
- Lt. Craig Wilcox is our Inspection Coordinator he oversees all aspects of City Fire Inspections from existing structures to new construction. He also supervises three additional inspectors in the inspection bureau.
- Lt. Chris Letourneau is our liaison to MABAS Division 8. He ensures that our MABAS cards are up to date with our own department as well as with departments we respond to. MABAS insures resources in time of need for major incidents.

- Lt. Chad Cunningham is our Public Education Coordinator. He oversees all fire prevention and education from early age children in our schools to the elderly citizens living in the City's low and high-rises. He is also responsible for our Department Honor Guard, MDA "Fill the Boot" and special events.
- Firefighter/Paramedic Mark Beck is our CPR/Child Safety Seat Coordinator. He manages instruction of CPR to our members, the community, and organizes Child Safety Seat Check Events.
- Firefighter/Paramedic Nic Thornton is our Extrication Coordinator. He oversees all aspects of disentanglement from scheduling training, acquiring cars for training, maintaining existing equipment and testing out new equipment.
- Firefighter/Paramedic Jim Kriebs is our Technical Rescue Coordinator. He is in charge of ropes, collapse, trench, and confined space; and the equipment that is needed for these disciplines of the fire service.

**Through Training and Education this administration has continued our efforts to maintain and continually improve our members' skills and knowledge with the goal to provide an outstanding service to our citizens and visitors of the City of Belvidere.**

#### **2018/2019 Training Education Accomplishments:**

- Certified in Fireground Command Officer School: Captain Schadle & Captain Burdick
- Will attend in March Fireground Company Officer School: Lt. Letourneau, Lt. Cunningham, and FF Swanson
- Certified Fire Officer II in 2018: FF Beck
- Presently enrolled in Fire Officer II classes: FF Swanson
- Certified Fire Officer I in 2018: FF Vaughan, FF Swanson
- Presently enrolled in Fire Officer I classes: FF Drall and FF Thornton
- FF Mead is currently attending Paramedic School at OSF (our resource hospital). Once he graduates the Department will have a total of 22 Paramedics. Paramedic level training is the highest level of pre-hospital care the fire service offers.
- FF Beck and FF Tangye have completed Inspector training and are now certified with the OSFM as certified building inspectors.
- FF Thornton & FF Swanson took Advanced Auto Extrication then instructed extrication to the other Department members.
- FF Fox attended Health & Safety Officer Class as our certified Health & Safety Representative.
- FF Herman and FF Mead became certified Child Safety Seat Technicians bringing the Department total to 14 Technicians.
- FF Swanson will attend in February HazMat Tech class bringing the total HazMat Techs on the Department to 14.
- Captain Schadle has completed the one-year CFO courses required in preparation of becoming a Chief Fire Officer with the Belvidere Fire Dept. He now holds a Chief Fire Officer certification with the OSFM and is the first in the history of the BFD to hold this certificate.

**\*\*\* In the summer of 2018 seven (7) BFD Firefighters/Officers were honored in Springfield at the State Fire Marshall's annual award ceremony for their lifesaving efforts in the Jackson St. Apt. fire in March of 2017. In addition, nationally acclaimed fire service publication Firehouse Magazine awarded the Department the unit citation call of the year \*\*\***

In 2018 we have continued to improve our infrastructure.

#### Buildings

- Completed tuck pointing on the north wall of Station 1.
- Finished Remodeling of Training Room Foyer at Station 1.
- Started the remodeling of Station #1 upstairs administration side – lights, ceiling tiles, and hardwood flooring

#### Equipment

- Purchased new Hurst Battery Powered Extrication Equipment
- Replaced 5 sets of Firefighter Turnout Gear.
- Purchased Zoll Cardiac Monitors.
- Replaced our Computer Server to maintain data integrity, security and reduce downtime.
- ComEd grant will allow us to replace our old inefficient lighting with all new LED lighting throughout both stations.
- Purchased 3 FLIR Thermal Imager Cameras
- Purchased Self Contained Breathing Apparatus (SCBA) bottles

#### Apparatus

- 2018 Alexis Fire Engine (new Engine 101) was placed in service in February 2018.

#### **Moving Forward to FY 2019**

- Continuing education for our Firefighters to become our future officers and leaders.
- Continue to review/revise/and implement Standard Operating Procedures to ensure a standard response to incidents that is efficient, ensures worker safety, and reduces liability.
- Continue to streamline our budget and budget codes to track costs and maintain fiscal responsibility to our citizens.
- Continue to upgrade our buildings
- Continue to replace our aging apparatus and equipment

*Chief Al Hyser*



<b>Fire Department</b>	<b>Account #</b>	<b>Actual FY 18</b>	<b>FY 19 Budget</b>	<b>REVISED Budget FY 19</b>	<b>FY 20 Budget Request</b>
RE Property Tax	01-4-220-4010	990,630	1,021,132	1,021,132	1,021,132
Grants	01-4-220-4150	15,756	5,000	5,000	0
Miscellaneous Revenues	01-4-220-4900	13,980	25,000	25,000	25,000
Expense Reimbursement	01-4-220-4940	37,771	0	0	0
Sale of Assets	01-4-220-4950	10,100	10,000	10,000	0
<b>Total Fire Department Revenues</b>		<b>1,068,237</b>	<b>1,061,132</b>	<b>1,061,132</b>	<b>1,046,132</b>
Salaries - Regular - FT	01-5-220-5010	2,068,634	2,157,165	2,157,165	2,194,419
Overtime	01-5-220-5040	136,531	183,250	183,250	188,000
Fire Pension	01-5-220-5124	970,589	1,001,132	1,001,132	1,036,418
Health Insurance	01-5-220-5130	495,624	507,253	507,253	550,039
Dental Insurance	01-5-220-5131	27,129	32,000	32,000	32,000
Unemployment Insurance	01-5-220-5136	0	0	0	0
Uniform Allowance	01-5-220-5140	29,483	32,300	32,300	32,400
Training	01-5-220-5152	18,816	20,600	20,600	20,000
<b>Fire Depart Personnel &amp; Benefits Expenses</b>		<b>3,746,806</b>	<b>3,933,700</b>	<b>3,933,700</b>	<b>4,053,276</b>
Repair/Maint-Bldg	01-5-220-6010	47,640	42,350	42,350	40,000
Repair/Maint-Equipment	01-5-220-6020	7,890	14,200	14,200	14,200
Repair/Maint-Vehicles	01-5-220-6030	36,583	53,500	53,500	53,500
Telephone/Utilities	01-5-220-6200	19,203	15,240	15,240	15,240
Physical Exams	01-5-220-6810	709	2,500	2,500	2,500
Fire Prevention	01-5-220-6822	10,252	12,000	12,000	12,000
EMS	01-5-220-6824	9,761	11,500	11,500	11,500
<b>Fire Department - Contractual Expenses</b>		<b>132,037</b>	<b>151,290</b>	<b>151,290</b>	<b>148,940</b>
Office Supplies	01-5-220-7020	11,666	14,100	14,100	14,100
Gas & Oil	01-5-220-7030	18,927	20,000	20,000	20,000
Operating Supplies	01-5-220-7040	8,607	8,000	8,000	8,000
Miscellaneous Expense	01-5-220-7900	589	1,000	1,000	1,000
<b>Fire Department - Supplies Expenses</b>		<b>39,788</b>	<b>43,100</b>	<b>43,100</b>	<b>43,100</b>
Equipment	01-5-220-8200	42,800	25,000	25,000	25,000
<b>Total Fire Department Expenses</b>		<b>3,961,431</b>	<b>4,153,090</b>	<b>4,153,090</b>	<b>4,270,316</b>
<b>NET - FIRE DEPARTMENT</b>		<b>(2,893,194)</b>	<b>(3,091,958)</b>	<b>(3,091,958)</b>	<b>(3,224,184)</b>
<b>Police &amp; Fire Commission Department</b>					
Physical Exams	01-5-225-6810	18,664	16,500	16,500	16,500
Other Contractual Services	01-5-225-6890	21,303	10,015	10,015	10,015
<b>NET - POLICE &amp; FIRE COMMISSION</b>		<b>(39,966)</b>	<b>(26,515)</b>	<b>(26,515)</b>	<b>(26,515)</b>



## CITY OF BELVIDERE

# *Community Development*

BUILDING DEPARTMENT



PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 \* PH (815)547-7177 FAX (815)547-0789

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The mission of the Department of Community Development is to implement a vision of balanced and intelligent growth for the City of Belvidere through effective measures of planning, design review, construction plan approval, and code compliance to preserve and enhance the quality of life for the residents of the City of Belvidere. We communicate that vision to the citizens while engaging the public and promoting community spirit by assisting with festivals, community activities and events.

### **2018/2019 Accomplishments**

1. Maintained an efficient office environment
2. Created updated builders' packets for the City of Belvidere website
3. Continued serving as planning consultants for the Village of Poplar Grove
4. Continued updating of planning files and linking to GIS
5. Continued scanning plats for county clerk's office, and plans for the general public
6. Participated in the planning and execution of Heritage Days, Chili Cook-off and Hometown Christmas
7. Provided a good level of health and safety for all Belvidere residents
8. Continued effort to build and maintain relationships with local business owners and developers

### **2019/2020 Objectives**

1. Assist with the 2020 Census
2. Continue cross-training of staff for a more efficient department
3. Continue to process planning, zoning and subdivision applications as well as Zoning Ordinance text amendments for the City of Belvidere
4. Work closely with Growth Dimensions for economic development
5. Continue participation in the planning and execution of Heritage Days, Chili Cook-off and Hometown Christmas
6. Continue working with and developing the Belvidere Historic Preservation Commission
7. To have an IASFM certified Floodplain manager on staff
8. To continue working relationships with the Fire Department, Public Works, Police Department, County Health Department, County Administration, Design Professionals and property owners
9. Continue the effort to build and maintain relationships with local business owners and developers

**The Department of Community Development currently operates with four full-time personnel.**

		Actual	FY 19	REVISED	FY 20
	Account #	FY 18	Budget	Budget	Budget
<b>Community Development</b>				FY 19	Request
Building Permits	01-4-230-4300	106,298	205,259	205,259	158,827
Electric Permits	01-4-230-4310	13,271	19,965	19,965	18,619
Electrician Certification Fees	01-4-230-4315	4,200	3,050	3,050	3,200
Plumbing Permits	01-4-230-4320	10,390	12,626	12,626	10,641
HVAC Permits	01-4-230-4330	4,224	5,500	5,500	5,500
Plan Review Fees	01-4-230-4340	7,826	40,000	40,000	31,298
Sidewalk/Lot Grading Fee	01-4-230-4350	1,360	1,575	1,575	1,156
Insulation Permits	01-4-230-4360	1,238	1,812	1,812	1,639
Zoning Review Fee	01-4-230-4370	2,910	3,535	3,535	3,384
Code Enforcement	01-4-230-4380	6,400	5,900	5,900	6,500
Other Permits	01-4-230-4390	4,730	5,861	5,861	5,488
Miscellaneous Revenues	01-4-230-4900	103	250	250	200
Expense Reimbursement	01-4-230-4940	1,371	2,000	2,000	3,420
Planning Fees	01-4-230-4950	11,872	13,500	13,500	12,900
Planning Misc.	01-4-230-4955	2,060	1,000	1,000	700
<b>Community Dev - Revenues</b>		<b>178,251</b>	<b>321,833</b>	<b>321,833</b>	<b>263,472</b>
Salaries- Regular - FT	01-5-230-5010	207,201	252,208	252,208	256,305
FICA	01-5-230-5079	15,851	19,294	19,294	19,607
IMRF	01-5-230-5120	24,893	31,340	31,340	25,505
Health Ins Expense	01-5-230-5130	69,551	98,917	98,917	83,997
Dental Insurance	01-5-230-5131	3,804	5,000	5,000	5,000
Unemployment	01-5-230-5136	0	0	0	0
Training	01-5-230-5152	1,356	4,000	4,000	5,000
<b>Building Dept Personnel &amp; Benefits Expense</b>		<b>322,655</b>	<b>410,759</b>	<b>410,759</b>	<b>395,414</b>
Repair/Maint - Equip	01-5-230-6020	6,479	5,500	5,500	6,100
Repair/Maint - Vehicles	01-5-230-6030	0	1,500	1,500	1,000
Other Professional Services	01-5-230-6190	45,940	46,000	46,000	47,000
Telephone	01-5-230-6200	2,049	3,000	3,000	2,400
Postage	01-5-230-6210	3,373	2,000	2,000	3,200
Printing & Publishing	01-5-230-6220	3,362	2,875	2,875	2,875
<b>Building Department - Contractual Expenses</b>		<b>61,202</b>	<b>60,875</b>	<b>60,875</b>	<b>62,575</b>
Office Supplies	01-5-230-7020	6,661	7,100	7,100	8,500
Gas & Oil	01-5-230-7030	593	1,700	1,700	1,000
Miscellaneous Expense	01-5-230-7900	503	1,000	1,000	750
Operating Transfer Out	01-5-230-9999	0	0	0	0
<b>Building Department - Supplies Expenses</b>		<b>7,757</b>	<b>9,800</b>	<b>9,800</b>	<b>10,250</b>
<b>Total Building Department Expenses</b>		<b>391,614</b>	<b>481,434</b>	<b>481,434</b>	<b>468,239</b>
<b>NET - BUILDING DEPARTMENT</b>		<b>(213,363)</b>	<b>(159,601)</b>	<b>(159,601)</b>	<b>(204,767)</b>
<b>Civil Defense Department</b>					
RE Tax - Civil Defense	01-4-240-4010	7,031	7,000	7,000	7,000
Miscellaneous Revenues	01-4-240-4900	631	0	0	0
Miscellaneous Expense	01-5-240-7900	83,747	7,000	7,000	7,000
<b>NET - CIVIL DEFENSE DEPARTMENT</b>		<b>(76,085)</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Street Department</b>	<b>Account #</b>	<b>Actual FY 18</b>	<b>FY 19 Budget</b>	<b>REVISED Budget FY 19</b>	<b>FY 20 Budget Request</b>
RE Tax - Road & Bridge	01-4-310-4010	320,366	320,000	320,000	320,000
Grants	01-4-310-4150	60,503	0	0	0
Sidewalk/Driveway/Lot Grading	01-4-310-4350	2,220	2,000	2,000	2,000
Miscellaneous Revenues	01-4-310-4900	1,822	3,000	3,000	3,000
Expense Reimbursement	01-4-310-4940	34,421	10,000	10,000	10,000
Expense Reimbursement	01-5-310-4940	(210,670)	0	0	0
Sale of Assets	01-5-310-4950	0	0	0	0
<b>Street Department - Revenues</b>		<b>208,662</b>	<b>335,000</b>	<b>335,000</b>	<b>335,000</b>
Salaries - Regular - FT	01-5-310-5010	580,407	623,098	623,098	672,391
Overtime	01-5-310-5040	37,417	40,000	40,000	40,000
Health Insurance	01-5-310-5130	220,842	233,560	233,560	180,060
Uniform Allowance	01-5-310-5140	16,329	15,000	15,000	16,000
Training	01-5-310-5152	293	1,500	1,500	1,500
<b>Street Dept - Personnel &amp; Benefits Expenses</b>		<b>855,288</b>	<b>913,158</b>	<b>913,158</b>	<b>909,951</b>
Repair/Maint - Storm Drain	01-5-310-6001	27,989	25,000	25,000	30,000
Repair/Maint - St/Parking Lot	01-5-310-6002	119,637	95,000	95,000	95,000
Repair/Maint - Sidewalk/Curb	01-5-310-6003	54,681	40,000	40,000	40,000
Repair/Maint - Building	01-5-310-6010	14,190	13,000	13,000	9,700
Repair/Maint - Equipment	01-5-310-6020	114,315	110,000	110,000	110,000
Repair/Maint - Traffic Signal	01-5-310-6024	88,579	30,000	30,000	30,000
Telephone/Utilities	01-5-310-6200	7,633	6,500	6,500	7,000
Leaf Clean-up/Removal	01-5-310-6826	<b>9,296</b>	12,000	12,000	12,000
<b>Street Department - Contractual Expenses</b>		<b>436,320</b>	<b>331,500</b>	<b>331,500</b>	<b>333,700</b>
Office Supplies	01-5-310-7020	4,708	6,000	6,000	6,000
Gas & Oil	01-5-310-7030	73,272	75,000	75,000	75,000
Operating Supplies	01-5-310-7040	32,087	25,000	25,000	25,000
Miscellaneous Expense	01-5-310-7900	1,166	2,000	2,000	2,000
<b>Street Department - Supplies Expenses</b>		<b>111,233</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>
Equipment	01-5-310-8200	0	0	0	0
<b>Total Street Department Expenses</b>		<b>1,402,840</b>	<b>1,352,658</b>	<b>1,352,658</b>	<b>1,351,651</b>
<b>NET - STREET DEPARTMENT</b>		<b>(1,194,178)</b>	<b>(1,017,658)</b>	<b>(1,017,658)</b>	<b>(1,016,651)</b>
<b>Street Lighting</b>					
RE Tax - Street Lighting	01-4-330-4010	200,386	210,000	210,000	210,000
Expense Reimbursement	01-4-330-4940	0	0	0	0
Repair/ Maint - Street Light	01-5-330-6022	140,835	40,000	40,000	40,000
Street Lighting - Electricity	01-5-330-6310	278,690	280,000	280,000	240,000
<b>NET - STREET LIGHTING</b>		<b>(219,140)</b>	<b>(110,000)</b>	<b>(110,000)</b>	<b>(70,000)</b>

	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Landfill</b>					
RE Tax - Refuse/Landfill	01-4-335-4010	45,102	50,000	50,000	50,000
Miscellaneous Revenues	01-4-335-4900	0	0	0	0
Miscellaneous Expenses	01-5-335-7900	68,103	56,000	56,000	54,000
<b>NET - GARBAGE DEPARTMENT</b>		<b>(23,001)</b>	<b>(6,000)</b>	<b>(6,000)</b>	<b>(4,000)</b>
<b>Forestry Department</b>					
RE Tax - Forestry	01-4-340-4010	35,081	40,000	40,000	40,000
Miscellaneous Revenues	01-4-340-4900	0	0	0	0
Forestry Department Revenues		35,081	40,000	40,000	40,000
Tree Removal or Purchase	01-5-340-6850	91,592	80,000	80,000	50,000
Miscellaneous Expense	01-5-340-7900	0	0	0	0
Forestry Department Expenses		91,592	80,000	80,000	50,000
<b>NET - FORESTRY DEPARTMENT</b>		<b>(56,511)</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(10,000)</b>
<b>Engineering Department</b>					
Engineering	01-5-360-6140	31,642	27,000	27,000	27,000
Subdivision Expense	01-5-360-6824	1,508	10,000	10,000	10,000
Office Supplies	01-5-360-7020	7,013	8,000	8,000	7,600
Gas & Oil	01-5-360-7030	0	0	0	0
<b>NET - ENGINEERING DEPARTMENT</b>		<b>(40,163)</b>	<b>(45,000)</b>	<b>(45,000)</b>	<b>(44,600)</b>
<b>Health / Social Services</b>					
Council on Aging	01-5-410-6830	23,000	23,000	23,000	23,000
Demolition / Nuisance	01-5-410-6832	2,105	5,000	5,000	0
<b>NET - HEALTH / SOCIAL SERVICES</b>		<b>(25,105)</b>	<b>(28,000)</b>	<b>(28,000)</b>	<b>(23,000)</b>
<b>Economic Development</b>					
Planning Dept Services	01-5-610-6150	49,924	57,500	57,500	57,500
Economic / Business	01-5-610-6840	73,000	73,000	73,000	89,800
Tourism	01-5-610-6842	0	7,000	7,000	6,000
Historic Preservation	01-5-610-6844	32,977	4,000	4,000	4,000
<b>NET - ECONOMIC DEVELOPMENT</b>		<b>(155,900)</b>	<b>(141,500)</b>	<b>(141,500)</b>	<b>(157,300)</b>
<b>Utility Tax</b>					
Utility Tax - Electric	01-4-751-4131	1,364,571	1,459,907	1,459,907	1,438,703
Utility Tax - Gas	01-4-751-4132	328,639	325,813	325,813	327,226
Utility Tax - Telephone	01-4-751-4133	262,901	296,315	296,315	242,024
Expense Reimbursement	01-4-751-4940	40,939	0	0	0
Utility Tax Revenues		1,997,049	2,082,035	2,082,035	2,007,953
Columbia Ave (transfer to Capital)	01-5-751-8040	0	0	0	0
Downtown Streetscape	01-5-751-8052	0	0	0	0
Downtown Pavement Project	01-5-751-8054	0	0	0	0
Tripp Rd. Reconstruction	01-5-751-8056	47,257	0	0	0
Southside Storm Sewer Study	01-5-751-8058	87,499	0	0	0
Bellwood Detention Basin	01-5-751-8060	27,479	0	0	0
Poplar Grove/ Lawrenceville Int	01-5-751-8062	0	12,000	12,000	0
Utility Tax Expenses		162,235	12,000	12,000	0
<b>NET - UTILITY TAX</b>		<b>1,834,815</b>	<b>2,070,035</b>	<b>2,070,035</b>	<b>2,007,953</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>16,486,944</b>	<b>17,418,835</b>	<b>17,418,835</b>	<b>18,962,033</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>16,486,944</b>	<b>17,418,835</b>	<b>17,418,836</b>	<b>18,931,834</b>
<b>NET REV OVER (UNDER) EXP</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>30,199</b>
<b>Ending Cash</b>		<b>7,776,446</b>	<b>7,099,602</b>	<b>7,099,602</b>	<b>7,129,801</b>

## **PUBLIC WORKS DEPARTMENT MISSION STATEMENT**

To provide and maintain the highest quality services in order to meet the needs of the citizens of Belvidere.

Definition of "Public Works": Infrastructure constructed for the benefit or use of the general public.

City of Belvidere infrastructure includes:

12.703 square miles of land  
122 miles of streets  
4 miles of improved alleys  
400,000 lineal feet of storm sewers, 12" to 72"  
31 signalized intersections  
Over 2,400 street lights  
Over 2,000 traffic signs  
7 water wells, ranging in depth from 120' to 1,800', with a pumping capacity of 12.2 MGD  
In 2016, we pumped 1.07 billion gallons of water  
3 elevated storage tanks with a capacity of 1.1 million gallons  
2 ground storage reservoirs with a capacity of 1.935 million gallons  
679,624 lineal feet of watermain, 4" to 24"  
1,056 valve boxes  
1,303 valve vaults  
1,245 fire hydrants  
Over 7,400 water meters  
Activated sludge/tertiary filter wastewater treatment plant with a capacity of 5.85 MGD  
In 2016, we processed 1.18 billion gallons of sewage and land applied 5,133,102 gallons of sludge  
564,483 lineal feet of sanitary sewer main, 6" to 42"  
28,268 lineal feet of sanitary sewer forcemain, 2" to 18"  
2,439 sanitary sewer manholes  
12 sanitary sewer lift stations

The FY'20 proposed budget includes 31 full time public works employees to maintain this infrastructure as summarized below:

### **Director of Public Works**

### **Public Works Superintendent**

#### **Street:**

60 pieces of rolling stock  
Field Crew (8)  
Mechanic (1)

#### **Water & Sewer:**

24 pieces of rolling stock  
Production Crew (5)  
Distribution Crew (5)  
Mechanic (1)  
Billing Clerks (2)  
Secretary/Receptionist (1)

#### **WWTP:**

14 pieces of rolling stock  
Field Crew (4)  
Lab (2)

WATER / SEWER FUND		Actual	FY 19	REVISED	FY 20
Line Item	Account #	FY 18	Budget	Budget	Budget
				FY 19	Request
<b>Beginning Cash &amp; Investments - Fund</b>		8,527,724	7,238,018	7,238,018	7,251,186
<b>Water / Sewer General Administration</b>					
<b>Beginning Cash &amp; Investments</b>		0	0	0	0
Miscellaneous Revenues	61-4-110-4900	0	0	0	0
<b>Ending Cash</b>		0	0	0	0
=====					
<b>Water Department</b>					
<b>Beginning Cash &amp; Investments</b>		590,508	430,244	430,244	440,595
Water Consumption	61-4-810-4500	2,143,711	2,191,072	2,191,072	2,119,105
Dep on Agr - Westhills	61-4-810-4521	0	0	0	0
Meters Sold	61-4-810-4530	93,455	87,650	87,650	93,650
Other Services	61-4-810-4590	7,813	7,500	7,500	7,500
Interest	61-4-810-4600	2,333	0	0	2,000
Miscellaneous Revenues	61-4-810-4900	0	0	0	0
Expense Reimbursement	61-4-810-4940	39,267	0	0	0
Sale of Assets	61-4-810-4950	0	0	0	0
Operating Transfers-in (Reserves)	61-4-810-9998	0	0	0	0
<b>Total Water Department Revenues</b>		2,286,579	2,286,222	2,286,222	2,222,255
Salaries - Regular - FT	61-5-810-5010	566,222	577,070	577,070	600,762
Overtime	61-5-810-5040	28,055	35,000	35,000	35,000
FICA	61-5-810-5079	49,317	45,100	45,100	48,636
IMRF	61-5-810-5120	73,542	73,011	73,011	63,258
Group Health Insurance	61-5-810-5130	246,826	245,391	245,391	208,390
Uniform Allowance	61-5-810-5140	7,257	13,000	13,000	12,600
Rep & Maint - Infrastructure	61-5-810-6000	136,623	70,000	70,000	72,000
Rep & Maint - Buildings	61-5-810-6010	14,405	24,500	24,500	16,000
Rep & Maint - Equipment	61-5-810-6020	32,237	33,000	33,000	33,000
Rep & Maint - Vehicles	61-5-810-6030	12,583	20,000	20,000	20,000
Rep & Maint - Contractual	61-5-810-6040	66,355	85,000	85,000	85,000
Other Professional Services	61-5-810-6190	2,132	12,000	12,000	12,000
Telephone	61-5-810-6200	9,220	9,000	9,000	9,000
Postage	61-5-810-6210	17,831	22,000	22,000	20,000
Utilities	61-5-810-6300	255,296	260,000	260,000	260,000
Office Equip Rental/Maint	61-5-810-6410	29,265	30,300	30,300	28,000
Liability Insurance	61-5-810-6800	111,448	136,884	136,884	122,560
Lab Expense	61-5-810-6812	30,984	36,000	36,000	36,000
Office Supplies	61-5-810-7020	8,530	9,000	9,000	9,000
Gas & Oil	61-5-810-7030	17,057	20,000	20,000	20,000
Operating Supplies	61-5-810-7040	60,663	65,000	65,000	65,000
Chemicals	61-5-810-7050	85,026	90,000	90,000	90,000
Meters	61-5-810-7060	41,995	20,000	20,000	20,000
Bad Debt Expense	61-5-810-7850	281	2,000	2,000	2,000
Miscellaneous Expenses	61-5-810-7900	4,077	8,400	8,400	7,000
Equipment	61-5-810-8200	0	0	0	0
Transfer Out	61-5-810-9999	0	0	0	0
Depreciaton Set Aside		314,772	324,215	324,215	334,000
Bond Pmt Set Aside		213,350	10,000	10,000	0
<b>Total Water Department Expenses</b>		2,435,349	2,275,871	2,275,871	2,229,206
<b>Net Water Department</b>		(148,770)	10,351	10,351	(6,951)
Change in Accounts Receivable (YTD)		(11,494)			
<b>Ending Cash &amp; Investments</b>		430,244	440,595	440,595	433,644



Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Sewer Department</b>					
<b>Beginning Cash &amp; Investments</b>		965,295	797,981	797,981	299,675
Sewer Consumption	61-4-820-4500	3,349,266	3,172,429	3,172,429	3,287,944
Dep on Agr - Westhills	61-4-820-4521	0	0	0	0
Meters Sold	61-4-820-4530	92,004	87,650	87,650	93,650
Other Services	61-4-820-4590	27,739	25,000	25,000	25,000
Interest	61-4-820-4600	931	0	0	1,350
Miscellaneous Revenues	61-4-820-4900	100	0	0	0
Expense Reimbursement	61-4-820-4940	123,351	0	0	0
Operating Transfers-In (Reserves)	61-4-820-9998	500,000	500,000	500,000	500,000
<b>Total Sewer Department Revenues</b>		<b>4,093,391</b>	<b>3,785,079</b>	<b>3,785,079</b>	<b>3,907,944</b>
Salaries - Regular - FT	61-5-820-5010	575,315	626,958	626,958	634,759
Overtime	61-5-820-5040	46,506	55,000	55,000	55,000
FICA	61-5-820-5079	40,034	49,585	49,585	52,767
IMRF	61-5-820-5120	76,818	82,337	82,337	68,631
Group Health Insurance	61-5-820-5130	234,151	223,259	223,259	179,480
Dental Insurance	61-5-820-5131	0	0	0	0
Uniform Allowance	61-5-820-5140	20,427	17,000	17,000	19,000
Travel	61-5-820-5151	0	0	0	0
Rep & Maint - Lift Stations	61-5-820-6005	29,795	20,000	20,000	20,000
Rep & Maint - Buildings	61-5-820-6010	91,703	123,000	123,000	123,000
Rep & Maint - Equipment	61-5-820-6020	54,797	0	0	0
Rep & Maint - Vehicles	61-5-820-6030	29,372	25,000	25,000	26,000
Rep & Maint - Contractual	61-5-820-6040	18,343	100,000	100,000	100,000
Other Professional Services	61-5-820-6190	103,291	73,500	73,500	73,500
Telephone	61-5-820-6200	9,369	11,000	11,000	11,000
Postage	61-5-820-6210	17,692	20,000	20,000	18,000
Utilities	61-5-820-6300	212,511	230,000	230,000	230,000
Office Equip Rental / Maint	61-5-820-6410	3,077	6,000	6,000	6,000
Liability Insurance	61-5-820-6800	132,345	142,500	142,500	145,580
Lab Expense	61-5-820-6812	27,530	50,000	50,000	40,000
Sludge Disposal	61-5-820-6814	7,240	10,000	10,000	10,000
Office Supplies	61-5-820-7020	8,613	8,000	8,000	8,000
Gas & Oil	61-5-820-7030	18,551	35,000	35,000	30,000
Operating Supplies	61-5-820-7040	20,120	20,000	20,000	20,000
Chemicals	61-5-820-7050	24,826	60,000	60,000	45,000
Meters	61-5-820-7060	30,521	20,000	20,000	20,000
Bad Debt Expense	61-5-820-7850	341	4,000	4,000	4,000
Miscellaneous Expense	61-5-820-7900	2,430	5,000	5,000	5,000
Equipment	61-5-820-8200	0	0	0	0
Operating Transfer Out	61-5-820-9999	500,000	500,000	500,000	500,000
		2,335,718	2,517,139	2,517,139	2,444,717
<b>Collection System Expenses</b>					
Salaries - Regular - FT	61-5-830-5010	284,555	304,959	304,959	308,462
Overtime	61-5-830-5040	23,638	30,000	30,000	30,000
FICA	61-5-820-5079	23,577	25,624	25,624	25,892
IMRF	61-5-820-5120	39,176	42,026	42,026	33,677
Group Health Ins	61-5-820-5130	101,803	110,737	110,737	95,980
Uniform Allowance	61-5-830-5140	5,200	6,600	6,600	6,600
Rep & Maint - Infrastructure	61-5-830-6000	37,085	40,000	40,000	40,000
Rep & Maint - Equipment	61-5-830-6020	23,840	12,000	12,000	12,000
Rep & Maint - Vehicles	61-5-830-6030	17,076	20,000	20,000	20,000
Office Equip Rent/Maint	61-5-830-6410	26,106	30,300	30,300	30,000
Gas & Oil	61-5-830-7030	9,109	10,000	10,000	10,000

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
Operating Supplies	61-5-830-7040	16,220	20,000	20,000	20,000
Misc. Expense	61-5-830-7900	569	3,000	3,000	3,000
Equipment	61-5-830-8200	0	0	0	0
Depreciation Set Aside		466,544	431,000	431,000	500,000
Bond Pmt Set Aside		338,350	180,000	180,000	145,000
<b>Total Sewer Department Expenses</b>		<b>3,748,570</b>	<b>3,783,385</b>	<b>3,783,385</b>	<b>3,725,328</b>
Net Sewer Department		344,821	1,694	1,694	182,616
Change in Accounts Receivable		(12,135)	0	0	0
<b>Ending Cash &amp; Investments</b>		<b>797,981</b>	<b>299,675</b>	<b>299,675</b>	<b>482,291</b>
=====					
<b>Bond Reserves (necessary per bond ordinances)</b>					
<b>Beginning Cash &amp; Investments</b>		588,709	591,698	591,698	241,698
Interest Income		2,989	0	0	0
Transfer Out: Bond Payment			350,000	350,000	220,000
<b>Ending Cash &amp; Investments</b>		<b>591,698</b>	<b>241,698</b>	<b>241,698</b>	<b>21,698</b>
=====					
<b>Connection Fees / Deposits on Agreement Accounting</b>					
<b>Beginning Cash &amp; Investments</b>		3,981,393	2,645,840	2,645,840	3,251,340
<b>Sources</b>					
Interest Income		26,613	32,000	32,000	45,000
Connection Fees	61-4-810-4510	47,382	30,000	30,000	20,000
Deposits on Agreement	61-4-810-4520	1,045	2,500	2,500	2,500
Connection Fees	61-4-820-4510	91,511	36,000	36,000	24,000
Deposits on Agreement	61-4-820-4520	4,674	5,000	5,000	5,000
Connection Fee Set-Aside/ Loan Repayment		0	500,000	500,000	500,000
<b>TOTAL Sources</b>		<b>171,225</b>	<b>605,500</b>	<b>605,500</b>	<b>596,500</b>
<b>Uses</b>					
Construction in Progress - Water		0	0	0	0
Construction in Progress - Sewer		0	0	0	0
Building	61-1730	0	0	0	0
Equip & Vehicles - 1750	61-1750	0	0	0	0
Building		0	0	0	0
Loan to Depreciation Fund		1,506,778	0	0	0
<b>TOTAL Uses</b>		<b>1,506,778</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Cash &amp; Investments</b>		<b>2,645,840</b>	<b>3,251,340</b>	<b>3,251,340</b>	<b>3,847,840</b>



Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Depreciation Funding</b>					
<b>Beginning Cash &amp; Investments</b>		2,204,050	2,565,730	2,565,730	2,505,445
<b>Sources</b>					
Interest Income		21,512	25,500	25,500	37,500
Loan Funds & Grant Funds		0	0	0	4,699,000
Misc.		0	0	0	0
Depreciation set aside - Water (for Plant)		314,772	324,215	324,215	334,000
Depreciation set aside - Water (for System)		0	0	0	0
Depreciation set aside - Sewer (for System)		966,544	981,000	981,000	1,000,000
Depreciation set aside - Sewer (for Repl)		0	0	0	0
Loan From Connection Fees		1,506,778	0	0	0
<b>TOTAL Sources</b>		<b>2,809,606</b>	<b>1,330,715</b>	<b>1,330,715</b>	<b>6,070,500</b>
<b>Uses</b>					
Construction in Progress - Water		800,150	91,000	91,000	0
Construction in Progress - Sewer		1,397,060	675,000	675,000	4,699,000
Equipment & Vehicles		250,716	125,000	125,000	505,000
Buildings		0	0	0	0
Transfer Out- Connection Fees Loan Payment		0	500,000	500,000	500,000
<b>TOTAL Uses</b>		<b>2,447,926</b>	<b>1,391,000</b>	<b>1,391,000</b>	<b>5,704,000</b>
<b>Ending Cash &amp; Investments</b>		<b>2,565,730</b>	<b>2,505,445</b>	<b>2,505,445</b>	<b>2,871,945</b>
=====					
<b>Bond Payments Accounting</b>					
<b>Beginning Cash &amp; Investments</b>		122,163	130,895	130,895	136,804
<b>Sources</b>					
Interest Income		3,624	4,500	4,500	6,000
Bond Proceeds	61-4-110-4901	0	0	0	0
Operating Transfer In	61-4-110-9998	0	0	0	0
Bond Pmt Set Aside		551,700	540,000	540,000	365,000
<b>TOTAL Sources</b>		<b>555,324</b>	<b>544,500</b>	<b>544,501</b>	<b>371,000</b>
<b>Uses</b>					
Debt Serv - Principal	61-5-110-8910	502,335	503,618	503,618	364,917
Debt Serv - Interest	61-5-110-8920	44,257	34,974	34,974	25,074
Fiscal Charges	61-5-110-8930	0	0	0	0
Bond Issuance Cost	61-5-110-9031	0	0	0	0
<b>TOTAL Uses</b>		<b>546,592</b>	<b>538,592</b>	<b>538,592</b>	<b>389,991</b>
<b>Ending Cash &amp; Investments</b>		<b>130,895</b>	<b>136,803</b>	<b>136,804</b>	<b>117,813</b>
Gross Revenues (excludes set asides)		6,079,320	5,706,801	5,706,801	10,469,199
Gross Expenditures (excludes set asides)		7,345,421	5,693,633	5,693,633	10,069,525
NET CASH FLOW		(1,266,101)	13,168	13,168	399,674
Change in Accounts Receivable		(23,605)	0	0	0
Ending Cash & Investments - Fund		7,238,018	7,251,186	7,251,186	7,650,860

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Motor Fuel Tax Fund #10</b>					
Cash Balance - beginning		1,014,196	343,790	343,790	236,246
<b>Revenues</b>					
State Allotment	10-4-310-4140	650,709	647,500	647,500	650,000
IL Jobs Now		0	0	0	0
Interest on Investments	10-4-310-4600	6,688	656	656	3,000
Misc Revenues	10-4-310-4900	28,852	29,300	29,300	28,519
Total Revenues		686,249	677,456	677,456	681,519
<b>Expenditures</b>					
Street Maintenance	10-5-310-6000	129,645	220,000	220,000	220,000
Contracted Work	10-5-310-6000	1,227,009	565,000	565,000	665,000
Miscellaneous Expenditures	10-5-310-7900	0	0	0	0
Total Expenditures		1,356,654	785,000	785,000	885,000
Cash Balance - ending		343,790	236,246	236,246	32,765

<b>Kishwaukee TIF Fund #13</b>					
Cash Balance - beginning		429,753	429,742	429,742	438,578
<b>Revenues</b>					
Property Taxes	13-4-110-4010	52,357	50,000	50,000	22,000
Interest Income	13-4-110-4600	0	0	0	0
Misc Revenue	13-4-110-4900	0	0	0	0
Total Revenues		52,357	50,000	50,000	22,000
<b>Expenditures</b>					
Tax Increment Dist - Int	13-5-110-8920	39,456	41,164	41,164	8,750
Tax Increment Dist - Prin	13-5-110-8930	0	0	0	0
Other Contractual Services	13-5-110-6890	0	0	0	0
Miscellaneous Expense	13-5-110-7900	12,913	0	0	0
Total Expenditures		52,368	41,164	41,164	8,750
Cash Balance - ending		429,742	438,578	438,578	451,828

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b><u>Kishwaukee II TIF Fund #15</u></b>					
Cash Balance - beginning		4,915	4,915	4,915	4,915
<b><u>Revenues</u></b>					
Property Tax	15-4-110-4010	0	0	0	0
Interest Income	15-4-110-4600	0	0	0	0
Total Revenues		0	0	0	0
<b><u>Expenditures</u></b>					
Other Contractual Services	15-5-110-6890	0	0	0	0
Miscellaneous Expense	15-5-110-7900	0	0	0	0
Total Expenditures		0	0	0	0
Cash Balance - ending		4,915	4,915	4,915	4,915

<b><u>Sp Serv Areas # 2 (Farmington Fields) Fund #16</u></b>					
Cash Balance - beginning		8,225	7,663	7,663	7,663
<b><u>Revenues</u></b>					
Property Tax	16-4-110-4010	15,258	15,500	15,500	16,500
Interest Income	16-4-110-4600	0	0	0	0
Total Revenues		15,258	15,500	15,500	16,500
<b><u>Expenditures</u></b>					
Maintenance Expense	16-5-110-6090	14,265	15,000	15,000	15,500
Misc Expense	16-5-110-7900	1,555	500	500	0
Total Expenditures		15,820	15,500	15,500	15,500
Cash Balance - ending		7,663	7,663	7,663	8,663

\* Note: Per Auditors request, SSA #2 and #3 were separated beginning FY 2017.

<b><u>Sp Serv Areas # 3 (Farmington Fields) Fund #17</u></b>					
Cash Balance - beginning		3,306	3,503	3,503	3,503
<b><u>Revenues</u></b>					
Property Tax	17-4-110-4010	6,162	6,500	6,500	6,700
Interest Income	17-4-110-4600	0	0	0	0
Other		1,555	0	0	0
Total Revenues		7,717	6,500	6,500	6,700
<b><u>Expenditures</u></b>					
Maintenance Expense	17-5-110-6090	7,520	6,000	6,000	6,700
Misc Expense	17-5-110-7900	0	500	500	0
Total Expenditures		7,520	6,500	6,500	6,700
Cash Balance - ending		3,503	3,503	3,503	3,503

**CAPITAL PROJECTS FUND #41**

<b>Public Benefit Account</b>					
Cash Balance - beginning		45,103	10,474	10,474	549
<b>Revenues</b>					
Property Tax	41-4-110-4010	40,077	40,000	40,000	40,000
Expense Reimbursement	41-4-110-4940	16,280	0	0	0
Interest Income	41-4-110-4600	74	75	75	75
Transfer-In	41-4-110-9998	125,000	0	0	1,212,000
Total Revenues		181,431	40,075	40,075	1,252,075
<b>Expenditures</b>					
Miscellaneous Expenditures	41-5-110-7900	22,913	50,000	50,000	140,000
Infrastructure	41-5-110-8020	193,147	0	0	12,000
Logan Ave. Reconstruction	41-5-110-8021	0	0	0	0
Dawngate Detention Improvements	41-5-110-8022	0	0	0	600,000
Low Flow Channel 6th to Appleton	41-5-110-8023	0	0	0	500,000
Operating Transfer Out	41-5-110-9999	0	0	0	0
Total Expenditures		216,060	50,000	50,000	1,252,000
Cash Balance - ending		10,474	549	549	624

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Capital Assets Account</b>					
Cash Balance - beginning		148,197	745,053	745,053	523,553
Grants	41-4-752-4150	0	0	0	0
Interest Income	41-4-752-4600	280	3,500	3,500	8,000
Miscellaneous Revenues	41-4-752-4900	0	0	0	0
Impact Fee Revenue	41-4-752-4910	723,421	0	0	0
Bank Loan Proceeds	41-4-752-4952	0	0	0	0
Operating Transfers In	41-4-752-9998	258,828	599,243	599,243	551,646
Capital Asset Revenues		982,529	602,743	602,743	559,646
Misc. Expense	41-5-752-7900	0	0	0	0
Building and Improvements	41-5-752-8100	1,884	225,000	225,000	25,000
Equipment	41-5-752-8200	123,157	283,780	283,780	222,980
Vehicles	41-5-752-8300	203,286	253,828	253,828	367,828
Bond / Loan Prin Payments	41-5-752-8910	50,000	55,000	55,000	55,000
Bond / Loan Int Payments	41-5-752-8920	7,345	6,635	6,635	5,838
Capital Asset Expenditures		385,672	824,243	824,243	676,646
Cash Balance - ending		745,053	523,553	523,553	406,553

<b>Escrow Fund # 91</b>					
Cash Balance - beginning		1,235,540	524,882	524,882	525,242
Other Fees	91-4-110-4490	0	0	0	0
Interest Income	91-4-110-4600	2,720	360	360	4,000
Miscellaneous Revenues	91-4-110-4900	0	0	0	0
Escrow/Land Cash Fees	91-4-110-4971	123,900	50,000	50,000	50,000
Total Revenues		126,620	50,360	50,360	54,000
Disbursement of Collected Fees		837,278	50,000	50,000	75,000
Total Expenditures		837,278	50,000	50,000	75,000
Cash Balance - ending		524,882	525,242	525,242	504,242

Line Item	Account #	Actual FY 18	FY 19 Budget	REVISED Budget FY 19	FY 20 Budget Request
<b>Police Pension Fund</b>					
Cash Balance - beginning		19,976,484	21,231,059	21,231,059	22,290,871
<b>Revenues</b>					
Property Tax		1,087,715	1,181,417	1,181,417	1,237,250
Replacement Tax		64,921	66,868	66,868	66,868
Interest Inc/Mkt Fluctuation		1,318,373	1,000,000	1,000,000	1,300,000
Contributions		310,449	316,715	316,715	340,000
Total Revenues		2,781,458	2,565,000	2,565,000	2,944,118
<b>Expenditures</b>					
Benefit Payments		1,445,201	1,452,688	1,452,688	1,495,700
Contribution Refunds		57,397	2,500	2,500	2,500
Other Expenditures		24,284	50,000	50,000	50,000
Total Expenditures		1,526,883	1,505,188	1,505,188	1,548,200
Cash Balance - ending		21,231,059	22,290,871	22,290,871	23,686,789

<b>Fire Pension Fund</b>					
Cash Balance - beginning		14,531,667	15,530,354	15,530,354	16,428,758
<b>Revenues</b>					
Property Tax		970,589	1,001,132	1,001,132	1,036,418
Replacement Tax		64,921	66,868	66,868	66,868
Interest Inc/Market Fluctuation		1,095,441	1,000,000	1,000,000	1,100,000
Contributions		191,818	203,029	203,029	207,185
Total Revenues		2,322,770	2,271,029	2,271,029	2,410,471
<b>Expenditures</b>					
Benefit Payments		1,286,360	1,320,125	1,320,125	1,338,550
Refund of Contributions		0	2,500	2,500	2,500
Other Expenditures		37,723	50,000	50,000	50,000
Total Expenditures		1,324,083	1,372,625	1,372,625	1,391,050
Cash Balance - ending		15,530,354	16,428,758	16,428,758	17,448,179

Ida Public Library  
Budget

Revenue	2019-2020	2018-2019	2017-2018
40100 APPROPRIATION	\$711,000.00	\$710,939.00	\$686,566.00
41200 REPLACEMENT TAX	\$39,000.00	\$25,000.00	\$25,000.00
41214 FRIENDS	\$5,000.00		
41215 FRIENDS SUMMER	\$3,500.00		
41500 PER CAPITA	\$20,000.00	\$26,000.00	\$26,000.00
41514 LIST DIVIDENDS/INTEREST	\$2,000.00		
44750 NON RESIDENT FEES	\$16,500.00	\$16,500.00	\$21,000.00
44770 FINES	\$9,000.00	\$13,000.00	\$16,000.00
48000 INTEREST/MEMORIAL FUNDS	\$4,500.00	\$10,000.00	\$19,000.00
48001 RENT	\$20,200.00		
49000 OTHER	\$0.00	\$15,300.00	\$14,000.00
49001 FAX	\$3,000.00		
49004 COPY/PRINT	\$3,000.00		
49002 GUEST PASS	\$2,000.00		
49003 HISTORY BOOK	\$0.00		
49005 COMPUTER CARD	\$100.00		
49006 REPLACEMENT CARD	\$100.00		
49007 FLASH DRIVE	\$0.00		
49008 HEADPHONES	\$0.00		
49009 LOST/DAMAGED MATERIALS	\$1,200.00		
49010 REPLACEMENT BARCODE	\$0.00		
49011 COLLECTION AGENCY PAYMENTS	\$1,200.00		
49500 GIFT/DONATION	\$1,000.00	\$20,000.00	\$20,000.00
49501 IDA MERCHANDISE	\$200.00		
49600 MEETING ROOM	\$1,000.00	\$2,000.00	\$2,000.00
49601 PROCTORING	\$500.00		
90001 CC INCOME	\$0.00		
BUDGET CARRYOVER	\$0.00	\$35,000.00	\$35,434.00
	\$844,000.00	\$873,739.00	\$865,000.00
<b>Expenses</b>			
41005 LEGAL	\$200.00		
41006 AUDIT	\$5,000.00		
50100 DIRECTOR	\$54,000.00	\$55,744.00	\$54,651.00
50200 STAFF	\$391,500.00	\$344,569.00	\$337,813.00
51100 FICA/MEDICARE	\$32,000.00	\$32,000.00	\$32,491.00
51200 IMRF	\$52,000.00	\$52,000.00	\$52,000.00
51300 EMPLOYEE INSURANCE	\$40,000.00	\$50,000.00	\$50,000.00
51301 DEDUCTIBLE	\$16,000.00	\$16,000.00	\$18,000.00



Ida Public Library

Budget

51520 STAFF EDUCATION	\$1,500.00	\$2,500.00	\$2,500.00
PR		\$3,000.00	\$3,000.00
51561 BANK FEES	\$200.00	\$200.00	
51569 OUTREACH	\$300.00		
51570 HOSPITALITY	\$200.00		
51571 MERCHANDISE EXPENSES	\$200.00		
51572 ADVERTISING	\$3,000.00		
51562 COLLECTION AGENCY	\$750.00	\$500.00	
51564 PRINTING	\$500.00	\$500.00	
51565 POSTAGE	\$600.00	\$500.00	
51566 PROFESSIONAL EXPENSES	\$2,000.00	\$2,000.00	
51567 BOARD TRAINING	\$200.00	\$1,000.00	
51568 PATRON BOOK REPAY	\$500.00	\$500.00	
JANITORIAL		\$18,000.00	\$18,000.00
BUILDING			
60100 MAINTENANCE/SUPPLIES	\$40,000.00	\$50,000.00	\$44,749.00
60101 RENTAL PROP EXPENSES	\$2,500.00		
60102 PROPERTY TAXES	\$6,000.00		
ONLINE		\$40,000.00	\$39,000.00
COMPUTER		\$37,000.00	\$36,000.00
62301 TECH-ANNUAL COSTS	\$4,400.00		
62302 TECH- HARDWARE	\$20,300.00		
62303 TECH- SOFTWARE	\$6,750.00		
62304 TECH- STATELINE	\$23,100.00		
62305 SERVICE SUBSCRIPTIONS	\$3,000.00		
62351 CONSORTIUM	\$8,000.00		
62352 DATABASES	\$3,600.00		
63000 UTILITIES	\$9,000.00	\$4,500.00	\$5,000.00
64100 MACHINE RENT	\$3,500.00	\$3,000.00	\$5,950.00
68000 INSURANCE	\$21,500.00	\$21,426.00	\$21,420.00
70200 LIBRARY SUPPLIES	\$23,000.00	\$23,000.00	\$23,000.00
BOOKS		\$72,500.00	\$72,426.00
73100 BOOKS (FUNDS)	\$2,000.00	\$8,000.00	\$8,000.00
73101 Y YA	\$6,000.00		
73102 Y SPANISH	\$2,000.00		
73103 Y NON FIC	\$4,000.00		
73104 Y EASY READER	\$2,000.00		
73105 Y FIC	\$5,000.00		
73106 A FIC	\$5,500.00		
73107 A NON FIC	\$2,500.00		
73108 A LP	\$5,400.00		
73109 A SPANISH	\$1,000.00		
73110 AUDIO ADULT	\$800.00		
73113 Y YA NF	\$2,000.00		
73114 Y PICTURE BOOKS	\$7,000.00		

Ida Public Library

Budget

73200 PERIODICALS	\$5,000.00	\$9,500.00	\$10,000.00
A-V		\$17,000.00	\$17,000.00
73301 A-V CD	\$800.00		
73302 A-V Y DVD	\$1,500.00		
73303 A-V A DVD	\$5,500.00		
73304 ELECTRONIC MATS	\$7,000.00		
PROGRAMMING		\$6,500.00	\$6,000.00
73401 PROGRAMMING ADULT	\$1,000.00		
73402 PROGRAMMING SUMMER NFY	\$500.00		
73403 PROGRAMMING YOUTH	\$1,000.00		
73404 LOCAL HISTORY	\$500.00		
73405 HOMETOWN CHRISTMAS	\$500.00		
73406 COMMUNITY GARDEN	\$200.00		
MISC		\$2,300.00	\$8,000.00
	\$844,000.00	\$873,739.00	\$865,000.00