

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: January 16, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, M. Freeman,  
S. Gramkowski, M. McGee, D. Snow and C. Stevens.

Absent: N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane  
Woody, Director of Buildings Kip Countryman, Budget and Finance Officer Shannon  
Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

Ald. Mulhall arrived at 6:03p.m.

(3) Public Comment:

Ald. John Albertini spoke concerning four-way stop at Union Ave. & 6<sup>th</sup> Street.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
December 18, 2023; as presented.

Motion by Ald. Albertini, 2<sup>nd</sup> by Ald. McGee to approve the minutes of the regular  
meeting of the Belvidere City Council of December 18, 2023. Aye voice vote carried.  
Motion carried.

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(B) Approval of the minutes of the special meeting of the Belvidere City Council of December 29, 2023; as presented.

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the special meeting of the Belvidere City Council of December 29, 2023. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Michael Dunn with R-1 Planning Council spoke regarding a cost sharing agreement for Economic Analysis and Data Services. Discussion took place concerning fees, reporting and how data is shared.

(B) Report of IDA Public Library by Board President James Lee.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,488,763.04  
Water & Sewer Fund Expenditures: \$ 643,444.80

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$2,488,763.04. Discussion took place concerning expenditures. Roll Call Vote: 9/0/1 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: None. Abstain: Brereton. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. McGee to approve the Water & Sewer Fund Expenditures in the amount of \$643,444.80. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for December 2023.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for December 2023.
- (C) Monthly Report of Community Development Department/Planning Department for December 2023.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits for December 2023.
- (E) Yearly Report of Building Department Revenues and Residential Building Permits for CY 2023.
- (F) Monthly General Fund Report for December 2023.
- (G) Monthly Water/Sewer Fund Report December 2023.
- (H) Monthly CD Investments for December 2023.

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Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 8, 2024.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 8, 2024. Aye voice vote carried. Motion carried.

(9) Unfinished Business: None.

(10) New Business:

- (A) Res. #2024-1 – A Resolution Authorizing Execution of a Letter of Credit with Midland States Bank Guaranteeing Payment to the City’s Insurance Carrier for Fuel Storage.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Mulhall to adopt Res. #2024-1. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of January 8, 2024.

- (A) Motion to approve the construction services proposal from CES, in an amount not-to-exceed \$18,000.00, for the 6<sup>th</sup> Street Low Flow Channel Project. This work will be paid for from Line Item #01-5-751-8058. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

Ald. Albertini left meeting at 6:55p.m.

- (B) Motion to waive the bidding process for factory repairs to the thickening centrifuge at the Waste Water Treatment Plant. Discussion took place regarding factory repairs. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Brereton, Fleury and Frank. Nays: None. Motion carried.

Ald. Albertini returned to meeting at 6:59 p.m.

- (C) Motion to approve the proposal from Centrisys for factory repairs to the thickening centrifuge at the WWTP at a cost not-to-exceed \$40,900.00. This work will be paid for from the Sewer Depreciation Account. Discussion took place regarding repairs. Roll Call Vote: 10/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

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(D) Motion to authorize a cost sharing agreement with Region 1 Planning Council for Economic Analysis and Data Services at an amount not-to-exceed \$7,857.14 annually. Discussion took place regarding fee. Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Frank to amend amount to \$2,182.54 for FY 24. Roll Call Vote: 10/0 in favor. Ayes: McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Frank, Freeman and Gramkowski. Motion to amend carried. Roll Call Vote on motion as amended: 9/1 in favor. Ayes: Mulhall, Snow, Stevens, Albertini, Fleury, Frank, Freeman, Gramkowski and McGee. Nays: Brereton. Motion carried.

(11) Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Albertini to adjourn meeting at 7:10p.m. Aye voice vote carried. Motion carried.

  
Mayor

Attest:

  
City Clerk