

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON APRIL 8, 2016 IN THE FIRST FLOOR BREAK ROOM
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:43 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner was absent. No Commissioner attended by electronic or remote methods. Also present was Deputy Police Chief Tony Martin and Fire Chief Al Hyser. No one else was present.

PUBLIC COMMENT: Since no members of the public were present, there was no Public Comment presented.

READING OF THE MINUTES: Board Secretary Phillips had not yet prepared the proposed Minutes of the prior Special Board Meeting as held on March 16, 2016. Commissioner Phillips made a verbal Motion To Postpone consideration of the Minutes until the next Board meeting. Chair Gonzalez verbally seconded that Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes of the Board's Special Meetings as held on March 16, 2016 will be considered during the Board's next scheduled meeting.

COMMUNICATIONS:

A. Bills Payable.

(1) Chair Gonzalez presented an Invoice from Personnel Evaluation, Inc. in the amount of \$ 40.00 for the administration of the PEP examination to Police Officer Candidate Christopher Garcia Commissioner Hunter made a verbal Motion To Pay this Invoice. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

(2) Chair Gonzalez presented an Invoice from the firm of C.O.P.S. & F.I.R.E. Personnel Evaluation in the amount of \$ 480.00 for administrating the polygraph examination to Police Officer Candidates Joseph Callahan, Christopher Garcia and Quinn

Martensen. Commissioner Hunter made a verbal Motion To Pay this Invoice. Commissioner Phillips verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

(3) Chair Gonzalez presented an Invoice from the firm of C.O.P.S. & F.I.R.E. Personnel Evaluation in the amount of \$ 450.00 for administrating the psychological examination to Firefighter Candidate Ron Herman. Commissioner Hunter made a verbal Motion To Pay this Invoice. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

B. Police Chief's Report.

In the absence of Police Chief Jan Noble (who had a prior appointment), there was no Police Chief's report presented.

C. Fire Chief's Report. Fire Chief Hyser reported as follows:

- 1) Thank you for the past assistance of the Board.
- 2) Chief apologized for the confusion as to whether Firefighter Ron Herman had already been approved for hie by the Board.
- 3) The Chief stated that he was looking forward to hiring the two new Firefighters (Dan Contreras and Ron Herman).
- 4) The Chief invited the Board Members to attend the Swearing-In Celebration for Dan Contreras and Ron Herman to be held at 10:00 AM local time on Monday, April 11, 2016 in the City Council Chambers.

UNFINISHED BUSINESS: NONE listed on the Agenda and the Board did not consider any Unfinished Business.

NEW BUSINESS:

(A) Fire – Review Reports of Psychological and Medical Tests on Firefighter Candidate Ron Herman. After said review, Chair Gonzalez made a verbal Motion To Find that Firefighter Ron Herman had successfully completed the Psychological and Medical Examinations as required by the Board's current Rules and Regulations. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Firefighter Ron Herman has successfully completed the Psychological and Medical Examinations.

B) Fire - Appointment of Probationary Firefighter, if appropriate.

Chair Gonzalez made a verbal Motion To Appoint Ron Herman as a probationary Firefighter for the City of Belvidere. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and Ron Herman is officially appointed a Probationary Firefighter for the City of Belvidere.

C) The Board then verbally discussed its internal procedures to notify candidates upon their inclusion and removal from a Final Hiring List. No Motions were made and none were voted upon.

D) Whether to Schedule a Special Board Meeting for Firefighter Testing & Orientation n April 16, 2016.

The Board discussed the above topic and decided not to have any Board Member speak during the Firefighter Testing & Orientation n April 16, 2016. It was decided NOT to post the Orientation and testing Event as a Special Meeting because it is not being held for the purpose of discussing public business.

Because Police Sergeant Matthew Wallace will be unavailable on April 20, 2016, Commissioner Phillips verbally made a Motion To reschedule the Board's Quarterly meeting from April 20, 2016 to April 27, 2016 at the same time (6:30 PM). Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

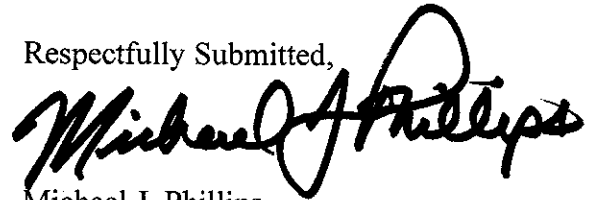
Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the Board's Quarterly meeting is rescheduled until 6:30 PM on Wednesday, April 27, 2016 and the April 20th Quarterly Board meeting is hereby canceled.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:31 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael J. Phillips". The signature is written in a cursive style with a large, looping initial "M".

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on April 27, 2016.