

**CITY OF BELVIDERE
HISTORIC PRESERVATION COMMISSION MINUTES
May 28, 2019
5:30 pm
401 Whitney Boulevard**

ROLL CALL

Members Present:

Lisa Kummerow, Vice Chair
David Kummerow, Chair
Anna Pivoras
Becky Tobin

Staff Present:

Gina DelRose, Community Development Planner

Members Absent:

Filitsa Platopoulos
Alexandra Omiotek
Kris Bryan

With a quorum present, Chair Lisa Kummerow called the meeting to order at 5:35 pm.

It was moved and seconded (L. Kummerow/Pivoras) to amend the agenda, moving "Maintenance Small Grant" to the beginning of the meeting. The motion carried unanimously.

Maintenance Small Grant: Gina DelRose stated that the windows at 333 W. Hurlbut Avenue have been installed. Ms. DelRose directed the Commission to review the pictures included in their packets.

It was moved and seconded (D. Kummerow/Pivoras) to issue a reimbursement check of \$2,500.00 to Mr. Stapleton for the window replacement. Motion carried unanimously.

MINUTES: It was moved and seconded (Pivoras/Tobin) to approve the minutes from the April 23, 2019 meeting. The motion carried unanimously.

PUBLIC COMMENT:

Mindy Long, archivist for the Ida Public Library, stated that she was present to inquire how the library can work with the Commission on projects and offer assistance.

Mindy Long stated that she was contacted by a resident who was interested in his older home. Ms. Long stated that she was able to locate quite a bit of history about previous owners and the architect of the home.

Becky Tobin directed Gina DelRose to send the property owner a letter explaining the significance of the residence and encouragement to landmark the property.

Mindy Long stated that the Ida Public Library will be hosting a Privy Dig Lecture on June 8th.

Leah Bush, curator of exhibits for the Boone County Museum of History stated that she had been reviewing the Elgin Historic Downtown Project. Ms. Bush stated that after contacting

Mindy Long, they reached out to the web designer of www.historicelgin.com to discuss doing a similar website for Belvidere.

Leah Bush stated that there is a cost for the website but she would assist in data collection to keep the cost as minimal as possible.

Mindy Long stated that she would assist in data collection as well.

Anna Pivoras stated that the Boone County Arts Council could be contacted about including the murals.

Mindy Long stated that she is aware of a Humanities Grant that may help off-set some of the costs.

Anna Pivoras stated that the Daughters of the American Revolution could be contacted about including local Civil War monuments.

Mindy Long stated that the cemeteries could participate as well.

Gina DelRose stated that it would be a good idea to have the web designer give a presentation that all the local stakeholders could attend.

Becky Tobin left the meeting at 5:50pm.

NEW BUSINESS: None.

UNFINISHED BUSINESS:

Work Plan

2019 Awards Program: Gina DelRose reviewed the final budget and stated that food costs had run over from what was spent in previous years. Ms. DelRose stated that \$550.00 was raised in ad sales for the property maintenance grant fund and there was a record number of people that attended.

Promotional/Fundraising Events: Gina DelRose stated that she needs to reach out to a local property owner that expressed interest in participating in the ghost tour.

Gina DelRose stated that the Sips and Sprinkles Chef's Night Out fundraiser is coming up and that commission members should be present.

Gina DelRose stated that the fundraiser is on the Commission's regularly scheduled meeting night and questioned if the Commission would prefer moving their meeting to a different day or holding it at the restaurant.

The Commission decided they will meet at the restaurant.

Gina DelRose stated that she will be representing the Commission at the Ida Public Library's Kick Off to Summer Reading event. Ms. DelRose stated that she will bring US Route 20 handouts and a coordinating coloring sheet for the children.

Leath Warehouse Update: No updates.

10 Year Plan: No updates

Expenditures: Gina DelRose reviewed the budget for the 2019 Awards Program.

Friends of Preservation: No updates.

OTHER BUSINESS:

Images of American Belvidere and Boone County

Royalties: No updates.

Book Sales: No updates.

DISCUSSION:

Newsletter- Gina DelRose stated that the newsletters were sent out and posted on the City's website along with the Commission's Facebook page.

US Route 20- Lisa Kummerow and David Kummerow met with Bryan Farr of the Historic US Route 20 Association in Freeport and they will now be overseeing the Illinois division of the Historic US Route 20 Association.

Lisa Kummerow stated that Bryan Farr is still awaiting funding to be released in order to move certain projects forward.

David Kummerow stated that the City of Freeport has agreed to place US Route 20 items in their visitor center.

Lisa Kummerow stated that the US Route 20 signage that the Commission ordered was mailed to an incorrect address but should be arriving soon.

Courthouse Square III Survey Grant- Gina DelRose stated the grant application was approved and will be moving forward soon.

Downtown Façade Improvement Program- Gina DelRose stated that she has received numerous inquiries about the grant and expects several applications to be submitted. Ms. DelRose stated that grant applications will be reviewed by the Commission at their June meeting.

CLG Annual Report and Work Plan- Gina DelRose stated that in order for the Commission to be considered a Certified Local Government and be eligible for state grants, she must submit an annual report and work plan to the State of Illinois every year. Ms. DelRose stated that the fiscal year 2019 report and the fiscal year 2020 work plan were included in the packet.


COMMUNICATIONS/PLANNING REPORTS:

Staff Report: None.

NEXT MEETING DATE: June 25, 2019

ADJOURNMENT: The meeting was adjourned at 6:37 pm.

Recorded by



Gina DelRose
Community Development Planner