

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON DECEMBER 10, 2020 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:35 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: The Board considered the proposed Minutes of the following Board Meetings: January 9, 2019, April 4, 2019, April 24, 2019, July 1, 2019, August 1, 2019, August 15, 2019, August 29, 2019, November 20, 2019, December 11, 2019, January 22, 2020, and February 5, 2020. Commissioner Gonzalez made a verbal Motion To Approve As Presented each of the listed Minutes. Commissioner Phillips seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Chair Hunter	Aye

Chair Hunter declared the Motion had passed and each of the Minutes were approved as presented.

COMMUNICATIONS:

A. *Bills Payable.* NONE

B. *Police Chief's Report.* Police Chief Shane Woody made a short verbal report as follows:

(1) Probationary Police Officer Kasperovich is currently in Stage V of the PTO and on March 20, 2021 will complete his Probationary Period with the Belvidere Police Department;

(2) Police Officer Anthony Jones is currently in Step II of the Department's Field Training Officer Program and is working with FTO Davenport; and

(3) Police Officer Jonathan Lerch is currently in the Step I of the FTO Program and is working with FTO Elling.

C. *Fire Chief Report.* Fire Chief Al Hyser was not present, but no member of the Command Staff presented a verbal or written Report:

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

- (A) *Police – Review Psychological interviews of the three highest ranked Promotional Candidates.*

The Board reviewed the written reports of the Psychological Examinations of Promotional Candidates Officers Bell, Blankenship and Bird. Commissioner Phillips made a verbal Motion To Find that all three Promotional Candidates had successfully passed the Psychological Examination step of the Promotional Process for Police Sergeant. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Promotional Candidates Bell, Blankenship and Bird has each successfully passed the required Psychological Examination.

- (B) *Police – Scheduling and/or Conducting In_Person Interviews of the Three Highest Ranked Promotional Candidates.*

The Board then conducted in-person interviews of the three highest ranked Promotional Candidates on the Police Sergeant Promotional Register: Officers Bell, Blankenship and Bird in the listed order. No Motion was made as to this Step of the Promotional Process.

- (C) *Police – Review of Promotional Candidate Evaluation forms from Participating Supervisors.*

The Board then reviewed the written Evaluation forms as prepared by the Command Staff of the Police Department as to each of the three Promotional Candidates: Officers Bird, Blankenship and Bell. No Motion was made as to this Step of the Promotional Process.

- (D) *Police – Determination of Merit Efficiency Points for Promotional Candidates.*

The Board then reviewed the written Merit Efficiency Points as prepared by the Command Staff of the Police Department as to each of the three Promotional Candidates: Officers Bird, Blankenship and Bell. No Motion was made as to this Step of the Promotional Process.

The Board then discussed the strengths and the areas needing improvement for each of the three Promotional Candidates: Officers Blankenship, Bird and Bell. Commissioner Gonzalez made a verbal Motion To Promote Officer Bird to the rank of Police Sergeant. Commissioner Phillips verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and Officer Bird was hereby promoted to the rank of Police Sergeant for the City of Belvidere.

(E) *Police – Review and Approve Proposed Contract for Promotional Testing with C.O.P.S. and F.I.R.E. Personnel Testing.*

The Board then considered the proposed written agreement for promotional testing with C.O.P.S. and F.I.R.E. Personnel Testing. After some discussion, Commissioner Phillips made a verbal Motion To Approve said proposed Agreement for promotional testing with C.O.P.S. and F.I.R.E. Personnel Testing. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the proposed Agreement for Promotional testing with C.O.P.S. and F.I.R.E. Personnel Testing was hereby approved.

(F) *Police – Review and Approve Proposed Contract for Original Entry-Level Hiring Testing with C.O.P.S. and F.I.R.E. Personnel Testing.*

The Board then considered the proposed written agreement for original entry-level testing with C.O.P.S. and F.I.R.E. Personnel Testing. After some discussion, Commissioner Phillips made a verbal Motion To Approve said proposed Agreement for original entry-level testing with C.O.P.S. and F.I.R.E. Personnel Testing. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the proposed Agreement for Original Entry-Level Hiring testing with C.O.P.S. and F.I.R.E. Personnel Testing was hereby approved.

Commissioner Phillips made a verbal Motion For the Board to enter into Executive Session for the review of Minutes of previous Closed/Executive Sessions of the Board as authorized by Section 2() of the Illinois Open Meetings Act. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Board would enter Executive Session for the purpose of reviewing Minutes of prior Executive Sessions. The Board entered Executive Session at 9:32 P.M.

OTHER BUSINESS:

Commissioner Phillips made a verbal Motion For the Board to enter into Executive Session for the review of Minutes of previous Closed/Executive Sessions of the Board as authorized by Section 2(c)(21) of the Illinois Open Meetings Act. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Board would enter Executive Session for the purpose of reviewing Minutes of prior Executive Sessions. The Board entered Executive Session at 9:32 P.M.

The Board resumed Public/Open Session at 9:38 P.M. Commissioner Hunter made a verbal Motion To Approve As Presented the Minutes of the July 11, 2019 Executive Session. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Hunter declared the Motion had passed and the Minutes of the July 11, 2019 were hereby Approved as Presented.

The Board next considered whether the Minutes of the July 11, 2019 Executive Session should be held as confidential or released for public inspection and copying. Commissioner Gonzalez made a verbal Motion To Release For Public Inspection And Copying the Board's Executive Session Minutes from July 11, 2019. Commissioner Phillips verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Hunter declared the Motion had passed and the Minutes of the July 11, 2019 were hereby released for public inspection and copying.

ADJOURNMENT:

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Gonzalez verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 9:39 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on June 2, 2021.