



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Natalie Mulhall	Chairman Building
Alderman Sheryl Prather	Vice-Chairman Building
Alderman Wendy Frank	Chairman Finance and Personnel
Alderman Ric Brereton	Vice-Chairman Finance and Personnel
Alderman Mike McGee	Chairman Planning & Zoning
Alderman Tom Porter	Vice-Chairman Planning & Zoning
Alderman Matthew Fleury	Chairman Public Safety
Alderman John Albertini	Vice-Chairman Public Safety
Alderman Daniel Snow	Chairman Public Works
Alderman Marsha Freeman	Vice-Chairman Public Works

AGENDA

May 8, 2023
6:00 p.m.
City Council Chambers
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:
 - A. Building Department – Update.

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May 8, 2023

- B. Planning & Zoning Department - Update.
- C. Appointment of Kim Coniglio to the Belvidere Historic Preservation Commission.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:

- A. Public Works – Update.
- B. Intersection Review – Grover Street & Biester Drive.
- C. 2023 MFT Street Maintenance Program.
- D. Irene and Hawkey Water Main Extension – Bid Tabulation.
- E. Irene Road Realignment Project – Construction Engineering.

5. Other:

- A. Fire Department – Station 1 Windows Replacement.
- B. Fire Department – Outfit 160 for ALS/Water Rescue.
- C. Corpus Christi Procession Parade Request.

6. Adjournment:

MEMO

DATE: May 3, 2023
TO: City Council and Clerk
FROM: Mayor Clinton Morris
RE: Appointment of Kim Coniglio

The Belvidere Historic Preservation Commission is comprised of seven (7) members, each serving a 3-year term. Kim Coniglio is requesting to fill the vacant seat with a term ending on April 30, 2026. Mrs. Coniglio has experience organizing events and fundraisers and has lived in Belvidere for 27 years.

Requested Motion: Motion to consent to and approve the appointment of Mrs. Kim Coniglio to the Belvidere Historic Preservation Commission for a three-year term, ending in April 30, 2026.

April 12, 2023

To Whom it May Concern:

I am seeking approval to be a member of the Historic Preservation Commission Committee. There is one vacant spot in this committee and I would like to be considered for it. I have had the opportunity to sit through a recent meeting. I enjoyed the meeting and I feel this is a great committee for me to join. I have always liked history and respect the significance the past provides to the present.

I realize that this committee relies on fundraisers to continue to support the community. I have participated in many fundraisers, such as United Way, Junior Achievement, the school district, local sports and the church I attend, to name a few. One of my stronger traits is event planning. I believe I will be a great addition to the team.

I have lived in Belvidere for 27 years. My children were raised and went to school in Belvidere. I feel my past experience and the passion I have for the community would be beneficial to the organization. I would like to be a member of this committee.

Thank you for your consideration.

Kim Coniglio

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 5/3/2023
Re: Intersection Review – Grover Street & Biester Drive

After review of the above intersection, I would offer the following:

Current Status:

This intersection is unmarked.

Traffic Volume:

Based on IDOT's current Traffic Volume Map, Grover Street and Biester Drive have an ADT of 200 or less.

Accident History:

Police Department records indicate three accidents at this intersection in the last five years.

Pedestrian Activity:

This intersection is located in a residential neighborhood with typical pedestrian activity.

Site Distance:

No site distance limitations noted.

Conclusion:

Based on the above information and IDOT's "Manual on Uniform Traffic Control Devices", I would recommend that traffic on Grover Street yield to traffic on Biester Drive.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 5/4/2023
Re: 2023 MFT Street Maintenance Program

The following is the proposed MFT Street Maintenance Program for 2023:

Arterial & Collector Street Overlays:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Ward</u>	<u>Quantity</u>	<u>Distance</u>
South Appleton Road	Locust	US Route 20	1	31,640 SY	5,700 LF
Chrysler Drive	Appleton	Oakbrook	1	8,811 SY	2,630 LF
5 th Avenue	Allen	6 th	1&5	5,880 SY	1,470 LF
East 6 th Street	Belvidere Rd	Farmington Way	3	11,117 SY	3,020 LF
Wycliffe Street	Belvidere Rd	Bethany	3	6,302 SY	1,645 LF

Residential Overlays:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Ward</u>	<u>Quantity</u>	<u>Distance</u>
9 th Ave	Allen	6 th St	1	4,794 SY	1,425 LF
W 9 th St	5 th Ave	7 th Ave	1	2,000 SY	600 LF
Richardson St	Jackson	End	2	716 SY	275 LF
Douglas Ct	Appleton	Garden	2	3,771 SY	1,105 LF
Rebecca Rd	Douglas	Maryland	2	5,755 SY	1,700 LF
lles Ave	Bonus	Indian Dancer	4	7,941 SY	2,145 LF
High Line St	Lakeshore	Davis	4	3,261 SY	965 LF
N Main St	West	Macomb	4	2,600 SY	975 LF
E Perry St	State	Main	4	2,259 SY	535 LF
Dawngate Dr	Perrsons	Perrsons	5	3,685 SY	1,245 LF
Warren Ave	2 nd	End	5	9,179 SY	2,675 LF

Current MFT regulations require that ADA compliant sidewalk returns at all intersections of the streets being overlaid must be in place or installed in conjunction with the overlay project. There is \$975,000 budgeted in MFT for the Street Maintenance Program.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 5/3/2023
Re: Irene - Hawkey Water Main Extension – Bid Tabulation

The following bids were opened today for the Irene and Hawkey Water Main Extension:

- 1. Northern Illinois Service Company \$706,478.50
4781 Sandy Hollow Road
Rockford, Illinois 61109

- 2. Stenstrom Excavation & Blacktop Group \$808,646.50
2420 20th Street
Rockford, IL 61125

- 3. Fischer Excavating \$849,920.12
1567 Heine Road
Freeport, IL 61032

- 4. Alessio & Sons Company \$1,098,933.00
377 East Butterfield Road, Suite 270
Lombard, IL 60148

I would recommend approval of the low bid from Northern Illinois Service, in the amount of \$706,478.50, for the Irene - Hawkey 16" water main extension. This work will be paid for from Line Item #61-4-810-4510, Connection Fees and DCEO Grant Funds.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 5/3/2023
Re: Irene Road Realignment Project – Construction Engineering

Attached to this memo is a proposal from CES, Inc to complete the construction engineering for the Irene Road Realignment Project in the amount of \$105,200.00. The construction engineering includes staking, inspection and documentation for the TARP Grant, EDP Grant and DCEO Grant. The construction services cost is 7.3% of the awarded construction contract for this project of \$1,432,009.73.

I would recommend approval of the proposal from CES, Inc, in an amount not-to-exceed \$105,200.00, to complete the construction engineering for the Irene Road Realignment Project. This work will be paid for from capital funds with reimbursement from grant funds.



Local Public Agency Engineering Services Agreement

Using Federal Funds? [] Yes [x] No Agreement For: MFT CE Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency: Belvidere County: Boone Section Number: 21-00113-00-FP Job Number: Project Number: Contact Name: Brent Anderson Phone Number: (815) 544-9256 Email: banderson@ci.belvidere.il.us

SECTION PROVISIONS

Local Street/Road Name: Irene Road Key Route: Length: 0.89 miles Structure Number: Location Termini: U.S. Route 20 (FAP 525) & Union Pacific Railroad Add Location Remove Location

Project Description: Realignment of Irene Road with new HMA pavement, PCC curb & gutter, storm sewer pipe and structures. Earth excavation, non-special waste disposal and regulated substance monitoring & reporting are included.

Engineering Funding: [] MFT/TBP [] State [] Other Anticipated Construction Funding: [] Federal [x] MFT/TBP [] State [] Other

AGREEMENT FOR

[x] Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name: C.E.S. INC. Contact Name: Kevin C. Bunge Phone Number: (815) 547-8435 Email: kevin.bunge@civilideas.com Address: 700 W. Locust Street City: Belvidere State: IL Zip Code: 61008

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant (CECS) Services Worksheet (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- _____
- _____
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices, based on the ENGINEER's progress reports, to the LPA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work to date. Such invoices shall represent the value, to the LPA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Construction Engineering Contracts:
 - (a) For Quality Assurance services, provide personnel who have completed the appropriate STATE Bureau of Materials QC/QA trained technical classes.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
10. That engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as

determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Percent

Lump Sum

Specific Rate \$105,200.00 (Maximum Fee \$150,000)

Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy. The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data

if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT < or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (b) paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the DEPARTMENT agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq).
- 11. For Construction Engineering Contracts:
 - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
 - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
 - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
 - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
 - (e) Inspection of all materials when inspection is not provided at the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
C.E.S. INC.	36-3808866	\$105,200.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$105,200.00
Total for all work		\$105,200.00

AGREEMENT SIGNATURES

Executed by the LPA:

Local Public Agency Type

Local Public Agency

Attest:

The

City

of

Belvidere

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Local Public Agency Type

Title

Belvidere

City

Clerk

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

C.E.S. INC.

By (Signature & Date)

By (Signature & Date)

Title

Title

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Belvidere	C.E.S. INC.	Boone	21-00113-00-FP

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The scope of services desired for the City of Belvidere's Irene Road Realignment includes construction engineering, construction observation & inspection, and administrative services for handling Contractor pay requests. Services also to include construction layout/staking, project status & reporting, as-built survey & drafting.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Belvidere	C.E.S. INC.	Boone	21-00113-00-FP

**EXHIBIT B
PROJECT SCHEDULE**

Anticipated Construction Season: May 15, 2023 - September 1, 2023

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Belvidere	C.E.S. INC.	Boone	21-00113-00-FP

Exhibit C

Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)



700 West Locust Street
 Belvidere, Illinois 61008
 Phone: (815) 547-8435
 Fax: (815) 544-0421
 Kevin.Bunge@Civilideas.com

**LPA Engineering Services Agreement
 Specific Rate Calculation
 Irene Road Realignment - 75 day Construction Period**

<u>Job Title</u>	<u>Hourly Rate</u>	<u>Hours</u>	<u>Total Cost</u>
Principal Professional Engineer	63.13	28.00	\$1,767.64
Project Engineer (jab)	43.00	37.00	\$1,591.00
Project Manager (jab)	43.00	37.00	\$1,591.00
Staff Engineer (acb)	45.00	75.00	\$3,375.00
Professional Land Surveyor (review layout notes)	48.75	12.00	\$585.00
Construction Observation (db/jk)	37.00	650.00	\$24,050.00
CADD (rw - layout)	30.75	40.00	\$1,230.00
Crew Chief (layout)	30.75	42.00	\$1,291.50
Rod Man (layout)	33.00	42.00	\$1,386.00
Administrative Support (tjp)	41.50	30.00	\$1,245.00
			Total Labor = \$38,112.14

<u>Direct Cost</u>	<u>Total Cost</u>
Mileage (30 mi/day x 75 days x \$0.655)	\$1,473.75
Hubs and Lath (240 pairs x \$3.00)	\$720.00

Total Direct Cost =	\$2,193.75
Total Overhead Cost (137.14%) =	\$52,266.99
Total Profit Cost (14%) =	\$12,653.08
Engineering Agreement Amount =	\$105,225.96



**BELVIDERE
FIRE
DEPARTMENT**

**123 S. State St.
Belvidere, IL 61008**

From the Office of the Fire Chief

(815)544-2242

Fax (815)544-2278

Memorandum

From:	Chief Schadle	Today's Date:	05/02/2023
To:	Mayor and Council	Subject:	160 ALS/Water Rescue

Dear Mayor and Council,

Upon selling the Mini-pumper 142, we need to outfit 160 (2016 Ford F-350) for ALS response, as 142 filled that role. This expense is planned for and budgeted for as a Capital Expense not to exceed \$16,500. This vehicle will also be utilized as our water response vehicle and hold all our dive equipment which will allow us to remove 140 from our fleet with no need to replace it.

As these specialized modifications we have chosen vendors that can meet our needs. We have received the following quotes:

- J&D Car Care: Commercial topper with tool boxes - \$5,215 (estimated)
- Extendobed: Commercial customized slide out bed extender - \$7,200 (estimated)
- Twin Towers: Lettering - \$1,465
- Automotive Solutions: Emergency Lighting - \$954 (estimated)

These are estimates as some of the pricing may change as we finalize the design so that it holds all our gear and has appropriate lighting. The Extendobed price is from a similar build that District 2 Fire purchased. Until we finalize the design, we will not know the exact price.

Therefore I request the following motion:

Motion to outfit 160 for ALS and Water Rescue response not to exceed \$16,500 to be paid for out of the Capital Fund.

Respectfully Submitted,

Chief Shawn Schadle



Stephen Mead <smead@belviderefire.com>

Re: A.R.E. Additional Information Request

1 message

A.R.E. Accessories, LLC <noreply@aredealer.com>
 Reply-To: J&D Car Care <smokinjoeskustoms@yahoo.com>
 To: smead@belviderefire.com

Thu, Jan 19, 2023 at 5:20 PM

J&D Car Care

608-752-7847

Hello Stephen Mead,

Thank you for your interest in our premier line of truck accessories. We received your A.R.E. product inquiry. Here is a reminder of those details:

Your Truck Details: 2016 • Ford • Super Duty (250/350/450/including Dually) • Crew Cab • 81.8 in. Without step

A.R.E. Model: 26" Deluxe Commercial Unit (DCU)

Your Cap Build:

- DCU Height: 26"
- DCU Color: Painted To Match
- DCU Interior: No Skin
- Rear Door Choice: Hatchback Lift
- Driver Side Door Choice: Full Length Door
- Passenger Side Door Choice: Full Length Door
- Driver Side Toolbox Choice: Standard Toolbox (Steel)
- Passenger Side Toolbox Choice: Standard Toolbox (Steel)
- Front Window Choice: No Window
- Lighting Placement Choice: Rear Door Rope Light and Auxiliary Rope Light
 - Lighting Option Choice: Prop Switch at Rear
- Lighting Placement Choice: Driver Side Single Door Rope Light
 - Lighting Option Choice: Prop Switch at Driver Side
- Lighting Placement Choice: Passenger Side Single Door Rope Light
 - Lighting Option Choice: Prop Switch at Passenger Side
 - Ladder Rack Choice: No Ladder Rack
- Backup Camera Option: Backup Camera with Truck Wiring Harness (will utilize your trucks screen)

Date Received: January 18, 2023 - 8:53:10 AM EDT

Your Cost*: \$5215.00

*This quoted price does not include all associated charges including, but not limited to, freight, installation, and taxes unless otherwise stated. This is not an order. To obtain exact pricing and place an order please contact our team to work through the necessary details.

If you have any additional questions please email, call, or stop in and see us. We look forward to outfitting your truck!

Thank you,
Joe

J&D Car Care
 1506 Plainfield Ave.
 Janesville, WI 53545
 USA

Dealership Phone
 608-752-7847

Dealership Website



Estimate

Date	Estimate #
3/6/2023	29801

Name / Address
BELVIDERE FIRE DEPT 123 S STATE ST BELVIDERE, IL 61008

Ship To
STEPHEN 815-289-4573 2016 FORD F-350 SUPER DUTY SHORT BED

P.O. No.	Milage	Project

Item	Description	Qty	Rate	Total
QSM-8101	FENIEX QUAD QSM SURFACE MOUNT	6	109.00	654.00T
INSLABOR	INSTALLATION	3	100.00	300.00

<p>*NON-CASH FEE SURCHARGE OF 3%*</p> <p>*NO RETURNS ON ELECTRICAL PARTS*</p> <p>*NO RETURNS ON SPECIAL ORDER ITEMS*</p> <p>*RESTOCKING OF FEE OF 20% MAY APPLY TO ANY RETURN*</p> <p>Website: www.asiBelvidere.com</p> <p>TikTok: @asibelvidere</p> <p>Instagram: @asibelvidere</p> <p>FaceBook: @Asibelvidere</p>	Subtotal	\$954.00
	Sales Tax (0.0%)	\$0.00
	Total	\$954.00

EXTENDED

4242 S Eagleson Rd Ste 102
Boise, ID 83705

Date	Invoice #
1/31/2022	18412

Bill To
Boone County Fire Protection 1777 Henry Luckow Ln. Belvidere, IL 61008

Ship To
Boone County Fire Protection 3673 Shattuck Rd Garden Prairie, IL 61038

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
by email	Net 30	BW	1/31/2022	Saia	770166848406	

Quantity	Item Code	Description	Price Each	Amount
1	EB-1590	EB-1590 90" Extended steel frame assy, w/ full extension lock & Plywood platform (48"W x 90"L), w/ short side rails. Includes mounting hardware; 1500 lbs. capacity.	2,204.00	2,204.00
1	Burroughs-L	Burroughs Carrier Includes: - Safety screens w/ middle shelf and full height dividers - Slide-out mounting wall w/ enclosure(s) - Containment caging & fold-down gates (where specified) - Full upper platform deck on top for backboard storage - Steel frame & platform decks coated with a protective sealer Minus one slideout wall Add Fold Down Dry Erase Table Add Hinged Safety Screen	3,614.00	3,614.00
1	TMS	Temporary Materials Surcharge - 5% of product price	291.00	291.00
1	Custom Crating	Custom Crating	170.00	170.00
1	TCS	Temporary Crating Surcharge	50.00	50.00
1	Shipping	Please provide correct shipping address at the time of order. If shipping address is changed once the shipment has left our facility, the buyer will be responsible for any additional shipping costs. Shipments to residential or restricted access delivery sites will incur additional charges. *** If damage is suspected at time of delivery, the receiver MUST notate "DAMAGED" on receipt. ***	830.00	830.00
			Payments/Credits	\$0.00

Thank you for your Business.		Total	\$7,159.00
Phone #	208-853-8503	Balance Due	\$7,159.00



ADDRESS
BELVIDERE FIRE
DEPARTMENT
123 S STATE ST
BELVIDERE, IL 61008

SHIP TO
BELVIDERE FIRE
DEPARTMENT
FF S. Meade
PH: 815-544-2242
FAX: 815-544-2278

ESTIMATE # 1097
DATE 03/06/2023

ACTIVITY	QTY	RATE	AMOUNT
VEHICLE LETTERING Applying Reflective Emergency Chevron to rear of topper on pick up	1	1,465.00	1,465.00
TOTAL			\$1,465.00

Accepted By

Accepted Date



**BELVIDERE
FIRE
DEPARTMENT**

**123 S. State St.
Belvidere, IL 61008**

From the Office of the Fire Chief

(815)544-2242

Fax (815)544-2278

Memorandum

From:	Chief Schadle	Today's Date:	05/08/2023
To:	Mayor and Council	Subject:	Windows Replacement

Dear Mayor and Council,

Station 1 has 5 window frames that are broken and are unable to be opened or cleaned. We have budgeted for their repair in line item 01-05-220-6110.

Lt. Drall contacted 3 contractors:

Window World: 5 windows-\$6,252 (gave a firefighter discount)

Rockford Auto Glass - Architectural Division: 4 windows - approximation of \$24,000

Ability Glass: Never responded with quote

Attached are the 2 quotes received.

Requested motion:

Motion to utilize the low bid from Window World to replace 5 windows at Fire Station 1 at a cost of \$6,252, to be paid for out of line item 01-05-220-6110.

Respectfully Submitted,

Chief Shawn Schadle



Window World of Rockford
 6010 Forest Hills Road • Loves Park, IL 61111
 Phone (815) 395-1333 • Toll Free 1-866-449-1333
 www.WindowWorldRockford.com



Customer: Belvidere Fire Department Phone (h) _____
 Install Address: 123 S. State St Belvidere IL 61008 Phone (w) _____
 Bill Address: _____ E-mail _____

WINDOW WORLD	
_____ 2000 Series DH All-Weld	\$310
<u>4</u> 4000 Series DH All-Weld/Foam Enhanced Frame	\$330 <u>1320</u>
_____ 2 Lite Slider	\$430
_____ 3 Lite Slider (1/3, 1/3, 1/3) (1/4, 1/2, 1/4)	\$1200
<u>1</u> Picture / Fixed Lite	\$510 <u>510</u>
_____ Awning	\$430
_____ Casement	\$525
_____ 2 Lite Casement	\$975
_____ 3 Lite Casement (1/3, 1/3, 1/3) (1/4, 1/2, 1/4)	\$1400
_____ Basement Hopper (includes interior cap)	\$425
_____ Bay Window (includes exterior cap)	\$4500
_____ Bow Window (includes exterior cap)	\$4700
(DH or Casement Flankers)	
_____ Bay /Bow Over 137 U.I.>	\$65.00 per U.I.
_____ Roof Over Bay/Bow	\$850
_____ Bay/Bow Removal	\$500
_____ Garden Window (includes exterior cap)	\$2700
_____ Specialty Window	\$2000
(includes exterior cap)	
Window Color <u>White</u> / <u>Green</u>	
Inside	Outside

GLASS OPTIONS			
	U-FACTOR	SHGC	
_____ SolarZone	.32**	.32	\$170
<u>5</u> SolarZone ThermD Elite	.27**	.22	\$190 <u>950</u>
**IL State Code - IECC Compliance			

WINDOW OPTIONS	
_____ Beige	\$85
_____ Wood Grain Interior	\$150
(L.Oak/D.Oak/Cherry/F.Wood/R.Maple)	
<u>5</u> Exterior Colors	\$295 <u>1475</u>
(Red/Green/Bronze/Terra/Khaki/Gray/D.Clay/Black/Sand)	
(Includes Full Screens) (10 yr warranty)	
_____ Full Screens	\$35
_____ Colonial Contoured Grids	\$60
color in _____ /out _____	
_____ Single Prairie Grids	\$60
_____ Tempered DH Sash (BSO) (TSO)	\$95
_____ Obscured Glass (BSO) (TSO)	\$45
_____ Oriel Style (40/60 or 60/40)	\$60

_____ Full Frame Removal	\$250
_____ New Construction Install w/Nail Fin	\$450
_____ Replacement New Construction Install	\$350
_____ Multi Unit Charge	\$100

MISCELLANEOUS	
<u>5</u> Exterior Cap Color	\$165 <u>825</u>
Facing Color <u>Green (poly)</u>	
<u>5</u> 2nd Story Exterior Cap	\$20 <u>100</u>
_____ Vinyl Removal (Replacement)	\$45
_____ Steel/ Aluminum Window Extra Labor	\$130
<u>1</u> Mullion Removal	\$45 <u>45</u>
<u>1</u> Mull to Form Multi Unit	\$45 <u>45</u>
<u>4</u> Install Interior Stops Style <u>#6 white</u>	\$95 <u>380</u>
_____ Stained / Painted Stops	\$125
<u>4</u> Repair Sill or Jamb	\$85 <u>340</u>
_____ Buck Frame / Extension Jamb	\$145
_____ Exterior Casing / Build Outs	\$65
_____ Int. Casing Laminated / Painted	\$230
_____ Int. Casing Stained	\$270
_____ Remove, Reinstall Awnings/Shutters	\$65
_____ J-Channel	\$75
_____ Cut Out w/Header Work	\$3200
_____ Cut Down/Out/Square Opening	\$1600
<u>1</u> Misc. Firefighter Discount	-\$ <u>(313)</u>

DOORS	
_____ Contemporary Style Vinyl Sliding Patio Door 6ft.	\$2900
_____ Classic Style Vinyl Sliding Patio Door 6ft.	\$3200
_____ French Style Vinyl Sliding Patio Door 6ft.	\$3400
(Patio Doors Include Foot Lock, SolarZone Gas & Exterior Cap)	
Operating Side Exterior View <input type="checkbox"/> or <input type="checkbox"/>	
Handle Finish _____	
_____ Blinds Between the Glass (White Blinds)	\$1300
_____ Custom Size Blinds Between the Glass (White Blinds)	\$3400
_____ Patio Door (Colonial Grids / Single Prairie)	\$200
_____ Beige	\$110
_____ 2nd Story	\$85
_____ SolarZone ThermD Elite	\$225
_____ Wood Grain Interior	\$300
(L. Oak/D.Oak/Cherry/F.Wood/R.Maple)	
_____ Exterior Colors	\$430
(Red/Green/Bronze/Terra/Khaki/Gray/D.Clay/Black/Sand)	
Door Color _____ / _____	
Inside	Outside

PRE 1978 BUILT HOMES (Federal Lead Containment Law)
 _____ Per Window Containment N/C
 Has anyone in the household tested positive for lead? Yes _____ No _____
 MY HOME WAS BUILT IN THE YEAR _____ Initial _____

NO EXTRA WORK IF NOT IN WRITING!

White interior/
Green Exterior

* Grids Between Glass
adds \$300

Approximate ETA: 20+ Weeks (woodgrain and exterior color have a longer lead time) patio doors
ETA is 6-12 months.

30 Day price guarantee.

Customer agrees to the terms of payment as follows:

Permit and Bond \$ 125

Site Set-up \$ \$150

Total Amount \$ 5952⁰⁰

Customer Deposit 50% \$ _____ Cash/CC Swipe/Ck# _____

Balance Paid to Installer upon Substantial Completion \$ _____

Amount Financed \$ _____

Owner

Date

Tony Bell
Salesman

4-25-23
Date

Owner

Date

This Window World® Franchise is independently owned and operated by Window World of Rockford Inc. under license from Window World, Inc.



Shawn Schadle <sschadle@belviderefire.com>

Fwd: Window Replacement

1 message

Dan Drall <ddrall@belviderefire.com>
To: Shawn Schadle <sschadle@belviderefire.com>

Tue, May 2, 2023 at 3:40 PM

Here is the other quote for the windows.

----- Forwarded message -----

From: **Alex Szymanski** <alexs@rockfordglass.com>
Date: Tue, Sep 13, 2022 at 1:15 PM
Subject: Window Replacement
To: ddrall@belviderefire.com <ddrall@belviderefire.com>

Dan,

Good afternoon. To replace the 4 windows in the fire station we would use Sierra Pacific aluminum clad/wood windows and do a complete tearout of the existing windows. We use John Evans Construction to do our installations. We would meet to discuss the project in more detail and what our process would be. The total cost would be approximately \$24,000.00. Please call me if you have any questions. Thank You.

Sincerely,

Alex Szymanski
Architectural Project Manager
Rockford Auto Glass - Architectural Division
815-226-0560
alexs@rockfordglass.com



Thursday, April 27, 2023

Application for Belvidere Parade Permit

City of Belvidere

401 Whitney Blvd., Belvidere, IL 61008 (815)544-2612

To the City Council of the City of Belvidere, Illinois: The organizer(s) named in this application hereby apply to the Belvidere City Council for a permit to hold a parade or procession as specified below. I/we represent that the information stated in this application is true to the best of my/our knowledge, information and belief.

Name of Event: Corpus Christi Procession

Name of event organizer: Christopher Aune

Address 402 Church Street
Belvidere, IL, 61008

Phone Number

Email

If the event is proposed to be conducted for, on behalf of, or by an organization, the name, address, telephone number of the local headquarters of the organization:

This event is being conducted by St. James Catholic Church, 402 Church Street, Belvidere, Illinois, 815-547-6397

The name, address, telephone number of the person responsible for the conduct of the event if different from the organizer.

Rev. Brian Geary
402 Church Street
815-547-6397

The date when the event is to be conducted: Sunday, June 11, 2023

The hours when event will start and terminate: 1:00 - 2:00 PM

The route to be traveled, the starting point, and the termination point:

Begin 402 Church Street
Head west on Church street
Turn north onto Main
Turn east onto Julien
Turn south onto Warren
Turn west onto Church Street
End 402 Church Street

Total number of participants expected:	500
Total number and type of anticipated floats:	0
Total number and type of anticipated vehicles:	0
Total number and type of anticipated bands:	0
Total number and type of anticipated animals:	0
Please describe any other features (specify number and types):	This is a religious function. The priest will be carrying the Blessed Sacrament
Number of spectators anticipated along route:	Aside from people who randomly pass by, none. Those attending are expected to be participants.
The time and location at which units of the event will begin to assembly:	1:00 immediately following Mass in the church
Any special traffic, parking, or law enforcement problems anticipated (give details):	We would like to process in the street, so having a police escort to direct traffic would be preferred.

The organizer(s) understands that they are responsible for the proper conduct of the parade or procession and agree to cooperate with all law enforcement personnel in conducting a safe, orderly and lawful parade or procession. They further understand that they and all participants and spectators will be subject to all applicable statutes, ordinances and official parade regulations.

Any person signing on behalf of an organization represents that he/she is authorized to sign this application on behalf of the organization.

Signature

Christopher O'Connell



FOR INFORMATION ONLY

Awards this certificate of commendation to

**BELVIDERE
WATER DEPARTMENT**

in recognition of achieving the highest standard of compliance
in accordance with the Illinois Fluoridation Act

2019-2022

By the Oral Health Section
and
Illinois Environmental Protection Agency
Division of Water, Public Water Supplies

Dr. Mona Van Kanegan
Chief, Oral Health Section
Illinois Department of Public Health



Michael L. Brown
Manager, Public Water Supplies
Illinois Environmental Protection Agency