

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION
A G E N D A
Thursday, November 27, 2018
City Council Chambers
401 Whitney Boulevard
5:30 pm**

ROLL CALL

Members:

David Kummerow, Chair
Lisa Kummerow, Vice-Chair
Anna Pivoras
Kris Bryan
Becky Tobin
Filitsa Platopoulos
Alexandra Omiotek

Staff:

Gina DelRose, Community Development Planner

Ex-Officio:

Mike Chamberlain, Mayor

MINUTES: Approve Minutes—November 1, 2018

PUBLIC COMMENT

NEW BUSINESS:

NAPC Membership

UNFINISHED BUSINESS:

Work Plan

2019 Awards Program: Date and Location
Promotional/Fundraising Events: January Murder Mystery- Menu, Materials, Budget
Leath Warehouse Update: None
Maintenance Small Grant: Send out 2019 letters
10 Year Plan: Implementation
Expenditures: None
Friends of Preservation: No update

Historic US Route 20 Signage

OTHER BUSINESS:

Images of America Belvidere and Boone County

Royalties- No update
Book Sales- No update

DISCUSSION:

**Belvidere Hometown Christmas
Newsletter**

COMMUNICATIONS/PLANNING REPORTS:

Staff Report:

Next Meeting Date: TBD

ADJOURNMENT

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
November 1, 2018
5:30 pm
City Council Chambers
401 Whitney Boulevard**

ROLL CALL

Members Present:

David Kummerow, Chair
Lisa Kummerow, Vice Chair
Filitsa Platopoulos
Anna Pivoras
Becky Tobin

Staff Present:

Gina DelRose, Community Development Planner

Members Absent

Kris Bryan
Alexandra Omiotek

With a quorum present, Chair David Kummerow called the meeting to order at 5:35 pm.

MINUTES: It was moved and seconded (L. Kummerow/Platopoulos) to approve the minutes from the September 25, 2018 and October 16, 2018 minutes. The motion carried unanimously.

PUBLIC COMMENT: None

NEW BUSINESS:

Certificate of Appropriateness- 400 West Hurlbut Avenue- Gina DelRose provided a recap of the request for vinyl siding.

Becky Tobin questioned the applicant's daughter regarding the difference in cost between vinyl siding and repairing the wood.

The applicant's daughter stated that they initially wanted to repair the wood siding, however, they were told that they would need to dismantle the entire wall in order to repair the bottom pieces that are rotted. The applicant's daughter stated that the cost to dismantle, repair and reconstruct was extremely high. There were also numerous wood pieces that are not deteriorated but are soft and would need to be replaced as well.

Filitsa Platopoulos questioned if there would be any issues attaching the vinyl siding to the rotten pieces.

The applicant's daughter stated that they were told that supports can be added so it should not be a problem. They are also looking at wrapping the windows and adding new gutters.

Becky Tobin questioned if there are any other houses nearby that have vinyl siding. Ms. Tobin stated that it may be easier to remove the property from the Historic District than getting a certificate of appropriateness.

Gina DelRose stated that she was unsure.

Becky Tobin stated that she wants to be consistent and is not aware of any other requests for vinyl siding to be approved.

Anna Pivoras questioned the historical significance of the residence.

The applicant's daughter stated that the house was built in 1953 and the upper story already has vinyl siding.

Becky Tobin referenced the Belvidere Landmarks brochure and stated that there are two other residences in the District that have vinyl siding.

David Kummerow stated that means that approving the request would not be precedent setting.

Filitsa Platopoulos stated that the residence is not very old if it was built in the 1950s.

Gina DelRose stated that removing the residence from the District would leave a gap in the middle of the boundaries.

Becky Tobin informed the applicant's daughter that the Commission does provide grants to landmarked residences for exterior renovations and repairs.

It was motioned (Platopoulos/Pivoras) to approve the certificate of appropriateness allowing vinyl siding at 400 West Hurlbut Avenue. Motion carried with a 5-0 vote.

Certificate of Appropriateness- 207 North State Street- Gina DelRose provided a recap of the request to replace the existing windows with windows of the same dimensions. Ms. DelRose also stated that there is an upper story door on the back of the building that does not have a staircase because of the alley below. For safety reasons they wish to turn the door into a window. The window will have the same dimensions as the door opening.

It was motioned (Tobin/L. Kummerow) to approve the certificate of appropriateness allowing new windows to be installed. Motion carried with a 5-0 vote.

Historic US Route 20 Association- Signage, letters, participation- Gina DelRose stated that she will be mailing out the letters that were in the packet to property owners along Historic US Route 20. Ms. DelRose stated that the postage will be high so there will not be many attachments provided with the letter.

Becky Tobin questioned if there was a way to reduce the size of the mailing list.

Gina DelRose stated that she did not want to upset anyone by leaving them off the list but she did remove duplicates. Ms. DelRose stated that she added some properties that are near Historic US Route 20 because of their significance such as the Petit Chapel and RV campgrounds.

Gina DelRose stated that she believes no more than six Historic US Route 20 signs would be needed for Belvidere.

Becky Tobin questioned what size sign would be appropriate. Ms. Tobin stated that she believes the small sign would be acceptable.

David Kummerow questioned what the process would be to install them.

Becky Tobin stated that the Director of Public Works should be contacted.

David Kummerow stated that he feels six signs at the size recommended by the Director of Public works would be appropriate.

Becky Tobin stated that the size and price need to be confirmed first because there is conflicting information on the Association's website.

David Kummerow directed Gina DelRose to send the informational letter out to property owners and to contact the Association about signage information.

Becky Tobin requested Gina DelRose to have the Director of Public Works map out his preferred locations for the signage.

David Kummerow stated that he received a Historic US Route 20 newsletter and that it will be forwarded to everyone.

UNFINISHED BUSINESS:

Work Plan

2019 Awards Program: Gina DelRose stated that it looks like a property on Pearl Street is renovating their porch. Gina DelRose stated that at the next month's meeting a date and location need to be decided.

Promotional/Fundraising Events: Gina DelRose stated that she continues to contact potential participants for a Progressive Dinner but cannot get anyone to say yes.

Becky Tobin stated that a request for participation was added to the newsletter.

Anna Pivoras stated that the building near Dr. Drake's Office is actively being renovated.

David Kummerow stated that he believed that was Belvidere's first auto mechanic.

Anna Pivoras stated that she and Drew Pivoras attended the Poplar Grove's Wings and Wheels Museum's murder mystery and it was a shipwrecked theme. In order to not duplicate themes, Drew Pivoras has been rewriting the murder mystery with a sock hop theme.

Becky Tobin stated that she likes the sock hop theme better because it is an "era".

Drew Pivoras provided a recap of the plot to the Commission. Based on feedback received last year, not everyone will have an active role this year. Some attendees will just be "extras". Mr. Pivoras stated that he would like to be able to have sound effects as well.

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Gina DelRose confirmed that there will still be 100 tickets sold per night.

David Kummerow stated that the flyer should include a list of needed characters such as school staff, adults, kids, jocks, greasers, nerds, and other characters from the era.

Gina DelRose stated that City Hall has several props that can be used because they did a 1950s dinner theme for their chili cook-off booth years ago.

Drew Pivoras questioned if the Community Building would be available since it was a school gym at one point.

Gina DelRose stated that she contacted the Community Building and it is booked on that date.

Lisa Kummerow questioned if the school was available.

Becky Tobin stated that alcohol would not be permitted.

David Kummerow suggested St. James Church.

Filitsa Platopoulos suggested Rivers Edge Recreational Center or the YMCA.

Lisa Kummerow suggested the Belvidere Moose Lodge of the VFW.

Dew Pivoras recommended hiring Bob Fleischman for sound and lighting.

Anna Pivoras stated that she believes he charges \$400.

Becky Tobin left at 6:32pm.

David Kummerow questioned what the menu would be.

Drew Pivoras stated there could be a signature drink such as a spiked punch.

Anna Pivoras stated that the food could be upscale cafeteria food such as pizza and burgers. Ms. Pivoras stated that Lisa Kummerow could be the lunch lady and Sandie Omiotek could be the school librarian.

David Kummerow stated that the Commission could rent lunch trays.

Gina DelRose presented a draft budget for the event.

David Kummerow stated that he would like to rent the high top tables again.

Gina DelRose urged the Commission members to start seeking out sponsors for the event.

Anna Pivoras stated that there would be props spread around, not necessarily goodie bags this time.

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Leath Warehouse Update: No updates.

Maintenance Small Grant: Gina DelRose stated that the property owners of 200 South State Street have submitted for their \$1,000 reimbursement for the new windows that were installed.

It was motioned (L. Kummerow/Pivoras) to approve the grant reimbursement of \$1,000.00. the motion carried with a 4-0 vote.

10 Year Plan: No updates.

Expenditures: No updates.

Friends of Preservation: No updates.

OTHER BUSINESS:

Images of American Belvidere and Boone County

Royalties: No updates.

Book Sales: No updates.

DISCUSSION:

Belvidere Hometown Christmas- Gina DelRose stated that Hometown Christmas will be Friday, December 7th and that the Museum will be allowing the Commission to set up a table again this year.

Newsletter- Gina DelRose stated that the newsletter will be corrected and sent out the following week.

NAPC- David Kummerow questioned how much the membership fee is and who else in Illinois are members.

COMMUNICATIONS/PLANNING REPORTS:

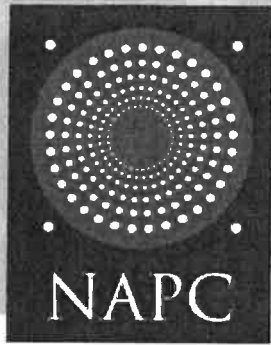
Staff Report: Gina DelRose provided the staff report.

NEXT MEETING DATE: November 27, 2018.

ADJOURNMENT: The meeting was adjourned at 7:29 pm.

Recorded by

Gina DelRose
Community Development Planner



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STEPHANIE PAUL, EXECUTIVE DIRECTOR

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ADDRESS

National Alliance of Preservation Commissions

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Virginia Beach, VA 23451

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MEMBERSHIP FORM

Date: _____ Contact: _____

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City, State, Zip: _____

Phone: _____ Email: _____

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\$500 Founders Circle

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Please send a copy of this invoice with payment to: NAPC, PO Box 1011, Virginia Beach, VA 23451.

Thank you for your continued support!

Gina DelRose

From: Stephanie Paul <stephanie@napcommissions.org>
Sent: Monday, November 19, 2018 10:09 AM
To: Gina DelRose
Subject: Re: Illinois communities

Hi Gina,

We have approximately 25 community members from the state of Illinois.

I hope this helps! Please let me know if you have any questions.

Thank you,
Stephanie

On Mon, Nov 19, 2018 at 9:25 AM Gina DelRose <GDelRose@ci.belvidere.il.us> wrote:

Hi Stephanie-

The Belvidere Historic Preservation Commission in Illinois is looking into joining the NAPC but the chairman was curious as to how many other Illinois communities are members.

Is that something you could share with me?

Thank you!

Gina DelRose

Community Development Planner

City of Belvidere

401 Whitney Boulevard

Belvidere, IL 61008

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*Belvidere
Historic Preservation
Commission's*

1950's Sock Hop Reunion

Interactive Murder Mystery Fundraiser

*Friday, January 25, 2019 and
Saturday, January 26, 2019*

6:00 pm to 9:00 pm

Held at the Boone County

Museum of History

314 South State Street, Belvidere

*Food, props and prizes will be
provided!*

A cash bar will be available

Price is \$40.00

*Character Ideas: school staff, jock, nerd,
greaser, adult, student, etc.*

*Belvidere Historic Preservation
Commission*

*1950's Sock Hop
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*Belvidere Historic Preservation
Commission*

*1950's Sock Hop
Reunion*

*Saturday, January 26, 2019
6:00 pm to 9:00 pm*

*Boone County Museum of History
314 South State Street, Belvidere
Interactive Murder Mystery Fundraiser*

*1950's Sock Hop
Reunion*

*Saturday
January 26, 2019
6:00 pm to 9:00 pm*

\$40.00