

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: September 18, 2023

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, M. Fleury, W. Frank, S. Gramkowski,  
M. McGee and D. Snow.

Absent: R. Brereton M. Freeman, N. Mulhall and T. Porter.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane  
Woody, Director of Buildings Kip Countryman, Community Development Planner Gina  
DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and  
City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

(A) Mayor Morris reported the City of Belvidere's Fall Branch Pickup will begin  
October 2, 2023.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
September 5, 2023; as presented.

Motion by Ald. Albertini, 2<sup>nd</sup> by Ald. McGee to approve the minutes of the regular  
meeting of the Belvidere City Council of September 5, 2023. Aye voice vote carried.  
Motion carried.

(5) Public Hearing: Community Development Block Grant (CDBG) Project.

Mayor Morris opened the public hearing at 6:05p.m. for the Community Development  
Block Grant (CDBG) Project that was published in the Boone County Journal on August  
31, 2023.

Public Works Director Brent Anderson stated the City of Belvidere is applying for an Economic Development Grant under the Community Development Block Grant (CDBG) Program for Direct Assistance to a participating business considering multi-state location options. CDBG funds will be used to equalize the cost factor variations between the sites. The tentative address of the industrial parcel is 1245 Irene Road and the grant request of \$1,000,000 will be used for the construction of on-site improvements including water service, sanitary sewer service, storm water detention/retention facilities, pavement and drainage infrastructure. The \$1,000,000 in grant funds will be leveraged by \$1,276,976.50 in Midwest Refrigerated Services, Inc. equity. The first phase of this potential development will construct a 300,000 to 350,000 square foot cold storage warehouse. Total estimated project investment in the first two years of this project is \$45,000,000 with an estimated 50 full-time jobs being created. Of the 50 full-time jobs, a minimum of 26 jobs will be low-to-moderate income persons. The proposed project will benefit the entire Belvidere community through job creation and increased real estate tax revenue. No persons are being displaced as a result of this project.

Mayor Morris asked if anyone present had any comments or questions. Ald. Snow commented that he and several of the Aldermen were contacted by a constituent who was concerned that the money for this project was not going to the whole city but only to the identified project.

Mayor Morris closed the Public Hearing at 6:09p.m.

(6) Special Messages and Proclamations:

(A) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$5,274,268.36  
Water & Sewer Fund Expenditures: \$ 781,666.68

Motion by Ald. Albertini, 2<sup>nd</sup> by Ald. McGee to approve the General & Special Fund Expenditures in the amount of \$5,274,268.36. Roll Call Vote: 6/0 in favor. Ayes: Albertini, Fleury, Frank, Gramkowski, McGee, and Snow. Nays: None. Motion carried.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Snow to approve the Water & Sewer Fund Expenditures in the amount of \$781,666.68. Ald. Frank commented on Well Repair expenditures. Roll Call Vote: 6/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Snow and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for August 2023.

(B) Monthly Report of Belvidere Fire Department Overtime Pay for August 2023.

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- (C) Monthly Report of Community Development Department/Planning Department for August 2023.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for August 2023.
- (E) Monthly General Fund Report for August 2023.
- (F) Monthly Water/Sewer Fund Report August 2023.
- (G) Monthly CD Investments for August 2023.
- (H) Minutes of Planning and Zoning Commission September 12, 2023.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 11, 2023.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Albertini to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 11, 2023. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #637H – 2<sup>nd</sup> Reading: An Ordinance Amending the Investment Policy of the City of Belvidere, Illinois.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to pass Ord. #637H. Roll Call Vote: 6/0 in favor. Ayes: Frank, Gramkowski, McGee, Snow, Albertini and Fleury. Nays: None. Motion carried.

- (B) Ord. #638H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the City of Belvidere, Boone County, Illinois to Borrow Funds from the Illinois Public Water Supply Loan Program.

Motion by Ald. Albertini, 2<sup>nd</sup> by Ald. Frank to pass Ord. #638H. Roll Call Vote: 6/0 in favor. Ayes: Gramkowski, McGee, Snow, Albertini, Fleury and Frank. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #639H – 1<sup>st</sup> Reading: An Ordinance Amending Ordinance #622H, the 2023-2024 Budget Ordinance for the City of Belvidere, Illinois.
- (B) Ord. #640H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Execution of an Annexation Agreement Between the City of Belvidere and Midwest Refrigerated Services, Inc. and Donald K. Busch Sr.
- (C) Ord. #641H – 1<sup>st</sup> Reading: An Ordinance Annexing Certain Territory Lying North of US Route 20, West of Irene Road and South of the Union Pacific Rail Road to the City of Belvidere, Boone County, Illinois.
- (D) Ord. #642H – 1<sup>st</sup> Reading: An Ordinance Amending Section 110-91, Stop Streets, of the City of Belvidere Municipal Code to Add West 5<sup>th</sup> Street at 5<sup>th</sup> Avenue as a One-Way Stop.

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- (E) Ord. #643H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (City Vehicles).
- (F) Ord. #644H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow Roof, Above Peak Sign Within the GB, General Business District (1910 North State Street).
- (G) Ord. #645H – 1<sup>st</sup> Reading: An Ordinance Granting A Zoning District Change From RH, Rural Holding District to HI, Heavy Industrial District (1686 US Route 20).

Let the record show that Ordinances #639H, #640H, #641H, #642H, #643H, #644H and #645H were placed on file for first reading.

- (H) Res. #2023-22 – A Resolution for the City of Belvidere to apply to the State of Illinois for a Community Development

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Fleury to adopt Res. #2023-22. Roll Call Vote: 6/0 in favor. Ayes: McGee, Snow, Albertini, Fleury, Frank and Gramkowski. Nays: None. Motion carried.


Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 11, 2023.

- (A) Motion to approve Change Order #5, in the amount of \$13,515.99, for the Logan Avenue Rehabilitation Project. This work will be paid for from Line Item #10-5-310-8021. Roll Call Vote: 6/0 in favor. Ayes: Snow, Albertini, Fleury, Frank, Gramkowski and McGee. Nays: None.
- (B) Motion to approve the proposal from Baxter & Woodman, in an amount not-to-exceed \$36,000.00, for the design engineering for the final clarifier gate replacement project. This work will be paid for from Line Item #61-1790. Roll Call Vote: 6/0 in favor. Ayes: Albertini, Fleury, Frank, Gramkowski, McGee and Snow. Nays: None. Motion carried.
- (C) Motion to accept a grant from the Illinois Law Enforcement Training and Standards Board in the amount of \$56,376.98 for recruiting and retention of law enforcement officers. Roll Call Vote: 6/0 in favor. Ayes: Fleury, Frank, Gramkowski, McGee, Snow and Albertini. Nays: None. Motion carried.

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(11) Adjournment:

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Frank to adjourn meeting at 6:26p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk