

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON JULY 13, 2016 IN THE FIRST FLOOR BREAK ROOM  
OF THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:42 PM.

**ROLL CALL:** All Commissioners were personally and physically present in the meeting room. No Commissioner was absent. No Commissioner attended by electronic or remote methods. Also present was Police Chief Jan Noble, Police Sergeant Matthew Wallace, and Fire Chief Al Hyser. No one else was present.

**PUBLIC COMMENT:** Since no members of the public were present, there was no Public Comment presented.

**READING OF THE MINUTES:** As to proposed Minutes that were ready for review, Secretary Phillips stated as follows:

(A) Special Meeting of April 8, 2012. Secretary Phillips said that these Minutes had already been approved by the Board during its Regular Quarterly Meeting as held on April 27, 2016.

(B) Regular Quarterly Meeting of April 27, 2016. Secretary Phillips distributed the proposed Minutes of this Meeting. Chair Gonzalez made a verbal Motion To Approve Minutes As Presented. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes were approved.

(C) Special Meeting of June 1, 2016. Secretary Phillips said these Minutes were not ready for review or approval. By consensus, this item was postponed to the Board's next meeting.

(D) Special Meeting of June 22, 2016. Secretary Phillips said these Minutes were not ready for review or approval. By consensus, this item was postponed to the Board's next meeting.

**COMMUNICATIONS:**

A. *Bills Payable.* NONE

B. *Police Chief's Report.*

Police Chief Jan Noble reported as follows:

(1) Two Police Candidates (Joseph Callahan and Chris Garcia) were sworn in on June 23, 2016 and are now currently enrolled at the Police Training Institute ("PTI") in Champaign, Illinois.

(2) Probationary Police Officer Reese has been moved to Step IV of the Field Training Officer Program.

(3) Probationary Police Officer Lopez has been moved to Step V of the Field Training Officer Program.

(4) 30 year veteran Police Officer John Coduto will retire in September of 2016.

(5) Police Officer Chris Yambor has resigned in order to follow his wife to her new job in Nevada.

(6) The Police Department has reserved two slots in the September of 2016 Class at PTI and two more slots in the January 2017 Class at PTI.

C. *Fire Chief's Report.* Fire Chief Hyser reported as follows:

1) Fire Captain Ken Jaeger, a 30 year veteran of the Fire Department, will retire effective on August 19, 2016.

2) The Fire Department still has two vacancies in its authorized ranks.

**UNFINISHED BUSINESS:** None Listed on the Agenda so no discussion.

**NEW BUSINESS:**

(A) Annual Election of Board President. Commissioner Phillips made a verbal Motion To Elect Edward Gonzalez as the Board President. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and Edward Gonzalez is elected as Board President to serve until his successor is elected and qualified which is scheduled to be at the Board's Annual Meeting in April of 2017.

(B) Annual Election of Board Secretary. Chair Gonzalez made a verbal Motion To Elect Michael Phillips as the Board Secretary. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and Michael Phillips is elected as Board Secretary to serve until his successor is elected and qualified which is scheduled to be at the Board's Annual Meeting in April of 2017.

(C) Amendments of Rules and Regulations of the Board. The Board then discussed possible changes to the current Rules and Regulations of the Board. No Motions were made and no votes were taken.

(D) Fire – Approve hiring of Fire Candidates. The Board discussed the results of the partial background investigation of the Candidates ranked #1 through #5 on the Firefighters Final Eligibility Register. The Board asked Police Sergeant Wallace to continue gathering more information on some of the Candidates. No Motions were made and no votes were taken.

(E) Police – Application Background Updates. The Board then discussed the results of the Background Investigation of the Candidates ranked #12 through #14 on the Police Officers Final Eligibility Register. Commissioner Phillips made a verbal Motion To Find that Police Officer Candidate John Felde (ranked #12) failed the Background Investigation and that his name shall be removed from the Final Eligibility Register. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and Candidate John Felde is hereby removed from the Police Officer Final Eligibility Register.

Commissioner Phillips made a verbal Motion To Find that Candidate Ryan Wise (ranked #14) failed the Background Investigation and that his name shall be removed from the Police Officer Final Eligibility Register. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and Candidate Ryan Wise is hereby removed from the Police Officer Final Eligibility Register.

Commissioner Phillips made a verbal Motion To Postpone Consideration of the results of the Background Investigation of the Police Officer Candidate Michael Randall (ranked #13) until the July 20, 2016 Regular Quarte Meeting of the Board. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the consideration of the Background Investigation of Police Officer Candidate Michael Randall is hereby postponed until the July 20, 2016 Board Regular Quarterly Meeting.

Commissioner Phillips made a verbal Motion To Authorize the Belvidere Police Department to conduct Background Investigations of the next ten Candidates on the Police Officer Final Eligibility Register. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

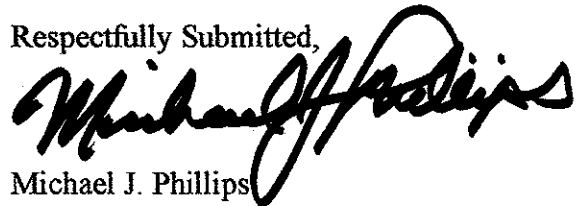
Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the Belvidere Police Department is hereby authorized to conduct the Background Investigations of the next ten Candidates on the Police Officer Final Eligibility Register.

**ADJOURNMENT:**

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:48 P.M.

Respectfully Submitted,



Michael J. Phillips  
Secretary of the Board of Fire and  
Police Commissioners

*APPROVED by Vote of the Board of Fire and Police Commissioners on August 3, 2016.*