

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON NOVEMBER 4, 2020 IN THE CITY COUNCIL CHAMBERS  
OF THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:15 PM.

**ROLL CALL:** All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods.

**PUBLIC COMMENT:** There was no Public Comment presented.

**READING OF THE MINUTES:** No proposed Minutes of prior Meetings of the Board were distributed. By consensus, the Board decided to Postpone Consideration of these proposed Minutes until the next Board Meeting.

**COMMUNICATIONS:**

A. *Bills Payable.* None

B. *Police Chief's Report.* None. No Police Department Officers were present because there were no Police Department items on tonight's Agenda.

C. *Fire Chief Report.*

Fire Chief Al Hyser reported as follows:

(1) Firefighter Jake Hendersen has completed fir first year of employment with the Belvidere Fire Department and is doing quite well with must test results in the 90% proficiency area.

(2) Firefighter Bobby Gunsteen has completed three months with the Belvidere Fire Department and is going quite well and is well-liked by his fellow firefighters.

(3) Firefighters like Hendersen and Gunsteen make Fire Chief Hyser's job a lot easier.

**UNFINISHED BUSINESS:** NONE.

**NEW BUSINESS:**

(A) *Fire – Permission to proceed with promotional testing for captain and Lieutenant positions.*

Fire Chief Hyser informed the Board that the Fire Lieutenant and Fire captain Promotional Lists will expire on April 14, 2021 and thus the Board needs to start the process to create new Promotional Lists as there may be vacancies in those positions during the next six (6)

months or so. Fire Chief Hyser distributed a written proposed Timeline for the creation of the new Promotional Lists for Fire Lieutenant and Fire Captain.

Commissioner Phillips made a verbal Motion That The Fire Department be Authorized To Proceed With Creating New Promotional Lists for the Positions of Fire Lieutenant and Fire Captain according to the distributed Timeline. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion as Passed and the Fire Department is hereby authorized to begin the process to create new Promotional Lists for the positions of Fire Lieutenant and Fire Captain.

(B) *Fire – Acceptance of resource management as the testing service.*

The Board then reviewed the written proposal by Resource Management to conduct the Promotional Testing for the positions of Fire Lieutenant and Fire Captain. There was discussion with the Fire Chief as to (1) use of other testing services, (2) advantages and good experiences of the Belvidere Fire Department in using Resources Management in the past for promotional testing and (3) the funds available to the Board to pay for such testing services. Commissioner Phillips made a verbal Motion That the Board utilize Resources Management for conducting the Promotional testing for the positions of Fire Lieutenant and for Fire Captain contingent upon the Fire Chief obtaining a written agreement with Resources Management for said testing services. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Gonzalez	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion as Passed and the Board shall utilize Resources Management for the testing services to create a Promotional List for the positions of Fire Lieutenant and Fire Captain contingent upon the execution of a written contract with Resources Management for said services.

**OTHER BUSINESS:** None considered.

**ADJOURNMENT:**

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Gonzalez verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at 6:56 P.M.

Respectfully Submitted,

*Michael J. Phillips*

Michael J. Phillips  
Secretary of the Board of Fire and  
Police Commissioners

*APPROVED* by Vote of the Board of Fire and Police Commissioners on April 1, 2020.

