



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Alderman Clayton Stevens	Vice Chairman Public Works
Alderman Tom Porter	Chairman Building, Planning & Zoning
Alderman Daniel Snow	Co-Chairman City-County
Alderman Daniel Arevalo	Vice-Chairman Finance and Personnel
Alderman Wendy Frank	Vice Co-Chairman City-County
Alderman Thomas Ratcliffe	Chairman Finance and Personnel
Alderman Matt Fleury	Vice Chairman Public Safety
Alderman Mike McGee	Vice Chairman Building, Planning & Zoning
Alderman Marsha Freeman	Chairman Public Works
Alderman Ric Brereton	Chairman Public Safety

AGENDA

September 14, 2020
6:00 p.m.
City Council Chambers
401 Whitney Blvd., Belvidere, Illinois

Call to Order – Mayor Mike Chamberlain.

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.
2. Building, Planning & Zoning, New Business:
(A) Downtown Façade Improvement Grant Program.

3. Public Works, Unfinished Business:
 - (A) Stormwater Utility Implementation Phasing.
Tabled August 10, 2020.
4. Public Works, New Business:
 - (A) Ordinance #505H -An Ordinance Authorizing the Acquisition of Property for the Logan Avenue Right of Way Expansion.
 - (B) Resolution #2020-2020 – A Resolution Approving the Bylaws of the Rock River Watershed Group.
 - (C) WWTP – Fiscal Sustainability Plan.
 - (D) Bid Tabulation – 2018 WWTP Improvements (IEPA Loan #3623).
 - (E) Bid Tabulation – Demolition of 407 West Madison Street.
5. Other:
 - (A) Resolution #2021-2020 – A Resolution in Support of a Pedestrian and Bike Path Connection Between the City of Belvidere and the Village of Poplar Grove.
 - (B) Appointment of Carl Gnewuch as Chairman of the Planning & Zoning Commission.
 - (C) Discussion of in person meeting attendance by aldermen and staff.
 - (D) Impact fee discussion.
6. Adjournment:

CITY OF BELVIDERE

Community Development



BUILDING DEPARTMENT

PLANNING DEPARTMENT

401 WHITNEY BLVD. SUITE 300 BELVIDERE, IL 61008 * PH (815)547-7177 FAX (815)547-0789

Date: August 31, 2020

To: Belvidere City Council

From: Gina DelRose, Community Development Planner

Re: Downtown Façade Improvement Grant Program

As part of the FY 21 budget, the City Council allocated \$18,300 for the Downtown Façade Improvement Grant Program. Funding for this program comes from video gaming revenues. Due to Covid-19, video gaming machines were not operational for the first two months of FY21, however, the machines are now collecting the anticipated revenue.

On July 10, 2020, planning staff sent out information to eligible property owners notifying them of the grant program. Included in the information was a cover letter explaining that in order not to lose a construction season, grant applications were being sent out, however, it was unsure how much funding would actually be available.

A total of four applications were received and are attached for your review. Two applications are for porch repairs that would improve the safety and accessibility of the properties, one is for window and brick work of a downtown business (they also applied in FY20) and one is for new ADA compliant doors on a downtown business. Attached is a spreadsheet outlining the Belvidere Historic Preservation Commission's recommendation from their August 25, 2020 meeting. They gave priority to the two porch renovations due to their safety aspects. Next was the brick and window work due to its aesthetic impact and last (if funds are available) are the ADA compliant doors. Total grant funds approved are \$17,652 which is \$648 below the original budgeted amount.

Planning Staff and the Historic Preservation Commission act as recommending bodies to the City Council for this program. The City Council may lower the amount of funding or approve only portion of the applications as it sees fit.

Total Project Requested Staff's HPC

Address	Project	Cost	Requested Reimbursement	Staff's Recommendation	HPC Recommendation	Reasoning
207 S. State Street (Taft Insurance)	Window/Lighting/Doors/Paint	13,155.00	5,000	5,000	5,000 (2nd Choice)	This is the second year that the property owner has applied. Renovations meet the overlay district and will improve the building.
227 Logan Avenue (Flower Bin)	Porch/Deck/Stairs/Ramp	15,575	7,500	5,000	5,000 (1st Choice)	The property owner is trying to maintain the residential aesthetic of the property, however, the porch and accessibility is no longer safe and must be rebuilt.
130 S. State Street (PNC Bank)	Doors	5,303.00	2,652	2652	2652 (3rd Choice)	ADA accessibility is always a benefit. The requested reimbursement is below the maximum amount allowed.
519 S. Main Street (Alexander House)	Porch	22,758	7,500	5,000	5,000 (1st Choice)	The property owner is trying to maintain the residential aesthetic of the property, however, the porch and accessibility is no longer safe and must be rebuilt.
	Total:	56,791	22,652	17,652	17,652	

Total Potential

Funds: 18,300.00

City of Belvidere

Downtown Façade Improvement Grant Program Application

Address for which funding is requested 207 S State St

Name of Applicant The Taft Insurance Agency, LLC

Mailing Address of applicant 207 S State St Belvidere, IL 61008

Daytime phone number 815 547-7400 Email brad@taftins.com

Applicant is:

- Property Owner
- Tenant

If the applicant is a tenant:

Name of the property owner _____

Mailing address of property owner _____

Name of applicant's business _____

Is the building included in the boundaries of: (check all that apply)

- Overlay District
- Local Landmark/ District
- National Landmark/ District

Type of structure:

- Commercial
- Commercial/residential (i.e. commercial on ground floor, residential above)

Proposed improvements for which funding is requested (check all that apply)

- Architect or engineering services (exterior)
- Window/door replacement
- Window/door restoration
- Exterior painting
- Repair or replacement of deteriorated or missing architectural details
- Restoration of original openings
- Storefront rehabilitation

- Masonry restoration or repair
 - Removal and replacement of inappropriate features
 - Replacement of inappropriate awnings
 - Accessibility improvements (exterior)
 - Rear or side façade improvements (facing public spaces)
- Other Also Adding lighting

Total estimated project cost of façade improvements \$ 13,155

Façade Improvement funds requested \$ 5,000

Attach a detailed description of the work described above including photographs and drawings showing proposed improvements, colors, materials.

Attach a minimum of two (2) estimates for the proposed work.

STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the Downtown Façade Improvement Grant Program.
2. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, and receipts upon completion of the approved improvements.
3. I understand that Façade Grant funds are subject to audit and taxation.
4. I understand that work done before a Façade Improvement Agreement is approved by the authorized City representative(s), project costs are not eligible for reimbursement through this program.

Signature of Applicant: 

AUTHORIZATION OF OWNER

If the applicant is other than the owner, the owner must complete the following certificate:

I certify that I am the owner of property at _____ and that I authorize the applicant to apply for a reimbursement grant under the Downtown Façade Improvement Grant Program and undertake the approved improvements.

Signature of Owner: _____

Finley



Finley Home Improvement

346 Windsor Lane
Inverness, IL 60010
(847) 691-2058

Home Improvement

Taft Insurance Agency	PHONE 815-547-7400	DATE 6/03/2019
STREET 207s State Street	JOB NAME Taft	
CITY, Belvidere	JOB LOCATION Belvidere	

Job Description

Remove and Install New Front doors. Doors to have hydraulic closers	\$4680
Install new thermopane transoms.	\$1100
Replace 3 Windows with new thermopanes and install new gaskets.	\$6100
Pressure wash Building and prep for paint.	\$325
Prime and paint entire building with approved color.	\$950

Note: (Any numbering or lettering put on glass will be an additional charge)

Total \$13,155.00

Payments to be made as follows: 35% down and 65% upon completion.

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined

Signature _____

Rockford Auto Glass Inc.

5401 East State Street
Rockford, IL 61108
815-226-0560

Quote

Quote for

Taft Insurance
207 S. State Street
Belvidere, IL 61008
815-547-7400

Description

Unit price

Total price

(2) Kawneer Medium Stile Doors and Frames
Dk. Bronze Finish/Clear 1/4" Glass
10" Bottom Rail/LCN 1461 Closers

Frame Size: 39 1/2" x 108"

Install (2) doors into reconstructed openings
by contractor.

\$4,975.00

Subtotal **Plus Tax**

ROCKFORD AUTO GLASS
 5401 EAST STATE ST.
 ROCKFORD, IL 61108

Office Copy

PH:(815) 226-0560 FAX:(815) 226-0562

Federal Tax ID: 36-2704449

P/O#: Taken By: Chris. Installer:	Cust State Tax ID: Cust Fed Tax ID: Ship Via:	Quote: Q01013751 Date: 6/3/2019 Time: 09:16 AM
SalesRep: 0	Adv. Code:	
Bill To: CASH ACCOUNT 0	Sold To: CASH ACCOUNT 0	

TAFT INSURANCE
 207 S STATE ST
 BELVIDERE, IL 61008

TAFT INSURANCE
 207 S STATE ST
 BELVIDERE, IL 61008

(815) 547-7400 EXT1001 Fax: (815) 839-7291

Qty	Part Number	Description	List	Disc%	Sell	Total
1	TEMCLRCUT-1/4"	(43 3/4" x 83 5/8") 1/4" Clear Tempered Cutsie	\$318.31	25	\$238.73	\$238.73
1	ONSITELAB	On Site Labor	\$300.00	0	\$300.00	\$300.00

Thank You for your patronage

COD

Total:

Sub Total: \$538.73

Tax: \$22.22

Total: \$560.95

06/03/2019 06:24 #220 P.001

From:

BOTH doors, Both Windows you
can see and are you cant.
Painting the back a similar color to
what is there now, lighting it
approved to highlight our newing.
Same size doors and windows.
Doors similar to Old Brim
Doors.

TATA INSURANCE AGENCY

Insurance



Gina Delrose

From: Deborah Stolberg <dstolberg.sca@gmail.com>
Sent: Tuesday, July 28, 2020 4:17 PM
To: Gina Delrose
Subject: Downtown Facade Improvement Grant
Attachments: BRN3C2AF46B74F1_014117.pdf; Back deck.jpg; Front Steps.jpg; Back Steps.jpg; Front Steps 2.jpg; Front Porch.jpg; Front Deck by Ramp.jpg; Handicap Ramp.jpg; Front Porch sides.jpg; Back decks-steps.jpg; 2nd Front Porch side.jpg; Front Steps 3.jpg

Hi Gina,

Attached is the application for 227 Logan Ave., some rough drawings showing the improvements, the estimates for doing the work and pictures of the current conditions. Please let me know if I need to provide anything else right now and I will get it done. I know that the contractor, D. Lager, Inc., spoke with Kip and we will eventually probably need a platt survey.

--

Deborah Stolberg, CPA

STOLBERG, CARLSON & ASSOCIATES
51 N. Ayer St.
Harvard, IL 60033
(815) 943-2402 Ph.
(815) 943-2403 Fax
dstolberg.sca@gmail.com

City of Belvidere

Downtown Façade Improvement Grant Program Application

Address for which funding is requested 227 LOGAN AVE.

Name of Applicant DEB STOLBERG

Mailing Address of applicant 51 NAYER ST. HARVARD, IL 60033

Daytime phone number 815-943-2402 Email DSTOLBERG1@CHARACTER.NET

Applicant is:

- Property Owner
- Tenant

If the applicant is a tenant:

Name of the property owner _____

Mailing address of property owner _____

Name of applicant's business _____

Is the building included in the boundaries of: (check all that apply)

- Overlay District
- Local Landmark/ District
- National Landmark/ District

Type of structure:

- Commercial
- Commercial/residential (i.e. commercial on ground floor, residential above)

Proposed improvements for which funding is requested (check all that apply)

- Architect or engineering services (exterior)
- Window/door replacement
- Window/door restoration
- Exterior painting
- Repair or replacement of deteriorated or missing architectural details
- Restoration of original openings
- Storefront rehabilitation

- Masonry restoration or repair
- Removal and replacement of inappropriate features
- Replacement of inappropriate awnings
- Accessibility improvements (exterior)
- Rear or side façade improvements (facing public spaces)

Other _____

Total estimated project cost of façade improvements \$ 15,575

Facade Improvement funds requested \$ 7,500

Attach a detailed description of the work described above including photographs and drawings showing proposed improvements, colors, materials.

Attach a minimum of two (2) estimates for the proposed work.

STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the Downtown Façade Improvement Grant Program.
2. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, and receipts upon completion of the approved improvements.
3. I understand that Façade Grant funds are subject to audit and taxation.
4. I understand that work done before a Façade Improvement Agreement is approved by the authorized City representatives, project costs are not eligible for reimbursement through this program.

Signature of Applicant: *Natasha A. Stollberg*

AUTHORIZATION OF OWNER

If the applicant is other than the owner, the owner must complete the following certificate:

I certify that I am the owner of property at 227 LOGAN AVE. and that I authorize the applicant to apply for a reimbursement grant under the Downtown Façade Improvement Grant Program and undertake the approved improvements.

Signature of Owner: *Natasha A. Stollberg*

JOB WORK ORDER

D. LAGER INC.
 954 SHABONA DRIVE
 FONTANA, WI 53125

DATE OF ORDER
 7/21/2020

ESTABLISHED CUSTOMER	PHONE	EMPLOYEE	STARTING DATE
			7/21/2020
JOB NAME		ORDER TAKEN BY	
227 LOGAN AVE.		F.L.	
CITY		<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
JOB NAME AND LOCATION		JOB PHONE	
THE FLOWER BOX, ETC.			
REAR DECK			

REMOVE EXISTING 10' X 10' DECK AND 6' X 5' CONCRETE STEPS, DISPOSAL OF SAME.

CONSTRUCT 10' X 10' DECK WITH 6' X 5' WOOD STEPS. INCLUDES FOOTINGS, RAILING AND LATTICE.

TOTAL AMOUNT DUE	TOTAL AMOUNT PAID	TAX	TOTAL
			6,900.00

I hereby authorize the contractor to complete work above if checked out. No one home Total amount due for above work, or job finished

JOB WORK ORDER

D. LAGER INC.
 954 SHABONA DRIVE
 FONTANA, WI 53125

DATE OF ORDER
 7/21/2020

ESTABLISHED CUSTOMER	PHONE	EMPLOYEE	STARTING DATE
			7/21/2020
JOB NAME		ORDER TAKEN BY	
227 LOGAN AVE.			
CITY		<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
JOB NAME AND LOCATION		JOB PHONE	
THE FLOWER BOX, ETC.			
FRONT PORCH STEPS			

REMOVE AND DISPOSE OF FRONT PORCH STEPS AND CONCRETE ENDS.

CONSTRUCT 5 STEP STAIRWAY WITH HAND RAIL DOWN CENTER AND BOTH SIDES AND 4' X 16" PLANKS ON EACH SIDE.

TOTAL AMOUNT DUE	TOTAL AMOUNT PAID	TAX	TOTAL
			8,475.00

I hereby authorize the contractor to complete work above if checked out. No one home Total amount due for above work, or job finished

JOB WORK ORDER

D. LAGER INC.
954 SHABONA DRIVE
FONTANA, WI 53125

DATE OF ORDER
7/2/2020

CUSTOMER'S ORDER NO.	PHONE	MECHANIC	HELPER	STARTING DATE	ORDER TAKEN BY
BILL TO				1/1	
ADDRESS	227 LOCAN AVE.				
CITY	FONTANA, WI 53125				
JOB NAME AND LOCATION	THE FLOWER BAN, INC.				
JOB PHONE	REPAIR RAMP				

- DAY WORK
- CONTRACT
- EXTRA

REPAIR EXISTING RAMP TO POKCH DECK.
REPLACE RAMP FLOOR ORCHARD AND REPAIR
MUD RAILS.

ESTIMATE NO.	ESTIMATE DATE	ESTIMATE AMOUNT
		3,500.00

I hereby acknowledge the satisfactory completion of the above described work.

No one home Total amount due for above work or

Total billing to be mailed when job finished

Signature: _____

JOB WORK ORDER

D. LAGER INC.
954 SHABONA DRIVE
FONTANA, WI 53125

DATE OF ORDER
7/2/2020

CUSTOMER'S ORDER NO.	PHONE	MECHANIC	HELPER	STARTING DATE	ORDER TAKEN BY
BILL TO				1/1	
ADDRESS	227 LOCAN AVE.				
CITY	FONTANA, WI 53125				
JOB NAME AND LOCATION	THE FLOWER BAN, INC.				
JOB PHONE	REPAIR RAMP				

- DAY WORK
- CONTRACT
- EXTRA

REPAIR EXISTING FLOOR FLOOR TO
JOIST AS NEEDED.

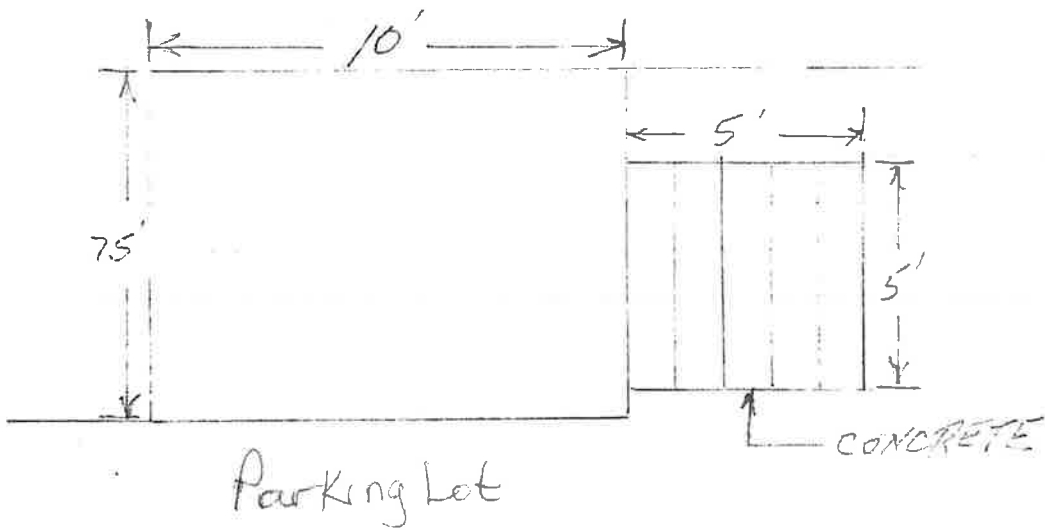
ESTIMATE NO.	ESTIMATE DATE	ESTIMATE AMOUNT
		1,000.00

I hereby acknowledge the satisfactory completion of the above described work.

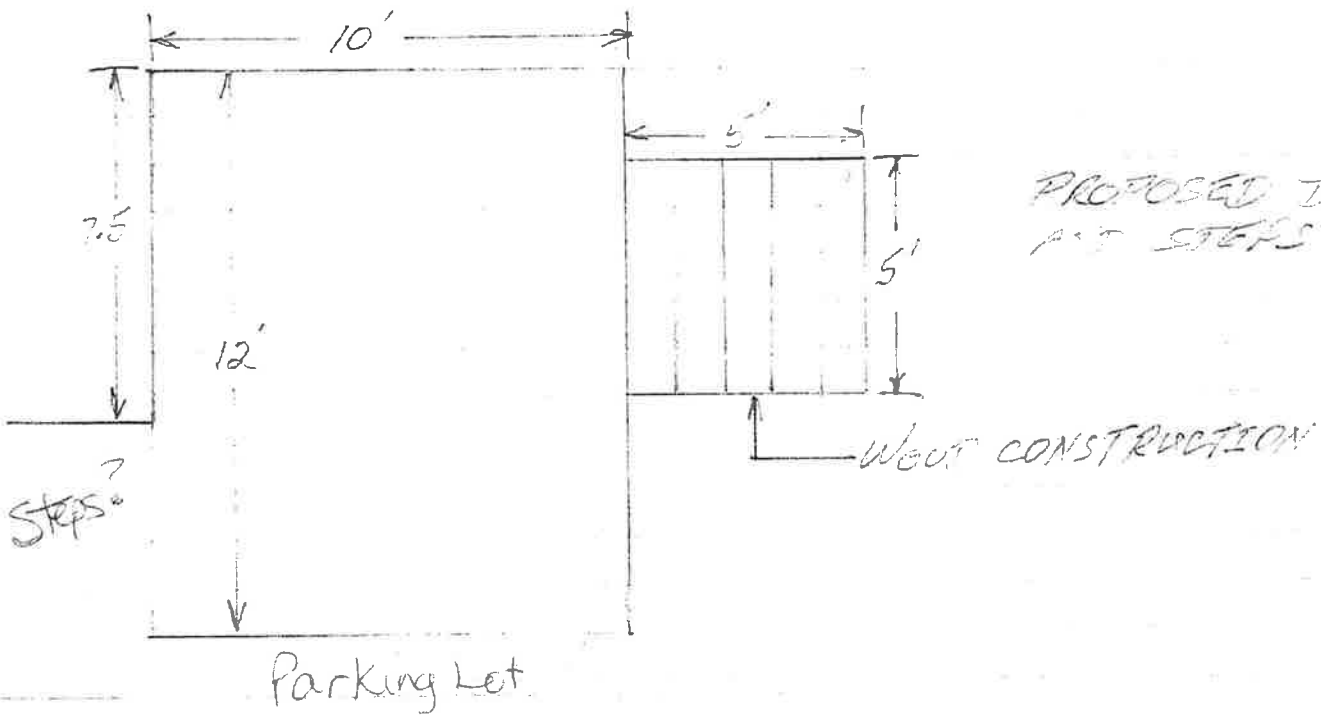
No one home Total amount due for above work or

Total billing to be mailed when job finished

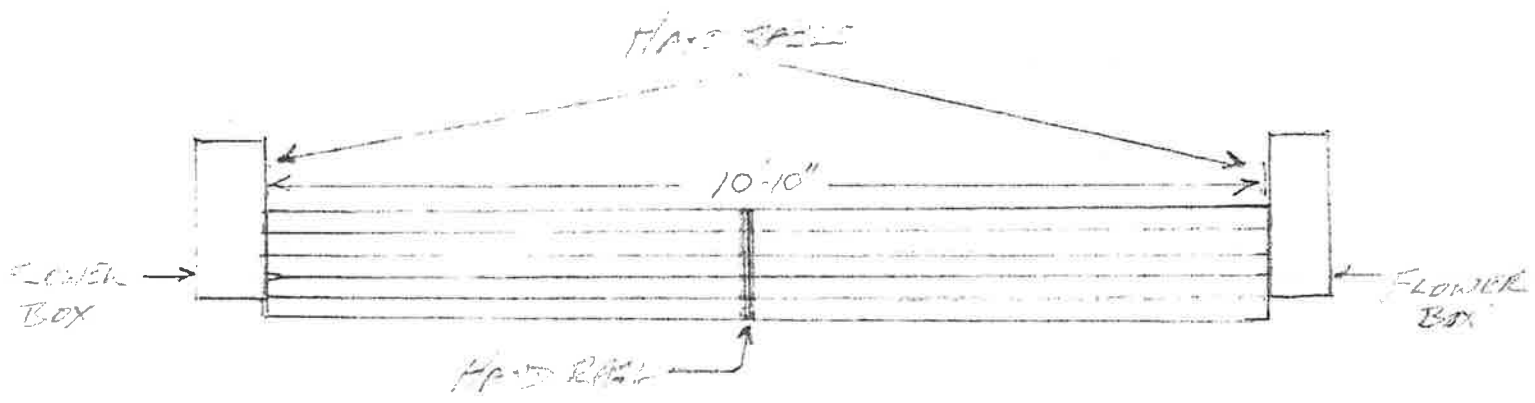
Signature: _____

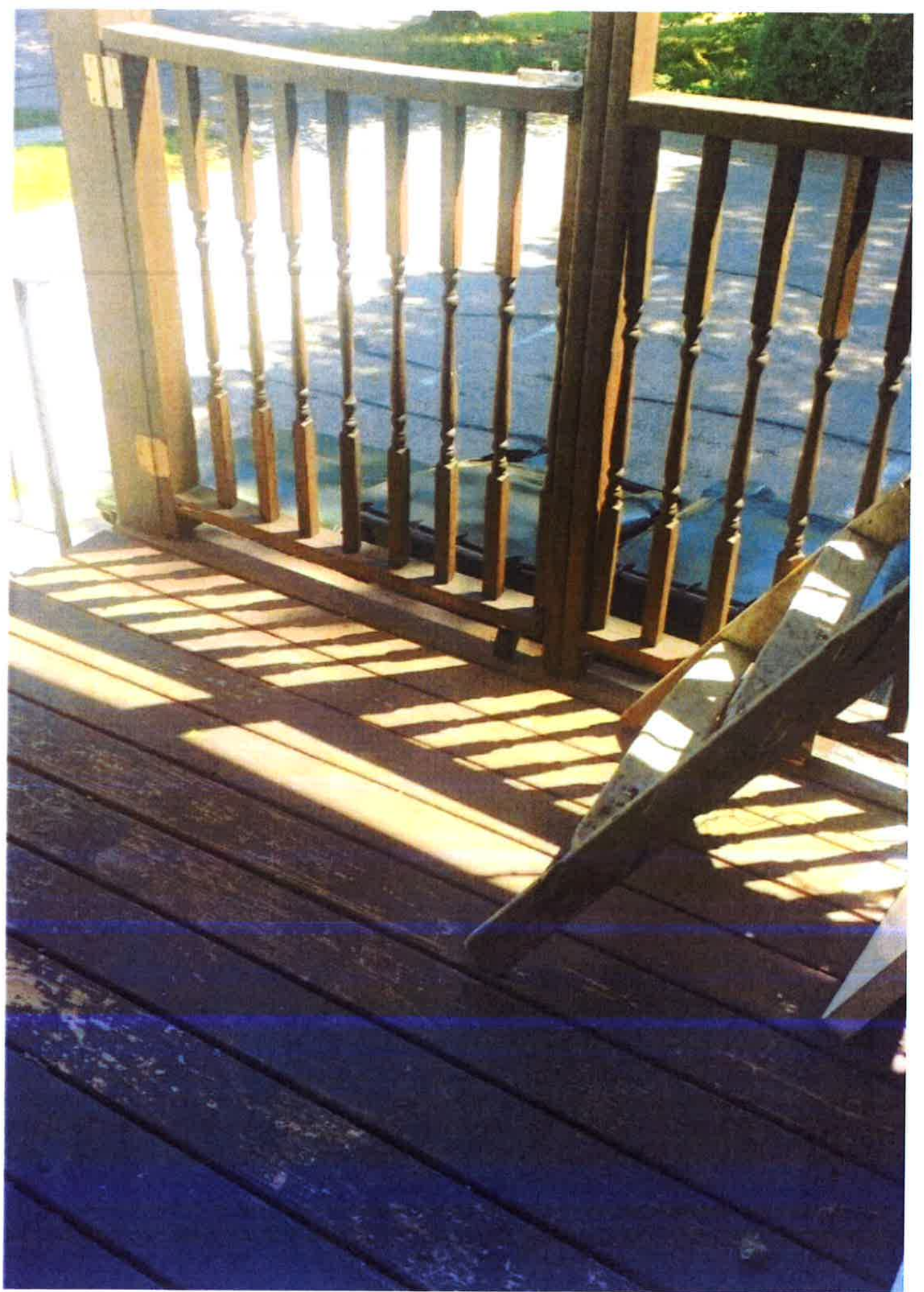


EXISTING DECK
AND STEPS



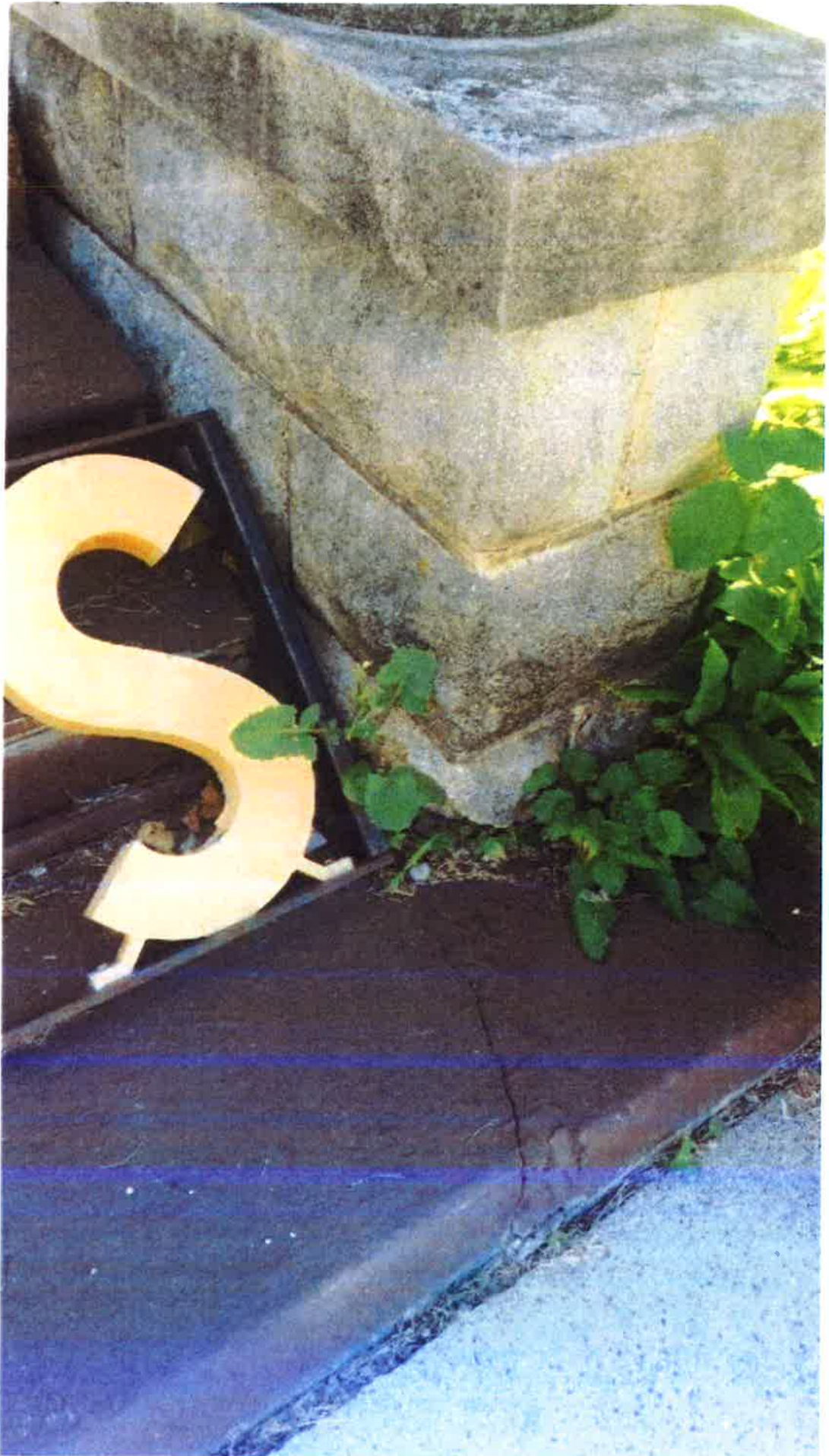
PROPOSED DECK
AND STEPS





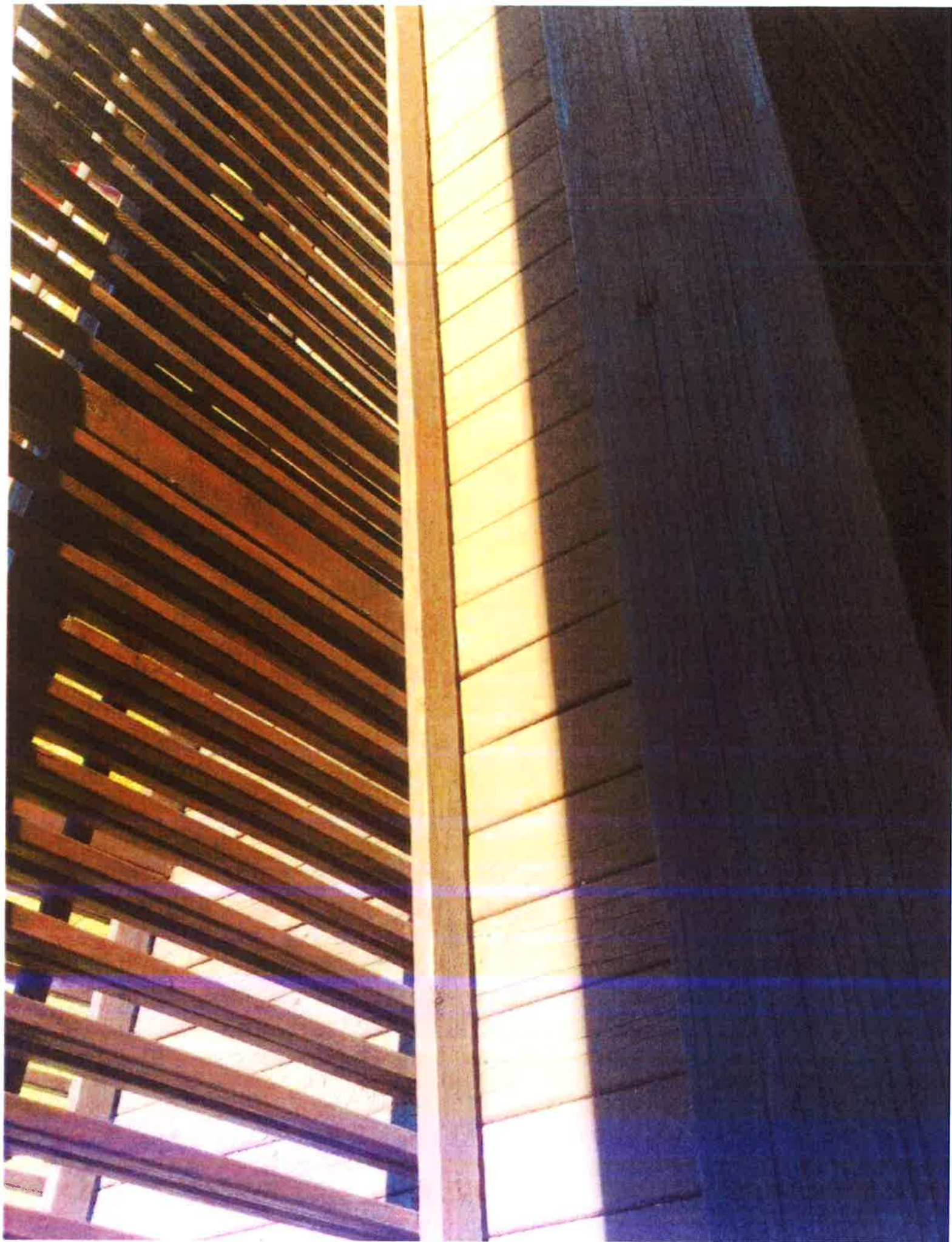




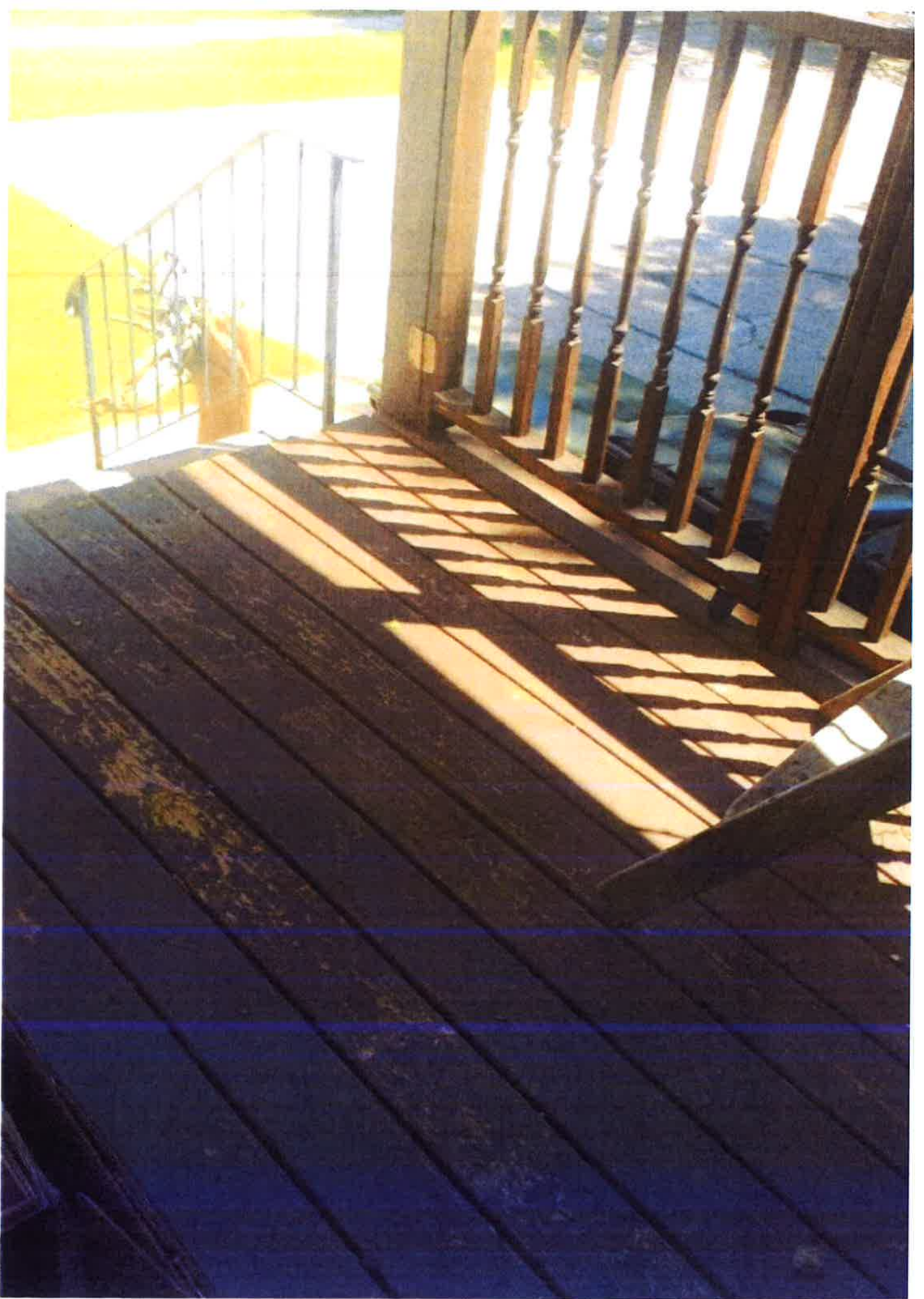
















Gina Delrose

From: Daniel Kelly Jr <landlorddan@hotmail.com>
Sent: Wednesday, August 12, 2020 12:51 PM
To: Gina Delrose
Subject: Facade Improvement Grant
Attachments: GrantProgram.pdf; ADA Door Operators and Equipment.pdf; ADA doorquote.pdf; Horton 4000LE operator.pdf; Horton 7000 operator.pdf

I have attached an application for the Downtown Facade Improvement Grant Program for 130 S State St. If you have further questions or need a hard copy delivered, please let me know. Thanks, Dan Kelly 815-985-0879

- Masonry restoration or repair
- Removal and replacement of inappropriate features
- Replacement of inappropriate awnings
- Accessibility improvements (exterior)
- Rear or side façade improvements (facing public spaces)
- Other _____

Total estimated project cost of façade improvements \$ 5,303.00
 Façade Improvement funds requested \$ 2,651.50

Attach a detailed description of the work described above including photographs and drawings showing proposed improvements, colors, materials.

Attach a minimum of two (2) estimates for the proposed work.

STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the Downtown Façade Improvement Grant Program.
2. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, and receipts upon completion of the approved improvements.
3. I understand that Façade Grant funds are subject to audit and taxation.
4. I understand that work done before a Façade Improvement Agreement is approved by the authorized City representative(s), project costs are not eligible for reimbursement through this program.

Signature of Applicant: 

AUTHORIZATION OF OWNER

If the applicant is other than the owner, the owner must complete the following certificate:

I certify that I am the owner of property at 130 S. STATE ST and that I authorize the applicant to apply for a reimbursement grant under the Downtown Façade Improvement Grant Program and undertake the approved improvements.

Signature of Owner:  TRUSTEE

City of Belvidere

Downtown Façade Improvement Grant Program Application

Address for which funding is requested 130 S STATE ST

Name of Applicant DANIEL KELLY

Mailing Address of applicant 1610 RANDOLPH DR SW
POPLAR GROVE, FL 32065

Daytime phone number 815 985-0879 Email LANDLORDDAN@HOTMAIL.COM

Applicant is:

- Property Owner
 Tenant

If the applicant is a tenant:

Name of the property owner _____

Mailing address of property owner _____

Name of applicant's business _____

Is the building included in the boundaries of: (check all that apply)

- Overlay District
 Local Landmark/ District
 National Landmark/ District

Type of structure:

- Commercial
 Commercial/residential (i.e. commercial on ground floor, residential above)

Proposed improvements for which funding is requested (check all that apply)

- Architect or engineering services (exterior)
 Window/door replacement
 Window/door restoration
 Exterior painting
 Repair or replacement of deteriorated or missing architectural details
 Restoration of original openings
 Storefront rehabilitation



TEE JAY SERVICE COMPANY, INC.

958 CORPORATE BLVD
AURORA, ILLINOIS 60502

PHONE: (630) 406-1406
FAX: (630) 406-1456

QUOTATION
NUMBER
234198

ALL PROPOSALS AND QUOTATIONS ARE SUBJECT TO OUR TERMS AND CONDITIONS

09/09/2019

CUSTOMER

D & S Real Estate
PO BOX 8505
Rockford, IL 61126

JOB NAME

PNC Bank
130 South State Street
Belvidere, IL 61008

ATTN: Dan Kellon EMAIL: landlordan@hotmail.com CELL PHONE: (815) 985-0879

MATERIAL SUPPLIED:

Main Entrance

- 1 EACH Horton 4000le SI Series, Surface Mounted, Single, CI Finish
- 1 EACH Horton 7000 Series, Surface Mounted, Single, CI Finish
- 3 EACH Switch, Press Wall (#4 S.s. W/ Engraved Handicap Symbol)
- 1 EACH Switch, Press Jamb W/ Handicap Symbol And Push To Open Us32d
- 3 EACH Remote Transmitter For Wall / Jamb Switch 900 Mhz
- 2 EACH Control, Radio Receiver Control (900 Mhz)
- 1 EACH Dummy Closer, For Husky Closer

INCLUDED WITH OUR QUOTATION

COMPLETE INSTALLATION OF THE ABOVE EQUIPMENT, COMPLETE WORKING DRAWINGS, FINAL HOOK-UP, ADJUSTMENTS FOR PROPER OPERATION

WORK NOT INCLUDED BY TEE JAY

120V TO UNIT(S), LOW VOLTAGE WIRING TO ACTIVATION DEVICE(S), STRUCTURAL SUPPORT, ROUGH OPENINGS, DOOR(S), FRAME(S), AND HARDWARE

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of:

\$5,303.00
(TAX INCLUDED)

with payment to be made as follows:

NET 30 DAYS FOR MATERIAL DELIVERED AND/OR LABOR PERFORMED 1.5
SERVICE CHARGE MONTHLY (18% ANNUAL) ON INVOICES NOT PAID WITHIN 30
DAYS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimate. TEE JAY SERVICE COMPANY, INC. is not liable for acts of God, strikes, accidents or delays beyond our control. Owner's to carry fire, tornado, & other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All new equipment includes one year warranty on parts and labor from the date of installation. Warranty hours will be 7:00am - 3:30pm, Monday thru Friday. The owner is responsible for obtaining and payment of applicable permits, inspections and notices.

Estimated delivery is 2-4 weeks from approval
PROPOSAL FROM TEE JAY SERVICE COMPANY, INC.

The above prices, specifications and conditions are hereby accepted. Purchaser agrees to pay Tee Jay Service Company, Inc., for all costs of collecting the amount you owe under this agreement. These costs will include reasonable attorney fees and costs incurred for purchaser's failure to comply with these terms.

ACCEPTED BY

DATE

BY

Bryan Pickert

DATE **09/09/2019**

This quotation to expire within 30 days if not extended.

Page 1 of 2

Important Automatic Door Operating Notations & Daily Safety Checks

Do not allow the continued use of a door if it fails any "Daily Safety Check" items or it malfunctions in any way. Turn door off immediately, discontinue its use, secure in a safe manner, contact a service representative with Tee Jay Service Company 1-800-654-6144 and have the door inspected, repaired or serviced.

It is your responsibility as owner or caretaker of the automatic door equipment to inspect the operation of your door system daily to ensure that it is safe for use. Do not attempt to repair or adjust the door yourself.

Refer to your OEM owner's manual or the American Association of Automatic Door Manufacturers (AAADM) website at <https://www.aaadm.com/> for details on these and other safety items. Should you require a copy of an owner's manual, any further documentation, if your door type is not listed in the three most common "Daily Safety Checks" listed below or there are any items listed that require clarification/explanation contact Tee Jay Service Company.

These minimal and most commonly used "Daily Safety Checks" should be performed each day, after any loss of power or if the door appears to be malfunctioning in any way. Also, consult your OEM owner's manual for specific information about your automatic door. Clear the doorway and perform these tests while pedestrian traffic is restricted from all detection zones. The use of these "Daily Safety Checks" is advised to ensure your customers' safety, prevent equipment damage and serve as your protection. At a minimum, it is recommended to have all automatic doors inspected annually by an AAADM trained technician.

Automatic Sliding Doors Daily Safety Check

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (10) seconds. The door should not close.
3. Move clear of the threshold area. Doors should remain open for at least (1.5) seconds then close slowly.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect the glass and safety decals. All should be present and in good condition.
6. Repeat steps 1-5 from the other direction if the door is used for two-way traffic.

Automatic Swing Doors Daily Safety Check

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (4) seconds. The door should not close.
3. Walk past the threshold into the swing area and stop for (10) seconds. The door should not close.
4. Move clear of the swing area. Doors should remain open for at least (1.5) seconds then slowly close slowly. If the door is a two-way traffic door, then move toward the swing side. The door should open well before you reach the swing path.
5. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
6. Inspect the glass, safety decals, guide rails, and finger guards. All should be present and in good condition.

Low Energy Swing Doors Daily Safety check

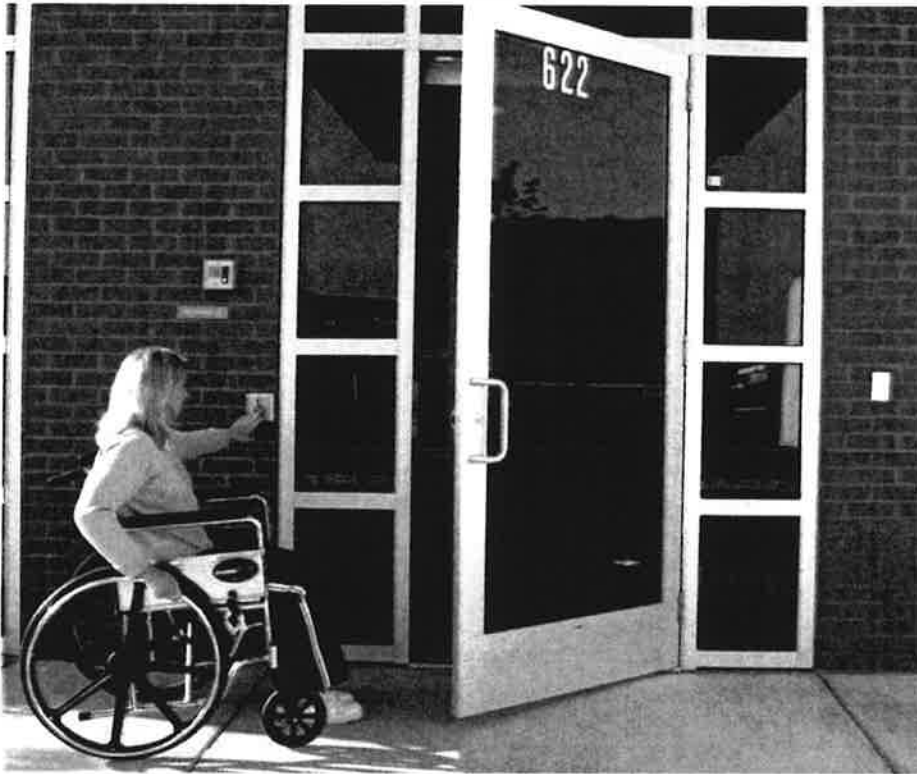
1. Activate the door. The door should open at a slow smooth pace and stop without impact. (5) second minimum to open.
2. The door should hold open for (5) seconds minimum before beginning to close.
3. The door should close at a slow smooth pace and stop without impact. (5) Second minimum to open.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect glass, safety decals, hardware, and the doors overall condition. All should be present and in good condition.

Parts Only Purchases

Please note: It is the complete responsibility of the purchaser to install supplied parts in the appropriate manner so any automatic door will conform to the current and applicable ANSI standard for the said door. It is also the purchaser's complete responsibility to ensure any door that parts have been replaced on are adjusted and repaired properly to meet any local building code/life safety requirements. Tee Jay Service Company does not recommend that non-AAADM trained personnel adjust or service any automatic doors. Any repairs should be made by properly trained personnel to assure the door remains within proper ANSI standards. The receiver of the above parts assumes all liability and responsibility for any door, automatic or otherwise. Further, any applicable warranties that may be in effect for the door in question will be voided.

EasyAccess[®]

Series 7100 Low Energy



Door system for standard ADA low energy applications

Compliant with ANSI A156.19, A117.1 and Americans With Disabilities Act of 1990

Standard system features & benefits:

- Heavy duty motor designed for standard handicap applications
- Surface mount 4" x 6" side access header. Optional 6" x 6" side access available.
- Available for butt hung and center pivoted door assemblies
- Installs easily with no structural changes required



Handicap Accessible



Surface Applied Operator

Additional Features/Benefits

- Push-N-Go[®] automatic activation by pushing or pulling door panel
- SoftTouch[®] reversing and obstruction sensing
- Automatic opening with push button or push plate
- Easily adjustable opening & closing speeds
- Manual operation in case of power failure
- Available in a variety of anodized, paint or clad finishes



Specify Horton and demand AAADM certified installation

AAADM American Association of Automatic Door Manufacturers

Did You Know?



Low energy operators move the door slowly at a rate considered intrinsically safe.

Low Energy Swing Door Operators



EasyAccess®

Series 7100 Low Energy

Once the activating switch is pressed, the Series 7100 operator slowly opens the door and holds it open for an adjustable, delayed length of time. This creates a barrier-free doorway and gives the pedestrian time to pass through the door before it slowly closes using spring force of less than 15 pounds (67 N.)

Installation and Operation

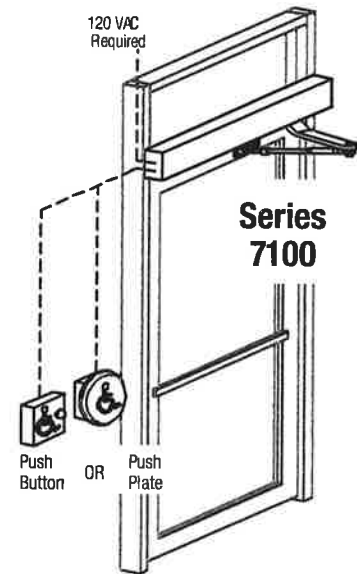
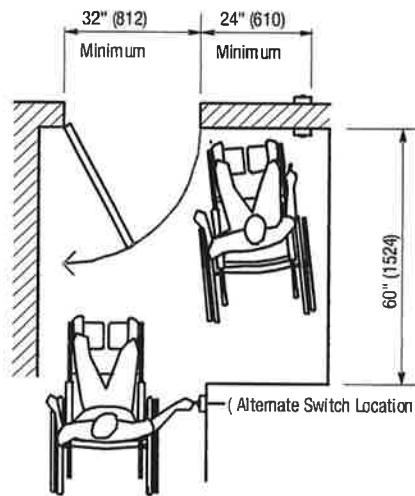
Activating device to be located on each side of opening for two-way traffic as per ANSI Safety Standard A117.1

Electrical Requirements:

120, 220 VAC, 50 - 60 Hz, single phase, 15 amp service. Current draw - 3.15 amps.

Adjustments:

- Opening speed: 3 to 6 sec. to 80° (Open check)
- Closing speed: 3 to 6 sec. from 90° to 10° (Close Check)
- Time delay: 2 to 30 sec. (ANSI A156.19 requires 5 sec. minimum time delay).



Selection Guide

Standard Single Units

Door Width	Header Width
3'-0" (914)	3'-3" (991)
3'-6" (1067)	3'-9" (1143)

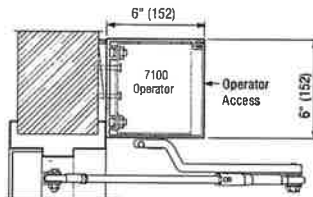
Standard Pair Units

Pair Width	Header Width
5'-0" (1524)	5'-3" (1600)
6'-0" (1829)	6'-9" (1905)
7'-0" (2133)	7'-3" (2210)

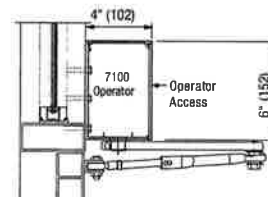
Maximum Door Width:
3'-6" (1067)

Maximum Door Weight:
200 lbs (91kg)

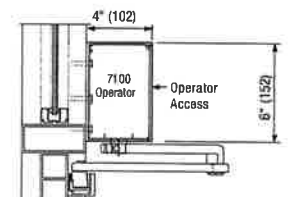
Architectural Details



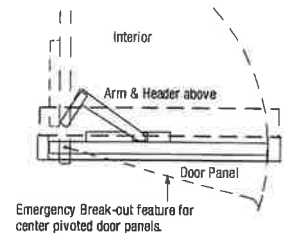
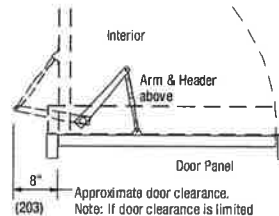
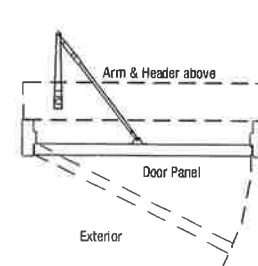
Optional 6" x 6" Header with Outswinging Arm Assembly



Standard 4" x 6" Header with Standard Inswinging Arm Assembly



Standard 4" x 6" Header with Parallel Inswinging Arm Assembly



Horton Automatics
World Headquarters
4242 Baldwin Boulevard
Corpus Christi, Texas 78405-3399 USA
Phone: 800-531-3111, 361-888-5591
Fax: 361-888-6510
www.hortondoors.com

Horton Automatics, Ltd.
United Kingdom
Unit A, Hortonwood 31
Telford, Shropshire, England TF1-7YZ
Phone: 01952 670169
Fax: 01952 670181

Specify ✓
HORTON

OVERHEAD DOOR
A Division of
Overhead Door Corporation
A Sanwa Shutter Company



FROM
Jimi White
 M. Spinello & Son Locksmith Safe Security
 Experts
 522 Chestnut St. Rockford IL 61102
 mspinello.com/
 PHONE
 815-963-0495 Office / 815-509-9348 Mobile

FOR
D & S Real Estate
 TO
Daniel Kelly

QUOTE NUMBER
10157
 DATE
September 5, 2019
 VALID UNTIL
October 5, 2019 at 10:49AM

Furnish and Install (2) ADA Door Operators and Equipment at PNC Bank / 130 S. State St / Belvidere IL / Outside Entrance and Inside Entrance

ADA Door Operator 36" Clear Anodized Finish

3,028.00

Includes (2) 4" ADA Actuators and wireless transmitters and receivers pictured below

x 2

6,056.00



Labor to install ADA operator and all peripherals

650.00

Customer will provide 120VAC power to ADA operator and relocate / move exit sign so we can install the door operator on the outside door

x 2

1,300.00

Shipping Charge

45.00
x 2
90.00



Subtotal	7,446.00
Tax 8.25%	499.62
Total including tax	\$7,945.62

Above Equipment Comes With A One Year Equipment / One Year Labor Warranty / Acts of God / Misuse / Abuse / Vandalism Are Not Covered Under Warranty

By accepting this proposal, the purchaser releases, forever discharges and agrees to indemnify, defend and hold M. Spinello & Son Locksmiths Inc. harmless from any and all claims of damage or loss of any nature whatsoever to itself, it's officers and employees, guests, invitees or any other third party stemming from, or in any way related to the work performed under this quote or the operation or use of any items on this quote installed by M. Spinello & Son Locksmiths Inc.

Delivery and Installation Would Be 2 Weeks Upon Acceptance Of This Proposal

Trust Rockford's #1 Lock / Safe / Security / Networking Team Since 1905 / Don't Settle For Average!

This quote has expired.

HD-Swing® LE

Series 4000LE Heavy Duty Low Energy



For High Traffic or Extra Large Barrier-Free Doors

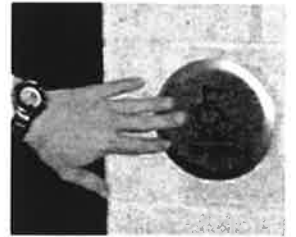
Compliant with ANSI A156.19, A117.1 and Americans With Disabilities Act of 1990

Standard system features & benefits:

- Heavy duty gear drive and 1/8 HP motor designed for high wind conditions, stack pressure and high volume pedestrian traffic. Appropriate for heavy or oversized doors.
- Choice of mounting type: Surface mount or overhead concealed
- Choice of header: 6" x 6" side access or 4 1/2" x 6" bottom access
- Available for butt hung, center pivoted or off set pivot door assemblies
- Installs easily with no structural changes required



Handicap Accessible



Push Plate or Push Button Activation

Additional Features/Benefits

- Push-N-Go® automatic activation by pushing or pulling door panel
- SoftTouch® reversing and obstruction sensing
- Easily adjustable opening & closing speeds
- Manual operation in case of power failure
- Available in a variety of anodized, paint or clad finishes



Specify Horton and demand AAADM certified installation

AAADM American Association of Automatic Door Manufacturers

Did You Know?



Low energy operators move the door slowly at a rate considered intrinsically safe.

Low Energy Swing Door Operators



HD-Swing® LE

Series 4000LE Heavy Duty Low Energy

Once the activating switch is pressed, the Series 4000 LE operator slowly opens the door and holds it open for an adjustable, delayed length of time. This creates a barrier-free doorway and gives the pedestrian time to pass through the door before it slowly closes using spring force of less than 15 pounds (67 N).

Installation and Operation

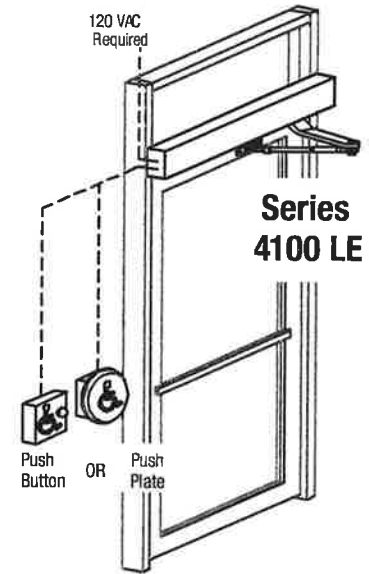
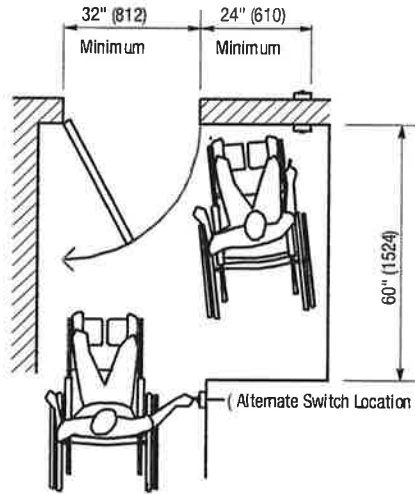
Activating device to be located on each side of opening for two-way traffic as per ANSI Safety Standard A117.1

Electrical Requirements:

120, 220 VAC, 50 - 60 Hz, single phase, 15 amp service. Current draw - 3.15 amps.

Adjustments:

- Opening speed: 3 to 6 sec. to 80° (Open check)
- Closing speed: 3 to 6 sec. from 90° to 10° (Close Check)
- Time delay: 2 to 30 sec. (ANSI A156.19 requires 5 sec. minimum time delay).



Selection Guide

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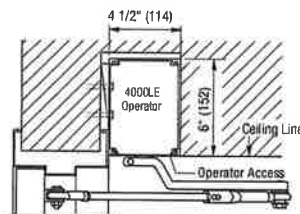
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Pair Width	Header Width
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6'-0" (1829)	6'-9" (1905)
7'-0" (2133)	7'-3" (2210)

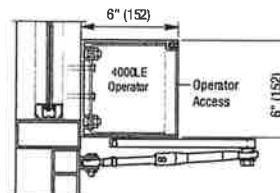
Maximum Door Width:
4'-6" (1524)

Maximum Door Weight:
700 lbs (320kg)

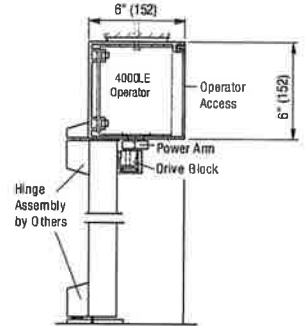
Architectural Details



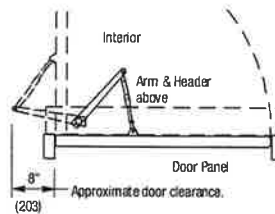
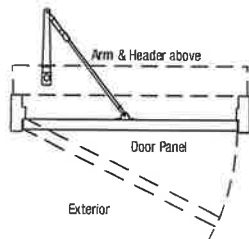
Surface Mount Bottom Access with Outswing Arm Assembly



Surface Mount Side Access with Inswing Arm Assembly



Overhead Concealed Side Access with Offset Arm Assembly



Horton Automatics
World Headquarters
4242 Baldwin Boulevard
Corpus Christi, Texas 78405-3399 USA
Phone: 800-531-3111, 361-888-5591
Fax: 361-888-6510
www.hortondoors.com

Horton Automatics, Ltd.
United Kingdom
Unit A, Hortonwood 31
Telford, Shropshire, England TF1-7YZ
Phone: 01952 670169
Fax: 01952 670181

Specify ✓
HORTON

OVERHEAD DOOR
A Division of
Overhead Door Corporation
A Sanwa Shutter Company

City of Belvidere

Downtown Façade Improvement Grant Program Application

Address for which funding is requested 519 S. Main Street

Name of Applicant Russell-Smith Insurance Agency Inc

Mailing Address of applicant 519 S. Main Street

Daytime phone number 815 544 3461 Email Cheryl.russell.smith@insurance@gmail.com

Applicant is:

- Property Owner
- Tenant

If the applicant is a tenant:

Name of the property owner _____

Mailing address of property owner _____

Name of applicant's business _____

Is the building included in the boundaries of: (check all that apply)

- Overlay District
- Local Landmark/ District
- National Landmark/ District

Type of structure:

- Commercial
- Commercial/residential (i.e. commercial on ground floor, residential above)

Proposed improvements for which funding is requested (check all that apply)

- Architect or engineering services (exterior)
- Window/door replacement
- Window/door restoration
- Exterior painting
- Repair or replacement of deteriorated or missing architectural details
- Restoration of original openings
- Storefront rehabilitation

- Masonry restoration or repair
- Removal and replacement of inappropriate features
- Replacement of inappropriate awnings
- Accessibility improvements (exterior)
- Rear or side façade improvements (facing public spaces)
- Other _____

Total estimated project cost of façade improvements \$ _____

Façade Improvement funds requested \$ 7,500.00

Attach a detailed description of the work described above including photographs and drawings showing proposed improvements, colors, materials.

Attach a minimum of two (2) estimates for the proposed work.

STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the Downtown Façade Improvement Grant Program.
2. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, and receipts upon completion of the approved improvements.
3. I understand that Façade Grant funds are subject to audit and taxation.
4. I understand that work done before a Façade Improvement Agreement is approved by the authorized City representative(s), project costs are not eligible for reimbursement through this program.

Signature of Applicant: Cheryl Russell Smith

AUTHORIZATION OF OWNER

If the applicant is other than the owner, the owner must complete the following certificate:

I certify that I am the owner of property at _____ and that I authorize the applicant to apply for a reimbursement grant under the Downtown Façade Improvement Grant Program and undertake the approved improvements.

Signature of Owner: _____

Estimate

August 12, 2020

From:

Jack Butitta
407 Churchill St
Rockford IL 61103
815-298-4104

For:

Cheryl Russell-Smith
519. S. Main St.
Belvedere IL 61008

Description of Work completed:

We will remove all Douglas fir decking from the wraparound front deck and will remove both staircases completely(One at a time). We will fix all broken structural lumber that is not in good condition and we will repair or replace headers that hold up the deck floor Joist and we will completely rebuild both staircases with all new lumber for framing and composite decking for the treads and risers on the stairs. We will remove existing railings for the purpose of putting new decking down and then we will reinstall The railings to the stone pillar's. We will install 5 1/4 inch wide composite deck flooring with hidden fasteners in the Same direction and layout as the current Wood flooring deck boards.

Labor and materials to complete work described above.

\$ 22,758.00

Sincerely, Jack Butitta

Add an additional \$3500 to repair and straighten stone Piers



**Professional Remodeling
and Flooring Services**
630-669-1012
flooritcorp@gmail.com

June 30, 2020

Estimate #63020

Russel-Smith Insurance
Cheryl Smith
519 S. Main St.
Belvidere, IL 61008

Demo

Temp up entire roof structure

Bracing and supports during deck and footing removal

Remove and reset all supporting posts to be reused for historical purposes

Remove and reset railing sections to be used for historical purposes

Demo all existing deck structure and remove all trash

Supply dumpsters

Total: \$9,500.00

Excavation and Masonry

Remove and reset all stone around deck structure for historical purposes

This needs to be done to access footing problem

Footings are failing this is why posts need shims under them and walls are starting to fall out

Excavate any old footing to prepare for new footing and backfill

Excavation and Concrete for new footings

60 LF of 18in wide by 42" deep frost walls and footings

Install new stone underneath deck

Total: \$27,000.00

Deck Project 1

Install all new 2x12 treated joists for structure

Install two new sets of oversized length stairs

6 and 7 feet long

Install all new Doug Fur Tongue and Groove plank

Supply framing material, fasteners, joist hangers, and Doug Fur

Prep and sand new plank

Finish new plank

Stain or paint TBD

Color TBD

Supply Sherwin Williams finish product (Stain or paint)

Total: \$17,450.00



Deck Option 2

Install all new 2x12 treated joists for structure

Install two new sets of oversized length stairs

6 and 7 feet long

Install all new composite decking

Supply framing material, fasteners, joist hangers, and composite decking

Decking color TBD

Supply hidden fastener system for composite decking

Total: \$17,600.00

Deck Option 3

Install all new 2x12 treated joists for structure

Install two new sets of oversized length stairs

6 and 7 feet long

Install all new Tongue and Groove composite decking

Supply framing material, fasteners, joist hangers, and Tongue and Groove composite decking

Decking color TBD

Supply hidden fastener system for composite decking

Total: \$18,700.00

Optional Items

New sidewalks from city walk to stairs

Total: \$2000.00

Caulk, fill nail holes, and repaint

Posts, beams, and railings

Supply Sherwin Williams finish product (Stain or paint)

Total: \$4,500.00

Landscape new bushes and sod

Lawn and bushes will have to be removed to complete repairs

Total: \$3,000.00

Estimated project cost: \$53,950-\$64,700.00

Price includes material and labor as stated above. Price is valid for 30 days. Price also includes permit fees. Estimate is based off of being compliant to all codes and historical society guidelines.

Main Street

7 feet long

Steps

18'

17'

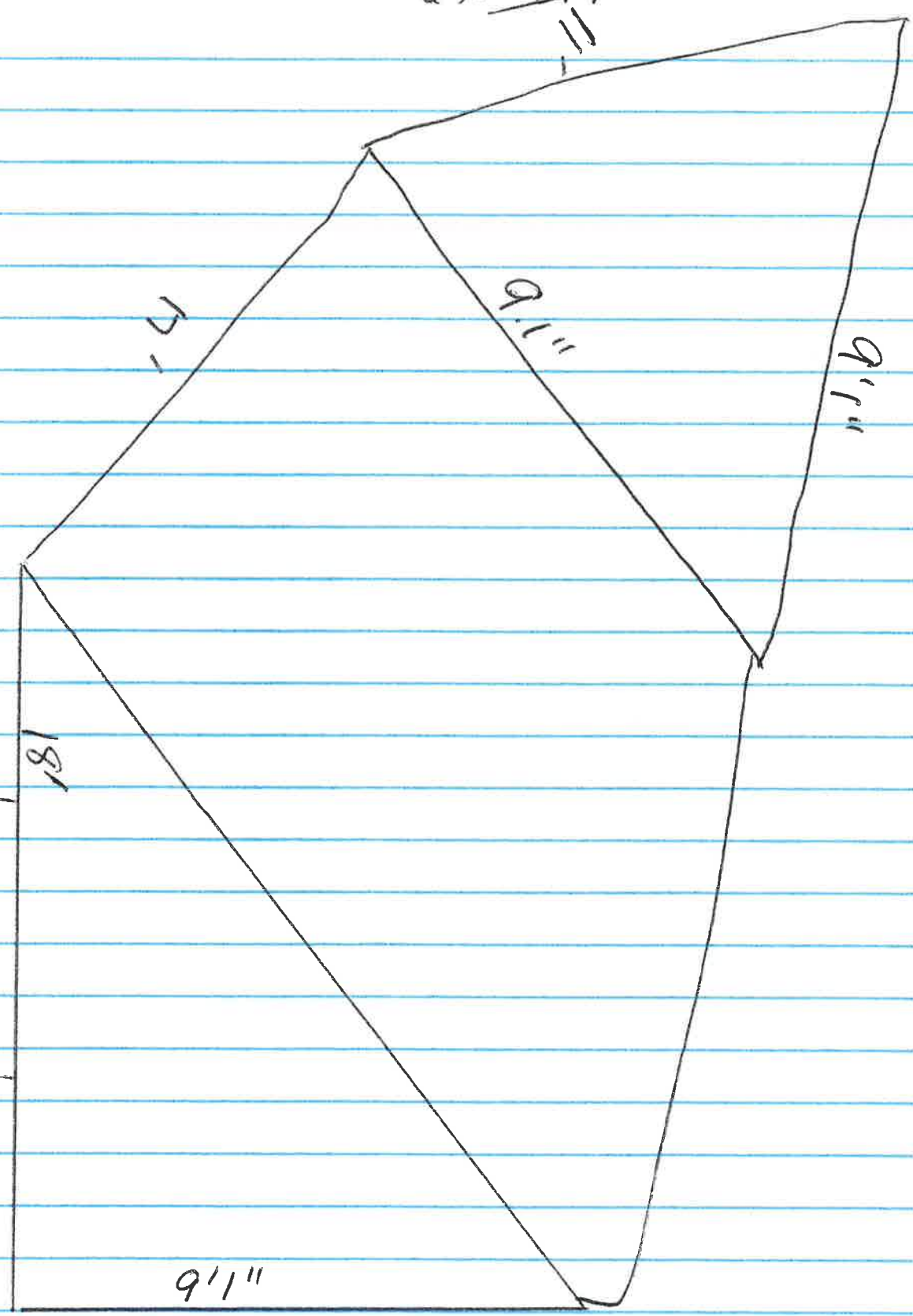
9'1"

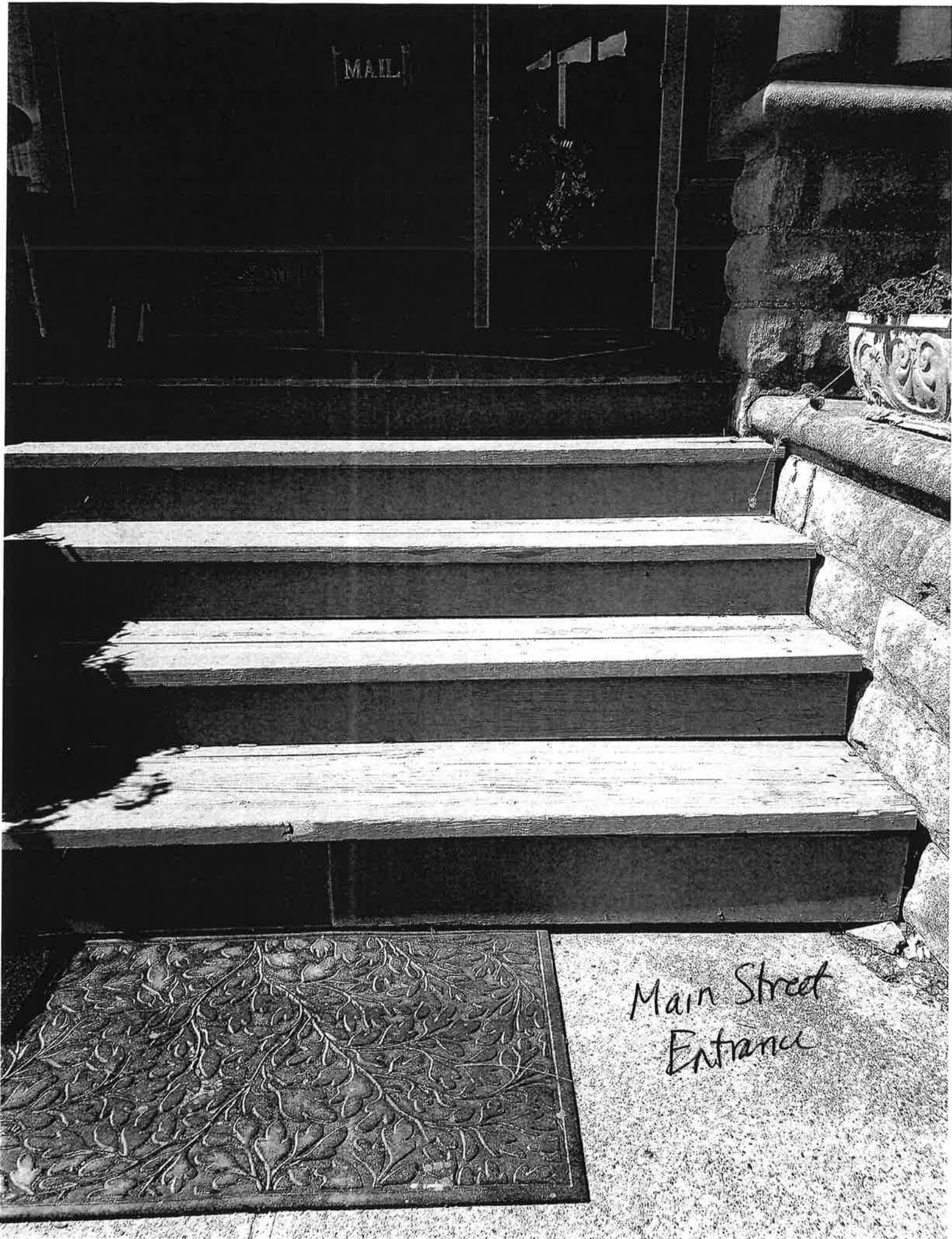
9'1"

9'1"

6 feet long
Steps

||





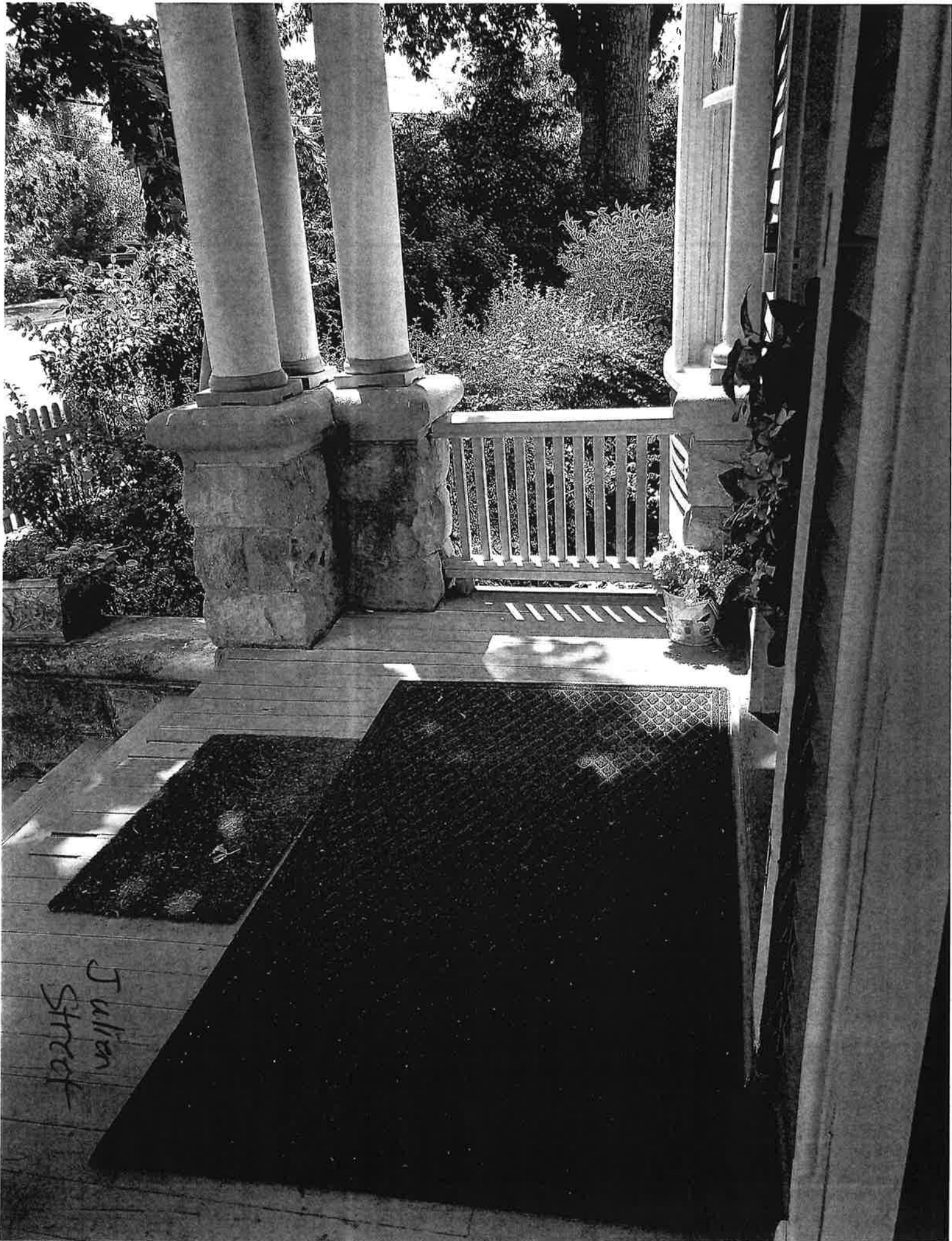
MAIL

Main Street
Entrance

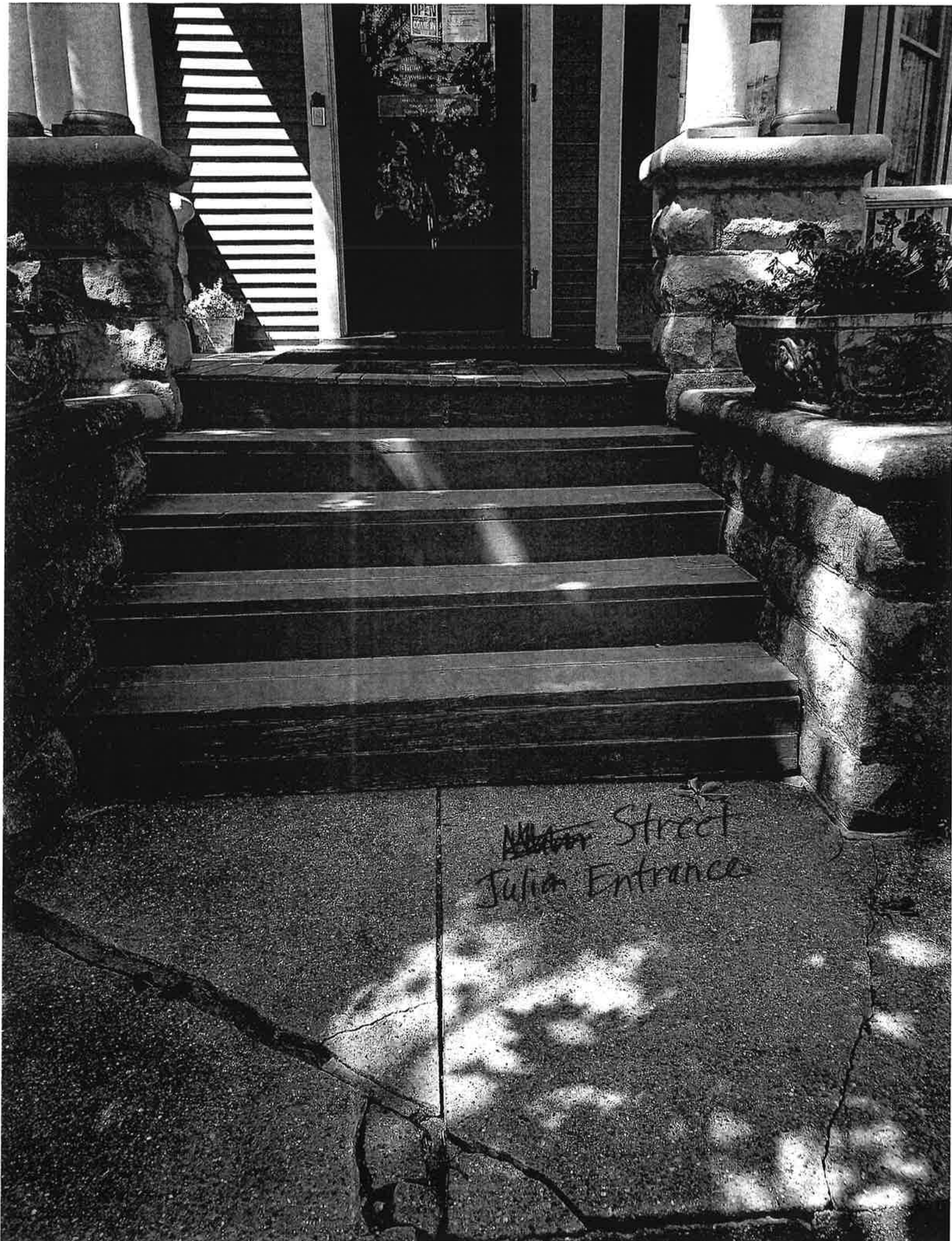
Julien

Main





Julien
Street



Albany Street
Julia Entrance



SMITH INSURANCE
SEL-SMITH LAW



Russell-Smith
ANCE AGENCY
W OFFICE

Julian
Street
Entrance

ORDINANCE # 505H

AN ORDINANCE AUTHORIZING
THE ACQUISITION OF PROPERTY
FOR THE LOGAN AVENUE RIGHT OF
WAY EXPANSION

WHEREAS, the City of Belvidere (the City) maintains roads and streets within the City of Belvidere, including but not limited to Logan Avenue; and

WHEREAS, the City Council finds that reconstruction of Logan Avenue is necessary for the public good and welfare; and

WHEREAS, it is necessary to obtain additional right of way from landowners adjacent to Logan Avenue to widen sidewalks and relocate utility poles so as to comply with the Americans with Disabilities Act (the ADA); and

WHEREAS, one such property is property commonly known as 953 Logan Avenue, PIN 05-36-206-010 (the Property); and

WHEREAS, the City Council finds that it is necessary to acquire approximately 113 square feet of the Property adjacent to Logan Avenue (the Acquisition Parcel) to facilitate the reconstruction of Logan Avenue and the installation of ADA compliant sidewalks; and

WHEREAS, the City has obtained an appraisal (the Appraisal), prepared by Rebecca Davidson establishing the fair market value of the Acquisition Parcel; and

WHEREAS, City staff has attempted to contact the owner of the Property to discuss acquisition of the Acquisition Parcel, with no success; and

WHEREAS, the Appraisal sets forth a nominal value for the Acquisition Parcel which would be exceeded by the costs litigation if the matter were to proceed to litigation.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Belvidere, Boone County, Illinois, as follows:

- 1) The foregoing recitals are incorporated herein as if fully set forth.
- 2) The City Council finds that it is necessary and desirable for the City to acquire the Acquisition Parcel for the purpose of the Logan Avenue reconstruction.
- 3) The Corporate Authorities find that (1) the Acquisition Parcel is not improved with any structure (or any such structure will be relocated at the City's expense) and not currently used by the owners; (2) portions of the remainder of the property will not be effected by the acquisition of the Acquisition Parcel; (3) it is necessary for the protection of the general health and welfare

of the City to acquire the Acquisition Parcel to facilitate the reconstruction of Logan Avenue; and (4) that the value of the Acquisition Parcel in the appraisal prepared by Rebecca Davidson represents the fair market value of the easement.

- 4) The Mayor, his staff and the City Attorney are authorized to negotiate and purchase the Acquisition Parcel at the amount identified as the fair market value set forth in the Appraisal.

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

Mayor Michael W. Chamberlain

ATTEST:

City Clerk Sarah Turnipseed

(SEAL)

Passed:

Approved:

RESOLUTION # 2020-2020:

A RESOLUTION APPROVING
THE BYLAWS OF THE
ROCK RIVER WATERSHED GROUP

WHEREAS, the City of Belvidere supports efforts to protect our community's natural resources, and particularly its water; and

WHEREAS, the City of Belvidere desires to be a part of the Rock River Watershed Group, whose purpose is the preservation and enhancement of the water quality of the Rock River watershed; and

WHEREAS, the City of Belvidere desires to update its messaging to its constituents including the use of a "brand" name which better signifies the City's position as a regional wastewater agency and updating its logo.

NOW, IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere, Illinois as follows:

- 1) The foregoing recitals are incorporated herein by this reference as if fully set forth.
- 2) The Bylaws of the Rock River Watershed Group, as adopted on August 31, 2020 and attached hereto are approved.
- 3) The City of Belvidere hereby appoints the Public Works Director, or his designee, to be its voting representative in the Rock River Watershed Group.

Passed by the City Council of the City of Belvidere, Illinois

Approved: _____
Mayor

Attest: _____
City Clerk

Ayes:

Nays:

Absent:

Date Approved:

**BYLAWS
OF
ROCK RIVER WATERSHED GROUP**

Approved by the initial members of the Rock River Watershed Group: August 31, 2020

ARTICLE I.
NAME, PURPOSE AND MISSION

1. Name. The name of this corporation shall be the Rock River Watershed Group.
2. Purpose. The Rock River Watershed Group is organized and shall be operated exclusively for charitable, research and educational purposes.
3. Mission. The mission of the Rock River Watershed Group, which furthers its charitable and educational purposes, is to bring together a diverse coalition of stakeholders to work together to preserve and/or enhance water quality in the Rock River watershed. The activities of the Rock River Watershed Group shall include, but are not limited to, the following:
 - a. the development of a Nutrient Assessment Reduction Plan;
 - b. participation in water quality monitoring efforts in the Rock River watershed;
 - c. development of a plan to preserve and/or enhance the water quality of the Rock River; and
 - d. promotion, as needed, of the adoption of the watershed plan by the appropriate entities who have the authority for its implementation.
4. Limitations. Notwithstanding any other provisions of these Bylaws:
 - a. No part of the net earnings of the Rock River Watershed Group shall inure to the benefit of, or be distributable to, its directors, officers or other private persons, except that the Rock River Watershed Group shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein.
 - b. No substantial part of the activities of the Rock River Watershed Group shall be the carrying on of propaganda, or otherwise attempting to influence legislation.
 - c. The Rock River Watershed Group shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office.
 - d. The Rock River Watershed Group shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from Federal income tax under section 501(c)(3) of the Code, or corresponding section of any future federal tax code; or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code, or corresponding section of any future federal tax code.

- e. Upon the dissolution of the Rock River Watershed Group, after paying or making provision for the payment of all of the liabilities of the Rock River Watershed Group, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code, or corresponding section of any future federal tax code, and any assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Rock River Watershed Group is then located, exclusively for such purposes or to such organization as said court shall determine, which are organized or operated exclusively for such charitable and educational purposes.

ARTICLE II. MEMBERS

5. Powers. Subject to any limitations of the Articles of Incorporation, the Bylaws, or applicable law, and subject to the duties of members as prescribed by the Bylaws, all powers of the Rock River Watershed Group shall be exercised by or under the authority of, and the business and affairs of the Rock River Watershed Group shall be controlled by, the Board.

The Board shall consist of: (a) all Agency Members; and (b) no more than four (4) Associate Members. The initial Associate Members shall be selected by the Agency Members and shall each serve for one year. After the initial term, Associate Members shall be recommended by the Executive Committee and approved by the Board at the Board's annual meeting. An Associate Member who is also an Agency Member may not be appointed to the Board as an Associate Member. Where possible, Associate Members of the Board shall be replaced on a yearly basis and rotate thereafter.

Each member of the Board shall have one vote except for the Rock River Water Reclamation District, which shall have two votes.

Without limitation of the general powers of the Board, the Board shall have the following powers:

- a. To select and remove the members, officers, agents and employees of the Rock River Watershed Group; to prescribe their powers and duties, consistent with law, the Articles of Incorporation or the Bylaws; and to fix their compensation.
- b. To change the principal office of the Rock River Watershed Group from one location to another, and to establish the date, time and place of meetings of the Board.
- c. To elect an Executive Committee and to appoint other committees and to delegate to them any of the powers and authority of the Board in the management of the business and affairs of the Rock River Watershed Group, except as limited by law.

6. Membership. Membership in the Group shall be classified as an Agency Member, an Associate Member or an At-Large Member.
 - a. Agency Member – Agency Members shall be a public agency or unit of local government holding an NPDES permit for a discharge from a publicly owned treatment works (an NPDES wastewater permit) into the Rock River and its tributaries.
 - b. Associate Member – Associate Members shall be a public agency or unit of local government holding an NPDES permit for stormwater discharge (an NPDES stormwater permit).
 - c. At-Large Members – A non-permit holding, formal or informal organization that is located in the Rock River Watershed and has an interest in the mission and objectives of the Rock River Watershed Group. Examples include Sierra Club, Winnebago County Soil and Water Conservation District, or the Rockford Park District.
 - d. Admission to any membership category will be determined by the Executive Committee. Upon receipt of a written request for admission, the Executive Committee may approve said membership which will become effective upon the payment of the appropriate dues and will remain in effect as long as the member remains in good standing with the Group.
7. Removal. The Board may remove a member of the Board by two-thirds vote of the Board members present.
8. Place of Meetings. Regular and special meetings of the Board shall be held at the principal office of the Rock River Watershed Group or at any place designated from time to time.
9. Annual Meetings. The annual meeting of the Board shall be held each year at the date, place and hour fixed by the Board and stated in the notice of the meeting. The purposes for which the annual meeting is to be held, in addition to those prescribed by law or by these Bylaws, may be specified by the Board. If no annual meeting is held in accordance with the foregoing provisions, a special meeting may be held in lieu thereof, and any action taken at such meeting shall have the same effect as if taken at the annual meeting.
10. Regular Meetings. The Board shall meet a minimum of four regularly scheduled meetings in a calendar year.
11. Special Meetings. Special meetings of the Board may be called by five or more members of the Board, by written notice given as provided by the Bylaws. No call of a special meeting of the Board shall be required if notice of the meeting shall have been waived in

writing or by other written means of communication by every member of the Board entitled to notice thereof.

12. Conduct of Meetings. The Chair shall preside at all meetings of the Board, or if the Chair is absent, by the Vice-Chair, or if the Vice-Chair is absent, by a designee appointed by the Chair to preside at such meeting.
13. Notices. Notice of all meetings of the Board shall be given in writing, stating the place, day and hour of the meeting, by the Secretary or Assistant Secretary, or the person or persons calling the meeting, e-mailed to each member of the Board at the email address provided to the Secretary. No notice need be given to any member of the Board with respect to a regular meeting where the place, day and hour of such meeting was announced at a prior meeting and such member of the Board was present for such announcement.
14. Quorum. A majority of the number of members of the Board in office shall be necessary to constitute a quorum for the transaction of business at any meeting. Every act or decision done or made by a majority of the members of the Board present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number be required by law or by the Articles of Incorporation. The members of the Board present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members of the Board to leave less than a quorum.
15. Adjourned Meetings. A majority of the members of the Board present at a meeting, whether or not a quorum, may adjourn any Board meeting to meet again at a stated day and hour or until the time fixed for the next regular meeting of the Board.
16. Action at Meeting. At any meeting of the Board, the action of the members of the Board on any matter brought before the meeting shall be decided by the vote of a majority of those present and voting. Each vote may be executed in person, by telephone or written communication. Every reference to majority or other proportion of members of the Board shall refer to a majority or other proportion of the votes of such members. All votes may be by voice or show of hands, unless a written ballot is requested by a member of the Board.
17. Action Without a Meeting. Any action required to be taken at a meeting of the Board, or any other action which may be taken at a meeting of the Board, may be taken by ballot without a meeting in writing by mail, email or any electronic means pursuant to which the members of the Board are given the opportunity to vote for or against the proposed action, and the action receives approval by the majority of the members casting votes, or such larger number as may be required by the Act, Articles of Incorporation or Bylaws, provided that the number of members casting votes would constitute a quorum if such action had been taken at a meeting. Voting must remain open for not less than five (5) days from the date the ballot is delivered; provided, however, in the case of a removal of one or more members, a merger, consolidation, dissolution for sale, lease or exchange of

assets, the voting must remain open for not less than twenty (20) days from the date the ballot is delivered.

18. Policies. The Board shall be authorized to adopt, from time to time, policies by which the Board shall govern; however, in the event that any policy conflicts with either the Articles of Incorporation or these Bylaws, the provisions of the Articles of Incorporation and these Bylaws shall control.
19. Telephone Meetings. Any one or more members of the Board, or any committee thereof, may participate in any meeting by conference telephone, computer network, or other method of communication that permits all persons participating in the meeting to hear or read statements of others participating at the same time. Participation by such method of communication shall constitute presence in person at the meeting.
20. Agents. To the extent permitted by law and not inconsistent with these Bylaws, the Board may appoint such agents or representatives of the Rock River Watershed Group with such powers and duties on behalf of the Rock River Watershed Group as the Board may delegate or assign.
21. Compensation. Members of the Group shall not receive any salary for their services, but by resolution of the Board, adopted in advance of or at or after the meeting for which payment is to be made, fees and expenses of attendance may be allowed for one or more of the members of the Group for attendance at outside meetings as a representative of the Rock River Watershed Group. Nothing herein shall be construed to preclude any member from serving the Rock River Watershed Group in any other capacity as an agent, employee, or otherwise and receiving compensation therefore.
22. Inspection of Books and Records. Any member of the Board shall have the right to examine at any reasonable time during regular business hours, at the principal office of the Rock River Watershed Group, books and records of the Rock River Watershed Group for a purpose reasonably related to the member's position. When there is doubt concerning the inspection rights of a member, the parties may petition a court of competent jurisdiction which may, in its discretion, determine whether any limitations or conditions should be imposed upon the same.

ARTICLE III. DUES

23. Annual Dues. Annual dues are due on or before January 1 of each year. The annual dues for all members shall be set each year by recommendation of the Executive Committee to the membership and approval of the Board at the Annual Meeting. A member who has voluntarily withdrawn is not entitled to a pro-rata refund of any previously paid membership dues.

**ARTICLE IV.
OFFICERS**

24. Number and Qualifications of Officers. The officers of the Board shall be the Chairperson of the Board, the Vice-Chair, the Treasurer/Secretary, and the Data Collection Chairman, or other officers as may be elected or appointed in accordance with the Bylaws. The officers shall be members of the Executive Committee. Every officer shall be a member of the Board. No person shall hold more than two offices at a time.
25. Election. Officers shall be elected from the Board and shall serve for a term of three years, or until his or her successor is duly elected and qualified. Election should be at the annual meeting or the first meeting of the Board held after the annual meeting.
26. Chairperson of the Board. Subject to the direction of the Board, the Chair of the Board shall have general supervision of the affairs of the Board and the Rock River Watershed Group.
27. Vice-Chair. In the absence of the Chairperson, the Vice-Chair shall have the duties of the Chairperson. Further, the Vice-Chair shall have those powers and responsibilities as prescribed by the Board.
28. Secretary/Treasurer. The Secretary shall attend, act as clerk or secretary of and shall keep, or cause to be kept, a book or books of minutes of all board and executive meetings of the Board. The Treasurer shall be responsible for all monies and other valuables of the Rock River Watershed Group. The Treasurer shall deposit all monies and other valuables in the name and to the credit of the Rock River Watershed Group with such depositories as may be designated by the Board. The Treasurer shall disburse the funds of the Group as may be ordered by the Board and shall keep, or cause to be kept, an account of all his or her transactions as treasurer and of the financial condition of the Group, and shall render to the Chair of the Board and members, whenever they request it. He or she shall have such other powers and perform such other duties as may be prescribed by the Board and these Bylaws. He or she shall be bonded, if required by the Board.
29. Data Collection Chairperson. Subject to the direction of the Board, the Data Collection Chairperson shall have such duties as may be assigned from time to time by the Board or the Chair of the Board.
30. Subordinate Officers, Etc. The Board may appoint such other officers or assistant officers as the business of the Rock River Watershed Group may require, each of whom shall have the authority and perform the duties provided in these Bylaws or which the Board may from time to time specify, to serve for such term of office as the Board may specify, but not longer than three years, or until he shall resign or become disqualified to serve or be removed.
31. Compensation. The Officers of the Board shall not be compensated.

**ARTICLE V.
COMMITTEES**

32. Executive Committee. The Executive Committee shall be made of the Officers of the Board.
33. Monitoring Committee. The Monitoring Committee shall be a Standing Committee of the Rock River Watershed Group. The Board may establish such other committees, including Standing Committees, as it deems appropriate from time to time.
34. Committee Chair. The chair of each committee shall be appointed by the Chair of the Board and approved by the Board. Each member of a committee who is a member shall serve in that position concurrently with the term of his or her membership during which he or she is elected or appointed to the committee. Committee members shall be appointed by the chair of the respective committee, and approved by the Chair of the Board. Any vacancy in a position shall be filled in the same way as the original position.
35. Committee Meetings. Each committee may meet at a stated time or upon notice by the committee chair to all members.

**ARTICLE VI.
RESIGNATIONS AND FILLING OF VACANCIES**

36. Resignations. Any member, officer, committee chair, or committee member may resign at any time by giving notice of his or her resignation in writing to the Chair of the Board or the Secretary of the Board or chair of the respective committee. Any resignation shall be effective upon its receipt, without any necessity of acceptance.
37. Vacancies. If a vacancy in an office or position shall exist, whether by resignation, incapacity or death, in any position provided for herein, a majority of the Board then in office although less than a quorum, may appoint any qualified person to fill the vacancy for the remainder of the unexpired term or until his or her successor shall be duly elected and qualified.

**ARTICLE VII.
OFFICE AND BOOKS**

38. Principal Office. The principal office of the Rock River Watershed Group shall be located within the Rock River watershed in Illinois, or such other location as the Board may from time to time establish.

39. Books and Records. There shall be kept at the principal office of the Rock River Watershed Group correct books of account of the activities and transactions of the Rock River Watershed Group.

ARTICLE VIII. CONTRACTS

40. Contracts. Except as otherwise provided, and to the extent permitted by law, the Board of the Rock River Watershed Group may authorize an officer, officers, agent or agents, or employee of the Rock River Watershed Group in the name of and on behalf of the Rock River Watershed Group, to enter into any contract, to execute and deliver any instrument, or to sign checks, drafts, or other orders for the payment of money or notes or other evidences of indebtedness, and such authority may be general or confined to specific instances. Notwithstanding the above, any check, draft or other order for the payment of money or notes or other evidence of indebtedness in excess of one thousand dollars (\$1,000) shall require the signature of two officers of the Board. Unless so authorized by these Bylaws or the Board, no officer, member, agent or employee shall have any power to bind the Rock River Watershed Group by any contract or engagement or to pledge its credit or to render it liable pecuniarily for any purpose or for any amount.

ARTICLE IX. FISCAL YEAR

41. Fiscal Year. The fiscal year of the Rock River Watershed Group shall begin on the first day of January and end on the thirty-first day of December of each year.

ARTICLE X. AMENDMENTS

42. Amendments. These Bylaws may be amended or repealed at any meeting of the Board by two-thirds vote of members of the Board present.

ARTICLE XI. TRANSACTIONS WITH RELATED PARTIES

43. Conflicts of Interest. Except as prohibited by law, the Rock River Watershed Group may enter into contracts or transact business with any person, corporation, association, trust, company, organization or entity with which a member, officer or employee may be a director, officer, trustee, shareholder, beneficiary, stockholder, contractor, creditor, or otherwise interested party, provided such interest or association shall be fully disclosed to the Board.

ARTICLE XII.
INDEMNIFICATION OF DIRECTORS AND OFFICERS

44. Indemnification. To the extent permitted by law, the Rock River Watershed Group shall indemnify any person serving or who has served as a member, trustee, officer, employee, or agent of any organization in which the Rock River Watershed Group owns shares of or of which it is a creditor, against all liabilities and expenses, including amounts paid in satisfaction of judgments, in compromise or settlement, as fines or penalties, or as attorney fees reasonably incurred in connection with the defense or disposition of any action, suit, or other proceeding, whether civil, criminal, or administrative, in which he or she may be involved or with which he or she may be threatened by reason of his being or having been an officer, member, trustee, employee or agent of the Rock River Watershed Group, except with respect to any matter as to which he or she shall have been adjudicated in any proceeding not to have acted in good faith in the reasonable belief that his or her action was in the best interests of the corporation.

As to the matter disposed of by a compromise payment by a member, officer, trustee, employee or agent, pursuant to a consent decree or otherwise, no indemnification shall be provided unless:

- a. Such compromise is approved by a disinterested majority of the members of the Board then in office, as being in the best interests of the Rock River Watershed Group, after notice that the compromise involves indemnification; or
- b. In the absence of action by a disinterested majority of the members, at the request of a majority of the members then in office, an opinion in writing has been obtained from independent legal counsel to the effect that the member or Officer sought to be indemnified appears to have acted in the reasonable belief that his or her action was in the best interest of the Rock River Watershed Group.

From time to time, the Rock River Watershed Group may pay expenses, including attorney fees, reasonably incurred by the member, officer, trustee, employee or agent, in connection with the defense or disposition of an action, suit, or other proceeding, in advance of the final disposition thereof, upon receipt of the undertaking by such person to repay the amounts paid by the Rock River Watershed Group if it is ultimately determined that indemnification is not authorized under this article.

The right of indemnification hereby provided shall not be exclusive or affect any other right to which a member, officer, trustee, employee or agent may be entitled. Nothing contained herein shall affect any right of indemnification to which personnel may be entitled, by contract or by law.

For purposes of this article only, the terms "member," "officer," "trustee," "employee," and "agent" shall include the respective heirs, executors, and administrators of any such person. An "interested" member, officer, trustee, employee, or agent is one against

whom, by reason of such capacity, the proceedings in question or other proceeding on the same or similar grounds is then pending.

**ARTICLE XIII.
PERSONAL LIABILITY**

45. Personal Liability. No member, officer, or agent of the Rock River Watershed Group shall be personally liable for any debt, liability, or obligation of the Rock River Watershed Group. All persons, corporations or other entities extending credit to, contracting with, or having claim against the Rock River Watershed Group may look only to the funds and property of the Rock River Watershed Group for payment of any such contract or claim or for payment of the debt, damages, judgment or decree, or any money that may otherwise become due or payable from the Rock River Watershed Group.

**ARTICLE XIV.
PUBLIC STATEMENTS**

46. Public Statement. Public statements made in the name of this corporation must have the approval of the Board.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 9/9/2020
Re: WWTP – Fiscal Sustainability Plan

The IEPA low interest loan program that we have applied for in order to fund our 2018 Plant Improvement Project requires the development and implementation of a Fiscal Sustainability Plan for our WWTP. The requirement for this plan was initiated with the Water Resources Reform and Development Act passed in June 2014. The Fiscal Sustainability Plan must include the following:

1. An inventory of the assets of the WWTP.
2. An evaluation of the condition and performance of the inventoried assets.
3. A certification that the recipient has evaluated and will be implementing water and energy conservation efforts as part of the plan.
4. A plan for maintaining, repairing, and, as necessary, replacing the treatment works and a plan for funding such activities.

Attached to this memo is a proposal from Baxter & Woodman to complete this work.

I would recommend approval of the engineering services work order from Baxter & Woodman, in an amount not-to-exceed \$9,900.00, to complete the WWTP Fiscal Sustainability Plan. This work will be paid for from the Sewer Department Line Item #61-5-820-6190.

**CITY OF BELVIDERE, ILLINOIS
FISCAL SUSTAINABILITY PLAN**

**ENGINEERING SERVICES
WORK ORDER**

ENGINEERS' PROJECT NO. 201357.30

Project Description:


Prepare a Fiscal Sustainability Plan for the wastewater treatment plant. Loan applicants must certify that they have developed and implemented an FSP prior to closing the IEPA low interest loan.

Engineering Services:

The general provisions of this contract are enumerated in the Professional Engineering Services Agreement between the City and Engineers dated September 22, 2009. A detailed scope of services for this Project is listed in Attachment A of this Work Order.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Engineering Services Agreement dated September 22, 2009. The Owner shall pay the Engineer on a time and material basis for services performed or furnished under Attachment A, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel. The total billings for actual work performed is not expected to exceed \$9,900.

Submitted by: Baxter & Woodman, Inc.	Approved by: City of Belvidere, Illinois
By: <u></u>	By: _____
Title: <u>Sean O'Dell, PE</u>	Title: _____
Title: <u>Vice President</u>	Title: _____
Date: <u>August 14, 2020</u>	Date: _____

Additional Comments and Conditions: None

SCOPE OF SERVICES

1. REVIEW EXISTING DATA – Obtain, review, and evaluate information provided by the City, including existing plans, reports, and asset inventories, additionally, we may request maintenance records.
2. FISCAL SUSTAINABILITY PLAN – Baxter & Woodman will assist the City in preparation of a Fiscal Sustainability Plan (FSP) per the IEPA requirements as outlined in the IEPA’s guidance documents. The Plan will include:
 - A. Introduction
 - B. Asset Inventory, Condition, and Performance
 - C. Evaluation of Water and Energy Conservation Efforts
 - D. Asset Management and Fiscal Planning
3. ADMINISTRATION & MEETINGS – Confer with the City’s Public Works Director and his staff to clarify the scope, extent, and character of the Project. Coordinate with City staff and the project team to ensure the goals of the Project are achieved.
4. PROJECT MANAGEMENT – Plan, schedule, and control the activities that must be performed to complete the Project. These activities include budget, schedule, and scope.

Loan applicants are not required to submit the FSP unless requested by IEPA. The City must certify that they have developed and implemented an FSP prior closing the IEPA low interest loan.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: 9/8/2020
Re: Bid Tabulation – 2018 WWTP Improvements (IEPA Loan #3623)

Attached to this memo is Baxter & Woodman's bid tabulation for the 2018 WWTP Improvement Project (IEPA Loan #3623).

Based on Baxter & Woodman's review, I would recommend approval of the low bid from Williams Brothers Construction, Inc in the amount of \$3,740,000.00, to complete the 2018 WWTP improvement Project, contingent on the IEPA Loan offer. This work will be paid for from the proceeds of the IEPA Loan.

September 8, 2020

Mayor and City Council
City of Belvidere
401 Whitney Boulevard
Belvidere, Illinois 61008

Attention: Brent Anderson, Director of Public Works

RECOMMENDATION TO AWARD

Subject: City of Belvidere - 2018 Wastewater Treatment Plant Improvements (IEPA Loan #3623)

Dear Mayor and City Council:

The following bids were received for the 2018 Wastewater Treatment Plant Improvements project on September 1, 2020:

<u>Bidder</u>	<u>Amount of Bid</u>
Williams Brothers Construction, Inc. Peoria Heights, IL	\$3,740,000.00
IHC Construction Companies, LLC Elgin, IL	\$3,830,000.00
Stenstrom General Contractor - Design Build Group Rockford, IL	\$4,242,800.00
Leander Construction, Inc. Canton, IL	\$4,300,000.00
Dahme Mechanical Industries, Inc. Arlington Heights, IL	\$4,333,000.00

Our pre-bid opinion of probable cost for this Project was \$4,380,000. We have analyzed each of the bids and find Williams Brothers Construction, Inc. to be the lowest responsible and responsive Bidder.

Based upon our familiarity and previous similar project experience with this Bidder, we believe that Williams Brothers Construction, Inc. is qualified to complete the Project.

We recommend the award of the Contract to Williams Brothers Construction, Inc. in the amount of \$3,740,000, contingent on the IEPA Loan offer.



Please advise us of your decision.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS


Brent W. Perz, P.E.

I:\Crystal Lake\BELVD\180436-WWTP Facility Plan\40-Design\12-Bidding\RecommendAward 180436.40.docx

Memo

To: Mayor & City Council
From: Brent Anderson, Director of Public Works
Date: September 9, 2020
Re: Bid Tabulation – Demolition of 407 West Madison Street

The following bids were opened today for the demolition of 407 West Madison Street:

Bidder

1. Northern Illinois Service Co. \$11,473.00
4781 Sandy Hollow Rd
Rockford, IL 61109
2. N-TRAK Group, LLC \$12,022.00
1523 Windsor Road
Loves Park, IL 61111
3. Cordray Brothers \$19,100.00
9555 Lawrenceville Road
Garden Prairie, IL 61038

I would recommend approval of the low bid from Northern Illinois Service Company, in the amount of \$11,473.00 for the demolition of 407 West Madison Street. This work will be paid for from grant funds.

RESOLUTION # 2021-2020:

A RESOLUTION IN SUPPORT OF A
PEDESTRIAN AND BIKE PATH CONNECTION BETWEEN THE
CITY OF BELVIDERE AND THE VILLAGE OF POPLAR GROVE

WHEREAS, transportation infrastructure is critical to the safety, quality of life and economic vitality of the City of Belvidere and the surrounding region; and

WHEREAS, the two most populous municipalities within Boone County, Illinois are the City of Belvidere (the City) and the Village of Poplar Grove (the Village); and

WHEREAS, the City and the Village are not connected by either a bicycle or pedestrian path system; and

WHEREAS, the Grand Illinois Trail spans the Northern portion of Boone County and extends through the Village and;

WHEREAS, the City finds that a new pedestrian and bicycle path extending from the City to the Village would provide City residents access to the Grand Prairie Trail via the new path; and

WHEREAS, the City seeks to increase alternative transportation options for its residents and to provide additional recreational opportunities.

NOW, IT IS THEREFORE RESOLVED, by the Mayor and City Council of the City of Belvidere, Illinois as follows:

- 1) The City of Belvidere supports the construction of a bicycle and pedestrian path connecting the City of Belvidere and the Village of Poplar Grove utilizing the Illinois Transportation Enhancement Program (ITEP) as a funding source.

Passed by the City Council of the City of Belvidere, Illinois

Approved: _____
Mayor

Attest: _____
City Clerk

Ayes:

Nays:

Absent:

Date Approved:

Memo

To: Mayor and City Council
From: Mike Drella
cc: City Clerk
Date: September 10, 2020
Re: Police Fire and Public Works Impact Fees

There are several impact fees or exaction fees that the City imposes for new developments and a full discussion of the authority, purpose and proper use of these fees cannot be accomplished in a short memo. The only fee that the City is considering waving, at this time, is the Police Fire and Public Works Fee.

This fee is not authorized by state law which means the only way we can impose the fee is pursuant to an annexation agreement coinciding with new development. Any development in traditional neighborhoods as well as development in subdivisions in which the annexation agreement has expired cannot be required to pay this fee. This is important to note as many of our annexation agreements for residential development occurred between the 1990's and 2007. This means that most if not all current residential annexation agreements have expired or will expire in the next few years resulting in no receipt of this impact fee anyway.

Traditionally impact fees derived their authority from the portion of the Illinois Municipal Code governing the authority to control the subdivision of land. Essentially, the Municipal Code allows municipalities to require land dedications for schools, parks and public facilities. Subsequent case law has interpreted this provision to allow a city to require cash in lieu of dedication. Thus, the amount of the fee is determined by the amount of land needed and the value of the land.

These fees are distinctly different than the Police, Fire and Public Works fee (P,F&PW fee) which is not authorized by the statute. The P, F & PW was conceived of in response to the extremely rapid development of the late 1990's and early 2000's. The City's population was literally exploding creating an immediate need for additional services and additional personnel. As you know, taxes are paid in arrears in Illinois. As such, when a new house is occupied the City does not realize the tax value for at least one year. However, in the interim, the City needed to provide a continually expanding labor and equipment pool to meet those needs. As such, the P, F & PW fee was created to offset that short- term need. It is calculated by dividing the operational budget of each department by the population to reach a per-capita cost of services and then multiplying that result by the average number of persons residing in a dwelling unit. As such, it offsets the one-year cost of the new home while the City is not receiving tax dollars.

Obviously, times have changed. New construction homes are sufficiently rare now that there is no immediate impact upon departmental needs. This suggests that the P, F & PW fee, is no longer needed during the current economic climate. Further, because the City will not be able to collect it on existing subdivisions in the near future anyway, there is not much loss in waiving that fee at this time.

Estimated Property Tax Bill for a Howlett Townhome
 (2019 actual tax rates)
 Fair Cash Value = \$160,000
 Taxable Assessed Value = \$53,333

	Tax Rate	Tax Amount
County	1.12445	599.70
Conservation	0.10415	55.55
Rock Valley	0.47191	251.68
District 100	6.14146	3,275.42
Ida Library	0.20594	109.83
Museum	0.01824	9.73
Belv Park Dist	0.5813	310.02
Belv Township	0.20935	111.65
Belv Twp Road	0.25972	138.51
City of Belvidere	1.4385	767.19
Totals	10.55502	5,629.28

Note: The townhomes are assessed per building structure, not per dwelling unit. There are 2 dwellings taxed for each structure (16 total structures).

The City portion of the tax bill is \$767.19.

\$767.19 * 16 townhome buildings = \$12,275.04

The City could abate an estimated \$12,275.04 each year as an incentive to the property owner.

2 years of abatement = \$24,550.08

4 years of abatement = \$49,100.16

Riverbend West Impact Fees

The impact fee for a 2 bedroom attached- single family home in Riverbend West is \$4,804.03. The portion of this fee that is retained by the City is \$2,050.81. Below is the breakdown:

Police	812.20
Fire	716.14
PW	336.03
Admin	<u>186.44</u>
Total	2,050.81

This fee would be collected for every dwelling unit that is built.
There are 16 buildings/ 2 units each = 32 dwellings

$32 \text{ dwellings} * \$2,050.81 = \$65,625.92$

Mr. Howlett is asking the City to waive the City's portion of the impact fee which would be \$65,625.92.

Date: May 1, 2008

To: Building Department

NOTE: This letter supercedes the one dated March 21, 2007

From: Pat Chamberlin

Re: Land / Cash fees for Riverbend West Subdivision
Ordinance 618G - Authorizing the Annexation

Here is the schedule for the current land / cash fees that will be collected from the above referenced subdivision. Per Ordinance 618G, Exhibit J (Fees) "the Parties agree that the Owner shall pay the identified fees at the time of final plat approval, or, if the City agrees, at the time of building permit, at the then current rates".

Land / Cash Fee Recap:

Type of Unit	Ord 609G 03/15/2004 Amount	+	Res 980-2008 04/21/2008 Amount	+	Ord. 440G 10/17/2001 Amount	=	TOTAL
<u>Detached - Single Family</u>							
2 bedroom	2,752.97		2,050.81		80.00		4,883.78
3 bedroom	5,797.56		2,050.81		80.00		7,928.37
4 bedroom	7,852.84		2,050.81		80.00		9,983.65
5 bedroom	7,539.97		2,050.81		80.00		9,670.78
<u>Attached - single family</u>							
1 bedroom	1,442.29		2,050.81		80.00		3,573.10
* 2 bedroom	2,673.22		2,050.81		80.00		4,804.03
3 bedroom	3,699.37		2,050.81		80.00		5,830.18
4 bedroom	5,755.17		2,050.81		80.00		7,885.98
<u>Apartments</u>							
Efficiency	1,771.19		2,050.81		80.00		3,902.00
1 bedroom	1,771.19		2,050.81		80.00		3,902.00
2 bedroom	2,611.74		2,050.81		80.00		4,742.55
3 bedroom	4,949.72		2,050.81		80.00		7,080.53
<u>Mobile Home Park</u>							
1 / 2 bedroom	1,264.28		2,050.81		80.00		3,395.09
3 / 4 bedroom	1,773.88		2,050.81		80.00		3,904.69

City of Belvidere - Land / Cash Fees for residential annexations after May 1, 2008
 (and some previous annexations without Schedule B)

Per Ordinance 609G passed 3/15/04
 Resolution 980-2008 #440G Ordinance 10/17/2001
 Belvidere Boone with 10% City of Ida
 Township County Conservation Belvidere Public
 Park District District of Library

Type of Unit	CUSD #100	District	District	Belvidere	Public Library	Total
Detached - Single Family						
2 bedroom	739.20	1,512.75	501.02	2,050.81	80.00	4,883.78
3 bedroom	2,903.20	2,174.25	720.11	2,050.81	80.00	7,928.37
4 bedroom	4,094.86	2,823.00	934.98	2,050.81	80.00	9,983.65
5 bedroom	3,776.00	2,827.50	936.47	2,050.81	80.00	9,670.78

Attached - Single family						
1 bedroom	251.20	894.75	296.34	2,050.81	80.00	3,573.10
2 bedroom *	686.40	1,492.50	494.32	2,050.81	80.00	4,804.03
3 bedroom	1,311.20	1,794.00	594.17	2,050.81	80.00	5,830.18
4 bedroom	2,615.20	2,358.75	781.22	2,050.81	80.00	7,885.98

Apartments						
Efficiency	16.00	1,318.50	436.69	2,050.81	80.00	3,902.00
1 bedroom	16.00	1,318.50	436.69	2,050.81	80.00	3,902.00
2 bedroom	700.80	1,435.50	475.44	2,050.81	80.00	4,742.55
3 bedroom	1,901.60	2,289.75	758.37	2,050.81	80.00	7,080.53

Mobile Home Park						
1 / 2 bedroom	358.94	780.45	124.89	2,050.81	80.00	3,395.09
3 / 4 bedroom	685.65	938.11	150.12	2,050.81	80.00	3,904.69