

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON FEBRUARY 23, 2021 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Regular Quarterly Meeting of the Board of Fire and Police Commissioners to Order at 6:05 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods. The Police Chief Woody. Deputy Police Chief Wallace and Deputy Police Chief Gardner also attended. One member of the general public was present: Alderman Daniel Snow.

PUBLIC COMMENT: There was no Public Comment presented to be discussed at this Special Meeting.

READING OF THE MINUTES: There were no Minutes presented for the Board's consideration and approval.

COMMUNICATIONS:

A. *Bills Payable.*

An Invoice for \$ 160.00 dated February 4, 2021 from C.O.P.S. And F.I.R.E. Personnel Services, Inc. for Administering a Pre-Employment Polygraph Test to Police Candidate Sunsette Winsler. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

An Invoice for \$ 45.00 dated February 8, 2021 from the Boone County Journal for publishing an advertisement for the Board. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

An Invoice for \$ 270.00 dated February 8, 2021 from Holmstrom & Kennedy, P.C. for Legal Services provided to the Board. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

An Invoice for \$ 1,469.53 dated January 27, 2021 from C.O.P.S. And F.I.R.E. Personnel Services, Inc. for Services provided to the Board. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

An Invoice for \$ 2,550.00 dated January 27, 2021 from C.O.P.S. And F.I.R.E. Personnel Services, Inc. for Services provided to the Board. Commissioner Phillips made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

An Invoice # 4177 for \$ 348.00 from Blue Line for Services provided to the Board. Commissioner Hunter made a verbal Motion To Pay this Invoice As Presented. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and the Invoice was approved for payment.

B. Police Chief's Report. Police Chief Shane Woody made a short verbal report as follows:

(1) In March of 2021 Police Officer Kasperovich is currently in Stage V of the FTO Program and will complete his Probationary Period with the Belvidere Police Department and is currently progressing with few issues;

(2) Police Officer Anthony Jones is currently in Step V of the Department's Field Training Officer Program and is working solo until he completes his 18 month Probationary Period; and

(3) Police Officer Jonathan Lerch is currently in the Step III of the FTO Program.

C. *Fire Chief Report.* Fire Chief Al Hyser was not present, and did not present a verbal or written Report:

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) *Police – Review and Take Action on Polygraph for Sunsette Winsler.*

The Board then reviewed the written report of the Polygraph Examination administered to Police Candidate Sunsette Winsler. After some discussion, Commissioner Phillips made a verbal Motion To Find that Police Candidate Sunsette Winsler had successfully completed the required Polygraph Examination and request that she submit to the required in-person interview by the Board. Commissioner Gonzalez verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and Police Candidate Sunsette Winsler has successfully completed the required Polygraph Examination and it is hereby requested that she submit to the required in-person interview by the Board.

(B) *Police – Interview of Police Candidate Sunsette Winsler.*

The Board then conducted the in-person interview of Police Candidate Sunsette Winsler. Commissioner Phillips made a verbal Motion To Find that Police Candidate Sunsette Winsler had successfully completed the required In-Person Interview by the Board and to extend an Offer of Employment to Police Candidate Sunsette Winsler conditioned upon her successful completion of the Medical and Psychiatric Examination. **Commissioner Gonzalez verbally seconded this Motion.** A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and Police Candidate Sunsette Winsler has successfully completed the required In-Person Interview by the Board as required by the Board's current Rules and Regulations.

(C) *Police – Conditional Offer of Employment, If Applicable.*

See below.

(D) *Police – Request for Psychological and Medical for Sunsette Winsler.*

Commissioner Phillips made a verbal Motion To Extend an Offer of Employment **As a Probationary Police Officer for the City of Belvidere** to Police Candidate Sunsette Winsler conditioned upon her successful completion of the Medical and Psychiatric Examination as required by the Board's current Rules and Regulations. **Commissioner Gonzalez verbally seconded this Motion.** A Roll Call Vote ensued with the following results:

Commissioner Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that the Board hereby extends an offer of employment as a Police Officer for the City of Belvidere to Candidate Sunsette Winsler conditioned upon her successful completion of the Medical and Psychiatric Examinations as required by the Board's Rules and Regulations.

OTHER BUSINESS: NONE

ADJOURNMENT:

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Hunter verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:57 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners