

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON SEPTEMBER 7, 2016 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:37 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods. Also present was Police Chief Jan Noble, Deputy Police Chief Tony Martin, Police Sergeant Matthew Wallace, and Fire Chief Al Hyser. A member of the public, Jean Baker, was also present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Commissioner Phillips distributed the proposed Minutes of the August 17, 2016 and the August 31, 2016 Special Meetings. Chair Gonzalez made a verbal Motion to approve the proposed Minutes of the August 17, 2016 and August 31, 2016 Special Meetings. Commissioner Hunter verbally seconded this Motion. A Roll Call was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes were approved.

COMMUNICATIONS:

A. Bills Payable.

Chair Gonzalez presented an Invoice from C.O.P.S. and F.I.R.E. Personnel Testing in the amount of \$ 700.71 for the administration of two Polygraph Examinations (Worley and Krahl) and one Psychological Examinations (Weiland). Commissioner Hunter made a verbal Motion To Pay this Invoice. Commissioner Phillips seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

Chair Gonzalez presented an Invoice from C.O.P.S. and F.I.R.E. Personnel Testing in the amount of \$ 160.00 for the administration of one Polygraph Examination (Bicksler). Commissioner Phillips made a verbal Motion To Pay this Invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

B. Police Chief's Report.

Police Chief Jan Noble had no additional report from his August 17, 2016 Report. The Police Chief stated that he talked with Board Counsel Holzwarth who said that although the interviewing of the two police candidates was not listed on the Agenda for this Special Meeting, the Board could still interview the two Police Candidates.

C. Fire Chief's Report.

Fire Chief Hyser did not present a report.

UNFINISHED BUSINESS:

A. Fire – Review Polygraph Examination Reports on Candidates for Original Appointment to the Fire Department

The Board then reviewed the written report of the Polygraph Examinations of Candidates for Original Appointment as Fire Fighters Bicksler and Shoefflin.

B. Fire – Remove Candidates from Final Eligibility Register or Invite Candidates for Original Appointment to Submit to Oral Interview by the Board

Commissioner Phillips made a verbal Motion To Find that Fire Fighter Candidate Bicksler had not successfully completed the Polygraph Examination and that his name be removed from the Final Eligibility Register. Commissioner Hunter verbally seconded this Motion. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Fire Fighter Bicksler name shall be removed from the Final Eligibility Register.

Commissioner Phillips made a verbal Motion To Find that Fire Fighter Candidate Shoevlin had successfully completed the Polygraph Examination step of the hiring procedure and that he be invited to submit to an Oral Interview by the Board. Commissioner Hunter verbally seconded this Motion. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Fire Fighter Shoevlin has successfully completed the Polygraph Examination step of the hiring process and that he be invited to submit to an oral interview by the Board.

C. Police – Review Psychological and Medical Examination Reports as to Police Candidate Mark Weiland

The Board then reviewed the written reports of the Medical and Psychological Examinations of Candidates for Original Appointment as Police Officer Mark Weiland. Commissioner Phillips made a verbal Motion To Find that Police Officer Candidate Mark “Rich” Weiland had successfully completed the Psychological and Medical Examinations steps of the Hiring process and that he be appointed as a Probationary Police Officer for the City of Belvidere. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Mark “Rich” Weiland is hereby appointed as a probationary police officer for the City of Belvidere.

D. Police – Approval of Request To Remove Name From Final Eligibility Register from Candidate for Original Appointment Cheryl Davis

Police Sergeant Matthew Wallace informed the Board that Police Officer Candidate Cheryl Davis had both telephoned him and sent him an email requesting that her name be removed from the Final Eligibility Register. Commissioner Phillips made a verbal Motion To Grant Police Candidate Cheryl Davis' written request to remove her name from the Final Eligibility Register. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Police Candidate Cheryl Davis' name is hereby removed from the Final Eligibility Register.

NEW BUSINESS:

A. Fire – Review status of Response by Candidate for Original Appointment Ian Langley

Police Sergeant Matthew Wallace reported that he has had no contact with Fire Fighter Candidate Ian Langley since the Board sent Mr. Langley a certified mail letter asking him to contact Police Sergeant Wallace. Commissioner Phillips made a verbal Motion To Remove Mr. Langley name from the Final Eligibility Register if he does not contact the City on or before 5:00 P.M., Local Time, on Friday, September 9, 2016. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Fire Candidate Ian Langley name is hereby removed from the Final Eligibility Register.

B. Fire – Oral Interviews of Fire Candidates.

The Board then conducted an Oral Interview of Candidate Stephen Shoevlin for original appointment as a Fire Fighter

C. Police – Remove Candidate Mark Weiland from Final Eligibility Register or Appoint Candidate for Original Appointment Mark Weiland as a Police Officer for the City of Belvidere.

Commissioner Phillips made a verbal Motion To Find that Mark Weiland had successfully completed the Oral Interview step of the hiring process and extend a conditional offer of employment as a probationary police officer conditioned upon Mr. Weiland successfully completing both the medical examination and a psychological examination at the expense of the Board. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that a conditional offer of employment conditioned upon the passage of both a medical and a psychological examination.

D. Police – Update on Polygraphs and Psychological for hiring of two Police Candidates.

The Board then reviewed the Polygraph Examination Reports of Police Candidates Cameron Worley and Daniel Krahl.

Commissioner Phillips then made a verbal Motion To Find that Candidate For Original Appointment as a Police Officer Worley had passed the Oral Interview step of the hiring process and that he be invited to an Oral Interview before the Board. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Police Candidate Worley be invited for the Oral Interview step before the Board.

Commissioner Phillips then made a verbal Motion To Find that Candidate For Original Appointment as a Police Officer Krahl had passed the Oral Interview step of the hiring process and that he be invited to an Oral Interview before the Board. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that Police Candidate Krahl be invited for the Oral Interview step before the Board.

E. Police – Oral Interviews of Police Candidates.

The Board then interviewed Candidates for Original Appointment as Police Officers Daniel Krahl and Cameron Worley. Commissioner Phillips made a verbal Motion To Postpone until the Board's Meeting in October further consideration of Candidates for Original Appointment as Police Officers Daniel Krahl and Cameron Worley. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

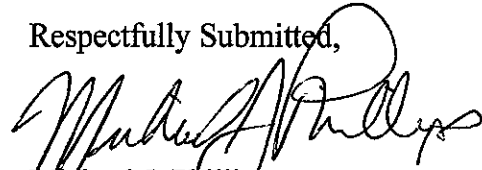
Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that during its October 2016 Meeting the Board will then consider the Applications of Daniel Krahl and Cameron Worley.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 8:48 P.M.

Respectfully Submitted,



Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on January 26, 2017.