

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON OCTOBER 4, 2022 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:20 PM.

ROLL CALL: Commissioners Gonzalez and Phillips were personally and physically present in the meeting room. Commissioner Hunter was absent because he was in the hospital. No Commissioner attended by electronic or remote methods. Police Chief Shane Woody were also personally present in person as was Detective Sergeant Smaha. Fire Chief Shawn Schadle was not present for this Meeting. Commissioner Gonzalez acted as Chair *Pro Tempore* for this meeting in the absence of Chair Hunter.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: There were no proposed Minutes distributed because Secretary Phillips is still drafting the proposed Minutes of the prior Board Meetings. Commissioner Gonzalez made a verbal Motion To Postpone Consideration of Any Minutes Until The Board's Next Board Meeting. Commissioner Phillips verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Phillips Aye
Commissioner Gonzalez Aye

Chair Pro Tempore Gonzalez declared the Motion as Passed and the Board shall consider such Minutes at its next Board Meeting.

COMMUNICATIONS:

A. *Bills Payable.*

1. Holmstrom & Kennedy's Invoice for File #127968-0000 in the amount of \$ 382.50 for Legal Services provided to the Board. Commissioner Phillips made a verbal Motion To Approve As Presented this Invoice. Commissioner Gonzalez verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Phillips Aye
Commissioner Gonzalez Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and this Invoice was approved for Payment.

2. COPS and FIRE Personnel Testing, Inc.'s Invoice in the amount of \$ 610.00 for administration of a Polygraph Examination to Candidate Matt Davis. Commissioner Phillips made a verbal Motion To Approve As Presented this Invoice. Commissioner Gonzalez verbally seconded this

Motion. A Roll Call vote was held with the following results:

Commissioner Phillips Aye
Commissioner Gonzalez Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and this Invoice was approved for Payment.

3. Law Enforcement Power Testing's Invoice for the administration of the POWER Test to four Candidates and of the written Examination to five Candidates for the total amount of \$2,050. Commissioner Phillips made a verbal Motion To Approve As Presented this Invoice. Commissioner Gonzalez verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Phillips Aye
Commissioner Gonzalez Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and this Invoice was approved for Payment.

B. Police Chief's Report. Police Chief Shane Woody reported that Probationary Police Officer Matt Davis is now in Step 1 of the Field Training Officer Program and he is progressing normally.

C. Fire Chief Report. Fire Chief Shawn Schadle was not present and thus no written or verbal Fire Chief's Report was presented.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) Police - Certify Final Eligibility Register for Entry Level Applicants.

Police Chief Woody then distributed copies of the proposed Final Eligibility Register for Entry Level Applicants for the Position of Police Officer. After reviewing the same, Commissioner Phillips made a verbal Motion To Approve As Presented this Final Eligibility Register for the Police Officer Entry Level Candidates. Commissioner Gonzalez verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Phillips Aye
Commissioner Gonzalez Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and the proposed Final Eligibility Register for the Entry Level Candidates for the position of Police Officer was formally approved.

(B) Police - Prescreening Review for Lateral Applicant.

The Board then first reviewed the background Investigation Report and the Peer Interview Report for Lateral Police Officer Candidate Joseph Camiano. Commissioner Phillips made a verbal Motion To Find that Lateral Police Officer Candidate Joseph Camiano has not successfully completed the required Background Investigation and the Peer Interview steps of the Board's Hiring Process. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and that Lateral Police Officer Candidate Joseph Camiano had not successfully completed the required steps of the Hiring Process and that his name shall be removed from the Eligibility Register for Lateral Police Office Candidates.

The Board next reviewed the background Investigation Report and the Peer Interview Report for Lateral Police Officer Candidate James Martin. The Police Chief recommended that the Police Department gather further information about Lateral Candidate Martin's Disciplinary Record with the Wisconsin State Patrol, and with the United States Marine Corps and report to the Board as to such information. Commissioner Phillips made a verbal Motion To Postpone Further Consideration of Lateral Candidate Martin until the Board's next Board Meeting. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye

Chair *Pro Tempore* Gonzalez declared the Motion as Passed and that the Board's consideration of Lateral Police Officer Candidate James Martin is hereby postponed until the Board's next Meeting.

(C) *Police - Establish Lateral Appointment Eligibility Register, if applicable.*

Because of the Board's non-approval tonight of the Candidacies of Joseph Camiano and James Martin, The Board thus took no action on the approval of the proposed Final Eligibility Register for Lateral Police Officer Candidates.

OTHER BUSINESS: NONE.

ADJOURNMENT:

Commissioner Gonzalez made a verbal Motion To Adjourn. Commissioner Phillips verbally seconded this Motion. A voice vote was held and Chair *Pro Tempore* Gonzalez declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:41 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on January 19, 2023.