

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON JULY 8, 2021 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:07 P.M.

ROLL CALL: Commissioners Hunter and Phillips were personally and physically present in the meeting room. Commissioner Gonzalez was absent because of eye surgery which he had yesterday. No Commissioner attended by electronic or remote methods. Police Chief Shane Woody was personally present, as was Deputy Police Chief Wallace and Deputy Police Chief Gardner. The Fire Chief was not present. No members of the general public were present.

PUBLIC COMMENT: There was no Public Comment presented to be discussed at this Special Meeting.

READING OF THE MINUTES: There were no Minutes distributed for the Board's consideration and approval. By consensus, consideration of any Minutes was deferred to the next Board Meeting.

COMMUNICATIONS:

A. *Bills Payable.* NONE

B. *Police Chief's Report.* Police Chief Shane Woody stated that there was no Report to be made as all information would be covered by the Agenda Items.

C. *Fire Chief Report.* Fire Chief Al Hyser was not present as there was no Fire Department items on tonight's Meeting Agenda so there was no Fire Chief Report presented.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) *Police – Discuss and Act on Placement of Sunset Winsler on the Entry Level List.*

The Board then discussed whether the Conditional Offer of Employment to Police Officer Candidate Sunset Winsler expired after Six Months. By consensus, the Board decided that Secretary Phillips shall send a letter to Ms. Winsler informing her that the offer of employment is still active as the Board is awaiting an available law enforcement training slot for her.

(B) *Police – Review and Act on Polygraphs for Lateral Candidates.*

The Board then reviewed the written reports of the Polygraph Examinations administered to the three Lateral Candidates: Dillon Rackley, Steve Golden and Zachary Smith. Commissioner Phillips made a verbal Motion To Find that all three Lateral Hiring Candidates Rackley, Goldden

and Smith had successfully completed the Polygraph Examination step of the Lateral Hiring Process as required by the Board's Rules and Regulations, as amended, and that each of these three Lateral Candidates be invited to attend an individual interview by the Board. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and Lateral Candidates Dillon Rackley, Steven Golden and Zachary Smith has successfully passed the Polygraph Examination step of the Hiring Process as required by the Board's Rules and Regulations, as amended and that each of them is now invited to an Interview by the Board.

(C) Police – Interview Lateral Candidate.

The Board then verbally individually interviewed Lateral Hiring Candidates Dillon Rackley, Steven Golden and Zachary Smith.

(D) Police – Conditional Offers of Employment, if applicable.

Commissioner Phillips made a verbal Motion To Find that Lateral Candidate Dillon Rackley had successfully completed the Board Interview step of the Hiring Process and that an Offer of Employment as a Probationary Police Officer for the City of Belvidere conditioned upon the successfully completion of the Medical Examination and Psychological Examinations steps of the Hiring Process as required by the Board's Rules and Regulations, as amended, be extended to Lateral Hiring Candidate Dillon Rackley. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that Lateral Hiring Candidate Dillon Rackley is hereby extended a Conditional Offer of Employment as a Police Officer for the City of Belvidere and is hereby invited to submit to the Medical Examination and Psychological Examinations steps of the Lateral Candidate Hiring Process as required by the Board's Rules and Regulations, as amended.

Commissioner Phillips made a verbal Motion To Find that Lateral Candidate Zachary Smith had successfully completed the Board Interview step of the Hiring Process and that an Offer of Employment as a Probationary Police Officer for the City of Belvidere conditioned upon the successfully completion of the Medical Examination and Psychological Examinations steps of the Hiring Process as required by the Board's Rules and Regulations, as amended, be extended to Lateral Hiring Candidate Zachary Smith. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that Lateral Hiring Candidate Zachary Smith is hereby extended a Conditional Offer of Employment as a Police Officer for the City of Belvidere and is hereby invited to submit to the Medical Examination and Psychological Examinations steps of the Lateral Candidate Hiring Process as required by the Board's Rules and Regulations, as amended.

Commissioner Phillips made a verbal Motion To Find that Lateral Candidate Steven Golden had successfully completed the Board Interview step of the Hiring Process and that an Offer of Employment as a Probationary Police Officer for the City of Belvidere conditioned upon the successfully completion of the Medical Examination and Psychological Examinations steps of the Hiring Process as required by the Board's Rules and Regulations, as amended, be extended to Lateral Hiring Candidate Steven Golden. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote ensued with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion had passed and that Lateral Hiring Candidate Steven Golden is hereby extended a Conditional Offer of Employment as a Police Officer for the City of Belvidere and is hereby invited to submit to the Medical Examination and Psychological Examinations steps of the Lateral Candidate Hiring Process as required by the Board's Rules and Regulations, as amended.

OTHER BUSINESS:

Police Chief Woody verbally requested a Special Meeting of the Board at a future date To Be Determined in order to complete the Lateral Hiring Process (Police Department currently has four vacancies in the Patrol Officer ranks). The Board took no formal action on this request.

ADJOURNMENT:

Commissioner Phillips made a verbal Motion To Adjourn. Commissioner Hunter verbally seconded this Motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 8:24 P.M.

Respectfully Submitted,

Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners