



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Sheryl Prather	Chairman Building
Alderman Natalie Mulhall	Vice-Chairman Building
Alderman Ric Brereton	Chairman Finance and Personnel
Alderman Wendy Frank	Vice -Chairman Finance and Personnel
Alderman Tom Porter	Chairman Planning & Zoning
Alderman Mike McGee	Vice-Chairman Planning & Zoning
Alderman Clayton Stevens	Chairman Public Safety
Alderman Matthew Fleury	Vice-Chairman Public Safety
Alderman Marsha Freeman	Chairman Public Works
Alderman Daniel Snow	Vice-Chairman Public Works

AGENDA

January 9, 2023
6:00 p.m.
City Council Chambers
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:
 - A. Building Department - Update.

- B. Planning & Zoning Department - Update.
3. Public Works, Unfinished Business: None.
 4. Public Works, New Business:
 - A. Public Works – Update.
 - B. Street Light Repair – North State Street.
 - C. WWTP Sensor Replacement – Aeration Tanks.
 - D. V3 Agreement Change Order – Brownfields Grant Project.
 - E. Resolution Authorizing Execution of a Letter of Credit with Midland States Bank Guaranteeing Payment to Philadelphia Insurance Company.
 5. Adjournment:

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 12/28/2022
Re: Street Light Repair – North State Street

There is a fault in the electric service that serves the street lights in the 1900 block of North State Street. We have received the following proposals to make the necessary repairs:

- | | |
|--|-------------|
| 1. William Charles Electric
833 Featherstone Road
Rockford, IL 61107 | \$13,615.00 |
| 2. Helm Electric
5280 11 th Street
Rockford, IL 61109 | \$15,879.00 |

I would recommend approval of the proposal from William Charles Electric, in the amount of \$13,615.00, to complete the North State Street street light repairs. This work will be paid for from Line Item #01-5-330-6022.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 12/28/2022
Re: WWTP Sensor Replacement – Aeration Tanks

The six existing DO sensors and two existing PH/ORP sensors and their controllers in the six aeration tanks at the WWTP are obsolete and need to be replaced.

We have received the following pricing for replacement equipment:

1. Hach Sensors	\$36,460.00
6 DO sensors @ \$ 5,308.00/EA	= \$ 31,848.00
2 Combination PH/ORP sensors @ \$ 1,595.00/EA	= \$ 3,190.00
2 Mounting Kits @ \$ 711.00/EA	= \$ 1,422.00
2. ABB Sensors	\$39,150.00
6 DO sensors @ \$ 5,232.50 /EA	= \$ 31,395.00
2 Combination PH/ORP sensors @ \$ 1,477.50 /EA	= \$ 2,955.00
8 Mounting Kits @ \$ 600.00/EA	= \$ 4,800.00
3. Endress & Hauser Sensors	\$49,270.00
6 DO sensors @ \$ 6,595.83/EA	= \$ 39,575.00
2 Combination PH/ORP sensors @ \$ 1,367.50/EA	= \$ 2,735.00
8 Mounting Kits @ \$ 870.00/EA	= \$ 6,960.00

SCADA system integration of new equipment is \$3,500.00.

I would recommend approval of the purchase of Hach Sensors for the WWTP aeration tanks from USA Bluebook, in the amount of \$36,640.00.

I would further recommend approval of the proposal from Concentric Integration, in the amount of \$3,500.00, for the SCADA programming of the new sensors. The sensors and SCADA programming will be paid for from the Sewer Depreciation Fund #61-1790.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 12/29/2022
Re: V3 Agreement Change Order – Brownfields Grant Project

The DCEO Grant to complete remedial activities to obtain a “No Further Remediation” (NFR) letter for the ASB and Silver brownfield sites is nearing completion. Our agreement with V3 Companies is on a time and material basis, for the estimated cost of \$50,000. Their work effort includes Site Remediation Program reporting, Construction Oversight, Material Sampling, Project and Grant Management.

V3 has submitted a change order request in an amount not-to-exceed \$14,100 to complete the following remaining tasks to close out this project:

1. Response submittal for IEPA's request for alternative barrier data/tables for RAP approval.
2. Prepare final Remedial Action Completion Report for submittal to IEPA and USEPA.
3. Draft NFR letter.
4. Recording of NFR letter and provide final NFR letter to USEPA.

I would recommend approval of the change order request from V3 Companies for the Brownfields Grant Project, at a cost not-to-exceed \$14,100. This work will be paid for from Capital Funds.



May 26, 2022

Brent Anderson
City of Belvidere
401 Whitney Blvd.
Belvidere, IL 61008

VIA EMAIL: banderson@ci.belvidere.il.us

RE: Change Order Request – Professional Services for Environmental Brownfield Grant Project
Former Moline Foundry /ASB and Harris Silver I Sites, Main Street, Belvidere, Illinois

Dear Brent:

On behalf of V3 Companies, Ltd (V3), we are pleased to submit this professional environmental services proposal for supplemental work at Former Moline Foundry and Silver Sites in Belvidere, Illinois (Site). The Site is located at 606 Meadow Street and 100 South Main Street. If you find this proposal to be acceptable, the scope of work will be executed as a change order in accordance with the project Agreement between V3 and City of Belvidere (CLIENT), on the Brownfield Revolving Loan Fund.

PROJECT UNDERSTANDING

V3 understands that the Site is still under construction, including engineered barriers (as required by Illinois EPA (IEPA) under the Site Remediation Program (SRP)). Based on Site needs, non-scope items have been performed to assist in Illinois EPA approval of reporting items and construction related needs for soil management. Therefore, additional funds are requested to complete Site closure under the SRP to obtain a No Further Remediation (NFR) letter for property.

The non-scope items completed include:

- 2 additional import soil sampling events (sampling plan, fieldwork, drilling, lab analysis, letter report of findings). These were performed to identify 'clean' soils for import to an IEPA SRP site. Performed between May-Sept. 2020
- Collect confirmation soil sampling of additional PCB excavation for Former Silver site and evaluate data (fieldwork, lab analysis). Completed Aug-Sept 2020. This work was done to avoid an additional data submittal and review by USEPA for Silver parcel.
- Complete landfill profile paperwork and obtain approval at Winnebago Landfill for soil disposal, completed May-June 2020. This work was done to obtain better rates for soil haul-off.
- Remedial Action Plan (RAP) Amendment #4 letter response to Dec. 23, 2020 IEPA comments on RAP. IEPA submittal is intended to provide additional information on alternative engineered barrier request, completed Feb 21-April 21.

Additional support services are needed for reporting and fieldwork under the SRP. The added support includes:

Reporting

- Response submittal to IEPA's additional requests for alternative barrier data/tables for RAP approval, as stated in 2021 comment letter.

- Once final engineered barriers and alternative engineered barriers are constructed, a PE must verify, collect documentation and prepare a final Remedial Action Completion Report for submittal IEPA and USEPA.
- Review draft NFR letter and provide any minor comments to IEPA
- Assist City with recording final NFR letter, as needed
- Provide final NFR letter to USEPA

Field

- Confirm completed engineered barrier

(This assumes no additional import soils need to be assessed for fieldwork)

COMPENSATION

ENVIRONMENTAL COMPENSATION		
CONSTRUCTION PHASE – ADD SERVICES		FEE
Supplemental SRP Reporting		\$ 14,100 NTE
Field Activities		\$ 1,000 NTE

NTE = Time and Materials Not to exceed

MISCELLANEOUS EXHIBITS		
V3 STANDARD BILLING RATE SCHEDULE		

The above fees are hourly and will be based on the hours expended on the tasks by V3 employees multiplied by their applicable billing rate and any expenses and subcontracted services. The fee listed is a cap that will not be exceeded without prior authorization of the CLIENT. If Additional Services are required, V3 shall be paid a fee based on the actual hours expended multiplied by V3's Billing Rate Schedule attached hereto or other negotiated fee.

In addition to the professional services fees set forth above, V3 shall be compensated for 110% of reimbursable expenses such as printing, postage, messenger service, travel, mileage and tolls to/from meetings and other similar project-related items. A handling charge of 10% will be applied to subcontracted services.

CLIENT will be invoiced monthly for Professional Services and reimbursable expenses. The above financial arrangements are on the basis of prompt payment of invoices and the orderly and continuous progress of the Project through construction.

MISCELLANEOUS CONTRACTUAL ITEMS

The fee stated herein is valid for 30 days from the date of proposal. If the 30 days has expired, V3 reserves the right to renegotiate the fee and/or completion schedule with the CLIENT. If there are protracted delays for reasons beyond V3's control, an equitable adjustment of the above-noted compensation shall be negotiated taking into consideration the impact of such delay on the pay scales applicable to the period when V3's services are, in fact, being rendered.

We appreciate the opportunity to present this proposal and look forward to working with you on this project.

Sincerely,
V3 COMPANIES, LTD.



Rachael K. Berthiaume, P.E., LEED AP
Project Manager – Environment & Geosciences

Accepted For:
CITY OF BELVIDERE

By: _____

Title: _____

Date: _____

Attachments:
V3 Billing Rate Schedule and Unit Rates



V3 COMPANIES BILLING RATE SCHEDULE

(Rates effective January 1, 2022 through December 31, 2022)

<u>Description</u>	<u>Hourly Rate</u>
Principal / Director	220.00
Senior Project Manager	205.00
Senior Estimator	200.00
Resident Engineer II	190.00
Sr. Professional Land Surveyor	180.00
Sr. Professional Hydrogeologist	165.00
Project Manager	155.00
Resident Engineer I	155.00
Project Engineer II	145.00
Project Engineer I	135.00
Professional Land Surveyor	135.00
Professional Hydrogeologist	135.00
Project Scientist II	130.00
Project Surveyor III	125.00
Project Geologist / Scientist I	120.00
Project Surveyor I/II	120.00
Engineer III	110.00
Geologist / Scientist III	105.00
Engineer I/II	100.00
Technician III	90.00
Geologist / Scientist I/II	90.00
Technician I/II	80.00
Project Coordinator	60.00
Administration (Grant Administrator)	55.00
Survey Crew*	205.00

*Time is charged portal to portal

RESOLUTION #2023-1
A RESOLUTION AUTHORIZING
THE EXECUTION OF A LETTER OF CREDIT
WITH MIDLAND STATES BANK
GUARANTEEING PAYMENT TO PHILADELPHIA
INSURANCE COMPANY

IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere as follows:

- 1) The Corporate Authorities of the City of Belvidere hereby approve a Letter of Credit from Midland States Bank attached hereto as Exhibit A.
- 2) Mayor Clinton Morris is hereby authorized to execute and City Clerk Sarah Turnipseed is authorized to attest the Letter of Credit.

Approved:

Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:

Approved:



Irrevocable Letter of Credit #9072451805

Dated: February 12, 2023

Expiration Date: February 12, 2024

Beneficiary: Philadelphia Insurance Company
Attn: Account Service
1 Bala Plaza, Suite 100
Bala Cynwyd, PA 19004

Applicant: City of Belvidere
401 Whitney Blvd.
Belvidere, IL 61008

To Whom It May Concern:

We hereby authorize you to draw on the Midland States Bank, 600 S. State St., Belvidere, IL 61008, for the account of City of Belvidere, 401 Whitney Blvd., Belvidere, IL 61008.

For any sum or sums not exceeding the aggregate total, U.S. Thirty Thousand Dollars & 00/100 (\$30,000.00) by your drafts at sight on issuer.

Under the following terms:

Drafts must be drawn and presented at our office no later than February 12, 2024.

Each draft drawn hereunder must bear upon the face, "Drawn under Letter of Credit #9072451805 of Midland States Bank, Belvidere, Illinois".

We hereby agree with the drawer, endorsers and bona fide holders of all drafts under and in accordance with the terms of this letter of credit that such drafts will be duly honored on presentation to the drawee.

This Letter of Credit is neither transferable nor assignable without the expressed written consent of the issuing bank. Except so far as otherwise expressly stated, the Letter of Credit is subject to Uniform Customs and Practice for Documentary Credits, 1993 Revision, International Chamber of Commerce, Publication No. 600.

Sincerely,
Midland States Bank

Jennifer L. Horner
Business Banking Relationship Manager