

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION
A G E N D A
Tuesday, August 23, 2016
City Council Chambers
401 Whitney Boulevard
5:30 pm**

ROLL CALL

Members:

Becky Tobin, Chair
Kris Bryan, Vice-Chair
Anna Gill Pivoras
Lisa Kummerow
David Kummerow
Filitsa Platopoulos
Vacant

Staff:

Gina DelRose, Community Development Planner

Ex-Officio:

Mike Chamberlain, Mayor

MINUTES: Approve Minutes—July 26, 2016

PUBLIC COMMENT

NEW BUSINESS: None.

UNFINISHED BUSINESS:

Certificate of Appropriateness for Demolition of 117 W. Hurlbut Avenue

Work Plan

2017 Awards Program: property nominations
Promotional/Fund Raising Events: fall house tour
Phase II Survey: waiting for revised draft
Leath Warehouse Update: no updates
Maintenance Small Grant: no updates
Expenditures: no updates

OTHER BUSINESS:

Images of American Belvidere and Boone County

Royalties- no updates
Book Sales- no updates

DISCUSSION:

**Landmark homeowners' social event
Underground Railroad in Boone County
Prohibition Era
Property Maintenance Assistance Program
Vacant Seat**

COMMUNICATIONS/PLANNING REPORTS:

Staff Report: Grant No. CL-2016-0247 and Boone County Community Foundation Grant

Next Meeting Date: September 27, 2016

ADJOURNMENT

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
July 26, 2016
5:30 pm
City Council Chambers**

ROLL CALL

Members Present:

Becky Tobin, Chair
Anna Gill Pivoras
David Kummerow
Lisa Irvine Kummerow

Staff Present:

Gina DelRose, Community Development Planner

Members Absent

Kris Bryan, Vice Chair
Filitsa Platopoulos
Vacant

With a quorum present, Chair Becky Tobin called the meeting to order at 5:35 pm.

MINUTES: It was moved and seconded (Kummerow/Irvine Kummerow) to approve the minutes from the June 28, 2016 meeting. The motion carried unanimously.

PUBLIC COMMENT: None

NEW BUSINESS: None

UNFINISHED BUSINESS:

Work Plan

2017 Awards Program: Gina DelRose stated that she drove past the residence on Pearl Street; they are making progress.

David Kummerow questioned how many properties have been chosen for possible awards.

Becky Tobin stated the blue house on North State Street, the gray house on Pearl Street and a downtown commercial property have been chosen.

Promotional /Fund Raising Events: Gina DelRose stated that she sent the letters out for the fall house tour but has not received any responses yet.

Phase II Survey: Gina DelRose stated that she is hoping to receive a draft of the survey by August 1st, 2016.

Becky Tobin stated that the consultant for the survey is behind schedule. Ms. Tobin stated that the survey was originally supposed to be completed by May, 2016.

Anna Gill Pivoras stated that the consultant was at the Museum last week looking at pictures.

Leath Warehouse Update: Becky Tobin stated that staff is planning to meet with potential developers after the Boone County Fair.

Maintenance Small Grant: Gina DelRose stated that she has not received any updates.

Expenditures: No updates

OTHER BUSINESS:

Images of America Belvidere and Boone County- David Kummerow questioned if the books would be for sale at the Boone County Fair again.

Anna Gill Pivoras stated that the Museum plans on selling them again.

DISCUSSION:

Landmark homeowners' social event- Gina DelRose state that she sent the letters to all landmarked properties and a few others that have been mentioned in previous discussions.

David Kummerow stated that a second, follow-up letter should be sent prior to the event. Mr. Kummerow questioned if wine could be served.

Anna Gill Pivoras stated that if Pacemaker caters the event, wine could be served.

Becky Tobin requested that David Kummerow run the event.

Gina DelRose questioned if a power point presentation should be made available.

David Kummerow agreed.

Lisa Irvine Kummerow stated that she could create the presentation

Becky Tobin questioned if Mulligan's Restoration would sponsor the event since they have been supportive of previous events.

David Kummerow stated that Lisa Irvine Kummerow and he would sponsor the first event and people/companies can present and sponsor future events.

Underground Railroad in Boone County- No updates.

Prohibition Era- No updates.

Becky Tobin stated that Heather from the Ida Public Library was present to answer any questions about the sale of the house at 117 W. Hurlbut Avenue. Ms. Tobin stated that she would like to see more details placed in the Craigslist ad, including the landmark packet.

Heather stated that the Library did receive an inquiry but there has been no follow-up. The ad has also been placed in the Boone County Shopper as well as a story being run in the Belvidere Daily Republican.

Becky Tobin confirmed that the Library can salvage features of the home if the property is demolished.

Gina DelRose recommended that the Library place an ad in the Chicago Craiglist classifieds, not just Rockford's.

Property Maintenance Assistance Program- Becky Tobin stated that the costs for renovating the property on North State Street may be more than the commission is capable of doing at this time. Ms. Tobin agreed that any residence that the commission helps to maintain must have owners that show initiative for repairs and maintenance.

David Kummerow stated that he was able to get his landscapers to reduce their estimate for the needed yardwork.

Becky Tobin stated that she will draft an e-mail and share it with the commission.

Gina DelRose stated that she has been in contact with the Boone County Community Foundation about a possible grant to fund such projects.

Vacancy- Gina DelRose stated that she could contact George Thomas but was able to contact the owner of 401 E. Lincoln; she has agreed to serve on the commission.

David Kummerow stated that the Belvidere Township Park District was able to purchase the third residence on West Locust Street and will be demolishing it soon.

Becky Tobin stated that once the commission knows what kind of response there is for the networking event, Sheri Casey needs to be contacted to see if she is available to cater.

David Kummerow stated that he plans on seeing Sheri Casey soon and will talk to her. Mr. Kummerow stated that even if four couples come to the event, it will still be successful because it's a starting point.

Lisa Kummerow stated that a monthly newsletter could come out of the events.

Anna Gill Pivoras stated that the Museum's collection of "If These Walls Could Talk" could be featured.

Becky Tobin stated that since it took the Library a few weeks to start advertising the residence for sale, she believes it should be voted on at the September meeting instead of the August meeting.

Gina DelRose stated that the vote was postponed until August so it will have to re-postponed until September.

COMMUNICATIONS/PLANNING REPORTS:

Gina DelRose stated there were no reports at this time.

NEXT MEETING DATE: August 23, 2016

ADJOURNMENT: The meeting was adjourned at 6:05 pm.

Recorded by

Gina DelRose, Community Development Planner